

Updated Emergency Assistance for Nonpublic Schools Frequently Asked Questions

Eligibility

- 1. Must a school that was awarded the first round of PPP include those funds as a cost offset to the financial impact of COVID on the nonpublic school, especially if the funds were used to pay regular salaries and operating expenses and were not used for COVID related expenses such as cleaning or PPE?**

Yes. The school should also record the revenue losses etc. that forced the school to use PPP funds to pay salaries.

- 2. Are schools still eligible that apply for and receive PPP support**

The federal statute excludes schools that have received PPP funding after December 27, 2020. Schools can apply for the PPP program, but they can only accept the federal funds from one source. Schools should anticipate that these federal funds will be subject to audit.

- 3. Can we apply for PPP after December 27th and apply for EANS?**

Yes, but you will have to decline one or the other.

- 4. The guidance for the EANS says that we cannot submit a LOI if we received PPP funding after December 27th, 2020. While we did receive PPP funding after that date, however it was only for our OCFS funded employees (specifically based on OCFS payroll numbers not SED). Does this then exclude our SED programming for the EANS funding?**

Yes, you will not be able to receive EANS funding.

Submission

- 5. What if I have multiple sites with multiple BEDS numbers, how do I submit a letter of intent?**

You can submit 3 Letters of Intent (1 for each school) OR you can use the spreadsheet on our website (also attached) and submit as one letter as a “pooling” application.

- 6. We operate 4 School buildings, when we send to you the pool spreadsheet via e-mail, do we include all 4 letters of intent as well? I am under the impression to not file under the SED business portal.**

You should only file one set, in this case just the spreadsheet.

7. How do I submit the letter of intent spreadsheet for pooled funds?

File by email to EANS@nysed.gov or by mail to SORIS, Room 1074, Education Building Addition, 89 Washington Avenue, Albany, NY 12234

8. Given we are only required to submit the “pooling spreadsheet” to EANS@nysed.gov does NYSED require any wet or hard signatures as part of the submission?

Please add to the email or spreadsheet:

I certify to the best of my knowledge and belief, all of the information in this application is true and correct. I further understand that knowingly making a false statement or misrepresentation on this application may subject me to criminal or civil penalties under applicable State and Federal laws. With a signature.

9. I did not receive confirmation that you received my Letter of Intent. Should I receive confirmation?

The Business Portal issues a confirmation automatically via email. We do not expect that we will confirm applications received via email or by mail.

Reporting

10. Since the letter of intent is based on information from the 2019-2020 school year, we did not report any low-income students from that school year. However, it's possible we currently have some families that do, can we use this year's data?

We can only accept low income student data from 2019-20.

11. The school shifted spend/ended other programs to cover the COVID-19 costs so the school's total costs may not have increased year-over-year. I am assuming this question wants us to list the COVID-19 costs since they did not exist previous to March 13, 2020 (even if we offset the costs with reductions elsewhere?)

Yes.

12. My school received a PPP loan Round 1 but only applied for forgiveness based upon salary costs. In the Letter of Intent, should I include the PPP loan

amount even though none of the COVID-19 costs in the LOI were applied against the loan?

Yes.

13. Should a school count the first round of PPP funds that as government funding?

Yes.

14. Is the funding for the EANS program for the current 2020-21 school year or for the 2021-22 school year?

The data is from the 2019-2020 school year. We anticipate that schools will receive their reimbursements/services by August 23, 2021.

15. If residential students have always qualified for free and reduced lunch as they are placed by the county, OMH or the school district. So would we automatically count them as free and reduced?

Yes, if the students qualify for free and reduced lunch, therefore, be counted under EANS.

16. Would day treatment student's income need to be verified?

No, these students would qualify for free and reduced lunch, therefore be counted under EANS.

17. Which dates are to be used to document the loss of income (i.e. tuition and fundraising) to a nonpublic school due to COVID? Is it any loss of income from the 2019-20 and 2020-21 school year? Should it be compared to the income from the 2018-19 school year?

Use the difference between period January 1, 2019 and December 31, 2019 and the period January 1, 2020 and December 31, 2020.

18. If we are a school with an OCFS component (certain 853s), and we bought PPE or other eligible supplies for the school as an organization, how do we account for them in calculating the COVID-19 impact?

Count all of the organization's expenditures for students in K-12, not distinguishing between the sides of the K-12 school/residence program. EXCLUDE costs for parts of the program that serve adults or pre-k or other therapeutic cases served (such as might be in a large social service agency).