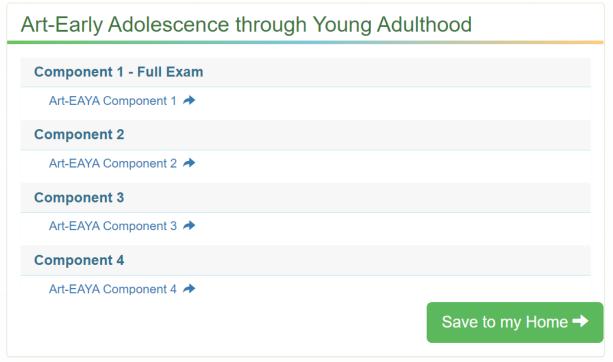
## Applying Third-Party Payer Funds - Initial Certification (Full Funding)

Partial funding covers less than 100% of the cost of a component, while full funding covers 100% of the cost of the component.

- 1. Create an account or log into your account.
- 2. Pay \$75 registration fee.
- After paying the registration fee, you will need to complete the Candidate Registration Agreement located on the Certification Dashboard of your National Board account. Your registration is not complete until you do this.
- 4. **For Initial Candidates**: If you don't already have a certificate area selected, click "Browse" under Certifications in the left-hand navigation menu. Once you've located the certification area you'd like to pursue, click "Save to my home" (this will bring you back to the homepage). Skip this step, if you've already selected your certification area. You can find additional details on the available certificate areas in Choosing the Right Certificate.

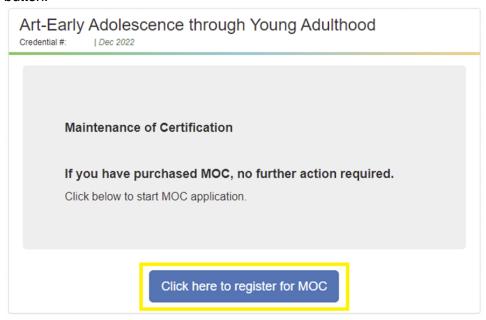


5. Under the "Your Component Selections" section, click the name of the component you would like to purchase. Note: Candidates must complete (test/submit) components in the cycle in which they are purchased. Only purchase the components you plan to complete this cycle.

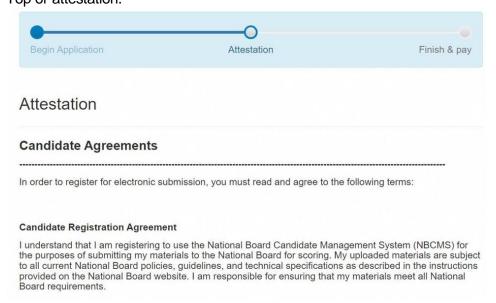
Your Component Selections



For NBCTs completing Maintenance of Certification (MOC): Once you are eligible to complete MOC, there will be a button on your candidate dashboard, "Click here to register for MOC." Click on the button.



 If a portfolio component is selected, you will need to sign an attestation (below). If Component 1 is selected, go to step 8.
 Top of attestation.



**Bottom of Attestation** 

	may receive fees from those to whom it grants access to the Submission(s) and Student Work. These uses may make my Submission(s) and the Student Work available for viewing by a broad range of individuals, educators, and students. The National Board's rights in Student Work are as authorized by the Release Forms.
	The National Board will not publicly connect my name with my Submissions. Although the National Board, or its designee, may use and make my Submission(s) available to others as discussed above, the National Board will not affirmatively connect my name, nor the last names of my students, with the Submission(s) and the Student Work. I understand, however, that those viewing the Submission(s) may be able to identify me or my students by recognizing me or them by sight or voice. Moreover, if one of the video participants addresses me or another student by name, or if I am wearing a name tag, the National Board will not redact the name before making use of the Submission(s).
	I acknowledge that I have read and agree to all terms and conditions in the Candidate Release Agreement.
	Sign here
	Agree Disagree
7.	Verify your Contact Information Verification details and select if you need testing accommodations
	Contact Information Verification
	APPLICANT REQUEST FOR TEST ACCOMMODATIONS
	Are you requestiong special accommodations in accordance with the Americans with Disabilities Act (ADA) for testing?
8.	You are now ready to pay! Click the "Checkout" button below.
Pay	/ment
You v	will be redirected to National Board Payment portal

Checkout

9. Select "Complete Payment."





scrubbed\_first\_name scrubbed\_last\_name | Candidate ID 04006997

Purchase Screen : Full Funding					
Component Selected : SCI-AYA-Physics Component 2 Third Party Funding : UPI	Component Price	\$475.00 \$475.00			
	Amount Due	\$0.00			
If you'd like to decline third party funds, please contact Customer Support at 1-800-22TEACH (83224)					
Complete Payment					

10. Your purchase is now complete. Do not refresh the screen while the payment confirmation loads.

You can view important dates and deadlines <u>here</u>.

# **Applying Third-Party Payer Funds - (Partial Funding)**

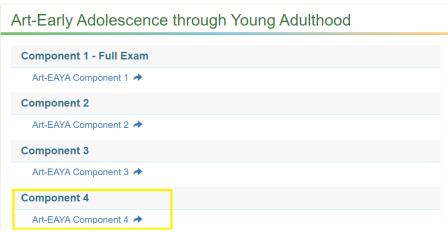
Partial funding covers less than 100% of the cost of a component, while full funding covers 100% of the cost of the component.

- 1. Create an account or log into your account.
- 2. Pay \$75 registration fee.
- 3. After paying the registration fee, you will need to complete the Candidate Registration Agreement located on the Certification Dashboard of your National Board account. Your registration is not complete until you do this.
- 4. **For Initial Candidates**: If you don't already have a certificate area selected, click "Browse" under Certifications in the left-hand navigation menu. Once you've located the certification area you'd like to pursue, click "Save to my home" (this will bring you back to the homepage). Skip this step, if you've already selected your certification area. You can find additional details on the available certificate areas in <a href="Choosing the Right Certificate">Choosing the Right Certificate</a>.

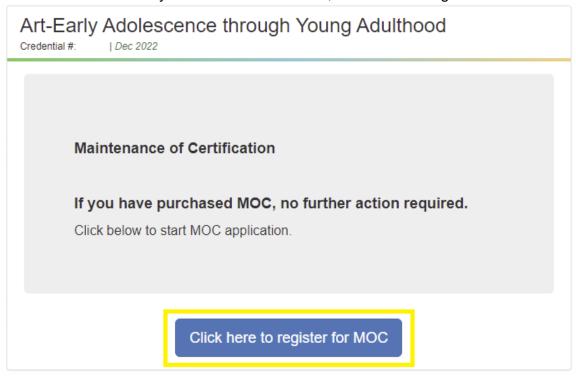


5. Under the "Your Component Selections" section, click the name of the component you would like to purchase. Note: Candidates must complete (test/submit) components in the cycle in which they are purchased. Only purchase the components you plan to complete this cycle.

### Your Component Selections



For NBCTs completing Maintenance of Certification (MOC): Once you are eligible to complete MOC, there will be a button on your candidate dashboard, "Click here to register for MOC." Click on the



button.

If a portfolio component is selected, you will need to sign an attestation (below). If Component 1 is selected, go to step 8.Top of attestation.

### Attestation

# Candidate Agreements

In order to register for electronic submission, you must read and agree to the following terms:

#### **Candidate Registration Agreement**

I understand that I am registering to use the National Board Candidate Management System (NBCMS) for the purposes of submitting my materials to the National Board for scoring. My uploaded materials are subject to all current National Board policies, guidelines, and technical specifications as described in the instructions provided on the National Board website. I am responsible for ensuring that my materials meet all National Board requirements.

7.

### **Bottom of Attestation**

may receive fees from those to whom it grants access to the Submission(s) and Student Work. These uses may make my Submission(s) and the Student Work available for viewing by a broad range of individuals, educators, and students. The National Board's rights in Student Work are as authorized by the Release Forms.

The National Board will not publicly connect my name with my Submissions. Although the National Board, or its designee, may use and make my Submission(s) available to others as discussed above, the National Board will not affirmatively connect my name, nor the last names of my students, with the Submission(s) and the Student Work. I understand, however, that those viewing the Submission(s) may be able to identify me or my students by recognizing me or them by sight or voice. Moreover, if one of the video participants addresses me or another student by name, or if I am wearing a name tag, the National Board will not redact the name before making use of the Submission(s).

I acknowledge that I have read and agree to all terms and conditions in the Candidate Release Agreement.

Sign here		
Agree	Disagree	

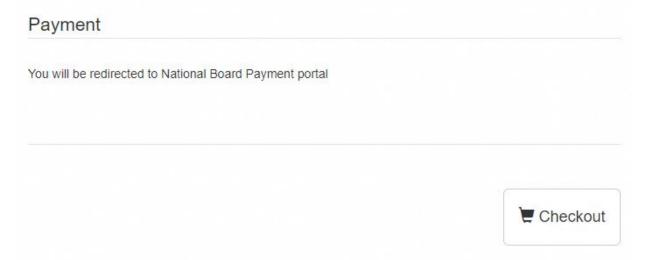
8. Verify your Contact Information Verification details and specify if you need testing accommodations.

Contact Information Verification

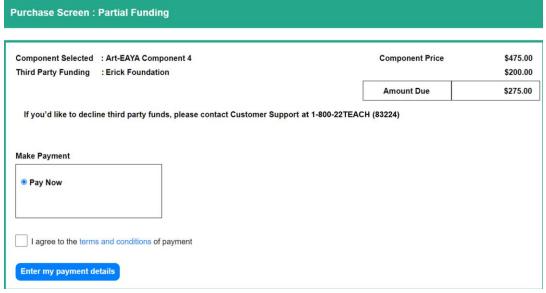
## APPLICANT REQUEST FOR TEST ACCOMMODATIONS

Are you requestiong special accommodations in accordance with the Americans with Disabilities Act (ADA) for testing?

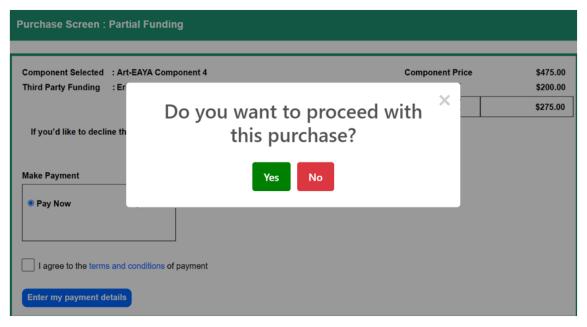
9. You are now ready to pay! Click the "Checkout" button below.



10. Click "Pay Now," agree to the terms and conditions, click "Enter Payment Details".



11. Confirm that you want to proceed with purchasing by selecting "yes".



- 12. Input your credit card details and click "Submit Payment."
- 13. Your purchase is now complete. Do not refresh the screen while the payment confirmation loads.

You will need to repeat these steps for each component and should only purchase the components you plan to complete during the assessment cycle.

You can view important dates and deadlines here.

