

2018-19 APPR Closeout

Implementation certification, data collection, and reporting

Important Dates

Please see the table below for important upcoming deadlines related to data submission and certification and the APPR Implementation Certification form.

These deadlines are the final State deadlines. Local Level 1 centers will require earlier due dates to allow sufficient time for processing. In addition to data submission, districts and BOCES must submit the 2018-19 Statement of Confirmation of Staff Evaluation Rating Verification Report.

Date	Event	Description/Information
June 28, 2019 – August 23, 2019	APPR Implementation Certification form submission	The APPR Implementation Certification form must be submitted by August 23, 2019 by districts and BOCES. The form is one necessary component to demonstrate full implementation of your approved APPR plan for the 2018-19 school year and is used to determine eligibility for an increase in State aid for the 2019-20 school year for school districts only. The APPR Implementation Certification form must be signed by the superintendent/district superintendent and board president. The form is now available and must be submitted through the NYSED Application Business Portal .
July 1, 2019 – October 18, 2019	Final submission of 2018-19 Evaluation Ratings and Subcomponent Scores	LEAs will report 2018-19 staff evaluation data to the Commissioner through the Student Information Repository System (SIRS) for all applicable teachers and principals. These data must be submitted by October 18, 2019. All final and complete data, including original or transition (as applicable) scores for the Required and Optional (as applicable) Student Performance subcomponents, scores for the Required and Optional (as applicable) Teacher Observation/ Principal School Visit subcomponents and the Overall rating. Complete 2018-19 Staff Evaluation Rating data must be submitted by October 18, 2019 for a district to be eligible for their increase in State aid.

<p>September 1, 2019</p>	<p>Original APPR evaluation results from the 2018-19 school year must be provided to all educators whose evaluation measures per the LEA's approved APPR plan DO NOT incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores.</p> <p>Transition APPR evaluation results (as applicable) from the 2018-19 school year must be reported for all educators whose Original evaluation measures per the LEA's approved APPR plan incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores.</p>	<p>2018-19 APPR evaluations shall be completed and provided to teachers and principals. The entire evaluation must be completed, and <u>original scores and ratings</u> must be provided to each applicable teacher and principal <u>by September 1, 2019, or as soon as practicable thereafter.</u></p> <p><u>Transition scores and ratings</u> must be provided to each applicable teacher and principal, as applicable, <u>as soon as practicable, but in no case later than September 1, 2019.</u></p>
<p>October 25, 2019</p>	<p>2018-19 Statement of Confirmation of Staff Evaluation Implementation and Rating Verification Report(s) due</p>	<p>This form certifies the accuracy of the Staff Evaluation Rating data submitted as of the October 18, 2019 deadline. This form is required to be signed by the LEA's certifying official who verifies the data provided in the Staff Evaluation Rating Verification Report(s) generated by L2RPT.</p> <p>The certification form will be available and must be submitted through NYSED Application Business Portal, in the same location as the online APPR form.</p>

2018-19 APPR Implementation Certification Form

To be eligible for an increase in State aid in 2019-20, all districts must have fully implemented their approved APPR plans in the 2018-19 school year. The Commissioner must approve documentation that a school district has fully implemented the standards and procedures for conducting APPRs in accordance with Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents.

To demonstrate that each school district or BOCES has fully implemented their approved APPR plan for the 2018-19 school year, the Department requires that an Implementation Certification form be completed by **August 23, 2019** by the superintendent of schools and board president. The Implementation Certification form is now available and must be submitted through the [NYSED Application Business Portal](#). After logging on, please click on "SED Monitoring," select "View" for the "APPR Implementation Certification," and follow the instructions on the page to submit the form.

Data Collection and Reporting

Reporting Requirements Related to Education Law §3012-d

All public school districts and BOCES are required to submit 2018-19 school year data to SIRS that include staff evaluation ratings used for APPR. Please share this information with personnel in your organization who have responsibility for data collection and reporting. Please note that original scores in each subcomponent and an original overall rating must be reported for all educators subject to evaluation under Education Law §3012-d whose evaluation measures per the LEA's approved APPR plan DO NOT incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores. Transition scores in each subcomponent and a transition overall rating must be reported for all educators whose Original evaluation measures per the LEA's approved APPR plan incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores. *Please note, unlike prior years of the APPR Transition Period, for educators who require a transition evaluation, this evaluation will now replace the original evaluation and so the original, advisory evaluations no longer need to be provided.*

The table below summarizes the data elements that are required to be submitted for staff evaluation under Education Law §3012-d via the Staff Evaluation Rating Template for the 2018-19 school year, exported from your local data systems for each teacher and principal.

EDUCATORS RECEIVING ORIGINAL SCORES AND RATINGS ONLY (The evaluation measures per the LEA's approved APPR plan DO NOT incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores)	
Evaluation Category	Description
Student Performance Category	Original Required Student Performance subcomponent scores reported as a whole number from 0-20, using the following code: REQSP. Original Optional Student Performance subcomponent scores, as applicable, reported as a whole number from 0-20, using the following code: OPTSP.
Teacher Observation/ Principal School Visit Category	Original Required Teacher Observation/Principal School Visit subcomponent scores reported as a number from 1.00-4.00 or 0.00, using the following code: REQOB. Original Optional Teacher Observation/Principal School Visit subcomponent scores, as applicable, reported as a number from 1.00-4.00, using the following code: OPTOB.
Overall Evaluation Rating Category	Original Overall ratings reported using the following codes: OCR04 = highly effective, OCR03 = effective, OCR02 = developing, OCR01 = ineffective based on the matrix prescribed in Education Law §3012-d(5).
EDUCATORS RECEIVING TRANSITION SCORES AND RATINGS ONLY (The Original evaluation measures per the LEA's approved APPR plan incorporate the results of the grades 3-8 ELA/Math State assessments and/or State-provided growth scores. <i>Although the LEA's approved plan includes measures based on 3-8 ELA/Math State assessments and/or SPG scores, only the transition measures will be used for these educators</i>)	
Evaluation Category	Description

Student Performance Category	<p>Transition Required Student Performance subcomponent scores, as applicable, reported as a whole number from 0-20, using the following code: TREQSP.</p> <p>Transition Optional Student Performance subcomponent scores, as applicable, reported as a whole number from 0-20, using the following code: TOPTSP.</p>
Teacher Observation/ Principal School Visit Category	<p>Transition Required Teacher Observation/Principal School Visit subcomponent scores, as applicable, reported as a number from 1.00-4.00 or 0.00, using the following code: TREQOB.</p> <p>Transition Optional Teacher Observation/Principal School Visit subcomponent scores, as applicable, reported as a number from 1.00-4.00, using the following code: TOPTOB.</p>
Overall Evaluation Rating Category	<p>Transition Overall ratings reported, as applicable, using the following codes: TOCR04 = highly effective, TOCR03 = effective, TOCR02 = developing, TOCR01 = ineffective based on the matrix prescribed by Education Law §3012-d(5).</p>

APPR Summaries for Districts and BOCES

To assist districts and BOCES with the calculation, distribution, and data submission of staff evaluation scores and ratings, the Office of Educator Quality and Professional Development has prepared **updated** APPR summaries that reflect the new reporting requirements based on amendments to 3012-d enacted during the 2019 legislative session, which will be distributed through the [IRS Portal](#) to all districts and BOCES with approved APPR plans for the 2018-19 school year. Regional Information Centers will also receive an updated APPR summary for all LEAs in their area. This APPR summary provides information from the approved APPR plan on measures and assessments, HEDI scoring ranges for observations and principal school visits, and subcomponent weighting, as applicable. The APPR summary is broken into groups of educators based on the use of optional subcomponents and the type of scores and ratings needed (original/transition). Each summary also provides a description of the items that should be distributed to educators as their final staff evaluation and those that should be submitted to the Department for the October 18, 2019 staff evaluation data submission deadline. Detailed information and examples of the APPR summaries can be found on the [Resources for Closeout of 2018-19 APPR page](#) on EngageNY. Questions regarding the APPR summaries can be directed to EducatorEval@nysed.gov.

Additional Questions and Information

If you have any questions about the submission of data to SIRS, please contact your [RIC or Big 5 City School District data center](#) or the [Office of Information and Reporting Services](#).

If you have any questions or require technical assistance with your APPR plan, please contact EducatorEval@nysed.gov. Please also see the June 2019 memo, [“Memo Regarding the 2019 Amendment to Education Law §3012-d,”](#) for further information on evaluation ratings resulting from APPR plans approved pursuant to Education Law §3012-d. Helpful information for the [closeout of 2018-19 APPR](#) is also posted on EngageNY.