



New York State  
EDUCATION DEPARTMENT  

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Knowledge > Skill > Opportunity

# Consolidated Application for ESSA-Funded Programs

Online Application Process – *Title IV, Part A Program/Fiscal Information*

**OFFICE OF ESSA-FUNDED PROGRAMS**

# Consolidated Application for ESSA-Funded Programs - AGENDA

- Every Student Succeeds Act (ESSA)
  - Accessing the Application
    - What is Title IV?
  - Title IV Program/Fiscal Information
    - Next Steps
  - NYSED Support



# Every Student Succeeds Act (ESSA)

- Consistent with the requirements outlined in the Every Student Succeeds Act (ESSA), the New York State Education Department (NYSED) has developed its online Consolidated Application to support the timely administration of ESSA-funded programs to LEAs across the state.
- The application remains streamlined to focus on the required assurances from Section 8306 of the ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.
- The on-line platform dramatically improves NYSED's capacity to collect and analyze district-provided data in a timely manner, and then utilize that data to provide targeted support to LEAs as part of shared continuous improvement efforts.

# Accessing the Application

- To access the Business Portal and for additional guidance and support, please visit our web-site at: <http://www.nysed.gov/essa/schools/consolidated-application>
- *Additionally* - if the applicant has questions about various portions of the application, webinars are available, as well as additional resources, forms and other technical assistance materials.

2018-2019 Consolidated Application for ESSA-Funded Programs

**Executive Summary**

*NYSED has developed the online 2018-19 Consolidated Application for ESSA-Funded Programs to support the timely administration of ESSA-funded programs to local educational agencies (LEAs) across the state.*

[View the full Executive Summary](#)

ESSA-FUNDED PROGRAMS ONLINE APPLICATION PORTAL

FORMS

FISCAL INFO

APPLICATION WEBINAR LIBRARY



# Accessing the Application

- After logging in, select “*SED Monitoring and Vendor Performance System*”.


Dashboard for [User Name]

**Welcome Message**

Welcome to the NYSED Survey System (SEDMonitoring). You are seeing this page as you have been assigned Surveys by Multiple Areas. Please select a System from the list below to view Surveys for that System.

**Systems you are associated with**

System	Actions
MVPs	<a href="#">View Surveys for MVPs</a>
Office of Early Learning	<a href="#">View Surveys for Office of Early Learning</a>
Race to the Top	<a href="#">View Surveys for Race to the Top</a>
Title 1 School and Community Services	<a href="#">View Surveys for Title 1 School and Community Services</a>

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**My Applications**

- > SEDDAS User Guide
- > SED Delegated Account System (SEDDAS)
- > **SED Monitoring and Vendor Performance System**

- Click on “*View Surveys for Title I School and Community Services*” to access surveys issued from our office.

# Accessing the Application

- The “*Consolidated Application for ESSA-Funded Programs*” is found within the Title I School and Community Services Inbox.

**Welcome Message**

The Office of Accountability (OA) oversees the compliance for schools and Local Educational Agencies (LEAs) in New York State. The Office works to close the achievement gap by identifying and supporting schools and LEAs that are low-performing, as well as those interested in replicating the best practices of the State's high performing and high progressing schools and districts. The Office implements New York's Accountability System under the approved Elementary and Secondary Education Act (ESEA) Flexibility Waiver, by supporting schools and LEAs that are Priority and/or Focus through the assignment of Integrated Intervention Teams (IIT), who review organizational structures and educational practices and make recommendations for district and school improvements.

The Office oversees several programs/initiatives, while working to ensure equity and access to high quality educational programs for all students by managing State and Federal allocations to LEAs, including budget approvals and monitoring of grant programs that serve low-income, migrant, homeless, and neglected and delinquent youth.

**Owners**

Title 1 School and Community Services (956) →

**Inbox (956) ↓ Outbox**

Search:

Survey Recipient	Survey	Cycle	Status	Status Date	Actions
	2018-19 Consolidated Application for ESSA-Funded Programs	2018	Subject Matter Review(s)	6/05/2018	<a href="#">View</a> <a href="#">Print</a>

- An application can be saved and/or printed as a PDF during any point in the process by clicking on “*Print*”.
- Click on “*View*” to open the application and begin/continue to input information.
- (Please Note - Multiple users may access the application at one time)



# What is Title IV?

- Title IV, Part A – the Student Support and Academic Enrichment (SSAE) program – is newly authorized and allocation-based.
- The program addresses three content areas - *Well-Rounded Educational Opportunities, Safe and Healthy Students, AND Effective Use of Technology.*

## Title IV, Part A - Program Information

Newly authorized under subpart 1 of Title IV, Part A of the ESEA, the Student Support and Academic Enrichment (SSAE) program is intended to help meet the goal of providing all students with a high-quality education by increasing the capacity of local educational agencies (LEAs), schools, and local communities to: 1) provide all students with access to a well-rounded education; 2) improve school conditions for student learning; and 3) improve the use of technology in order to improve the academic achievement and digital literacy of all students. (ESEA section 4101).

- A 2% administrative cost reserve cap.
- A maximum of 15% of the funds for *Effective Use of Technology* may be used for technology infrastructure.
- LEAs with an allocation of \$30,000 or more:
  - A minimum of 20% must be used for both *Well-Rounded* and *Safe & Healthy* activities; and funds must be used to support *Effective Use of Technology*.

*(Please Note – The application is designed for LEAs to apply as a SINGLE applicant. If an LEA wishes to apply as part of a consortium, please contact the Office of ESSA-Funded Programs for more information.)*

# Title IV - Program Information

- Applicants are asked to indicate whether or not the Title IV, Part A program was evaluated to determine progress made towards goals set for the previous year.
- In addition, as applicable, applicants are asked to indicate the degree to which progress was made in the previous year.



**1** Did the LEA evaluate the progress made toward achieving the Title IV, Part A program goals set for the previous school year? \*

☒ Yes, the LEA evaluated the progress made toward achieving the goals from the previous school year.

☐ No, the LEA did not evaluate the progress made toward achieving the goals from the previous school year.

**a** To what degree did the LEA make progress toward achieving the Title IV, Part A goals from the previous school year? \*

☒ The LEA exceeded the goals it set for the previous school year.

☐ The LEA met the goals it set for the previous school year.

☐ The LEA did not meet the goals it set for the previous school year.



# Title IV - Program Information

- Applicants are asked to indicate if their Title IV allocation (including Transferability) is greater than or equal to \$30,000 for the current school year.

2 Does the LEA have a Title IV, Part A allocation equal to or greater than \$30,000? \*

☐ Yes, the LEA has a Title IV, Part A allocation equal to or greater than \$30,000.

☒ No, the LEA does not have a Title IV, Part A allocation equal to or greater than \$30,000.

e In the space provided below, please describe (1) the specific student needs that impact academic achievement, and (2) how your Title IV, Part A program is designed to address those needs. The needs should be identified through a recent needs assessment, and should provide the basis for coordinated efforts on the part of the LEA to address them. \*

It was the best of times, it was the worst of times, it was the age of wisdom, it was the age of foolishness, it was the epoch of belief, it was the epoch of incredulity, it was the season of light, it was the season of darkness, it was the spring of hope, it was the winter of despair.

- If the LEA's allocation for the current school year is less than \$30,000, the applicant is asked to discuss specific student needs impacting academic achievement and how the Title IV program will address them.

f In the space provided below, please describe the goals, objectives and intended outcomes of the Well Rounded Educational Opportunities, Safe and Healthy Students, and/or Effective Use of Technology content areas of the Title IV, Part A program based on the results of a recent needs assessment. \*

Words: 0

- Applicants are then asked to describe goals, objectives and outcomes for the *Well-Rounded, Safe & Healthy, and Effect Use of Technology* content areas.

# Title IV - Program Information

- If the LEA's allocation (including Transferability) for the current school year is equal to or *greater than* \$30,000, the applicant is asked to discuss specific student needs impacting academic achievement, and must conduct a comprehensive needs assessment

- The applicant is then asked to describe goals, objectives and outcomes for the *Well-Rounded, Safe & Healthy, and Effect Use of Technology* content areas – each separately.

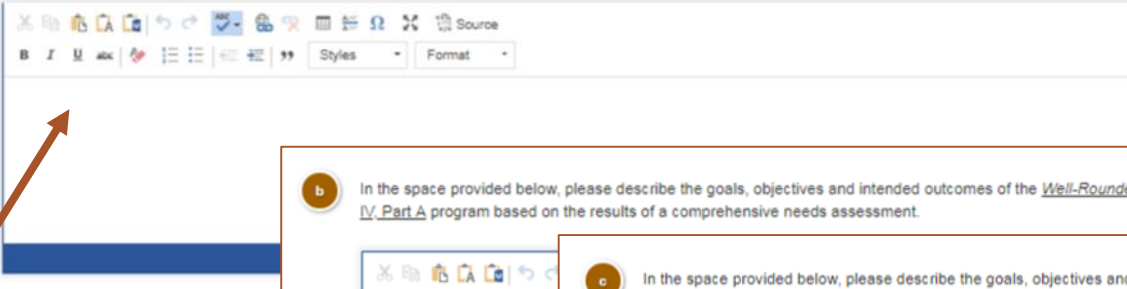
2 Does the LEA have a Title IV, Part A allocation equal to or greater than \$30,000? \*

☒ Yes, the LEA has a Title IV, Part A allocation equal to or greater than \$30,000.

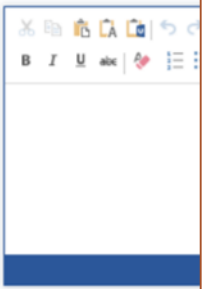
☐ No, the LEA does not have a Title IV, Part A allocation equal to or greater than \$30,000.

**a** Conducting a needs assessment is an important and required aspect of the Title IV, Part A program. The needs assessment must be comprehensive and examine areas for improvement related to students' access to well-rounded educational opportunities, learning conditions that cultivate a safe and healthy environment for students, and effective use of technology. All LEAs that receive an allocation of \$30,000 or greater must conduct a comprehensive needs assessment at least once every three years.

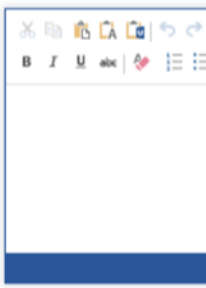
In the space provided below, please describe (1) areas for improvement related to students' access to well-rounded educational opportunities, learning conditions that cultivate a safe and healthy environment for students, and effective use of technology, and (2) how your Title IV, Part A program is designed to address those needs.



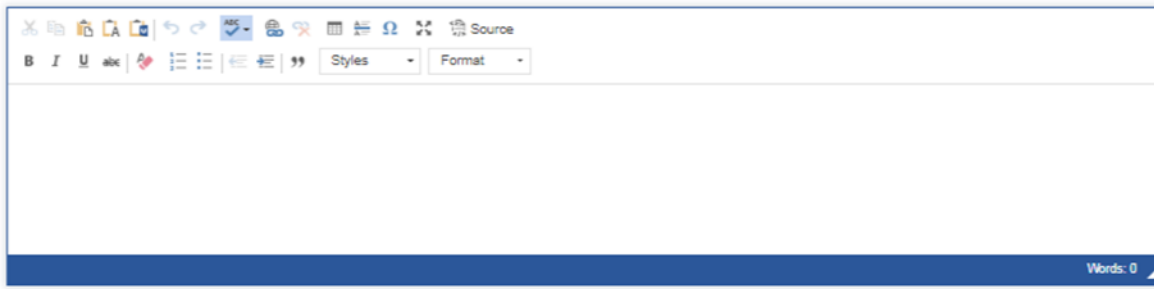
**b** In the space provided below, please describe the goals, objectives and intended outcomes of the Well-Rounded Educational Opportunities content area of the Title IV, Part A program based on the results of a comprehensive needs assessment.



**c** In the space provided below, please describe the goals, objectives and intended outcomes of the Safe and Healthy Students content area of the Title IV, Part A program based on the results of a comprehensive needs assessment.



**d** In the space provided below, please describe the goals, objectives and intended outcomes of the Effective Use of Technology content area of the Title IV, Part A program based on the results of a comprehensive needs assessment.



- The applicant is asked to discuss specific student needs impacting academic achievement and how the Title IV program will address them.



# Title IV - Fiscal Information

- Applicants are asked to input the 2019-20 Title IVA allocation to calculate the Total Funds amount.

3 Please provide the LEA allocation for Title IV, Part A funds for the 2019-20 school year. Do not include carryover funding from the previous year.

	Title IV, Part A - 2019-20 Allocation	Transferability Funds (Funds to Title IV added, Funds from Title IV deducted) (\$)	TOTAL FUNDS for Title IV, Part A Purposes (Allocation +/- Transferability) (\$)
Title IV, Part A Calculations	22,000	0.00	22,000.00

- (Please Note – An LEA may continue to update its fiscal information at any time, prior to final submission.)

- Additionally, applicants must complete a second chart asking for administrative reserves and student counts, using the most current data.

4 Please complete the following chart to determine Per Pupil Amount and Proportionate Share Amounts for Title IV, Part A funds. The LEA must consult with each private school located in their geographic catchment area to determine the total number of K-12 students served by each private school, regardless of the student's district of residence.

	Amount (\$ or #)
Title IV, Part A Program Administration Costs (Public and Private Schools - no more than 2%) (\$)	0
Total Number of K-12 Students Enrolled in PUBLIC Schools (in-district) (#)	386
Total Number of K-12 Students Enrolled in In-District PARTICIPATING PRIVATE SCHOOLS, Regardless of LEA of Residence (#)	49

5 Based on the information provided above, please find in the chart below the Per Pupil Amount, LEA Proportionate Share, and Private School Proportionate Share for Title IV, Part A.

	Title IV, Part A <u>Per Pupil Amount</u> (\$)	Title IV, Part A <u>LEA Share</u> (\$)	Title IV, Part A <u>Private School Share</u> (\$)
Title IV, Part A Calculations	50.57	19,521.84	2,478.16

- Calculations are made in real-time to provide the Title IVA per pupil amount and public/private proportionate shares.

# Title IV - Fiscal Information

- As an LEA inputs its use of funds in the content area charts, Item #1 indicates the remaining balance to be assigned.

1 As the LEA completes the items below (Items #2 - #4), the remaining balance will be reflected in the chart below to indicate when all of the funds have been appropriately assigned.

<input checked="" type="checkbox"/>	TOTAL FUNDS for Title IV, Part A Purposes (Public and Private Shares) (\$)	Amount Remaining to be Identified (\$) - <u>Remaining Balance</u>
Title IV, Part A Use of Funds	22,000.00	0

- For each content area, applicants are asked to identify the amount of funds allocated to each of allowable activities, as applicable.
- Applicants are also asked to indicate if the funds are being used to for LEA-based activities, or if the funds are to be used to support private schools.

2 Please complete the chart below by identifying the funds being used to support allowable activities associated with Well-Rounded Educational Opportunities. Please respond with "0" to indicate that no funds are being assigned to a given activity.

The figures in this chart should represent BOTH public and private school funds.

<input checked="" type="checkbox"/> Well-Rounded Educational Opportunities	Funding Amounts (\$) *	LEA and/or Private School Activities *
Science, Technology, Engineering, and Mathematics	6,500	<input checked="" type="checkbox"/> LEA Activity <input type="checkbox"/> Private School Activity <input type="checkbox"/> N/A - Not Applicable
Music and Arts	2,000	<input type="checkbox"/> LEA Activity <input type="checkbox"/> Private School Activity <input checked="" type="checkbox"/> N/A - Not Applicable
Foreign Language Instruction	0	<input type="checkbox"/> LEA Activity <input type="checkbox"/> Private School Activity <input checked="" type="checkbox"/> N/A - Not Applicable



# Title IV Fiscal Information

- As the applicant provides information in the use of funds charts, the total amount of funds for each content area will calculate in the chart at the bottom of the section.

- For all applicants, no more than the maximum amount of 15% of funds allocated to the *Effective Use of Technology* content area may be used for equipment and infrastructure.

5 Please find total amounts allocated to each of the Title IV, Part A content areas: *Well-Rounded Educational Opportunities, Safe and Healthy Students, and/or Effective Use of Technology.*

	Well-Rounded Educational Opportunities <u>TOTAL</u> (\$)	Safe & Healthy Students <u>TOTAL</u> (\$)	Educational Technology <u>TOTAL</u> (\$)	<u>Maximum</u> for Technology Infrastructure (Max. 15% of Ed. Tech. Funding) (\$)
Content Area Use of Funds	8,500	6,500	7,000	1,050

6 For LEAs with an allocation (including Transferability) greater than \$30,000 - the following chart provides the minimum Title IV, Part A funding amounts of 20% that an LEA is required to allot to both *Well-Rounded Educational Opportunities* AND *Safe and Healthy Students* content areas. Additionally, the chart provides the maximum of 15% of funds allotted to the *Effective Use of Technology* content area for equipment and infrastructure.

	Well-Rounded Educational Opportunities <u>minimum</u> (20% of <u>total</u> Title IV Allocation) (\$)	Safe & Healthy Students <u>minimum</u> (20% of <u>total</u> Title IV Allocation) (\$)
Content Area Minimum/Maximum	4,400.00	4,400.00

- For all applicants with an allocation (including Transferability) of \$30,000 or more, at least 20% of the total allocation must be allocated to **both** *Well-Rounded Educational Opportunities* and *Safe & Healthy Students* content areas **and** some portion of the application must be used for *Effective Use of Technology*.

# Next Steps....

- The “*Consolidated Application for ESSA-Funded Programs*” is published in the Business Portal, with submissions due as delineated in the *Submission Instructions* section.
- Superintendents/CEOs and district staff should have received a system generated from [conappta@nysed.gov](mailto:conappta@nysed.gov) notifying them that the application is now live.
- Additional webinars and guidance documents have been issued by the Office of ESSA-Funded Programs to provide on-going support and technical assistance.
- District staff should visit the NYSED Business Portal to ensure that user accounts and existing applications are up-to-date <http://portal.nysed.gov>.



# NYSED Support

- TECHNICAL SUPPORT

- Please contact the SEDDAS Help Desk at [SEDDAS@nysed.gov](mailto:SEDDAS@nysed.gov) to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- SURVEY CONTENT SUPPORT

- Please contact the Office of ESSA-Funded Programs at (518) 473-0295 or via email at [conappta@nysed.gov](mailto:conappta@nysed.gov) if you have any questions or concerns regarding the content of the application/survey.

**Thank You for Your  
Continued Collaboration!**

- *For Additional Guidance and Support, please visit the [Consolidated Application for ESSA-Funded Programs website](#)*



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