Application: Riverton Street Charter School

Jessie Montoya - [redacted]
Annual Reports

Summary

ID: 0000000069
Status: Annual Report Submission
Last submitted: Oct 29 2020 12:14 PM (EDT)

Entry 1 School Info and Cover Page

Completed Aug 3 2020

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

RIVERTON STREET CHARTER SCHOOL 342900860974

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD #29 - QUEENS

d. DATE OF INITIAL CHARTER

1/2010

e. DATE FIRST OPENED FOR INSTRUCTION

9/2010

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Riverton Street Charter School is to instill in each student a passion for learning and hard work that will result in significant contributions to our school, our families, and our community. Parents and educators join together in creating a strong academic base in which students will be expected to achieve high academic levels in an environment that values compassion and respect.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Family Involvement. Riverton parents are not visitors in the school; instead, they are part of the school's fabric. Families are interwoven into all aspects of the school. They volunteer in classrooms, raise funds, beautify our facilities, and organize high school and college tours.
KDE 2	Strong Cultural and Community Relationships. Riverton is an oasis in the St. Albans community. The school instills a sense of belonging as shown by the families and community members present every day, including evenings and weekends. The school invites the community into the school by offering various classes: teaching adults how to help children with reading and math, and challenging physical fitness classes (i.e., Zumba).
KDE 3	Solid Student Values and Social Responsibility. We believe in educating the whole child. While we have a strong focus on academic achievement, we also strive to enrich each child's social, emotional, ethical, cognitive, linguistic, and physical well-being.

KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

https://www.nhaschools.com/schools/Riverton-Street-Charter-School/en

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

990

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

987

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

l2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	National Heritage Academies
PHYSICAL STREET ADDRESS	3850 Broadmoor Ave Ste. 201
CITY	Grand Rapids
STATE	mi
ZIP CODE	49512
EMAIL ADDRESS	[redacted]
CONTACT PERSON NAME	Jessie Montoya

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	11834 Riverton Street St. Albans, NY 11412	[redacted]	NYC CSD 29	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrea Whitehurst	[redacted]		
Operational Leader	Nick Sheltrown			
Compliance Contact	Julie Meller			
Complaint Contact	Julie Meller			
DASA Coordinator	Andrea Whitehurst			
Phone Contact for After Hours Emergencies	Andrea Whitehurst			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

riverton coo.pdf

Filename: riverton coo.pdf **Size:** 426.4 kB

Site 1 Fire Inspection Report

Riverton.pdf

Filename: Riverton.pdf **Size:** 480.8 kB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	Update to Lottery Policy to include a preference for English Language Learnings.	8/26/2019	2/10/2020
2				
3				
4				
5				

More revisions to add?

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jessie Montoya
Position	Board Relations Specialist
Phone/Extension	[redacted]
Email	[redacted]

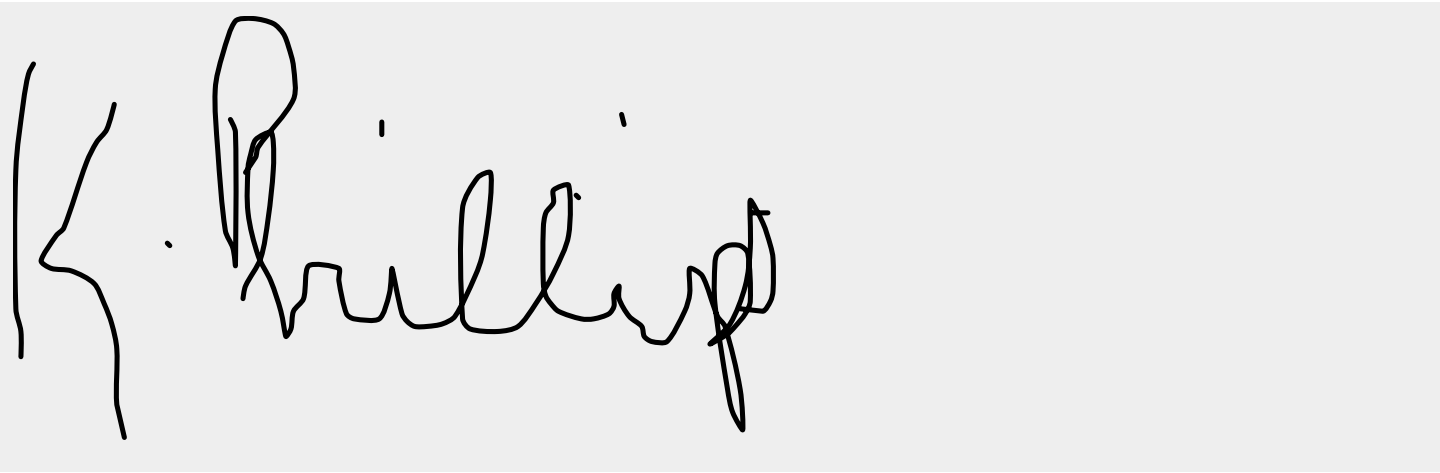
p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees



Date

Jul 5 2020

Thank you.

Entry 2 NYS School Report Card

Incomplete Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

RIVERTON STREET CHARTER SCHOOL 342900860974

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

(No response)

Entry 3 Progress Toward Goals

Completed Oct 29 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Goal 1: For each year of the school’s renewal charter term, the percentage of the school’s students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located.	State Assessment	Unable to Assess	N/A
	Goal 2: For each year of the school’s renewal charter term, the			

Academic Goal 2	percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City.	State Assessment	Unable to Assess	N/A
Academic Goal 3	Goal 3: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD).	State Assessment	Unable to Assess	N/A
Academic Goal 4	Goal 4: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City.	State Assessment	Unable to Assess	N/A
	Goal 5: In each year of the charter term, the school will demonstrate			

Academic Goal 5	increased proficiency rates on the New York State ELA examination.	State Assessment	Unable to Assess	N/A
Academic Goal 6	Goal 6: In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination.	State Assessment	Unable to Assess	N/A
Academic Goal 7	Goal 7: Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	State Assessment	Unable to Assess	N/A
	Goal 8: Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will			

Academic Goal 8	demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	State Assessment	Unable to Assess	N/A
Academic Goal 9	Goal 9: Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	State Assessment	Unable to Assess	N/A
Academic Goal 10	Goal 10: Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New	State Assessment	Unable to Assess	N/A

	York State Math examination proficiency rates for that applicable population in each year of the charter term.			

2. Do have more academic goals to add?

Yes

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Goal 11: Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter	State Assessment	Unable to Assess	N/A

	term.			
Academic Goal 12	Goal 12: Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	State Assessment	Unable to Assess	N/A
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Goal 1: Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Daily Attendance Records		
	Goal 2: Each year, the retention rate will exceed the rate of the			

Org Goal 2	Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.	Student Enrollment as recorded in ATS		
Org Goal 3	Goal 3: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	Student Enrollment & Retention Counts	Not Met	To meet our enrollment targets moving forward, we will continue to advertise in multiple publications in multiple languages, we are increasing our community outreach by continuing to build a parent ambassador group with our current ELL families, and we will continue to hold enrollment information meetings for all parents interested in our school and provide applications in different languages. In

				addition, we offer an ELL preference in our enrollment lottery and throughout the enrollment cycle.
Org Goal 4	Goal 4: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Student Enrollment & Retention Counts	Not Met	To meet our enrollment targets moving forward, we will continue to advertise in multiple publications using fliers in multiple languages, we are increasing our community outreach, particularly to special populations, we will hold meetings/workshops specific to school programs offered for students with disabilities, and will continue to hold enrollment information meetings for all parents interested in our school and provide applications in different languages.
				To meet our enrollment targets moving forward, we will continue to advertise in

				multiple publications using fliers in multiple languages, we are increasing our community outreach, particularly to special populations, and will continue to hold enrollment information meetings for all parents interested in our school and provide applications in different languages.
Org Goal 5	Goal 5: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced-Price Lunch program.	Student Enrollment & Retention Counts	Not Met	
Org Goal 6	Goal 6: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Student Enrollment & Retention Counts	Met	N/A
Org Goal 7	Goal 7: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	Student Enrollment & Retention Counts	Met	N/A
	Goal 8: Each year, the school will			

Org Goal 8	meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced-Price Lunch program	Student Enrollment & Retention Counts	Met	N/A
Org Goal 9	Goal 9: Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	Student Enrollment as recorded in ATS	Met	N/A
Org Goal 10	Goal 10: In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.	NYC DOE School Survey	Not Met	The goal was not met due to the response rates being below what is needed. We will continue efforts to work to improve response rates.

Org Goal 11	Goal 11: In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.	NYC DOE School Survey	Not Met	The goal was not met due to the response rates being below what is needed. We will continue efforts to work to improve response rates.
Org Goal 12	Goal 12: In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school	NYC DOE School Survey	Not Met	The school did not meet or exceed citywide averages in all categories. We will continue our efforts to improve our student satisfaction.

	will only have met this goal if at least 50% of students participate in the survey. (Grades 6-8)			
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Goal 1: Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Annual Audit	Not Met	While the Academy does not currently carry financial assets in excess of 60 days of normal operating expenses, due to their management agreement with NHA, NHA is required make contributions to the Academy if the Academy’s expenditures exceed the school’s revenue during the year.
Financial Goal 2	Goal 2: Each year, the school will operate on a balanced budget. A budget will be considered “balanced” if revenues equal or exceed expenditures.	Board approval of a balanced, revised budget.	Met	N/A
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an Accountability Plan Progress Report template. After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** Disclosure of Financial Interest Form
- **SUNY- Authorized Charter Schools**: Trustee Financial Disclosure Form

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Full Board

Filename: Full Board.pdf **Size:** 361.0 kB

Entry 8 BOT Membership Table

Completed Aug 3 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

RIVERTON STREET CHARTER SCHOOL 342900860974

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Keisha Phillips-Kong [redacted]	Chair	Education Committee	Yes	3	1/8/2018	6/30/2021	9
	Takashi							

2	Curd [redacted]	Vice Chair	Finance Committee	Yes	2	4/20/2020	6/30/2023	9
3	Jenelle Ryan [redacted]	Treasurer	Finance Committee	Yes	1	1/14/2019	06/30/2022	7
4	Kisha Clinton [redacted]	Secretary	N/A	Yes	2	4/20/2020	6/30/2023	8
5	Angela Kiffin [redacted]	Trustee/Member	Education Committee	Yes	4	4/15/2019	6/30/2022	9
6	Deborah King-Dorman [redacted]	Trustee/Member	Education Committee	Yes	4	7/1/2020	6/30/2022	8
7	Emma Dawson [redacted]	Trustee/Member	Finance Committee	Yes	3	4/20/2020	6/30/2023	5 or less
8	Rochelle Noel [redacted]	Trustee/Member	N/A	Yes	4	4/15/2019	6/30/2022	9
9								

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	8
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2019-2020

10

4. Number of Board meetings scheduled for 2020-2021

10

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 3 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

Riverton Minutes

Filename: Riverton Minutes.pdf **Size:** 2.6 MB

Entry 10 Enrollment & Retention

Completed Aug 3 2020

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

RIVERTON STREET CHARTER SCHOOL 342900860974

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	• All students are made aware of our school's programs through open meetings during the year.	Riverton Street uses multiple outlets to advertise the school, in addition to continuing the efforts

Economically Disadvantaged	The school's parent meetings clearly indicate that we offer a free and appropriate education (FAPE) to all our students in the Least Restrictive Environment. • We will continue to monitor the efficacy of our recruitment and enrollment efforts by carefully tracking student enrollment numbers. • Riverton Street participates in community expos and fairs targeted to diverse populations • The schools dedicated Admissions Representative works with community organizations, businesses, and leaders to distribute information about the school and share opportunities for parents to visit, meet staff, and learn about our programs • Provide assistance with resources to reduce barrier for attendance	from 2019-20. • Digital marketing on Facebook, Great Schools, Google Adwords • Mailers to interested families with meeting invitations and school information • Grassroots activities reaching area businesses, daycares, UPK providers, faith-based organizations, and civic groups • Opportunities (open house, tours, meetings, activities) for parents to meet school leadership and teachers and see the school • Meeting with parents in the community We will continue initiatives implemented in 2019-20 and additional in-person engagement with the community as guidelines allow.
	• Parents are given the option on the enrollment application to indicate a non-English home language and receive an enrollment preference • Advertisements and notifications have been placed in the following publications: Haiti Observateur, El Correo de Queens, and The Weekly Bangladesh. In these publications we specifically mentioned that the school provides services to students for whom English is their second language. • Fliers were distributed in Bengali, Haitian-Creole, Urdu, Spanish, Arabic, and English to families throughout the community. Distribution sites	For the 2020-21 recruitment season, initial activities will be guided by our ability to interact with parents due to COVID restrictions. As happened in the

English Language Learners/Multilingual Learners	included daycare centers, grocery stores, community centers, and churches. These fliers invited families to attend the Enrollment Information Meeting. • An Enrollment Information Meeting was hosted for all parents interested in the school and we provided student applications in a number of languages: Arabic, Bengali, Chinese, English, Haitian Creole, Italian, Korean, Polish, Russian, Spanish, and Urdu. At the enrollment meetings, information regarding the EL Program and its ability to meet the needs of EL students was provided. We provided EL families with strategies to help their children in school, specific English Language Development (ELD) strategies for such parents. • Enlisted the help of current families to reach additional families of students with disabilities by providing planning meeting, materials for them to distribute, and to serve as hosts for school meetings and during the first days of school. • Held focus group meetings with current ELL families to determine new organizations and community partners. • Marketing materials that describe general school information and EL and Special Education programs available in English, Yoruba, Haitian-Creole, Fulani, and Spanish, and other languages as requested.	spring of 2020, many of our in-person activities are curtailed and provided virtually or through the mail. • Work with community partners who serve ELL population to support their changing outreach • Facilitate virtual conferences and meetings with school's special ed staff and leadership • Provide school enrollment information and admissions materials specific to Special Education programs in various languages • Continue to work with local leaders to provide information and accessibility to the school and staff • Continue to work with ELL Parent Ambassador group to develop opportunities for outreach to other ELL families We will continue initiatives implemented in 2019-20 and additional in-person engagement with the community as guidelines allow.

Students with Disabilities	• Brochures that describe our special education programming have been distributed throughout the community. To reach the families of special needs students, we utilize many networks that already exist in the community. Riverton Street's dedicated Admissions Representative has the flexibility to spend more time in the community to continue to build relationships with support organizations to gain familiarity with the services they provide. We do this both so we can recommend their support services to the families of accepted or interested students and so these organizations know about our school and its special education program – so that they may recommend our school to the families they serve. We know that most families hear about our school by word of mouth, and we believe that a relationship with these organizations lays the groundwork for informal communications and referrals. In addition, we will continue to work with these organizations to distribute information about our school, our special education program, and our enrollment procedures, as well as seek out new organizations to address changing demographics within our community. • Riverton Street participated in community expos and fairs to reach families of special needs students. • The Admissions Representative works closely with the school's	For the 2020-21 recruitment season, initial activities will be guided by our ability to interact with parents due to COVID restrictions. As happened in the spring of 2020, many of our activities will be provided virtually or through the mail. • Work with community partners who serve SWD population to support their changing outreach • Facilitate virtual conferences and meetings with school's special ed staff and leadership • Provide school enrollment information and admissions materials specific to Special Education programs in various languages • Continue to work with local leaders to provide information and accessibility to the school and staff We will continue the initiatives started in 2019-20 as restrictions allow.

	special education staff to provide parents with pertinent information for their specific needs.	

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives. • Culture and Climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships. • Parent Involvement: To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including:	We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives. • Culture and Climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships. • Parent Involvement: To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including:

Economically Disadvantaged	o Newsletters: Regular newsletters from the principal and teachers are distributed to parents. Important information regarding school-wide performance, initiatives, and programs is included in the newsletter. o Social media: We have an excellent website, which gives parents quick and easy access to general information on the school as well as specific information about their children. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet available at the school. o Classroom Communication: Teachers frequently send home communications for parents so that they know about everything from weekly schedules to educational goals for students. Teachers also share regular progress reports – via letter, online communication via the school's AtSchool gradebook system, phone calls, and/or in-person meetings. These communications focus on each student's academic progress and performance. o Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As	o Newsletters: Regular newsletters from the principal and teachers are distributed to parents. Important information regarding school-wide performance, initiatives, and programs is included in the newsletter. o Social media: We have an excellent website, which gives parents quick and easy access to general information on the school as well as specific information about their children. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet available at the school. o Classroom Communication: Teachers frequently send home communications for parents so that they know about everything from weekly schedules to educational goals for students. Teachers also share regular progress reports – via letter, online communication via the school's AtSchool gradebook system, phone calls, and/or in-person meetings. These communications focus on each student's academic progress and performance. o Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As

	needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child's teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents. o Parent Room: In order to help parents feel at home in the school and to encourage their presence in their child's education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.	needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child's teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents. o Parent Room: In order to help parents feel at home in the school and to encourage their presence in their child's education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.
	We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives. • Culture and Climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract	• Advertisements and notifications have been placed in the following publications: Haiti Observateur, El Correo de Queens, and The Weekly Bangladesh. In these publications we specifically mentioned that the school provides services to students for whom English is their second language.

English Language Learners/Multilingual Learners	and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships. • Parent Involvement: To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including: o Newsletters: Regular newsletters from the principal and teachers are distributed to parents. Important information regarding school-wide performance, initiatives, and programs is included in the newsletter. o Social media: We have an excellent website, which gives parents quick and easy access to general information on the school as well as specific information about their children. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet available at the school. o Classroom Communication: Teachers frequently send home communications for parents so that they know about everything from weekly schedules to educational goals for students. Teachers also share regular progress reports – via letter, online communication via the	• Fliers were distributed in Bengali, Haitian-Creole, Urdu, Spanish, Arabic, and English to families throughout the community. Distribution sites included daycare centers, grocery stores, community centers, and churches. These fliers invited families to attend the Enrollment Information Meeting. • An Enrollment Information Meeting was hosted for all parents interested in the school and we provided student applications in a number of languages: Arabic, Bengali, Chinese, English, Haitian Creole, Italian, Korean, Polish, Russian, Spanish, and Urdu. At the enrollment meetings, information regarding the EL Program and its ability to meet the needs of EL students was provided. We provided EL families with strategies to help their children in school, specific English Language Development (ELD) strategies for such parents. • To ensure the retention of accepted students, and in compliance with federal requirements to identify potential EL students, the school asked these families to complete a “Home Language Questionnaire.” Information from this survey ensures that each child for whom English is a second language is provided the services he/she needed to succeed in school. • The schools ELL coordinator worked with incoming families to help them fully understand the Home Language Questionnaire to

	school’s AtSchool gradebook system, phone calls, and/or in-person meetings. These communications focus on each student's academic progress and performance. o Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child's teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents. o Parent Room: In order to help parents feel at home in the school and to encourage their presence in their child's education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.	complete it more accurately • Marketing materials that describe general school information and EL and Special Education programs available in English and Spanish, and other languages as requested. • Riverton Street’s staff have participated in professional development to provide staff members with tools that they can implement in the classroom to better meet the needs of their English learners. • Riverton Street’s staff participate in ongoing coaching provided by an EL Specialist throughout the academic year. Coaching topics focus on evidence-based teaching methods and best practices for making content accessible to English Learners. • The school has doubled the FTE of the Admissions Representative position to allow more time for community outreach and engagement.
	A major key to student retention is effective communication and relationship building with all stakeholders. There are multiple points throughout the year that Riverton Street keeps families	

Students with Disabilities	informed and solicits feedback in order to improve. The dean of special education schedules individual transfer review meetings to take place within 72 hours of enrollment with the parents of every student that enters the school with an IEP. In this meeting, the dean reviews the program mandates, needs, and implementation plan for services. Parents are encouraged to bring input (questions, concerns, etc.) to this meeting to ensure a strong initial connection is made with these families and that their needs are immediately addressed. This connection continues to be built up throughout the year through additional communication measures such as quarterly IEP progress reports. In addition, parents are also invited at least once a year for an IEP review with the full IEP team. They are invited initially with a letter about a month before the meeting and then again are called by the special education teacher between a week and a day before as a reminder. Along with the invitation letter, the special education dean also sends a parent input form to help parents prepare for the review meeting and gather information from home. Following the meetings, parents are provided a post-IEP survey so that the deans can gather data to reflect and make improvements utilizing this feedback.	A major key to student retention is effective communication and relationship building with all stakeholders. There are multiple points throughout the year that the school keeps families informed and solicits feedback in order to improve. In addition to the initiatives from the 2019-2020 academic school year, we will be including the following outreach to continue to engage our students' families: • Parent Input Forms in digital formats so that parents can share their thoughts, celebrations, and concerns with the school prior to IEP meetings • Parent Post-IEP Survey Forms in digital format so that parents can provide feedback on special education processes and supports so that we are able to utilize that information to improve practices.

Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: **RIVERTON STREET CHARTER SCHOOL 342900860974**

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5.00
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0.00
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0.00
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0.00
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2.00
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0.00
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0.00
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1.00
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2.00
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0.00
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0.00
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	3.00
Total Category C: not to exceed 5	5.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	13

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	42

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	55

Thank you.

Entry 13 Organization Chart

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

Org Chart - Riverton 7

Filename: Org Chart Riverton 7.23.20.pdf **Size:** 114.3 kB

Entry 14 School Calendar

Completed Sep 15 2020

Instructions for submitting School Calendar

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the minimum instructional requirements adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

Riverton Street - MASTER NYC - 2020-21 DRAFT Calendar

Filename: Riverton Street MASTER NYC 2020 21 0CRpbCI.pdf **Size:** 224.9 kB

Riverton 2020-21 School Calendar

Filename: Riverton 2020 21 School Calendar.pdf **Size:** 248.6 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo);
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Riverton Street Charter School

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://app.sharebase.com/#/folder/1699/share/239-oVAihZNJA0ynDA0MN9hBgkqS-JU
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://www.nhaschools.com/schools/riverton-street-charter-school/en/board-documents
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.nhaschools.com/schools/riverton-street-charter-school/en/board-documents
3. Link to NYS School Report Card	https://www.nhaschools.com/schools/riverton-street-charter-school/en/School-Operations

4. Most Recent Lottery Notice Announcing Lottery	https://www.nhaschools.com/getattachment/c201bd2a-2fe0-4fb8-bfa5-1ba5bba979fc/riverton-charter-academy.pdf
5. Authorizer-Approved DASA Policy	https://www.nhaschools.com/schools/riverton-street-charter-school/en/getmedia/ced6e471-13e3-4bb2-a37e-de9e5cf88599/Riverton-(NY)-Final-2019-20.pdf
6. District-wide Safety Plan	https://www.nhaschools.com/getattachment/Schools/Riverton-Street-Charter-School/board-documents/Page-Components/Board-Documents-(1)/Riverton-Street-District-Wide-Plan-SY20-21.pdf?lang=en-US
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.nhaschools.com/schools/riverton-street-charter-school/en/getmedia/ced6e471-13e3-4bb2-a37e-de9e5cf88599/Riverton-(NY)-Final-2019-20.pdf
7. Authorizer-Approved FOIL Policy	https://app.sharebase.com/#/document/18106/share/239-cVYuhC4o8HWympSulJDuBu1xam0
8. Subject matter list of FOIL records	https://app.sharebase.com/#/document/18106/share/239-cVYuhC4o8HWympSulJDuBu1xam0
9. Link to School Reopening Plan	https://www.nhaschools.com/getattachment/9da9b26e-36f1-4b37-ba84-c49f77c72b8b/riverton-street-charter-school-reopening-plan-board-approved.pdf

Thank you.

Entry 16 COVID 19 Related Information

Completed Aug 3 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are

encouraged to refer to Appendix B of the Remote Monitoring and Oversight Plan Spring 2020 remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Riverton Street Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
984	893	425

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the Remote Monitoring and Oversight Plan Spring 2020 remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participa

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Stud

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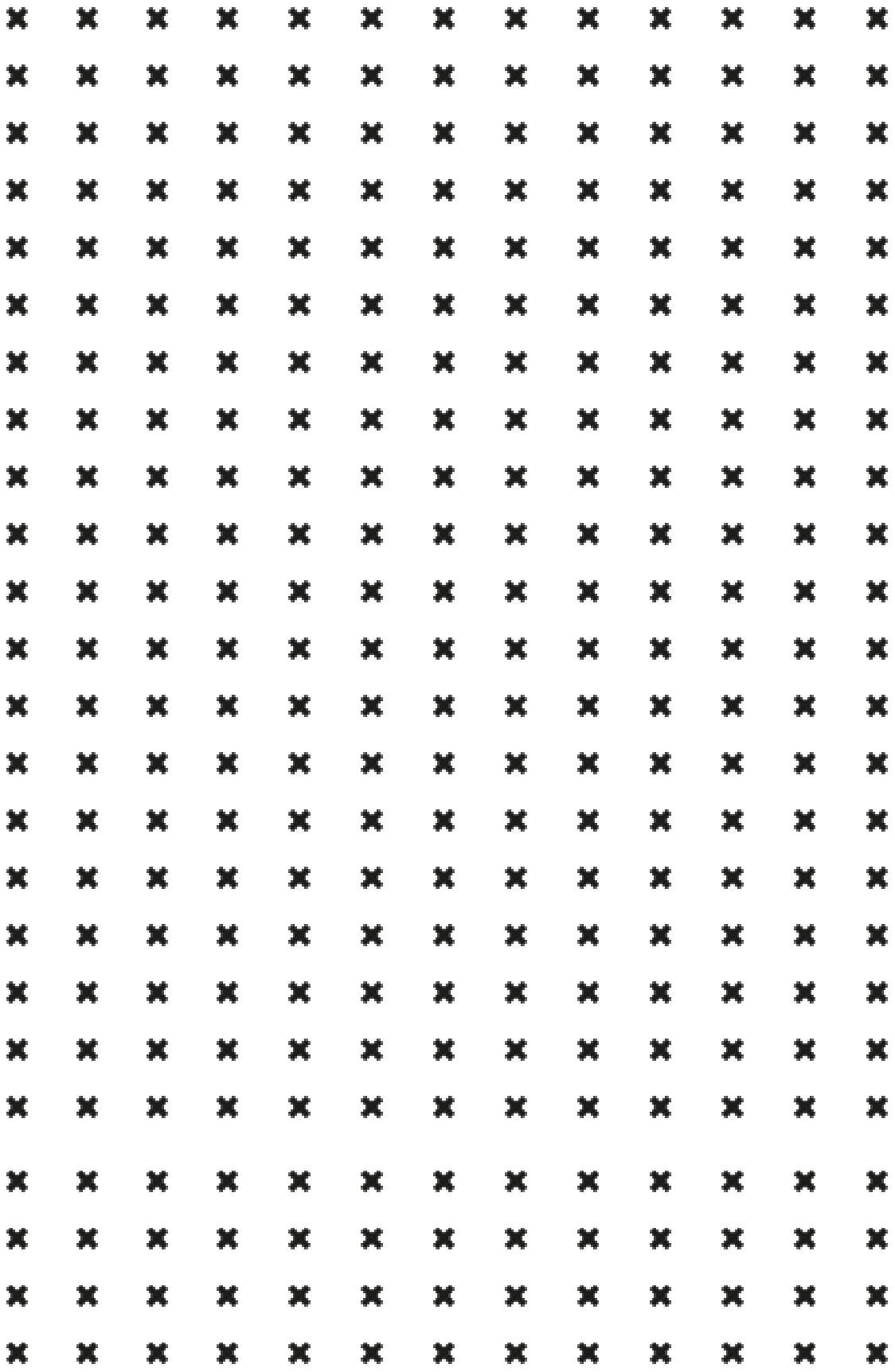

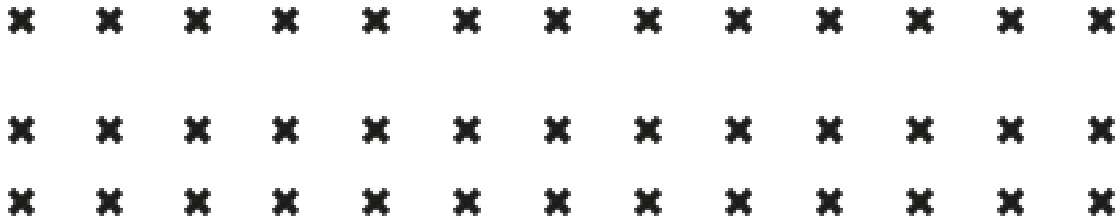

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Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of **ANY and ALL** instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the Staff Roster.

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Angela Kiffin

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE *Please write "None" if applicable. Do not leave this space blank.*			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
NONE *Please write "None" if applicable. Do not leave this space blank.*				

Angela Kyffin — 7/23/2020

Signature — Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: N/A

[redacted]

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Deborah King-Dorman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE *Please write "None" if applicable. Do not leave this space blank.*			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
NONE *Please write "None" if applicable. Do not leave this space blank.*				

Deborah King-Dorman

7/23/20

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Emma Dawson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE *Please write "None" if applicable. Do not leave this space blank.*			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

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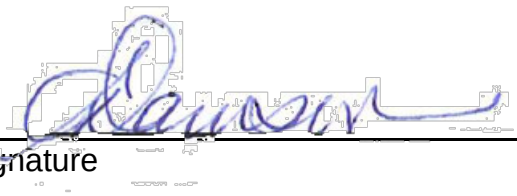
NONE *Please write "None" if applicable. Do not leave this space blank.*				



7/23/2020

Signature Date

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Business Telephone: N/A

Business Address: N/A

[redacted]

[redacted]

[redacted]

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jenelle Ryan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE *Please write "None" if applicable. Do not leave this space blank.*			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

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NONE *Please write "None" if applicable. Do not leave this space blank.*				

Jenelle Ryan 7/23/20

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Keisha Phillips-Kong

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President – Current

Vice President

Trustee

2. Are you an employee of any school operated by the education corporation?
____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____Yes __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____Yes __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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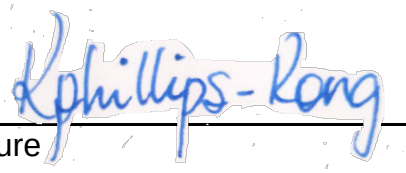

Signature

7/23/20

Date

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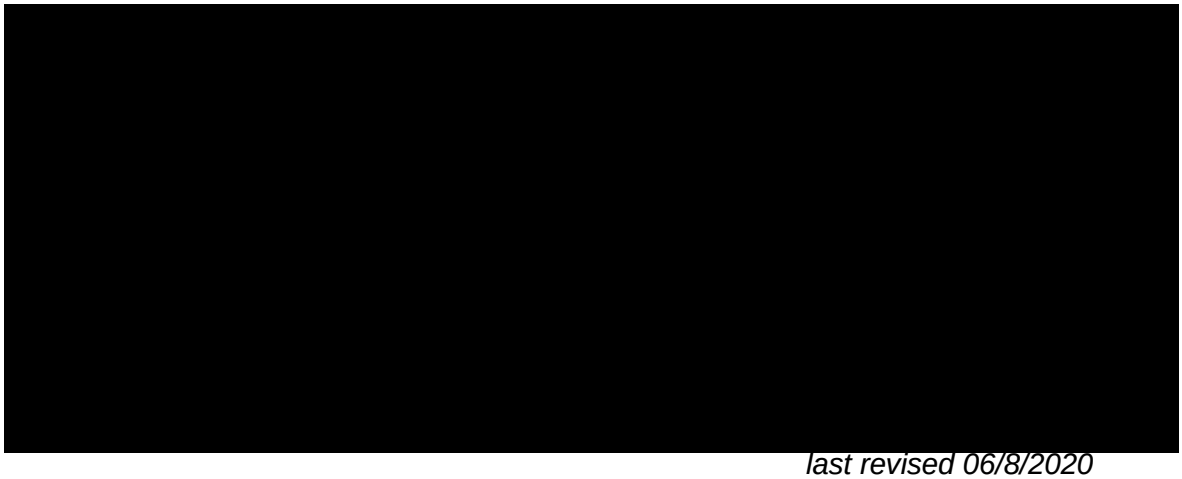

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kisha Clinton

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

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Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
NONE *Please write "None" if applicable. Do not leave this space blank.*				

Kesha Clinton _____ 7/22/2020

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Rochelle Noel

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	**Nature of financial interest/transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**
NONE *Please write "None" if applicable. Do not leave this space blank.*			

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Organization conducting business with the school(s)	**Nature of business conducted**	**Approximate value of the business conducted**	**Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest**	**Steps taken to avoid conflict of interest**
NONE *Please write "None" if applicable. Do not leave this space blank.*				

Rebecca M. Nief

7/21/20

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: N/A

[redacted]

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Takashi Curd

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

2. Are you an employee of any school operated by the education corporation? ____**Yes** __X__**No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

____**Yes** __X__**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

____**Yes** __X__**No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

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____**Yes** __X__**No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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NONE *Please write "None" if applicable. Do not leave this space blank.*				

Takeshi Card 7/23/20

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: N/A

Business Address: N/A

[redacted]

[redacted]

[redacted]

[redacted] *06/8/2020*

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President		X	June 30, 2020
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee		X	June 30, 2019
Emma Dawson | Trustee	X		June 30, 2020
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Jim McCarthy – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:08 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Kisha Clinton and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Discussion Item – Financial Reporting
- Table Action Item – Reappointment of Deborah King-Dorman to Serve an Additional Board Term of Three Years to Expire in June of 2022

4. APPROVAL OF THE JUNE 17, 2019 BOARD MEETING MINUTES

A motion was made by Kisha Clinton and duly seconded to approve the June 17, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report. Reference was made to the NWEA data contained in the Student Performance Report Dashboard Suite. Andrea Whitehurst informed the trustees that all but one of the 2018-19 teaching staff were returning for the present academic year. The grade assignments of Deans Christin Mullen and Taleesha Hardy-Bonner were discussed.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Proficiency and Growth were discussed.
2. The Parent Satisfaction Survey Results were discussed. The number of respondents was considered during the discussion of the results.

ii. Eagle Awards

The Eagle Awards were discussed. The school received an award for student attendance. The fact that the school is fully enrolled caused discussion as to how Eagle Awards in that category were given.

b. Board Fund Report

The Board Fund balance of $24,908.54 was reported.

7. DISCUSSION ITEMS

a. The Auditor Planning Communication was discussed.
b. The 2018-2019 Annual Report submission was noted.
c. The 2018-2019 Board Satisfaction Survey Summary was reviewed.
d. The 2019-2020 Parent and Student Handbook Updates were discussed.
e. The Report of Evaluations was given. The Board noted that the required evaluations of the principal, management company, and self-evaluation had taken place.
f. Financial Reporting was discussed. Jenelle Ryan asked that clearer and more informative financial reports be presented by NHA. Further discussion about this and the protocols for responding to the inquiry of Plante Moran took place.

8. ACTION ITEMS

a. Approval of the 2020 Children's Internet Protection Act (CIPA) Form 479
A motion was made by Rochelle Noel and duly seconded to approve the 2020 Children's Internet Protection Act (CIPA) Form 479 as submitted. The motion was approved unanimously.

b. Approval of the Revised Admission and Enrollment Policy
A motion was made by Rochelle Noel and duly seconded to approve the Revised Admission and Enrollment Policy as submitted. The motion was approved unanimously.

c. Reappointment of Deborah King-Dorman to Serve an Additional Board Term of Three Years to Expire in June of 2022
Tabled.

d. Ratification of the Revised 2019-2020 School Calendar
A motion was made by Rochelle Noel and duly seconded to ratify the Revised 2019-2020 School Calendar as submitted. The motion was approved unanimously.

9. NEW BUSINESS

None was presented.

10. EXECUTIVE SESSION

The Board remained in open session.

11. ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

NEXT MEETING:

Monday, September 23, 2019 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kisha Clinton

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2020
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee		X	June 30, 2020
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Yu Kai Cheung – Dean
3. Taleesha Hardy – Dean
4. Nadene Watson-Parchment – Dean
5. Christin Mullen – Dean
6. Marilyn Spencer – Parent
7. Deborah Owolabi – ~~Interim Dean~~ Staff

Jim McCarthy, NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:01 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by ~~Keisha Phillips-Kong~~ Kisha Clinton and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE AUGUST 26, 2019 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and duly seconded to approve the August 26, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

A parent expressed disappointment in the communication between a teacher and her student.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report. She discussed the engaging culture during the first days of school, parental participation in the beginning of school special information, and engagement events.

i. School Performance Report Dashboard Suite
The School Performance Report Dashboard Suite was presented.
1. Proficiency Counts and Percents were discussed. The Board reviewed the outcome of NYS test results. It was noted that the outcomes of the 8th grade students who took the Algebra exam were not counted in these results.
2. District and State Historical Comparisons were discussed. The comparison results between RSCS and CSD #29 were noted.

b. Board Fund Report
The Board Fund balance was reported.

7. DISCUSSION ITEMS

a. Board Housekeeping was discussed. Best practices for more effective Board meetings were referenced by the trustees.
b. The Fourth Quarter Financial Statements were discussed by Jenelle Ryan.
c. The Conflict of Interest Disclosure Statements were completed.
d. The audit was discussed. With advisement from the Board's Legal Counsel, the trustees discussed the inquiry from the school's external auditor regarding awareness of any matters that would warrant attention or potential misstatement in the financial statements.

e. Board Development was discussed. Members noted the advisability of scheduling a retreat to provide further opportunity for professional development in governance of the school.
f. Board Funds were discussed. Andrea Whitehurst presented the Board with potential opportunities to be supported by Board Funds this year.

8. ACTION ITEMS

a. Approval of the Fixed Number of Voting Trustees
Tabled.

b. Reappointment of Deborah King-Dorman to Serve an Additional Board Term of Three Years to Expire in June of 2022
A motion was made by Rochelle Noel and duly seconded to Reappoint Deborah King-Dorman to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2022. The motion was approved unanimously.

c. Approval of the Management Agreement Amendment No. 1
A motion was made by Takashi Curd and duly seconded to approve the Management Agreement Amendment No. 1 as submitted. The motion was approved unanimously.

d. Approval of the Lease Amendment No. 2
A motion was made by Takashi Curd and duly seconded to approve the Lease Amendment No. 2 as submitted. The motion was approved unanimously.

e. Approval to Reschedule the October Board Meeting
A motion was made by Takashi Curd and duly seconded to reschedule the October Board meeting to October 28, 2019. The motion was approved unanimously.

9. NEW BUSINESS

The need for security at the entrance to the school was discussed in light of an incident on the adjacent church property.

10. EXECUTIVE SESSION

A motion was made by Rochelle Noel and duly seconded to enter executive session in order to discuss confidential personnel matters. The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

EXECUTIVE SESSION

A motion was made by Takashi Curd and duly seconded to re-enter open session. The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

11. ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

NEXT MEETING:
Monday, October 28, 2019 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kisha Clinton

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2020
Jenelle Ryan | Treasurer		X	June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee		X	June 30, 2020
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Ron Large – DSQ
3. Yu Kai Cheung – Dean
4. Nadene Watson-Parchment – Dean
5. Taleesha Hardy – Dean
6. Deborah Olowolabi – Staff
7. Shane Wilson – NHA
8. Jim McCarthy – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Discussion Item – Personnel Approvals by the Board
- Add Discussion Item – Board Fund Matters
- Add Discussion Item – DSQ Report
- Add Executive Session to discuss contract issue

4. APPROVAL OF THE SEPTEMBER 23, 2019 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and duly seconded to approve the September 23, 2019 Board Meeting Minutes as amended. The motion was approved unanimously.

Amendments:

- Jim McCarthy – NHA was added as a Non-Board Member Attending
- Non-Board Member in Attendance Deborah Olowolabi was revised to Deborah Olowolabi – Staff.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report, which referenced activities at the school to enhance parental and staff engagement. The Board requested that Andrea Whitehurst provide information about school activities that the Board might better support.

b. Board Fund Report
The Board Fund balance of $59,908.84 was reported.

7. DISCUSSION ITEMS

a. Personnel Approvals by the Board were discussed. The trustees discussed the process for being informed about personnel hires and relevant information needed to give consideration for their approval.
b. Board Fund Matters were discussed. The Board discussed the proposed initiatives presented by Andrea Whitehurst.
c. The DSQ Report was given. Ron Large reported to the Board about the results of the most recent staff engagement survey. He referenced the noteworthy staff retention and the efforts to increase student growth.

8. ACTION ITEMS

a. Approval of the Personnel Hires
A motion was made by Takashi Curd and duly seconded to approve the Personnel Hires of:

- Deborah Olowolabi as an Interim Dean
- Jonathan Dawson as a Recess Aide

The motion was approved unanimously.

b. Approval of the Board Fund Rollover Request
A motion was made by Rochelle Noel and duly seconded to approve the rollover of Board Funds into the available balance of the Board Fund Account in the amount of $3,863.89 previously approved for the items listed on the Board Fund Rollover Request as submitted. The motion was approved unanimously.

c. Approval of the Fixed Number of Voting Trustees
A motion was made by Kisha Clinton and duly seconded to approve eight as the Fixed Number of Voting Trustees for Riverton Street Charter School. The motion was approved unanimously.

9. NEW BUSINESS

None was presented.

10. EXECUTIVE SESSION

A motion was made by Kisha Clinton and duly seconded to enter executive session in order to discuss a contract issue. The Board entered into executive session at 8:12 p.m.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

EXECUTIVE SESSION

A motion was made by Rochelle and duly seconded to re-enter open session. The Board left executive session at 8:37 p.m.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

11. ADJOURNMENT

The meeting was adjourned at 8:37 p.m.

NEXT MEETING:

Monday, November 18, 2019 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kisha Clinton

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2020
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee		X	June 30, 2020
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Deborah Olowolabi – Interim Dean
4. Nick Paradiso – NHA
5. Jim McCarthy – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:02 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and duly seconded to approve the agenda as revised to include an Executive Session at the conclusion of the open meeting. The motion was approved unanimously.

4. APPROVAL OF THE OCTOBER 28, 2019 BOARD MEETING MINUTES

A motion was made by Takashi Curd and duly seconded to approve the October 28, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst submitted the Principal Report. The Board noted with appreciation the efforts undertaken at the school to enhance middle grade student awareness of potential high school choices.

i. 2018-2019 Charter Contract Goals Progress Report
Andrea Whitehurst presented the 2018-2019 Charter Contract Goals Progress Report.

ii. Special Populations Enrollment and Retention (Re-enrollment) Efforts
The Special Populations Enrollment and Retention (Re-enrollment) Efforts were reviewed.

b. Board Fund Report
The Board Fund balance was reported. The Board asked for clarification regarding particular invoices and the subsequent roll-over resolutions.

7. DISCUSSION ITEMS

a. The First Quarter Financial Statements were presented. It was noted that the initial budget expenditures for Contracted Services had been exceeded. The need to address this in the amended budget was also noted.
b. The Annual Board Development and Evaluation were discussed. The Board considered scheduling a specific date to complete the evaluations.
c. The 2018-2019 Audit Report was reviewed.

8. ACTION ITEMS

a. Approval of the 2019-2020 Amended Budget
After due consideration and discussion, a motion was made by Takashi Curd and duly seconded to approve the 2019-2020 Amended Budget as submitted. The motion was approved unanimously.

9. NEW BUSINESS

None was presented.

10. EXECUTIVE SESSION

A motion was made by Rochelle Noel and duly seconded to enter executive session in order to discuss a contract issue.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

EXECUTIVE SESSION

A motion was made by Rochelle Noel and duly seconded to re-enter open session.

The motion was approved in a roll call vote.
Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

11. ADJOURNMENT

The meeting was adjourned at 9:02 p.m.

NEXT MEETING:
Monday, January 13, 2020 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Takashi Curd

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2020
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary		X	June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee		X	June 30, 2020
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Christin Mullen – Dean
4. Taleesha Hardy – Dean
5. Deborah Olowolabi – Interim Dean
6. Vanessa Robinson – Director Stakeholder Engagement
7. Jim McCarthy – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:15 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Takashi Curd and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Action Item: Approval of the 2019-2020 Board Funds Budget
- Add Action Item: Approval of the 2020-2021 Board Calendar

4. APPROVAL OF THE NOVEMBER 18, 2019 BOARD MEETING MINUTES

A motion was made by Deborah King-Dorman and duly seconded by to approve the November 18, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report. Andrea Whitehurst and the administrative staff expressed gratitude to the Board members during Board Recognition Month. A meal for the trustees was provided to celebrate this occasion.

It was noted that the younger grade levels would be marking the Chinese New Year with specific cultural activities. The open 6th Grade ICT position was discussed.

i. School Performance Report Dashboard Suite
The School Performance Report Dashboard Suite was presented.
1. Proficiency and Growth data was discussed.
2. Demographics were discussed.

b. Board Fund Report
The Board Fund balance was reported.

7. DISCUSSION ITEMS

a. The Board Member Snapshot Form were distributed and collected.
b. The Personal Profile Update Forms were reviewed and updated.
c. The 2020 National Charter Schools Conference was discussed.

d. Board Self-Evaluation and Evaluation of NHA – Tabled.
e. The Fall Employee Engagement Survey Summary was discussed. The response rate was seen through the lens of superlative teacher retention (95%). The Board referenced the value of having staff members inform administration of the positive and challenging parts of school functioning.
f. Board Terms and Resignations were discussed. Each member indicated that he/she planned to continue serving on the Board at least through the remainder of his/her current term.
g. The Proposed 2020-2021 Board Calendar was reviewed.

8. ACTION ITEMS

a. Approval of the Board Funds for the 2020 National Charter Schools Conference
Tabled.

b. Approval of the 2020-2021 Offered Seats Schedule
A motion was made by Rochelle Noel and duly seconded to approve the 2020-2021 Offered Seats Schedule as submitted. The motion was approved unanimously.

c. Approval of the Personnel Termination
A motion was made by Takashi Curd and seconded to approve the termination of Jonathan Gottehrer as an employee of Riverton Street Charter School. The motion was approved unanimously.

d. Approval of the 2019-2020 Board Funds Budget
A motion was made by Takashi Curd and duly seconded to approve the expenditure of Board Funds not to exceed the amount of $32,100.00 for the cost of the 2019-2020 Board Funds Budget as allocated below. The motion was approved unanimously.

• Scholars Week	$2,500.00
• Music Program	$3,600.00
• Extracurricular Activities	$12,000.00
• Kindergarten Moving Up Ceremony	$2,000.00
• 5th Grade Moving Up Ceremony	$4,000.00
• 8th Grade Graduation	$8,000.00

e. Approval of the 2020-2021 Board Calendar
A motion was made by Takashi Curd and duly seconded to approve the 2020-2021 Board Calendar as amended. The motion was approved unanimously.

Amendments:

- Remove Monday, July 20, 2020
- Remove Monday, December 21, 2020

- Change Monday, January 18, 2021 to Monday, January 11, 2021
- Change Monday, February 15, 2021 to Monday, February 8, 2021

9. NEW BUSINESS

None was presented.

10. ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

NEXT MEETING:
Monday, February 24, 2020 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kisha Clinton

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President		X	June 30, 2021
Takashi Curd | Vice President	X		June 30, 2020
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee		X	June 30, 2022
Emma Dawson | Trustee	X		June 30, 2020
Rochelle Noel | Trustee		X	June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Christin Mullen – Dean
3. Taleesha Hardy-Bonner – Dean
4. Nadene Watson-Parchment – Dean
5. Jim McCarthy – NHA

1. CALL TO ORDER

Takashi Curd called the meeting to order at 7:06 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Takashi Curd and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE JANUARY 13, 2020 BOARD MEETING MINUTES

A motion was made by Takashi Curd and duly seconded to approve the January 13, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report. The Board discussed extracurricular activities at the school including the Dads' Cookoff event.

b. Board Fund Report
The Board Fund balance of $31,029.98 was reported.

7. DISCUSSION ITEMS

a. The 2020 National Charter Schools Conference was discussed.
b. Board Self-Evaluation and Evaluation of NHA – Tabled.
c. The Second Quarter Financial Statements were discussed.

8. ACTION ITEMS

a. Approval of the Personnel Hire
A motion was made by Takashi Curd and duly seconded to approve the Personnel Hire of:

• Nicholas Rivera as a Paraprofessional

The motion was approved unanimously.

b. Appointment of the 2019-2020 Audit Firm
A motion was made by Takashi Curd and duly seconded to appoint Plante Moran as the 2019-2020 Audit Firm. The motion was approved unanimously.

c. Approval of the Board Funds for the 2020 National Charter Schools Conference
A motion was made by Takashi Curd and duly seconded to approve the expenditure of Board Funds not to exceed the amount of $9,800.00 for the cost of the following Board members to attend the 2020 National Charter Schools Conference. The motion was approved unanimously.

- Keisha Phillips-Kong
- Takashi Curd
- Rochelle Noel
- Jenelle Ryan

9. NEW BUSINESS

The Board discussed having a formal review of the existing Bylaws. This item will be added for discussion at the March meeting.

10. ADJOURNMENT

The meeting was adjourned at 7:29 p.m.

NEXT MEETING:
Monday, March 23, 2020 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE KPhillips-Kong

VIA CONFERENCE CALL
DIAL-IN: 866-613-5217 - PARTICIPANT CODE: 28184622

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2020
Jenelle Ryan | Treasurer		X	June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2020
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee		X	June 30, 2020
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Jim McCarthy – NHA

All Board members and Non-Board Members in attendance participated via phone.

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:06 p.m.

Keisha Phillips-Kong noted that the goal of the Board of Trustees was to continue conducting the business of the school, while simultaneously protecting the health and safety of the local community in the face of the COVID-19 pandemic. Because of Governor Cuomo's Executive Order 202, temporarily waiving the provisions of Article 7 of the Public Officers Law (OML), it was determined that the March 23, 2020 meeting would be conducted virtually. It was noted that the proper posting and access information took place.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Takashi Curd and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE FEBRUARY 24, 2020 BOARD MEETING MINUTES

A motion was made by Takashi Curd and duly seconded to approve the February 24, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report. She informed Board members of the steps taken at the school to facilitate distance learning by the RSCS students. It was noted that proper services for SWDs were being attended to. Through NHA, tablets were being provided for students that did not have the ability to access online classes.

The Board expressed its appreciation for Andrea Whitehurt's leadership, the dedication of the administrative team, and the entire RSCS staff.

i. 2020-2021 Academic School Improvement Plan Goals

Andrea Whitehurst presented the 2020-2021 Academic School Improvement Plan goals.

ii. Wellness Policy Review

Andrea Whitehurst presented and discussed the Wellness Policy process, goals and objectives, and feedback gathered.

iii. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Enrollment and Attendance were discussed.
2. The Interim Assessment Report was discussed.

Jim McCarthy informed the Board of the ongoing NYS & OSDCP strategies surrounding the COVID-19 situation. Strategies include the possibility of a waiver of the required 180 school days, the cancelation of NYS assessments, the status of the Lottery on April 1, the need to assess student attendance, the participation in virtual learning, and the need to be particularly attentive to services for SWD.

b. Board Fund Report
The Board Fund balance of $21,229.98 was reported.

7. DISCUSSION ITEMS

a. The Board Self-Evaluation and Evaluation of NHA were discussed. The Board will conduct both evaluations at the April 20 Board meeting.
b. The Form 990 was reviewed.
c. The 2019-2020 Board Satisfaction Survey was discussed.
d. Administrative Professionals Week was discussed.
e. Teacher Appreciation Week was discussed.
f. The 2020 NHA Board Symposium was discussed.
g. The Board Binders Preference was discussed. The Board would like eight Board binders for the 2020-2021 school year.
h. The Review of the Bylaws was discussed. Suggested revisions from Board Legal Counsel will be presented to the Board at a later date.

8. NEW BUSINESS

The Board requested that the school be diligently cleaned. The Board asked that the daily maintenance of the building and grounds be given attention.

9. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

NEXT MEETING:
Monday, April 20, 2020 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kphillips-Kang

AT ZOOM MEETING: HTTP://TINY.CC/DHL3MZ, MEETING ID: 969 6103 2463, PASSWORD: 3TDUSX

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2023
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2023
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee	X		June 30, 2023
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Jim McCarthy – NHA

All Board Members and Non-Board Members in attendance participated virtually.

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:33 p.m.

2. ROLL CALL

Roll call was held.

Keisha Phillips-Kong noted that the goal of the Board was to continue to conduct the business of the school, while simultaneously protecting the health and safety of the local community in the face of COVID-19. Because of Governor Cuomo's Executive Order 202, temporarily waiving the provisions of Article 7 of the Public Officers Law (OML), it was determined that the April 20, 2020 meeting would be conducted virtually. It was noted that the proper posting and access information took place.

3. APPROVAL OF THE AGENDA

A motion was made by Takashi Curd and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Action Item: Approval of the Administrative and Teacher Appreciation Weeks
- Add Action Item: Approval of the Personnel Appointment

4. APPROVAL OF THE MARCH 23, 2020 BOARD MEETING MINUTES

A motion was made by Takashi Curd and duly seconded to approve the March 23, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report. She informed the Board of the strategies taken by her administrative team and staff to continue student learning during the closure of the school building. Student participation in remote learning is being monitored. The response has been positive and continued motivation will take place.

It was noted that the lottery for admission to RSCS has taken place virtually. The accepted students were notified.

b. Board Fund Report
The Board Fund balance of $21,229.98 was reported.

7. DISCUSSION ITEMS

a. The Disclosure of Financial Interest Forms were discussed. The Board was asked, as possible, to complete and submit the annual form.

8. ACTION ITEMS

a. Reappointment of Takashi Curd to Serve an Additional Board Term of Three Years to Expire in June of 2023
A motion was made by Rochelle Noel and duly seconded to Reappoint Takashi Curd to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2023. The motion was approved unanimously.

b. Reappointment of Kisha Clinton to Serve an Additional Board Term of Three Years to Expire in June of 2023
A motion was made by Rochelle Noel and duly seconded to Reappoint Kisha Clinton to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2023. The motion was approved unanimously.

c. Reappointment of Emma Dawson to Serve an Additional Board Term of Three Years to Expire in June of 2023
A motion was made by Rochelle Noel and duly seconded to Reappoint Emma Dawson to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2023. The motion was approved unanimously.

d. Approval of the 2020-2021 Student Code of Conduct
A motion was made by Takashi Curd and duly seconded to approve the 2020-2021 Student Code of Conduct as presented and to authorize the principal to finalize the Student Code of Conduct with the understanding that any substantial changes shall be presented to the Board for approval. The motion was approved unanimously.

e. Approval of the Marilyn Towns-Jones Memorial Service Award
A motion was made by Rochelle Noel and duly seconded to approve the expenditure of Board funds not to exceed the amount of $250.00 for the cost of the Marilyn Towns-Jones Memorial Service Award. The motion was approved unanimously.

f. Approval of the Administrative and Teacher Appreciation Weeks
A motion was made by Rochelle Noel and duly seconded to approve the expenditure of Board funds not to exceed the amount of $4,000.00 for the cost of the Administrative and Teacher Appreciation Weeks as submitted. The motion was approved unanimously.

g. Approval of the Personnel Appointment
A motion was made by Rochelle Noel and duly seconded to approve the Personnel Appointment of Deborah Olowolabi as Dean. The motion was approved unanimously.

9. NEW BUSINESS

The May 18, 2020 Board meeting will begin at 6 p.m. via Zoom Meeting.

10. EXECUTIVE SESSION

A motion was made by Rochelle Noel and duly seconded to enter executive session in order to discuss a contractual matter. The Board entered into executive session at 8:19 p.m.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Emma Dawson voted yes
Rochelle Noel voted yes

EXECUTIVE SESSION

A motion was made by Takashi Curd and duly seconded to re-enter open session. The Board left executive session at 8:47 p.m.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Emma Dawson voted yes
Rochelle Noel voted yes

a. The Board Self-Evaluation and Evaluation of NHA were completed in Executive Session.

11. ADJOURNMENT

The meeting was adjourned at 8:47 p.m.

NEXT MEETING:

Monday, May 18, 2020 at 6:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kphillips-Kong

AT ZOOM MEETING: HTTP://TINY.CC/0DFYOZ, MEETING ID: 992 9053 3125, PASSWORD: 7W8P8C

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2023
Jenelle Ryan | Treasurer	X		June 30, 2022
Kisha Clinton | Secretary		X	June 30, 2023
Angela Kiffin | Trustee	X		June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee		X	June 30, 2023
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Jim McCarthy – NHA

All Board members and non-Board members in attendance participated virtually.

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 6:09 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE APRIL 20, 2020 BOARD MEETING MINUTES

A motion was made by Takashi Curd and duly seconded to approve the April 20, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report and informed the trustees of interaction between teachers and students during the distance learning necessitated by COVID-19. She also charted the number of actual engagement sessions, including among students with IEPs.

The Board expressed its appreciation for the continued dedicated work of both the administration and the staff, particularly noting Andrea Whitehurst's leadership role. It was noted that the expressions of Board appreciation extended to both the administrative staff and teachers.

b. Board Fund Report
The Board Fund balance of $16,979.98 was reported.

7. DISCUSSION ITEMS

a. The Dignity for All Students Act (DASA) Update was given. The Board noted that the school was compliant.
b. The Third Quarter Financial Statements were discussed.

8. ANNUAL MEETING ACTION ITEMS

a. Approval of the Election of Officers
A motion was made by Jenelle Ryan and duly seconded to approve the officers as listed below. The motion was approved unanimously.

Name	Position
Keisha Phillips-Kong	President
Takashi Curd	Vice President
Jenelle Ryan	Treasurer
Kisha Clinton	Secretary

b. Appointment of the Board Legal Counsel
A motion was made by Rochelle Noel and duly seconded to appoint Bond, Schoeneck & King as the Board Legal Counsel. The motion was approved unanimously.

c. Appointment of the AHERA Contact
A motion was made by Rochelle Noel and duly seconded to appoint the NHA Director of Construction as the AHERA Contact. The motion was approved unanimously.

d. Appointment of the Title VI, Title IX, and Section 504 Contact
A motion was made by Rochelle Noel and duly seconded to appoint the School Principal as the Title VI, Title IX, and Section 504 Contact. The motion was approved unanimously.

e. Appointment of the Whistleblower Compliance Officer
A motion was made by Rochelle Noel and duly seconded to appoint the School Principal as the Whistleblower Compliance Officer. The motion was approved unanimously.

f. Appointment of the Hearing Officer
A motion was made by Rochelle Noel and duly seconded to appoint NHA's Director of School Quality or his/her designee as the Hearing Officer for Riverton Street Charter School. The motion was approved unanimously.

9. ACTION ITEMS

a. Approval of the 2020-2021 Initial Budget Proposal
A motion was made by Takashi Curd and duly seconded to approve the 2020-2021 Initial Budget Proposal as submitted. The motion was approved unanimously.

10. NEW BUSINESS

It was noted that the annual review and evaluation of the school principal was conducted and completed.

11. ADJOURNMENT

The meeting was adjourned at 6:42 p.m.

NEXT MEETING:

Monday, June 15, 2020 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE Kphillips-Kang

AT ZOOM MEETING:
HTTPS://US02WEB.ZOOM.US/J/85314557444?PWD=VME4QUJNT3B5RTVJZ05IVNJJRGTRZZ09

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong | President	X		June 30, 2021
Takashi Curd | Vice President	X		June 30, 2023
Jenelle Ryan | Treasurer		X	June 30, 2022
Kisha Clinton | Secretary	X		June 30, 2023
Angela Kiffin | Trustee		X	June 30, 2022
Deborah King-Dorman | Trustee	X		June 30, 2022
Emma Dawson | Trustee	X		June 30, 2023
Rochelle Noel | Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Andrew Gayle – NHA
3. Jim McCarthy – NHA

All Board members and non-Board members in attendance participated virtually.

1. CALL TO ORDER

Takashi Curd called the meeting to order at 6:09 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Takashi Curd and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Action Item: Approval of the 2020 Virtual NCSC Registration Fees

4. APPROVAL OF THE MAY 18, 2020 BOARD MEETING MINUTES

A motion was made by Takashi Curd and duly seconded to approve the May 18, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report
Andrea Whitehurst presented the Principal Report. The interaction between teachers and students via Google Classroom was discussed. The Board members also discussed potential staffing concerns because of the COVID-19 pandemic.

The June 19 8th grade graduation drive-through event was discussed.

i. Whistleblower Report
Andrea Whitehurst presented the Whistleblower Report. No allegations of misconduct have been made known to her.

b. Board Fund Report
The Board Fund balance was reported.

7. DISCUSSION ITEMS

a. The Spring Employee Engagement Survey Summary was reviewed.

8. ACTION ITEMS

Approval of the 2020 Virtual NCSC Registration Fee
A motion was made by Keisha Phillips-Kong and duly seconded to approve the expenditure of Board Funds not to exceed the amount of $75.00 for the cost of the 2020 Virtual NCSC Registration Fee. The motion was approved unanimously.

9. NEW BUSINESS

None was presented.

10. ADJOURNMENT

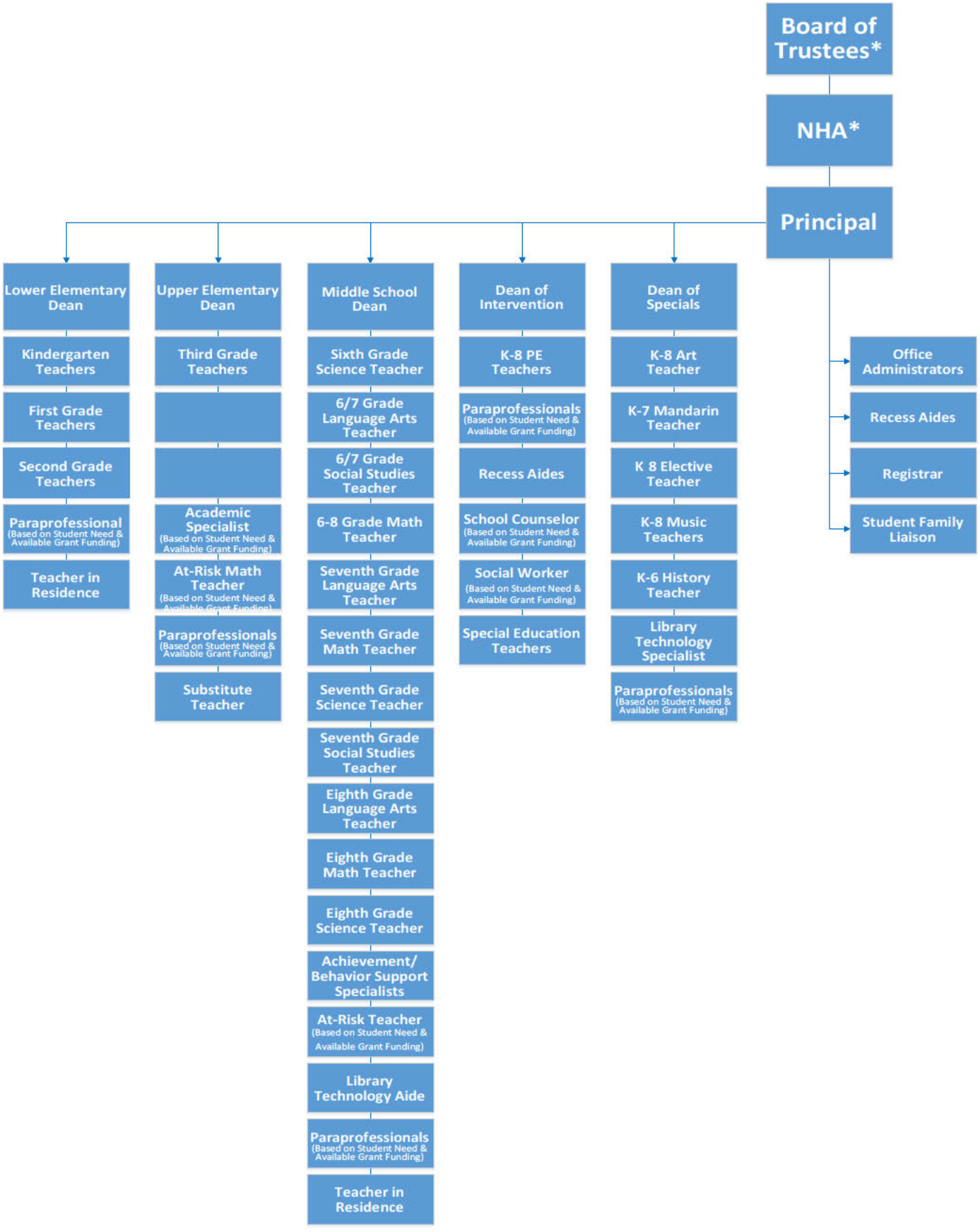
The meeting was adjourned at 6:27 p.m.

NEXT MEETING:
Monday, August 24, 2020 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE _____

Riverton Street Charter School
Organizational Chart



*Employees are jointly employed by the School Board and NHA.

Riverton Street Charter School
2020-21 School Year

July/August

Su	M	T	W	Th	F	Sa	
26	27	28	29	30	31	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						31st Staff PD

July 13-16 - NHA Leadership Summit
July 17 - New Principal Training
August 10-14 - New Teacher Summit

September

Su	M	T	W	Th	F	Sa	
		1	2	3	4	5	1st-4th Staff PD; 3rd New Parent Orientation
6	7	8	9	10	11	12	7th Labor Day; 8th First Day of School
13	14	15	16	17	18	19	18th Rosh Hashanah
20	21	22	23	24	25	26	
27	28	29	30				28th Yom Kippur

October

Su	M	T	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	12th Columbus Day
18	19	20	21	22	23	24	20th Regional PD
25	26	27	28	29	30	31	

November

Su	M	T	W	Th	F	Sa	
1	2	3	4	5	6	7	3rd Election Day; 6th End of 1st Quarter
8	9	10	11	12	13	14	10th PT Conferences; 11th Veteran's Day
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	26th-27th Thanksgiving Break
29	30						

December

Su	M	T	W	Th	F	Sa	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	24th-Jan 1st Winter Break
27	28	29	30	31			

January

Su	M	T	W	Th	F	Sa	
					1	2	1st New Year's Day
3	4	5	6	7	8	9	4th School Resumes; 8th End of 2nd Quarter
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	18th MLK Day
24	25	26	27	28	29	30	
31							

February

Su	M	T	W	Th	F	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	15th-19th Mid Winter Break
21	22	23	24	25	26	27	22nd School Resumes
28							

March

Su	M	T	W	Th	F	Sa	
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	16th-17th Principals Mtg
21	22	23	24	25	26	27	26th End of 3rd Quarter
28	29	30	31				30th PT Conferences

April

Su	M	T	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	2nd-9th Spring Break
11	12	13	14	15	16	17	12th School Resumes
18	19	20	21	22	23	24	
25	26	27	28	29	30		

May

Su	M	T	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						31st Memorial Day

June

Su	M	T	W	Th	F	Sa	
		1	2	3	4	5	3rd Regional PD/Chancellor's Day
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	18th End of 4th Quarter
20	21	22	23	24	25	26	25th Last Day of School
27	28	29	30				

July

Su	M	T	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

DRAFT

Students Do Not Report/ Staff Report All Day
Students Report Half Day/ Staff Report All Day
Students/ Staff Do Not Report

Board Approved:

Last Update:

180 School Days
7:30am- 3:00pm School Hours
7:30am - 11:30am (half)
1301.75 Instructional Hours

Riverton Street Charter School
2020-21 School Year

July/August

Su	M	T	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 13-16 - NHA Leadership Summit
July 17 - New Principal Training
August 10-14 - New Teacher Summit
31st Staff PD

September

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1st-4th Staff PD; 3rd New Parent Orientation
7th Labor Day; 8th First Day of School
18th Rosh Hashanah
28th Yom Kippur

October

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12th Columbus Day
20th Regional PD

November

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3rd Election Day; 6th End of 1st Quarter
10th PT Conferences; 11th Veteran's Day
26th-27th Thanksgiving Break

December

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

24th-Jan 1st Winter Break

January

Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1st New Year's Day
4th School Resumes; 8th End of 2nd Quarter
18th MLK Day

February

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

15th-19th Mid Winter Break
22nd School Resumes

March

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16th-17th Principals Mtg
26th End of 3rd Quarter
30th PT Conferences

April

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2nd-9th Spring Break
12th School Resumes

May

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

31st Memorial Day

June

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

3rd Regional PD/Chancellor's Day
18th End of 4th Quarter
25th Last Day of School

July

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Students Do Not Report/ Staff Report All Day
Students Report Half Day/ Staff Report All Day
Students/ Staff Do Not Report

Board Approved: 8/24/2020

Last Update: 7/27/2020
180 School Days
7:30am- 3:00pm School Hours
7:30am - 11:30am (half)
1208 Instructional Hours

FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.31.2019.

	PREMISES
RIVERTON STREET CHARTER 118-34 Riverton Street Queens NY 11413	RIVERTON STREET CHARTER 118-34 Riverton Street Queens NY 11413

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.17.2018.**

_____ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

XXX The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

NOTE: VIOLATION ORDER # E558137, E558138 ISSUED

_____ As of XXXXXXX Documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____

Tomasz Korbas, Supervising Inspector, PBU

NYC Buildings

Certificate of Occupancy

CO Number: [redacted]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.

Borough: Queens **Address:** 118-34 RIVERTON STREET **Building Identification Number (BIN):** [redacted]	**Block Number:** [redacted] **Lot Number(s):** **Building Type:** Altered	**Certificate Type:** Final **Effective Date:** 06/09/2014

This building is subject to this Building Code: 1968 Code

For zoning lot metes & bounds, please see BISWeb.

B.

Construction classification: [redacted] (1968 Code designation)

Building Occupancy Group classification (2008 Code)

Multiple Dwelling Law Classification: None

No. of stories: [redacted] **Height in feet:** [redacted] **No. of dwelling units:** 0

C.

Fire Protection Equipment:
Fire alarm system, Sprinkler system

D.

Type and number of open spaces:
None associated with this filing.

E.

This Certificate is issued with the following legal limitations:
None

Borough Comments: None

Borough Commissioner

Acting Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: [redacted]

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
[redacted]						

SCHOOL FOR CHILDREN AGES 5 TO 14 YEARS OLD. ZONING EXHIBIT FILED UNDER CRFN 2010000175459, & 2010000175458 TOTAL # OF STUDENTS 730

END OF SECTION

Borough Commissioner

Acting Commissioner

END OF DOCUMENT

[redacted] 6/9/2014 3:42:01 PM