

**Questions & Answers Regarding Whether Your LEA Should Use the Removal of Grade Four Science Assessment Supplemental Form or Submit a New Plan under Education Law § 3012-d as-amended**

1. **My LEA had an existing collective bargaining agreement (CBA) in effect on or before April 12, 2019 and will negotiate a successor CBA during the 2022-23 school year. Should we use the supplemental form to address the use of the NYS Grade Four Science Assessment in our plan, or are we required to submit a new plan to the Department?** Education Law § 3012-d as-amended requires your LEA to submit a new plan to the Department for review and approval once you enter into your successor CBA. Therefore, if your LEA is able to enter into your successor CBA by March 1, 2023, you should wait until that time to submit a new plan to the Department for review and approval. If you do not believe that all required negotiations will be completed by March 1, 2023, then you may wish to use the Removal of Grade Four Science Assessment supplemental form. Once all required negotiations are completed and you enter into your successor CBA, you will need to submit a new plan to the Department for review and approval.
2. **My LEA had an existing CBA on or before April 12, 2019, and it does not expire until after March 1, 2023. Should we use the supplemental form to address the use of the NYS Grade Four Science Assessment in our plan?** Your LEA is eligible to use the supplemental form if the only necessary change to your existing educator evaluation plan for the 2022-23 school year is the removal of the NYS Grade 4 Science Assessment. Prior to using the supplemental form, we encourage you to review your existing educator evaluation plan to ensure that all other elements of your plan are able to be fully implemented for the 2022-23 school year. The deadline to submit a plan for this school year is March 1, 2023.
3. **My LEA entered into a new CBA after April 12, 2019, but we agreed to keep our plan the same. Do we need to submit a new form to the Department?** Yes, even if the parties agreed to keep their plan the same, you must use the new educator evaluation form and submit the plan to the Department. You will find the new educator evaluation plan form in your NYSED business portal inbox.

**Questions & Answers Regarding How to Make Selections on the Removal of Grade Four Science Assessment Supplemental Form (available upon request by emailing [educatoreval@nysed.gov](mailto:educatoreval@nysed.gov))**

1. **My LEA only uses the NYS Grade Four Science Assessment as part of a school-wide measure which includes multiple assessments for several groups of teachers (e.g., grades 3-8 ELA and Math teachers use a combination of the NYS Grade Four Science Assessment, STAR Reading, and STAR Math). What action should we take if we want to remove the NYS Grade Four Science Assessment from this SLO and instead use the remaining assessments to complete the SLO for all impacted teachers?** To remove the NYS Grade Four Science Assessment from a measure using the Removal of NYS Grade Four Science Assessment supplemental form, go to the “Teachers” page of Task 2, and select the first option: “ALL teachers’ whose SLOs are based on the NYS Grade Four Science Assessment also include one or

more other assessments; the Grade Four Science Assessment will be removed from the measure and only the remaining assessments will be used beginning in the 2022-23 school year.”

2. **My LEA uses the NYS Grade Four Science Assessment in a school-wide measure which includes multiple assessments for several groups of teachers (see example above). However, our grade four science teacher also has an SLO based only on the NYS Grade Four Science Assessment. For those educators evaluated based on the school-wide measure, we would like to continue to use the remaining assessments in our school-wide measure, excluding the NYS Grade Four Science Assessment, but we need to select new assessments for our grade four science teacher. How do we do this?** On the “Teachers” page of Task 2 in the supplemental form, please select the second option: “The NYS Grade Four Science Assessment will be removed and replaced with new assessment(s) for the applicable teachers’ SLOs beginning in the 2022-23 school year.” You will then be brought to a table that will permit you to remove and replace the NYS Grade Four Science Assessment from your school-wide measure and change assessments for your grade four science teacher. You will need to create two entries in this chart: one row for the Grade Four Science Course and another row for the courses using the school-wide measure.
3. **My LEA uses the NYS Grade Four Science Assessment as the single assessment for our grade four science teacher. We would like to replace the assessment with the NYS Elementary Grade Five Science Assessment but that is not being offered in the 2022-23 school year. What should we do?** For the 2022-23 school year, you will need to select one or more assessments that are being offered with the appropriate type of SLO. After the 2022-23 school year ends, you can change your selected assessment to the NYS Elementary Grade Five Science Assessment by making a material change to your currently approved evaluation plan.
4. **What is the timeline of the approval process for the Removal of the NYS Grade Four Science Assessment supplemental form?** Forms will be reviewed as soon as they are submitted, and we anticipate that feedback and/or approval of these forms will occur in a timely manner. To ensure that your form can be reviewed and approved in a timely manner, we encourage you to submit the form by October 31, 2022.
5. **Will the changes made in the Removal of NYS Grade Four Science supplemental form be permanent?** Yes, this will represent a permanent change to your approved plan, requiring implementation under its terms in the 2022-23 school year and thereafter. To make further changes to your plan in the future, you must use the “Material Change” process. This process can be started by emailing the Office of Educator Quality and Professional Development at [educatoreval@nysed.gov](mailto:educatoreval@nysed.gov).