

SOUTHAMPTON PUBLIC SCHOOLS

Remote Learning Plan Overview

**For Students & Parents
Grades PreK-12**



SOUTHAMPTON
UNION FREE SCHOOL DISTRICT

Remote Learning Program Overview

Southampton Public Schools has put in place a Remote Learning Program in case closure is necessary. This guide will help parents and caretakers understand the way Remote Learning works, the technology support for Remote Learning and guidelines for our students and parents.

In the eventuality that the School is advised by the Suffolk County Department of Health that closure is necessary, Dr. Dyno will alert families and faculty/staff by email. In this email, Dr. Dyno will specify a start date for Remote Learning. Following Dr. Dyno's communication, the Principals will provide families with specific instructions about Remote Learning, both academically and technologically.

Action Plan for Students & Parents:

Southampton Schools, grades Pre-K- 12, will use the following primary means of communicating assignments, lessons, and activities with students:

- **Assignment Packets*** – Packets will be sent home and/or emailed from teachers.
- **School Email** – All students have a school email account. Teachers will only communicate with students using the school email. Students or staff, for school related matters, cannot use personal email accounts.
- **Unified Classroom** – All students and parents have a Unified Classroom account. Unified classroom is a platform that combines a learning management system and PowerSchool's gradebook. It has the ability for teachers to post assignments and instructional materials as well as receive assignments back from students.
- **Zoom Video Conferencing** - Zoom is a video conferencing app that allows teachers and students to have real time together. Live video sessions can accommodate 2 to 100 participants up to 40 minutes in length. Students only need the app to participate. No sign-in is required.

Teachers/related service providers will regularly communicate using school email or by posting information in Unified Classroom. In addition, teachers may provide live video lessons using Zoom when needed. In the event that a live video meeting will take place, it will occur during the time of a student's regularly scheduled class time (ex. period 1: 7:59 - 8:43 AM). Students will be informed of the live sessions at least 24 hours in advance.

*In the event that elementary school students are missing assignment packets, please contact Mrs. Dozier at 631-591-4800 or sdozier@southamptonschools.org to schedule a pick up.

Guidelines for Students & Parents

What should students and parents do to ensure success?

- All students assigned iPads should bring their iPads home nightly.
- Students should ensure that iPads are charged prior to attending class when school is in session.
- Make sure that you have log on information for Unified Classroom, school email, and Zoom.
- Log into each system. If you cannot, contact our faculty/staff using the grid below.
- Establish and communicate routines and expectations for each day.
- If possible, define a specific physical space for your child's study.
- Monitor communications from your children's teachers.
- Collaborate with and support your SPS peers
- Comply with SPS's Technology Acceptable Use Policy, including expectations for online etiquette.
- Proactively seek out and communicate with other adults at SPS as different needs arise (see below)
- Monitor your child's stress or worry. Communicate with your child's teacher or related service provider.
- Ensure that you and your child are engaging in physical activities, mindfulness techniques and other de-stressors.

Important Contact Information

For questions about	Contact
A course, assignment, or resource	The assigned teacher
A technology-related problem or issue	SHS: tmaltese@southamptonschools.org SIS: jweissberg@southamptonschools.org SES: dalmodovar@southamptonschools.org
A personal, academic, health or social-emotional concern.	School Nurse, Counselor, and/or Related Service Provider

(cont.)

High School

Principal	Brian Zahn	bzahn@southamptonschools.org
Assistant Principal	Susan Wright	swright@southamptonschools.org
Dean of Students	Sara Smith	sasmith@southamptonschools.org
Psychologist	Avni Patel	apatel@southamptonschools.org
Psychologist	Jan Razzano	jrazzano@southamptonschools.org
Social Worker	Kim McClain-Spellman	kmcclain@southamptonschools.org
Nurse	Colby Salzano	csalzano@southamptonschools.org
Director of Food Services	Regan Kiembock	rkiembock@southamptonschools.org

Intermediate School

Principal	Timothy Frazier	tfrazier@southamptonschools.org
Assistant Principal	Justin Cobis	jcobis@southamptonschools.org
Psychologist Social Worker	Lisa Milazzo Sara Ciccariello	lmilazzo@southamptonschools.org sciccariello@southamptonschools.org
Nurse	Deborah Becker	dbecker@southamptonschools.org
Director of Food Services	Regan Kiembock	rkiembock@southamptonschools.org

Elementary School

Principal	Jaime Bottcher	jbottcher@southamptonschools.org
Assistant Principal	Jeremy Garritano	jgarritano@southamptonschools.org
Psychologist	Dr. Kaitlin Hamilton	khamilton@southamptonschools.org
Nurse	Rebecca Capatosto	rcapatosto@southamptonschools.org
Counselor	Gwendolen Arnzen	garnzen@southamptonschools.org
Social Worker	Douglas Grable Milena Sandoval	dgrable@southamptonschools.org msandoval@southamptonschools.org
Director of Food Services	Regan Kiembock	rkiembock@southamptonschools.org