



New York State
EDUCATION DEPARTMENT

Knowledge > Skill > Opportunity

2017-18 LEA Application for ESSA-Funded Programs

Online Application Process – *Title I Fiscal Information*

TITLE I SCHOOL AND COMMUNITY SERVICES OFFICE

2017-18 LEA Application for ESSA-Funded Programs - AGENDA

- Every Student Succeeds Act (ESSA)
 - Accessing the Application
 - Title I Fiscal Information
 - Next Steps
 - NYSED Support

Every Student Succeeds Act (ESSA)

- USDE has indicated that an SEA must minimally collect from LEAs the assurances included in Section 8306 of the ESSA prior to awarding FY17 funds.
- In addition to the required LEA assurances, SEAs may collect any other information the SEA deems necessary for proper implementation of each grant program.
- The new application has been streamlined to focus on the required assurances from Section 8306 of the ESSA, as well as programmatic and fiscal information that staff have determined is necessary to properly administer each program.

Accessing the Application

- To access the Business Portal and for additional guidance and support, please visit our web-site at: <http://www.nysed.gov/essa/schools/consolidated-application>
- If the applicant is having difficulty accessing the application, a webinar is available to walk you through this process.

ONLINE APPLICATION PORTAL

FORMS

FISCAL INFO

APPLICATION WEBINAR LIBRARY

Items will be posted as they become available.

- [Accessing the Application | PowerPoint Presentation](#)
- Section 8306 Assurances
- Federal and State Assurances
- Consultation/Collaboration

Title I Fiscal Information

- Applicants are asked if they intend to apply for Title I, Part A and D funds.
- If “Yes”, a new page appears which includes additional tasks.

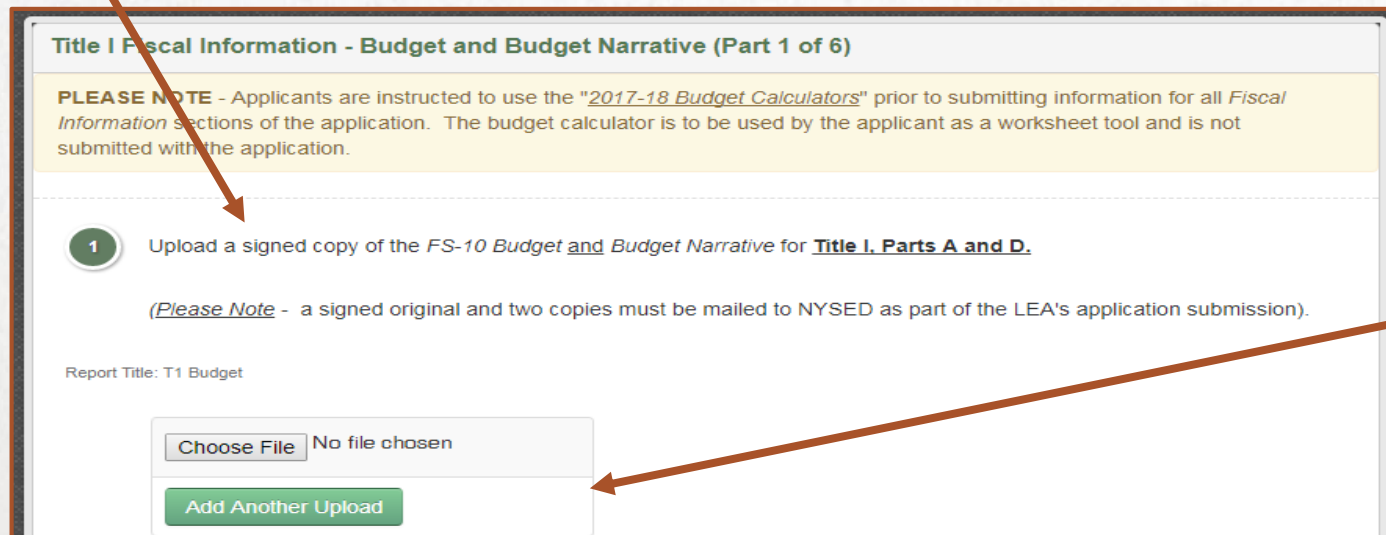


Title I Fiscal

1 Does the LEA intend to apply for **Title I, Part A and D** funding for the 2017-18 school year? *

Report Title: Title 1 Yes No

Please Select



Title I Fiscal Information - Budget and Budget Narrative (Part 1 of 6)

PLEASE NOTE - Applicants are instructed to use the "[2017-18 Budget Calculators](#)" prior to submitting information for all *Fiscal Information* sections of the application. The budget calculator is to be used by the applicant as a worksheet tool and is not submitted with the application.

1 Upload a signed copy of the *FS-10 Budget and Budget Narrative* for **Title I, Parts A and D**.

(*Please Note* - a signed original and two copies must be mailed to NYSED as part of the LEA's application submission).

Report Title: T1 Budget

Choose File No file chosen

Add Another Upload

- Click on “*Choose File*” to upload an FS-10 budget document. Select “*Add Another Upload*” to include the budget narrative for this program area.

Title I Fiscal Information

- Applicants are asked to complete Chart #1, providing student counts and the proportional shares of Title I funds for the LEA and private schools.

PLEASE NOTE - Applicants are instructed to use the "2017-18 Budget Calculators" prior to submitting information for all *Fiscal Information* sections of the application. The budget calculator is to be used by the applicant as a worksheet tool and is not submitted with the application.

2 Please complete the following DISTRICT-LEVEL Calculation of Proportionate Share Amounts for Title I, Part A chart. (Chart 1)

Please Note - This chart should be completed in its entirety BEFORE completing the "District-Level Funding Reserve" charts (Questions #3 and #4, below).

Description	Title I, Part A
Total Title I, Part A Allocation (\$)	
Number of K-12 Resident Students Enrolled in PUBLIC Schools (in-district) (#)	
Number of K-12 Resident Students Enrolled in PRIVATE Schools (in-district) (#)	
Number of K-12 Resident Students Enrolled in PRIVATE Schools (out-of-district) (#)	
Number of students from low-income families who reside in Title I attendance areas and who attend PUBLIC schools (in-district) (#)	
Number of students from low-income families who reside in Title I attendance areas and who attend PRIVATE schools (in-district) (#)	
Number of students from low-income families who reside in Title I attendance areas and who attend PRIVATE schools (out-of-district) (#)	
Title I Per Pupil Amount (\$)	
LEA Proportionate Share (\$)	
Private School Proportionate Share (\$)	

- The "2017-18 Budget Calculators" spreadsheet tool is located in the *Documents* panel of the application and may be used prior to inputting information in this chart to assist the LEA in determining these figures.

Title I Fiscal Information

Please complete the following DISTRICT-LEVEL Funding Reserve chart. (Chart 2A)

Please Note - This chart should be completed AFTER the "District-Level Title I, Part A" chart (Question #2, above)

Use of Funds



Public (\$)

Administration

Students Served in Neglected Facilities

Homeless Reserve (REQUIRED FOR ALL LEAs)

Professional Development

Capital Expense

Pre-K Services

Parent and Family Engagement (Formerly Parent Involvement)

Parent Education (FOCUS LEAs ONLY)

Improvement Reserve (FOCUS LEAs ONLY)

Total Funds to be Distributed to Eligible Public School Attendance Areas

- In Chart #2A, applicants are asked to identify reserve amounts taken from the LEA proportionate share of funds.

- The 'Title I, Part A Chart 2A' tab of the budget calculator may be used to help account for these funds.

Title I, Part A Chart 2A: District-Level Reserves		Technical Assistance:
LEA BEDS Code:		The LEA BEDS Code will pre-populate from the first tab of the workbook.
LEA Name:		The LEA Name will pre-populate from the first tab of the workbook.
LEA Proportionate Share of Title I, Part A Allocation		This is the amount of funds available for Title I programming in eligible Title I schools prior to any district-level reservations. This figure is from cell C20 on the Title I Part A Chart 1 tab.
Administration		This reserve should reflect any administrative costs associated with the public school portion of the Title I program.
Students Served in Neglected Facilities		http://www.p12.nysed.gov/accountability/allocations/1718/leadeddedchilddown.html
Homeless Reserve (REQUIRED FOR ALL LEAs)		This reserve is required for all LEAs, regardless of whether all schools are Title I schools.
Professional Development		This reserve is an optional use of Title I, Part A funds.
Capital Expense		This reserve is an optional use of Title I, Part A funds.
Pre-K Services		This reserve is an optional use of Title I, Part A funds.
Parent and Family Engagement (Formerly Parent Involvement)		This reserve is required for any LEA with a Title I Part A allocation of greater than \$500,000 and should reflect and amount equal to or greater than the product of Chart 2A Line 7 x 1% (.01).
Parent Education (FOCUS LEAs ONLY)		This reserve is required for any Focus LEA, Priority Charter School, or Focus Charter School.
Improvement Reserve (FOCUS LEAs ONLY)		This reserve may be used to meet the required 5-15% improvement obligation.
Total Funds to be Distributed to Eligible Public School Attendance Areas		This is the amount of funds available to be distributed to eligible Title I schools.

Title I Fiscal Information

- In Chart #2B, applicants are asked to identify reserve amounts taken from the private school proportionate share of funds.
- The 'Title I, Part A Chart 2B' tab of the budget calculator may be used to help account for these funds.

4 Please complete the following DISTRICT-LEVEL Funding Reserve chart for **PRIVATE SCHOOL FUNDS**. (Chart 2B)

Please Note - This chart should be completed AFTER the "District-Level Title I, Part A" chart (Question #2, above)

Use of Funds	Private (\$)
Private School Proportionate Share of Title I, Part A Allocation	<input type="text"/>
Administration	<input type="text"/>
Direct Instructional Services to Students	<input type="text"/>
Parent and Family Engagement (Formerly Parent Involvement)	<input type="text"/>
Professional Development	<input type="text"/>
Pre-K Services	<input type="text"/>
Other	<input type="text"/>

2017-18 budget-calculator (25).xlsx - Excel

Andrew McGrath

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Title I, Part A Chart 2B: Private School Distribution of Funds

Title I, Part A Chart 2B: Private School Distribution of Funds		Technical Assistance:
LEA BEDS Code:	<input type="text"/>	The LEA BEDS Code will pre-populate from the first tab of the workbook.
LEA Name:	<input type="text"/>	The LEA Name will pre-populate from the first tab of the workbook.
Private School Share Proportionate Share of Title I, Part A Allocation	<input type="text"/>	This is the amount of funds available for Title I programming in eligible Title I schools prior to any district-level reservations. This figure is from cell C20 on the Title I Part A Chart 1 tab.
Administration	<input type="text"/>	This reserve should reflect any administrative costs associated with the private school portion of the Title I Part A program. This is an optional use of funds and is subject to consultation between the LEA and appropriate private school representatives.
Direct Instructional Services to Students	<input type="text"/>	
Parent and Family Engagement (Formerly Parent Involvement)	<input type="text"/>	This reserve is required for any LEA with a Title I Part A allocation of greater than \$500,000 and should reflect and amount equal to or greater than the product of Chart 2B Line 7 x 1% (.01).
Professional Development	<input type="text"/>	This is an optional use of funds and is subject to consultation between the LEA and appropriate private school representatives.
Pre-K Services	<input type="text"/>	This is an optional use of funds and is subject to consultation between the LEA and appropriate private school representatives.
Other	<input type="text"/>	This is an optional use of funds and is subject to consultation between the LEA and appropriate private school representatives.
Remaining Funds for Services to Participating Private Schools	<input type="text"/>	This is the amount of funds from the Private School Proportionate Share that have not yet been allocated. This figure should reflect \$0 before submission of the 17-18 application.

Title I Fiscal Information

- The Title I Fiscal Information section of the application also includes a series of drop-down and/or short response questions designed to elicit information specific to the LEA/charter school and the method(s) used to distribute its Title I funds.

Title I Fiscal Information - Distribution of Funds (Part 5 of 6)

5 Are there any school building attendance areas with greater than 75% poverty rate?

Report Title: LEA Poverty 75 Percent

Please Select ▼

6 Will the LEA serve high schools with 50 percent or more poverty before it serves any elementary or middle schools with a poverty percentage at or below 75 percent?

Report Title: LEA Poverty 50 Percent

Please Select ▼

7 Please identify the ranking system used by the district.

Report Title: LEA Ranking System

Please Select ▼

Title I Fiscal Information

- Chart #3, requests information on a school-level basis. Applicants are asked to submit information for EACH of its schools, including poverty rates, Title I status, building allocations and grade spans.

12 Please complete the table below requesting required information for each SCHOOL in the LEA. Click on "Add Row" as needed to include additional schools. (Chart 3)

Report Title: T1 School

School Name	# of Public Students	# Private School Students	# Low Income Public	# Low Income Private	Poverty Rate (%)	Title I Status	Title I, Part A Bldg. Allocation	Grade Spans Served	Delete Row (Will be Deleted on Save)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Plea ▼	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
	0	0	0	0			0		

Add Row

- Click on "Add Row" as needed to include additional schools.

- When using the calculator tool, totals will appear in red until they match the figures used in Chart 1.

2017-18-budget-calculator (29).xlsx - Excel

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13

B C D E F G H I J K L

Title I Part A Chart 3: Distribution of Funds to Eligible Public School Attendance Areas

LEA BEDS Code: 070901060000

LEA Name: HORSEHEADS CENTRAL SCHOOL DISTRICT

Funds to be Distributed to Eligible Attendance Public Schools

450 37 0.0%

School Name	# of Public School Students	# of Private School Students	# of Low Income Public Students	# of Low Income Private Students	Poverty Rate	2017-2018 Title I Status	Title I Part A Building Allocation	Grade Spans Served
CAMPBELL ROAD ELEMENTARY SCHOOL	200	25			0.0%			
HORSEHEADS INTERMEDIATE SCHOOL	250	12			0.0%			
HORSEHEADS MIDDLE SCHOOL								
HORSEHEADS SENIOR HIGH SCHOOL								
RIDGE ROAD SCHOOL								

Next Steps....

- Superintendents/CEOs and district staff were sent a system-generated e-mail from conappta@nysed.gov on June 9th, notifying them that the application is now live.
- The application – “2017-18 LEA Application for ESSA-Funded Programs” – is due by close of business on August 31, 2017.
- Additional webinars and guidance documents will be issued by the Title I School and Community Services Office to provide on-going support and technical assistance.
- District staff should visit our newly-updated web-site at:
<http://www.nysed.gov/essa/schools/consolidated-application>

NYSED Support

- TECHNICAL SUPPORT

- Please contact the SEDDAS Help Desk at SEDDAS@nysed.gov to resolve any questions related to user accounts, password resets, the SEDDAS application, and assistance with the Business Portal itself.

- SURVEY CONTENT SUPPORT

- Please contact the Title I School and Community Services Office at (518) 473-0295 or via email at conappta@nysed.gov if you have any questions or concerns regarding the content of the application/survey.

**Thank You for Your
Continued Collaboration!**

- For Additional Guidance and Support, please visit our web-site at:
<http://www.nysed.gov/accountability/fundingopp.html>



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