

Application: Unity Preparatory Charter School of Brooklyn

Chris Doscher - [REDACTED]
Annual Reports

Summary

ID: 0000000255

Status: Liaison Review

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Aug 1 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN 331300861056

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD #13 - BROOKLYN

d. DATE OF INITIAL CHARTER

11/2012

e. DATE FIRST OPENED FOR INSTRUCTION

8/2013

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of unity preparatory charter school of brooklyn is to empower students as scholars and citizens so they may lead fulfilling academic, personal, and professional lives.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	A Grades 6-12 College Preparatory Curriculum: A college preparatory liberal arts and sciences program of study in mathematics, English language arts (ELA), science, and history that fosters in students the desire and capacity to learn independently, think critically, and communicate proficiently so that they are fully prepared to succeed in their post-secondary studies.
KDE 2	A Focus on Expert Teaching and Advancement: An inventive Teacher Career Advancement system and multi-faceted professional development offerings that equip talented teachers with ample means to continually develop their pedagogical and management skills while generously recognizing them for their contributions, resulting in an enthusiastic faculty of expert educators who are demonstrably successful in promoting student learning.
KDE 3	More Time for Learning/Attention to How Time is Utilized: An Extended day, week, and year that provide approximately 20% more time on academic and co-curricular activities than the local district average in order to deepen engagement, and accelerate academic growth.

KDE 4	Intensive and Differentiated Academic support: A system in which teachers offer customized support for remediation and acceleration by using multiple forms of assessment to inform instruction and providing individualized support with our small group guided reading interventions as well as after-school and weekend tutoring.
KDE 5	Enrichment Courses and Elective Clubs: Enrichment courses in Art & Design and Technology, which promote applied and interdisciplinary learning and develop essential 21st century professional skills in technology, communication, self-expression, critical and creative thinking, and problem solving; and elective clubs in such areas as sports and the visual and performing arts, which develop team-oriented skills and are co-facilitated by instructors from local educational and cultural institutions through formal partnerships.
KDE 6	A Positive and Supportive School Culture: a culture built on a framework of Positive Behavioral Interventions & Supports, which teaches students how to maintain a learning environment that is safe, responsible, and respectful and offers students abundant encouragement. A priority on teaching students the social and emotional skills they need to be successful, including how to manage emotions, reduce stress, and make healthy decisions. A staff that is compassionate and always willing to guide students when they make mistakes so they can learn from them and avoid repeating them.
KDE 7	Active Community Involvement: A Family & Community Partnership Association comprised of family members, local stakeholders, and Unity staff, that promotes open communication, meaningful collaboration, and active involvement and service within Unity's community, including community service opportunities.
KDE 8	(No response)

KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<http://www.unityprep.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

655

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

534

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
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I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	432 Monroe Street, Brooklyn, NY 11221	[REDACTED]	NYC CSD 13	6-8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beaugard	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Casey Burns	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Chris Doscher	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Chris Doscher	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Joshua Beaugard	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Joshua Beaugard	[REDACTED]	[REDACTED]	[REDACTED]

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	n/a	No		No	n/a	Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	584 Driggs Avenue, Brooklyn, NY 11211	[REDACTED]	NYC CSD 14	9-12	9-12

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joshua Beauregard	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Grace Yun	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Chris Doscher	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Chris Doscher	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Joshua Beauregard	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Joshua Beauregard	[REDACTED]	[REDACTED]	[REDACTED]

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 2 Certificate of Occupancy (COO)

[certificate of occupancy 584 Driggs Ave..pdf](#)

Filename: certificate of occupancy 584 Driggs Ave..pdf **Size:** 402.7 kB

Site 2 Fire Inspection Report

[Fire Inspection Results.pdf](#)

Filename: Fire Inspection Results.pdf **Size:** 354.1 kB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Chris Doscher
Position	Director of Administration
Phone/Extension	[REDACTED]
Email	[REDACTED]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 31 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 1 2020 Hidden from applicant

[Instructions](#)

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN 331300861056

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?year=2019&instid=800000075840>

Entry 3 Progress Toward Goals

Completed Aug 1 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	The school will maintain an ESEA Accountability Status of Good Standing or higher.	ESEA Accountability Designation	Met	
	Each year, the percentage of students who			

Academic Goal 2	score proficiently on grades 3-8 state assessments for all students at the school level will be greater than or equal to the district average.	NYS state Assessments	Unable to Assess	N/A
Academic Goal 3	Each year, the percent of students who score proficiently on 3-8 state assessments by subgroup at the school level will be greater than or equal to the district average. Subgroups of interest include students who are economically disadvantaged, students with disabilities and English language learners.	NYS state Assessments	Unable to Assess	N/A
Academic Goal 4	Each year, the percent of students who score proficiently on grade 8 state assessments for all students will be greater than or equal to the district average.	NYS ELA, Math and Science exams	Unable to Assess	N/A

Academic Goal 5	<p>Each year, the 4-year and 5-year graduation rate for all students (6-year graduation rate for transfer schools only) will be greater than or equal to 80%. This includes August graduation rates (except for the 6-year rate as this is not collected data).</p>	Graduation Rates	Met	
Academic Goal 6	<p>Each year, the 4-year and 5-year graduation rate for students identified as economically disadvantaged, students with disabilities, and English language learners (6-year graduation rate for transfer schools only) will be greater than or equal to 80%. This includes August graduation rates (except for the 6-year rate as this is not collected data).</p>	Graduation Rates	Met	
	Each year, the			

Academic Goal 7	<p>percent of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be greater than or equal to 75% (transfer school cohorts will be measured by their 4th year of high school in passing 3 out of 5 Regents exams).</p>	Regents passing rates	Unable to Assess	N/A
Academic Goal 8	<p>Each year, the percent of cohort by subgroup that has passed 3 out of 5 Regents exams required for graduation by their 3rd year of high school will be greater than or equal to 75% (transfer school cohort subgroups will be measured by their 4th year of high school in passing 3 out of 5 Regents exams)</p>	Regents passing rates	Unable to Assess	N/A

<p>Academic Goal 9</p>	<p>Each year, the percent of students in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school program will be greater than or equal to 85% (6-year rate for transfer schools only). This includes the August rate (except for the 6-year rate as this is not collected data).</p>	<p>Retention Rates</p>	<p>Met</p>	
<p>Academic Goal 10</p>	<p>Each year, the percent of students identified as economically disadvantaged, students with disabilities, and English language learners in a 4-year and 5-year cohort that remain enrolled in the school until they graduate from the high school</p>	<p>Retention Rates</p>	<p>Met</p>	

<p>program will be greater than or equal to 85% (6-year rate for transfer schools only). This includes the August rate (except for the 6-year rate as this is not collected data).</p>			
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2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If

				unable to assess goal, type N/A for Not Applicable
Org Goal 1	Unity Prep has not set annual organizational goals outside of the Performance Framework.			
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Unity Prep has not set annual financial goals outside of the Performance Framework.			
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 1 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

PDFsam merge

Filename: PDFsam merge.pdf **Size:** 957.2 kB

Entry 8 BOT Membership Table

Completed Aug 1 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the

Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN 331300861056

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	"Jake Elghanayan, [REDACTED]	Vice Chair	Executive, Development & Finance	Yes	2	06/01/2018	06/01/2021	9
2	"Jeannette Bander, [REDACTED]	Trustee/Member	Executive, Student Learning, Audit & Finance	Yes	1	12/01/2018	12/01/2021	8
3	"Jim Ellsworth, [REDACTED]	Chair	Executive, Audit & Finance, Development &	Yes	2	06/01/2020	06/01/2023	9

	"		Finance					
4	"Ken Baum, [REDACTED]"	Trustee/Member	Executive, Student Learning	Yes	2	06/01/2019	06/01/2022	9
5	"Marion Leydier [REDACTED]"	Treasurer	Executive, Executive, Audit & Finance	Yes	3	06/01/2019	06/01/2022	5 or less
6	"Sal Siddiqui, [REDACTED]"	Trustee/Member	Development & Finance, Enrichment & Community Partnership	Yes	1	06/01/2018	12/01/2021	10
7	"Sarah Olle, [REDACTED]"	Trustee/Member	Executive, Student Learning	Yes	1	06/01/2018	06/01/2021	9
8	"Trudy Sandy, [REDACTED]"	Parent Rep	Executive, Enrichment & Community Partnership	Yes	1	04/01/2018	04/01/2021	9
9								

1a. Are there more than members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5 - 11

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 1 2020

[Instructions](#)

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school’s Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

2019-20 B Meeting Minutes

Filename: 2019 20 B Meeting Minutes.pdf **Size:** 1.4 MB

Entry 10 Enrollment & Retention

Completed Aug 1 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN 331300861056

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	To recruit Economically Disadvantaged students (76% in 2019-20), Unity targeted its	

Economically Disadvantaged

outreach to the families in high needs communities within Community School District (CSD) 13. Specifically, the school undertook the following efforts:

a. Open House Events – Unity Prep held monthly Open House events at 432 Monroe Street between October 2019 and March 2020, until COVID presented such onsite engagement. Each event provided attendees an opportunity to meet and speak with Unity Prep’s co-founders and staff, meet current students, tour the school, and take part in a presentation regarding Unity Prep’s school model and inclusive environment.

b. Attending Department of Education School Fairs – In the fall, Unity Prep staff and co-founders attended School Fairs for CSDs 13, 14, 16 and 17. Unity is located within CSD 13, and is very close to the border of CSD 16.

c. Outreach to All Elementary Schools in CSDs 13 and 16 – To ensure that every student who attended fifth grade in a CSD 13 or CSD 16 school received information about Unity Prep, Unity Prep called, emailed, and sent information packets to every elementary school in CSD 13 and CSD 16.

These information packets were addressed to the Guidance Counselors and Parent Coordinators in each school. The

Unity plans on continuing all efforts made during the 2019-20 school year and will adjust as necessary given local health and safety precautions, with the addition of virtual open houses that families can view from home.

	<p>information packets contained brochures that explained Unity Prep’s school model, flyers that provided information regarding Unity Prep’s Open House events, and applications for the upcoming school year. In addition to elementary school outreach, Unity Prep also conducted outreach to community organizations and after school/summer programs serving high numbers of Economically Disadvantaged Students.</p> <p>d. Media Advertisements – Unity Prep placed advertisements in social media platforms popular with our families, including Facebook and Instagram. In addition, the school placed a banner outside of the school facility and distributed 5x7 flyers throughout the surrounding neighborhoods.</p>	
<p>English Language Learners/Multilingual Learners</p>	<p>In 2019-20, 3% of students were English Language Learners. To recruit these students, Unity Prep used the following strategies:</p> <p>a. Open house presentations were made in both English and Spanish with translations provided in Fulani, Arabic and French.</p> <p>b. The school brought translators to all school fairs attended.</p> <p>c. All informational materials were provided in Spanish and English.</p> <p>d. Unity staff performed targeted</p>	<p>Unity plans on continuing all efforts made during the 2019-20 school year and will adjust as necessary given local health and safety precautions, with the addition of virtual open houses that families can view from home.</p>

	<p>outreach with the families of our current ELL scholars to target new scholars from their community.</p>	
Students with Disabilities	<p>To recruit students with Disabilities (24% in 2019-20), the school implemented the following efforts:</p> <ul style="list-style-type: none"> a. Outreach to Special Education Coordinators at CSD 13 and 16 b. Ongoing partnerships with the Committee on Special Education c. Information on Special Education and Intervention services highlighted in all written materials and advertisements d. Information on Special Education and Intervention Services distributed at all visits, open houses and school fairs 	<p>Unity plans on continuing all efforts made during the 2019-20 school year and will adjust as necessary given local health and safety precautions, with the addition of virtual open houses that families can view from home.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>To retain Economically Disadvantaged students, the school will cover program fees, uniform costs, and supplies for any student in need. As a small school community, the school staff maintains close relationships with families and will alert leadership of any student or family who requires additional support.</p>	<p>Unity plans on continuing all efforts made during the 2019-20 school year and will adjust as necessary given local health and safety precautions, including ensuring all students have access to a Chromebook and internet at home.</p>
	<p>To meet the needs of ELLs, Unity</p>	

English Language Learners/Multilingual Learners

Prep has adopted the Sheltered Instruction Observation Protocol (SIOP) to support ELLs with mastering core content and developing English language proficiency. Using SIOP, teachers implement high quality instructional techniques including the use of visuals and demonstrations, scaffolded instruction, student to student interaction and targeted vocabulary development. All Unity Prep teachers receive training in this method and structure their curriculum planning and instruction around its implementation. In addition, the ELL Coordinator pushes into classrooms to provide targeted and differentiated supplemental instruction based on each student's English proficiency, ranging from beginner ELLs to those designated as former ELLs. Students that need it will also receive more intensive interventions and pull-out services during elective courses to minimize the loss of core content instructional time. Students will be continually assessed to ensure these services are providing the appropriate level of support and supplemental instruction needed for ongoing student growth.

Unity plans on continuing all efforts made during the 2019-20 school year and will adjust as necessary given local health and safety precautions, including ensuring all students have access to a Chromebook and internet at home.

Unity Prep employs a Director of Support Services who coordinates services and supervises instruction for all special student populations; a Social Worker who provides mental health and counseling

Students with Disabilities	<p>services, a Learning Support Coordinator who oversees academic remediation and enrichment; and two special education teachers who provide a broad range of intensive supports. For those students in need of special education services, Unity Prep employs an Integrated Co-Teaching model to meet the goals of each student's Individualized Education Plan (IEP). In these classrooms, general education teachers work closely with special education teachers to plan lessons, differentiate instruction and evaluate student learning. To ensure student learning and skill mastery, teachers utilize a variety of instructional formats including team teaching, station teaching, parallel teaching, and alternate teaching. Both teachers meet regularly with the Director of Support Services and the Director of Curriculum, Instruction and Assessment to review student progress and evaluate the effectiveness of teaching strategies and the special education program overall.</p>	<p>Unity plans on continuing all efforts made during the 2019-20 school year and will adjust as necessary given local health and safety precautions, including ensuring all students have access to a Chromebook and internet at home.</p>
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Entry 12 Percent of Uncertified Teachers

Completed Aug 1 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN 331300861056

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	22

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	30

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	52



Thank you.

Entry 13 Organization Chart

Completed Aug 1 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[Annual Report Org Chart](#)

Filename: Annual Report Org Chart.pdf **Size:** 418.3 kB

Entry 14 School Calendar

Completed Aug 1 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[calendars](#)

Filename: calendars.pdf **Size:** 199.2 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 1 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: **Unity Preparatory Charter School of Brooklyn**

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	http://www.unityprep.org/wp-content/uploads/2019/08/UPCSB-18-19-Annual-Report-8-1-19.pdf
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	http://www.unityprep.org/board-of-trustees-meeting-announcement-3/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.youtube.com/channel/UCRhkGzAEcDA0SHn3W1tthSq/videos
3. Link to NYS School Report Card	http://www.unityprep.org/wp-content/uploads/2020/07/2019- -UNITY-PREP-CHARTER-SCH-OF-BROOKLYN-Report-Card- -NYSED-Data-Site-1.pdf
4. Most Recent Lottery Notice Announcing Lottery	http://www.unityprep.org/lottery-for-admissions-to-unity-for-fall-2020/
5. Authorizer-Approved DASA Policy	http://www.unityprep.org/families/student-family-handbook/
6. District-wide Safety Plan	http://www.unityprep.org/families/student-family-handbook/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	http://www.unityprep.org/families/student-family-handbook/
7. Authorizer-Approved FOIL Policy	http://www.unityprep.org/families/student-family-handbook/
8. Subject matter list of FOIL records	http://www.unityprep.org/families/student-family-handbook/
9. Link to School Reopening Plan	http://www.unityprep.org/governance/by-laws/

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 1 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: **Unity Preparatory Charter School of Brooklyn**

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	534	534	532

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
Advanced Placement Exams	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✓	✓	✓	146
Internally created finals based on Regents exams	✗	✗	✗	✗	✗	✗	✗	✗	✗	✓	✓	✓	✓	276
End of Year Reflections	✗	✗	✗	✗	✗	✗	✓	✓	✓	✗	✗	✗	✗	231

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Aug 1 2020

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL instructional and non-instructional employees** and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

[Unity August 3rd Staff Roster](#)

Filename: Unity August 3rd Staff Roster.xlsx **Size:** 14.2 kB

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Marion Leydier

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Since founding	Providing pro-bono legal services	-No fee -Did not	Self

Please write “None” if applicable. Do not leave this space blank.

		participate in discussion	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Sullivan & Cromwell LLP	Pro bono legal work	0	Marion Leydier	No fee Did not participate in decision to hire

_____/s/ Marion Leydier
Signature

July 31, 2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

sal Siddiqui

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



 Signature

8/1/2020

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Certificate Of Completion

Envelope Id: 1E909F89E89A4DFF8ED1EC129B4A1D97

Status: Completed

Subject: FinancialDisclosure2020.doc

Source Envelope:

Document Pages: 4

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Sal Siddiqui

AutoNav: Enabled

Envelopeld Stamping: Disabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Record Tracking

Status: Original

Holder: Sal Siddiqui

Location: DocuSign

8/1/2020 6:21:09 AM

Signer Events

Sal Siddiqui

Signature

Timestamp

Security Level: Email, Account Authentication (None)

Sent: 8/1/2020 6:21:10 AM

Viewed: 8/1/2020 6:21:18 AM

Signed: 8/1/2020 6:25:13 AM

Freeform Signing

Signature Adoption: Drawn on Device

[Redacted] : 6 [Redacted]

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

8/1/2020 6:21:10 AM

Certified Delivered

Security Checked

8/1/2020 6:21:18 AM

Signing Complete

Security Checked

8/1/2020 6:25:13 AM

Completed

Security Checked

8/1/2020 6:25:13 AM

Payment Events

Status

Timestamps

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
Sarah Olle

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
Unity Preparatory Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
Yes x **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes x **No**

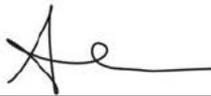
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None



Signature

7/31/20

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Trudy Sandy

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

no

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

no

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

--	--	--	--

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Trudy Sandy

7/31/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Jacob N. Elghanayan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				



 Signature

7/28/20

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jeannette Bander

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Jeannette Bander
Signature

7/24/2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Jim Ellsworth

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair

2. Are you an employee of any school operated by the education corporation?
Yes x No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes x **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

8.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

9. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or

your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None



 Signature

July 24, 2020
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kenneth Baum

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Unity Preparatory Charter School of Brooklyn

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

3. Are you related, by blood or marriage, to any person employed by the school?
NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation;

or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are

doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

Kenneth Baum

7/30/20

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: July 17, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on July 17, 2019 commencing at 7:12 p.m., New York time. Five Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY 11211 at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

Jake Elghanayan

Sarah Olle

Sal Siddiqui

Also in attendance at the invitation of the Board at 584 Driggs Avenue was Joshua Beauregard and Michelle Rumph. Marion Leydier and James Ellsworth joined the meeting by telephone and were not counted for voting or quorum purposes.

Mr. Elghanayan called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Minutes of Prior Meeting – June 20, 2019

The Trustees discussed and considered approval of the minutes of the June 20, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the June 20, 2019 Board meeting minutes be, and hereby are, approved.

Revisions to 2019-2020 Board of Trustees Meeting Schedule

The Trustees discussed changes to the Board meeting schedule for the School’s 2019-2020 fiscal year. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board meeting schedule for the School’s 2019-2020 fiscal year be, and it hereby is, revised to reflect the changes presented to the Board.

Facilities Expenditures

The Trustees discussed facilities-related expenditures presented to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the expenses presented to the Board be, and they hereby are authorized up to a maximum of \$75,000 and Joshua Beauregard be, and he hereby is, authorized to cause the School to enter into such agreements as are necessary with respect thereto.

Other Matters

Mr. Beauregard and Ms. Rumph led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard and Mr. Elghanayan led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment & Community Partnership Committee.

Mr. Siddiqui discussed updates regarding the Associate Board's activities.

Mr. Beauregard and the Trustees present discussed the Board's upcoming self-assessment.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the August Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:36 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: August 13, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on August 13, 2019 commencing at 7:00 p.m., New York time. Eight Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

Sarah Olle

Trudy Sandy

Sal Siddiqui

The following trustee was present at 291 Shin Creek Road, Lew Beach, New York 12758 and linked via videoconference:

Kenneth Baum

The following trustees were linked via videoconference or phone, but were not counted for quorum or voting purposes:

Jeannette Bander

James Ellsworth

Marion Leydier

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission and showed a corresponding video.

Head of School Report

Mr. Beauregard provided updates concerning hiring, enrollment, the high school facility and programming.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – July 17, 2019

The Trustees discussed and considered approval of the minutes of the July 17, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the July 17, 2019 Board meeting minutes be, and hereby are, approved.

2019-2020 Schoolwide Power Goals and Benchmarks

The Trustees discussed and considered approval of the 2019-2020 Schoolwide Power Goals and Benchmarks, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2019-2020 Schoolwide Power Goals and Benchmarks as presented to the Board be, and hereby are, approved.

2019-2020 Student and Family Handbooks

The Trustees discussed and considered approval of the 2019-2020 Student and Family Handbooks, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2019-2020 Middle School Student and Family Handbook be, and hereby is, approved subject to revisions provided by the Student Learning Committee and that the 2019-2020 High School Student and Family Handbook be, and hereby is, approved pending feedback from members of the Student Learning Committee.

2019-2020 Employee Handbook

The Trustees discussed and considered approval of the 2019-20 Employee Handbook, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the 2019-20 Employee Handbook be, and hereby is, approved subject to revisions to be provided by the Board.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:40 p.m., New York time. The Board then went into Executive Session to discuss its annual self-assessment.



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: September 10, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on September 10, 2019 commencing at 7:07 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

Jeannette Bander

Jake Elghanayan

James Ellsworth

Sarah Olle

Sal Siddiqui

The following Trustee was present at Deer Run Trail, Sherman, CT 06784 and linked through videoconference:

Kenneth Baum

Also in attendance at the invitation of the Board at 584 Driggs Avenue was Joshua Beauregard and Leslie Roper-Thomas. Marion Leydier joined the meeting by videoconference and was not counted for voting or quorum purposes.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding exam results, human capital and the School’s safety action plan. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – August 13, 2019

The Trustees discussed and considered approval of the minutes of the August 13, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the August 13, 2019 Board meeting minutes be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the October Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:52 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: October 1, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on October 1, 2019 commencing at 7:09 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

Jake Elghanayan

James Ellsworth

Marion Leydier

Sarah Olle

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board at 584 Driggs Avenue was Joshua Beauregard. Leslie Roper-Thomas joined the meeting by telephone.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding current enrollment and forecasts for high school graduation. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives.

Committee Reports

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – September 10, 2019

The Trustees discussed and considered approval of the minutes of the September 10, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the September 10, 2019 Board meeting minutes be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the November Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:32 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: November 5, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on November 5, 2019 commencing at 7:05 p.m., New York time. Eight Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

Jake Elghanayan

James Ellsworth

Marion Leydier

Sarah Olle

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard, Leslie Roper-Thomas, and Josh Phillips.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Minutes of Prior Meeting – October 1, 2019

The Trustees discussed and considered approval of the minutes of the October 1, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the October 1, 2019 Board meeting minutes be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the November Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:41 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: December 10, 2019

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on December 10, 2019 commencing at 7:08 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

Jeannette Bander

James Ellsworth

Sal Siddiqui

The following Trustee was present through videoconference at Deer Run Train, Sherman, CT 06784:

Kenneth Baum

The following Trustee joined the meeting through videoconference but was not counted for purposes of quorum or voting:

Marion Leydier

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard, Leslie Roper-Thomas, Ram Shankar, and Josh Phillips.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data

dashboard. Mr. Beauregard gave an update regarding the School's strategic planning and human capital initiatives.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard and Ms. Bander led a discussion regarding updates from the Student Learning Committee.

Mr. Beauregard and Mr. Ellsworth led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Shankar led a discussion regarding updates from the Associate Board of Trustees.

Minutes of Prior Meeting – November 5, 2019

The Trustees discussed and considered approval of the minutes of the November 5, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the November 5, 2019 Board meeting minutes be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the January Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:13 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: January 14, 2020

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on January 14, 2020 commencing at 7:06 p.m., New York time. Six Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

Jeannette Bander

Jake Elghanayan

Sarah Olle

Trudy Sandy

Sal Siddiqui

The following Trustee was present through videoconference at 15 Minturn Street, Hastings-On-Hudson NY 10706:

Kenneth Baum

The following Trustee joined the meeting through videoconference but was not counted for purposes of quorum or voting:

James Ellsworth

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard, Josh Phillips and Leslie Roper-Thomas.

Ms. Bander called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity's academic and operations programming. Mr. Beauregard and the Trustees present discussed the School's updates to its data dashboard. Mr. Beauregard gave an update regarding the School's strategic planning and human capital initiatives.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard, Mr. Siddiqui and Mr. Elghanayan led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard and Ms. Bander led a discussion regarding updates from the Student Learning Committee.

Mr. Siddiqui led a discussion regarding updates from the Associate Board of Trustees.

Minutes of Prior Meeting – December 10, 2019

The Trustees discussed and considered approval of the minutes of the December 10, 2019 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the December 10, 2019 Board meeting minutes be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the February Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:25 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: February 11, 2020

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on February 11, 2020 commencing at 7:08 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY at the beginning of the meeting:

James Ellsworth

Sarah Olle

Trudy Sandy

Sal Siddiqui

The following Trustees joined the meeting through videoconference but was not counted for purposes of quorum or voting: Kenneth Baum and Marion Leydier.

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard and Ram Shankar. Josh Phillips and Leslie Roper-Thomas were linked via audio.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives. Mr. Beauregard discussed updates regarding college acceptances for Unity High School scholars.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Ms. Sandy led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Mr. Shankar led a discussion regarding updates from the Associate Board of Trustees.

Minutes of Prior Meeting – January 14, 2020

The Trustees discussed and considered approval of the minutes of the January 14, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the January 14, 2020 Board meeting minutes be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the March Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:14 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: March 10, 2020

A meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on March 10, 2020 commencing at 7:12 p.m., New York time. Four Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, was posted on the School’s website and was sent to the New York Times, the New York Daily News and the Brooklyn Daily.

The following Trustees were present at 584 Driggs Avenue, Brooklyn NY 11211 at the beginning of the meeting:

Jeannette Bander

Jake Elghanayan

James Ellsworth

Sarah Olle

The following Trustees joined the meeting through videoconference but were not counted for purposes of quorum or voting: Marion Leydier and Kenneth Baum.

Also in attendance at the invitation of the Board at 584 Driggs Avenue were Joshua Beauregard. Leslie Roper-Thomas was linked via audio.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives, including the School’s planning for, and responses to, potential closures and related issues stemming from COVID-19.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Ms. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – February 11, 2020

The Trustees discussed and considered approval of the minutes of the February 11, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the February 11, 2020 Board meeting minutes be, and hereby are, approved.

Approval to Increase Professional Development and Athletics Expenses and Pay for Increases through Designated Restricted Donations

The Trustees discussed and considered approval of the budget increase of professional development and athletics expenses, along with the payment of said increases through designated restricted donations. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the budget increase of professional development and athletics expenses, along with the payment of said increases through designated restricted donations be, and hereby are, approved.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the April Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 9:10 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: April 7, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on April 7, 2020 commencing at 7:09 p.m., New York time. Seven Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Kenneth Baum

Jake Elghanayan

James Ellsworth

Marion Leydier

Sarah Olle

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives, including the School’s planning for, and responses to, remote learning and related issues stemming from COVID-19.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Beauregard led a discussion regarding updates from the Development & Facilities Committee.

Ms. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – March 10, 2020

The Trustees discussed and considered approval of the minutes of the March 10, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the March 10, 2020 Board meeting minutes be, and hereby are, approved.

Minutes of Executive Committee Meeting – March 19, 2020

The Trustees discussed and considered approval of the minutes of the March 19, 2020 executive committee meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the March 19, 2020 Board meeting minutes be, and hereby are, approved.

Small Business Administration Paycheck Protection Loan

The Trustees discussed and considered the application by the School for a Small Business Association Paycheck Protection Program loan subject to further consultation by James Ellsworth, Marion Leydier and Jake Elghanayan.

RESOLVED, that Joshua Beauregard be, and he hereby is, authorized to apply for a Small Business Association Paycheck Protection Program loan subject to further consultation by James Ellsworth, Marion Leydier and Jake Elghanayan.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the May Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:10 p.m.

James Ellsworth

Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: May 12, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on May 12, 2020 commencing at 7:11 p.m., New York time. Seven Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

Jake Elghanayan

James Ellsworth

Marion Leydier

Sarah Olle

Trudy Sandy

Also in attendance at the invitation of the Board were Joshua Beauregard, Joshua Phillips and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives, including the School’s planning for, and responses to, remote learning and related issues stemming from COVID-19.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Mr. Elghanayan led a discussion regarding updates from the Development & Facilities Committee.

Mr. Beauregard led a discussion regarding updates from the Enrichment and Community Partnership Committee.

Mr. Beauregard led a discussion regarding updates from the Student Learning Committee.

Minutes of Prior Meeting – April 7, 2020

The Trustees discussed and considered approval of the minutes of the April 7, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the April 7, 2020 Board meeting minutes be, and hereby are, approved.

Renewal of Employee Benefits

The Trustees discussed and considered approval of the renewal of the School's employee benefit plans, including the fact that the School would be shifting to a large group employer beginning July 1, 2020 and the impact of that change on pricing. The benefit plan options were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Joshua Beauregard and Chris Doscher be, and hereby are, authorized to cause the School to renew its employee medical, dental, vision, life, short-term disability and long-term disability plans on the terms presented to the Trustees in alternative benefit package option #4 and to negotiate and enter into such agreements as are necessary with respect thereto.

Preview of Agenda Items for Next Meeting

Mr. Beauregard previewed the agenda items for the June Board of Trustees meeting.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:05 p.m.

James Ellsworth
Chairman



MINUTES OF A MEETING
OF THE BOARD OF TRUSTEES OF
UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

HELD: June 18, 2020

A virtual meeting of the Board of Trustees (the “Board”) of Unity Preparatory Charter School of Brooklyn (the “School”), was held on June 18, 2020 commencing at 7:09 p.m., New York time. Seven Trustees were present at the beginning of the meeting; quorum was met. Notice of the meeting was duly given to all Trustees, posted on the School’s website, and sent to the New York Times, the New York Daily News and the Brooklyn Daily. The meeting was livestreamed on YouTube.

The following Trustees were present at the beginning of the meeting:

Jeannette Bander

Kenneth Baum

Jake Elghanayan

James Ellsworth

Marion Leydier

Trudy Sandy

Sal Siddiqui

Also in attendance at the invitation of the Board were Joshua Beauregard, Chris Doscher, and Leslie Roper-Thomas.

Mr. Ellsworth called the meeting to order and indicated that the purpose of the meeting was to consider the items set forth on the agenda previously distributed to the Trustees.

Mission Moment

Mr. Beauregard discussed Unity’s mission.

Head of School Report; Data Dashboard; Strategic Planning

Mr. Beauregard provided updates regarding Unity’s academic and operations programming. Mr. Beauregard and the Trustees present discussed the School’s updates to its data dashboard. Mr. Beauregard gave an update regarding the School’s strategic planning and human capital initiatives, including the School’s planning for, and responses to, remote learning and related issues stemming from COVID-19.

Committee Reports

Ms. Roper-Thomas led a discussion regarding updates from the Audit & Finance Committee.

Renewal of Property-Casualty Insurance Policy

The Trustees discussed and considered renewing the School's Property-Casualty Insurance Policy, on terms previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Marion Leydier and Chris Doscher be, and they hereby are, authorized to renew the School's property-casualty insurance policy at an annual cost of up to \$135,000.

Budget for 2020-21 School Year

The Trustees discussed and considered approval of the Budget for the 2020-21 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Budget for the 2020-21 school year be, and hereby is, approved.

Minutes of Prior Meeting – May 12, 2020

The Trustees discussed and considered approval of the minutes of the May 12, 2020 meeting of the Board that were previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the May 12, 2020 Board meeting minutes be, and hereby are, approved.

Calendar for 2020-21 School Year

The Trustees discussed and considered approval of the calendar for the 2020-21 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the calendar for the 2020-21 school year be, and hereby is, approved; provided that Joshua Beauregard be, and he hereby is, authorized to make immaterial changes to such calendar to reflect the calendar for the 2021-21 school year adopted by the Department of Education in consultation with the Student Learning Committee.

Re-election of James Ellsworth to the Board of Trustees with a Three-year Term

The Trustees discussed and considered the re-election of James Ellsworth to the Board of Trustees with a three-year term. The Trustees present unanimously adopted the following resolution:

RESOLVED, that James Ellsworth be, and he hereby is, elected to the Board of Trustees for a term that shall expire upon (i) the later of the School's July 2023 Board of Trustees

meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Appointment of Officers to the Board of Trustees

The Trustees discussed and considered the appointment of officers to the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, each of the individuals set forth below be, and hereby is, elected as an officer of the Board of Trustees in the position set forth opposite such person's name for a term that shall expire upon (i) the later of the School's July 2021 Board of Trustees meeting and such time as such Trustee's successor has been duly chosen and qualified, or (ii) such Trustee's earlier incapacity, death, resignation or removal.

Name	Position
James Ellsworth	Chairperson
Jake Elghanayan	Vice Chairperson
Marion Leydier	Secretary
Trudy Sandy	Treasurer

Consideration of Board of Trustees Committee Changes

The Trustees discussed and considered possible changes to the membership of the committees of the Board of Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that Jake Elghanayan be, and hereby is, added as a member of the Student Learning Committee until his successor has been duly chosen and qualified, or until his earlier incapacity, death, resignation or removal.

Board of Trustees Meeting Schedule for 2020-21 School Year

The Trustees discussed and considered approval of the Board of Trustees Meeting Schedule for the 2020-21 school year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

RESOLVED, that the Board of Trustees Meeting Schedule for the 2020-21 school year be, and hereby is, approved.

Governance Action Items Calendar for 2020-21 School Year

The Trustees discussed and considered the Governance Action Items Calendar for the 2020-21 School Year, as previously circulated to the Trustees. The Trustees present unanimously adopted the following resolution:

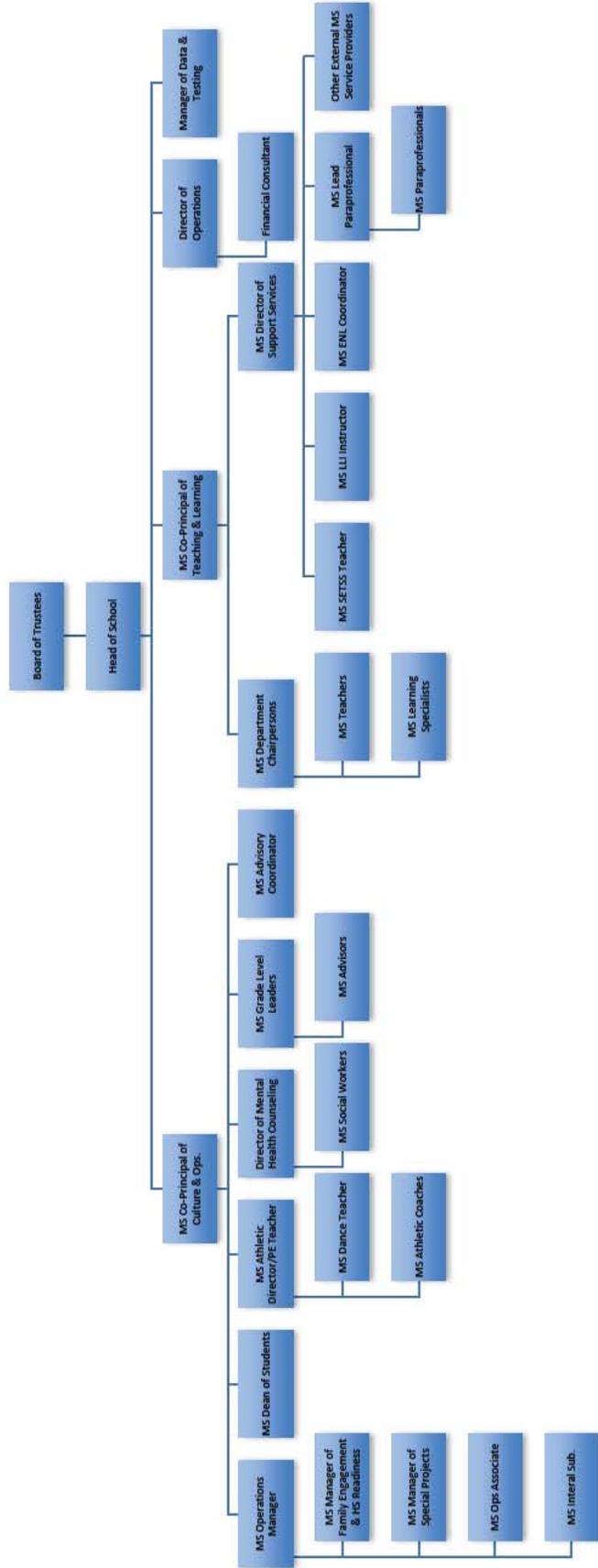
RESOLVED, that the Governance Action Items Calendar for 2020-21 School Year be, and hereby is, approved.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at approximately 8:45 p.m.

James Ellsworth
Chairman

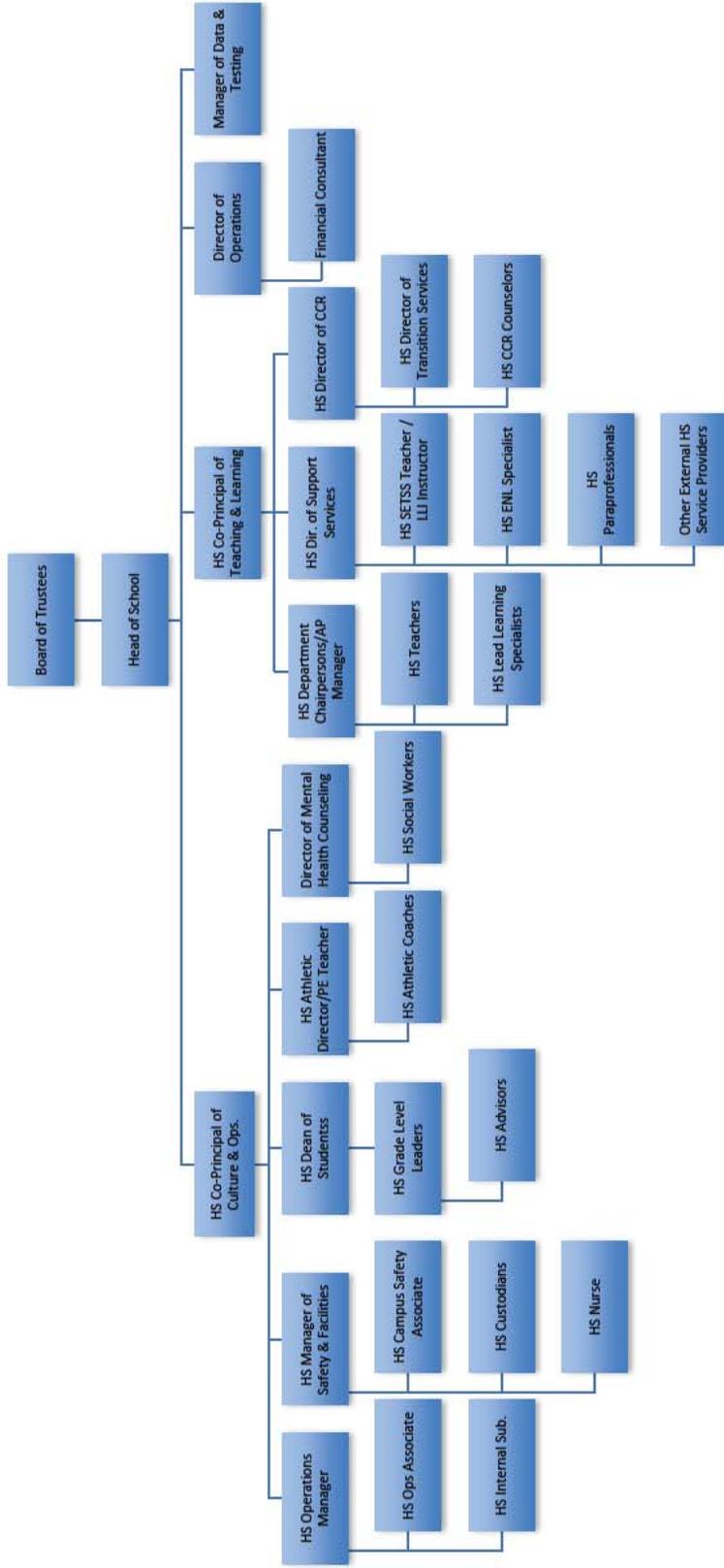


Middle School Campus Organizational Chart





High School Campus Organizational Chart, 2019-20





UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

2020-21 Academic Calendar for Middle School Families

Updated 7/13/2020 (GY)

July				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- 7/6 - 7/24: Summer Academy (15 days)
- 7/27 - 8/26: School closed

August				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

- 7/27 - 8/26: School closed
- 8/27: 8th grade student orientation
- 8/28: New 7th & 8th grade student orientation

IN-CLASS days: 16 Total: 16

September				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

- 8/9: First day of school for students
- 8/18-9/17: ELA Diagnostic
- 9/17: Family Orientation, 6:00pm

IN-CLASS days: 21 Total: 37

October				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 10/12: No school - Indigenous People's Day
- 10/21: Tri-1 Interim Assessment (History)
- 10/21: Unit 2 Reading & Writing Post Assessment

IN-CLASS days: 16 Total: 53

November				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

- 11/3: No school for students - staff only
- 11/6: Unit 1 Assessment (Science)
- 11/10: End of Unit 1 paper (History)
- 11/11: No school - Veteran's Day
- 11/24: End of Tri-1; Early Dismissal
- 11/25-11/27: No school - Thanksgiving Break

IN-CLASS days: 16 Total: 69

December				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- 12/9: Unit 3 Reading & Writing Post Assessment
- 12/10: Evening family conferences; normal school hours for students
- 12/11: Daytime family conferences; no classes for students
- 12/22: Student early dismissal
- 12/23-1/4: No school - Winter Break

IN-CLASS days: 18 Total: 87

January				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- 1/24-1/4: No school - Winter Break
- 1/12-1/13: ELA Mock Exam
- 1/18: No school - MLK Jr. Day
- 1/20: Tri-2 Interim Assessment (History)
- 1/26-1/27: Math Mock Exam

Days this month: 13 Total: 100

February				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

- 2/2: Science Mock Exam
- 2/4: Unit 2 Assessment (Science)
- 2/5: No school for students - staff only
- 2/10: End of Unit 2 Paper (History); Unit 3 Reading & Writing Post Assessment
- 2/15-2/19: No school - Mid-Winter Break
- 2/26: End of Tri-II; student early dismissal; staff depart at 2pm

Days this month: 20 Total: 120

March				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- 3/11: Evening family conferences; normal school hours for students
- 3/12: Daytime family conferences; no classes for students
- 3/29-4/2: No school - Spring Break

Days this month: 20 Total: 140

April				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 3/29 - 4/2: No school - Spring Break
- 4/5: Lottery for 2021-22 school year
- 4/6: Tri-3 Interim Assessment (History)
- 4/... NYSESLAT testing window
- 4/20 - 4/21: ELA State Exam; student early dismissal
- 4/22-4/27: Make-up testing window

Days this month: 20 Total: 160

May				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

- 5/5-5/6: Math State Exam; student early dismissal
- 5/7-5/11: Make-up testing window
- 5/10-5/11: Mock Science Performance Test
- 5/17-5/28: 8th Grade Science Performance Exam
- 5/18: End of Unit 3 Paper (History)
- 5/28: Unit 6 Post Assessment
- 5/31: No school - Memorial Day

Days this month: 20 Total: 180

June				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

- 6/7: 8th Grade Science Written Exam; early dismissal for 8th graders
- 6/15: End of Tri-III; last day of classes; student early dismissal
- 6/21 - 6/24: Roundtable presentations
- 6/... Algebra Regents Exam
- 6/... Earth Science Regents Exam
- 6/28: End-of-year field trips
- 6/28: Make-up Roundtable presentations and 8th grade dance
- 6/28: 8th grade graduation
- 6/29: No school for students

KEY

- Vacation/Holiday (No School)
- Modified Student Schedule
- First Day & Last Day of School
- Family Engagement Days (Conferences; Tea with Principal; Awards)
- Assessment Days
- End of Grading Period

NY State Exams

- ELA:** 4/20 - 4/21
- Math:** 5/5 - 5/6
- Science:** (8th grade only)
- Performance Exam** 5/17 - 5/28
- Written Exam** 6/7

Roundtable Presentations

- Presentation Dates:** 6/21 - 6/24

June Regents

- Algebra 1 Regents:** 6/..._
- Earth Science:** 6/..._

PLEASE NOTE: Due to the ongoing public health crisis, the calendar is subject to change.

Unity Preparatory Charter School of Brooklyn / Middle School
432 Monroe Street, 3rd Floor, Brooklyn, NY 11221 - 718-455-5046 (P) 718-455-5049 (F)



UNITY PREPARATORY CHARTER SCHOOL OF BROOKLYN

2020-21 Academic Calendar for High School Families

Updated 7/13/2020 (GY)

July				
M	T	W	T	F
6/29	6/30	1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

- 7/13 - 7/24: Summer School Session 1
- 7/27 - 8/7: Summer School Session 2

August				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

- 8/10 - 8/21: Summer School Session 3

IN-CLASS days: **16** Total: 18

September				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

- 9/1: 9th Grade Orientation
- 9/9: First day of school for students
- 9/24: Family Orientation & Awards Ceremony

IN-CLASS days: **21** Total: 37

October				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

- 10/12: No school - Indigenous People's Day
- 10/14: CollegeBoard Testing
- College Trips (9th/10th)
- PSAT/NMSQT (11th)
- SAT School Day (12th)
- 10/22: Q1 Tea with the Principals
- 10/26 - 10/30: S1 Midterms (in-class exams)

IN-CLASS days: **16** Total: 53

November				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20*
23	24	25	26	27
30				

- 11/3: No school for students (Election Day)
- 11/11: No school - Veteran's Day
- 11/17 - 11/19: Academic Counselor Conferences
- 11/20: End of Q1
- 11/24: Early Dismissal
- 11/25-11/27: No school - Thanksgiving Break

IN-CLASS days: **16** Total: 69

December				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- 12/10: Q2 Tea with the Principals
- 12/22: Early Dismissal
- 12/23 - 1/4: Winter Break (no school)

IN-CLASS days: **18** Total: 87

January				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29*

- 12/23 - 1/4: Winter Break (no school)
- 1/5: Students return
- 1/18: No school - MLK Jr. Day
- 1/25 - 1/29: Regents/S1 Final Exams (modified schedule)
- 1/29 - End of S1

IN-CLASS days: **13** Total: 100

February				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

- 2/1: No school for students
- 2/2: S2 Starts
- 2/11: Career Fair; S1 Conferences (PM)
- 2/12: S1 Conferences (modified schedule)
- 2/15-2/19: Mid-Winter Break (no school)
- 2/24: S1 Awards Ceremony

Days this month: **19** Total: 119

March				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19*
22	23	24	25	26
29	30	31		

- 3/3: CollegeBoard Testing (+)
- SAT School Day (11th)
- Field Trip (9th, 10th, 12th)
- 3/4: CollegeBoard Testing (+)
- PSATs (9th/10th)
- Field Trip (11th, 12th)
- 3/15 - 3/19: S2 Midterms
- 3/19: Last day of Q3
- 3/18: Q3 Tea with the Principals
- 3/29 - 4/2: Spring Break (no school)

Days this month: **20** Total: 139

April				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16+
19	20	21	22	23
26	27	28	29	30

- 3/29 - 4/2: Spring Break (no school)
- 4/15: Roundtables/Q3 PID/GID Conferences (PM)
- 4/16: Roundtables/Q3 PID/GID Conferences (AM - no instruction)

Days this month: **20** Total: 159

May				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

- 5/3 - 5/14: AP Exams
- 5/7: College Signing Day
- 5/13: Q4 Tea with the Principals
- 5/24 - 5/28: Senior Final Exams
- 5/28: Last day of regular instruction for Seniors
- 5/31: No school - Memorial Day

Days this month: **18** Total: 177

June				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25*
28	29	30		

- 6/1: Senior Regents Prep begins
- 6/7: Senior Credit Recovery begins
- 6/11: Last day of regular instruction
- 6/14 - 6/15: Roundtables
- 6/25: End of S2
- 6/16 - 6/24: Regents Exams
- 6/25: Regents Rating Day
- 6/26: Commencement Ceremony

KEY

- Vacation/Holiday/Teacher Work Day (No School for Students)
- Modified Student Schedule
- First Day & Last Day of School
- Family Engagement Days (Conferences; Tea with Principal; Awards)
- Assessment Days
- End of Grading Period

January Regents (1/26 - 1/29)

1/26	AM:	PM:
1/27	AM:	PM:
1/28	AM:	PM:
1/29	AM:	PM:

AP Exams (5/3 - 5/14)

5/3	Government	5/10	World History
5/4	Calculus AB	5/11	Seminar
5/5	English Literature & Composition	5/12	English Composition
5/6	US History	5/13	Computer Science; Statistics
5/7	Chemistry	5/14	Biology; Environmental Science

June Regents (6/16 - 6/24)

6/16	AM:	PM:
6/17	AM:	PM:
6/18	AM:	PM:
6/21	AM:	PM:
6/22	AM:	PM:
6/23	AM:	PM:
6/24	AM:	PM:

PLEASE NOTE: Due to the ongoing public health crisis, the calendar is subject to change.

Unity Preparatory Charter School of Brooklyn / High School
584 Driggs Avenue, Brooklyn, NY 11211 - 718-682-3725 (P)



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.06.2018.

PREMISES

Unity Preparatory Charter School of Brooklyn
584 Driggs Avenue
Brooklyn NY 11211

Unity Preparatory Charter School of Brooklyn
584 Driggs Avenue
Brooklyn NY 11211

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **08.30.2018**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

XXX As of **09.05.2018** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Tomasz Korbas

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

DEPARTMENT OF BUILDINGS

BOROUGH OF Brooklyn, THE CITY OF NEW YORK

No. 198865
Date FEB 2 1968

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C-26-181.0 to C-26-187.0 inclusive Administrative Code 2.1.3.1 to 2.1.3.7 Building Code.)

This certificate supersedes C. O. No. _____

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building premises located at
Off & Disp. 58-90 Driggs Avenue, north side of South west of
north 6th Street Block 2336 Lot 18, 26 & 31

conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~Permit~~ No. Alt. 3018-1951 Construction classification class 1-11
Occupancy classification School Height 3 stories, 40.0 feet
Date of completion const. 1-26-68 Located in unrestricted Use District
plumb. 4-28-67
Area _____ Height Zone at time of issuance of permit _____

This certificate is issued subject to the limitations hereafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lb. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	

Samuel P. Finkler
Borough Superintendent

CERTIFICATE WILL BE NULL AND VOID IF ALTERED IN ANY MANNER OR ADDITIONS ARE MADE THERETO.

