**LPP Final Report Elements**

The 2024-2025 LPP Final Report is due October 17, 2025, for most projects**. For those for whom this is the first final report submission, the deadline date is TBD.** It will contain basic master record student data and student activity data for LPP students receiving one or more services anytime between September 1, 2024, and October 31, 2025.

The LPP Final Report requires grant recipients to submit their data reporting ACCESS file, with all tabs included, in the secure NYSED Go Anywhere® website by the due date of the Final Report. Information regarding how to create a username and password to access to the Go Anywhere® website should be directed to [OAECES@nysed.gov](mailto:OAECES@nysed.gov).

While submitting the entire ACCESS file from the Final Report with all required annual reporting elements included, the New York State Education Department will only be using information contained in the following fields as part of the Final Report evaluation process:

|  |  |
| --- | --- |
| **Database Tab** | **Data Elements** |
| Final Cover Page | All Data Elements and Signature |
| Master Record | NYSSIS ID  OSIS ID (NYC Only)  First Name  Last Name  Middle Initial  Current Grade  FERPL |
| Activities Worksheet  (AKA Service Hours) | All Data Elements |
| Final Report Narrative  (AKA Anecdotal Information) | All Data Elements  (Include challenges and successes)  (Include any concerns you have that you may get your liaison involved). |
|  |  |
|  |  |