



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

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July 29, 2020

To: BOCES District Superintendents  
School District Superintendents  
School Principals  
Charter School Leaders

From: Kimberly Young Wilkins, Deputy Commissioner

Re: Submission Extensions for NYSED-Issued Re-Opening Survey

On Friday, July 17, 2020, the New York State Education Department (NYSED or “the Department”) issued a survey through the [SED Monitoring and Vendor Reporting System](#) (“the Portal”) to collect essential information about the comprehensive Re-Opening Plans developed for the 2020-21 school year. As detailed in the July 17, 2020 [memo from Deputy Commissioner Kimberly Young Wilkins](#), local educational agencies (LEAs) must complete the survey by July 31, 2020 to provide NYSED with:

- A link to the public website where each school plan has been publicly posted; and
- A set of mandatory assurances completed by the Chief Executive Officer affirming that the LEA will address, in each re-opening plan, all of the mandatory elements outlined in this guidance document.

Since the publication of the survey, NYSED has received a few requests from LEAs for an extension of the deadline for filing their NYSED-issued Reopening Surveys. Those LEAs that need additional time will be granted up to a one-week extension for submission of their NYSED-issued survey. Requests for an extension should be sent by the Superintendent or School Chief Executive Officer to [reopeningplans@nysed.gov](mailto:reopeningplans@nysed.gov).

Please be advised that NYSED does not have the authority to grant an extension for Reopening Plan submission to the Department of Health, which is due July 31, 2020.

Thank you.