

Application: Riverton Street Charter School

Tasha Sanders - tsanders@nhaschools.com
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Aug 1 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

RIVERTON STREET CHARTER SCHOOL 800000067235

a1. Popular School Name

Riverton Street

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD #29 - QUEENS

e. DATE OF INITIAL CHARTER

1/2010

f. DATE FIRST OPENED FOR INSTRUCTION

9/2010

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Riverton Street Charter School is to instill in each student a passion for learning and hard work that will result in significant contributions to our school, our families, and our community. Parents and educators join together in creating a strong academic base in which students will be expected to achieve high academic levels in an environment that values compassion and respect.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Family Involvement. Riverton parents are not visitors in the school; instead, they are part of the school's fabric. Families are interwoven into all aspects of the school. They volunteer in classrooms, raise funds, beautify our facilities, and organize high school and college tours.
KDE 2	Strong Cultural and Community Relationships. Riverton is an oasis in the St. Albans community. The school instills a sense of belonging as shown by the families and community members present every day, including evenings and weekends. The school invites the community into the school by offering various classes: teaching adults how to help children with reading and math, and challenging physical fitness classes (i.e., Zumba).
KDE 3	Solid Student Values and Social Responsibility. We believe in educating the whole child. While we have a strong focus on academic achievement, we also strive to enrich each child's social, emotional, ethical, cognitive, linguistic, and physical well-being.
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.nhaschools.com/schools/riverton-street-charter-school/en>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

990

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

933

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes

12. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	National Heritage Academies
PHYSICAL STREET ADDRESS	3850 Broadmoor Ave SE
CITY	Grand Rapids
STATE	MIMMIIMMII
ZIP CODE	49512
EMAIL ADDRESS	info@nhaschools.com
CONTACT PERSON NAME	Tasha Sanders

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.
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RIVERTON STREET CHARTER SCHOOL 800000067235

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	11834 Riverton Street St. Albans, NY 11412	718-481-8200	NYC CSD 29	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Andrea Whitehurst	Principal	347-537-9856		90.awhitehurst@nhaschools.com
Operational Leader	Tom Brennan	Director of Facilities	616-464-3549		tbrennan@nhaschools.com
Compliance Contact	Julie Meller	Compliance Coordinator	616-954-3081		jmeller@nhaschools.com
Complaint Contact	Julie Meller	Compliance Coordinator	616-954-3081		jmeller@nhaschools.com
DASA Coordinator	Andrea Whitehurst	Principal	347-537-9856		90.awhitehurst@nhaschools.com
Phone Contact for After Hours Emergencies	Andrea Whitehurst	Principal	347-537-9856		90.awhitehurst@nhaschools.com

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.

Site 1 Certificate of Occupancy (COO)

[riverton_coo.pdf](#)

Filename: riverton_coo.pdf **Size:** 426.4 kB

Site 1 Fire Inspection Report

[Riverton Final.pdf](#)

Filename: Riverton Final.pdf **Size:** 2.2 MB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

(No response)

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Tasha Sanders
Position	Board Relations Coordination
Phone/Extension	616-929-1164
Email	tsanders@nhaschools.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Andrew Fitzhugh".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Keith Phillips".

Date

Aug 1 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

RIVERTON STREET CHARTER SCHOOL 800000067235

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Goal 1: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for the Community School District(s) (CSD) in which the school is located.	State Assessment	Met	NA
Academic Goal 2	Goal 2: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination meets or exceeds such percentage for New York City.	State Assessment	Met	NA
Academic Goal 3	Goal 3: For each year of the school's renewal charter term, the percentage of the school's	State Assessment	Met	NA

	students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for the Community School District(s) (CSD).			
Academic Goal 4	Goal 4: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination meets or exceeds such percentage for New York City.	State Assessment	Not Met	Riverton is utilizing its math curricular tools Bridges Math (K-5) and Illustrative Math (6-8). These tools support learner's different learning levels. In addition, we use Dreambox as a supplemental tool to aid intervention. We will also continue to use student assessment data to adjust instruction as needed.
Academic Goal 5	Goal 5: In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State ELA examination.	State Assessment	Unable to Assess	NA
Academic Goal 6	Goal 6: In each year of the charter term, the school will demonstrate increased proficiency rates on the New York State Math examination.	State Assessment	Unable to Assess	NA
Academic Goal 7	Goal 7: Where the	State Assessment	Unable to Assess	NA

	<p>school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>			
Academic Goal 8	<p>Goal 8: Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	State Assessment	Unable to Assess	NA
Academic Goal 9	<p>Goal 9: Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school</p>	State Assessment	Unable to Assess	NA

	will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.			
Academic Goal 10	Goal 10: Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	State Assessment	Unable to Assess	NA

2. Do have more academic goals to add?

Yes

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Goal 11: Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	State Assessment	Unable to Assess	NA
Academic Goal 12	Goal 12: Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the Free or Reduced Price Lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable	State Assessment	Unable to Assess	NA

	population in each year of the charter term.			
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Goal 1: Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Daily Attendance Records	Unable to Assess	NA
Org Goal 2	Goal 2: Each year, the retention rate will exceed the rate of the Community School District (CSD) of location. The retention rate for a given year is defined as the percentage of students enrolled in ATS on 10/31 of that year who are still enrolled in at the school in ATS on 10/31 the following school year, excluding terminating grades.	Student Enrollment as recorded in ATS	Unable to Assess	NA
Org Goal 3	Goal 3: Each year,	Student Enrollment	Not Met	Please see entry 9

	the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.	& Retention Counts		for Riverton's enrollment and retention efforts.
Org Goal 4	Goal 4: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	Student Enrollment & Retention Counts	Not Met	Please see entry 9 for Riverton's enrollment and retention efforts.
Org Goal 5	Goal 5: Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced-Price Lunch program.	Student Enrollment & Retention Counts	Not Met	Please see entry 9 for Riverton's enrollment and retention efforts.
Org Goal 6	Goal 6: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	Student Enrollment & Retention Counts	Met	NA
Org Goal 7	Goal 7: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the	Student Enrollment & Retention Counts	Met	NA

	Board of Regents, for students with disabilities.			
Org Goal 8	Goal 8: Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for the Free or Reduced-Price Lunch program.	Student Enrollment & Retention Counts	Met	NA
Org Goal 9	Goal 9: Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	Student Enrollment as recorded in ATS	Met	NA
Org Goal 10	Goal 10: In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey.	NYC DOE School Survey	Unable to Assess	NA
Org Goal 11	Goal 11: In each	NYC DOE School	Unable to Assess	NA

	<p>year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of staff that meets or exceeds citywide averages in positive responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey.</p>	Survey		
Org Goal 12	<p>Goal 12: In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of students that meets or exceeds citywide averages in positive box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey. (Grades 6-8)</p>	NYC DOE School Survey	Unable to Assess	NA
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Goal 1: Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Annual Audit	Met	NA
Financial Goal 2	Goal 2: Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Board approval of a balanced, revised budget.	Met	NA
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Riverton Audit Report

Filename: Riverton_Audit_Report.pdf Size: 2.6 MB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

21-22 Audited Annual Financial Report Template - Riverton (1)

Filename: 21-22_Audited_Annual_Financial_Re_vobUbca.xlsx Size: 72.4 kB

Entry 4c – Additional Financial Documents

Completed - Nov 1 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Riverton Full 4c

Filename: Riverton_Full_4c.pdf Size: 261.9 kB

Entry 4d - Financial Services Contact Information

Completed - Nov 1 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Michael Nagy	mnagy@nhaschools.com	616-929-1183

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michael Lamfers			13

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Nov 1 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Final2022-2023ARBudgetTemplate - Riverton](#)

Filename: Final2022-2023ARBudgetTemplate_-_Riverton.xlsx Size: 37.4 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Riverton Disclosure Forms 2022](#)

Filename: Riverton_Disclosure_Forms_2022.pdf Size: 741.2 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

RIVERTON STREET CHARTER SCHOOL 800000067235

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Keisha Phillips-Kong		Chair	Education Committee	Yes	9	06/30/2021	06/30/2024	9
2	Takashi Curd		Vice Chair	Finance Committee	Yes	4	06/30/2022	06/30/2023	10
3	Jenelle Ryan		Treasurer	Finance Committee	Yes	3	06/30/2022	06/30/2025	6
4	Kisha Clinton		Secretary	None	Yes	4	06/30/2022	06/30/2023	10
5	Angela Kiffin		Trustee/Member	Education Committee	Yes	12	06/30/2022	06/30/2025	11
6	Deborah King-Dorman		Trustee/Member	Education Committee	Yes	12	06/30/2022	06/30/2025	7
7	Emma Dawson		Trustee/Member	Finance Committee	Yes	6	06/30/2020	06/30/2023	5 or less
8	Rochelle Noel		Trustee/Member	None	Yes	12	06/30/2022	06/30/2025	11
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2021-2022

11

4. Number of Board meetings scheduled for 2022-2023

11

Total number of Voting Members on June 30, 2022:

8

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

13

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

3

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

[NY Annual Report 2021-2022 Riverton Minutes](#)

Filename: NY_Annual_Report_2021-2022_Riverto_rbeB7Ak.pdf Size: 1.7 MB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<p>Riverton Street Charter School understands the need to meet the enrollment and retention targets for the student subgroups identified by SUNY Trustees, including students who are eligible to participate in the free or reduced-price lunch program (FRL). We have taken significant steps to increase our enrollment and retention efforts for all students, and specifically for students who are eligible for the FRL program and students with disabilities.</p> <p>The full-time on-site admissions representative was directly responsible for overseeing and executing marketing and outreach efforts, and for keeping a log in NHA's CRM system of all activities with community groups seen as likely assets in this process. The Admissions Representative collaborated with, and received support from, a team of admissions and marketing professionals at NHA's Service Center. Together they provided a multi-departmental approach to recruitment and on-boarding new students that included traditional and digital advertising, social media, lead management, recruitment events, and comprehensive communications outreach to new families.</p> <p>The school can also provide assistance with resources to reduce barriers for attendance (i.e., uniforms and school supplies). To</p>	<p>In addition to continuing the efforts listed, the school is working to implement new recruitment efforts for the upcoming school year. With COVID-19 restrictions eased, the school will be expanding its community outreach accordingly. However, online meetings that were implemented during the pandemic improved access to information for all families. Therefore, the school will continue to offer informational sessions online and grow our library of informational videos available on our YouTube channel. With eased COVID-10 restrictions, efforts to meet with parents in the community and regular in-person opportunities for parents to meeting school leadership and teachers will continue.</p> <p>The school aims to partner with local food pantries to provide additional assistance and resources for families in need. The school also plans to provide uniforms for all new incoming families and book bags with school supplies to all incoming students.</p>

help with transportation barriers, the school promotes a free shuttle to partner school Brooklyn Excelsior to provide families with education options. The school hosted weekly virtual kindergarten meetings to accommodate the restrictions at area daycares.

Digital marketing included Facebook, Great Schools, and Google AdWords. There was increased virtual outreach to parents with events such as Facebook Live presentations, virtual principal coffees, activities, and demonstrations shared with parents electronically. The school also provided regular opportunities for parents to meet with school leadership and teachers to see the school including open houses, tours, meetings, and activities. The school held regular open house days weekly to provide all interested families an opportunity to visit the school and learn of the programs available. These were promoted throughout the community and a link to schedule tours is posted on the school's website.

All special population students (FRL, EL, and SWD) were made aware of our school's programs through open meetings during the year. The school's parent meetings clearly indicated that the school offered a free and appropriate education (FAPE) to all students in the Least Restrictive Environment.

Additional Recruitment Efforts included:

- Weekly virtual kindergarten meetings to accommodate the

	<p>restrictions at area daycares</p> <ul style="list-style-type: none"> • Create one-on-one events and smaller group session events for parents and students • Tables outside Head Start and daycare locations to talk directly with parents 	
<p>English Language Learners</p>	<p>Riverton Street understands the need to meet the enrollment and retention targets for the student subgroups identified by SUNY Trustees, including English Language Learners (ELL). In addition to the general recruitment efforts, we have made efforts to specifically attract and recruit ELL students as outlined below.</p> <p>The school has a focus group of current ELL families. The school utilizes this group to brainstorm and implement new ways to reach special populations and enlist parents as ambassadors. These ambassadors are great word-of-mouth advertisements for the school as they engage with the community.</p> <p>Fliers were distributed in Polish, Burmese, Spanish, Bengali, Arabic, and English to families throughout the community. Distribution sites included daycare centers, grocery stores, community centers, and churches. Advertisements and notifications of information meetings were placed in the following publications: Haiti Observateur, El Correo de Queens, and The Weekly Bangladesh. The publications specifically mention that the school provides services to students for whom English is their second language. At these informational</p>	<p>In addition to continuing the efforts listed above, the school is working to implement new recruitment efforts for the upcoming school year. With COVID-19 restrictions eased, the school will be expanding its community outreach accordingly. The school plans to have its ELL Coordinator at registration events to assist with paperwork of new families. The school also plans to grow its parent ambassador group. This group would leverage word-of-mouth advertising within our communities and provide introductions to new community partners. We are also working with our current families to help better understand their needs and how we can better support them.</p>

meetings, translation services were made available. Student applications were also provided in several languages including Arabic, Bengali, Chinese, English, Haitian Creole, Italian, Korean, Polish, Russian, Spanish, and Urdu.

The school also developed effective relationships with civic organizations and CAOs to provide resources for the families it serves. The school has developed partnerships with various community organizations who often have a department that focuses on immigrant and refugee issues and services. The school distributed informational materials to these community partners who serve the ELL community such as Ahmadiyya Muslim Community, 31st District Office, Queens Public Library, and SCO Family Services.

Students with Disabilities

Riverton Street understands the need to meet the enrollment and retention targets for the student subgroups identified by SUNY Trustees, including Students with Disabilities (SWD). We have made efforts to specifically attract and recruit SWD as outlined below.

Brochures that describe our special education programming have been distributed throughout the community. We have targeted daycare centers, grocery stores, community centers, and churches to invite families to attend Enrollment Information Meetings. Enrollment applications were also distributed at local events. To reach the families of special needs students, we utilize many networks that already exist in

In addition to continuing the efforts listed above, the school is working to implement new recruitment efforts for the upcoming school year. With COVID-19 restrictions eased, the school will be expanding its community outreach accordingly. The school plans to host information meetings to inform parents on provided services for SWD students. The school also aims to expand outreach to community partners to offer resources to their families either at our school or at other locations within the community.

The schools' admissions representative will continue to build relationships with support organizations to gain familiarity with the services they provide. This will

the community. Materials were distributed specifically to community members who serve the SWD community including, Adaptive Solutions Multi Service School, Amerihealth Group, and Resource for Children with Special Needs.

Advertisements on Facebook informed people that the school offered services for special needs families. School enrollment information and admissions materials specific to Special Education programs were provided in various languages.

The school enlists the help of current families to reach additional families of students with disabilities through word-of-mouth advertising.

All special population students (FRL, ELL, and SWD) are made aware of our school's programs through open meetings during the year. The school's parent meetings clearly indicate that we offer a free and appropriate education (FAPE) to all our students in the least restrictive environment. Furthermore, the school has an established relationship with the Committee for Special Education (CSE) for children under its purview and has made materials and applications to the school available for distribution to interested parents. We invite parents to meet with the school's special education team and the CSE to develop an individual education plan (IEP) for the child or to work within the parameters of the plan already in place from the child's previous school.

help us recommend their support services to the families of accepted or interested students. It will also familiarize these organizations with our school and special education program so that they can recommend our school to the families they serve. We know that most families hear about our school by word-of-mouth, and we believe that a relationship with these organizations lays the groundwork for informal communications and referrals. In addition, we will continue to work with these organizations to distribute information about our school, our special education program, and our enrollment procedures.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for special population students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent-involvement initiatives.</p> <ul style="list-style-type: none"> • Culture and climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares for its children. We believe our school-wide behavior and classroom management practices – which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships. • Parent involvement: To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including: <ul style="list-style-type: none"> o Newsletters: We distribute regular newsletters from the principal and teachers to parents. Newsletters include important information regarding school-wide performance, initiatives, and programs. o Social media: We have an excellent website, which gives parents quick and easy access to 	<p>The school is currently meeting its FRL Retention Target. The school will continue to utilize the aforementioned retention efforts in the upcoming school year.</p>

general information on the school. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet access available at the school.

o Classroom communication: Teachers frequently send home communications for parents so that they know about everything from weekly schedules to educational goals for students. Teachers also share information via daily take-home folders and provide regular progress reports by letter, online communication via the school's gradebook system, phone calls, texts, and/or in-person meetings. These communications focus on each student's academic progress and performance.

o Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child's teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents.

English Language Learners

We have a school climate and culture that focus purposefully on caring for each student as a family

The school will continue to implement the aforementioned retention strategies throughout the

cares for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships.

To help retain accepted students, and to comply with federal requirements to identify potential ELL students, the school has asked families of ELL students to complete a home language questionnaire. Information from this questionnaire ensures that each child for whom English is a second language is provided the services he or she needs to succeed in school.

School staff have participated in professional development to provide staff members with tools that they can implement in the classroom to better meet the needs of their English learners. Staff is also participating in ongoing coaching provided by an EL Specialist throughout the academic year. Coaching topics focus on evidence-based teaching methods and best practices for making content accessible to English Learners.

upcoming school year. In addition, the school will begin utilizing a language line to better facilitate communication with our EL families. This language line allows us to access an interpreter for any meeting or phone call with no prior notice. If a parent calls with a question, we can call the language line to have a clear and better conversation. We are working with our current families to help better understand what they need and how we can better support them.

The school will continue to work with the ELL Parent Ambassador group to develop opportunities for outreach to other ELL families. The schools ELL Coordinator will work with incoming families to help them fully understand the Home Language Questionnaire to complete it more accurately.

Students with Disabilities

A major key to student retention is effective communication and relationship building with all stakeholders. There are multiple points throughout the year that Riverton keeps families informed and solicits feedback in order to

The school will continue to implement the aforementioned retention strategies throughout the upcoming school year. We are working with our current families to help better understand their needs and how we can better support

improve. The dean of special education schedules individual transfer review meetings to take place within 72 hours of enrollment with the parents of every student that enters the school with an IEP. In this meeting, the dean reviews the program mandates, needs, and implementation plan for services. Parents are encouraged to bring input (questions, concerns, etc.) to this meeting to ensure a strong initial connection is made with these families and that their needs are immediately addressed. This connection continues to be built up throughout the year through additional communication measures such as quarterly IEP progress reports. In addition, parents are also invited at least once a year for an IEP review with the full IEP team. They are invited initially with a letter about a month before the meeting and then again are called by the special education teacher between a week and a day before as a reminder. Along with the invitation letter, the special education dean also sends a parent input form to help parents prepare for the review meeting and gather information from home. Following the meetings, parents are provided a post-IEP survey so that the deans can gather data to reflect and make improvements utilizing this feedback.

them.

We will continue the aforementioned efforts and also implement the following:

- Parent Input Forms in digital formats so that parents can share their thoughts, celebrations, and concerns with the school prior to IEP meetings
- Parent Post-IEP Survey Forms in digital format so that parents can provide feedback on special education processes and supports so that we are able to utilize that information to improve practices.
- Work with community partners who serve SWD population to support their changing outreach
- Continue to work with local leaders to provide information and accessibility to the school and staff

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	5.0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0.0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0.0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0.0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	3.0
ii. Science	2.0
iii. Computer Science	0.0
iv. Technology	0.0
v. Career and Technical Education	0.0
Total Category B: not to exceed 5	5.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2.0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0.0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0.0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0.0
Total Category C: not to exceed 5	2.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	12.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	3.0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	42.0

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	57.0

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

[Riverton Org Chart July 2022](#)

Filename: Riverton_Org_Chart_July_2022.pdf Size: 169.9 kB

Entry 13 School Calendar

Completed - Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Riverton 2022-23 FINAL DRAFT Calendar](#)

Filename: Riverton_2022-23_FINAL_DRAFT_Calendar.pdf Size: 196.4 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Riverton Street Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://app.sharebase.com/#/folder/1699/share/239-oVAihZNJA0ynDA0MN9hBgkqS-JU
2. Board meeting notices, agendas and documents	https://www.nhaschools.com/schools/riverton-street-charter-school/en/board-documents
3. New York State School Report Card	https://www.nhaschools.com/schools/riverton-street-charter-school/en/School-Operations
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.nhaschools.com/schools/riverton-street-charter-school/en/getmedia/6e3130d1-0dc6-458a-ad36-e5ef9bb56712/Riverton-(NY)-Final-2021-22.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.nhaschools.com/schools/riverton-street-charter-school/en/School-Operations
6. Authorizer-approved FOIL Policy	https://app.sharebase.com/#/folder/2797/share/239-cVYuhC4o8HWympSuJJDuBu1xam0
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://app.sharebase.com/#/folder/2797/share/239-cVYuhC4o8HWympSuJJDuBu1xam0

Thank you.



October 28, 2022

To the Board of Trustees
Riverton Street Charter School

We have audited the financial statements of Riverton Street Charter School (the "School") as of and for the year ended June 30, 2022 and have issued our report thereon dated October 28, 2022. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated March 17, 2022, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of Riverton Street Charter School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Our audit of Riverton Street Charter School's financial statements has also been conducted in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States. Under *Government Auditing Standards*, we are obligated to communicate certain matters that come to our attention related to our audit to those responsible for the governance of Riverton Street Charter School, including compliance with certain provisions of laws, regulations, contracts, and grant agreements; certain instances of error or fraud; illegal acts applicable to government agencies; and significant deficiencies in internal control that we identify during our audit. Toward this end, we issued a separate letter dated October 28, 2022 regarding our consideration of Riverton Street Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on August 9, 2022.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Riverton Street Charter School are described in Note 2 to the financial statements.

As described in Note 2, the School adopted FASB ASU No. 2020-07, *Not-for-Profit Entities (Topic 58): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. This ASU requires contributed nonfinancial assets to be presented as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. It also adds disclosure requirements for contributed nonfinancial assets including qualitative information, such as whether the contribution was monetized or utilized, how it was utilized (if applicable), the School's policy for monetizing vs. utilizing, a description of donor-imposed restrictions, and a description of how the fair value was determined. The new guidance was applied using the retrospective method.

We noted no transactions entered into by Riverton Street Charter School during the year for which there is a lack of authoritative guidance or consensus.

We noted no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

There were no significant balances, amounts, or disclosures in the financial statements based on sensitive management estimates.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

We did not detect any misstatements as a result of audit procedures.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the School, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

As required by 2 CFR Part 200, we have also completed an audit of the federal program administered by the School. The results of that audit are provided to the board of the trustees in our report on compliance with requirements applicable to the major program and on internal control over compliance in accordance with 2 CFR Part 200 dated October 28, 2022.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts.

To our knowledge, there were no such consultations with other accountants.

This information is intended solely for the use of the board of trustees and management of Riverton Street Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Plante Moran, PC

RIVERTON STREET CHARTER SCHOOL



Financial Statements, Additional
Information, and Federal Awards
Supplemental Information as of and for the
Year Ended June 30, 2022, and
Independent Auditor's Reports

**NATIONAL
HERITAGE
ACADEMIES** 

RIVERTON STREET CHARTER SCHOOL

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Independent Auditor's Report

To the Board of Trustees
Riverton Street Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Riverton Street Charter School (the "School") as of and for the year ended June 30, 2022 and the related notes to the financial statements, which collectively comprise the School's financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2022 and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the School and to meet our ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

To the Board of Trustees
Riverton Street Charter School

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Riverton Street Charter School's basic financial statements. The schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"), and supplemental New York State Education Department schedule of functional expenses, as identified in the table of contents, are presented for the purpose of additional analysis and are not a required part of the financial statements.

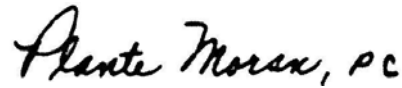
The schedule of expenditures of federal awards and supplemental New York State Education Department schedule of functional expenses are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The supplemental New York State Education Department schedule of functional expenses has not been subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we do not express an opinion or provide any assurance on it.

To the Board of Trustees
Riverton Street Charter School

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022 on our consideration of Riverton Street Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Riverton Street Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Riverton Street Charter School's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Alante Morse, PC". The signature is written in a cursive, flowing style.

October 28, 2022

RIVERTON STREET CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION YEAR ENDED JUNE 30, 2022

ASSETS

CURRENT ASSETS:

Cash	\$	72,730
Due from governmental revenue sources		<u>405,927</u>

Total current assets 478,657

NON-CURRENT ASSETS - Restricted cash 77,310

TOTAL \$ 555,967

LIABILITIES AND NET ASSETS

LIABILITIES:

Deferred revenue	\$	166,641
Contracted service fee payable		<u>278,261</u>

Total liabilities 444,902

NET ASSETS - Net assets without donor restriction 111,065

TOTAL \$ 555,967

See notes to financial statements

RIVERTON STREET CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS YEAR ENDED JUNE 30, 2022

REVENUES, GAINS AND OTHER SUPPORT:

Public School District

Resident Student Enrollment	\$ 16,602,313
Students with Disabilities	1,219,828

Grants and Contracts, and other:

Federal - Title, IDEA, and ESSER	750,580
Other	38,859
Child Nutrition Program - Federal	590,295
Child Nutrition Program - State	<u>11,972</u>

Total revenues, gains and other support 19,213,847

EXPENSES:

Contracted service fee:

Program services	14,696,635
Management and general	4,441,875
Board funds	30,694
Depreciation	<u>2,810</u>

Total expenses 19,172,014

CHANGE IN NET ASSETS 41,833

NET ASSETS

Beginning of year 69,232

End of year \$ 111,065

See notes to financial statements.

RIVERTON STREET CHARTER SCHOOL

STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2022

CASH FLOWS PROVIDED BY (USED IN) OPERATING ACTIVITIES	
State aid	\$ 17,846,318
Other state sources	3,382
Federal sources	1,672,896
Private sources	117,940
Payments for services rendered	<u>(19,646,317)</u>
Net cash and restricted cash used by operating activities	<u>(5,781)</u>
NET DECREASE IN CASH AND RESTRICTED CASH	(5,781)
CASH AND RESTRICTED CASH — Beginning of year	<u>155,821</u>
CASH AND RESTRICTED CASH — End of year	<u>\$ 150,040</u>

See notes to financial statements.

RIVERTON STREET CHARTER SCHOOL

NOTES TO THE FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2022

1. NATURE OF OPERATIONS

Riverton Street Charter School (the "School") is a public charter school as defined by Article 56 of the New York State Education Law which provides education based on rigorous teaching methods, parental involvement, student responsibility, and basic moral values. The School operates under a charter approved by the New York City Department of Education, which is responsible for oversight of the School's operations. The charter expires June 30, 2024 and is subject to renewal. Management believes the charter will be renewed in the ordinary course of business. The School provides education, at no cost to the parent, to students in kindergarten through the eighth grade. Enrollment is open to all appropriately aged children without regard to gender, ethnic background, disability, and/or religious affiliation. The School is exempt from federal income tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3).

The School's primary source of revenue is provided by the State of New York and consists of an amount per student multiplied by weighted average student counts.

The Board of Trustees of the School has entered into a management agreement (the "agreement") with National Heritage Academies, Inc. (NHA) which requires NHA to provide administration, strategic planning and all labor, materials, equipment, and supervision necessary for the provision of educational services to students. As part of the consideration received under the agreement, NHA also provides the facility in which the School operates. The agreement will continue until termination or expiration of the charter, unless at least 90 days written notice of intent to terminate or renegotiate is given by either the School or NHA.

Under the terms of the agreement, NHA receives as remuneration for its services an amount equal to the total revenue received by the School from all revenue sources and NHA allocates to the School an amount equal to the lesser of two percent of state per pupil aid or \$35,000. These funds are property of the School and may be used by the School at the discretion of the board.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting — The financial statements have been prepared in accordance with generally accepted accounting principles accepted in the United States of America for not-for-profit organizations.

Estimates — The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could

differ from those estimates.

Cash — Cash as of June 30, 2022 represents bank deposits which are covered by federal depository insurance.

Restricted Cash — Under the requirements of NYSED, the School has agreed to establish a reserve cash account and maintain a minimum balance of \$70,000. At June 30, 2022, \$77,310 of cash is restricted for that purpose. In the event of dissolution of the School, the reserve cash account would be used to pay for legal and audit expenses associated with the dissolution.

Deferred Revenue — Deferred revenue as of June 30, 2022 consists of funds received for services which have not yet been performed.

Contracted Service Fee Payable — Contracted service fee payable represents a timing difference between funds received from governmental sources and amounts payable to NHA in accordance with the services agreement.

Capital Assets — Capital assets, which include other equipment, are reported at historical cost. Capital assets are defined by the School as assets with an initial individual cost of more than \$2,000 and an estimated useful life in excess of one year.

Other equipment is depreciated using the straight-line method over useful lives of 3-10 years.

The Financial Statements – The financial statements are presented as follows:

Net assets and changes therein are classified and reported as follows:

- *Net Assets without Donor Restriction* – Net assets which are not subject to donor imposed or governmental stipulations.
- *Net Assets with Donor Restrictions* – Net assets subject to stipulations imposed by donors and grantors. As of June 30, 2022, no net assets are considered to be with donor restrictions.

Revenues and contributions are reported as follows:

- Revenues, gains and other support are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed or governmental restrictions. Expenses are reported as decreases in net assets without donor restrictions. Other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or governmental restriction. Expiration of temporary restrictions on net assets (i.e., the donor-stipulated purposes has been fulfilled and/or the stipulated time has elapsed) are reported as reclassifications between the applicable classes of net assets.
- Revenue is recorded when earned, regardless of the timing of related cash flows. Grants are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Income Taxes — The School operates as a nonprofit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. The School has received notification from the Internal Revenue Service (IRS) that they are considered exempt from Federal income tax under Section 501(c)(3) of the internal revenue code. Accordingly, no provision for federal income taxes has been made.

Contribution of Nonfinancial Assets – Included as revenue, gains, and other support in the Statement of Activities are contributions of nonfinancial assets also known as gifts in-kind. Contributed professional services are recognized if the services received a) create or enhance non-financial assets or b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. These services are recognized as program revenue and expense and are valued at the estimated fair market value for the services as provided by the donor.

Adoption of a New Accounting Pronouncement — In September 2020, the FASB issued ASU 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. This standard requires contributed nonfinancial assets be presented as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. It also adds disclosure requirements for contributed nonfinancial assets including qualitative information such as whether the contribution was monetized or utilized, how it was utilized (if applicable), the Academy's policy for monetizing vs. utilizing, a description of donor-imposed restrictions, and a description of how the fair value was determined. This standard was adopted for the year ended June 30, 2022.

Adoption of a New Accounting Pronouncement – As of July 1, 2021, the School adopted the Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) No. 2016-02, *Leases*. The ASU requires leases to recognize a right-to-use asset and related lease liability for all leases, with a limited exception for short-term leases. Leases will be classified as either finance or operating, with the classification affect the pattern of expense recognition in the statement of financial position. The School elected to adopt the ASU using the modified retrospective method as of July 1, 2021. The impact of the adoption was not significant as the facility sublease agreement with NHA is consider short-term as disclosed in Note 9.

3. DUE FROM GOVERNMENTAL SOURCES

Receivables as of June 30, 2022 for the School included \$34,874 in state aid receivable and \$371,053 in federal grants receivable. The School considers all receivables to be fully collectible; accordingly, no allowance for uncollectible amount is recorded.

4. LIQUIDITY

The School has \$478,657 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of \$72,730, and amounts due from governmental revenue sources of \$405,927 at June 30, 2022. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the balance sheet date.

The School has a goal to maintain financial assets, which consist of cash and short-term receivables on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$3,194,867 at June 30, 2022.

While the School does not currently carry financial assets in excess of 60 days of normal operating expenses, due to their management agreement with NHA, NHA is required make contributions to the School if the School's expenditures exceed the school's revenue during the year.

5. FUNCTIONAL EXPENSES

The School provides educational services to its students. Expenses related to providing these services are as follows for the year ended June 30, 2022:

Program Services	
Contracted service fee	\$ 14,727,329
Depreciation	<u>2,810</u>
Total program services	14,730,139
Management and general contracted service fee	<u>4,441,875</u>
Total	<u>\$ 19,172,014</u>

The costs of providing the program and support services are allocated on an actual basis, when possible. Certain expenses attributable to more than one function and require an allocation on a reasonable basis that is consistently applied. Management and general expenses consist of expenditures incurred by the School based on their usage of management company services. Usage of management company services are calculated on a variety of different allocation methods based on various cost centers.

6. RISK MANAGEMENT

The School is exposed to various risks of loss related to general liability. Commercial insurance policies to cover certain risks of loss have been obtained. There have been no significant reductions in insurance coverage during fiscal year 2022, and claims did not exceed coverage less retained risk deductible amounts in the past three years.

7. CONTINGENCIES

The School has received proceeds from several federal and state grants. Periodic audits of these grants are required and certain costs may be questioned as not being appropriate expenditures under the grant agreements. Such audits could result in the refund of grant monies to the grantor agencies. Management believes that any required refunds will be immaterial. No provision has been made in the accompanying financial statements for the refund of grant monies.

8. CAPITAL ASSETS

Capital asset activity of the school was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Equipment	\$ 41,593	\$ -	\$ -	\$ 41,593
Less accumulated depreciation — equipment	<u>38,783</u>	<u>2,810</u>	<u>-</u>	<u>41,593</u>
Total capital asset activity (net)	<u>\$ 2,810</u>	<u>\$ (2,810)</u>	<u>\$ -</u>	<u>\$ -</u>

9. LEASES

The School has entered into a sublease agreement with NHA for a facility to house the School. The lease term is from July 1, 2021 through June 30, 2022. Annual rental payments required by the lease were \$4,507,128 payable in twelve monthly payments of \$375,594. This lease is automatically renewed on a year-to-year basis unless a notice of non-renewal is provided by either the School or NHA.

The Academy is not a party to any leasing arrangements that meet the criteria for recognition of lease assets or liabilities under FASB ASU No. 2016-02, *Leases* based on the noncancellable period being less than twelve months and applicability of the short-term lease exception for the facility lease agreement.

10. SUBSEQUENT EVENTS

Events or transactions for the year ended June 30, 2022 have been evaluated through October 28, 2022, the date the financial statements were available to be issued. The financial statements and the notes thereto do not reflect events or transactions after this date.

* * * * *

ADDITIONAL INFORMATION

RIVERTON STREET CHARTER SCHOOL

NEW YORK STATE EDUCATION DEPARTMENT SCHEDULE OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2022

	Program Services			Supporting Services		
	Regular Education	Special Education	Other Education	Fund-raising	Management and General	Total
Personnel Services Costs						
Administrative Staff Personnel	8	\$ -	\$ -	\$ -	\$ -	\$ 932,502
Instructional Personnel	56	3,831,185	1,004,212	-	-	4,835,397
Non-Instructional Personnel	1	287,945	-	-	-	287,945
Total Salaries and Staff	64	5,051,632	1,004,212	-	-	6,055,844
Fringe Benefits & Payroll Taxes		1,016,258	185,298	-	-	1,201,556
Retirement		104,593	24,595	-	-	129,188
Legal Service		6,745	-	-	-	6,745
Accounting / Audit Services		12,336	-	-	-	12,336
Other Purchased / Professional / Consulting Services		516,838	200,441	-	317,368	329,704
Building and Land Rent / Lease		3,731,644	977,055	-	1,367,071	2,084,350
Repairs & Maintenance		307,698	80,564	-	-	4,708,699
Insurance		43,717	11,446	-	71,682	459,944
Utilities		148,920	38,992	-	-	55,163
Supplies / Materials		323,137	-	-	-	187,912
Equipment / Furnishings		145,642	38,133	-	-	323,137
Staff Development		22,129	317	-	-	183,775
Marketing / Recruitment		20,790	-	-	-	22,446
Technology		88,602	33,583	-	693,641	714,431
Food Service		464,358	-	-	1,008,431	1,130,616
Student Services		34,267	-	-	-	464,358
Office Expense		58,387	-	-	971,507	1,005,774
Depreciation		2,810	-	-	12,175	70,562
Other		35,000	-	-	-	2,810
Total Expenses		\$12,135,503	\$ 2,594,636	\$ -	\$ 4,441,875	\$ 19,172,014

Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

To Management and the Board of Trustees
Riverton Street Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Riverton Street Charter School (the "School"), which comprise the statement of financial position as of and for the year ended June 30, 2022 and the related statements of activities and changes in net assets and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 28, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Riverton Street Charter School's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

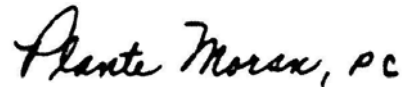
Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Riverton Street Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To Management and the Board of Trustees
Riverton Street Charter School

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Alante Morsen, PC". The signature is written in a cursive style with a large initial 'A'.

October 28, 2022

SUPPLEMENTAL INFORMATION

Report on Compliance for Each Major Federal Program and
Report on Internal Control Over Compliance Required by the Uniform Guidance

Independent Auditor's Report

To the Board of Trustees
Riverton Street Charter School

Report on Compliance for Each Major Federal Program's

Opinion on Each Major Federal Program

We have audited Riverton Street's Charter School's (the "School") compliance with the types of compliance requirements identified as subject to audit in the Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on the School's major federal program for the year ended June 30, 2022. The School's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the School's federal program.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

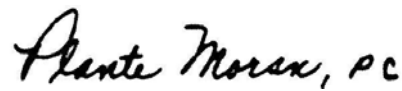
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

To the Board of Trustees
Riverton Street Charter School

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Plante Morson, PC". The signature is written in a cursive, flowing style.

October 28, 2022

RIVERTON STREET CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2022

Program Title/Project Number/Subrecipient Name	Grant/Project Number	ALN Number	Expenditures	Current Year Cash Transferred to Subrecipient
Clusters:				
Child Nutrition Cluster - U.S. Department of Agriculture - Passed through the New York State Department of Education:				
Cash Assistance:				
National School Lunch Program 2020 - 2021	211960	10.555	\$ -	\$ -
National School Lunch Program 2021 - 2022	221960	10.555	389,916	-
After School Snack Program 2020-21	221960	10.555	23,126	-
National School Lunch Program Subtotal		10.555	413,042	-
National School Breakfast Program 2020 - 2021	211970	10.553	-	-
National School Breakfast Program 2021 - 2022	221970	10.553	177,253	-
National School Breakfast Program Subtotal		10.553	177,253	-
Total Child Nutrition Cluster			590,295	-
Special Education Cluster - U.S. Department of Education - Passed through the New York City School District:				
IDEA Flowthrough:				
IDEA Flowthrough 2022	CHA0111	84.027	100,006	-
Total Special Education Cluster			100,006	-
Other federal awards:				
Passed through the New York State Department of Education:				
Title I Part A:				
Title I Part A 2020 - 2021	0021214795	84.010	2,208	-
Title I Part A 2021 - 2022	0021224795	84.010	196,060	-
Total Title I Part A		84.010	198,268	-
Title II Part A - Improving Teacher Quality:				
Title II Part A 2020 - 2021	0147214795	84.367	-	-
Title II Part A 2021 - 2022	0147224795	84.367	13,244	-
Total Title II Part A		84.367	13,244	-
Title IV - SSAE:				
Title IV 2020 - 2020	0204214795	84.424	-	-
Title IV 2021 - 2022	0204224795	84.424	34,129	-
Total Title IV - SSAE		84.424	34,129	-
Education Stabilization Fund Program - U.S. Department of Education Passed through New York State Department of Education				
COVID-19 ESSER Formula Fund I	5890214795	84.425D	(7,890)	-
COVID-19 ESSER Formula Fund II	5891214795	84.425D	241,039	-
COVID-19 ESSER Formula Fund III ARP	5880214795	84.425U	171,183	-
Total Education Stabilization Fund Program		84.425	404,332	-
Pandemic EBT Local Level Costs 20-21 - U.S. Department of Agriculture - Passed through the New York State Department of Education:				
	210980	10.649	601	-
Total noncluster programs passed through the New York State Department of Education			650,574	-
Total federal awards			\$ 1,340,875	\$ -

RIVERTON STREET CHARTER SCHOOL

Notes to the Schedule of Expenditures of Federal Awards Year Ended June 30, 2022

Note 1 - Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Riverton Street Charter School (the "School") under programs of the federal government for the year ended June 30, 2022. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School, it is not intended to and does not present the financial position, changes in net position, or cash flows of the School.

Note 2 - Summary of Significant Accounting Policies

Expenditures reported in the Schedule are reported on the same basis of accounting as the basic financial statements. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

The School has elected not to use the 10 percent de minimis indirect cost rate to recover indirect costs as allowed under the Uniform Guidance.

Note 3 - Grant Auditor Report

Management has utilized the Federal/State Grant Payments – End of Year Report as published by the New York State Education Department in preparing the schedule of expenditures of federal awards. Unreconciled differences, if any, have been disclosed to the auditor.

Note 4 - Noncash Assistance

The value of the noncash assistance received was determined in accordance with the provisions of the Uniform Guidance and is included in the schedule of expenditures of federal awards.

RIVERTON STREET CHARTER SCHOOL

Schedule of Findings and Questioned Costs Year Ended June 30, 2022

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? Yes None reported

Noncompliance material to financial statements noted? Yes None reported

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? Yes None reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)? Yes No

Identification of major programs:

ALN Number	Name of Federal Program or Cluster	Opinion
84.425	Education Stabilization Fund	Unmodified

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes No

Section II - Financial Statement Audit Findings

Current Year None

Section III - Federal Program Audit Findings

Current Year None

**Riverton Street Charter School
Fiscal Year Ended June 30, 2021
Summary Schedule of Prior Audit Findings**

Prior Year Finding Number:

2021-001

Fiscal Year in Which the Finding Initially Occurred:

2021

Original Finding Description: The School was found to have used incorrect District Rates used in calculating State Aid Revenue received for the New York City Schools.

Status/Partial Corrective Action (as applicable): Fully Corrected.

Riverton Street Charter School

Entry 4c – Additional Financial Documents

1. Advisory and/or Management Letter
 - a. Attached
2. Federal Single Audit
 - a. The Federal Single Audit is included in the Audit Report
3. CSP Agreed-Upon Procedure Report
 - a. Not applicable
4. Evidence of Required Escrow Account for each school
 - a. Attached
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations
 - a. Not applicable

October 28, 2022

To the Board of Trustees
Riverton Street Charter School

We have audited the financial statements of Riverton Street Charter School (the "School") as of and for the year ended June 30, 2022 and have issued our report thereon dated October 28, 2022. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated March 17, 2022, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement.

As part of our audit, we considered the internal control of Riverton Street Charter School. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Our audit of Riverton Street Charter School's financial statements has also been conducted in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States. Under *Government Auditing Standards*, we are obligated to communicate certain matters that come to our attention related to our audit to those responsible for the governance of Riverton Street Charter School, including compliance with certain provisions of laws, regulations, contracts, and grant agreements; certain instances of error or fraud; illegal acts applicable to government agencies; and significant deficiencies in internal control that we identify during our audit. Toward this end, we issued a separate letter dated October 28, 2022 regarding our consideration of Riverton Street Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our meeting about planning matters on August 9, 2022.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Riverton Street Charter School are described in Note 2 to the financial statements.

As described in Note 2, the School adopted FASB ASU No. 2020-07, *Not-for-Profit Entities (Topic 58): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. This ASU requires contributed nonfinancial assets to be presented as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. It also adds disclosure requirements for contributed nonfinancial assets including qualitative information, such as whether the contribution was monetized or utilized, how it was utilized (if applicable), the School's policy for monetizing vs. utilizing, a description of donor-imposed restrictions, and a description of how the fair value was determined. The new guidance was applied using the retrospective method.

We noted no transactions entered into by Riverton Street Charter School during the year for which there is a lack of authoritative guidance or consensus.

We noted no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

There were no significant balances, amounts, or disclosures in the financial statements based on sensitive management estimates.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in performing and completing our audit.

Disagreements with Management

For the purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

We did not detect any misstatements as a result of audit procedures.

Significant Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the School, and business plans and strategies that may affect the risks of material misstatement, with management each year prior to our retention as the School's auditors. However, these discussions occurred in the normal course of our professional relationship, and our responses were not a condition of our retention.

As required by 2 CFR Part 200, we have also completed an audit of the federal program administered by the School. The results of that audit are provided to the board of the trustees in our report on compliance with requirements applicable to the major program and on internal control over compliance in accordance with 2 CFR Part 200 dated October 28, 2022.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 28, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts.

To our knowledge, there were no such consultations with other accountants.

This information is intended solely for the use of the board of trustees and management of Riverton Street Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Plante Moran, PC

Premium Business Money Market

PNC Bank



For the Period 06/01/2022 to 06/30/2022

Primary Account Number: [REDACTED]

Page 1 of 1

Number of enclosures: 0

RIVERTON STREET CHARTER SCHOOL
RESERVE ACCOUNT
3850 BROADMOOR AVE SE STE 201
GRAND RAPIDS MI 49512-3975

For 24-hour banking sign on to
 PNC Bank Online Banking on pnc.com
FREE Online Bill Pay

For customer service call 1-800-669-1518
PNC accepts Telecommunications Relay Service (TRS) calls.
Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch

Write to: Customer Service
PO Box 609

Pittsburgh, PA 15230-9738

Visit us at PNC.com/treasury

Premium Business Money Market Summary

Riverton Street Charter School
Reserve Account

Account number: [REDACTED]

Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
77,295.84	14.30	.00	77,310.14
		Average ledger balance	Average collected balance
		77,296.31	77,296.31

Interest Summary

Annual Percentage Yield Earned (APYE)	Number of days in interest period	Average collected balance for APYE	Interest paid this period	Interest paid year-to-date
0.23	30	77,296.31	14.30	19.44

Deposits and Other Additions

Description	Items	Amount
Other Additions	1	14.30
Total	1	14.30

Checks and Other Deductions

Description	Items	Amount
Total	0	.00

Daily Balance

Date	Ledger balance	Date	Ledger balance
06/01	77,295.84	06/30	77,310.14

Activity Detail

Deposits and Other Additions

Other Additions

Date posted	Amount	Transaction description	Reference number
06/30	14.30	Interest Payment	[REDACTED]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Angela Kiffin

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

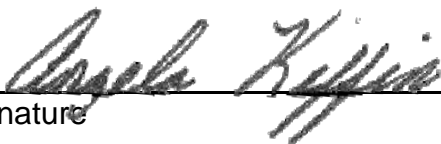
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

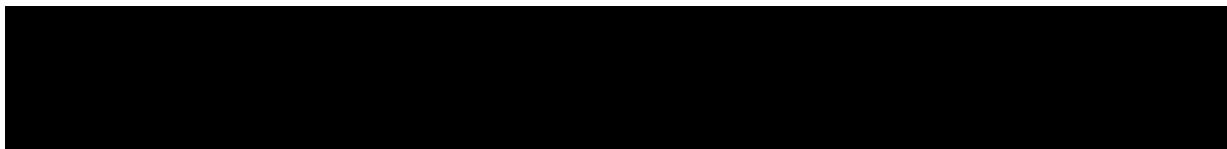


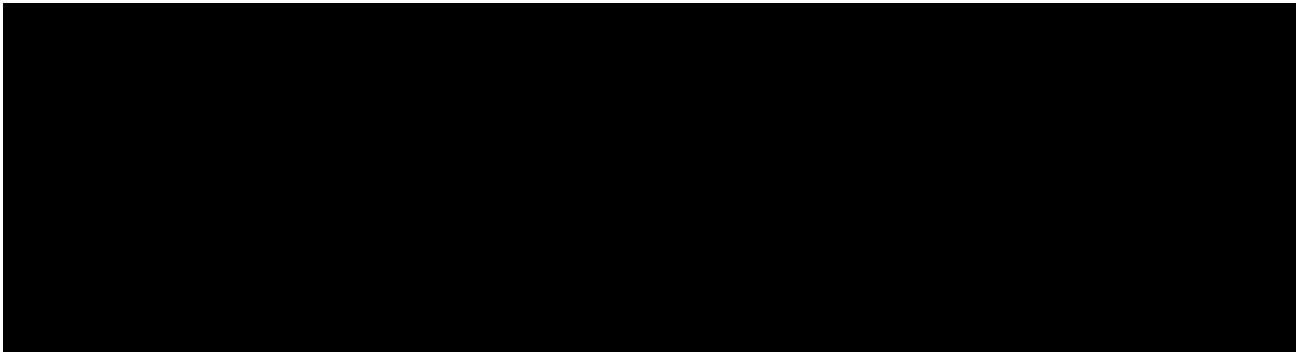
 Signature

8/01/2022

 Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Deborah King-Dorman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

___ **Yes** ___ **X** ___ **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ___ **X** ___ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

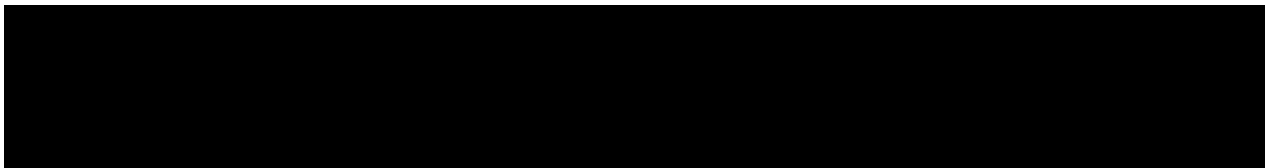
Deborah King-Dorman

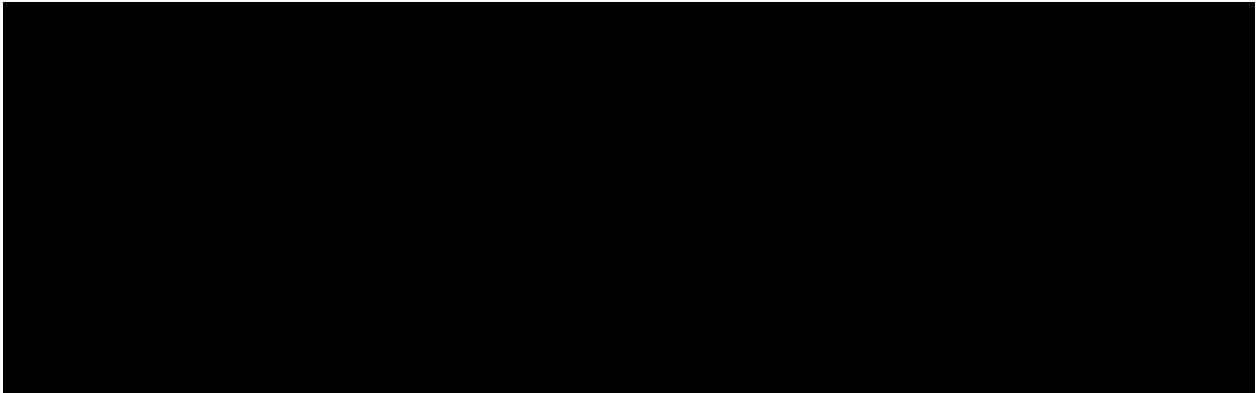
7/23/2022

Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Emma Dawson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

___ **Yes** ___ **X** ___ **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ___ **X** ___ **No**

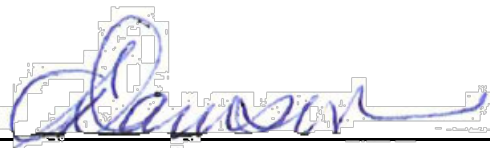
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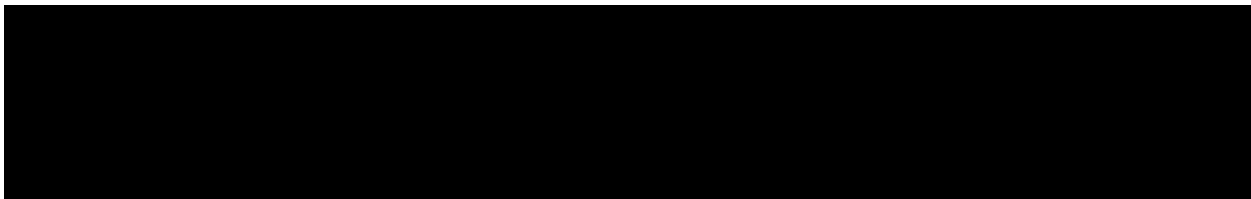
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>			

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				


 Signature _____ Date 8/01/2022

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jenelle Ryan

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

___ **Yes** __ **X** ___ **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** __ **X** ___ **No**

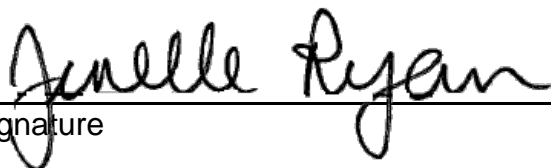
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE <i>Please write "None" if applicable. Do not leave this space blank.</i>			

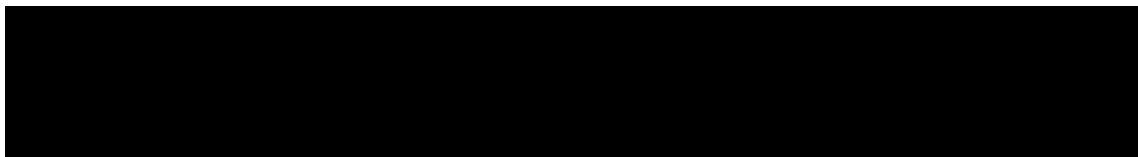
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				


7/22/2022

 Signature Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Keisha Phillips-Kong

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President – Current

Vice President

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No


If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>NONE <i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				


7/27/2022

 Signature Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Kisha Clinton

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

___ **Yes** __ **X** ___ **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** __ **X** ___ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

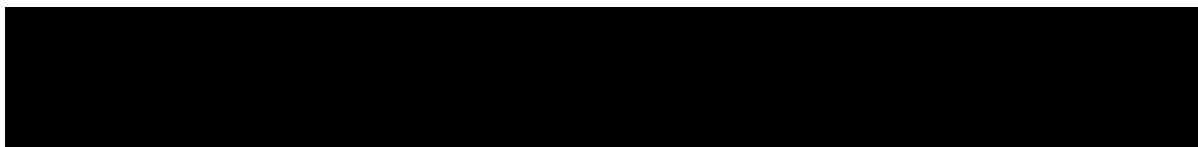
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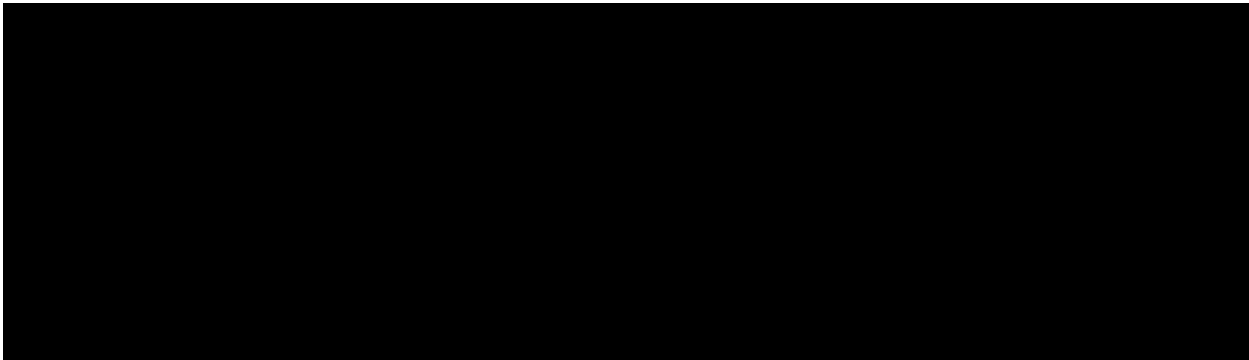
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

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<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

Kesha Clinton 7/27/2022
 Signature Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Rochelle Noel

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

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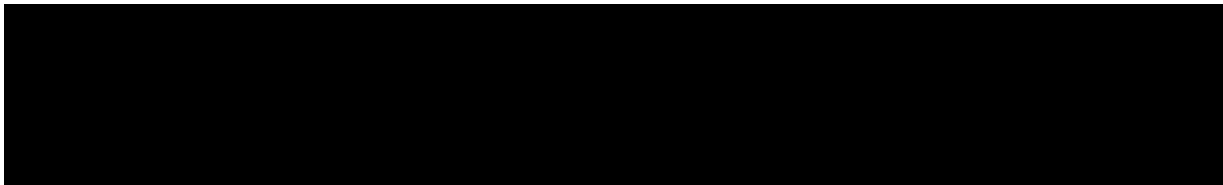
Rebecca M. Nief

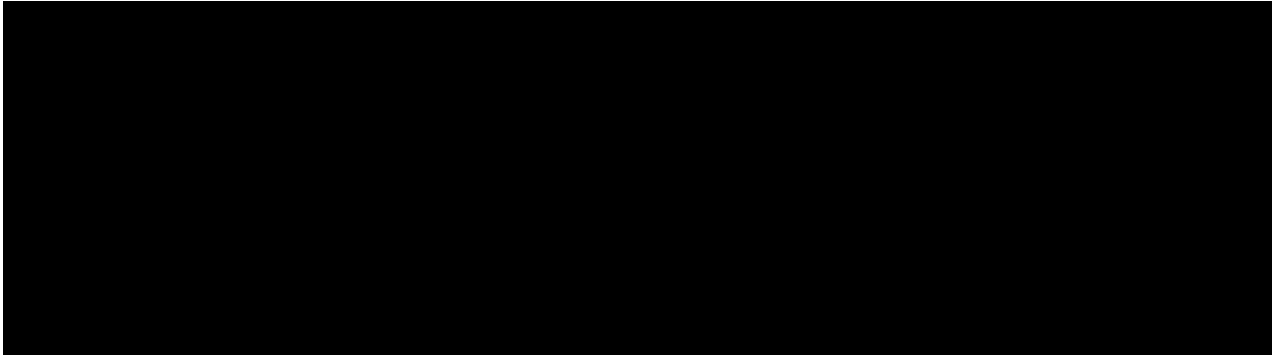
7/21/2022

Signature

Date

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last revised 06/8/2020

<p style="text-align: center;">Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</p>
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Name:

Takashi Curd

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverton Street Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
 Yes **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

___ **Yes** ___ **X** ___ **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

___ **Yes** ___ **X** ___ **No**

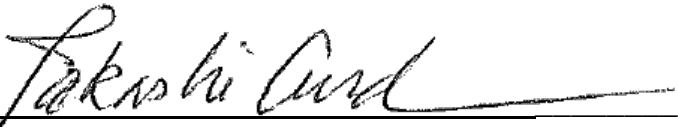
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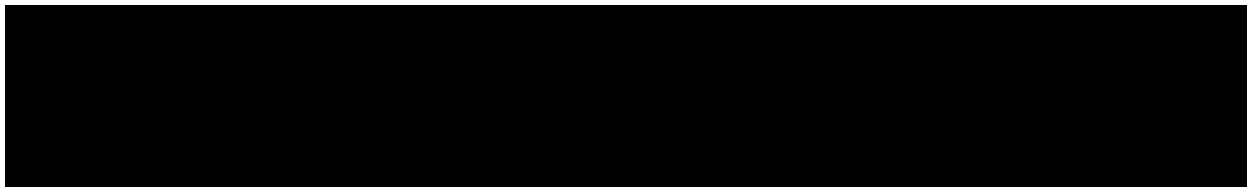
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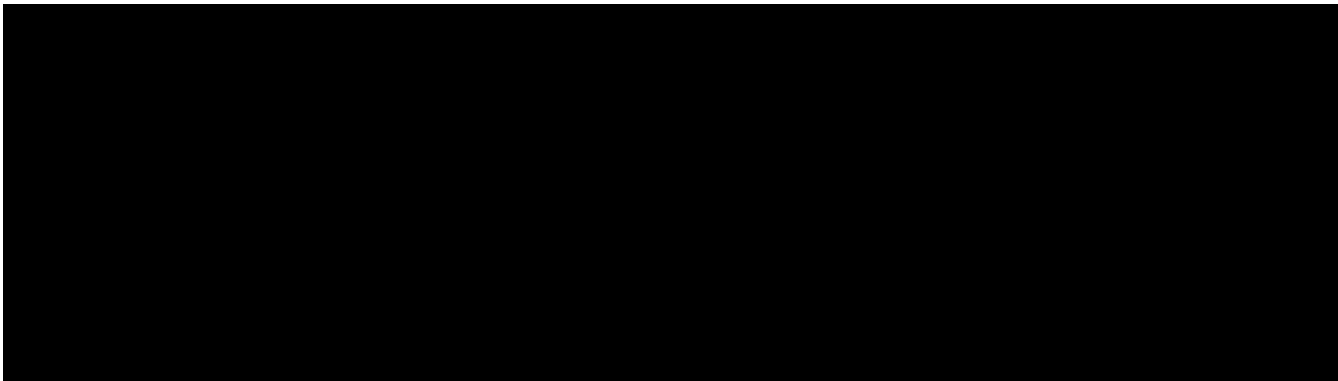
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<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

 _____ 7/22/2022
 Signature Date

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last revised 06/8/2020

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer		X	June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee		X	June 30, 2022
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Andrew Gayle – NHA

1. CALL TO ORDER

Takashi Curd called the meeting to order at 7 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Keisha Phillips-Kong and seconded by Rochelle Noel to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Discussion Item – School Reopening Plan

4. APPROVAL OF THE JULY 20, 2020 BOARD MEETING MINUTES

A motion was made by Takashi Curd and seconded by Kisha Clinton to approve the July 20, 2021 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. APPROVAL OF THE JUNE 21, 2021 BOARD MEETING MINUTES

A motion was made by Kisha Clinton and seconded by Takashi Curd to approve the June 21, 2021 Board Meeting Minutes as submitted. The motion was approved unanimously.

6. PUBLIC COMMENT

None was given.

7. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report. She noted four teachers from the previous school year would not be returning for the 2021-2022 school year. She also shared the school is currently seeking Spanish teachers for grades K-4 and grades 5-8.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. The Parent Satisfaction Survey Results were reviewed.

ii. Eagle Awards

The Eagle Awards were discussed. The school received awards for student attendance and student enrollment.

b. Board Fund Report

The Board Fund balance was reported.

8. DISCUSSION ITEMS

- a. The Auditor Planning Communication was reviewed by the Board.
- b. The Wellness Policy Triennial Assessment was discussed. The Food and Nutrition Service published a final rule in the Federal Register, 81 FR 50151, on July 29, 2016, to expand local school wellness policy requirements consistent with the requirements set forth in section 204 of the Healthy, Hunger-Free Kids Act of 2010. This final rule requires that all LEAs assess their wellness policy at least once every three years. The Board reviewed the following:
 1. A Summary of the Final Rule
 2. A Triennial Assessment Report covering school years 2018-2019, 2019-2020, and 2020-2021
 3. The Board Wellness Policy
- c. The ARP-ESSER Safe Return to School Plan was discussed. The school's draft ARP-ESSER Safe Return to School Plan was posted on the school's website, reviewed by the Board, and made available for public comment and input. The public was given the opportunity to provide comments during the Public Comment on Agenda Items section of the agenda. No public comment was given. The plan will be finalized and a final version will be re-posted to the school's website.
- d. The 2020-2021 Annual Report was discussed. The first component of the New York State required 2020-2021 Annual Report was submitted by the August 1, 2021 deadline.
- e. The 2021 NHA Board Symposium was discussed. NHA's tenth Board Symposium will be held Tuesday, October 26, 2021, at the Inn at St. John's in Plymouth, Michigan. Registration for the Symposium will begin mid-August and will close September 24, 2021.
- f. School Reopening Plan was reviewed. The Board discussed the school reopening plan considering the COVID-19 Delta Variant. The Board will develop a communication to the Riverton school community which includes the following reopening information regarding:
 - The school's use of air purifiers and upgrades to the air filtration system
 - Social distancing will be in place and windows will be open when possible
 - Face masks will be required
 - All eligible individuals are encouraged to be vaccinated
 - Teachers will transition to each class in the middle school grades

9. ACTION ITEMS

- a. Approval of the Emergency Response Plan
A motion was made by Takashi Curd and seconded by Kisha Clinton to approve the Emergency Response Plan as presented. The motion was approved unanimously.
- b. Approval of the District-Wide Plan
A motion was made by Takashi Curd and seconded by Kisha Clinton to approve the District-Wide Plan as submitted. The motion was approved unanimously.

- c. Designation of the Chief Emergency Officer
A motion was made by Takashi Curd and seconded by Rochelle Noel to designate the School Principal as the Chief Emergency Officer. The motion was approved unanimously
- d. Approval of the 2022 Children's Internet Protection Act (CIPA) Form 479
Tabled.
- e. Approval of the 2022-2024 Letter of Agency for E-rate Funding
Tabled.
- f. Approval of the Personnel Hires
A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the Personnel Hires of:
- Jamie Cataldo as a Grade 7-8 Special Education Teacher
 - Gail Victor as an Interim Dean
- The motion was approved unanimously.
- g. Approval of the 2021 NHA Board Symposium
Tabled.

10. NEW BUSINESS

None was presented.

11. ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

NEXT MEETING:
Monday, September 20, 2021 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE _____

K. Phillips-Rong

AT REMOTE MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/82483731758?pwd=QWNsWTN5ejBQTy91cVA0RnAvUDVldz09>
 Meeting ID: 824 8373 1758 Passcode: 65DypU or by Phone: 1-646-558-8656 Passcode: 668630

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer	X		June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee	X		June 30, 2022
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Christin Mullen – Dean
3. Nadene Watson-Parchment – Dean
4. Yu Kai Cheung – Dean
5. Gail Victor – Interim Dean
6. Deborah Olowolabi – Dean
7. Andrew Gayle – NHA

All Board members and non-Board members in attendance participated virtually.

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:03 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Discussion Item – Scholar Pick-Up System
- Add Discussion Item – Succession Planning
- Add Discussion Item – Air Purification Systems
- Add Discussion Item – Board Evaluations

4. APPROVAL OF THE AUGUST 30, 2021 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the August 30, 2021 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal's Report.

Highlights included:

- The opening of the school year was successful.
- There will be a virtual Back to School Night.
- Benchmarking assessments are being conducted schoolwide to determine student performance in comparison to the previous years' standards.
- To address a need of Chromebooks, the school is currently looking at several options including the use of Google compatible tablets. Andrea Whitehurst will create an estimated cost of the tablets.

b. Board Fund Report

The Board Fund balance was reported.

7. DISCUSSION ITEMS

- a. The 2021 NHA Board Symposium was discussed and the Board discussed its attendance.
- b. Board Housekeeping was discussed. Board members reviewed information regarding Board meeting attendance, Board meeting preparation, scheduling Board meetings, and Board responsibilities.
- c. Board Packet & Binder Preferences were discussed. Keisha Phillips-Kong, Takashi Curd, Kisha Clinton, Deborah King-Dorman, and Emma Dawson requested to continue receiving hard copy mailed packets. Jenelle Ryan, Angela Kiffin, and Rochelle Noel requested online packets only moving forward. The Board would like to receive 5 Board binders for the 2021-2022 school year.
- d. The 2020-2021 Board Satisfaction Survey Summary was reviewed.
- e. The Conflict of Interest Disclosure Statement was reviewed. The Board reviewed and will complete the Code of Ethics and Conflict of Interest Disclosure Statement.
- f. The Fourth Quarter Financial Statements were reviewed. The Board requested information regarding the Board of Education Administration budget line item.
- g. The Scholar Pick-Up System was discussed. The school is seeking to use a recess aid to monitor students whose parents are unable to pick them up immediately after the conclusion of the school day. A funding source for this position will be identified.
- h. Succession Planning was discussed. The Board will seek to identify potential Board members. As part of this process, potential members will be provided with materials highlighting the responsibilities of a Board member.
- i. Air Purification Systems were discussed. The Board discussed the status of acquiring air purification systems and emphasized the importance of expediting the process in which the systems are installed at the school.
- j. Board Evaluations were discussed. The Board will conduct Self-Evaluation and an Evaluation of NHA at an upcoming meeting. During this meeting, the Board will also view a recording of the 2021 NHA Board Symposium.

8. ACTION ITEMS

- a. Approval of the 2022 Children's Internet Protection Act (CIPA) Form 479
A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the 2022 Children's Internet Protection Act (CIPA) Form 479 as submitted. The motion was approved unanimously.
- b. Approval of the 2022-2024 Letter of Agency for E-rate Funding
A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the 2022-2024 Letter of Agency for E-rate Funding as submitted. The motion was approved unanimously.
- c. Approval of the 2021 NHA Board Symposium
No action was taken.

d. Approval of the Personnel Hire

A motion was made by Deborah King-Dorman and seconded by Angela Kiffin to approve the Personnel Hire of:

- Annecia Johnson as a Third grade teacher

The motion was approved unanimously.

e. Approval of the Revised 2021-2022 Board Calendar

A motion was made by Rochelle Noel and seconded by Kisha Clinton to approve the Revised 2021-2022 Board Calendar as presented. The motion was approved unanimously.

9. NEW BUSINESS

Approval of PikMykid

A motion was made by Takashi Curd and seconded by Kisha Clinton to approve the expenditure of Board Funds not to exceed the amount of \$3,750.00 for the cost of the PikMykid as submitted. The motion was approved unanimously.

10. ADJOURNMENT

The meeting was adjourned at 8:12 p.m.

NEXT MEETING:

Monday, October 18, 2021 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE _____

Kphillips-Kong

AT REMOTE MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/82483731758?pwd=QWNsWTN5ejBQTy91cVA0RnAvUDVldz09>
 Meeting ID: 824 8373 1758 Passcode: 65DypU or by Phone: 1-646-558-8656 Passcode: 668630

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer		X	June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee	X		June 30, 2022
Emma Dawson Trustee	X		June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Gail Victor – Interim Principal
4. Christin Mullen – Dean
5. Yu Kai Cheung – Dean
6. Deborah Olowolabi – Dean
7. Andrew Gayle – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:05 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Angela Kiffin and seconded by Kisha Clinton to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE SEPTEMBER 20, 2021 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Deborah King-Dorman to approve the September 20, 2021 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- The Deans are doing an excellent job leading their grade bands. They are also providing support to teachers. The Deans discussed the importance of having staff and students in the building and maintaining each other's spirit.
- The school has experienced difficulty in hiring substitute teachers. The school itself has been active in identifying substitute teacher candidates. NHA is looking into options to address the number of substitute teachers.
- The school's flag football team is 2-0.
- Members of the school staff are participating in School Safety Week.
- The school is seeking to acquire Chromebooks and this issue will be discussed with NHA.
- Additional air purification systems are needed for sections of the school and this issue will be discussed with NHA.

b. Board Fund Report

The Board Fund balance was reported.

c. ESSER Funds Report

The ESSER Funds Report was presented and discussed. The Board requested additional information regarding the process to determine how ESSER funds are allocated, the timeframe in which to spend funds, and additional detail on items that were previously purchased.

7. DISCUSSION ITEMS

- a. The 2021-2022 Amended Budget Timing was discussed. The Amended Budgets are typically included on the November Board meeting agendas. NHA is planning to present the 2021-2022 Amended Budget at the January Board meeting. By postponing, NHA anticipates being able to provide the Board with a more accurate budget reflective of all ESSER initiatives and inclusive of investment planning occurring during November.

8. ACTION ITEMS

a. Approval of the Personnel Hire

A motion was made by Takashi Curd and seconded by Deborah King-Dorman to approve the Personnel Hire of:

- Katherine Zhou as a Kindergarten Teacher

The motion was approved unanimously.

b. Approval of the Board Fund Rollover Request

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the rollover of Board Funds into the available balance of the Board Fund Account in the amount of \$35,169.05 previously approved for the items listed on the Board Fund Rollover Request as submitted. The motion was approved unanimously.

9. NEW BUSINESS

a. Approval of the 2021-2022 Sports Program

A motion was made by Rochelle Noel and seconded by Emma Dawson to approve the expenditure of Board Funds not to exceed the amount of \$10,000.00 for the cost of the 2021-2022 Sports Program pending the receipt of information regarding the program. The motion was approved unanimously.

b. The Board discussed potential changes to the Parent Student Handbook to reflect the school's start time and the coordination of information regarding school updates.

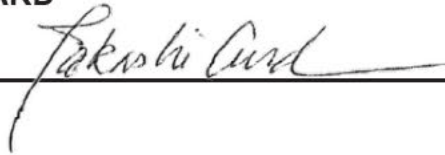
10. ADJOURNMENT

The meeting was adjourned at 8:23 p.m.

NEXT MEETING:
Monday, November 8, 2021 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE _____

A handwritten signature in black ink, appearing to read "Rochelle Noel", is written over a horizontal line.

AT REMOTE MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/82483731758?pwd=QWNsWTN5ejBQTy91cVA0RnAvUDVldz09>
 Meeting ID: 824 8373 1758 Passcode: 65DypU or by Phone: 1-646-558-8656 Passcode: 668630

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer	X		June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee		X	June 30, 2022
Emma Dawson Trustee	X		June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
4. Christin Mullen – Dean
5. Yu Kai Cheung – Dean
6. Deborah Olowolabi – Dean
7. Andrew Gayle – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:02 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE OCTOBER 18, 2021 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the October 18, 2021 Board Meeting Minutes as amended. The motion was approved unanimously.

Amendment:

- Add to Non-Board Members Attending: Gail Victor – Interim Dean.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report. She noted that the school is in receipt of all air purification systems, two water bottle filler stations have been installed and the use of PikMyKid was off to a great start.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. The Demographics report was reviewed.
2. The Enrollment and Attendance was reviewed.

ii. Special Populations Enrollment and Retention (Re-enrollment) Efforts

Andrew Gayle presented the Special Populations Enrollment and Retention (Re-enrollment) Efforts.

iii. 2020-2021 Charter Contract Goals Progress Report

Andrew Gayle presented the 2020-2021 Charter Contract Goals Progress Report.

iv. ESSER Funds Planning

Andrea Whitehurst discussed the use of ESSER funds for initiatives such as teacher retention, additional staff, social-emotional student needs.

b. Board Fund Report

The Board Fund balance was reported.

- c. ESSER Funds Report
The ESSER Funds Report was presented and discussed.

7. DISCUSSION ITEMS

- a. The 2020-2021 Audit Report was discussed. It was reported that no significant deficiencies or material weaknesses were identified. It was noted that a clean unmodified opinion was issued. The Board requested additional information regarding the Corrective Action Plan included as part of the audit.
- b. The Annual Board Development and Evaluation was discussed. The Board reviewed information regarding the importance of professional development, the Board self-evaluation, the evaluation of NHA, and the evaluation of the principal.
- c. The First Quarter Financial Statements were reviewed by the Board for the first three months ending September 30, 2021.

8. ACTION ITEMS

- a. Approval of the Personnel Hire
A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the Personnel Hire of:

- Yulaidy Estevez as a Teacher

The motion was approved unanimously.

9. NEW BUSINESS

None was presented.

10. ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

NEXT MEETING:
Thursday, December 17, 2021 at 7:30 p.m.

OFFICER OF THE BOARD

SIGNATURE _____

Kesha Clinton

AT REMOTE MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/82483731758?pwd=QWNsWTN5ejBQTy91cVA0RnAvUDVldz09>
Meeting ID: 824 8373 1758 Passcode: 65DypU or by Phone: 1-646-558-8656 Passcode: 668630

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer	X		June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee		X	June 30, 2022
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Christin Mullen – Dean
3. Andrew Gayle – NHA

All Board members and non-Board members in attendance participated virtually.

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:33 p.m.

2. ROLL CALL

Roll call was held.

3. PUBLIC COMMENT

None was given.

4. DISCUSSION ITEMS

- a. A Transition to Remote Learning was discussed. With an increased number of individuals at the school who have tested positive for COVID, the Board discussed transitioning to remote learning from Monday, December 20, 2021 through the remainder of the 2021 calendar year. The Board discussed these issues with the Department of Health and the Department of Education.

5. NEW BUSINESS

Approval of the Transition to Remote Learning

A motion was made by Rochelle Noel and seconded by Kisha Clinton to approve Riverton Street Charter School's transition to remote instruction beginning Monday, December 20, 2021 through the remainder of the 2021 calendar year. The motion was approved unanimously.

6. ADJOURNMENT

The meeting was adjourned at 7:41 p.m.

NEXT MEETING:

Monday, January 10, 2022 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE _____

Kisha Clinton

AT REMOTE MEETING

<https://meet.google.com/qhq-hcph-jhr>
Or dial: +1 609-800-2137 PIN: 311 892 266#

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer		X	June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee	X		June 30, 2022
Emma Dawson Trustee	X		June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Christin Mullen – Dean
4. Taleesha Hardy-Bonner – Dean
5. Deborah Olowolabi – Dean
6. Andrew Gayle – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:02 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE NOVEMBER 8, 2021 BOARD MEETING MINUTES

A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the November 8, 2021 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. APPROVAL OF THE DECEMBER 17, 2021 BOARD MEETING MINUTES

A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the December 17, 2021 Board Meeting Minutes as submitted. The motion was approved unanimously.

6. PUBLIC COMMENT

None was given.

7. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- Several staff members have tested positive for COVID-19.
- The school is using a daily health screener through the Pikmykid program.
- The school is providing COVID-19 test kits to students' families.
- The school is monitoring the number of COVID-19 cases and is in contact with the New York City Department of Health.
- The school is having challenges identifying substitute teachers. School leadership will inform NHA of possible sources for substitute teachers.
- A member of the Dean staff discussed her experience in providing instruction and serving as leaders during the current COVID-19 environment.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Proficiency and Growth

The Board reviewed the Fall 2021 NWEA MAP assessment results.

ii. Retention Update

Andrea Whitehurst provided a Retention Update to the Board. It was noted that teachers will meet with families in late January to discuss the performance of those students who are at risk of retention.

b. Board Fund Report

The Board Fund balance was reported.

c. ESSER Funds Report

The ESSER Funds Report was presented and discussed. It was noted that the Board will schedule another meeting with an NHA representative to discuss ESSER funds and how they are spent.

8. DISCUSSION ITEMS

- a. The ARP-ESSER Safe Return to School Plan Fall 2021 Update was discussed. The school's draft ARP-ESSER Safe Return to School Plan was posted on the school's website, reviewed by the Board, and made available for public comment and input. The public was given the opportunity to provide comments during the Public Comment on Agenda Items section of the agenda. No public comment was given. The plan will be finalized and a final version will be re-posted to the school's website. The Board will work with Principal Whitehurst to include additional updates as part of the next iteration of the Safe Return to School Plan.
- b. The Fall Employee Engagement Survey Summary was discussed and reviewed.
- c. The Board Self-Evaluation and Evaluation of NHA were discussed. It was noted that the Board will complete the Board Self-Evaluation and Evaluation of NHA at an upcoming meeting.
- d. The Board Terms and Resignations were discussed.

9. ACTION ITEMS

a. Approval of the 2021-2022 Amended Budget

After due consideration and discussion, a motion was made by Rochelle Noel and seconded by Takashi Curd to approve the 2021-2022 Amended Budget as submitted. The motion was approved unanimously.

b. Appointment of the 2021-2022 Audit Firm

A motion was made by Rochelle Noel and seconded by Takashi Curd to appoint Plante Moran as the 2021-2022 Audit Firm. The motion was approved unanimously.

c. Approval of the 2022-2023 Offered Seats Schedule

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the 2022-2023 Offered Seats Schedule as submitted. The motion was approved unanimously.

10. NEW BUSINESS

a. Approval of the Staff Hoodies

A motion was made by Takashi Curd and seconded by Deborah King-Dorman to approve the expenditure of Board Funds not to exceed the amount of \$1,620.00 for the cost of the Staff Hoodies as submitted. The motion was approved unanimously.

b. Approval of the Desk Assembly

A motion was made by Takashi Curd and seconded by Deborah King-Dorman to approve the expenditure of Board Funds not to exceed the amount of \$1,400.00 for the cost of the Desk Assembly as submitted. The motion was approved unanimously.

11. ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

**NEXT MEETING:
Monday, February 7, 2022 at 7:00 p.m.**

OFFICER OF THE BOARD

SIGNATURE _____

Kphillips-Kong

AT REMOTE MEETING

<https://meet.google.com/qhq-hcph-jhr>
Or dial: +1 609-800-2137 PIN: 311 892 266#

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer	X		June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee	X		June 30, 2022
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Taleesha Hardy-Bonner – Dean
4. Christin Mullen – Dean
5. Andrew Gayle – NHA

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:08 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Deborah King-Dorman to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE JANUARY 10, 2022 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Angela Kiffin to approve the January 10, 2022 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- There has been a decrease in the number of positive COVID-19 cases over the past few weeks.
- An informational meeting will be held on February 8, for families applying to Riverton for next year.
- The Administrative Team provided staff with lunch to show its appreciation for the staff's work throughout the school year.

b. Board Fund Report

The Board Fund balance was reported.

c. ESSER Funds Report

The ESSER Funds Report was presented and discussed. The Board will meet with a member of the NHA staff to discuss ESSER Funds and the usage of the funds.

7. DISCUSSION ITEMS

- a. The 2022 National Charter Schools Conference in Washington D.C. was discussed.
- b. The Second Quarter Financial Statements were reviewed.
- c. The 2022 NHA Board Symposium was discussed.
- d. Board Self-Evaluation and Evaluation of NHA – Tabled to April
- e. The Personal Profile Update Forms were reviewed.
- f. The Board Member Snapshot Forms were reviewed.

8. ACTION ITEMS

a. Approval of the Personnel Hires

A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the Personnel Hires of:

- Darnelle Jean-Charles as a Recess Aide
- Princess Peal as a Recess Aide

The motion was approved unanimously.

b. Approval of the Board Funds for the 2022 National Charter Schools Conference
Tabled.

9. NEW BUSINESS

None was presented.

10. EXECUTIVE SESSION

A motion was made by Deborah King-Dorman and seconded by Takashi Curd to enter executive session in order to discuss a confidential personnel matters.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes
Deborah King-Dorman voted yes
Rochelle Noel voted yes

EXECUTIVE SESSION

A motion was made by Rochelle Noel and seconded by Takashi Curd to re-enter open session.

The motion was approved in a roll call vote.

Keisha Phillips-Kong voted yes
Takashi Curd voted yes
Jenelle Ryan voted yes
Kisha Clinton voted yes
Angela Kiffin voted yes

Deborah King-Dorman voted yes
Rochelle Noel voted yes

11. ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

**NEXT MEETING:
Monday, March 14, 2022 at 7:00 p.m.**

OFFICER OF THE BOARD

SIGNATURE *Kphillips-Kong*

AT REMOTE MEETING

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer	X		June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee	X		June 30, 2022
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Taleesha Hardy-Bonner – Dean
4. Christin Mullen – Dean
5. Andrew Gayle – NHA
6. Yu Kai Cheung – Dean
7. Deborah Olowolabi – Dean

All Board members and non-Board members in attendance participated virtually.

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:02 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE FEBRUARY 7, 2022 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the February 7, 2022 Board Meeting Minutes as amended to complete missing information regarding the Executive Session and Adjournment time. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- Senior students participated in Spirit Week.
- The six-week partnership with Pathways to Knowledge has ended. During the partnership students learned about bullying as well as healthy minds and bodies.
- The school will participate in a Social-Emotional partnership beginning March 21.
- There has been an increase in the number of English Language Learners at the school.

i. Wellness Goals and Objectives Review

Andrea Whitehurst presented and discussed the Wellness Policy process, goals and objectives, and feedback gathered.

ii. 2022-2023 Academic School Improvement Plan Goals

Andrea Whitehurst presented the 2022-2023 Academic School Improvement Plan goals.

iii. Retention Update

Andrea Whitehurst provided a Retention Update to the Board.

7. DISCUSSION ITEMS

- a. The Proposed 2022-2023 Board Calendar was discussed. The Board reviewed the proposed meetings dates for the 2022-2023 school year. The July meeting was canceled. The January meeting was rescheduled to January 23, 2023 and the February was rescheduled to February 27, 2023.
- b. Administrative Professionals Week was discussed. This is an opportunity to celebrate the office staff.
- c. Teacher and Staff Appreciation Week was discussed. This is an opportunity for NHA and partner Boards to celebrate all staff members and the important impact they have on the lives of children.
- d. The 2021-2022 Board Satisfaction Survey was discussed. Board members are asked to take the 2021-2022 Board Satisfaction Survey. The survey allows Board members to share their input and provide NHA with knowledge regarding areas of strength and improvement.
- e. An Update on Board Financial Reports was given. Several monthly reports, such as Board Fund Report, ESSER Funds Report, and Financial Statements will be delayed due to NHA's transition to the Oracle platform. The Board discussed the use and reporting of ESSER Funds.

8. ACTION ITEMS

- a. Approval of the Board Funds for the 2022 National Charter Schools Conference
Tabled.

9. NEW BUSINESS

None was presented.

10. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

NEXT MEETING:
Monday, April 11, 2022 at 7:00 p.m.

OFFICER OF THE BOARD

SIGNATURE



AT REMOTE MEETING

<https://us02web.zoom.us/j/81606904368?pwd=OGp4U0trNW50OG5DejhOMUhjT3pWZz09>
 or via phone: 1-646-558-8656 Meeting ID: 816 0690 4368 Passcode: jqg7H8

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President		X	June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer		X	June 30, 2022
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2022
Deborah King-Dorman Trustee		X	June 30, 2022
Emma Dawson Trustee	X		June 30, 2023
Rochelle Noel Trustee	X		June 30, 2022

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Nadene Watson-Parchment – Dean
3. Taleesha Hardy-Bonner – Dean
4. Yu Kai Cheung – Dean
5. Andrew Gayle – NHA

1. CALL TO ORDER

Takashi Curd called the meeting to order at 7:13 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Takashi Curd and seconded by Kisha Clinton to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE MARCH 14, 2022 BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Kisha Clinton to approve the March 14, 2022 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

Andrea Whitehurst shared comments from a Riverton parent regarding the receipt of Pandemic Electronic Benefit Transfer funds. NHA will investigate the status of the disbursement of these funds by the Office of Temporary and Disability Assistance.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- An overview of the English Language Arts state assessment, which was successfully administered, was given.
- Moral Focus assemblies will return on April 12, 2022.

i. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Interim Assessment Report

The Board reviewed a summary of the Interim Assessment Report.

b. Board Fund Report

The Board Fund balance was reported.

7. DISCUSSION ITEMS

- a. The ARP-ESSER Safe Return to School Plan Spring 2022 Update was given. The school's draft ARP-ESSER Safe Return to School Plan was posted on the school's website, reviewed by the Board, and made available for public comment and input. The public was given the opportunity to provide comments during the Public Comment on Agenda Items section of the agenda. No public comment was given. The plan will be finalized and a final version will be re-posted to the school's website.
- b. Board Self-Evaluation and Evaluation of NHA – Tabled to June.

8. ACTION ITEMS

a. Approval of the Personnel Hires

A motion was made by Takashi Curd and seconded by Emma Dawson to approve the Personnel Hires of:

- Amayai Basket as a Recess Aide
- Christina Melville as a Recess Aide
- Devine Branch as a Recess Aide

The motion was approved unanimously.

b. Approval of the 2022-2023 Board Calendar

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the 2022-2023 Board Calendar as amended to remove the Monday, July 18, 2022 Board meeting. The motion was approved unanimously.

c. Approval of the Board Funds for the 2022 National Charter Schools Conference

A motion was made by Takashi Curd and seconded by Emma Dawson to approve the expenditure of Board Funds not to exceed the amount of \$8,250.00 for the cost of Board members to attend the 2022 National Charter Schools Conference. The motion was approved unanimously.

Board members will be decided at the next meeting.

d. Reappointment of Jenelle Ryan to Serve an Additional Board Term of Three Years to Expire in June of 2025

Tabled.

e. Reappointment of Angela Kiffin to Serve an Additional Board Term of Three Years to Expire in June of 2025

Tabled.

f. Reappointment of Deborah King-Dorman to Serve an Additional Board Term of Three Years to Expire in June of 2025

Tabled.

g. Reappointment of Rochelle Noel to Serve an Additional Board Term of Three Years to Expire in June of 2025

Tabled.

h. Approval of the Marilyn Towns-Jones Memorial Service Award

A motion was made by Takashi Curd and seconded by Emma Dawson to approve the expenditure of Board funds not to exceed the amount of \$250.00 for the cost of the Marilyn Towns-Jones Memorial Service Award. The motion was approved unanimously.

9. NEW BUSINESS

Future Board meetings will be held in-person at Riverton Street Charter School.

10. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

**NEXT MEETING:
Monday, May 16, 2022 at 7:00 p.m.**

OFFICER OF THE BOARD

SIGNATURE *Kphillips-Kong*

AT RIVERTON STREET CHARTER SCHOOL
11834 RIVERTON STREET, ST. ALBANS, NY 11412

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President	X		June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer		X	June 30, 2025
Kisha Clinton Secretary	X		June 30, 2023
Angela Kiffin Trustee	X		June 30, 2025
Deborah King-Dorman Trustee	X		June 30, 2025
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2025

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Kadetra Cooper – NHA (remote)

1. CALL TO ORDER

Keisha Phillips-Kong called the meeting to order at 7:06 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the agenda as amended. The motion was approved unanimously.

Amendments:

- Add Action Item: Approval of the Personnel Hire
- Add Action Item: Approval of the End of the Year Ceremonies

4. APPROVAL OF THE APRIL 11, 2022, BOARD MEETING MINUTES

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the April 11, 2022 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- Teacher of Excellence Award
- 990 students are enrolled.
- Staff update
- ESSER funds

b. Board Fund Report

The Board Fund balance was reported as of April 15, 2022. The Board briefly discussed the Marilyn Towns-Jones Memorial Service Award criteria regarding the student striving the most at the school.

7. DISCUSSION ITEMS

- a. The Form 990 was discussed. The Board reviewed the Form 990. All non-profit organizations, which have obtained 501(c)(3) tax exemption status from the Internal Revenue Service, are required to file a Form 990 on an annual basis. The Form 990 is an informational return and does not result in any taxes to the non-profit organization.

- b. The Dignity for All Students Act (DASA) Update was given. The Dignity for All Students Act (DASA) seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus, and/or at a school function. In 2019, DASA was amended to include the CROWN Act. The CROWN Act prohibits racial discrimination based on hair texture and protective hairstyles.
- c. The Disclosure of Financial Interest Form was discussed. The Board reviewed the Disclosure of Financial Interest Form which is required as part of the school's Annual Report submission, which is due by August 1.
- d. The Third Quarter Financial Statements were reviewed. Follow-up is required on instructional staff support and pupil transportation.

8. ANNUAL MEETING ACTION ITEMS

a. Approval of the Election of Officers

A motion was made by Takashi Curd and seconded by Kisha Clinton to approve the officers as listed below. The motion was approved unanimously.

<u>Name</u>	<u>Position</u>
Keisha Phillips-Kong	President
Takashi Curd	Vice President
Jenelle Ryan	Treasurer
Kisha Clinton	Secretary

b. Appointment of the Multiple Board Contacts

A motion was made by Takashi Curd and seconded by Kisha Clifton to approve the following appointments:

- Bond, Schoeneck & King (Ayanna Thomas) as the Board Legal Counsel;
- NHA Director of Facilities as the AHERA Contact;
- School Principal, as the Title VI, Title IX, and Section 504 Contact;
- Principal as the Whistleblower Compliance Officer and to affirm the Whistleblower Policy as submitted; and
- NHA Director of School Quality as the Hearing Officer for Riverton Street Charter School.

The motion was approved unanimously.

9. ACTION ITEMS

- a. Reappointment of Deborah King-Dorman to Serve an Additional Board Term of Three Years to Expire in June of 2025
A motion was made by Takashi Curd and seconded by Keisha Phillips-Kong to Reappoint Deborah King-Dorman to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2025. The motion was approved unanimously.
- b. Reappointment of Jenelle Ryan to Serve an Additional Board Term of Three Years to Expire in June of 2025
A motion was made by Takashi Curd and seconded by Rochelle Noel to Reappoint Jenelle Ryan to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2025. The motion was approved unanimously.
- c. Reappointment of Rochelle Noel to Serve an Additional Board Term of Three Years to Expire in June of 2025
A motion was made by Takashi Curd and seconded by Keisha Phillips-Kong to Reappoint Rochelle Noel to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2025. The motion was approved unanimously.
- d. Reappointment of Angela Kiffin to Serve an Additional Board Term of Three Years to Expire in June of 2025
A motion was made by Takashi Curd and seconded by Keisha Phillips-Kong to Reappoint Angela Kiffin to Serve an Additional Three-year Term on the Riverton Street Charter School Board of Directors to Expire in June of 2025. The motion was approved unanimously.
- e. Approval of the 2022-2023 Initial Budget Proposal
A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the 2021-2022 Initial Budget Proposal as submitted. The motion was approved unanimously.
- f. Approval of Personnel Hire
A motion was made by Deborah King-Dorman and seconded by Rochelle Noel to approve: Darlene Alvarez as Dean of Intervention. The motion was approved unanimously.
- g. Approval of the End of the Year Ceremonies
A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the expenditure of board funds not to exceed \$8,000 for the End of the Year Ceremonies. The motion was approved unanimously.

10. NEW BUSINESS

None was presented.

11. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

**NEXT MEETING:
Monday, June 27, 2022, at 7:00 p.m.**

OFFICER OF THE BOARD

SIGNATURE *Kesha Clinton*

AT REMOTE MEETING

<https://us02web.zoom.us/j/81606904368?pwd=OGp4U0trNW50OG5DejhOMUhjT3pWZz09>
or via phone: 1-646-558-8656 Meeting ID: 816 0690 4368 Passcode: jqg7H8

BOARD OF TRUSTEES:

	PRESENT	NOT PRESENT	TERM EXPIRATION
Keisha Phillips-Kong President		X	June 30, 2024
Takashi Curd Vice President	X		June 30, 2023
Jenelle Ryan Treasurer	X		June 30, 2025
Kisha Clinton Secretary		X	June 30, 2023
Angela Kiffin Trustee	X		June 30, 2025
Deborah King-Dorman Trustee	X		June 30, 2025
Emma Dawson Trustee		X	June 30, 2023
Rochelle Noel Trustee	X		June 30, 2025

NON-BOARD MEMBERS ATTENDING:

1. Andrea Whitehurst – Principal
2. Christin Mullen – Dean
3. Andrew Gayle – NHA

1. CALL TO ORDER

Takashi Curd called the meeting to order at 7:19 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Action Item: Approval of the Graduation Activities

4. APPROVAL OF THE MAY 16, 2022 BOARD MEETING MINUTES

A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the May 16, 2022 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

None was given.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Whitehurst presented the Principal Report.

Highlights included:

- The Kindergarten, Fifth Grade, and Middle School moving up ceremonies were successful.
- All Riverton scholars who participated in the Math Regents passed the exam.
- Riverton's year to date average attendance rate was 95.20 percent.
- In planning for the 2022-23 school year, Riverton is seeking to hire several substitute teachers and Teachers in Residence.
- The school's leadership will continue to review the use of ESSER Funds.

i. Whistleblower Report

Andrea Whitehurst presented the Whistleblower Report.

ii. Retention Update

Andrea Whitehurst provided a Retention Update to the Board.

b. Board Fund Report

The Board Fund balance was reported.

7. DISCUSSION ITEMS

- a. The Board Self-Evaluation and Evaluation of NHA were completed during the May 2022 Board meeting.
- b. The Spring Employee Engagement Survey Summary was reviewed by the Board.

8. ACTION ITEMS

- a. Approval of the Personnel Hire
The item was previously approved at the May 2022 Board Meeting.
- b. Approval of the 2022-2023 School Calendar
A motion was made by Takashi Curd and seconded by Rochelle Noel to approve the 2022-2023 School Calendar as amended. The motion was approved unanimously.

Amendments:

- The school start date will be changed to September 7, 2022;
- School will be in session on November 8, 2022

- c. Approval of the 2022-2023 Student Code of Conduct
A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the 2022-2023 Student Code of Conduct as presented and to authorize the principal to finalize the Student Code of Conduct with the understanding that any substantial changes shall be presented to the Board for approval. The motion was approved unanimously.
- d. Approval of the Revised Title I Parent and Family Engagement Policy
A motion was made by Takashi Curd and seconded by Deborah King-Dorman to approve the Revised Title I Parent and Family Engagement Policy as submitted. The motion was approved unanimously.
- e. Approval of the Eighth Grade Graduation Ceremony
No action was taken.
- f. Approval of the Fifth Grade Moving Up Ceremony
No action was taken.
- g. Approval of the Kindergarten Moving Up Ceremony
No action was taken.
- h. Approval of the Graduation Activities
A motion was made by Rochelle Noel and seconded by Takashi Curd to approve the expenditure of Board Funds not to exceed the amount of \$1,600.00 for the cost of the Graduation Activities. The motion was approved unanimously.

9. NEW BUSINESS

Andrew Gayle provided an update on the status of Pandemic Electronic Benefit Transfer funds to Riverton parents.

10. ADJOURNMENT

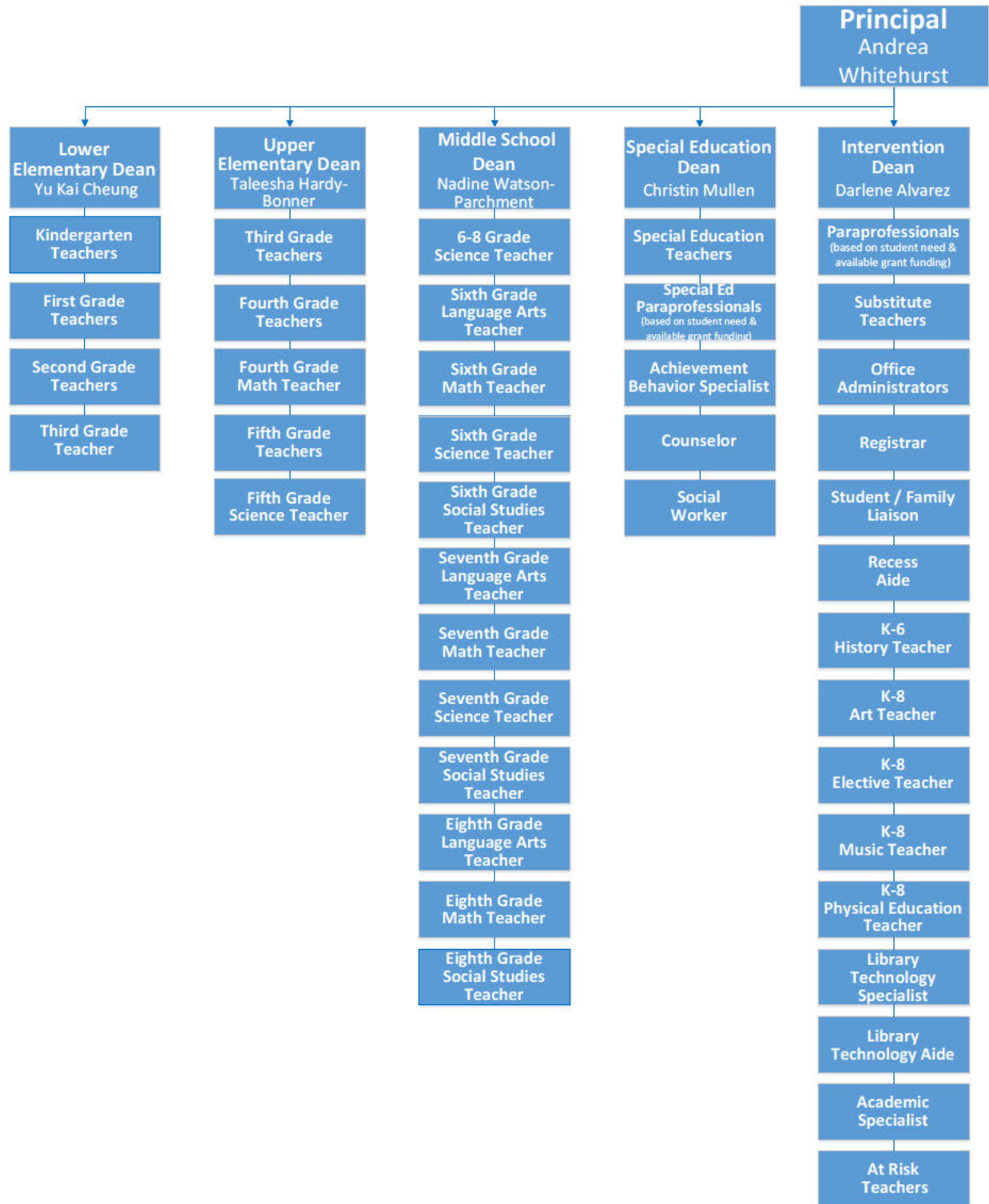
The meeting was adjourned at 7:43 p.m.

**NEXT MEETING:
Monday, August 22, 2022 at 7:00 p.m.**

OFFICER OF THE BOARD

SIGNATURE _____

Riverton Street Charter School Organizational Chart



Riverton Street Charter School

2022-23 School Year

July/August						
Su	M	T	W	Th	F	Sa
24	25	26	27	28	29	30
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 18-21 - NHA Leadership Summit
August 23-25 - New Teacher Summit

29th Staff PD; 30th Regional PD; 31st Staff PD

September						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1st-2nd Staff PD

5th Labor Day; 6th Staff PD; 7th First Day of School

26th-27th Rosh Hashanah

October						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5th Yom Kippur

10th Indigenous Peoples Day

17th Staff PD, 18th Regional PD

November						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

4th End of 1st Quarter

7th Fall PTC; 11th Veterans Day

14th Staff PD

23rd-25th Thanksgiving Break

28th School Resumes

December						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

26th-30th Winter Recess

January						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2nd School Resumes

9th Staff PD; 13th End of 2nd Quarter

16th MLK Day

23rd Winter PTC

February						
Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

20th-24th Midwinter Recess

27th School Resumes

March						
Su	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

20th Staff PD

April						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6th End of 3rd Quarter; 7th-14th Spring Recess

17th School Resumes; 21st Eid al-Fitr Observed

May						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

29th Memorial Day

June						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1st Regional PD

19th Juneteenth; 23rd End of 4th Quarter

27th Last Day of School

July						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4th of July

- Students Do Not Report/ Staff Report All Day
- Students Report Half Day/ Staff Report All Day
- Students/ Staff Do Not Report

Board Approved:

Last Update: 6/23/2022

180 School Days

7:30 a.m. - 3:15 p.m. School Hours

7:30 a.m. - 11:30 a.m. (half)

1239 Instructional Hours



CROSS STREETS
118 ST
Baisley BLVD

CITY OF NEW YORK
 FIRE DEPARTMENT

A-10(B) 10-03
 BATTALION ECO 317

D.O. 42
 E 631117

VIOLATION ORDER

To 118-34 Rivertown St, Queens, 11412 Rivertownst-charter school
ADDRESS NAME OF OWNER, LEASEE, OCCUPANT, ETC.
1 Educational 312 83138
ROOM NO. OR FLOOR TYPE OF OCCUPANCY ACCOUNT NO.

An inspection this date of the above premises indicates the existence of the following violations under the enforcement jurisdiction of this Department. You are hereby directed to correct such violations by compliance with the following order:

STANDARD ORDER FORM NO.	ITEM NO.	
PBU 40		Failure to provide a certificate of fitness Holder S95 supervision of the Fire Alarms system premises related
	*	Remedy obtain the certificate of fitness S95 supervision of Fire alarms systems FC 901.7.

If this order has not been complied with in 30 days of the issuance date, A SUMMONS will be served for violations of the Administrative Code of the City of New York.

TO 25 | **TO 24**
FOR -NUMBERING | **FOR DISMISSAL**

By Order of the Fire Commissioner

This is to certify that I have made an inspection of said premises and have issued the above order to: 917-9401203
Hector Hinkson custodian 718 481-8200

NAME OF PERSON WHO RECEIVED THIS ORDER: James Richards 1-12-21 PBU
INSPECTOR DATE TITLE PHONE #
UNIT

Unit Address 9 metrotech ctr 718-999-2411
Brooklyn, 11201, Unit Telephone

WARD PIPING COMPANY INC.

NYCMFS LIC#1021B

FIRE SUPPRESSION SERVICES CORP.

909 Willis Avenue

Albertson NY 11507

Tel: 516-231-5345 **Fax:** (516) 231-5343

Re: Riverton Charter School
118-34 Riverton Street
Queens NY 11412

February 8, 2021

National Heritage Academies
3850 Broadmoor So.
Grand Rapids, MI 49512

**REFERENCE: PROOF OF COMPLIANCE FOR NYC FIRE DEPARTMENT
VIOLATION # 11772935M**

Ward Piping Company Inc., - Fire Suppression Services Corp. Has received from Employee **G230Q** an appointment on: **Thursday March 18th 2021 @ 9:00AM** to perform a Hydrostatic pressure test of (1) Standpipe Fire Department Connections and related piping as per the NYC Fire Department **VIOLATION # 11772935M** The Fire Department requires that you have a representative from your organization present at the test, or the test will not be performed.

As proof of compliance, attach a copy of this letter to the gold copy of your violation form, making sure you have it signed and notarized

The Certificate of compliance must be filled out completely and returned to the Bureau of Fire Prevention before the compliance date of **3/11/2021**

Failure to comply with the above instructions could result in violations, hearing, and appearances including possible fines.

Sincerely,



Ken Driscoll

Service Manager

STATE OF NEW YORK COUNTY OF SUFFOLK

SWORN BEFORE ME THIS 8th DAY Feb., 2021

Notary *Victoria Lee Davies*

VICTORIA LEE DAVIES
Notary Public-State of New York
No. 01DA6378722
Qualified in Suffolk County
Commission Expires 7/30/2022

Certificate of Occupancy

CO Number: 420174457F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Queens	Block Number: 12449	Certificate Type: Final
	Address: 118-34 RIVERTON STREET	Lot Number(s): 4	Effective Date: 06/09/2014
	Building Identification Number (BIN): 4268946	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification: 1-D	(1968 Code designation)	
	Building Occupancy Group classification: E	(2008 Code)	
	Multiple Dwelling Law Classification: None		
	No. of stories: 3	Height in feet: 39	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Acting
Commissioner

Certificate of Occupancy

CO Number: 420174457F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	7	OG	F-2 B		3	[REDACTED]
BAS	320	OG	A-3 A-4 B		3	
001 001 315	50		E B		3	
002 002 330	40		E B		3	
003 003 330	40		E B		3	
SCHOOL FOR CHILDREN AGES 5 TO 14 YEARS OLD. ZONING EXHIBIT FILED UNDER CRFN 2010000175459, & 2010000175458 TOTAL # OF STUDENTS 730						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT