

## *Targeted Monitoring Review Timeline*

Timeline, documents, and technical assistance overview video on the monitoring process for ESSA Funded Programs for 2023-24 are available at

<https://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance>

<b>Thursday, January 11, 2024</b>	<p>LEA is notified via e-mail letter that it has been selected for Targeted Monitoring Review.</p> <p>Targeted Monitoring Review survey is available to LEA in <a href="#">Business Portal</a>.</p>
<b>Thursday, January 18, 2024, 10:00am – 11:00am</b>	<p>NYSED provides <a href="#">technical assistance webinar</a> on Targeted Monitoring Review Process.</p> <p>Meeting ID: 849 8812 5534    Passcode: bjke1d</p>
<b>Thursday, January 18 – Friday, January 26, 2024</b>	<p>NYSED reviewer will contact LEA about setting up review visit dates and the opportunity for setting up office hour sessions. Office hour sessions are intended to provide an open forum for addressing any questions about the review process or specific protocol indicators.</p>
<b>Monday, February 12, 2024</b>	<p>LEA submits completed Targeted Monitoring Review survey to NYSED in the <a href="#">Business Portal</a>.</p>
<b>Monday, March 4 – Friday, May 31, 2024</b>	<p>At least 3 days prior to virtual review meetings, NYSED unsubmit monitoring survey to LEA with Preliminary Ratings.</p> <p>NYSED conducts scheduled review meeting.</p>
<b>No later than July, 2024</b>	<p>After final virtual review meeting, LEA has 5 days to upload additional materials to address Preliminary Ratings.</p> <p>After 5 day period, LEA will receive Final Ratings from NYSED within 30 days.</p>

<p><b>August, 2024</b></p>	<p>After LEA receives Final Ratings, LEA has 30 days to address any Required or Corrective Actions and resubmit to NYSED.</p> <p>The LEA maintains communication with the reviewer regarding Required or Corrective Actions that need more time to complete.</p>
<p><b>October, 2024</b></p>	<p>The LEA completes any remaining Required or Corrective Actions, including those that involves BOE approval for policy changes.</p> <p>If the LEA does not complete remaining Required or Corrective Actions, SED will arrange a virtual meeting with the Superintendent to discuss the prompt resolution of any open Required or Corrective Actions.</p>
<p><b>November, 2024</b></p>	<p>If the LEA does not complete remaining Required or Corrective Actions, SED will notify the BOCES Superintendent of any open Required or Corrective Actions, and request assistance with supporting the LEA in completion of these items.</p> <p>The 2024-25 Consolidated Application for ESSA-Funded Programs will not be approved until the Targeted Monitoring Review is completed and approved.</p>