

# Laws, Regulations, and Standards Related to Principal Preparation, June 1, 2016

## How individuals Gain and Maintain the Qualifications to be School Principal in NYS

### Terms

- The term “principal” refers to school building leader (SBL).
- The term “IHE” refers to institutions of higher education.
- The term “CTLE” refers to Continuing Teacher and Leader Education.

<i>Requirements</i>	<i>Gaining the Qualification To become employed as a principal in NYS</i>	<i>Maintaining the Qualification To maintain employment as a principal in NYS</i>
Requirements affecting individuals	<p>To earn SBL certification, an individual must:</p> <ul style="list-style-type: none"> <li>- Hold a master’s degree</li> <li>- Complete clinically-rich SBL program</li> <li>- Have 3 years of experience teaching</li> <li>- Pass NYS exam for SBL</li> </ul> <p>(8 CRR-NY 80-3.10)</p>	<p>Complete 100 hours (SED-approved CTLE provider)</p> <p>Retain the records showing completed CTLE hours</p> <p>(8 CRR-NY80-6.3)</p>
Requirements affecting programs	<p>For an IHE to offer an SBL program, the program must be designed to require candidates to complete studies that call upon candidates to show that they have and can apply the following knowledge and skill:</p> <ul style="list-style-type: none"> <li>- Develop educational vision</li> <li>- Identify goals &amp; objectives</li> <li>- Work effectively with parents</li> <li>- Lead long-term planning</li> <li>- Effect change by acting ethically</li> <li>- Establish accountability systems</li> <li>- Set ethical standards</li> <li>- Develop staff capacity</li> <li>- Provide safe, healthy environment</li> <li>- Establish a school budget</li> <li>- Apply statutes as required by law</li> <li>- Plan for continuous improvement</li> </ul> <p>(8 CRR-NY 52.23(2)(iv))</p>	
Requirements affecting IHEs	<p>Earn and keep CAEP accreditation (8 CRR-NY 52.3)</p> <p>Perform regular evaluations of SBL programs</p> <p>If fewer than 80% of SBL program completers pass SBL exam, then institutions must submit corrective action plan following SED review</p> <p>If few than 50% of SBL program completers pass SBL exam, then institution may no longer enroll new students in SBL program</p> <p>(8 CRR-NY 52.21)</p>	
Requirements affecting CTLE sponsors		<p>CTLE provider must meet Commissioner standards</p> <p>(8 CRR-NY 80.64)</p>