

Desk Review Timeline

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Timeline, documents, and technical assistance overview video on the monitoring process for ESSA Funded Programs for 2023-24 are available at https://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance</p> | |
| <p>Thursday, February 1, 2024</p> | <p>LEA is notified via e-mail letter that it has been selected for Desk Review</p> <p>Desk Review survey is available to LEA in Business Portal</p> |
| <p>Tuesday, February 6, 2024</p> <p>10:00 am – 11:00 am</p> | <p>NYSED provides technical assistance webinar on Desk Review Process</p> <p>Meeting ID: 890 2390 2826</p> <p>Passcode: j4YJe0</p> |
| <p>Tuesday, February 20, 2024</p> <p>1:00 pm – 2:00 pm</p> | <p>NYSED will hold an office hours session for questions about completing the Desk Review</p> <p>Meeting ID: 854 2298 4027</p> <p>Passcode: wzjN87</p> |
| <p>Monday, March 4, 2024</p> | <p>LEA submits completed Desk Review survey to NYSED in the Business Portal</p> |
| <p>April 4 – August 31, 2024</p> | <p>LEA will receive final ratings from NYSED within approximately 30 days</p> <p>LEA will then have 30 days to complete Corrective and Required Actions</p> <p>The LEA maintains communication with the reviewer regarding Required or Corrective Actions that need more time to complete</p> |

| | |
|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>No later than October, 2024</p> | <p>The LEA completes any remaining Required or Corrective Actions, including those that involves BOE approval for policy changes</p> <p>If the LEA does not complete remaining Required or Corrective Actions, the reviewer will involve the Superintendent in the resolution of the review</p> |
| <p>November, 2024</p> | <p>If the LEA does not complete remaining Required or Corrective Actions, the reviewer will involve the BOCES Superintendent in the resolution of the review</p> <p>The 2024-25 Consolidated Application for ESSA-Funded Programs will not be approved until the Desk Review is completed and approved</p> |