



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

P-12 Education
Office of Early Learning
89 Washington Avenue, Room 319 EB
Albany, New York 12234
Tel. (518) 474-5807 / Fax: (518) 473-7737
OEL@nysed.gov

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TO: **Superintendents of Schools in Districts** receiving Universal Prekindergarten (UPK) Funding and/or Statewide Universal Full-Day Prekindergarten (SUFDPK) Funding

Pre-K Program Contacts in Districts receiving Universal Prekindergarten (UPK) Funding and/or Statewide Universal Full-Day Prekindergarten (SUFDPK) Funding

Regional Information Centers and Big 5 District Contacts

FROM: Jason Breslin, Director, Office of Early Learning

SUBJECT: **2021-2022** Guidance on Reporting Prekindergarten (PreK) Children in the Student Information Repository System (SIRS)

The Student Information Repository System (SIRS) currently includes two Pre-K program codes – 902 for Universal Pre-K and 990 for “Other” Pre-K. In 2021-2022, SIRS does not provide a distinct code for the Statewide Universal Full-Day Prekindergarten (SUFDPK). We will be collecting additional necessary data pertaining to child enrollment counts for SUFDPK through the SED Monitoring and Vendor Performance System (MVPS) on NYSED’s Application Business Portal. Information and guidance regarding this process will be forthcoming in a separate field memo.

All prekindergarten students, regardless of the funding that supports their PreK program, must be reported in SIRS. Please follow the instructions in the chart at the end of this document for reporting prekindergarten students. Failure to appropriately code prekindergarten students may result in a reduction in the district’s reimbursement amount for the provision of 2021-2022 prekindergarten services.

In 2021-2022, BEDS day will be the only day used to determine the maximum amount payable to a district based upon the number of students enrolled. As a reminder, BEDS day is on Wednesday, October 6, 2021.

Questions regarding how to code students should be directed first to a district’s local Regional Information Center (RIC) or Level 1 operator. A list of RIC and Big 5 City District Contacts can be accessed at <http://www.p12.nysed.gov/irs/sirs/ric-big5.html>.

Questions about reporting data in SIRS can be directed to the Office of Information and Reporting Services at datasupport@nysed.gov.

Questions regarding any of the state-administered prekindergarten programs may be directed to the Office of Early Learning at oel@nysed.gov.

Description	Grade Level PKF = Full-day PKH = Half-day	Pre-K Program Code		Universal Pre-K Provider (Setting) Codes (Who is providing the UPK instruction?)										
		902 (Universal PreK)	990 ("Other " PreK)	1309 (District Operated)	1320 (Daycare center)	1331 (Head Start)	1342 (Family or Group Day Care)	1353 (Nursery School)	1364 (BOCES)	1375 (Special Ed/4410 Preschool)	1386 (Nonpublic School)	1397 (Museum)	1408 (Library)	1419 (Other)
1) Any child whose Pre-K placement is funded solely by the allocational Universal Pre-K (UPK) grant	PKF or PKH, whichever is appropriate	X		Required										
2) Child whose half-day UPK placement has been converted to full-day using Statewide Universal Full-day Prekindergarten grant (SUFDPK) <i>(For example, a child whose placement is funded for the first half-day by the allocational UPK program and the second half of the day by the SUFDPK program.)</i>	PKF	X		Required										
3) New full-day placements funded by Statewide Universal Full-day Prekindergarten (SUFDPK)	PKF		X	Not required										