

# Application: South Bronx Community Charter High School

Clemente John - john.clemente@southbronxcommunity.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Nov 5 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### **a. SCHOOL NAME**

(Select name from the drop down menu)

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL 320700861100

**a1. Popular School Name**

South Bronx Community

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

CSD # 7 - BRONX

**d. DATE OF INITIAL CHARTER**

11/2015

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2016

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

South Bronx Community Charter High School promotes student excellence through an emphasis on academic, personal and professional skills in a supportive and responsive learning environment. SBC students graduate with a positive sense of self, ready to design and realize their futures in college, community and career.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	South Bronx Community Charter High School is competency based. Our instructional model is wholly organized around helping students to learn, practice, and demonstrate mastery of 19 competencies that are aligned to the New York State Learning Standards, inclusive of the Common Core State Standards, and derived to help students master the skills and knowledge necessary to pass requisite exams, graduate from high school, and complete at least two years of college and/or a career internship of their choice. Each competency is an aggregate of smaller skills called attainments. It is important to note that our competencies and attainments consist of both academic and social emotional learning targets.
KDE 2	South Bronx Community Charter High School practices cultural responsiveness. Cultural Responsiveness. We believe that it is important to honor student identity. We believe that strong relationships between staff and students are at the core of an effective learning model. We believe student empowerment and investment are

	<p>essential to building authentic community. We believe learning experiences must provide a window and mirror for students. Two examples of cultural responsiveness at work include our Rite of Passage program for male and female students and our adherence to restorative practices as it pertains to community building, repairing harm and reintegrating students.</p>
KDE 3	<p>South Bronx Community Charter High School promotes supportive staffing through the creation and fulfillment of a Learning Coach role that works alongside teachers providing students with individualized support and attending to the social-emotional development of students while cross-training and collaborating with academic colleagues.</p>
KDE 4	<p>South Bronx Community Charter High School advances adaptive operations and management. We believe that user centeredness and co-creation are imperative in an authentic learning organization. We believe that failing forward, leveraging lessons and manage mistakes, are vital for success in the 21st century. Therefore, a key aspect of work involves reflection on practice and performance, sharing of goals, and timely adjustments that enhance the experience and effectiveness of our school model.</p>
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<http://www.southbronxcommunity.org>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

425

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

308

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

9, 10, 11, 12

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

# FACILITIES INFORMATION

## m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	3490 Third Avenue, Bronx, NY10456	(646) 470-5594	NYC CSD 9	9-12	yes, 9-12

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	John Clemente	646-470-5594		<a href="mailto:john.clemente@southbronxcommunity.org">john.clemente@southbronxcommunity.org</a>
Operational Leader	Jahdiya Semper	646-470-5594		<a href="mailto:jahdiya.semper@southbronxcommunity.org">jahdiya.semper@southbronxcommunity.org</a>
Compliance Contact	Jahdiya Semper	646-470-5594		<a href="mailto:jahdiya.semper@southbronxcommunity.org">jahdiya.semper@southbronxcommunity.org</a>
Complaint Contact	John Clemente	646-470-5594		<a href="mailto:john.clemente@southbronxcommunity.org">john.clemente@southbronxcommunity.org</a>
DASA Coordinator	Cathleen Collazo	646-470-5594		<a href="mailto:cathleen.collazo@southbronxcommunity.org">cathleen.collazo@southbronxcommunity.org</a>
Phone Contact for After Hours Emergencies	John Clemente	646-470-5594		<a href="mailto:john.clemente@southbronxcommunity.org">john.clemente@southbronxcommunity.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[Cof 3480 third ave.pdf](#)

**Filename:** Cof 3480 third ave.pdf **Size:** 42.5 kB

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**Site 1 Fire Inspection Report**

[3490 3 avenue X 2020-2021.pdf](#)

**Filename:** 3490 3 avenue X 2020-2021.pdf **Size:** 189.4 kB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

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## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	revision to decrease the school's currently authorized enrollment from 425 students to 385 students in the 2021-2022 school year	12/2020	05/2021
2	Change in organizational structure	Amendment to the charter school's organizational chart to add an associate director position to support the school's capacity building and services for special populations, to commence in the current school year, upon Regents approval.)	12/2020	05/2021
3				
4				
5				

**More revisions to add?**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	John Clemente
Position	Executive Director
Phone/Extension	917-553-6372
Email	<a href="mailto:john.clemente@southbronxcommunity.org">john.clemente@southbronxcommunity.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

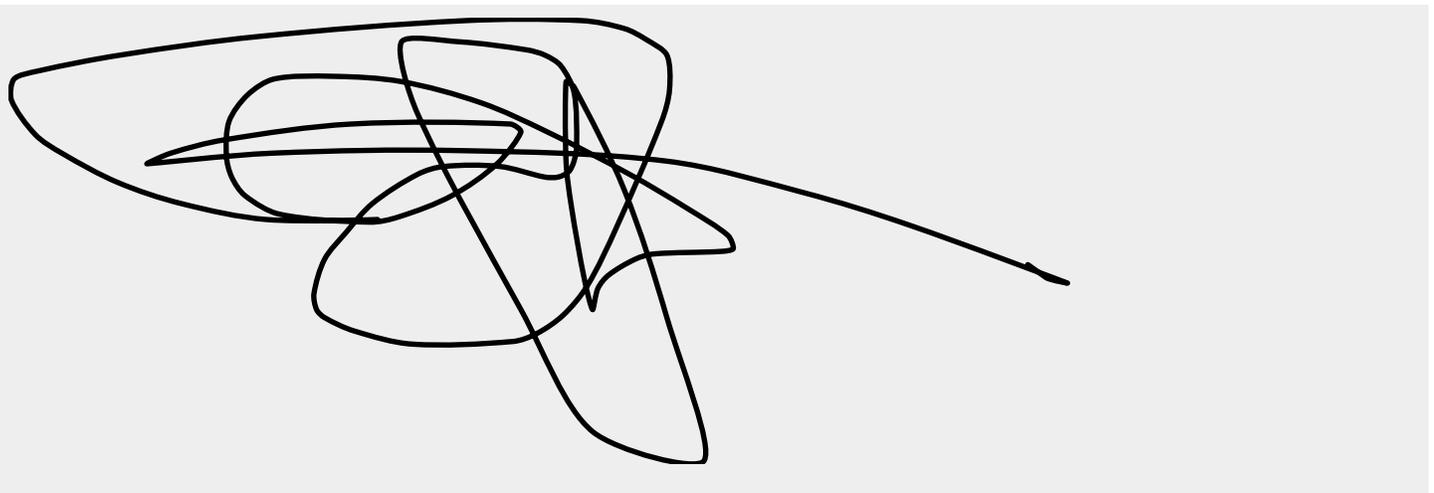
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

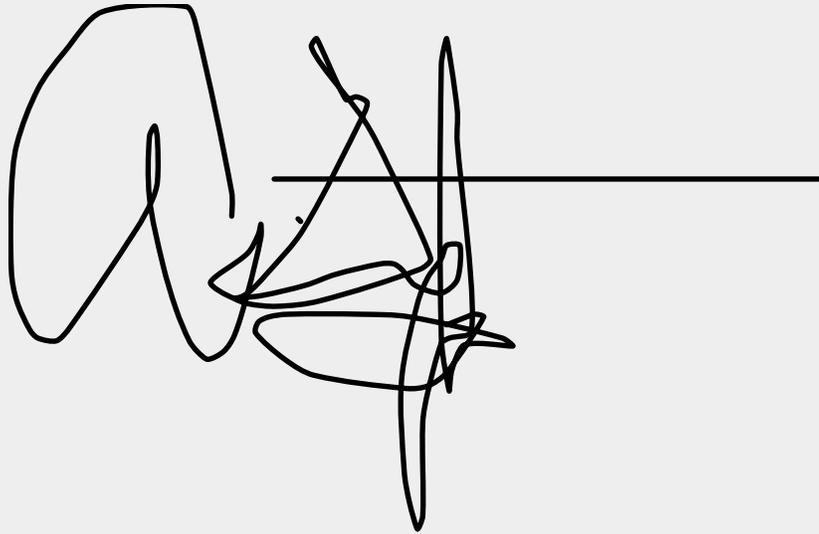
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A large, stylized handwritten signature in black ink on a light gray background. The signature consists of several overlapping loops and a long horizontal stroke extending to the right.

**Signature, President of the Board of Trustees**



**Date**

Jul 27 2021

Thank you.



## **Entry 3 Progress Toward Goals**

**Completed** Nov 5 2021

### **Instructions**

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is**

**marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

### **PROGRESS TOWARD CHARTER GOALS**

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### **2020-2021 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Four years after enrollment 85% of students will	Each of SBC's 19 competencies consists of attainments. For grade promotion,		

Academic Goal 1	demonstrate at least a proficient level of mastery in all 19 competency areas as measured by SBCCHS competencies, attainments and performance rubrics.	students are required to master 80% of all course attainments. Mastery across all 19 competencies is expected to occur over a span of four years.	Met	
Academic Goal 2	By the end of a cohort's third year, 75% of students will have passed three Regents exams.	Passage rates for a total of at least three Regents exams were calculated in June 2019. 11th grade students will have the opportunity to sit for up to 4 Regents exams	Unable to Assess	N/A
Academic Goal 3	By the end of a cohort's fourth year, 75% of students will have demonstrated college and career readiness by passing five Regents required for graduation	Passage rates of five Regents exams, at a minimum score of 75, will be calculated in June 2020.	Unable to Assess	N/A
Academic Goal 4	85% of students who enter in the 9th grade will graduate within 4 years	SBC will calculate the graduation rate of students retained and enrolled from the 9th grade. This assessment is conducted in	Met	

		August 2021.		
Academic Goal 5	95% of students who enter in the 9th grade will graduate within five years.	SBC will calculate the graduation rate of students retained and enrolled from the 9th grade. This initial 5-year graduation count will be conducted in August 2021.	Met	
Academic Goal 6	All students with disabilities will achieve their IEP goals as determined by Annual Review	SBC uses the IEP goals from each students' IEP to measure success on this goal.	Met	
Academic Goal 7	All students will participate in at least one college level course or experience, eg.: College Now, Advanced Placement prior to graduation as tracked by student records and transcripts.	Student files and transcripts will reflect that every student has participated in at least one Advanced Placement, or college course or experience prior to graduation.	Met	
Academic Goal 8	All students will gain acceptance to a two or four year college	All students are supported by the college access team to apply to college	Met	
	For any student that does not meet the achievement criteria above, s/he	Student progress towards graduation including		

Academic Goal 9	will develop a personalized plan that clearly articulates his/her path to graduation from SBCCHS and college readiness, through additional time, extended learning opportunities and other external supports.	converted credits and Regents passage will be calculated. For those needing customized supports, individual learning plans will developed, maintained, and updated.	Met	
Academic Goal 10	The suspension rate will be below the state average.	During the pandemic, we had no situations that prompted a student suspension	Met	

**2. Do have more academic goals to add?**

Yes

**2020-2021 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	90% of students will complete an internship before graduating from SBC.	We track student internships with a dedicated Career Readiness team that meets with students individually, tracks student internship hours through an internal data monitoring system, and conducts outreach through our partnership with Here to Here.	Met	
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

No

### 4. ORGANIZATION GOALS

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Hire an Associate Director of Personalized Pathways. The Associate Director of Personalized Pathways will support the Academic Director in developing improvement cycles, using a competency-based system to reinforce the approach used with students and factoring in	Completion of the hiring process and demonstrated improvement in supports for special education and ENL students	Met	

	student performance consistent with the New York State Department of Education recommendations.			
Org Goal 2	SBC aims to improve our percentage of ELL students by 10% for the 2021-22 School Year.	Improvement in the recruitment of ENL students	Partially Met	It has been two years since many New York City students learning English as a new language have taken state exams to gauge their fluency and determine what services they need to succeed. As such, many students who may be ENL students have not been properly identified. The NYSITELL exam administration will help with identifying all ENL students in need of services this year.
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				

Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2020-2021 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	increase student enrollment by 10 to 15% to bring school closer to maximum enrollment as our facility footprint expands in our new building.	Overall enrollment increase of 10%	Partially Met	SBC currently in engaged in an action plan to augment overall enrollment to reach this target for the school year.

Financial Goal 2	Utilize the Increase in per pupil allocation and influx of federal funding to provide personalized support for students that struggled with interruptions to learning during the pandemic	Additional staff are hired and used to lower class size, provide personalized support and more after school support.	Met	
Financial Goal 3	Budget normalization for pre-pandemic costs	Increase in budget lines for after school, field trips, and summer bridge programming	Met	
Financial Goal 4	Begin making preparations for private facilities costs	Procure contracts for custodial services, furniture, moving, technology set up, school safety, food services.	Met	
Financial Goal 5				

**7. Do have more financial goals to add?**

No

**Thank you.**

**Entry 4 - Audited Financial Statements**

**Completed** Nov 4 2021

**Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL - 06](#)**

**Filename:** SOUTH BRONX COMMUNITY CHARTER HIGH 6FVihi2.pdf **Size:** 898.9 kB

### **Entry 4a - Audited Financial Report Template (SUNY)**

**Incomplete** Hidden from applicant

#### **[Instructions - SUNY-Authorized Charter Schools ONLY](#)**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)**

**Completed** Dec 20 2021

#### **[Instructions - Regents-Authorized Charter Schools ONLY](#)**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021**.

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[South Bronx Community CHS BEDS-320700861100 2020-21](#)**

**Filename:** South Bronx Community CHS BEDS 32 8P4HDHO.xlsx **Size:** 75.1 kB

### **Entry 4c - Additional Financial Documents**

**Completed** Nov 5 2021

**[Instructions - Regents, NYCDOE and Buffalo BOE authorized schools](#)** must upload financial

documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL - 06](#)**

**Filename:** SOUTH BRONX COMMUNITY CHARTER HIGH NG1iKsm.pdf **Size:** 372.8 kB

### **[Action Plan for SBC\\_ Enrollment 2021-22 \(1\)](#)**

**Filename:** Action Plan for SBC Enrollment 2021 22 1.docx **Size:** 306.6 kB

### **[Escrow Account Deposit Summary](#)**

**Filename:** Escrow Account Deposit Summary.pdf **Size:** 11.9 kB

### **[Federal Single Audit Statement](#)**

**Filename:** Federal Single Audit Statement.pdf **Size:** 23.6 kB

## **Entry 4d - Financial Services Contact Information**

**Completed** Nov 5 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

## **Form for "Financial Services Contact Information"**

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	John Clemente	[REDACTED]	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jacqueline B. Lee, CPA   Partner	[REDACTED]	[REDACTED]	18

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Cerini & Associates	Ken Cerini	3340 Veterans Memorial Highway Bohemia, NY 11716	[REDACTED]	[REDACTED]	25

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 5 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and](#)

[Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal by **November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## [SBC\\_Final\\_2021-2022\\_AR\\_Budget](#)

Filename: SBC Final 2021 2022 AR Budget.xlsx Size: 122.0 kB

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

**Completed** Nov 5 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

## [SBC BOT Financial Disclosures 2021](#)

Filename: SBC BOT Financial Disclosures 2021.pdf Size: 2.6 MB

## **Entry 7 BOT Membership Table**

**Completed** Nov 5 2021

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.

2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**1. 2020-2021 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Alvarez Symonette		Chair	Finance & Management, Executive	Yes	2	4/1/2019	4/1/2022	12
2	Michael Busch		Vice Chair	Community Engagement, Executive	Yes	2	4/1/2017	4/1/2022	12
3	Rema Davis		Secretary	Finance & Management, Executive	Yes	2	11/1/2018	11/01/2021	12
4	Kunjan Mehta		Treasurer	Finance & Management	No	1	04/01/2020	04/01/2022	12

5	Frank Taylor		Trustee/Member	Community Engagement	Yes	1	04/01/2020	04/01/2022	11
6	John Duval		Trustee/Member	Academic Accountability	No	1	5/2/2019	5/2/2022	11
7	Patrice Fenton		Trustee/Member	Academic Accountability	Yes	1	5/2/2019	5/2/2022	11
8	Mayling Blanco		Trustee/Member	Finance & Management	Yes	1	04/27/2020	04/27/2022	11
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5

## 3. Number of Board meetings held during 2020-2021

12

## 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

Completed Nov 5 2021

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## [2020-21 SBC Board Meeting Minutes](#)

Filename: 2020 21 SBC Board Meeting Minutes.pdf Size: 853.9 kB

### **Entry 9 Enrollment & Retention**

Completed Nov 5 2021

#### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### **Entry 9 Enrollment and Retention of Special Populations**

#### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

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#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	Because over 90% of students in CSD 7 qualify for free and reduced price lunch, the majority of SBC's community engagement within District 7 attracts adequate representation of this population of students.	

<p>Economically Disadvantaged</p>	<p>Specifically, we have conducted outreach to area middle schools and engaged in canvassing in the neighborhood. We host in district open house events throughout the winter to provide local families an opportunity to learn more about South Bronx Community. Our students serve as ambassadors to their local former middle schools and support recruitment efforts through information sessions at these schools. We also participate in local high school fairs sponsored by area middle schools.</p>	<p>SBC will continue to invest in local recruitment efforts, including the use of bus shelter advertisements and targeted web-based campaigns that target district zip codes.</p>
<p>English Language Learners</p>	<p>SBC team members and staff conduct multilingual outreach in feeder middle schools. The outreach includes the dissemination of materials in multiple languages as well as bilingual information sessions on different days/times. We work with community organizations like Safe Passage, the Unaccompanied Minors Program at Catholic Charities, which serve undocumented youth in the South Bronx, as well as South Bronx United (a soccer youth development organization), BronxWorks and East Side Settlement House. We staff to oversee this recruitment process and enlist support from parents who may have access to communities of speakers of languages other than English for assistance with outreach. We have also attended community board meetings, distributed bilingual materials and</p>	<p>SBC will continue successful practices employed in the 2020-21 school year, which includes partnership with local organizations like Catholic Charities and South Bronx United, which work with recently arrived immigrants and undocumented families.</p>

	conducted all information sessions with translation available.	
Students with Disabilities	SBC team members and staff engage with middle school counselors and special education teachers in CSD 7 to explain our support model for students with disabilities. We have contacts from many area middle schools, both district and charter, and have a strong record of serving students with disabilities which has led to strong word of mouth recruitment. We also engage current SBC families that are willing to assist us with outreach efforts and share their experiences attending South Bronx Community Charter High School. Ultimately, this strategy has been effective in exceeding the district target.	SBC will continue to engage in successful recruitment efforts used during the 2020-21 school year and in addition, continue to build partnerships with local middle schools that serve significant numbers of students with disabilities to ensure representative numbers of students feel welcome at SBC and apply to attend.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
	SBC provides early college and workplace learning opportunities that dramatically increase first generation college-going students' exposure to college and career rigor. This supports both retention and transition issues by fueling students' aspirations. SBC focuses on working with all of its students to practice growth mindset and minimize the feelings of frustration and hopelessness that	

Economically Disadvantaged

often culminate in students dropping out.

As a culturally responsive school, we acknowledge the lived realities of our students and work to cultivate a strong community through restorative practices. We provide referrals to services as needed including housing, etc. Learning Coaches, supervised by a social worker, develop close connections to students and their families to be able to connect them with local services as needed. Facilitating connections to after-school programs is another way of providing support to low-income students and families.

Finally, by ensuring that teachers are well supported to work with a range of students through meaningful professional development and dedicated collaboration time, we increase the likelihood that all of our students will stay connected through relationships with skilled, committed, and enthusiastic faculty and staff. Through professional development for staff from our in-house Student Advising Youth Development Specialist, South Bronx Community Charter High School deepens its focus on quality advising relationships and supports for students, especially those experiencing the negative and compound stresses of poverty.

SBC will continue the efforts employed during our first 5 years, as our retention numbers have been strong.

SBC teachers integrate literacy

English Language Learners

across the curriculum drawing from the best practices and successful strategies of the Internationals Network for Public Schools, which has effectively supported English language learners across content areas. Instruction follows a tiered model with SBC curriculum being delivered to all students, targeted supplemental interventions being provided to students experiencing difficulty, and intensive interventions being extended to students with marked learning difficulties.

Instructional teams monitor each student's progress using data collected from assessments to develop and/or revise individualized learning goals, adjust instructional groups, and recommend additional interventions for students who are not experiencing progress. Leadership provides support for staff to emphasize literacy skill development across the curriculum and dedicate instructional team meeting time to ensure check-ins with designated advisors.

SBC's project-based approach provides both cooperative learning and individualized support to boost academic achievement for ENL students. In instances when there are students who speak the same language and one is more proficient, they may be paired or grouped so that we can leverage peer support. Consistently

SBC will continue the efforts employed during our first 5 years, as our retention numbers have been strong.

	<p>however, SBC bilingual staff including Learning Coaches and ENL Specialists provide support to general education teachers to employ successful ENL strategies including home language support and sheltered content instruction (SIOP).</p>	
<p>Students with Disabilities</p>	<p>SBC’s personalized, competency-based model provides all students with personalized learning plans. SBC uses a rigorous Response To Intervention (RTI) model and all students have access to differentiated supports including assistive technology, Learning Coaches, and tutoring. In addition to these supports, students with disabilities will receive services from certified special education teachers as well as Related Service Providers. SBC prioritizes trust building with families of SWDs and holds quarterly meetings to provide support and a forum for open dialogue about student needs. We recruit certified special education teachers and other professionals who believe that all students can achieve and provide specialized instruction and accommodations to identified students within a full inclusion setting.</p> <p>According to 2013 CSD 7 performance data, just 33% of students with disabilities in the Bronx graduate high school. Support from Learning Coaches and a Lead Teacher certified in Special Education ensure that</p>	<p>SBC will continue the efforts employed during our first 5 years, as our retention numbers have been strong.</p>

students with disabilities receive timely and thoughtfully developed Individual Education Plans, personalized support, and necessary specialized services. We proactively consult with the Committee on Special Education for advisement as well. Through strong relationship building with the CSE, SBC has been able to access crisis paraprofessionals and speech therapists for students with those designated needs on their IEPs.

## **Entry 10 - Teacher and Administrator Attrition**

**Completed** Nov 5 2021

### **Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Nov 5 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	3
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	2
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	3
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	3.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	12

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	25



Thank you.

## Entry 12 Organization Chart

Completed Nov 5 2021

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### [orgchart2020-21 \(1\)](#)

Filename: orgchart2020 21 1.pdf Size: 1.6 MB

## Entry 13 School Calendar

Completed Nov 5 2021

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... unless the school’s charter requires more instructional time than is required under the regulations.”

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **SBC 2021-2022 School Calendar**

**Filename:** SBC 2021 2022 School Calendar.pdf **Size:** 53.1 kB

### **Entry 14 Links to Critical Documents on School Website**

**Completed** Nov 5 2021

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 14 Links to Critical Documents on School Website**

**School Name:** South Bronx Community Charter High School

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://bit.ly/3lkoJiN">https://bit.ly/3lkoJiN</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://bit.ly/3xdDIOY">https://bit.ly/3xdDIOY</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://bit.ly/3zZu2cC">https://bit.ly/3zZu2cC</a>
3. Link to NYS School Report Card	<a href="https://bit.ly/3A4FRhw">https://bit.ly/3A4FRhw</a>
4. Lottery Notice announcing date of lottery	<a href="https://bit.ly/3rMP4IB">https://bit.ly/3rMP4IB</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	<a href="https://bit.ly/2TSRNDU">https://bit.ly/2TSRNDU</a>
6. District-wide Safety Plan	<a href="https://bit.ly/2VuLQxu">https://bit.ly/2VuLQxu</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://bit.ly/3iipd81">https://bit.ly/3iipd81</a>
7. Authorizer-Approved FOIL Policy	<a href="https://bit.ly/2TNspiH">https://bit.ly/2TNspiH</a>
8. Subject matter list of FOIL records	<a href="https://bit.ly/3rPUCSH">https://bit.ly/3rPUCSH</a>

**Thank you.**



**SOUTH BRONX COMMUNITY  
CHARTER HIGH SCHOOL**

**BRONX, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2021**

**(With Comparative totals for 2020)**



**MENGEL METZGER BARR & CO. LLP**

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
South Bronx Community Charter High School

**Report on the Financial Statements**

We have audited the accompanying financial statements of South Bronx Community Charter High School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of South Bronx Community Charter High School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited South Bronx Community Charter High School's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 26, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2021 on our consideration of South Bronx Community Charter High School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Bronx Community Charter High School's internal control over financial reporting and compliance.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 22, 2021

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals for 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 1,548,152	\$ 636,836
Grants and other receivables	647,575	409,177
Prepaid expenses and other current assets	<u>48,371</u>	<u>12,433</u>
TOTAL CURRENT ASSETS	2,244,098	1,058,446
<u>PROPERTY AND EQUIPMENT, net</u>	827,997	245,025
<u>OTHER ASSETS</u>		
Security deposits	405,400	405,400
Prepaid rent	95,000	95,000
Cash in escrow	<u>75,074</u>	<u>68,937</u>
	<u>575,474</u>	<u>569,337</u>
TOTAL ASSETS	<u>\$ 3,647,569</u>	<u>\$ 1,872,808</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 409,618	\$ 105,858
Accrued payroll and benefits	295,079	372,990
Due to New York City Department of Education	<u>400,455</u>	<u>11,305</u>
TOTAL CURRENT LIABILITIES	1,105,152	490,153
<u>LONG TERM DEBT</u>	<u>862,867</u>	<u>-</u>
TOTAL LIABILITIES	1,968,019	490,153
<u>NET ASSETS</u>		
Without donor restrictions	<u>1,679,550</u>	<u>1,382,655</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 3,647,569</u>	<u>\$ 1,872,808</u>

The accompanying notes are an integral part of the financial statements.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals for 2020)

	<u>Without donor restrictions</u>	
	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
Revenue, gains, and other support:		
Public school district		
Resident student enrollment	\$ 4,893,959	\$ 5,167,181
Students with disabilities	611,670	508,590
Government grants	533,113	446,023
Private grants	54,585	78,746
In-kind rent	300,000	300,000
Other income	<u>12,732</u>	<u>67,202</u>
	TOTAL OPERATING	
	REVENUE AND SUPPORT	
	6,406,059	6,567,742
Expenses:		
Program:		
Regular education	4,286,133	4,487,271
Special education	1,031,311	1,123,349
Management and general	753,728	680,795
Fundraising	<u>37,992</u>	<u>37,737</u>
	TOTAL EXPENSES	
	<u>6,109,164</u>	<u>6,329,152</u>
	CHANGE IN NET ASSETS	
	296,895	238,590
Net assets at beginning of year	<u>1,382,655</u>	<u>1,144,065</u>
	NET ASSETS AT END OF YEAR	
	<u>\$ 1,679,550</u>	<u>\$ 1,382,655</u>

The accompanying notes are an integral part of the financial statements.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals for 2020)

	No of Positions	Program Services			Supporting Services		Total		
		Regular Education	Special Education	Sub-total	Management and General		Fundraising	Year ended June 30, 2021	2020
					General				
Personnel Services Costs:									
Administrative staff personnel	11	\$ 434,034	\$ 104,436	\$ 538,470	\$ 352,790	\$ 30,933	\$ 922,193	\$ 830,178	
Instructional personnel	53	2,369,772	570,205	2,939,977	-	-	2,939,977	2,862,947	
Total salaries and wages	64	2,803,806	674,641	3,478,447	352,790	30,933	3,862,170	3,693,125	
Fringe benefits and payroll taxes									
Retirement		622,809	149,858	772,667	78,365	6,871	857,903	1,047,913	
Legal service		17,043	4,101	21,144	2,144	188	23,476	36,238	
Accounting / audit services		-	-	-	36,789	-	36,789	15,173	
Other purchased / professional / consulting services		-	-	-	196,900	-	196,900	186,800	
Building and land rent / lease		119,943	28,860	148,803	15,092	-	163,895	46,396	
Repairs and maintenance		274,436	66,034	340,470	34,530	-	375,000	300,000	
Insurance		43,901	10,563	54,464	5,524	-	59,988	48,919	
Supplies / materials		21,669	5,214	26,883	2,726	-	29,609	90,546	
Equipment / furnishings		8,906	2,143	11,049	1,121	-	12,170	19,566	
Staff development		17,498	4,210	21,708	2,202	-	23,910	34,995	
Marketing / recruitment		30,817	7,415	38,232	3,877	-	42,109	35,967	
Technology		49,898	12,006	61,904	6,279	-	68,183	108,805	
Student services		153,101	36,838	189,939	-	-	189,939	258,957	
Office expense		18,091	4,353	22,444	2,276	-	24,720	25,415	
Depreciation		52,857	12,718	65,575	6,651	-	72,226	93,737	
Bad debts		-	-	-	-	-	-	175,533	
Other		51,358	12,357	63,715	6,462	-	70,177	93,794	
		\$ 4,286,133	\$ 1,031,311	\$ 5,317,444	\$ 753,728	\$ 37,992	\$ 6,109,164	\$ 6,329,152	

The accompanying notes are an integral part of the financial statements

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021  
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 296,895	\$ 238,590
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation	72,226	93,737
Bad debts	-	175,533
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(238,398)	(229,093)
Prepaid expenses and other current assets	(35,938)	(7,883)
Prepaid rent	-	(95,000)
Accounts payable and accrued expenses	103,865	(83,392)
Accrued payroll and benefits	(77,911)	225,126
Due to New York City Department of Education	389,150	(242,566)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	509,889	75,052
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(455,303)	(98,730)
Security deposits	-	(5,000)
NET CASH USED FOR INVESTING ACTIVITIES	(455,303)	(103,730)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Proceeds from Paycheck Protection Program loan	862,867	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	862,867	-
NET INCREASE (DECREASE) IN CASH AND RESTRICTED CASH	917,453	(28,678)
Cash and restricted cash at beginning of year	705,773	734,451
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 1,623,226</u>	<u>\$ 705,773</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 1,548,152	\$ 636,836
Cash in escrow	75,074	68,937
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 1,623,226</u>	<u>\$ 705,773</u>
<u>NON-CASH OPERATING AND INVESTING ACTIVITIES</u>		
Property and equipment purchases included in accounts payable	<u>\$ 199,895</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

South Bronx Community Charter High School (the “Charter School”) is an educational corporation that operates as a charter school in Bronx, New York. The Charter School promotes student excellence through an emphasis on academic, personal and professional skills in a supportive and responsive learning environment. The Charter School’s students graduate with a positive sense of self, ready to design and realize their futures in college, community, and career. On November 17, 2015 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon its expiration. On May 10, 2021, the Charter School was granted an extension of the provisional charter for an additional term of three years, renewable upon expiration on June 30, 2024.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America.

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions*

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

*Net Assets With Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2021 or 2020.

Revenue and support recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
Grants and other receivables	\$ -	\$ 65,006	\$ 130,548

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. A contribution that is received and expended in the same year for a specific purpose is classified as revenue without donor restriction. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There were no revenues deferred at June 30, 2021 and 2020, respectively.

Cash

Cash balances are maintained at a financial institution located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first three years of operations and a balance of \$75,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve. The amount in escrow was \$75,074 and \$68,937 at June 30, 2021 and 2020, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 or 2020.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years. Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition, the Charter School received donated transportation services that were provided for the students by the local district. The Charter School was unable to determine a value for these services.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. As described in Note D, the Charter School is provided space in a New York City Department of Education facility. The Charter School has estimated a value of \$300,000 for the space for each of the years ended June 30, 2021 and 2020. The Charter School has recorded in-kind revenue of \$300,000 with offsetting expense of the same amount included in building and land rent/lease on the accompanying statement of functional expenses.

Expense allocation

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are allocated to programs and supporting services based upon management estimates. The most significant expense allocations used in the preparation of these financial statements are as follows:

Salaries	Level of effort
Payroll taxes and fringes	Based upon salaries
Occupancy related costs	Square footage used

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the period ended June 30, 2018 through the year ended June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$42,000 and \$36,000 for the years ended June 30, 2021 and 2020, respectively.

Due to New York City Department of Education ("NYCDOE")

Amounts due to NYCDOE include overpayments of per-pupil revenue and rental assistance which are payable to NYCDOE. The Charter School began renting additional space during 2021, however the space was ultimately not used and the lease was terminated. During this time NYCDOE continued to provide rental assistance, which was no longer necessary.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Comparatives for year ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 22, 2021, which is the date the financial statements are available to be issued. See Note D.

Friends of SBCCHS, Inc.

Friends of SBCCHS, Inc. ("Friends") was incorporated in September 2020. Friends has one board member in common with the Charter School. At all times, the board of Friends must have less than 50% of board members in common with the Charter School. Friends was established to provide assistance with the Charter School's real estate and facilities related needs and to raise funds and resources that will enable Friends to provide support to the Charter School to enhance the experience of the Charter School's students. There were no transactions between the Charter School and Friends during the year ended June 30, 2021.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of education and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal year 2021 and 2020.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	June 30,	
	2021	2020
Cash	\$ 1,548,152	\$ 636,836
Grants and other receivables	647,575	409,177
Total financial assets available to management for general expenditures within one year	<u>\$ 2,195,727</u>	<u>\$ 1,046,013</u>

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	2021	2020
Furniture and fixtures	\$ 129,816	\$ 129,816
Computers	325,906	272,461
Software	5,935	2,560
Construction in progress	723,057	124,679
	1,184,714	529,516
Less accumulated depreciation and amortization	356,717	284,491
	<u>\$ 827,997</u>	<u>\$ 245,025</u>

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE C: PROPERTY AND EQUIPMENT, Cont'd

Total depreciation and amortization expense was \$72,226 and \$93,737 for the years ended June 30, 2021 and 2020, respectively. At June 30, 2021 and 2020 construction in progress of \$723,057 and \$124,679, respectively, relate to costs incurred for a new facility that is not yet in service as of June 30, 2021. No provision is made for depreciation until such time as the relevant assets are put into use. During September 2020, the Charter School entered into a contract for technology infrastructure for their new facility totaling approximately \$365,000. As of June 30, 2021, approximately \$317,000 was incurred relative to the contract. The remaining \$48,000 is expected to be incurred during the fiscal year ending June 30, 2022.

NOTE D: SCHOOL FACILITY

The Charter School moved into a New York City Department of Education building in July 2018 under a verbal agreement. Pursuant to the terms of the agreement, the Charter School shall not pay for the use of the shared facility. The NYCDOE space is not large enough to accommodate the future anticipated growth of the Charter School, therefore, the Charter School signed a lease for a new facility commencing tentatively on July 1, 2021, with the term continuing through June 2043. The lease required a deposit of \$500,000, of which \$405,000 is to be held as a security deposit and \$95,000 to be held as prepaid rent. As of June 30, 2021 and 2020, the entire amount has been paid to the landlord. Future lease payments are approximately \$158,000 per month at the beginning of the lease increasing to \$295,000 per month over the 22 year lease term. The facility is expected to be ready for occupancy in late October 2021. As the new facility was not ready for the start of the 2021-22 school year, the Charter School signed an additional short term lease on September 1, 2021 for temporary space commencing September 1, 2021 on a month-to-month basis. Rental payments for the temporary space are \$132,000 per month. Future minimum lease payments under these leases are expected to be approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 1,530,900
2023	1,957,300
2024	2,016,000
2025	2,076,500
2026	2,138,900
Thereafter	<u>47,940,200</u>
	<u>\$ 57,659,800</u>

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources or others. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE F: CONCENTRATIONS

At June 30, 2021 and 2020, approximately 98% and 96%, respectively, of grants and other receivables are due from a New York State agency related to certain grants.

For both of the years ended June 30, 2021 and 2020, approximately 86% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE G: RETIREMENT PLAN

During August 2017, the Charter School began sponsoring a 403(b) retirement plan (the "Plan") for its employees. The Plan allows the Charter School to make discretionary contributions to the Plan on behalf of its employees. During the years ended June 30, 2021 and 2020, the Charter School contributed approximately \$18,400 and \$36,200, respectively, to the Plan.

NOTE H: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in February 2021 the Charter School applied for and was approved by a bank for a loan of \$862,867 through the Paycheck Protection Program established by the Small Business Administration. The loan has a maturity of 5 years and an interest rate of 1%. The loan has the potential for forgiveness provided certain requirements are met by the Charter School. The loan was funded on March 15, 2021. The Charter School is in the process of preparing the application for forgiveness and expects the loan to be forgiven in full; therefore the entire balance is classified as long-term at June 30, 2021.

NOTE I: FINANCIAL IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$156,982 of revenue relative to ESSER grants during the year ended June 30, 2021.

**SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
South Bronx Community Charter High School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of South Bronx Community Charter High School, which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 22, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered South Bronx Community Charter High School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Community Charter High School's internal control. Accordingly, we do not express an opinion on the effectiveness of South Bronx Community Charter High School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether South Bronx Community Charter High School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and responses as item 2021-001.

### **South Bronx Community Charter High School's Response to Finding**

South Bronx Community Charter High School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. South Bronx Community Charter High School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 22, 2021

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2021

**Finding 2021-001**

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement as the Charter School's enrollment fell below 85% of the projected enrollment for the 2020-21 academic year. The Charter School received a notice of deficiency from NYSED on May 27, 2021 noting enrollment did not meet the terms of the charter agreement.

Criteria and effect of conditions

Section 2.2 of the charter agreement requires the Charter School to obtain prior written approval from NYSED prior to commencing or continuing instruction where the total number of students enrolled is less than 85% of the projected enrollment for a given academic year. We noted the Charter School's enrollment was 71% of the projected enrollment for the 2020-21 academic year.

Recommendation

We recommend the Charter School obtain written approval from NYSED if enrollment falls below 85% of projected enrollment.

Management response

The Charter School was in communication with NYSED about its enrollment throughout the year but was unable to enroll additional students due to capacity limitations at its previous DOE facility. With the move to larger permanent space during the 2021-22 academic year, management believes enrollment will increase accordingly to meet the requirements of the charter agreement. To date, management has registered 105 new students for the 2021-22 academic year.

SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

YEAR ENDED JUNE 30, 2021

**Finding 2020-001**

Statement of condition

During our audit, we noted the Charter School did not adhere to the terms of their charter agreement which requires maintaining a balance of \$75,000 in the Charter School's escrow account. Based on discussions with management, a disbursement was inadvertently made from the escrow account rather than the operating account during August 2019. During July 2020, the escrow account balance was replenished to reach the required \$75,000 minimum balance.

Criteria and effect of conditions

Section 8.5 of the charter agreement requires the Charter School to maintain a balance of no less than \$75,000 in the escrow account to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve. We noted the Charter School had a balance of \$68,937 at June 30, 2020.

Recommendation

We recommend the Charter School monitor the escrow account on a regular basis to make sure the required balance is maintained, or quickly replenished, if funds are used erroneously during the year.

Management response

As outlined above, the Charter School properly replenished the escrow account during July 2020 to the required \$75,000 level. The Executive Director now receives a monthly cash report so that he can monitor the account balance to ensure the Charter School remains in compliance with SED regulations.

Status of Prior Findings

The Charter School replenished the funds to bring the balance to the required \$75,000 in July 2020. The balance has been maintained for the entire year.

**SOUTH BRONX COMMUNITY**  
**CHARTER HIGH SCHOOL**

**ADVISORY COMMENT LETTER**

**JUNE 30, 2021**



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 22, 2021

Board of Trustees  
South Bronx Community Charter High School

In planning and performing our audit of the financial statements of South Bronx Community Charter High School (the “Charter School”) as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

\* \* \* \* \*

This communication is intended solely for the information and use of management, Finance Committee members, and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Bronx Community Charter High School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

We appreciate the cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,

*Mengel, Metzger, Barr & Co. LLP*

MENGEL, METZGER, BARR & CO. LLP

# EXTENSION FILING INSTRUCTIONS

FORM 8868 FOR FORM 990

FOR THE YEAR ENDING

JUNE 30, 2021

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**PREPARED FOR:**

ATTN: MR. JOHN CLEMENTE  
SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL  
3490 THIRD AVENUE  
BRONX, NY 10456

---

**PREPARED BY:**

MENGEL, METZGER, BARR & CO. LLP  
100 CHESTNUT STREET, SUITE 1200  
ROCHESTER, NY 14604

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**AMOUNT DUE:**

NOT APPLICABLE

---

**MAIL CHECK PAYABLE TO:**

NOT APPLICABLE

---

**MAIL EXTENSION AND (CHECK IF APPLICABLE) TO:**

NOT APPLICABLE

---

**EXTENSION MUST BE MAILED ON OR BEFORE:**

NOT APPLICABLE

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**SPECIAL INSTRUCTIONS:**

THE EXTENSION FOR FORM 990 HAS QUALIFIED FOR ELECTRONIC FILING. FORM 8868 EXTENDS THE DUE DATE OF THE ORGANIZATION'S FORM 990 RETURN UNTIL MAY 16, 2022. THE EXTENSION HAS BEEN TRANSMITTED ELECTRONICALLY TO THE IRS AND NO FURTHER ACTION IS REQUIRED.

# Application for Automatic Extension of Time To File an Exempt Organization Return

Department of the Treasury  
Internal Revenue Service

▶ **File a separate application for each return.**  
▶ **Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

<b>Type or print</b>	Name of exempt organization or other filer, see instructions. <b>SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL</b>	Taxpayer identification number (TIN) [REDACTED]
File by the due date for filing your return. See instructions.	Number, street, and room or suite no. If a P.O. box, see instructions. <b>3490 THIRD AVENUE</b>	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>BRONX, NY 10456</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 | 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**JOHN CLEMENTE**

- The books are in the care of ▶ **3490 THIRD AVENUE - BRONX, NY 10456**  
Telephone No. ▶ [REDACTED] Fax No. ▶ \_\_\_\_\_
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box . If it is for part of the group, check this box  and attach a list with the names and TINs of all members the extension is for.

**1** I request an automatic 6-month extension of time until     **MAY 16, 2022**    , to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
▶ calendar year \_\_\_\_\_ or  
▶ **X** tax year beginning     **JUL 1, 2020**    , and ending     **JUN 30, 2021**    .

**2** If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return  
Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	0.
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	0.
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	0.

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

**SOUTH BRONX COMMUNITY**  
**CHARTER HIGH SCHOOL**

**ADVISORY COMMENT LETTER**

**JUNE 30, 2021**

October 22, 2021

Board of Trustees  
South Bronx Community Charter High School

In planning and performing our audit of the financial statements of South Bronx Community Charter High School (the "Charter School") as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

\* \* \* \* \*

This communication is intended solely for the information and use of management, Finance Committee members, and the Board of Trustees and is not intended to be and should not be used by anyone other than these specified parties.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Bronx Community Charter High School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

We appreciate the cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,

A handwritten signature in black ink that reads "Mengel, Metzger, Barr & Co. LLP". The signature is written in a cursive, flowing style.

MENGEL, METZGER, BARR & CO. LLP



## Deposit Accounts Balances Summary

**Report Created:** 11/05/2021 02:42:24 PM (ET)  
**Account:** South Bronx Community - Checking - 026003379 - \*9292 - Available \$100,099.80  
**Date range:** 11/05/2021  
**Summary Information:** Closing Ledger Balance  
Accessible Balance

**South Bronx Community - Checking - 026003379 - \*9292 - Available \$100,099.80**

As of Date	Accessible Balance
11/05/2021	\$100,599.80

A Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.

A CSP Agreed-Upon Procedure Report is not required for South Bronx Community Charter High School.

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Michael Busch

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

South Bronx Community Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice-Chair

2. Are you an employee of any school operated by the education corporation?

No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write “None” if applicable. Do not leave this space blank.*

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>
None	None	None	None	None

*Please write “None” if applicable. Do not leave this space blank.*

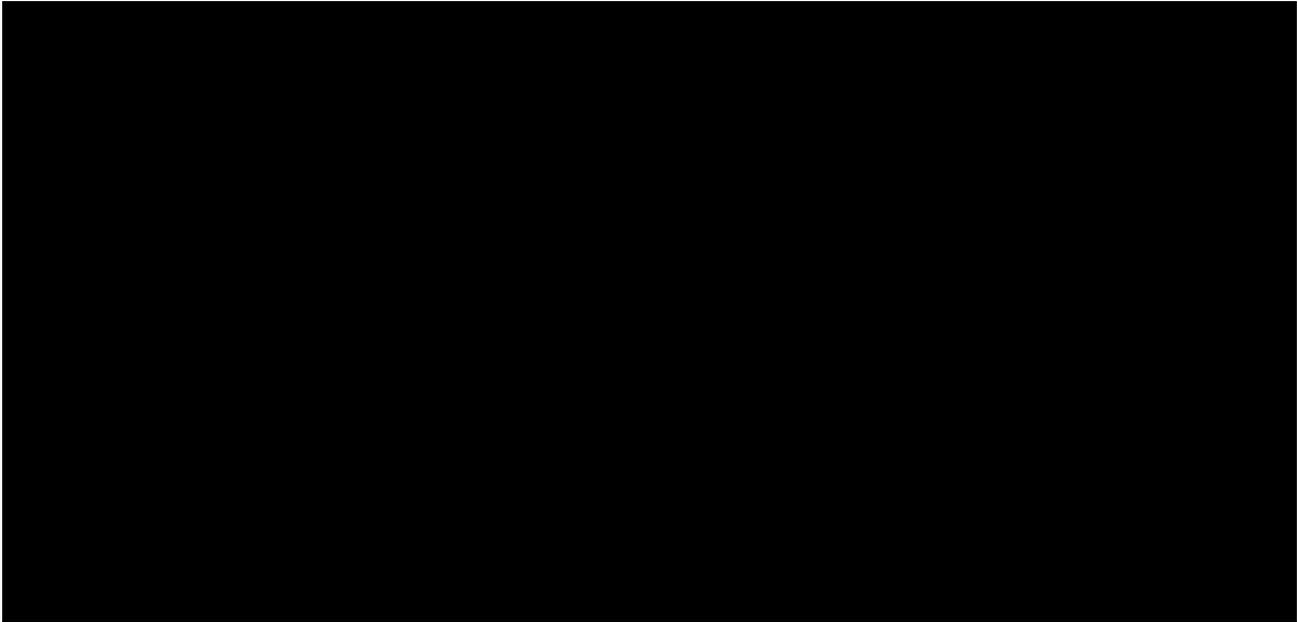
Michael Bunch.

Signature

July 28, 2021

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

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Trustee Name:

    Rema Davis    

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

    South Bronx Community Charter High School    

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **Secretary**

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

5. Identify each individual, business, corporation, union, association, firm, partnership

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

*Ronan Davis*

Signature

7/27/21

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

**Name:**

Alvarez Symonette

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

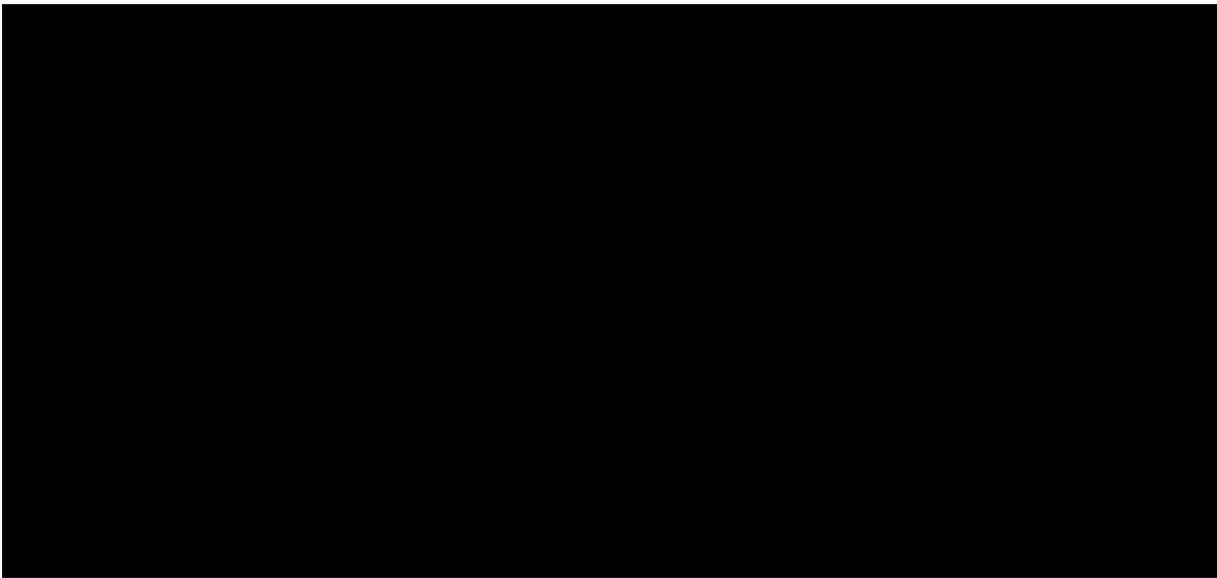
Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>			





<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
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**Name:**

Mayling C. Blanco

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

South Bronx Community Charter H.S.

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No**.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None.				

Mayling C.  
Blanco

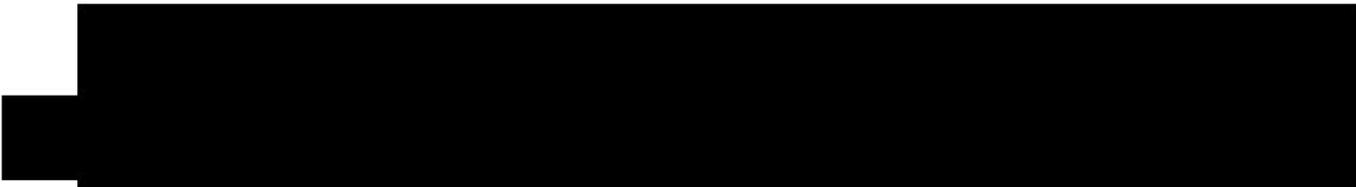
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 Fulbright, ou,  
 email=mayling.blanco@nortonrosefulbright.  
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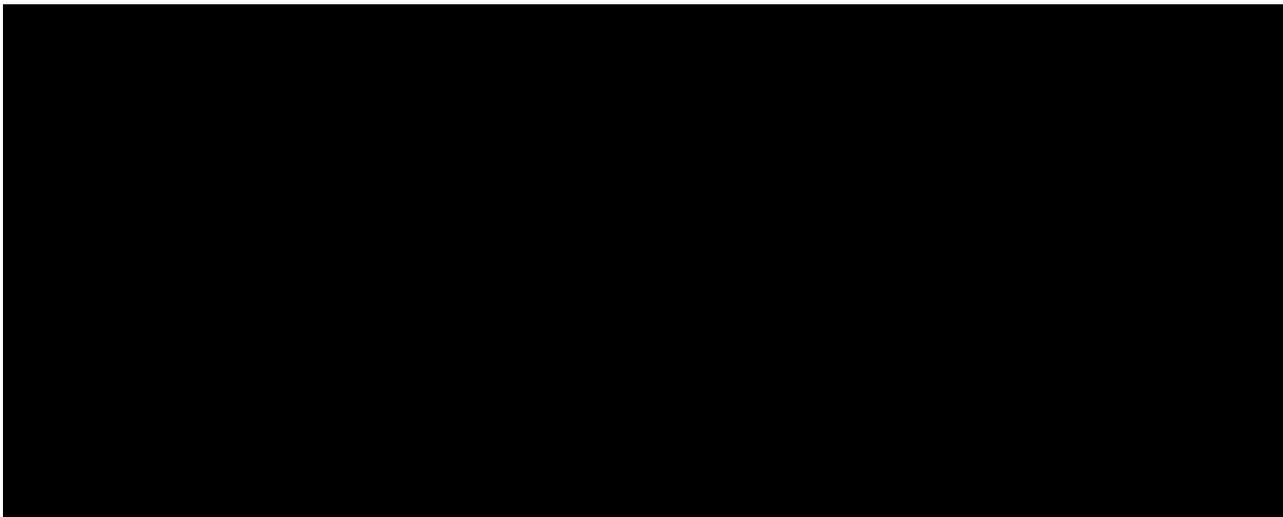
08.02.2021

Signature

Date

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*last revised 04/2021*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

**Name:**

John R. Duval

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

South Bronx Community Charter High School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee (ex-officio)

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>None</i> write “None” if applicable. Do not leave this space blank.</p>			

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Patrice E. Fenton, PhD**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**  
**South Bronx Community Charter High School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board member**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes   X   No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

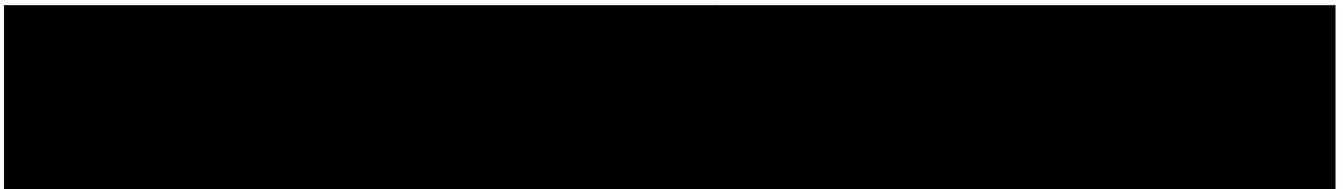
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

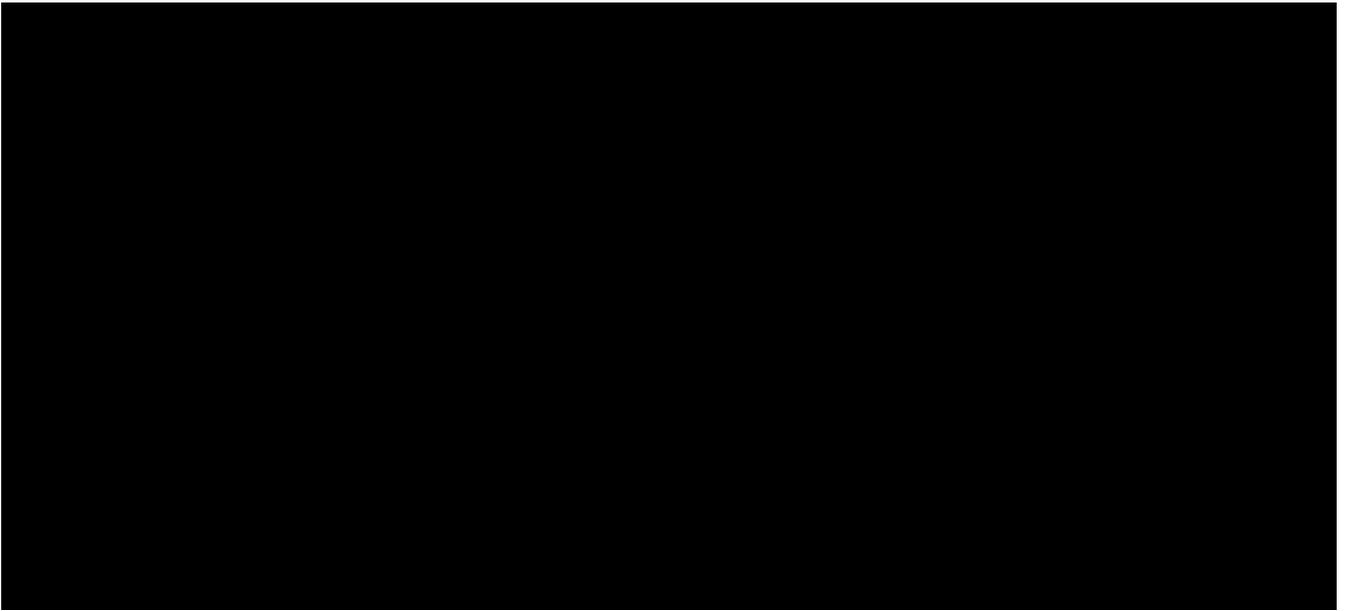


\_\_\_\_\_  
Signature

Aug 2, 2021  
Date

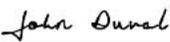
*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

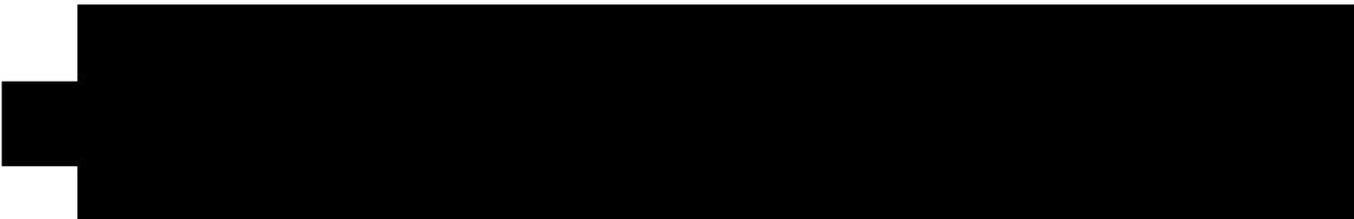
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

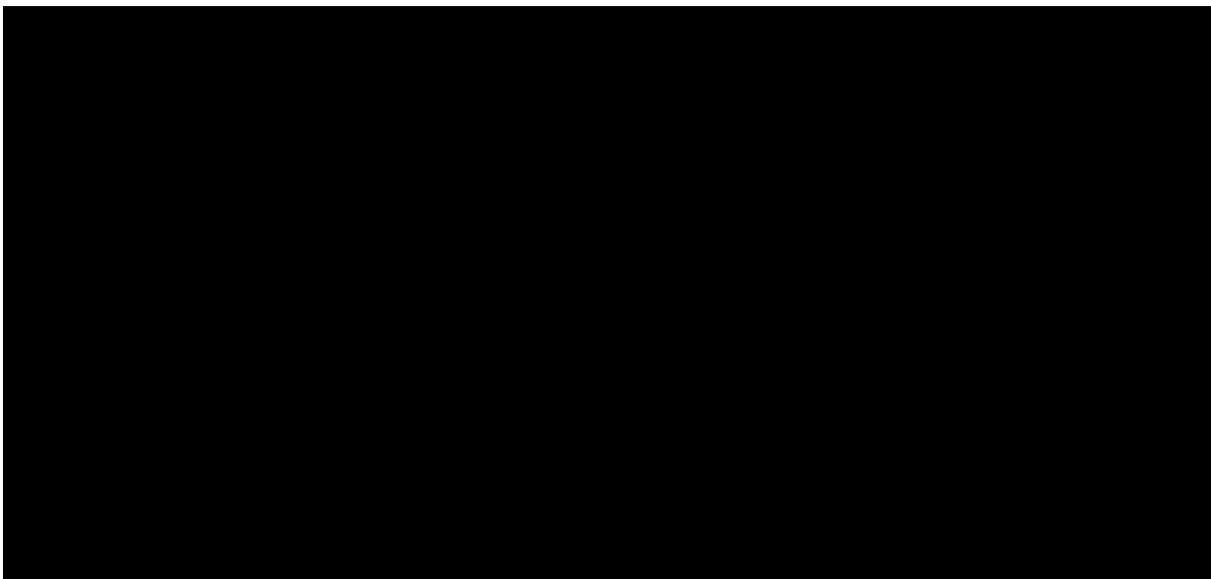
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8/2/2021

Date

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**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Frank Taylor Jr**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**South Bronx Charter High School**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board of Trustees Member**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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*Please write "None" if applicable. Do not leave this space blank.*

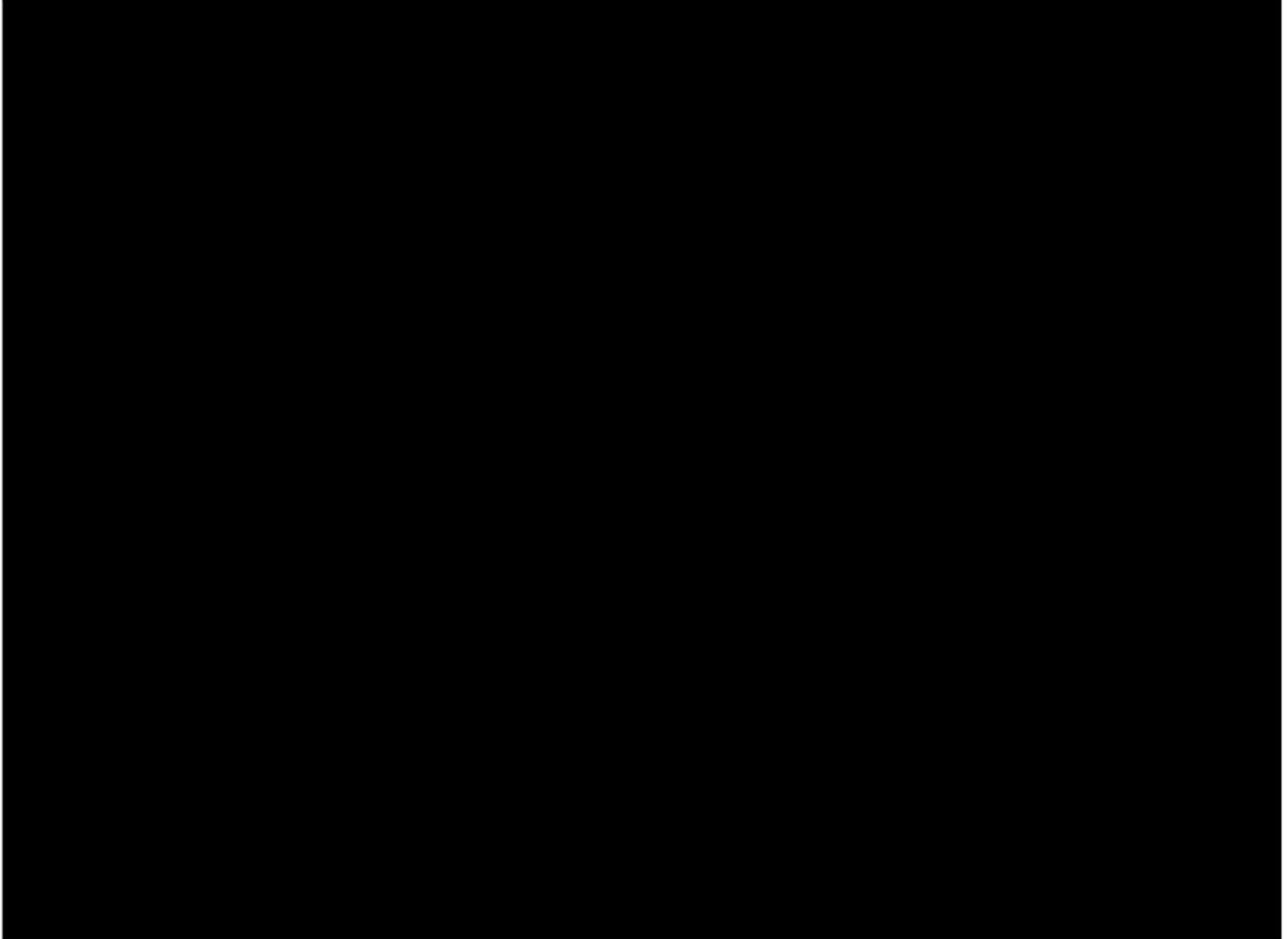
None			
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>None</b></p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

Signature  Date 

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Kunjan Mehta

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**  
South Bronx Community Charter High School

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Text

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board member (Ex Officio)**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

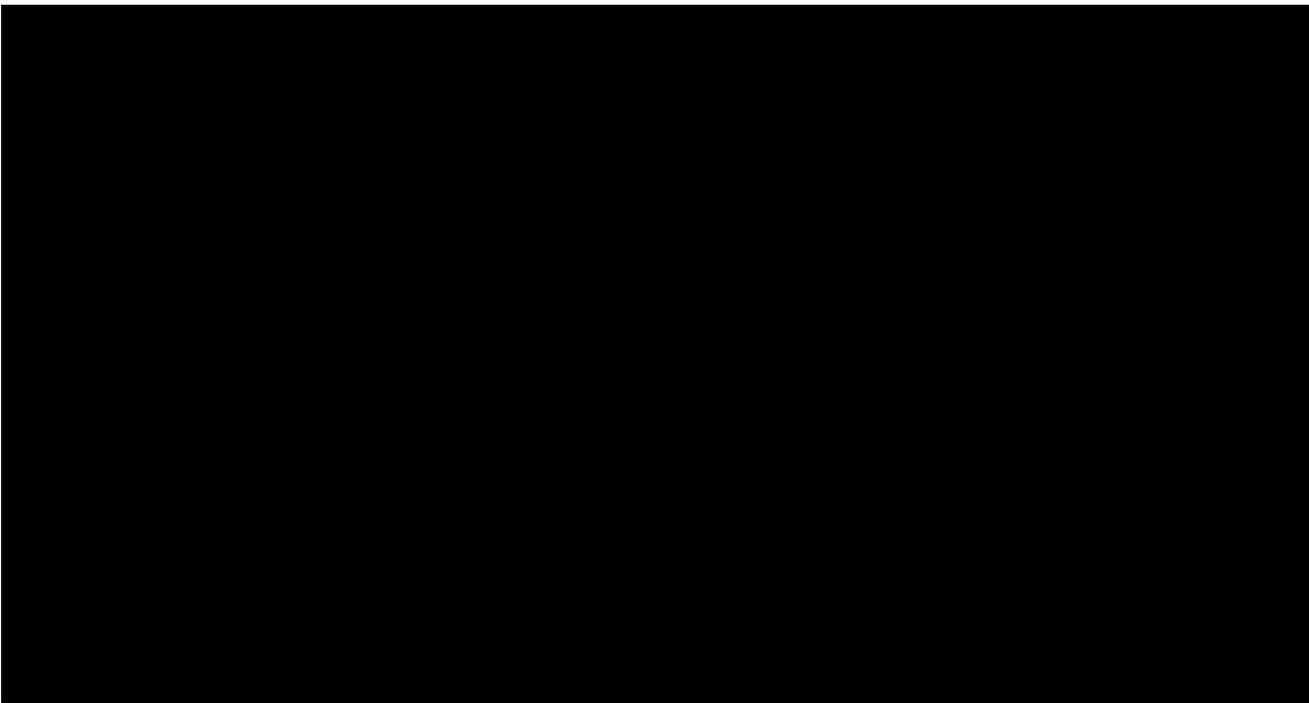
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>				

  
 \_\_\_\_\_  
 Signature

Aug 2, 2021  
 Date

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## DRAFT MINUTES

### Date

Wednesday, September 30, 2020

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Michael Busch, Vice Chair

X Rema Davis, Secretary

X John Duval (by phone)

X Patrice Fenton

X Kunjan Mehta

X Mayling Blanco

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Board Members Not In Attendance

Frank Taylor

### To do items:

- JC: Update School reopening plan posted to SBC site
- From last month:
  - JC: Need to finalize signage and building facade.
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a 13week rolling budget for future board meetings; update expense assumptions
- Previously still open items:
  - JC: will send copy of all charter and renewal and annual report and other docs to board for review
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
  - JC - Walton

## Agenda

1. Call to Order and Welcome
  - Alvarez, Chair, called the meeting to order.
  - Mike motioned to approve the minutes; Rema seconded the motion
  - Minutes unanimously approved by Board
2. Renewal self evaluation
  - Focus on Benchmarks 1 and 9
  - Board review offline and commentary
3. Facilities
  - Signage and building facade still pending
  - Progress continues, standard monthly update sent by Kiu
  - Friends of SBC: Patrice and John D interviewed new directors; discussion of their responsibilities; filed for new corporation.
4. Financial
  - New PEO has helped reduce fringe benefit costs
  - Student total goal was 350, actual enrollment will be at next month; focus on SpEd
  - Approx \$1.8mln cash balance; strong days in cash
  - Audit will finish in October
  - Considering line of credit so be available if needed as precautionary measure.
5. Health & Safety protocols
  - First in person day will be October 5th
  - Discussions with Staff following cases in other schools
  - NYS dashboard presented
  - Free city-wide testing; awaiting information if charter schools can use DOE system
6. Next Meeting: October 28, 2020

*Minutes respectfully submitted by Rema Davis, Secretary, on September 30, 2020.*

## DRAFT MINUTES

### Date

Wednesday, October 28, 2020

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Michael Busch, Vice Chair

X Rema Davis, Secretary

X Kunjan Mehta

X Mayling Blanco (by phone)

X Frank Taylor (by phone)

X Patrice Fenton

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Guests in Attendance (by phone)

X Kiu Guela

### Board Members Not In Attendance

John Duval

### To do items:

- School leaders will schedule dates with Board members in preparation for Nov 12-13
- JC to send date polls for November/December meeting dates
- Previously still open items:
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: will send copy of all charter and renewal and annual report and other docs to board for review
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
  - JC - Walton

## Agenda

### 1. Call to Order and Welcome

- Alvarez, Chair, called the meeting to order.
- Thank you to the Leadership on behalf of the board for this year.
- Rema motioned to approve the minutes; Mike seconded the motion
- Minutes unanimously approved by Board

### 2. Facilities

- Hoping to finish the roof in 3 weeks to be watertight for winter
- Elevator 65% completed and cab should be coming soon
- Goal: end of december to have roughing and sheetrock in place, then begin finish work
- Still awaiting more direction from city if there will be further required changes for Coronavirus protection
- Friends of SBC have had their first official meeting.
  - In January, assessment will be implemented for next year.
  - Real Estate taxes
  - Need to have everything done, may have \$600k/year in RE taxes. Have submitted for exemption, but concerned that this may be denied.
  - Important to push to keep the process on track.
  - John and Kiu working on documents from Cliff for asap execution.

### 3. Update on NYSED movement for temporary space for district 5

- Have received letters of support
- Declined December regent meeting request
- Likely to have to move off the secondary lease; may not have a large need anyway given Covid19
- Note that we are at full scale with our in-person learning and could still accommodate more. Given current capacity, could be ok without the additional space for this school year.

### 4. Financial

- Audit:
  - No deficiencies or material weaknesses
  - 2 elements from last year have been resolved
  - Escrow account error/accidental wire, but has been corrected.
  - Escrow account to have \$100k going forward

### 5. Renewal self evaluation

- Submitted application; reviewed and scheduled Nov 12-13 site visit
- In December should have a chance to respond to any concerns
- Renewal time period followed by vote in the Spring
- Google polls forthcoming to prepare

### 6. Next Meeting dates will be updated for November and December 2020

*Minutes respectfully submitted by Rema Davis, Secretary, on October 28, 2020.*

## DRAFT MINUTES

### Date

Tuesday, November 24, 2020

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Rema Davis, Secretary

X Patrice Fenton

X Kunjan Mehta

X John Duval

X Frank Taylor (by phone)

X Mayling Blanco

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Guests in Attendance (by phone)

X Kiu Guela

X Neysha Mejia

### Board Members Not In Attendance

Michael Busch, Vice Chair

### To do items:

- JC to confirm timeline for ERTC funding
- JC to add recruitment update / turnover ratio as part of monthly Board meetings
- JC/Ken to suggest a policy around reserve cash.
- JC to send out doodle poll for next meeting
- Previously still open items:
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: will send copy of all charter and renewal and annual report and other docs to board for review
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
  - JC - Walton

## Agenda

1. Call to Order and Welcome
  - Alvarez, Chair, called the meeting to order.
  - Rema motioned to approve the minutes; Patrice seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Neysha)
  - Current concentration on enclosing the building by end of January and finishing facade.
  - Neysha presented the next set of completed and scheduled tasks.
  - Good weather now so taking advantage as much as possible
  - Will be bringing the scaffolding down shortly
  - Working toward completion by end of March
3. Financial
  - Remainder of the year projections are now updated for better student count
  - \$200,000 CARESACT and Digital Equity funding found to help offset lower student count.
  - \$250,000 Believe we are eligible for ERTC funding also to offset costs of moving to all remote
  - Currently have \$1.4mln in reserve
  - Have active student recruitment campaign with group called Scola
4. Update on NYSED movement for temporary space for district 5
  - Unable to move forward.
  - NYSED were unable to move the space forward; we have also not been able to make any headway on appeal.
  - Next step to begin disentanglement form MiniSink space
5. End of Year Giving Campaign
  - Goal to go live on Giving Tuesday next week
  - Plan for 12/31 ending with ability to extend to 1/31
6. Accountability Committee
  - Renewal self evaluation
    - Site visit reschedule to Dec 14-15
    - Next step is outreach to individual teams in preparation
  - 84-87% average Student Attendance
    - Natalie reviewed process for continued decrease of the students with chronic absence
  - Proficiency data (Attainments and Mastery)
    - This year's students are performing better than last year's students at this time.
  - Continued development of new practices for staff and academic support in this remote learning environment
    - Including Student / Peer tutoring as a service opportunity
7. Next Meeting TBD in December 2020

*Minutes respectfully submitted by Rema Davis, Secretary, on November 24, 2020.*

## DRAFT MINUTES

### Date

Tuesday, December 16, 2020

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Michael Busch, Vice Chair

X Rema Davis, Secretary

X Patrice Fenton

X Mayling Blanco

X Kunjan Mehta

X John Duval

X Frank Taylor (by phone)

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Guests in Attendance

X Kiu Guela (by phone) - 7005

X Neysha Mejia (by phone) - 9571

X Paolo Giovine (by phone)

### Board Members Not In Attendance

### To do items:

- From last month
  - JC to add recruitment update / turnover ratio as part of monthly Board meetings
  - JC/Ken to suggest a policy around reserve cash.
- JC to begin preparing for May/June ribbon cutting guest list
- JC to sent Millwork proposals to Kiu for review and possible scaledown
- JC to review IT specs/contract with Alvarez
- 
- Previously still open items:
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: will send copy of all charter and renewal and annual report and other docs to board for review
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion

## Agenda

1. Call to Order and Welcome
  - Alvarez, Chair, called the meeting to order.
  - Mike motioned to approve the minutes; Patrice seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Kiu and Neysha)
  - Asap goal is enclosing perimeter; overall exterior is sufficiently enclosed despite any storms. 24 hour security at site
  - Windows and Painting is advancing; finishes and flooring to begin soon. Gym equipment scheduled to come in soon
  - Decision points for next weeks: Millwork, Signage
  - Looking to complete construction by end of Q1-21; on target to schedule move in time for next school year
  - Kiu suggests ribbon cutting May/June?
  - Capital Expenditures (Millwork, Signage, IT) discussion by John Clemente
3. Renewal visit review (presented by John C)
4. Motion of approval of Frank Taylor as as official board member for 3 year term beginning today
  - Rema motioned to approve, Mike seconded the motion
  - Unanimous approval by Board
5. Motion to approve revisions to charter
  - Revision 1: Adjustment of Enrollment for 2020-2021 to 385 due to pandemic and in line with 1st year of charter renewal
  - Revision 2: Weighted lottery for ENL Students
  - Revision 3: Adjustment of Org Chart to include Associate Director position
  - Frank motioned to approve, Rema seconded the motion
  - Unanimous approval by Board
6. Financial
  - John C delivered financials update. Continuing on overall strong days in cash, improved Fringe benefits cost despite increase in salaries
  - EOY giving: 61% of the way there, 11 fundraisers so far.
7. Accountability Committee
  - Covid (presented by Brandon):
    - No students will fail courses due to pandemic. Will receive an NX grade and have opportunity for recovery.
    - Suspending regents exam for January. Believe there's a possibility for June to suspend also. GPA will be replacing SATs/ACTs for many institutions; along with extracurricular activities
  - College Application completion (presented by Natalie):
    - 20% already received early acceptances.
8. Next Meeting January 27, 2021

*Minutes respectfully submitted by Rema Davis, Secretary, on December 16, 2020.*

## DRAFT MINUTES

### Date

Wednesday, January 27, 2021

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Michael Busch, Vice Chair

X Rema Davis, Secretary

X Kunjan Mehta

X John Duval

X Frank Taylor (by phone)

X Mayling Blanco

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Guests in Attendance

X Neysha Mejia (by phone) - 9571

### Board Members Not In Attendance

Patrice Fenton

### To do items:

- Previously still open items:
  - JC/Ken to suggest a policy around reserve cash.
  - JC to begin preparing for May/June ribbon cutting guest list
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: will send copy of all charter and renewal and annual report and other docs to board for review
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
- New Open items:
  - Naysha will send info on mechanics of filtration systems; class sizes and cost overrun
  - Update on workplace policies/disclosures regarding vaccinations. Update handbook and other docs?
  - Brandon: update Student Proficiency Data to % as a function of class size
  - John C.: fresh breakeven analysis on minimum students needed for school
  - Alvarez: City National Bank - community reinvestment group at re: Library
  - John C.: schedule weekly monday 3pm discussion of fundraising
  - Alvarez: Contracts review process

## Agenda

1. Call to Order and Welcome
  - Alvarez, Chair, called the meeting to order.
  - Rema motioned to approve the minutes; Mike seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Neysha)
  - Met yesterday with John and Natalie
  - Brick and exterior finish completed; temporary elevator only open item
  - Hoping to have elevator inspection by end of February
  - Can now begin installing equipment
  - Open items/adjustments discussed with Z and will revert to Kiu
3. Covid Update (presented by John)
  - Remaining remote
  - Teachers on vaccination list but hard to get or get 2nd shot
  - Parents not yet comfortable with more than 3-4 students back into class; will open up more as more interest comes from parents/students
  - Will not push teachers/families to get vaccines until they are comfortable themselves. Will continue to educate and encourage, but will also focus on keeping a safe environment regardless of vaccine status.
4. Accountability Committee (presented by Natalie)
  - Have been checking in with families on how they are weathering remote schooling as less than  $\frac{1}{3}$  are in the building
    - All advisors checking in through a mid-year evaluation/self assessment with all families, study space, food security, health
  - Student performance
    - Strong proficiency in 12th grade, despite environmental/covid fatigue; 10th grade's first year was covid year, so their proficiency measures are generally lower
    - Supporting staff and students with new social work interns and new student teachers to provide some relief
    - Staff feedback discussion; staff retention almost 90% for last 2 years
5. Financial
  - 304 students enrolled. Discussion of DOE payments for student enrollment regarding NY address issues.
  - Year round recruitment plan; virtual open houses 2x/month, 1 dedicated employee focused on recruitment
  - Planning on / applied for \$500k of funding from non-competitive grants and federal sources
  - Reviewing if we qualify for PPP round 2
  - Potential line of credit or fixed rate loan
  - Begin focus on larger fundraising plan for school
6. Ed Evaluation
  - 1st week Feb: discussion of evaluation tool/metrics
  - Goal to close process by early June.

7. Next Meeting February 24, 2021

*Minutes respectfully submitted by Rema Davis, Secretary, on January 27, 2021.*

## DRAFT MINUTES

### Date

Wednesday, February 24, 2021

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair  
X Michael Busch, Vice Chair  
X Rema Davis, Secretary  
X Patrice Fenton  
X John Duval  
X Kunjan Mehta  
X Mayling Blanco  
X Frank Taylor (by phone -08)

### School Leadership in Attendance (by video)

X John Clemente  
X Natalie Ferrell  
X Brandon Corley

### Guests in Attendance

X Neysha Mejia (by phone) - 80  
X Kiu Guela (by phone) - 05

### Board Members Not In Attendance

### To do items:

- Previously still open items:
  - JC/Ken to suggest a policy around reserve cash.
  - JC to begin preparing for May/June ribbon cutting guest list
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: will send copy of all charter and renewal and annual report and other docs to board for review
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
- New Open items:
  - Naysha will send info on mechanics of filtration systems; class sizes and cost overrun
  - Update on workplace policies/disclosures regarding vaccinations. Update handbook and other docs?
  - Brandon: update Student Proficiency Data to % as a function of class size
  - John C.: fresh breakeven analysis on minimum students needed for school
  - Alvarez: City National Bank - community reinvestment group at re: Library
  - Alvarez: Contracts review process

## Agenda

1. Call to Order and Welcome
  - Mike, Vice-Chair, called the meeting to order.
  - Rema motioned to approve the minutes; Patrice seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Neysha)
  - Everything on schedule. Inspection goal for end of March/beginning of April
  - Fire inspection for May 8 weeks out requirement
  - ConEd inspection delayed due to cold and covid and texas
  - All materials to finish are purchased and in warehouse.
  - Delays due to power and approvals but still expecting to be student-ready by May
3. Financial (presented by John C)
  - Budget shortfall due to lower enrollment; around 305
  - Days in cash continues to be strong
  - Discussed enrollment planning
    - Lottery April 14th;
    - Neighborhood advertisements
  - Discussion of additional revenue planning options
    - Should hopefully exceed \$1mln, which will help while there is decreased student count
    - Planning for potential \$1mln line of credit
    - JC weekly discussions/reviews of other foundations
4. Covid Update (presented by John)
  - Our area of the Bronx 10% until now, just dropped slightly for the first time
  - Not rushing to in-person learning, given the high rate
  - Optimistic that vaccines will help; SBC held meeting with community and staff to provide more information about vaccine including emergency room doctor and Parent Engagement contact to talk about her experience
  - Putting together a team to include Families/Staff/Students/Board representation to reopen the school to ensure consensus building
  - The Parent Engagement contact also helping families get appointments and Natalie has put together a team that is also able to provide support on food/shelter/etc if needed
5. Accountability Committee (presented by Brandon/Natalie)
  - Still hoping to be back in full in person by September, but have seen growth and innovations from the remote/virtual learning also that we want to further develop
  - Formalizing tools for discussion and observations of students and staff
  - Introduction to the Improvement cycle to review the Virtual Learner Experience
    - Focus first on training and professional development
    - Evaluated class participation
  - Discussion on how to publicly disseminate this strategy and research through conferences, etc. Can we capitalize on this?
6. Leadership Updates
  - Big overhaul of website
7. Motion to approve applying for PPP loan
  - Mayling motioned to approve, Frank seconded the motion
  - Unanimous approval by Board

8. Next Meeting March 31, 2021

*Minutes respectfully submitted by Rema Davis, Secretary, on February 24, 2021.*

## DRAFT MINUTES

### Date

Wednesday, March 31, 2021

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Michael Busch, Vice Chair

X Rema Davis, Secretary

X Patrice Fenton

X John Duval (by phone -94)

X Mayling Blanco

X Frank Taylor (by phone -08)

X Kunjan Mehta (by phone -77)

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Guests in Attendance

X Neysha Mejia (by phone - 80, 90)

X Kiu Guela (by phone - 05)

### Board Members Not In Attendance

### To do items:

- Previously still open items (oldest to newest):
  - JC/Ken to suggest a policy around reserve cash.
  - JC to begin preparing for May/June ribbon cutting guest list
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
  - Naysha will send info on mechanics of filtration systems; class sizes and cost overrun
  - Update on workplace policies/disclosures regarding vaccinations. Update handbook and other docs?
  - Brandon: update Student Proficiency Data to % as a function of class size
  - John C.: fresh breakeven analysis on minimum students needed for school
  - Alvarez: City National Bank - community reinvestment group at re: Library
  - Alvarez: Contracts review process
- New Open items:
  -

## Agenda

1. Call to Order and Welcome
  - Alvarez, Chair, called the meeting to order.
  - Rema motioned to approve the minutes; Mike seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Neysha, Kiu)
  - Concentration starting on main vestibule
  - Plumbing inspection completed/passed
  - Biggest current challenge is ConEd and getting permanent power. Following that, can begin to schedule numerous other inspections. Kiu pushing to actively resolve in 7-10 days.
  - No major completion concerns once we receive power as all our finishes are in the warehouse
  - Visit to the new site tomorrow by Frank, John C, Alvarez.
3. Academic Accountability (presented by Brandon/Natalie/John)
  - NYSED graduation requirements
    - 4 regents exams still given but not a graduation requirement
  - Renewal:
    - Have had review and discussing, including a few corrections. Bringing some requirements up to Meet.
    - Benchmark 10 “falls far below” but we remain confident that through a discussion we will be able to prove that we have shown significant improvement since John’s first year as ED and will continue to improve
4. Covid Update (presented by John)
  - Health and Safety team begun this year; Frank joined as board representation, includes student, faculty, parents, HR all part of discussion
  - March 10th, 24th and next wednesday (3rd mtg)
    - We will plan for 10 day waiting period after break
  - April 12th potential onsite date but will depend on community conditions
  - Monitoring our area of Bronx, currently moving above 6%
  - Continued safety: testing program, 6 feet, pods, opt-in for in-person
  - June 24th tentative in person outdoor graduation
5. Finance, Audit and Management (presented by John)
  - PPP received and will sit on balance sheet as a loan.
  - ERTC and ESSER funding also received
6. New recruitment
  - Mass mailing and bus shelters have been received/visible. Lots on incoming inquiries
  - Lottery schedule for April 14th
7. Next Meeting April 28, 2021

*Minutes respectfully submitted by Rema Davis, Secretary, on March 31, 2021.*

## DRAFT MINUTES

### Date

Wednesday, April 28, 2021

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair

X Michael Busch, Vice Chair

X Rema Davis, Secretary

X Patrice Fenton

X John Duval (by phone -94)

X Frank Taylor (-08)

X Kunjan Mehta (by phone -77)

X Mayling Blanco

### School Leadership in Attendance (by video)

X John Clemente

X Natalie Ferrell

X Brandon Corley

### Guests in Attendance

X Neysha Mejia (by phone - 80, 90)

X Kiu Guela (by phone - 05)

### Board Members Not In Attendance

### To do items:

- Previously still open items (oldest to newest):
  - JC: follow up on costs (80k?) that were submitted to Kiu
  - JC to begin to prepare a quarterly or trimester rolling budget for future board meetings; update expense assumptions, update student count assumptions
  - JC: Poll re: schedule discussion of fundraising; what are the specific needs, how to craft the message, overall direction discussion
  - Update on workplace policies/disclosures regarding vaccinations. Update handbook and other docs?
  - Brandon: update Student Proficiency Data to % as a function of class size
  - Alvarez: City National Bank - community reinvestment group at re: Library
  - Alvarez: Contracts review process
- New Open items:
  - Any board member that would like to do a walk through, May 5th. Let JC know asap.
  - Any board member with ConEd connections (Frank offered assistance), it would be very helpful to push the application. JC to reach out to DOE and ask them to help push anyone else that can assist to get power up so that we can move out.
  - JC to coordinate a separate call w/Kiu to discuss what happens to students/teachers if there's a delay (storage, summer school plan, review contract, etc).
  - JC: send out poll to suggest more visit dates after May 5th
  - JC to get a cost estimate from Cerini for PPP forgiveness
  - JC to begin preparing for May/June ribbon cutting guest list - August 20th possibility, JC will revert on agenda/plan

- JC/Ken to suggest a policy around reserve cash - JC will add to finance committee agenda for next month
- JC to connect Mike with college access team
- Brandon may add a separate mtg to cover additional items by academic accountability.

## Agenda

1. Call to Order and Welcome
  - Michael, Vice-Chair, called the meeting to order.
  - Patrice motioned to approve the minutes; Frank seconded the motion
  - Minutes unanimously approved by Board
  
2. Facilities (presented by Neysha, Kiu)
  - Exterior of the building: main entrance is being prepared
  - The elevator area is still awaiting preparation
  - Inside, plumbing and other mechanical work is being carried out
  - Sprinkler system is about 85 percent complete
  - Mechanical contractor continues to finalize installation throughout building and classrooms
  - Electrician has been focused on finalizing light fixtures in classrooms
  - Main issue continues to be ConEd connection -- told work would commence in June, but as of now there is no possibility of permanent power in advance of that schedule
  - Entire floors will be completed on a floor-by-floor basis, starting with the sixth floor and moving down from there until permanent power can be guaranteed
  - Ceramic tile is being installed in bathrooms
  - Hardware for doors is being installed, as will be the windows into the classrooms
  - May 5 at 9:30am Kiu's team will meet with Z and her people -- any board members interested in joining the walkthrough that morning, all are welcome
  - Any and all pressure we are able to apply on ConEd would be welcome and helpful (electeds, DoE, etc.). Awaiting elevator sign off so they can remove hoist. Until ConEd signs off, this is the largest obstacle.
  - Kiu moving to bi-weekly schedule. Understands that mid-June is the current ConEd plan, and SBC planning to fully move in by August 15th
  - JC updated board folder with notes from Naysha on info on mechanics of filtration systems; class sizes and cost overrun
  
3. Finance committee (presented by John C):
  - Budget on pace to be where we initially projected budget. Primarily a function of PPP and Cares ACT funding, which made up for student enrollment
  - Currently at 314 student count; 84% of capacity
  - Cash balance at \$1.251
  - JC to discuss with Cerini on the necessary involvement for getting PPP forgiveness
  - Other notes:
    - Break-even analysis on minimum students needed for school - 375 students but not a current requirement as we have some cushion from PPP while we have 360 student near term.
  - Leasehold condo update
    - Goal to use be able to purposefully apply all rental assistance to benefit the school
    - Reviewing multiple proposals and should be able to move forward shortly
      - JC to get further clarity on proposals from each firm. Mayling to offer up further questions also.
  
4. Academic Accountability (presented by Brandon/Natalie/John)

- Enrollment update:
  - 504 application; offered seats to 180 students. 123 accepted. Will accept 130 which will result in 118.
  - 360 students expected for next year
  - Next step: Mid May event for accepted students.
- Renewal
  - Expecting process to complete this week
- 2 events coming up:
  - Textbook Launch
  - 10th Grade Annual Networking
- College acceptance:
  - 94% of graduates on track to graduate
  - May 21 college decision day
  - Discussion of college commitments, future fundraising for alumni needs

5. Next Meeting May 26, 2021

*Minutes respectfully submitted by Rema Davis, Secretary, on April 28, 2021.*

## DRAFT MINUTES

### Date

Wednesday, May 26, 2021

6:15-8:50pm

### Board Members In Attendance (by video)

- X Alvarez Symonette, Chair
- X Michael Busch, Vice Chair (by phone - 89)
- X Rema Davis, Secretary
- X John Duval
- X Frank Taylor (by phone - 08)
- X Kunjan Mehta (by phone - 77)

### School Leadership in Attendance (by video)

- X John Clemente
- X Natalie Ferrell
- X Brandon Corley

### Guests in Attendance

- X Kiu Guela (by phone - 05, - 95)

### Board Members Not In Attendance

Patrice Fenton  
Mayling Blanco

### To do items:

- Previously still open items (oldest to newest):
  - Brandon: update Student Proficiency Data to % as a function of class size
  - Alvarez: City National Bank - community reinvestment group at re: Library
  - Alvarez: Contracts review process
  - JC: send out poll to suggest more visit dates after May 5th
  - JC/Ken to suggest a policy around reserve cash - JC will add to finance committee agenda for next month
  - JC to connect Mike with college access team
- Neisha and Z will speak to finalize signage
- \$15k ConEd, can this be reimbursed as we are 501c3?

### Agenda

1. Call to Order and Welcome
  - Alvarez, Board Chair, called the meeting to order.
  - Mike motioned to approve the minutes; Frank seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Kiu)
  - Hoist line still open, otherwise, brick and window work done
  - Elevator 95% complete
  - Kiu reviewed list of tasks completed and still open
  - ConEd payment has been submitted on behalf of the school

- Almost all furniture has been received and our furniture coming from Minisink space should be arriving tomorrow as part of the move.
  - Once sidewalk is finished, can take down construction fence
  - Kiu suggesting lease changes:
    - Looking to add amendment and give the next delivery date
    - Suggesting starting August for lease
  - Kiu is looking to secure a minimal TCO (Temp cert of occupancy) so we can begin to occupy new space, which will hopefully make receiving CoO (Certificate of Occupancy) faster
  - John C reviewed options for contingency planning if we can't move straight from current DOE location to new Washington location.
    - Kiu has a temporary space that we believe we can put students into from 2 grades
    - No cost to school for using the space
    - DOE will hopefully allow us to remain in space through at least end of July
    - Will create a license agreement month to month for any temp space w/Kiu
3. Academic Accountability (presented by Brandon/Natalie/John D)
- Renewal approved
  - Primary change in new framework for 2nd renewal is that Annual Regents Passage no longer relevant; now includes college and career readiness
  - New pathways have been provided by Regents with focus on Civic Readiness toward graduation; full adoption in 2022.
  - We already utilize CDOS standards and continue to move toward career readiness.
  - Have received updated guidance from NYSED on the school's framework.
  - Reviewing changes to Gateway presentations to make even greater ties to CDOS plan, which is already strong
  - First in-Person decision day on May 21st; strong presentation and assistance by the College Access team
  - Equity Team has been created and will focus on professional development for the SBC team
4. Finance committee (presented by John C):
- Stable finances; \$250k roughly in surplus. Days in cash remain stable.
  - PPP funds is currently included as revenue, but will discuss if we should recategorize as a loan until/unless it's forgiven.
  - Significant increase in per pupil to 4% from 2% but currently reviewing all needs for non-DOE space and how the budget will also need to be adjusted
  - Moving forward with Stuart Saft from Holland & Knight on Leasehold Condo
  - Met with Citizens for Pro-Bono Bank team for review of ByLaws, etc.
  - ROP has used 75% of funds to date from EOY giving
  - Alvarez:
    - Library pricing - need to figure out how / how much to ask for
    - Citizens and Scholars foundation
    - Citizens Bank proxy
5. Next Meeting June 23, 2021.
6. Motion to adjourn by Rema, second by Mike. Meeting adjourned

*Minutes respectfully submitted by Rema Davis, Secretary, on May 27, 2021.*

## DRAFT MINUTES

### Date

Wednesday, June 23, 2021

6:15-8:50pm

### Board Members In Attendance (by video)

X Alvarez Symonette, Chair  
X Michael Busch, Vice Chair (by phone - 89)  
X Rema Davis, Secretary  
X Frank Taylor (by phone - 08)  
X Kunjan Mehta  
X Mayling Blanco  
X John Duval

### School Leadership in Attendance (by video)

X John Clemente  
X Natalie Ferrell  
X Brandon Corley

### Guests in Attendance

X Z. I. Sanchez (by phone)  
X Jeffrey Simon  
X Kiu Guela (by phone - 05, - 95, -81)

### Board Members Not In Attendance

Patrice Fenton

### To do items:

- Previously still open items (oldest to newest):
  - Brandon: update Student Proficiency Data to % as a function of class size
  - Alvarez: City National Bank - community reinvestment group at re: Library
  - Alvarez: Contracts review process
  - JC: send out poll to suggest more visit dates after May 5th
  - JC/Ken to suggest a policy around reserve cash - JC will add to finance committee agenda for next month
  - JC to connect Mike with college access team
- JC: confirm if \$15k ConEd can be used toward expenses
- JC: get weekly reporting from Kiu including ConEd, DoB, list for TCO. Get also ConEd email for accountability. Set a weekly call/meeting.
- JC to resent corrective action plan to Board that was shared with DOE and discussed in deficiency letter.

### Agenda

1. Call to Order and Welcome
  - Mike, Board Vice-Chair, called the meeting to order.
  - Rema motioned to approve the minutes; Frank seconded the motion
  - Minutes unanimously approved by Board
2. Facilities (presented by Kiu)

- Still pending ConEd. They were onsite but have not yet completed entire work so permit power is not yet connected
- Elevator inspection scheduled for end of next week, hopefully permanent power by then
- 3rd to 6th floor, majority of work completed
- Coordinated final items with Z.
- 2nd floor to cellar and final work moving forward
- Expectation for School to be finished and inspected by August 20th,
- DoB is also prepared for reach out following ConEd approval
- Discussion on backup plans in case ConEd and DoB do not allow for August opening
- Kiu asking for update on lease amendment
- Alvarez and John C. confirmed that it's still in process with legal.

3. Finance committee (presented by John C):

- Monthly financial overview
  - 18% increase in student enrolment
  - Increase in per pupil allocation and federal funding
  - Some pre-pandemic costs coming back
  - Private location cost
  - Staff salary increases in line with per pupil increase but to highlight their good work
  - Review of salary benchmarking
- Annual budget discussion
  - Review of student enrollment scenarios
  - Most of costs at 3%, but where normalization would be required went back to 2019 budget
  - Expectation for Gross Profit
- Motion to approve budget
  - Mike motioned to approve, Mayling seconded the motion. Motion passed.

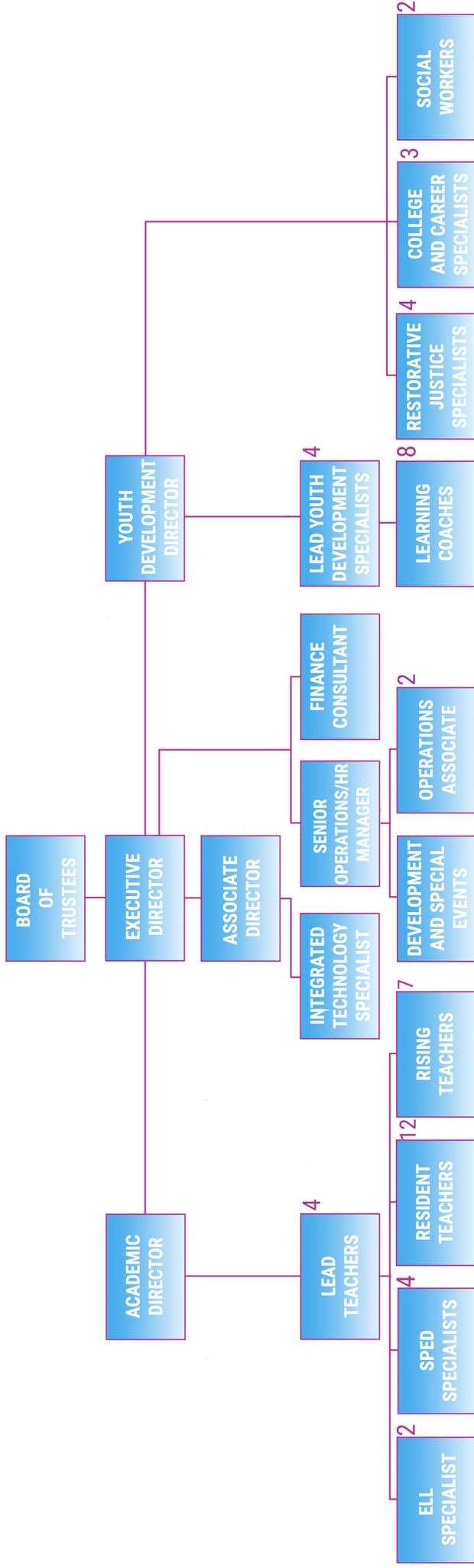
4. Academic Accountability (presented by Brandon/Natalie/John D)

- Summer mastery intensive, 3 week extension of regular school year
  - Will be used to test onsite capabilities. Will allow for virtual but also begin transitioning to onsite as much as possible
  - Focus on assisting with assisting toward necessary attainments
- Collecting data on in person vs. virtual requirements

5. Next Meeting July 28, 2021.

*Minutes respectfully submitted by Rema Davis, Secretary, on June 23, 2021.*

# SOUTH BRONX COMMUNITY CHARTER HIGH SCHOOL ORGANIZATIONAL CHART





# August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b> Staff Orientation	<b>17</b> Staff Orientation	<b>18</b> Staff Orientation	<b>19</b> Staff Orientation	<b>20</b> Staff Orientation	<b>21</b>
<b>22</b>	<b>23</b> Staff Orientation	<b>24</b> Staff Orientation	<b>25</b> Staff Orientation	<b>26</b> Staff Orientation	<b>27</b> Staff Orientation	<b>28</b>
<b>29</b>	<b>30</b> Staff Orientation	<b>31</b> Staff Orientation				
		Important Reminders				



# September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			<b>1</b> Staff Orientation	<b>2</b> Staff Orientation	<b>3</b>	<b>4</b>	
<b>5</b>	<b>6</b> Labor Day School Closed	<b>7</b> Summer Bridge	<b>8</b> Summer Bridge	<b>9</b> Summer Bridge	<b>10</b> Summer Bridge	<b>11</b>	
<b>12</b>	<b>13</b> First Day of School	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> Back to School Night	<b>24</b>	<b>25</b>	
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			
		Important Reminders					



# October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11 Indigenous People's Day School Closed	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 SAT for 12th grade students	29	30
31	Important Reminders					

# November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	<b>1</b> School Closed	<b>2</b> Election Day All Classes Virtual	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> Veteran's Day School Closed	<b>12</b>	<b>13</b>	
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> Student Led Conferences Evening	<b>19</b> Student Led Conferences Afternoon	<b>20</b>	
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> Fall Break School Closed	<b>25</b> Fall Break School Closed	<b>26</b> Fall Break School Closed	<b>27</b>	
<b>28</b>	<b>29</b>	<b>30</b>					
		Important Reminders					



# December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 Winter Break School Closed	24 Winter Break School Closed	25
26	27 Winter Break School Closed	28 Winter Break School Closed	29 Winter Break School Closed	30 Winter Break School Closed	31 Winter Break School Closed	
		Important Reminders				



# January 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1</b>
<b>2</b>	<b>3</b> Staff PD School Closed	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>
<b>16</b>	<b>17</b> Dr. Martin Luther King Day School Closed	<b>18</b> Mid-Year Intensive	<b>19</b> Mid-Year Intensive	<b>20</b> Mid-Year Intensive	<b>21</b> Mid-Year Intensive	<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b> Regents Exams	<b>26</b> Regents Exams	<b>27</b> Regents Exams	<b>28</b> Regents Exams	<b>29</b>
<b>30</b>	<b>31</b> Staff PD School Closed	Important Reminders				



# February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> Spring Semester Begins	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> Mid Winter Break School Closed	<b>22</b> Mid Winter Break School Closed	<b>23</b> Mid Winter Break School Closed	<b>24</b> Mid Winter Break School Closed	<b>25</b> Mid Winter Break School Closed	<b>26</b>
<b>27</b>	<b>28</b> Staff PD School Closed					
		Important Reminders				
						Instructional Days: 14



# March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		<b>1</b>	<b>2</b>	<b>3</b> Family Night	<b>4</b>	<b>5</b>	
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> Student Led Conferences	<b>24</b> Student Led Conferences	<b>25</b> Student Led Conferences	<b>26</b>	
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			
		Important Reminders					

# April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13 SAT for 11th Grade	14	15 Spring Break School Closed	16
17	18 Spring Break School Closed	19 Spring Break School Closed	20 Spring Break School Closed	21 Spring Break School Closed	22 Spring Break School Closed	23
24	25 Staff PD School Closed	26	27	28	29	30
		Important Reminders				
						Instructional Days: 14



# May 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b>	<b>2</b> Staff PD School Closed	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b> Memorial Day School Closed	<b>31</b> Gateway Presentations				
		Important Reminders				

# June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> Gateway Presentations	<b>2</b> Gateway Presentations	<b>3</b> Gateway Presentations	<b>4</b>
<b>5</b>	<b>6</b> Gateway Presentations	<b>7</b> Gateway Presentations	<b>8</b> Gateway Presentations	<b>9</b> Staff PD School Closed	<b>10</b> Gateway Presentations	<b>11</b>
<b>12</b>	<b>13</b> Gateway Presentations	<b>14</b> Gateway Presentations	<b>15</b> Regents Exams	<b>16</b> Regents Exams	<b>17</b> Regents Exams	<b>18</b>
<b>19</b>	<b>20</b> Juneteenth Observed School Closed	<b>21</b> Regents Exams	<b>22</b> Regents Exams	<b>23</b> Regents Exams	<b>24</b> Regents Exams	<b>25</b>
<b>26</b>	<b>27</b> Graduation	<b>28</b> Summer Break School Closed	<b>29</b> Summer Break School Closed	<b>30</b> Summer Break School Closed		
		Important Reminders				

# July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b> Independence Day School Closed	<b>5</b> Mastery Intensive	<b>6</b> Mastery Intensive	<b>7</b> Mastery Intensive	<b>8</b> Mastery Intensive	<b>9</b>
<b>10</b>	<b>11</b> Mastery Intensive	<b>12</b> Mastery Intensive	<b>13</b> Mastery Intensive	<b>14</b> Mastery Intensive	<b>15</b> Mastery Intensive	<b>16</b>
<b>17</b>	<b>18</b> Mastery Intensive	<b>19</b> Mastery Intensive	<b>20</b> Mastery Intensive	<b>21</b> Mastery Intensive	<b>22</b> Mastery Intensive	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>		Important Reminders				



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.21.2020.

### PREMISES

Rosalyn Yalow Charter School  
3490 3<sup>rd</sup> Avenue  
Bronx NY 10456

Rosalyn Yalow Charter School  
3490 3<sup>rd</sup> Avenue  
Bronx NY 10456

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.17.2020**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

# Certificate of Occupancy

**CO Number: 201102564F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> [REDACTED]	<b>Certificate Type:</b> Final
	<b>Address:</b> 3480 THIRD AVENUE	<b>Lot Number(s):</b> [REDACTED]	<b>Effective Date:</b> 11/16/2012
	<b>Building Identification Number (BIN):</b> 2115273	<b>Building Type:</b> New	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> [REDACTED]	(1968 Code)	
	<b>Building Occupancy Group classification:</b> [REDACTED]	(1968 Code)	
	<b>Multiple Dwelling Law Classification:</b> HAEA		
	<b>No. of stories:</b> [REDACTED]	<b>Height in feet:</b> [REDACTED]	<b>No. of dwelling units:</b> 113
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

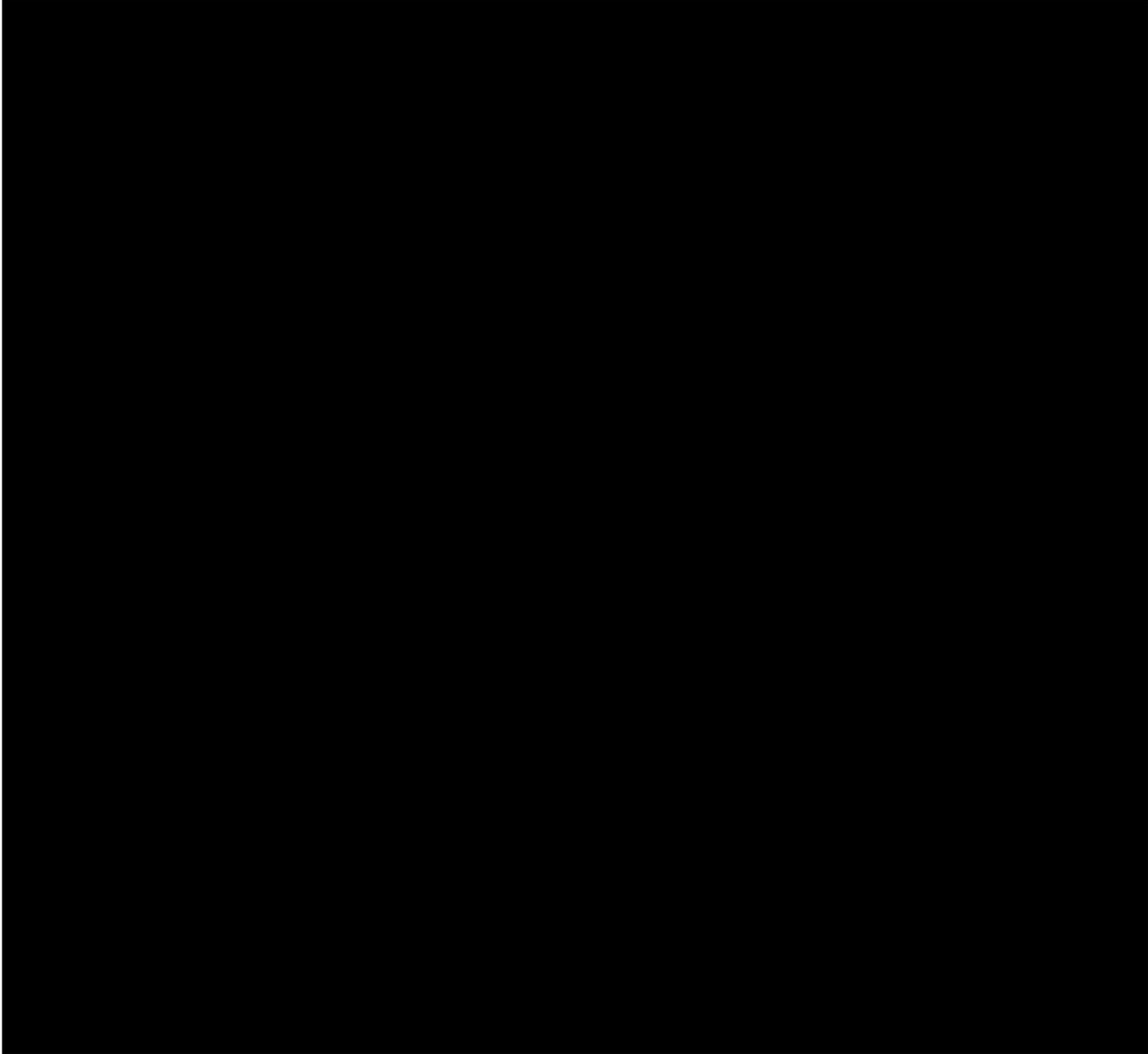
*Certificate of Occupancy*

CO Number: 201102564F

**Permissible Use and Occupancy**

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
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Borough Commissioner

Commissioner

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CO Number: 201102564F

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Borough Commissioner



Commissioner

*Certificate of Occupancy*

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<p><b>END OF SECTION</b></p>						



Borough Commissioner



Commissioner