New York State
EDUCATION DEPARTMENT
Knowledge › Skill › Opportunity

Consolidated Application for ESSA-Funded Programs

Online Application Process – *Title I, Part A Program/Fiscal Information*

TITLE I SCHOOL AND COMMUNITY SERVICES OFFICE

Consolidated Application for ESSA-Funded Programs - AGENDA

- Every Student Succeeds Act (ESSA)
- Accessing the Application
- Title I Fiscal Information
- Next Steps
- NYSED Support

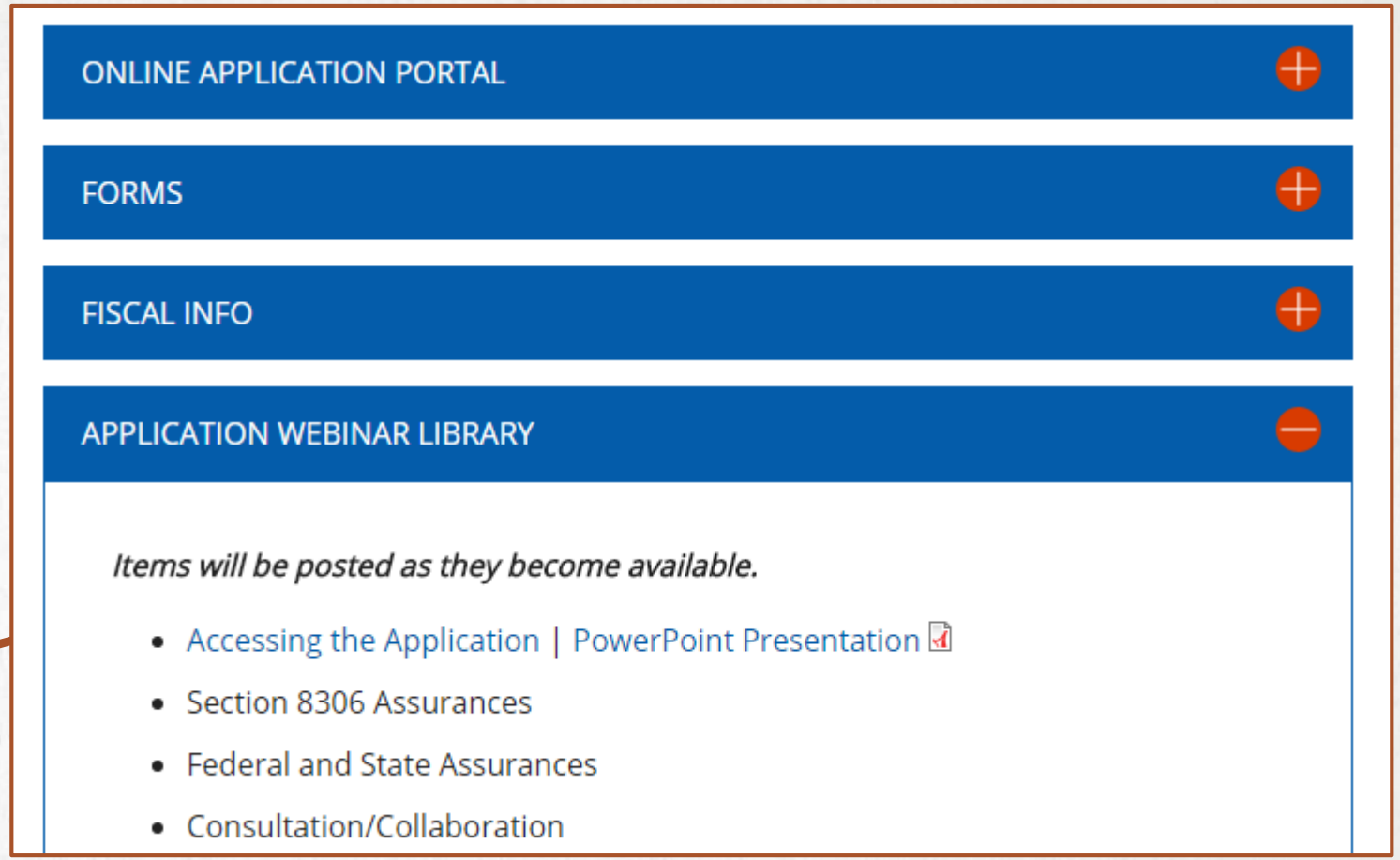
Every Student Succeeds Act (ESSA)

- Consistent with the requirements outlined in the Every Student Succeeds Act (ESSA), the New York State Education Department (NYSED) has developed its online Consolidated Application to support the timely administration of ESSA-funded programs to LEAs across the state.
- The application remains streamlined to focus on the required assurances from Section 8306 of the ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.
- The on-line platform dramatically improves NYSED's capacity to collect and analyze district-provided data in a timely manner, and then utilize that data to provide targeted support to LEAs as part of shared continuous improvement efforts.

Accessing the Application

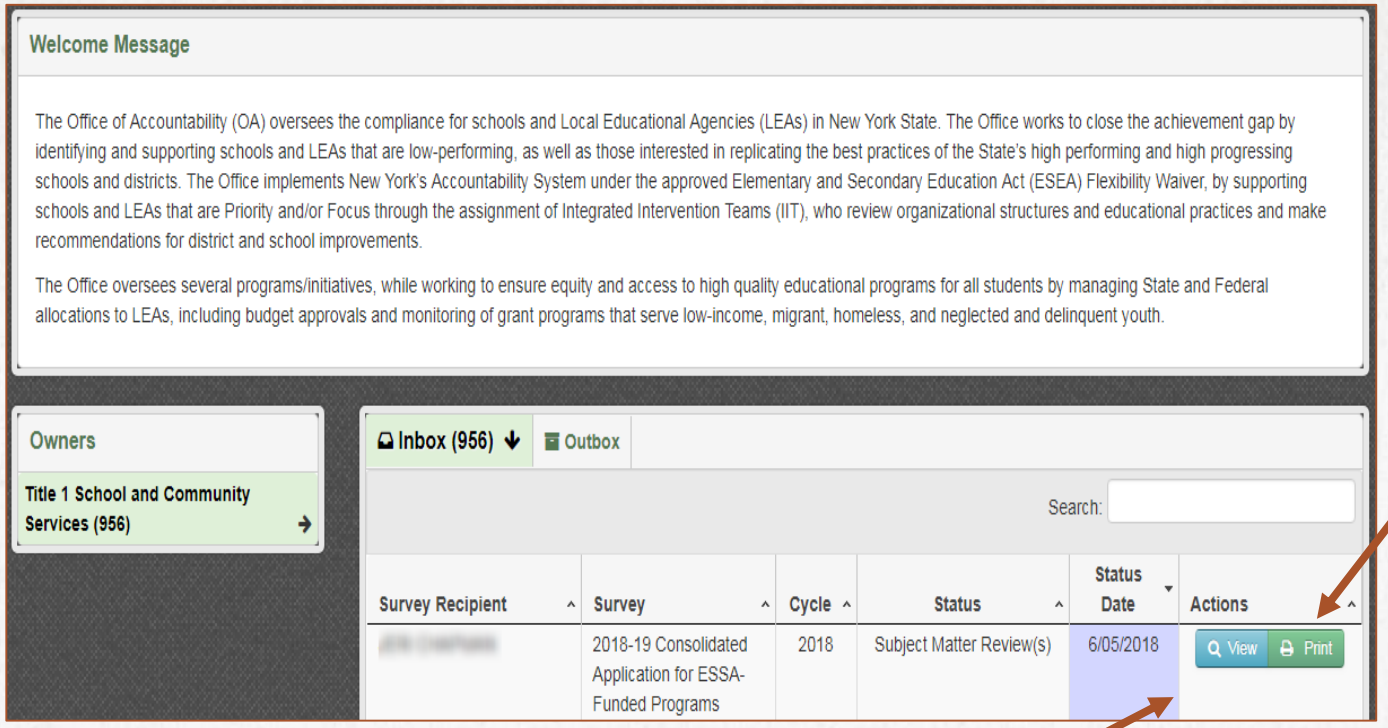
- To access the Business Portal and for additional guidance and support, please visit our web-site at: http://www.nysed.gov/essa/schools/consolidated-application

- *Additionally* - if the applicant is having difficulty accessing the application or has questions about a particular section of it, our office has developed a webinar library to support you through out the process.



Accessing the Application

- The "*Consolidated Application for ESSA-Funded Programs*" is found within the Title I School and Community Services Inbox.



- An application can be saved and/or printed as a PDF during any point in the process by clicking on "*Print*".

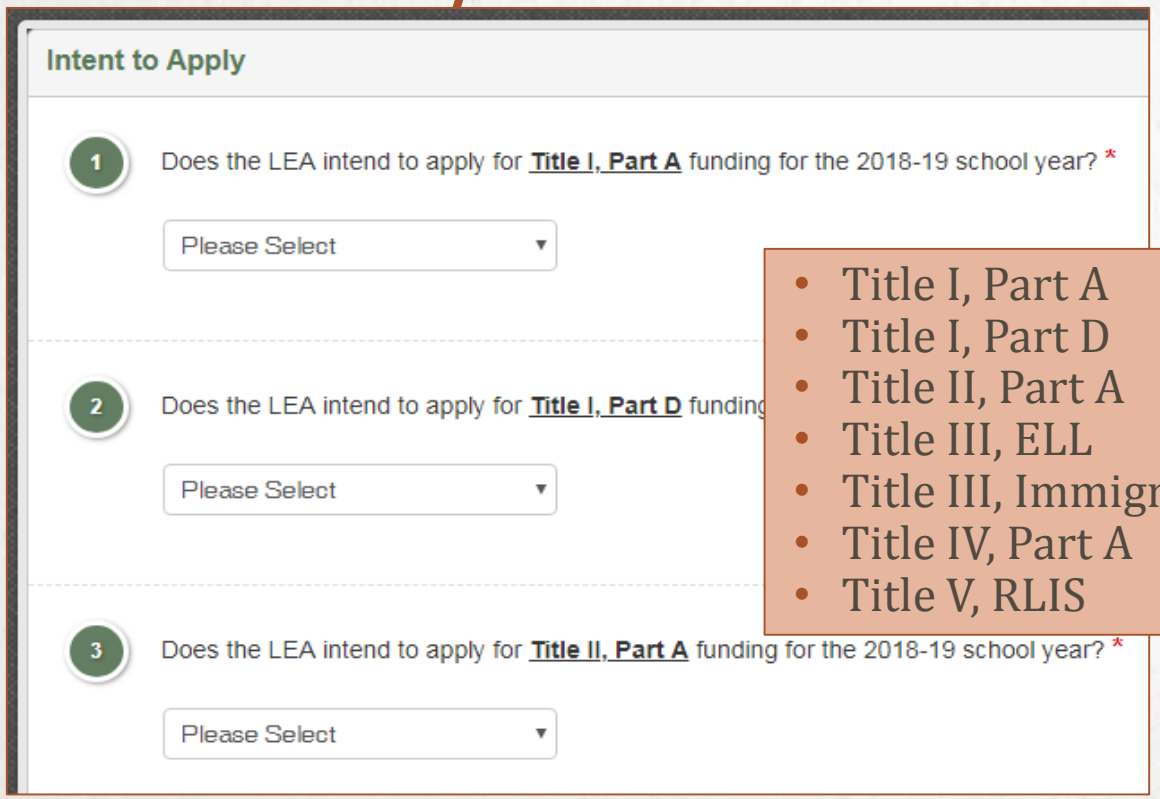
- Click on "*View*" to open the application and begin/continue to input information.

(Please Note - Multiple users may access the application at one time)

Title I Fiscal Information

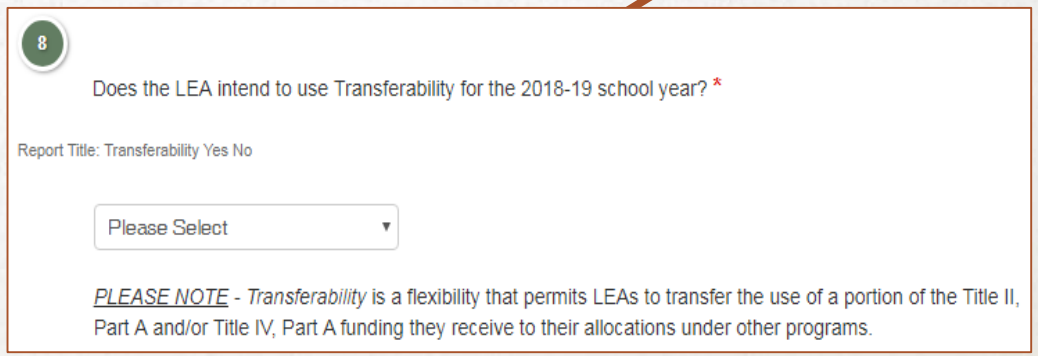
- Applicants are asked to indicate which of the federal program areas they intend to apply for funding during the upcoming school year.

(Please Note - Answers on the *Intent to Apply* page determine which pages appear later in the application. Applicants may return to this page to change a response at any time during the process)



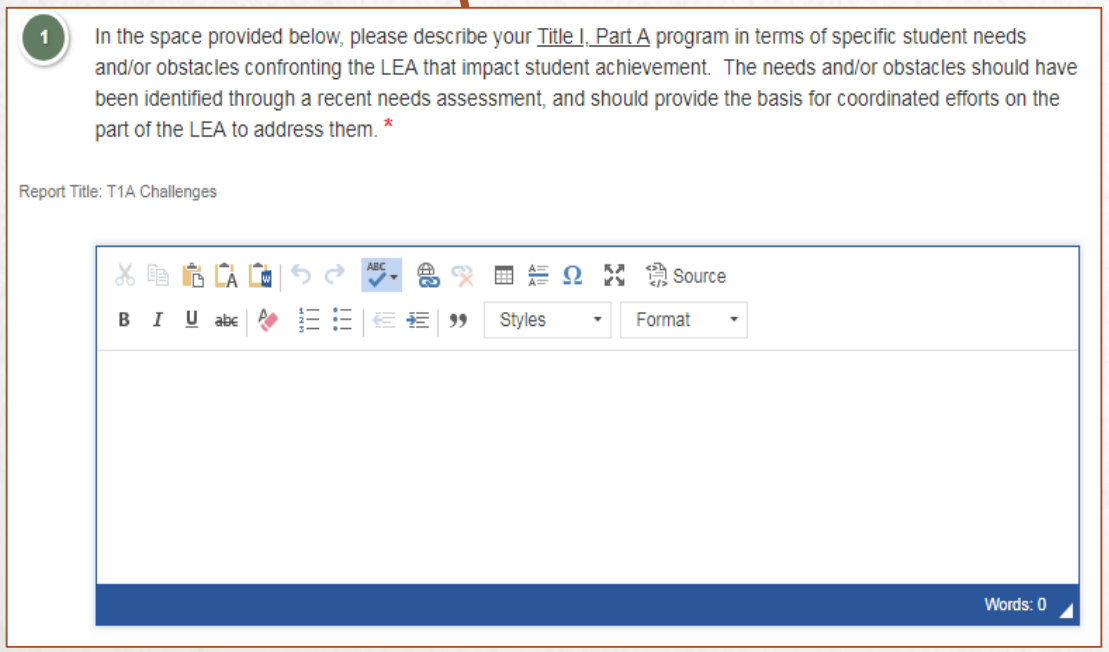
- Title I, Part A
- Title I, Part D
- Title II, Part A
- Title III, ELL
- Title III, Immigrant
- Title IV, Part A
- Title V, RLIS

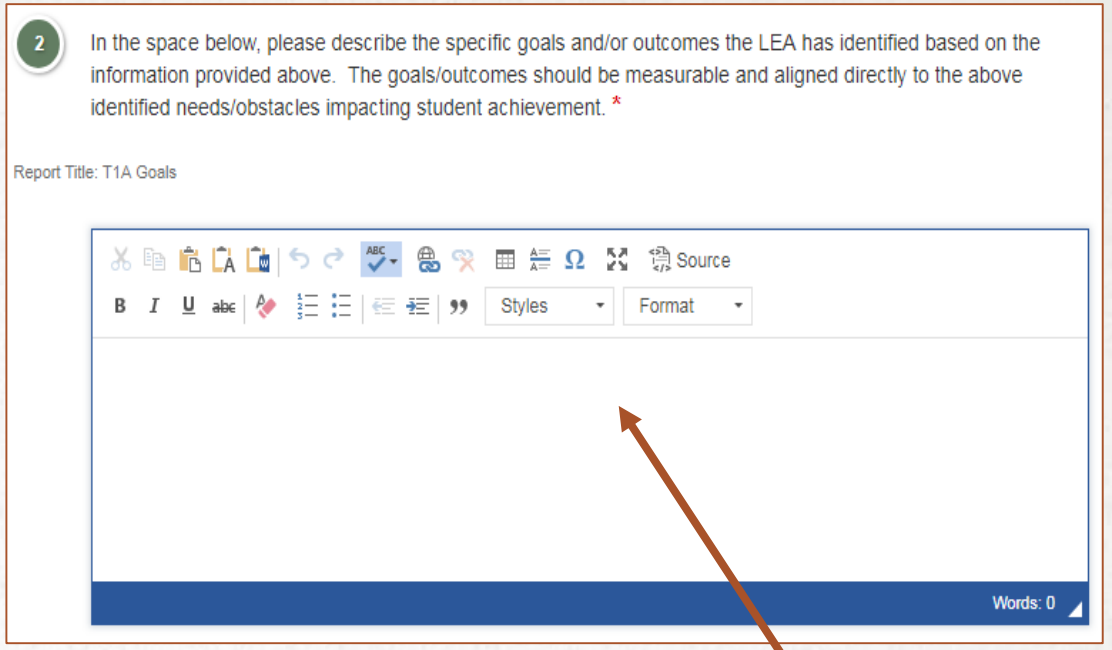
- Applicants are also asked to indicate if they intend to use *Transferability*, which permits LEAs to transfer the use of Title IIA and/or Title IVA funds to other program areas.



Title I Fiscal Information

- Applicants are asked to discuss their Title I, Part A program in terms of specific student needs and/or obstacles confronting the LEA that impact student learning, based on a recent needs assessment.





- Applicants are also asked to describe specific, measurable goals and/or outcomes based on the information provided relating to student needs/obstacles.

Title I Fiscal Information

- Applicants are asked to complete a Title IA fiscal chart (Chart 1A), using its most current data.
- Calculations are made in real-time to provide the applicant with its Title IA per pupil amount and public/private proportionate shares (Chart 1B).

	Amount (# or $) *
Total Title I, Part A Allocation + Funds Transferred for Title I Purposes ($)	2,500,000
Number of K-12 Resident Students Enrolled in PUBLIC Schools (in-district) (#)	3,500
Number of K-12 Resident Students Enrolled in PRIVATE Schools (in-district) (#)	25
Number of K-12 Resident Students Enrolled in PRIVATE Schools (out-of-district) (#)	2
Number of students from low-income families who reside in Title I attendance areas and who attend PUBLIC schools (in-district) + Number of students served in Neglected Facilities in the LEA (#)	1,900
Number of students from low-income families who reside in Title I attendance areas and who attend PRIVATE schools (in-district) (#)	12
Number of students from low-income families who reside in Title I attendance areas and who attend PRIVATE schools (out-of-district) (#)	1

Input

Output

4 Based on the information provided above, please find below the Title I, Part A Per Pupil A… Proportionate Share, and Private School Proportionate Share. (**Chart 1B**)

	Title I, Part A - *Per Pupil Amount* ($)	Title I, Part A - *LEA Share* ($)	Title I, Part A - *Private School Share* ($)
Title I Calculations	1,306.85	2,483,010.98	16,989.02

(Please Note - An LEA may continue to update its information at any time, prior to final submission*)*

Title I Fiscal Information

Title I Per Pupil Amount ($)	Homeless Students (#) *	Best Practice Reserve Amount (Per Pupil Am't x Student Count) ($)	Minimum Recommended Reserve (Student Count x $100) ($)
1,306.85	6	7,841.09	600

- Chart 2A helps the LEA determine its required reserve for *homeless students* by calculating a range reserve figures from '*best practice*' to '*minimum recommended*'.

	Amount ($) *
Administration	25,000
Homeless Reserve (See Chart 2A - REQUIRED FOR ALL LEAs)	8,000
Neglected Youth Reserve (See Chart 2B)	6,500
Professional Development	0
Capital Expense	0
Pre-K Services	0
Parent and Family Engagement (REQUIRED for LEAs with an allocation greater than $500,000)	0
Improvement Reserve (Optional for FOCUS LEAs, and includes optional Public School Choice)	0

Applicants should complete the Title I, Part A funding reserve chart - Chart 2C - using information from Charts 2A and 2B, and indicating other reserves as applicable.

- Chart 2B uses the Title I Part A per pupil amount previously established to calculate a reserve figure for and *neglected youth*.

Title I Per Pupil Amount ($)	Neglected Youth Count (#) *	Reserve (Per Pupil Am't x Student Count) ($)
1,306.85	5	6,534.24

	Title I, Part A - *LEA Share* ($)	Total Title I, Part A - *Total Funds Reserved* ($)	Title I, Part A - *Funds to be Distributed* (LEA Share minus Funds Reserved) ($)
Title I Funds to be Distributed	2,483,010.98	35,500	2,447,510.98

- Chart 2D calculates the amount of funds available left over to distribute to schools.

Title I Fiscal Information

In the chart below, please identify ***ALL PUBLIC SCHOOLS*** in the LEA individually, regardless of Title I status, and provide the requested information for each. If no funds are allocated to a school, please indicate this with a response of "0". Click on "Add Row" for additional schools. **(Chart 3A)**

School Name *	Grade Span *	Title I Status *	Student Enrollment (#) *	Low Income Students (#) *	Poverty Rate (%)	Bldg. Title I Allocation ($) *	Delete Row (Will be Deleted on Save)
Hyde Park Corner	K-5	School-\	222	111	50	54,666	
Westminster	6-8	Targete	450	360	80	2,000,000	
Balmoral	9-12	Non-Titl	525	225	42.86	0	
Kensington Garden	K-5	Targete	375	236	62.93	392,901	

Add Row

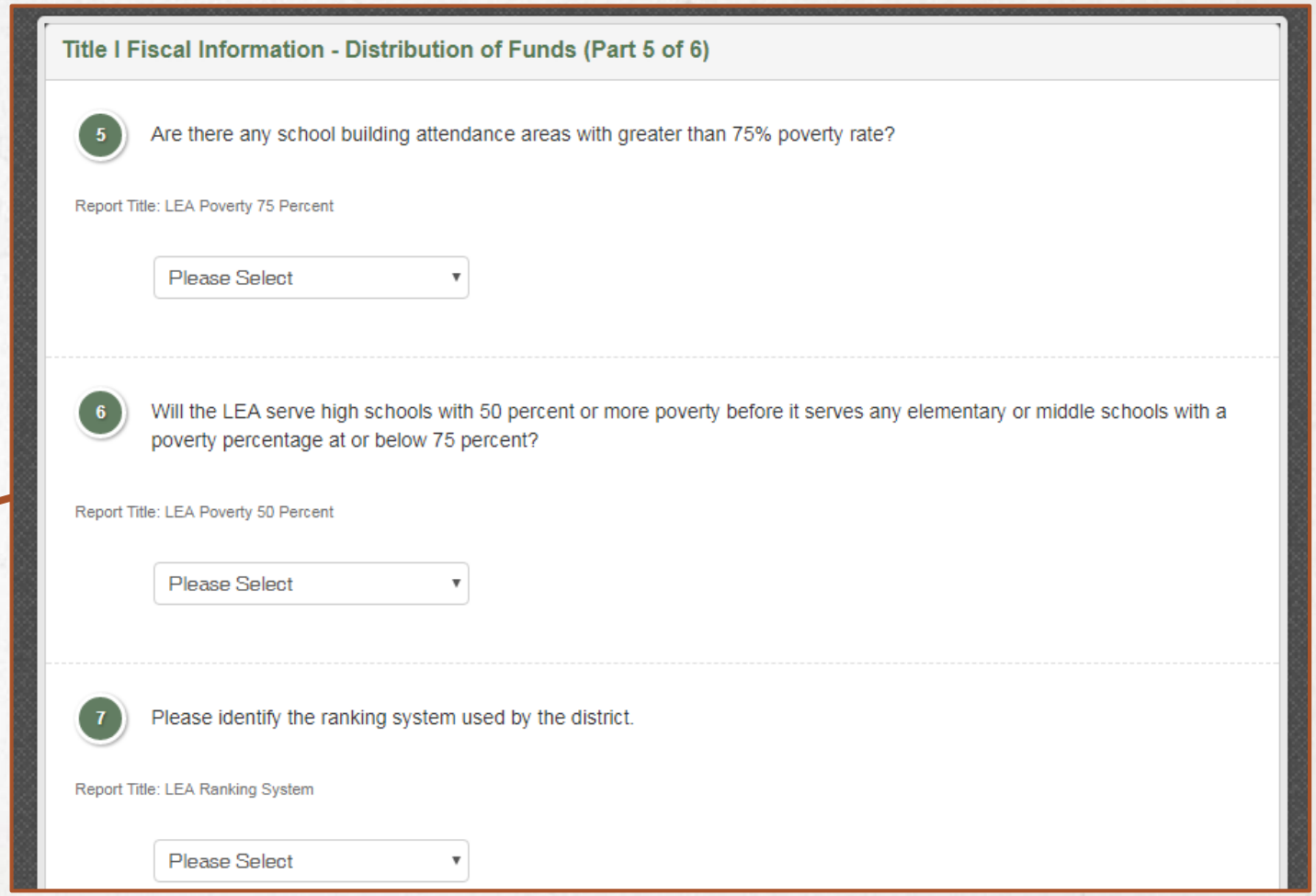
10 As the LEA completes the chart above, the *remaining balance* will be reflected in the chart below to indicate that all funds have been appropriately assigned. **(Chart 3B)**

	LEA Title I, Part A - *Funds to Distribute* ($)	Amount Remaining to be Identified ($) - *Remaining Balance*
School-Level Title I, Part A Funds	2,447,567.25	0.25

- Applicants are asked to use Chart 3A to identify ***all public schools*** in their district, regardless of Title I status and/or allocation. Non-Title I schools must be included, even if no funding has been allocated.
- Charter LEAs and Special Act LEAs are required to provide information about their school(s) here as well.
- As school allocations are provided, Chart 3B will show the applicants their remaining balance to indicate that all funds have been assigned.

Title I Fiscal Information

- The Title I Fiscal Information section of the application also includes a series of drop-down and/or short response questions designed to elicit information specific to the LEA/charter school and the method(s) used to distribute its Title I funds.



Title I Fiscal Information

18 Identify by name each *Neglected* facility located in the district. Click on "*Add Row*" as needed to include additional facilities.

Name of Facility	Type of Facility	Child Count (Oct. 2017) (#)	Facility Allocation ($)	Neglected & Delinquent Affirmation of Consultation and Proposed Expenditures Form
Sandringham	Group Home	4	4,500	Choose File No file chosen Add Another Upload
Clarence House	Special Act	2	2,200	Choose File No file chosen Add Another Upload

- For some LEAs, a portion of Title I, Part A funds were generated to support *Neglected* facilities located within the district's boundaries.
- If this is the case, the applicant should provide information for *each* facility, including a completed affirmation of consultation form.
- In addition, LEAs should indicate whether formal agreements exist between the district and each of the facilities.

(Please Note - If an LEA has no Neglected facilities within its boundaries, please skip these questions and click on "Save" or "Save & Continue")

19 Does the LEA have a formal written agreement with each *Neglected* facility located within the LEA's geographic attendance area? *

- ○ Yes, the LEA has a formal written agreement with each Neglected facility.
- ◉ No, the LEA does not have a formal written agreement with each Neglected facility.

Next Steps….

- The "*Consolidated Application for ESSA-Funded Programs*" is published in the Business Portal, with submissions due as delineated in the *Submission Instructions* section.
- Superintendents/CEOs and district staff should have received a system generated from conappta@nysed.gov notifying them that the application is now live.
- Additional webinars and guidance documents have been issued by the Title I School and Community Services Office to provide on-going support and technical assistance.
- District staff should visit the NYSED Business Portal to ensure that user accounts and existing applications are up-to-date http://portal.nysed.gov.

NYSED Support

- *TECHNICAL SUPPORT*
  - Please contact the SEDDAS Help Desk at SEDDAS@nysed.gov to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- *SURVEY CONTENT SUPPORT*
  - Please contact the Title I School and Community Services Office at (518) 473-0295 or via email at conappta@nysed.gov if you have any questions or concerns regarding the content of the application/survey.

Thank You for Your Continued Collaboration!

- *For Additional Guidance and Support*, please visit the Consolidated Application for ESSA-Funded Programs website

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