

Application: south buffalo charter school

David Ehrle - [REDACTED]
Annual Reports

Summary

ID: 0000000369

Status: Annual Report Submission

Last submitted: Nov 2 2020 01:52 PM (EST)

Entry 1 School Info and Cover Page

Completed Aug 31 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SOUTH BUFFALO CHARTER SCHOOL 140600860817

a1. Popular School Name

SBCS

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

d. DATE OF INITIAL CHARTER

1/2000

e. DATE FIRST OPENED FOR INSTRUCTION

9/2000

h. SCHOOL WEB ADDRESS (URL)

www.southbuffalocs.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

900

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

898

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

| | Physical Address | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|------------------|--------------|--------------|--|--|
| Site 1 | 154 | 7168267213 | Buffalo | K-8 | no |

m1a. Please provide the contact information for Site 1.

| | Name | Work Phone | Alternate Phone | Email Address |
|---|---------------|--|-----------------|---------------|
| School Leader | David J Ehrle |  | | |
| Operational Leader | Juli Colpoys | | | |
| Compliance Contact | Juli Colpoys | | | |
| Complaint Contact | David J Ehrle | | | |
| DASA Coordinator | David Thomas | | | |
| Phone Contact for After Hours Emergencies | David J Ehrle | | | |

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[COO 2020.2021.pdf](#)

Filename: COO 2020.2021.pdf **Size:** 132.6 kB

Site 1 Fire Inspection Report

[Fire Inspection 2020.pdf](#)

Filename: Fire Inspection 2020.pdf **Size:** 4.1 MB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

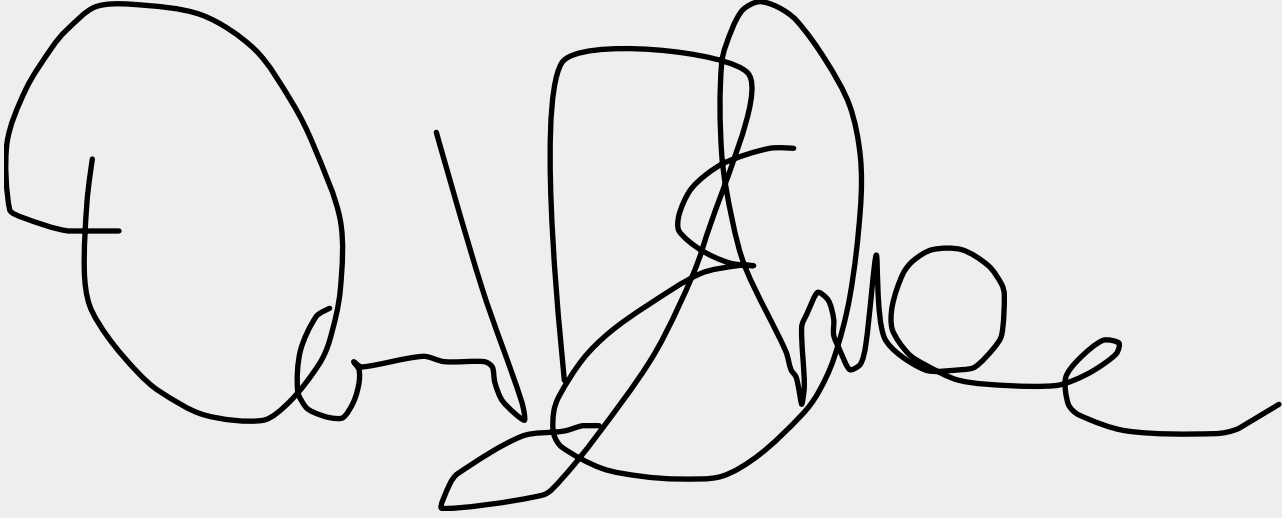
| | |
|-----------------|---------------|
| Name | David J Ehrle |
| Position | Principal |
| Phone/Extension | [REDACTED] |
| Email | [REDACTED] |

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read "John Doe".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "John Doe".

Date

Aug 31 2020

Thank you.



Entry 2 NYS School Report Card

Completed Aug 31 2020

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

SOUTH BUFFALO CHARTER SCHOOL 140600860817

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000034163>

Entry 3 Progress Toward Goals

Completed Nov 2 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-----------------|--|---|---|---|
| Academic Goal 1 | Each year 75% of students who are enrolled in at least their second year will perform at proficiency on the NYS exam in Math | NYS test scores from 2020. | Unable to Assess | N/A due to NYS exams being cancelled for 2020. SBCS will utilize iReady testing for 2020/2021 school |

| | | | | |
|-----------------|---|---|------------------|---|
| | and ELA. | | | year to evaluate student progress |
| Academic Goal 2 | Each year the school's aggregate PLI on the NYS exams will meet the AMO set forth in the NYS No Child Left Behind accountability system. | NYS data | Met | NYS is utilizing the 2019 data in place of the 2020 exams being cancelled. |
| Academic Goal 3 | Each year the percentage of students enrolled in at least their second year and performing at proficiency will be greater than that of students in the same grades in the local district. | NYS test scores on math and ELA and science exams | Unable to Assess | n/a |
| Academic Goal 4 | Each year the school will exceed its predicted percent of students at proficiency on the NYS exams by at least a small effect size based on its percentage of EDS. | NYS test scores. | Met | NYS is utilizing the 2019 data for 2020, which allows SBCS to maintain the same level as the previous year. |
| Academic Goal 5 | Each year, the school's unadjusted mean growth percentile will meet or exceed NYS unadjusted median growth percentile | NYS test data | Unable to Assess | N/A |

| | | | | |
|------------------|--|--|------------------|--|
| Academic Goal 6 | | | Unable to Assess | |
| Academic Goal 7 | | | Unable to Assess | |
| Academic Goal 8 | | | | |
| Academic Goal 9 | | | | |
| Academic Goal 10 | | | | |

2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

| | Organizational Goal | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|--|---------------------|-----------------------------------|--|---|
| | Improve academic | | | |

| | | | | |
|-------------|--|--|------------------|-----|
| Org Goal 1 | success as measured by the NYS examinations in mathematics and ELA by 10% | NYS test scores | Unable to Assess | N/A |
| Org Goal 2 | Relationship building between academic success and parental involvement. SBCS will strive for a 65% attendance rate at each school attendable event. | Survey, and attendance log | Met | |
| Org Goal 3 | Professional Development for teachers through assessment of best practices and faculty involvement | Survey staff, monitor trends in education. | Met | |
| Org Goal 4 | The SBCS end of year parent survey will have a positive rate of 80% or above on each statemet | survey | Met | |
| Org Goal 5 | | | | |
| Org Goal 6 | | | | |
| Org Goal 7 | | | | |
| Org Goal 8 | | | | |
| Org Goal 9 | | | | |
| Org Goal 10 | | | | |
| Org Goal 11 | | | | |
| Org Goal 12 | | | | |
| Org Goal 13 | | | | |

| | | | | |
|-------------|--|--|--|--|
| Org Goal 14 | | | | |
| Org Goal 15 | | | | |
| Org Goal 16 | | | | |
| Org Goal 17 | | | | |
| Org Goal 18 | | | | |
| Org Goal 19 | | | | |
| Org Goal 20 | | | | |

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|--|-----------------------------------|---------------------------------------|---|
| Financial Goal 1 | Fund educational needs based on revenue on a tear to year basis. | budget, end of year evaluation | Met | |
| Financial Goal 2 | | | | |
| Financial Goal 3 | | | | |
| Financial Goal 4 | | | | |
| Financial Goal 5 | | | | |

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed Oct 1 2020

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

2019-20-Accountability-Plan-Progress-Report-Complete

Filename: 2019 20 Accountability Plan Progress 005Nkt7.docx Size: 60.9 kB

Entry 7 Disclosure of Financial Interest Form

Completed Aug 31 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[BOT financial disclosure 2020](#)

Filename: BOT financial disclosure 2020.pdf **Size:** 5.0 MB

Entry 8 BOT Membership Table

Completed Aug 31 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

SOUTH BUFFALO CHARTER SCHOOL 140600860817

1. 2019-2020 Board Member Information (Enter info for each BOT member)

| | Trustee Name and Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2019-2020 |
|---|--------------------------------|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 1 | Kathy Linhart | Secretary | Facilities Personnel | Yes | 7 | 07/01/2018 | 07/01/2021 | 12 |
| 2 | Anne Marie Tryjankowski | Vice Chair | Personnel Academic | Yes | 7 | 07/01/2018 | 07/01/2021 | 11 |
| 3 | Chris Schaefer | Chair | Finance Facilities | Yes | 3 | 07/01/2020 | 07/01/2023 | 12 |
| 4 | Jennifer Mack | Parent Rep | Academic | Yes | 2 | 09/01/2017 | 09/01/2019 | 11 |
| 5 | Jerry Linder | Other | Personnel | Yes | 1 | 07/01/2020 | 07/01/2023 | 11 |
| 6 | Bryan Bollman | Parent Rep | Facilities | Yes | 1 | 07/01/2018 | 07/01/2020 | 9 |
| 7 | Betsy DelleBovi | Other | Academic | Yes | 1 | 07/01/2018 | 07/01/2021 | 10 |
| 8 | Maggie Higgins | Other | Finance | Yes | 1 | 07/01/2017 | 07/01/2020 | 10 |
| 9 | | | | | | | | |

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

| | |
|--|---|
| a. Total Number of BOT Members on June 30, 2020 | 8 |
| b.Total Number of Members Added During 2019-2020 | 0 |
| c. Total Number of Members who Departed during 2019-2020 | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 8 |

3. Number of Board meetings held during 2019-2020

13

4. Number of Board meetings scheduled for 2020-2021

13

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 26 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[Board Meeting Minutes 2019-2020](#)

Filename: Board Meeting Minutes 2019 2020.pdf Size: 2.1 MB

Entry 10 Enrollment & Retention

Completed Aug 31 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

SOUTH BUFFALO CHARTER SCHOOL 140600860817

Recruitment/Attraction Efforts Toward Meeting Targets

| | Describe Recruitment Efforts in 2019-2020 | Describe Recruitment Plans in 2020-2021 |
|--|---|---|
| | <p>o During the recruitment process, we scatter a wide net not only to all sections of the city of Buffalo, but the surrounding areas as well. Our Recruitment/Enrollment Coordinator has received inquiries on Special Education</p> | |

Services, 504 Plans, ELL, AIS, and Counseling Services. She answers all general questions regarding these programs and also connects potential parents to staff members within specialized areas/programs to answer specific questions regarding their department.

- o Our Recruitment/Enrollment Coordinator has gone to CAO Head Start family nights to recruit for the upcoming Kindergarten class and grades 1-8. She completed recruitments at the neighborhood CAO Head Start, St. Agatha's. She attended Ferry and Drexel Academies, which are considered to be high poverty learning facilities. She also completed recruitments at the Holy Cross facility on the west side of Buffalo, NY. This area has a dense population of Spanish speaking residents. While there, she promoted our ELL program knowing parents may be seeking such services for their child(ren). She asks parents if they prefer English or Spanish as she is bi-lingual and can accommodate them by speaking in the language they are more comfortable with and can communicate more clearly through. SBCS will expand its efforts through local community centers and Lackawanna's ACCESS community centers.
- o Our Recruitment/Enrollment Coordinator visited the Mercy Pediatric Center in Buffalo and the West Side Health Center and have left applications and brochures in their waiting rooms

- o The creation and advertisement of a freestanding ELL program through school flyers and pamphlets.
- o The employment of 2 FTE ELL certified Teacher
- o Advertisement of ELL program in the Buffalo News, on the

Economically Disadvantaged

to distribute to parents seeking additional school choices for their child(ren).

- o Applications and brochures are provided to the YMCA locations to place on their Family Information walls.

- o During our enrollment period, recruitment packages containing brochures, general charter school information, and applications are mailed to all Boys and Girls Clubs in the City of Buffalo. Currently SBCS is a host school for a Boys and Girls Club sponsored after school program.

- o Additional recruitment packages are sent to various day care centers and pre-K programs throughout WNY.

- o Our Recruitment/Enrollment Coordinator is available to conduct tours Monday-Friday. Families call in and make appointments that best suit their schedule.

- o Editorial advertisement in WNY Family's December Education issue specifically highlighting our special education and ELL programs in an effort to recruit additional students from those subgroups.

- o Advertisements for recruitment will be placed in all neighborhood community newspapers.

- o Advertisements during enrollment period are also placed in the Buffalo News, on the school's website at

- www.southbuffalocs.org and on the school's billboard to recruit new students.

- o In January of each year SBCS holds a Community Open House

school's website at

www.southbuffalocs.org, in WNY Family's December education issue in order to recruit additional identified ESL students.

- o Have school applications accessible in alternative languages.

| | | |
|--|--|--|
| | <p>to prospective families. Our numerous community partners, such as counseling services, Buffalo Police Dept., NY State Troopers, Buffalo Hearing and Speech, Medaille College among others were in attendance to disseminate information.</p> | |
| <p>English Language Learners/Multilingual Learners</p> | <ul style="list-style-type: none"> o The creation and advertisement of a freestanding ELL program through school flyers and pamphlets. o The employment of 2 FTE ELL certified Teacher o Advertisement of ELL program in the Buffalo News, on the school’s website at www.southbuffalocs.org, in WNY Family’s December education issue in order to recruit additional identified ESL students. o Have school applications accessible in alternative languages. | <ul style="list-style-type: none"> o The creation and advertisement of a freestanding ELL program through school flyers and pamphlets. o The employment of 2 FTE ELL certified Teacher o Advertisement of ELL program in the Buffalo News, on the school’s website at www.southbuffalocs.org, in WNY Family’s December education issue in order to recruit additional identified ESL students. o Have school applications accessible in alternative languages. |
| <p>Students with Disabilities</p> | <ul style="list-style-type: none"> o The creation and advertisement of a freestanding ELL program through school flyers and pamphlets. o The employment of 2 FTE ELL certified Teacher o Advertisement of ELL program in the Buffalo News, on the school’s website at www.southbuffalocs.org, in WNY Family’s December education issue in order to recruit additional identified ESL students. o Have school applications accessible in alternative languages. | <ul style="list-style-type: none"> o The creation and advertisement of a freestanding ELL program through school flyers and pamphlets. o The employment of 2 FTE ELL certified Teacher o Advertisement of ELL program in the Buffalo News, on the school’s website at www.southbuffalocs.org, in WNY Family’s December education issue in order to recruit additional identified ESL students. o Have school applications accessible in alternative languages. |

Retention Efforts Toward Meeting Targets

| | Describe Retention Efforts in 2019-2020 | Describe Retention Plans in 2020-2021 |
|----------------------------|---|---|
| Economically Disadvantaged | <ul style="list-style-type: none"> o SBCS employs a recruitment/enrollment coordinator to oversee marketing and outreach programs. o Updated Brochures - based on 9x12 with a pocket, 8-12 pages in length. o Consistently update the website for prospective new families. o Internet/ Web advertising that will drive traffic to the school's website and application process. o Professional signage for use at open houses, community events etc. o Public Meetings and Open Houses throughout the year to highlight the robust instructional programs and activities SBCS offers for students with disabilities, ELL, and economically disadvantaged. o Advertising in neighborhood community newspaper throughout the enrollment area. o Brochures delivered to area YMCA's, Boys and Girls Clubs, and Boy Scout of America Clubs to be handed out at their facilities. o Advertising at county golf courses to reach prospective families. o Sending school representatives to local day cares and pre-k programs to inform them of our kindergarten program and enrollment. | <ul style="list-style-type: none"> o SBCS employs a recruitment/enrollment coordinator to oversee marketing and outreach programs. o Updated Brochures - based on 9x12 with a pocket, 8-12 pages in length. o Consistently update the website for prospective new families. o Internet/ Web advertising that will drive traffic to the school's website and application process. o Professional signage for use at open houses, community events etc. o Public Meetings and Open Houses throughout the year to highlight the robust instructional programs and activities SBCS offers for students with disabilities, ELL, and economically disadvantaged. o Advertising in neighborhood community newspaper throughout the enrollment area. o Brochures delivered to area YMCA's, Boys and Girls Clubs, and Boy Scout of America Clubs to be handed out at their facilities. o Advertising at county golf courses to reach prospective families. o Sending school representatives to local day cares and pre-k programs to inform them of our kindergarten program and enrollment. |

| | | |
|--|---|---|
| | <ul style="list-style-type: none"> o 5Advertising at community outreach programs specifically focusing on recruitment of culturally diverse population. o Monthly recruitment meetings are held to review and evaluate the schools marketing and outreach efforts. The recruitment/enrollment coordinator creates an agenda and meeting minutes are recorded and filed. | <ul style="list-style-type: none"> o 5Advertising at community outreach programs specifically focusing on recruitment of culturally diverse population. o Monthly recruitment meetings are held to review and evaluate the schools marketing and outreach efforts. The recruitment/enrollment coordinator creates an agenda and meeting minutes are recorded and filed. |
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| | | |
|--|---|---|
| | <ul style="list-style-type: none"> o Advertising at county golf courses to reach prospective families. o Sending school representatives to local day cares and pre-k programs to inform them of our kindergarten program and enrollment. o Advertising at community outreach programs specifically focusing on recruitment of culturally diverse population. o Monthly recruitment meetings are held to review and evaluate the schools marketing and outreach efforts. The recruitment/enrollment coordinator creates an agenda and meeting minutes are recorded and filed. | <ul style="list-style-type: none"> o Advertising at county golf courses to reach prospective families. o Sending school representatives to local day cares and pre-k programs to inform them of our kindergarten program and enrollment. o Advertising at community outreach programs specifically focusing on recruitment of culturally diverse population. o Monthly recruitment meetings are held to review and evaluate the schools marketing and outreach efforts. The recruitment/enrollment coordinator creates an agenda and meeting minutes are recorded and filed. |
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| | | |
|-----------------------------------|--|--|
| <p>Students with Disabilities</p> | <p>community newspaper throughout the enrollment area.</p> <ul style="list-style-type: none"> o Brochures delivered to area YMCA's, Boys and Girls Clubs, and Boy Scout of America Clubs to be handed out at their facilities. o Advertising at county golf courses to reach prospective families. o Sending school representatives to local day cares and pre-k programs to inform them of our kindergarten program and enrollment. o 5Advertising at community outreach programs specifically focusing on recruitment of culturally diverse population. o Monthly recruitment meetings are held to review and evaluate the schools marketing and outreach efforts. The recruitment/enrollment coordinator creates an agenda and meeting minutes are recorded and filed. | <p>community newspaper throughout the enrollment area.</p> <ul style="list-style-type: none"> o Brochures delivered to area YMCA's, Boys and Girls Clubs, and Boy Scout of America Clubs to be handed out at their facilities. o Advertising at county golf courses to reach prospective families. o Sending school representatives to local day cares and pre-k programs to inform them of our kindergarten program and enrollment. o 5Advertising at community outreach programs specifically focusing on recruitment of culturally diverse population. o Monthly recruitment meetings are held to review and evaluate the schools marketing and outreach efforts. The recruitment/enrollment coordinator creates an agenda and meeting minutes are recorded and filed. |
|-----------------------------------|--|--|

Entry 12 Percent of Uncertified Teachers

Completed Aug 26 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: SOUTH BUFFALO CHARTER SCHOOL 140600860817

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 0 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020) | 0 |
| Total Category A: 5 or 30% whichever is less | 0.0 |

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

| | FTE Count |
|--|------------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 0 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020) | 0 |
| Total Category B: not to exceed 5 | 0.0 |

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

| | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020) | 0 |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020) | 0 |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020) | 0 |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020) | 0 |
| Total Category C: not to exceed 5 | 0.0 |

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

| | FTE Count |
|------------------|-----------|
| Total Category D | 0 |

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

| | FTE Count |
|------------------|-----------|
| Total Category E | 76 |

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

| | FTE Count |
|------------------|-----------|
| Total Category F | 76 |



Thank you.

Entry 13 Organization Chart

Completed Aug 26 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[SBCS Organization Chart 1](#)

Filename: SBCS Organization Chart 1.pdf **Size:** 98.5 kB

Entry 14 School Calendar

Completed Aug 31 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[SBCS Calendar 2020-2021](#)

Filename: SBCS Calendar 2020 2021.1.pdf **Size:** 96.9 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 27 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: south buffalo charter school

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

| | Link to Documents |
|---|---|
| 1. Most Recent Annual Report (i.e., 2018-19) | https://www.newyorkcharters.org/wp-content/uploads/south-buffalo-cs-suny-trustees_Redacted-1.pdf |
| 2. Most Recent Board Meeting Notice and Related Agenda Item Documents | https://www.southbuffalocs.org/Page/14 |
| 2a. Webcast of Board Meetings (per Governor's Executive Order) | https://www.southbuffalocs.org/Page/2726 |
| 3. Link to NYS School Report Card | https://www.southbuffalocs.org/domain/4 |
| 4. Most Recent Lottery Notice Announcing Lottery | https://www.southbuffalocs.org/Page/2614 |
| 5. Authorizer-Approved DASA Policy | https://www.southbuffalocs.org/site/handlers/filedownload.ashx?moduleinstanceid=306&dataid=318&FileName=Student%20Handbook%20SBCS%202019-2020.pdf |
| 6. District-wide Safety Plan | https://www.southbuffalocs.org/Page/2727 |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo) | https://www.southbuffalocs.org/Page/2727 |
| 7. Authorizer-Approved FOIL Policy | https://www.southbuffalocs.org/site/handlers/filedownload.ashx?moduleinstanceid=306&dataid=5121&FileName=FOIL%20Request%20South%20Buffalo%20Charter%20School.pdf |
| 8. Subject matter list of FOIL records | https://www.southbuffalocs.org/site/handlers/filedownload.ashx?moduleinstanceid=306&dataid=5121&FileName=FOIL%20Request%20South%20Buffalo%20Charter%20School.pdf |
| 9. Link to School Reopening Plan | https://www.southbuffalocs.org/covid-19 |

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 31 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: south buffalo charter school

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

| | Number of students enrolled in school on the last day instruction was provided within physical school facilities | Number of students attending instruction on the last day instruction was provided within physical school facilities | Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year |
|--|--|---|--|
| | 898 | 850 | 680 |

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

| Assessment Title | Grade K | Grade 1 | Grade 2 | Grade 3 | Grade 4 | Grade 5 | Grade 6 | Grade 7 | Grade 8 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | Number of Participating Students |
|------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|----------|----------|----------------------------------|
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | X | X | X | X | X | X | X | X | X | X | X | X | X | |

| | | | | | | | | | | | | | | | |
|-----------|--|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| | | X | X | X | X | X | X | X | X | X | X | X | X | X | |
| Tota l | | | | | | | | | | | | | | | 0 |

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Aug 31 2020 Hidden from applicant

[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

[Employee List 8-3-2020](#)

Filename: Employee List 8 3 2020.xls **Size:** 62.5 kB

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Anne Marie Tryjankowski

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| NONE | | | |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| None | | | | |

Arise Marie J.

 Signature

8/19/2020

 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address: _



Home Telephone:

Home Address:

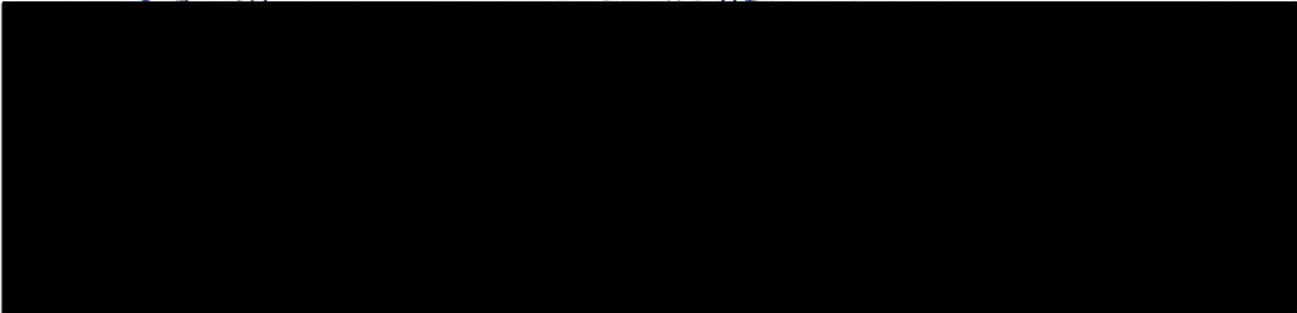
last revised 06/8/2020



| |
|-------------------------------|
| FOR INSTITUTE USE ONLY |
| FILING FOR SCHOOL YEAR: _____ |
| DATE RECEIVED: _____ |

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- Name of education corporation: South Buffalo Charter School
- Trustee's name (print): Christopher J Schafir
- Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____
Chair Finance committee chair



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of Financial Interest/Transaction | Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion) | Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name)) |
|--|--|--|--|
| <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p> | | | |

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

| Entity Conducting Business with the Education Corporation | Nature of Business Conducted | Approximate Value of the Business Conducted | Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest | Steps Taken to Avoid Conflict of Interest |
|--|------------------------------|---|---|---|
| <p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; font-family: cursive;">None</p> | | | | |

[Handwritten Signature]

Signature

7/14/20

Date

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jennifer Meek

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

PTO Representative

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Yes, daughter. She benefits ~~by~~ just as much as other the other children at our school.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

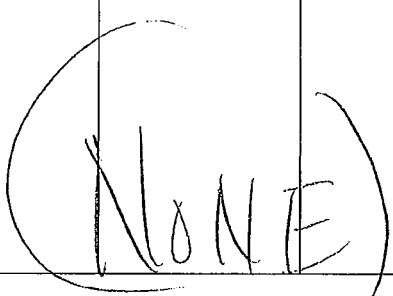
Yes No

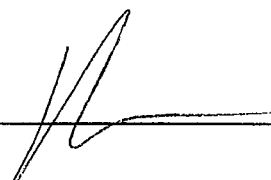
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| | (NONE) | | |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

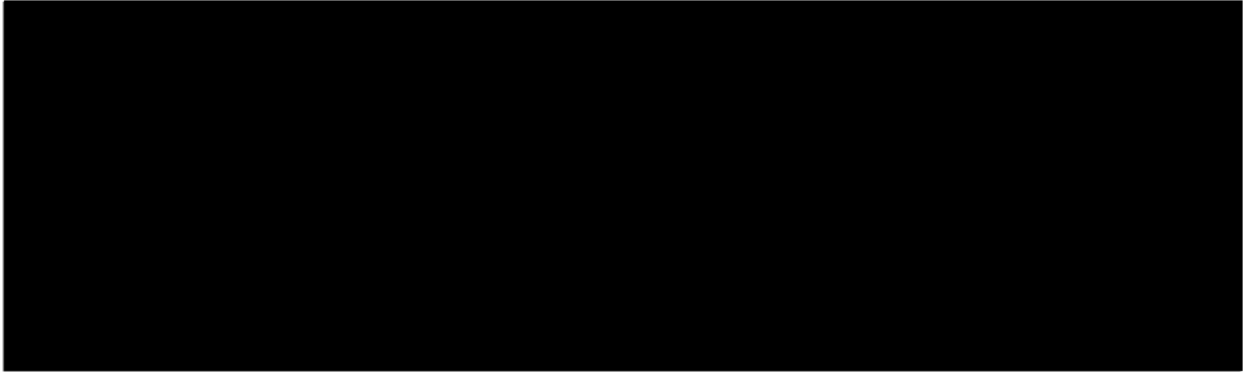
| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
|  | | | | |

Signature  Date 8/14/2020

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:

Business Address: _



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:
KATHLEEN LINHARDT

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):
SOUTH BUFFALO CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

SECRETARY

2. Are you an employee of any school operated by the education corporation?
 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <p>NONE <i>Please write "None" if applicable. Do not leave this space blank.</i></p> | | | |

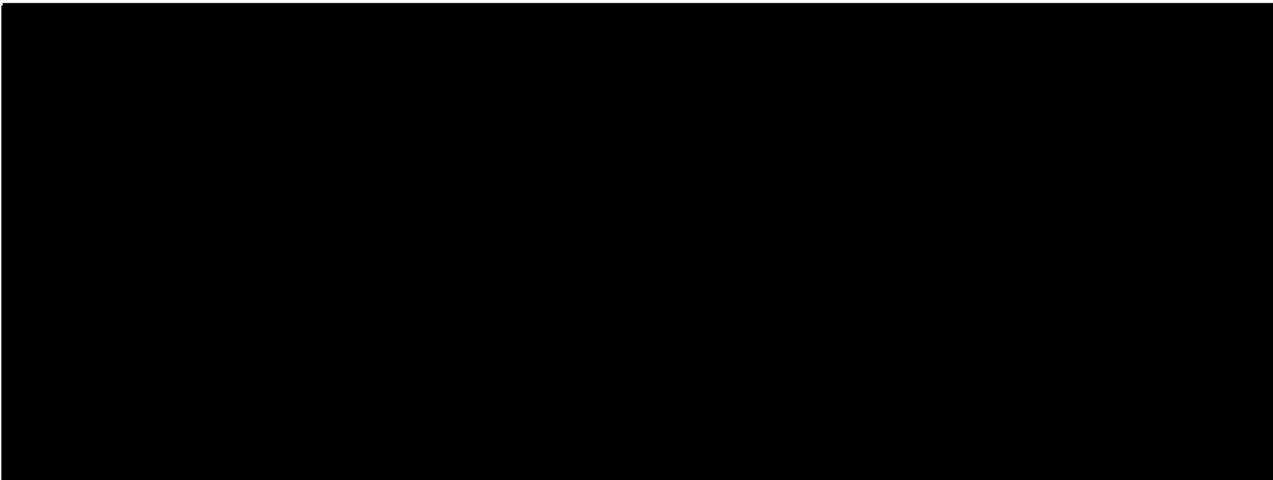
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| <p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> | | | | |


 Signature


 Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jerry L. Linder

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair, Personnel Committee

2. Are you an employee of any school operated by the education corporation?

 Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Not to my knowledge

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

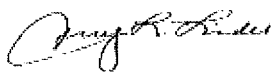
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------------------|--|--|--|
| <i>Please write</i> | None <i>"None" if applicable.</i> | <i>Do not leave</i> | <i>this space blank.</i> |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> | | | | |



 Signature

8/17/2020

 Date

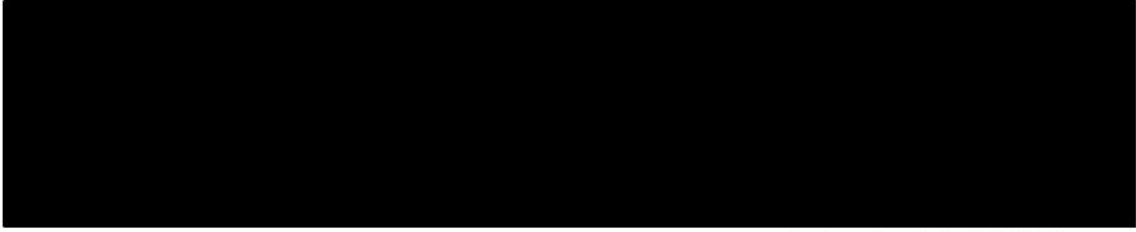
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Business Telephone:

 None

Business Address:

None



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Betsy DelleBovi

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member, chair, Academics Committee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No – just an "informal" advocate of Angel Costillo, grade 8

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? 'NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|-------------|--|--|--|
| NONE | | | |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|------------------------------|---|---|---|
| <i>NONE</i> | | | | |

Betsy M. DelleBovi
Signature

August 22, 2020
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

BRYAN J. Bollman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

South Buffalo Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent Representative

2. Are you an employee of any school operated by the education corporation?

Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? Yes

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

Father to 3 students - Rose Bollman
BRYAN Bollman
Andrew Bollman

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc. *NONE*

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> | | | |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

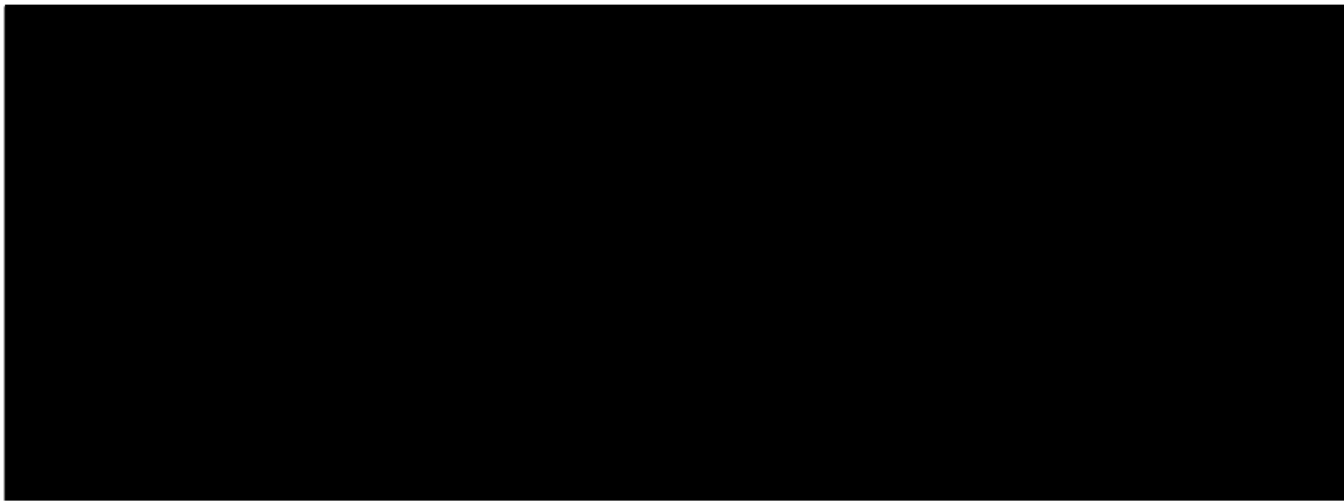
| Organization conducting business with the school(s) | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| <p><i>None</i> Please write "None" if applicable. Do not leave this space blank.</p> | | | | |

Bryan J. Blum
 Signature

8/24/20
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Minutes – July 9, 2019
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:16p.m.

Members Present: Kathy Linhardt, Chris Schafer, Jerry Linder, Anne Marie Tryjankowski, Maggie Higgins, Bryan Bollman

Members Absent: Betsy DelleBovi, Jennifer Mack

Public Comment: None

Presentation: Annual Update LPL Investment Account – Anthony Leo

Board Reports:

- Appeals
- Finance Committee
- Personnel Committee
- Facility Committee
- Academic Committee

Appeals: None.

New Business:

- 1) No Board Election was held or needed based on the timing of terms. Discussion was held regarding the review of the Bylaws at a later date. Review of the Board Organization Chart. Board of Trustee Officers will stay in place as there is a further review of guidelines.
- 2) Motion to approve the minutes from the June 11, 2019 Board Meeting and the June 26, 2019 Special Board Meeting was made by Anne Marie Tryjankowski; seconded by Maggie Higgins. Vote: All in favor
- 3) Enrollment Summary. Please see attached.
- 4) Principal's Report: Please see attached.
- 5) Motion to approve the SBCS Fiscal Policies & Procedures Guide Manual was made by Maggie Higgins; seconded by Jerry Linder. Vote: All in favor.
- 6) Motion to approve the payment of \$15,000 for Innovare Social Innovation Partners for providing new dashboards to SBCS was made by Jerry Linder; seconded by Maggie Higgins. Vote: All in favor.
- 7) Motion to approve the following Capital Projects: New waterline, playground mat, pavement of parking lots not to exceed \$15K, leasing of two buses, and the Brady Electric quote was made by Maggie Higgins; seconded by Jerry Linder. Vote: All in favor.
- 8) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Bryan Bollman. Vote: All in favor.

Minutes – July 23, 2019
South Buffalo Charter School
Board of Directors Special Meeting

Meeting was called to order at 6:04p.m.

Members Present: Kathy Linhardt, Chris Schafer, Jerry Linder, Anne Marie Tryjankowski, Jennifer Mack, Bryan Bollman, Betsy DelleBovi, Maggie Higgins,

Members Absent: None

Public Comment: None

Board Reports:

- Appeals
- Finance Committee
- Personnel Committee
- Facility Committee
- Academic Committee

Appeals: None.

New Business:

- 1) Discussion was held regarding changes to the Student Handbook.
- 2) Motion to go into executive session to discuss personnel contracts was made by Anne Marie Tryjankowski; seconded by Kathy Linhardt. Vote: All in favor.
- 3) Motion to come out of executive session was made by Jenn Mack; seconded by Jerry Linder. Vote: All in favor.
- 4) Motion to approve the Amendment to the employment contract of the Business Administrator was made by Kathy Linhardt; seconded by Jerry Linder. Vote: All in favor.
- 5) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.

The meeting was adjourned at 7:05pm.

Minutes – August 13, 2019
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Kathy Linhardt, Chris Schafer, Jerry Linder, Anne Marie Tryjankowski, Maggie Higgins, Betsy DelleBovi, Jennifer Mack

Members Absent: Bryan Bollman

Presentation: Virtual Board Dashboard Presentation – Innovare Social Innovation Partners

Public Comment: None

Board Reports:

- Appeals
- Finance Committee
- Personnel Committee
- Facility Committee
- Academic Committee

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the July 9, 2019 Board Meeting and the July 23, 2019 Special Board Meeting was made by Jerry Linder; seconded by Jenn Mack. Vote: All in favor
- 2) Enrollment Summary. Please see attached.
- 3) Principal's Report: Please see attached.
- 4) Motion to accept the Personal Touch Contract for the 2019-2020 school year was made by Maggie Higgins; seconded by Jenn Mack. Vote: All in favor.
- 5) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Jerry Linder. Vote: All in favor.
- 6) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Betsy DelleBovi. Vote: All in favor.

The meeting was adjourned at 7:42pm.

Minutes – September 10, 2019
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:04p.m.

Members Present: Kathy Linhardt, Chris Schafer, Jerry Linder, Anne Marie Tryjankowski, Maggie Higgins, Betsy DelleBovi, Jennifer Mack, Bryan Bollman

Members Absent: None

Presentation: NYS State Assessment Data – David Ehrle

Public Comment: None

Board Reports:

- Appeals
- Finance Committee
- Personnel Committee
- Facility Committee
- Academic Committee – Please see attached Goals of the Academic Committee for the 2019-2020 school year

Appeals: None.

New Business:

- 1) Motion to accept the goals as articulated in the report provided by the Academic Committee was made by Betsy DelleBovi; seconded by Jerry Linder. Vote: All in favor.
- 2) Motion to approve the minutes from the August 13, 2019 Board Meeting was made by Jerry Linder; seconded by Bryan Bollman. Vote: All in favor
- 3) Enrollment Summary. Please see attached.
- 4) Principal's Report: Please see attached. Mr. Ehrle also recognized the individuals responsible for contributing their time and efforts into submitting the Charter Renewal.
- 5) Motion to accept the Adult Lunch Price of \$4.30 effective 9-11-19 to 6-30-19 was made by Maggie Higgins; seconded by Betsy DelleBovi. Vote: All in favor.
- 6) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Kathy Linhardt. Vote: All in favor.
- 7) Motion to enter into negotiations with Great Tie Consulting Corporation as a result of the RFP submitted on 8/19/19 was made by Jerry Linder; seconded by Jenn Mack. Vote: All in favor.
- 8) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.

The meeting was adjourned at 7:10pm.

Minutes – October 8, 2019
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:14p.m.

Members Present: Kathy Linhardt, Chris Schafer, Jerry Linder, Anne Marie Tryjankowski, Maggie Higgins, Betsy DelleBovi, Jennifer Mack, Bryan Bollman

Members Absent: None

Presentation: None

Public Comment: None

Board Reports:

- Appeals
- Finance Committee – Overview of Financial Audit – Maggie Higgins
- Personnel Committee – Discussed providing guidance
- Facility Committee – Review of capital projects, and update on Nurse’s Station Relocation
- Academic Committee – Please see attached summary.

Appeals: None.

New Business:

- 1) Motion to accept the South Buffalo Charter School and 154 South Ogden LLC Financial Audit dated June 30, 2019 provided by Lumsden & McCormick, LLP was made by Maggie Higgins; seconded by Kathy Linhardt. Vote: All in favor.
- 2) Motion to approve the minutes from the September 10, 2019 Board Meeting was made by Jenn Mack; seconded by Maggie Higgins. Vote: All in favor
- 3) Motion to invest \$1.5 million from cash to US Treasury Bills was made by Maggie Higgins; seconded by Jenn Mack. Vote: All in favor.
- 4) Enrollment Summary. Please see attached.
- 5) Principal’s Report: Please see attached.
- 6) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Bryan Bollman. Vote: All in favor.
- 7) Motion to adjourn the meeting was made by Betsy DelleBovi; seconded by Jerry Linder. Vote: All in favor.

The meeting was adjourned at 6:55pm.

Minutes – November 12, 2019
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:10p.m.

Members Present: Chris Schafer, Jerry Linder, Betsy DelleBovi, Jennifer Mack, Bryan Bollman

Members Absent: Anne Marie Tryjankowski, Maggie Higgins, Kathy Linhardt

Presentation: None

Public Comment: None

Board Reports:

- Appeals
- Academic Committee – Please see attached summary.
- Facility Committee – Will further discuss relocation of Nurse's office
- Finance Committee
- Personnel Committee

Appeals: None.

New Business:

- 1) Motion to approve a \$1000 donation to the SBCS PTO to go towards the large prizes for the Annual Holiday Bazaar was made by Jerry Linder; seconded by Bryan Bollman. Vote: All in favor.
 - 2) Motion to approve the minutes from the October 8, 2019 Board Meeting was made by Jenn Mack; seconded by Jerry Linder. Vote: All in favor
 - 3) Motion to increase the Daily Sub Rate of certified substitutes from \$120 per day to \$160 per day and uncertified substitutes from \$90 per day to \$120 per day effective November 13, 2019 was made by Bryan Bollman; seconded by Jenn Mack. Vote: All in favor
 - 4) Motion to add Charitable language to "First Amendment to Operating Agreement of 154 South Ogden LLC" was made by Jerry Linder; seconded by Bryan Bollman. Vote: All in favor
 - 5) Motion for the SBCS Board of Trustees to authorize Board President, Christopher Schafer, to apply and sign the application to the City of Buffalo Assessor office for 154 South Ogden LLC property tax exemption was made by Jerry Linder; seconded by Betsy DelleBovi. Vote: All in favor.
 - 6) Motion to accept the contract with Great Tie Consulting was made by Jerry Linder, seconded by Jenn Mack. Vote: All in favor.
 - 7) Enrollment Summary. Please see attached.
 - 8) Principal's Report: Please see attached.
 - 9) Motion to approve the Consensus Agenda was made by Bryan Bollman; seconded by Betsy DelleBovi. Vote: All in favor.
 - 10) Motion to go into executive session to discuss personnel contracts was made by Jerry Linder, seconded by Jenn Mack. Vote: All in favor.
-

- 11) Motion to come out of executive session was made by Jenn Mack; seconded by Jerry Linder. Vote: All in favor.
- 12) Motion to adjourn the meeting was made by Jenn Mack; seconded by Bryan Bollman. Vote: All in favor.

The meeting was adjourned at 7:31pm.

Minutes – December 10, 2019
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Chris Schafer, Jerry Linder, Betsy DelleBovi, Bryan Bollman, Maggie Higgins, Kathy Linhardt

Members Absent: Anne Marie Tryjankowski, Jennifer Mack,

Presentation: None

Public Comment: Krzystof Chmiola wanted to thank the board of trustees for their presentation and presence at the last PTO meeting regarding improving parent participation school-wide. He stated the meeting was very nice, productive and feels that great ideas were brought up.

Board Reports:

- Appeals
- Academic Committee – Please see attached summary.
- Facility Committee – The quarterly meeting is scheduled for January 7th at 5:30. Discussion took place regarding the Nurse’s Station Project bids. Kurt Helmich gave additional information regarding the differences in original pricing to current
- Finance Committee
- Personnel Committee

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the November 12, 2019 Board Meeting was made by Bryan Bollman; seconded by Jerry Linder. Vote: All in favor
- 2) Motion to increase the budget for the Relocation of the Nurses and IT Offices Project from \$70,000 to \$110,000 which would cover all costs. The difference of \$40,000 to be transferred from the Reserve Capital Project was made by Bryan Bollman; seconded by Jerry Linder. Vote: All in favor
- 3) Motion to award Sicoli Construction this Capital Project (Relocation of the Nurses and IT Offices) in amount of \$98,000 and for Chris Shafer to be the authorized signature for this contract was made by Maggie Higgins; seconded by Kathy Linhardt. Vote: All in favor.
- 4) Enrollment Summary. Please see attached.
- 5) Principal’s Report: Please see attached.
- 6) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Betsy DelleBovi. Vote: All in favor.
- 7) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jerry Linder. Vote: All in favor.

The meeting was adjourned at 6:55pm.

Minutes – January 14, 2020
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:10p.m.

Members Present: Chris Schafer, Jerry Linder, Maggie Higgins, Kathy Linhardt, Anne Marie Tryjankowski, Jennifer Mack,

Members Absent: Betsy DelleBovi, Bryan Bollman

Presentation: None

Public Comment: None

Board Reports:

- Appeals
- Academic Committee
- Facility Committee
- Finance Committee
- Personnel Committee – Quarterly meeting took place on 1-14-2020. The Committee will meet with teachers in the near future to discuss standardized testing.

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the December 10, 2019 Board Meeting was made by Jerry Linder; seconded by Kathy Linhardt. Vote: All in favor
- 2) Motion to accept the Facility Committee Resolution dated January 14, 2020 to revoke the December 10, 2019 resolution authorizing a \$98,000 payment to Sicoli Construction and revokes the authorization it voted to provide its chairman, Mr. Christopher Schafer, from executing any contract with Sicoli Construction was made by Kathy Linhardt; seconded by Maggie Higgins. Vote: All in favor
- 3) Enrollment Summary. Please see attached.
- 4) Principal's Report: Please see attached.
- 5) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Jennifer Mack. Vote: All in favor.
- 6) Motion to go into executive session to discuss personnel matters was made by Jerry Linder, seconded by Anne Marie Tryjankowski. Vote: All in favor.
- 7) Motion to exit executive session was made by Jerry Linder; seconded by Maggie Higgins. Vote: All in favor.
- 8) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jerry Linder. Vote: All in favor.

The meeting was adjourned at 7:48pm.

Minutes – February 11, 2020
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:01p.m.

Members Present: Jerry Linder, Kathy Linhardt, Anne Marie Tryjankowski, Jennifer Mack, Bryan Bollman

Members Absent: Betsy DelleBovi, Maggie Higgins, Chris Schafer

Presentation: None

Public Comment: None

Announcements: Congratulations from the Board of Trustees on the Charter Renewal granted to SBCS.

Board Reports:

- Appeals
- Academic Committee – The committee is moving to the second phase of their plan for this school year which is teacher support.
- Facility Committee
- Finance Committee -
- Personnel Committee

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the January 14, 2020 Board Meeting was made by Jenn Mack; seconded by Jerry Linder. Vote: All in favor
- 2) Enrollment Summary. Please see attached.
- 3) Principal's Report: Please see attached.
- 4) Motion to approve the Consensus Agenda was made by Bryan Bollman; seconded by Jerry Linder. Vote: All in favor.
- 5) Motion to adjourn the meeting was made by Jerry Linder; seconded by Bryan Bollman. Vote: All in favor.

The meeting was adjourned at 6:13pm.

Minutes – March 10, 2020
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:07p.m.

Members Present: Jerry Linder, Kathy Linhardt, Jennifer Mack, Betsy DelleBovi, Chris Schafer

Members Absent: Anne Marie Tryjankowski, Bryan Bollman, Maggie Higgins

Presentation: None

Public Comment: Mr. Chmiola congratulated the school on their five-year charter renewal. He is also anxiously waiting for the high school portion to develop.

Board Reports:

- Appeals
- Academic Committee – Mr. Ehrle has begun communicating with teachers for suggestions on how they can be additionally supported with the upcoming state testing.
- Facility Committee – Nothing to report
- Finance Committee – Please see attached summary
- Personnel Committee – Nothing to report

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the February 11, 2020 Board Meeting was made by Jenn Mack; seconded by Kathy Linhardt. Vote: All in favor
- 2) Enrollment Summary. Please see attached.
- 3) Principal's Report: Please see attached.
- 4) Motion to approve the Consensus Agenda was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.
- 5) Motion to go into executive session to discuss contracts was made by Jerry Linder; seconded by Kathy Linhardt. Vote: All in favor.
- 6) Motion to come out of executive session was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.
- 7) Motion to adjourn the meeting was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.

The meeting was adjourned at 7:03pm.

Minutes – April 7, 2020
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:07p.m.

Members Present: Jerry Linder, Kathy Linhardt, Jennifer Mack, Betsy DelleBovi, Chris Schafer, Anne Marie Tryjankowski, Bryan Bollman, Maggie Higgins

Members Absent: None.

Presentation: None

Public Comment: None

Board Reports:

- Appeals
- Academic
- Facility Committee
- Finance Committee
- Personnel Committee

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the March 12, 2020 Board Meeting was made by Jenn Mack; seconded by Anne Marie Tryjankowski. Vote: All in favor
- 2) Enrollment Summary. Please see attached.
- 3) Principal's Report: Please see attached.
- 4) Motion to approve the Consensus Agenda was made by Jenn Mack; seconded by Kathy Linhardt. Vote: All in favor.
- 5) Motion to adjourn the meeting was made by Anne Marie Tryjankowski; seconded by Jerry Linder. Vote: All in favor.

The meeting was adjourned at 6:24pm.

Minutes – May 12, 2020
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:03p.m.

Members Present: Jerry Linder, Kathy Linhardt, Jennifer Mack, Betsy DelleBovi, Chris Schafer, Anne Marie Tryjankowski, Bryan Bollman, Maggie Higgins

Members Absent: None.

Presentation: None

Public Comment: None

Board Reports:

- Appeals
- Academic Committee – Sent out survey to staff. Teachers can log in to complete.
- Facility Committee – No meeting held.
- Finance Committee - Reviewed Annual Budget and Monthly Financials
- Personnel Committee - Nothing to report

Appeals: None.

New Business:

- 1) Motion to approve the minutes from the April 7, 2020 Board Meeting was made by Jenn Mack; seconded by Kathy Linhardt. Vote: All in favor
- 2) Enrollment Summary. Please see attached.
- 3) Principal's Report: Please see attached. In addition, administration is finalizing the details for the 8th Grade Moving Up Day Ceremony and will discuss Kindergarten Moving Up Day.
- 4) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Kathy Linhardt. Vote: All in favor.
- 5) Motion to go into executive session was made by Betsy DelleBovi, seconded by Jerry Linder. Vote: All in favor.
- 6) Motion to come out of executive session was made by Anne Marie Tryjankowski; seconded by Jerry Linder. Vote: All in favor.
- 7) Motion to accept the South Buffalo Charter School 2020-2021 Draft Budget was made by Jerry Linder; seconded by Anne Marie Tryjankowski. Vote: All in favor.
- 8) Motion to accept the 154 South Ogden, LLC 2020-2021 Draft Budget was made by Kathy Linhardt; seconded by Jenn Mack. Vote: All in favor.
- 9) Motion to approve a \$1000 monetary donation to the SBCS PTO for the Food and Book Drive was made by Anne Marie Tryjankowski; seconded by Bryan Bollman. Vote: All in favor.
- 10) Motion to adjourn the meeting was made by Betsy DelleBovi; seconded by Kathy Linhardt. Vote: All in favor.

The meeting was adjourned at 7:18pm.

Minutes – June 9, 2020
South Buffalo Charter School
Board of Directors Meeting

Meeting was called to order at 6:05p.m.

Members Present: Jerry Linder, Kathy Linhardt, Jennifer Mack, Betsy DelleBovi, Chris Schafer, Anne Marie Tryjankowski, Maggie Higgins

Members Absent: Bryan Bollman

Presentation: None

Public Comment: None

Board Reports:

- Appeals
- Academic Committee – Sent out survey to staff.
- Facility Committee – Discussed 2nd entry to cafeteria
- Finance Committee – Typical Monthly Review
- Personnel Committee - Nothing to report

Appeals: None.

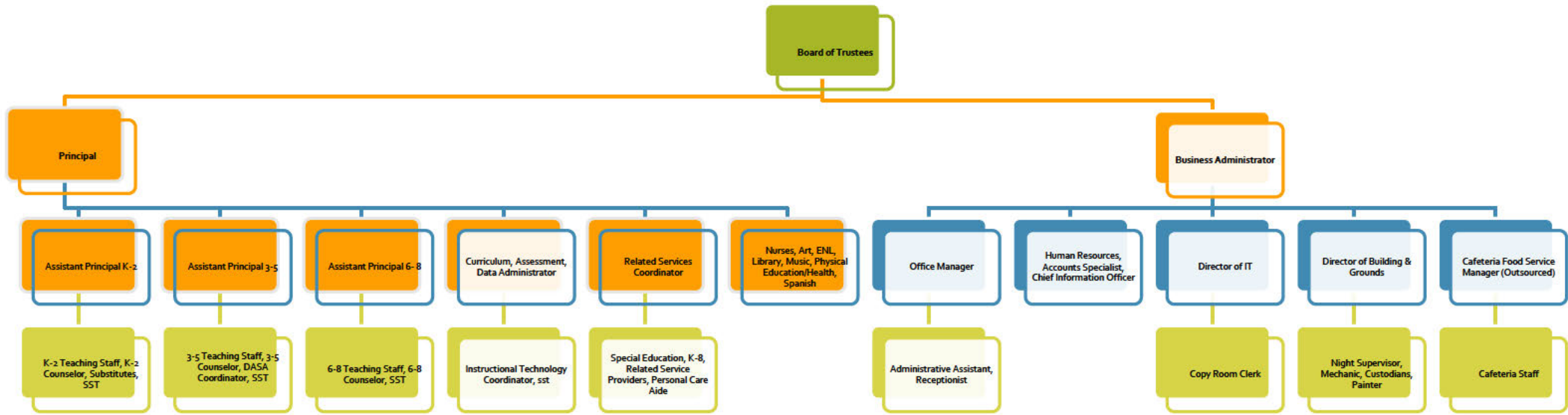
New Business:

- 1) Motion to approve the minutes from the May 12, 2020 Board Meeting was made by Kathy Linhardt; seconded by Maggie Higgins. Vote: All in favor
 - 2) Enrollment Summary. Please see attached. Chris Schafer asked about K Enrollment for the upcoming school year and we are still “in process” for some registrations but we are very close to full capacity.
 - 3) Principal’s Report: Please see attached. In addition, Chris Schafer asked about the Kindergarten Completion Ceremony Plans and if professional development has been scheduled. Mr. Ehrle stated all K teachers completed a home visit to their students as part of their completion ceremony and confirmed there has been \$32,000 worth of professional development scheduled thus far. Betsy DelleBovi asked if there was a possibility to publish the current 8th grade high school placement list. Mr. Ehrle was obtaining the final list from the school counselor and indicated that there were many 1st and 2nd choice acceptances this year from SBCS.
 - 4) Motion to approve the Consensus Agenda was made by Maggie Higgins; seconded by Jenn Mack. Vote: All in favor.
 - 5) Special thank you to Maggie Higgins for her last 3 years of service on the South Buffalo Charter School
 - 6) Motion to approve the renewal of Chris Schafer as Board Trustee for a 3-year term was made by Anne Marie Tryjankowski; seconded by Kathy Linhardt. Vote: All in favor.
 - 7) Motion to approve the renewal of Jerry Linder as Board Trustee for a 3-year term was made by Anne Marie Tryjankowski; seconded by Betsy DelleBovi. Vote: All in favor.
-

- 8) Motion to accept the Stieglitz Snyder Architecture Proposal for SBCS Cafeteria Corridor/Entrance for Architectural & Engineering Services was made by Kathy Linhardt; seconded by Jerry Linder. Vote: All in favor.
- 9) Motion to adjourn the meeting was made by Jenn Mack; seconded by Kathy Linhardt. Vote: All in favor.

The meeting was adjourned at 6:29pm.

South Buffalo Charter School



South Buffalo Charter School 2020-2021 Calendar

| August-20 | | | | | | |
|-----------|----|----------------------------|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | Total: 0 student / 6 staff | | | | |

| AUGUST | |
|-------------|-----------------------------------|
| 11th | Board Meeting 6:00pm |
| 20th, 21st | New Staff Training Days/NO SCHOOL |
| 24th - 31st | Staff Development Days/NO SCHOOL |
| 27th | Supply Drop Off |

| September-20 | | | | | | |
|------------------------------|--------------|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| Total: 21 student/21 Teacher | | | | | | |

| SEPTEMBER | |
|-----------|----------------------|
| 1st | First Day of School |
| 7th | Labor Day/NO SCHOOL |
| 8th | Board Meeting 6:00pm |

| October-20 | | | | | | |
|------------------------------|---------------|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| Total: 21 Student/21 Teacher | | | | | | |

| OCTOBER | |
|---------|-----------------------------------|
| 12th | Indigenous People's Day/NO SCHOOL |
| 13th | Board Meeting 6:00pm |

| November-20 | | | | | | |
|------------------------------|----|----|---------------|---------------|---------------|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |
| Total: 17 Student/18 Teacher | | | | | | |







| NOVEMBER | |
|------------|---|
| 6th | End of 1st Quarter |
| 10th | Board Meeting 6:00pm |
| 11th | Veteran's Day Observed/NO SCHOOL |
| 19th | Parent/Teacher Conference Day-11:00-7:00pm/ NO SCHOOL |
| 26th, 27th | Thanksgiving Break/NO SCHOOL |

| December-20 | | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |
| Total: 17 Student/17 Teacher | | | | | | |

| DECEMBER | |
|-----------|-------------------------|
| 8th | Board Meeting 6:00pm |
| 24th-31st | Winter Recess/NO SCHOOL |

| January-21 | | | | | | |
|------------------------------|---------------|----|----|----|--------------|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |
| Total: 19 Student/19 Teacher | | | | | | |

| JANUARY | |
|---------|--|
| 1st | Winter Recess/NO SCHOOL |
| 12th | Board Meeting 6:00pm |
| 18th | Martin Luther King Jr. Holiday/NO SCHOOL |
| 22nd | End of 2nd Quarter |

| | | | |
|---|-------------|---|--|
|  | No School |  | Superintendent's Staff Development/Scoring Day |
|  | 1/2 day |  | Board Meeting |
|  | NYS Testing |  | Parent/Teacher Conference Day |

South Buffalo Charter School 2020-2021 Calendar

| February-21 | | | | | | | FEBRUARY | | | | | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---|--|--|--|--|--|--|--|--|
| S | M | T | W | T | F | S | 4th - Parent/Teacher Conference Day-11:00-7:00pm/ NO SCHOOL | | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | 9th - Board Meeting 6:00pm | | | | | | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 15th-19th - Mid-Winter Recess/NO SCHOOL | | | | | | | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | | | | | | | | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | | | | | | | | |
| 28 | | | | | | | | | | | | | | | |
| Total: 14 Student/15 Teacher | | | | | | | | | | | | | | | |
| March-21 | | | | | | | MARCH | | | | | | | | |
| S | M | T | W | T | F | S | 9th - Board Meeting 6:00pm | | | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | 6 | | | | | | | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | | | | | | | | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | | | | | | | | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | | | | | | | | |
| 28 | 29 | 30 | 31 | | | | | | | | | | | | |
| Total: 23 Student/ 23 Teacher | | | | | | | | | | | | | | | |
| April-21 | | | | | | | APRIL | | | | | | | | |
| S | M | T | W | T | F | S | 2nd-9th - Spring Recess, NO SCHOOL | | | | | | | | |
| | | | | 1 | 2 | 3 | 13th - Board Meeting 6:00pm | | | | | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 16th - End of 3rd Quarter | | | | | | | | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 21, 22 - NYS ELA Testing (grades 3-8) | | | | | | | | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 28th - 1/2 day dismissal at 12:30pm/Parent/Teacher conferences 1-3:50pm | | | | | | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | | 29th - Superintendent's Conference Day/NO SCHOOL for students | | | | | | | | |
| Total: 15 Student/ 16 Teacher | | | | | | | | | | | | | | | |
| May-21 | | | | | | | MAY | | | | | | | | |
| S | M | T | W | T | F | S | 5, 6 - NYS Math Testing (grades 3-8) | | | | | | | | |
| | | | | | | 1 | 11th - Board Meeting 6:00pm | | | | | | | | |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 | 13th - Superintendent's Conference Day/NO SCHOOL for students | | | | | | | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 | 31st - Memorial Day/NO SCHOOL | | | | | | | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 | | | | | | | | | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | | | | | | | | | |
| 30 | 31 | | | | | | | | | | | | | | |
| Total: 19 Student/ 20 Teacher | | | | | | | | | | | | | | | |
| June-21 | | | | | | | JUNE | | | | | | | | |
| S | M | T | W | T | F | S | 7th - NYS Science Testing (grades 4 & 8) | | | | | | | | |
| | | 1 | 2 | 3 | 4 | 5 | 8th - Board Meeting 6:00pm | | | | | | | | |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 21st - End of 4th Quarter | | | | | | | | |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 24th - 1/2 day, dismissal at 12:30pm, Last day for students | | | | | | | | |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 25th - Superintendent's Conference Day | | | | | | | | |
| 27 | 28 | 29 | 30 | | | | | | | | | | | | |
| Total: 18 Student/19 Teacher | | | | | | | | | | | | | | | |
| 2020-2021 Calendar Summary | | | | | | | | | | | | | | | |
| Students: 184 attendance days | | | | | | | | | | | | | | | |
| Teachers: 195 attendance days | | | | | | | | | | | | | | | |
| JULY | | | | | | | 13th - Board Meeting 6:00pm | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | | | | | | | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | | | | | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | | | | | | | |
| 29 | 30 | 31 | | | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | | | | | | | |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | | | | | | | | | |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | | | | | | | |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | | | | | | | |
| 29 | 30 | 31 | | | | | | | | | | | | | |

| | | | |
|--------------|-------------|--------------|--|
| 1 | No School | 1 | Superintendent's Staff Development/Scoring Day |
| 1 | 1/2 day | 1 | Board Meeting |
| 1 | NYS Testing | 1 | Parent/Teacher Conference Day |

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

BEDS CODE #

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|
| 1 | 4 | 0 | 6 | 0 | 0 | 8 | 2 | 0 | 8 | 1 | 7 | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|

District/School Name

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|--|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|--|--|--|--|--|--|--|
| S | o | u | t | h | | B | u | f | f | a | l | o | | C | h | a | r | t | e | r | | | | | | | |
|---|---|---|---|---|--|---|---|---|---|---|---|---|--|---|---|---|---|---|---|---|--|--|--|--|--|--|--|

Facility/Building Name

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Street Address (NO PO Box Numbers)

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|--|---|---|---|---|---|--|---|---|---|---|---|--|---|---|--|--|--|--|--|--|--|--|--|--|--|
| 1 | 5 | 4 | | S | o | u | t | h | | O | g | d | e | n | | S | t | | | | | | | | | | | |
|---|---|---|--|---|---|---|---|---|--|---|---|---|---|---|--|---|---|--|--|--|--|--|--|--|--|--|--|--|

City/Town/Village

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| B | u | f | f | a | l | o | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Zip Code

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

INSTRUCTIONS

- Read the "Manual for Public School Facility - Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
- STORAGE
- VACANT

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

Address *

Telephone # *

5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

Address *

Telephone # *

6. What is the current gross square footage of this facility?

nearest whole ten feet:

100,000

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

| | Date | Evacuation | Lockdown |
|----|----------|------------|----------|
| 1 | 9/12/19 | X | ● |
| 2 | 9/13/19 | X | ● |
| 3 | 9/17/19 | X | ● |
| 4 | 9/19/19 | X | ● |
| 5 | 9/26/19 | ● | X |
| 6 | 10/10/19 | X | ● |
| 7 | 10/15/19 | X | ● |
| 8 | 12/4/19 | ● | X |
| 9 | 2/4/20 | ● | X |
| 10 | | ● | ● |
| 11 | | ● | ● |
| 12 | | ● | ● |

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

- From November - March temperature is too frigid.
 - covid 19 occurred April - JUNE caused us to miss 12 weeks of opportunity to complete drills

d. on the next page, please provide dates of the required monthly EMERGENCY EVACUATION DRILLS

| | dates of drills | comments |
|----|-----------------|----------|
| 1 | 9/12 | |
| 2 | 10/10 | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |

e. If the required monthly evacuation drills were not held during the previous 12 months, provide reason:

- From NOV - March to frigid
 - covid 19 April - June

f. Average time to evacuate facility was:

minutes

seconds

g. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

h. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires

Number of injuries

Total cost of property damage

| | | | |
|-------|--------------------------|--------------------------|--------------------------|
| 01A-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 01B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 01C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 01D-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 01E-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02A-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02C-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02D-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02E-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02F-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 02G-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 03B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04A-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 04C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 05A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 05B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 05C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06A-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06D-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06E-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06F-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06G-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 06H-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 07A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 07B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 07C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

08D-2

08E-2

09A-2

09B-2

09C-1

09D-1

09F-2

09G-2

10A-2

10B-2

10C-1

10D-1

11A-2

11B-1

11C-2

11D-2

11E-1

12A-1

12B-3

12C-2

12D-2

12E-1

12F-1

12G-1

12H-1

12I-1

12J-1

12K-1

12L-1

12M-1

12N-1

12O-2



| | | | |
|-------|--------------------------|--------------------------|--------------------------|
| 14C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14D-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14E-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15A-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15D-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15E-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16A-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16D-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17D-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17E-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17F-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17G-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17H-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17I-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17J-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17K-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17L-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18A-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18C-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18D-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19B-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|-------|--------------------------|--------------------------|--------------------------|
| 19D-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19E-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19F-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19G-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19H-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20A-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 21A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22B-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22C-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23A-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23D-2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25A-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25B-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25C-1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 26A-3 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

If any additional nonconformances are observed, check item 26A-3 and list the specific code sections here:

Inspector

Confirm that the inspector has been provided with a copy of the previous year's school fire safety inspection report:

YES

NO

observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: PATRICK LEWIS

Telephone #: [REDACTED]

Title: FIRE INSPECTOR

Certification # [REDACTED]

Email: [REDACTED]

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date _____ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Kurt Helmich

Tele [REDACTED]

Title: Director of Facilities

Ema [REDACTED]

Signature _____

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: _____

Telephone #: (____) _____

Title: _____

Email: _____

Signature _____

| Item # | Non-Conforma | Date Corrected | Date Reinspec | Item # | Non-Conforma | Date Corrected | Date Reinspec | Item # | Non-Conforma | Date Corrected | Date Reinspec | Item # | Non-Conforma | Date Corrected | Date Reinspec |
|--------|--------------|----------------|---------------|--------|--------------|----------------|---------------|--------|--------------|----------------|---------------|---|--------------|----------------|---------------|
| 01A-2 | | | | 08A-2 | | | | 13A-2 | | | | 19E-1 | | | |
| 01B-1 | | | | 08B-2 | | | | 13B-2 | | | | 19F-1 | | | |
| 01C-1 | | | | 08C-2 | | | | | | | | 19G-1 | | | |
| 01D-1 | | | | 08D-2 | | | | 14A-2 | | | | 19H-2 | | | |
| 01E-1 | | | | 08E-2 | | | | 14B-2 | | | | | | | |
| | | | | 09A-2 | | | | 14C-2 | | | | 20A-1 | | | |
| 02A-2 | | | | 09B-2 | | | | 14D-1 | | | | 20B-1 | | | |
| 02B-1 | | | | 09C-1 | | | | 14E-1 | | | | 20C-1 | | | |
| 02C-3 | | | | 09D-1 | | | | 15A-2 | | | | 21A-3 | | | |
| 02D-1 | | | | 09F-2 | | | | 15B-1 | | | | 22A-3 | | | |
| 02E-2 | | | | 09G-2 | | | | 15C-2 | | | | 22B-3 | | | |
| 02F-3 | | | | 10A-2 | | | | 15D-2 | | | | 22C-3 | | | |
| 02G-2 | | | | 10B-2 | | | | 15E-1 | | | | 23A-1 | | | |
| | | | | 10C-1 | | | | 16A-2 | | | | 23B-1 | | | |
| 03A-3 | | | | 10D-1 | | | | 16B-2 | | | | 23C-1 | | | |
| 03B-1 | | | | | | | | 16C-2 | | | | 23D-2 | | | |
| | | | | 11A-2 | | | | 16D-2 | | | | 24A-3 | | | |
| 04A-2 | | | | 11B-1 | | | | 17A-3 | | | | 25A-1 | | | |
| 04B-2 | | | | 11C-2 | | | | 17B-2 | | | | 25B-1 | | | |
| 04C-1 | | | | 11D-2 | | | | 17C-2 | | | | 25C-1 | | | |
| | | | | 11E-1 | | | | 17D-2 | | | | | | | |
| 05A-3 | | | | | | | | 17E-1 | | | | 26A-3 | | | |
| 05B-2 | | | | 12A-1 | | | | 17F-3 | | | | <p style="text-align: center;">If any additional non-conformances are observed, check item 26A-3 and list the Code section below.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Inspector</p> <p style="text-align: center;">The inspector has been provided with a copy of the previous year's school fire safety report:</p> <p style="text-align: center;">Yes _____ No _____</p> | | | |
| 05C-2 | | | | 12B-3 | | | | 17G-1 | | | | | | | |
| | | | | 12C-2 | | | | 17H-2 | | | | | | | |
| 06A-1 | | | | 12D-2 | | | | 17I-2 | | | | | | | |
| 06B-1 | | | | 12E-1 | | | | 17J-1 | | | | | | | |
| 06C-1 | | | | 12F-1 | | | | 17K-1 | | | | | | | |
| 06D-2 | | | | 12G-1 | | | | 17L-1 | | | | | | | |
| 06E-3 | | | | 12H-1 | | | | 18A-2 | | | | | | | |
| 06F-1 | | | | 12I-1 | | | | 18B-2 | | | | | | | |
| 06G-1 | | | | 12J-1 | | | | 18C-2 | | | | | | | |
| 06H-2 | | | | 12K-1 | | | | 18D-2 | | | | | | | |
| | | | | 12L-1 | | | | 19A-3 | | | | | | | |
| 07A-3 | | | | 12M-1 | | | | 19B-2 | | | | | | | |
| 07B-2 | | | | 12N-1 | | | | 19C-1 | | | | | | | |
| 07C-2 | | | | 12O-2 | | | | 19D-1 | | | | | | | |

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Patrick T. Lewis
Date 8/14/2020

Registry # [REDACTED] (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name Patrick T. Lewis
Date 8/14/2020

Registry # [REDACTED] (26F-4)

*University of the
Education*



*State of New York
Department*

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

SOUTH BUFFALO CHARTER SCHOOL
154 SOUTH OGDEN STREET
BUFFALO, NEW YORK 14210

DISTRICT:

SOUTH BUFFALO CHARTER SCHOOL
DAVID EHRLE
154 S OGDEN ST
BUFFALO, NEW YORK 14210

Building ID: XXXXXXXXXX

Issuance Date: August 17, 2020

Effective Date: June 01, 2020

Expiration Date: June 01, 2021

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED