

Change Log for Instructional Technology Plan resource documents

LAST UPDATED 6-14-18

Name of Document	Date	Change	Why	Notes
Framework and Guidance	1/9/2018	Section II, question 3, page 5: Removed the reference to SMART Goals.	Including SMART goals in the plan is not a requirement.	
Framework and Guidance	1/9/2018	Section IV, question 2: added resources that might be helpful for districts when completing this question.	The resources were provided by the Office of Special Education. They might be useful to districts if they are unsure about how to respond to this question.	Resources provided in the Framework and Guidance document and not within the portal. There is a link to the guidance with a page reference in the portal
Framework and Guidance	1/9/2018	Section V, Question 14: Now states: Please provide a direct link to the district's technology plan as posted on the district's website.	This new wording allows the district more flexibility.	The link does not have to lead to a comprehensive technology plan if the district does not have one available. It is up to the district to choose the plan that is posted on their website.
Framework and Guidance	1/11/2018	Section IV, question 5: Added the following language as guidance: This response should align with the District's Comprehensive ELL Education Plan (CEEP). The CEEP is required by CR Part 154.	This suggestion provided by the NYSED Office of Bilingual Education and World Languages.	
RIC Reviewer Criteria and Checklist	1/18/2018	Added the CEEP language to Section IV, question 5 as above.	This suggestion provided by the NYSED Office of Bilingual Education and World Languages.	
RIC Reviewer Criteria and Checklist	1/18/2018	Section V, Question 14: Now states: Please provide a direct link to the district's technology plan as posted on the district's website.	This new wording allows the district more flexibility.	

Framework and Guidance	1/18/2018	Section VI, Second paragraph , last line: Changed "Contact information will not be posted publicly" to "Contact Information may be posted publicly".	NYSED has not yet determined exactly how the Innovative ED Tech programs database information will be shared.
Framework and Guidance	6/14/2018	Section III, Action Plan, question 1, Goal #1: Instructions for copying goals from Section II changed to : <i>Copy Goal #1, exactly as listed in Section II, Question 3. Do not add or subtract information when copying goals from section II to section III.</i>	Some districts were adding explanatory information to the goal when completing this section of the plan. An FAQ has been added to further address where in the plan this explanatory information might be placed instead.
Framework and Guidance	6/14/2018	Section III Action Plan, question 4: The following statement was added to the guidance: <i>The district should not choose "other" and then provide multiple stakeholder titles.</i>	Some districts used the "other" option to add the titles of all staff that would be working on a particular action step . The response to this question should instead provide the title of the one person who is responsible for ensuring that a particular action step is completed.

Framework and Guidance

6/14/2018 Section III Action Plan, Question 4:
The following clarification was added regarding the anticipated cost of each action step: Anticipated cost: If an action step does not have an identifiable cost, the district may put zero dollars in the column. The dollar figures entered in this column should be for each individual action step and not reflect the total cost associated with achieving the corresponding goal.

Some districts were not providing the cost for implementing each action step. The cost figure provided was, instead, the cost to implement **all** of the action steps needed to achieve the goal. This total cost figure was listed multiple times, once for each action step.

Framework and Guidance

6/14/2018 Section IV, NYSED initiatives Alignment, Question 6 regarding confirmation that the plan addresses the needs of ELLs/MLLs: Clarification was added regarding the choice of "other" when the response to the question is "yes". The clarification is: *Note: The only time "other" should be chosen is if the district has more than 15 spoken languages. The "other" response is not designed to elicit further explanation of how the technology plan addresses the needs of English Language Learners. Such an explanation can be provided, if desired, by utilizing the "other" option in question 5 (a) above*

Districts were attempting to use the "other" option to provide details about *how* they are meeting the needs of ELLs students in multiple languages. This information belongs as a response to questions 5 and/or 5(a), which ask *how* technology is used to address the needs of ELLs/MLLs.

Framework and
Guidance

6/14/2018 Section V, Administrative Management Plan, question 2, Investment Plan: Clarification regarding calculating the estimated cost was added as follows: *Next, calculate the estimated cost of this item over the three-year period covered by the plan. Example of cost calculation: If a district estimates a one-time cost of \$100,000 and an annual cost, on average, of \$100,000, the dollar amount in the estimated cost column would be \$400,000.*

Guidance was needed to insure that all districts were calculating the estimated cost of each expenditure in the same manner. This information was missing in the initial guidance.

Frequently Asked
Questions

6/14/2018 Added to the Clarification of Plan Questions section: 21. **Question:** If the district chooses to respond to a question in the plan that is optional and is in table format, does the district need to complete the entire table? **Answer:** No, the entire table does not need to be completed. However, all columns in a row must be completed for each row that the district chooses to complete.

Clarification was needed because some districts had partially completed rows in an optional table.

Frequently Asked Questions

6/14/2018

Added to the Clarification of Plan Questions section: 22. **Question:** When completing the investment plan, how should the estimated cost figure be calculated?

Answer: Example of cost calculation: If a district estimates a one-time cost of \$100,000 and an annual cost of, on average, \$100,000, the dollar amount in the estimated cost column would be \$400,000. This cost figure should include all estimated costs for the item over the three year period covered by the plan.

Guidance was needed to insure that all districts were calculating the estimated cost of each expenditure in the same manner. This information was missing in the initial guidance.

Frequently Asked Questions

6/14/2018

Added to the Clarification of Plan Questions section: 23. **Question:** When copying goals from Section II to Section III, is it acceptable to further expand upon or clarify the goals that are restated in Section III (Action Plans)? **Answer:** No, the goals listed in Section II should be identical to the goals listed in Section III. Additional information that the district would like to share about a goal should be outlined in the district's response to the action step questions in Section III, or anywhere else in the plan where that additional information might be useful or appropriate.

Some districts were adding explanatory information to the goal when completing this section of the plan.