

# Application: School in the Square

Robert Keogh - [REDACTED]  
Annual Reports

## Summary

**ID:** 0000000128

**Status:** Liaison Review

**Last submitted:** Nov 30 2020 07:50 AM (EST)

**Labels:** Board of Regents

## Entry 1 School Info and Cover Page

**Completed** Nov 2 2020

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 310600861101

**a1. Popular School Name**

School in the Square

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

CSD # 6 - MANHATTAN

**d. DATE OF INITIAL CHARTER**

11/2015

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2016

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

School in the Square (S2) engages, educates and empowers adolescents to respond mindfully and creatively to life’s opportunities and challenges. S2 is a place where students, families, and educators are seen, heard, and inspired and where students build the academic foundations, emotional intelligence and leadership skills necessary to excel in their futures. S2 draws its name from the concept of the public square, where communities gather to solve problems and celebrate successes.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Pillar 1: Rigorous Curriculum. S2 will offer a Common Core aligned program of study in ELA, mathematics, science, social studies, and the arts that encourages critical thinking and cogent communication. We will create a high-performing school by combining our emphasis on academic disciplines with a school culture that values every member of our community.
KDE 2	Pillar 2: Collaborative Professional Culture. S2 will develop robust teaming structures and a culture of collaboration for adults that will create a consistent and rigorous learning environment for youth. Teachers will meet in teams to support student growth, share strategies to improve instruction, collaborate on curriculum, and monitor assessments. All staff will participate in PD within a culture of respect and continuous improvement using the following strategies.
KDE 3	Pillar 3: Compassionate Community. The S2 model provides a robust network of personnel and

	programmatic supports to ensure the physical, social, and emotional well being of each child.
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.schoolinthesquare.org/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

324

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

297

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served	6, 7, 8
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**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No
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**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

Yes, 2 sites
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	120 Wadsworth Ave, New York, NY 10033	[REDACTED]	NYC CSD 6	6-8	Yes: 6-8

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Evan Meyers	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[Occupancy - Wadsworth.PDF](#)

**Filename:** Occupancy - Wadsworth.PDF **Size:** 95.0 kB

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**Site 1 Fire Inspection Report**

[Wadsworth.pdf](#)

**Filename:** Wadsworth.pdf **Size:** 63.4 kB

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**School Site 2**

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**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	108 Cooper St, Inwood, NY 10034	[REDACTED]	NYC CSD 6	K	Yes - K

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Evan Meyers	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Monica Merchant	[REDACTED]	[REDACTED]	[REDACTED]



**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[Occupancy - Cooper.pdf](#)

**Filename:** Occupancy - Cooper.pdf **Size:** 1.5 MB

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**Site 2 Fire Inspection Report**

[FDNY 2020-09-02.pdf](#)

**Filename:** FDNY 2020-09-02.pdf **Size:** 188.6 kB

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**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

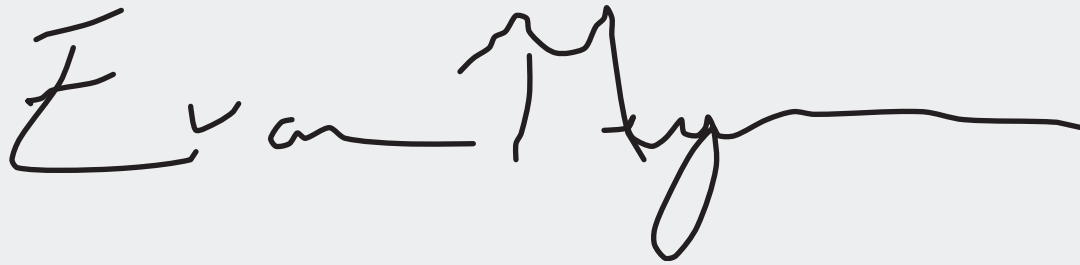
Name	Robert Keogh
Position	Vice President
Phone/Extension	[REDACTED]
Email	[REDACTED]

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Jul 29 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Nov 2 2020 Hidden from applicant

### **Instructions**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>). This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## **Entry 2 NYS School Report Card Link**

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000086906>

## Entry 3 Progress Toward Goals

Completed Nov 2 2020

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-20 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Metric 1: Each year, S2’s aggregate Performance Index (PI) on the state ELA and math exams will meet or exceed that year’s Annual Measurable Objective set forth in the NCLB accountability system and will attain status of “In Good Standing” under the state’s NCLB	NYS test results	Unable to Assess	NA - incomplete school year with pandemic

accountability system.

Metric 2: Each year, the percentage of all tested students in at least their second year at S2 and performing at or above Level 3 on the state ELA and mathematics exams will be greater than that of students in Measure Used to Evaluate Progress Toward Attainment of Goal  
NYS test results  
NYS test results  
Goal Met or Not Met  
Met  
Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met  
N/A  
1 / 6  
2

Academic Goal 2

NYS test results

Unable to Assess

NA - ncomplete school year with pandemic

Academ  
ic Goal  
3  
Academ

	<p>ic Goal 4</p> <p>Academic Goal the same tested grades in Community School District (CSD)</p> <p>6.</p>			
Academic Goal 3	<p>Metric 3: Each year, 90% of students who test two or more years behind grade level and who have attended S2 for at least one full year will demonstrate at least 1.5 years growth per year in ELA and Math based on pre and post assessments.</p>	MAP Test	Unable to Assess	NA - ncomplete school year with pandemic
Academic Goal 4	<p>Metric 4: Each subgroup of S2 students will make Adequate Yearly Progress n mathematics and NYS test results n/a ELA as defined by NCLB and measured by NYSED.</p>	NYS test results	Unable to Assess	NA - ncomplete school year with pandemic
	<p>Metric 5: At least 70% of S2 English</p>			



Academic Goal 5	Language Learners (ELLs) who have been continuously enrolled for two or more years will score proficient or better on the NYSESLAT NYSESLAT results n/a "Proficient" is no longer used for NYSESLET scoring exam and no longer be designated as ELLs by the time they are promoted to the 9th grade.	NYSESLAT results	Unable to Assess	NA - ncomplete school year with pandemic
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

(No response)

### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

### 3. Do have more academic goals to add?

(No response)

### 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess

				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

**4. ORGANIZATION GOALS**

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2019-2020 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Metric 1: By the end of Year 1, a minimum of 85% of students and parents/guardians will indicate that they are satisfied with the support, care, and respect they receive from their educators and advisors as evidenced by Board created surveys.	Parent Surveys	Met	
	85% of students			

Org Goal 2	completing 8th grade who have attended S2 for three years will have visited at least four college campuses	Documentation of all supported visits	Not Met	Incomplete - pandemic
Org Goal 3	Metric 1: At least 90% of students and parent/ guardian respondents will express satisfaction with our overall program as evidenced by surveys.	DOE and parent/student surveys	Met	
Org Goal 4	Metric 2: Average daily attendance will be 95% or higher (excluding students with extenuating circumstances) as evidenced by NYC DOE's Automate the schools (ATS).	SIS reports	Partially Met	Incomplete - pandemic
Org Goal 5	Metric 3: Student year to year retent on rate will be 90% or higher as evidenced by ATS (excluding students who leave S2 for a change in residence).	AT / tudent Information System Reports	Met	
	At least 80% of			

Org Goal 6	students' parents/guardians will attend student led conferences	Sign in Sheets	Met	
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Balanced Budget	Positive Net Income	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

#### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Nov 2 2020

### Instructions - Multiple Uploads Permitted

### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**
- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **S2 Board Membership**

**Filename:** S2 Board Membership.pdf **Size:** 15.9 MB

## **Entry 8 BOT Membership Table**

**Completed** Nov 2 2020

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 8 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 310600861101**



**1. 2019-2020 Board Member Information (Enter info for each BOT member)**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Michelle DeLong / [REDACTED]	Secretary	Governance	Yes	2	07/01/2019	06/30/2022	12
2	Peter Gatof / [REDACTED]	Trustee/Member	Development	Yes	2	07/01/2019	06/30/2020	8
3	Scott Gottlieb / [REDACTED]	Trustee/Member	Real Estate, Development	Yes	2	07/01/2019	06/30/2020	10
4	Jennifer Grazel / [REDACTED]	Trustee/Member	None	Yes	1	09/24/2019	06/30/2022	8
5	Scott Levenson / [REDACTED]	Chair	Academic, Development	Yes	2	07/01/2019	06/30/2021	12
6	Michael Pollack / [REDACTED]	Trustee/Member	Finance, Governance, Real Estate	Yes	2	07/01/2019	06/30/2021	12

7	Walter Rendon / [REDACTED]	Trustee/Member	Governance, Comm Outreach	Yes	2	07/01/2019	06/30/2022	11
8	Joel Talish / [REDACTED]	Trustee/Member	Development	Yes	2	07/01/2019	06/30/2022	12
9	Mindy Tucker / [REDACTED]	Treasurer	Finance, Governance, Real Estate, Development	Yes	2	07/01/2019	06/30/2021	12

**1a. Are there more than [REDACTED] members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

## 3. Number of Board meetings held during 2019-2020

12

## 4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

## Entry 9 Board Meeting Minutes

Completed Nov 2 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## School in the Square - Board Minutes

Filename: School in the Square Board Minutes.pdf Size: 911.4 kB

### Entry 10 Enrollment & Retention

Completed Nov 2 2020

#### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

### Entry 10 Enrollment and Retention of Special Populations

#### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 310600861101**

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	We canvased all over the district with a focus on areas that have heavy foot traffic and pedestrian intersections near bus and train stops in Inwood and Washington Heights, encouraging families to complete an application. Our	For the 2020-21 recruitment season, we plan to spend more time canvasing NYCHA housing in

	<p>canvas team spent time speaking at local businesses, WIC offices and NYCHA communities to share information about our schools. And we posted ads on the local bus lines with routes in the district.</p>	<p>CSD 6 in an effort to increase our number of economically disadvantaged students.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>We host open houses approximately every two weeks, starting in February and continuing through March. In 2020, we also did a great deal of outreach at local Headstart and Pre-K sites. When possible, we offered families a presentation. Sometimes, we just greeted families at arrival or dismissal At these events, we distributed bilingual literature and invited families to complete applications.</p> <p>We host open houses approximately every two weeks, starting in February and continuing through March. In 2020, we also did a great deal of outreach at local Headstart and Pre-K sites. When possible, we offered families a presentation. Sometimes, we just greeted families at arrival or dismissal At these events, we distributed bilingual literature and invited families to complete applications.</p> <p>In February, School n the Square presented at the local Manhattan Community Board 12 - Youth and Education Committee meeting as well as the General meeting to share with community stakeholders and residents about our school, call for applications and opportunities to partner. We</p>	<p>Additionally, we hope to enroll several perspective families in English classes held at School in the Square in the fall and winter, so that these families become familiar with us, increasing the</p>

	<p>also presented at the Northern Manhattan Coalition for Immigrant Rights' Worker Center in Spanish to their membership which has over 100 immigrant workers in the area.</p> <p>For six weeks starting on February 26 we ran bilingual ads (full and half page ads) in local community newspaper Manhattan Times, which is circulated across Northern Manhattan. We also posted bilingual ads on buses that have routes in District 6.</p> <p>All of our outreach is done throughout our entire community in an effort to build a school reflective of the demographics of Community School District 6. We are excited to offer a dual language program for kindergarten students in 2020-21. It is our hope that this program will attract a large number of ENL students.</p> <p>We also added a bilingual elementary program for the 2020-21 school year, so we are confident that we will have more ELL students in the years ahead.</p>	<p>likelihood that they would be excited to send their child to our school, if offered a seat in our lottery.</p>
<p>Students with Disabilities</p>	<p>In 2020, we also launched a Book Bins initiative. We donated books boxes to over 50 businesses, early childhood centers, and community based organizations in our school district. We asked that the business keep the books in their waiting area for families to read. The book boxes were</p>	<p>We will continue our efforts from 2019-20. In addition, true to our name we are proud of our efforts to welcome everyone in our school community. to date our SPED numbers have mirrored the</p>

	<p>stamped with our logo and contact information to direct families to learn more about our school. In addition, the book boxes were accompanied with School in the Square application stand and flyers about our school.</p>	<p>district. Also, we have worked closely with our Committee on Special Education, and where appropriate, worked with families to create IEPs for students</p>
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**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
<p>Economically Disadvantaged</p>	<p>S2 employs a full time social worker on each grade level. A large part of this team’s work is to help parents find the resources they need.</p> <p>School in the Square does not ask families to pay for field trips nor afterschool programming. We offer free uniform packages. If families need support securing school supplies or additional uniforms, we provide them for families.</p> <p>In response to the additional financial hardships that resulted from the COVID pandemic, S2 offered financial assistance in a variety of ways. We offered food pantries twice a month. If families could not attend food pantries, we arranged to have groceries delivered to their homes. We sent prepacked kid-friendly meals to homes where parents were first responders and did not have the time to prepare meals. We partnered with an outside food vendor to</p>	<p>Provision of resources and technology to both students and families as we navigate the pandemic. We operate a food</p>

	<p>arrange a mobile food truck that offered bagged breakfasts and lunches to our families.</p> <p>We provided resources to families to help them obtain financial support. For example, we made families aware of a local grant that would provide financial support, and we were available to offer support in completing the application if requested. We shared information about the P-EBT Food benefits. We composed a comprehensive guide of available resources and shared it with families, reaching out to individual families that we thought needed additional support the most.</p> <p>We facilities 3-way calls with the local cable companies and our families to help families secure free internet. If that option wasn't available, we provided mobile hotspots for families.</p>	<p>pantry, provide internet and chromebooks to all students, and support in any way we can.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>School in the Square employs two ENL teachers to support our English Language Learners. They work with students in the classroom and in small groups. Each year, students "test out" of their ELL status, as a result of the support we offer.</p> <p>We communicate with families in English and Spanish every time we send communications home or invite families to the school for an event.</p>	<p>We will continue the efforts of 2019-20. Additionally we are hoping to offer free English classes to our families.</p> <p>Additionally, we are starting a dual-language elementary school in 2020-21. This school will serve a large number of ELL students in the lower grades.</p>
	<p>School in the Square has special</p>	



<p>Students with Disabilities</p>	<p>education teachers on each grade and in each subject. We design students' schedules individually to support their needs. If a student needs more support than is currently listed in the IEP, we provide additional support.</p> <p>We also work very closely with families of students with disabilities so that the family is consistently informed about their student's progress.</p> <p>We also work very closely with these families to ensure the apply to high schools that will best meet their needs. Our families really value the support that we offer in this transitional time.</p>	<p>We will continue the efforts of 2019-20.</p>
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## Entry 12 Percent of Uncertified Teachers

Completed Nov 2 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name: SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL 310600861101**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	1
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category A: 5 or 30% whichever is less	6.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category B: not to exceed 5</b>	<b>5.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	5.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	2

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	17

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	36



Thank you.

## Entry 13 Organization Chart

Completed Nov 2 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [OrgChart\\_v8\\_2019-08-22](#)

Filename: OrgChart\_v8\_2019\_08\_22.pdf Size: 189.5 kB

## Entry 14 School Calendar

Completed Nov 2 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [2020-21 Calendar For Share](#)

Filename: 2020\_21\_Calendar\_For\_Share.pdf Size: 161.4 kB

# Entry 15 Links to Critical Documents on School Website

Completed Nov 2 2020

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 15 Links to Critical Documents on School Website

School Name: School in the Square

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://www.schoolinthesquare.org/our-team/board-minutes">https://www.schoolinthesquare.org/our-team/board-minutes</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.schoolinthesquare.org/our-team/board-minutes">https://www.schoolinthesquare.org/our-team/board-minutes</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://drive.google.com/drive/folders/1pwHx2ldWkW8NgU3tBH0LxadVPkaq2-J1?usp=sharing">https://drive.google.com/drive/folders/1pwHx2ldWkW8NgU3tBH0LxadVPkaq2-J1?usp=sharing</a>
3. Link to NYS School Report Card	<a href="https://data.nysed.gov/profile.php?instid=800000086906">https://data.nysed.gov/profile.php?instid=800000086906</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.schoolinthesquare.org/enrollment">https://www.schoolinthesquare.org/enrollment</a>
5. Authorizer-Approved DASA Policy	<a href="https://drive.google.com/file/d/1kv6MB-5lx7JcUHRhnsuoT1Nzj1413ylv/view?usp=sharing">https://drive.google.com/file/d/1kv6MB-5lx7JcUHRhnsuoT1Nzj1413ylv/view?usp=sharing</a>
6. District-wide Safety Plan	<a href="https://drive.google.com/file/d/18jNmF0DrBPvKkeyIuYWXwqq72-5-kzj8/view?usp=sharing">https://drive.google.com/file/d/18jNmF0DrBPvKkeyIuYWXwqq72-5-kzj8/view?usp=sharing</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://drive.google.com/file/d/1kv6MB-5lx7JcUHRhnsuoT1Nzj1413ylv/view?usp=sharing">https://drive.google.com/file/d/1kv6MB-5lx7JcUHRhnsuoT1Nzj1413ylv/view?usp=sharing</a>
7. Authorizer-Approved FOIL Policy	<a href="https://drive.google.com/file/d/0B-uAAmle7a5uMzl3SGwwTHI1eXc/view?usp=sharing">https://drive.google.com/file/d/0B-uAAmle7a5uMzl3SGwwTHI1eXc/view?usp=sharing</a>
8. Subject matter list of FOIL records	<a href="https://drive.google.com/file/d/0B-uAAmle7a5uMzl3SGwwTHI1eXc/view?usp=sharing">https://drive.google.com/file/d/0B-uAAmle7a5uMzl3SGwwTHI1eXc/view?usp=sharing</a>
9. Link to School Reopening Plan	<a href="https://www.schoolinthesquare.org/updates">https://www.schoolinthesquare.org/updates</a>

Thank you.



## **Entry 16 COVID 19 Related Information**

**Completed** Nov 2 2020

**[Instructions](#)**

**Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

**Entry 16 COVID 19 Related Information**

**School Name: School in the Square**

**TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	298	298	298

**Table 2: 2019-2020 Assessments and Grade Participation**

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

	Ass	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Nu
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		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota															0

## Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Nov 2 2020

**[INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS](#)**

Please provide the full name of ANY and ALL instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

**[Staff Roster](#)**

Filename: Staff Roster.xlsx Size: 13.1 kB

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Michelle DeLong

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

School in the Square

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?  
Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

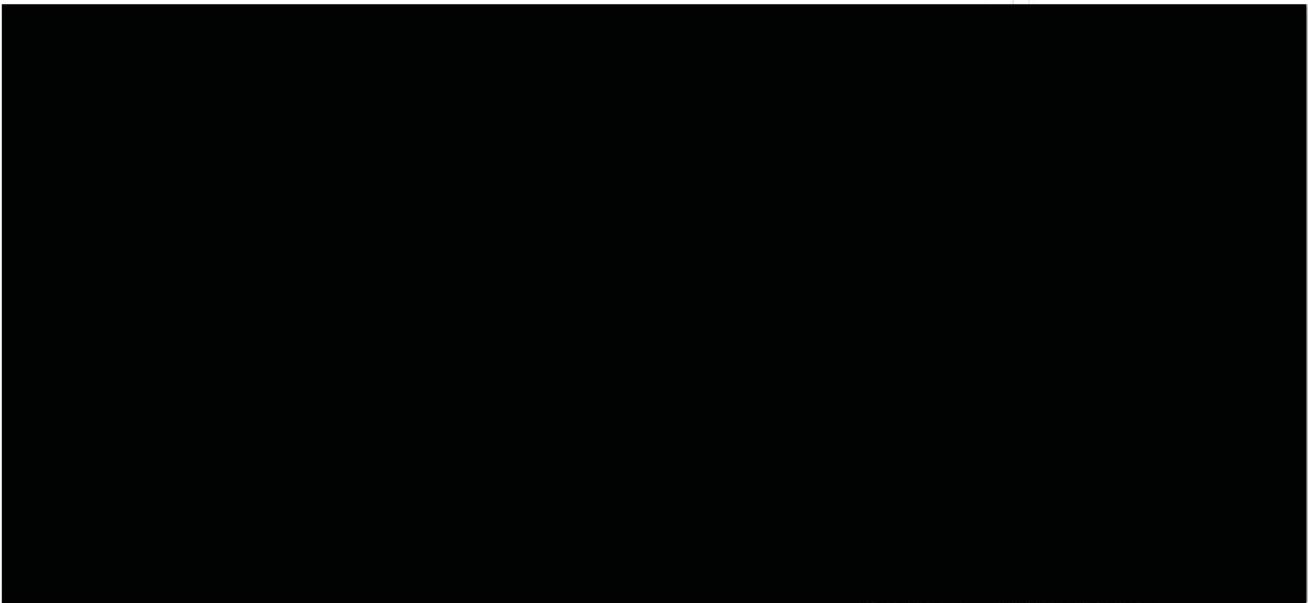
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>None</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p style="text-align: center;">NONE</p> <p style="text-align: center;"><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				


7.6.20  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

PETER GATOF

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

School in the Square

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

BOARD MEMBER

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>—</p>	<p><i>NONE</i></p>	<p>—</p>	<p>—</p>



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;">— NONE —</p>				

Signature 

Date 7-28-20

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Scott Gottlieb

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

School in the Square

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Real Estate Chairman

2. Are you an employee of any school operated by the education corporation?  
    Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
  NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

  No  

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

  No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable.</i> None	<i>Do not leave this space blank.</i> None	None	None	None

*Scott Z. Holt*

7/6/20

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name: Jennifer Grazel**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

School in the Square

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?

**Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>NONE</i>		



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				

*jennifer grazel* \_\_\_\_\_ 07/28/20  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name: Scott Levenson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

School in the Square

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?  
Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
The Learning Space	Provided class	\$6200	Scott Levenson	Provided cost

  
 Signature

7/7/20  
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



last revised 06/8/2020

Steps taken to avoid conflict of interest	Individual holding an interest in the organization conducting business with the school(s) and the nature of the interest	Value of business connected to the school(s)		
None	None	None	None	None

Please note that this document is considered a public record and as such may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information, if any, below will be redacted.

Date

Signature



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

Michael Pollack

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

School in the Square

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
    Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

     Yes X No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><b>NONE</b></p>				


7/20/20  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

10/1/17

10/1/17

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

WALTER RENDON

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

School in the Square

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

no

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

no



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

*Please write "None" if applicable. Do not leave this space blank.*

*Walter Rendon*

July 6, 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Joel Talish

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

School in the Square

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Chair - Development Committee

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

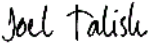
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i>			
None			



8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>None</p>				

DocuSigned by:  
  
3C85A86ABE184CC...

July 28, 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

School in the Square

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ **Yes** \_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ **Yes** \_\_\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Aaron Listhaus

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

School in the Square

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No



If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>None</p>				

Aaron Listhaus - Resigned effective 6/30/20

10/1/2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

August 27, 2019

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Levenson, Aaron Listhaus, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker (All by video conference)

Other Attendees: Carrie Amon, Cynthia Carrion, Bob Keogh, Evan Meyers

Materials provided to the Board prior to the meeting: June meeting minutes, June dashboard, Meeting presentation, ED report, finance package.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:03 pm.

**ED Report:** Mr. Meyers updated the board on the opening days of school and the two weeks of PD the teachers engaged in prior to school opening. Mr. Meyers also informed the board that S2 submitted a new lease to the DOE for approval. Over the summer the school built small group spaces into the classrooms.

Mr. Meyers also informed reported to the board about the summer camp experience provided to students. Mr. Meyers discussed the possibility of school expansion.

**Principal's Report:** Ms. Amon reviewed the state test scores with the board. The students' growth over time has been strong. The leadership team and staff will continue to analyze the data from the testing.

**Development:** Our school gala or "showcase" is scheduled for December 3. All board members are ambassadors for the school, should help fill the room and plan celebrate the school.

The meeting adjourned at 6:00 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

September 24, 2019

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb (by video), Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Bob Keogh, Evan Meyers

Materials provided to the Board prior to the meeting: June meeting minutes, August Meeting minutes, HOS Report, Finance package, Staff Handbook, Family Handbook.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:35 pm.

Mr. Meyers took trustees on a tour of the school and pointed out changes made over the summer including pull-out spaces in many of the classrooms.

**Finance:** Ms. Tucker and Mr. Keogh reviewed the year end financials and early 2019-2020 financials.

**ED Report:** Mr. Meyers played a video that highlighted the Summer in the Square program. He further discussed a new data wall program designed by Bud Kroll which will help the teachers and leadership analyze student progress.

**Principal's Report:** Ms. Amon reviewed additions to the leadership team and goals for the staff for the 2019-20 academic year. She also reviewed changes in the schedule and programs to advance social emotional learning, assessments and independent reading.

**Development:** Mr. Talish updated the board on recent pledges and donations. He also reported on plans for the December 3 back to school showcase. The event promises to be fun, inspiring and informative.

**Facilities:** Mr. Meyers discussed options for rental space for the school if our expansion application is granted. The board discussed pros and cons of different options.

**Board Voting:** The board voted on the following items:

- **Approval of the 6-25-19 and 8-27-19 Meeting minutes.** Mr. Pollack made a motion to approve the meeting minutes from the June and August board meetings. Mr. Talish seconded the motion, which was unanimously approved.
- **Approval of the Staff Handbook and Family Handbook.** Mr. Levenson made a motion to approve the handbooks. Mr. Rendon seconded the motion, which was unanimously approved.

- **Voting of new Board member Jennifer Grazel.** Mr. Talish made a motion to approve Jennifer Grazel as a member of the Board of Trustees of School in the Square. Ms. Tucker seconded the motion which was unanimously approved. Ms. DeLong read the following resolution:

*The School in the Square Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Jennifer Grazel as a member to its Board of Trustees, with a term expiring on June 2022, pending approval by NYSED. The resolution approving Jennifer Grazel is adopted upon NYSED's approval.*

The meeting adjourned at 7:45 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

October 22, 2019

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Evan Meyers

Materials provided to the Board prior to the meeting: September meeting minutes, ED Report, Agenda, Finance package, ELL Resolution.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:35 pm.

Mr. Meyers updated the Board on state of the school including: donors visits, conversations about expansion and staff utilization of 401K program.

**Finance:** Ms. Tucker reviewed the first quarter financials.

**Facilities:** Mr. Gottlieb discussed the progress of lease negotiations for space if S2 is given permission to expand its charter.

**Development:** Mr. Talish updated the board on the details of the December 3 "Back to School" evening. The evening will include students and teachers. Every table will have a board member and a teacher. The night will focus on the school and on Washington Heights.

Because December 3 was initially scheduled to be a board meeting, the board will meet on November 19.

**Board Voting:** Scott Gottlieb made a motion to adopt the new ELL admission policy. Mr. Levenson seconded the motion, which was unanimously approved.

Mr. Pollack made a motion to approve the September minutes. Mr. Rendon seconded the motion, which was unanimously approved.

Ms. DeLong made a motion to approve the audit of the 2019 financials. Mr. Levenson seconded the motion, which was unanimously approved.

The meeting adjourned at 7:45 pm



Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

November 19, 2019

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Jennifer Grazel, Scott Gottlieb, Scott Levenson, Aaron Listhaus, Michael Pollack, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Evan Meyers

Materials provided to the Board prior to the meeting: October meeting minutes, ED Report, Agenda, Finance package, Resolution regarding Charter Revisions

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:35 pm.

**ED Report:** Mr. Meyers reviewed the ED Report with the board.

Mr. Pollack led the board in a discussion of the proposed revisions to the charter, the expansion, and the dual language program. Ms. Amon discussed the dual language program in detail and answered board questions.

**Principal's Report:** Ms. Amon informed the board about a discipline issue and the way the restorative justice process was effectively used at the school.

**Governance:** Mr. Pollack presented a new procedure for nominating and onboarding new board members. The Governance committee will put together an online "Board Book" with relevant materials for members.

**Gala:** The Gala will take place on December 3. Mr. Meyers discussed the structure of the evening.

**Board Voting:** Scott Gottlieb made a motion to approve the October minutes. Mr. Talish seconded the motion, which was unanimously approved.

Mr. Talish made a motion to approve the Charter Revisions Resolution. Mr. Gottlieb seconded the motion, which was unanimously approved.

The meeting adjourned at 7:45 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

December 12, 2019

MEETING MINUTES

Location: Video Meeting

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Jennifer Grazel, Scott Levenson, Michael Pollack, Joel Talish, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Evan Meyers (at School in the Square)

Materials provided to the Board prior to the meeting: November meeting minutes

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:05 pm.

Mr. Meyers thanked the Board for efforts to make the gala a huge success. Mr. Talish did a phenomenal job putting the event together. The turnout was incredible. The event was a celebration of all of the work the board has done.

To date we have 160 gifts. We have raised over \$1.5 million this year. There was a meaningful group of people who gave second gifts. The board discussed the evening. All agreed it was a huge success.

Mr. Meyers is following up with several potential donors.

Mr. Meyers discussed the school trip to Albany where students met with the Regents and others. The school will be informed whether the school will be granted the expansion in mid-January. The school is working on senior job descriptions which will go live as soon as we learn we got the expansion.

**Board Voting:** Mr. Talish made a motion to approve the November minutes. Ms. Tucker seconded the motion, which was unanimously approved.

The meeting adjourned at 5:30 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

January 28, 2020

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Gottlieb, Jennifer Grazel (by telephone), Scott Levenson, Aaron Listhaus, Michael Pollack, Joel Talish, Walter Rendon, Mindy Tucker (by telephone)

Other Attendees: Evan Meyers, Carrie Amon, Alan Dichter, Bob Keogh, Susan Goldenberg

Materials provided to the Board prior to the meeting: December meeting minutes, Financial Reports, ED Report, Meeting Agenda, S2 Projected Growth Chart, Annual School Calendar.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:36 pm.

**ED Report:** Mr. Meyers discussed approval for S2 charter to extend to elementary school. He reviewed status of new lease for the school and status of elementary school planning.

Mr. Meyers reviewed the ED report and discussed first formal meeting with S2 alumni and alumni survey results.

Ms. Amon discussed planning for elementary school including posting of job descriptions and community meetings to meet prospective families. The elementary school will be completely bilingual.

**Governance:** Mr. Pollack reflected on the school as a maturing organization. Mr. Pollack asked the board to consider additional roles board members might play in school governance as the school grows. Mr. Pollack proposed that board leadership positions be renominated every two years and that the board chair be limited to two consecutive terms.

**Board Voting:**

Ms. DeLong made a motion to approve the following resolution. Mr. Talish seconded the motion which was unanimously approved:

**RESOLVED:** The Chair of the School in the Square Board shall be elected for a two year term. The Chair may be elected for a second consecutive term. At the end of the second consecutive term, the Board must elect a new Board Chair. Nothing in this resolution prohibits a Board Chair from being reelected after taking at least one term away from the role.

**Annual Calendar:** Mr. Levinson made a motion to approve the proposed academic calendar for the 2020-21 school year. Mr. Gottlieb seconded the motion which was unanimously approved.

December meeting minutes: Mr. Talish made a motion to approve the December meeting minutes. Mr. Gottlieb seconded the motion which was unanimously approved.

Mr. Pollack adjourned the meeting at 7:15 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

February 26, 2019

MEETING MINUTES

Location: School in the Square

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Levenson, Aaron Listhaus, Michael Pollack, Walter Rendon, Joel Talish, and Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Bob Keogh, Cristina Melendez, Evan Meyers

Materials provided to the Board prior to the meeting: January meeting minutes, January dashboard, Meeting presentation, ED report, finance package.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:37.

Mr. Meyers presented a video created by RBC during an S2 trip to RBC. The trip opened students' eyes to many career possibilities in the business world. Jennifer Grazel organized the trip. The students loved the trip. Students have taken many field trips this year including to the Whitney museum and to Columbia University.

**Principal's Report:** Ms. Amon reported that students' scores from Q2 are trending up. The academic committee met with Ms. Amon to review second quarter data. The school has changed its grading system because grades felt inflated. Now student grades are based: 15% on homework, 35% on participation; 50% on test scores, essays and projects. The system allows students who work hard to do well even if they are not on grade level. But the system ensures that outcomes are also heavily weighted (so students cannot excel unless the substance of their work is at or above grade level). This quarter 13 students are on the Principals list (90+ in all classes) and 10 are on the Honor Roll (average of 90 or above). Ms. Amon is meeting with all parents and students who are failing more than two classes. Together they are coming up with individual plans for each student. Ms. Amon is working with students to come up with ways for them to ask for help. (e.g. for quiet students, they put a post-it on their paper when they need extra help. They do not have to raise their hands to ask for help.)

**Academic Committee:** Mr. Levenson reported three key takeaways from the academic committee's meeting with Ms. Amon on February 12. 1. The school is living its mission. There is a holistic rigorous curriculum that emphasizes social/emotional learning as well as academic learning. 2. The MAP data and F&P data are giving us very different results. We are attempting to discern the most useful data. 3. Grading policy: What does it mean to grade on effort as opposed to (or in addition to) objective measures. How do we best incentivize students. The academic committee is thinking about how to measure the school beyond test scores, attrition and attendance.

**ED Report:** Mr. Meyers discussed facility expansion. We continue to look at the possibility of taking space in the building next door (with a separate school entrance).

Summer programming is moving forward and is innovative and exciting. We will work on programming that will decrease summer slide. (We plan to save 60 students from the current 6 and 7 grade.) We will have a three-week program at S2 and a two-week program at the YMCA camp in Rockland County. (for 40 of the students) S2 will give every student in the school 2 books to read over the summer. Teachers will be hired to work on the online math program with students over the summer (including those not enrolled at camp). We hope to expand the camp experience in the future.

Expansion: 99 charters remain for the state. There is no indication at this point that the cap will be lifted. Our application to expand next year to kindergarten and fifth grade will not be considered by SED. We are disappointed but moving forward with plans for the school. We will reapply when our charter is up for renewal.

High School: Several students were admitted to Cardinal Spellman High School but were not given scholarships. The board discussed whether Friends might be able to set up some form of scholarship program in the future. The board also discussed a future alumni program.

**Finance Committee:** Ms. Tucker presented the Form 990 for discussion. She then presented the new Finance Dashboard, which the board agreed summarizes where the school is in a clear and concise way. A reforecast will be presented next month. The school is in good shape financially.

**Board Voting:** The board voted on the following items:

- **Approval of the 1-22 meeting minutes.** Mr. Levinson made a motion to approve the meeting minutes from the January board meeting. Ms. Tucker seconded the motion, which was unanimously approved.
- **Form 990:** Ms. DeLong made a motion to approve the Form 990. Mr. Rendon seconded the motion, which was unanimously approved.

The meeting adjourned at 7:20 pm

Respectfully submitted: Michelle DeLong, Secretary



SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

March 24, 2020

MEETING MINUTES

Location: Video Meeting

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Gottlieb (by telephone), Jennifer Grazel, Scott Levenson, Aaron Llsthaus, Michael Pollack, Joel Talish, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Bob Keogh, Evan Meyers

Materials provided to the Board prior to the meeting: ED Report, Meeting agenda, Financial documents, February meeting minutes

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:35 pm.

The board agreed that for the duration of the Covid-19 emergency the board will meet weekly to respond to emerging issues. The board will stay abreast of issues and make decisions at the most appropriate times.

Ms. Amon explained the day to day distance learning schedules, attendance and response to both student and teacher needs. The school has been doing remote learning for 8 days and is successfully connecting with all students. The schedule has adjusted based on feedback from students and teachers. The SEL team checks in with families and is working with those most in need of support. Teachers are rising to the occasion and working hard to make their lessons work for distance learning. The leadership team, Ops team, SEL team and teachers are all working to make this a success.

Mr. Meyers reported that the school continues to prepare for renewal.

High School placements have been communicated to students. S2 students were successful in receiving placements in their top choices.

The school is keeping up with weekly charter school updates as rules change from the state.

Recruitment for both kindergarten and 6<sup>th</sup> grade continues. Lottery will be April 6.

Lease negotiations for elementary school are moving forward. The board discussed various options for renovations of the space, taking into account possible economic outcomes as a result of the coronavirus economy. The board also discussed other possible budget implications as a result of changes in the economy.

**Board Voting:** Ms. Tucker made a motion to approve the February minutes. Mr. Gatof seconded the motion, which was unanimously approved.

The meeting adjourned at 7:45 pm

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

April 28, 2020

MEETING MINUTES

Location: By Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Gottlieb (by phone), Jennifer Grazel, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish (by phone), Mindy Tucker

Other Attendees: Carrie Amon, Cynthia Carrion, Alan Dichter, Cecilia Espinosa, Evan Meyers, Carmen Tejada,

Materials provided: PowerPoint presentation of school status

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:38.

Mr. Pollack formally introduced Carmen Tejada and Cecilia Espinosa to the board. The board is considering nominating both Ms. Tejada and Ms. Espinosa to become members. Each board member spoke about their experiences on the board and Ms. Espinosa and Ms. Tejada spoke about their backgrounds as well.

Mr. Meyers spoke about the impact of Covid on the school community and actions S2 is taking to ease the difficulties for families in the community.

Ms. Amon reviewed the remote learning experience. She showed the board schedules, videos made by teachers, boards students are entering comments on and other tools being used by the teachers and leadership team. Ms. Amon also discussed programs implemented for SpEd students and ELLs. Teachers have learned a tremendous amount and are doing a great job with the students. New tutoring programs are in place for students who need extra help.

Ms. Carrion discussed the school's connection to the Washington Heights community and what the school is doing to assist families. (Prior to the pandemic, 82% of families were FRPL). S2 is working with families to help with food, counseling and other needs.

Mr. Talish reviewed development updates with the board.

At 7:15 Ms. DeLong made a motion to go into executive session to discuss election of board president. Mr. Rendon seconded the motion.

At 7:30 the board came out of executive session. Mr. Pollack asked the board to vote on Scott Levinson to be the new President of the Board of School in the Square effective July 1. The board voted unanimously.

Mr. Talish moved to approve the Mach minutes. Ms. Tucker seconded the motion which was unanimously approved.

The meeting was adjourned at 7:35.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

May 26, 2020

MEETING MINUTES

Location: By Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof, Scott Gottlieb, Jennifer Grazel, Scott Levenson, Michael Pollack, Walter Rendon (By phone), Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Cecilia Espinosa, Bob Keogh, Evan Meyers, Carmen Tejada,

Materials provided: Agenda, PowerPoint presentation of school status, financial materials, April meeting minutes, 2020-21 Board meeting Calendar.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:32.

Ms. Amon presented a video about S2's virtual learning. The video demonstrated different ways students are engaging with their teachers and their peers despite virtual education at this time.

Renewal: Mr. Meyers informed the board about S2's work on its renewal application and the continued discussions with stakeholders about renewal.

Next year: Mr. Meyers discussed several contingency plans for fall education including full in-school education, a hybrid, and full remote.

Mr. Meyers discussed some of the community outreach the school is engaging in as the pandemic and its economic fallout continue. The school will have a food party on 5/27. The number of families taking advantage of these programs continues to increase (from 43 in early April to at least 150 at this time). The school continues to respond to the needs of our families and to adapt based on their needs.

Mr. Meyers reviewed student enrollment for next year. Currently 99 students have accepted spaces in kindergarten (with 79 beginning paperwork) and 113 have accepted spaces for 6<sup>th</sup> grade (with 90 beginning paperwork).

We continue to negotiate the contract for the elementary school space. The negotiations continue moving forward. We are ready to begin construction on the space very soon. The construction will be in two phases with Phase one costing approximately \$802 K and Phase two costing approximately \$1,079,000.

Ms. Tucker presented the financials. This year the school is saving money because of the lack of after-school programming and school trips during the shutdown. Similarly we had budgeted \$130K for summer school. Although we will have a remote summer program, we will spend less than previously budgeted. We have spent \$20K in “rapid response” funds.

Ms. Tucker and Mr. Keogh reviewed a 5 year budget plan. They explained that there are variable out of our control: Elementary school enrollment, fundraising and state funding. The school has drawn up different budgets that assume varying cuts in each of those funding streams.

The school’s priorities remain: retain staff, field trips and the bones of the programs. We will have a strong elementary school, the Rapid Response program will continue.

Mr. Gottlieb presented an overview of the lease. The landlord will be the Roman Catholic Church. The tenant is Friends of School in the Square. The school is a subtenant. The rent will vary with the enrollment.

Mr. Talish presented the development report: The school has raised \$832K this year. We continue to look for a development officer to hire.

### **Board Voting**

Mr. Gatof moved to approve the April minutes. Ms. Tucker seconded the motion which was unanimously approved.

Ms. DeLong moved to approve the 2019 Form 990 Tax Filing. Mr. Levenson seconded the motion which was unanimously approved.

Mr. Gottlieb moved to approve the construction contract costs as follows: Phase 1: \$802,364.60 and Phase 2: \$1.9 million. Mr. Levenson seconded the motion which was unanimously approved.

Mr. Gottlieb moved to approve the proposed board meeting dates for 2020-2021. Ms. Tucker seconded the motion which was unanimously approved.

The meeting was adjourned at 7:15

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

June 23, 2020

MEETING MINUTES

Location: By Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Peter Gatof (by telephone), Scott Gottlieb, Jennifer Grazel, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker

Other Attendees: Carrie Amon, Alan Dichter, Cecilia Espinosa, Bob Keogh, Evan Meyers, Carmen Tejada,

Materials provided: Agenda, PowerPoint presentation of school status, financial materials, May 26 and June 10 meeting minutes.

**BUSINESS MEETING:**

Mr. Pollack opened the meeting at 5:32.

Mr. Meyers reviewed the highlights of the academic year which included expansion, staff growth, leadership growth, community relationship development and a successful gala. S2 will continue to grow as an anti-racist institution.

Mr. Meyers discussed the many steps the school has taken during the pandemic to support our students, their families and the community. The Board has increased its meeting frequency to meet the needs of the situation.

Ms. Amon discussed the school town hall that focused on issues surrounding race. The students were fully engaged in the discussions. The conversations allowed the students to engage in courageous conversations, educate about anti-racist ideas and empower them to speak about their experiences and ideas. The 8<sup>th</sup> graders had conversations on their own (without adult supervision) and had serious conversations connecting the current moment with history. In addition, they led 6<sup>th</sup> grade discussions. The 7<sup>th</sup> graders met with teachers. All found the experience powerful.

Ms. Amon presented plans for the summer session. This year the summer session will include incoming 6<sup>th</sup> grade students and graduating 8<sup>th</sup> grade students as well as rising 7<sup>th</sup> and 8<sup>th</sup> graders (the cohort we usually serve in summer school). The program will seek to dull the impact of Covid slide as well as summer slide. Sixth graders will be given chrome books and hot spots.

Ms. Amon also reviewed proposed teaching models for the 2020-21 school year. The models include a fully in-school model, a hybrid model and a fully remote model. Decisions will be made based on government mandates and suggestions as well as current situations over the summer. During this year



Regents Algebra will be added to the curriculum for some students. Office hours will be added for all teachers. (Office hours started during remote teaching and have been successful). The schedule will be adapted as necessary and based on experiences this year with remote learning. When students are in the building, students will not rotate rooms. Teachers will switch but students will stay in one place other than for PE.

Elementary School Planning: The school day will be 8 am – 3:15 pm. After school will take place until 4:30 and extended day will conclude at 5:30. Instead of the planned 4 classrooms, students will be divided into 6 classes (with 15-17 students per class) to spread them out. The building will be sanitized twice a day. If school is remote, the students will be divided into 4 classes with smaller groups for reading, math and read aloud.

Budget: Ms. Tucker reviewed the budget year to date and next year's budget (including a Covid contingency). Ms. Tucker reviewed revenue opportunities and presented a 5 year budget projection summary. Ms. Tucker and Mr. Keogh presented a detailed review of the proposed 2020-21 school budget.

Mr. Meyers presented highlights of the lease for the elementary school. The lease has been signed. The rent will decline if funding from the state declines.

The school's art teacher Sarah Pullman, presented Michael Pollack with a piece of art created by students in the school to honor his extraordinary service as board chair. Mr. Meyers played a video thanking Mr. Pollack for his service.

The board went into executive session to discuss a particular salary.

### **Board Voting**

Mr. Gottlieb moved to approve the 2020-21 school budget. Ms. DeLong seconded the motion which was unanimously approved.

Mr. Rendon moved to approve the May meeting minutes. Ms. Tucker seconded the motion which was unanimously approved.

The board unanimously approved Mr. Meyers salary for the 2020-21 school year at \$195,000.

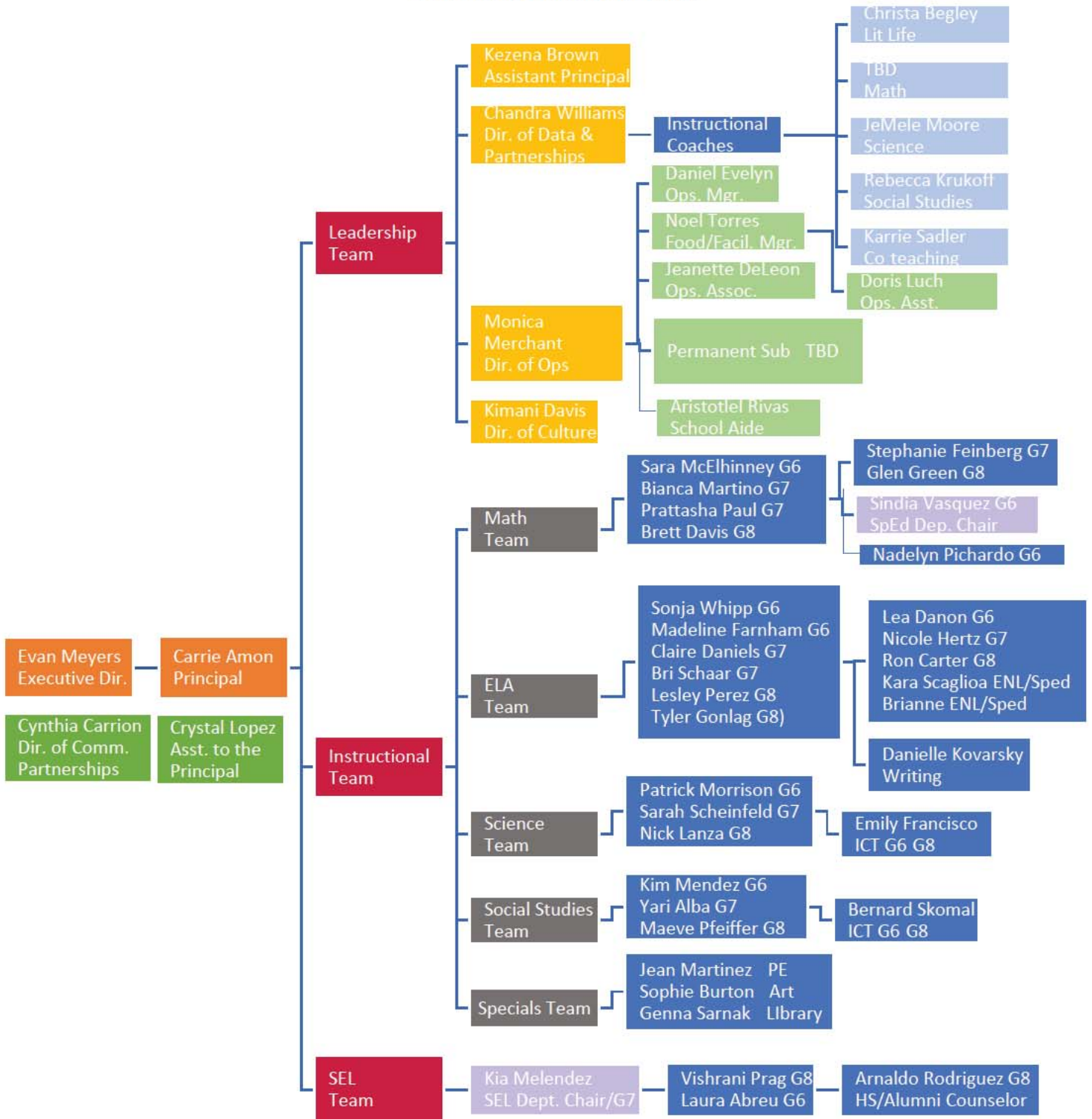
The meeting was adjourned at 7:45

Respectfully submitted: Michelle DeLong, Secretary



120 WADSWORTH AVENUE, NEW YORK, NY 10033 | P. 718-916-7683 | WWW.SCHOOLINTHESQUARE.ORG

### 2019-20 Organization Chart





# 2020-21 Calendar



JULY						
S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

AUGUST						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	PD	PD	15
16	PD	PD	PD	PD	PD	PD
23	PD	PD	PD	○	○	29
30	31	1	2	3	4	5

SEPTEMBER						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	X	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	X	29	30	1	2	3
4	5	6	7	8	9	10

Key Dates	
Aug 31	First Full Day of School
Sep 07	Labor Day
Sep 19-20	Rosh Hashanah
Sep 28	Yom Kippur
Oct 12	Columbus Day
Nov 11	Veterans Day
Nov 19	11:30 Dismissal
Nov 20	No School (Fam. Conf.)
Nov 26	Thanksgiving Day
Dec 25	Christmas
Jan 01	New Year's Day
Jan 18	M L King Day
Feb 15	Presidents' Day
Apr 02	Good Friday
May 13	Eid al-Fitr
May 31	Memorial Day
June 23	Last Day of Classes
July 2	Last Day for Leadership

Key	
PD	Staff Development
○	Orientation
X	School Closed
FC	Family Conf.
Half Day	Half Day
Q	Last day of quarter
Yellow	First/Last Day of Classes

OCTOBER						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	PD	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	Q	7
8	9	10	PD	12	13	14
15	16	17	18	FC	X	21
22	23	24	X	X	X	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

DECEMBER						
S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	X	X	26
27	X	X	X	X	1	2
3	4	5	6	7	8	9

JANUARY						
S	M	T	W	T	F	S
27	28	29	30	31	X	2
3	4	5	6	7	8	9
10	11	12	13	14	Q	16
17	X	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

FEBRUARY						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	X	X	X	X	X	20
21	22	23	24	25	26	27
28	1	2	3	4	5	6
7	8	9	10	11	12	13

MARCH						
S	M	T	W	T	F	S
28	1	2	3	4	5	6
7	8	9	10	11	12	13
14	PD	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

APRIL						
S	M	T	W	T	F	S
28	29	30	31	Q	X	3
4	X	X	X	X	X	10
11	12	13	14	15	16	17
18	19	ELA Test	22	23	24	
25	26	27	28	29	30	1
2	3	4	5	6	7	8

MAY						
S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	Math Test	6	7	8	
9	10	11	12	X	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	X	1	2	3	4	5

JUNE						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	PD	26
27	PD	30	1	2	3	
4	5	6	7	8	9	10

Dos Amigos Family Conferences will also take place in April. Dates are to be determined.





# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.02.2020.

### PREMISES

School in The Square  
108 Copper Street  
New York NY 10034

School in The Square  
108 Copper Street  
New York NY 10034

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.01.2020**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.10.2020.

### PREMISES

School in the Square  
120 Wadsworth Avenue  
New York NY 10033

School in the Square  
120 Wadsworth Avenue  
New York NY 10033

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **01.21.2020**.

\_\_\_\_\_ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.  
**Note: Violation Orders E630240 and E630239 issued.**

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

*Tomasz Korbasa*

Examined by: \_\_\_\_\_  
Tomasz Korbasa, Supervising Inspector, PBU

All findings remedied – inspectors have not been back to the building as a result of the pandemic.

# DEPARTMENT OF BUILDINGS

BOROUGH OF MANHATTAN, THE CITY OF NEW YORK

No. 59125

Date February 10, 1963

## CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to New York Charter, and Sections C.26-181.0 to C26-187.0 inclusive Administrative Code Building Code.)

This certificate supersedes C. O. No. 23713

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~-altered-~~existing~~-building-premises located at 104-106 Cooper Street

Block 2242 Lot 1 23

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the same were issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

~~XXXX~~ Alt. No.— 1908-1960

Construction classification— Fireproof

Occupancy classification— Public Building . Height Bs. t. 3 3 stories

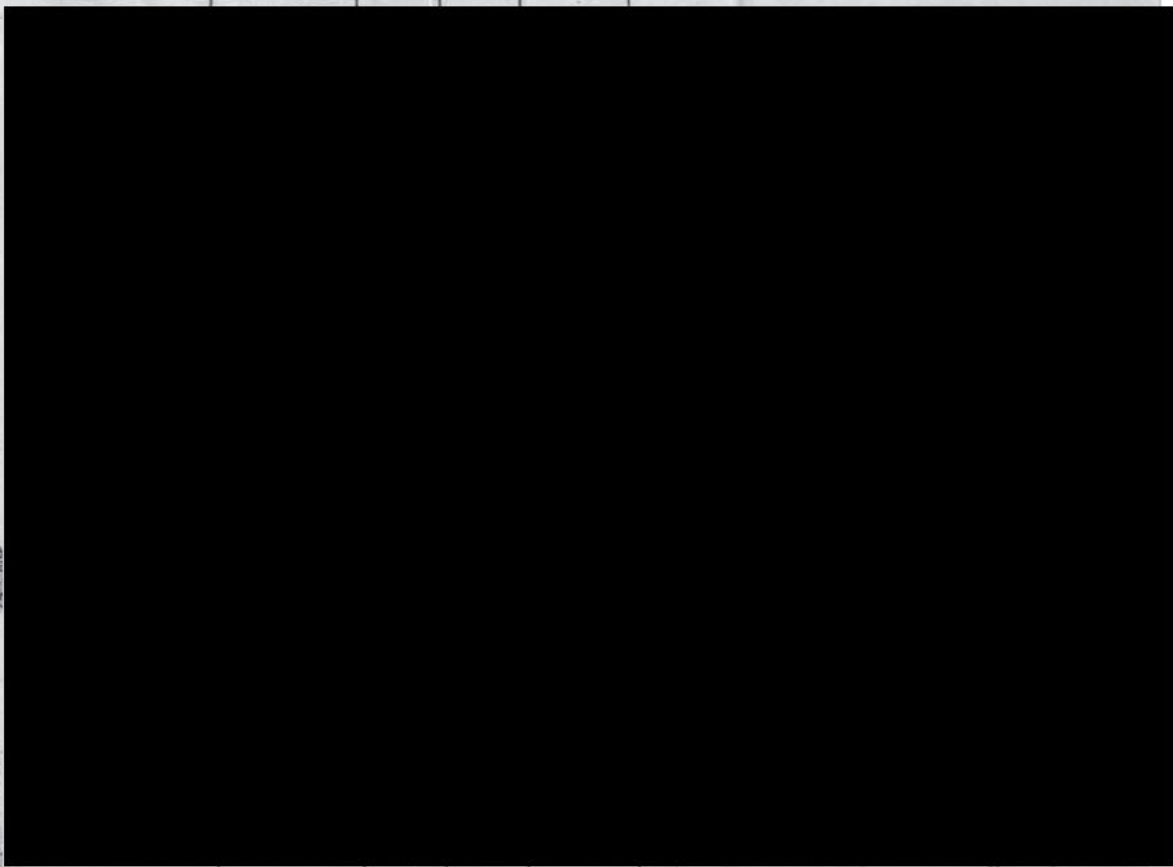
Date of completion— September 1, 1963 . Located in Residence Use Distr

B Area 1 1/4 . Height Zone at time of issuance of permit 54-1961, 5013-1962;

This certificate is issued subject to the limitations of the Board of Standards and Appeals: (Calendar numbers to be specified and to the following resolutions of the Board of Standards and Appeals: 1962)

### PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED		D	E
		MALE	FEMALE		







**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL  
BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.