SOUTHAMPTON PUBLIC SCHOOLS

Faculty Remote Learning Plan Overview

Remote Learning Program

Southampton Public Schools has put in place a Remote Learning Program in case closure is necessary. This guide will help parents and caretakers understand the way Remote Learning works,
the technological support for Remote Learning that Southampton Public Schools can provide and the guidelines and responsibilities of faculty, families and our students.

In the eventuality that the School is advised by the Suffolk County Department of Health that closure is necessary, Dr. Dyno will alert families and faculty/staff by email. In this email, Dr. Dyno will specify a start date for Remote Learning. Following Dr. Dyno's communication, the Principals will provide families with specific instructions about Remote Learning, both academically and technologically.

Technology to Support Remote Learning

The chart below provides how communication will occur during Remote Learning.

Channel	Audience	Description & Access
Email	faculty, staff, parents, students (grades 3-12)	Email can be used for all major communications and announcements, including those from the SPS Administrative Team. Faculty will also use email to communicate, although they will also use other platforms to interact with their students.
Zoom	faculty, staff, students (grades 3-12)	Zoom can be used to conduct live, online video lessons and meetings.
Unified Classroom	faculty, staff, students (grades 3-12)	Unified Classroom can be used to create group discussions for classes where teachers and students can discuss work and answer questions in real-time or at any time.
	faculty, students (grades 3-12)	Unified Classroom Grade Book can continue to be the hub for the posting of due dates, assignments, links, handouts and assessments. You can record video announcements or lectures here.
	Faculty, students (grades 3-12)	Class Pages are website that have been created for each class in order for teachers to share learning resources with students and families.

Technical Support

A Remote Learning Help Desk has been created to support our community with any technical questions or concerns. Email and chat support will be available from 8 a.m. - 4 p.m. EST.

Faculty Tech Support Questions	SIS: jweissberg@southamptonschools.org SHS:tmaltese@southamptonschools.org SES:dalmodovar@southamptonschools.org

Guidelines

At Southampton Public Schools, we realize that the transition to Remote Learning will not be simple or easy, particularly because this will be our inaugural experience with this type of situation. Teachers will need to consider how to best communicate, give instruction and provide feedback; how to design lessons and assignments that are authentic and meaningful; and how to ensure students continue to collaborate and communicate with others. The guidelines provided below are intended to help teachers across all schools reflect on challenges they may confront in our shift to Remote learning.

- Keep to a familiar curriculum
- Keep it simple
- Embrace this experience as a new opportunity for both you and your students
- Create and facilitate meaningful learning experiences
- Think differently about the use and meaning of assessments

Example Activities if using Technology

Activity	Tools
Create a welcome video	iMovie, camera on iPad upload to unified
Ask students to watch a lesson you have recorded or read a text.	myON, BrainPop, Explain Everything, Educreation, Showme, Showbie, AP Classroom, Visual Learning, Nearpod, Discovery Education, etc.

Hold a live class discussion in a video classroom.	Zoom
Have students respond to a video or text in a threaded discussion. Ask each student to write a response as well as respond to one other student's writing.	Unified Classroom Discussion
Have everyone watch the same streaming movie while running a live group discussion.	Unified Classroom Discussion
Ask the students to write an essay	Unified/Pages
Using various apps located in Clever and on our website under Software and Apps	Quizlet, Socrative, Kahoot, Unified Classroom, News Ela, Nearpod, etc.

Guidelines for Parents

- Establish and communicate routines and expectations
- If possible, define a specific physical space for your child's study
- Monitor communications from your children's teachers
- Begin and end each day with a check-in with your child
- Take an active role in helping your children process their learning
- Encourage physical activity and/or exercise.
- Monitor your child's stress or worry
- Track how much time your child is spending online
- Keep your children social, but set rules around their social media interactions

For questions about	Contact
A course, assignment, or resource	The teacher
A technology-related problem or issue	SHS: tmaltese@southamptonschools.org SIS: jweissberg@southamptonschools.org SES: dalmodovar@southamptonschools.org
A personal, academic, health or social-emotional concern	Nurse or Counselor from your child's school. See the contact info below.
Other issues related to Remote learning	The Principal from your child's school. See the contact info below.

Guidelines for Students & Parents

What should students and parents do to ensure success?

- All students assigned iPads should bring their iPads home nightly.
- Students should ensure that iPads are charged prior to attending class when school is in session.
- Make sure that you have log on information for Unified Classroom, school email, and Zoom.
- Log into each system. If you cannot, contact our faculty/staff using the grid below.
- Establish and communicate routines and expectations for each day.
- If possible, define a specific physical space for your child's study.
- Monitor communications from your children's teachers.
- Collaborate with and support your SPS peers
- Comply with SPS's Technology Acceptable Use Policy, including expectations for online etiquette.
- Proactively seek out and communicate with other adults at SPS as different needs arise (see below)
- Monitor your child's stress or worry. Communicate with your child's teacher or related service provider.
- Ensure that you and your child are engaging in physical activities, mindfulness techniques and other de-stressors.

For questions about	Contact
A course, assignment, or resource	The assigned teacher
A technology-related problem or issue	SHS: tmaltese@southamptonschools.org SIS: jweissberg@southamptonschools.org SES: dalmodovar@southamptonschools.org
A personal, academic, health or social-emotional concern.	Counselor or Nurse. See below.

Contact Information

High School

Principal	Brian Zahn	bzahn@southamptonschools.org
Assistant Principal	Susan Wright	swright@southamptonschools.org
Psychologist	Avni Patel	apatel@southamptonschools.org
Nurse	Colby Salzano	csalzano@southamptonschools.org
Director of Food Services	Regan Kiembock	rkiembock@southamptonschools.org

Middle School

Principal	Timothy Frazier	tfrazier@southamptonschools.org
Assistant Principal	Justin Cobis	jcobis@southamptonschools.org
Psychologist Social Worker	Lisa Milazzo Sara Ciccariello	lmilazzo@southamptonschools.org sciccariello@southamptonschools.org
Nurse	Deborah Becker	dbecker@southamptonschools.org
Director of Food Services	Regan Kiembock	rkiembock@southamptonschools.org

Elementary School

Principal	Jaime Bottcher	jbottcher@southamptonschools.org
Assistant Principal	Jeremy Garritano	jgarritano@southamptonschools.org
Psychologist	Mrs. Kaitlin Hamilton	khamilton@southamptonschools.org
Nurse	Rebecca Capatosto	rcapatosto@southamptonschools.org
Counselor	Gwendolen Arnzen	garnzen@southamptonschools.org
Social Worker	Douglas Grable Milena Sandoval	dgrable@southamptonschools.org msandoval@southamptonschools.org
Director of Food Services	Regan Kiembock	rkiembock@southamptonschools.org