

Application: Rosalyn Yalow CS

Jenasek - [REDACTED]
Annual Reports

Summary

ID: 0000000232
Status: Liaison Review
Last submitted: Nov 3 2020 10:43 AM (EST)
Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Oct 9 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with completed School Information and Cover page. The information is collected in survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ROSALYN YALOW CHARTER SCHOOL 320900861073

a1. Popular School Name

Rosalyn Yalow

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 9 - BRONX

d. DATE OF INITIAL CHARTER

6/2014

e. DATE FIRST OPENED FOR INSTRUCTION

9/2015

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for urban children—including special needs students and English language learners— by using an engaging and demanding curriculum to graduate students at or above grade level in literacy and math.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Qualified Staff Focused on At Risk tudents. There are a significant number of District 9 K-8 students who are economically disadvantaged, in need of English language support, and have disabilities and/or require special Education. To support students with these risk factors, Yalow Charter School will provide licensed master social workers in each of the ten Kindergarten through second grade classes and a 12:1:1 special education class.
KDE 2	Robust Response to Intervention. Yalow Charter School will rigorously address the needs of special education and ELL students by hiring a dedicated team of 5-11 special education and ELL teachers , who will be responsible for managing student caseloads—meeting with individual students and teachers to improve academic outcomes. In this way the school will be able to identify at-risk children and provide appropriate intervention for each of Yalow’s educational programs. Yalow employs a director of assessment as the point person coordinating the prompt implementation of IEPs and scaffolds some general education students with a Reading Specialist and teaching fellows.

KDE 3	<p>Quality Curriculum and Pedagogy. Yalow Charter School is committed to taking full advantage of the New York Common Core State Standards by utilizing recently developed cutting edge curriculum. Yalow will adopt the Core Knowledge Foundation's Core Knowledge Language Arts (CKLA) program, recommended by the State Education Department for K-5, and the Singapore math program for K-5. CKLA teaches students decoding skills (phonics) and builds their language comprehension with vocabulary and concepts using frequent read-alouds. The school pursues inquiry based science where students learn to investigate a question on their own, with teacher guidance. Finally, Yalow implements regular arts and music instruction as well as chess and fencing.</p>
KDE 4	<p>High-Quality Collaborators. To add instructional expertise, Yalow Charter School has entered into relationships with high-quality local institutions, including the Bronx Arts Ensemble, which provides arts, music, and dance programs to over 50 schools in the Bronx; the Kasparov Chess Foundation, an international promoter of chess in schools; and a U.S. Olympic fencing team coach to provide fencing instruction.</p>
KDE 5	<p>Meticulous Data-Driven school. Continuous student assessment is critical to inform differentiated student instruction and evaluate teaching methods, teachers, and ultimately the performance of the school. Yalow will utilize the state-of-the-art STEP Literacy assessment system for literacy and the NWEA MAP system for math assessments of its students.</p>
KDE 6	<p>Comprehensive Professional Development. To bring out the best in teachers, Yalow Charter School plans for 20-25 days of professional development (including a Summer Teacher Workshop); bi-weekly planning meetings for teaching staff; individual teacher support to implement core lesson plans; and frequent</p>

	curriculum development to fully utilize the American Museum of Natural History as an extension of our classrooms.
KDE 7	Team Teaching. Yalow Charter School will utilize a team teaching model that links an experienced teacher with a teacher with a social worker background in K-2 or a certified teaching fellow in the later grades. This two-person team, in conjunction with the school's dedicated special education and ELL teachers supporting classroom teachers, will provide greater capacity for differentiated individual instruction and help for modifying small classroom-behavior problems before they become bigger.
KDE 8	Family Involvement. At Yalow Charter School, family involvement is critical to the educational experience. To initiate the family-school relationship, Yalow teachers will visit every new student's home at the start of the school year. To achieve our extremely high expectations, it is crucial that families motivate their students to do reading homework, come to school alert and prepared, and follow the values we promote at Yalow. Finally, we expect to engage families in the many special arts, music, chess, fencing, and science events during the school year.
KDE 9	Strong School Culture. Yalow Charter School believes that building student character (high ideals, high standards, and high expectations) is a key component of school culture as well as having good teachers. To this end, Yalow will have a school uniform policy for its students and insist on courteous behavior, hard work, and no excuses from both faculty and students. In our efforts to develop the whole child—and building student character—we will promote the disciplined activities of arts and chess/fencing from the start, letting our students know that equality of the mind is the only tenet we follow—everyone can compete, everyone can be successful at something.
KDE 10	Low Student/Teacher Ratio. The Yalow Charter

School model maintains student/teacher ratios below 11:1 for it first five years of operation by limiting administrative staff and hiring 11 special education, ELL and reading instructors to increase student achievement in earlier grades. Extended School Day.

Yalow Charter School will operate a 9-hour school day, 8 a.m. to 5 p.m., using staggered teaching schedules. Arts, music, chess, and fencing will take place in the school day. Most of our students will be financially disadvantaged, special education students, or English language learners who may also be entering kindergarten 1.5 years behind their peers in reading and math. The extended day will give our students the extra time to catch up academically. Homework is solely reading in grades K-2.

Need additional space for variables

Yes

g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KDE 11	Yalow Charter School will operate a 9-hour school day, 8 a.m. to 5 p.m. Arts, music, chess, and fencing will take place in the school day. Most of the students will be financially disadvantaged, special education students, or English language learners and may be entering Kindergarten as much as 1.5 years behind their peers in reading and math. The extended day will give students the extra time to catch up academically.
KDE 12	(No response)
KDE 13	(No response)
KDE 14	(No response)
KDE 15	(No response)
KDE 16	(No response)
KDE 17	(No response)
KDE 18	(No response)
KDE 19	(No response)
KDE 20	(No response)

h. SCHOOL WEB ADDRESS (URL)

<https://www.yalowcharter.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

536

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

508

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	116 E 169th St, New York, 10452		NYC CSD 9	2-5	2-5

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Alec Diacou, Executive Director Kim Smaw, Academic Leader			
Operational Leader	Monique Evans			
Compliance Contact	Alec Diacou			
Complaint Contact	Alec Diacou			
DASA Coordinator	Donald Mabrey			
Phone Contact for After Hours Emergencies	Monique Evans			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[Main Campus RYCS COO 116 East 169th.pdf](#)

Filename: Main Campus RYCS COO 116 East 169th.pdf **Size:** 67.1 kB

Site 1 Fire Inspection Report

[F re no pw.pdf](#)

Filename: F re no pw.pdf **Size:** 113.4 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	3490 Third Avenue, Bronx, NY 10456		NYC CSD 9	K-1	K-1

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Alec Diacou, ED and Kim Smaw, Academic Leader			
Operational Leader	Monique Evans			
Compliance Contact	Alec Diacou			
Complaint Contact	Alec Diacou			
DASA Coordinator	Donald Mabrey			
Phone Contact for After Hours Emergencies	Monique Evans			

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 2 Certificate of Occupancy (COO)

[Third Ave CO RYCS.pdf](#)

Filename: Third Ave CO RYCS.pdf **Size:** 37.1 kB

Site 2 Fire Inspection Report

[FDNY Third Avenue.pdf](#)

Filename: FDNY Third Avenue.pdf **Size:** 356.0 kB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	Pending approval by NYSED - combining both campuses into one location on July 1, 2021 (New Location is Cardinal Hayes High School)	Nov 20, 2019	Feb 2020
2				
3				
4				
5				

More revisions to add?

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

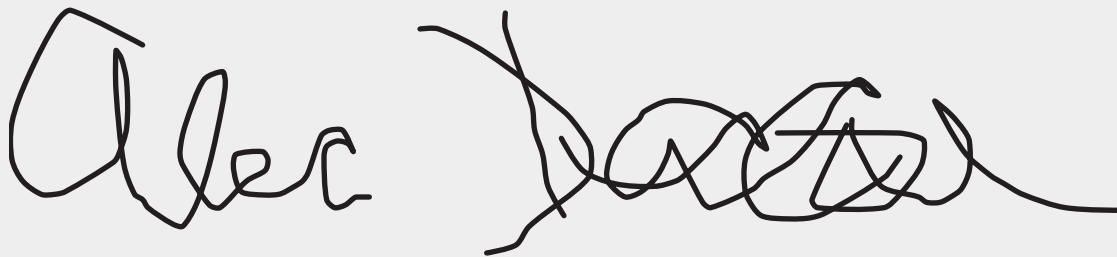
Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

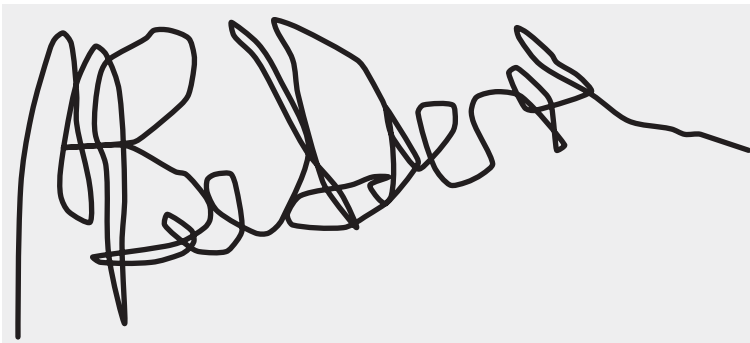
Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "Jen Pasek", is written on a light gray background.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to be 'R. Yalow', on a light gray background.

Date

Sep 15 2020

Thank you.



Entry 2 NYS School Report Card

Incomplete Hidden from applicant

[Instructions](#)

SUNY-authorized charter schools only

Provide direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

ROSALYN YALOW CHARTER SCHOOL 320900861073

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

(No response)

Entry 3 Progress Toward Goals

Completed Oct 9 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York State ELA exam.	NYS Exam	Unable to Assess	
Academic Goal 2	Students will outperform CSD 9 students by 10%, as measured by the percentage at Levels 3 and 4 in the same grades on the state ELA exam.	NYS Exam	Unable to Assess	
	Each year, each grade-level cohort			

Academic Goal 3	of students will reduce by one half the gap between the percentage at Level 3 and 4 on the previous year's ELA exam and 75 percent at Level 3 and 4 on the current year's state ELA exam.	NYS Exam	Unable to Assess	
Academic Goal 4	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York state mathematics exam.	NYS Exam	Unable to Assess	
Academic Goal 5	Students will outperform CSD 9 students by 10%, as measured by the percentage at Levels 3 and 4 in the same grades on the state mathematics exam.	NYS Exam	Unable to Assess	
Academic Goal 6	Each year, each grade-level cohort of students will reduce by one half the gap between the percentage at Level 3 and 4 on the previous year's Math exam and 75 percent at Level 3 and 4 on the current year's	NYS Exam	Unable to Assess	

	state Math exam.			
Academic Goal 7	75% of students who have attended the school for at least one year will score at Levels 3 or 4 on the New York state 4th grade science exam.	NYS Exam	Unable to Assess	
Academic Goal 8	Yalow students will outperform the local school district by 10%, as measured by the percentage at Levels 3 and 4 on the state 4th grade science exam. Yalow students will outperform the local school district by 10%, as measured by the percentage at Levels 3 and 4 on the state 4th grade science exam.	NYS Exam	Unable to Assess	
Academic Goal 9	At the end of each year, the average percentile ranking will be at least 50% in reading and math.	NYS Exam	Unable to Assess	
Academic Goal 10	At the end of each year, 100% of students will have achieved their growth target in reading and math based on mean growth in the	NYS Exam	Unable to Assess	

	latest norming study for students starting in the same 10 point Rasch unit (RIT) block.			
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2. Do have more academic goals to add?

No

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	Each year, the school will attain a status of “In Good	NYSED		

Org Goal 1	Standing” under the state’s Accountability system.	Accountability Designations	Met	
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	F nancial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
F nancial Goal 1				
F nancial Goal 2				
F nancial Goal 3				
F nancial Goal 4				
F nancial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Oct 9 2020

Instructions - Multiple Uploads ermitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

BOT Disclosures Updated 9-21-20

Filename: BOT Disclosures Updated 9 21 20.pdf **Size:** 929.0 kB

Entry 8 BOT Membership Table

Completed Oct 9 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

ROSALYN YALOW CHARTER SCHOOL 320900861073

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Miguel Balbuena [REDACTED]	Chair	Executive	Yes	2	09/01/2017	08/31/2020	12
2	Gregoria Felcano [REDACTED]	Trustee/Member	Founding Member	Yes	3	09/01/2019	08/31/2022	12
3	Sandra Hayes [REDACTED]	Vice Chair	Founding Member	Yes	2	09/01/2017	08/31/2020	11
1	Lakiesha Howard [REDACTED]	Secretary	-	Yes	1	09/01/2018	08/31/2021	10
1	Ivan Lee [REDACTED]	Trustee/Member	Founding Member	Yes	3	09/01/2018	08/31/2021	12
6	Dr. Ross T. Lyon [REDACTED]	Trustee/Member		Yes	1	09/01/2018	08/31/2020	11

7	Michael Rosen [REDACTED]	Treasurer	Founding Member	Yes	3	09/01/20 19	08/31/20 22	11
8	Ben Yalow [REDACTED]	Trustee/M ember	Founding Member	Yes	3	09/01/20 18	08/31/20 21	12
9								

1a. Are there more than members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7-15

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Oct 9 2020

Instructions

Schools must upload complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[RYCS 201920 BOT Minutes](#)

Filename: RYCS 201920 BOT Minutes Y9pwUEk.pdf **Size:** 658.5 kB

Entry 10 Enrollment & Retention

Completed Oct 9 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward

meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

ROSALYN YALOW CHARTER SCHOOL 320900861073

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	To recruit Economically Disadvantaged students, Rosalyn Yalow Charter School focuses its recruitment strategies on high needs neighborhoods in the Bronx. The specific strategy includes a combination of in-person outreach, community advertising and media, individual organizational appeals and information sessions and events. On BEDS Day, 2019 95% of students were identified as ED. This year, RYCS further targeted advertising and outreach to specific communities in the Bronx. The school offers at least 25 information sessions throughout the school community. In addition, the school continues to provide targeted support for families in completing and returning the lunch forms.	Across the recruitment of all subgroups, RYCS will continue with current practices, while utilizing more media and print due to social distancing parameters.
	To specifically recruit English Language Learners, Yalow makes posters, brochures and applications available in Spanish.	

<p>English Language Learners/Multilingual Learners</p>	<p>In addition , Yalow publishes advertisements in Spanish newspapers such as El Diario. The Executive Director and staff also canvass neighborhoods with large non-English speaking populations to inform families about the school and support their efforts to enroll. Moreover, during information sessions, Yalow provides translation services in Spanish. In many cases, families opt to translate for each other to ensure their community members have an optimal understanding of the school's program. In 2019-20, 32% of the school 's students were English Language Learners or Former ELLs.</p> <p>Each year, we continue to encourage our current non-English families to share information about the school and the myriad of services we provide for ELL students and their families.</p>	
<p>Students with Disabilities</p>	<p>To specifically recruit students with disabilities, Yalow staff conducts Parent Workshops at Head Start programs n CSD 9and CSD 7, including several with high concentrations of Special Education students. During all outreach efforts, Yalow staff shares details of the school's program for serving students with disabilities and integrating them fully into the school. We have also redoubled efforts with the CSE to review student referrals for IEPs in the time period required under federal law. Of our total student</p>	<p>RYCS will continue with current efforts. New students are only enrolled in Kindergarten(K). In 2019-20, 21% of Yalow K students were SWD and the district enrolled 18% SWD in K.</p>

	<p>population in 2019-2020, 18% are students with Disabilities. We have demonstrated success in working with Students with Disabilities, and have added this information to our printed materials, website, and presentations.</p>	
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Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>RYC strives to retain Economically Disadvantaged students by maintaining an inclusive environment in which all students are fully able to participate in school programs and extracurriculars regardless of their family's ability to pay. Uniforms and supplies are provided for all families who cannot afford the expense, and no students are charged for activities, field trips and special programs.</p>	<p>89% of ED students who were enrolled in 2018-19 returned in 2019-20.</p> <p>RYCS will use the same strategies to retain Economically Disadvantaged students as in 2018-19.</p>
	<p>To retain ELL students, Yalow runs a full inclusion program with ELLs receiving language acquisition services within the general education classroom. The school uses the Core Knowledge Language Arts program for grades K-5, which integrates phonics with story time and small group tutoring to create a balanced literacy program. We also use the STEP Literacy program to adapt our phonics and literacy instruction to meet the needs of individual</p>	<p>84% of ELL students who were enrolled in 2018-19 returned this year.</p> <p>To further our efforts to retain</p>

<p>English Language Learners/Multilingual Learners</p>	<p>ELL students through small group tutoring. The school employs two ELL instructors who push into classrooms during small group sessions to work with ELLs on an individual or group basis depending on each student's needs. In addition, we provide numerous opportunities for our ELL students to participate and succeed in special programs such as chess and fencing. This past year, 25% of the students on our champion chess team were English Language Learners. Yalow follows all applicable laws in serving its ELL students, including student identification, annual notification to parents, reclassification to fluent English proficiency status following the annual NYSESLAT to determine ongoing eligibility, and evaluation of ELL programs.</p>	<p>English Language Learners, RYCS will continue to provide all mandated services and supplemental supports needed to ensure each student's progress. When school programs fully re-open, the English for All program will resume on Saturdays for Yalow families wishing to improve their English and connect with others. Prior to COVID, 10-18 families participated intermittently.</p>
	<p>To retain students eligible for special education services, Yalow employs four special education teachers who push in to general education classrooms and provide small group support. In addition, based on the recommended program services on the Individualized Education Plans (IEPs), special education teachers may also pull students from non core classes to provide additional interventions. This highly inclusionary model is overseen by the Director of Assessment and Principal who regularly evaluate the efficacy of the program and engage in ongoing communication with families about student</p>	<p>87% of SWD students who were enrolled in 2018-19 returned this year.</p>

Students with Disabilities	<p>performance. The Director of Assessment is responsible for developing an effective working relationship with CSE staff and educating them about our program for at risk students; maintaining all student records, including IEPs, in locked filing cabinets in the administrative office; and keeping an access log prior to releasing them to staff. We have also redoubled efforts with the CSE to review student referrals for IEPs in the time period required under federal law. In addition, we provide numerous opportunities for our students with disabilities to participate and succeed in special programs such as chess and fencing.</p>	<p>We believe that our efforts to retain Students with Disabilities are most effective when they are tied to meeting identified student needs.</p>
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Entry 12 Percent of Uncertified Teachers

Completed Oct 9 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: ROSALYN YALOW CHARTER SCHOOL 320900861073

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	4
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	36

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	51



Thank you.

Entry 13 Organization Chart

Completed Oct 9 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

REVISED Dual Campus Organization Chart 2020-21

Filename: REVISED Dual Campus Organization Chart 2020 21.pdf **Size:** 56.2 kB

Entry 14 School Calendar

Completed Oct 9 2020

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

Yalow School Calendar 2020-21 w

Filename: Y low School Calendar 2020 21 w. hours.pdf **Size:** 349.7 kB

Entry 15 Links to Critical Documents on School Website

Completed Oct 9 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA policy;
6. District-wide safety plan and Authorizer-approved Discipline policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Rosalyn Yalow CS

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://www.yalowcharter.org/about/board-of-trustees/audit-statement/
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://www.yalowcharter.org/board-meeting-schedule-2019-20/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://transcripts.gotomeeting.com/#/s/00256d28e83b0cd26d317863cc3e741edd6852665be67acf8d7e2138dc37e46f
3. Link to NYS School Report Card	https://data.nysed.gov/essa.php?year=2019&instid=800000083429
4. Most Recent Lottery Notice Announcing Lottery	https://transcripts.gotomeeting.com/#/s/891a44a6618527b0ef5fca652d1d2ef6e75aed7f36cd6f1ef1c7e96946da556a
5. Authorizer-Approved DASA Policy	https://www.yalowcharter.org/student-family-handbook/
6. District-wide Safety Plan	https://www.yalowcharter.org/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.yalowcharter.org/student-family-handbook/
7. Authorizer-Approved FOIL Policy	https://www.yalowcharter.org/about/board-of-trustees/foil-policy/
8. Subject matter list of FOIL records	https://www.yalowcharter.org/about/board-of-trustees/foil-policy/
9. Link to School Reopening Plan	https://www.yalowcharter.org/reopening-plan-for-school-year-2020-21/

Thank you.



Entry 16 COVID 19 Related Information

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Rosalyn Yalow CS

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	506	423	474

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

	Ass ess me nt Title	Gra de K	Gra de 1	Gra de 2	Gra de 3	Gra de 4	Gra de 5	Gra de 6	Gra de 7	Gra de 8	Gra de 9	Gra de 10	Gra de 11	Gra de 12	Nu mbe r of Part cipa ting Stud ents
	Non e	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota															0
I															

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Oct 9 2020

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

[RYCS Staff Roster For Upload 2](#)

Filename: RYCS Staff Roster For Upload 2.xlsx Size: 14.1 kB

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Miguel Balbuena _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

yalow Chater school

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chairman

2. Are you an employee of any school operated by the education corporation? ____ **Yes** ^x ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ____ **Yes** ^x ____ **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____ **Yes** ^x ____ **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____ **Yes** x **No**


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i> none	none	nobe	none

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> none	none	none	none	none

DocuSigned by:

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7/16/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Michael Rosen

Name: _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation? ____ **Yes** ^x ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ____ **Yes** ^x ____ **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____ **Yes** x **No**

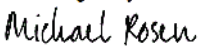
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i>			
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

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6/29/2020

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Benjamin Yalow _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn S. Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Education committee; finance committee

2. Are you an employee of any school operated by the education corporation? ____ **Yes** ^x ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____ **Yes** x **No**


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i> none	None	none	none

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> none	None	none		

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6/29/2020

Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Gregoria Feliciano

Name: _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair Parent Engagement Committee

2. Are you an employee of any school operated by the education corporation? ____ **Yes** ^x ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ____ **Yes** ^x ____ **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____ **Yes** x **No**

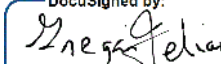
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i>			
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE				

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Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Ivan Lee _____

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Rosalyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board

2. Are you an employee of any school operated by the education corporation? ____ **Yes** ^x ____ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? ____ **Yes** ^x ____ **No**
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ____ **Yes** ^x ____ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____ **Yes** x **No**

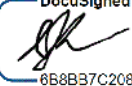
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i>			
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i> None	None	None	None	None

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7/24/2020

Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Roslyn Yalow Charter School - Ross Lyon

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Roslyn Yalow Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Director, Board of Trustees Member

2. Are you an employee of any school operated by the education corporation? Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? Yes ☒ No
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? Yes ☒ No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities? ____ **Yes** x **No**


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

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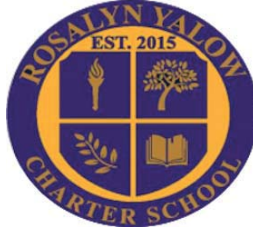
Signature

Date

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last revised 06/8/2020

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board of Trustees Meeting

Date and Time

Tuesday July 16, 2019 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee, L. Howard, M. Balbuena, R. Lyon, S. Hayes (remote)

Trustees Absent

M. Rosen

Guests Present

A. Diacou, S. Burton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jul 16, 2019 @ 6:35 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

C. Approve Minutes

M. Balbuena made a motion to approve minutes from the Board of Trustees Meeting on 06-25-19.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Formalize Paid-Time-Off Policy

B. Yalow made a motion to RESOLVED, that the School's Paid Time Off (PTO) policy be modified to reflect that: (a) up to ten PTO days may be rolled over to the fiscal year following the year in which those days were accrued; (b) 12-month employees shall accrue 12 days of PTO annually; and (c) employees may be paid for up to ten days of unused PTO time upon the termination of their employment, such payment to be made at the employee's regular daily rate; provided, that employees who fail to give proper notice of a voluntary resignation shall not be paid for unused PTO. "Proper notice" means: two weeks' prior written notice for nonexempt employees, four weeks' prior written notice for exempt employees, or any longer notice period stated in the employee's offer letter or employment contract.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Board Meeting Schedule FY2019-2020

B. Yalow made a motion to approve the 2019-20 Board meeting schedule to hold meeting at 6:30 p.m. on the third Tuesday of each month.

L. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Bonuses

B. Yalow made a motion to allocate \$25,000 toward bonus awards for fy2018-19.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Report

A. Update from NYSED: reducing school hours by 30 minutes

NYSED responded to our charter revision request to shorten the school day, raising several questions. NYSED's questions and Yalow's responses were submitted for Board review.

B. Update: new school facility search

Long-term goal is consolidating two campuses in one new building, approx. 50,000 s.ft. for a K-5 school.

Two representatives from the public finance group at Moody's Investors Service visited the school for 3 hours on July 8 to review the school's financing needs and demographics, and provide Yalow with Moody's charter school rating criteria.

Ziegler Investment Banking's charter finance team flew in from Boston to join the meeting. Ziegler will assist the school in preparing a ratings package over the next few weeks for Moody's review. Information presented to Moody's will be similar to the information prepared for Yalow's Charter Renewal.

C. Third Avenue construction

Construction of new classrooms and additional workspaces at the Third Avenue campus began July 12. Third Avenue will be home to 4 kindergarten, 3 1st-grade, one 12:1:1 special education classroom, in addition to arts, chess, fencing, ELL, and special education pull-out services—circa 225 students. Once construction is completed Charter Tech will begin the process of wiring for internet, Smart boards, phones, computers, and smoke detectors. Work will be completed for start of school on Monday, August 26.

III. Principal Report

A. Summer Academy

Dr. Burton stated 60-65 students attended summer academy.

G. Feliciano asked for the numbers of "students in need" who participated in summer academy.

M. Balbuena asked Dr. Burton to prepare a progress report showing pre- and post-summer academy student scores.

B. Teacher hire update as of July 12, 2019

10 of 55 teacher and 17-member RTI team remain to be hired. Currently there are 20 uncertified teacher-social workers (8) or teachers (12), although several are in process of getting their certifications. Pursuant to NYSED guidelines for charter schools, the board affirmed there not be more than 15 uncertified teachers.

IV. Year-end finance report

A. Finance Report

B. Yalow gave an overview of Yalow's financial position. Financials are positive. Although unaudited, forecast we expect a June 30 year-end surplus of \$696,779, and year-end cash balances are expected to exceed \$2.7 million. Audit expected to be complete by the end of August. Mr. Yalow cautioned that Yalow needs to conserve cash balances as a down-payment toward the purchase a new building to consolidate our two campuses into one location, and reduce overhead. Yalow reaches our maximum number of students (536) under the charter in 2019-20. Without additional students, per pupil revenue growth is capped, and Yalow will be forced to constrain expense growth to remain fiscally sound.

V. Education Committee

A. Workshop: Interpreting student data

In K. Smaw's absence, the planned discussion of student data benchmark comparisons and growth was tabled to the August board meeting.

M. Balbuena requested academic leadership prepare an action plan for improvement of student outcomes, with particular focus on k-2 students.

VI. Executive Session

A. Personnel discussion

No decisions were made to formulate a teacher bonus plan.

The executive director and principal were admonished to work more closely for the overall benefit of the school and student outcomes.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

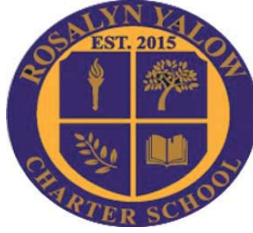
L. Howard

M. Balbuena made a motion to adjourn the meeting.

L. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board of Trustees Meeting

Date and Time

Tuesday August 20, 2019 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano, I. Lee (remote), K. Smaw, M. Balbuena, M. Rosen (remote), R. Lyon, S. Hayes

Trustees Absent

L. Howard

Guests Present

A. Diacou, Kim Smaw, S. Burton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Aug 20, 2019 @ 6:48 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

C. Approve Minutes

B. Yalow made a motion to approve minutes from the Board of Trustees Meeting on 07-16-19.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Election of trustees

R. Lyon made a motion to re-elect the following board members: Gregoria Feliciano, term September 2019-August 2022; Michael Rosen, term September 2019-August 2022, and Michael Rosen as interim treasurer for 2019-2020.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Liability insurance contract

G. Feliciano made a motion to Renew the Liability Insurance Package (Property, General Liability and Employee Dishonest and Umbrella programs) for the August 21, 2019-August 20, 2020 period.

M. Rosen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Coverage terms and conditions remain as expiring. New package includes a \$1,000 deductible for *Wind and Hail*; deductible is applicable when buildings are frame and less than 5 miles from water. Yalow's structures are modified fire resistive. As such, insurance company has applied this deductible.

The renewal premium is \$51,630, including the \$5,000,000 Umbrella. Expiring premium was \$51,180.

F. Proposed Terms of Charter School Business Management Contract Renewal

R. Lyon made a motion to approve a one-year extension of Charter School Business Management's contract covering the period July 1, 2019-June 30, 2020, and providing for increased hourly rates.

M. Rosen seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Education Committee

A. Workshop: Interpreting student data

A presentation by the Vice Principal/Chief Data Officer, K. Smaw, was given about student data benchmark comparisons.

III. Principal Report

A. Updates as of July 12, 2019

The summer academy, teacher hires, and new school year updates were presented by the principal. In the ensuing discussion it was emphasized that 3 building aides are necessary to prevent the teachers having to do custodial duties.

These aides should be paid the minimum wage. Parents will be asked if they are interested in being an aide.

An explanation of the pay scale for teachers is considered to be necessary explaining the pay for new teachers versus those who have been at Yalow for several years.

IV. Executive Director Report

A. Third Avenue construction

Construction of new classrooms and workspaces at the Third Avenue campus is being completed this week for the start of school on Monday, August 26.

B. Academic annual report to NYSED

The Board was asked to review Yalow's 2018-19 Progress Toward Attainment of Academic Goals, in preparation for NYSED's site visit, October 10-11.

C. Charter renewal schedule

An update concerning the charter renewal application was given, and the Board was reminded of the retreat on September 7 from 10 AM to 5 PM.

D. Draft 2019 financial audit schedule

A draft of the 2019 financial audit schedule was presented.

V. Executive Session

A. Bonuses

A vote on allocation of bonuses was postponed.

B. Personnel issues

M. Balbuena requested that the school leadership meet regularly and submit the minutes of their meetings to him. The Chair stressed the urgent need for 3 building aides and asked the executive director to immediately initiate a search for such aides.

A new subcommittee—Committee of Leadership Oversight—was approved. Members include Dr. Hayes, chair, Ivan Lee, and Miguel Balbuena.

VI. Closing Items

A. Adjourn Meeting

M. Balbuena made a motion to adjourn the meeting.

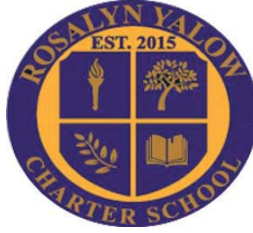
S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:09 PM.

Respectfully Submitted,
S. Hayes

APPROVED



The Rosalyn Yalow Charter School

Minutes

RESCHEDULED September Board Meeting

Date and Time

Wednesday September 18, 2019 at 6:30 PM

Location

3490 Third Ave., Bronx

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee (remote), L. Howard, M. Balbuena, M. Rosen (remote), R. Lyon, S. Hayes

Trustees Absent

None

Guests Present

A. Diacou, K. Smaw, S. Burton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Wednesday Sep 18, 2019 @ 6:47 PM at 3490 Third Ave., Bronx.

C. Approve Minutes

M. Balbuena made a motion to approve minutes from the Board of Trustees Meeting on 08-20-19.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. 2019 Annual Audit

A. Review and approval

Mr. Rosen reviewed the letter from Mengel, Metzger, Barr & Co. LLP, Certified Public Accountants and stated per their report Yalow Charter School has performed in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). M. Rosen made a motion to to approve the Audited Financial Statements and Independent Auditor's Report, June 30 2019.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Recap of September 7, 2019 board retreat

A. Summary

The Board Retreat was held on September 7, 2019. The Board received great feedback from Pasek Consulting services who consults charter schools particularly around renewals.

Several items were discussed as well as priorities for the next 3 weeks. He suggested 3 areas to focus on:

1. how are we going to support the 27% of students falling behind in math and the 43% percent behind in ELA
2. how are we supporting students social emotional development
3. what is the plan to move into one building to house both campuses

B. Student performance discussion

M. Rosen noted that on the NYS ELA and Math tests Yalow's students with disabilities (SWD) scored as high all SWD students in NYC. He asked to know:

1. how many SWD students were in 3rd- and 4th-grades in 2018-2019?
2. the breakdown of disability categories among SWD students?

M. Balbuena requested academic leadership focus on:

1. communicating academic data tracking to parents, beginning in October
2. preparation of quarterly internal scholastic data for individual students along with teacher goals
3. creation of an academic plan for students scoring 1 or 2 on the NYS tests by the:
 - RTI team
 - SWD team

IV. Principal Report

A. Teacher hire update as of September 12, 2019

Dr. Burton reported there are teachers in every class room. However there still remains a shortage. He is working with recruitment firms and interviewed a teacher –social worker this week who is interesting in joining.

B. Amsterdam Lesson Study Conference Singapore Math Powerpoint

Dr. Burton stated the presentation in Amsterdam went well. Topics discussed were lesson studies and approaches to professional development. Dr. Burton stated about 35 people attended the trip and was asked to present again next year in San Francisco.

C. Letter Of Appreciation

B. Yalow made a motion to send Ms. Ishida a letter of appreciation on behalf of the Board. S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Executive Director Report

A. Academic annual report to NYSED

The Academic Annual report was submitted on 8/1/19. Mr. Diacou stated it's important to read the entire document but particularly the goals on pages 21-25.

The meeting with the State will take place on October 10th-11th. Board members who are available will join the meeting in person and others by phone.

B. Charter renewal schedule

Mr. Diacou informed the Board that the school will submit a cover letter along with the submission of Benchmark #1 (Student Performance) of the Charter Renewal Application. The letter will inform the State of Yalow's goals for students over the next five years and the necessity of a full five-year charter renewal in order to finance a new school building to consolidate Yalow's two campuses at one site.

VI. Executive Session

A. Bonus distribution

Tabled for next meeting.

B. Review proposed Pasek Consulting contract

M. Balbuena made a motion to go into contract with Pasek Consulting effective October 1, 2019.

L. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Other Business

A. Other

Mr. Balbuena and Mr. Lee met with Mr. Diacou and Dr. Burton and reiterated the separation of powers between the CEO and Principal. Mr. Lee informed the Board that the Vice Principal/Chief Data Officer be included as a member of the Academic Leadership team.

The Board believes it would be beneficial for the CEO and Principal to also participate in professional development courses such as effective communication, enhancement of people skills and strategies.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:23 PM.

Respectfully Submitted,
L. Howard

APPROVED



The Rosalyn Yalow Charter School

Minutes

Rescheduled October Board Meeting

Date and Time

Wednesday October 16, 2019 at 6:30 PM

Location

116 E. 169th St., Bronx

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Ishida, I. Lee (remote), L. Howard, M. Balbuena, M. Rosen (remote), R. Lyon

Trustees Absent

S. Hayes

Guests Present

A. Diacou, I. Ishida, K. Smaw, S. Burton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Wednesday Oct 16, 2019 @ 6:30 PM at 116 E. 169th St., Bronx.

C. Approve Minutes

B. Yalow made a motion to approve minutes from the RESCHEDULED September Board Meeting on 09-18-19.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Recap of October 10-11, 2019 NYSED Site Visit

A. Summary

The board discussed in great detail the highlights of the State Visit and believed it went well. In addition the Board remains encouraged and is excited about continuing its work with the school.

The Board thanked Ms. Ishida for all the great work she achieved with student progress.

B. Allocate additional \$25,000 to dissolution account

M. Balbuena made a motion to to allocate \$25,000 to dissolution account.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

This will be reflected in next months financial report.

III. Finance

A. 1st-quarter budget review (July-September)

Mr. Rosen informed the board that the school is trending towards a surplus of a few hundred thousand dollars. The surplus is consistent with under spending due to a lack of teacher hiring. Mr. Yalow added that the underspending on teacher hires is offsetting revenue loss from under enrollment.

IV. Principal Report

A. Summer Academy student progress update

- Student progress during Summer Academy has not been tabulated, as yet.
- Saturday school will begin October 28th for students who are struggling or just need a little extra help.

B. Teacher hire update as of October 11, 2019

Two new teacher-social worker will be starting. One this upcoming Monday and the other the on November 12.

V. Executive Director Report

A. Student enrollment

Mr. Diacou distributed an email correspondence to 1,059 parents encouraging them to share the news of open enrollment for kindergarten with friends and family for their children. Applications have been received for kindergarten students, but the school is still losing a few older students.

Mr. Balbuena asked for an update each month on facilities such as conversations with Civic Builders, developers, and lenders.

VI. Executive Session

A. Bonus distribution

Tabled.

B. Board Goals

Mr. Balbuena asked that the board members who serve on committees to review the committee goals and make sure they are aligned with the school goals. In addition Mr. Balbuena stated new goals for the new year will need to be identified, measurable and realistic to a year's time frame. Many of the board committee cross collaborate and the board as a whole need to make sure communication between each is clear. Personnel from the school may also participate in committee membership.

Dan Pasek Consulting is coming aboard commencing October 1, and will be assisting with board organization in addition to addressing items discussed at the September board retreat. Mr. Balbuena asked each board member to complete the board assessment located in BoardOnTrack.

C. Other Business

Ms. Feliciano will organize an event honoring founding members sometime in June 2020.

VII. Closing Items

A. Adjourn Meeting

M. Balbuena made a motion to adjourn the meeting.

G. Feliciano seconded the motion.

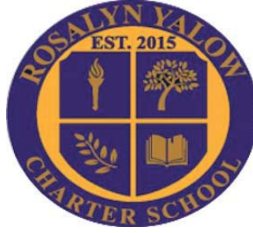
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,

L. Howard

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board of Trustees Meeting

Date and Time

Wednesday November 20, 2019 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee (remote), K. Smaw, L. Howard, M. Balbuena, M. Rosen (remote), R. Lyon, S. Hayes

Trustees Absent

None

Guests Present

A. Diacou, Kim Smaw, S. Burton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Wednesday Nov 20, 2019 @ 6:40 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

C. Approve Minutes

M. Balbuena made a motion to approve minutes from the Rescheduled October Board Meeting on October 16, 2019. Rescheduled October Board Meeting on 10-16-19

M. Rosen seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Facility Search Process

Review of proposal from the owner of our 3490 Third Avenue campus to build Yalow a new school for occupancy July 1, 2021, when Yalow's leases expire. The finance committee met to review the proposal and requested that the executive director present a side by side comparison of several alternative new building proposals along with a tight timetable for board approval of construction plans if a new building is to be completed by June 30, 2021, the date Yalow's two campus leases expire. If school construction plans are not approved by Yalow's board by January 10, 2020, the new school building could not be completed by June 30, 2021, and Yalow would need to renegotiate its leases with the landlords for both campuses.

Following review of the four alternative building proposals, the board chose two promising alternatives, and directed the executive director to pursue negotiations with 808 Cauldwell JV LLC, located in CSD7, and 1184 River Avenue, located in CSD9.

Upon a motion duly made and seconded, the following resolution was approved by a majority of the entire board:

Resolved: The Rosalyn Yalow Charter School Board of Trustees, having reviewed four proposals for construction of a new school building for occupancy by July 1, 2021 following the expiry of the School's two campus leases, has authorized the Executive Director to inform NYSED that the school would like to enter into lease negotiations with two potential developers—808 Cauldwell JV LLC and MADDD Equities LLC—to negotiate a long-term lease that would house the entire school. Following consultation with NYSED, the Executive Director is authorized to engage a lease attorney for negotiations. The Executive Director is instructed to provide the finance committee with weekly reports.

B. Yalow made a motion to authorizing the executive to enter into negotiations for construction of a new school building with two of the four developers reviewed by the board, immediately notify NYSED, and provide the finance committee with weekly updates.

M. Rosen seconded the motion.

Vote was 5-0; G. Feliciano abstained. The board **VOTED** to approve the motion.

II. Education Committee

A. Internal student testing data

The internal goal of 75% and above for math were met by the kindergarten and 1st grade classes in various unit assessments. All grades did not perform proficiently to meet the goal. All classes did not complete the assessment data to date. Math continues to outperform CKLA. 75% or above is also the internal goal for proficiently whereas grade 5 has met that goal in the second unit assessment.

Students who fall in the bottom quartile have been enrolled in Saturday school. Each week the number of students attending has increased. Mr. Balbuena asked that at mid way assessment be provided to see if the interventions are working.

III. Social-Emotional Committee

A. Support for teacher-social workers

M. Balbuena noted that teacher-social workers are being supported by Bank Street College of Education's Emotionally Responsive Practices (ERP) team until Yalow hires a replacement teacher-social worker supervisor. M Borys resigned November 6.

IV. Finance

A. July-October budget review

M. Rosen reported that the school is experiencing significant deviations from the FY19-20 budget:

1. Yalow continues losing students in upper grades (2-5), while enrollment of new kindergarten students is slow. Potential revenue shortfall of up to \$160k.
2. Expenses are down, due to under hiring of 12 teaching staff. Employee expenses—including payroll taxes and benefits—were \$507k below budget on October 31.
3. Bronx Arts Ensemble (BAE) classes have increased from 42 to 64 classes per week to accommodate staggered teaching team schedules in the early mornings and late afternoons.

The executive director and CSBM will complete a line by line review of budget assumptions and present revised projections to the finance committee for December board meeting.

V. Principal Report

A. Teacher hire update as of November 11, 2019

There has been difficulty in finding certified teachers as there is an all around shortage stated Dr. Burton. Currently there are 10 open positions that include 6 teachers and 4 for the RTI team.

VI. Executive Director Report

A. Chronic Absentee Report

B. Student enrollment

School wide absenteeism is at 18.4%. Several busing issues in addition to the school year starting in August, 6 days earlier than the 2018-2019 school year, contributed to this issue.

- As of Tuesday, November 19, enrollment has decreased to 508 students, compared with 536 authorized in the charter
- Weekly emails are being sent to 1,059 parents and 25 early childhood programs to announce 28 open kindergarten seats

C. 4th Annual Thanksgiving Dinner

- Free event. Expecting 350 persons.
- Families have been donating small amounts; c. \$600 to date.

VII. Executive Session

A. Bonus distribution

Tabled.

B. Student Incident

The board discussed an incident involving a student at the Third Avenue campus on November 4, 2019. The executive director conducted an investigation, simultaneously notifying NYSED and the Special Commissioner of Investigations. During executive session the board reviewed the report.

A resolution was introduced formalizing the operational procedures in place at the 169th St. campus to minimize the possibility of a recurrence.

Resolution to Ratify Operational Procedures for the 2019-2020 School Year

Following a review of student dismissal procedures submitted to NYSED on October 23, 2019, upon a motion duly made and seconded, the school's board of trustees voted on the following resolution.

Resolved: The Board of Trustees approves adoption of the following school procedures:

1. that the dean of students remains to supervise students until such time as a guardian picks up the last child from school, or designate another supervisor in the absence of the dean of students;
2. building aides will not supervise students without a designated administrator supervising [him or her];
3. revise Third Avenue bus protocols for dismissal to include new duties for operation staff in confirming daily ridership, as set forth in attached Bus Procedures ;
4. schedule the Nonviolent Crisis Intervention Training Program with the NYC Collaborative on Special Education. All new administrators, teachers, and operations associates will be included in the group to receive training.

And, authorizes the Executive Director to submit a non-material charter revision request to NYSED, if necessary, to formalize these procedures.

M. Balbuena made a motion to approve the resolution.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

A second resolution modifying Yalow's Third Avenue (k-1) campus bus procedures was also introduced.

Third Avenue Campus (K-1) Bus Procedures

"No Busing" Scholars Names Listed on Whiteboard Throughout the Day

The names of students who would otherwise take Yalow buses home from school, but whose have will not take the bus, their names are written on the whiteboard in the main office.

This information is received via phone calls or verbal conversation from parents. Operation staff writes names down and those tags are sorted accordingly.

Bus Tags

Each scholar that takes the bus has a color coded bus tag which list scholar's: name, class, bus stop and bus route. The scholars not taking the bus that day their tags are removed from distribution. Tags are distributed an hour before dismissal. Verbal names are also given to teachers to know which scholars are not taking the bus. All scholars taking the bus must be wearing their bus tags.

Dismissal

Loudspeaker announcements are made by Operation staff calling one bus at a time. Buses are called by color so that the corresponding scholars can line up by the main office to depart . Once scholars are lined up, an Operations associate reviews and collect tags while another helps load scholars onto bus. During this time, main office whiteboard is reviewed to

make sure that no scholars get on the bus when they aren't supposed to. A final walkthrough and/or announcement is m

M. Balbuena made a motion to adopt Attachment A, Third Avenue Campus Bus Procedures.

S. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

M. Balbuena made a motion to adjourn the meeting at 8:50 p.m.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Howard

Documents used during the meeting

- 190122_808 Cauldwell Ave - SCHEMATIC REV 2.pdf
- 2021 Prospective Facilities.pdf
- Completed educational facilities-Pillar.pdf
- Finance Committee Memo 11.15.19.pdf
- 2019 - 8_November_PROGRESS MONITORING #1_KS.pptx
- Data Submission_#1_KS.pdf
- RYCS Monthly Report - Oct 2019.pdf
- Attachment 6.a-vacancies 11.18.19.pdf
- Yalow Teachers Hire Template 11.18.2019.pdf
- Absentee Summary as of November 4, 2019.pdf
- Attendance Graphs 2018 vs 2019 as of 11.20.2019 v2 with red arrows.pdf
- Enrollment by grade 11.18.19.pdf
- TG invite2019 v2.1.jpg
- Final_Pena_Report.pdf
- November 4 2019 incident.pdf

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board of Trustees Meeting

Date and Time

Tuesday December 17, 2019 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee (remote), M. Balbuena, M. Rosen (remote), R. Lyon, S. Hayes (remote)

Trustees Absent

L. Howard

Guests Present

A. Diacou, Carlos Luna, parent, K. Smaw

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Dec 17, 2019 @ 7:12 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

C. Approve Minutes

R. Lyon made a motion to approve the minutes from. Board of Trustees Meeting on 11-20-19
G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Update: Facility Search Process

On Friday, December 13, A.Diacou was invited to meet with the COO of Cardinal Hayes High School (CHHS) with the purpose of leasing space to house Yalow. Yalow is being offered exclusive access to the 3rd floor and a portion of the 4th floor (previously used as residences). Potential lease terms were discussed. Friday evening CHHS provided Yalow with a non-binding letter of intent for a co-location lease agreement signed by the CHSS board chairman and COO, subject to the approval of the NYSED and Archdioceses of New York. The Archdioceses of NY has indicated it will support the CHHS board decision. A term sheet for a 15-year lease with 5-year escalator was received on Monday, December 16 and reviewed with the finance committee Monday evening. It was agreed that B. Yalow would meet with the COO of Cardinal Hayes on Tuesday, prior to the Board meeting.

B. Yalow reported that the CHSS campus is stately, with sufficient space to meet all of Yalow's needs. Campus has a huge outdoor space for play. The building is designed with traditional high-ceiling classrooms, wide hallways. CHSS offers high-speed internet access and a state of art cloud -based security system. The proposed lease includes many amenities.

M. Rosen and B. Yalow discussed the financial and logistical implications of leasing from CHSS compared with having a developer build Yalow a new building, as the board discussed at November's board meeting.

E. Recommendation and vote for new school location

B. Yalow made a motion to to negotiate a co-location lease with Cardinal Hayes High School along the terms outlined in the proposed term sheet.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Session

A. Bonus distribution

B. Yalow made a motion to to go into executive session at 7:15p.m.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Balbuena made a motion to allocate the bonuses approved in July 2019 to 5 employees.

M. Rosen seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Balbuena made a motion to name K. Smaw as Interim Principal through June 30, 2020.

S. Hayes seconded the motion.

K. Smaw will assume all roles of the principal and report directly to the board. The board **VOTED** unanimously to approve the motion.

M. Balbuena made a motion to to allocate the \$25,000 of bonus pool approved at the July 16, 2019 board meeting.

M. Rosen seconded the motion.

The executive director was instructed to include the bonus allocations in December 31 paychecks. The board **VOTED** unanimously to approve the motion.

B. Personnel

S. Hayes asked that the board do all it can to support K. Smaw.

M. Balbuena asked the principal to review and standardize teaching hour expectations among teachers.

C. Select board retreat date for December/January

Board retreat scheduled for Saturday, January 25, 2020.

Executive session ended at 7:32 p.m.

III. Education Committee

A. Internal student testing data

K. Smaw presented external NWEA fall testing data for math, indicating the following percentages of K-5 students are at, or above, grade level in math: K—38%; 1st-grade—41%; 2nd-grade—72%; 3rd-grade—58%; 4th-grade—70%; 5th-grade—90%.

STEP Literacy cycle 1 fall testing indicates the following percentages of students are on target level, or above target level in literacy: K—23%; 1st-grade—40%; 2nd-grade—19%; 3rd-grade—24%.

NWEA fall testing for reading indicates the following percentages of grades 4-5 students are at, or above, grade level in reading: 4th-grade—61%; 5th-grade—80%.

M. Feliciano asked that parents be invited to school to discuss the urgency of parental involvement in academic success.

IV. Finance

A. July-November budget review

B. Yalow reviewed Yalow's finances as of November 30, 2019. We are experiencing significant deviations from the FY19-20 budget. Enrollment is down 24 students from budget, decreasing projected revenue by \$394k, although 13 additional students now receiving IEP services, increasing revenue by \$234k. Employee expenses—payroll taxes and benefits—were \$617k below budget. The net result: FY2019-20 year-end net income is currently forecast at \$363k—\$284k over the budgeted surplus of \$79k, and the school will end the 2019-20 fiscal year with approximately \$3.3 million in cash.

V. Principal Report

A. Teacher hire update as of December 11, 2019

interim principal K. Smaw updated the board on teacher hiring. Yalow has 7 open teaching positions, not including the 3 "extra" teachers the board approved to help eliminate the student achievement gap:

- 1 teacher-social worker
- 3 teachers
- 3 RTI team

B. Chronic Absenteeism Report

Chronic absenteeism is 17%—87 students: 15% at Yalow's main campus (2nd-5th-grades), and 20.4% at the Third Ave. campus (kindergarten and 1st-grade).

VI. Executive Director Report

A. Student enrollment

Yalow enrollment is down to 511 as a few students have moved out-of-state. Attrition continues in upper grades.

S. Hayes requested a report on reasons for student attrition over the 2015-19 period, prior to January's board meeting.

S. Hayes also reiterated the board's expectation that new parents are informed that, once they accept a placement for their child at Yalow, or reenroll for the following year, the family should complete the school year at Yalow.

The board requested that administration tailor messaging to new and existing parents that Yalow strives to provide students with a private school experience, incorporating high academic expectations, alongside art, chess, fencing, and music—opening children's minds to a wider world experience.

VII. Other Business

A. Mini DESA

R. Lyon requested that the DESA-mini survey of students be summarized and relayed to board in January.

VIII. Closing Items

A. Adjourn Meeting

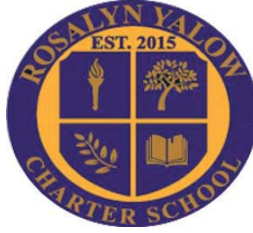
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:44 PM.

Respectfully Submitted,
A. Diacou

Documents used during the meeting

- Orlando 12.14.19 Charter Revision Request-CHHS.pdf
- Orlando 12.14.19 Charter Revision Request-Cauldwell.pdf
- Orlando 12.14.19 Charter Revision Request-River.pdf
- 2019 - 8_December_PROGRESS MONITORING #2_KS (1).pdf
- Sept 2019_NWEA_STEP Grade Report Math Performance 2020-KS (2).pdf
- RYCS Monthly Report - Nov 2019.pdf
- Attachment 6.a-vacancies 12.13.19.pdf
- Absentee Summary as of Dec 4, 2019.pdf
- Board Meeting Attendance 2019-2020 - Aug-Dec.pdf
- Roster Breakdown.xlsx - Roster Tally 2019-2020 _121719.pdf

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday January 21, 2020 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee (remote), M. Balbuena, M. Rosen (remote), R. Lyon, S. Hayes

Trustees Absent

L. Howard

Guests Present

A. Diacou, K. Smaw

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jan 21, 2020 @ 7:00 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

C. Approve Minutes

B. Yalow made a motion to approve the minutes from. Board of Trustees Meeting on 12-17-19

R. Lyon seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. July-December budget review

M. Rosen reviewed the 6-month finance report. Gross revenue is expected to be down by \$129k, primarily due to student attrition in grades 2-5 (decrease of \$394k). Discussion regarding student attrition ensued. Upper-grade attrition is partially explainable by parents not knowing where their children will be enrolled when our present charter expires. If we are granted a renewal, it is expected that this problem will disappear. Expenses are \$717K below budget, and the 2019-2020 fiscal year is expected to end with about \$4.2 million in cash.

B. Yalow emphasized that the 6-month surplus is largely attributed to under-hiring of teaching staff.

B. Proposal: New Salary Structure for Teachers

A three-tier pay scale plan for teachers was considered which will be discussed in detail by the Education Committee on February 6. The highest level will be for so-called, *Master Teachers*. A vote on objective criteria for placing teachers in one or another salary tier is expected to be taken at the next board meeting.

III. Education Committee

A. Internal student testing data

Principal Smaw presented the internal summative student testing data along with external STEP Literacy and NWEA math and reading assessments measuring student achievement gaps. Reporting of summative assessment data for CKLA units by teachers is lagging Yalow's CKLA curriculum pacing.

Saturday Academy will begin February 1 with 25-30 students who have the most severe literacy gaps.

M. Balbuena asked that action plans be put in place to support neediest learners in Saturday Academy. He further suggested that, Monday-Friday, the RTI-team be assigned to support bridging the achievement gaps.

IV. Principal Report

A. Teacher hire update as of December 11, 2019

9 open positions: 1-2 teacher-social workers; 6 lead teachers; and 1 RTI team member. Only one NYS certified teacher was found at the January 11 job fair in midtown. 3 budgeted "extra" teaching positions remain open.

B. Chronic Absentee Report

As of January 3, 2020, the school-wide chronic absentee rate was 17.4% (89 students); 14.1% at the main campus (grades 2-5); 22.4% at Third Ave. campus (grades k-1). Perfect attendance is 16.2%.

Discussion ensued. It was suggested that the deans of students and parent coordinator visit the homes of chronic absentees to impress on parents the importance of attendance.

V. Executive Director Report

A. Update: Facility Search Process

- NYSED responded to Yalow's Charter Revision Application to relocate the school to 650 Grand Concourse (CSD7)—Cardinal Hayes High School (CHHS)—with a 2-page list of questions.
- a survey has been mailed to 400+ families asking their opinions on relocation to submit to the NYSED by Monday, January 27
- CHHS board member John Fontana visited Yalow on January 8, 2020 and met with Yalow students
- CHHS is completing CAD drawings of school to present to Catholic Archdiocese in support of agreed rent.

B. Student enrollment

- As of January 7, student enrollment is down to 507 due to continued 3rd-5th-grade attrition.
- Recruiting visits to 25 early childhood and Headstart programs for 2020-2021 lottery have begun.

C. Student Attrition Report for 2015-2020

The board reviewed the 4-year, 2015-2019 summative student attrition report. Cumulatively, 36% of admitted students transferred out of Yalow: 50% to DOE schools, 26% out-of-state, 16% to charter schools, and 8% to private/parochial schools.

The executive director was asked to fine-tune and present additional data at the January 25 board retreat, including school district to which students relocated (e.g., CSD 10, CSD7, etc.), and grades from which students transferred (e.g., 1st-, 4th-, etc).

D. 403 (b) Enrollment Update

403 (b) enrollment among teachers lags budgeted expectations. In order to increase tax-free savings among employees at a young age, the board will consider enrolling new employees at a small, 1%-2% rate at next board meeting.

VI. Executive Session

A. Personnel

Principal Smaw gave a detailed report about her investigation of the teacher schedules and progress teachers are making obtaining NYS teacher certification, the role of deans of students, professional development calendar, Yalow's daily school schedule, student data, and school curricula, including the findings concerning increased scheduling of Bronx Arts Ensemble classes.

B. January Board retreat

Pasek Consulting will assist facilitating the January 25, 2020 board retreat at the NYAC.

VII. Other Business

A. 5th grade graduation

M. Balbuena suggested the school consider holding Yalow's 1st graduation ceremony on a weekend, possibly Saturday June 27. Administration will confirm availability of church sanctuary with Walker Memorial Baptist Church office.

VIII. Closing Items

A. Adjourn Meeting

M. Balbuena made a motion to adjourn the meeting.

S. Hayes seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

S. Hayes

Documents used during the meeting

- RYCS Monthly Report - Dec 2019.pdf
- Data Progress Monitoring #3 1.17.20.pdf
- Yalow 2019-2020 presentation_GeneralAnalysis2.pdf
- Board Attendance Charts 2018 vs 2019.pdf
- Board Meeting Attendance 2019-2020 - Aug-Jan.pdf
- Attrition Charts.pdf
- Roster Breakdown.xlsx - Roster Tally 2019-2020 (5).pdf
- 403(b) Executive Summary_2019.pdf

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday February 18, 2020 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow, G. Feliciano, I. Lee, L. Howard, M. Balbuena, M. Rosen (remote), S. Hayes

Trustees Absent

R. Lyon

Guests Present

A. Diacou, A. Sokal, Cesilia Morocho (parent), K. Smaw

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Feb 18, 2020 @ 6:45 PM at 116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

C. Approve Minutes

B. Yalow made a motion to approve the minutes from. Board Meeting on 01-21-20
G. Feliciano seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Revision to 403 (b) Plan Enrollment Policy

B. Yalow made a motion to Approve the revision to the 403 (b) Plan Policy.
G. Feliciano seconded the motion.
New employees enrolled may check an opt-out box on their enrollment application to refuse Plan participation, or reduce their level of participation. The Board of Trustees also authorizes the Executive Director to make corresponding changes to the Plan document, as necessary, to formalize these procedures. The board **VOTED** unanimously to approve the motion.

E. Qualifications for 3-tier teacher salary classification

M. Balbuena made a motion to approve the qualifications for 3-tier teacher salary classification with agreed upon changes that Tier-1 Masters Teacher require 4 years of standard test results.
I. Lee seconded the motion.
The board **VOTED** unanimously to approve the motion.
This only applies to General Education teachers.

II. Introduction of Amy Sokal, Yalow's new Fundraising Consultant

A. Amy Sokal

Ms. Sokal provided a draft three-month development plan for Yalow Charter School. In this draft, Ms. Sokal discussed important areas of focus that include:

Individual Donors, Foundation & Corporate Support, Events/Outreach. Ms. Sokal stated it is important to access and analyze present donor information if any, review past giving and any personal contacts Board members as well Yalow's administrative and academic staff may have. Ms. Sokal will be reaching out to each board member to set-up individual telephone calls.

III. Finance

A. 7-month finance review

Revenues

Yalow continues losing students in grades 2-5. The enrollment of new kindergarten students continues to be stagnant. Special education revenues are expected to be overbudget by \$244k. This is due to 13 additional students who are now receiving IEP services. Yalow will be receiving an additional 121K in grant revenues from the Final Federal Title I and Title II. Yalow's new insured savings account has earned \$27k in interest from July 1 - December 31, 2019.

June 30, 2021 net revenue is expected to be down by \$59k.

Expenses

Payroll, taxes, and benefits are estimated to be \$718k below budget by year end resulting from under hiring of teachers(\$293k), administrative staffing changes (\$230k), and fewer

employees taking medical benefits (\$119k). Other expense savings include textbooks and materials (\$26k) due to Yalow receiving an in-kind donation of unused CKLA materials from another school, lower tuition reimbursement, and the delay in hiring a director of development.

Additional expenditures have been allocated for academic consultants, financial management, technology services, library and classroom construction and facility maintenance at the Third Avenue campus, and board development.

General Liability insurance is projected to be \$34k overbudget. This doesn't reflect a refund \$16k due to a reduction in Yalow's risk premium by the carrier (Utica) based on hazard improvements implemented by Yalow.

June 30, 2020 expenses expected to be down \$667k. Net Income: FY2019-20 year-end net income is currently forecast at \$687k—\$608k greater than budgeted surplus of \$79k.

IV. Education Committee

A. External student testing data

Urban Education Institute (UEI) has provided detailed individual student achievement gaps which organized student groupings, to support classroom teachers and Yalow's RTI team provide small-group differentiated Monday-Friday instruction. Instructional goals for grades K-3 grade by grade and classroom by classroom where also provided. The 10 week Saturday Academy began in February for 30 students with critical literacy gaps.

V. Principal Report

A. Internal student testing data

Ms. Smaw will provide an updated report in March when she has all the data.

B. Teacher hire update as of December 11, 2019

10 open positions:

- 2 teacher-social workers
- 8 teachers (includes 2 "overage" teacher positions originally budgeted in June 2019)
- 9 RTI team teachers being redeployed as classroom teachers to fill vacancies

In addition, 2 budgeted "overage" teaching positions remain unfilled.

C. Chronic Absentee Report

Chronic Absenteeism by Grade:

- Kindergarten: 21 students out of 102 (20.58%)
- 1st-grade: 25 students out of 99 (25.25%)
- 2nd-grade: 12 students out of 98 (12.24%)
- 3rd-grade: 06 students out of 78 (7.69%)
- 4th-grade: 14 students out of 86 (16.27%)
- 5th-grade: 08 students out of 47 (17.02%)

VI. Executive Director Report

A. Update: Facility Search Process

- NYSED approved Yalow's Charter Revision Application to relocate the school to 650 Grand Concourse (CSD7)-Cardinal Hayes High School (CHHS)

- Overwhelming positive reception from families to the January 22 parent survey mailed to 400+ families asking their opinion on relocation
- CHHS completing CAD drawings of school to present to Catholic Archdiocese in support of proposed rent of \$2.5 million
- Awaiting Archdioceses approval and submission of sub-lease agreement to Yalow

B. Student enrollment

- Thursday, February 13 enrollment: **507** (down 19)
- Completed 20 recruiting visits to early childhood and Headstart programs for 2020-2021 lottery
- 10 visits remaining
- Applications: 346 kindergarten; 11 1st-grade; 22 2nd-grade

VII. Public Session

A. Departure of Teachers

During public session, a concerned parent stated she is worried about teachers leaving the school. Ms. Feliciano stated some of the personnel topic are a little delicate because it deals with confidential information and cannot be discussed. Ms. Feliciano stated the well-being of the students are a top priority. When the school has the ability to retain teachers and not have a shift, the school does so. Ms. Feliciano expressed to the parent that the board is empathetic due to this departure having an effect on her child.

It was suggested the board hold a town hall meeting with parents to discuss staffing changes.

VIII. Executive Session

A. Executive Session

- Mr. Diacou and Ms. Smaw are looking into the matter of a parent who stated she lost money paid for a trip due to child having to attend summer school. School leadership will also be meeting with this parent to discuss testing vs internal assessment of students.
- The Executive Director has no knowledge of the pilot for the social emotional assessment being fully implemented. Mr. Diacou is investigating the matter.
- Mr. Balbuena proposed doing a retreat at the end of June where teachers are celebrated through fun activities instead of end of year celebrations.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

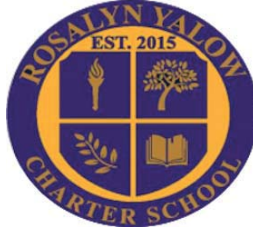
Respectfully Submitted,
L. Howard

Documents used during the meeting

- 403(b) ammendment 2.18.20.pdf
- Teacher Criteria Scale 2.15.20 REVISED Part 3.pdf

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- Teacher Hiring Proposal_New Salary Scale 2.15.20 REVISED Part 3.pdf
 - A. Sokal resume cl version.pdf
 - Sokol-Quick Draft Development Plan RY .pdf
 - Budget Narrative 2.15.20.pdf
 - 1st-grade Differentiated instruction for All Classes (3).pdf
 - 2nd-grade Differentiated instruction for All Classes (3).pdf
 - 3rd-grade Differentiated instruction for All Classes (3).pdf
 - Kindergarten Differentiated instruction for All Classes (4).pdf
 - 2019 ROSALYN YALOW CHARTER SCHOOL - Report Card NYSED Data Site.pdf
 - 2019 - 14 February 2020_PROGRESS MONITORING #4_KS.pdf
 - Yalow Teachers Hire Template 02.14.2020 v1.pdf
 - February Student Attendance Data 2020.pdf
 - Orlando 1.21.20 Additional Information Charter Revision Request.pdf
 - Orlando 1.31.20 CHHS Survey Update.pdf
 - nonmaterial revision requestmove to CHHS.pdf

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The Rosalyn Yalow Charter School

Minutes

Rescheduled March Board Meeting

Date and Time

Wednesday March 25, 2020 at 6:30 PM

Location

Extraordinary Video Board Meeting

Wed, Mar 25, 2020 6:30 PM - 8:30 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/167588837>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

Access Code: 167-588-837

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote), Sofia Nivar, parent

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Wednesday Mar 25, 2020 @ 6:35 PM at
Extraordinary Video Board Meeting
Wed, Mar 25, 2020 6:30 PM - 8:30 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/167588837>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

Access Code: 167-588-837

II. Approve Redrafted FERPA Policy

A. FERPA language to be included as Attachment B to Student and Family Handbook

- FERPA Policy was written by J. Carr and approved board in March 2015.
- Yalow's attorneys, Bond Schoeneck and King, clarifies the FERPA language, which will be included as Exhibit B to Yalow's Student and Family Handbook, and posted under the Parent section of Yalow's website.

G. Feliciano made a motion to approve the revised FERPA language.

L. Howard seconded the motion.

The board **VOTED** to approve the motion.

III. Approve a Parent's Bill of Rights for Data Privacy and Security

A. Parent's Bill of Rights

The law requiring a Parent's Bill of Rights was approved 5 years ago, although charter schools were deemed exempt. NYSED will now begin enforcement. Once approved, the Bill of Rights will be placed on Yalow's Website.

B. Yalow made a motion to approve the Parent's Bill of Rights.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Governor Cuomo's Emergency Order

A. Yalow Guidance

- Waiver of 180-day school year ends on March 31, unless extended by Governor (attached)

- Services to at-risk populations—special education, ELLs, homeless—must be maintained for the duration of distance learning
- No waiver for special population services at this time (potential revenue impact)

V. Education Committee Update

A. Classroom teaching efficacy assessment

TNTP, Yalow's new professional developers for CKLA implementation provided the results below of their curriculum audit and academic diagnostic following two professional development sessions at Yalow.

- Lesson Focused on High Quality Texts – 12%
- Questions and Tasks Integrate Standards– 12%
- Students Responsible for Doing Thinking in the Classroom– 12%
- Reading Foundational Skills– 33%

TNTP is in the process of preparing a plan that addresses the above data.

VI. Principal Report

A. Contingency Plan for Distance Learning

Yalow was chartered as a bricks and mortar school with a books and paper curriculum. Yalow is implementing a multi-faceted approach to distance learning in order to meet the various constraints faced by Yalow's 426 families. The following steps have been taken to continue instruction during this emergency:

- CKLA and Singapore math workbooks were sent home on Friday, March 13
- Parents of students who were absent were allowed to pick up materials the week of March 13-20 (K. Smaw and A. Diacou remained on site to distribute to parents)
- Teachers will take daily attendance for the duration of distance learning using Class Dojo, as required under the executive order,
- A scope and sequence pacing guide was sent home
- Teachers will continue to evaluate student work and complete progress assessments

Core Knowledge Foundation has proved free read alouds covering CKLA materials for grades pre-k-5th grade on Youtube:

https://drive.google.com/drive/folders/1Sxb4LhVXijvf_ZywT1HH1sS8nYW5sSi?mc_cid=de9e6585a2&mc_eid=f58fc5b8b7

- This is particularly helpful for Yalow's 154 most vulnerable students, ELLs, special education, and those who are homeless or live in non-traditional housing
- Chess has a distance learning platform with 500 licenses (Chesskid.com)
- NYSED guidance for special education student services continues to be developed

Yalow is completing its educational continuity plan to NYSED through the NYSED CSO Portal on Friday, March 27.

B. Teacher hire update as of February 29, 2020

10 open positions:

- 2 teacher-social workers
- 8 teachers, which includes 2 budgeted "overage" teaching positions

To fill classroom vacancies 9 RTI team teachers reading specialists and teaching fellows are being redeployed as classroom teachers.

M. Balbuena suggested that teacher interviews for 2020-2021 proceed via GoToMeeting and that demo lessons might be conducted using the same virtual classrooms Yalow is using for distance learning (Google classroom).

C. Chronic Absentee Report

Chronic Absenteeism by Grade:

- Kindergarten: 21 students out of 98 (21.43%)
- 1st-grade: 28 students out of 99 (28.28%)
- 2nd-grade: 13 students out of 95 (13.68%)
- 3rd-grade: 10 students out of 79 (12.66%)
- 4th-grade: 16 students out of 87 (18.39%)
- 5th-grade: 08 students out of 47 (17.02%)

Chronic absences are acute and increasing at the Third Avenue K-1 campus.

VII. Executive Director Report

A. Update: Facility Search Process

Continuing to await the Archdioceses approval and submission of sub-lease agreement to Yalow. If the Archdioceses declines the agreement, plan B would be to renew leases for Third Avenue and 169th St sites for search for alternative sites that might become available. This is unlikely before June 30, 2021.

B. Student enrollment

- Wednesday March 18 enrollment: **506** (down 20)
- completed 25 recruiting visits to early childhood and Headstart programs for 2020-2021 lottery
- applications: 372 kindergarten; 16 1st-grade; 28 2nd-grade
- Lottery scheduled for Thursday, April 2
- Enrollment packets will be mailed to 90 selected kindergarten families on Friday, April 3
- Completed enrollment packets must be received by Friday, April 17 to secure seat for 2020-2021

M. Balbuena asked that A. Diacou also develop an online enrollment packet to be completed by the parents of selected students.

C. Affect of chronic absenteeism on student outcomes

Case study from Yalow's class 2016. Study compared outcomes of 20 worse chronic absentees to outcomes for 20 students with best attendance.

Of the 20 students with greatest chronic absenteeism:

- 9 dropped out of Yalow
- 4 students were held back (retained a grade)
- 2 students corrected their attendance

Of the 20 students with best attendance

- 1 dropped out of Yalow
- 2 students were held back (retained a grade)

M. Balbuena asked A. Diacou to prepare a "simple language" narrative of the potential consequence of chronic absenteeism for incoming parents and parents of enrolled students who are currently chronically absent.

VIII. Other Business

A. Public Session

During public session, a parent, S. Nivar, asked what is happening with staff retention? Why are teachers leaving? Ms. Smaw stated though there have been some recent changes, the school actually does a great job in retaining teachers. It is important to know that there are teachers who move on for various reasons. The parent asked that going forward it be communicated to teachers that when they leave in the middle of the school year it is a disruption to the students.

Parent stated she is happy with the paper format for remote learning; however, she asks that the school make sure the paper assignments are organized better and that students have grade level materials. Ms. Smaw stated this is a new process and there may be a few glitches but will ensure this happens.

IX. Executive Session

A. Executive Session

The board went into executive session at 7:23 p.m.

- The waiver for instruction has been put on hold until March 31. Mr. Balbuena asked for a long-term contingency plan for distance learning and virtual meetings platforms as schools may not be able to open on April 1. Plans may be phased in over time as the pandemic unfolds.
- Mr. Diacou and Ms. Smaw are working on a grant to the Charter Center to help with the costs for technology for students remote learning.
- M. Balbuena stated that the plan(s) also need to address Yalow's vulnerable student populations: special education students, english learning students and children who are homeless or in foster care.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
L. Howard

XI. Finance

A. 8-month finance review

B. Yalow gave the finance report, summarized in the following memo addressed to the Board.

Given the current COVID19 emergency, think it's best to assess our financial situation with a different lens. What is the worst that can happen financially? As long as Yalow reopens when Governor Cuomo's emergency order ends— currently April 1—our per pupil revenue of \$16,150 is secure. What isn't secure, however, are projected remaining special education revenues of \$365,902. Special Ed revenues are tied to the services Yalow provides students on a daily basis. If we are unable to provide these services, we are not legally entitled to the revenue. NYSED is aware of the problem.

We have been instructed to bill NYC as though we are providing the required special ed services, and a reconciliation will be made in July 2020. We will need to reimburse the city from future payments if we are not entitled to the monies billed. (I am invoicing NYC for

Yalow's projected remaining special ed services today.) This problem with special ed invoicing is not unique to Yalow. Given future COVID-19 uncertainties the usual review of line-by-line deviations from the FY2019-20 budget doesn't seem appropriate.

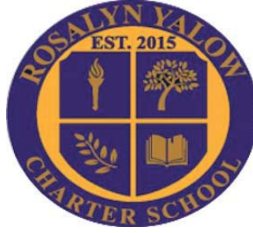
Yalow has underhired, thereby reducing employee-related expenses significantly. This will not change if the school reopens on April 1. Other expenses (e.g., utilities and maintenance) will decline the longer Yalow remains closed. In the absence of the COVID-19 emergency our forecasts would look as follows.

Net Income: Year-end net income is currently forecast at \$708k, which is \$629k over budgeted surplus of \$79k. (The aforementioned special ed shortfall could reduce net income to \$342K.) Cash Flow: We had \$5.6 million in the bank as of February 29, 2020, and anticipate ending the year with \$3.7 million in cash.

Documents used during the meeting

- NYCNY1-#169811-v1-NYCNY1-#167654-Final-FERPA_POLICY_AND_FORMS_.pdf
- NYCNY1-#169766-v1-Parents_Bill_of_Rights_-Appendix_II.pdf
- COVID19 Closure Plans and Ask the Authorizer Webinar.pdf
- P.6 180 day requirement waiver from nysed-covid-19-third-guidance-3-17-20.pdf
- Updated 180Day Requirements.pdf
- RYCS Monthly Report - Feb 2020.pdf
- Yalow Academic Diagnostic_Summary Deck_022620.pdf
- March 2020 Attendance graphs.pdf
- March 2020 Board Meeting Attendance .pdf
- Outputs for 2016 Top and Worst Attendance Students.pdf

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The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday April 21, 2020 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

I. Lee

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Apr 21, 2020 @ 6:37 PM at 116 E. 169th St., Bronx, NY 10452. Certain

members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

B. Record Attendance and Guests

C. Approve February 18 board meetings

M. Balbuena made a motion to approve the minutes from. Board Meeting on 02-18-20

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve March 25th board meeting

M. Balbuena made a motion to approve the minutes from. Rescheduled March Board Meeting on 03-25-20

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Third Avenue landlord request to modify insurance provisions of lease

R. Lyon made a motion to Change Current Terms of Lease.

B. Yalow seconded the motion.

The Landlord of the Third Avenue campus asked for a modification of the lease agreement to change the terms of the insurance. Mr. Diacou stated the school's legal counsel reviewed the new agreement and found that it would cost an additional \$15,000. We were able to get the landlord's insurance company to change the terms of lease and keep the current coverage intact at no additional cost. The change would take effect immediately throughout the term of the lease. The board **VOTED** to approve the motion.

F. Approve 2018 IRS form 990 exempt organization return

B. Yalow made a motion to Approve 2018 IRS form 990 exempt organization return.

G. Feliciano seconded the motion.

The board **VOTED** to approve the motion.

G. Approve tax refunds for 2017 & 2018

G. Feliciano made a motion to Approve tax refunds for 2017 & 2018.

S. Hayes seconded the motion.

The board **VOTED** to approve the motion.

II. Updated Guidance: Governor Cuomo's Emergency Order

A. Governor Cuomo's Emergency Order

The NYS Waiver from **Governor Cuomo** was updated from of 180-day school year ending on April 29 to May 15.

Ms. Smaw has been actively working on a plan how to comply with social distancing for when students return to school. This may still entail some students working remotely.

III. Finance

A. 9-month finance review

Net Income:

Year-end net income is currently forecast at \$1,082,249, which is \$1,003,509 over budgeted surplus of \$79k. One potential downside is \$365,902 of special education revenues billed to NYC for the April-June quarter. Yalow continues providing required special ed services as stipulated in each student's IEP. At a later date, NYC and NYSED will determine whether or

not distance learning qualifies for meeting the service requirements of a student's IEP. A clawback of special ed revenue could reduce net income to \$716K.

Cash Flow:

We had \$6.2 million in the bank as of April 15, 2020, and anticipate ending the year with \$4.2 million in cash.

Notable highlights:

- Yalow has under hired, thereby reducing employee-related expenses significantly. This will not change if the school reopens on May 16.
- Since we don't expect the school to reopen prior to June, estimated spending for several line items have been lowered.
- Other expenses (e.g., utilities and maintenance) will decline the longer Yalow remains closed. These are moving targets, resulting in a greater surplus.

IV. Principal Report

A. Update: Remote-learning overview, April 1-17

Remote learning began April 1st. The 1st and 2nd week were focused on getting families connected. About 320 wifi enabled laptops/tablets have been requested from NYCDOE to date and expected to be sent directly to students by NYCDOE. CKLA and Singapore math workbooks were sent home on Friday, March 13. Students complete about 330 minutes of instruction daily that include reading and writing, Singapore Math and CKLA. Special Education services and Chess and fencing have also continued. Teachers are interactive with students from 8am – 3pm. In addition, from 3pm to 4pm teachers continue with PD or various meetings take place.

Ms. Patterson has been responsible for creating a social emotional learning plan for the community. She does continuous outreach to families, weekly support groups to families, and provides support to children and teachers and staff members who have been impacted by the virus.

Ms. Helms-Barrett is scheduling IEP review meetings with the CSE to ensure Yalow's 93 students are receiving timely reevaluations.

Administrators have been assigned to teams to the following teams to monitor student progress:

- instruction
- documentation of student assessment
- laptops
- student attendance

Anticipating a fall reopening, B. Yalow asked the school to consider whether the instruction will be more effective continuing with remote instruction or by staggering the days students attend classes in the building in order to reduce numbers of students in classrooms.

B. RYCS continuity of education plan submitted to NYSED

RYCS continuity of education plan submitted to NYSED on March 27th. Requested updates were submitted on April 13th.

C. Serving Yalow's special populations (154 students in special ed, ELLs, homeless)

Particularly helpful for vulnerable populations, Core Knowledge Foundation has provided free read alouds covering CKLA materials for grades pre-k-5th grade on Youtube.

D. Distance-learning attendance report

Class by class attendance breakdown and graphs, including average attendance and chronic absentee percentages.

K-1 Campus Main Campus

1. attendance (13 days) 84.6% 91%
2. absentees (13 days) 46.8% 24.3%

M. Balbuena expressed concern about continued high levels of chronic absenteeism, particularly at the Third Ave. campus.

E. Baseline k-5 student assessment data Friday April 10, 2020

Data to be uploaded by the weekend.

V. Executive Director Report

A. April 2, 2020-2021 student lottery

The online lottery took place on Thursday, April 2. Currently applications are only being accepted for kindergarten classes. 383 kindergarten applications were received and 120 were accepted. Of the 120, 92 parents have affirmed that they would like to join Yalow. Parents were provided with the option of completing paper enrollment packets, which were mailed to parents on Friday, April 3, or a new online enrollment packet, via internet. Parents were required to send in enrollment packets by April 17th; only a third have done so to date.

B. Update: Facility Search Process

18 Members of the Board of Trustees for Cardinal Hayes High School (CHHS) sent a letter to the Cardinal Dolan affirming their support for the liaison between Cardinal Hayes and Yalow Charter School. If the Cardinal rejects CHHS's co-location plan with Yalow, plan B would be to renew the 169th St. and Third Avenue campus leases. The other option would be to search for an alternative campus site to move the school. Large ready made school spaces to house a school in the Bronx are in short supply, so a move to new space is unlikely prior to June 2021.

C. Online ADP time clock for teacher check-in/-out during remote learning

All staff employed by Yalow Charter School are required to sign in and out remotely through the ADP time keeping system.

D. UVc lamps are being ordered for classrooms and cafeterias

VI. Executive Session

A. Chrome Devices for Teachers

G. Feliciano made a motion to Approve up to \$20K for Chrome Devices.

R. Lyon seconded the motion.

Having to share computers at home with family members have been challenging for teachers to work remotely. Yalow will provide devices for teachers to work remotely and ensure devices are configured and ready for immediate use. Costs will include the purchase and configuration of each device. The board **VOTED** to approve the motion.

VII. Other Business

A. Student Graduation

Discussion of student graduation will be discussed at next month's board meeting.

B. Fund Raising

Mr. Balbuena has been in touch with Amy Sokol who may attend the next board meeting. As for many, her work has halted due to COVID 19.

VIII. Closing Items

A. Adjourn Meeting

B. Yalow made a motion to Adjourn.

R. Lyon seconded the motion.

The board **VOTED** to approve the motion.

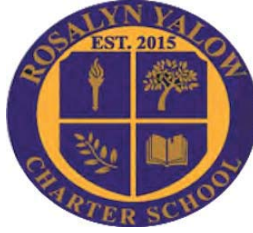
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
L. Howard

Documents used during the meeting

- LIGNY1-#196556-v1-Yalow_Charter_Memo_4-7-20.pdf
- LIGNY1-#196582-v1-Yalow_Charter_School_-_First_Amendment_of_Lease_v4_2-25-2020.pdf
- LIGNY1-#196584-v1-Yalow_P_13_Imdemnity.pdf
- Short version 3490 Third Ave Bronx NY Yalow Charter School Lease Amendment.pdf
- 2018 Amended 990-T Rosalyn Yalow CS.PDF
- 2017 Amended 990-T Rosalyn Yalow CS.PDF
- 2018 Amended 990-T Rosalyn Yalow CS.PDF
- Embracing Uncertainty Guidance on the Implementation of the Return to School for Board of Regents authorized Charters.pdf
- RYCS Monthly Report - Mar 2020.pdf
- -Remote Learning Plan_Rosalyn Yalow_CP.pdf
- Updates 4.13.20.pdf
- Pandemic Attendance Summary April 15.pdf
- Pandemic Board Meeting Average Attendance April 15.pdf
- Pandemic Board Meeting Chronic Absenteeism April 1-15.pdf
- Projected Enrollment 2020-2021.pdf

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 19, 2020 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday May 19, 2020 @ 6:39 PM at 116 E. 169th St., Bronx, NY 10452. Certain

members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

B. Record Attendance and Guests

C. Approve April 21 board meetings

M. Balbuena made a motion to approve the minutes from Board Meeting on 04-21-20.

B. Yalow seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Health Care Benefits for 2020-2021

B. Yalow made a motion to Approval of Oxford Health Care Benefits for 2020-2021.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve 2020-2021 Budget

R. Lyon made a motion to Approve 2020-2021 Budget as a working document.

G. Feliciano seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. 10-month finance review

Current year-end forecasts are as follows.

Net Income:

Fiscal year net income is currently forecast at \$1,172,868, which is \$1,094,128 more than the board budgeted in June 2019 (a surplus of nearly \$79,000). The surplus will continue increasing due to the school remaining closed.

Cash Flow:

We had \$5.5 million in the bank as of May 15, 2020, and anticipate ending the fiscal year with \$4.2 million in cash.

Notable highlights, however:

- Yalow has underhired this FY, thereby reducing employee-related expenses by \$1,092,260.
- Estimated line item spending has been reduced because the school will remain closed through June 29.
- Other expenses (e.g., utilities) will decline the longer Yalow remains closed.
- One notable increase in expense, line #7600, student recruitment, is \$38,000 over budget due to additional costs for creating an online enrollment system related to the COVID-19 pandemic, so parents could complete and submit new student enrollment packets online rather than coming to the school and filling out paper forms.

III. Principal Report

A. Update: Remote-learning overview, April 1-May 15

Requested 376 devices for students from DOE and received 188. Still awaiting 188 more devices.

All teachers are connected with no technology issues. This connection is through their own personal computers or tablets.

B. Serving Yalow's special populations (154 students in special ed, ELLs, homeless)

- ELLs services have continued though the State says it's not a mandatory service during these challenging times
Ms. Smaw conducts monthly virtual parent meetings
- Daily observation and feedback are provided to teachers on review of assignments and instructional materials
- Wednesday PD continues from 11:30-3pm
- Upcoming external PD is scheduled for May 2nd and June 5th.
- PD also take place regarding technology for teachers
- Some challenges with remote learning is that some students and teachers are experiencing screen time burn out
- Mr. Balbuena and Ms. Smaw have been working together with the mini dessa to use the data that was collected at the beginning of the year to do an end of the year.

C. Distance-learning attendance report

	K-1 Campus	Main Campus	Combined
attendance (33 days):	87.8%	95.8%	91.8%
chronic absentees (33 days):	35.8%	14.1%	22.7%

IV. Executive Director Report

A. 2020-2021 student enrollment

Invited 221 Kindergarten students out of 378. 119 have submitted applications. Yalow will have a 4 full kindergarten classes next year.

Electronic surveys were sent out to families asking if they plan to return their children to Yalow Charter School. The survey was sent to roughly 390 families of which only 69 have responded. The operations team have been working daily calls asking parents to respond.

B. Update: Facility Search Process

The Archdiocese sent a letter to the Board of Cardinal Hayes approving the collaboration with Yalow Charter School in addition to a memorandum of understanding governing the understanding between the Archdiocese and the Board of Cardinal Hayes. In the memorandum are two preconditions that deal directly with Yalow (1) at the expense of Cardinal Hayes, Yalow will offer voluntary religious instructional classes; (2) allow for a break lease clause on three years prior notice. Winston van Buitenen will be meeting to discuss the memorandum and ask that right to break the lease clause not be exercised in the first 5 years of the lease. This would ensure Yalow 8 years in CHHS.

C. 3rd Teacher Recruitment Firm Hired

At the request of the education committee an additional recruitment firm Egility has been hired. They've been gathering information about Yalow to prepare a teacher recruitment package. There is an upfront fee of \$5,000 for their services and a success fee of \$2,500 per teacher hire.

D. Preparation for return to school building underway

- Plexiglass lobby partitions installed on May 18
- Ordering sample prototypes partitions for 30+ classroom desks and lunchroom tables

Installation and fabrication of protection dividers have begun. Installation has started in the lobbies will then go on to the cafeteria and then individual classrooms.

E. Application Paycheck Protection Program (PPP) Loan Submitted to Citibank

The application for the Paycheck Protection Program Loan has been submitted to Citibank in the amount of \$1,235,000. This is equal to 2 months payroll plus utilities. It is currently being reviewed.

F. Donation from Zephyr Capital

Yalow will be receiving another donation of furniture from Zephyr Capital initially donated Yalow's office furniture, board room table and desk in 2015. Yalow is responsible for paying the moving fee.

V. Executive Session

A. Update on Cardinal Hayes High School co-location

- Mr. Balbuena asked that those who have not completed the Executive Director evaluation to please do so immediately.
- Working on the rubrics for a board evaluation
- Review of Teachers scale
- PD for executive leadership

VI. Closing Items

A. Adjourn Meeting

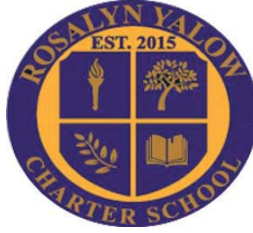
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
L. Howard

Documents used during the meeting

- Health Insurance Summary 5.16.20.pdf
- Rosaly Yalow Charter School - Renewal Presentation-5.15.20.pptx
- Board Summary FY20-21 Budget.pdf
- Budget_FY21_RYCS v8.pdf
- RYCS Monthly Report - Apr 2020.pdf
- Aggregated Student Attendance - Board Meeting Percentages.pdf
- Chart Comparisons.pdf
- Image 5-19-20 at 2.55 PM.jpg
- IMG_3151.JPG
- IMG_3153.JPG
- IMG_4931.JPG
- IMG_4932.JPG

APPROVED



The Rosalyn Yalow Charter School

Minutes

Board Meeting

Date and Time

Tuesday June 16, 2020 at 6:30 PM

Location

116 E. 169th St., Bronx, NY 10452. Certain members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public.

Mission Statement

The Rosalyn Yalow Charter School will eliminate the learning achievement gap for economically disadvantaged urban children—including special needs students and English language learners—by using engaging and demanding education; a team teaching model, linking an experienced teacher with a licensed social worker in grades K-2 and with a teaching fellow in later grades; rich extracurricular activities (fencing, arts, chess) to educate the whole child; and family support counseling—all in order to graduate our students at or above grade level in literacy and math.

Vision

Yalow's goal: Developing the whole child, encouraging each young student to excel.

Trustees Present

B. Yalow (remote), G. Feliciano (remote), I. Lee (remote), L. Howard (remote), M. Balbuena (remote), M. Rosen (remote), R. Lyon (remote), S. Hayes (remote)

Trustees Absent

None

Guests Present

A. Diacou (remote), K. Smaw (remote)

I. Opening Items

A. Call the Meeting to Order

M. Balbuena called a meeting of the board of trustees of The Rosalyn Yalow Charter School to order on Tuesday Jun 16, 2020 @ 6:35 PM at 116 E. 169th St., Bronx, NY 10452. Certain

members of the board may attend via GoToMeeting or Skype from other locations, which locations will also be open to the public..

B. Record Attendance and Guests

II. Fundraising Branding Presentation

A. Amy Sokal overview of Yalow's branding and fundraising development

Yalow's part-time development director, Amy Sokal, reviewed her progress establishing Yalow's branding guidelines to use when approaching community partners and donors, and identified three potential donor targets whose guidelines match Yalow's profile. The short-term goal is to create awareness for future "asks."

III. Items for board approval

A. Approve May 19 board meetings

B. Yalow made a motion to approve the minutes from May 19, 2020 Board Meeting on 05-19-20.

R. Lyon seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Prepayment UChicago Urban Education Institute

B. Yalow made a motion to purchase an inventory of STEP Literacy kits, teacher professional development, and student growth analysis from UChicago's Urban Education Institute.

L. Howard seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Revised CHHS Sub-lease Term Sheet

B. Yalow made a motion to Approve the Cardinal Hayes High School sublease term sheet dated June 14, 2020, as revised from the previously approved term sheet dated December 17, 2019.

G. Feliciano seconded the motion.

B. Yalow requested that A. Diacou confirm that the school will be able to piggyback off the existing CHHS internet. The board **VOTED** unanimously to approve the motion.

IV. Finance

A. 11-month finance review

Year-end net income is forecast at \$1,276,197. We have almost in the bank As of June 13, 2020 Yalow had 2020, Yalow had \$6 million in cash, including a \$1,143,150 loan under the Paycheck Protection Program. Yalow's surplus is attributable to under hiring prior to the March COVID-19 school closure and reduced spending during school. Additional expense (c. \$49,000) was incurred creating a remote/online enrollment system enabling parents to complete student enrollment packets online rather than coming to the school and filling out paper forms.

V. Principal Report

A. Update: Remote-learning overview, April 1-June 13

1. Parents are called daily by the dean of students when students don't check in to their Google classrooms
2. Covid-19 is affecting relatives of students and staff members

3. Board members have had opportunities to observe Google classrooms

B. Distance-learning attendance report

Chronic absenteeism is an on-going problem with our kindergarten and 1st-grade students at the Third Avenue campus.

	K-1 Campus	Main Campus	Combined
Chronic absentees (50 days)	32.8%	8.9%	18.4%

C. End of year k-5 student assessment data

Student assessment data will be presented at the July Education Committee meeting.

VI. Executive Director Report

A. Teacher Hire Update

- 20 teachers needed for 2020-2021 (10 for unfilled positions; 10 replacements)
- 12 accepted and signed offer letters to teachers
- Many new candidates; teacher interviews continue daily

B. Paycheck Protection Program (PPP) Loan has been funded

\$1,143,150 PPP loan at 1% interest rate with Citibank closed on May 23, 2020. The loan sized to be fully forgivable after 8-weeks, covering salaries, benefits, and utilities.

C. Path forward for Yalow's reopening to in-person student instruction

The Board is waiting for Governor Cuomo to lift the Emergency Order closing schools. In the meantime, Yalow staff is taking the following steps to prepare Yalow's two campuses for reopening:

1. Equipping the school's two lobby areas, all classrooms, and cafeterias with permanent see-through protective partitions to keep kids and staff separated as much practical
2. Clearing all classrooms of extraneous obstacles to maximize mobility within classrooms (e.g., extra bookshelves, cubbies, et al)
3. Installing built-in storage for student coats and book bags, protective safety glass barrier surrounding teacher desks, see-through partitions around all student desks and cafeteria tables
4. Purchasing reusable protective face masks and thermometers for students

Unknowns:

- DOH guidance to establish protocols for school nurses to follow (e.g. temperature checks et al)
- NYCDOE policy be for social distancing of students on yellow buses? 60% of Yalow's students (i.e., 300) now take buses to Yalow's two campuses. Will DOE even provide buses for students?
- plan for student dismissal during inclement weather (e.g., rain, snow).

Present policy is to keep students in the lobby and cafeteria until we "see" their parent at the door, but this policy doesn't comport with new social distancing guidelines. How will students be released to their parents while parents are waiting outside the school building when it's raining?

D. Photos of lobby and model classroom partitions

Board reviewed photos of model classroom, lobby, and cafeteria partitions.

E. Virtual 5th-grade Graduation Video

- A video is being prepared including the photos of all 47 5th graders dressed in their cap and gown, testimonials from Yalow teachers and principal, and archived photos from Yalow's past 5 years.
- Graduation will be broadcast Monday, June 29, at 9:30 a.m. on Yalow's homepage (yalowcharter.org)

VII. Executive Session

A. CEO and principal evaluations

- Executive director evaluation is in progress.
- 360-evaluation of the interim principal to be completed by July 6.
- Permanent principal appointment will be announced at July Board meeting.

B. 4-year strategic plan

- D. Pasek, Pasek Consulting, will meet with Board at July meeting.
- 2 prospective new board members will be vetted by the Board.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
L. Howard

Documents used during the meeting

- Development Update 6 16 20.pdf
- RosalynYalow_BrandingGuidelines.pdf
- Rosalyn Yalow CS - CHHS Term Sheet 6_14_2020.pdf
- Rosalyn Yalow CS - Cardinal Hayes Term Sheet (1) - Google Docs.pdf
- RYCS Monthly Report - May 2020.pdf
- Aggregated Student Attendance - Board Meeting Percentages.pdf
- Chronic Absentee Graphs April 1-June 13, 2020.pdf
- Yalow Teachers Hire Template 06.13.2020 v1 (FY 2020-2021).pdf
- IMG_3185.jpg
- IMG_3186.jpg
- IMG_3251.jpg
- IMG_3252.jpeg
- IMG_3257.jpg
- Pages from Virtual Graduation Ceremony Agreement - Rosalyn Yalow Charter School.pdf



ROSALYN YALOW ORGANIZATION CHART

2020-2021

NYS Education Dept.
Authorizer

Outside Coaches Professional
Development
CKLA, NWEA, STEP Literacy

Board of Trustees
Miguel Balbuena, Chair

Lenders/Developers

Bronx Arts Ensemble

Mosaic Mental Health.
Satellite Clinic

Executive Director
Alec Diaconu

Interim Principal
Kim Snav

CSBM or
Director of Finance

Interim Vice Principal S. Lugo

Committee on Spec.
Education (DOE)

DOE Pupil
Transportation

Director of Operations
Monique Evans
Site I & Site II

Tracy Barrett (Spec. Ed)
Sandra Lugo (ELLs)
Y.Booker-Byers (RTI part-time)
Site I & Site II

Faculty
Site I
& Site
II

Singapore
Math Specialist
Naomi Ishida
Site I & Site
II

Literacy Coach
Ben Thomas
Site I & Site II
Dean of
Students
Don Mabrey
Site I

Operations Manager
Ed Fernandez
Site I

Operations Manager
Virginia Jimenez
Site II

Dean of Students
Philippa Sutherland
Site II

Business Manager
(HR/Finance)
Gabriela Gonzalez

Operations Assistant
(Food/Transportation)
Site II

Response to Intervention Team
(Spec. Ed & ELL Teachers)
Site I

Operations Assistant
(Food/Transportation)

Operations Assistant
(Front Desk)
Site II

Response to Intervention Team
(Spec. Ed & ELL Teachers)
Site II

Operations Assistant
(Front Desk)

Custodial Staff

September 2020

Days of Instruction = 17

Work
Holidays in United States

August 2020
S M T W T F S
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

September 2020
S M T W T F S
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

October 2020
S M T W T F S
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
6	7 Labor Day schools closed	8 September 7, 2020 First Day of School	9	10	11	12
		DAY 1	DAY 2	DAY 3	DAY 4	
13	14	15	16	17	18 Rosh Hashanah	19
	DAY 5	DAY 6	DAY 7	DAY 8	DAY 9 PD - NO STUDENTS IN ATTENDANCE	
20	21	22	23	24	25	26
	DAY 10	DAY 11	DAY 12	DAY 13	DAY 14	
27	28	29	30			
	DAY 15	DAY 16	DAY 17			

October 2020

Days of Instruction = 22

September 2020						
S	M	T	W	T	F	S
	1	2				
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2020						
S	M	T	W	T	F	S
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Work
Holidays in United States

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 18	DAY 19	3
4	DAY 20	DAY 21	DAY 22	DAY 23	DAY 24	10
11	Columbus Day DAY 25 PD - NO STUDENTS IN ATTENDANCE	DAY 26	DAY 27	DAY 28	DAY 29	17
18	DAY 30	DAY 31	DAY 32	DAY 33	DAY 34	24
25	DAY 35	DAY 36	DAY 37	DAY 38	PD - NO STUDENTS IN ATTENDANCE DAY 39	31

November 2020

Days of Instruction = 18

- Work
- Holidays in United States

October 2020	November 2020	December 2020
S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7	1 2 3 4	1 2
8 9 10 11 12 13 14	5 6 7 8	3 4 5 6 7 8 9
15 16 17 18 19 20 21	9 10 11	10 11 12 13 14 15 16
22 23 24 25 26 27 28	12 13 14 15 16 17 18	17 18 19 20 21 22 23
29 30 31	19 20 21 22 23 24 25	24 25 26 27 28 29 30
	26 27 28 29 30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Daylight Saving Time ends	2 DAY 40	3 Election Day PD - NO STUDENTS IN ATTENDANCE	4 DAY 42	5 DAY 43	6 DAY 44	7
8	9 DAY 45	10 DAY 46	11 Veterans Day (observed)	12 DAY 47	13 DAY 48	14
15	16 DAY 49	17 DAY 50	18 DAY 51	19 DAY 52	20 DAY 53	21
22	23 DAY 54	24 DAY 55	25 DAY 56	26 Thanksgiving Recess: Schools Closed	27 Thanksgiving Recess: Schools Closed	28
29	30 DAY 57				1	2

Days of Instruction = 17

January 2021
SMTWTFSS
1 2 3 4 5
7 8 9 10 11
14 15 16 17 18
21 22 23 24 25
28 29 30 31

Work

HOLIDAY RECESS

January 2021

Days of Instruction = 19

Work
Holidays in United States

December 2020
S M T W T F S
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

January 2021
S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

February 2021
S M T W T F S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Winter recess schools closed New Year's Day	2
3	4 DAY 75	5 DAY 76	6 DAY 77	7 DAY 78	8 DAY 79	9
10	11 DAY 80	12 DAY 81	13 DAY 82	14 DAY 83	15 PD - NO STUDENTS IN ATTENDANCE DAY 84	16
17 Martin Luther King Jr Day, School Closed	18	19 DAY 85	20 DAY 86	21 DAY 87	22 DAY 88	23
24	25 DAY 89	26 DAY 90	27 DAY 91	28 DAY 92	29 DAY 93	30

February 2021

Work
Holidays in United States

Days of Instruction = 15

January 2021
S M T W T F S
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

February 2021
S M T W T F S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28

March 2021
S M T W T F S
1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 DAY 94	2 DAY 95	3 DAY 96	4 DAY 97	5 DAY 98	6
7	8 DAY 99	9 DAY 100	10 DAY 101	11 DAY 102	12 DAY 103 PD - NO STUDENTS IN ATTENDANCE	13
14 Valentine's Day	15 Midwinter recess - schools closed	16	17	18	19	20
			MIDWINTER RECESS			
21	22 DAY 104	23 DAY 105	24 DAY 106	25 DAY 107	26 DAY 108	27
28				1	2	3

March 2021

Work
Holidays in United States

Days of Instruction = 23

February 2021
SMTWTFSS
1 2 3
4 5 6 7 8
9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28

March 2021
SMTWTFSS
1 2 3
4 5 6 7 8
9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

April 2021
SMTWTFSS
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	DAY 109	DAY 110	DAY 111	DAY 112	DAY 113	
7	DAY 114	DAY 115	DAY 116	DAY 117	DAY 118	13
14 Daylight Saving Time starts	DAY 119	DAY 120	DAY 121	DAY 122	DAY 123 PD - NO STUDENTS IN ATTENDANCE	20
21	DAY 124	DAY 125	DAY 126	DAY 127	DAY 128	27
28	DAY 129	DAY 130	DAY 131		Passover	

April 2021

Days of Instruction = 17

March 2021
S M T W T F S

1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

April 2021
S M T W T F S

1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

May 2021
S M T W T F S

1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

Work

Holidays in United States

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				DAY 132	DAY 133	
4 Easter Sunday	5 Spring recess schools closed	6	7	8	9 Good Friday	10
SPRING BREAK						
11	12 DAY 134	13 DAY 135	14 DAY 136	15 DAY 137	16 DAY 138	17
18	19 DAY 139	20 DAY 140	21 DAY 141	22 DAY 142	23 DAY 143	24
25	26 DAY 144	27 DAY 145	28 DAY 146	29 DAY 147	30 DAY 148	

May 2021

Days of Instruction = 20

Work

Holidays in United States

April 2021
SMTWTFSS
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
29 30

May 2021
SMTWTFSS
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
27 28 29 30 31

June 2021
SMTWTFSS
1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
24 25 26 27 28 29 30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	DAY 149	DAY 150	DAY 151	DAY 152	DAY 153	8
9 Mother's Day	DAY 154	DAY 155	DAY 156	DAY 157	DAY 158	15
16	DAY 159	DAY 160	DAY 161	DAY 162	DAY 163	22
23	DAY 164	DAY 165	DAY 166	DAY 167	DAY 168 PD - NO STUDENTS IN ATTENDANCE	29

June 2021

Days of Instruction = 18

Work

Holidays in United States

1 2 3 4 5	6 7 8	9 10 11 12	1 2	3 4 5 6 7	8 9 10 11 12 13 14
13 14 15 16 17 18 19	20 21 22 23 24 25 26	27 28 29 30 31	3 4 5 6 7 8	9	15 16 17 18 19 20 21
			10 11 12 13 14 15 16	17 18 19 20 21 22 23	22 23 24 25 26 27 28
			24 25 26 27 28 29 30	29 30 31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31 Memorial Day - Schools closed	1 DAY 169	2 DAY 170	3 DAY 171	4 DAY 172 PD - NO STUDENTS IN ATTENDANCE	5
6	7 DAY 173	8 DAY 174	9 DAY 175	10 DAY 176	11 DAY 177	12
13	14 DAY 178	15 DAY 179	16 DAY 180	17 DAY 181	18 DAY 182	19
20 Father's Day	21 DAY 183	22 DAY 184	23 DAY 185	24 DAY 186	25 MOVING WEEK	26
27	28	29	30			
MOVING WEEK PACKING/UNPACKING						

Hours Per Day September thru November 21st.

6 Hours of Instruction on Virtual Days

6 Hours Monday and Wednesdays for in-person Interventions

In-Person Instruction is 9 Hours on campus Tues, Thurs & Friday

Hours when Operating All In-Person

M-T-Th-F: 9 Hours

Wed Half Days: 7.5 Hours

Saturdays: ~ 4 Hours



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION
Public Buildings Unit

08/28/2018

HABITOT
3480 THIRD AVENUE
Bronx NY 10456

BIN: [REDACTED]
DC ID: [REDACTED]
INSPECTION ID: [REDACTED]
FDNY ACCOUNT: [REDACTED]

RE: Fire Safety Inspection

Inspection Date: 1/25/2018

Inspection Status: Compliant

Inspection Status Date: 01/30/2018

Facility Type: Group Day Care

To Whom It May Concern:

This is to confirm that the Public Buildings Unit of the Bureau of Fire Prevention of the New York City Fire Department (FDNY) conducted an inspection of the above-referenced premises for purposes of the above referenced facility's compliance with the New York City Health Code.

The inspection did not reveal any violations of the New York City Fire Code or other laws, rules or regulations enforced by the FDNY Public Buildings Unit as part of its standard inspection protocol.

This letter, and the aforementioned inspection and finding, do not:

1. Constitute a permit for, or otherwise authorize, occupancy of the premises as a Pre-Kindergarten, Day Care Facility or Summer Camp. Any and all permits required to operate such facilities must be obtained from the New York City Department of Health and Mental Hygiene, New York City Department of Buildings and/or other applicable governmental agency.
2. Constitute a certification that the premises are free of all hazards or in compliance with all applicable laws, rules and regulations.
3. In any way limit FDNY's authority to re-inspect the premises at any future time for purposes of enforcement of the Fire Code or other laws, rules and regulations enforced by FDNY.

Examined by:

Asnan N Riamoni
Supervising Inspector, PBU

Ronald Spadafora
Chief of Fire Prevention



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 08.10.2020.

PREMISES

Rosalyn Yalow Charter School
116 East 169th Street
Bronx NY 10456

Rosalyn Yalow Charter School
116 East 169th Street
Bronx NY 10456

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **12.17.2019**.

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ As of **01.27.2020** documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU

Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: [REDACTED]	Certificate Type: Final
	Address: 3480 3RD AVE	Lot Number(s): [REDACTED]	Effective Date: 06/06/2013
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
For zoning lot metes & bounds, please see BISWeb.			
B.	Construction classification: [REDACTED]	(1968 Code designation)	
	Building Occupancy Group classification: [REDACTED]	(2008 Code)	
	Multiple Dwelling Law Classification: HAEA		
	No. of stories: [REDACTED]	Height in feet: [REDACTED]	No. of dwelling units: [REDACTED]
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner



Certificate of Occupancy

CO Number:



Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
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Borough Commissioner

Commissioner



Certificate of Occupancy

CO Number:



Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
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Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.



RO F	40	R-2	2B	ELEVATOR MACHINE ROOM, BOILER ROOM
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THIS CERTIFICATE OF OCCUPANCY SHALL ALSO BE CONSIDERED A CERTIFICATE OF COMPLIANCE UNDER SECTION #301 OF THE MULTIPLE DWELLING LAW. THIS DEVELOPMENT IS PURSUANT TO THE QUALITY HOUSING PROGRAM ZR 28-01. THIS PROPERTY CONSISTS OF ONE (1) ZONING LOT (LOT 4) WITH TWO TAX LOTS (TAX LOTS 115 & 120). PARKING EASEMENT ARE FILED WITH CITY REGISTER CRFN#S 2010000297966 2010000297967 NOTE: VACANT SPACE AT FIRST FLOOR SHALL NOT BE OCCUPIED UNLESS AN AMENDED CO IS OBTAINED. EXHIBIT I & III HAVE BEEN FILED AND RECORDED WITH THE DEPARTMENT OF FINANCE UNDER CRFN #2010000297955 AND CRFN #2010000297954 RESPECTIVELY. THERE SHALL BE TWO (2) PERMANENT ACCESSORY LOADING DOCKS AT 535 EAST 167TH STREET FILED UNDER APPLICATION #220036538 WITH A LOADING BERTH GROSS AREA OF 3,265 S.F. AND ONE (1) LOADING DOCK AT 3480 3RD AVE WITH A LOADING BERTH GROSS AREA OF 1,280 S.F. NOTE: ENTRANCE TO COMBINED PARKING GARAGE FOR 3462 & 3480 THIRD AVENUE IS LOCATED AT 3480 WHEREAS 3462 THIRD AVENUE HAS A TOTAL OF 76 SPACES & 3480 THIRD AVENUE HAS A TOTAL OF 50 SPACES; COMBINED TOTAL OF 126 SPACES.

END OF SECTION

Borough Commissioner

Commissioner

END OF DOCUMENT

6/6/2013 11:50:16 AM



Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: [REDACTED]	Certificate Type: Final
	Address: 116 EAST 169 STREET	Lot Number(s): [REDACTED]	Effective Date: 11/15/2005
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: OLD CODE: 3	Number of stories: 3	
	Building Occupancy Group classification: G	Height in feet: 55	
	Multiple Dwelling Law Classification: None	Number of dwelling units: 1	
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			

Borough Commissioner

Commissioner

Certificate of Occupancy

CO Number: [REDACTED]

Permissible Use and Occupancy

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use