

# Application: Western New York Maritime Charter School

David Comerford - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000133

**Status:** Liaison Review

**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Jul 9 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

WESTERN NEW YORK MARITIME CHARTER SCHOOL 140600860863

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

BUFFALO CITY SD

**d. DATE OF INITIAL CHARTER**

9/2004

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2004

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of the WNYMCS is to develop all cadets in mind, body, and character, to prepare them for further education, and to prepare them to be effective leaders and responsible citizens.

Inherent in this mission are four cornerstones:

**Academic Excellence:** To provide cadets with educational challenges and experiences that prepares them to be successful in the information age and in further study at the college level.

**Character Development:** To instill in cadets the highest sense of morality and ethics, with emphasis on intellectual honesty, integrity, discipline, honor, service to others and to the community.

**Physical Development:** To enhance cadets' health self-confidence, and physical abilities, and to instill a lifelong appreciation for wellness and a healthy lifestyle.

**Leadership Development:** To provide cadets a distinct military structure in the best maritime tradition to enhance their sense of personal responsibility, self-discipline and citizenship.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

School

students will demonstrate continuous progress toward proficiency in reading and writing in the English language, competency in the understanding and application of mathematical computation and problem solving, scientific reasoning, and social, geographical, civic, and world studies.

Objective 1.1

Benchmark 1 Since we have experienced success with this goal WNYMCS is now increasing focus on college level and mastery learning rather than proficiency. WNYMCS is comparing our annual scores on Regents with other charter schools and suburban schools because we have continually outperformed Buffalo Public schools which have similar student demographics as ours. Goal is to increase aggregate mastery rate on regents tests by 10% We hope to have 90% of our students graduate with a regents diploma within four years of entering 9th grade.

Indicators, Measures and Metrics - Regents scores at college readiness levels

Graduation rates

Responsibility - Commandant, Vice Commandant, Department Heads, Teachers

Objective 1.2

Benchmark 2 Systems are in place that establish shared accountability for teaching and learning success.

Curriculum

is aligned to the Common Core. Teachers engage in strategic, research based practices which guide learning and promote high levels of engagement, thinking and

	<p>achievement.</p> <p>Indicators, Measures and Metrics -MAP Test Scores, AIS</p> <p>Services, Literary Focus</p> <p>Quarterly Tests</p> <p>Responsibility - Commandant, Vice Commandant, Department Heads, Teachers</p>
KDE 2	<p>Goal 2 – To meet the academic and behavioral needs of at-risk students by securing resources, providing support programs and activities, following the federal entitlement guidelines, and complying with the federal Individuals with Disabilities Education Act (IDEA) so that their academic achievement meets performance measure levels.</p> <p>Objective 2.1</p> <p>Benchmark 1 WNYMCS provides a strong academic intervention program that includes an effective school-wide screening assessment which measures a student’s ability level and research based interventions using the national average as a baseline for student placement with continuous progress monitoring. The Academic Intervention Program evaluates and addresses a struggling student on an individual basis. All requirements of Title funds are monitored and met.</p> <p>Indicators, Measures and Metrics - MAP Test Scores, AIS</p> <p>Services, Literary Focus</p> <p>Responsibility - Commandant, Vice Commandant, Director of Student Services, Department Heads, Teachers</p>
KDE 3	<p>Goal 3 – Western New York Maritime Charter School will provide a rigorous Naval Junior Reserve Officer</p>

## Training

Corps program which promotes academic excellence and supports the development of positive character and leadership in each student.

### Objective 3.1

#### Benchmark 1

(Charter Specific) The NJROTC program provides the four cornerstones of our mission; Academic Excellence, Character Development, Physical Development, and Leadership Development. The Cadet Honor Code, "a cadet will never lie, cheat, or steal, nor tolerate those who do" supports a climate focused on learning. Cadets as shipmates are responsible for each other's success. Effort is rewarded and praised, rules are clearly stated, consequences for poor decisions are evenly and consistently applied. This program provides the background and backbone of our culture and climate. Cadets attain community service levels and academic success levels required for attaining Distinguished Unit with Academic Honors.

Indicators, Measures and Metrics - Ribbons for service, Cadet name tags for Honor and Merit Roll, Distinguished Unit with Academic Honors Responsibility - Commandant, Senior Naval Science Instructor

### Objective 3.2

#### Benchmark 1

(Charter Specific) Ensure compliance with U.S. Navy guidance for the NJROTC program, and support for students

so they demonstrate academic success. School will be authorized to retain NJROTC program and NJROTC program will continue to achieve Distinguished Unit. Indicators, Measures and Metrics - NJROTC Evaluations, Distinguished Unit, Student Scholarships Responsibility - Commandant, Vice Commandant, Senior Naval Science Instructor

KDE 4

Goal 4 – Guide and support all staff members with professional development resources in a collaborative team teaching environment as they implement changes so that instruction and assessment are dimensions of a common standardized system-wide education process. Objective 4.1 Benchmark 3 This year and in the future we are working with Personal Growth Plans which allow teachers to concentrate on areas of interest. There is a requirement to share new found knowledge and strategies with each other, especially in a mentoring role. WNYMCS school faculty is using technology to share learning and growth models. Professional development enables 80% of teachers to reach SLO targets. Indicators, Measures and Metrics - SLO Targets, APPR results, Attendance at conferences as well as presentations by our teachers at conferences Responsibility - Vice Commandant, Department Heads, Teachers

Goal 5 – To maintain a safe and comfortable school

KDE 5

climate,  
where all demonstrate appropriate behavior as  
guided by the  
WNYMCS charter and code of conduct, DASA, the  
WNYMCS  
School Safety Plan and related Emergency  
Management Plan  
and Quick Emergency Response Guide.  
Objective 5.1  
Benchmark 3 Monitor the physical environment of  
the school  
building and ensure the School Safety plan is  
current. Safety  
requirements are met in terms of passing all fire  
inspections,  
maintaining an approved and updated Safety Plan,  
and  
keeping all fire drills exiting times below 150  
seconds.  
Conduct for heightened security drills per year.  
Indicators, Measures and Metrics - School Safety  
Plan,  
Safety/Fire Drills Results  
Responsibility - School Safety Team  
Objective 5.2  
Benchmark 3 WNYMCS will continue to support  
students  
through academic and behavioral interventions  
which  
promote learning and positive self-esteem. We will  
implement programs aimed at student retention  
and  
success. Retention rate for all students in  
aggregate is equal  
to or exceeds 80%.  
Indicators, Measures and Metrics - Drop-out Rates  
Suspensions, Honor and Merit Roll  
Responsibility - Commandant, Dean of Students,  
Vice  
Commandant, Guidance Counselors, Teachers

KDE 6

Goal 6 - WNYMCS will implement its Parent  
Involvement



Policy to promote a strong partnership with parents and encourage their involvement in their children's academic and social development.

Objective 6.1  
 Benchmark 3 WNYMCS welcomes parent involvement and although it is increasing this is an area where we still need to focus attention. We will continue to invite parents to participate and increase opportunities for participation to occur. We will work through parent representative on our Board of Trustees to stay engaged with parents.

Indicators, Measures and Metrics - Parent Portal Usage,  
 Feedback from parents' rep on Board, Survey Results  
 Responsibility - Board, Commandant, Vice Commandant  
 Director of Administrative Services,  
 Parents

KDE 7

Goal 7 - To continue the demonstration of sound financial practices, governance, organizational management, planning, and responsible and compliant decision making.

Objective 7.1  
 Benchmark 4  
 Maintain the school in sound and stable financial condition as evidenced by performance on key financial indicators;  
 yearly balance sheets will show the school is fiscally sound and maintains adequate cash reserves.

Indicators, Measures and Metrics - Financial Statements:  
 Current Ratios, Unrestricted Days Cash, Enrollment Variance,  
 Total Margin, Debt to Asset Ratio, Cash Flow, Debt

Service  
Coverage Ratio  
Responsibility - BOT Finance Committee,  
Commandant,  
Accountant  
Objective 7.2  
Benchmark 5  
Create and maintain annual and long-term budgets  
which  
show effective allocation of resources to ensure  
effective  
school programs; the school maintains appropriate  
internal  
controls and procedures; the school complies with  
state and  
federal financial reporting requirements; yearly  
submission  
of audited financial statements demonstrate the  
school is  
responsible and prudent with public resources.  
Indicators, Measures and Metrics - 1 and 5 Year  
Budgets,  
Audited Financial Statements  
Responsibility - BOT Finance Committee,  
Commandant  
Objective 7.6  
Benchmark 7  
School will recruit and utilize highly qualified  
personnel with  
well defined roles for administrative and key  
educational  
staff.  
Indicators, Measures and Metrics - School  
leadership and  
APPR evaluations Responsibility - BOT,  
Commandant, Vice Commandant, Hiring  
Committee  
Objective 7.3  
Benchmark 6,8  
Create, manage and annually update the school's  
comprehensive school improvement and  
accountability  
process, maintained in the 2015-2020 School Wide  
Plan  
which addresses objectives to meet the school's

Key Design  
 Elements and which is in harmony with the SED Charter  
 School Performance Framework and the Strategic Action Plan.  
 Indicators, Measures and Metrics - School Wide Plan  
 Objectives, Strategic Action Plan  
 Responsibility - BOT, Commandant, Vice Commandant,  
 Director for Administrative Services  
 Objective 7.4  
 Benchmark 6  
 Implement a governance training and development process.  
 Indicators, Measures and Metrics - Board Self-Evaluation  
 Responsibility - BOT President  
 Objective 7.5  
 Benchmark 6,10  
 Take appropriate actions to maintain its “Good Standing” in attendance, legal requirements, and fiscal practices  
 performance measures; annually review school policies to ensure legal compliance, effectiveness and adherence to the school mission.  
 Indicators, Measures and Metrics - Board evaluation of  
 Commandant, Annual Report,  
 Responsibility - BOT, Commandant, Accountant, Director for  
 Administrative Services

KDE 8

Goal 8 - Provide for the continued use of technology in support of instruction, administration and communication among stakeholders.  
 Objective 8.1  
 Benchmark 7 Each faculty member and administrator will

have access to the database system, including a computer in each classroom, and be trained to input student data.  
Indicators, Measures and Metrics - Teachers/administrators trained on data systems (eschool data/ edoctrina) with access to computer in classroom  
Responsibility - Director of IT, Director of Student Services

KDE 9

Goal 9 - WNYMCS will maintain strong organizational viability by increasing the effective collection and use of student academic, behavior and demographic data.  
Objective 9.1  
Benchmark 2, 3, 7,9 Using the Data-Wise model, analyze student performance and other indicators to monitor instruction so curriculum areas in need of improvement are emphasized.  
Indicators, Measures and Metrics - Annual planning committees utilize data to drive decision making  
Responsibility - BOT Academic Committee, Commandant, Vice Commandant, Teaching Staff  
Objective 9.3  
Benchmark 7 Refine and implement a recruiting process which will result in a full complement of cadets and others waiting to enter the school paying particular attention to ELL, F/R, and SWD populations.  
Indicators, Measures and Metrics - SED Recruiting and Retention Targets  
Responsibility - BOT, Commandant, Director for Administrative Services, Senior Naval Science Instructor

KDE 10

(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.whymcs.com](http://www.whymcs.com)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

435

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

418

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

7, 8, 9, 10, 11, 12

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**


Will the school maintain or operate multiple sites in 2020-2021?

Yes, 2 sites

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	266 Genesee Stree Buffalo NY 14204		Buffalo	5-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Catherine Oldenburg			
Operational Leader	William Vasquez			
Compliance Contact	William Vasquez			
Complaint Contact	William Vasquez			
DASA Coordinator	Florence Dollard			
Phone Contact for After Hours Emergencies	William Vasquez			

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[C of O Genesee Street.pdf](#)

**Filename:** C of O Genesee Street.pdf **Size:** 439.4 kB

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**Site 1 Fire Inspection Report**

[2019-2020 Fire Inspections.pdf](#)

**Filename:** 2019-2020 Fire Inspections.pdf **Size:** 3.6 MB

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**School Site 2**

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**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	102 Buffum Street Buffalo NY 14210	[REDACTED]	Buffalo	5-8	No

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Catherine Oldenburg	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	William Vasquez	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	William Vasquez	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	William Vasquez	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Florence Dollard	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	William Vasquez	[REDACTED]	[REDACTED]	[REDACTED]

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[102 Buffum C of O.pdf](#)

**Filename:** 102 Buffum C of O.pdf **Size:** 140.0 kB

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**Site 2 Fire Inspection Report**

[2019-2020 Fire Inspections.pdf](#)

**Filename:** 2019-2020 Fire Inspections.pdf **Size:** 3.6 MB

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**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

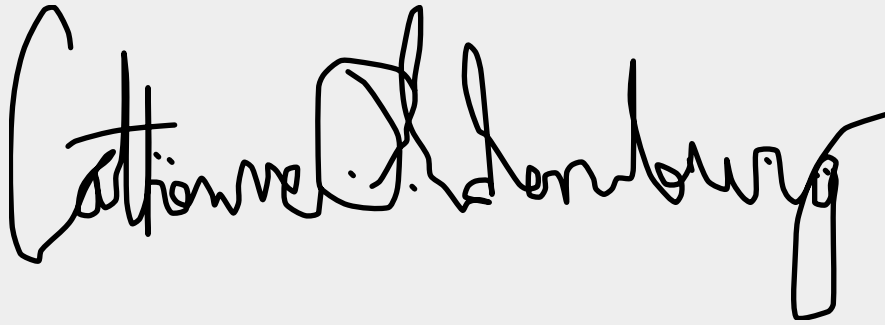
Name	William Vasquez
Position	Director For Admin Services
Phone/Extension	[REDACTED]
Email	[REDACTED]

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

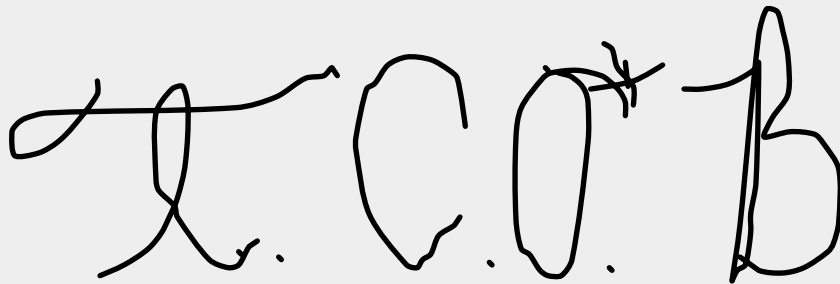
**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 9 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Jul 9 2020 Hidden from applicant

### **Instructions**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

# Entry 2 NYS School Report Card Link

WESTERN NEW YORK MARITIME CHARTER SCHOOL 140600860863

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## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000057456>

## Entry 3 Progress Toward Goals

Completed Jul 22 2020

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-20 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	All WNY Maritime Charter School students will demonstrate continuous progress toward proficiency in reading and writing in the English language, competency in the understanding and application of mathematical computation and problem solving, scientific reasoning and social, geographical, civic and world studies.	Recent scores at college readiness levels. Graduation rates. Map test scores. AIS services. Literary Focus. Quarterly tests.	Met	

Academic Goal 2	To meet the academic and behavioral needs of at-risk students by securing resources, providing support programs and activities, following the Federal entitlement guidelines and complying with the Federal Individuals with Disabilities Education Act (IDEA) so that their academic achievement meets performance measure levels.	Map Test scores. AIS services. Literary Focus.	Met	
Academic Goal 3	WNY Maritime Charter School will provide a rigorous Naval Junior ROTC program which promotes academic excellence and supports the development of positive character and leadership in each student.	Ribbons for servic. Cadet name tags for Honor and Merit Roll. NJROTC evaluations. Distinguished Unit Citations. Student scholarships.	Met	
	Guide and support all staff members with professional development resources in a collaborative team teaching environment as	SLO targets. APPR results. Attendance at conferences as		

Academic Goal 4	they implement changes so that instruction and assessment are dimensions of a common, standardized, system-wide education process.	well as presentations by our teachers at conferences.	Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-2020 Progress Toward Attainment of Organization Goals**



	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	To maintain a safe and comfortable school climate, where all demonstrate appropriate behavior as guided by the WNYMCS charter and code of conduct, DASA, the WNYMCS school safety plan and Quick Emergency Response Guide.	Updated school safety plan. Safety and Fire Drills. Drop-out rates. Suspensions. Honor and Merit Roll	Met	
Org Goal 2	WNYMCS will adhere to its Parent Involvement Policy to promote a strong partnership with parents and to encourage their involvement in their children's academic and social development.	Parent Portal Usage. Survey results. Feedback from all-call messages.	Met	
		Teachers and administrators are trained on data systems. Each student has		

Org Goal 3	Provide for the continued use technology in support of instruction, administration and communication among stakeholders.	access to computers in every classroom. During the COVID crisis, students were provided with chromebooks where needed, and remote learning was successful based on grades and class advancement.	Met	
Org Goal 4	WNYMCS will maintain strong organizational viability by increasing the effective collection and use student academic, behavioral and demographic data.	Annual planning committees in appropriate areas utilize data to drive decision-making regarding academic strategies, behavioral policies and procedures and recruitment and retention of special populations.	Met	
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2019-2020 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	To continue the demonstration of sound financial practices, governance, organizational management, planning and responsible and compliant decision making.	Bi-monthly review of financial statements by administration and the Board of Trustees. Annual 5 year budgeting projections. Yearly financial audit by third party auditors. School-wide Plan objectives. Board self-evaluations and Board Commandant evaluations.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

No

**Thank you.**

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Jul 10 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

#### **Financial Disclosure Statements**

**Filename:** Financial Disclosure Statements.pdf **Size:** 6.1 MB

## Entry 8 BOT Membership Table

**Completed** Jul 9 2020

### Instructions

#### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### WESTERN NEW YORK MARITIME CHARTER SCHOOL 140600860863

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Bernard Bunny [REDACTED]	Trustee/Member	Scholarship, Student Recruitment	Yes	4	07/01/2019	06/30/2021	8
2	Glenda Crawley [REDACTED]	Trustee/Member	Scholarship, Student Recruitment	Yes	5	07/01/2020	06/30/2022	9
	Joseph							

3	Eicheldinger [REDACTED]	Secretary	Executive , Finance	Yes	6	07/01/2019	06/30/2021	11
4	Thomas [REDACTED]	Treasurer	Executive , Finance, Academic	Yes	6	07/01/2018	06/30/2020	8
5	Sam Iraci [REDACTED]	Trustee/Member	Academic , Finance, Executive	No	2	07/01/2020	06/30/2022	10
6	Demeris Johnson [REDACTED]	Trustee/Member	Student Recruitment, Academic	Yes	2	07/01/2019	06/30/2021	5 or less
7	Thomas O'Brien [REDACTED]	Chair	Executive , Scholarship, Student Recruitment	Yes	6	07/01/2020	06/30/2022	11
8	Barbara Tomkins [REDACTED]	Vice Chair	Executive , Academic	Yes	7	07/01/2019	06/30/2021	10
9	Karl Terryberry [REDACTED]	Parent Rep	Academic , Student Recruitment	Yes	3	07/01/2020	06/30/2021	10

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

**3. Number of Board meetings held during 2019-2020**

11

**4. Number of Board meetings scheduled for 2020-2021**

12

Thank you.

**Entry 9 Board Meeting Minutes**

Completed Jul 16 2020

[Instructions](#)



Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school’s Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

**[2019-2020 Board of Trustee Minutes](#)**

**Filename:** 2019 2020 Board of Trustee Minutes.pdf **Size:** 4.0 MB

**Entry 10 Enrollment & Retention**

**Completed** Jul 15 2020

**[Instructions for submitting Enrollment and Retention Efforts](#)**

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

**Entry 10 Enrollment and Retention of Special Populations**

**[Instructions for Reporting Enrollment and Retention Strategies](#)**

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**WESTERN NEW YORK MARITIME CHARTER SCHOOL 140600860863**

**Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	Our founders wanted a school that provided the discipline and academic excellence that we	

Economically Disadvantaged

provide to Buffalo residents, particularly those that are economically disadvantaged. The residents of Buffalo remain the largest pool from which the school recruits, and after 16 years of operation, the most effective recruiting among this population is based upon reputation and word of mouth within the local community. Our recruiting efforts are concentrated on those demographic populations and include additional mailings, radio and newspaper advertising, social media advertising, television appearances and neighborhood specific roadside billboards to showcase our school and its services. Additionally, we make recruiting visits to various Buffalo public, charter and parochial schools and inform prospective students about the advantages of attending Maritime. Another effective tool for recruitment is the school's participation in community wide service projects including: Drill and Color Guard participation in a variety of over 100 area-wide events, various neighborhood clean-ups and growing participation in Section Six sanctioned athletic activities have focused attention on our success.

Because of our success with this population, we will continue all current efforts. Our advertising is concentrated in the economically-disadvantaged areas by placement of billboards, radio and newspaper advertising and use of social media in targeted areas. Our participation in over 100 community events and recruiting trips to grade schools allows us to reach out to a wide range of prospective students.

We have averaged over 9% of ELL learners in our student body over the last three years. Our enrollment rate for this

We will continue our current, successful advertising efforts. Again, word-of-mouth is our most effective recruiting tool, and we intend to continue to take advantage of this by keeping in

<p>English Language Learners/Multilingual Learners</p>	<p>population has grown each year over the last five years. Other efforts to increase the ELL population is by positioning recruiting billboards in traditionally non-English speaking neighborhoods, through advertisement in local non-English publications, outreach to agencies who deal with refugee communities, holding recruiting events at applicable neighborhood schools, and through word of mouth recruiting by our current ELL students or ELL alumni.</p>	<p>touch with our alumni and our current ELL students to aid in this effort by attending recruitment trips to targeted audiences. We will place additional billboards in traditionally non-English speaking neighborhoods, and will be advertising in Spanish speaking radio and newspaper outlets. The hiring of a new, bilingual Administrator who grew up in our target neighborhood and still has friends and family there that give him a certain gravitas with the targeted population and an effective recruiting tool for Maritime.</p>
<p>Students with Disabilities</p>	<p>Again reputation and word-of-mouth are our greatest recruitment tools for the Special Education populations. We have maintained an average of 20% of our total enrollment in this population over the last 5 years. This can be attributed to greater emphasis given to services in support of these students in order to increase achievement and thus retention. Services included AIS, foundational courses, resource room, and other special education accommodations as appropriate. Also, the Director of Innovation and School Culture worked closely with the Special Education and Guidance departments to enact positive interventions aimed at retaining SWD students who face disciplinary challenges. Interventions included targeted mentoring, early intervention,</p>	<p>- We will continue our current efforts, which have been successful over the last 5 years. Reputation and word-of-mouth are our main tools and we will continue these efforts. Feedback from parents of students with disabilities indicate that they are attracted by our program and our discipline and high academic standards</p>

personal goal setting and improved parental contact. We also obtained professional development through BOCES for special education teachers in how to deal with specific behaviors in a positive manner and conducted in house professional development for general education teachers in how to build positive relationships based on mutual respect, how to set classroom rules and expectations, and how to reinforce the code of conduct.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>We make it a point to ensure that during our recruiting efforts we are very clear and upfront about our high standards with prospective students and parents alike. Other actions to increase retention rates include a mentorship program, rehabilitative disciplinary efforts such as the breakfast club, expanded opportunities for extracurricular activities, and individualized scheduling. Of special note is the institution of a research based student perception survey which helps the school improve areas of that we could improve upon as perceived by the students. Additionally, we received approval for a Charter amendment in 2016 to start a 7th grade in 2016-2017 and an</p>	<p>Because our retention of this population has averaged nearly 80% over the last four years, our current efforts appear successful and will continue. The Commandant and the Dean of Students have instituted new policies and personnel aimed at retention of all students. Also, we are seeing good retention numbers for our lower school meaning that our acculturation efforts are working. In keeping with the idea of starting students at younger ages, NYSED has</p>

	<p>8th grade for the 2017-2018 and a charter renewal which granted approval for 5th and 6th grades. Having had 7th and 8th since then has served to acculturate our students at a younger age to the Maritime standards and has helped in our retention in the high school. Starting the 5th and 6th grades this coming year should further solidify this effort.</p>	<p>granted permission for expansion to 5th and 6th grades for the coming school year.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>Our retention of ELL students has grown each year over the last four years. We feel this is due to the many services we provide these populations as well as the individualized attention they receive in the school's family-like small school setting. ESL programming and whole staff collaboration with this programming provide ELL students real and perceived support for their academic success. This, coupled with the sense of belonging that the structure of the Corps of Cadets provides, makes ELL students feel that they are supported and welcome. Also, our growing ELL population gives a comfort level to prospective students. These efforts not only support retention, but also have proved most effective in improving ELL enrollment.</p>	<p>We have retained over 77% of our ELL students over the last four years. We will continue policies that have been successful so far. We will also tap into our growing ELL population to inform us of events that we should attend or organizations that we should meet with.</p>
	<p>Our retention of SWD students has averaged 77% over the last 4 years. This performance can be attributed to greater emphasis given to services in support of these students in order to increase achievement and thus</p>	

Students with Disabilities	<p>retention. Services included AIS, foundational courses, resource room, and other special education accommodations as appropriate. Also, the Director of Innovation and School Culture worked closely with the Special Education and Guidance departments to enact positive interventions aimed at retaining SWD students who face disciplinary challenges. Interventions included targeted mentoring, early intervention, personal goal setting and improved parental contact. We also obtained professional development through BOCES for special education teachers in how to deal with specific behaviors in a positive manner and conducted in house professional development for general education teachers in how to build positive relationships based on mutual respect, how to set classroom rules and expectations, and how to reinforce the code of conduct. These efforts bore fruit as evidenced by the special education retention percentage as noted above.</p>	<p>We will continue our successful policies. Also, we have good retention numbers from our Middle School, and in keeping with the idea of starting students at younger ages, we were granted permission from NYSED in our latest charter renewal for expansion to 5th and 6th grades.</p>
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## Entry 12 Percent of Uncertified Teachers

Completed Jul 13 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

# Entry 12 Uncertified Teachers

School Name: WESTERN NEW YORK MARITIME CHARTER SCHOOL 140600860863

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## Instructions for Reporting Percent of Uncertified Teachers

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

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**CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category A: 5 or 30% whichever is less</b>	<b>1.0</b>



**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category B: not to exceed 5</b>	<b>2.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	0.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	4

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	40

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	47



Thank you.

## Entry 13 Organization Chart

Completed Jul 9 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [Organizational Chart 2020-2021](#)

**Filename:** Organizational Chart 2020 2021.pdf **Size:** 280.0 kB

## Entry 14 School Calendar

Completed Jul 9 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [School Calendar 2020-2021](#)

**Filename:** School Calendar 2020 2021.pdf **Size:** 76.6 kB

# Entry 15 Links to Critical Documents on School Website

Completed Jul 29 2020

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 15 Links to Critical Documents on School Website

School Name: **Western New York Maritime Charter School**

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1248550&amp;type=d&amp;pREC_ID=1809042">https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1248550&amp;type=d&amp;pREC_ID=1809042</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.wnymcs.com/apps/news/article/1205334">https://www.wnymcs.com/apps/news/article/1205334</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.google.com/url?q=https://us02web.zoom.us/j/82184994024?pwd%3DUzIXRUR0Z1VOWm9wdIR3YmRjaDJHdz09&amp;sa=D&amp;ust=1592927676960000&amp;usq=AOvVaw1NC4tFtQ6mZVITggwcqr_W">https://www.google.com/url?q=https://us02web.zoom.us/j/82184994024?pwd%3DUzIXRUR0Z1VOWm9wdIR3YmRjaDJHdz09&amp;sa=D&amp;ust=1592927676960000&amp;usq=AOvVaw1NC4tFtQ6mZVITggwcqr_W</a>
3. Link to NYS School Report Card	<a href="https://data.nysed.gov/essa.php?year=2019&amp;instid=800000057456">https://data.nysed.gov/essa.php?year=2019&amp;instid=800000057456</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1248709&amp;type=d&amp;pREC_ID=1474417">https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1248709&amp;type=d&amp;pREC_ID=1474417</a>
5. Authorizer-Approved DASA Policy	<a href="https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1770639">https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1770639</a>
6. District-wide Safety Plan	<a href="https://4.files.edl.io/22f1/07/27/20/173211-2770b2f4-0f6f-4cc1-8ff4-7d5cdf70d8f5.pdf">https://4.files.edl.io/22f1/07/27/20/173211-2770b2f4-0f6f-4cc1-8ff4-7d5cdf70d8f5.pdf</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1770803">https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1770803</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1975712">https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1975712</a>
8. Subject matter list of FOIL records	<a href="https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1975712">https://www.wnymcs.com/apps/pages/index.jsp?uREC_ID=1627429&amp;type=d&amp;pREC_ID=1975712</a>
9. Link to School Reopening Plan	<a href="https://www.wnymcs.com/apps/news/article/1262584">https://www.wnymcs.com/apps/news/article/1262584</a>

**Thank you.**



# Entry 16 COVID 19 Related Information

Completed Jul 23 2020

## Instructions

### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

# Entry 16 COVID 19 Related Information

School Name: **Western New York Maritime Charter School**

## TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
437	375	429

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are



x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x
x	x	x	x	x	x	x	x	x	x	x	x	x

Tota

0

|

## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Jul 14 2020

### INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

### [Staff\\_Roster\\_as\\_of\\_8-3-2020 \(1\)](#)

**Filename:** Staff Roster as of 8 3 2020 1.xlsx **Size:** 13.1 kB



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Barbara Tompkins

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Western New York Maritime Charter School

- List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Vice President, Secretary, and Executive Committee
- Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
	<u>None</u>		

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
	none			

*Barbara J. Foy*  
 Signature

06/13/2020  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: 

Business Address: 

E-mail Address: 

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

BERNARD MICHAEL BUNNY

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

WNY MARITIME CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). BOARD MEMBER/TRUSTEE

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p align="center"><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><i>NONE</i></p>				

*Bennett M. Berry*  
 \_\_\_\_\_  
 Signature

*6/5/2020*  
 \_\_\_\_\_  
 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** [REDACTED]

**Business Address:** [REDACTED]

**E-mail Address:** [REDACTED]

**Home Telephone:** [REDACTED]

**Home Address:** [REDACTED]

[REDACTED]

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

    Karl Terryberry    

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

  WNY Maritime Charter School  

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Parent Representative

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
		NONE	

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
		NONE		



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date 5.28.2020

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

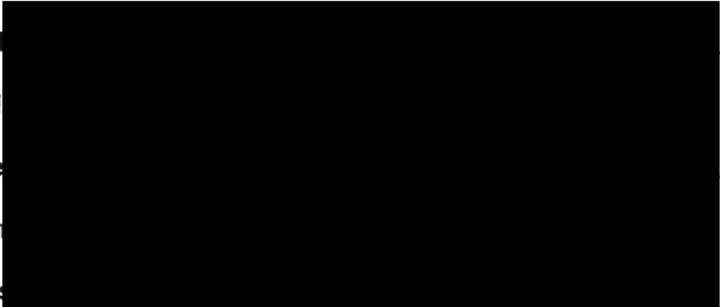
Business Telephone \_\_\_\_\_

Business Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Home Telephone \_\_\_\_\_

Home Address \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

SAM IRACI

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

WNY MARITIME CHARTER School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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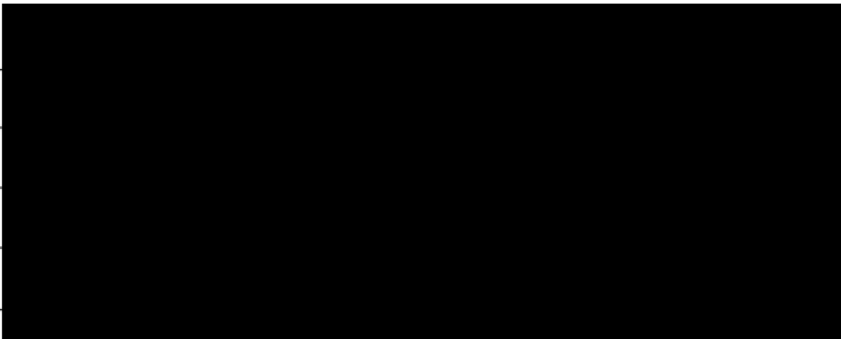
5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Signature *John H. Hange* Date *28 May 2020*

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_  
 Home Telephone: \_\_\_\_\_  
 Home Address: \_\_\_\_\_





**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Glenda Crowley

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

WNY Maritime Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

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NONE	NONE	NONE		
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Blenda Crawley Signature 6-16-20 Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Thomas C O'Brien

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

WNY Maritime Charter School

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Pres., VPres, Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

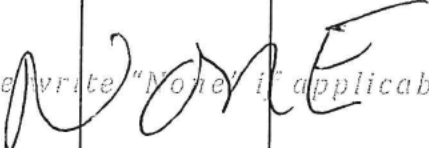
Yes  No

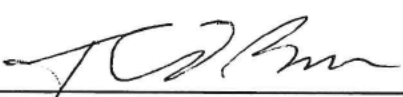
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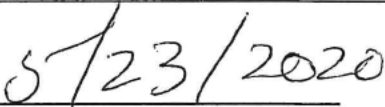
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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><u>NONE</u></p>			

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> 				


  
 Signature

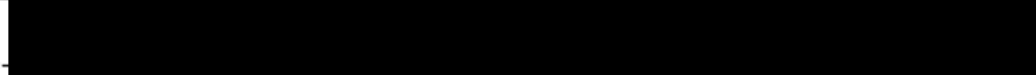
  
 Date

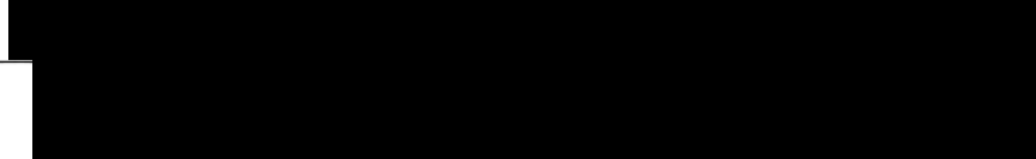
*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: N/A

Business Address: N/A

E-mail Address: 

Home Telephone: 

Home Address: 

**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

Trustee Name:

Thomas Giles

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Western New York Maritime Charter

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

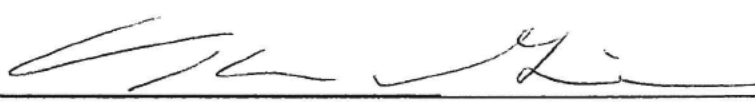
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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				


6/18/2020

Signature

Date

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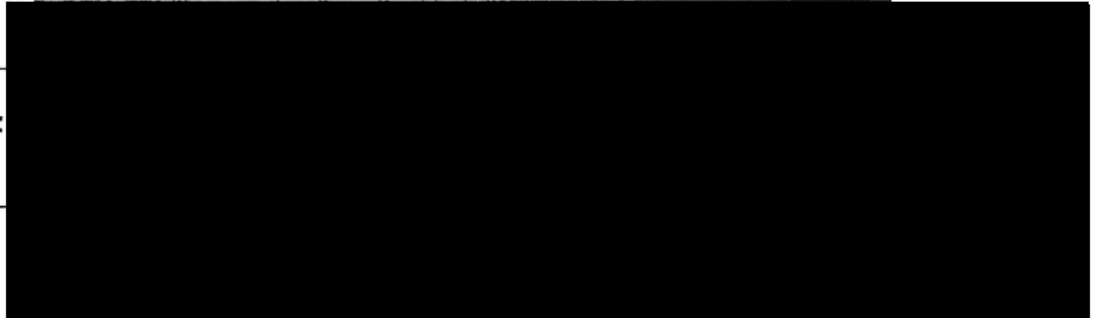
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E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

JOSEPH EIGHELDINGER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 Yes  No

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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
		NONE	

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		NONE		

*Joseph A. Erboline*

Signature

7-9-20  
Date

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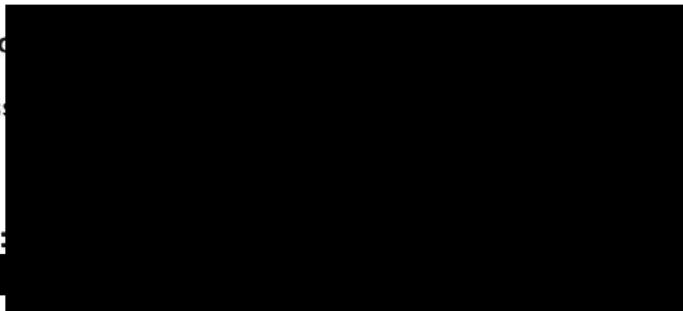
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:





## **Board Minutes: Maritime Charter School**

**July 20, 2019**

Present: T. O'Brien, T. Giles, S. Iraci, K. Terryberry, J. Eicheldinger, B. Bunny, B. Tompkins, G. Crawley

Excused:

Absent: D. Johnson,

Others present: C. Oldenburg, D. Comerford, B. Morrison,

### **Topics and Discussion**

**1. Call to order:** 5:23 pm.

**2. Review/Acceptance of Minutes:** Minutes from June 20, 2019 meeting were approved unanimously in a motion by Tom G. and seconded by Joe E.

**3. Invitation for Public Comment: NONE**

**4. Faculty Report:** none

**5. Parent Report: No report**

**6. Administration Report:** At June 30, 2019, graduation rate for senior cohort was 95%. Commandant announced the hiring of a new Vice-Commandant, Dr. Jetter, for the 2019-2010 academic year.

### **7. Committee Reports:**

**A) Academic:** Ms. Oldenburg submitted a report on grades of Maritime's performance in the Regents exams 2015-2019. Due to performance shortfalls in 2019 in Global History and Living Environment, management has made changes in faculty personnel through new hires for 2019-2010 academic year. In other content areas, Maritime generally improved.

**B) Finance:** No report

**C) Enrollment/Recruitment:** D. Comerford noted that the expected Maritime census for September 2019 is 450 students. Commandant noted that next year's senior class will number nearly 90, and is projected to remain in that range for the next couple years.

**D) Executive Committee:** D. Comerford talked about other alternatives besides Buffum Street for expansion should that project not go forward.

**D) Scholarship Committee:** D. Comerford noted that all raffle prize winners were notified.

**8. Old Business:** None

**9. New Business:** none

**11. Next Board meeting** will be August 15, 2019 at 5:15PM.

**12. Adjournment:** Motion to adjourn was made at 6:17 PM by Tom G. and seconded by Joe E. Carried unanimously.

Respectfully submitted by J. Eicheldinger 8/14/2019

## **Board Minutes: Maritime Charter School**

**August 15, 2019**

Present: T. O'Brien, T. Giles, S. Iraci, K. Terryberry, J. Eicheldinger, , B. Tompkins,

Absent: D. Johnson, Glenda Crawley, B. Bunny

Others present: B. Morrison, C. Oldenburg

### **Topics and Discussion**

**1. Call to order:** 5:20 pm.

**2. Review/Acceptance of Minutes:** Minutes from July 20, 2019 meeting were approved unanimously in a motion by Tom G. and seconded by Joe E.

**3. Invitation for Public Comment: NONE**

**4. Faculty Report:** To improve Maritime scores in Global History, we will have a Global History Instructional Team headed by Bruce Morrison. Mr. Morrison is returning half time in September to teach seniors and others.

**5. Parent Report:** Above info (from #4) will be distributed to new students' parents during Boot Camp.

**6. Administration Report:** Middle school starts on 9/3/19, September 4 for high school. Maritime schedule in line with BOCES. Maritime hired 10 new teachers. A resolution, presented by Commandant to revise Discipline Policy, moved by Tom G. and seconded by Joe E., was adopted by board unanimously.

### **7. Committee Reports:**

**A) Academic:** Commandant announced the hiring of a new Vice-Commandant, Dr. Jetter, for the 2019-2020 academic year. Dr. Jetter explained Maritime's goals for the coming year. Dr. Jetter explained Maritime goal of becoming a nationally recognized school for excellence through a program of 'Inspir-actional Initiatives'. Commandant noted that software tool called "Essential Teaching Practices" will be implemented.

**B) Finance:** No report

**C) Enrollment:** Enrollment for 2019-2020 noted as: 84 seniors, 81 juniors, 108 sophomores, 98 freshmen, 53 8<sup>th</sup> grade, 37 7<sup>th</sup> grade, with 5 more students to add by school start for an opening census of 459.

**D) Maritime:** no report.

**8. Old Business:** none

**9. New Business:** The State Dept of Education team will visit Maritime on 10/8 and 10/9. It was noted that Maritime charter renewal decision is expected in Feb-March 2020. Chair noted that Maritime/Health Services football season begins on 9/6/19 at 7PM at Cheektowaga.

**11. Next Board meeting** will be September 19, 2019 at 5:15PM.

**12. Adjournment:** Motion to adjourn was made at 6:31PM by Tom G. and seconded by Joe E. Carried unanimously.

Respectfully submitted by J. Eicheldinger 9/19/2019

## **Board Minutes: Maritime Charter School**

**September 19, 2019**

Present: T. O'Brien, S. Iraci, K. Terryberry, J. Eicheldinger, G. Crawley,

Excused: B. Bunny, B. Tomkins, T. Giles

Absent: D. Johnson,

Others present: D. Comerford, B. Morrison, C. Oldenburg

### **Topics and Discussion**

**1. Call to order:** 5:25 pm.

**2. Review/Acceptance of Minutes:** Minutes from August 15, 2019 meeting were approved unanimously in a motion by Joe E. and seconded by G. Crawley

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Mr. Morrison advised that Board Development material is available through on-line program Schoology on Maritime's website. Mr. Morrison invited all Board members to stay current on the topics thereon through the year. Mr. Morrison reported wide use of this platform's resource pages by both faculty and students so far this year.

**5. Parent Report:** Mr. Terryberry reported that there was improved interest from incoming parents to Parent Group activities for the coming year.

**6. Administration Report:** A resolution, presented by Commandant to revise Discipline Policy to allow flexibility for cadet community service for attendance at 9/25/19 Buffalo School Board meeting, moved by B. Bunny. and seconded by Glenda C., was adopted by board unanimously.

### **7. Committee Reports:**

**A) Academic:** Ms. Oldenburg reported that students will be taking the NWEA-MAP Test in October and that results would be forthcoming.

**B) Finance:** No report until second quarter FS are received. For October meeting, Lisa Kirisits, CPA will report verbally on financial performance for FY 2018-2019. Audit for this year has been commissioned.

**C) Enrollment:** Commandant reported that school opened with a census of 459 students/cadets, comprised of: 83 seniors, 81 juniors, 107 sophomores, 98 freshmen, 53 8<sup>th</sup> grade, 37 7<sup>th</sup> grade, with 5 more students added first day.

**D) Executive Committee:** Mr. Comerford stated that he was putting together bids for contractors at School #29.

**E) Scholarship:** No report.

**8. Old Business:** none

**9. New Business:** It was noted that Maritime/Health Services football season results so far are outstanding with a 4-1 record in Class B-2.

It was confirmed that Sam Iraci, Karl Terryberry and Joe Eicheldinger will attend the SED interviews on Oct 8 and 9.

**11. Next Board meeting** will be October 17, 2019 at 5:15PM.

**12. Adjournment:** Motion to adjourn was made at 6:55PM by G. Crawley. and seconded by B. Bunny. Carried unanimously.

Respectfully submitted by J. Eicheldinger 10/17/2019

## **Board Minutes: Maritime Charter School**

**October 17, 2019**

Present: T. O'Brien, T. Giles, S. Iraci, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley,

Excused: B. Bunny

Absent: D. Johnson,

Others present: D. Comerford, B. Morrison, C. Oldenburg

### **Topics and Discussion**

**1. Call to order:** 5:18 pm.

**2. Review/Acceptance of Minutes:** Minutes from September 19, 2019 meeting were approved unanimously in a motion by T. Giles and seconded by J. Eicheldinger

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Mr. Morrison advised the Board that: a) the teacher shortage in Erie County for this academic year is 9,548; b) state-wide, students majoring in Education were down 53% in last 10 years. Board Development material is available through on-line program Schoology on Maritime's website. Mr. Morrison invited all Board members to stay current on the topics thereon through the year. Mr. Morrison reported continued wide use of Schoology resource pages by both faculty and students so far this year.

**5. Parent Report:** Mr. Terryberry reported that there was improved interest from incoming parents to Parent Group activities for the coming year.

**6. Administration Report:** Commandant reported that opening cadet/student census was 452, with stabilized by 10/31/19 at 453. Commandant also reported that Maritime 'student diversity' is better (higher) than BPS figures.

### **7. Committee Reports:**

**A) Academic:** No report.

**B) Finance:** No report until second quarter FS are received. For November meeting, K. Burhans, CPA will report verbally on financial performance for FY 2018-2019.

**C) Enrollment:** Ms Oldenburg noted there were 40 7<sup>th</sup> graders, 49 8<sup>th</sup> graders, 98 9<sup>th</sup>, 112 10<sup>th</sup>, 80 11<sup>th</sup> and 74 12<sup>th</sup> graders.

**D) Executive Committee:** Mr. Comerford reported to Board that, according to the school Purchase Policy, he solicited and received the following three bids in each of these categories for work at School 29:

Purchase and Installation of Lockers- WB Mason - \$60,501 School Outfitters - \$68,000 J&R Specialties - \$78,260

Painting – Wet Paws Painting - \$52,250 Chris Baker - \$78,000 Choops – did not submit

Boiler Maintenance – PJ Muirhead - \$10,280 ECON Technologies - \$17,650 Trane - \$26,000

Motions to accept these expenses and the purchase was made by Sam Iraci and seconded by T. Giles were adopted by the Board unanimously. Dave said we would bring the following contracts for board approval soon: windows, plumbing, and electrical for School 29. Board has approved a rehab budget at \$1.5MM (including purchase of a \$400k metal building) and bids and estimates total cost are within that figure.

**8. Old Business:** None

**9. New Business:** None

**11. Next Board meeting** will be November 21, 2019 at 5:15PM.

**12. Adjournment:** Motion to adjourn was made at 6:28PM by T. Giles and seconded by G. Crawley. Carried unanimously.

Respectfully submitted by J. Eicheldinger 11/20/2019

## **Board Minutes: Maritime Charter School**

**November 21, 2019**

Present: T. O'Brien, S. Iraci, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley, B. Bunny

Excused: T. Giles

Absent: D. Johnson,

Others present: D. Comerford, B. Morrison, C. Oldenburg, Dr. Jetter, D. Flynn, Northwest Bank

### **Topics and Discussion**

**1. Call to order:** 5:10 pm.

**2. Review/Acceptance of Minutes:** Minutes from October 17, 2019 meeting were approved unanimously in a motion by K. Terryberry and seconded by B. Tompkins

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Mr. Morrison advised the Board that all members are invited to take the 7 training modules available through Maritime's access to Schoology. Mr. Morrison reported continued wide use of Schoology resource pages by both faculty and students so far this year. Mr. Morrison noted that MCS Orienteering Team finished first in Area 4 regional competition conducted on 10/26/19, and that the Team will compete in the National Competition on March 14-March 15.

**5. Parent Report:** Mr. Terryberry reported strong participation in on-site Parent-Teacher meetings associated with MCS first marking period.

**6. Administration Report:** Commandant also reported that Maritime 'student diversity' is better (higher) than BPS figures.

### **7. Committee Reports:**

**A) Academic:** Full Academic Committee report on 1st marking period will be delivered at December meeting.

**B) Finance:** Report will be given at December meeting.

**C) Enrollment:** Commandant reported that cadet/student census on 11/21/19 was 447, comprised of 39 7<sup>th</sup> grade, 48 8<sup>th</sup>, 96 9<sup>th</sup>, 110 10<sup>th</sup>, 80 11<sup>th</sup> and 74 12<sup>th</sup>.

**D) Executive Committee:** Mr. Comerford reported to the Board the final budget numbers for the School 29 renovation. Dave brought for Board approval a rehab budget at \$1.9MM (including purchase of a \$400k metal building) and bids and estimates total cost are within that figure, including a 7% project contingency. See New Business below for approval motion and vote. Derrick Flynn, VP, then took questions from the BOT on the Letter of Interest for the financing of School 29.

**E) Scholarship –** Mr. Bunny talked about getting tickets for the Conorozzo Scholarship raffle out earlier this year. He also spoke about possibly advertising on the back of the tickets to generate more income.

### **8) Old Business - None**

**9. New Business:** In light of Exec Committee report above, motion was made by B. Bunny and seconded by G. Crawley to establish a second loan for School 29 renovation as per Exec Committee report to finance the project. Motion passed unanimously.

**11. Next Board meeting** will be December 19, 2019 at 5:15PM.

**12. Adjournment:** Motion to adjourn was made at 6:52PM by J. Eicheldinger and seconded by K. Terryberry. Carried unanimously.

Respectfully submitted by J. Eicheldinger 12/18/19

## **Board Minutes: Maritime Charter School**

**December 18 , 2019**

Present: T. O'Brien, T. Giles, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley, B. Bunny

Excused: S. Iraci

Absent: D. Johnson,

Others present: D. Comerford, B. Morrison, C. Oldenburg, Dr. Jetter, Dan Tracz, Maritime faculty

### **Topics and Discussion**

**1. Call to order:** 5:12 pm.

**2. Review/Acceptance of Minutes:** Minutes from November 21, 2019 meeting were approved unanimously in a motion by B. Bunny and seconded by K. Terryberry

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Mr. Morrison briefly explained some of the new academic programming beginning this fall. He mentioned that these new programs are available for both internal and external curricular activities. Mr. Morrison reported continued wide use of Schoology resource pages by both faculty and students so far this year. Mr. Morrison noted that MCS Orienteering Team will compete in the National Competition on March 14-March 15 after its success in the Area 4 competition in 10/19.

**5. Parent Report:** No new report.

**6. Administration Report:** Commandant reported that cadet/student census on 12/18/19 was 441, down from 447 in November, but that 7 new students were admitted in 12/19 so far.

### **7. Committee Reports:**

**A) Academic:** No report, since Mr. Iraci was excused.

**B) Finance:** Financial report, showing a \$60k surplus YTD, was reviewed by T. Giles and was passed unanimously by BOT on motion from T. O'Brien, seconded by J. Eicheldinger.

**C) Enrollment:** Motion by Mr. Terryberry, seconded by G. Crawley, to have 'proof of residence' language placed in Enrollment Policy to comply with latest standards passed unanimously.

**D) Executive Committee:** Mr. Comerford noted that the BOT chose to elect a fixed rate (rather than floating rate) chosen for the new Northwest mortgage for School 29 renovation.

**E) Maritime/Scholarship Committee:** Motion passed unanimously by BOT to provide a space on reverse of raffle tickets, adding \$431.75 added to cost of 5004 tickets was made by T. Giles, seconded by B. Bunny.

**8. Old Business:** None

**9. New Business:** None

**10. Next Board meeting** will be January 16, 2019 at 5:15PM.

**11. Adjournment:** Motion to adjourn was made at 6:40PM by T. Giles and seconded by G. Crawley. Carried unanimously.

Respectfully submitted by J. Eicheldinger 1/16/20

## **Board Minutes for January 16, 2020: Maritime Charter School**

Present: T. O'Brien, K. Terryberry, J. Eicheldinger, B. Tompkins, S. Iraci, B. Bunny

Excused: G. Crawley

Absent: D. Johnson, T. Giles

Others present: D. Comerford, B. Morrison, Master Chief Pugh – Naval Science Instructor

### **Topics and Discussion**

**1. Call to order:** 5:15 pm.

**2. Review/Acceptance of Minutes:** Minutes from December 18, 2019 meeting were approved unanimously in a motion by B. Bunny and seconded by K. Terryberry

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Mr. Morrison talked about newly published SED high school graduation standards and seminars by the regents that will be held across the state. Mr. Morrison talked about initiatives in the Spanish and English classrooms. Also, Master Chief Pugh explained his duties as a Naval Science instructor, and also spoke about his Careers class (formerly Boat Building).

**5. Parent Report:** Mr. Terryberry has received feedback that discipline was slacking in the school in regard to uniforms and classroom behavior.

**6. Administration Report:** Vice-Commandant Jetter reported that the Commandant had instituted new policies regarding discipline. Cadets were re-apprised of uniform rules, classroom decorum and other Maritime rules. He also spoke about the commandant's new initiative to put cameras in the classrooms of some of the teachers who were having trouble with unruly students.

### **7. Committee Reports:**

**A) Academic:** Dr. Jetter said mid-term exams will start next week. He also noted that Saturday had begun the previous week and would continue this week, as well.

**B) Finance:** Mr. Comerford handed out a loan proposal from Northwest Bank in the amount of \$2,010,000 for the purchase and rehabilitation of School #29, the site of the new high school starting in September of 2020. A motion to approve this proposal in an amount not to exceed \$2,010,000 was made by S Iraci, seconded by K. Terryberry. He also explained that he spoke with Kirisits to make sure that we could fund ongoing work out of the existing budget until we close on this loan (approximately 2 months).

**C) Enrollment:** Dr. Jetter provided the current enrollment figures of 434 cadets broken down as follows:

**Grade 7 – 37**

**Grade 8 - 41**

**Grade 9 – 90**

**Grade 10 – 113**

**Grade 11 – 79**

**Grade 12 - 74**

**D) Executive Committee:** Mr. Comerford noted that work was proceeding on School 29. The painter is about 25% complete and the MEP's are at 50%.

**E) Maritime/Scholarship Committee:** B. Bunny said that raffle tickets were ready and would be picked up next week.

**8. Old Business:** None

**9. New Business:** Report of Bids: IT bids were received and opened on 12-19-19. Buffalo Security and Fire won the

**10. Next Board meeting** will be February 27, 2020 at 5:15PM.

**11. Adjournment:** Motion to adjourn was made at 6:40PM by T. Giles and seconded by G. Crawley. Carried unanimously.

Respectfully submitted by J. Eicheldinger 1/16/20



## Board Minutes: Maritime Charter School

March 19, 2020

Present: T. O'Brien, T. Giles, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley, B. Bunny, S. Iraci

Excused:

Absent: D. Johnson,

Others present: D. Comerford, C. Oldenburg,

### Topics and Discussion

**1. Call to order:** 5:15pm.

**2. Review/Acceptance of Minutes:** Minutes from January 17, 2020 meeting were approved unanimously in a motion by Joe E.. and seconded by Bernard B.. NOTE: The February 27, 2020 board meeting was cancelled due to weather.

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** It was reported that due to Covid 19, all students were assigned a Chromebook, and signed a contract to return it when appropriate. Students were excited to receive the chromebooks.

**5. Parent Report:** No new report.

**6. Administration Report:** Commandant reported that cadet/student census on 3/19/20 was to 421, down from 434 in January. MCS was renewed for a 5 year charter, with permission to expand to one fifth grade and one sixth grade class. Board congratulated management and staff for this excellent accomplishment in these unsure times. Commandant is planning to fill 5<sup>th</sup>/6<sup>th</sup> grade slots from 'legacy' families. With school being closed until April 20, MCS will play its part by offering lunch to students every other day during the shut down. NYS not certain to date how to handle regents tests, etc.. We are currently canceling events 30 days out.

### **7. Committee Reports:**

**A) Academic:** No report

**B) Finance:** Motion proposed by Glenda G. and seconded by Barb T. was unanimously passed to approve a cap of \$120,000 for purchase with installation from Chudy Paper kitchen equipment for South Park campus.

### **8. Old Business:**

**9. New Business:** A motion to conduct the 4/16/20 Board member via Zoom technology was made by Glenda C. and seconded by Barb T. was passed unanimously. Sgt. Vazquez will provide technical assistance to the Board members as Maritime makes another adjustment to today's environment. **11. Next Board meeting** will be April 16, 2020 at 5:15PM.

**12. Adjournment:** Motion to adjourn was made at 6:18PM by J. Eicheldinger and seconded by Barb T. Carried unanimously.

Respectfully submitted by J. Eicheldinger 4/14/20

**Board Minutes: Maritime Charter School**

**April 27, 2020**

Present: T. O'Brien, T. Giles, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley, B. Bunny, S. Iraci

Excused:

Absent: D. Johnson,

Others present: D. Comerford, C. Oldenburg, W. Vasquez

**Topics and Discussion**

**1. Call to order:** 5:27pm.

**2. Review/Acceptance of Minutes:** Minutes from March 19 2020 meeting were approved unanimously in a motion by Glenda C. and seconded by Joe E.

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Commandant reported that 'distance learning' using chromebooks is proceeding more than satisfactorily.

**5. Parent Report:** Dr. Jetter reported that parents seem very supportive of our distance learning efforts.

**6. Administration Report:** Commandant reported that cadet/student census on 4/27/20 was \_\_\_\_\_, \_\_\_\_\_ from \_\_\_\_ in March. Commandant is planning to fill 5<sup>th</sup>/6<sup>th</sup> grade slots from 'legacy' families to total 12 pupils each in 7<sup>th</sup> and 8<sup>th</sup> grades. School was cancelled by the governor until September 2020.

**7. Committee Reports:**

**A) Academic:** No report

**B) Finance:** No report for March, 2020. Report for period ending 3/31/20 to be presented in May 21, 2020 meeting.

**8. Old Business:** none

**9. New Business:** none

**11. Next Board meeting** will be May 21, 2020 via our Zoom application.

**12. Adjournment:** Motion to adjourn was made at 6:35PM by G. Crawley and seconded by Joe E. Carried unanimously.

Respectfully submitted by J. Eicheldinger 5/21/20

**Board Minutes: Maritime Charter School**

**May 21, 2020**

Present: T. O'Brien, T. Giles, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley, B. Bunny, S. Iraci

Excused:

Absent: D. Johnson,

Others present: D. Comerford, C. Oldenburg, W. Vasquez, K. Burhans (Kirisits), B. Morrison

**Topics and Discussion**

**1. Call to order:** 5:23pm. Via Zoom

**2. Review/Acceptance of Minutes:** Minutes from April 27, 2020 meeting were approved unanimously in a motion by Glenda C. and seconded by Joe E.

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** Commandant reported that 'distance learning' using chromebooks is proceeding more than satisfactorily.

**5. Parent Report:** No report

**6. Administration Report:** Commandant reported that cadet/student census on 4/27/20 was 463, up 42 from 421 in March. Commandant is planning to fill 5<sup>th</sup>/6<sup>th</sup> grade slots from 'legacy' families totaling 14 pupils. To date, 18 are enrolled in 7<sup>th</sup> grade, **fifty-five (55) (?)** in the 8<sup>th</sup> grade. High school: 9<sup>th</sup> grade 69, 10<sup>th</sup> 107, 11<sup>th</sup> 119, 12<sup>th</sup> 81

**7. Committee Reports:**

**A) Academic:** No report

**B) Finance:** Financial statements at 3/31/20 shows a surplus of \$80k for the year. K. Burhans visited and reported that the rate/pupil for 2020/2021 will be average of \$13,200. The 2020-2021 budget is due to SED on 8/1/20.

**8. Old Business:**

**9. New Business:**

**9. Next Board meeting** will be June 18, 2020, via our Zoom application.

**10. Adjournment:** Motion to adjourn was made at 7:24PM by G. Crawley and seconded by Joe E. Carried unanimously.

Respectfully submitted by J. Eicheldinger 6/18/20

## Board Minutes: Maritime Charter School

June 18, 2020

Present: T. O'Brien, K. Terryberry, J. Eicheldinger, B. Tompkins, G. Crawley, B. Bunny, Dr. Jetter

Excused: T. Giles, S. Iraci

Absent: D. Johnson,

Others present: D. Comerford, C. Oldenburg, W. Vasquez, K. Burhans (Kirisits), B. Morrison, Tom Burton (landlord)

### Topics and Discussion

**1. Call to order:** 5:15pm. Via Zoom

**2. Review/Acceptance of Minutes:** Minutes from April to be voted on in July. Minutes from May 21, 2020 meeting were approved unanimously in a motion by Bernie. and seconded by Barb.

**3. Invitation for Public Comment:** NONE

**4. Faculty Report:** No report.

**5. Parent Report:** No report

**6. Administration Report:** Commandant: 93% graduation rate. Great end to the year. Graduation June 26, 2020

MCS budgeted for 472 students for 2020-2021, 6-21-20 census 454 ; June 21, 2020 (projection for 9/20): 6 5<sup>th</sup>, 8 6<sup>th</sup> 33 7<sup>th</sup> 52 8<sup>th</sup>, 99 9<sup>th</sup>, 75 10<sup>th</sup>, 108 11<sup>th</sup>, 113 12<sup>th</sup> 494 total. New starting Teaching salary: \$38k,\$39k, returning teachers average over \$40k minimum. Calendar: to be set when State settles. Every student will have a Chromebook. (only 28 students don't have home internet.) Schedules will need to be adjusted to provide social distancing, so not all students will be at S. Park every day. Buffum St. kids can all go every day.

New student census product allows problems that students have to be reported straight through to appropriate management for help.

### **7. Committee Reports:**

**A) Academic:** No report

**B) Finance:** K. Burhans visited and reported that the budget for 2020-2021 is in balance. Motion: Joe E. Second: Glenda Motion to Set up dissolution account \$75,000 made by Karl and second by Barb passed unanimously. BOT passed unanimously Resolution to sign mortgage commitment for \$2,150,000, fixed rate at closing. Motion made by: Barb, seconded Glenda carried unanimously. Also passed unanimously by same sponsors: Second Covid contingency is 2% to 5%/pupil.

**8. Old Business:** none

**9. New Business:** Motion made by T. O'Brien, seconded by Karl T. to Name Library for Angelo Connorozzo in new school passed unanimously. BOT to be advised of details.

**10. Next Board meeting** will be July 16, 2020,


**11. Adjournment:** Motion to adjourn was made at 6:35PM by Karl and seconded by Glenda. Carried unanimously.

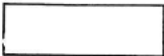
Respectfully submitted by J. Eicheldinger 7/16/20



# Western New York Maritime Charter School 2020-21 Calendar

17-21 Basic Leadership Training 20 Board Meeting 5:15 24 MAP Testing - New Cadets 25-27 New Teacher Orientation	<b>AUGUST '20</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<b>FEBRUARY '21</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr style="background-color: yellow;"><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28							6 Open House Recruitment 10:00-12:00 15-19 President's Week 25 Board Meeting 5:15  15 days
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1 Grades 5,6,9 Report 2 New 7th and 8th Graders and All 10th graders Report 3 Grades 5,6,7 and 11 Report 4 Grades 5-8 and 12 Report 7 Labor Day <b>8 All grades report 7:30-3:30</b> 17 Board Meeting 5:15 24 Meet Teachers 5:00-7:00 17 days	<b>SEPTEMBER '20</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr style="background-color: red;"><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr style="background-color: yellow;"><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				<b>MARCH '21</b> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr style="background-color: #4a7ebb; color: white;"> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				12 25 Week Grades Due 18 Board Meeting 5:15  23 days							
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The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
 Office of Facilities Planning - Room 1060 Education Building Annex  
 Albany, New York 12234

**NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT**

**(PLEASE PRINT)**

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

**School Name**

WNY MARITIME charter school

**Facility/Building Name**

MIDDLE SCHOOL

**Street Address (NO PO Box Numbers)**

102 BUFFUM street

**City/Town/Village**

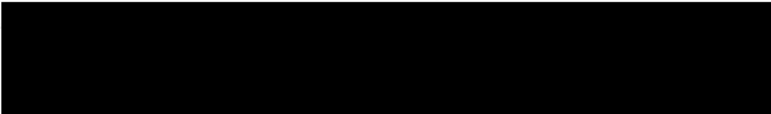
**Zip Code**

BUFFALO

**Name of Municipality Responsible for Local Code Enforcement**

CITY OF BUFFALO

**Nonpublic School BEDS Code**



**INSTRUCTIONS**

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.



**Part I: General Information and Fire/Life Safety History  
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	<input type="checkbox"/>
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2. Is there a fire sprinkler system in this facility? Yes \_\_\_\_\_ No

If yes, is the sprinkler alarm connected with the building alarm? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Is there a fire hydrant system for facility protection? Yes  No \_\_\_\_\_  
If yes, indicate ownership of the system.

Public Owned  School Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased \_\_\_\_\_ Owned  Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)



6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes  No \_\_\_\_\_

b) Average time to evacuate this facility:

1	19
Minutes	Seconds

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes  No \_\_\_\_\_

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code. Yes  No \_\_\_\_\_

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes  No \_\_\_\_\_

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No

If yes, indicate:

a) Number of fires

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b) Total number of injuries

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c) Total cost of property damage

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name Maritime charter Building Name Middle school

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes \_\_\_\_\_ No \_\_\_\_\_

All schools complete Section 8 only of the building has electrically-operated folding partitions.

**Inspection:**

Fire Safety Inspector:

Name G. Christopher-Casky

Date 2/20/19

Registry:



(26E-4)

**Part III: Nonpublic School Certifications**

**Section III-A. Fire Inspector**

The individual noted below inspected this building on 12/20/19 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Christopher Caskey Telephone #   
Title: Lieutenant Registry #   
(as designated by the NYS Fire Administrator)  
Signature: Chris Caskey

**Section III-B. Building Administrator or Designee**

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Dave Comerford Telephone #:   
Title: Director of Admin

**Section III-C. School Administrator, Director, or Headmaster**

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Dave Comerford Telephone #:   
Title: Director of Admin Signature Dave Comerford

**Section III-D. Local Municipal Code Enforcement Official**

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_  
City/Town/Village: \_\_\_\_\_



The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
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**School Name**

W	N	Y		M	A	R	I	T	I	M	E		C	H	A	R	T	E	R		S	C	H	O	O	L
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**Facility/Building Name**

M	A	R	I	T	I	M	E		N	I	G	H		S	C	H	O	O	L							
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**Street Address (NO PO Box Numbers)**

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**City/Town/Village**

**Zip Code**

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**Name of Municipality Responsible for Local Code Enforcement**

C	I	T	Y		O	F		B	U	F	F	A	L	O													
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**Nonpublic School BEDS Code**



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- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

**Part I: General Information and Fire/Life Safety History  
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes  No

If yes, is the sprinkler alarm connected with the building alarm? Yes  No

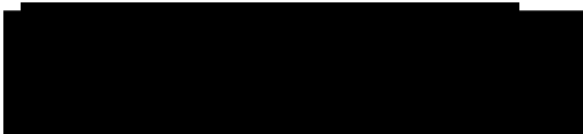
3. Is there a fire hydrant system for facility protection? Yes  No   
If yes, indicate ownership of the system.

Public Owned  School Owned  Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased  Owned  Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)



6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes  No

b) Average time to evacuate this facility:

<table border="1"> <tr><td>0</td><td>1</td></tr> </table>	0	1	<table border="1"> <tr><td>4</td><td>9</td></tr> </table>	4	9
0	1				
4	9				
Minutes	Seconds				

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes  No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes  No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes  No

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_ No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name WNY MARITIME SCHOOL

Building Name 1216A SCHOOL

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			120-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes \_\_\_\_\_ No \_\_\_\_\_

All schools complete Section 8 only of the building has electrically-operated folding partitions.

**Inspection:**

Fire Safety Inspector:

Name H. Christopher Casky

Date 12/18/19

Registry # [REDACTED]

(26E-4)



**Part III: Nonpublic School Certifications**

**Section III-A. Fire Inspector**

The individual noted below inspected this building on 12/18/19 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Christopher Lasky

Telephone #: 

Title: Lieutenant

Registry #

(as designated by the NYS Fire Administrator)

Signature: H. [Signature]

**Section III-B. Building Administrator or Designee**

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: DAVE COMERFORD

Telephone # 

Title: DIRECTOR OF ADMIN

**Section III-C. School Administrator, Director, or Headmaster**

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: DAVE COMERFORD

Telephone # 

Title: DIRECTOR OF ADMIN

Signature

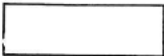
[Signature]

**Section III-D. Local Municipal Code Enforcement Official**

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_

City/Town/Village: \_\_\_\_\_



The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
 Office of Facilities Planning - Room 1060 Education Building Annex  
 Albany, New York 12234

**NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT**

**(PLEASE PRINT)**

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

**School Name**

WNY MARITIME charter school

**Facility/Building Name**

MIDDLE SCHOOL

**Street Address (NO PO Box Numbers)**

102 BUFFUM street

**City/Town/Village**

**Zip Code**

BUFFALO

**Name of Municipality Responsible for Local Code Enforcement**

CITY OF BUFFALO

**Nonpublic School BEDS Code**



**INSTRUCTIONS**

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

**Part I: General Information and Fire/Life Safety History  
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	<input type="checkbox"/>
------------------------	-------------------------------------	--	--------------------------

2. Is there a fire sprinkler system in this facility? Yes \_\_\_\_\_ No

If yes, is the sprinkler alarm connected with the building alarm? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Is there a fire hydrant system for facility protection? Yes  No \_\_\_\_\_  
If yes, indicate ownership of the system.

Public Owned  School Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased \_\_\_\_\_ Owned  Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)



6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes  No \_\_\_\_\_

b) Average time to evacuate this facility:

<table border="1"> <tr><td> </td><td>1</td></tr> </table>		1	<table border="1"> <tr><td>1</td><td>9</td></tr> </table>	1	9
	1				
1	9				
Minutes	Seconds				

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes  No \_\_\_\_\_

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes  No \_\_\_\_\_

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes  No \_\_\_\_\_

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No

If yes, indicate:

a) Number of fires

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b) Total number of injuries

--	--

c) Total cost of property damage

\$

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name Maritime charter Building Name Middle school

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			12O-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

**Inspector**  
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes \_\_\_\_\_ No \_\_\_\_\_

All schools complete Section 8 only of the building has electrically-operated folding partitions.

**Inspection:**

Fire Safety Inspector:

Name G. Christopher-Casky

Date 12/20/19

Registry #



(26E-4)

**Part III: Nonpublic School Certifications**


**Section III-A. Fire Inspector**

The individual noted below inspected this building on 12/20/19 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Christopher Caskey Telephone #:   
Title: Lieutenant Registry #   
(as designated by the NYS Fire Administrator)  
Signature: Chris Caskey

**Section III-B. Building Administrator or Designee**

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: Dave Comerford Telephone #:   
Title: Director of Admin

**Section III-C. School Administrator, Director, or Headmaster**

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: Dave Comerford Telephone #:   
Title: Director of Admin Signature Dave Comerford

**Section III-D. Local Municipal Code Enforcement Official**

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_  
City/Town/Village: \_\_\_\_\_



The University of the State of New York  
 THE STATE EDUCATION DEPARTMENT  
 Office of Facilities Planning - Room 1060 Education Building Annex  
 Albany, New York 12234

**NONPUBLIC SCHOOL BUILDING FIRE SAFETY REPORT**

**(PLEASE PRINT)**

All buildings which are owned, operated, or leased by nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the New York State Uniform Fire Prevention and Building Code (NYSUFPBC).

**School Name**

W	N	Y		M	A	R	I	T	I	M	E		C	H	A	R	T	E	R		S	C	H	O	O	L
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**Facility/Building Name**

M	A	R	I	T	I	M	E		N	I	G	H		S	C	H	O	O	L							
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**Street Address (NO PO Box Numbers)**

2	6	6		G	E	N	E	S	E	E																
---	---	---	--	---	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**City/Town/Village**

**Zip Code**

B	U	F	F	A	L	O																				
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**Name of Municipality Responsible for Local Code Enforcement**

C	I	T	Y		O	F		B	U	F	F	A	L	O													
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**Nonpublic School BEDS Code**



**INSTRUCTIONS**

- Read the "Manual for New York State Nonpublic School Facility Fire Safety Inspections" prior to inspecting the facility.
- A separate report must be completed for each building and location.
- **Part I: General Information.** School officials must complete this section annually.
- **Part II-B Regulations of the Commissioner 155.25:** This section must be completed for schools with electrically operated partitions (Question 8, Non-Conformance Report Sheet) pursuant to the Fire Code and Property Maintenance Code of New York State.

Questions 9-26 on the Non-Conformance Report Sheet must be completed for all schools.

- **Part III Certifications.** To be completed by individuals as indicated.
- This form must be kept on file at the school for three years and must be available for public review.
- **Submitting the Report:** The final submission package includes a total of five pages. After the inspection, sign the Certifications page (Part III, p.5), staple the pages together, and mail to the address above.

**Part I: General Information and Fire/Life Safety History  
(to be completed annually)**

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	<input checked="" type="checkbox"/>	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	-------------------------------------	--	--

2. Is there a fire sprinkler system in this facility? Yes  No

If yes, is the sprinkler alarm connected with the building alarm? Yes  No

3. Is there a fire hydrant system for facility protection? Yes  No   
If yes, indicate ownership of the system.

Public Owned  School Owned  Other \_\_\_\_\_ (specify)

4. Indicate the ownership of this facility.

Leased  Owned  Other \_\_\_\_\_ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)



6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 and F408 of the New York State Fire Code. Yes  No

b) Average time to evacuate this facility:

<table border="1"> <tr><td>0</td><td>1</td></tr> </table>	0	1	<table border="1"> <tr><td>4</td><td>9</td></tr> </table>	4	9
0	1				
4	9				
Minutes	Seconds				

c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes  No

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the New York State Fire Code.

Yes  No

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes  No



8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_ No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

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**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name WNY MARITIME SCHOOL Building Name 1216A SCHOOL

Part II-B			Part II-B			Part II-B		
Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			120-2			19E-1		
08B-2			13A-2			19F-1		
08C-2			13B-2			19G-1		
08D-2			14A-2			19H-2		
08E-2			14B-2			20A-1		
09A-2			14C-2			20B-1		
09B-2			14D-1			20C-1		
09C-1			14E-1			21A-3		
09D-1			15A-2			22A-3		
09F-2			15B-1			22B-3		
09G-2			15C-2			22C-3		
10A-2			15D-2			23A-1		
10B-2			16A-2			23B-1		
10C-1			16B-2			23C-1		
10D-1			17A-3			23D-2		
11A-2			17B-2			24A-3		
11B-1			17C-2			25A-3		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3					
12A-1			17G-1					
12B-3			17H-2					
12C-2			17I-2					
12D-2			17J-1					
12E-1			17K-1					
12F-1			17L-1					
12G-1			18A-2					
12H-1			18B-2					
12I-1			18C-2					
12J-1			18D-2					
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

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**Inspector**  
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes \_\_\_\_\_ No \_\_\_\_\_

All schools complete Section 8 only of the building has electrically-operated folding partitions.

**Inspection:**

Fire Safety Inspector:

Name H. Christopher Caskey

Date 12/18/19



Registry # [REDACTED]

(26E-4)

**Part III: Nonpublic School Certifications**

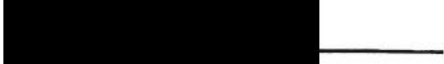
**Section III-A. Fire Inspector**

The individual noted below inspected this building on 12/18/19 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 434.5(a)(2).

Name: Christopher Lasky Telephone #:   
Title: Lieutenant Registry #   
(as designated by the NYS Fire Administrator)  
Signature: [Handwritten Signature]

**Section III-B. Building Administrator or Designee**

The individual noted below certifies that this building was inspected as indicated in Section III-A above.

Name: DAVE COMERFORD Telephone #:   
Title: DIRECTOR OF ADMIN

**Section III-C. School Administrator, Director, or Headmaster**

I hereby submit this fire inspection report on behalf of the Board of Trustees and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, at the meeting held pursuant to Section 807-a of New York State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public inspection.

Name: DAVE COMERFORD Telephone #:   
Title: DIRECTOR OF ADMIN Signature [Handwritten Signature]

**Section III-D. Local Municipal Code Enforcement Official**

The nonpublic school official shall enter the name and telephone number of the local municipal code enforcement official having jurisdiction over this facility, and the name of the municipality where this nonpublic school facility is sited.

Name: \_\_\_\_\_ Telephone #: ( ) \_\_\_\_\_  
City/Town/Village: \_\_\_\_\_



# CITY OF BUFFALO

## Certificate of Occupancy

**Certificate No.:** 202044

In accordance with the appropriate laws of the State of New York and/or the Ordinances of the City of Buffalo the structure(s) located at **102 BUFFUM** Buffalo, New York, having been inspected and found to conform substantially to applicable laws, ordinances, rules or regulations, said structure(s) is hereby certified for occupancy. This certificate is issued subject to the limitation herein specified and is valid until revoked unless automatically voided by the conditions set forth on the reverse side of this certificate.

Commissioner of Permit and Inspection Services

**Date Issued:** 07/10/2018

**No. Units:** N/A    **No. Stories:** 2    **Building Type:** 1A NON-COMBUSTIBLE PROTECTED

**Construction:** FIRE RESISTIVE    **Class:** E    **Zoning District:** N-3R

**Smoke Detectors:** YES    **Carbon Monoxide Detectors:** YES

**Permit No.:** [REDACTED]    **Permit Date:** 09/08/2017    **Receipt No:** AS PER PERMIT

**Inspector:** ERIK HOEFFINGER    **Date Inspected:** 07/10/2018

**BUILDAGE USAGE:** CHARTER SCHOOL

Story

Use



**SEE REVERSE SIDE**

CITY OF



BUFFALO

Certificate of Occupancy

CERTIFICATE OF COMPLIANCE

DEPARTMENT OF PERMIT AND INSPECTION SERVICES

Certificate No. 3042

Location 266 GENESEE

Building Permit 77031  
76252  
84809

Issued: 4/7/2005  
6/8/2005  
11/7/2005

Building Classification: Type 3b ordinary unprotected

Occupancy: E (Three story school building (Maritime Charter School))

This certifies that the building and/or premises indicated above conforms substantially to the approved plans and specifications heretofore filed in this office and to all requirements of the applicable provisions of the law insofar as the same is covered by the above building permit(s).

Issued pursuant to Section 511-119 of the Ordinances of the City of Buffalo.

Date of Issuance 9/1/2006 (Document re-created on 6/31/2011 from original)

By *James W. Comerford Jr.*  
JAMES W. COMERFORD JR.  
COMMISSIONER OF PERMIT AND INSPECTION SERVICES

SEE REVERSE SIDE