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Fingerprinting Fee Increase

To: Deans/Directors of Institutions Offering Teacher Preparation Programs
Certification Officers
District Superintendents
Superintendents
Charter School Administrators
TEACH School District Users

From: Samuel J. Finnessey, Jr., OSPRA Director

Subject: Fingerprinting Fee Increase

Date: June 18, 2020

Please be advised that the New York State Division of Criminal Justice Services (DCJS), pursuant to the contract between IDEMIA and DCJS, has issued a revised fee scheduled for civil fingerprint-based Criminal History Record Information (CHRI) checks effective July 1, 2020. The revised administrative fee for MorphoTrust/IDEMIA fingerprint processing will take effect on July 1, 2020. The rate for the administrative fee for MorphoTrust/IDEMIA will increase from \$13.50 to \$13.75.

LIVESCAN fingerprint submissions will be handled as follows: The MorphoTrust/IDEMIA administrative fee increase will be effective on July 1, 2020. The fee tables will be updated on the evening of June 30, 2020. Because payment is made onsite, the new MorphoTrust/IDEMIA administrative fee will be charged at the time the applicant is processed beginning July 1, 2020. The MorphoTrust/IDEMIA fee rate is changed based on the date that the applicant is processed at an Enrollment Center and NOT on the date the applicant schedules their appointment. Applicants printed prior to and including June 30, 2020 will pay the \$13.50 MorphoTrust/IDEMIA fee and applicants processed beginning July 1, 2020 will pay the \$13.75 MorphoTrust/IDEMIA fee.

The new fee breakdown effective July 1, 2020 is as follows:

DCJS Fee	\$75.00
FBI Fee	\$13.25
MorphoTrust/IDEMIA Fee	<u>\$13.75</u>
Total	\$102.00

To schedule a fingerprinting appointment, please visit www.Identogo.com.