



Samuel J. Finnessey, Jr.
Director & Assistant Counsel
Office of School Personnel Review and Accountability (OSPRA)
Fingerprinting, Teacher Tenure Hearing, Test Security, Legal and Investigative Units
89 Washington Avenue, Room 987 EBA
Albany, NY 12234

Fingerprinting Fee Decrease

To: Deans/Directors of Institutions Offering Teacher Preparation Programs
Certification Officers
District Superintendents
Superintendents
Charter School Administrators
TEACH School District Users

From: Samuel J. Finnessey, Jr., OSPRA Director & Assistant Counsel

Subject: Fingerprinting Fee Decrease

Date: December 24, 2021

Please be advised that the New York State Division of Criminal Justice Services (DCJS), pursuant to the contract between IDEMIA and DCJS, has issued a revised fee scheduled for civil fingerprint-based Criminal History Record Information (CHRI) checks effective January 1, 2022. The revised administrative fee for MorphoTrust/IDEMIA fingerprint processing will take effect on January 1, 2022. The rate for the administrative fee for MorphoTrust/IDEMIA will decrease from \$13.75 to \$13.50.

LIVESCAN fingerprint submissions will be handled as follows: The MorphoTrust/IDEMIA administrative fee increase will be effective on January 1, 2022. The fee tables will be updated on the evening of December 31, 2021. Because payment is made onsite, the new MorphoTrust/IDEMIA administrative fee will be charged at the time the applicant is processed beginning January 1, 2022. The MorphoTrust/IDEMIA fee rate is changed based on the date that the applicant is processed at an Enrollment Center and NOT on the date the applicant schedules their appointment. Applicants printed prior to and including December 31, 2021 can expect to pay the \$13.75 MorphoTrust/IDEMIA fee and applicants processed beginning January 1, 2022 can expect to pay the \$13.50 MorphoTrust/IDEMIA fee.

The new fee breakdown effective January 1, 2022 is as follows:

DCJS Fee	\$75.00
FBI Fee	\$13.25
MorphoTrust/IDEMIA Fee	<u>\$13.50</u>
Total	\$101.75

To schedule a fingerprinting appointment, please visit www.Identogo.com.