

# Application: Utica Academy of Science Charter School

Bekir Duz - duz@sany.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Oct 7 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### **a. SCHOOL NAME**

(Select name from the drop down menu)

UTICA ACADEMY OF SCIENCE CHARTER SCHOOL 412300861058

**a1. Popular School Name**

Utica Academy of Science Charter School

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

UTICA CITY SD

**d. DATE OF INITIAL CHARTER**

7/2013

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2013

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The Utica Academy of Science Charter School (UASCS) will provide support, challenges and opportunities for its students, and it will instill the necessary skills and knowledge in math, science, and technology to empower students, through high intellectual standards, preparing them for college, career, and citizenship. The school seeks to graduate students who can think critically and creatively, who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	College Preparation Aligned in every way with the school’s mission to graduate college-ready and civic-minded students, the importance of college readiness is understood very well at UASCS. In addition to high quality instruction and curriculum, programs during school, after school, and during the summer that have been already developed and practiced to make sure that every student has an opportunity to attend college. The school has a college bound culture in all its school buildings and provides an extensive and targeted curriculum aimed at college preparation. Since the first graduating class, every year UASCS consistently has a higher graduation rate than NY State and Utica City School District, which is a culmination of all our efforts and programs in creating and promoting a college going environment at UASCS. UASCS strengthened its ties with local and area colleges to provide college level dual credit courses at its high school building available for eligible sophomore,
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juniors and senior students. UASCS also signed an articulation agreement with Syracuse University SUPA Program, Utica College, and Mohawk Valley Community College to offer college connection programs at the college campuses which are free of charge for all eligible students. We envision that college-prep culture will not start and end in school, but rather become an entire lifestyle, including aspects such as homework and managing time wisely.

KDE 2

**Focused on STEM and Environment**  
In all 7-12 levels, UASCS promotes real-world problem solving & exploration in science and mathematics, interactive engagement and collaborative problem-solving opportunities, field trips to support its STEM curriculum including but not limited to MVCC Drone Program, 3-D printing fablabs, Adirondack Wild Center, Herkimer diamond field, science museums. K-12 also provides opportunities for the daily use of technology: computer laboratories, smartboard, iPads, one-on-one Chromebooks, internet, and apps. K-8 has a rigorous, research-based science curriculum through Amplify Science. As stated in its mission, UASCS is focused on science, technology, engineering and math (STEM), which provide the necessary foundation for college entrance and careers in technical fields. STEM education is a high national priority because of a lack of skilled workers in these fields.

KDE 3

**Glocal Education**  
UASCS has a celebratory atmosphere, and promotes positive attitudes through quarterly recognition and rewards for academic efforts and citizenship evidence through certificates, gift certificates, and invitations to an annual Dean's List Dinner for students and their families. At UASCS, volunteering is core to the school's identity. Community service is an incredibly enriching experience that benefits all students - personally, academically and professionally. UASCS sets the bar high and requires 7-12 students to have at least 50 hours of community service for

graduation. The community involvement directly carries the school experience into the real world, throughout higher education, work, family, and community and civic affairs. By recognizing challenges and taking part in solving them, students become better problem solvers and gain real-life application experience. Such success typically leads to a can-do attitude that spreads to academic and work pursuits. In turn, colleges and workplaces view volunteerism as a positive and desirable characteristic in applicants. These student volunteers are seen as more dependable, responsible, able to follow instructions, become committed citizens and have intrinsic motivation.

KDE 4

**Student Centered School Structure**  
UASCS schools offer a small, safe, nurturing environment to its students. UASCS has been operating in two buildings. As of the 2021-2022 school year, we will have one K-12 campus, providing a more seamless transition for students and a more unified school. The elementary school, which serves grades K-4 and 6th grade has approximately 435 students. The Junior High School serves grades 7-9 with 200 students. The Senior High School building serves grades 10-12 with approximately 200 students. Each school has an academic leader called Dean of the School and a Dean of Students and/or Behavioral Specialist who supports students socially, behaviorally, and emotionally. By creating a small school environment within each school, UASCS creates a family atmosphere in which all staff members know each other and students. This provides a safer and more disciplined environment to our students and staff members. In math and ELA grades 7-9, there are two teachers with a reduced student to teacher ratio to 1:12 in a typical math and ELA class on average. K-1 classes each have two teachers with a reduced student to teacher ratio of 1:12. Students in grades 2-6 have additional support teachers at each level to provide additional support with academic intervention. Several courses offered in high school have a small classroom environment, as well. Both parent and staff surveys showed that

they find the school's small environment in each school building and individual attention extremely valuable and safe. Our staff knows our students individually and works with them and their families to achieve the best possible outcome for each student. With its small school size and low student/teacher ratio, the schools feel like a family.

KDE 5

Parental Involvement and home visits  
Students' success and performance are affected not only by teachers, but also by their parents and environment. Therefore, parental involvement is a significant part of our school's strategic goals. UASCS Parent Involvement Committee (PIC) at the 7-12 level and Family School Alliance (FSA) at the K-4 & 6 level, constantly works with the local community, school administration, and teachers to plan activities and events and increase parental participation throughout the year. The school's staff perform home visits to learn more about our students and to create a supportive triad of parent-student-teacher relationships. During home visits, teachers and families communicate and rally around students to maximize support. All three buildings have monthly coffee talk meetings where school administrators meet with families to discuss relevant topics and offer support and guidance. Coffee talks can take place either in person, or on Zoom to facilitate higher parental involvement.

KDE 6

Performance based accountability  
The school must achieve academic and organizational excellence through outstanding instructional quality coupled with the school's key design elements to remain a viable educational alternative in the community. Student performance and teaching and learning are measured monthly and/or quarterly through data collected and tracked by multiple assessment instruments, including STAR Early Literacy, Math, and Reading, Benchmark Exams utilizing eDoctrina Software, and full-length practice tests for state assessments. Elementary teachers assess students' reading levels quarterly utilizing Fountas & Pinnell. Student performance is documented,

analyzed, and reviewed by teachers and school administrators. Teachers create intervention plans based on assessment results in order to improve individual student achievement. This allows teachers the unique opportunity to address all students' strengths and areas for improvement with targeted intervention services. There is an extensive teacher observation and enrichment program, in which each and every teacher is visited biweekly and given feedback, with resources tailored for their individual needs using NYSED approved models, such as Danielson Framework for teacher evaluation and the Frontline Professional Growth program. Each UASCS building has an instructional coach who performs class observations, as well as feedback to improve teacher instruction. Research shows that performance-based accountability policies and the information they provide encourages teachers to work harder, focus on research-based instructional practices, and develop their instructional capacities. Therefore, teachers are incentivized based on student performance, and extracurricular activities.

KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.uascs.org>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

726

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

729

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 6, 7, 8, 9, 10, 11, 12

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

	Yes, 3 sites
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1214 Lincoln Ave Utica, NY 13502	315-266-1072	Utica	6-8	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Erdal Duman	315-266-1072		<a href="mailto:e.duman@sany.org">e.duman@sany.org</a>
Operational Leader	Meho Basic	315-266-1072		<a href="mailto:m.basic@sany.org">m.basic@sany.org</a>
Compliance Contact	Erdal Duman	315-266-1072		<a href="mailto:e.duman@sany.org">e.duman@sany.org</a>
Complaint Contact	Hanka Grabovica	315-266-1072		<a href="mailto:h.grabovica@sany.org">h.grabovica@sany.org</a>
DASA Coordinator	Janelle D'aoust	315-266-1072		<a href="mailto:j.daoust@sany.org">j.daoust@sany.org</a>
Phone Contact for After Hours Emergencies	Meho Basic	862-202-2152		<a href="mailto:m.basic@sany.org">m.basic@sany.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[COO-Utica-Academy-of-Science-Middle-School-21-22.pdf](#)

**Filename:** COO-Utica-Academy-of-Science-Middle-School-21-22.pdf **Size:** 160.3 kB

## Site 1 Fire Inspection Report

[Fire-Inspection-Utica-Academy-of-Science-Middle-School-21-22.pdf](#)

**Filename:** Fire-Inspection-Utica-Academy-of-Science-Middle-School-21-22.pdf **Size:** 412.0 kB

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### School Site 2

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#### m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	160 School Lane, Frankfort, NY 13340	315-574-3000	Utica	9-12	No

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Mustafa Ersoy	315-574-3000		<a href="mailto:m.ersoy@sany.org">m.ersoy@sany.org</a>
Operational Leader	Okta Yilmaz	315-574-3000		<a href="mailto:o.yilmaz@sany.org">o.yilmaz@sany.org</a>
Compliance Contact	Mustafa Ersoy	315-574-3000		<a href="mailto:m.ersoy@sany.org">m.ersoy@sany.org</a>
Complaint Contact	Hanka Grabovica	315-574-3000		<a href="mailto:h.grabovica@sany.org">h.grabovica@sany.org</a>
DASA Coordinator	Hanka Grabovica	315-574-3000		<a href="mailto:h.grabovica@sany.org">h.grabovica@sany.org</a>
Phone Contact for After Hours Emergencies	Okta Yilmaz	718-208-0366		<a href="mailto:o.yilmaz@sany.org">o.yilmaz@sany.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 2 Certificate of Occupancy (COO)**

[COO-Utica-Academy-of-Science-High-School-21-22.pdf](#)

**Filename:** COO-Utica-Academy-of-Science-High-School-21-22.pdf **Size:** 160.4 kB

## Site 2 Fire Inspection Report

[Fire-Inspection-Utica-Academy-of-Science-High-School-21-22.pdf](#)

**Filename:** Fire-Inspection-Utica-Academy-of-Science-High-School-21-22.pdf **Size:** 5.3 MB

### School Site 3

#### m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	160 School Lane, Frankfort, NY 13340	315-574-3000	Utica	K-4	No

**m3a. Please provide the contact information for Site 3.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Genevieve Campanella	315-574-3000		<a href="mailto:g.campanella@sany.org">g.campanella@sany.org</a>
Operational Leader	Oktay Yilmaz	315-574-3000		<a href="mailto:o.yilmaz@sany.org">o.yilmaz@sany.org</a>
Compliance Contact	Genevieve Campanella	315-574-3000		<a href="mailto:g.campanella@sany.org">g.campanella@sany.org</a>
Complaint Contact	nka Grabovica	315-574-3000		<a href="mailto:h.grabovica@sany.org">h.grabovica@sany.org</a>
DASA Coordinator	nka Grabovica	315-574-3000		<a href="mailto:h.grabovica@sany.org">h.grabovica@sany.org</a>
Phone Contact for After Hours Emergencies	Oktay Yilmaz	718-208-0366		

**m3b. Is site 3 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m3d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 3 Certificate of Occupancy (COO)**

[COO-Utica-Academy-of-Science-Elementary-School-21-22.pdf](#)

**Filename:** COO-Utica-Academy-of-Science-Elementary-School-21-22.pdf **Size:** 160.4 kB

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**Site 3 Fire Inspection Report**

[Fire-Inspection-Utica-Academy-of-Science-Elementary-School-21-22.pdf](#)

**Filename:** Fire-Inspection-Utica-Academy-of-Science-Elementary-School-21-22.pdf **Size:** 5.3 MB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

(No response)

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**ATTESTATIONS**

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**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Bekir Duz
Position	Assistant Superintendent of Accountability
Phone/Extension	315-671-5470
Email	<a href="mailto:duz@sany.org">duz@sany.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 13 2021

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** Nov 1 2021

## **Instructions**

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

#### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If
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				unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Percentage of students in the school maintaining a proficient testing level or trending toward proficiency from one year's test administration to the next will be 75% or higher.	School Data	Unable to Assess	
Academic Goal 2	Percentage of students who score proficiently on 3 8 state assessments for all students at the school level will be at district average or higher.	School, District, and State Data	Unable to Assess	
Academic Goal 3	4 year and 5 year graduation rate for all students will be 80% or higher.	School Data	Met	
Academic Goal 4	Percentage of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be 75% or higher.	School Data	Met	
	4 year and 5 year graduation rate for students identified as economically			

Academic Goal 5	disadvantaged, students with disabilities, and English language learners will be 80% or higher.	School Data	Met	
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2020-2021 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	ESEA			

Org Goal 1	accountability designation will be at least "Good Standing"	School Data	Met	
Org Goal 2	Out of school suspensions will be less than 10%	School Records	Met	
Org Goal 3	School will retain 85% of students or higher each year	School Records & BEDS reports	Met	
Org Goal 4	Parent satisfaction will be 85% or higher.	Parent Survey	Met	
Org Goal 5	Board of Trustees will have minimum 10 meetings per year	Meeting Minutes	Met	
Org Goal 6	School will have 10% of the juniors and seniors working at college level (i.e. taking college credits, involved in research)	Number of students enrolled in college credit courses.	Met	
Org Goal 7	10% of of the middle and high school students will participate in STEAM related fairs, Olympiads and competitions	Number of Science Olympiads and Science fairs participated and organized	Met	
Org Goal 8	Elementary grades will have field trips every month	Number of Field Trips	Unable to Assess	
Org Goal 9				
Org Goal 10				
Org Goal 11				

Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

## 2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	School will operate within its approved budget with no deficit	School budget	Met	
Financial Goal 2	School will have no major findings in annual audit	Audit report	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

**Completed** Nov 1 2021

### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **SANY 2021 Final Financial Statements**

**Filename:** SANY 2021 Final Financial Statement iCfiRSz.pdf **Size:** 429.1 kB

## **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Dec 20 2021

### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Utica Academy of Science CS BEDS-412300861058 2020-21**

**Filename:** Utica Academy of Science CS BEDS 6YDLpNY.xlsx **Size:** 75.6 kB

## **Entry 4c - Additional Financial Documents**

**Completed** Nov 1 2021

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Escrow Account Balance**

**Filename:** Escrow Account Balance E2hCcAj.pdf **Size:** 45.7 kB

### **Federal Single Audit is attached to the Financial Statements**

**Filename:** Federal Single Audit is attached to d0d6S3O.pdf **Size:** 28.7 kB

## [SANY Management Letter Response to the Recommendations](#)

**Filename:** SANY Management Letter Response to d2dmqeA.pdf **Size:** 197.2 kB

## [SANYCS Other Communications 2021](#)

**Filename:** SANYCS Other Communications 2021 ci5kreF.pdf **Size:** 226.5 kB

## [SANYCS Auditor Communications 2021](#)

**Filename:** SANYCS Auditor Communications 2021.pdf **Size:** 835.4 kB

## [SANY 2021 Final Financial Statements](#)

**Filename:** SANY 2021 Final Financial Statement idAuK41.pdf **Size:** 429.1 kB

## Entry 4d - Financial Services Contact Information

**Completed** Nov 1 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Yusuf Akyar	<a href="mailto:akyar@sany.org">akyar@sany.org</a>	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jeanne Beutner	[REDACTED]	[REDACTED]	7

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Oct 7 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [2021-2022 Utica Academy of Science Budget](#)

**Filename:** 2021 2022 Utica Academy of Science Budget.xlsx **Size:** 37.6 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Oct 7 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the

governing education corporation. Note: Docusign is accepted.

## [SANY-Financial-Disclosures-2020-2021](#)

**Filename:** SANY Financial Disclosures 2020 202 3MO4XEB.pdf **Size:** 526.2 kB

### Entry 7 BOT Membership Table

**Completed** Oct 7 2021

## Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

### Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Fehmi Damkaci		Chair	Academic Committee Lead,	Yes	6	8/1/2020	8/1/2023	12

				Financia l					
2	Murat Baysal		Vice Chair	Academ ic	Yes	2	8/1/201 8	8/1/202 1	11
3	Coskun Cetinka ya		Treasure r	Academ ic	Yes	1	8/1/201 8	8/1/202 1	5 or less
4	Jawwaa d Rasheed		Trustee/ Member	Academ ic	Yes	3	8/1/202 0	8/1/202 3	12
5	Channel Turnque st		Trustee/ Member	Outreac h	Yes	3	8/1/201 9	8/1/202 2	12
6	Linda Spencer		Trustee/ Member	Academ ic	Yes	1	2/1/201 9	5/1/202 1	10
7	Lindsay Cray		Trustee/ Member	Outreac h, Lead	Yes	1	3/1/202 1	8/1/202 2	5 or less
8									
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	6
b.Total Number of Members Added During 2020-2021	1
c. Total Number of Members who Departed during 2020-2021	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-9

### 3. Number of Board meetings held during 2020-2021

12

### 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

Completed Oct 7 2021

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

# [SANY-BoT-Meeting-Minutes-2020-2021](#)

Filename: SANY BoT Meeting Minutes 2020 2021 xz8U1cs.pdf Size: 3.9 MB

## Entry 9 Enrollment & Retention

Completed Oct 7 2021

### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

## Entry 9 Enrollment and Retention of Special Populations

### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Targeted mailing for those who have income less than \$50,000 and school age children</p>	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Targeted mailing for those who have income less than \$50,000 and school age children</p>

<p>Economically Disadvantaged</p>	<p>§ Assigning a staff member who will continue to attend to meetings with Utica Collegiate Access Network (UCAN) Leaders</p> <p>§ Developing relationships with local nonprofits to provide college scholarship opportunities to the successful economically disadvantaged students</p> <p>§ Advertising on media spots, including low profile and free news outlets to reach out to lower socioeconomic populations</p> <p>§ Organizing different school events at the school where parents and children, community come and enjoy the food, music and tradition and at the same time learn about our school</p> <p>§ Home visits to students' houses</p>	<p>§ Assigning a staff member who will continue to attend to meetings with Utica Collegiate Access Network (UCAN) Leaders</p> <p>§ Developing relationships with local nonprofits to provide college scholarship opportunities to the successful economically disadvantaged students</p> <p>§ Advertising on media spots, including low profile and free news outlets to reach out to lower socioeconomic populations</p> <p>§ Organizing different school events at the school where parents and children, community come and enjoy the food, music and tradition and at the same time learn about our school</p> <p>§ Home visits to students' houses</p>
	<p>§ Providing extensive ELL services in school design to expedite their proficiency level</p> <p>§ Making the school brochures and application forms available in different languages at the school, delivered through targeted mailings, and distributed by hand in refugee community centers</p> <p>§ Using Google translator for its website and online application form to make them available in multiple languages</p>	<p>§ Providing extensive ELL services in school design to expedite their proficiency level</p> <p>§ Making the school brochures and application forms available in different languages at the school, delivered through targeted mailings, and distributed by hand in refugee community centers</p> <p>§ Using Google translator for its website and online application form to make them available in multiple languages</p> <p>§ Employing staff from refugee communities to have direct</p>

English Language Learners

§ Employing staff from refugee communities to have direct connection

§ Emphasizing the ELL services in the flyers and informational meetings to attract students from those populations

§ Making current website and brochure highlights better chance for ELL students to enroll

§ Requesting the address of parents with ELL students from district for direct mailing

§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed

§ Assigning a staff member as ELL advisor in charge of ELL recruitment and providing point-person ELL parents at the school to assist the refugee parents regarding enrollment, and their kid's progress

§ Attending the World Refugee Day event to promote school's ELL program

§ Assigning a staff member who will continue to attend to meetings with Utica Collegiate Access Network (UCAN) Leaders

§ Distributing brochures and applications at different ethnic clubs, organizations and grocery stores in Greater Utica Area

connection

§ Emphasizing the ELL services in the flyers and informational meetings to attract students from those populations

§ Making current website and brochure highlights better chance for ELL students to enroll

§ Requesting the address of parents with ELL students from district for direct mailing

§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed

§ Assigning a staff member as ELL advisor in charge of ELL recruitment and providing point-person ELL parents at the school to assist the refugee parents regarding enrollment, and their kid's progress

§ Attending the World Refugee Day event to promote school's ELL program

§ Assigning a staff member who will continue to attend to meetings with Utica Collegiate Access Network (UCAN) Leaders

§ Distributing brochures and applications at different ethnic clubs, organizations and grocery stores in Greater Utica Area

§ Organizing 7th Annual International night and invite

	<p>§ Organizing 7th Annual International night and invite community to attend and at the same time give flyers and information to give to anyone that are interested about our school</p> <p>§ Home visits to students' houses to provide information on our ELL program, support for submitting applications, and completing enrollment documentation.</p>	<p>community to attend and at the same time give flyers and information to give to anyone that are interested about our school</p> <p>§ Home visits to students' houses to provide information on our ELL program, support for submitting applications, and completing enrollment documentation.</p> <p>§ Utilize translator services to provide notices to parents in their home language.</p>
Students with Disabilities	<p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies such as Arise, Hillside, and Access that serves students with disabilities and distribute brochures to their students</p> <p>§ Adding one special education teacher to provide more attractive special education programs</p> <p>§ Home visits to students' houses</p>	<p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies such as Arise, Hillside, and Access that serves students with disabilities and distribute brochures to their students</p> <p>§ Adding one special education teacher to provide more attractive special education programs</p> <p>§ Home visits to students' houses</p>

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
		§ Universal free breakfast and lunch

<p>Economically Disadvantaged</p>	<ul style="list-style-type: none"> <li>§ Universal free breakfast and lunch</li> <li>§ Close connections with students' parents</li> <li>§ Home visits to students' houses</li> <li>§ Teachers providing snack to students who may need it</li> <li>§ Advisory period with about 10-15 students to check students' social emotional status.</li> <li>§ Restorative Circles to build and maintain positive relationship between staff, and students</li> <li>§ Small school structure</li> </ul>	<ul style="list-style-type: none"> <li>§ Close connections with students' parents</li> <li>§ Home visits to students' houses</li> <li>§ Teachers providing snack to students who may need it</li> <li>§ Advisory period with about 10-15 students to check students' social emotional status.</li> <li>§ Restorative Circles to build and maintain positive relationship between staff, and students</li> <li>§ Small school structure</li> <li>§ Research-based practices for economically disadvantaged students, in regards to curriculum and social-emotional well-being</li> </ul>
<p>English Language Learners</p>	<ul style="list-style-type: none"> <li>§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed</li> <li>§ Employing staff from refugee communities to have direct connection</li> <li>§ Providing extensive ELL services in school design to expedite their proficiency level</li> <li>§ Home visits to students' houses"</li> <li>§ Special events to acknowledge</li> </ul>	<ul style="list-style-type: none"> <li>§ Providing after-school ELL program, including parents, to educate them on US culture and education system to make them more welcomed</li> <li>§ Employing staff from refugee communities to have direct connection</li> <li>§ Providing extensive ELL services in school design to expedite their proficiency level</li> <li>§ Home visits to students' houses</li> <li>§ Special events to acknowledge different cultures and languages represented at UAS</li> <li>§ Staff members who speak the</li> </ul>

	<p>different cultures and languages represented at UAS</p> <p>§ Staff members who speak the native language of the ELL students</p>	<p>native language of the ELL students</p> <p>§ Utilize translator services to provide notices to parents in their home language.</p> <p>§ Research-based curriculum and practices for ENL students</p>
Students with Disabilities	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at UAS</p> <p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies that provide services</p> <p>§ Adding a special education teacher to provide more attractive special education programs</p> <p>§ Home visits to students' houses</p> <p>§ One-on-one guidance to post secondary plans through ACCESS-VR</p>	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at UAS</p> <p>§ Emphasizing the special education services in the flyers and informational meetings to attract students from those populations</p> <p>§ Developing relationship with local agencies that provide services</p> <p>§ Adding a special education teacher to provide more attractive special education programs</p> <p>§ Home visits to students' houses</p> <p>§ One-on-one guidance to post secondary plans through ACCESS-VR</p>

## Entry 10 - Teacher and Administrator Attrition

Completed Oct 7 2021

## Form for "Entry 10 - Teacher and Administrator

# Attrition" Revised to Employee Fingerprint Requirements Attestation

## A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Oct 7 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	4.3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	4.3

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	1
<b>Total Category B: not to exceed 5</b>	<b>4.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	1.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	37

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	46.3



Thank you.

## Entry 12 Organization Chart

Completed Oct 7 2021

### [Instructions](#)

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### **[1920-SANY-UAS-OrgChart](#)**

**Filename:** 1920 SANY UAS OrgChart.pdf **Size:** 531.0 kB

## Entry 13 School Calendar

Completed Oct 7 2021

### [Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## [Utica-Academy-of-Science-Updated-Calendar-2021-22](#)

**Filename:** Utica Academy of Science Updated Ca z00Nq5A.pdf **Size:** 62.9 kB

### **Entry 14 Links to Critical Documents on School Website**

**Completed** Oct 7 2021

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 14 Links to Critical Documents on School Website**

**School Name:** Utica Academy of Science Charter School

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://www.uascs.org/index.php/about-us/reports/annual-report">https://www.uascs.org/index.php/about-us/reports/annual-report</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://www.uascs.org/index.php/about-us/governance">https://www.uascs.org/index.php/about-us/governance</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.youtube.com/watch?v=-W76_plzIRE&amp;list=PLVCn7cj5MFJfNmFZDWRqFq15FAHDZq-g7">https://www.youtube.com/watch?v=-W76_plzIRE&amp;list=PLVCn7cj5MFJfNmFZDWRqFq15FAHDZq-g7</a>
3. Link to NYS School Report Card	<a href="https://www.uascs.org/index.php/about-us/reports/nys-school-report-card">https://www.uascs.org/index.php/about-us/reports/nys-school-report-card</a>
4. Lottery Notice announcing date of lottery	<a href="https://www.uascs.org/index.php/admissions/admission-lottery">https://www.uascs.org/index.php/admissions/admission-lottery</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	<a href="https://www.uascs.org/index.php/students-parents/policies/dasa-policy">https://www.uascs.org/index.php/students-parents/policies/dasa-policy</a>
6. District-wide Safety Plan	<a href="https://www.uascs.org/index.php/about-us/emergency-and-safety-plan">https://www.uascs.org/index.php/about-us/emergency-and-safety-plan</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.uascs.org/index.php/students-parents/policies/student-handbook">https://www.uascs.org/index.php/students-parents/policies/student-handbook</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.uascs.org/index.php/about-us/governance/foil/foil-policy">https://www.uascs.org/index.php/about-us/governance/foil/foil-policy</a>
8. Subject matter list of FOIL records	<a href="https://www.uascs.org/index.php/about-us/governance/foil/foil-policy">https://www.uascs.org/index.php/about-us/governance/foil/foil-policy</a>

**Thank you.**



**SCIENCE ACADEMIES OF  
NEW YORK CHARTER SCHOOLS**

**FINANCIAL STATEMENTS**

**June 30, 2021**



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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

We have audited the accompanying financial statements of Science Academies of New York Charter Schools (a New York nonprofit organization), which comprise the balance sheets as of June 30, 2021 and 2020, and the related statements of cash flows for the years then ended, the related statements of activities and functional expenses for the year ended June 30, 2021, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Audit Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Science Academies of New York Charter Schools as of June 30, 2021 and 2020 and its cash flows for the years then ended, and the changes in net assets and functional expenses for the year ended June 30, 2021 in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited the Science Academies of New York Charter Schools' statements of activities and functional expenses for the year ended June 30, 2020, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 13, 2020. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2020 is consistent, in all material respects with the audited financial statements from which it has been derived.

## **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statement of activities by school and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated October 29, 2021 on our consideration of Science Academies of New York Charter Schools' internal control over financial reporting, and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Science Academies of New York Charter Schools' internal control over financial reporting and compliance.

Heveron & Company

Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 29, 2021

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**BALANCE SHEETS**  
**June 30, 2021 and 2020**

**ASSETS**

	<u>2021</u>	<u>2020</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$14,825,108	\$12,963,757
Restricted Cash - Extra Classroom Funds	99,998	88,930
Accounts Receivable	569,662	1,064,543
Grants Receivable	1,359,831	815,277
Prepaid Expenses	<u>175,432</u>	<u>218,342</u>
 Total Current Assets	 <u>17,030,031</u>	 <u>15,150,849</u>
 <u>Property and Equipment</u>		
Leasehold Improvements	9,138,109	7,315,591
Furniture, Fixtures and Equipment	2,122,821	1,786,074
Computer Software and Hardware	2,558,863	1,826,797
Vehicles	606,125	606,125
Construction In Progress	3,983,646	-
Less: Accumulated Depreciation and Amortization	<u>(5,116,778)</u>	<u>(4,117,727)</u>
 Net Property and Equipment	 <u>13,292,786</u>	 <u>7,416,860</u>
 <u>Other Assets</u>		
Restricted Cash - Escrow Accounts	230,104	229,643
Prepaid Expenses	216,741	313,483
Security Deposits	<u>209,874</u>	<u>209,874</u>
 Total Other Assets	 <u>656,719</u>	 <u>753,000</u>
 TOTAL ASSETS	 <u>\$30,979,536</u>	 <u>\$23,320,709</u>

## LIABILITIES AND NET ASSETS

	<u>2021</u>	<u>2020</u>
<u>Current Liabilities</u>		
Accounts Payable	\$ 507,955	\$ 186,993
Accrued Payroll and Benefits	1,646,314	1,564,036
Extra Classroom Funds	99,998	88,930
Current Portion of Long Term Debt	<u>-</u>	<u>1,161,690</u>
Total Current Liabilities	<u>2,254,267</u>	<u>3,001,649</u>
 Long Term Debt	 <u>-</u>	 <u>1,839,242</u>
Total Liabilities	 <u>2,254,267</u>	 <u>4,840,891</u>
 <u>Net Assets</u>		
Without Donor Restrictions		
Undesignated	16,975,269	18,479,818
Board Designated	<u>11,750,000</u>	<u>-</u>
Total Net Assets	<u>28,725,269</u>	<u>18,479,818</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$30,979,536</u>	 <u>\$23,320,709</u>

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF ACTIVITIES**  
**For The Year Ended June 30, 2021**  
**(With Comparative Totals For The Year Ended June 30, 2020)**

	2021	2020
<u>Revenues and Other Support:</u>		
Public School District:		
Resident Student Enrollment	\$ 26,333,888	\$ 24,739,687
Students with Disabilities	906,785	589,706
Food Service	694,854	1,068,904
Federal Grants	2,148,563	1,499,349
State Grants	163,379	173,721
Paycheck Protection Loan Forgiveness	3,000,932	-
Other Income	139,330	51,907
Total Revenues and Other Support	33,387,731	28,123,274
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	17,242,250	16,641,085
Special Education	1,362,371	1,888,467
Other Programs	650,567	1,258,234
Total Program Services Expense	19,255,188	19,787,786
<u>Supporting Services:</u>		
Management and General	3,887,092	3,813,304
Total Expenses	23,142,280	23,601,090
Change in Net Assets	10,245,451	4,522,184
Net Assets - Beginning of Year	18,479,818	13,957,634
Net Assets - End of Year	\$ 28,725,269	\$ 18,479,818

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF FUNCTIONAL EXPENSES**

**For The Year Ended June 30, 2021**

**(With Comparative Totals For The Year Ended June 30, 2020)**

	No. of Positions	Program Services			Management and General	Totals	
		Regular Education	Special Education	Other Programs		2021	2020
Personnel Service Costs							
Instructional Personnel	174	\$ 7,861,236	\$ 743,192	\$ 64,216	\$ 245,249	\$ 8,913,893	\$ 9,289,042
Non-Instructional Personnel	47	447,527	-	-	785,540	1,233,067	1,215,823
Administrative Personnel	<u>37</u>	<u>486,686</u>	<u>-</u>	<u>-</u>	<u>1,837,479</u>	<u>2,324,165</u>	<u>2,218,277</u>
Total Salaries and Wages	258	8,795,449	743,192	64,216	2,868,268	12,471,125	12,723,142
Retirement		890,281	44,443	-	92,090	1,026,814	965,765
Fringe Benefits and Payroll Taxes		<u>2,611,018</u>	<u>158,133</u>	<u>4,912</u>	<u>225,118</u>	<u>2,999,181</u>	<u>3,035,534</u>
Total Personnel Services		12,296,748	945,768	69,128	3,185,476	16,497,120	16,724,441
Building Rent and Taxes		1,461,891	155,295	-	148,537	1,765,723	1,707,687
Depreciation and Amortization		849,194	99,905	-	49,952	999,051	806,481
Technology		511,041	28,086	-	86,796	625,923	693,065
Repairs and Maintenance		404,545	42,113	-	31,508	478,166	473,339
Supplies and Materials		387,145	27,429	-	15,533	430,107	507,007
Food		-	-	405,044	-	405,044	900,235
Professional Development		261,735	179	-	90,263	352,177	226,210
Other Professional Services		307,952	18,225	-	17,949	344,126	326,922
Other Expenses		190,565	651	-	100,574	291,790	209,221
Utilities		231,138	27,444	-	21,189	279,771	256,047
Insurance		176,399	-	-	11,717	188,116	167,934
Equipment and Furnishings		135,960	15,844	-	28,160	179,964	145,757

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**For The Year Ended June 30, 2021**  
**(With Comparative Totals For The Year Ended June 30, 2020)**  
**(Continued)**

	<u>Program Services</u>			<u>Management and General</u>	<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>		<u>2021</u>	<u>2020</u>
Student Services	-	-	176,395	-	176,395	286,134
Marketing and Recruitment	19,514	316	-	21,811	41,641	87,628
Legal Services	-	-	-	37,485	37,485	35,413
Accounting and Auditing Fees	-	-	-	28,820	28,820	28,630
Office Expense	<u>8,423</u>	<u>1,116</u>	<u>-</u>	<u>11,322</u>	<u>20,861</u>	<u>18,939</u>
Total Expenses	<u>\$17,242,250</u>	<u>\$ 1,362,371</u>	<u>\$ 650,567</u>	<u>\$ 3,887,092</u>	<u>\$23,142,280</u>	<u>\$23,601,090</u>

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF CASH FLOWS**  
**For The Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
<u>Cash Flow From Operating Activities</u>		
Revenue from School Districts	\$ 27,850,928	\$ 24,589,866
Grant Revenues	1,758,783	1,624,037
Food Service Fees	319,879	1,090,480
Other Sources	139,330	51,907
Payments to Vendors for Goods and Services Rendered	(5,082,649)	(6,507,597)
Payments to Charter School Personnel for Services Rendered	<u>(16,414,842)</u>	<u>(16,862,078)</u>
Net Cash Flow Provided/(Used) By Operating Activities	<u>8,571,429</u>	<u>3,986,615</u>
 <u>Cash Flow From Investing Activities</u>		
Purchase of Property and Equipment	(6,709,617)	(4,042,843)
Change in Extra Classroom Funds	<u>11,068</u>	<u>(5,171)</u>
Cash Flow Provided/(Used) By Investing Activities	<u>(6,698,549)</u>	<u>(4,048,014)</u>
 <u>Cash Flow From Financing Activities</u>		
Proceeds from Long Term Debt	<u>-</u>	<u>3,000,932</u>
Cash Flow Provided/(Used) By Financing Activities	<u>-</u>	<u>3,000,932</u>
Net Increase/(Decrease) in Cash and Cash Equivalents, and Restricted Cash	1,872,880	2,939,533
 Cash and Cash Equivalents, and Restricted Cash - Beginning of Year	<u>13,282,330</u>	<u>10,342,797</u>
 Cash and Cash Equivalents, and Restricted Cash - End of Year	<u>\$ 15,155,210</u>	<u>\$ 13,282,330</u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF CASH FLOWS**  
**For The Years Ended June 30, 2021 and 2020**  
**(Continued)**

	2021	2020
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 10,245,451	\$ 4,522,184
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	999,051	806,481
Paycheck Protection Program Loan Forgiveness	(3,000,932)	-
(Increase)/Decrease In:		
Accounts Receivable	494,881	(806,661)
Grants Receivable	(544,554)	279,462
Prepaid Expenses	139,652	(320,478)
Security Deposits	-	23,412
Increase/(Decrease) In:		
Accounts Payable	155,602	(380,149)
Accrued Payroll and Benefits	82,278	(137,636)
Net Cash Flow Provided/(Used) By Operating Activities	\$ 8,571,429	\$ 3,986,615

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Organization

Science Academies of New York Charter Schools (the School) is a not-for-profit education corporation that operates three public charter schools. Syracuse Academy of Science Charter School maintains grades K-12 in Syracuse, NY. Utica Academy of Science Charter School maintains grades K-3 and 6-12 in Utica, NY, with plans to expand and include grades 4-5 by 2023. Syracuse Academy of Science and Citizenship Charter School maintains grades K-5 and plans to expand to grade 12 by 2027. All three charters place a special emphasis on math, science, and technology. The School seeks to empower students through high intellectual standards and prepare them for college, career, and citizenship. The School obtains its revenue mainly from charter school basic tuition from the Syracuse City School District, Utica City School District and a few other surrounding school districts, in addition to food service, and state and federal grants.

The main programs of the School are as follows:

**REGULAR EDUCATION:** The School's curriculum is focused on mathematics, science, and technology. The School seeks to graduate students who can think critically and creatively who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues. All courses align with the New York State Learning Standards.

**SPECIAL EDUCATION:** The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. Services for students requiring supplemental services are provided by the Syracuse and Utica City School Districts.

**OTHER PROGRAMS:** Other programs include food services, athletics, and extra-curricular activities.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Net Assets

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

*Net Assets With Donor Restrictions* – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, based on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

There were no net assets with donor restrictions at June 30, 2021 and 2020.

Accounts and Grants Receivable

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, management evaluates the need for, and if appropriate, provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2021 and 2020.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**  
**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Revenue and Revenue Recognition

A portion of the School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the balance sheet.

The School recognizes revenue derived from tuition and food service. Tuition income is recognized during the school year based on enrollment. Food service revenue is recognized when earned at the time of service.

In 2020, the School analyzed the provisions of ASU 2014-09, *Revenue from Contracts with Customers*, and has determined that no significant changes in the way the school recognizes revenue are necessary, however, the presentation and disclosures of revenue has been enhanced.

Contributions

The School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Contributions that are expected to be received in future years are recorded at their present value. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

Advertising

Advertising costs are expensed as incurred.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**  
**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Property and Equipment

Property and equipment are stated at cost. The School capitalizes property and equipment with an estimated life of 3 years and amounts over the following thresholds:

	<u>Cost</u>
Leasehold Improvements	\$5,000
Furniture, Fixtures and Equipment	\$2,000
Computer Software and Hardware	\$2,000

Furniture, fixtures, and equipment purchased as a bundle greater than \$25,000 will also be capitalized, and all land and vehicle acquisitions are capitalized. Depreciation and amortization is computed using the straight-line method based on the estimated useful lives of the assets as follows:

	<u>Years</u>
Leasehold Improvements	5-40
Furniture, Fixtures and Equipment	5-10
Computer Software and Hardware	3-10
Vehicles	5-10

Depreciation and amortization expense amounted to \$999,051 and \$806,481 for the years ended June 30, 2021 and 2020, respectively.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts of assets and liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities. Actual results could vary from those estimates.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2020 from which the summarized information was derived.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among program, and management and general services. An immaterial amount of fundraising costs for the years ended June 30, 2021 and 2020 are included in management and general expenses.

The financial statements report certain categories of expenses that are attributed to both program, and management and general functions. Therefore, allocation on a reasonable basis that is consistently applied is required. The expenses that are allocated include occupancy, repairs and maintenance, insurance and depreciation, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, other purchased services, student services, supplies, office expenses, and other expenses, which are allocated on the basis of estimates of time and effort for each category.

Recent Accounting Pronouncements

In May 2014, the FASB issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers*. This guidance implements a single framework for recognition of all revenue earned with customers. This framework ensures that entities appropriately reflect the consideration to which they expect to be entitled in exchange for goods and services by allocating transaction price to identified performance obligations and recognizing revenue as performance obligations are satisfied. Qualitative and quantitative disclosures are required to enable users of financial statements to understand the nature, timing, and uncertainty of revenues and cash flows arising from contracts with customers. The guidance was effective for the School's year ended June 30, 2020.

During the year ended June 30, 2020, the School adopted ASU No. 2014-09 along with the practical expedient, which allows modifications to contracts to be applied at the time of adoption. The School receives revenue from several sources and recognizes revenue based on when performance obligations are met.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Recent Accounting Pronouncements (Continued)

In June 2018, the FASB issued ASU 2018-08, Not-for-Profit Entities (Topic 958), *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU clarifies and improves guidance for contributions received and contributions made and provides guidance to organizations on how to account for certain exchange transactions. This change is preferable in that it clarifies whether to account for transactions as contributions or as exchange transactions. In addition, it clarifies whether a contribution is conditional or unconditional. As a result, it enhances comparability of financial information among not-for-profit entities.

The change in accounting principle was adopted on a modified prospective basis. As a result, there was no cumulative-effect adjustment to opening net assets without donor restrictions or opening net assets with donor restrictions as of June 30, 2019.

**NOTE 2 - LIQUIDITY AND AVAILABILITY**

The School regularly monitors the availability of resources required to meet its operating needs and other contractual commitments. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing activities, as well as the conduct of services undertaken to support those activities to be general expenditures.

At June 30, the following financial assets could readily be made available within one year of the balance sheet date to meet general expenditures:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 14,825,108	\$ 12,963,757
Accounts receivable	569,662	1,064,543
Grants receivable	1,359,831	815,277
Less board designated net assets	<u>(11,750,000)</u>	<u>-</u>
	<u>\$ 5,004,601</u>	<u>\$ 14,843,577</u>

The School also receives basic charter school tuition and grants throughout the year to provide additional funds for general expenditures.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 3 - CASH AND CASH EQUIVALENTS, AND RESTRICTED CASH**

Cash and cash equivalents, and restricted cash include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured, however, the School does have a collateral agreement with their bank that provides a possible avenue of recovery in the unlikely event of a bank failure. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The escrow is restricted to fund legal and other costs related to the dissolution of the School.

The School also maintains funds on behalf of the students. The amounts collected are reported as a liability on the balance sheet.

Cash and cash equivalents, and restricted cash consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Checking	\$14,822,309	\$10,772,506
Savings	<u>2,799</u>	<u>2,191,251</u>
Total Cash and Cash Equivalents	14,825,108	12,963,757
Restricted Cash - Escrow Accounts	230,104	229,643
Restricted Cash - Extra Classroom Funds	<u>99,998</u>	<u>88,930</u>
Total Cash and Cash Equivalents, and Restricted Cash	<u>\$15,155,210</u>	<u>\$13,282,330</u>

**NOTE 4 - RELATED PARTY TRANSACTIONS**

The School leases schools and office space from Terra Science and Education, Inc. (“Terra”). Terra and the School share one common board member. This board member abstains from voting matters affecting both the School and Terra and is not paid a salary from the School. Total rent expense paid to Terra for the years ended June 30, 2021 and 2020 was \$1,610,303 and \$1,561,215, respectively. Terra also holds \$209,874 of security deposits due to the School at the termination of the building leases.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 4 - RELATED PARTY TRANSACTIONS (Continued)**

During the year ended June 30, 2018, the School entered into a memorandum of understanding with Terra to provide funding for leasehold improvements totaling \$250,000. This amount was considered prepaid rent for 36 months and ended this year. During the year ended June 30, 2020, the School entered into two additional memorandums of understanding with Terra to provide funding for leasehold improvements totaling \$170,225 and \$200,000, respectively. These amounts were considered prepaid rent for 36 and 60 months, respectively. The School is recognizing monthly rent expense over these time periods. For the years ended June 30, 2021 and 2020, the balance of prepaid rent left to recognize was \$313,483 and \$483,333.

**NOTE 5 - PENSION EXPENSE**

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal, and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after that date and before January 1, 2010, who have less than ten years of service or membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining on or after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career.

Employers are required to contribute at an actuarially determined rate. The rate applicable to the fiscal years ended June 30, 2021 and 2020 was 9.53% and 8.86%, respectively. The total retirement contribution expense for the System was \$1,015,939 and \$957,365 for the years ended June 30, 2021 and 2020, respectively.

The School also has a 403(b) annuity retirement plan for its employees. Employees that are not eligible for the New York State Teachers' Retirement System, and who work more than 20 hours per week, are made eligible immediately upon employment and may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The School matches contributions up to \$100 per month and \$1,000 per year. The total 403(b) contribution expense was \$10,875 and \$8,400 for the years ended June 30, 2021 and 2020, respectively.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 6 - COMMITMENTS**

The School is obligated under operating leases for six buildings. The leases can be terminated with a ten month notice. For each lease, the School is responsible for payment of utilities, maintenance, and real property taxes.

The first lease term ends June 30, 2026. Rent is payable in monthly installments of \$38,206 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The second lease term ends June 30, 2026. Rent is payable in monthly installments of \$27,837 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States beginning in fiscal year June 30, 2024.

The third lease term ends June 30, 2029. Rent is payable in monthly installments of \$21,263 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The fourth lease term ends June 30, 2032. Rent is payable in monthly installments of \$25,058 with an escalation clause to an amount equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The fifth lease term ends April 1, 2022. Rent is payable in monthly installments of \$7,212. The lease has an option to renew two additional one year terms with an escalation clause to an amount equal to the greater of 3% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The sixth lease term ends January 30, 2060. Rent is payable in monthly installments of \$26,081. The lease has an option to renew six additional ten year terms with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

Total rental expense for June 30, 2021 and 2020 totaled \$1,693,606 and \$1,642,792, respectively.

Future minimum lease payment commitments are as follows:

<u>Year</u>	<u>Amount</u>
2022	\$ 1,726,261
2023	1,714,445
2024	1,783,023
2025	1,854,344
2026	1,928,518

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**  
**(Continued)**

**NOTE 7 - BOARD-DESIGNATED NET ASSETS**

The governing board has designated, from net assets without donor restrictions, net assets for the following purposes at June 30, 2021:

Emergency Funds	\$ 6,500,000
Capital Improvements	3,000,000
Technology	1,000,000
Professional Development	800,000
Vehicles	<u>450,000</u>
	<u>\$11,750,000</u>

There were no board-designated net assets at June 30, 2020.

**NOTE 8 - SPECIAL EDUCATION AND OTHER SUPPORT**

Some of the special education services required by students of the School are provided by the Syracuse and Utica City School Districts. The Syracuse and Utica City School Districts also provided transportation and nursing services. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School receives State Aid in the form of textbooks, computer hardware, computer software, and library materials through the Syracuse City School District and Utica City School District. The total aid received for the years ended June 30, 2021 and 2020 was \$163,379 and \$173,721, respectively.

The School also receives Federal Aid in the form of food commodities from the United States Department of Agriculture. The total aid received for the years ended June 30, 2021 and 2020 was \$104,826 and \$66,224, respectively.

**NOTE 9 - DONATED SERVICES AND GOODS**

The School receives donated services that, although substantial, do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 10 - LOAN PAYABLE**

In May 2020, the School applied for and was approved to receive a \$3,000,932 loan under the Paycheck Protection Program created as part of the relief efforts related to COVID-19 and administered by the Small Business Administration. The loan was to accrue interest at 1%, but payments were not required to begin for six months after the funding of the loan. This was initially recorded as a note payable and subsequently recorded as forgiveness of debt when the loan obligation was legally released. The Organization recognized \$3,000,932 of loan forgiveness income for the year ended June 30, 2021.

**NOTE 11 - SUBSEQUENT EVENTS**

Subsequent events have been evaluated through October 29, 2021, which is the date the statements were available for issuance.

The School is in the process of obtaining a new charter in the city of Rochester, New York.

As a result of the spread of the COVID-19 coronavirus, economic uncertainties continue to have a negative impact on revenue and support. There continues to be considerable uncertainty around the duration. Therefore, the related financial impact and duration cannot be reasonably estimated at this time.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**

**SUPPLEMENTARY INFORMATION**

**For the Year Ended June 30, 2021**

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF ACTIVITIES BY SCHOOL**  
**For The Year Ended June 30, 2021**

	Syracuse Academy of Science	Utica Academy of Science	Syracuse Academy of Science and Citizenship	Total
<u>Revenues and Other Support:</u>				
Public School District:				
Revenue - Resident Student Enrollment	\$12,935,374	\$ 7,560,464	\$ 5,838,050	\$26,333,888
Revenue - Students with Disabilities	457,425	250,673	198,687	906,785
Food Service	347,303	215,446	132,105	694,854
Federal Grants	1,064,986	706,130	377,447	2,148,563
State Grants	86,904	39,943	36,532	163,379
Paycheck Protection Loan Forgiveness	1,652,989	889,536	458,407	3,000,932
Other Income	<u>63,778</u>	<u>73,370</u>	<u>2,182</u>	<u>139,330</u>
Total Revenues and Other Support	<u>16,608,759</u>	<u>9,735,562</u>	<u>7,043,410</u>	<u>33,387,731</u>
<u>Expenses:</u>				
<u>Program Services:</u>				
Regular Education	8,714,555	5,349,994	3,177,701	17,242,250
Special Education	719,385	373,109	269,877	1,362,371
Other Programs	<u>322,005</u>	<u>237,951</u>	<u>90,611</u>	<u>650,567</u>
Total Program Services Expense	9,755,945	5,961,054	3,538,189	19,255,188
<u>Supporting Services:</u>				
Management and General	<u>1,794,703</u>	<u>1,177,041</u>	<u>915,348</u>	<u>3,887,092</u>
Total Expenses	<u>11,550,648</u>	<u>7,138,095</u>	<u>4,453,537</u>	<u>23,142,280</u>
Change in Net Assets	5,058,111	2,597,467	2,589,873	10,245,451
Net Assets - Beginning of Year	<u>13,563,733</u>	<u>2,091,969</u>	<u>2,824,116</u>	<u>18,479,818</u>
Net Assets - End of Year	<u>\$18,621,844</u>	<u>\$ 4,689,436</u>	<u>\$ 5,413,989</u>	<u>\$28,725,269</u>



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Science Academies of New York Charter Schools as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Science Academies of New York Charter Schools' basic financial statements, and have issued our report thereon dated October 29, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Science Academies of New York Charter Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



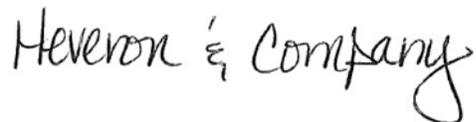
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Science Academies of New York Charter Schools' financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 29, 2021



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditors' Report

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

**Report on Compliance for Each Major Federal Program**

We have audited Science Academies of New York Charter Schools' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Science Academies of New York Charter Schools' major federal programs for the year ended June 30, 2021. Science Academies of New York Charter Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Science Academies of New York Charter Schools' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Science Academies of New York Charter Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.



We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Science Academies of New York Charter Schools's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, Science Academies of New York Charter Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### **Report on Internal Control Over Compliance**

Management of Science Academies of New York Charter Schools is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Science Academies of New York Charter Schools' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program, and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Heveron & Company*

Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 29, 2021



**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For The Year Ended June 30, 2021**  
**(Continued)**

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For The Year Ended June 30, 2021**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Agriculture</u>				
<u>Child Nutrition Cluster:</u>				
School Breakfast Program Passed Through New York State Education Department	10.553	421800860854	\$ -	\$ 135,609
School Breakfast Program Covid-19 Aid Passed Through New York State Education Department	10.553	421800860854	-	62,585
National School Lunch Program - (USDA Food)	10.555	Not Applicable	-	104,826
National School Lunch Program Passed Through New York State Education Department	10.555	421800860854	-	275,117
National School Lunch Program Covid-19 Aid Passed Through New York State Education Department	10.555	421800860854	-	<u>106,563</u>
Total Child Nutrition Cluster			<u>-</u>	<u>684,700</u>
Total United States Department of Agriculture			<u>-</u>	<u>684,700</u>

United States Department of Education

Title I Grants to Local Educational Agencies Passed Through New York State Education Department	84.010	421800860854	-	871,872
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**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For The Year Ended June 30, 2021  
(Continued)**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Education (Continued)</u>				
Supporting Effective Instruction State Grant Passed Through New York State Education Department	84.367	421800860854	-	116,448
Student Support and Academic Enrichment Program Passed Through New York State Education Department	84.424	421800860854	-	65,050
Elementary and Secondary School COVID-19 - Emergency Relief Fund Passed Through New York State Education Department	84.425	421800860854	-	620,795
Charter Schools Program Passed Through New York State Education Department	84.282	421800860854	-	<u>37,350</u>
Total United States Department of Education			<u>-</u>	<u>1,711,515</u>
<u>United States Department of Homeland Security</u>				
Disaster Grants - Public Assistance (Presidentially Declared Disasters) Covid-19 Aid	97.036	Not Applicable	<u>-</u>	<u>31,790</u>
Total United States Department of Homeland Security			<u>-</u>	<u>31,790</u>
Total Federal Expenditures			<u>\$ -</u>	<u>\$ 2,428,005</u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended June 30, 2021**

Note 1 - Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Science Academies of New York Charter Schools under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Science Academies of New York Charter Schools, it is not intended to and does not present the financial position, change in net assets or cash flows of Science Academies of New York Charter Schools.

Note 2 - Summary of Significant Accounting Policies:

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Science Academies of New York Charter Schools has not yet elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



Hi, Yusuf

Last Login: Oct 30, 2021, 12:35:55 PM ET

Balances as of 10/30/2021	Available Balance	Accessible Balance	Current Balance
Savings** [REDACTED] -- Syracuse ESCROW [REDACTED]	\$79,353.78	\$79,353.78	\$79,353.78
Savings** [REDACTED] -- Utica ESCROW [REDACTED]	\$100,000.00	\$100,000.00	\$100,000.00
Savings** [REDACTED] - Citizenship ESCROW [REDACTED]	\$75,130.48	\$75,130.48	\$75,130.48

Federal Single Audit is attached to the Financial Statements.

**Finding:**

No finding reported.

**Recommendation:**

The following is not considered a significant deficiency or material weakness.

1. Someone independent from payroll approval should review the final payroll to confirm that no changes were made after approval. Any changes after approval should be investigated. Payroll is your largest cost and this is an important control to help assure that payroll is being properly record.
2. There are a few old outstanding checks and deposits from your checking account that should be resolved. Some, or all of the outstanding checks may be required to be remitted to New York State under the unclaimed funds law. You should review all older reconciling items on your bank reconciliation to determine if corrections need to be made, if checks should be re-issued to the payees, or amounts should be remitted to New York State.

**Management's Response**

We agree with the auditors' recommendation, and the following action will be taken to improve the situation. The payroll agent will provide a copy of the payroll summary before the payroll submission and after the payroll submission to review if there is any changes were made after approval and reports will be attached to each payroll effective immediately. For the second recommendation, old outstanding checks will be resolved. Any prior year records will be cleared annually and checks will be either re-issued to the payees or amounts should be remitted to New York State.

SANY Management

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WE ARE BUILDING SUCCESS ONE ATOM AT A TIME



October 21, 2021

To The Finance Committee  
of the Board of Trustees  
Science Academies of New York Charter Schools  
1409 West Genesee St.  
Syracuse, New York 13204

Dear Committee Members:

In addition to the required communications that we included in a separate letter, we have some observations about financial trends and recommendations for improvements.

## Trends

Comparative financial information and trends for the current and prior three years are also enclosed. This information should assist you in analyzing your financial results, and may be useful for budgeting and planning. Significant trends that we noted include:

- Property and Equipment increased by almost \$5,900,000. This is primarily the result of construction at Utica's Frankfort location. The School has completed Phase 1 Construction and started Phase 2 construction which is recorded in Construction in Process. In addition, there were several smaller projects undertaken, as well as the purchase of Chromebooks.
- The board-designated net assets for various purposes totaling \$11,750,000 this year. The two largest purposes were \$6,500,000 for emergency funds and \$3,000,000 for capital improvements.
- The Paycheck Protection Program Loan was forgiven and decreased liabilities by 3,000,000 and increased revenue by the same amount.
- Federal grants increased by \$649,000, mainly due to the new CARES Act funding of \$620,000.
- Remote learning decreased food service revenue and expenses. As a result, food service revenue decreased by \$370,000 and food expenses decreased by \$500,000.

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## **Control Deficiency**

The following is not considered a significant deficiency or material weakness.

- Someone independent from payroll approval should review the final payroll to confirm that no changes were made after approval. Any changes after approval should be investigated. Payroll is your largest cost and this is an important control to help assure that payroll is being properly record.

## **Policies and Documentation**

- There are a few old outstanding checks and deposits from your checking account that should be resolved. Some, or all of the outstanding checks may be required to be remitted to New York State under the unclaimed funds law. You should review all older reconciling items on your bank reconciliation to determine if corrections need to be made, if checks should be re-issued to the payees, or amounts should be remitted to New York State.

Please contact us if you have any questions about this letter or if we can help in any other way.

Sincerely,

Heveron & Company CPAs

260 Plymouth Ave. South,  
Rochester, New York 14608-2239  
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## Auditors' Communications

October 21, 2021

To The Board of Trustees  
Science Academies of New York Charter Schools  
1409 West Genesee St.  
Syracuse, New York 13204

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. Although we did review some of your internal controls, we did not perform an examination of them that would allow us to give an opinion on the adequacy of your controls.

### **Those charged with management and governance are responsible for:**

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors, and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

### **Our Responsibilities to You**

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.



**Control deficiencies** result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

**Significant deficiencies** are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

**Material weaknesses** are significant deficiencies or combinations of significant deficiencies such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

### **The Role of Internal Controls**

Internal controls are managements' standards to safeguard your assets. They include the following components:

- Setting expectations of integrity and ethical conduct, with actions such as proper hiring and training,
- Assessing risks based on your operations and your staffing,
- Establishing control activities, such as separation of responsibilities, to reduce risks,
- Communications from senior management to all involved staff about internal controls, and
- Monitoring - ongoing evaluation of whether controls are appropriate and are working.

### **General Observations**

Our general observations are that:

- Recordkeeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good for an organization of your size and staffing.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We confirm that the significant accounting policies used by management, the significant estimates made by management (about areas such as useful life and collectibility), and the disclosures are appropriate for these financial statements.
- Your financial statements also include supplementary information. That information has been prepared consistently with the prior year, and is appropriate and complete.
- Management may disagree with auditors about areas needed to be accessed for audits or about conclusions that are reached with respect to amounts or disclosures. Management may explain their position and may also reach out to other CPAs or experts. We did not have any such disagreements or difficulties with management.
- We did not become aware of fraud or illegal acts, and we did not note any significant financial statement adjustments or unusual transactions.
- Whenever we become aware of adjustments or corrections that are not clearly trivial, we will discuss them with management. Management approved all accounting adjustments that were proposed and recorded to make your financial statements materially correct.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

Heveron & Company CPAs

Draft Only

**SCIENCE ACADEMIES OF  
NEW YORK CHARTER SCHOOLS**

**FINANCIAL STATEMENTS**

**June 30, 2021**



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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

We have audited the accompanying financial statements of Science Academies of New York Charter Schools (a New York nonprofit organization), which comprise the balance sheets as of June 30, 2021 and 2020, and the related statements of cash flows for the years then ended, the related statements of activities and functional expenses for the year ended June 30, 2021, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Audit Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Science Academies of New York Charter Schools as of June 30, 2021 and 2020 and its cash flows for the years then ended, and the changes in net assets and functional expenses for the year ended June 30, 2021 in accordance with accounting principles generally accepted in the United States of America.

## **Report on Summarized Comparative Information**

We have previously audited the Science Academies of New York Charter Schools' statements of activities and functional expenses for the year ended June 30, 2020, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 13, 2020. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2020 is consistent, in all material respects with the audited financial statements from which it has been derived.

## **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statement of activities by school and schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated October 29, 2021 on our consideration of Science Academies of New York Charter Schools' internal control over financial reporting, and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Science Academies of New York Charter Schools' internal control over financial reporting and compliance.

Heveron & Company

Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 29, 2021

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**BALANCE SHEETS**  
**June 30, 2021 and 2020**

**ASSETS**

	<u>2021</u>	<u>2020</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$14,825,108	\$12,963,757
Restricted Cash - Extra Classroom Funds	99,998	88,930
Accounts Receivable	569,662	1,064,543
Grants Receivable	1,359,831	815,277
Prepaid Expenses	<u>175,432</u>	<u>218,342</u>
 Total Current Assets	 <u>17,030,031</u>	 <u>15,150,849</u>
 <u>Property and Equipment</u>		
Leasehold Improvements	9,138,109	7,315,591
Furniture, Fixtures and Equipment	2,122,821	1,786,074
Computer Software and Hardware	2,558,863	1,826,797
Vehicles	606,125	606,125
Construction In Progress	3,983,646	-
Less: Accumulated Depreciation and Amortization	<u>(5,116,778)</u>	<u>(4,117,727)</u>
 Net Property and Equipment	 <u>13,292,786</u>	 <u>7,416,860</u>
 <u>Other Assets</u>		
Restricted Cash - Escrow Accounts	230,104	229,643
Prepaid Expenses	216,741	313,483
Security Deposits	<u>209,874</u>	<u>209,874</u>
 Total Other Assets	 <u>656,719</u>	 <u>753,000</u>
 TOTAL ASSETS	 <u>\$30,979,536</u>	 <u>\$23,320,709</u>

## LIABILITIES AND NET ASSETS

	<u>2021</u>	<u>2020</u>
<u>Current Liabilities</u>		
Accounts Payable	\$ 507,955	\$ 186,993
Accrued Payroll and Benefits	1,646,314	1,564,036
Extra Classroom Funds	99,998	88,930
Current Portion of Long Term Debt	<u>-</u>	<u>1,161,690</u>
Total Current Liabilities	<u>2,254,267</u>	<u>3,001,649</u>
 Long Term Debt	 <u>-</u>	 <u>1,839,242</u>
Total Liabilities	 <u>2,254,267</u>	 <u>4,840,891</u>
 <u>Net Assets</u>		
Without Donor Restrictions		
Undesignated	16,975,269	18,479,818
Board Designated	<u>11,750,000</u>	<u>-</u>
Total Net Assets	 <u>28,725,269</u>	 <u>18,479,818</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$30,979,536</u>	 <u>\$23,320,709</u>

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF ACTIVITIES**  
**For The Year Ended June 30, 2021**  
**(With Comparative Totals For The Year Ended June 30, 2020)**

	2021	2020
<u>Revenues and Other Support:</u>		
Public School District:		
Resident Student Enrollment	\$ 26,333,888	\$ 24,739,687
Students with Disabilities	906,785	589,706
Food Service	694,854	1,068,904
Federal Grants	2,148,563	1,499,349
State Grants	163,379	173,721
Paycheck Protection Loan Forgiveness	3,000,932	-
Other Income	139,330	51,907
Total Revenues and Other Support	33,387,731	28,123,274
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	17,242,250	16,641,085
Special Education	1,362,371	1,888,467
Other Programs	650,567	1,258,234
Total Program Services Expense	19,255,188	19,787,786
<u>Supporting Services:</u>		
Management and General	3,887,092	3,813,304
Total Expenses	23,142,280	23,601,090
Change in Net Assets	10,245,451	4,522,184
Net Assets - Beginning of Year	18,479,818	13,957,634
Net Assets - End of Year	\$ 28,725,269	\$ 18,479,818

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF FUNCTIONAL EXPENSES**

**For The Year Ended June 30, 2021**

**(With Comparative Totals For The Year Ended June 30, 2020)**

	No. of Positions	Program Services			Management and General	Totals	
		Regular Education	Special Education	Other Programs		2021	2020
Personnel Service Costs							
Instructional Personnel	174	\$ 7,861,236	\$ 743,192	\$ 64,216	\$ 245,249	\$ 8,913,893	\$ 9,289,042
Non-Instructional Personnel	47	447,527	-	-	785,540	1,233,067	1,215,823
Administrative Personnel	37	486,686	-	-	1,837,479	2,324,165	2,218,277
Total Salaries and Wages	258	8,795,449	743,192	64,216	2,868,268	12,471,125	12,723,142
Retirement		890,281	44,443	-	92,090	1,026,814	965,765
Fringe Benefits and Payroll Taxes		2,611,018	158,133	4,912	225,118	2,999,181	3,035,534
Total Personnel Services		12,296,748	945,768	69,128	3,185,476	16,497,120	16,724,441
Building Rent and Taxes		1,461,891	155,295	-	148,537	1,765,723	1,707,687
Depreciation and Amortization		849,194	99,905	-	49,952	999,051	806,481
Technology		511,041	28,086	-	86,796	625,923	693,065
Repairs and Maintenance		404,545	42,113	-	31,508	478,166	473,339
Supplies and Materials		387,145	27,429	-	15,533	430,107	507,007
Food		-	-	405,044	-	405,044	900,235
Professional Development		261,735	179	-	90,263	352,177	226,210
Other Professional Services		307,952	18,225	-	17,949	344,126	326,922
Other Expenses		190,565	651	-	100,574	291,790	209,221
Utilities		231,138	27,444	-	21,189	279,771	256,047
Insurance		176,399	-	-	11,717	188,116	167,934
Equipment and Furnishings		135,960	15,844	-	28,160	179,964	145,757

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**For The Year Ended June 30, 2021**  
**(With Comparative Totals For The Year Ended June 30, 2020)**  
**(Continued)**

	<u>Program Services</u>			<u>Management and General</u>	<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>		<u>2021</u>	<u>2020</u>
Student Services	-	-	176,395	-	176,395	286,134
Marketing and Recruitment	19,514	316	-	21,811	41,641	87,628
Legal Services	-	-	-	37,485	37,485	35,413
Accounting and Auditing Fees	-	-	-	28,820	28,820	28,630
Office Expense	8,423	1,116	-	11,322	20,861	18,939
Total Expenses	<u>\$17,242,250</u>	<u>\$ 1,362,371</u>	<u>\$ 650,567</u>	<u>\$ 3,887,092</u>	<u>\$23,142,280</u>	<u>\$23,601,090</u>

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF CASH FLOWS**  
**For The Years Ended June 30, 2021 and 2020**

	<u>2021</u>	<u>2020</u>
<u>Cash Flow From Operating Activities</u>		
Revenue from School Districts	\$ 27,850,928	\$ 24,589,866
Grant Revenues	1,758,783	1,624,037
Food Service Fees	319,879	1,090,480
Other Sources	139,330	51,907
Payments to Vendors for Goods and Services Rendered	(5,082,649)	(6,507,597)
Payments to Charter School Personnel for Services Rendered	<u>(16,414,842)</u>	<u>(16,862,078)</u>
Net Cash Flow Provided/(Used) By Operating Activities	<u>8,571,429</u>	<u>3,986,615</u>
 <u>Cash Flow From Investing Activities</u>		
Purchase of Property and Equipment	(6,709,617)	(4,042,843)
Change in Extra Classroom Funds	<u>11,068</u>	<u>(5,171)</u>
Cash Flow Provided/(Used) By Investing Activities	<u>(6,698,549)</u>	<u>(4,048,014)</u>
 <u>Cash Flow From Financing Activities</u>		
Proceeds from Long Term Debt	<u>-</u>	<u>3,000,932</u>
Cash Flow Provided/(Used) By Financing Activities	<u>-</u>	<u>3,000,932</u>
Net Increase/(Decrease) in Cash and Cash Equivalents, and Restricted Cash	1,872,880	2,939,533
 Cash and Cash Equivalents, and Restricted Cash - Beginning of Year	<u>13,282,330</u>	<u>10,342,797</u>
 Cash and Cash Equivalents, and Restricted Cash - End of Year	<u>\$ 15,155,210</u>	<u>\$ 13,282,330</u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF CASH FLOWS**  
**For The Years Ended June 30, 2021 and 2020**  
**(Continued)**

	2021	2020
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 10,245,451	\$ 4,522,184
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	999,051	806,481
Paycheck Protection Program Loan Forgiveness	(3,000,932)	-
(Increase)/Decrease In:		
Accounts Receivable	494,881	(806,661)
Grants Receivable	(544,554)	279,462
Prepaid Expenses	139,652	(320,478)
Security Deposits	-	23,412
Increase/(Decrease) In:		
Accounts Payable	155,602	(380,149)
Accrued Payroll and Benefits	82,278	(137,636)
Net Cash Flow Provided/(Used) By Operating Activities	\$ 8,571,429	\$ 3,986,615

See Independent Auditors' Report and Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Organization

Science Academies of New York Charter Schools (the School) is a not-for-profit education corporation that operates three public charter schools. Syracuse Academy of Science Charter School maintains grades K-12 in Syracuse, NY. Utica Academy of Science Charter School maintains grades K-3 and 6-12 in Utica, NY, with plans to expand and include grades 4-5 by 2023. Syracuse Academy of Science and Citizenship Charter School maintains grades K-5 and plans to expand to grade 12 by 2027. All three charters place a special emphasis on math, science, and technology. The School seeks to empower students through high intellectual standards and prepare them for college, career, and citizenship. The School obtains its revenue mainly from charter school basic tuition from the Syracuse City School District, Utica City School District and a few other surrounding school districts, in addition to food service, and state and federal grants.

The main programs of the School are as follows:

**REGULAR EDUCATION:** The School's curriculum is focused on mathematics, science, and technology. The School seeks to graduate students who can think critically and creatively who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues. All courses align with the New York State Learning Standards.

**SPECIAL EDUCATION:** The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. Services for students requiring supplemental services are provided by the Syracuse and Utica City School Districts.

**OTHER PROGRAMS:** Other programs include food services, athletics, and extra-curricular activities.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Net Assets

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

*Net Assets With Donor Restrictions* – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, based on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

There were no net assets with donor restrictions at June 30, 2021 and 2020.

Accounts and Grants Receivable

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, management evaluates the need for, and if appropriate, provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2021 and 2020.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Revenue and Revenue Recognition

A portion of the School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the balance sheet.

The School recognizes revenue derived from tuition and food service. Tuition income is recognized during the school year based on enrollment. Food service revenue is recognized when earned at the time of service.

In 2020, the School analyzed the provisions of ASU 2014-09, *Revenue from Contracts with Customers*, and has determined that no significant changes in the way the school recognizes revenue are necessary, however, the presentation and disclosures of revenue has been enhanced.

Contributions

The School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Contributions that are expected to be received in future years are recorded at their present value. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

Advertising

Advertising costs are expensed as incurred.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**  
**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Property and Equipment

Property and equipment are stated at cost. The School capitalizes property and equipment with an estimated life of 3 years and amounts over the following thresholds:

	<u>Cost</u>
Leasehold Improvements	\$5,000
Furniture, Fixtures and Equipment	\$2,000
Computer Software and Hardware	\$2,000

Furniture, fixtures, and equipment purchased as a bundle greater than \$25,000 will also be capitalized, and all land and vehicle acquisitions are capitalized. Depreciation and amortization is computed using the straight-line method based on the estimated useful lives of the assets as follows:

	<u>Years</u>
Leasehold Improvements	5-40
Furniture, Fixtures and Equipment	5-10
Computer Software and Hardware	3-10
Vehicles	5-10

Depreciation and amortization expense amounted to \$999,051 and \$806,481 for the years ended June 30, 2021 and 2020, respectively.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts of assets and liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities. Actual results could vary from those estimates.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2020 from which the summarized information was derived.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among program, and management and general services. An immaterial amount of fundraising costs for the years ended June 30, 2021 and 2020 are included in management and general expenses.

The financial statements report certain categories of expenses that are attributed to both program, and management and general functions. Therefore, allocation on a reasonable basis that is consistently applied is required. The expenses that are allocated include occupancy, repairs and maintenance, insurance and depreciation, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, other purchased services, student services, supplies, office expenses, and other expenses, which are allocated on the basis of estimates of time and effort for each category.

Recent Accounting Pronouncements

In May 2014, the FASB issued Accounting Standards Update (ASU) No. 2014-09, *Revenue from Contracts with Customers*. This guidance implements a single framework for recognition of all revenue earned with customers. This framework ensures that entities appropriately reflect the consideration to which they expect to be entitled in exchange for goods and services by allocating transaction price to identified performance obligations and recognizing revenue as performance obligations are satisfied. Qualitative and quantitative disclosures are required to enable users of financial statements to understand the nature, timing, and uncertainty of revenues and cash flows arising from contracts with customers. The guidance was effective for the School's year ended June 30, 2020.

During the year ended June 30, 2020, the School adopted ASU No. 2014-09 along with the practical expedient, which allows modifications to contracts to be applied at the time of adoption. The School receives revenue from several sources and recognizes revenue based on when performance obligations are met.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Recent Accounting Pronouncements (Continued)

In June 2018, the FASB issued ASU 2018-08, Not-for-Profit Entities (Topic 958), *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. The ASU clarifies and improves guidance for contributions received and contributions made and provides guidance to organizations on how to account for certain exchange transactions. This change is preferable in that it clarifies whether to account for transactions as contributions or as exchange transactions. In addition, it clarifies whether a contribution is conditional or unconditional. As a result, it enhances comparability of financial information among not-for-profit entities.

The change in accounting principle was adopted on a modified prospective basis. As a result, there was no cumulative-effect adjustment to opening net assets without donor restrictions or opening net assets with donor restrictions as of June 30, 2019.

**NOTE 2 - LIQUIDITY AND AVAILABILITY**

The School regularly monitors the availability of resources required to meet its operating needs and other contractual commitments. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing activities, as well as the conduct of services undertaken to support those activities to be general expenditures.

At June 30, the following financial assets could readily be made available within one year of the balance sheet date to meet general expenditures:

	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 14,825,108	\$ 12,963,757
Accounts receivable	569,662	1,064,543
Grants receivable	1,359,831	815,277
Less board designated net assets	<u>(11,750,000)</u>	<u>-</u>
	<u>\$ 5,004,601</u>	<u>\$ 14,843,577</u>

The School also receives basic charter school tuition and grants throughout the year to provide additional funds for general expenditures.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021**

**(Continued)**

**NOTE 3 - CASH AND CASH EQUIVALENTS, AND RESTRICTED CASH**

Cash and cash equivalents, and restricted cash include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured, however, the School does have a collateral agreement with their bank that provides a possible avenue of recovery in the unlikely event of a bank failure. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The escrow is restricted to fund legal and other costs related to the dissolution of the School.

The School also maintains funds on behalf of the students. The amounts collected are reported as a liability on the balance sheet.

Cash and cash equivalents, and restricted cash consisted of the following at June 30:

	<u>2021</u>	<u>2020</u>
Checking	\$14,822,309	\$10,772,506
Savings	<u>2,799</u>	<u>2,191,251</u>
Total Cash and Cash Equivalents	14,825,108	12,963,757
Restricted Cash - Escrow Accounts	230,104	229,643
Restricted Cash - Extra Classroom Funds	<u>99,998</u>	<u>88,930</u>
Total Cash and Cash Equivalents, and Restricted Cash	<u>\$15,155,210</u>	<u>\$13,282,330</u>

**NOTE 4 - RELATED PARTY TRANSACTIONS**

The School leases schools and office space from Terra Science and Education, Inc. (“Terra”). Terra and the School share one common board member. This board member abstains from voting matters affecting both the School and Terra and is not paid a salary from the School. Total rent expense paid to Terra for the years ended June 30, 2021 and 2020 was \$1,610,303 and \$1,561,215, respectively. Terra also holds \$209,874 of security deposits due to the School at the termination of the building leases.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 4 - RELATED PARTY TRANSACTIONS (Continued)**

During the year ended June 30, 2018, the School entered into a memorandum of understanding with Terra to provide funding for leasehold improvements totaling \$250,000. This amount was considered prepaid rent for 36 months and ended this year. During the year ended June 30, 2020, the School entered into two additional memorandums of understanding with Terra to provide funding for leasehold improvements totaling \$170,225 and \$200,000, respectively. These amounts were considered prepaid rent for 36 and 60 months, respectively. The School is recognizing monthly rent expense over these time periods. For the years ended June 30, 2021 and 2020, the balance of prepaid rent left to recognize was \$313,483 and \$483,333.

**NOTE 5 - PENSION EXPENSE**

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal, and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after that date and before January 1, 2010, who have less than ten years of service or membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining on or after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career.

Employers are required to contribute at an actuarially determined rate. The rate applicable to the fiscal years ended June 30, 2021 and 2020 was 9.53% and 8.86%, respectively. The total retirement contribution expense for the System was \$1,015,939 and \$957,365 for the years ended June 30, 2021 and 2020, respectively.

The School also has a 403(b) annuity retirement plan for its employees. Employees that are not eligible for the New York State Teachers' Retirement System, and who work more than 20 hours per week, are made eligible immediately upon employment and may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The School matches contributions up to \$100 per month and \$1,000 per year. The total 403(b) contribution expense was \$10,875 and \$8,400 for the years ended June 30, 2021 and 2020, respectively.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 6 - COMMITMENTS**

The School is obligated under operating leases for six buildings. The leases can be terminated with a ten month notice. For each lease, the School is responsible for payment of utilities, maintenance, and real property taxes.

The first lease term ends June 30, 2026. Rent is payable in monthly installments of \$38,206 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The second lease term ends June 30, 2026. Rent is payable in monthly installments of \$27,837 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States beginning in fiscal year June 30, 2024.

The third lease term ends June 30, 2029. Rent is payable in monthly installments of \$21,263 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The fourth lease term ends June 30, 2032. Rent is payable in monthly installments of \$25,058 with an escalation clause to an amount equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The fifth lease term ends April 1, 2022. Rent is payable in monthly installments of \$7,212. The lease has an option to renew two additional one year terms with an escalation clause to an amount equal to the greater of 3% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The sixth lease term ends January 30, 2060. Rent is payable in monthly installments of \$26,081. The lease has an option to renew six additional ten year terms with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

Total rental expense for June 30, 2021 and 2020 totaled \$1,693,606 and \$1,642,792, respectively.

Future minimum lease payment commitments are as follows:

<u>Year</u>	<u>Amount</u>
2022	\$ 1,726,261
2023	1,714,445
2024	1,783,023
2025	1,854,344
2026	1,928,518

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021**  
**(Continued)**

**NOTE 7 - BOARD-DESIGNATED NET ASSETS**

The governing board has designated, from net assets without donor restrictions, net assets for the following purposes at June 30, 2021:

Emergency Funds	\$ 6,500,000
Capital Improvements	3,000,000
Technology	1,000,000
Professional Development	800,000
Vehicles	<u>450,000</u>
	<u>\$11,750,000</u>

There were no board-designated net assets at June 30, 2020.

**NOTE 8 - SPECIAL EDUCATION AND OTHER SUPPORT**

Some of the special education services required by students of the School are provided by the Syracuse and Utica City School Districts. The Syracuse and Utica City School Districts also provided transportation and nursing services. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School receives State Aid in the form of textbooks, computer hardware, computer software, and library materials through the Syracuse City School District and Utica City School District. The total aid received for the years ended June 30, 2021 and 2020 was \$163,379 and \$173,721, respectively.

The School also receives Federal Aid in the form of food commodities from the United States Department of Agriculture. The total aid received for the years ended June 30, 2021 and 2020 was \$104,826 and \$66,224, respectively.

**NOTE 9 - DONATED SERVICES AND GOODS**

The School receives donated services that, although substantial, do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2021  
(Continued)**

**NOTE 10 - LOAN PAYABLE**

In May 2020, the School applied for and was approved to receive a \$3,000,932 loan under the Paycheck Protection Program created as part of the relief efforts related to COVID-19 and administered by the Small Business Administration. The loan was to accrue interest at 1%, but payments were not required to begin for six months after the funding of the loan. This was initially recorded as a note payable and subsequently recorded as forgiveness of debt when the loan obligation was legally released. The Organization recognized \$3,000,932 of loan forgiveness income for the year ended June 30, 2021.

**NOTE 11 - SUBSEQUENT EVENTS**

Subsequent events have been evaluated through October 29, 2021, which is the date the statements were available for issuance.

The School is in the process of obtaining a new charter in the city of Rochester, New York.

As a result of the spread of the COVID-19 coronavirus, economic uncertainties continue to have a negative impact on revenue and support. There continues to be considerable uncertainty around the duration. Therefore, the related financial impact and duration cannot be reasonably estimated at this time.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**

**SUPPLEMENTARY INFORMATION**

**For the Year Ended June 30, 2021**

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF ACTIVITIES BY SCHOOL**  
**For The Year Ended June 30, 2021**

	Syracuse Academy of Science	Utica Academy of Science	Syracuse Academy of Science and Citizenship	Total
<u>Revenues and Other Support:</u>				
Public School District:				
Revenue - Resident Student Enrollment	\$12,935,374	\$ 7,560,464	\$ 5,838,050	\$26,333,888
Revenue - Students with Disabilities	457,425	250,673	198,687	906,785
Food Service	347,303	215,446	132,105	694,854
Federal Grants	1,064,986	706,130	377,447	2,148,563
State Grants	86,904	39,943	36,532	163,379
Paycheck Protection Loan Forgiveness	1,652,989	889,536	458,407	3,000,932
Other Income	<u>63,778</u>	<u>73,370</u>	<u>2,182</u>	<u>139,330</u>
Total Revenues and Other Support	<u>16,608,759</u>	<u>9,735,562</u>	<u>7,043,410</u>	<u>33,387,731</u>
<u>Expenses:</u>				
<u>Program Services:</u>				
Regular Education	8,714,555	5,349,994	3,177,701	17,242,250
Special Education	719,385	373,109	269,877	1,362,371
Other Programs	<u>322,005</u>	<u>237,951</u>	<u>90,611</u>	<u>650,567</u>
Total Program Services Expense	9,755,945	5,961,054	3,538,189	19,255,188
<u>Supporting Services:</u>				
Management and General	<u>1,794,703</u>	<u>1,177,041</u>	<u>915,348</u>	<u>3,887,092</u>
Total Expenses	<u>11,550,648</u>	<u>7,138,095</u>	<u>4,453,537</u>	<u>23,142,280</u>
Change in Net Assets	5,058,111	2,597,467	2,589,873	10,245,451
Net Assets - Beginning of Year	<u>13,563,733</u>	<u>2,091,969</u>	<u>2,824,116</u>	<u>18,479,818</u>
Net Assets - End of Year	<u>\$18,621,844</u>	<u>\$ 4,689,436</u>	<u>\$ 5,413,989</u>	<u>\$28,725,269</u>



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Science Academies of New York Charter Schools as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Science Academies of New York Charter Schools' basic financial statements, and have issued our report thereon dated October 29, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Science Academies of New York Charter Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



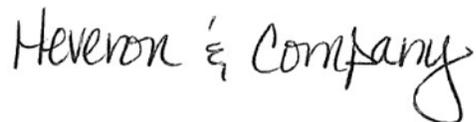
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Science Academies of New York Charter Schools' financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 29, 2021



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

Independent Auditors' Report

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

**Report on Compliance for Each Major Federal Program**

We have audited Science Academies of New York Charter Schools' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Science Academies of New York Charter Schools' major federal programs for the year ended June 30, 2021. Science Academies of New York Charter Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Science Academies of New York Charter Schools' major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Science Academies of New York Charter Schools' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.



We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Science Academies of New York Charter Schools's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, Science Academies of New York Charter Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### **Report on Internal Control Over Compliance**

Management of Science Academies of New York Charter Schools is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Science Academies of New York Charter Schools' internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program, and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Heveron & Company*

Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 29, 2021

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For The Year Ended June 30, 2021**

Section I - Summary of Auditors' Results

Financial Statements

The auditors' report expresses an unmodified opinion on the general-purpose financial statements of Science Academies of New York Charter Schools.

No material weaknesses were identified in the internal controls over financial reporting.

No significant deficiencies were identified in the internal controls over financial reporting.

No instances of noncompliance material to the financial statements of Science Academies of New York Charter Schools were disclosed during the audit.

Federal Awards

The auditors' report on compliance for major programs expresses an unmodified opinion.

No material weaknesses were identified in the internal control over major programs.

No significant deficiencies were identified in the internal controls over major programs.

There are no audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a).

Identification of Major Programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.425D	Elementary and Secondary School COVID-19 - Emergency Relief Fund

Dollar Threshold used to distinguish  
between type A and type B programs: \$ 750,000

The auditee qualified as a low-risk auditee.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For The Year Ended June 30, 2021**  
**(Continued)**

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For The Year Ended June 30, 2021**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Agriculture</u>				
<u>Child Nutrition Cluster:</u>				
School Breakfast Program Passed Through New York State Education Department	10.553	421800860854	\$ -	\$ 135,609
School Breakfast Program Covid-19 Aid Passed Through New York State Education Department	10.553	421800860854	-	62,585
National School Lunch Program - (USDA Food)	10.555	Not Applicable	-	104,826
National School Lunch Program Passed Through New York State Education Department	10.555	421800860854	-	275,117
National School Lunch Program Covid-19 Aid Passed Through New York State Education Department	10.555	421800860854	-	<u>106,563</u>
Total Child Nutrition Cluster			<u>-</u>	<u>684,700</u>
Total United States Department of Agriculture			<u>-</u>	<u>684,700</u>

United States Department of Education

Title I Grants to Local Educational Agencies Passed Through New York State Education Department	84.010	421800860854	-	871,872
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**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
For The Year Ended June 30, 2021  
(Continued)**

Federal Grantor/Program Title Pass-Through Grantor	Federal CFDA Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Education (Continued)</u>				
Supporting Effective Instruction State Grant Passed Through New York State Education Department	84.367	421800860854	-	116,448
Student Support and Academic Enrichment Program Passed Through New York State Education Department	84.424	421800860854	-	65,050
Elementary and Secondary School COVID-19 - Emergency Relief Fund Passed Through New York State Education Department	84.425	421800860854	-	620,795
Charter Schools Program Passed Through New York State Education Department	84.282	421800860854	-	<u>37,350</u>
Total United States Department of Education			<u>-</u>	<u>1,711,515</u>
<u>United States Department of Homeland Security</u>				
Disaster Grants - Public Assistance (Presidentially Declared Disasters) Covid-19 Aid	97.036	Not Applicable	-	<u>31,790</u>
Total United States Department of Homeland Security			<u>-</u>	<u>31,790</u>
Total Federal Expenditures			<u>\$ -</u>	<u>\$ 2,428,005</u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended June 30, 2021**

Note 1 - Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Science Academies of New York Charter Schools under programs of the federal government for the year ended June 30, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Science Academies of New York Charter Schools, it is not intended to and does not present the financial position, change in net assets or cash flows of Science Academies of New York Charter Schools.

Note 2 - Summary of Significant Accounting Policies:

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Science Academies of New York Charter Schools has not yet elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Fehmi Damkaci

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY Charter Schools

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am Executive at Terra Science and Education, a non-profit at \$52,000 a year with no additional benefits since January 2021. I am also board president of the organization.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Terra Science and Education	provides rental school buildings, provides grants, scholarships to the students	\$1,500,000	Fehmi Damkaci - board president	Stays abstained in related decisions, informs board members about the conflict.

*Please write "None" if applicable. Do not leave this space blank.*

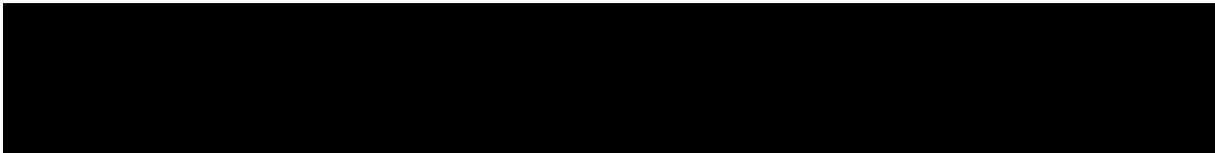
*Fehmi Damkaci*

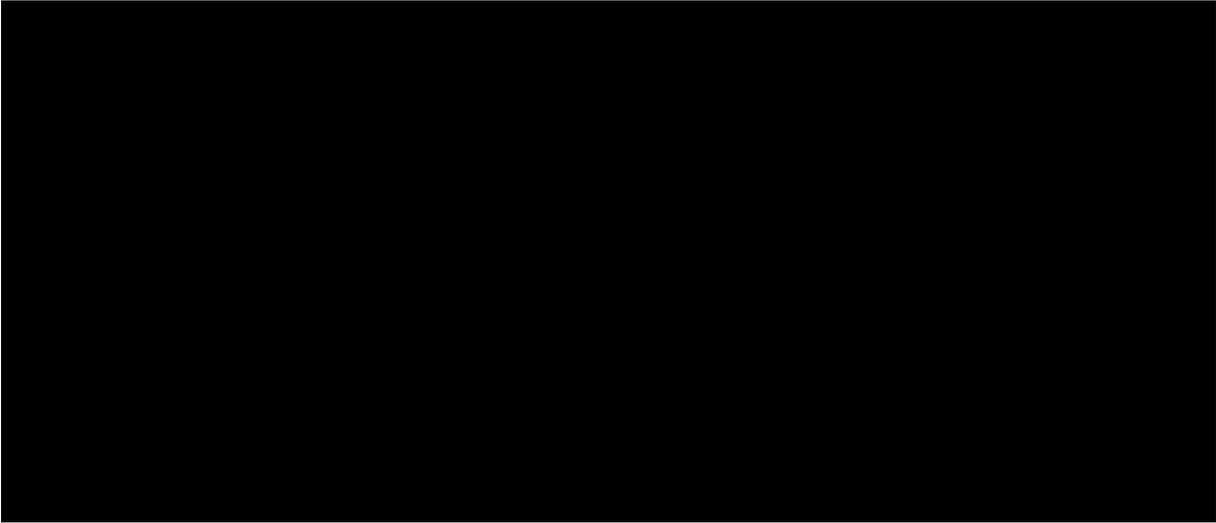
06 / 17 / 2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Murat Baysal

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Science Academies of New York Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President and Secretary, Trustee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

STEM Coordinator, Engineering Teacher and Coach for Engineering, Robotics and Rocketry Clubs  
September 2013 - July 2014 \$55k

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

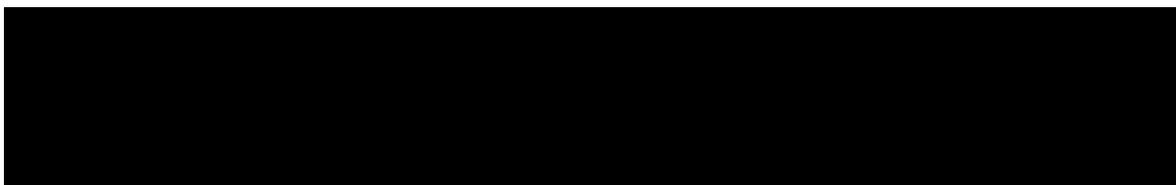
*Murat Baysal*

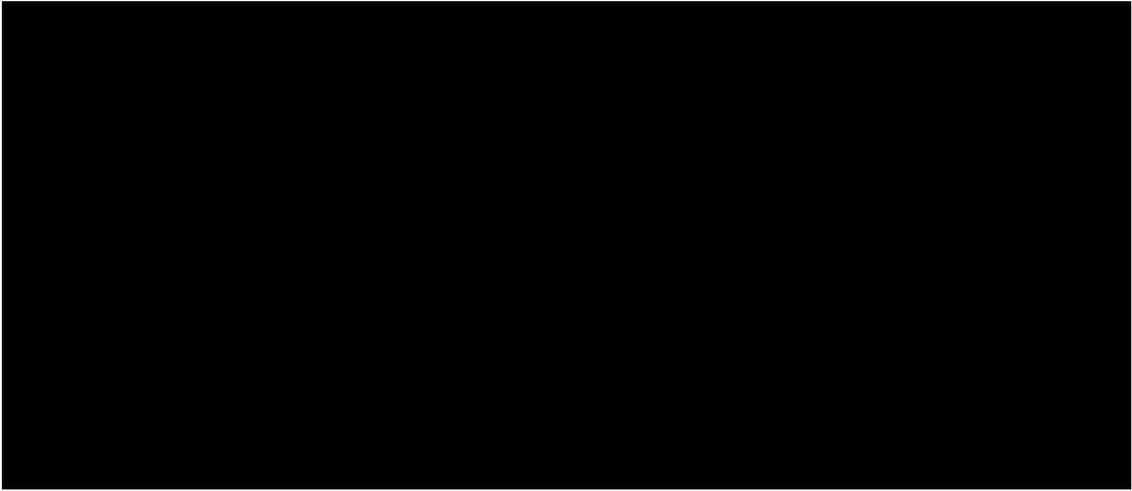
06 / 17 / 2021

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Coskun Cetinkaya

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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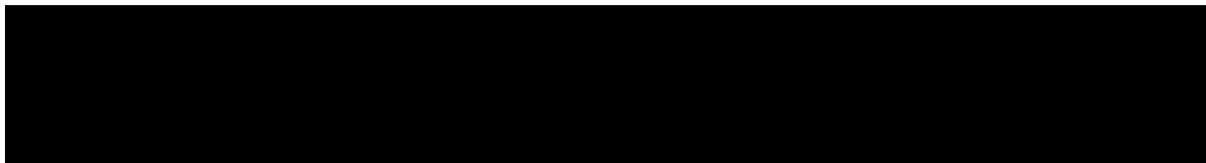
*Coskua Cetinkaya*

06 / 21 / 2021

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Jwwaad Rasheed

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Science Academies of New York

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Bord of Director Trustee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

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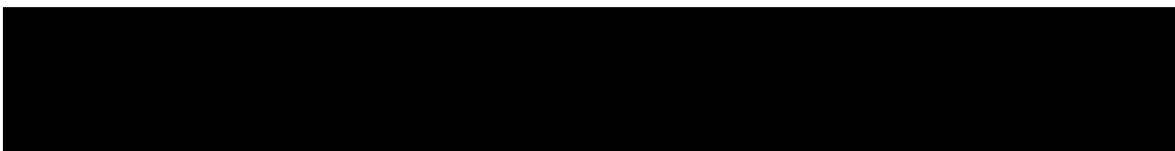
*Jawwaad Rasheed*

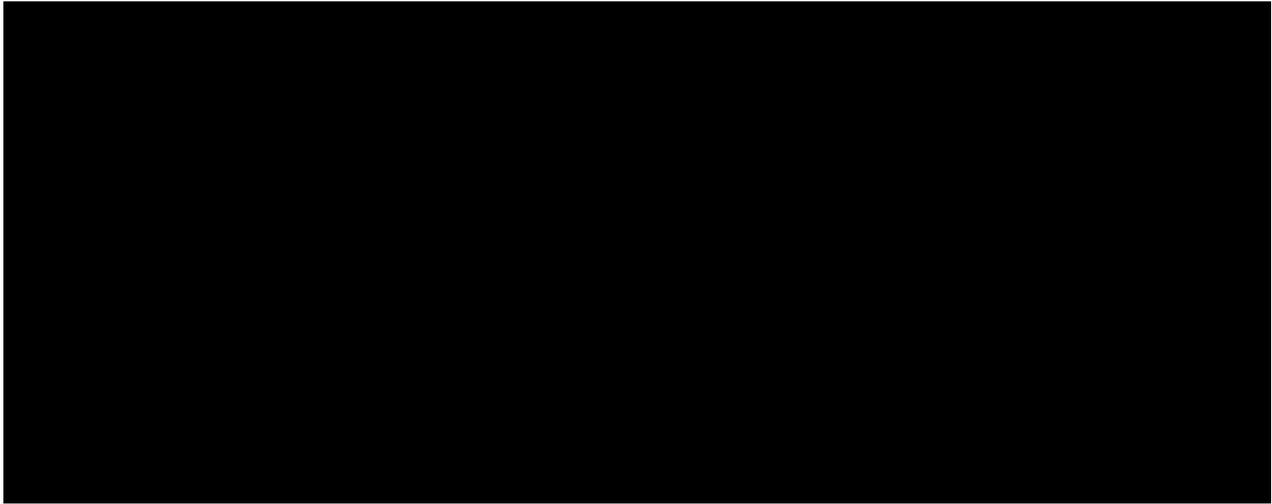
06 / 23 / 2021

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Chanel Turnquest

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

not applicable

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

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If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

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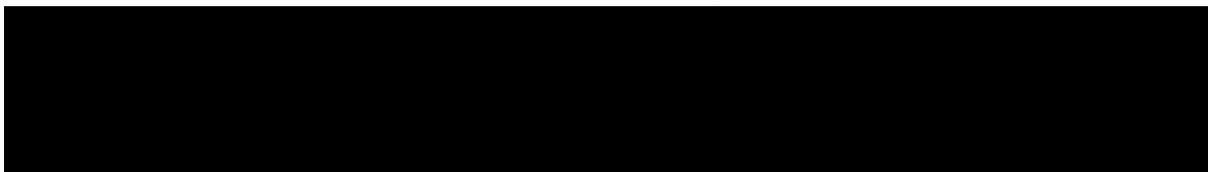
*Chauel Turuquest*

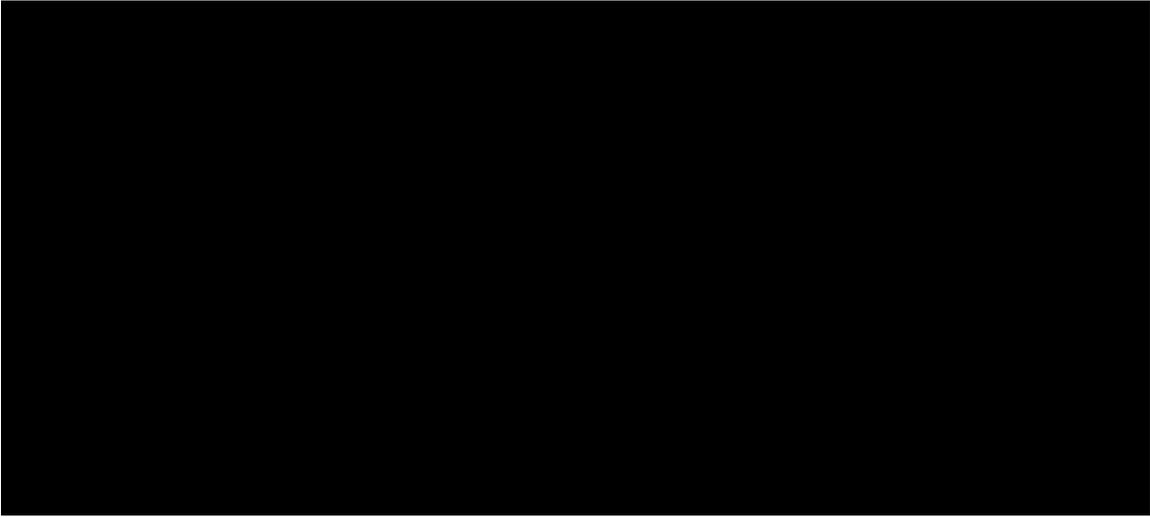
06 / 17 / 2021

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Linda M. Spencer

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Science Academies of New York

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

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<i>Please write “None” if applicable. Do not leave this space blank.</i>			

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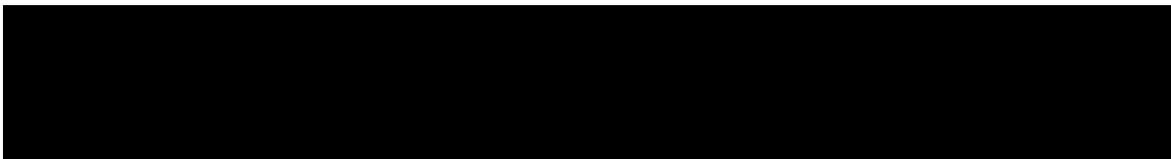
*Linda Spencer*

07 / 08 / 2021

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Lindsay Cray

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

SANY

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

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Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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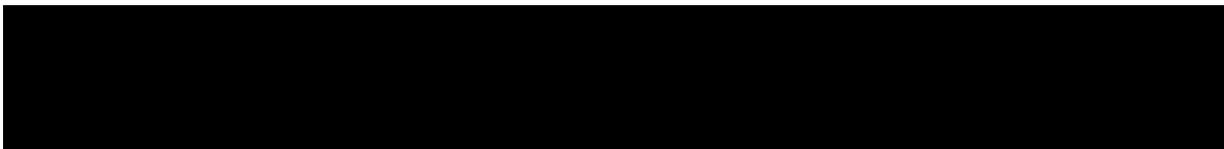
*Lindsay Cray*

06 / 21 / 2021

Signature

Date

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*last revised 06/8/2020*

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 7/14/2020  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/82304999928?pwd=Z2hIZFFrWm9tQUpiU2dLT2VqQTNrZz09>

Meeting ID: 823 0499 9928

- I. The regular meeting was called to order at \_\_\_\_ pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/9/2020

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

#### IV. Agenda

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of new admission officer position and payscale*
3. *Approval of SANY transportation department manager and freeze on bus driver salary*
4. *Approval of UAS ES&HS Operations Manager Stipend*
5. *Approval of order change for storage area, extra drainage and electric update for cafeteria for Utica construction*
6. *Approval of 4 SMART Boards for UAES and 5 SMART board for SASCES*
7. *Approval of Utica construction phase II architecture cost increase*
8. *Approval of 2019-2020 school year budget revision for SAS, SASC, and UAS*
9. *Approval of SANY employee handbook updates*
10. *Approval of budgeting dean dashboard for the 2020-21 school year*
11. *Approval of board members term renewal for Judge Rasheed and Fehmi*
12. *Approval of board members assignment for 2020-21*
13. *Approval of SANY policy book*
14. *Approval of SANY student handbooks*
15. *Approval of Citizenship school's new playground project*
16. *Approval of SANY Superintendents annual salary increase*

#### Discussion

1. *Financial status and budget*
2. *Plans for 2020-2021 school year*
3. *Signing disclosure of financial interests form and ethics papers*

Motion by Linda Spencer, seconded by Jawwaad Rasheed, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### V. Executive Session

Motion by Chanel Turnquest, seconded by Linda Spencer to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### VI. Reconvene Public Session

Motion by Chanel Turnquest, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

#### VII. ► Motion #200714.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.1 was **adopted unanimously**

► **Motion #200714.2**

WHEREAS, a new Student Admission and Attendance Officer position at Utica Academy of Science and new payscale adoption for this position is presented.

RESOLVED that opening a new position for Utica Student Admission and Attendance Officer, this position will be categorized under 12 Months Administrative Assistant in SANY Employee Handbook, and starting salary for Utica Student Admission and Attendance Officer: \$50,000 is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

Resolution # 200714.2 was **adopted unanimously**

► **Motion #200714.3**

WHEREAS, due to capacity increase there will be an update in SANY Transportation Manager payscale; and there will be a freeze on school bus driver hourly rate for 2020-21 school year.

RESOLVED that annual increase for SANY Transportation manager for 2020-21 school year for 13.45% and freeze on school bus driver for 2020-21 school year is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

Resolution # 200714.3 was **adopted unanimously**

► **Motion #200714.4**

WHEREAS, due to elimination of Utica HS Operations Manager position and capacity increase at Utica ES&HS Operation Manager position there will be an additional stipend on the payscale.

RESOLVED that additional \$5,000 stipend for Utica ES&HS Operations Manager is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

Resolution # 200714.4 was **adopted unanimously**

► **Motion #200714.5**

WHEREAS, the Utica school is adding new storage (20x50x8 feet), extra drainage and electrical updates into the new construction project and existing building for matching, paving/sealing on existing parking lot and road as they are making the new parking lot paving. The school believes that getting these projects done by the existing contractor will be cheaper as they will be doing similar work on the site for the new constructions and updates will be done along the way.

RESOLVED, that change of order to the UAS Frankfort Location construction project to add a new storage, new drainage, paving/sealing of existing parking lots and road, and electrical updates to the new construction project on 160 School Ln in the amount of \$81,450 to Smajic Construction is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

Resolution # 200714.5 was **adopted unanimously**

► **Motion #200714.6**

WHEREAS, Utica Academy ES and Syracuse Citizenship ES are adding new grades and therefore need new smart boards for their classrooms. The SMARTboard is a brand name and solely provided by one company, which is the manufacturer. Therefore, we have only one quote for the product.

RESOLVED, that purchasing 4 SMART Boards for Utica ES and 5 SMART Boards for Syracuse Citizenship ES at \$4,749 per board price from SMART Board company is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

Resolution # 200714.6 was **adopted unanimously**

► **Motion #200714.7**

WHEREAS, for the new phase construction project for Utica Frankfort location, the school would like to utilize Lake Architectural and architectural service cost will be up to \$60,000.

RESOLVED, that approval of Lake Architectural service for the new phase up to \$60,000 construction at Utica Academy of Science ES&HS is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

Resolution # 200714.7 was **adopted unanimously**

► **Motion #200714.8**

WHEREAS, 2019-2020 school year budgets for SAS, SASC, and UAS is updated in order to reflect the most up to date status.

RESOLVED, that 2019-20 budget revisions for SAS, SASC and UAS are hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.8 was **adopted unanimously**

► **Motion #200714.9**

WHEREAS, 2020-2021 school year SANY Employee Handbook is presented with several updates on the current version.

RESOLVED, that 2020-21 SANY Employee Handbook is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.9 was **adopted unanimously**

► **Motion #200714.10**

WHEREAS, teachers dashboard is cancelled for 2020-21 school year due to Covid-19. However, deans dashboard is budgeted for all schools.

RESOLVED, teacher dashboard is cancelled for 2020-21 school year; if state test administered, deans dashboard will be issued in 2020-21 school year for SAS, UAS and Citizenship Academy is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.10 was **adopted unanimously**

► **Motion #200714.11**

WHEREAS, fifth membership term for Fehmi Damkaci is ending in August 2020. Second membership term for Jawwaad Rasheed is ending in August 2020. Their membership terms will be extended for another three years.

RESOLVED, that renewing board membership term starting from August 2020 to August 2023 for Fehmi Damkaci and Jawwaad Rasheed is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

Resolution # 200714.11 was **adopted unanimously**

► **Motion #200714.12**

RESOLVED, that renewing board president, vice principal and secretary and treasurer terms starting from August 2020 to August 2021 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.12 was **adopted unanimously**

► **Motion #200714.13**

WHEREAS, SANY policy book is adapted for 2020-2021 school year. The web address for policy book is <https://sites.google.com/a/sascs.org/policya/>.

RESOLVED, that SANY policy book is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.13 was **adopted unanimously**

► **Motion #200714.14**

WHEREAS, SANY student handbooks for elementary, middle, and high schools are updated for 2020-2021 school year.

RESOLVED, that SANY student handbooks for elementary, middle, and high schools are hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

Resolution # 200714.14 was **adopted unanimously**

► **Motion #200714.15**

WHEREAS, due to Citizenship enrollment increase, the school is in need of second playground for lower grade elementary students.

VENDOR	SCOPE OF WORK						TOTAL COST
	DESCRIPTION	COST	DESCRIPTION	COST	DESCRIPTION	COST	
American Parks Company	Playscape Set	\$ 24,999.00	Shipping	Included	Installation	\$ 10,350.00	\$ 35,349.00
BYO Recreation	Outback Climber Set	\$ 21,262.00	Shipping	\$ 1,980.13	Installation	\$ 9,575.00	\$ 32,817.13
Playgrounds Etc	Portland Playground	\$ 15,296.00	Shipping	\$ 1,750.00	Installation	\$ 5,355.00	\$ 22,401.00

RESOLVED, that purchasing a new playground from Playground Etc. in the amount of \$22,401 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.15 was **adopted unanimously**

► **Motion #200714.16**

RESOLVED, that revision of Superintendent Dr Hayali's annual contractual increase from 3.75% to 5% is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

Resolution # 200714.16 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget:* Actual, vs budgeted vs updated budget were discussed.
2. *Plans for 2020-2021 school year:* In terms of curriculum we are ready for full online, or a/b days versions. However, for transportation we depend on district therefore, our decision will be tied to their decision. Also, we are also preparing our buildings for instruction in schools.
3. *Signing disclosure of financial interests form and ethics papers:* Board members were reminded about forms to be signed.
4. *Investment Policy Update and Endowment Account:* Board received a presentation from an investment company and discussed its possible investment options. Board members agreed to continue discussions and find a right fit for the school to utilize its funds for additional revenue through investment.

### I. Superintendent's Report

#### Demographics

	Target	Total Enrollment						Black or African American					
		%		Male	Female		White	Asian					
Syracuse Academy of Science	975	98.15%	957	443	46%	514	54%	655	68%	234	24%	39	4%
Syracuse Academy of Science and Citizenship	375	97.60%	366	181	49%	185	51%	263	72%	57	16%	39	11%
Utica Academy of Science	660	97.42%	643	323	50%	320	50%	248	39%	298	46%	57	9%
<b>SANY District</b>	<b>2010</b>	<b>97.81%</b>	<b>1966</b>	<b>947</b>	<b>48%</b>	<b>1019</b>	<b>52%</b>	<b>1166</b>	<b>59%</b>	<b>589</b>	<b>30%</b>	<b>135</b>	<b>7%</b>

#### Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	957	30	3%	76	8%	732	76%
Syracuse Academy of Science and Citizenship	366	38	10%	37	10%	295	81%
Utica Academy of Science	643	25	4%	34	5%	507	79%
<b>SANY District</b>	<b>1966</b>	<b>93</b>	<b>5%</b>	<b>147</b>	<b>7%</b>	<b>1534</b>	<b>78%</b>

#### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	957	26	2.72%
Syracuse Academy of Science and Citizenship	366	9	2.46%
Utica Academy of Science	643	32	4.98%
SANY District	1966	67	3.41%

## SANY Activity Report:

### SAS

1. Wednesday, May 27, 2020—It's not just our seniors that deserve celebrating. Congratulations to the following #SASCS Juniors—Zyreeanah Shepard, Huda Ali, Daniel Pontello, and Umesh Dahal for your scholarship nominations from the University of Rochester!
2. Thursday, June 4, 2020—Middle school art teacher, Ms. Brett, dropped off yearbooks to her scholars to celebrate the end of the year.
3. Tuesday, June 9, 2020—"Given everything that is going on in society today, how are you feeling?" This powerful prompt was given by the #SASCS Middle School ELA teachers, and seventh grader Zy'Kerra rose to the occasion. Her response to the assignment is an original rap, and we think you should hear it at <https://www.facebook.com/syracuseacademy/posts/3162502567141233>
4. Tuesday, June 9, 2020—Did you miss any of the SANY College Guidance Workshops? Don't sweat it! We saved all of the content for you on our YouTube channel at [https://www.youtube.com/watch?v=tHszL\\_mDUY&list=PLKZCtXln3xZYDMROe0kt0U2ZpFNs1I4-i](https://www.youtube.com/watch?v=tHszL_mDUY&list=PLKZCtXln3xZYDMROe0kt0U2ZpFNs1I4-i)
5. Monday, June 15, 2020—Move over, Monet. The #SASCS elementary portfolio is live. Thank you, Ms. A-B, for putting together an amazing portfolio of student work grades K-4. Want to see more of your students' artwork? Check out their artsonia portfolio at <https://docs.google.com/presentation/d/1tD3YbJ7Bj3zyM3h-he3k0xH8px9-1iBpEPbeqAzUYt4/edit?usp=sharing>
6. Friday, June 19, 2020—What's that you say? We have even more celebratory photos from the end of the school year. That's right, now it's time to honor our 7th grade #SASAtoms and their families. Though the ceremony was a little less than traditional, students received their certificates, a small gift, and gathered for a family photo to mark the end of their time at the middle school. <https://www.facebook.com/media/set/?set=a.3234749179916571&type=3>
7. Friday, June 19, 2020—"The function of freedom is to free someone else." — Toni Morrison, commencement address at Barnard College. Juneteenth is the commemoration of the end of slavery in the United States. The origins of the commemoration date back to June 19th, 1865, when enslaved African Americans in Galveston, Texas first heard that the Civil War had ended, and they were free. Juneteenth gets its name from a combination of June and nineteenth and is also known

as Black Independence Day, Juneteenth Independence Day, and Emancipation Day. The Science Academies of New York, in accordance with Governor Cuomo's Executive Order marking Juneteenth as a holiday for state workers, will celebrate the holiday in accordance with the state moving forward. We are committed to building a better future based on peace, justice, equity, and equality for all.

8. Tuesday, June 23, 2020—Musicians from all over the world joined the Syracuse Academy of Science High School Band and music teacher Lexi Carlson to record their instrument's part for Pomp and Circumstance in order to create a graduation song that today's seniors will remember. [https://www.youtube.com/watch?v=yoVYAthH\\_Zw](https://www.youtube.com/watch?v=yoVYAthH_Zw)
9. Tuesday, June 23, 2020—Despite the global shutdown—the learning, hard-work, and perseverance of our students didn't stop. It was obvious to us that the celebrations shouldn't stop either. Please join us in celebrating the Kindergarten Graduation and 4th Grade Moving up Ceremony. Staff, students, and families exchanged waves, air hugs and goodbyes, bringing closure to a remarkable school year.  
<https://www.facebook.com/syracuseacademy>
10. Tuesday, June 23, 2020—Yep, socially distant home visits are still a thing. □ Mr. Cetin, Mrs. Mathis, and Ms. Obrist visited 6th and 7th grade Atoms to wish them a safe and happy summer. Now THAT is building success one Atom at a time.
11. Wednesday, June 24, 2020—What a year! To the #Classof2020 we want to let you know that we are proud of you. We are impressed by your resilience during this pandemic. We are grateful for the time we shared at #SASCS.  
<https://www.youtube.com/watch?v=mHKZ6ozD7iE>
12. Thursday, June 25, 2020—Congratulations to all the #SASCS 4th graders! Your hard work, perseverance, and dedication will ensure you do great things in middle school. We will miss you, and can't wait to see all that you accomplish in the coming years.  
<https://www.youtube.com/watch?v=ZcgPIJHfW8>
13. Thursday, June 25, 2020—One step closer to graduation! #SASCS Seniors dropped off their chromebooks, waved goodbye to staff members, and picked up their cap & gown to get ready for the August ceremony.
14. Monday, June 29, 2020—The time has come for our final Student of the Month Ceremony for the 2019-2020 school year. The character trait for June was Integrity. We are so proud of all of our students, families, and staff this year for working so hard and making the most of a difficult and uncharted situation! Hopefully our next ceremony will be in school, where we are meant to be!  
<https://www.loom.com/share/187e4498b76846b9aad8a825d2e4bdf1>
15. Tuesday, June 30, 2020—Congratulations, Huda Ali and Karl Russo, for being awarded the Wilkes University Colonel Emerging Leader Award. The award guarantees at least \$10,000 annually for up to four years at Wilkes University.
16. Tuesday, June 30, 2020—Words are the gateway to a thousand worlds. Elementary scholars brainstormed their five senses, the emotions they are experiencing during the pandemic, and set it to the "I Am" poetry prompt. The poems are sweet, heartbreaking, kind, and authentic. Don't just take our word for it. Listen to their poems yourself.  
<https://www.youtube.com/watch?v=iNaCipAaj3I>

1. Wednesday, June 17, 2020—Summer Weather, Kindergarten Success, and Perseverance. Despite everything, our Kindergarten classes made it through this unprecedented year. We spent the week delivering Class of 2032 graduation signs to our kiddos.
2. Thursday, June 18, 2020—We can't let Kindergarten have all the fun. Ms. Diorio put together a virtual celebration for #SASCAtoms in 1-C. Her instructions to read, play, and relax sound like a GREAT plan for the summer!  
<https://docs.google.com/presentation/d/e/2PACX-1vTeFrCo0y06CMjSRCjLnd2tDqW7CD5zvVWMFXR0WRyMAfKMMZyBvy9Z2NkfN9A0KJgm6hPbiVRjngjs/pub?start=false&loop=false&delayms=3000>
3. Friday, June 19, 2020—"The function of freedom is to free someone else." — Toni Morrison, commencement address at Barnard College. Juneteenth is the commemoration of the end of slavery in the United States. The origins of the commemoration date back to June 19th, 1865, when enslaved African Americans in Galveston, Texas first heard that the Civil War had ended, and they were free. Juneteenth gets its name from a combination of June and nineteenth and is also known as Black Independence Day, Juneteenth Independence Day, and Emancipation Day. The Science Academies of New York, in accordance with Governor Cuomo's Executive Order marking Juneteenth as a holiday for state workers, will celebrate the holiday in accordance with the state moving forward. We are committed to building a better future based on peace, justice, equity, and equality for all.
4. Friday, June 19, 2020—In celebration of Juneteenth #SASCCS Ms. Mays read "All Different Now," By Angela Johnson with illustrations by E.B Lewis.  
<https://www.youtube.com/watch?v=CU1H4zh4DYk>

## UAS

1. Tuesday, June 9, 2020—Did you miss any of the SANY College Guidance Workshops? Don't sweat it! We saved all of the content for you on our YouTube channel. Topics include academics, extracurriculars, applications, financial-aid, and more.  
<https://www.youtube.com/watch?v=Fp3ZEqAG3-4&list=PLDYWodqWqf66-uvqPff4SDYzMD0NFrcu>
2. Thursday, June 18, 2020—#UASCS first-grade scholars were met at their homes by the #UASCS Parade on Wheels! Staff members congratulated students for a job well done, and sent them with wishes for a happy and healthy summer vacation!
3. Friday, June 19, 2020—"The function of freedom is to free someone else." — Toni Morrison, commencement address at Barnard College. Juneteenth is the commemoration of the end of slavery in the United States. The origins of the commemoration date back to June 19th, 1865, when enslaved African Americans in Galveston, Texas first heard that the Civil War had ended, and they were free. Juneteenth gets its name from a combination of June and nineteenth and is also known as Black Independence Day, Juneteenth Independence Day, and Emancipation Day. The Science Academies of New York, in accordance with Governor Cuomo's Executive Order marking Juneteenth as a holiday for state workers, will celebrate the holiday in

accordance with the state moving forward. We are committed to building a better future based on peace, justice, equity, and equality for all.

4. Thursday, June 25, 2020—Congratulations to the #Classof2020 Valedictorian Emily Cajic and Salutatorian Dana Shabalah! May your names inspire future generations of Atoms.
5. Friday, June 26, 2020—First grade, get ready! #UASCS staff celebrated the graduating Kindergarten class with a parade. Families were able to cheer, honk, and wave to honor the hard work of their young scholars.
6. Friday, June 26, 2020—Check out #UASCS Senior Nathan Williams on Assemblywoman Marianne Buttenschon's Podcast. His positive attitude towards distance learning, time management, and personal development is a lesson we can all integrate! Congratulations to all our #UASCS Seniors.  
<https://www.facebook.com/AssemblywomanButtenschon/videos/195378158485619/>
7. Wednesday, July 1, 2020—With the school year officially at an end, we want to take a moment to share a sweet video from our Kindergarten staff to their students. It's been a wild year, and we are so proud of all our young scholars.  
<https://www.youtube.com/watch?v=w3QTfZRkg-o>

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- III. Motion by Murat Baysal, seconded by Jawwaad Rasheed, to adjourn the meeting at 8.59 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 8/11/2020  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/88960517532?pwd=K242aCsxMVNNbjRXaFVtaEx6dmQrdz09>

Meeting ID: 889 6051 7532

Passcode: 000767

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 7/14/2020

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. Bank accounts reconciliation
2. Review of payments

3. *Internal audit review*

#### IV. Agenda

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of re-opening plans for 2020-2021 school year*
3. *Approval of online attendance policy*
4. *Approval of chromebooks purchase*
5. *Approval of purchasing Personal Protective Equipment (PPE) for SANY schools*

#### Discussion

1. *Utica construction update*
2. *Citizenship and Science Charter School of Rochester application update*
3. *Endowment account*

Motion by Jawwaad Rasheed, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### V. Executive Session

Motion by Coskun Cetinkaya, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### VI. Reconvene Public Session

Motion by Murat Baysal, seconded by Jawwaad Rasheed, to exit the executive session.

**Roll Call:** Adopted unanimously

#### VII. ► Motion #200811.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

Resolution # 200811.1 was **adopted unanimously**

#### ► Motion #200811.2

WHEREAS, SANY re-opening plan for 2020-21 school year includes hybrid education and full-time online education. The details of the plan, developed based on parents feedback and surveys, are available at <https://sites.google.com/sany.org/reopening/plan>. Parents will choose their preferred education plan for their children by August 14.

RESOLVED, that SANY reopening plan for 2020-21 school year due to covid19 is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest  
Resolution # 200811.2 was **adopted unanimously**

► **Motion #200811.3**

WHEREAS, SANY re-opening plan for 2020-21 school year includes hybrid education and full-time online education; all schools are required to develop an online attendance policy.

RESOLVED, that SANY online attendance policy is hereby approved.

Motion by Choose an item, seconded by Choose an item.

Resolution # 200811.3 was **adopted unanimously**

► **Motion #200811.4**

WHEREAS, SANY will provide hybrid education and full-time online education as part of its reopening plan in 2020-21 school year. SANY schools will need additional 973 chromebooks and 20 carts as charging stations. Due to the current circumstances, chromebooks that the school is looking for are not readily available in the market. SANY has been working on finding the best deals available but needs to act quickly to get them. SANY IT department determined a make/model for SAS and UAS and another make/model for Citizenship school. We asked Staples, CDWG, Bestbuy, and B&H for quotations. We weren't able to get the matching quotes from these companies due to demand and availability of Chromebooks during COVID-19 pandemic. Only Staples provided a quote for the devices similar to what our IT department would like to purchase. The number of devices per school and budget they will be paid from is given below.

<b>Budget/Device Breakdown</b>	<b>SAS</b>	<b>UAS</b>	<b>CIT</b>
<b>From School Budget</b>	240	90	80
<b>From Cares Act Budget</b>	242	194	127
<b>Total Device</b>	482	284	207

RESOLVED that purchase of 973 chromebooks (as detailed above) and 20 charging carts from Staples (even though it is the highest pricing but best match for what the school would like to purchase) is hereby approved.

CHROMEBOOK	Staples	CDW	Best Buy
Product Description	<a href="#">Acer Chromebook 311 C733T-C962 CEL/1.1 2C 11.6 4GB 32GB CHR M</a>	Acer Chromebook 311 C721-61PJ - 11.6" A6 9220C - 4 GB RAM - 32 GB eMMC -	<a href="#">Acer Chromebook 311 CB311-9HT-C4UM - 11.6" - Celeron N4000 - 4 GB RAM - 32 GB eMMC - US</a>
Part No.	NX.H8WAA.003	NX.HBNAA.005	BB21571922 10080 NX.HKGAA.001
Qty.	766	766	766
Unit Price	\$287.03	\$256.63	\$269.99
Google License	\$24.00		
Total	\$238,248.98	\$196,578.58	\$206,812.34
CHROMEBOOK	Staples	CDW	Best Buy
Product Description	<a href="#">Acer Chromebook Spin 511 R752T-C3M5 CEL/1.1 2C 11 4GB 32G CHR M OS</a>	Acer Chromebook Spin 511 R752T-C3M5 - 11.6" - Celeron N4020 - 4 GB RAM - 32	<a href="#">Acer Chromebook Spin 511 R752T-C3M5 - 11.6" - Celeron N4020 - 4 GB RAM - 32 GB eMMC - US</a>
Part No.	NX.HPWAA.002	NX.HPWAA.002	BB21522731
Qty.	207	207	207
Unit Price	\$330.60	\$342.14	\$335.64
Google License	\$24.00		
Total	\$73,402.20	\$70,822.98	\$69,477.48
CART	Staples	CDW	Best Buy
Product Description	SPECTRUM 36" CHARGING CART	SPECTRUM 36" CHARGING CART	<a href="#">pectrum Connect36 - cart - with Power Switc</a>
Part No.	SPE55423DBR	55423-DBR	BB20757949
Qty.	20	20	20
Unit Price	\$1,009.09	\$987.13	\$969.75
Total	\$20,181.80	\$19,742.60	\$19,395.00
	**Staples will be utilized for all chromebook and chromebook cart purchases per the IT Department recommendation.		

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 200811.4 was **adopted unanimously**

► **Motion #200811.5**

WHEREAS, due to the school opening during the pandemic, SANY will purchase Personal Protective Equipment (PPE) for its students and staff. We do not know actual numbers of disposable masks needed at the moment. It will be reordered as needed. Each time it will be ordered, if the pricing is updated, school would like to buy the items from the best pricing company. The total orders for these product may exceed \$20K threshold which needs a board approval.

RESOLVED, that purchase of PPE equipment (Kids size disposable mask, Adult size disposable mask, Hand sanitizer) for the SANY schools from the selected vendors (lowest quote for each item) with the provided price schedule (which is subject to change for future purchases after 30 days) is hereby approved.

	Parish	WB Mason	Hammel's	Just the right
Face Masks: Kid or Youth Size PPE	\$335/case of 2000 masks	Disposable Childs Face Mask 3 Ply 50/BOX	CMASK 50 MASK,CHILD,DISPOS,BLUE,30/ BX \$25.80 box	Protect your kids with this 3-ply, non-woven disposable face mask printed with kiddie design. 50 pieces per box and packed by 10's. Available in the US by July 20th. First come first serve. FDA Certified For General Public. Use Only (Non Medical Use) Note: SHIPPING NOT INCLUDED. MUST PROVIDE SHIPPING ACCOUNT NUMBER UPS only. Available in the US next week. Item Number: ROQC11NVEY1
Item Price	\$0.77	\$0.50	\$0.46	\$0.33
Face Masks for Adults	SK DMASK 3 Ply Face Mask with Ear Loops 50/pkg \$71	Disposable Face Mask 3 Ply 50/BOX	MASK_FACE,PLEATED,30/BOX	
Item Price	\$0.42	\$0.26	\$0.60	
Hand Sanitizer ( 16 fl.oz)	SNS Hand Sanitizer 70% Alcohol 8.4oz 12/ps Pump Bottle	Hand Sanitizer, 16 oz. Pump Bottle, 12/ps ea.\$3.99	SANITIZER,16OZ,BTL W/PUMP	
Item Price	\$0.00	\$3.99	\$9.99	
**Parish will be utilized for kid face mask, WB Mason will be utilized for Face Mask for Adults and Hand Sanitizer				

Motion by Chanel Tumquest, seconded by Linda Spencer  
 Resolution # 200811.5 was adopted unanimously

**VIII. Discussion Items**

1. *Utica construction update:* Current status was shared with pictures from the site. Future planning was discussed.
2. *Citizenship and Science Charter School of Rochester application update:* Interview Prep meeting on Friday at 4.30 pm. Zoom link will be sent.
3. *Endowment account:* Meeting notes with JP Morgan was shared with board members.

**I. Superintendent's Report**

**Demographics**

	Target	%	Total Enrollment	Male	Female	Black or African American	White	Asian					
Syracuse Academy of Science	975	98.15%	957	443	46%	514	54%	655	68%	234	24%	39	4%
Syracuse Academy of Science and Citizenship	375	97.60%	366	181	49%	185	51%	263	72%	57	16%	39	11%
Utica Academy of Science	660	97.42%	643	323	50%	320	50%	248	39%	298	46%	57	9%
SANY District	2010	97.81%	1966	947	48%	1019	52%	1166	59%	589	30%	135	7%

**Enrollment**

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	957	30	3%	76	8%	732	76%
Syracuse Academy of Science and Citizenship	366	38	10%	37	10%	295	81%
Utica Academy of Science	643	25	4%	34	5%	507	79%
SANY District	1966	93	5%	147	7%	1534	78%

### Suspension

School by School	Total Enrollment	Number of Suspensions since day #1	
Syracuse Academy of Science	957	26	2.72%
Syracuse Academy of Science and Citizenship	366	9	2.46%
Utica Academy of Science	643	32	4.98%
SANY District	1966	67	3.41%

### SANY Activity Report:

#### SAS

Monday, August 3, 2020—The Syracuse Academy of Science Charter School celebrated its fourteenth annual commencement at the Orange Lot of the New York State Fairgrounds. The keynote speaker, Leroy Collins, spoke about the importance of perseverance through these unprecedented and challenging times. Congratulations to the SASCS Class of 2020. Once an Atom, Always an Atom!

1. <https://www.facebook.com/syracuseacademy/posts/3316422675082554>
2. [https://www.youtube.com/watch?v=pzqdde\\_tf6w](https://www.youtube.com/watch?v=pzqdde_tf6w)

#### UAS

Thursday, August 6, 2020—The Utica Academy of Science Charter School celebrated its annual commencement at the Herkimer County Fairgrounds in Frankfort. This was the first ever drive-in movie theater type graduation for the charter school. Everyone stayed in or near their cars, and watched the ceremony on the big screen, while listening to it on their car radio. Congratulations to the UASCS Class of 2020. Once an Atom, Always an Atom!

1. <https://www.youtube.com/watch?v=JTAQZTsi3v4>
2. <https://www.wktv.com/content/news/Utica-Academy-of-Science-holds-unique-graduation-ceremony-for-class-of-2020-572033121.html>

**II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Chanel Turnquest, seconded by Jawwaad Rasheed, to adjourn the meeting at 8.18 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 9/8/2020

**Place :** Online Meeting due to Covid-19

<https://us02web.zoom.us/j/81605211668>

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 8/11/2020

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of 2020-21 SANY Emergency Response Plan*

3. *Approval of Postponing Employee Health Contribution Rate Change to January 2021*
4. *Approval of Change Order for 301 Valley Drive Electrical and Landscaping*
5. *Approval of Change Order for 301 Valley Drive Classroom Construction*

### **Discussion**

1. *SANY Schools Reopening plans*
2. *Utica construction update*
3. *Citizenship and Science Charter School of Rochester application update*
4. *Endowment account*

Motion by Murat Baysal, seconded by Chanel Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **V. Executive Session**

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Chanel Turnquest, seconded by Murat Baysal, to exit the executive session.

**Roll Call:** Adopted unanimously

### **VII. ► Motion #200908.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

Resolution # 200908.1 was **adopted unanimously**

### **► Motion #200908.2**

WHEREAS, SANY's school safety committees are established and districtwide ERP plans are updated for 2020-2021 school year.

RESOLVED, that 2020-21 SANY Emergency Response Plan is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal

Resolution # 200908.2 was **adopted unanimously**

### **► Motion #200908.3**

WHEREAS, SANY’s Health Insurance employee contribution rate was updated to 25% in July 2020 board meeting. However, school insurance plan year and open enrollment period is on January and this change needs to be in place during the insurance renewal period.

RESOLVED, that health contribution rate change to 25% will be in place as of January 2021, is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest  
Resolution # 200908.3 was **adopted unanimously**

► **Motion #200908.4**

WHEREAS, the 301 Valley Drive Citizenship School has 2 new work order change for new landscaping project which was originally projected to be less than 20K and additional electrical updates to the current lighting projects into the new construction project. Existing contractors will be utilized for the additional electrical project and landscaping proposed work order changes will be done along the way.

RESOLVED, that change of order to the 301 Valley Drive Citizenship School construction project to add new electrical updates to the new lighting project in the amount of \$1,894 to Stagnitta Electric, and to add new landscaping proposed updates to the landscaping project which is not to exceed \$12,000 to Commercial Landscaping is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 200908.4 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #200908.5**

WHEREAS, the 301 Valley Drive Citizenship School has 2 new work order change for ceiling and two new toilets and addition of a wall in basement where new classrooms are built. These items were missed in the original contract therefore now added into the job as a change of order with the existing contractor

RESOLVED, that change of order to the 301 Valley Drive Citizenship School construction project to ceiling, two new bathrooms, and a wall in the basement for \$19,950 by Smajic Construction is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal  
Resolution # 200908.5 was **all in favor but abstained by Fehmi Damkaci**

**VIII. Discussion Items**

1. *SANY Schools Re-opening plans:*  
All SANY Schools start instruction on September 8, 2020. Hybrid education will be staggered as follows:

School	Grades	Online	Hybrid
SAS Elementary	K-4	September 8	September 14

SAS Middle	5-7	September 8	September 14
SAS High	8-12	September 8	-

School	Grades	Online	Hybrid
UAS Elementary	K	September 8	September 14
	1	September 8	September 21
	2-3	September 8	September 28
UAS Middle	6	September 8	September 8
	8	September 8	September 21
	7	September 8	September 28
UAS High	9-12	September 8	-

School	Grades	Online	Hybrid
Citizenship	K	September 8	September 14
	1	September 8	September 21
	2-5	September 8	September 28

Special Ed and ENL students should come 4 days of the hybrid days. Several teachers completed home visits. Special Ed and ENL students in high schools are strongly encouraged to come in person.

2. *Utica construction update:* 16 classrooms and bathrooms are ready to use and received its certificate of occupancy. Gym work continues and should be completed soon.
3. *Citizenship and Science Charter School of Rochester application update:* Dr. Hayali trying to connect with Rochester Superintendent. Dr. Damkaci reached out to NYSED regarding Terra's capacity building grants for public schools which may help Rochester school district schools as well.
4. *Endowment account:* setting up goals and objectives, it is better to revisit the idea in April after Covid and elections as the state's income is stabilized.

## I. Superintendent's Report

### Demographics

	Capacity		Total Enrollment		Male		Female		Online		Hybrid	
		%								%		%
<b>Syracuse Academy of Science</b>	975	100%	975	477	47%	564	56%	704	72.21%	307	30.37%	
<b>Syracuse Academy of Science and Citizenship</b>	450	100%	450	222	48%	237	52%	201	44.67%	258	56.21%	
<b>Utica Academy of Science</b>	726	100%	726	368	48%	393	52%	504	69.42%	257	33.77%	
<b>SANY District</b>	2151	100%	2151	1067	48%	1194	54%	1409	65.50%	822	36.84%	
Building by Building			Total Enrollment	Male		Female		Online		Hybrid		%
<b>Syracuse Academy of</b>			394	179	45%	215	55%	204	51.78%	190	48.22%	

Science Elementary										
Syracuse Academy of Science Middle	234	111	47%	153	65%	117	50.00%	117	50.00%	
Syracuse Academy of Science High	383	187	49%	196	51%	383	100.00%	0	0.00%	
Syracuse Academy of Science and Citizenship	459	222	48%	237	52%	201	43.79%	258	56.21%	
Utica Academy of Science Elementary	323	156	48%	167	52%	155	47.99%	168	52.01%	
Utica Academy of Science Middle	180	95	53%	85	47%	91	50.56%	89	49.44%	
Utica Academy of Science High	258	117	45%	141	55%	258	100.00%	0	0.00%	

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

## III. Motion by Murat Baysal, seconded by Chanel Tumquest, to adjourn the meeting at 8.05 pm.

**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 10/13/2020

**Place :** Online Meeting due to Covid-19

<https://us02web.zoom.us/j/84215334038?pwd=ajc4cFZZaDlDnhQbENDeXZldFB5QT09>

Meeting ID: 842 1533 4038

- I. The regular meeting was called to order at 7.02 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 9/8/2020

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. Bank accounts reconciliation
2. Review of payments
3. Internal audit review

**IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of Purchasing Teacher Computers for Utica Academy*
3. *Approval of Amplify Textbook Orders*
4. *Approval of SANY Bring Your Own Device (BYOD) policy (#5060)*
5. *Approval of Change Order for Utica Construction*
6. *Approval of Utica Construction Phase 2*
7. *Approval of 2019-20 SANY Financial Audits*
8. *Approval of District-wide Safety Plans for SAS, UAS, SASC*

### **Discussion**

1. *Financial status and budget*
2. *Internal auditor report*
3. *Parent and staff school reopening September survey results*
4. *SANY teacher certification program update*
5. *Utica construction update*
6. *Update on Rochester Application*

Motion by Murat Baysal, seconded by Chanel Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **V. Executive Session**

Motion by Chanel Turnquest, seconded by Linda Spencer to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **VI. Reconvene Public Session**

Motion by Murat Baysal, seconded by Chanel Turnquest, to exit the executive session.

**Roll Call:** Adopted unanimously

### **VII. ► Motion #201013.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

Resolution # 201013.1 was **adopted unanimously**

### **► Motion #201013.2**

WHEREAS, teacher computers at UAS-ES, UAS-MS and staff are at least 5 years old. UAS received three quotes to renew 70 teacher computers. Among the three quotes received, Lenovo quoted best price with better monitor. Lenovo is also only company that provides the customized features that school wants such as antenna and ports.

BID TO:											
				CDW-G		Best Buy		Staples		LENOVO	
ITEM/MFG #	DESCRIPTION	UOM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
10T7007WUS	Lenovo ThinkCentre M720q - tiny - Core i5 8400T 1.7 GHz - 16 GB - SSD 256 G	EA	70	\$ 738.73	\$ 51,711.10	\$612.31	\$ 42,861.70	\$ 622.57	\$ 43,579.90	\$ 595.00	\$ 41,650.00
10QYPAR1US	Lenovo ThinkCentre Tiny-in-One 24 Gen 3 - LED monitor - Full HD (1080p) -	EA	70	\$ 210.93	\$ 14,765.10	\$204.83	\$ 14,338.10	\$ 198.50	\$ 13,895.00	\$ 205.00	\$ 14,350.00
<b>TOTAL:</b>					<b>\$66,476.20</b>		<b>\$57,199.80</b>		<b>\$57,474.90</b>		<b>\$ 56,000.00</b>
<b>LEAD TIME:</b>										10-14 days	

**Description:** Lenovo quote is the least expensive and better device than the others. The Computer has an antenna and an additional HDMI port. Monitor is 4th generation. The other companies: No antenna and an additional HDMI port. Same monitor, but it is 3rd generation

RESOLVED, that purchasing 70 teacher computers for UAS from Lenovo in total \$56000 is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed  
Resolution # 201013.2 was **adopted unanimously**

► **Motion #201013.3**

WHEREAS, CKLA text books and science curriculum are ordered for 2020-21 school year for SASES, UASES and SASCES.

School	Detail	Amount
SANY	AMPLIFY SCIENCE	\$27,224.80
SAS ES	CKLA	\$38,798.12
UAS ES	CKLA	\$22,729.68

RESOLVED, that purchasing of CKLA textbooks for SASES for \$38,798.12, CKLA textbooks for UASES for \$22,729.68, and Amplify Science program for SASES, UASES and Citizenship Academy \$27,224.80 is hereby approved retroactively.

Motion by Chanel Turnquest, seconded by Murat Baysal  
Resolution # 201013.3 was **adopted unanimously**

► **Motion #201013.4**

WHEREAS, in order to protect school information, SANY schools need a policy requiring that any cell phone that has access to company emails has a password, encryption, and the ability to remotely wipe the data. This will ensure that company information is not easy to access and can be protected if the cell phone is compromised.

RESOLVED, that SANY Bring Your Own Device (BYOD) policy (#5060) is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest  
Resolution # 201013.4 was **adopted unanimously**

► **Motion #201013.5**

WHEREAS, a fire access road and catch basins to collect surface runoff water is required for Utica construction. A change order for the construction to be completed by the existing contractor is needed.

RESOLVED, that change order for Utica construction to complete excavation for surface runoff water/catch basins and new fencing for \$84,900 by Majic construction is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 201013.5 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #201013.6**

WHEREAS, Utica construction phase 1 is almost completed; we would like to start bidding process for phase 2. Phase 2 will include around 26,000 sqf of new construction attached to phase 1 buildings. It will include new cafeteria, classrooms for middle school, bathrooms and storage space. Phase 2 construction should allow the school to move all its grades to one location. The project will be paid from reserve funds of SANY and UAS will pay back to reserve funds for the portion drawn from other schools reserve funds.

RESOLVED, that starting bidding process for Utica construction phase 2 to be paid from the SANY reserve funds with the condition that UAS paying back for funds belong to other schools is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
Resolution # 201013.6 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #201013.7**

WHEREAS, 2019-20 SANY financial audit is completed.

RESOLVED, that 2019-20 SANY financial audit is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 201013.7 was **adopted unanimously**

► **Motion #201013.8**

WHEREAS, NYSED requires districts to submit a safety plan. SANY district safety plan is prepared for SAS, UAS, and SASC.

RESOLVED, that SAS, UAS, and SASC district safety plans are hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed  
Resolution # 201013.8 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget:* Actual vs Budget were shared for the budget until end of August.
2. *Internal auditor report:* Internal auditor did not attend meeting therefore could not report.
3. *Parent and staff school reopening September survey results:* Majority of staff and parents were happy with the reopening plans according to survey. Almost 75% of the staff took the survey and about 50% of the parents took the survey. School made an action plans based on the individual complains to resolve the issues. Action plans were shared with board members. School also created an action plan for parent issues, including providing school supplies for home, donated uniforms, additional online academic support for those who cannot help their students. In addition, school tries its best to change student schedule based on parent's work schedule as they go through changes without child support.
4. *SANY teacher certification program update:* 16 teachers are registered for the program with the school support. There are four teachers interested in for the next year's cycle. Summer cohorts successfully completed their courses and continuing at the moment.
5. *Utica construction update:* <https://www.youtube.com/watch?v=PsJhQjVfDUc>
6. *Rochester School Application:* We have not heard anything from the NYSED anything negative therefore we should be hopeful for our application. The approvals should come for approval in November Regent's meeting.

### I. Superintendent's Report

#### Demographics

	Total Enrollment							Black or African American				White		Asian	
	Target	%		Male	Female										
<b>Syracuse Academy of Science</b>	975	102.46%	999	470	529	47%	53%	695	70%	237	24%	37	4%		
<b>Syracuse Academy of Science and Citizenship</b>	450	100.22%	451	218	233	48%	52%	320	71%	67	15%	50	11%		
<b>Utica Academy of Science</b>	726	103.31%	750	362	388	48%	52%	307	41%	325	43%	75	10%		
<b>SANY District</b>	2151	102.28%	2200	1050	1150	48%	52%	1322	60%	629	29%	162	7%		

#### Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
<b>Syracuse Academy of Science</b>	999	46	5%	86	9%	743	74%

<b>Syracuse Academy of Science and Citizenship</b>	451	44	10%	43	10%	356	79%
<b>Utica Academy of Science</b>	750	53	7%	45	6%	574	77%
<b>SANY District</b>	2200	143	7%	174	8%	1673	76%

## SAS

1. Tuesday, September 8th, 2020-After months of planning, preparation and hard work not only by our teachers, faculty and staff, but to the Atoms and their families, we are excited to welcome back students for the 2020 - 2021 school year. Syracuse Academy of Science is adhering to the New York State Guidelines for health and safety. Students have the option of hybrid or online learning. We wish all of our students tremendous success and luck this academic year.
2. Friday, September 11, 2020-Syracuse Academy of Science is excited to announce its first-ever boys high school soccer team. We welcome head co-head coaches Abu and Lossine Bility. Coaches bring with them years of experience, talent and an incredible true story of overcoming obstacles, perseverance and living out their dream. Article is at <https://cnycentral.com/sports/high-school/a-dream-come-true-refugee-twins-bring-boys-varsity-soccer-program-to-life-at-sas>
3. Thursday, September 17th, 2020-Keeping our students' and their families' health and safety in mind, teachers flexed their creativity that would allow for their students to get a sneak peek at their classroom for the 2020 - 2021 school year. The teachers put together a virtual walk through of the classroom and shared the video with the student's family. Video is at <https://www.facebook.com/syracuseacademy/videos/336502877467423>
4. Friday, September 25th, 2020-While this year has been quite different for most, one thing remains the same. Syracuse Academy of Science strives to create an atmosphere that fosters student success and achievement. For our school this starts with our home visits. Something that is truly unique to our schools, teachers perform a minimum of twelve home visits each academic year. The goal of these home visits is to understand the student's challenges and to create a better triad of parent-student-teacher relationships. Teachers Ms. Figueroa and Ms. Martinez put their creativity to the test for their home visits this year. Keeping safety first, they conducted their visits outside in the beautiful weather, wearing masks and social distancing.
5. Friday, September 25th, 2020-Fourth graders are learning about the steps of the scientific method. Today, we asked a question about how soap would affect food coloring in liquid. Students made hypotheses, wrote down materials, and executed the experiment using the procedure. The results were colorful!
6. Monday, September 28th, 2020-Syracuse Academy of Science Elementary recognized our most responsible students during our virtual Student of the Month Ceremony. These students take responsibility for themselves and their actions every day, and are great role models. Way to go Atoms!
7. Monday, October 5th, 2020-"Books are the best way to entertain, inspire, and excite all kinds of kids..." SAS middle school ELA teacher, Ms.Hutchinson, won a \$500 grant after writing an essay that focused on how students needed access to books both in the classroom and at home. She'll use the money to build up her classroom library as well as get more books into the homes of students! Thanks for being such a great educator Ms.Hutchinson!
8. Monday, October 5th, 2020-To say we appreciate our teachers is an understatement. From their creativity, to answering the call of duty and going above and beyond, to guiding, educating and teaching our Atoms, and so much more. Today on World

Teachers Day, we celebrate all that you do! Thank you for all your hard work each and every day.

9. Tuesday, October 6, 2020-Mrs. Miller read *Stellaluna* to the elementary students. After the story, the class engaged in a wonderful conversation talking about embracing each other's differences and similarities.

### SAS Citizenship

1. Wednesday, September 9th, 2020-Kindergarten orientation is one of our favorite moments kicking off the academic year. During these unprecedented times, our teachers, faculty and staff planned and prepared an option that would allow for everyone to participate in a safe and healthy fashion. Our Kindergarten teams hosted two virtual orientations via Zoom for students, and their families to participate in. Families had the opportunity to meet their teachers and ask questions as they geared up for the 2020 - 2021 academic year.
2. Thursday, September 10th, 2020-Zoom on in with this creative group as they fly to new heights while drawing an Autumn Bird. Thanks to teachers, Ms. Diorio and Mrs. O'Donnell as they teach second grade Atoms how to draw, and express their creativity through design. As the saying goes, birds of a feather flock together.
3. Monday, October 5th, 2020-To say we appreciate our teachers is an understatement. From their creativity, to answering the call of duty and going above and beyond, to guiding, educating and teaching our Atoms, and so much more. Today on World Teachers Day, we celebrate all that you do! Thank you for all your hard work each and every day.

### UAS

1. Tuesday, September 8th, 2020—Over the past few weeks we had the privilege of welcoming back our Atom for the 2020 - 2021 school year. The first day of school is one that brings so much joy and happiness to not only our teachers but to students and their families alike. While this year may look and feel a bit different we are embracing this new normal, and Utica Academy of Science Charter Schools are adhering to the New York State guidelines for health and safety. Students and families have the option for either hybrid or online learning. Elementary Atoms who are participating in hybrid learning meet two days a week, with three days of online learning. Middle school Atoms have a classroom size maxed at nine students per classroom. Mask wearing and social distancing are maintained. While the halls feel a bit empty in the high school, as teachers are back in the classrooms, we virtually welcomed back our eldest Atoms. High school students will be doing full-time remote learning, with the option of a one day in-person mentorship program for tutoring and or social emotional well being. We wish all of our Atoms the best success and luck this academic year. Many Atoms, One family.
2. Thursday, September 17th, 2020—What happens when you mix creativity and school spirit in 2020? You get none other than an amazing custom, one-of-a-kind face mask with the school logo! Look at that creativity. We are excited to see the love and care parents share for our school. Custom, cute and Atom to boot!
3. On Friday, September 25, 2020-Utica Academy of Science 6th-grade teachers wanted to show that they are unified and strong when it comes to teamwork and distance learning. Ms. Latray, Mrs. Cowen, and Mr. Farnach have worn a T-Shirt saying "" 6th grade strong, no matter the distance"". We believe that team spirit is needed more than ever during this unprecedented time. Thank you 6th-grade team.
4. Monday, October 5th, 2020—To say we appreciate our teachers is an understatement. From their creativity, to answering the call of duty and going above and beyond, to

guiding, educating and teaching our Atoms, and so much more. Today on World Teachers Day, we celebrate all that you do! Thank you for all your hard work each and every day.

**II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- III. Motion by Jawwad Rasheed, seconded by Chanel Turnquest, to adjourn the meeting at 8.36 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 11/10/2020

**Place :** Online Meeting due to Covid-19

<https://us02web.zoom.us/j/85764517138?pwd=T2Vzei9rU0ZEQ1JRTkRRckN4UkwwQT09>

Meeting ID: 857 6451 7138

- I. The regular meeting was called to order at \_\_\_\_ pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 10/13/2020

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

#### IV. Agenda

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of Purchasing Chromebooks*
3. *Approval of Moving Middle school to Frankford location*
4. *Approval of Frankfort Building Construction Phase II Bidding*
5. *Approval of SANY annual tax return (990 form)*
6. *Approval of Purchasing New Health Insurance Policy*
7. *Approval of Dental & Vision Insurance Renewal*
8. *Approval of Staff Gift*

#### Discussion

1. *Financial status and budget*
2. *Internal auditor report*
3. *Comptroller reports for districts*

Motion by Jawwaad Rasheed, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### V. Executive Session

Motion by Linda Spencer, seconded by Chanel Turnquest to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### VI. Reconvene Public Session

Motion by Murat Baysal, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

#### VII. ► Motion #201110.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

Resolution # 201110.1 was **adopted unanimously**

#### ► Motion #201110.2

WHEREAS, SANY schools will purchase additional 34 chromebooks for Citizenship Academy, 93 chromebooks for SAS, and 67 chromebooks for UAS from its Title 4 funding. Due to the current circumstances, chromebooks that the school is looking for are not readily available in the market. SANY has been working on finding the best deals available but needs to act quickly to get them. SANY IT department determined a make/model for SAS and UAS and for Citizenship school. SANY asked Staples (no additional shipping cost), CDWG, Bestbuy (Requires additional shipping costs), and

Direct Dial for quotations.

Citizenship Academy				BID TO:							
				Staples		CDW-G		Best Buy		Direct Dial	
ITEM/MFG #	DESCRIPTION	UOM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
NX.HPWAA.002	Acer Chromebook Spin 511 R752T-C3M5	EA	34	\$330.61	\$ 11,240.74	\$342.14	\$ 11,632.76	\$ 325.00	\$ 11,050.00	\$ 335.00	\$ 11,390.00
Google Chrome Management Console License - Education	Google Chrome Management Console License - Education Mfg.	EA	34	\$ 24.00	\$ 816.00	\$ 24.95	\$ 848.30	\$ 25.00	\$ 850.00	\$ 26.00	\$ 884.00
<b>TOTAL:</b>					\$12,056.74		\$12,481.06		\$11,900.00		\$12,274.00
<b>LEAD TIME:</b>				3 months		3 months		3 months		3 months	

SAS				BID TO:							
				Staples		CDW-G		Best Buy		Direct Dial	
ITEM/MFG #	DESCRIPTION	UOM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
NX.H8WAA.003	Acer Chromebook 311 C733T-C962	EA	93	\$ 287.05	\$ 26,695.65	\$ 293.26	\$ 27,273.18	\$ 300.00	\$ 27,900.00	\$ 292.00	\$ 27,156.00
Google Chrome Management Console License - Education	Google Chrome Management Console License - Education Mfg.	EA	93	\$ 24.00	\$ 2,232.00	\$ 24.95	\$ 2,320.35	\$ 25.00	\$ 2,325.00	\$ 26.00	\$ 2,418.00
<b>TOTAL:</b>					\$28,927.65		\$29,593.53		\$30,225.00		\$29,574.00
<b>LEAD TIME:</b>				3 months		3 months		3 months		3 months	

UAS				BID TO:							
				Staples		CDW-G		Best Buy		Direct Dial	
ITEM/MFG #	DESCRIPTION	UOM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
NX.H8WAA.003	Acer Chromebook 311 C733T-C962	EA	67	\$ 287.05	\$ 19,232.35	\$ 293.26	\$ 19,648.42	\$ 300.00	\$ 20,100.00	\$ 292.00	\$ 19,564.00
Google Chrome Management Console License - Education	Google Chrome Management Console License - Education Mfg.	EA	67	\$ 24.00	\$ 1,608.00	\$ 24.95	\$ 1,671.65	\$ 25.00	\$ 1,675.00	\$ 26.00	\$ 1,742.00
<b>TOTAL:</b>					\$20,840.35		\$21,320.07		\$21,775.00		\$21,306.00
<b>LEAD TIME:</b>				3 months		3 months		3 months		3 months	

RESOLVED that purchase of 34 Chromebooks for Citizenship Academy for \$12,056.74, 93 Chromebooks for SAS for \$28,927.65, and 67 Chromebooks for UAS for \$20,840.35 from Staples paid by Title 4 funding is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest  
Resolution # 201110.2 was **adopted unanimously**

► **Motion #201110.3**

WHEREAS, Utica Academy of Science is in search of a new location for its middle school in the Utica City area, we couldn't find any suitable building. Current middle school building is very old and there is no green area for students to have recess. We would like to add a new building next to the current elementary and high school location and move middle school from Utica City to Frankfort, NY. SANY board already reviewed and approved the construction project in last month's meeting.

RESOLVED, moving middle school from the current location in Utica City to the new building that will be built next to the current elementary and high school in Frankfort at

the beginning of 2021-22 school year is hereby approved.

Motion by Chanel Tumquest, seconded by Murat Baysal  
Resolution # 201110.3 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #201110.4**

WHEREAS, bidding for the last phase of Frankfort Building construction is prepared by the Lake Architect. The following bids are received from construction companies:

	Taylor	Alexander	Majic
Expected Costs	\$4,495,000	\$3,918,000	\$3,250,000
Time	7 months	9 months	9 months

RESOLVED, that rewarding Frankfort building new construction (phase 2) project to Majic Construction for \$3,250,000 is hereby approved.

Motion by Chanel Tumquest, seconded by Linda Spencer  
Resolution # 201110.4 was **all in favor but abstained by Fehmi Damkaci**

► **Motion #201110.5**

WHEREAS, SANY's annual tax return is prepared by the independent auditors after their annual audits on financial statement.

RESOLVED, that SANY annual tax return (990 form) is hereby approved.

Motion by Linda Spencer, seconded by Chanel Tumquest  
Resolution # 201110.5 was **adopted unanimously**

► **Motion #201110.6**

WHEREAS, the health insurance policy will expire on December 31, 2020. The new policy will be effective as of January 1, 2021. SANY is currently working with M&T insurance agency as a broker. SANY looked for multiple multiple insurance providers and compared their plans including self-insured program.

SANY Charter Schools	2020 Excellus BCBS	2021Excellus BCBS	2021 UHC Proposal Bundled w/Dental and Vision	2021 Meritain / ECU Captive - \$80K
Expected Costs	\$2,544,432	\$2,722,459	\$2,481,022	\$2,441,319
Maximum Costs	\$2,544,432	\$2,722,459	\$2,481,022	\$2,917,364

RESOLVED, that purchasing a health insurance policy from United Healthcare effective January 1, 2021 is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 201110.6 was **adopted unanimously**

► **Motion #201110.7**

WHEREAS, the dental and vision insurance policy is up for renewal. The new policy will be effective as of January 1, 2021. SANY is currently working with M&T insurance agency as a broker. SANY looked for multiple options and plan comparison.

Benefit	Current Plan	Proposed Plans				
	Delta Dental / Lincoln	Aetna (Vision Plan 34)	Guardian (Davis Vision)	Guardian (VSP Vision)	MetLife	UHC
Dental	\$129,428	\$128,623	\$132,202	\$132,202	\$131,379	\$127,670
Vision	\$21,025	\$20,866	\$23,511	\$24,464	\$24,028	\$18,792
Annual Premium	\$150,452	\$149,489	\$155,713	\$156,666	\$155,407	\$146,461
% Difference from Current	N/A	-0.64%	3.50%	4.13%	3.29%	-2.65%
\$ Difference from Current	N/A	-\$963	\$5,261	\$6,213	\$4,955	-\$3,991

RESOLVED, that contract renewal of dental and vision insurance with United Healthcare Insurance is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
Resolution # 201110.7 was **adopted unanimously**

► **Motion #201110.8**

WHEREAS, Staff went through many changes due to Covid19 this year and we would like to show our appreciation for their dedication, therefore the school would like to purchase gifts up to \$120 (current plan is Yeti Mug and NorthFace vest but may change with feedback). The gift and vendor will be approved when the actual decision will be made to get it before Christmas.

RESOLVED, that purchase of gifts, costing up to \$120 for school staff and additional \$120 for administrators with school logo is hereby approved.

Motion by Jawwad Rasheed, seconded by Linda Spencer  
Resolution # 201110.8 was **adopted unanimously**

## VIII. Discussion Items

1. *Financial status and budget:* Next meeting
2. *Internal auditor report:* Internal Auditor has been sick and will provide a report in next meeting.
3. *Comptroller Reports for districts:* 1- Dryden School district: Recommendation was look for most return with acceptable risk. They also kept mostly at their local bank accounts getting less than 1% return while auditors said could have gotten 2.4% return if invested correctly and could have make additional \$600K. 2- IT Network User access audit: Oneida and Naples Central School districts, Officials did not regularly review network user accounts and permissions to determine whether they were appropriate or needed to be disabled

### I. Superintendent's Report

#### Demographics

	Total Enrollment							Black or African American				White		Asian	
	Target	%		Male	Female										
Syracuse Academy of Science	975	102.56%	1000	473	47%	527	53%	693	69%	238	24%	38	4%		
Syracuse Academy of Science and Citizenship	450	98.22%	442	214	48%	228	52%	313	71%	64	14%	51	12%		
Utica Academy of Science	726	102.34%	743	358	48%	385	52%	301	41%	322	43%	77	10%		
SANY District	2151	101.58%	2185	1045	48%	1140	52%	1307	60%	624	29%	166	8%		

#### Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	1000	39	4%	77	8%	749	75%
Syracuse Academy of Science and Citizenship	442	56	13%	43	10%	345	78%
Utica Academy of Science	743	54	7%	44	6%	578	78%
SANY District	2185	149	7%	164	8%	1672	77%

### SAS

1. Friday, October 9th, 2020—Kindergarten Atoms get creative with their 'Show Me Another Way' math lesson. Keeping health, safety and social distancing in mind Atoms were able to not only show us their solution to their math problem to solve their equation but to use technology, as well. Students were able to use an iPad that interacted with their Smart Board to solve their equation and find a solution to their math problem.

2. Friday, October 16th, 2020—To say that our teachers have gone above and beyond the call of duty is an understatement. It's their continuous hard work, positive attitude, dedication, creativity and so much more that they do not only for their students but for the Syracuse Academy of Science family. Today, we give our thanks and appreciation for all your continued hard work and dedication. It has been you that have kept us 'a float' for the past five plus weeks. We hope you enjoyed your tasty treat as a token of our appreciation and gratitude.
3. Saturday, October 17th, 2020—Full steam ahead and a round of applause for our very own Elementary Atoms, Leyla Hayali on winning this year's CNY Steamboat Challenge brought to you by The MOST. On Saturday, October 17th STEM students competed in a 'pop-pop' or a 'putt-putt' boat engineering challenge. Students could compete individually or in groups of 2 or 3. Each team was tasked with not only designing their own boat, but also constructing it. Boats were to be miniature working steamboats powered by only a single tealight candle. In addition, students had to discuss their designs virtually to the judges and describe how their boat was constructed. Congratulations, Leyla for being this year's Division I champion.
4. Wednesday, October 21st, 2020—It's not every day that you have the opportunity to virtually meet a musician let alone a composer. As you can imagine, we are going to toot our own horns when we share with excitement that Maryland based composer, Adrian Sims took the time out of his busy schedule to Zoom with the high school band and choir students.
5. Thursday, October 22nd, 2020—Kindergarten Atoms received a special Zoom visit from one of our favorite librarians, Ms. Quinn. Students learn about the community library, its vast resources and what it is like to be a librarian. Ms. Quinn also read to the Atoms one of her favorite stories.
6. Tuesday, October 27th, 2020—It's hard to believe that we are already in the month of November, and Syracuse Academy of Science Elementary school recently hosted its October Student of the Month ceremony. Each month, students are recognized for their hard work and for demonstrating the month's character trait. For the month of October the character trait was trustworthiness.
7. Tuesday, October 27th, 2020—Happy Fall y'all from our Elementary Atoms! To celebrate the beauty of the fall the Monday and Tuesday hybrid learning students participated in a Fall Festival. Complete with a dress down day, and fun fall activities such as: pumpkin painting, building an apple tower, creating a fall tree and constructing an apple volcano! It certainly was a gourd time for all.
8. Monday, November 2nd, 2020—It's Election Day at Syracuse Academy of Science Elementary school. That is, a Classroom Representative Council election to elect this year's 'Class Rep' to represent the 3rd and 4th grade hybrid cohort. Each classroom casted their ballots to elect one representative for their Class Rep. Their Class Rep will

be responsible for meeting bi-weekly with Mrs. Wittchen, our school counselor, and will work together to find creative ways to instill SANY's core values into everyday life.

9. Monday, November 2nd, 2020—Let the gourd times roll with Ms. Harnett's Kindergarten class, as the students carved out the answers to the case of the Great Pumpkin Investigation. During this activity, Atoms became sleuths and determined not only how many seeds were in pumpkins but the seed size and shape, as well as, the height of a pumpkin. It was determined that the amount of seeds in each pumpkin varied but the overall pumpkin height on average was around 16 cubes!

## **SAS Citizenship**

### **UAS**

1. Wednesday, October 14th, 2020—It's that wonderful time of year for our high school seniors, SAT testing time. As they prepare and get ready for college, the first step is to take the SAT. Seniors woke up bright and early for their test, and entered through the side door of the building. Students individually had their temperatures checked and proper PPE.
2. Wednesday, October 14th, 2020—An eruption of fun, giggles, and fizzy goodness were had on a crisp fall day. First grade Atoms combined a classic fall item, a pumpkin, with a timeless science experiment, a volcano, to create what will be your new favorite fall activity, a Pumpkin Volcano. Students conducted their experiments over Zoom, and combined baking soda, vinegar, and dish soap in a hollowed out pumpkin. The results, a bubbly fizzy explosion that left the students with smiles on their face. Needless to say, a blast was had by all.
3. Saturday, October 17th, 2020—Middle school Atoms, Hazma and Gideon hit the open waters and face tough competition at this year's virtual CNY Steamboat challenge presented by the MOST. On Saturday, October 17th STEM students competed in a 'pop-pop' or a 'putt-putt' boat engineering challenge. Students could compete individually or in groups of 2 or 3. Each team was tasked with not only designing their own boat, but also constructing it. Boats were to be miniature working steamboats powered by only a single tealight candle. In addition, students had to discuss their designs virtually to the judges and describe how their boat was constructed. Hazma and Gideon represented Utica Academy of Science middle school and took home 3rd place.
4. Tuesday, October 20th, 2020—Let the ghoulish times roll at Utica Academy of Science high school, especially with this fall favorite activity - Pumpkin Carving. Thanks to the creativity, and planning of Ms. Burkamp, high school students had the opportunity to not only pick out their pumpkins but to express their Halloween creativity by carving a design into their jack-o'-lantern.

5. Thursday, October 22nd, 2020—Fresh air, fall colors and spending time with your friends and classmates safely. Does an afternoon really get any better than that? Utica Academy of Science High School's Outdoors Club spent the afternoon taking in the beautiful fall colors and breathtaking scenery at Valley View Golf Course.
6. Thursday, October 22nd, 2020—Utica Academy of Science High School teachers express their creativity, artistic skills and style at their teachers workshop. Teachers had the opportunity to decorate their SANY masks.

Wednesday, October 28th, 2020—It's time to Pic-or-Treat with the elementary Atoms. Students had the opportunity to dress in their favorite Halloween costume at their Wednesday Zoom session or to school on October 28th, 29th and 30th. Utica Academy of Science was greeted with superheroes, princesses, Ghostbusters, the famous Sanderson Sisters, Monsters from Monsters, Inc., M & M's and oh so much more!

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- III. Motion by Choose an item, seconded by Choose an item, to adjourn the meeting at \_\_\_\_ pm.  
**Roll Call:** Choose an item.

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 12/8/2020  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/82311425299?pwd=dIQzcTlzMFh4K3dRdXRTRUFKMUxyQT09>

Meeting ID: 823 1142 5299

Passcode: 047346

- I. The regular meeting was called to order at 7.04 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 11/10/2020

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*

3. *Internal audit review*

#### IV. **Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of increasing SANY credit card limit from 10K to 15K*
3. *Approval of opening a new credit card account for Utica Academy of Science*
4. *Approval of lending up to \$3M from SAS to UAS for Phase I and Phase II construction cost*
5. *Approval of Food Service Contract 20-21*

#### **Discussion**

1. *Financial status and budget*
2. *Internal auditor report*
3. *Providing hotspot internet access to students and staff who can't afford stable internet connection from their home during Covid-19*
4. *Fully online learning for all students before and after Thanksgiving break*
5. *Citizenship and Science Academy of Rochester charter application*

Motion by Chanel Turnquest, seconded by Murat Baysal, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### V. **Executive Session**

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### VI. **Reconvene Public Session**

Motion by Jawwaad Rasheed, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

#### VII. ► **Motion #201208.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

#### ► **Motion #201208.2**

WHEREAS, SAS currently have a credit card which has a current credit limit of \$10,000. This card is also used to make purchases for all schools when the same items if purchased from the same vendor, instead of dividing them school by school while purchasing the item, but rather separate the payments at the back end. Therefore, current limit is not enough to handle such big transactions and SAS would like

to increase credit limit for an additional \$5,000.

RESOLVED that SAS credit card limit increase to \$15,000 is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #201208.3**

WHEREAS, UAS could not obtain new cards from Key Bank since the existing cards were expired. Key bank did not provide any explanation and have not provided new cards after several attempts. UAS is in need of credit card with a minimum credit limit of \$10,000 from another bank where SANY already has account with and comfortable working with.

RESOLVED that opening a new credit card account with Chase Bank for Utica Academy of Science with \$10,000 credit limit and the closure of Key bank credit card is hereby approved.

Motion by Coskun Cetinkaya, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

► **Motion #201208.4**

WHEREAS, UAS's building construction project will cost more than UAS reserve funds and therefore it needs funds to continue for the approved construction project. SAS has the reserve funds to fund the UAS construction project once the UAS reserve funds are exhausted. UAS will pay it back over five years with no interest.

RESOLVED that lending up to \$3M from SAS to UAS for building addition projects, once the UAS reserve funds exhausted and the UAS should pay the funds back with no interest to SAS over five years with no interest starting July 2022 is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** All in favor but abstained by Dr. Damkaci

► **Motion #201208.5**

Whereas, SANY is currently in the Seamless Summer Option (SSO) program which allows grab-and-go meals for parents in bulk for multiple days and multiple kids. This option was automatically given to schools during the pandemic without additional application and approval to provide emergency meals to families in critical need. An Emergency Contract form is essentially a waiver to negotiate a one-year emergency noncompetitive procurement contract extension under the Summer Food Service Program (SFSP) for the 2020-2021 school year. This Emergency Contract for the 2020-2021 school year will allow SANY to participate in the SFSP. In SFSP, federal reimbursement rate is higher compared to the current SSO that we are currently in. The reimbursement rates are higher to help cover the loss due to the significant drop in meal count during online and hybrid school days.

See comparison below:

Meal Type:	SFSP:	SSO:	Difference:
Breakfast	\$2.3300	\$2.20	\$0.13
Lunch/Supper	\$4.0875	\$3.50	\$0.5875

Since we would like to participate in SFSP we must enter into an Emergency Contract to extend Chartwells services to us through the rest of the current school year. Chartwells would like to raise their rates due to a significant drop in meals.

Chartwells proposed rates are \$2.35 for Breakfast-same as current- and \$3.80 for lunch, raising the current rate from \$2.3652 starting from the beginning of the school year.

Resolved, that SANY’s participation for SFSP via Emergency Contract for 2020-21 and changes for Chartwells lunch rate retroactively for the year is approved.

Motion by Chanel Tumquest, seconded by Linda Spencer

Roll Call: Adopted unanimously

**VIII. Discussion Items**

1. *Financial status and budget: None reported*
2. *Internal auditor report: Internal auditor provided update on the process during Covid19 and his report on procurement and cash distributions,*
3. *Hotspot Purchases: Providing hotspot internet access to students and staff who can’t afford stable internet connection from their home during Covid-19. School will buy the hotspots from T-Mobile as it is the cheapest. If the total cost exceeds \$20K threshold, it will come back for board approval.*

Unit	Internet			Device (one time cost)		FINAL TOTAL
	Cost	Monthly	6 Months	Cost	Total	
150 Verizon	\$38.01	\$5,701.50	\$34,209.00	\$29.99	\$4,498.50	\$38,707.50
ATT	\$15.00	\$2,250.00	\$13,500.00	\$84.95	\$12,742.50	\$26,242.50
Tmobile	\$15.00	\$2,250.00	\$13,500.00	\$0.00	\$0.00	\$13,500.00

4. Fully online learning for all students before and after Thanksgiving break. SAS and SASC did testing and no students tested positive. The school is planning to go back to hybrid modality starting next week.
5. *Citizenship and Science Academy of Rochester charter application approval and next steps were discussed.*

**I. Superintendent’s Report**

Demographics

Total Enrollment	Male	Female	Black or African American	White	Asian
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<b>Syracuse Academy of Science</b>	998	471	47%	527	53%	692	69%	237	24%	38	4%
<b>Syracuse Academy of Science and Citizenship</b>	440	214	49%	226	51%	312	71%	64	15%	50	11%
<b>Utica Academy of Science</b>	744	359	48%	385	52%	301	40%	322	43%	78	10%
<b>SANY District</b>	2182	1044	48%	1138	52%	1305	60%	623	29%	166	8%

## Enrollment

<b>School by School</b>	<b>Total Enrollment</b>	<b>ELL</b>		<b>Sped</b>		<b>Poverty</b>	<b>FRL Rate</b>
<b>Syracuse Academy of Science</b>	998	39	4%	77	8%	750	75%
<b>Syracuse Academy of Science and Citizenship</b>	440	56	13%	43	10%	342	78%
<b>Utica Academy of Science</b>	744	54	7%	43	6%	577	78%
<b>SANY District</b>	2182	149	7%	163	7%	1669	76%

## SAS

1. Friday, October 30th, 2020—Syracuse Academy of Science elementary teachers, faculty and staff took a walk on the wild side the eve of Halloween. Dressing as zoo animals, and principal Mrs. Miller as the zookeeper certainly led to a ‘zoo’ per day for our Atoms as they celebrated the fall with various festivities.
2. Tuesday, November 3rd, 2020- The inaugural season of the High School Varsity Boys Soccer season had many challenges. First and foremost a nationwide pandemic. While there were obstacles, this team never let that slow them down. Each game the student athletes played like champions. Highlighting one of our seniors, Daniel Pontello who had 111 career saves in a single season. Good luck to you for the rest of your College Career.
3. On Tuesday, November 3rd we recognized our Seniors at Senior Night and thanked all who made this season not only safe but possible. At this time we would like to thank not only all of our student athletes but to our Athletic Director, Reginald Pickard, Head Coach Abu Bility and Assistant Coach Lossine Bility for making this season safe, possible and successful for everyone and their families. We look forward to the next soccer season.
4. Monday, November 9th, 2020—When it is 75 degrees and sunny outside in November, in Syracuse, one must take advantage of this unseasonable weather! The fourth grade Monday/Tuesday Atoms did just that. From decorating the sidewalks with beautiful chalk drawings, reading their favorite stories, running and jumping in piles of leaves it was simply put, a beautiful day!
5. Saturday, November 14th, 2020- Syracuse Academy of Science high school and elementary Atoms were busy at work this past weekend constructing, designing and winning divisions of this year’s CNY Bridges: Build ‘Em and Bust ‘Em Challenge hosted by the MOST. STEM students were tasked with engineering a balsawood bridge in teams or individually. Students would design and construct a truss bridge built entirely out of glue and balsawood. The day of the competition, participants would submit their bridge for a test of its efficiency rating, a measure of how many times its own weight the bridge could support before the structural failure. Below are the results of all of our participant Atoms!

High School - Division C

The Bridge Between Sisters: Team# 1957, Yakina Sika - 1st Place

The Golden Bridge: Team # 2000, Malaysia Green & Maya Plasa - 2nd Place

Toil & Trouble: Team# 1958, Theodore Simon - 3rd Place & Best Design Award

Elementary School

Congratulations to Leyla Hayali for her hard work, dedication and positive attitude! Although her bridge did not place in this year's competition, she put in a tremendous amount of effort working hard after school drawing up blueprints and building her bridge. Great job, Leyla!

Congratulations to all of our participant Atoms, we are very proud of all your hard work, dedication and accomplishments!

6. Wednesday, November 18th, 2020—Each year the Syracuse Academy of Science hosts Literacy Night which is a wonderful family event filled with reading and adventure. This year our annual event was held virtually during the week of November 9th. Hybrid Atoms received donated books that were able to keep and add to their own personal library at home. Students were encouraged to read stories with their families, as well as, explore the virtual reading room created by Mrs. Georgiadis, our reading specialist.
7. Monday, November 23rd, 2020—This school year looks different for many, but one thing is certain, the teachers at Syracuse Academy of Science Middle School are putting their creativity to work coming up with clever and safe ways for students to connect with fellow classmates despite the distance. The student club advisors for the Leading Ladies group, Ms. Chapman & Ms. Catanzarite delivered special items for the students in their club. Items included bracelets, stickers and other goodies to play virtual games.
8. Monday, November 30th, 2020—This time of year many are finding ways to give back to their community and to help those in need. For a recent assignment, Mrs. Nickless' ELA class were tasked with coming up with a way on how they could 'Be the Change YOU wish to see in the World. Seventh grade student Elijah Newsome decided to take this assignment one step further and implement his ideas into action.

For his project, Elijah Newsome created care packages for the homeless. Each care package was carefully hand selected and purchased with his own money! Each care package included the following items: face masks, hats, mittens, socks, hand warmers, Gatorade, cough drops, hand sanitizer and more. Words cannot describe how proud we are of Elijah and all that he has done to help those in need and to serve the greater Syracuse community. It's students like Elijah that help make this world go round.

The Newsome family regularly gives back to the community through volunteering at the food pantry and making care packages such as these to help those who need it most.

## **SAS Citizenship**

1. Monday, November 2nd, 2020—While this year has been quite different for most, one thing remains the same. Syracuse Academy of Science and Citizenship school strives to create an atmosphere that fosters student success and achievement. For our school this starts with our home visits. Something that is truly unique to our schools, teachers perform a minimum of twelve home visits each academic year. The goal of these home visits is to understand the student's challenges and to create a better triad of parent-student-teacher relationships. Teachers at Syracuse Academy of Science and Citizenship school have been keeping safety first in mind when conducting their home visits and dropping of course material for their Atoms!

2. Thursday, November 5th, 2020—Can you think of a better thing to do in the fall than to read a good book with a friend? The 2nd grade Atoms practiced their reading skills with a reading budding earlier this month during their CKLA block. While maintaining social distance, each student took turns reading their story. This exercise allowed for Atoms to continue to work on their reading fluency. Keep up the great work, Atoms!
3. Friday, November 6th, 2020—The classic children’s story, Flat Stanley written by Jeff Brown was the inspiration behind the creative idea of two Syracuse Academy of Science and Citizenship teachers, Mrs. Kippa and Ms. Mays. Back in October, the two teachers were missing their students terribly and hearing about all their fun adventures they would have outside of school. To help alleviate this and to make the students feel a sense of connection, they sent their Atoms ‘Flat Teachers,’ with a note that read:

Hey There Students!

We’re missing you terribly and thought there maybe some adventures you could share with us. Invite the ‘Flat Teachers’ to join you for your daily routines, like when you play outside, or need a break from your screens. I wish we could be together and we could give you a hug or a high five. But these ‘Flat Teachers’ will have to do for the meantime. Know wherever you go and wherever you play, we will always be your teachers no matter how far away.

4. Tuesday, November 10th, 2020—Hard work. Critical Thinking. Teamwork and creativity are just some of what it takes to engineer an incredibly sturdy truss bridge. Atoms in Mr. Duclos 4th grade class participated in the MOST’s annual CNY Bridges: Build ‘Em and Bust ‘Em challenge. STEM students would design and construct a truss bridge built entirely out of glue and balsawood. Below are the results from their competition.

1st Place: Cedric Warren

2nd Place: Rihaj Lamichhaney

3rd Place: KeiMarion Everson & Branii Hall

4th Place: London Smith and Briella Bonilla

Congratulations to all of our participant Atoms, we are very proud of all your hard work, dedication and accomplishments!

5. Thursday, November 12th, 2020—It was only a matter of time before the first grade Atoms in room 1C would suddenly all be in KAHOOOTS! By Kahoots, we certainly mean a program that would allow the Atoms to practice their listening and learning skills from their CKLA block. In the program students would solve challenging problems using their listening skills. Keep up the great work, Atoms.
6. Friday, November 13th, 2020—When it is sunny and warm in November in Syracuse, one must try and capture this window of opportunity. And that is exactly what the Syracuse Academy of Science and Citizenship Atoms did the week of November 9th! This unseasonably warm weather allowed for the teachers to conduct some of their lessons outside and the Atoms were able to soak in the warmth of the sun. A little fun in the sun before the snow really starts to fly!
7. Friday, November 13th, 2020—Syracuse Academy of Science and Citizenship Atoms receive awards fit for kings and queens for all of their ‘Royally Great Work’ they achieved during the first quarter. Teachers mailed the awards to their students and recognized them for their hard work both online and in the classroom. Keep up the great efforts, Atoms.
8. Friday, November 13th, 2020—As the quarter is coming to an end we would like to take this time to recognize one of our many stellar Atoms. This Atom not only comes to school with a positive, optimistic

attitude, but has an unbridled passion for learning. Devis tries his best every day and keeps an open mind. We are proud to have Devis as one of our Atoms! Keep up the great work, Devis.

9. Monday, November 16th, 2020—This time of year there is so much to be thankful and grateful for in life. In collaboration with our proud partner, the Positivity Project students, faculty, and staff took time this week to focus on the character trait, gratitude. Atoms reflected on what things, people, items and more are we most grateful for, and wrote them on the school's Gratitude Tree! We are grateful for all of our students, faculty, teachers, staff and community.
10. Thursday, November 19th, 2020—Many of the teachers, faculty and staff at Syracuse Academy of Science and Citizenship school have gone above and beyond the call of duty this year. We would like to highlight and give thanks to one teacher in particular, Ms. O'Conner. Many of you might know that Ms. O'Conner is our ENL teacher, but what you might not be aware of is how she has helped us continue to build success, one Atom at a time. Ms. O'Conner works behind the scenes helping ensure that our students are successful. From supporting our teachers and students to creating resources for the Atoms so they too can access content wherever their classroom may be. And some days, if not most, it's Ms. O'Conner's great sense of humor, positive can-do attitude that radiates when you are around her. Thank you, Ms. O'Conner for all that you have done, and continue to do for our students, faculty and staff.
11. Friday, November 20th, 2020—Does anyone else have the famous Jeopardy theme song playing in their head now? If not get ready for your next clue. The answer is - What mathematicians used perseverance and critical thinking to show their work while playing a Jeopardy review game for their upcoming Math exam?

Who are, the students in room 4C!

What a creative idea to prepare for an upcoming exam! Keep up the great work, Atoms.

12. Friday, November 20th, 2020—It is no secret that the Syracuse Academy of Science and Citizenship school teachers love, appreciate and care for their students. With families opting for both types of learning models - online and hybrid, it at times is no easy task to create a sense of community inside the classroom. Leave it to the creativity of the teachers in room 1B, Mrs. Kipp and Ms. Mays for thinking outside the box and mailing their students friendship bracelets to let them know they were thinking of them.
13. Friday, November 20th, 2020—Miss Hence's Kindergarten class thinks outside the box for their math class! Students have recently been practicing, learning and exploring geometric shapes. For one of their activities, students had an opportunity for hands-on learning by creating shapes using a variety of materials.

## UAS

1. Wednesday, November 4th, 2020—Elementary Atoms and pizza - it's a perfect match! On one fine Wacky Wednesday, Atoms became the master chefs in their kitchens and created their signature dish, pizza. Without using pizza dough students successfully crafted personal pan pizza using bread or an English Muffin. The results of course, delicious and extra cheesy! Atoms shared their dish and had lunch with their classmates over Zoom.
2. Tuesday, November 10th, 2020—When it is 75 degrees and sunny outside in November, in Central New York, one must take advantage of this unseasonable weather! Ms. Fallone's middle school Atoms did just that! Students enjoyed a nature walk, stretched their legs and soaked in the sun's rays. Simply put, it was a beautiful day!
3. Saturday, November 14th, 2020- Utica Academy of Science Middle School Atoms, Hamza and Gideon teamed up this past weekend constructing, designing and winning 3rd place and Best Design in Category 2 (7th and 8th Grade) at the annual CNY Bridges: Build 'Em and Bust 'Em Challenge hosted by the MOST.

STEM students were tasked with engineering a balsawood bridge in teams or individually. Hamza and Gideon would design and construct a truss bridge built entirely out of glue and balsawood. The day of the

competition, participants would submit their bridge for a test of its efficiency rating, a measure of how many times its own weight the bridge could support before the structural failure. Great job, Atoms!

4. Thursday, November 17th, 2020—At the beginning of the school year the Utica Academy of Science Middle School Atoms each wrote down goals as to what they would like to achieve this school year. One of their many goals was to receive a high grade point average. It is no surprise that many of our students have already achieved that goal and will continue to reach it every marking period. Congratulations to all of our students, keep up the great work, Atoms!
5. Friday, November 20th, 2020—Lights, Camera, Smile Atoms its picture day! Keeping health and safety in mind for all, Utica Academy of Science elementary school hosted a picture day for both its hybrid learning students, as well as its remote learning students. Hybrid students had picture day on Tuesday and Friday (11/17 & 11/20) during school hours, while remote learning students were Friday (11/20) after school. It was great to see all of our Atoms on various days throughout the week. Head to our Facebook page to see more 'Behind the Smile' look of our picture day.
6. Tuesday, November 24th, 2020—Utica Academy of Science High School welcomes its newest members to their National Honor Society chapter for the 2020 - 2021 school year, as well as announces its Election of Officers.

Each member of the National Honor Society work together as a team to better serve their community while upholding the four pillars of scholarship, service, leadership, character. Please join us in welcoming the following students to the National Honor Society.

7. Tuesday, November 24th, 2020—The week of Thanksgiving Recess the Utica Academy of Science high school Atoms and teachers compete against one another in a classic whodunit virtual game called, Among Us. The high school students teamed up to take on the teachers for this virtual adventure.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Chanel Turnquest, seconded by Murat Baysal, to adjourn the meeting at 8.03 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 1/12/2021  
**Place :** Online Meeting due to Covid-19

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87008221680?pwd=djlUWnV4eGpRVGkxVUtsN21oekVDQT09>

Meeting ID: 870 0822 1680

Passcode: 801333

Dial by your location +1 929 205 6099 US (New York)

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 12/8/2020

Motion by Murat Baysal, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

#### IV. Agenda

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of Applying for a Planning Year for CSARochester Charter School*
3. *Approval of Opening Bank Accounts for CSARochester Charter School*
4. *Approval of Lindsay Cray as a New Board Member*
5. *Approval of Changing Utica HS & ES light fixtures with LED light fixtures*
6. *Approval of Clarification of Repayment Schedule for SASES Construction*
7. *Approval of Telework for Teachers and Co-teachers*
8. *Approval of Updated Budget for SAS, UAS and CCS*
9. *Approval of Part Time Staff -Paid Sick Leave*

#### Discussion

1. *Financial status and budget*
2. *Fully online learning for two weeks for all students after winter break*
3. *IT Recycle Materials*
4. *Reserve account and amounts*

Motion by Linda Spencer, seconded by Jawwaad Rasheed, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### V. Executive Session

Motion by Linda Spencer, seconded by Murat Baysal to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### VI. Reconvene Public Session

Motion by Murat Baysal, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

#### VII. ► Motion #210112.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

#### ► Motion #210112.2

WHEREAS, Citizenship and Science Academy of Rochester Charter School is approved

by Board of Regents to commence in September 2021. However, SANY is asking to take a planning year to prepare a school location, select and train a school leader for the new school, and better engagement with the community and parents during enrollment period after Covid19. It will also help to start strong since Covid19 slowed down all the operations.

RESOLVED that applying for a planning year for CSARochester Charter School to open the school for 2022-23 school year is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

► **Motion #210112.3**

WHEREAS, Citizenship and Science Academy of Rochester Charter School will be starting pre-opening stage operations and activities and part of the new school opening process, the new school needs to open a new bank account.

RESOLVED that opening a new checking bank account at Pathfinder Bank for the new school, Citizenship and Science Academy of Rochester Charter School, is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210112.4**

WHEREAS, SANY wants to add a local board member to represent Rochester after CSARochester Charter School approved by Board of Regents. As indicated in charter application, Lindsay Cray will be added to SANY Board of Trustees.

RESOLVED that *The SANY Charter Schools Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Lindsay Cray as a member to its Board of Trustees, with a term expiring on 08/01/2022, pending approval by NYSED. The resolution approving Lindsay Cray is adopted upon NYSED's approval.*

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210112.5**

WHEREAS, the existing lighting system in the building needs to be changed in Utica Academy of Science building old wings section with energy efficient LED light system so that it will be upgraded and matches in the campus in the hallways and classrooms which will also provide better lighting for classrooms and hallways. The school will install new LED lights which will offset the cost of maintenance and save energy in the

long-run since the school is paying the utility costs at the school. In addition, current bulbs constantly needs replacements, therefore replacing them into LED will reduce the replacement cost as well as time cost. LED provides more light therefore expected to make hallways better lighted and increase the mood of the students.

PRODUCT / SERVICE : 160 School Ln. Lighting Project

TIME PERIOD: One time installation: -Replace 517 light bulb and fixtures with LED lights. -Both types are eligible for Rebate -Installation included

<b>VENDOR</b>	<b>TOTAL COST</b>
JGL Electric - Amsterdam NY	\$137,775.00
Majic Construction - Utica, NY	\$90,475.00
Stagnitta Electric - Syracuse, NY	\$124,825.00

RESOLVED that renewing light fixtures with LED at Utica Academy of Science, 160 School Ln location by Majic Construction for \$90,475.00 is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210112.6**

WHEREAS, SANY is revising its remote work policy to better serve our staff and students. We have revised our policy so that eligible staff that are placed on quarantine or isolation due to COVID-19 may choose to work remotely from home for up to the 10-day requirement or until their negative COVID test results come back and are released to come back to work.

RESOLVED SANY's telework policy is approved as presented.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

► **Motion #210112.7**

WHEREAS, the school and Terra would like to clarify the original agreement and the payment plan made for the connector built for SAS-ES to clarify the language. The newly built connector area consists of 1,564 sqf and includes connecting hallway, indoor lift, meeting room and office space. The new construction has metal roof, tile flooring, and new HVAC system. The cost of the construction was around \$253,000 which was paid by SANY at the time. Terra pays back around \$446,000 over eight years through rent freezes plus additional around \$131,000 by not charging rent for the newly built area for eight years until the end of current lease term.

RESOLVED that the attached SAS-ES Connector MoU with Terra Science and Education is hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210112.8**

WHEREAS, 2020-2021 school year budgets for SAS, SASC, and UAS is provided to reflect the most up to date projections.

RESOLVED that 2020-21 budgets for SAS, SASC and UAS are hereby approved.

Motion by Linda Spencer, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210112.9**

WHEREAS, effective 1/1/2021, part time staff are now eligible to accrue paid sick leave. All part time staff started accruing their sick time 9/30/2020 at a rate of 1 paid sick hour for every 30 hours that they work.

RESOLVED that SANY's part time staff paid sick leave policy is approved as presented.

Motion by Linda Spencer, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**VIII. Discussion Items**

1. *Financial status and budget:* For CSA-Rochester we are eligible for \$1.25 million as start-up and we are working with NYSED to receive the funds.
2. *Fully online learning for two weeks for all students after new year break:* Due to increased cases in the county after Thanksgiving and Christmas, school will continue online learning for two weeks after the break to allow the number of Covid19 cases drop. The school will assess the total cases in the county before making its decision again.
3. *IT Recycle Materials:* Out dated or broken IT equipment (old monitors, smart boards etc.) will be disposed by giving away to a recycling company for free of charge.
4. *CSA-Rochester:* will have temporary free office space to meet with people. The Rochester school district has schools they may need but they need to decide on letting the school to be on the market. In addition to those, there might be other options in terms of buildings.
5. The Syracuse Academy (SAS) and Citizenship Academy (CCS) would like to set aside reserve funds per their strategic plans for upcoming years. Each school proposes their major projects with their reserve funds to be used in these categories:

	SAS	CCS
Technology	\$600K	\$400K
Capital Improvement	\$1.5M	\$1.5M
Transportation	\$150K	\$300K
PD and Tuition for Certification	\$400K	\$400K
	\$2.65M	\$2.6M
Emergency -utilized for investment	\$3M	\$1M

### I. Superintendent's Report

#### Demographics

								Black or African American					
	Target	%	Total Enrollment	Male	Female	Male	Female	White	Asian	Hispanic	Other	Other	Other
Syracuse Academy of Science	975	102.15%	996	469	527	47%	53%	691	69%	236	24%	38	4%
Syracuse Academy of Science and Citizenship	450	98.44%	443	217	226	49%	51%	312	70%	64	14%	52	12%
Utica Academy of Science	726	102.20%	742	357	385	48%	52%	300	40%	321	43%	78	11%
SANY District	2151	101.39%	2181	1043	1138	48%	52%	1303	60%	621	28%	168	8%

#### Enrollment

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate
Syracuse Academy of Science	996	39 4%	75 8%	764	77%
Syracuse Academy of Science and Citizenship	443	56 13%	43 10%	369	83%
Utica Academy of Science	742	54 7%	42 6%	575	77%
SANY District	2181	149 7%	160 7%	1708	78%

**SAS**

1. Monday, November 30th, 2020—Syracuse Academy of Science High School choir students deliver a moving social justice performance that you will have to see and hear to believe. In collaboration with Syracuse University, students practiced for months both in person and on Zoom to learn the song, ‘Make Them Hear You,’ By Stephen Flaherty. This song was selected as the lyrics spoke to the students and allowed for great discussion of the social justice nature of the lyrics and the importance of every voice being heard. Students would then record their section of the song and send it to Ms. Carlson who would then edit the pieces to create the performance. This performance served as the music for Mrs. Merrithew’s social justice art project.  
<https://www.youtube.com/watch?v=e37VnOcN3vw>
2. Tuesday, December 1st, 2020—Syracuse Academy of Science Elementary School counselor, Mrs. Wittchen creates a unique program that would allow for its students to connect and share their thoughts during these unprecedented times. The program, Mrs. Wittchen’s Pen Pals. Students share not only their thoughts, but experiences during these challenging times and how they are feeling. Each student who writes, draws, or simply colors a picture to Mrs. Wittchen will receive not only a letter back, but a self-addressed return envelope with postage, and some fun activities.
3. Thursday, December 3rd, 2020—It’s story time, virtual of course, with the Syracuse Academy of Science elementary school Atoms! One of our many favorite activities is inviting members of the community to read classic children's books to the students for story time. This year we continue this activity, but virtually. We are excited to invite and welcome Syracuse University School of Education, Dean Joanna O’ Masingila who read ‘The Foolish Tortoise,’ written by Richard Buckley and illustrated by Eric Carle.
4. Thursday, December 3rd, 2020—Do you recognize any of these famous paintings? We certainly do! The Syracuse Academy of Science 8th grade Atoms participated in the famous Art Challenge where they used household objects and props to recreate masterpieces.
5. Friday, December 4th, 2020—Congratulations to Syracuse Academy of Science high school student athlete, Daniel Pontello for being selected to play on the Section 3 OHSL Central Second Soccer Team!
6. Tuesday, December 8th, 2020—Earlier this month, Syracuse Academy of Science collaborated with Onondaga Community College and OCM BOCES and provided a virtual adult education information session that provide an opportunity and resources for those who were looking to continue their education or looking to take classes that could help them in their career or future endeavors. We are excited to share that we had an incredible turnout with over 100 participants, which was much higher than what we had

last year. At this time, we would like to thank all of you for making this virtual event possible!

7. Wednesday, December 9th, 2020—It seems like yesterday that Syracuse Academy of Science Middle School held its science fair event. The Atoms eagerly conducted impressive experiments ranging from vaccines all the way to water filtrations (and everything in between). Little did we know at the time what 2020 would be like, and the awards and medals the students would receive for placing in the science fair were delayed. On Wednesday, December 9th teachers Ms. Smith and Ms. Burke delivered the medals to the current middle school 2019 science fair participants.
8. Friday, December 11th, 2020—A virtual field trip to a bee farm was all the buzz for the Syracuse Academy of Science kindergarten Atoms. Students watched the lead beekeeper demonstrate how to harvest honeycomb and learned interesting bee facts. Did you know that bees have two stomachs? During this virtual field trip, the students were able to apply their knowledge from learning about plants, pollination and bees by asking questions and listening to the presentation. This virtual field trip certainly was the bees-knees!
9. Friday, December 11th, 2020—It was pawsitively a great virtual story time with News Channel 9's news anchor, Christie Casciano, Sunny 102.1 radio personality Rick Gary, and their furry friend Ringo. This dynamic trio read to the first grade students one of their favorite books, Ringo is his Name-o, which is about their four legged friend who helps bring smiles, laughter and joy to everyone he meets. Ringo is a certified therapy dog who is active in the Syracuse community visiting schools, nursing homes and any place where therapy is needed. This virtual story time is one that you certainly don't want to miss, and did we mention there is audience participation needed? Listen, follow along and watch as we get ready to learn about Ringo and his many adventures throughout the community.
10. Monday, December 14th, 2020—As seen on the Food Network, Syracuse Academy of Science alumna, Tykemia Carman, the proud owner of Crave Dessert Studio, recently competed on the Christmas Cookie Challenge. This Food Network competition aired on Monday, December 14th at 10:00 PM. Tye did a fantastic job, her desserts certainly made the viewers at home's stomach grumble and crave a sweet treat. We are proud of you, Tye!
11. Monday, December 14th, 2020—Earlier this month the Syracuse Academy of Science elementary school welcomed back its Monday/Tuesday hybrid students. To commemorate the moment, the Atoms flexed their creativity and muscles, socially distant of course, in their PE and Art classes.
12. Monday, December 14th, 2020—There may be a lesson or two in this Virtual Story Time with News Channel 9's Dan Cummings. Today, Dan read some of his favorite Aesop's

Fables to the 2nd grade Atoms. Before we settle in for this story time, let's take a look at the history behind these well known short stories or fables.

13. Thursday, December 17th, 2020—With the snow falling all around us overnight by the inches it led to Syracuse Academy of Science's first snow day. As like much of 2020, this snow day looked a bit different. For the students of Ms. Peryea's 2nd grade class they took full advantage of their 'SNOWline Learning Day.' Students woke up extra early in anticipation of a snow day. With the jump start of the morning, Atoms were able to complete their daily assignments. Their reward, an afternoon of snow much fun!
14. Friday, December 18th, 2020—Syracuse Academy of Science elementary Atoms learn a new computing language and skill that allowed them to crack a very impressive code. That language is one none other than Binary Code! Our Binary Buddies used the numbers 2, 1 and 0 to convert their names into Binary Code for this fun STEM and computing activity. The first grade Atoms remembered to 'save often' when writing their code by creating their very own necklaces. The beads on the necklace correspond to the numbers in the Binary Code and the alphabet.
15. Monday, December 21st, 2020—Earlier this week, Syracuse Academy of Science elementary school recognized its students and staff at the December virtual Student of the Month ceremony for demonstrating the character traits of caring and compassion. Each month, students are recognized for their hard work and for demonstrating the month's character trait. <https://www.loom.com/share/013bda170c004348acae779f2a46275a>
16. Monday, December 21st, 2020—We are all passionate about various events, current or in our history. The Syracuse Academy of Science 7th grade Atoms of Mrs. Mathis' class are about to learn how propaganda and the media can be a means of persuasion, and how it was influential in historical events such as the Chinese Culture Revolution. The Atoms will be preparing to learn about this revolution in history through the eyes of a 12 year old named Ji-Li Jang. To get ready for their upcoming lesson about the Chinese Culture Revolution, the students were tasked with creating propaganda artwork of events or issues they are passionate about.
17. Tuesday, December 22nd, 2020—On the cusp of winter recess, and all through the halls not a creature was stirring not even an Atom! The Syracuse Academy of Science elementary school teachers were busy at work creating a very special holiday message to all of their wonderful Atoms. <https://www.youtube.com/watch?v=oIJOIGhMWLY>
18. Tuesday, December 22nd, 2020—Do you ever catch yourself wondering or imagining what life may be like in a different town or city (or planet)? Maybe it's a place where you can make all the decisions? If you have ever caught yourself dreaming or imagining this place you are certainly not alone. The 6th and 7th grade Project Based Learning (PBL) classes teamed up to complete a project together where they were tasked to create a

society. They had to determine not only what this place would look like, but the rules, the government, the behaviors, the societal norms and so much more. Once their town was complete they were put into a 'mock world' where they were given the following scenario.

### **SAS Citizenship**

1. Monday, November 30th, 2020—Keeping the health and safety in mind for all, the week after Thanksgiving recess was virtual learning for Syracuse Academy of Science and Citizenship School. Despite the distance, teachers put their creativity to the test (and with the help of technology, thank you Zoom), were able to connect with their students and share this week's Positivity Project's character strength, kindness.
2. Tuesday, December 1st, 2020—Mrs. Badman is a teacher who certainly embodies a 'Positivity in Action' mindset when it comes to her students and their families. This past week, the students have been learning about the character strength, kindness and how they too can show kindness through their thoughts, words and actions. Leading by example, it's the little things in life that really go above and beyond to express kindness, caring and appreciation. Each day, Mrs. Badman reaches out to her students and their families either through a phone call or a simple text message to show her token of appreciation and that she was thinking of them.
3. Wednesday, December 2nd, 2020—Syracuse Academy of Science and Citizenship Atoms were recently learning about the Positivity Project's character strength of creativity. There are many ways and forms for people to find a creative outlet and to express themselves. One of those outlets is through arts and crafts. Combining the character strength of creativity and a lesson about puppets, and a little help from teachers Ms. O'Connor and Ms. Diorio for delivering the supplies, the Atoms are busy at work expressing themselves when making their very own hand puppets.
4. Monday, December 14th, 2020—Everything adds up when the Syracuse Academy of Science and Citizenship hybrid Atoms are back in the building. Busy at work, these future mathematicians use addition, subtraction, division and pretty much everything in between those parentheses to solve their complex math problems.
5. Monday, December 21st, 2020—Syracuse Academy of Science and Citizenship Atoms and snowmen are the coolest! Thanks to the hard work throughout the year from the students in room 1A, teacher Mr. Cagnetti delivered on his promise to build a huge snowman. <https://www.youtube.com/watch?v=hUvmYBcLz0c>
6. Tuesday, December 22nd, 2020—Throughout the month of December, students, faculty, staff and its community members rallied together to collect and donate non-perishable food items to the local organization, The Food Bank of Central New York. With a month

long food drive and various virtual events Atoms everywhere answered the call to action to help feed America. It's with everyone's generosity and good will that we are proud to share we were able to donate 536 pounds of food to the Food Bank of Central New York. Now this is what we call positivity in action.

7. Tuesday, December 22nd, 2020—Welcome to Syracuse Academy of Science and Citizenship school's first-ever 'late night' (or maybe afternoon) of the 'Citizenship Tonight' show hosted by our very own Mr. McGriff. Similar to all your favorite late night talk shows, the 'Citizenship Tonight' show will share important topics and information of events taking place at Syracuse Academy of Science and Citizenship school. <https://www.youtube.com/watch?v=G0-QbqsJxCA>
8. Tuesday, December 22nd, 2020—Throughout the month of December, Syracuse Academy of Science and Citizenship school hosted a can and food drive to help those in need, with 100% of the proceeds benefiting the Food Pantry of Central New York. In addition to the can and food drive, the elementary school hosted its first-ever Winter Wonderland drive through event for the students and their families, and the Syracuse community. The school was decked out with twinkling lights, and holiday music could be heard for blocks. Teachers, faculty and staff all wore festive attire and face masks while waving to their patrons who drove through their Winter Wonderland lights. Guests were able to donate non-perishable items to the can and food drive, as well. We are excited to share that with the generosity of all, we donated 536 pounds of food to the Food Bank of Central New York.
9. Tuesday, December 29th, 2020—Over Winter Recess, the Kindergarten Atoms at Syracuse Academy of Science and Citizenship school received a very special knock on the door from teachers Mrs. Merritt and Miss Ward. The teachers visited their Kindergarten students and brought them a special goodie bag for them to enjoy over the winter break. Thank you, Mrs. Merritt and Miss Ward for your kindness, generosity and dedication to your students.

## UAS

1. Friday, November 20th, 2020—It's okay to 'Drone on' when it's about the Utica Academy of Science Atoms! The high school Atoms had an opportunity to learn a new skill that could take them to new heights, that is 400 feet above ground to be exact. Students who participated in the STEP program workshop learned about ATTOP drones, and upon completion of the program received a free drone!
2. Tuesday, December 1st, 2020—The month of December is a magical time for the Utica Academy of Science middle school Atoms. It is during this month that a favorite friend pays a visit from the North Pole to see how the students are doing. This friend is Sebastian the Elf! But before we get ahead of ourselves and dive in on the crazy adventures he has already had this month.

- 3.** Thursday, December 3rd, 2020—Alright, Utica Academy of Science fans and followers, it's time to 'Get on Your Feet' and sing and dance with the Utica Academy of Science Elementary Atoms. Weeks of hard work, dedication and a lot of practice the Atoms create a performance that will make you want to jump out of your seat and join in on the festivities. Students took the time to learn the lyrics to Gloria Estefan's song, Get on Your Feet. <https://www.youtube.com/watch?v=zEF5VABoGvw>
- 4.** Friday, December 4th, 2020—"From there to here from here to there, baby things are everywhere!" – Dr. Seuss. Oh baby, what a surprise! Utica Academy of Science middle school hosted a socially distant baby shower to celebrate teacher Ms. Adams who will be delivering a bundle of joy soon. Congratulations Ms. Adams, we wish you and your family well with your new family addition.
- 5.** Friday, December 4th, 2020—The Utica Academy of Science National Honor Society students hosted an online game night that was simply put out of this world! Students played the hit strategy game, Among Us, where they determine who amongst them is the imposter looking to sabotage the mission. Each participant would act as a crew member aboard a spaceship with the goal of having their spacecraft return back to earth safely.
- 6.** Tuesday, December 15th, 2020—Utica Academy of Science elementary school hosted its virtual December Coffee Talk earlier this month. Families Zoomed in and learned the importance of the STAR Assessment, its structure and how they can help best prepare their Atom to be successful for their upcoming test.
- 7.** Tuesday, December 15th, 2020—This year has been challenging for most, especially for the elderly in the community. With guest and visitor restrictions in place throughout the state, seeing a friendly smiling face whether a student, family member or friend has been hard to come by. In efforts to rectify this, the Utica Academy of Science High School Atoms were busy at work brainstorming ideas on how they can make this better. The best way to spread a little holiday cheer, is by writing cards to those near and dear. Led by Mrs. Swancott, the High School Atoms join together on Zoom to write and design holiday cards to send to the residents of the Masonic Care Community in hopes of bringing happiness, joy and some friendly holiday cheer.
- 8.** Friday, December 18th, 2020—Throughout the month of December, the Utica Academy of Science high school Atoms were busy strength training, working on their fitness and well possibly planking thanks to a friendly competition courtesy of Mr. Wagner. Students had an opportunity to participate in the Push Up Challenge, where the overall goal was to see how many push ups could you complete (or the duration of time planking) by the end of the month, and were you able to improve upon your personal record?

9. Friday, December 18th, 2020—Utica Academy of Science high school gave a warm Atoms welcome to an Emeritus Engineer, Howard Hollander, who spoke with the students about his impressive engineering career and community involvement. Without engineers, science is just philosophy, a quote in his presentation. Mr. Hollander spoke about what exactly it takes to become an engineer, the education required and various paths students would be able to explore with an engineering degree. When asked what was his proudest career moment, he responded with, "kids I've mentored. My legacy is hand selecting people for the Leadership Development program." Mr. Hollander currently serves as a board member for The MOST. He is the President Emeritus of Technology Alliances of Central New York, and is a retired engineer from Lockheed Martin.
10. Tuesday, December 29th, 2020—More snow means more opportunities to build a snowman and enter it in the Utica Academy of Science high school's Snowman Building Contest. If you haven't submitted your entry just yet, you still have time! The contest ends on Thursday, December 31st. A winner will be selected on Tuesday, January 5th.
11. Thursday, December 31st, 2020—Prior to kicking off the Utica Academy of Science National Honor Society's first-ever Snowman Building Contest, we asked the Atoms one important question, "Do you want to build a snowman?" As it turns out, from an overwhelming amount of entries over the Winter Recess, the answer was in fact, yes they do want to build a snowman! Thank you to all who participated in this competition. We had many amazing entries that were festive, creative and unique. These snowmen certainly helped spread joy throughout the greater Utica community.

#### Snowman Building Contest Results

1st Place: Amar Halimanovic

2nd Place: Abrar Alharbi

3rd Place: Dzana Borovic

Honorable Mention: Muhamed Allyawah

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- III. Motion by Jawwaad Rasheed, seconded by Chanel Turnquest, to adjourn the meeting at 8.06 pm.

**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 2/9/2021  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/87999531535?pwd=NmcxNTZVeW5RV21sb1J0N2lyak56UT09>

Meeting ID: 879 9953 1535

Passcode: 765637

Dial by your location +1 929 205 6099 US (New York)

- I. The regular meeting was called to order at 7.05 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 1/12/2021

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*

3. *Internal audit review*

#### **IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of Utica MS Rental Agreement*
3. *Approval of Utica Gym Divider Approval*
4. *Approval of CSP Grant Application*
5. *Approval of Covid-19 Grant for Educational Corporation*
6. *Approval of Purchase of SASHS lockers*
7. *Approval of Dean of CASRochester Charter School Appointment*

#### **Discussion**

1. *Internal Audit Report*
2. *Utica Construction Updates*
3. *Rochester School Updates*
4. *Terra Amendment for the land use at UASC site*
5. *Conflict of Interest Report*

Motion by Linda Spencer, seconded by Chanel Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### **V. Executive Session**

Motion by Murat Baysal, seconded by Linda Spencer to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **VI. Reconvene Public Session**

Motion by Linda Spencer, seconded by Murat Baysal, to exit the executive session.

**Roll Call:** Adopted unanimously

#### **VII. ► Motion #210209.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

Resolution # 210209.1 was **adopted unanimously**

► **Motion #210209.2**

WHEREAS, the present lease agreement of UAS middle school building is due to expire in March of 2021. School is looking for a renewal for another year with 2 years extension option.

RESOLVED that the renewal of UAS middle school building lease, located at 1214 Lincoln Ave. Utica, NY 13502, with Holy Trinity Parish for a year plus two years extension option, with 3% annual increases, is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer

Roll Call: Adopted unanimously

► **Motion #210209.3**

WHEREAS, the new school gym at 160 School Ln will install a new gym divider to the facility to be able to serve different sections and classes.

VENDOR	DESCRIPTION	TOTAL COST
Facilities Equipments	Gym Divider Curtain- 80' Long x 27' High- Center Roll Curtain with Logo, Vector Graphics provided by owner	\$25,450.00
J.F. Valder&Son, Inc.	Logo- 20' Long x 6' High Delivered and Installed	\$27,100.00
JW Management	Electrical hard wiring by others	\$28,900.00

RESOLVED that installing a divider to the facility from Facilities Equipment with total cost of \$25,450 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

Roll Call: All in favor but abstained by Dr. Damkaci

► **Motion #210209.4**

WHEREAS, CSP grant for Citizenship and Science Academy of Rochester Charter School (CSAR) in the amount of \$1,250,000 for preopening and implementation budget is drafted and will be submitted to NYSED for approval.

RESOLVED that CSAR implementation and preopening grant budget is hereby approved as presented.

Motion by Linda Spencer, seconded by Chanel Turnquest

Roll Call: Adopted unanimously

► **Motion #210209.5**

WHEREAS, Covid-19 Grant for educational corp. for SANY in the amount of \$49,500 for transition to remote learning environments and the tremendous amount of work involved in shifting to this new mode of instruction. Educational corp. like SANY to be reimbursed for expenses required to meet the immediate educational needs of students impacted by the COVID-19 crisis, specifically for purchasing technology hardware, software, and licenses as well as staff training on effective implementation of remote learning.

RESOLVED that Covid-19 Grant budget is hereby approved as presented.

Motion by Linda Spencer, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210209.6**

WHEREAS, SAS HS has the request for new lockers due to the fact that we have different size lockers at the end of the 2nd and 3rd floor, compared to the rest of the building. The lockers on the 3rd floor are different color than the lockers on the 1st and 2nd floor and numerous lockers are not in working order for students to use the locks.

SCOPE OF WORK			
VENDOR	DESCRIPTION	COST	TOTAL COST
Intivity	This quote includes 428 single tier lockers, 12"W x 12"D x 78"H (In a standard Paint Finish) - Locker Removal -Lockers are Factory Welded (not shipped KD) -Each locker includes a gravity lift lock combination/key (Master Key Included)	\$ 80,533.00	\$ 80,533.00
Just the Right Stuff	-Lockers have a fully enclosed front base and side base -Lockers include aluminum number plates 1 to 450	\$ 90,865.05	\$ 90,865.05
W.B. Mason	-The proposal includes delivery/installation to include attaching locker backs to the wall and stair carrying the lockers to the 2nd and 3rd floor	\$ 115,116.42	\$ 115,116.42

RESOLVED that changing the lockers from Intivity with a total cost of \$80,533 is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210209.7**

WHEREAS, Citizenship and Science Academy of Rochester Charter School (CASRochester) is approved by NYSED Regents. We opened the dean of school position internally. There were 5 applications. After initial review, qualified two candidates made to interview process. An interview committee formed with the following members: Dr. Hayali (Superintendent), Mr. Duz (Assistant Superintendent), Mrs. Dominic (SANY Academic Coach - Retired Superintendent), Mrs. Eno (SANY Elementary School Academic Coach - Retired Elementary

School Teacher), Mrs. Miller (SAS Elementary- Dean), Ms. Campanella (UAS Elementary School - Dean), and Mr. Frisina (SASC-Elementary Dean). After the review of CVs and interviews with the candidates, the interview committee decided to promote Jasmine Mathis, current SAS middle school teacher, as CASRochester school dean for 2022-23 school year. She will receive Dean training during 2021-22 school year.

RESOLVED that appointment of Jasmine Mathis as CSARochester charter school dean for 2022-23 school year is hereby approved.

Motion by Linda Spencer, seconded by Murat Baysal

Roll Call: Adopted unanimously

### VIII. Discussion Items

1. *Internal Audit Report:* Internal Auditor report was reviewed. There was no exceptions at the parts which were reviewed.
2. *Utica Construction Updates:* Utica construction updates were given. Pictures of the completed classrooms and gym were shown at the meeting. Additional classroom and cafeteria constructions are ongoing and should be done by the end of spring.
3. *Rochester School Updates:* Dr Hayali went to Rochester on a weekly basis to meet with community leaders. In addition he visited several possible school sites, either private, charter or business sites.
4. *Terra amends the land use agreement for its construction:* Provides 99 years of use the land for free for the new construction it builds at UASCS, instead of 40 years, as long as UASCS rents the Terra buildings at the site.
5. Dr. Damkaci reported his conflict of interest due to his role at Terra Science and Education and will continue to be abstained on items related to Terra Science and Education as previously practiced by him.

### I. Superintendent's Report

#### Demographics

	Total							Black or African American					
	Target	%	Enrollment	Male	Female			White	Asian				
Syracuse Academy of Science	975	101.74%	992	468	47%	524	53%	689	69%	234	24%	38	4%
Syracuse Academy of Science and Citizenship	450	98.67%	444	216	49%	228	51%	313	70%	64	14%	52	12%

<b>Utica Academy of Science</b>	726	101.79%	739	354	48%	385	52%	299	40%	320	43%	78	11%
<b>SANY District</b>	2151	101.12%	2175	1038	48%	1137	52%	1301	60%	618	28%	168	8%

## Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty FRL Rate	
<b>Syracuse Academy of Science</b>	992	38	4%	78	8%	761	77%
<b>Syracuse Academy of Science and Citizenship</b>	444	56	13%	48	11%	364	82%
<b>Utica Academy of Science</b>	739	56	8%	42	6%	592	80%
<b>SANY District</b>	2175	150	7%	168	8%	1717	79%

## SAS

1. Monday, January 11th, 2021—In the fall of 2020, Syracuse Academy of Science high school welcomed virtual guest speaker Adrian Sims who spoke with the band students about his piece titled Champions Rising. This piece is one that resonated well with the students as it invites the listener to take a journey of overcoming obstacles, struggles and ultimately a triumph. Over the past few months, the band students have been working hard and practicing over Zoom the piece Champions Rising, composed by Adrian Sims. We are excited to share that they recorded their performance for you to listen and watch. <https://www.youtube.com/watch?v=oBflhJTipa0>
2. Monday, December 14th, 2020—There may be a lesson or two in this Virtual Story Time with News Channel 9's Dan Cummings. Today, Dan read some of his favorite Aesop's Fables to the 2nd grade Atoms. Before we settle in for this story time, let's take a look at the history behind these well known short stories or fables. Thank you Dan for taking the time to share these historic fables with the Atoms.
3. Tuesday, January 19th, 2021—Syracuse Academy of Science is excited to share its very own elementary school Atom, Amelia has won the 2021 Virtual Geography Bee. On Tuesday, January 19th, students Amelia and Chakiir both competed in this year's competition. Participants were asked a series of questions that would progressively get more challenging each round. Students flexed their geography muscles and knowledge and their hard work certainly showed off. Congratulations, Amelia on winning the 2021 Geography Bee!
4. Monday, January 25th, 2021—Does it get any better than welcoming back the Hybrid Learning Atoms and new SMARTBoards in the classroom? We think not! The Syracuse Academy of Science elementary school students had an incredible welcome back gift awaiting them in the classroom, SMARTBoards. To say the students were excited is an

understatement. But we can say, there were more volunteers than usual to answer and solve math problems at the board. I think the Atoms were eager to try out their new gift.

5. Tuesday, January 26th, 2021—Many Atoms, one family! The Syracuse Academy of Science middle school students share their love and appreciation for their school during School Choice Week.
6. Friday, January 29th, 2021—We all know that Syracuse Academy of Science elementary school is a ‘cool school,’ but do you know how cool it really is? Let’s find out! Prior to National School Choice week - a week dedicated to promote parental choice in their children's education and celebration of our school community, teachers asked their students this question, ‘why do you love Syracuse Academy of Science (SAS)?’ Their responses were collected and compiled into a short video.  
<https://www.youtube.com/watch?v=jPPivAFNQCg>
7. Friday, January 29th, 2021—As January came to a close, Syracuse Academy of Science elementary school hosted its virtual January Student of the Month ceremony. Students and staff were recognized for demonstrating the character trait of fairness. Congratulations to all of our students, staff and nominees. Keep up the great work, Atoms! <https://www.loom.com/share/97f8b746826d4d7d841b526214c57973>
8. Tuesday, February 2nd, 2021—Earlier this week, the Syracuse Academy of Science Atoms were greeted early in the morning by the sweet sound of a ‘SNOW DAY!’ The students took a pause from remote learning and enjoyed the winter wonderland (and feet of snow) with their families and helping neighbors and those in need with snow removal. Stay warm Atoms and keep up the great work.

### **SAS Citizenship**

1. Tuesday, January 5th, 2021—Syracuse Academy of Science and Citizenship elementary school would like to recognize the hard work and dedication of one of our many teachers who continues to go above and beyond the call of duty, Mrs. Ewanyk. This 5th grade teacher works tirelessly to connect with her students and their families to ensure they are receiving the best instruction and resources possible. With countless long hours, Mrs. Ewanyk always has a smile on her face and a positive can-do attitude. Thank you, Mrs. Ewanyk for being a team player, we are proud to have you as one of our teachers at Syracuse Academy of Science and Citizenship school.
2. Friday, January 8th, 2021—The fourth grade Atoms in Mrs. Hebbert’s class recently learned about the Positivity Project’s character strength of Optimism. The students in the class were challenged to share this message with those around them. Twin sisters decided they would create a poster that would proudly be displayed in their community.

3. Wednesday, January 13th, 2021—Anyone can be a teacher. From grandparents, to community leaders, to educators to even the Syracuse Academy of Science and Citizenship 3rd Grade Atoms. As we all know, the Atoms are very talented. In this most recent challenge, the students were tasked with teaching their teachers something they are passionate about using ‘how to’ language. Watch their ‘how to’ video, you might just learn a new dance move (or two!), or how to dribble and dunk a basketball and so much more at <https://www.youtube.com/watch?v=J5qpJ1mTaF8>
4. Friday, January 15th, 2021—Syracuse Academy of Science and Citizenship 3rd Grade Atoms in Mr. Gioia’s 3rd grade class had the opportunity to participate in a week-long virtual Spirit Week! Students could attend their Zoom sessions dressed in the day’s theme attire. The themes throughout the week included: Disney day, superhero day, hat day, pajama day and school color day. What a creative idea for virtual learning!
5. Monday, January 25th, 2021—The 2nd grade Atoms at Syracuse Academy of Science and Citizenship elementary school displayed positivity in Action this morning while in math class. Students have been learning about the Positivity Project’s character strength of perseverance, and not giving up. This morning, Atoms were given a variety of math equations to solve. Students had to use problem solving skills and techniques to answer the questions. We are proud of the Atoms for persevering, not giving up and solving their math equations. Keep up the great work, Atoms!
6. Monday, January 25th, 2021—Syracuse Academy of Science and Citizenship elementary school shines its spotlight on 3rd grade teacher, Mr. Roney. Mr. Roney is a dedicated, positive and passionate teacher who puts his students first. Going above and beyond he strives to ensure each of his Atoms receives the best education possible, and makes sure they and their families have the necessary resources. His positive spirit and can-do attitude radiates throughout the building. To say that we are honored to have him as one of our teachers is an understatement. Thank you, Mr. Roney for all that you do, and continue to do for these students, and your coworkers. Many Atoms, one family!
7. Monday, January 25th, 2021—Earlier this week, Syracuse Academy of Science and Citizenship elementary school was pumped to welcome back its Hybrid learning students. To get the early morning juices flowing for a day filled with learning and knowledge the students participated in a variety of stretches, and aerobic exercise. Welcome back, Atoms!
8. Monday, January 25th, 2021—The Syracuse Academy of Science and Citizenship elementary Atoms are becoming better and stronger readers every day. Earlier this week the students participated in small breakout reading sessions where they each took turns reading out loud while practicing their reading comprehension skills. We are proud of all that the students have accomplished. Keep up the great work, Atoms you are all becoming excellent readers!

9. Saturday, January 27th, 2021—On a chilly Saturday afternoon, Syracuse Academy of Science teachers Mr. G and Mr. McGriff bundled and masked up to go and visit some pretty stellar citizens ... the 5th grade Atoms! Students were excited to see their teachers during these home visits. It was a pleasant surprise over the weekend. Home visits are one of the key elements in Syracuse Academy of Science and Citizenship's parent outreach activities. The goal of home visits are to help create a triad of parent-student-teacher relationships. During each home visit, teachers are encouraging parents to take an active role in student's learning at home.
10. Monday, February 1st, 2021—Throughout the month of February Syracuse Academy of Science and Citizenship School will be participating in the 28 Speakers in 28 Days project. Students will have an opportunity to listen to various community leaders, business professionals, students and guest speakers. To kick-off this event, Mrs. Merritt's class had the pleasure of welcoming its first virtual guest speaker, Syracuse Police Officer, Marlena Jackson. Officer Jackson spoke with the students about the importance of helping in the community and building a positive relationship with one another. Thank you, Officer Jackson for taking the time out of your busy schedule to come and speak with the students virtually about being a Syracuse Police Officer!

### UAS

1. Monday, January 4th, 2021—When people think of dragons sometimes they relate it to fairy tales, fantasy and science fiction novels, movies, children stories and so much more. But, did you know that in the Chinese culture, dragons are viewed as a symbol of luck? Earlier this month, the Utica Academy of Science elementary students were studying how various cultures celebrate the new year. In honor of the Chinese culture, the students created some pretty awesome fire-breathing dragon artwork. [Click here to view their masterpieces!](#)
2. Wednesday, January 13th, 2021—Utica Academy of Science Kindergarten Atoms conducted a colorful, yet sweet science experiment in which they may not have been able to 'taste the rainbow,' but instead see the rainbow. To perform their experiment, students were to line up their Skittles in a circle on a plate or dish. Next, they poured liquid to watch and observe the reaction that would take place. The results, the liquid melted the candy coating off the Skittles and created a swirly rainbow design.
3. Thursday, January 14th, 2021—Utica Academy of Science high school students were recently studying the Abolition Movement in United States History. As part of a class project the students participated in the New York Time's 1619 Project. For the project, Atoms read articles and created quote galleries that depicted the theme, mood and message of their chosen article.
4. Friday, January 15th, 2021—Utica Academy of Science Atoms in Miss Cavo's class participated in a directive drawing exercise where they drew the character, 'Creeper'

from the hit game Minecraft. Check out these awesome drawings! Looks like we may have a few artists and or gamers in the midst. Keep up the great work, Atoms!

5. Friday, January 15th, 2021—Utica Academy of Science Elementary School students said ‘challenge accepted’ when tasked with completing Minute-To-Win-It activities using everyday household items. This past week, students participated in the ‘Underhand Toss Basket’ challenge, in which the goal was to make the basket at each of the five markers in one minute or less.
6. Friday, January 15th, 2021—Who else is pumped for this next challenge at Utica Academy of Science high school? In two-weeks, the students will be participating in a Target Heart Rate Challenge for their physical education class. Atoms will be tasked with creating a maximum heart rate goal they would like to achieve. Below is additional information regarding maximum heart rate, target heart rate and goal suggestions for the challenge.
7. Friday, January 15th, 2021—Utica Academy of Science middle school invited SUNY Potsdam alumna, Arielle Woelter as a virtual guest speaker to speak with their science class. Arielle spoke with the students about her academic life at SUNY Potsdam, her career working in regenerative medicine and senescence research and therapies, hobbies and what she likes to do in her spare time. Arielle holds a Bachelor's degree in biology with a concentration in molecular and cellular biology from SUNY Potsdam. Arielle will be starting her Master's degree in Cell and Microbiology in 2021.
8. Wednesday, January 20th, 2021—Distance doesn't slow down the Atoms in Miss Monahan and Mrs. Ferguson's kindergarten classes. On this fun-filled Wednesday with friends over Zoom, the Atoms created their very own cloud dough using ingredients like cornstarch or flour and conditioner. Students enjoyed playing with their new creation while listening to stories. What a fun, creative and hands-on activity to do! Keep up the great work, Atoms.
9. Thursday, January 21st, 2021—Over winter recess, Utica Academy of Science elementary student, Leo, received a \$25 gift card to Target. Instead of spending the gift card, Leo decided to donate it to those who needed it the most, the Rescue Mission of Utica. It's with this simple random act of kindness that will be able to help touch the lives of many. However, this gesture did not end there, but instead sparked a pay it forward movement with his family. Leo's mother decided she would match the donation and purchased personal care items that will be shipped to the Rescue Mission of Utica, as well. To say that we are proud of Leo, is an understatement. Thank you, Leo for thinking of others, and giving back to your community. This act of kindness and generosity will go a long way to help those in need. We are so proud of you!
10. Monday, January 25th, 2021—Utica Academy of Science elementary school first grade Atoms in Ms. Jayne's class has been studying the achievements and life work of

Reverend Dr. Martin Luther King Jr. To honor and celebrate his life, the students drew pictures and shared love and kindness towards one another over Zoom. We are so proud of you Atoms, keep up the great work!

11. Wednesday, January 27th, 2021—Utica Academy of Science high school put their creativity and sentimental hats on when creating this breathtaking masterpiece. Atoms and teachers submitted pictures of themselves and their families which were combined to create the UAHS Family Tree. Many Atoms, one Family (Tree)!
12. Monday, February 1st, 2021—Earlier this week, before the snowstorm hit, Utica Academy of Science elementary school welcomed back its in-person hybrid learning Atoms. It was so great to see the students and to feel their excitement and energy to be back at school. Welcome back, students!

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Chanel Turnquest, seconded by Murat Baysal, to adjourn the meeting at 8.51 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 3/9/2021  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/88411864775?pwd=cndGT2RUYWFRSUprVkrQUEY3THAzdz09>

Meeting ID: 884 1186 4775

Passcode: 385027

Dial by your location +1 929 205 6099 US (New York)

- I. The regular meeting was called to order at 7.10 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Absent
Coskun Cetinkaya	Treasurer	Yes	Present
Lindsay Cray	Trustee	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 2/9/2021

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*

2. *Review of payments*
3. *Internal audit review*

#### **IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of UAS Frankfort Campus Library Project*
3. *Approval of SAS HS Building Various Capital Projects*
4. *Approval of SAS MS Building Various Capital Projects*
5. *Approval of SAS HS Conference Room and College Classroom Projects*
6. *Approval of Amendment to the Terra and SANY Free Land Use Agreement from 40 years to 99 years for the Land of Frankfort's newly constructed building*

#### **Discussion**

1. *Financial status and budget*

Motion by Chanel Turnquest, seconded by Linda Spencer, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### **V. Executive Session**

Motion by Jawwaad Rasheed, seconded by Linda Spencer to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **VI. Reconvene Public Session**

Motion by Chanel Turnquest, seconded by Linda Spencer, to exit the executive session.

**Roll Call:** Adopted unanimously

#### **VII. ► Motion #210309.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

#### **► Motion #210309.2**

WHEREAS, the Utica Academy of Science campus will furnish a new library. As we are growing and having more students, we considered to propose having a big library for our students. The two rooms (#156&#158) near the main office area are going to be merged and the wall between will be replaced with fully glass divider

with two opening doors, and turned into a big library for K-6 at a capacity of 45 various seats including some tables, soft seats, Nook, seat pads, soft armchairs. This project will have three phases; Designs and Furniture Orders, Removing the wall and replacing with Glass Divider, carpeting the two rooms. These quotes above are only for the first phase which is the main cost for this library. The other two phases will be done by different vendors and we are still working on the quotes and pricing.

VENDOR	DESCRIPTION	TOTAL COST
Staples	A 45-seating capacity various of seating such as soft seats, tables, 4-5 book shelves, A Nook into, Check out desk, three computer fit space for Tech corner.	\$ 49,504.29
WB Mason		\$ 64,718.88
Hummel's		\$ 43,566.05

RESOLVED that planning to move forward with library project, initially start furnishing the library from Hummel's with total cost of \$43,566 is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210309.3**

WHEREAS, Syracuse Academy of Science has several building improvement projects to upgrade the SAS HS building. The first project is converting vacant garage building to multipurpose office space. The second project is bathroom renovation projects across the building. The third project is miscellaneous small projects including replacing and renewing doors with frames, windows, and tiles across the building.

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
Handy Randy	Garage Repairs to Office Building - Remove pavement in garage and install 4 in concrete, 2, 38x42 windows, 2 garage doors with commercial door frames with glass, replace roof and accessories	\$ 37,550.00
AJ Renovations		\$ 32,225.00
Smajic Construction		\$ 24,400.00

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
Handy Randy	Bathroom #1 - Flooring, , toilet, FRP walls, light fixture, remove salon doors. 2nd floor bathroom, FRP, floor, light fixture, 3rd floor FRP, floor, and light fixture. Cafe Bathroom Flooring, partitions, toilets, 2x2 ceiling tile	\$ 31,200.00
AJ Renovations		\$ 30,878.88
Smajic Construction		\$ 29,900.00

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
Handy Randy	2 New Doors locks and frames on 2nd floor bathroom, replace windows on large garage vinyl, 40x48 (3), 60x64(1), 20x33 (1), Replace double steel door on garage with frame, replace windows on the Bridge (HS) white vinyl, spray foam insulation on basement walls and repair the foundation with stucco inside and paint at the district office.	\$ 25,660.00
AJ Renovations		\$ 19,300.00
Smajic Construction		\$ 22,365.00

RESOLVED that approval of all 3 projects at Syracuse Academy of High School High School, Smajic Construction with total cost of \$76,665 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** All in favor but abstained by Fehmi Damkaci

► **Motion #210309.4**

WHEREAS, Syracuse Academy of Science has several building improvement projects to upgrade the SAS MS building. The project is including replacing all classroom and office doors (total of 32 doors), several bathroom renovations across the building including paneling and dividers and updating the main office entrance to establish security checkpoint and creating a new entrance to the main office from the library.

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
AJ Renovations		\$ 90,483.61
Edward Schalk & Son		\$ 165,792

Smajic Construction	32 Door with frames, several bathroom upgrade, construction of new main office entrance including security checkpoint	\$ 89,040
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RESOLVED that approval of the Syracuse Academy of Science Middle School project with Smajic Construction with total cost of \$89,040 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Linda Spencer

Roll Call: All in favor but abstained by Fehmi Damkaci

► **Motion #210309.5**

WHEREAS, Syracuse Academy of Science HS will refurbish the conference room to more functional space and for multipurpose of uses from vary large groups to small groups and refurbish the 2 classrooms to college class settings.

SCOPE OF WORK			
VENDOR	DESCRIPTION	TOTAL COST	Installation and Delivery
Just the Right Stuff	Conference Room: Redesign room for a functional space for a variety of uses from vary large groups to small groups. Room 307 & 310: 307 College Classroom, 310 Virtual Learning Lab, Cafeteria updated seating to make the room more inviting for students.	\$141,621/ \$59,849 w/o cafeteria	No additional cost for installation or delivery
WB Mason		\$65,201 / \$38,474 w/o cafeteria	Additional costs for installation and delivery - Amount requested waiting to hear from vendor
Intivity		\$212,417.94/ \$96,658 w/o cafeteria	Installation and delivery included

RESOLVED that approval of conference room and college classroom projects, furnishing these rooms from Just The Right Stuff with total cost of \$59,849 is hereby approved.

Motion by Chanel Turnquest, seconded by Linda Spencer

Roll Call: Adopted unanimously

► **Motion #210309.6**

WHEREAS, Terra Science and Education and SANY has an agreement for SANY to build elementary and middle school additions next to existing high school building and use the land for free for 40 years. Terra agreed that to increase the term of free use from 40 years to 99 year which well exceeds the fair amortization term of the new construction as long as the school continues to rent Terra’s school buildings on the property.

RESOLVED that amendment to increase the Terra Science and Education and SANY free land use agreement from 40 years to 99 years for the land of Frankfort's newly constructed building as long as the school continues to rent Terra's school buildings on the property is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

Roll Call: All in favor but abstained by Fehmi Damkaci

## VIII. Discussion Items

1. *Financial status and budget:* Internal auditors report was reviewed. No exceptions were reported on items which were reviewed by the auditors. In addition, Mr Akyar reviewed the financial summaries of each school. Grant applications were reported.
2. *Mr Duz shared academic data.* However, he pointed out that due to online learners, it has been difficult to get reliable data to make a decision. He also mentioned that school started using Iready program in elementary school grades which may be more reliable than Stars Math/ELA. School will present the college acceptances.
3. *College Courses (asked by Chanel Turnquest):* Courses offered by SU, MVCC, ESF, Le Moyne, and OCC. The school developed a 3+4 program with Upstate Medical School if our students go to ESF, SU, or RIT and keep a high gpa, and can get into Upstate Medical school without MCAT exam. School is working on developing computer science related track: Coding starts at elementary grades and continues in middle school and high school. At high school the school plans to offer Java and Phyton languages and offer cybersecurity courses through local colleges. Judge Rasheed networked to get an internship with Rome based Airbase. The school also working on developing to offer certified ethical hacking skills. The

### I. Superintendent's Report

#### Demographics

	Target	Male	Female	Black or African American	White	Asian					
Syracuse Academy of Science	975	464	47%	519	53%	683	69%	232	24%	37	4%
Syracuse Academy of	450	218	49%	228	51%	316	71%	64	14%	51	11%

<b>Science and Citizenship</b>											
<b>Utica Academy of Science</b>	726	352	48%	382	52%	297	40%	318	43%	77	10%
<b>SANY District</b>	2151	1034	48%	1129	52%	1296	60%	614	28%	165	8%

## Enrollment

School by School	ELL		Sped		Poverty	FRL Rate
<b>Syracuse Academy of Science</b>	38	4%	76	8%	752	77%
<b>Syracuse Academy of Science and Citizenship</b>	56	13%	50	11%	364	82%
<b>Utica Academy of Science</b>	53	7%	42	6%	588	80%
<b>SANY District</b>	147	7%	168	8%	1704	79%

## SAS

1. Wednesday, February 3rd, 2021—We all know that Syracuse Academy of Science middle school Atoms are hard workers, but did you know that they are pretty groovy too?! Congratulations to 5th grade student, Jaquarie for receiving this custom tie-dye design t-shirt from Ms. Brett's art class for all of his hard work, amazing effort and perfect attendance in all of his Zoom classes
2. Thursday, February 4th, 2021—Syracuse Academy of Science middle school Project Based Learning (PBL) students are giving back to their community, one Blessing Box at a time. For their project, Atoms were tasked with pitching their Blessing Box idea to the Sovereign Grace Baptist Church, the location where the winning team's Blessing Box will be housed. In their presentation, the team of students were tasked with sharing what their box would look like, the contents that would be inside the box and how their box would benefit the community. Congratulations to the winning team, Samara H. Zaley D. and Enas M. who will construct their box later this year.
3. Thursday, February 4th, 2021—Syracuse Academy of Science 2nd grade Atoms competed in some royally great math fun earlier this month. The kings and queens of math teamed up (socially distant of course) and worked together to solve various addition and regrouping equations in a fun, friendly math competition.
4. Thursday, February 4th, 2021—Syracuse Academy of Science elementary school kicks-off Black History Month with virtual guest speaker, Detective Terell. Detective Terell spoke with the Atoms about why he chose to become a detective in the city of Syracuse, read a short story called, Hair Love, and created a mini detective lesson. In the mini detective lesson, Atoms were tasked with following the clues with Detective Terell's help to solve the puzzle! I think we might have some sleuths on our hands. Thank you

Detective Terrell for taking the time to speak with the Atoms and sharing why you wanted to become a detective in the city of Syracuse, and for the fun hands-on detective lesson!

5. Thursday, February 11th, 2021—Earlier this month, the fourth grade Atoms at Syracuse Academy of Science elementary school were busy at work preparing for our annual Science Fair, which was held virtually. For the Science Fair, students were tasked with creating an experiment that would demonstrate their knowledge and understanding of the scientific method, as well as their superb organization skills.
6. Thursday, February 11th, 2021—Syracuse Academy of Science elementary school flex both their creativity and English language skills when working on this fun ‘Verbs in Action’ activity. Students were not only tasked with writing a sentence, but also had to create an action figure using pipe cleaners to act out that sentence. Atoms were also encouraged to draw and color a fun background image for their action figure.
7. Friday, February 12th, 2021—Syracuse Academy of Science is excited to share that two of its elementary school Atoms’ artwork has been selected to be displayed at the 2021 virtual Legislative Art Show. Congratulations to 1st grade student, Daniel Allen and 4th grade student Amelia Destitio for having their pieces selected. Daniel’s piece is titled ‘Scribble Monster’ and Amelia’s piece is titled, ‘Symmetrical Crayon Rubbing. Both students will have their artwork displayed in the spring at the Legislative Office Building in Albany, New York.
8. Friday, February 12th, 2021—During the week of January 23rd through 29th, Syracuse Academy of Science elementary school participated in National School Choice Week - a week dedicated to sharing the importance of providing education options for children. It is with their hard work, dedication and team effort that certainly did not go unnoticed by the National School Choice Week organization. Syracuse Academy of Science received a Certificate of Appreciation from the President of National School Choice Week, Andrew Campanella. Congratulations, Syracuse Academy of Science elementary school for all your hard work and team efforts!
9. Friday, February 12th, 2021—Syracuse Academy of Science hybrid learning students participate in a variety of kindness activities leading up to Valentine’s Day. Students took the time to reflect on what kindness means to them, wrote positive character traits about themselves and ultimately reminded us to not only love ourselves, but to love one another.
10. Friday, February 19th, 2021—In honor of Black History Month, Syracuse Academy of Science High School Choir collaborated with Christian Brothers Academy to create this virtual choir performance that will leave you in complete amazement! The students recorded André J. Thomas's "I Dream a World." The basis of this song comes from the text of world renowned poet, novelist, fiction writer and playwright, Langston Hughes,

who is influential to the students at both Syracuse Academy of Science High School and Christian Brothers Academy. <https://www.youtube.com/watch?v=dDsaJVhtfCg>

11. Friday, February 26th, 2021—Throughout the month of February, Syracuse Academy of Science celebrated Black History Month. Students in elementary, middle and high school observed the month by learning about contributions African Americans have made to this country.
12. Friday, February 26th, 2021—In honor of Dr. Martin Luther King Jr. Day and Black History Month the 6th and 7th grade Atoms at Syracuse Academy of Science middle school participated in an Art and Writing Contest. Students were tasked with creating works of art in the form of a poem, short story, essay, digital poster, drawing or painting. For their efforts, participants received certificates and Dr. Martin Luther King Jr. themed t-shirts. With many great entries, we would like to congratulate the following students for their art and writing submissions.
13. Monday, March 1st, 2021—In honor of Women’s History Month, Syracuse Academy of Science elementary school will be honoring 22 noble women who have made a cultural and or historical impact on society. Some of the women featured include and are not limited to: Princess Diana, Ruth Bader Ginsburg, Anne Frank, Michelle Obama, Malala Yousafzai and many more.

### **SAS Citizenship**

1. Monday, February 1st, 2021—Syracuse Academy of Science and Citizenship 1st grade Atoms are busy at work building their foundation of reading and writing. Students were hard at work completing various worksheets which help them to write and understand words that contain the letters, ‘-er,’ and matching words with pictures.
2. Thursday, February 4th, 2021—Earlier last week, Syracuse Academy of Science and Citizenship elementary school had the pleasure of welcoming an alumni from Syracuse Academy of Science Charter School, Elijah Rudisell. We were so excited to have Elijah come and speak with the Atoms and share valuable insight of working in a creative role as a marketing representative at Autodesk. Elijah also shared a great story that displayed his ‘Positivity In Action’ mindset, about how it is important to help others in need and to lend a hand. Thank you Elijah for taking time out of your schedule to virtually speak with the Atoms and for inspiring young minds!
3. Thursday, February 4th, 2021—Syracuse Academy of Science and Citizenship 2nd grade Atoms practice their listening and direction following skills in their gym class. With the help of teacher, Mr. E the Atoms learn how to perform the perfect over hand throw.
4. Thursday, February 4th, 2021—It’s time to give that brain a break and take a quick stretch break with the first grade Atoms at Syracuse Academy of Science and Citizenship

elementary school. Students and teachers participate in a Go Noodle video, where everyone can jump, dance and play along to an exercise video. A fan favorite for many Atoms, this is a great way for everyone to take a quick break, get their ‘sillies’ out, stretch their legs and refocus for an afternoon of learning.

5. Thursday, February 4th, 2021—The third and fourth grade students at Syracuse Academy of Science and Citizenship elementary school think outside the box when solving math equations with fractions with a little sweet treat - Hershey's Bars. Students learn about finding the lowest common denominator, how to add and subtract fractions to solve math problems.
6. Thursday, February 4th, 2021—Syracuse Academy of Science and Citizenship Atoms in Ms. O'Connor's small group prepare for their upcoming Reader's Theater production of a timeless children's story, Goldilocks and the Three Bears. Leading up to the production the Atoms wear many hats or should we say, sit in many chairs that were just right. Students not only practice their reading and public speaking skills by taking turns rehearsing their lines, but they also dabble in set and character design, as well.
7. Thursday, February 4th, 2021—Syracuse Academy of Science and Citizenship 3rd grade Atoms were busy at work practicing their reading and comprehension skills while using Lexia Learning. Each student navigates at their own pace through various levels all while building and enhancing their phonics skills.
8. Friday, February 5th, 2021—Syracuse Academy of Science and Citizenship kindergarten Atoms in both Ms. Hence and Mrs. Shirvani class practice their math and critical thinking skills. Students work on writing their numbers and solving addition and subtraction equations.
9. Thursday, February 11th, 2021—During the month of February, Syracuse Academy of Science and Citizenship elementary school hosted a virtual event called, 28 Speakers in 28 Days. In this event, we welcomed various business professionals, community leaders, Syracuse Academy of Science alumni, thought leaders and more to virtually speak with the Atoms. Today, we share with you three Syracuse Academy of Science Alumni who expressed the value and importance of education, wisdom into their career field, and insight into college and being a student athlete. Our virtual guest speakers included: Phillip Finley from Seneca Savings, Brandon Newsome a SUNY Canton Men's Basketball assistant coach, and Marquelle and Olivia Dorsey who are Business owners of Dorsey Photography
10. Monday, February 22nd, 2021—The second grade Atoms in Mrs. Badman's class are welcomed back from their Mid-Winter Break with a fun Fact Fluency activity. In this ‘popcorn style’ game, Mrs. Badman asks the Atoms various math problems to solve, and the students shout out the answers.

11. Monday, February 22nd, 2021—Namaste, Atoms! The Syracuse Academy of Science and Citizenship elementary school Atoms started a new PE unit, Yoga, on Monday, February 22nd. In this unit, Mr. E will teach the Atoms various stretches and moves such as Downward Dog, Happy Baby, Cat, and Cow just to name a few. With the Yoga practice, Atoms will have a better understanding and opportunity to practice their flexibility, coordination and connecting their minds and bodies.
12. Monday, February 22nd, 2021—The Syracuse Academy of Science and Citizenship kindergarten Atoms participate in a hands-on, minds-on activity using Amplify’s Chaining Folders. In this activity, students practice saying, hearing and learning vowel and consonant sounds to better understand how words are formed.
13. Monday, February 22nd, 2021—The Syracuse Academy of Science and Citizenship first grade mathematicians were busy at work practicing their problem solving and strategic thinking skills. Students used various hands-on, minds-on tools such as counters and mini whiteboards to solve the subtraction problems on their math worksheet.
14. Wednesday, February 24th, 2021—Syracuse Academy of Science and Citizenship elementary school had the sweet pleasure of welcoming Tykemia Carman as its next virtual guest speaker for the 28 Speakers in 28 Days project. Tykemia Carman is the proud business owner of Crave Dessert Studio, was featured on the Food Network’s Christmas Cookie Challenge, and is also a Syracuse Academy of Science alumna. Tykemia shared with the Atoms the important role education played in her life, as well as, her most recent dessert project. Thank you, Tykemia for taking the time out of your busy schedule to speak with the Atoms! You left us all craving something sweet.
15. Friday, February 26th, 2021—During the month of February, Syracuse Academy of Science and Citizenship elementary school hosted a Band-Aid Drive in efforts to collect fun Band-Aids to donate to Upstate Golisano Children’s Hospital. It’s with everyone’s efforts, generosity and kindness that we are happy to share that we collected 212 boxes of Band-Aids (or 4,532 Band-Aids). These Band-Aids will benefit the children and their families at Upstate Golisano Children’s Hospital. Now this is what we call, positivity in action! Thank you to everyone who helped make this event possible and successful.

## UAS

1. Monday, January 25th, 2021—Have you ever wondered what you could make using recycled materials around your home? Could you make a rocket ship, a car or even a new toy that could provide hours of entertainment? The Utica Academy of Science elementary Atoms put their creativity and imagination to the test for their recent art project called, Recycled Sculptures. The students were tasked with upcycling materials around their home and creating works of art.

2. Wednesday, January 27th, 2021—Utica Academy of Science high school put their creativity and sentimental hats on when creating this breathtaking masterpiece. Atoms and teachers submitted pictures of themselves and their families which were combined to create the UAHS Family Tree. Many Atoms, one Family (Tree)!
3. Thursday, January 28th, 2021—In case you missed it, Utica Academy of Science middle school hosted a virtual Coffee Talk on January 28th, 2021. During the meeting, Utica Academy of Science middle school faculty and staff discussed what hybrid learning students could look forward to when returning to campus.  
<https://www.youtube.com/watch?v=Wvap6FDc0wQ>
4. Wednesday, January 28th, 2021—What would you do with feet of snow? Build a snowman, of course! The Utica Academy of Science high school IT team worked to create this beautiful snowman (who just so happens to be following social distancing guidelines and is masked up) sits at the front of the building and greets everyone as they walk past. Thank you, Mr. Oz, Vadim and Mohammad for creating this snowman which brings so much joy and happiness to all.
5. Monday, February 1st, 2021—In case you missed it, Utica Academy of Science high school hosted a virtual Spring Semester and Sports Forum on Monday, February 1st, 2021. During the meeting, Utica Academy of Science high school faculty and staff discussed COVID vaccination updates, academic plans and the high school spring sports season. [https://www.youtube.com/watch?v=wNmoZQQZv\\_w](https://www.youtube.com/watch?v=wNmoZQQZv_w)
6. Utica Academy of Science high school students have been going above and beyond this school year to give back to those in their community who need it the most. From writing heartwarming messages to the children at the St. Jude hospital, to writing letters to the residents at the Masonic Care Community, to even purchasing a simple cup of coffee for someone who needs a quick pick-me-up. These acts both big and small have certainly not gone unnoticed, especially in the middle of a global pandemic. Utica Academy of Science high school had the great pleasure of welcoming Assemblywoman Marianne Buttenschon of the Assembly District 119 who presented a proclamation for Utica Academy of Science high school's Kindness Challenge - an event hosted by the National Honor Society members encouraging their fellow classmates and teachers to perform random acts of kindness both big or small for a chance to win a free pizza delivery. It is with this simple challenge of spreading kindness that led to Assemblywoman Buttenschon mentioning that it would be great to turn this event into a Dzana & Erna Kindness Law. Congratulations, Utica Academy of Science Atoms for your kindness and generosity in supporting the communities we serve.
7. Friday, February 5th, 2021—It's no surprise that if you live in Central New York, you probably do love winter. Earlier this month, the Utica Academy of Science elementary

school Atoms created various art winter art masterpieces. Students drew, painted, or colored snowmen and or made a 3D snowflake using construction paper.

8. Tuesday, February 9th, 2021—Utica Academy of Science elementary school Atoms in Ms. Cavo's class celebrated Valentine's Day with some sweet treats and activities. In honor of their Valentine's Day themed celebration, students wore a lovely shade of Atom Red, and read a holiday themed story. Atoms also participated in various Valentine's Day activities.
9. Friday, February 12th, 2021—The first grade Atoms in Ms. DeAngelis' class celebrated Valentine's Day in a way that will certainly make your heart full and flutter. The Atoms expressed their creativity when creating personalized valentine butterfly cards for that special someone in their life.
10. Tuesday, February 23rd, 2021—This week marks a very momentous occasion in educational history not only for the students, but for faculty, teachers and even parents alike. This week the Utica Academy of Science elementary students celebrated the 100th day of school! To recognize this day in educational history, the Atoms created their very own arts and crafts pizza, and also participated in a variety of fun academic, hands-on, minds-on activities.
11. Tuesday, February 23rd, 2021—During the week of January 23rd through 29th, Utica Academy of Science high school participated in National School Choice Week - a week dedicated to sharing the importance of providing education options for children. It's with their hard work, dedication and team effort that certainly did not go unnoticed by the National School Choice Week organization. Utica Academy of Science received a Certificate of Appreciation from the President of National School Choice Week, Andrew Campanella. Congratulations, Utica Academy of Science high school for all your hard work and team efforts!
12. Tuesday, February 23rd, 2021—Throughout the month of February Utica Academy of Science high school challenged its students, faculty and staff to participate in heart healthy activities, such as exercising and eating nutritious foods in collaboration with the national Go Red for Women campaign. During the month, Atoms learned about the importance of being heart healthy by fueling our bodies with nutrient rich foods, drinking plenty of water and cardio exercise. We hope the healthy habits learned in February will propel everyone into a successful March and beyond.
13. Tuesday, March 2nd, 2021—Utica Academy of Science kindergarten Atoms in Mrs. Woodruff's class not only celebrated National Read Across America Day but also, Dr. Seuss' birthday. In honor of Dr. Seuss, the students read one of his classic books, 'One Fish, Two Fish, Red Fish, Blue Fish,' and enjoyed a tasty treat that smiled back at them. Atoms also received a special visitor, the Cat in the Hat who is always up for some good

fun that is funny! What a fun way to celebrate National Read Across America Day and Dr. Seuss' birthday.

**II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Linda Spencer, seconded by Jawwaad Rasheed, to adjourn the meeting at 8. 16 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 4/16/2021

**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/89333742414?pwd=bEzJbkJtZEYyd2JleDdqaTZnOHFiZz09>

Meeting ID: 893 3374 2414

Passcode: 403498

Dial by your location +1 929 205 6099 US (New York)

- I. The regular meeting was called to order at 5.36 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Absent

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 3/9/2021

Motion by Jawwaad Rasheed, seconded by Linda Spencer

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

#### **IV. Agenda**

1. *Approval of new hires for SAS, SASC, and UAS*
2. *Approval of new positions*
3. *Approval of updated 2021-22 SANY pay scales*
4. *Approval of teaching and non-teaching positions for Citizenship and Science Academy of Rochester (CSAR)*
5. *Approval of Superintendent contract*
6. *Approval of purchasing furniture for UAS and Citizenship ES*
7. *Approval of purchasing cafeteria furniture for SAS HS*
8. *Approval of several small projects at Citizenship ES*
9. *Approval of Reserve Fund Policy*
10. *Approval of UAS Updated Enrollment Policy*
11. *Approval of MoU for Amplify Curriculum PD*

#### **Discussion**

1. *Financial status and budget*
2. *2021-22 lotteries*
3. *UAS/Frankford Public hearing*
4. *Utica construction hardship:*
5. *Charter School Office UAS Mid-Term Site Visit*
6. *Update on a case by a former employee against the school*

Motion by Murat Baysal, seconded by Linda Spencer, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### **V. Executive Session**

Motion by Linda Spencer, seconded by Murat Baysal to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **VI. Reconvene Public Session**

Motion by Linda Spencer, seconded by Chanel Turnquest, to exit the executive session.

**Roll Call:** Adopted unanimously

#### **VII. ► Motion #210413.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.2**

WHEREAS, the following positions are added to organizational chart: SANY Director of College Guidance and Alumni, Bookkeeper / Accounting Assistant position, Senior Marketing, Marketing, Acting Dean for Citizenship and Science Academy of Rochester (CSAR), Academic Intervention Specialist, Math Specialist, Reading Specialist and Intervention Support teacher positions.

RESOLVED, that approval of creating SANY Director of College Guidance and Alumni, Bookkeeper / Accounting Assistant positions, Senior Marketing, Marketing, Acting Dean for Citizenship and Science Academy of Rochester (CSAR), Academic Intervention Specialist, Math Specialist, Reading Specialist and Intervention Support teacher positions with their pay scales and are hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210413.3**

WHEREAS, SANY management, school deans, operations managers, regional affairs officers, dean of students, behavioral specialist, district office employees, IT employees, all other non-instructional staff salary scales and teachers pay scales for 2021-22 are updated as presented in SANY staff salary scales. New SANY Director of College Guidance and Alumni, Bookkeeper / Accounting Assistant position, Senior Marketing, Marketing, Acting Dean for Citizenship and Science Academy of Rochester (CSAR), Academic Intervention Specialist, Math Specialist, Reading Specialist and Intervention Support teacher positions and their pay rates are presented.

RESOLVED, that approval of payscales of SANY management, school deans, operations managers, regional affairs officers, dean of students, behavioral specialist, district office employees, IT employees and all other non-instructional staff salary scales, and SAS/UAS/SASC/CSAR schools teachers pay scales for 2021-22; newly approved SANY Director of College Guidance and Alumni, Bookkeeper / Accounting Assistant positions, Senior Marketing, Marketing, Acting Dean for Citizenship and Science Academy of Rochester (CSAR), Academic Intervention Specialist, Math Specialist, Reading Specialist and Intervention Support teacher are hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.4**

WHEREAS, teaching and non-teaching position and pay scales are created same as SAS for Science Academy of Rochester (CSAR).

RESOLVED, that the teaching and non-teaching positions for Science Academy of Rochester (CSAR) hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210413.5**

RESOLVED, that superintendent contract update, by superceding the existing contract, for 2021-22 academic year with a proposed new contract until June 30, 2026 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.6**

WHEREAS, due to grade expansion in the Utica ES and Citizenship, additional classrooms furniture RFP is finalized. Based on the competitive analysis, SANY would like to work with lowest bidder for all items in total per the chart provided at the end of agenda. School purchased school furniture from School Specialty in previous years and satisfied with their products and services. In order to organize delivery of all items, the school would like to work with a single vendor which provided the lowest pricing overall. See below for the bidding results.

RESOLVED, that purchasing classroom furniture for both ES's from the School Specialty for \$109,711.56, as the lowest bid for all items, total is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.7**

WHEREAS, Syracuse Academy of Science HS will redesign the cafeteria more functional space with different seating designs for students. School leadership identified the need and requested proposals from the vendors and evaluated the proposed design and estimates.

All projects fall under State contract pricing. WB Mason has been provided the same information as the other two companies but have unable to provide the

design ideas at the level that the other two companies were able to provide. WB Mason area of expertise is simplistic rendering of space and furniture basics while the other two companies are able to meet the needs that we have through design.

VENDOR	DESCRIPTION	TOTAL COST	Installation and Delivery
Just the Right Stuff	Cafeteria updated seating to make the cafeteria more inviting for students.	\$50,759.19	No additional cost for installation or delivery
WB Mason		\$26,791	\$9,950
Intivity		\$115,759.60	Installation and delivery included

RESOLVED that approval of cafeteria furnishing and design from Just to Right Staff with total cost of \$50,759.19 is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.8**

WHEREAS, Syracuse Academy of Science has several building improvements project to upgrade the Citizenship Elementary School building. The project is including Kindergarten Bathroom project, classroom flooring in the 4<sup>th</sup> grade rooms project, stairs and landing on all 3 sides of the gym project and, onsite washer and dryer project.

VENDOR	Descriptions	TOTAL COST
Smajic	Kindergarten Bathrooms, Classroom flooring, Gym Area landing and stairs, Washer/Dryer Project	\$49,950.00
Property Restoration	Kindergarten Bathrooms, Classroom flooring, Gym Area landing and stairs, Washer/Dryer Project	\$114,740.00
AJ Renovations	Kindergarten Bathrooms, Classroom flooring, Gym Area landing and stairs, Washer/Dryer Project	\$38,212.78 + materials

Recommendation is to go with Smajic as their proposal is complete and inclusive of all the materials and labor. AJ Renovations is the lower proposal right now but their final number does not include materials.

RESOLVED that approval of the Citizenship Elementary School project with Smajic Construction with total cost of \$49,950 is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** All in favor but abstained by Fehmi Damkaci

► **Motion #210413.9**

WHEREAS, New York State Comptroller Office in Local Government Management Guide about reserve funds suggests that reserve funds must be invested. Therefore, SANY adapts a reserve fund policy to guide the investment of its reserve funds.

RESOLVED that Reserve Fund policy #4191 is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.10**

WHEREAS, UAS middle school building will move to Frankford location in 2021-22 school year. Charter school office requested to update the student enrollment policy for UAS accordingly.

RESOLVED that updated UAS student enrollment policy is hereby approved.

Motion by Linda Spencer, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210413.11**

WHEREAS, SANY Schools adopted a new Science curriculum for its K-8 schools. The new curriculum called Amplify focuses on hands-on activities. In order to better implement the curriculum all K-8 teachers need professional development, which includes introduction of scientific concepts as well as performing hands-on activities. Science is not the best area of ES teachers therefore they need strong support to increase their knowledge and hands on activities. The school also would like to have continued in-class PD for its K-8 teachers during the academic year to assess its implementation. Terra Science has three staff members, who have science degrees with teaching and PD experiences. One staff member has PhD in Biochemistry, one has MS in Geology, and one has BS in Environmental Science. They have the experience and background in providing the PD and continued support during the academic year. The time for preparing the PD materials, estimated around 210 hrs, will not be charged. The mileage or accomadation will not be charged. Actual PD pricing is \$600 for full day, \$300 half-day, and \$100 for less than 2 hrs delivered PD. Amplify provided the PD about how to navigate the curriculum but not about the content and hands on activities. Amplify charged \$3,200 for 2 and half day training.

RESOLVED that MoU with Terra Science and Education for providing Amplify Curriculum PD is hereby approved.

Motion by Murat Baysal, seconded by Linda Spencer  
**Roll Call:** All in favor but abstained by Fehmi Damkaci

## VIII. Discussion Items

1. *Financial status and budget:* It will be discussed next month
2. *2021-22 lotteries:* All lottery was held for all schools. All seats are filled and there are around 400 students in waiting list and around 1000 students in Syracuse. ELL students ratios will be obtained later once the admitted students are tested.
3. *UAS/Frankfort Public hearing:* Dr. Hayali attended Frankfort public hearing for UAS moving its middle school location into Frankfort. Few parents also attended to support our school.
4. *Utica construction hardship:* When the school decided to built its own building at Utica, school learned that State’s facility department expects that school must follow public school construction process. This takes very long time (just approval/planning takes at least a year or more) and it is against the nature of charter schools since we do not get approvals from NYSED for 6 months to a year before the change which requires the construction. Also, the requirements by the State facility increases the initial cost of the construction due to extensive architechtrual requirements which are beyond rented space. The school learned that renting an existing space is easier and faster to get approvals and there are several cost savings related to approval phase. In addition, it (getting approvals, planning of construction) took too much time of the Superintendent who should have focused on academic activities. The school realized that renting an existing space might be a better option for the school in the future.
5. *Charter School Office UAS Mid-Term Site Visit:* The school submitted requested documentation. Site visit dates are not released yet and they may want to meet with board as well.
6. *Update on a case by a former employee against the school:* Discussed at executive session.

### I. Superintendent’s Report

#### Demographics

	Target	%	Total Enrollment	Male	Female	Black or African American	White	Asian

Syracuse Academy of Science	975	100.00%	975	458	47%	517	53%	677	69%	230	24%	37	4%
Syracuse Academy of Science and Citizenship	450	98.44%	443	216	49%	227	51%	313	71%	64	14%	51	12%
Utica Academy of Science	726	100.55%	730	349	48%	381	52%	296	41%	316	43%	77	11%
SANY District	2151	99.86%	2148	1023	48%	1125	52%	1286	60%	610	28%	165	8%

## Enrollment

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	975	38	4%	77	8%	747	77%
Syracuse Academy of Science and Citizenship	443	55	12%	52	12%	366	83%
Utica Academy of Science	730	53	7%	42	6%	586	80%
SANY District	2148	146	7%	171	8%	1699	79%

## SAS

- Monday, February 22nd, 2021—Late February, and early March, Syracuse Academy of Science elementary school had the special privilege of welcoming three virtual guest speakers who shared their wisdom, knowledge, career expertise, hobbies and more with the Atoms. The virtual guest speakers included:
  - Lucas Pettit - Physician's Assistant
  - Tyrone Dixon - Small business owner & Life Coach
  - Mariel Mirra - Design Director for the Division of Marketing and Communications at Syracuse University
- Thursday, February 25th, 2021—Syracuse Academy of Science elementary school hosted its monthly virtual Student of the Month Ceremony where it recognized students and staff for demonstrating the character trait, ambition.  
<https://www.loom.com/share/25ee37ff72c740a28c01774335ff99d2>
- Thursday, February 25th, 2021—In late February all the Atoms at Syracuse Academy of Science elementary school were busy at work participating in Science Fair week. The students in 4th grade were conducting their own science experiments for the science Fair. The Atoms in Kindergarten through 3rd grade were learning about the scientific method

through various hands-on, minds-on science experiments using everyday household items.

4. Saturday, February 27th, 2021—The Syracuse Academy of Science high school Lady Atom's varsity and JV Basketball teams are having quite the season. The varsity Lady Atoms are currently ranked 3rd in their division and most recently took on cross-town rivals, Christian Brothers Academy.
5. Saturday, February 27th, 2021—The Syracuse Academy of Science high school boys Varsity and Junior Varsity basketball teams have faced many a fierce opponent this season with games that were certainly nail biters. The Atoms are currently ranked 4th in their division with two games left in the seasons.
6. Monday, March 1st, 2021—Earlier this month the Syracuse Academy of Science high school students participated in the Getty Art Museum Challenge. This challenge invites participants of all ages to recreate famous pictures or paintings using everyday objects as props. This simple challenge is one that is fun for the whole family and can provide great entertainment. The spring semester art students at Syracuse Academy of Science high school tested their creativity when participating in this challenge.
7. Friday, March 5th, 2021—Paint us excited as we share that earlier this month, the Syracuse Academy of Science elementary Atoms expressed their creativity in art class. The students in kindergarten and 1st grade drew beautiful self-portraits, while the Atoms in 2nd - 4th grade experimented with color creation.
8. Friday, March 5th, 2021—Earlier this month Syracuse Academy of Science elementary school students participated in the program, D.E.A.R., which stands for Drop Everything And Read. This fun initiative invites and encourages students to sit quietly and read a book of their choosing. It also helps instill the love of reading, while working on continuing to grow and develop reading skills.
9. Thursday, March 11th, 2021—Scoot over winter! Spring is here and so are the Syracuse Academy of Science elementary school hybrid learning Atoms! With temperatures in the upper 60s the Atoms take full-advantage of heat and enjoy a fun socially distant activity for outdoor recess ... scooters! A fun time was had by all, and we are all looking forward to having the warm weather stick around for much longer.
10. Friday, March 12th, 2021—As many across the country gear up for game day, the Syracuse Academy of Science middle school Atoms had a slam dunk student activity event - Dunk-or-Treat. On Friday, March 12th the Atoms hosted a socially distant event where students had an opportunity to participate in a free throw game to win prizes, families could participate in a drive-thru trunk-or treat, and vehicles were decorated in various college and university team colors and mascots. Atoms also received candy bags

and blow-up basketballs. Remote learning students received Balloon Rocket kits so they would be able to participate in STEM activities from home.

11. Friday, March 12th, 2021—Syracuse Academy of Science elementary school Atoms in room 1B become paleontologist for a day as they learn about the history of the earth. Students were tasked with creating their own fossils using Q-tips. It's safe to say this project was not only Dino-mite, but hands-on, minds-on learning is certainly not extinct!
12. Monday, March 15th, 2021—The project based learning students at Syracuse Academy of Science middle school celebrate math's favorite holiday, Pi Day, with exciting games, activities and of course prizes. Students work together to solve Pi Day puzzles in an 'escape the room' activity, answer Pi Day trivia questions and of course Pi Day musical chairs, where you guessed it the winning prize was a pie. No matter how you slice it, this was a fun way to celebrate Pi Day.
13. Sunday, March 21st, 2021—This past weekend, Syracuse Academy of Science high school Atoms Yakina Sika-Amoah and Theodore Simon took home more than the gold medal and highest honors at the MOST's CNY Science and Engineering Fair, held on Sunday March 21st.

Yakina and Theodore worked to research and develop a robot that would help clean up the coastlines. They entered the robot into the virtual CNY Science and Engineering Fair and won the following awards.

- The High Honor Medallion
- IEEE Electrical Computer Engineering Award
- Ricoh Sustainable Development Award
- US Agency for International Development Award
- Stockholm Jr. Water Prize
- Terra Science and Education Award

Not to mention, Yakina and Theodore also secured a spot and sponsorship to the Regneron International Science and Engineering Fair in 2021!

Congratulations to Yakina and Theodore, we are all so incredibly proud of you and all your accomplishments this weekend. We look forward to you both representing not only Syracuse Academy of Science High School but the Upstate New York community at the Regneron ISEF!

<https://www.localsyr.com/community/cool-schools/cool-schools-sascs-students-win-big-at-mosts-science-fair/>

<https://www.urbanyny.com/syracuse-academy-of-science-charter-school-wins-big-at-the-mosts-cny-science-and-engineering-fair/>

14. Tuesday, March 23rd, 2021—Syracuse Academy of Science high school Atoms who rallied together in the month of February to help make an impact and a difference to those who need it the most in the greater Syracuse community. The National Honor Society hosted a Donation Drive to benefit the Dunbar Center - an organization that aims to enhance the quality of life, break the cycle of generational poverty and develop racial equality in the Syracuse community. In just a few weeks, the students raised bags and bags of non-perishable food items and hygiene products for the Dunbar Center.
15. Wednesday, March 24th, 2021—Syracuse Academy of Science high school Girl's Volleyball season is underway! The Atoms kicked-off their season against the Institute of Technology Central on Wednesday, March 24th. The Atoms are currently ranked 5th in their division with three games under their belt.
16. Thursday, March 25th, 2021—Let the 'Madness' continue! Syracuse Academy of Science middle school continues with their, 'what's March without a little 'Madness'' celebration as students participate in a variety of activities with a series of competitions. Remote learning student were able to participate at home and watch their classmates compete in the following categories:
- Free Throw Basketball
  - Hula-Hoop Competition
  - Balloon Race
  - Obstacle Course
  - Dance-Off/Talent Show

How 'Sweet' it is to be a Syracuse Academy of Science middle school Atom!

17. Thursday, March 25th, 2021—Syracuse Academy of Science kindergarten students in Mrs. Hartnett's ENL class rolled up their sleeves and probably got their hands just a bit sticky with this hands-on, minds-on spring themed science experiment. For their science experiment, Atoms were tasked with using a traditional spring treat, Peeps, and describe not only its characteristics but predict if it would in fact float, as well as, if it would dissolve in water, vinegar or olive oil. The unanimous favorite characteristic was the squishiness of the Peeps. This science experiment was a perfect way to kick-off spring and Spring and Spring Recess.
18. Friday, March 26th, 2021—Syracuse Academy of Science elementary Atoms jet set around the world for their annual virtual Culture Cruise class field trip. Thanks to the wonderful support and help from the Syracuse Academy of Science elementary school families, teachers, faculty and staff the Atoms were able to learn about 5 of the 31 countries represented at the school. These countries include: Turkey, Bosnia, India, Cuba and Nigeria. During their Culture Cruise Atoms had an opportunity to learn about the countries culture, tradition, geography, history, flora and fauna, language and of course

cuisine! This is a favorite field trip for many students and we are grateful for all who helped make this event possible.

19. Tuesday, April 6th, 2021—The Getty Art Museum Challenge is a favorite amongst many of the Syracuse Academy of Science Atoms. You may have seen previous posts about the high school students showing their creativity by participating in this infamous challenge. Well, today we are sharing the creativity of the middle school 5th grade students participating in the Getty Art Museum Challenge.
20. Tuesday, April 6th, 2021—The Syracuse Academy of Science elementary school 2nd grade Atoms have been learning about persuasive writing. Atoms decided to put this new skill to the ultimate test and send handwritten notes to the Dean of Elementary, Mrs. Miller and state why in fact they should not have any homework. Some of their reasons included being able to spend more time with their family, pets and with the warm weather in the forecast they would be able to spend more time outside. With these excellent points, Mrs. Miller took them all into consideration and did in fact grant the students their request! Congratulations, Atoms your hard work, persistence and persuasion paid off. Enjoy your no homework night!

### **SAS Citizenship**

1. Friday, February 5th, 2021—Throughout the month of February, Syracuse Academy of Science and Citizenship Atoms had an opportunity to listen to various inspiring stories, business professionals, and community leaders as they shared insight, and wisdom with the students.

Wrapping up this month-long event the Atoms had the privilege of listening to three career professionals who volunteered their time to speak with the students for Syracuse Academy of Science and Citizenship's 28 Speakers in 28 Days. The guest speakers included:

- Timothy Liles II - Computer Software Programmer
- Nilikeah Brown - Vera House PREA Project Coordinator
- Koury Bonds - Dentist

2. Monday, February 8th, 2021—In February, Syracuse Academy of Science and Citizenship elementary school welcomed three CNY Central news and broadcast team as virtual guest speakers for its 28 Speakers in 28 Days event. The virtual guest speakers included:

- Faith Cane - News Team Producer
- Mr. Frankie Jupiter - News Anchor
- Melanie Johnson - News Anchor

3. Monday, February 8th, 2021—In early February, Syracuse Academy of Science and Citizenship elementary school welcomed two higher education virtual guest speakers for its 28 Speakers in 28 Days event. The guest speakers included Syracuse University Law Professor, Lavonda Reed and a Lincoln University student, Tamara Chalmers.
4. Thursday, February 11th, 2021—During the month of February, Syracuse Academy of Science and Citizenship elementary school hosted a virtual event called, 28 Speakers in 28 Days. In this event, we welcomed various business professionals, community leaders, Syracuse Academy of Science alumni, thought leaders and more to virtually speak with the Atoms.
5. Today, we share with you three Syracuse Academy of Science Alumni who expressed the value and importance of education, wisdom into their career field, and insight into college and being a student athlete. Our virtual guest speakers included:
  - Phillip Finley from Seneca Savings
  - Brandon Newsome a SUNY Canton Men's Basketball assistant coach
  - Marquelle and Olivia Dorsey who are Business owners of Dorsey Photography
6. Wednesday, February 11th, 2021—Continuing with Syracuse Academy of Science and Citizenship elementary school's 28 Speakers in 28 Days event, Atoms welcomed two first responder virtual guest speakers -Army Sergeant Aaron Lamontagne and Ranette Releford.
7. Monday, February 22nd, 2021—The Syracuse Academy of Science and Citizenship first grade mathematicians were busy at work practicing their problem solving and strategic thinking skills. Students used various hands-on, minds-on tools such as counters and mini whiteboards to solve the subtraction problems on their math worksheet.
8. Tuesday, March 2nd, 2021—Earlier this month, Syracuse Academy of Science and Citizenship welcomed SUNY Cortland interns who will be helping out and assisting in the elementary classrooms. We are excited to have these young professionals join our team as they will be presenting their lesson plans, building positive relationships with the Atoms, as well as, adding to their teacher toolbox.
9. Wednesday, March 3rd, 2021—In the upcoming weeks, the Syracuse Academy of Science and Citizenship 4th grade Atoms will begin reading novels as part of their core curriculum. That being said, what better way to prepare than having students practice reading fun children's novels like Flora & Ulysses, I Survived, and the Season of Styx Malone, just to name a few. Atoms received these books at their most recent home visit with teachers Mrs. Hebbert and Ms. Reed. Happy reading, Atoms!
10. Thursday, March 4th, 2021—The Syracuse Academy of Science and Citizenship 1st grade Atoms practice their adjectives using their five senses with this fun class activity.

Students were tasked to use adjectives, or descriptive words, as clues to describe an object in the classroom. Their classmates were then tasked with guessing the object in question.

11. Monday, March 8th, 2021—Syracuse Academy of Science and Citizenship elementary students participate in daily Positivity Project activities. These activities help guide and empower students to build not only strong character strengths, but a strong classroom community and build positive relationships to become their best selves. This week, the students focus on the character strength of, love of learning. The goal of this character strength is to develop their love of learning by helping students discover what they are passionate about. This is done through differentiating, supporting and finding what works for our kids to ensure they thrive. The love of learning is just one of the many character strengths of The Positivity Project.
12. Thursday, March 11th, 2021—Throughout the month of February, the Syracuse Academy of Science and Citizenship Atoms were busy at work, collecting hundreds of thousands of Band-Aids to benefit the families and children at Upstate Golisano Children's Hospital. It's with their herculean efforts that they were able to collect 4,532 Band-Aid, but that is not all. This astronomical amount of Band-Aids collected caught the attention of many, and they simply had to share this incredible story with the greater Syracuse community.  
<https://www.localsyr.com/news/local-news/golisano-childrens-hospital-receives-bandage-donation-from-local-students/>  
<https://www.waer.org/post/cny-students-donate-band-aids-golisano-childrens-hospital>
13. Friday, March 12th, 2021- As you may have seen or read, the Syracuse Academy of Science and Citizenship elementary school Atoms made quite an impact on the greater Syracuse community through the donation of over 4,000 Band-Aids to Upstate Golisano Children's Hospital late last week. With receiving news coverage from stations such as: News Channel 9, CNY Central, WAER, Spectrum News, Urban CNY and now the number one hit music station in Central New York, 93Q's Ted and Amy in the Morning! The Syracuse Academy of Science and Citizenship Atoms were featured on 93Q's Ted and Amy in the Morning, on Friday, March 12th.  
<https://www.youtube.com/watch?v=TwMdPopdgz4>
14. Tuesday, March 16th, 2021—Syracuse Academy of Science and Citizenship third grade Atoms were busy at work plotting points on their bar graph. Creating bar graphs is a skill they learned in first grade and have since built upon this skill to draw and plot a more complex graph. We are always excited to see Atoms acquire knowledge and then build on it as they advance through grade levels. No matter how you plot it, the Atoms knowledge, and love for learning is off the charts excellent.
15. Tuesday, March 16th, 2021—The fifth grade Atoms in Ms. Barker's class was busy at work learning about fractions. Some days, understanding fractions can be challenging,

but with this fun, creative hands-on, minds-on exercise the Atoms are taking the learning into their own hands, literally! Students created fraction strip manipulatives which will allow them to better understand and comprehend the material. Students are able to use these fraction strip manipulatives how they see best fit, to solve various fraction equations for their classwork and homework.

**16.** Friday, March 26th, 2021—Let’s build a bridge, Atoms! Syracuse Academy of Science and Citizenship elementary school students received their latest STEM-to-Go kit where students will be tasked with completing this fun hands-on, minds-on engineering challenge. The focus of this month’ STEM-to-Go Kit encourages the students to learn about Gravity and Force.

**17.** In their STEM-to-Go kit Atoms found toothpicks and marshmallows which will be used to construct the strongest bridge they can imagine. The students must construct a bridge with no support in the middle and measure how much weight it can hold before it collapses.

## UAS

- 1.** Thursday, January 28th, 2021—In case you missed it, Utica Academy of Science middle school hosted a virtual Coffee Talk on January 28th, 2021. During the meeting, Utica Academy of Science middle school faculty and staff discussed what hybrid learning students could look forward to when returning to campus.  
<https://www.youtube.com/watch?v=Wvap6FDc0wQ>
- 2.** Friday, February 26th, 2021—Throughout the month of February, Utica Academy of Science high school’s National Honor society challenged its fellow students, and teachers to participate in their Kindness Challenge. The challenge in theory was quite simple, but left a huge impact on the Atoms and even gained attention and recognition from Assemblywoman Buttenschon. In efforts to support Utica Academy of Science high school's National Honor Society, the teachers, faculty and staff put together a fun, quick message titled, Kindness is Contagious. It's with simple acts of kindness both big and small that make an impact on someone's life and society. Performing a kind gesture or act is so powerful that it has been known to increase your happiness, improve relationships with others and the best part is it’s free!
- 3.** Friday, February 26th, 2021—Utica Academy of Science high school is excited to present its 5-part video series titled, A Celebration of Black History Month, which features high school Atoms sharing their works of art and music that celebrates the contributions African Americans have made in society. In addition, Utica Academy of Science high school teachers, faculty and staff share insightful messages celebrating Black History Month. <https://www.youtube.com/watch?v=A70k-gOcRTs>
- 4.** Friday, February 26th, 2021—Today we feature part-2 of Utica Academy of Science high school’s 4-part video series, A Celebration of Black History. Our talented high school

sophomore, Byron Cruz continues to impress us with his vocal talents by singing an a cappella version of a timeless tune, 'Stand By Me.'

<https://www.youtube.com/watch?v=wDP1ytIZYI>

5. Friday, February 26th, 2021—This next presentation for Utica Academy of Science high school's 5-part series, A Celebration of Black History Month is performed by the creative and talented Atoms: Madison Rodriguez (singer and quotes), Elias Romero (pianist and video editing), Siulee Olivera (Drummer and Slide Presentation). The Atoms worked to create a presentation that features the 'The First Lady of Song,' Ella Fitzgerald and Bryan Stevenson, the Executive Director and founder of the Equal Justice Initiative.  
<https://www.youtube.com/watch?v=cLlFf-xGItk>
6. Friday, February 26th, 2021—Utica Academy of Science high school shares with you part four of its five part series, A Celebration of Black History Month. Today, talented Atom, Ti'yanna, recites the poem, 'The Hill We Climb,' by Amanda Gorman. Amanda Gorman, a National Youth Poet Laureate and the youngest inaugural poet in U.S. history wowed many across America during the inauguration of President Joe Biden and Vice President Kamala Harris with this breathtaking poem that was inspired by the events that took place at the United States Capitol on January 6th, 2021.  
<https://www.youtube.com/watch?v=K2kIPldcYes>
7. Friday, February 26th, 2021—Last week, Utica Academy of Science high school shared its 5-part series titled, A Celebration of Black History Month. Throughout these past five days, you have watched videos of the talented high school Atoms showcase their music, art and poetry skills. <https://www.youtube.com/watch?v=GadzmCd4gEM>
8. Thursday, March 4th, 2021—Mindfulness and meditation have become a popular practice over the past few years. Mindfulness meditation is the practice of focusing on one's breath while sitting in silence. While this may seem simple in theory, it is in fact quite challenging. When sitting in silence, the brain will have a tendency to wander. With gentleness and kindness you try and refocus your attention on your breath - which is the art of mindfulness. The Utica Academy of Science high school students welcomed virtual guest speaker, Ms. Cardwell, the Dean of Students at Utica Academy of Science Elementary School, who shared with the Atoms information on the practice and importance of mindfulness meditation and self care.
9. Monday, March 8th, 2021—In honor of International Women's Day Utica Academy of Science middle school ELA students learned about a group of brave women in the broadcast and journalism field who risk their lives to provide reliable news coverage to the citizens in rural Africa. These brave women go above and beyond the call of duty by sacrificing personal health and safety in efforts to deliver reliable news coverage to the citizens, as many of the African communities are without electricity. Therefore receiving news coverage of current events or news in general can be challenging. Many citizens

listen to their battery powered radios for news coverage. Thank you, to all those brave women for all your contributions you have made to the broadcast and journalism industry by providing reliable broadcast and journalism news coverage to the men and women in rural African communities.

10. Friday, March 12th, 2021—On this festive St. Patrick’s Day, the Utica Academy of Science elementary first grade Atoms in Ms. DeAngelis’ class celebrated with a fun arts and crafts project. Students had an opportunity to make their very own lucky leprechaun complete with a green top hat and a red beard. Unfortunately I don’t think the leprechaun revealed where its pot of gold was, but maybe next year! We wish all of our students a very happy St. Patrick’s Day.
11. Friday, March 12th, 2021—What an exciting week for Utica Academy of Science Charter School! On Friday, March 12th, Elementary School Dean Genevieve Campanella and Student Affair Officer Hanka Grabovica were featured on WUTQFM's Talk of the Town radio program. Genevieve and Hanka shared how in the times of COVID and the pandemic, Utica Academy of Science Charter School has been able to welcome students back to school safely for hybrid learning, as well as, its tremendous growth and success of the charter schools. In addition, they mentioned families can visit our website to submit their application for enrollment of the 2021- 2022 school year. Applications are due Thursday, April 1st, 2021.
12. Wednesday, March 17th, 2021—Utica Academy of Science elementary Atoms in Miss Cavo’s class celebrate St. Patrick’s day with a little creativity and engineering. The students tested their luck by hand-crafting and engineering leprechaun traps in efforts to try and catch a leprechaun on St. Patrick’s Day. It is a widely known fact that leprechaun are attracted to shiny, colorful objects and of course sweet treats. We promise, no leprechauns were hurt in the making of the traps! We hope all of our Atoms had a happy St. Patrick’s Day.
13. Wednesday, March 17th, 2021—Happy First Day of Spring, Atoms! To celebrate, we are sharing with you spring inspired science experiments courtesy of the Utica Academy of Science elementary Atoms. The science experiments included the Walking Rainbow and Cloud in a Jar. The students in Miss. DeAngelis and Ms. Biel’s class created their very own 'Walking Rainbow.' To conduct this science experiment, the Atoms used food coloring, water and paper towels to connect the different cups to see the colors change before their eyes! The students in Miss Monahan, Miss Tayler, Mrs. Ferguson and Ms. Bajramovic's class all created their very own experiment called, 'Cloud in a Jar.' Atoms were tasked with creating a cloud by putting shaving cream on top of a clear cup and adding drops of food coloring to the top of the cloud (a.k.a. shaving cream pile). The food coloring droplets would act as rain!

- 14.** Monday, March 22nd, 2021—Hold on to your Lilly Pads, because the Atoms strike again with these fun eye popping masterpieces in their latest collection titled, ‘On and In the Pond.’ Utica Academy of Science elementary Atoms learned about two very important art elements, texture and space. These two elements help define a space and simply put help enhance a picture and have it ‘come to life.’ For their latest collection, students were tasked with creating 3D Lilly Pads using the element space, and water creatures like frogs and fish using the element of texture.
- 15.** Thursday, March 25th, 2021—Utica Academy of Science ENL students put on their creativity hats when touring the elementary school for an educational class field trip. While on the tour, students were tasked with asking questions using the 5 ‘W’s’: Who, What, Where, When, Why and How. The Atoms visited and met with the school security guard, the school nurse, janitorial staff, lunchroom staff, and they also visited the school fish pond. While visiting the lunchroom, the students had an opportunity to climb up on the stage and learn about when the stage is typically in use throughout the school year. What a fun, creative and educational class field trip!
- 16.** Thursday, March 25th, 2021—Last week, Utica Academy of Science middle school hosted a virtual Coffee Talk for all students' families to join and participate in. During the last Coffee Talk, Utica Academy of Science middle school discussed the following items:
- Possibility of transitioning to all classes
  - Possibility of outdoor field trips in the spring
  - Upcoming 8th Grade Promotion
  - Virtual June Career Day
  - Summer School
  - Updates with the 6-8th Grade students moving to the Frankfort Building

Thank you to all who were able to attend and for those who helped make this event possible.

- 17.** Monday, March 29th, 2021—Utica Academy of Science elementary school Dean, Genevieve Campanella, sits down with the Observer-Dispatch for an exclusive interview on how education has adapted during the global pandemic. Genevieve shares how Utica Academy of Science elementary school has adapted everything in light of the pandemic. From increased cleaning rotations, adapting lesson plans to accommodate all student’s learning options (hybrid and remote) to temperature screening before entering the building, and more. Utica Academy of Science strive to provide the best education while being keeping its students, faculty and staff safe.
- <https://www.uticaod.com/videos/news/2021/03/29/how-covid-19-has-changed-uas-elementary/4159601001/>
- <https://www.uticaod.com/picture-gallery/news/2021/03/29/how-utica-academy-science-elementary-school-has-adapted-covid-19/6655601002/>

- 18.** Monday, March 29th, 2021—It's never too early to learn important life skills like how to complete an application for employment or even how to properly write and structure a resume. Thanks to Utica Academy of Science middle school counselor, Ms. D'Aoust the Atoms are adding important tools to their toolbox of life! Ms. D'Aoust organized a virtual Resume Building workshop for the students to attend. In this workshop she shared the importance of a resume, how to properly write a resume, what items are appropriate for a resume, and so much more.
- 19.** Monday, March 29th, 2021—To kick-off the week of Spring Recess the Utica Academy of Science middle school hosted their own virtual spirit week. Each day students, teachers, faculty and staff had an opportunity to dress in that day's theme. The themes throughout the week included the following:
- Monday (03/29): Wear the color red
  - Tuesday (03/30): Twin Day
  - Wednesday (03/31): College Gear Day
  - Thursday (04/01): April Fools Day!

What a fun idea and creative way to celebrate the start of Spring Recess.

- 20.** Wednesday, March 31st, 2021—The week leading up to Spring Recess, Utica Academy of Science middle school students Hamza Zukanovic and Gideon Keawpinna competed against hundreds of students across Central New York in Utica College's Virtual Regional Science Fair. We are excited to share that Hamza and Gideon received 2nd place in the Junior Division for Math, Computer and Engineering. Their project was called: Ac vs. Dc Current. Hamza and Gideon also received the Norman P. Bernstein award, as well! Congratulations to both of you and for Mr. Babacan who helped the Atoms with their Virtual Science Fair journey! We are very proud of you and all of our participant Atoms.
- 21.** Friday, April 2nd, 2021—In case you missed it the Utica Academy of Science high school Atoms had a slam dunk performance a win big at the cross-Frankfort Basketball Showdown. The Atoms faced opponent Frankfort-Schuyler and dominated early in the first quarter leading with the score 17-12. Their strong momentum propelled them into a victory over Frankfort-Schuyler with a score of 60-34.
- <https://www.uticaod.com/story/sports/2021/04/01/utica-academy-science-defeats-frankfort-schuyler-maroon-knights/4837910001/>

## **II. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- III. Motion by Murat Baysal, seconded by Linda Spencer, to adjourn the meeting at 7.06 pm.  
**Roll Call:** Adopted unanimously

ITEM/MFG #	DESCRIPTION	UAS QTY	CCS QTY	Staples		WB Mason		School Specialty		Hummels	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Student Chair	18 inch - 16 W	60	90	\$ 74.08	\$ 11,112.00		\$ 8,814.00	\$47.56	\$ 7,134.00	\$ 61.00	\$ 9,150.00
						\$58.76					
Student Desks	19 x 26. Solid p	0	90	\$ 143.42	\$ 12,907.80		\$12,690.90	\$132.77	\$ 11,949.30	\$ 116.00	\$ 10,440.00
						\$141.01					
Student Desks	18x24 Solid pla	60	0	\$ 174.31	\$ 10,458.60		\$ 4,885.80	\$72.58	\$ 4,354.80	\$ 129.00	\$ 7,740.00
						\$81.43					
Teacher Desk	48 W x 30 D x 2	3	10	\$ 651.79	\$ 8,473.27		\$ 4,666.22	\$377.28	\$ 4,904.64	\$ 940.50	\$ 12,226.50
						\$358.94					
Student Mailbo	48 in x 15 in x 2	3	3	\$ 755.92	\$ 4,535.52		\$ -	\$287.14	\$ 1,722.84	\$ 893.76	\$ 5,362.56
Tall Shelves	12"D x 36"W x	12	3	\$ 390.51	\$ 5,857.65		\$ -	\$419.84	\$ 6,297.60	\$ 505.00	\$ 7,575.00
Short Shelves	12"D x 36"W x 48"H	18	3	\$ 284.95	\$ 5,983.95		\$ -	\$350.41	\$ 7,358.61	\$ 421.00	\$ 8,841.00
Hanging Locker	48 W x 15 D x 5	30	0	\$ 2,073.28	\$ 62,198.40		\$ -	\$864.09	\$ 25,922.70	\$ 465.00	\$ 13,950.00
Rugs	13ft x 11ft	3	0	\$ 298.72	\$ 896.16		\$ -	\$499.99	\$ 1,499.97	\$ 561.00	\$ 1,683.00
Book Bins	14-1/3 L x 5-1/3	0	3	\$ 127.45	\$ 382.35		\$ -	\$79.87	\$ 239.61	\$ 18.75	\$ 56.25
Bins	10-1/2 x 13 x 5	0	75	\$ 14.96	\$ 1,122.00		\$ 1,323.75	\$6.76	\$ 507.00	\$ 9.59	\$ 719.25
						\$17.65					

Teacher Filling	14-1/4"x18"x24"	3	10	\$ 198.33	\$ 2,578.29	\$ 1,228.11	\$89.61	\$ 1,164.93	\$ 528.00	\$ 6,864.00
						\$94.47				
Student Activity	48 x 96 in / Height	0	3	\$ 410.85	\$ 1,232.55	\$ -	\$302.70	\$ 908.10	\$ 296.10	\$ 888.30
Teacher Chair	36" - 40" overall	0	10	\$ 318.27	\$ 3,182.70	\$ 2,167.00	\$216.70	\$ 2,121.50	\$ 323.89	\$ 3,238.90
Co Teacher Chair	16"-12" overall	0	2	\$ 170.80	\$ 341.60	\$ 351.60	\$175.80	\$ 190.22	\$ 367.27	\$ 734.54
Storage Cabinet	30"Wx16"Dx77"	0	7	\$ 454.08	\$ 3,178.56	\$ 3,480.12	\$497.16	\$ 5,993.61	\$ 809.50	\$ 5,666.50
Whiteboard	10'x4' Magnetic	0	6	\$ 1,621.64	\$ 9,729.84			\$ 2,704.08	\$ 450.68	\$ 2,454.00
Whiteboard	8'x4' Magnetic	16	0	\$ 1,621.64	\$ 25,946.24			\$ 6,329.60	\$ 395.60	\$ 6,064.00
Bulletin Board,	6ft x 4ft	0	6	\$ 147.99	\$ 887.94			\$ 918.24	\$ 153.04	\$ 1,128.00
Bulletin Board,	10ft x 4ft	0	2	\$ 235.99	\$ 471.98			\$ 516.46	\$ 258.23	\$ 859.00
Square top cafe	34 W x 34 D x 4	25	0	\$ 527.30	\$ 13,182.50	\$ -		\$ 8,524.25	\$ 340.97	\$ 9,264.00
Bar stool chair	19 x 17 x 41.75	50	0	\$ 387.80	\$ 19,390.00	\$ 7,385.50	\$147.71	\$ 8,449.50	\$ 168.99	\$ 10,282.50
<b>DELIVERY/SHIPPING COST:</b>				\$ -	\$ -	\$ -		\$ -		\$ -
				\$ 17,960.00	\$ -	\$ -		\$ 18,305.88		\$ 12,500.00
<b>TOTAL:</b>				\$222,009.90	\$46,993.00	\$128,017.44		\$ 137,687.30		

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 5/11/2021  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02web.zoom.us/j/89677238779?pwd=eW9BekJieVlKQU94KzJnaXpsbEJtdz09>

Meeting ID: 893 3374 2414

Passcode: 403498

Dial by your location +1 929 205 6099 US (New York)

- I. The regular meeting was called to order at 7.10 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Linda Spencer	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 4/13/2021

Motion by Murat Baysal, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

### III. Agenda for Finance committee

1. Bank accounts reconciliation
2. Review of payments
3. Internal audit review

### IV. Agenda

1. Approval of new hires for SAS, SASC, and UAS
2. Approval of SAS ES, MS and HS Flooring project
3. Approval of SANY Smartboard Purchase for SAS and UAS
4. Approval of Restricted Fund Allocations
5. Approval of UAS Fitness Room Equipment purchase
6. Approval of SANY Additional Stipends and Compensations
7. Approval of SANY Chromebook Purchase for SAS, UAS and CCS
8. Approval of moving to SANY UAS Frankfort Location and Leadership Structure

#### Discussion

1. Financial status and budget
2. Utica mid-term charter school visit
3. College acceptance presentation
4. Draft budgets

Motion by Murat Baysal, seconded by Lindsay Cray, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### V. Executive Session

Motion by Chanel Turnquest, seconded by Lindsay Cray. to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### VI. Reconvene Public Session

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest, to exit the executive session.

**Roll Call:** Adopted unanimously

### VII. ► Motion #210511.1

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210511.2**

WHEREAS, SASES, SASMS and SASHS building's existing hallway floors and most of the classrooms' floors are deteriorated during the years of usage. Some classrooms floors are updated within the last couple of years. School buildings officials work with interior designers to have an idea in order to establish the design and color selections for the floors. GP flooring was recommended by interior designer who planned the floorings for the schools. Working with a single company will make it easier to manage the project. OMs were provided with samples by each vendor of the flooring and all provided were similar/equivalent materials.

For SASES:

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
<a href="#">JLogan Remodeling</a>	Milliken FoundationsLVP Wood Cherry CHE210 7" x 48" Glue Down Installation includes priming & patching of existing VCT, new vinyl base & transitions as needed	\$30,018
<a href="#">Smajic Construction</a>	Similar Quality product, 7" x 48" Glue Down Installation includes priming & patching of existing VCT, new vinyl base & transitions as needed	\$25,500
<a href="#">GP Flooring Solutions</a>	Milliken FoundationsLVP Wood Cherry CHE210 7" x 48" Glue Down Installation includes priming & patching of existing VCT, new vinyl base & transitions as needed	\$29,500

For SASMS:

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
<a href="#">Tile &amp; Carpet Town</a> <a href="#">Carpet One</a>	LVT: Pro Plus#1002 Galveston Oak (Floating / Click) Cove Base: 4" Rubber (Color to be determined)  Install Quote Includes: LVT, cove base, base adhesive, applicable thresholds, minimum subfloor prep (sweeping / vacuum), installation of LVT and installation of cove base.	\$34,075.66

<a href="#">National Carpet &amp; Flooring Outlet, Inc</a>	Patcraft Crossover 7"x48" Loose Lay Plank LVT color: tbd, Pro Series Pressure Sensitive Adhesive (perimeter glue), *Standard LVT Floor Prep Over VCT, Ardex Feather Finish, Roppe 4" Vinyl Cove Base color: tbd, Roberts 7200 Base Adhesive, Transitions, Delivery, Insurance.	\$41, 216.13
<a href="#">GP Flooring Solutions</a>	Milliken Foundations LVP Aged Oak 144 9" x 48" Glue Down Installation includes priming & patching of existing VCT, new 4" vinyl cove base & transitions as needed	\$31,295.00

## SAS HS:

SCOPE OF WORK		
VENDOR	DESCRIPTION	TOTAL COST
<a href="#">Smajic Construction</a>	Milliken Foundations LVP Aged Oak 144 9" x 48" glue down installation includes removal & disposal of existing VCT, new painted Quarter round or vinyl base; Milliken Southern Analog, Panoramic PA 118 Zoom Carpet Tile 19 11/16" x 19, Rubber Stair Treads	\$197,500.00
<a href="#">National Carpet &amp; Flooring Outlet, Inc</a>	Milliken Wood Collection 9"x48" LVT color: Aged Oak OAK144-121, Milliken Pressure Sensitive Adhesive, Standard LVT Floor Prep, Ardex Feather Finish, Roppe 6" Vinyl Cove Base (select areas), Roberts 7200 Base; Standard Carpet Tile Floor Prep, Mapei Planipatch, Patcraft Walk Right In II 24"x24" Walk Off Carpet Tile color, Pro Series Pressure Sensitive Adhesive, Roppe Vinyl Stair Treads color: tbd, Roppe 19.69"x19.69" Rubber Tile color	\$ 208,654.40
<a href="#">GP Flooring Solutions</a>	Milliken Foundations LVP Aged Oak 144 9" x 48" glue down installation includes removal & disposal of existing VCT, new painted Quarter round or vinyl base; Milliken Southern Analog, Panoramic PA 118 Zoom Carpet Tile 19 11/16" x 19, Rubber Stair Treads	\$ 186,295.00

RESOLVED, that approving flooring projects for SASES, SASMS and SASHS buildings; total of \$248,915 from GP Flooring Solutions is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

Roll Call: All in favor but abstained by Fehmi Damkaci

► Motion #210511.3

WHEREAS, Utica Academy ES are adding new grades next year and Frankfort location classrooms are furnishing with Smartboard as of 2021-22 academic year therefore need new smart boards for their classrooms will be purchased. Also, Syracuse Academy of Science MS and HS classrooms will be furnished with the same SMARTboard. The SMARTboard is a brand name and solely provided by one company, which is the manufacturer. Therefore, we have only one quote for the product.

RESOLVED, that purchasing 20 SMART Board 6075S interactive display with iQ and SMART Learning Suite for Utica Frankfort building at \$4,749 per board price, and 25 rail and mount system for \$425 per each item, total of \$105,605; purchasing 20 SMART Boards for SASMS&HS building at \$4,749 per board price, and 25 rail and mount system for \$425 per each item, total of \$105,605 from Tequipment is hereby approved.

Motion by Murat Baysal, seconded by Lindsay Cray.

**Roll Call:** Adopted unanimously

► **Motion #210511.4**

WHEREAS, SAS and CCS schools will set the following projects in its reserves funds for the following years.

	SAS	SASC
Technology:	\$600K	\$400K
Capital improvement:	\$1.5M	\$1.5M
Vehicle Purchase:	\$150K	\$300K
PD/Tuition support:	\$400K	\$400K

Emergency Funds (in investment):	\$5.0 M	\$1.5M
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**Total restricted funds \$7.65M \$4.1M**

RESOLVED, that allocations of the reserve funds for SAS and CCS schools is hereby approved as presented.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210511.5**

WHEREAS, the UAS will establish a fitness room for its Frankfort Campus. As we recently had an amazing Gym, UAS considered to propose having a fitness room for our students with the grant from the Edwin J. Wadas Foundation to reimburse us the full amount. Syracuse Fitness and G&G quoted for similar brands but different model equipment, therefore there is slight difference in their pricing. Since the school works

with Syracuse Fitness for its other schools and have good experience with their service, they would like to continue to work with them.

VENDOR	DESCRIPTION	TOTAL COST
Syracuse Fitness Store	Equipment Purchased: 2 Power Racks w bars and weights( bumper plates) 2 Adjustable Benches	\$36,759.25
Fit Service	1 Functional Trainer 1 Dumbbell Rack w/ Dumbbells 1 Leg extension and leg curl machine	\$41,133.52
G&G Fitness Equipments	2 Rowing Machines 2 Elipticals 1 Spin Bike Set of Kettle Bells Set of Plyo Boxes Battle Rope TRX Straps Elastic Exercise Bands Medicine Balls	\$33,846.80

RESOLVED, that purchasing of UAS Fitness room equipment and supplies from Syracuse Fitness Store, in the amount of 36,759.25 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210511.6**

WHEREAS, SANY will update some of the stipends and rates for their staff as of 2020-2021.

RESOLVED, Resolved, additional stipends and compensations rates are approved as presented.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210511.7**

WHEREAS, SANY will increase the technology usage in and outside of the classrooms therefore SANY schools will need additional 740 Chromebook and licenses. SANY IT department determined a make/model for SAS and UAS and another make/model for Citizenship school. We asked Staples, CDWG, Bestbuy, and Chromebook Parts for

quotations. The number of devices per school and budget they will be paid from is given below.

SAS	SCOPE OF WORK	
VENDOR	DESCRIPTION	TOTAL COST
STAPLES	Qty: 340-Acer Chromebook 311 C733T-C962 NX.H8WAA.003 Google Chrome License	\$109,439.20
CDWG		\$110,588.00
Best Buy		\$111,662.80
Chromebook Parts		121,713.20

UAS	SCOPE OF WORK	
VENDOR	DESCRIPTION	TOTAL COST
STAPLES	Qty: 230-Acer Chromebook 311 C733T-C962 NX.H8WAA.003 Google Chrome License	\$74,032.40
CDWG		\$74,809.80
Best Buy		\$75,536.60
Chromebook Parts		\$82,335.40

CCS	SCOPE OF WORK	
VENDOR	DESCRIPTION	TOTAL COST
STAPLES	Qty: 170-Acer Chromebook Spin 511 R752T-C3M5 NX.HPWAA.002 Google Chrome License	\$62,034.70
CDWG		\$63,104.00
Best Buy		\$63,568.10
Chromebook Parts		\$68,846.60

RESOLVED that purchase of 740 Chromebook and licenses (as detailed above) from Staples in the amount of \$245,506.30 is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

Roll Call: Adopted unanimously

► Motion #210511.8

WHEREAS, that the Board of Regents approved moving the MS location to the Frankfort location. This change will be effective in the beginning of the 2021-2022 academic year. With this change, the campus will be divided into two main schools. The elementary

school will serve K-6 and the Junior and Senior High School will serve grades 7-12. Moving forward, there will be one Dean of School and one Operations Manager for each school. Mr. Ersoy will remain the Dean of School for the 7-12 building and Ms. Campanella will remain the Dean of School for the K-6 Elementary building. Mr. Oktay will remain the Operations Manager for the elementary school and Dr. Basic will be the Operations Manager for the Junior & Senior High School.

RESOLVED, that UASMS will move to Frankfort location to become K-12 campus and the K-6 and 7-12 school structures is approved as presented.

Motion by Chanel Turnquest, seconded by Murat Baysal

Roll Call: All in favor but abstained by Fehmi Damkaci

**VIII. Discussion Items**

1. *Financial status and budget:* Draft budgets for 2021-22 were reviewed for each school in comparison for this years budget. The budget will come approval in the next meeting.
2. *Utica mid-term charter school visit:* NYSED Charter office will do a midterm visit to Utica Academy in June with a consultant. They will also meet with board members to discuss specific issues regarding Utica.
3. *College acceptance presentation:* Mr Kovar provided presentation on college acceptance rate for the year. He stated that college acceptance rate is lower due to COVID and communication issues with students.

**I. Superintendent’s Report**

Demographics

	Target		Total Enrollment	Gender				Black or African American		White		Asian	
	Target	%		Male	Female	Male	Female	Male	Female	Male	Female		
Syracuse Academy of Science	975	100.00%	975	458	517	47%	53%	677	69%	230	24%	37	4%
Syracuse Academy of Science and Citizenship	450	97.78%	440	213	227	48%	52%	311	71%	63	14%	51	12%
Utica Academy of Science	726	100.41%	729	349	380	48%	52%	295	40%	316	43%	77	11%

Enrollment

School by School	Total Enrollment	ELL	Sped	Poverty	FRL Rate
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Syracuse Academy of Science	975	38	4%	79	8%	747	77%
Syracuse Academy of Science and Citizenship	440	55	13%	52	12%	364	83%
Utica Academy of Science	729	53	7%	41	6%	585	80%

## SAS

1. Wednesday, April 7th, 2021—Throughout the month of March, the Syracuse Academy of Science Atoms have learned about influential women who have made a cultural or historic impact on society. The 7th grade Atoms in the Leading Ladies club virtually held their meeting to discuss their March Challenge which was: "Choose one female role model of yours and write a quick note explaining why you look up to them. It can be someone you know or someone in the world you've heard of." A few of the female role models include: Michelle Obama, Beyoncé Knowles-Carter, mothers, and Sylvia Rivera. In addition to their group discussion, the students played Minute-to-Win-It games.
2. Thursday, April 8th, 2021—Syracuse Academy of Science 4th grade Atoms had a unique hands-on, minds-on learning experience as they helped raise and observe caterpillars to learn about the life cycle of a butterfly.
3. Friday, April 9th, 2021—Throughout the month of March, Mrs. Wittchen challenged the 3rd and 4th grade students to participate in an online self-respect and positive self-talk challenge. To participate, students were tasked with writing one kind thing about themselves over a 5-day period. This simple task proved to be very meaningful and the many Atoms accepted the challenge and participated.
4. Monday, April 12th, 2021—The Syracuse Academy of Science 7th grade students in Ms. Brett's art class learned about the art technique, Grid Art and famous artist, Chuck Close, who uses this technique to create a collection of abstract portraits of himself and others. For those not familiar with Grid Art, it is a technique that allows the artist to reproduce and/or enlarge an image that you want to paint or draw using a grid.
5. Monday, April 12th, 2021—We promise, you are not seeing double, it's just the creativity of the Syracuse Academy of Science middle school 6th grade students in Ms. Brett's art class. The Atoms have been putting their creativity to the test when tasked with creating a fun design using name symmetry. For this project, students used bilateral symmetry or reflection symmetry, where an object is mirrored or reflected across a plane to create another instance of itself.
6. Monday, April 12th, 2021—Syracuse Academy of Science 6th grade PBL students expressed their thoughts and views on current events such as: cyberbullying, wildfires, Coronavirus, and climate change (just to name a few) to both National and Local government officials. One such elected official was New York Governor, Andrew

Cuomo. Governor Cuomo responded to the Atoms with a note saying: "Thank you very much for your letter. It's always great to hear from one of our state's future leaders. I appreciate you reaching out and sharing your prospective with me. It's never too early to get involved in the work that our state government does, and I thank you for taking the initiative and lending your voice to our efforts. I hope you'll continue to stay engaged as we confront our current challenges and work to ensure a stronger, safer future for you, your fellow students, and all New Yorkers. Thank you again for taking part in your government. I hope to connect with you again soon. Until then, I encourage you to stay up to date on your efforts at <https://www.governor.ny.gov/>."

7. Tuesday, April 13th, 2021—In honor of Earth Day, the 4th grade students at Syracuse Academy of Science elementary school participated in a hands-on, minds-on opportunity to learn about the four types of ecosystems. The four ecosystems include: artificial, terrestrial, lentic and lotic. To create these ecosystems, students took turns to follow the steps in the procedure and worked together to answer the questions in the science experiment.
8. Friday, April 23rd, 2021—Slam Dunk! Congratulations to Syracuse Academy of Science high school senior, Vazcee Robinson for officially signing to play women's basketball for Onondaga Community College. We are very excited for this bright, young, talented Atom and look forward to watching your games. As Vazcee gets ready to go from an Atom to a Lazer we at Syracuse Academy of Science are very proud of you and look forward to hearing many great things both in the classroom and on the basketball court.
9. Monday, April 26th, 2021—In honor of National Poetry Month, Syracuse Academy of Science elementary school hosted its annual Poetry Slam virtually this year. Throughout the month, the students have been working diligently learning about the various types of poetry, and submitted a poem for this year's Poetry Slam. The theme was, 'What Makes Me and Amazing Kid.'
10. Wednesday, April 28th, 2021—Syracuse Academy of Science elementary school hosted its monthly virtual Student of the Month Ceremony where it recognized students and staff for demonstrating the character trait, perseverance. As we all know, Atoms work very hard, they always try their best, and most importantly they never give up! We would like to congratulate all of our nominees and the Atoms.  
<https://www.veed.io/download/800b2a65-6233-424c-90c2-de036b4f8246>
11. Friday, April 30th, 2021—Syracuse Academy of Science high school senior, Yahshona Jackson will officially be going from an Atom to a Lazer as she signed with Onondaga Community College to play women's basketball for the 2021 - 2022 academic year. We are very excited for this bright, young, talented Atom and look forward to watching your games. Congratulations Yahshona, we look forward to hearing many great things both in the classroom and on the basketball court.

12. Friday, April 30th, 2021—Color us excited as we share that the Syracuse Academy of Science fifth grade Atoms express their creativity and draw inspiration from Yayoi Kusama - a Contemporary Japanese Artist. For those not familiar with Yayoi Kusama, she is best known for creating sculptures, installations and painting with vibrant and exploding colors and dots.
13. Saturday, May 1st, 2021—The Syracuse Academy of Science high school Lady Atoms are featured in The Stand - an online South Side community newspaper inspires community conversations by inviting residents to share their stories. In the article titled, Darkness Before Light written by Kambui Bomani, the student athletes and coaches alike share how the global pandemic made an impact on their 2020 - 2021 basketball season. From practices, to strength and conditioning training during the off-season, to even the uncertainty of the season existing was weighing on everyone's mind.  
<https://mysouthsidestand.com/more-news/the-darkness-before-light/>
14. Saturday, May 1st, 2021—It's official! This past weekend, the OHSL Fall II girls volleyball All-Star teams were announced. Congratulations to Illagah Brown and Jamirah Tookes-Mohammad for being selected to play in the Central Division All-Star team. We are so proud of you both!
15. Saturday, May 1st, 2021—Words cannot describe how thankful we are to have an incredible team of dedicated, and hardworking school principals at all of the SANY schools. In honor of National School Principals' Day we want to extend our gratitude and appreciation for your tremendous work each year. It's with your commitment and passion for education that help build a positive school community. Each day, you make a difference and an impact not only with the students, but with your teachers, faculty and staff by helping guide them in their education, teaching and learning. Thank you for all your hard work. Many Atoms, one family. Happy National School Principals' Day!
16. Tuesday, May 4th, 2021—Words simply cannot express how thankful, grateful and our appreciation for the Syracuse Academy of Science Charter School teachers. This past year, you have all gone above and beyond the call of duty, have risen to the occasion and demonstrated perseverance and resilience so that you can meet the needs of the Atoms! This year has been challenging on many, and some how, and in some way you have overcome many obstacles and hurdles that were in your path, and have done so with positivity and kindness. We thank you for your continued flexibility, creativity and dedication. Many Atoms, one family. We hope you all have a wonderful Teacher Appreciation Day, and great remainder of the school year.
17. It's with a heavy heart that we share the passing of a beloved staff member at Syracuse Academy of Science middle school. Jillian L. Dunn (Knapp) a 7th grade science teacher passed away peacefully on Tuesday, April 20th after a long hard battle of cancer. As we

take this moment to remember Jillian, we want to extend our deepest sympathy to Jillian Dunn's family and friends. Jillian made a long lasting impact wherever she went. From inside the classroom teaching the Atoms to outside the classroom saving and rescuing animals (even squirrels). Her love of life, compassion for others will certainly be missed but never forgotten.

<https://www.youtube.com/watch?v=s9kWHCj0O8c>

### **SAS Citizenship**

1. Friday, April 9th, 2021—Unseasonably warm temperatures in Central New York can only mean one thing, fun in the sun with the Syracuse Academy of Science and Citizenship elementary school Atoms! The students took full advantage of the warm days last week and soaked up the sun during their outdoor recess.
2. Tuesday, April 13th, 2021—Another 'SLAM DUNK' of a gym class for the Syracuse Academy of Science and Citizenship 4th grade Atoms. Okay, so it was almost a slam dunk ... The students have been busy working on and practicing the fundamentals of basketball, thanks to SUNY Cortland intern, Mr. G. This past week, he has taught the Atoms how to properly dribble with both the right and left hand. In addition, Mr. G has also been teaching the Atoms various basketball terminology as well as important skills to have for the game.
3. Thursday, April 15th, 2021—Who doesn't love a hands-on, minds-on learning experience? The fourth grade students in Mrs. Hebbert's class expressed their creativity when tasked with using math manipulatives to create a design that shows symmetrical balance. For this activity, students demonstrate their understanding of bilateral symmetry or reflection symmetry, where an object is mirrored or reflected across a plane to create another instance of itself.
4. Friday, April 16th, 2021—Syracuse Academy of Science and Citizenship elementary school is excited to share its latest classroom installation project. As teachers and administrators get ready to welcome back additional Atoms to the classrooms, clear whiteboard dividers were installed to the students desk to help ensure the health and safety of all, as well as aid in a fun and creative hands-on, minds-on learning tool for the students to use for various classroom activities.
5. Friday, April 16th, 2021—Earlier this year, the Syracuse Academy of Science and Citizenship students in Mrs. Badman's 2nd grade class set a goal for them to achieve this school year. With hard work, dedication and perseverance the Atoms reached their goal earlier this month. The reward for reaching their goal was being able to invite a furry, squishy, fluffy stuffed animal friend to join them for Drop Everything And Read (DEAR) time. DEAR time is a favorite amongst the Atoms, as they practice their reading fluency

skills, and they have an opportunity to explore a variety of children's books and novels. Plus, who doesn't love reading aloud to a stuffed animal friend.

6. Friday, April 30th, 2021—It's official, Syracuse Academy of Science and Citizenship first grade Atoms in Miss Cutrone and Mr. Martin's 1st grade class have officially become published authors. As any published author knows, this significant feat doesn't happen overnight. There are many steps involved in this process. Thanks to the help of Amplify Education students work through the various steps in the writing process. These steps include drafting, writing, and editing their research on their topic. Their topic was to write about their favorite animal.
7. Saturday, May 1st, 2021—Words cannot describe how thankful we are to have an incredible team of dedicated, and hardworking school principals at all of the SANY schools. In honor of National School Principals' Day we want to extend our gratitude and appreciation for your tremendous work each year. It's with your commitment and passion for education that help build a positive school community. Each day, you make a difference and an impact not only with the students, but with your teachers, faculty and staff by helping guide them in their education, teaching and learning. Thank you for all your hard work. Many Atoms, one family. Happy National School Principals' Day!
8. Tuesday, May 4th, 2021—A long time ago, in a galaxy far, far away there were Atoms or should we say Jedi Masters in Training celebrating May Fourth - a Star Wars inspired day. Mr. Cagnetti attempted to defend the school from Jedi Master McGriff, but he needed help from a young Jedi Master to help save the day. May the Fourth be with you!
9. Tuesday, May 4th, 2021—Words simply cannot express how thankful, grateful and our appreciation for the Syracuse Academy of Science and Citizenship Charter School teachers. This past year, you have all gone above and beyond the call of duty, have risen to the occasion and demonstrated perseverance and resilience so that you can meet the needs of the Atoms! This year has been challenging on many, and some how, and in some way you have overcome many obstacles and hurdles that were in your path, and have done so with positivity and kindness. We thank you for your continued flexibility, creativity and dedication. Many Atoms, one family. We hope you all have a wonderful Teacher Appreciation Day, and great remainder of the school year.

## UAS

1. Thursday, April 1st, 2021—Utica Academy of Science High School had an opportunity to participate in Assemblywoman Marianne Buttenschon's Women's History Celebration. Students throughout New York wrote to Assemblywoman Buttenschon sharing with her either an inspirational quote, drawing or message about the women who have been influential in their lives.

<https://animoto.com/play/1PbosmSli3z1Sidq71R6w>

2. Thursday, April 8th, 2021—As all the Atoms enjoyed a nice week-long Spring Recess, the Utica Academy of Science elementary school teachers and staff working during the break joined together for a BBQ cookout on a beautiful sunny day. Thank you, Mr. Oktay for organizing this event and Mr. Basic for being the ‘grill master’ and cooking all the delicious food for the event.
3. Friday, April 16th, 2021—The 3rd grade Atoms in Ms. Muhic’s class showed how hard they have worked and prepared for their upcoming ELA test by dressing for success. In dressing for success, the Atoms all wear a smile, because as we may remember from the Tony Award Winning Broadway musical, Annie, “you’re never fully dressed without a smile.”
4. Saturday, April 17th, 2021—As part of the Community Organization initiative, a group of Utica Academy of Science high school students teamed up this past weekend to help an elderly community member with light yard work. Atoms rolled up their sleeves, grabbed a few rakes and tarps and assisted with raking leaves and picking up yard debris. Words cannot express how proud we are of the students for volunteering their time to help a community member in need.
5. Wednesday, April 21st, 2021—Utica Academy of Science middle school faculty and staff show their support for the Military families by wearing various shades of purple for 'Purple Up! Day.' 'Purple Up! Day' or “Purple Up! For Military Kids,” is a day for Department of Defense Education Activity communities to wear purple to show support and thank military children for their strength and sacrifices.
6. Thursday, April 22nd, 2021—Late last week, Utica Academy of Science high school students had an opportunity to take the Preliminary SAT or PSAT. This rigorous exam is roughly 2 hours and 45 minutes and tests a student on their reading, writing and math skills. The highest score to receive on the PSAT is 1520. Prior to the Atoms taking the PSAT, students had their temperatures screened and were instructed to sit 6 feet apart.
7. Thursday, April 22nd, 2021—Utica Academy of Science 3rd grade Atoms are some smart cookies as they rocked their first ELA state test last week. Thank you to all the teachers, faculty and staff who helped not only prepare the students for their first state test, but also helped make this a fun, exciting and rewarding experience.
8. Tuesday, April 27th, 2021—Utica Academy of Science high school students had an opportunity to take the SAT Exam earlier today. This rigorous exam is roughly a 4 hour exam that tests a student on their reading, writing and math skills, and an essay portion which is optional. The highest score to receive on the SAT is a 1600.

9. Tuesday, April 27th, 2021—Utica Academy of Science middle school teachers team up and find a creative way to turn ELA State Testing into something fun, and exciting. On the day of the ELA State Test, teachers wore matching t-shirts with a llama wearing sunglasses (not red pajamas) with the phrase, “Test Day, No Problama!” This fun t-shirt sparked joy, happiness, and excitement amongst not only the students but faculty and staff, as well.
10. Wednesday, April 28th, 2021—Utica Academy of Science administration team had an opportunity to become First Aid and CPR certified. As the health and safety of all students, faculty and staff are of the utmost importance, having faculty and staff become CPR and First Aid certified will help Utica Academy of Science continue to be able to respond to any emergency situation both in or outside of school. During the CPR and First Aid training session, participants were able to learn how to apply CPR and First Aid techniques, how to properly operate the AED machine, and how to respond to any life-affecting events.
11. Saturday, May 1st, 2021—Words cannot describe how thankful we are to have an incredible team of dedicated, and hardworking school principals at all of the SANY schools. In honor of National School Principals’ Day we want to extend our gratitude and appreciation for your tremendous work each year. It’s with your commitment and passion for education that help build a positive school community. Each day, you make a difference and an impact not only with the students, but with your teachers, faculty and staff by helping guide them in their education, teaching and learning. Thank you for all your hard work. Many Atoms, one family. Happy National School Principals’ Day!
12. Tuesday, May 4th, 2021—Words simply cannot express how thankful, grateful and our appreciation for the Utica Academy of Science Charter School teachers. This past year, you have all gone above and beyond the call of duty, have risen to the occasion and demonstrated perseverance and resilience so that you can meet the needs of the Atoms! This year has been challenging on many, and some how, and in some way you have overcome many obstacles and hurdles that were in your path, and have done so with positivity and kindness. We thank you for your continued flexibility, creativity and dedication. Many Atoms, one family. We hope you all have a wonderful Teacher Appreciation Day, and great remainder of the school year.
13. Wednesday, March 5th, 2021—Utica Academy of Science elementary school opened its doors and welcomed the future Class of 2034 for their Kindergarten Screening. This was the first time many of the families were able to enter the building, and excitement was shared by everyone. Congratulations to all the soon to be Atoms, we look forward to having you join us next school year.

## II. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item.  
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- III. Motion by Jawwaad Rasheed, seconded by Chanel Turnquest, to adjourn the meeting at 8.25 pm.  
**Roll Call:** Adopted unanimously

**Science Academies of New York (SANY) Charter Schools**

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 6/15/2021  
**Place :** Online Meeting due to Covid-19

Join Zoom Meeting

<https://us02w eb.zoom.us/j/89980602475?pwd=YjR5OE10VDVwN2xqZm1PUCtIZzRGdz09>

Meeting ID: 899 8060 2475

Passcode: 055475

Dial by your location +1 929 205 6099 US (New York)

- I. The regular meeting was called to order at 7.06 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Chanel Turnquest	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Absent

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 5/11/2021

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**III. Agenda for Finance committee**

1. *Bank accounts reconciliation*

2. *Review of payments*
3. *Internal audit review*

#### **IV. Agenda**

1. *Approval of New Hires for SAS, SASC, and UAS*
2. *Approval of Change Order at Frankfort Location*
3. *Approval of Road and Lobby Project at Frankfort Location*
4. *Approval of New Walk-In Cooler and Freezer at Frankfort*
5. *Approval of Gym Flooring*
6. *Approval of Budget Revision for 2020-21 Budgets for Schools*
7. *Approval of Budget Approval for 2021-22 for School*
8. *Approval of New Cafeteria's Serving Line and Equipment Orders for Frankfort Location*
9. *Approval of New Storage Closets for Frankfort Location*
10. *Approval of I-Ready Curriculum*
11. *Approval of SASHS Lockers Price*
12. *Approval of New Lockers for UAS HS*
13. *Approval of Filebound Contract Extension*
14. *Approval of Network Security Platform and Active Directory Domain Consolidation*
15. *Approval of 2021-22 School Year Board Meeting Dates*

#### **Discussion**

1. *Financial status and budget*
2. *Financial disclosure forms and Ethics forms*
3. *Graduations*
4. *Student Enrollments for 2021-22*
5. *Preparations for 21-22 Academic year: Building, Academic,*

Motion by Murat Baysal, seconded by Chanel Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

#### **V. Executive Session**

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **VI. Reconvene Public Session**

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest, to exit the executive session.

**Roll Call:** Adopted unanimously

**VII. ► Motion #210615.1**

RESOLVED, that hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

**► Motion #210615.2**

WHEREAS, according to the NYS Facility Department, we are required to do additional changes based on the SED Codes for several updates. The change order is in the amount of \$57,700. Excavate and trench from existing fire hydrant to back of school and install new 6 inch water line including valves and fitting, 2 new fire hydrants and road repairs \$65,000. Additional window screening for all windows, new lighting and electric panels for the new gym dividers, seats and boards; new plumbing and additional electric wires to the cafeteria per the changes additional \$58,195. Flooring project to the existing building to match the other parts of the buildings \$16,850. And, setting up a new science classroom in the new Phase of the construction \$4,050

RESOLVED, that approving of details provided by change orders for Frankfort Location in the amount of \$201,795 from Smajic Construction is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** All in favor but abstained by Fehmi Damkaci

**► Motion #210615.3**

WHEREAS, the new construction site will require an asphalted road in order to access the new student entrance in the back of the campus at Frankfort, NY. Also, the school would like to add an additional lobby from the side in order to provide access from the parking lot.

VENDOR	SCOPE OF WORK	
	DESCRIPTION	COST
Astra Construction	-Pave road around back of school connecting 2 parking lots 14 feet wide and pave additional parking where new road meets school about 6-10 feet away from school walls, 2.5- 3 inches of binder.	\$212,000.00
Golden Hammer Construction		\$195,400.00
Smajic Construction	-New Lobby at New to old Gym per plans.	\$173,450.00

RESOLVED, that approving of Road and Lobby project at Frankfort location in the amount of \$173,450 from Smajic Construction is hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** All in favor but abstained by Fehmi Damkaci

► **Motion #210615.4**

WHEREAS, due to capacity increase at Utica Academy of Science, the existing kitchen will be upgraded to be able to serve full K-12. In order to increase freezer and cooling capacity, school would like to build a custom made new unit outside of the building which will contain freezer and cooling compartments.

SCOPE OF WORK				
VENDOR	DESCRIPTION	COST	Lead Time	Warranty
N.J. Flihan	In order to meet the growing number of students at UASCS, and also having all students at one location we need to add additional walk-in cooler and walk-in freezer that will meet the needs of UASCS. The existing cooling and freezing capacities do not meet the demand that UASCS will have once all students are in one location and also while student number will increase in the coming years.	\$41,000.00	8-10 weeks	15 yrs panel warranty, one (1) year parts warranty
Gerharz		\$42,377.42	12 Weeks	5 yr. system parts with 1 yr labor
Smajic		\$38,800	8 weeks	one year parts and labor warranty. + includes electrical upgrades

Resolved, that approving of walk-in freezer and cooler project at Frankfort location in the amount of \$38,800 from Smajic is hereby approved with an amendment to add at least 5 years of warranty on panels.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously abstained Fehmi Damkaci

► **Motion #210615.5**

WHEREAS, SAS MS and HS would refinish the gym floors as an ongoing maintenance during the summer. Schools are asked to receive 3 proposals per the details provided by the athletic departments.

SCOPE OF WORK		
VENDOR	DESCRIPTION for SASHS	TOTAL COST
Wayfare	1. Complete sanding of floor using ride on sanders requiring 220 (three phase electric). 2. Complete vacuum and preparation of the floor. 3. Apply first coat of Hillyard 350 VOC compliant oil-based sealer. 4. Complete	\$ 19,845.00

J & J Flooring	screening of floor with a 120-grit screen. 5. Complete vacuum and preparation of the floor. 6. Apply second coat of Hillyard 350 VOC compliant oil-based sealer. 7. Complete screening of floor with a 120-grit screen 8. Complete vacuum and preparation of the floor. 9. Repaint all existing painted game lines, logos, and lettering. 10. Buff newly painted areas with Maroon pads. 11. Buff the remainder of the floor with 3M SPP pads. 12. Complete vacuum and preparation of the floor. 13. Apply one coat of Hillyard Basecoat II water-based primer. 14. Complete abrading of the floor with Hillyard maroon pads. 15. Complete vacuum and preparation of the floor. 16. Apply one coat of Hillyard #350 VOC Compliant oil-based finish	\$ 24,000.00
The Western New York Floor Company		\$ 25,395.00

SCOPE OF WORK		
VENDOR	DESCRIPTION for SASMS	Total COST
J & J Gym Floors	<ol style="list-style-type: none"> <li>1. Sand the entire floor to bare wood using a gym ride on sander using coarse, medium, and fine grits. (excludes areas that are inaccessible like under bleachers)</li> <li>2. Handscape all edges and corners.</li> <li>3. Clean surface by vacuuming and then tack with damp towels.</li> <li>4. Apply two coats of MFMA Approved oil modified polyurethane to seal the surface. The floor will be screened and cleaned between coats using dustless buffers to provide a smooth finish.</li> <li>5. Repaint gamelines, border, lettering and logo same as they exist now - changes to be additional</li> <li>6. Abrade the paint and apply a 3rd and 4th coat of BONA SPORT POLY 350 - MFMA Approved 350 VOC compliant oil modified polyurethane.</li> </ol>	\$ 23,000.00
THE WESTERN NEW YORK FLOOR CO., INC.	<ol style="list-style-type: none"> <li>1. Repair cracked and damaged boards - approximately 10 locations.</li> <li>2. Sand existing maple gymnasium floor to bare wood using coarse, medium and fine grades of sandpaper.</li> <li>3. Final sanding shall be with rotary buffing machines and 100 grit abrasive nylon screens.</li> <li>4. Vacuum floor. Furnish and apply 1 coat of oil-modified urethane gym seal per manufacturer's recommendations.</li> <li>5. After first seal coat has cured, buff floor, vacuum, tack free of dust, and apply 2nd coat of seal as above.</li> <li>6. After 2nd seal coat has cured, buff floor, vacuum, and tack free of dust.</li> <li>7. Apply floor markings and floor graphics to match existing.</li> <li>8. After gamelines and floor markings have cured, buff floor, vacuum and tack free of dust.</li> <li>9. Apply 2 coats of oil-modified urethane gym finish per manufacturer's recommendations.</li> <li>10. Clean up all unused materials and debris and remove from site.</li> </ol> <p>*Dumpster cost is included.</p> <p>Exclusions: temperature &amp; humidity control, utilities, and sales tax.</p>	\$ 26,420.00

Wayfare	<ol style="list-style-type: none"> <li>1. Complete sanding of floor using ride on sanders requiring 220 (three phase electric).</li> <li>2. Complete vacuum and preparation of the floor.</li> <li>3. Apply first coat of Hillyard 350 VOC compliant oil-based sealer.</li> <li>4. Complete screening of floor with a 120-grit screen.</li> <li>5. Complete vacuum and preparation of the floor.</li> <li>6. Apply second coat of Hillyard 350 VOC compliant oil-based sealer.</li> <li>7. Complete screening of floor with a 120-grit screen</li> <li>8. Complete vacuum and preparation of the floor.</li> <li>9. Repaint all existing painted game lines, logos, and lettering.</li> <li>10. Buff newly painted areas with Maroon pads</li> <li>11. Buff the remainder of the floor with 3M SPP pads.</li> <li>12. Complete vacuum and preparation of the floor.</li> <li>13. Apply one coat of Hillyard Basecoat II water-based primer.</li> <li>14. Complete abrading of the floor with Hillyard maroon pads.</li> <li>15. Complete vacuum and preparation of the floor.</li> <li>16. Apply one coat of Hillyard #350 VOC Compliant oil-based finish.</li> </ol>	\$ 18,387.00
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RESOLVED, that approving of resurfacing the gym flooring project at SASMS and SASHS locations in the amount of \$38,232 from Wayfare is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210615.6**

WHEREAS, 2020-2021 school year budgets for SAS, SASC, and UAS is provided to reflect the most up to date projections.

RESOLVED, that 2020-21 budget revisions for SAS, SASC and UAS are hereby approved.

Motion by Murat Baysal, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210615.7**

WHEREAS, 2021-2022 school year budgets for SAS, SASC, UAS and SAR is prepared to reflect the most up to date plans and projects.

RESOLVED, that 2021-22 budgets for SAS, SASC, UAS and SAR are hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210615.8**

WHEREAS, Utica Academy of Science adding new cafeteria for 7-12 section of the campus, there is a need to establish the new cafeteria's serving line by adding new line to meet the need of the breakfast and lunch services. The school is already applying for a new equipment grant for Child Nutrition Department and waiting for the approval of

the grant. The school has previous experience working with NJ Flihan and Gerharz and satisfied with their products.

SCOPE OF WORK		
VENDOR	DESCRIPTION	COST
NJ Flihan and Co.	2 Hot food serving counter, 1 year warranty, infident dial control, Black Laminate, Double side classic cafeteria breath guard, No light or heating, Trat slide	\$14,400.00
GERHARZ Equipment, Inc.		\$8,698.22
Rome Restaurant Equipment		\$8,290.00
NJ Flihan and Co.	2 Cold food serving counter, 1 year warranty, black laminate, double side classic cafeteria breah guard, No heat or light, Tray slide for customer,	\$14,530.00
GERHARZ Equipment, Inc.		\$9,207.50
Rome Restaurant Equipment		\$9,171.96
NJ Flihan and Co.	1 School Milk Cooler, 22 cu.ft, single access, 3 Years Parts&Labor Warranty, Additional 2 Year Compressor Waranty, Self Contained regrigerator, heavy duty caster brakes	\$3,150.00
GERHARZ Equipment, Inc.		\$2,997.76
Rome Restaurant Equipment		\$1,899.00
NJ Flihan and Co.	Three Compartment Sink	\$1,178.91
GERHARZ Equipment, Inc.		\$1,003.32
Rome Restaurant Equipment		\$1,169.75
NJ Flihan and Co.	Undercounter Refrigerator 17.2 Cu ft	\$1,817.64
GERHARZ Equipment, Inc.		\$1,799.46
Rome Restaurant Equipment		\$1,981.00
NJ Flihan and Co.	Proofer Cabinet 18x26	\$2,101.00
GERHARZ Equipment, Inc.		\$1,950.00
Rome Restaurant Equipment		\$2,153.00

NJ Flihan and Gerharz provided us quote with the all items as required for UASCS Cafeteria, while the Rome company provided us with the basic product. For this particular case NJ Flihan and Gerharz included Dial controls, Double Deck Classic Cafeteria Breath Guard, Signature Server. NJ Flihan's and Gerharz's proposal includes \$5,000 of additional required equipment. NJ Flihan and Gerharz provided us quote with all items as required for UASCS Cafeteria, while the other company provided us basic product. NJ Flihan's and Gerharz's price includes Double Deck Breather , Signature

Server that around \$5,000 equipment. NJ Flihan and Gerharz included additional items such as 3 years parts and labor warranty, 7 year compressor warranty.

Resolved, that purchasing new serving line equipment's at Utica Academy of Science from Gerharz in the amount of \$25,656.26 is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed  
**Roll Call:** Adopted unanimously

► **Motion #210615.9**

WHEREAS, the Utica Academy of Science campus will have new classroom while switching K-6 and 7-12 the wings and moving UASMS to the new campus in Frankfort, there will be 25 classrooms which will have not closets or storages to keep classroom and teachers' stuff. Therefore, the school is in need of getting standing closets/storage for the 25 classrooms.

VENDOR	DESCRIPTION	TOTAL COST
Hills & Makers		\$31,600.00
School Specialty	The new classrooms need storage closets and we will have 25 storage closets CABINET STORAGE WALL HINGED OAK DOORS 48 W X 22 D X 84 H	\$29,558.75
Hummel's		\$21,338.90

Resolved, that purchasing 25 new storage closets for Utica Academy of Science from School Specialty in the amount of \$29,558.75, as school officials think their proposed item meet what they are looking for, in good quality and shape for long term use. They are more durable, better quality and look, is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest  
**Roll Call:** Adopted unanimously

► **Motion #210615.10**

WHEREAS, all our K-8 ELA and math teachers have been utilizing the following tools provided by Curriculum Associates. I-Ready provides actionable assessments and engaging instruction that drive student gains in reading and mathematics. Teacher Toolbox provides a digital collection of K-8 resources to help you differentiate instruction to students performing on, below, and above grade level. ReadyNY books provide flexible, standards-based instruction and practice for reading and mathematics. SAS - \$41,286.21, UAS - \$41,274.28, Citizenship Academy - \$38,959.08.

RESOLVED, that ordering K-8 curriculum materials from Curriculum Associates for SAS in the amount of \$41,286.21, UAS in the amount of \$41,274.28, and Citizenship Academy in the amount of \$38,959.08 is hereby approved.

Motion by Chanel Turnquest, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #210615.11**

WHEREAS, the previously approved SASHS lockers project price is increased per the new estimate from Intivity. They indicated that material price is increased significantly and we checked with other vendor and they also provide an updated price and they both have \$10K increased comparison to their original proposal.

RESOLVED, that approval of price change for the SASHS lockers in the amount of \$10,370 from Intivity is hereby approved.

Motion by Chanel Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210615.12**

Whereas, the Utica Academy of Science campus will have new grades and switching K-6 and 7-12 wings in Frankfort, there will be not be enough lockers for 7-12 section. Therefore, the school is in need of getting additional 200 lockers. SASHS made the bidding already for the same lockers and board of trustee approved the purchase for SASHS order from Intivity. Therefore, the UAS will utilize the existing proposal from Intivity by increasing the total quantity.

Resolved, that purchasing 200 new lockers for Utica Academy of Science from Intivity in the amount of \$42,286 is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #210615.13**

WHEREAS, SANY would like to renew the existing contract with Filebound System as the solution of purchase approval system and document retention system for the next 3 years.

RESOLVED, that 3 year renewing of Filebound systems in the amount of \$24,649.50.

Motion by Chanel Turnquest, seconded by Coskun Cetinkaya

**Roll Call:** Adopted unanimously

► **Motion #210615.14**

WHEREAS, our network structure and local computer domains will require an improvement throughout all SANY buildings. These improvements will help us to provide a more reliable and secure environment to our staff and students. These improvements will include installation, configuration, and licensing Cisco Identity Service Engine and its hardware which will help us to enhance network security. Installation and configuration of two wireless network controllers which will help us to provide increased internet bandwidth with newer access points. Reconfiguring and upgrading the three new active directory servers at three different SANY locations which will make DNS and DHCP services more reliable and secure. Consolidation of two local domains into one domain which will create more accurate user lists and ease of management, and enforce user policies from a single point. Network enhancement and upgrade part of the project costs \$50,779.58 and the domain consolidation part of the project costs \$83,680.

CoreBTS is an Engineering Services Provider that designed and configured the entire SANY local network. SANY receives ongoing engineering support and services from CoreBTS so they are very much familiar with aspects of our network. This is a very big advantage since trying to understand all aspects of the current network will take many engineering hours for a different company.

RESOLVED, that purchasing of new network security platform and wireless network upgrade and SANY active directory domain consolidation project at SANY buildings in the amount of \$134,459.58 from CoreBTS is hereby approved.

Motion by Jawwaad Rasheed, seconded by Chanel Turnquest

**Roll Call:** Adopted unanimously

► **Motion #210615.15**

RESOLVED, that 2021-22 academic year SANY BoT meeting schedule and place, unless it is online by Governor's order, is hereby approved.

July 13, 2021

August 10, 2021

Sept 14, 2021

October 12, 2021

November 9, 2021

December 14, 2021

January 11, 2022

February 8, 2022

March 8, 2022

April 12, 2022

May 10, 2022

June 21, 2022

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

## VIII. Discussion Items

1. *Financial status and budget:* Budgets were discussed for each school including actuals, updates and changes for next year.
2. *Financial disclosure forms and Ethics forms:* Board members were reminded to submit their forms to the school, which will be collected via email. Among the board members, only Dr Damkaci have a conflict of interest due to his role at Terra Science and Education, which was declared at the meeting.
3. *Graduations:* SAS June 24 at 8 am (Fairground) , UAS June 25 at 1 pm (UAS HS field)
4. *Student Enrollments for 2021-22:* Full enrollment in all schools, number of ENL is increasing in UAS and Citizenship as a result of the changes made last year.
5. *Preparations for 21-22 Academic year:* Building and Academic will be discussed more in-detailed in next meeting. The school is working on a new intervention system.

### I. Superintendent's Report

#### Demographics:

			Total Enrollment				Black or African American				White		Asian	
	Target	%		Male	Female									
Syracuse Academy of Science	975	99.90%	974	457	517	47%	53%	678	70%	229	24%	37	4%	
Syracuse Academy of Science and Citizenship	450	97.78%	440	213	227	48%	52%	311	71%	63	14%	51	12%	
Utica Academy of Science	726	100.41%	729	349	380	48%	52%	295	40%	316	43%	77	11%	
<b>SANY District</b>	<b>2151</b>	<b>99.63%</b>	<b>2143</b>	<b>1019</b>	<b>1124</b>	<b>48%</b>	<b>52%</b>	<b>1284</b>	<b>60%</b>	<b>608</b>	<b>28%</b>	<b>165</b>	<b>8%</b>	

#### Enrollment:

School by School	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	974	38	4%	79	8%	746	77%
Syracuse Academy of Science and Citizenship	440	55	13%	55	13%	364	83%
Utica Academy of Science	729	53	7%	41	6%	585	80%
<b>SANY District</b>	<b>2143</b>	<b>146</b>	<b>7%</b>	<b>175</b>	<b>8%</b>	<b>1695</b>	<b>79%</b>

**SANY Activity Report:****SAS**

1. Friday, April 30th, 2021—The 7th grade artists from Syracuse Academy of Science middle school impress us again with their creativity, detailed drawings and of course their talent! The Atoms have been learning about Israeli sculptor Yaacov Agam who is best known for his contribution to Optical Art and Kinetic Art. For their latest assignment, students experimented making their own optical art by creating agamographs, which are a series of images that change at different angles. Atoms were tasked with focusing on merging two separate drawings that could be deciphered only when viewed from each side of the agamograph!
2. Friday, April 30th, 2021—The Syracuse Academy of Science middle school students in Ms. Brett's 6th grade art class created colorful kaleidoscope designs inspired by radical drawings that are simply on point. The Atoms have been busy learning about the artistic style of Radical Balance which occurs when elements or objects are positioned around a central point. To achieve this style, students used not only their artistic talents but their math skills, as well, as they folded and traced a repetitive pattern to create these 'rad' designs!
3. Wednesday, May 5th, 2021—Syracuse Academy of Science elementary school had the privilege of virtually welcoming Assemblywoman Pamela Hunter from Assembly District 128 to speak with the Atoms. During her virtual visit, the students learned about Assemblywoman Hunter's leadership role and involvement in the community, fun facts and stories about her dog Barkley and items in her office that she treasures dearly. In addition, Assemblywoman Hunter read to the students the story, 'If I were President.' Thank you, Assemblywoman Hunter for taking time out of your busy schedule to speak with the students.
4. Thursday, May 6th, 2021—To kick-off spring, Syracuse Academy of Science elementary school 3rd and 4th grade students had an opportunity to join a socially distant extracurricular activity, the kickball league. In this league, Atoms will learn how to be a good sport, engage with their peers and of course exercise. Last week was their first practice, and a blast was had by all!
5. Friday, May 7th, 2021—In honor of Mother's Day the Syracuse Academy of Science elementary hybrid learning Atoms expressed their creativity by crafting something special for that marvelous woman in their life. Students had an opportunity to create a one-of-a-kind flower pot, and color a card or poem that shared the many reasons why the marvelous woman in their life deserved a cheer. Students also had an opportunity to Zoom with their loved ones and share their love, gratitude and appreciation. Thank you to

all the wonderful mothers and marvelous women in the Atoms' lives, and for all that you do! We hope you all had a wonderful and happy Mother's day.

6. Sunday, May 9th, 2021—"The influence of a mother in the lives of her children is beyond calculation." —James E. Faust. To young children, their mothers are their first friend, nurturer, teacher, inspiration and much more. Mothers play infinite roles in children's lives, none of which should be taken for granted. In honor of Mother's Day, Syracuse Academy of Science would like to take this moment to wish all mothers a very happy Mother's Day and to thank you for everything you do in your Atoms' life. Your hard work and dedication certainly does not go unnoticed. We hope that you have a very happy and special Mother's Day!
7. Wednesday, May 12th, 2021—In honor of National School Nurse Day, Syracuse Academy of Science would like to take this moment to thank all of our school nurses for playing such a vital role not only this past school year but each and every day. These healthcare heroes make sure that our schools remain a safe, and healthy place where all students feel included and encouraged to learn especially during this unprecedented time in our nation's history. School nurses make a difference! Thank you for your hard work, dedication, and selfless commitment to the Atoms, teachers, faculty and staff.
8. Monday, May 17th, 2021—Syracuse Academy of Science second grade Atoms combine two of their favorite subjects in a hands-on, minds-on printmaking activity. During this activity, students were able to explore radial symmetry, which is an art technique where you create a design that when turned looks the same from any angle. To create their designs, Atoms designed their own plate which they would then ink to make their original piece. From there, they would use that same plate to create multiple designs to add to their collection and portfolio.
9. Thursday, May 20th, 2021—It was a beautiful day in the neighborhood and the Syracuse Academy of Science elementary school students in grades 1st and 2nd enjoyed some fun in the sun during their outdoor recess. The first grade Atoms were busy at work trying to see how big of a bubble they could blow, as well as, how many they could pop! Meanwhile, the second grade Atoms tried their luck at finding the ever popular 4-leaf clover!
10. Thursday, May 20th, 2021—A month away from their upcoming graduation, Syracuse Academy of Science high school students from the class of 2021 received a very special and surprise knock at the door. Who could it be? Why, Syracuse Academy of Science high school faculty, staff and administrators, of course! Each member of the upcoming graduating class received a special graduation gift of a yard sign to celebrate this momentous occasion.
11. Friday, May 21st, 2021—Earlier this month, Syracuse Academy of Science high school students, faculty and staff had an opportunity to highlight the variety of connections they

have with countries from around the world to celebrate the cultural diversity of its school and community. Students who take the subjects of A.S.L., Art, Music, P.E. and Spanish participated in class projects that highlight and celebrate country's languages and cultures from around the world.

<https://sites.google.com/sany.org/sasculturalfestival2021>

12. Friday, May 21st, 2021—On a hot sunny day in Central New York, the Syracuse Academy of Science elementary students in the third grade take a quick stretch break in between class projects. To beat the heat, Atoms shared their impressive and slightly back breaking moves that will leave you with your back possibly aching. We advise to please stretch before and after if you attempt any of these flips, twists, splits and human pretzels.
13. Tuesday, May 25th, 2021—Over the last month, Syracuse Academy of Science elementary school students in the Green Thumb Club have been learning all about plants. From their importance in our lives, to how they grow, to even what they are used for, the students have been able to see all their hard work come through fruition. With the cold weather days hopefully behind us, the Atoms took the plants they grew from seeds and successfully transplanted them into the garden.
14. Thursday, May 27th, 2021—Syracuse Academy of Science high school choral collaborated with Syracuse University to perform a very moving a cappella arrangement. Over the months of April and May, Atoms learned the song, Khalid's 'Talk,' an a cappella arrangement by Syracuse University student, Emery Schramm, in person and over Zoom with choir teachers Ms. Carlson and Mr. Schramm. With months of hard work, dedication and persistence, we are excited to share and release their virtual performance.  
<https://www.youtube.com/watch?v=4Eu0PPD3LUg>

### **SAS Citizenship**

1. Monday, May 10th, 2021—STEM-to-Go kits and Atoms are like two peas in a pod! In May's STEM-to-Go kit Syracuse Academy of Science and Citizenship elementary school students will learn about photosynthesis through a hands-on, minds-on application of growing their own pea plant. The supplies for this month's STEM-to-Go kit include the following: Pea seeds, Planter, Dirt Pellets
2. Wednesday, May 12th, 2021—In honor of National School Nurse Day, Syracuse Academy of Science and Citizenship elementary school would like to take this moment to thank our school nurse for playing such a vital role not only this past school year but each and every day. These healthcare heroes make sure that our school remains a safe, and healthy place where all students feel included and encouraged to learn especially during this unprecedented time in our nation's history. School nurses make a difference!

Thank you for your hard work, dedication, and selfless commitment to the Atoms, teachers, faculty and staff. Happy School Nurse Day!

3. Tuesday, May 25th, 2021—Syracuse Academy of Science and Citizenship elementary school Atoms are back and donating more than ever to help business, organizations and communities in the greater Syracuse area. Throughout the months of April and May, students, faculty, staff and community members all joined in together to collect over 3,773 diapers which will be donated to CNY Diaper Bank on Thursday, May 27th. To incentivize Atoms to donate diapers, students who donated had an opportunity to participate in a fun ‘Pie in the Face’ event. Students could select which Syracuse Academy of Science and Citizenship teacher they would like to pie in the face.  
<https://www.localsyr.com/news/local-news/syracuse-school-collects-over-3700-diapers-to-donate-to-cny-diaper-bank/>  
<https://www.urbancny.com/syracuse-academy-of-science-and-citizenship-elementary-school-donates-3773-diapers-for-cny-diaper-bank/>  
<https://www.youtube.com/watch?v=QdxYkG9lkfM>

#### UAS

1. Wednesday, May 5th, 2021—The Utica Academy of Science first grade Atoms in Miss DeAngelis and Ms. Biel’s class, celebrated Earth Day by participating in a variety of hands-on, minds-on activities. Students could create the following items: Mini greenhouse, Recyclable bird feeder, Thank You letter for Earth, Brown paper bag earth. Each of these activities provided the students with an opportunity to learn about the importance of taking care of Earth, upcycling material to create something new, seed germination and much more. This year’s Earth Day theme was, ‘Restore our Earth.’
2. Thursday, May 6th, 2021—In honor of Teacher Appreciation Day earlier this month, middle school parent, Mrs. Przybila generously delivered delicious half moon cookies as a way to thank all the teachers for their hard work and dedication. Words can not express how grateful and appreciative all the teachers were for this kind gesture. Thank you, Mrs. Przybila for thinking of the Utica Academy of Science middle school teachers!
3. Friday, May 7th, 2021—In honor of Mother’s Day the Utica Academy of Science elementary Atoms in Miss. DeAngelis & Ms. Biel’s handcrafted something creative for that special someone in their lives. The students flexed their creativity when designing their very own Mother’s Day card that reads, “I am like a flower, that is raised with love by you. You help me grow up big and strong, Mommy, thanks for all you do!” Thank you to all the wonderful mothers and female figures in the Atoms’ lives. Thank you for all that you do! We hope you all had a wonderful and happy Mother’s day.
4. Wednesday, May 12th, 2021—In honor of National School Nurse Day, Utica Academy of Science would like to take this moment to thank all of our school nurses for playing such a vital role not only this past school year but each and every day. These healthcare heroes make sure that our schools remain a safe, and healthy place where all students feel included and encouraged to learn especially during this unprecedented time in our

nation's history. School nurses make a difference! Thank you for your hard work, dedication, and selfless commitment to the Atoms, teachers, faculty and staff. Happy School Nurse Day!

5. Wednesday, May 12th—After receiving thirteen years of education, countless tests, exams, papers and late nights studying there is one event that is weighing on the minds of the Utica Academy of Science high school students from the class of 2021. Graduation. With just over a month away, students, parents, teachers, faculty and staff are busy preparing for the upcoming commencement ceremony. Just last week, the class of 2021 picked up their cap and gown and tried them on for the first time! Students also had an opportunity to have their pictures taken professionally to commemorate this momentous occasion. In addition to pictures, Atoms also had a chance to decorate their caps as a way to celebrate all their hard work and accomplishments over these past thirteen years. We as a school and a community are looking forward to the upcoming graduation and commencement ceremony. Congratulations, to the soon to be graduating class of 2021.
6. Tuesday, May 18th, 2021—On a beautiful sunny day, Utica Academy of Science middle school Atoms were recognized for all their hard work, perseverance, and dedication this past year during their Award Ceremony. To acknowledge their valiant efforts, the teachers, faculty and staff decided to do something extra special for the Atoms, an ice cream social! Following the Award Ceremony, students had an opportunity to enjoy a bowl of ice cream and socialize with their classmates.
7. Thursday, May 27th, 2021—As Utica Academy of Science middle school Atoms geared up for their long Memorial Day weekend, the teachers, faculty, staff and students dressed to un-impress by committing fashion faux pas with mismatched prints and tacky style choices for their 'Themed Thursday,' Wacky Tacky Day!
8. Wednesday, June 2nd, 2021—On a beautiful sunny day in Chittenango, Utica Academy of Science high school teachers, faculty and staff explored the great outdoors by taking a walk on the wild side. Staff visited a favorite field trip spot amongst students, The Wild Animal Park. During their staff outing, teachers were able to connect with one another, and exotic animals. A favorite animal amongst not only the students, but teachers alike is Jase the Giraffe.

## II. Public Comment on Any Agenda Item

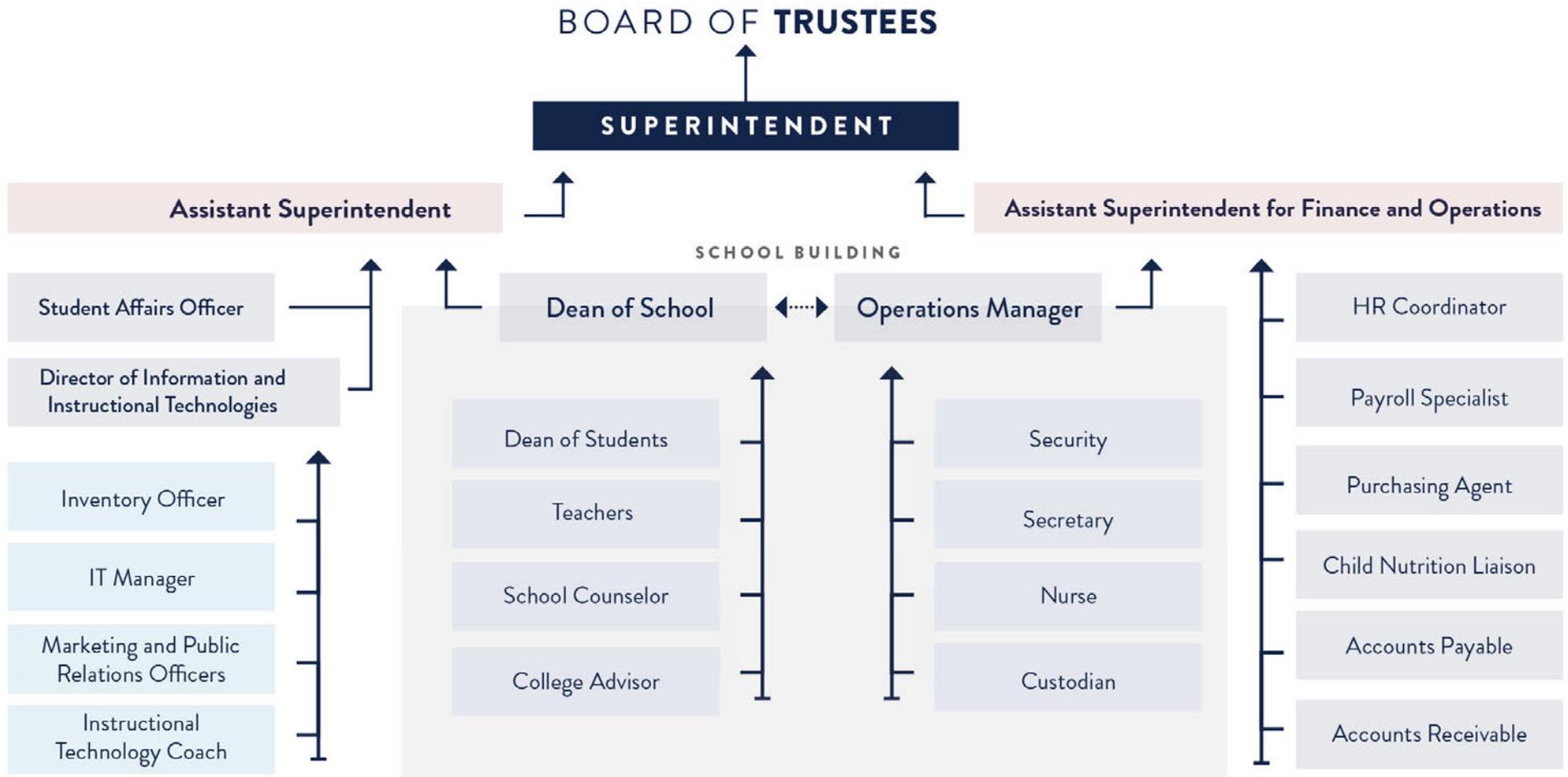
Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- III. Motion by Chanel Turnquest, seconded by Murat Baysal, to adjourn the meeting at 8.44 pm.

**Roll Call:** Adopted unanimously

# SANY ORGANIZATIONAL CHART

UTICA ACADEMY OF SCIENCE CHARTER SCHOOL



A solid line arrow indicates the reporting relationship. The arrow points to each staff's supervisor. Supervisors will be held accountable by the person they report to for the performance of all of their direct reports. Arrows with dashed lines indicate constant communication with no supervisory responsibility.

# UTICA ACADEMY OF SCIENCE CHARTER SCHOOL | 2021-22 CALENDAR

[For our most up to date calendar information, visit us on the web at www.uascs.org](http://www.uascs.org)

August 2021							January 2022								
SU	MO	TU	WE	TH	FR	SA	SU	MO	TU	WE	TH	FR	SA		
1	2	3	4	5	6	7							1	11-14	2nd Benchmark Exams (Gr7-12)
8	9	10	11	12	13	14	2	3	4	5	6	7	8	12	Coffee Talk (K-6)
15	16	17	18	19	20	21	9	10	11	12	13	14	15	17	Dr. Martin Luther King, Jr. Day (No School)
22	23	24	25	26	27	28	16	17	18	19	20	21	22	19	Art Show (K-6)
29	30	31					23	24	25	26	27	28	29	25-28	Regents Exams (Gr8-12)
(OT : 0S Days)							30	31						28	Marking Period 2 - Ends
							(20T : 20S Days)								

September 2021									February 2022								
SU	MO	TU	WE	TH	FR	SA			SU	MO	TU	WE	TH	FR	SA		
			1	2	3	4	1-2	Superintendent s Conference Days								9	Coffee Talk (K-6)
							3	No School for Staff			1	2	3	4	5	16	Black History Month Celebrations
5	6	7	8	9	10	11	6	Labor Day (No School)			6	7	8	9	10	21	President s Day (No School)
12	13	14	15	16	17	18	7	First Day of School	13	14	15	16	17	18	19	22-25	Mid-Winter Recess (No School)
19	20	21	22	23	24	25	15	Coffee Talk (K-6)	20	21	22	23	24	25			
26	27	28	29	30			20	Picture Day (Gr7-12)	27	28							
(20T : 18S Days)							(15T : 15S Days)										

October 2021									March 2022								
SU	MO	TU	WE	TH	FR	SA			SU	MO	TU	WE	TH	FR	SA		
					1	2	2	SAT (Gr12)								9	Coffee Talk (K-6)
							8	Progress Reports (Gr7-12)			1	2	3	4	5	11	Progress Reports (K-12)
3	4	5	6	7	8	9	8	Picture Day (K-6)	6	7	8	9	10	11	12	16	Science Night (K-6)
10	11	12	13	14	15	16	11	Indigenous Peoples Day (No School)	13	14	15	16	17	18	19	22-25	3rd Benchmark Exams (Gr7-12)
17	18	19	20	21	22	23	13	Coffee Talk (K-6)	20	21	22	23	24	25	26	29-31	NYS 3-8 ELA
24	25	26	27	28	29	30	13	PSAT (Gr10-11)	27	28	29	30	31				
31							15	Progress Reports (K-6)	(23T : 23S Days)								
(20T : 20S Days)							20	Math Night (K-6)									
							25	Picture Day Retake (Gr7-12)									
							26-29	1st Benchmark Exams (Gr7-12)									
							29	Costume Contest Party (K-6)									

November 2021									April 2022								
SU	MO	TU	WE	TH	FR	SA			SU	MO	TU	WE	TH	FR	SA		
							2	Superintendent s Conference Days (Staff On y)								5,7	Parent Teacher Conferences (K-6)
	1	2	3	4	5	6	3	Literacy Night (K-6)						1	2	8	Marking Period 3 - Ends
7	8	9	10	11	12	13	10	Coffee Talk (K-6)	3	4	5	6	7	8	9	11-18	Spring Recess (No School)
14	15	16	17	18	19	20	11	Veteran s Day (No School)	10	11	12	13	14	15	20	Coffee Talk (K-6)	
21	22	23	24	25	26	27	12	Marking Period 1 - Ends	17	18	19	20	21	22	23	22	PSAT (Gr9)
28	29	30					12	Picture Day Retake (K-6)	24	25	26	27	28	29	30	26-28	NYS 3-8 Math
(18T : 17S Days)							16,18	Parent Teacher Conferences (K-6)	(15T : 15S Days)								
							24-26	Thanksgiving Recess (No School)									

December 2021									May 2022								
SU	MO	TU	WE	TH	FR	SA			SU	MO	TU	WE	TH	FR	SA		
							8	Coffee Talk (K-6)								11	Coffee Talk (K-6)
			1	2	3	4	10	Progress Reports (K-6)	1	2	3	4	5	6	7	17	Superintendent s Conference Days (Staff On y)
5	6	7	8	9	10	11	17	Progress Reports (Gr7-12)	8	9	10	11	12	13	14	20	Progress Reports (Gr7-12)
12	13	14	15	16	17	18	22	Half Day (Students & Staff)	15	16	17	18	19	20	21	24-6/3	NYS 8 Science - Performance Test
19	20	21	22	23	24	25	23-31	Winter Recess (No School)	22	23	24	25	26	27	28	30	Memorial Day (No School)
26	27	28	29	30	31				29	30	31						
(16T : 16S Days)							(20T : 20S Days)										

June 2022								
SU	MO	TU	WE	TH	FR	SA		
							3	Progress Reports (K-6)
							6	NYS 8 Science - Written Test
			1	2	3	4	8	Coffee Talk (K-6)
				9	10	11	9	Half Day (K-6)
							16	Half Day (K-6)
							15-24	Regents Exams (Gr8-12)
							20	Juneteenth Observance (No School)
							24	High School Graduation Ceremony
							24	Last Day of School
(17T : 17S Days)								

No School	Directory
Important Date	UAS Junior & Senior High School (315) 574-3000
1/2 Day	UAS Elementary School (315) 574-3000
Contingency/Unused Snow Days	
If 4 Remain: May 13, 20, 27 & June 3	
If 3 Remain: May 13, 20 & 27	
If 2 Remain: May 13 & 27	
If 1 Remains: May 27	
Total Teacher Days = 184	
Total Student Days = 181	
Instructional Minutes/Day in K-6 = 330	
Instructional Minutes/Day in 7-12 = 336	





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## Part I: General Information and Fire/Life Safety History

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Inspection Date

**Note : Please insert the date the actual inspection took place.**  
*The Inspection Date cannot be earlier than 45 days before the Due Date.*

---

### 1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility?  YES  NO

If 'yes', is the sprinkler alarm connected with the building alarm?  YES  NO

3. Is there a fire hydrant system for facility protection?  YES  NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *	TERRA Science & Education
Address *	835 W. Genesee St
	Syracuse NY 13204
Telephone # *	315-492-2902

5. Does the District lease the building or spaces within the building to others?  YES  NO

a. If yes, indicate the tenant(s):

Name *	
Address *	
Telephone # *	

6. What is the current gross square footage of this facility?

nearest whole ten f



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

**8. FIRE AND EMERGENCY DRILLS**

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?  YES  NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:  YES  NO

**FIRE & EMERGENCY DRILLS**

**NOTE** Eight (8) are required between September 1, and December 31  
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	10-6-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
2	10-13-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
3	10-22-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
4	10-23-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
5	10-27-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
6	10-29-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
7	11-5-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
8	1-14-21	<input checked="" type="radio"/>	<input checked="" type="radio"/>
9	4-19-21	<input checked="" type="radio"/>	<input checked="" type="radio"/>
10	5-20-21	<input checked="" type="radio"/>	<input checked="" type="radio"/>
11	<input type="text"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
12	<input type="text"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. on the next page, please provide dates of the required monthly EMERGENCY EVACUATION DRILLS

**EMERGENCY EVACUATION DRILLS**

*Per NYS Fire Code; Section 405, Table 405.2  
 Required, monthly, for all occupants of Group E (Educational) buildings  
 NOTE: Some drills reported below may coincide with dates reported in 8 (b) above*

d. provide dates of the required monthly EMERGENCY EVACUATION DRILLS

	dates of drills	comments
1	11-12-20	Hold-in-Place
2	12-21-20	Lockout
3	2-4-21	lockdown Drill
4	3-16-21	Hold-in-Place
5	5-25-21	lockdown Drill
6		
7		
8		
9		
10		
11		
12		

e. If the required monthly evacuation drills were not held during the previous 12 months, provide reason:

f. Average time to evacuate facility was:



g. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session.  YES  NO

h. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code  YES  NO

9. If the fire alarm system was activated, was the fire department immediately notified?  YES  NO

10. Have there been any fires in this facility since the last annual fire inspection report?  YES  NO

a. If 'yes', indicate: Number of fires

Number of injuries

Total cost of property damage

## Part II: Non-Conformance Reporting Sheets

### PART II - A

Item	Non-Conf	Date Corrected	Date Reinspected
01A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02F-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06E-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
08A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09F-2	<input checked="" type="checkbox"/>	9-2-81	<input type="text"/>
09G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12H-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12I-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12J-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12K-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12L-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12M-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12N-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12O-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
13A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
13B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14D-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14E-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15B-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15E-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17A-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17E-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17F-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17G-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17H-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17I-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17J-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17K-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17L-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
19A-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
19B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
19C-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>

## Part II: Non-Conformance Reporting Sheets

### PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
19D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
21A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
24A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
26A-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>

If any additional nonconformances are observed, check item 26A-3 and list the specific code sections here:

Fire Alarm through out All building  
 Strobes throughout All building  
 No Voice Alarm - waiting for Panel  
 Speaker in place

**Inspector**

Confirm that the inspector has been provided with a copy of the previous year's school fire safety inspection report:

YES

NO

### Part III: Public School Certifications

#### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Mishale Spaman Telephone #: [Redacted]  
Title: Codes Enforcement Officer Certification: [Redacted] (of State)  
Email: [Redacted]

#### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

The individual identified below certifies that this building inspection was conducted on this date \_\_\_\_\_ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Oktaç YILMAZ Telephone #: [Redacted]  
Title: Operations Manager Email: [Redacted]  
Signature: [Handwritten Signature]

#### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Telgea Haynes Telephone #: [Redacted]  
Title: Superintendent  
Email: [Redacted] Signature: [Handwritten Signature]

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**  
 School District Utica Academy of Science Building Name West Frankfort  
 Facility # \_\_\_\_\_

Part II-A (to be completed for public schools only - except Big 4)				Part II-B				Part II-B				Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2				08A-2				13A-2				19E-1					
01B-1				08B-2				13B-2				19F-1					
01C-1				08C-2								19G-1					
01D-1				08D-2				14A-2				19H-2					
01E-1				08E-2				14B-2									
				09A-2				14C-2				20A-1					
02A-2				09B-2				14D-1				20B-1					
02B-1				09C-1				14E-1				20C-1					
02C-3				09D-1				15A-2				21A-3					
02D-1				09F-2	✓	9-2-21		15B-1				22A-3					
02E-2				09G-2				15C-2				22B-3					
02F-3				10A-2				15D-2				22C-3					
02G-2				10B-2				15E-1				23A-1					
				10C-1				16A-2				23B-1					
03A-3				10D-1				16B-2				23C-1					
03B-1								16C-2				23D-2					
				11A-2				16D-2				24A-3					
04A-2				11B-1				17A-3				25A-1					
04B-2				11C-2				17B-2				25B-1					
04C-1				11D-2				17C-2				25C-1					
				11E-1				17D-2									
05A-3								17E-1				26A-3	✓				
05B-2				12A-1				17F-3				If any additional non-conformances are observed, check Item 26A-3 and list the Code section below. do Voice Alarm/Smoke Detector Panel <u>907.5.2.2</u> Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					
05C-2				12B-3				17G-1									
				12C-2				17H-2									
06A-1				12D-2				17I-2									
06B-1				12E-1				17J-1									
06C-1				12F-1				17K-1									
06D-2				12G-1				17L-1									
06E-3				12H-1				18A-2									
06F-1				12I-1				18B-2									
06G-1				12J-1				18C-2									
06H-2				12K-1				18D-2									
				12L-1				19A-3									
07A-3				12M-1				19B-2									
07B-2				12N-1				19C-1									
07C-2				12O-2				19D-1									

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**

Fire Safety Inspector: Name Michele Spomas  
 Date 9-2-2021

Regist # [REDACTED] (26E-4)

**Final Inspection (if required):**

Fire Safety Inspector: Name \_\_\_\_\_  
 Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)

University of the  
Education



State of New York  
Department

## CERTIFICATE OF OCCUPANCY

**VALID FOR FACILITY:**

ELEMENTARY & HIGH SCHOOL  
160 SCHOOL LANE  
FRANKFORT, NEW YORK 13340

**DISTRICT:**

UTICA ACADEMY OF SCIENCE CHARTER SCH  
TOLGA HAYALI  
1214 LINCOLN AVE  
UTICA, NEW YORK 13502

**Building ID:** [REDACTED]

**Issuance Date:** September 27, 2021

**Effective Date:** October 01, 2021

**Expiration Date:** October 01, 2022

  
Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED





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## Part I: General Information and Fire/Life Safety History

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Inspection Date

**Note : Please insert the date the actual inspection took place.**  
*The Inspection Date cannot be earlier than 45 days before the Due Date.*

---

### 1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility?  YES  NO

If 'yes', is the sprinkler alarm connected with the building alarm?  YES  NO

3. Is there a fire hydrant system for facility protection?  YES  NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *	TERRA Science & Education
Address *	835 W. Genesee St
	Syracuse NY 13204
Telephone # *	315-492-2902

5. Does the District lease the building or spaces within the building to others?  YES  NO

a. If yes, indicate the tenant(s):

Name *	
Address *	
Telephone # *	

6. What is the current gross square footage of this facility?

nearest whole ten



7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

**8. FIRE AND EMERGENCY DRILLS**

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?  YES  NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:  YES  NO

**FIRE & EMERGENCY DRILLS**

**NOTE** Eight (8) are required between September 1, and December 31  
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	10-6-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
2	10-13-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
3	10-22-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
4	10-23-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
5	10-27-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
6	10-29-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
7	11-5-20	<input checked="" type="radio"/>	<input checked="" type="radio"/>
8	1-14-21	<input checked="" type="radio"/>	<input checked="" type="radio"/>
9	4-19-21	<input checked="" type="radio"/>	<input checked="" type="radio"/>
10	5-20-21	<input checked="" type="radio"/>	<input checked="" type="radio"/>
11	<input type="text"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
12	<input type="text"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. on the next page, please provide dates of the required monthly EMERGENCY EVACUATION DRILLS

EMERGENCY EVACUATION DRILLS

Per NYS Fire Code; Section 405, Table 405.2  
 Required, monthly, for all occupants of Group E (Educational) buildings  
 NOTE: Some drills reported below may coincide with dates reported in 8 (b) above

d. provide dates of the required monthly EMERGENCY EVACUATION DRILLS

	dates of drills	comments
1	11-12-20	Hold-in-Place
2	12-21-20	Lockout
3	2-4-21	lockdown Drill
4	3-16-21	Hold-in-Place
5	5-25-21	lockdown Drill
6		
7		
8		
9		
10		
11		
12		

e. If the required monthly evacuation drills were not held during the previous 12 months, provide reason:

f. Average time to evacuate facility was: [REDACTED] seconds

g. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session.  YES  NO

h. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code  YES  NO

9. If the fire alarm system was activated, was the fire department immediately notified?  YES  NO

10. Have there been any fires in this facility since the last annual fire inspection report?  YES  NO

a. If 'yes', indicate: Number of fires  Number of injuries  Total cost of property damage

## Part II: Non-Conformance Reporting Sheets

### PART II - A

Item	Non-Conf	Date Corrected	Date Reinspected
01A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02F-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06E-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
08A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09F-2	<input checked="" type="checkbox"/>	9-2-81	<input type="text"/>
09G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12H-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12I-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12J-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12K-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12L-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12M-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12N-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12O-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
13A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
13B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14D-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
14E-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15B-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
15E-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
16D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17A-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17E-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17F-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17G-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17H-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17I-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17J-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17K-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
17L-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18A-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18C-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
18D-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
19A-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
19B-2	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>
19C-1	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>

## Part II: Non-Conformance Reporting Sheets

### PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
19D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
21A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
24A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
26A-3	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>

If any additional nonconformances are observed, check item 26A-3 and list the specific code sections here:

Fire Alarm through out All building  
 Strobes throughout All building  
 No Voice Alarm - waiting for Panel  
 Speaker in place

**Inspector**

Confirm that the inspector has been provided with a copy of the previous year's school fire safety inspection report:

YES

NO

## Part III: Public School Certifications

### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Mishale Spaman Telephone #: [REDACTED]  
Title: Codes Enforcement Officer Certification # [REDACTED] (State)  
Email: [REDACTED]

### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

The individual identified below certifies that this building inspection was conducted on this date \_\_\_\_\_ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Oktaç YILMAZ Telephone: [REDACTED]  
Title: Operations Manager Email: [REDACTED]  
Signature: [Signature]

### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Telgea Haydel Telephone #: [REDACTED]  
Title: Superintendent  
Email: [REDACTED] Signature: [Signature]

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District Utica Academy of Science Building Name West Frankfort  
 Facility # \_\_\_\_\_

Part II-A (to be completed for public schools only - except Bldg 4)				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				13A-2				19E-1			
01B-1				08B-2				13B-2				19F-1			
01C-1				08C-2								19G-1			
01D-1				08D-2				14A-2				19H-2			
01E-1				08E-2				14B-2							
				09A-2				14C-2				20A-1			
02A-2				09B-2				14D-1				20B-1			
02B-1				09C-1				14E-1				20C-1			
02C-3				09D-1				15A-2				21A-3			
02D-1				09F-2	✓	9-2-21		15B-1				22A-3			
02E-2				09G-2				15C-2				22B-3			
02F-3				10A-2				15D-2				22C-3			
02G-2				10B-2				15E-1				23A-1			
				10C-1				16A-2				23B-1			
03A-3				10D-1				16B-2				23C-1			
03B-1								16C-2				23D-2			
				11A-2				16D-2				24A-3			
04A-2				11B-1				17A-3				25A-1			
04B-2				11C-2				17B-2				25B-1			
04C-1				11D-2				17C-2				25C-1			
				11E-1				17D-2							
05A-3								17E-1				26A-3	✓		
05B-2				12A-1				17F-3				If any additional non-conformances are observed, check Item 26A-3 and list the Code section below. do Voice Alarm/Smoke Detector Panel 907.5.2.2 Inspector The inspector has been provided with a copy of the previous year's school fire safety report: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
05C-2				12B-3				17G-1							
				12C-2				17H-2							
06A-1				12D-2				17I-2							
06B-1				12E-1				17J-1							
06C-1				12F-1				17K-1							
06D-2				12G-1				17L-1							
06E-3				12H-1				18A-2							
06F-1				12I-1				18B-2							
06G-1				12J-1				18C-2							
06H-2				12K-1				18D-2							
				12L-1				19A-3							
07A-3				12M-1				19B-2							
07B-2				12N-1				19C-1							
07C-2				12O-2				19D-1							

All schools complete Section 8 only if the building has electrically-operated folding partitions.

**Initial Inspection:**  
 Fire Safety Inspector: Name Michele Spomas  
 Date 9-2-2021

Registry # [Redacted] (26E-4)

**Final Inspection (if required):**  
 Fire Safety Inspector: Name \_\_\_\_\_  
 Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)



**Part I: General Information and Fire/Life Safety History**

Inspection Date 10/01/2021

**Note : Please insert the date the actual inspection took place.**  
*The Inspection Date cannot be earlier than 45 days before the Due Date.*

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER
- Please Specify:
  
- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility?  YES  NO

If 'yes', is the sprinkler alarm connected with the building alarm?  YES  NO

3. Is there a fire hydrant system for facility protection?  YES  NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name \* HOLY TRINITY ROMAN CATHOLIC CHURCH

Address \*  
1206 LINCOLN AVE  
UTICA, NY, 13502



5. Does the District lease the building or spaces within the building to others?  YES  NO

a. If yes, indicate the tenant(s):

Name \*

Address \*

Telephone # \*

6. What is the current gross square footage of this facility?

round up to the next whole ten feet.

34,500 sq ft

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

**8. FIRE AND EMERGENCY DRILLS**

If this Facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?  YES  NO

b. Provide dates of twelve fire and emergency drills required by Section 1107 of Education Law held between September 1 and June 30 of the previous school year:  YES  NO

**FIRE & EMERGENCY DRILLS**

NOTE Eight (8) are required between September 1, and December 31  
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	10/05/20	✓ FIRE DRILL	
2	10/19/20	✓ FIRE DRILL	
3	10/22/20	✓ FIRE DRILL	
4	10/22/20	✓ FIRE DRILL	
5	10/23/20	✓ FIRE DRILL	
6	3/23/20	✓ FIRE DRILL	
7	3/25/20	✓ FIRE DRILL	
8	11/06/20	H	✓ HOLD IN PLACE
9	11/20/20		✓ LOCKDOWN
10	2/22/21		✓ LOCKDOWN
11	3/29/21		✓ HOLD IN PLACE
12	6/22/21		✓ LOCKDOWN
	FALL 20 BUS EMERGENCY DRILL		

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

We couldn't complete all drills due to COVID-19 shut downs.

8d. Average time to evacuate facility was: [REDACTED] second

8c. Arson and fire prevention instruction was provided in accordance with section 80.3 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session.  YES  NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code.  YES  NO

9. If the fire alarm system was activated, was the fire department immediately notified?  YES  NO

10. Have there been any fires in this facility since the last annual fire inspection report?  YES  NO

If 'yes', indicate:      Number of fires      Number of injuries      Total cost of property damage

**Part II: Public School Fire and Building Safety Non-Conformance Report Sheet**

School District: \_\_\_\_\_ Building Name: \_\_\_\_\_  
 Facility #: \_\_\_\_\_

Part II-A (to be completed for public schools only - except "Blg 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					13A-2					19E-1					
01B-1					08B-2					13B-2					19F-1					
01C-1					08C-2										19G-1					
01D-1					08D-2					14A-2					19H-2					
01E-1					08E-2					14B-2										
					09A-2					14C-2					20A-1					
02A-2					09B-2					14D-1					20B-1					
02B-1					09C-1					14E-1					20C-1					
02C-3					09D-1					15A-2					21A-3					
02D-1					09F-2					15B-1					22A-3					
02E-2					09G-2					15C-2					22B-3					
02F-3					10A-2					15D-2					22C-3					
02G-2					10B-2					15E-1					23A-1					
					10C-1					16A-2					23B-1					
03A-3					10D-1					16B-2					23C-1					
03B-1										16C-2					23D-2					
					11A-2					16D-2					24A-3					
04A-2					11B-1					17A-3					25A-1					
04B-2					11C-2					17B-2					25B-1					
04C-1					11D-2					17C-2					25C-1					
					11E-1					17D-2										
05A-3										17E-1										
05B-2					12A-1					17F-3										
05C-2					12B-3					17G-1										
					12C-2					17H-2										
06A-1					12D-2					17I-2										
06B-1					12E-1					17J-1										
06C-1					12F-1					17K-1										
06D-2					12G-1					17L-1										
06E-3					12H-1					18A-2										
06F-1					12I-1					18B-2										
06G-1					12J-1					18C-2										
06H-2					12K-1					18D-2										
					12L-1					19A-3										
07A-3					12M-1					19B-2										
07B-2					12N-1					19C-1										
07C-2					12O-2					19D-1										

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

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**Inspector**  
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes \_\_\_\_\_ No \_\_\_\_\_

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:  
 Fire Safety Inspector: \_\_\_\_\_ Name: \_\_\_\_\_  
 Date: 10/17/01

Final Inspection (if required):  
 Fire Safety Inspector: \_\_\_\_\_ Name: \_\_\_\_\_  
 Date: 10/17/01

Regis: \_\_\_\_\_ (26E-4)  
 Regis: \_\_\_\_\_ (26F-4)

**Part III: Public School Certification**

**Section III-A: Fire Inspector**

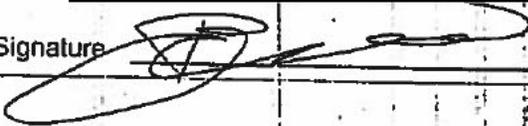
The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: David J Candanella Telephone #: [REDACTED]  
Title: Building Inspector Certification # [REDACTED] of State)  
Email: [REDACTED]

**Section III-B: Building Administrator or Designee**

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector, provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

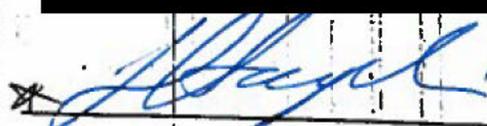
The individual identified below certifies that this building inspection was conducted on this date, \_\_\_\_\_ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report

Name: MEHO BULOUBASIC Telephone: [REDACTED]  
Title: OPERATIONS MANAGER Email: [REDACTED]  
Signature: 

**Section III-C: School Superintendent**

hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: TOLGA HAYALI Telephone #: [REDACTED]  
Title: SUPERINTENDENT SSMX  
Email: [REDACTED] Signature: 

University of the  
Education



State of New York  
Department

## CERTIFICATE OF OCCUPANCY

**VALID FOR FACILITY:**

ELEMENTARY & HIGH SCHOOL  
160 SCHOOL LANE  
FRANKFORT, NEW YORK 13340

**DISTRICT:**

UTICA ACADEMY OF SCIENCE CHARTER SCH  
TOLGA HAYALI  
1214 LINCOLN AVE  
UTICA, NEW YORK 13502

**Building ID:** [REDACTED]

**Issuance Date:** September 27, 2021

**Effective Date:** October 01, 2021

**Expiration Date:** October 01, 2022

  
Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the  
Education



State of New York  
Department

CERTIFICATE OF OCCUPANCY

**VALID FOR FACILITY:**

MIDDLE SCHOOL - UTICA ACAD OF SCIENCE  
1214 LINCOLN AVE  
UTICA, NEW YORK 13502

**DISTRICT:**

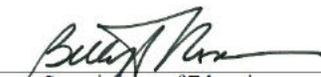
UTICA ACADEMY OF SCIENCE CHARTER SCH  
TOLGA HAYALI  
1214 LINCOLN AVE  
UTICA, NEW YORK 13502

**Building ID:** [REDACTED]

**Issuance Date:** October 01, 2021

**Effective Date:** October 01, 2021

**Expiration Date:** October 01, 2022

  
Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED