

## *Coordinated Monitoring Review Timeline*

Timeline, documents, and technical assistance overview video on the monitoring process for ESSA Funded Programs for 2023-24 are available at <https://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance>

<b>Thursday, January 11, 2024</b>	LEA is notified via e-mail letter that it has been selected for Coordinated Monitoring Review.  Coordinated Monitoring Review survey is available to LEA in <a href="#">Business Portal</a> .
<b>Tuesday, January 16, 2024, 10:00am – 11:00am</b>	NYSED provides <a href="#">technical assistance webinar</a> on Coordinated Monitoring Review Process.  Meeting ID: 874 2631 9112 Passcode: 0tTB8g
<b>Tuesday, January 16 – Friday, January 26, 2024</b>	NYSED reviewer will contact LEA about setting up review visit dates and the opportunity for setting up office hour sessions. Office hour sessions are intended to provide an open forum for addressing any questions about the review process or specific protocol indicators.
<b>Monday, February 26, 2024</b>	LEA submits completed Coordinated Monitoring Review survey to NYSED in the <a href="#">Business Portal</a> .
<b>Monday, March 18 – Friday, May 31, 2024</b>	At least 3 days prior to review visit, NYSED unsubsims monitoring survey to LEA with Preliminary Ratings.  NYSED conducts scheduled review visit over 1-2 days.
<b>No later than July, 2024</b>	After the review visit, LEA has 5 days to upload additional materials to address Preliminary Ratings.  After the 5-day period, LEA will receive Final Ratings from NYSED within 30 days.

<p><b>August, 2024</b></p>	<p>After LEA receives Final Ratings, LEA has 30 days to address any Required or Corrective Actions and resubmit to NYSED.</p> <p>The LEA maintains communication with the reviewer regarding Required or Corrective Actions that need more time to complete.</p>
<p><b>October, 2024</b></p>	<p>The LEA completes any remaining Required or Corrective Actions, including those that involves BOE approval for policy changes.</p> <p>If the LEA does not complete remaining Required or Corrective Actions, SED will arrange a virtual meeting with the Superintendent to discuss the prompt resolution of any open Required or Corrective Actions.</p>
<p><b>November, 2024</b></p>	<p>If the LEA does not complete remaining Required or Corrective Actions, SED will notify the BOCES Superintendent of any open Required or Corrective Actions, and request assistance with supporting the LEA in completion of these items.</p> <p>The 2024-25 Consolidated Application for ESSA-Funded Programs will not be approved until the Coordinated Monitoring Review is completed and approved.</p>