

Application: Riverhead Charter School

laura arcuri - [REDACTED]
Annual Reports

Summary

ID: 0000000063

Status: Liaison Review

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Aug 3 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

RIVERHEAD CHARTER SCHOOL 580602860032

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

RIVERHEAD CSD

d. DATE OF INITIAL CHARTER

9/2001

e. DATE FIRST OPENED FOR INSTRUCTION

9/2001

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Our mission is to *inspire* today's learners to become *tomorrow's leaders* by setting high academic standards, promoting solution-orientated thinking, and embracing the cultural diversity of our community.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	High Expectations RCS has clearly defined and measurable high expectations for academic achievement and strong character. Students, parents, teachers, and staff create and reinforce a culture of achievement and support through a range of formal and informal rewards and consequences for academic performance and behavior.
KDE 2	Advisory Morning meeting for all students everyday. Morning meetings provide the students with opportunity to make a smooth transition into the school day. In addition, it builds community, enhances social skills and supports learning that is occurring in the classroom.
KDE 3	Choice & Commitment Students, their parents, and the teachers of RCS choose to participate in the program. No one is assigned or forced to attend RCS. Everyone must make and uphold a commitment to the school and to each other to put in the time and effort required to achieve success.

KDE 4	Professional Development Professional development focuses on using assessment data as a catalyst to improve instruction. A heavy emphasis is placed on differentiation, ensuring all students benefit from teaching and learning.
KDE 5	Culture of All Staff Culture of the staff places high emphasis on staff members as teachers and learners from each other. Staff share best practices, and share a relentless commitment to high expectations for themselves and others.
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://riverheadcharterschool.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

600

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

588

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	3685 Middle Country Road Calverton, NY 11933	[REDACTED]	Riverhead	K-9	no

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Raymond Ankrum	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Nicola Graham	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Nicola Graham	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Raymond Ankrum	[REDACTED]	[REDACTED]	[REDACTED]
DASA Coordinator	Cynthia Gaie	[REDACTED]	[REDACTED]	[REDACTED]
Phone Contact for After Hours Emergencies	Raymond Ankrum	[REDACTED]	[REDACTED]	[REDACTED]

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy ES MS ADMIN.pdf](#)

Filename: Certificate of Occupancy ES MS ADMIN.pdf **Size:** 811.5 kB

Site 1 Fire Inspection Report

[Fire alarm systems INSPECTION REPORTS ES MS ADMIN.pdf](#)

Filename: Fire alarm systems INSPECTION REPORTS ES MS ADMIN.pdf **Size:** 7.3 MB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Raymond Ankrum
Position	Superintendent
Phone/Extension	██████████
Email	██████████

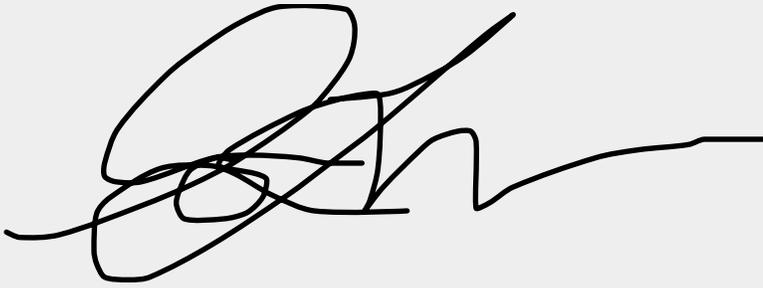
p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

Signature, President of the Board of Trustees



Date

(No response)

Thank you.



Entry 2 NYS School Report Card

Completed Aug 3 2020 Hidden from applicant

Instructions

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

RIVERHEAD CHARTER SCHOOL 580602860032

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000036919>

Entry 3 Progress Toward Goals

Completed Aug 3 2020

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

--	--	--	--	--

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**

- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Financial Disclosure Forms 2020](#)

Filename: Financial Disclosure Forms 2020.pdf **Size:** 983.1 kB

Entry 8 BOT Membership Table

Completed Aug 3 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

RIVERHEAD CHARTER SCHOOL 580602860032

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Aimee Lomonaco [REDACTED]	Chair	Finance, Health	Yes	2	07/01/2017	06/30/2020	8
2	David Edwards	Vice Chair	Finance	Yes	1	07/01/2017	06/30/2020	9
3	Susan Heintz	Secretary	Fundraising, compliance/policy	Yes	8	07/01/2019	06/30/2022	6
4	Harry Histan	Treasurer	building, finance	Yes	6	07/01/2019	06/30/2022	7
5	Zenobia Hartfield	Trustee/Member	Fundraising	Yes	3	07/01/2019	06/30/2022	7
6	Natasha Jeffries	Trustee/Member	Finance	Yes	1	01/07/2017	06/30/2020	8
7								
8								
9								

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	6
b.Total Number of Members Added During 2019-2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Aug 3 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[2019-2020 Board Documents](#)

Filename: 2019 2020 Board Documents.pdf Size: 2.1 MB

Entry 10 Enrollment & Retention

Completed Aug 3 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

RIVERHEAD CHARTER SCHOOL 580602860032

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	Riverhead Charter School strives to build a strong, diverse student community, offering educational opportunities to a multitude of learning styles and abilities. Our recruitment literature reveals our efforts to serve and accommodate all school-aged	Riverhead Charter School strives to build a strong, diverse student community, offering educational opportunities to a multitude of learning styles and abilities. Our recruitment literature reveals our efforts to serve and accommodate all school-aged

Economically Disadvantaged

learners, grades kindergarten through 8th grade. These student populations include, but are not limited to: English Language Learners, Students with Disabilities and underserved and/or economically disadvantaged students.

To meet the needs of our students, RCS holds uniform drives during various times of the year for those who require assistance to meet the uniform policy. We also offer a uniform assistance program for new items. Those determined eligible for free and reduced priced lunch will receive breakfast every morning and a hot lunch prepared in the school cafeteria. For our learners with special needs we offer Integrated Co-Teaching settings at every grade level. Our classes also have English Language Learning educators available, kindergarten through eighth twelfth grade. Surrounding districts supply service providers for those students requiring speech services, and occupational and/or physical therapy.

Riverhead Charter School uses various methods to evaluate recruitment and outreach strategies and program services to diverse populations. Staff members attend community forums to build relationships with local organizations serving needy populations. This allows us to engage community organizers, parents and other interested

learners, grades kindergarten through 8th grade. These student populations include, but are not limited to: English Language Learners, Students with Disabilities and underserved and/or economically disadvantaged students.

To meet the needs of our students, RCS holds uniform drives during various times of the year for those who require assistance to meet the uniform policy. We also offer a uniform assistance program for new items. Those determined eligible for free and reduced priced lunch will receive breakfast every morning and a hot lunch prepared in the school cafeteria. For our learners with special needs we offer Integrated Co-Teaching settings at every grade level. Our classes also have English Language Learning educators available, kindergarten through eighth twelfth grade. Surrounding districts supply service providers for those students requiring speech services, and occupational and/or physical therapy.

Riverhead Charter School uses various methods to evaluate recruitment and outreach strategies and program services to diverse populations. Staff members attend community forums to build relationships with local organizations serving needy populations. This allows us to engage community organizers, parents and other interested

	<p>parties and inform them of the services available at RCS. Our recruiters will visit preschools, day-care agencies, Head Start and other providers who offer early intervention services and/or assistance to low-income families. Those entering kindergarten will fulfill a thorough screening process (as in district) to ensure that all needs are met and all prior services will be continued upon entrance at any grade level.</p>	<p>parties and inform them of the services available at RCS. Our recruiters will visit preschools, day-care agencies, Head Start and other providers who offer early intervention services and/or assistance to low-income families. Those entering kindergarten will fulfill a thorough screening process (as in district) to ensure that all needs are met and all prior services will be continued upon entrance at any grade level.</p>
	<p>Riverhead Charter School strives to build a strong, diverse student community, offering educational opportunities to a multitude of learning styles and abilities. Our recruitment literature reveals our efforts to serve and accommodate all school-aged learners, grades kindergarten through 8th grade. These student populations include, but are not limited to: English Language Learners, Students with Disabilities and underserved and/or economically disadvantaged students.</p> <p>To meet the needs of our students, RCS holds uniform drives during various times of the year for those who require assistance to meet the uniform policy. We also offer a uniform assistance program for new items. Those determined eligible for free and reduced priced lunch will receive breakfast every morning and a hot lunch prepared in the school cafeteria. For our learners with special</p>	<p>Riverhead Charter School strives to build a strong, diverse student community, offering educational opportunities to a multitude of learning styles and abilities. Our recruitment literature reveals our efforts to serve and accommodate all school-aged learners, grades kindergarten through 8th grade. These student populations include, but are not limited to: English Language Learners, Students with Disabilities and underserved and/or economically disadvantaged students.</p> <p>To meet the needs of our students, RCS holds uniform drives during various times of the year for those who require assistance to meet the uniform policy. We also offer a uniform assistance program for new items. Those determined eligible for free and reduced priced lunch will receive breakfast every morning and a hot lunch prepared in the school cafeteria. For our learners with special</p>

English Language Learners/Multilingual Learners

needs we offer Integrated Co-Teaching settings at every grade level. Our classes also have English Language Learning educators available, kindergarten through eighth twelfth grade. Surrounding districts supply service providers for those students requiring speech services, and occupational and/or physical therapy.

Riverhead Charter School uses various methods to evaluate recruitment and outreach strategies and program services to diverse populations. Staff members attend community forums to build relationships with local organizations serving needy populations. This allows us to engage community organizers, parents and other interested parties and inform them of the services available at RCS. Our recruiters will visit preschools, day-care agencies, Head Start and other providers who offer early intervention services and/or assistance to low-income families. Those entering kindergarten will fulfill a thorough screening process (as in district) to ensure that all needs are met and all prior services will be continued upon entrance at any grade level.

Riverhead Charter School strives to build a strong, diverse student community, offering educational opportunities to a multitude of learning styles and abilities. Our recruitment literature reveals our efforts to serve and

needs we offer Integrated Co-Teaching settings at every grade level. Our classes also have English Language Learning educators available, kindergarten through eighth twelfth grade. Surrounding districts supply service providers for those students requiring speech services, and occupational and/or physical therapy.

Riverhead Charter School uses various methods to evaluate recruitment and outreach strategies and program services to diverse populations. Staff members attend community forums to build relationships with local organizations serving needy populations. This allows us to engage community organizers, parents and other interested parties and inform them of the services available at RCS. Our recruiters will visit preschools, day-care agencies, Head Start and other providers who offer early intervention services and/or assistance to low-income families. Those entering kindergarten will fulfill a thorough screening process (as in district) to ensure that all needs are met and all prior services will be continued upon entrance at any grade level.

Riverhead Charter School strives to build a strong, diverse student community, offering educational opportunities to a multitude of learning styles and abilities. Our recruitment literature reveals our efforts to serve and

Students with Disabilities

accommodate all school-aged learners, grades kindergarten through 8th grade. These student populations include, but are not limited to: English Language Learners, Students with Disabilities and underserved and/or economically disadvantaged students.

To meet the needs of our students, RCS holds uniform drives during various times of the year for those who require assistance to meet the uniform policy. We also offer a uniform assistance program for new items. Those determined eligible for free and reduced priced lunch will receive breakfast every morning and a hot lunch prepared in the school cafeteria. For our learners with special needs we offer Integrated Co-Teaching settings at every grade level. Our classes also have English Language Learning educators available, kindergarten through eighth twelfth grade. Surrounding districts supply service providers for those students requiring speech services, and occupational and/or physical therapy.

Riverhead Charter School uses various methods to evaluate recruitment and outreach strategies and program services to diverse populations. Staff members attend community forums to build relationships with local organizations serving needy populations. This allows us to engage community organizers,

accommodate all school-aged learners, grades kindergarten through 8th grade. These student populations include, but are not limited to: English Language Learners, Students with Disabilities and underserved and/or economically disadvantaged students.

To meet the needs of our students, RCS holds uniform drives during various times of the year for those who require assistance to meet the uniform policy. We also offer a uniform assistance program for new items. Those determined eligible for free and reduced priced lunch will receive breakfast every morning and a hot lunch prepared in the school cafeteria. For our learners with special needs we offer Integrated Co-Teaching settings at every grade level. Our classes also have English Language Learning educators available, kindergarten through eighth twelfth grade. Surrounding districts supply service providers for those students requiring speech services, and occupational and/or physical therapy.

Riverhead Charter School uses various methods to evaluate recruitment and outreach strategies and program services to diverse populations. Staff members attend community forums to build relationships with local organizations serving needy populations. This allows us to engage community organizers,

	<p>parents and other interested parties and inform them of the services available at RCS. Our recruiters will visit preschools, day-care agencies, Head Start and other providers who offer early intervention services and/or assistance to low-income families. Those entering kindergarten will fulfill a thorough screening process (as in district) to ensure that all needs are met and all prior services will be continued upon entrance at any grade level.</p>	<p>parents and other interested parties and inform them of the services available at RCS. Our recruiters will visit preschools, day-care agencies, Head Start and other providers who offer early intervention services and/or assistance to low-income families. Those entering kindergarten will fulfill a thorough screening process (as in district) to ensure that all needs are met and all prior services will be continued upon entrance at any grade level.</p>
--	--	--

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	<p>To help RCS improve the services we offer to our students we continue to make every effort to collaborate with surrounding districts such as Riverhead Central School District, William Floyd UFSD and Longwood Central School District. Professional Development opportunities will provide access, for all parties, to educational resources, guest speakers and materials to serve each population. RCS continues with community outreach and family support with the help of our social workers, dean of students and Director of Special Education.</p>	<p>o help RCS improve the services we offer to our students we continue to make every effort to collaborate with surrounding districts such as Riverhead Central School District, William Floyd UFSD and Longwood Central School District. Professional Development opportunities will provide access, for all parties, to educational resources, guest speakers and materials to serve each population. RCS continues with community outreach and family support with the help of our social workers, dean of students and Director of Special Education.</p>

English Language Learners/Multilingual Learners

To help RCS improve the services we offer to our students we continue to make every effort to collaborate with surrounding districts such as Riverhead Central School District, William Floyd UFSD and Longwood Central School District. Professional Development opportunities will provide access, for all parties, to educational resources, guest speakers and materials to serve each population. RCS continues with community outreach and family support with the help of our social workers, dean of students and Director of Special Education. All memos are translated into families native language and/or use a device that allows families to translate. Use of translators during parent/school meetings.

o help RCS improve the services we offer to our students we continue to make every effort to collaborate with surrounding districts such as Riverhead Central School District, William Floyd UFSD and Longwood Central School District. Professional Development opportunities will provide access, for all parties, to educational resources, guest speakers and materials to serve each population. RCS continues with community outreach and family support with the help of our social workers, dean of students and Director of Special Education. All memos will be translated into families native language and/or use a device that allows families to translate. Use of translators during parent/school meetings.

To help RCS improve the services we offer to our students we continue to make every effort to collaborate with surrounding districts such as Riverhead Central School District, William Floyd UFSD and Longwood Central School District. Professional Development opportunities will provide access, for all parties, to educational

o help RCS improve the services we offer to our students we continue to make every effort to collaborate with surrounding districts such as Riverhead Central School District, William Floyd UFSD and Longwood Central School District. Professional Development opportunities will provide access, for all parties, to educational

<p>Students with Disabilities</p>	<p>resources, guest speakers and materials to serve each population. RCS continues with community outreach and family support with the help of our social workers, dean of students and Director of Special Education.</p>	<p>resources, guest speakers and materials to serve each population. RCS continues with community outreach and family support with the help of our social workers, dean of students and Director of Special Education.</p>
-----------------------------------	--	--

Entry 12 Percent of Uncertified Teachers

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: RIVERHEAD CHARTER SCHOOL 580602860032

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category A: 5 or 30% whichever is less	0.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	1
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category B: not to exceed 5	2.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	0.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	48

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	50



Thank you.

Entry 13 Organization Chart

Completed Aug 3 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[org chart \(1\)](#)

Filename: org chart 1 ibWrweR.pdf Size: 61.1 kB

Entry 14 School Calendar

Completed Aug 3 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[Calendar 2020-2021](#)

Filename: Calendar 2020 2021.pdf Size: 348.8 kB

Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: **Riverhead Charter School**

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://riverheadcharterschool.org/wp-content/uploads/2020/07/Riverhead-Charter-School-Year-End-June-30-2019-Final-Financial-statements-1.pdf
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://riverheadcharterschool.org/wp-content/uploads/2020/07/Notice-of-July-School-Board-Meeting-Rescheduled.pdf
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://riverheadcharterschool.org/about-us/board-of-trustees/
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000036919
4. Most Recent Lottery Notice Announcing Lottery	https://riverheadcharterschool.org/wp-content/uploads/2020/07/Lottery-Notice-Posting-2020.pdf
5. Authorizer-Approved DASA Policy	https://riverheadcharterschool.org/wp-content/uploads/2020/07/DASA-policies.pdf
6. District-wide Safety Plan	https://riverheadcharterschool.org/wp-content/uploads/2019/09/RCS-School-Safety-Plan-19-20-002.pdf
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://riverheadcharterschool.org/wp-content/uploads/2019/01/Student-Parent-Handbook.pdf
7. Authorizer-Approved FOIL Policy	https://riverheadcharterschool.org/wp-content/uploads/2020/07/FOIL.pdf
8. Subject matter list of FOIL records	https://riverheadcharterschool.org/wp-content/uploads/2020/07/FOIL.pdf
9. Link to School Reopening Plan	https://riverheadcharterschool.org/for-parents/re-open-plan-2020-21-school-year/

Thank you.



Entry 16 COVID 19 Related Information

Completed Aug 3 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Riverhead Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	590	500	528

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
i-Ready	✘	✘	✘	✘	✘	✘	✓	✓	✓	✘	✘	✘	✘	Teacher Created Assessments
	✓	✓	✓	✓	✓	✓	✓	✓	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

David Edwards

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverhead Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. **NO**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

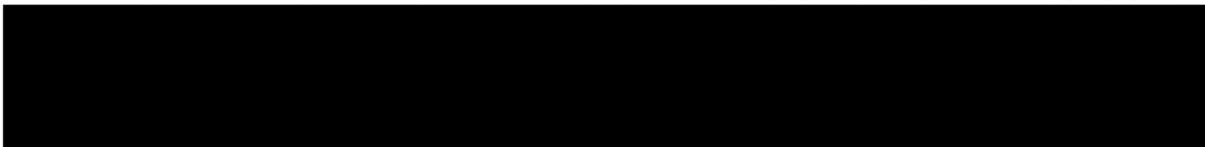


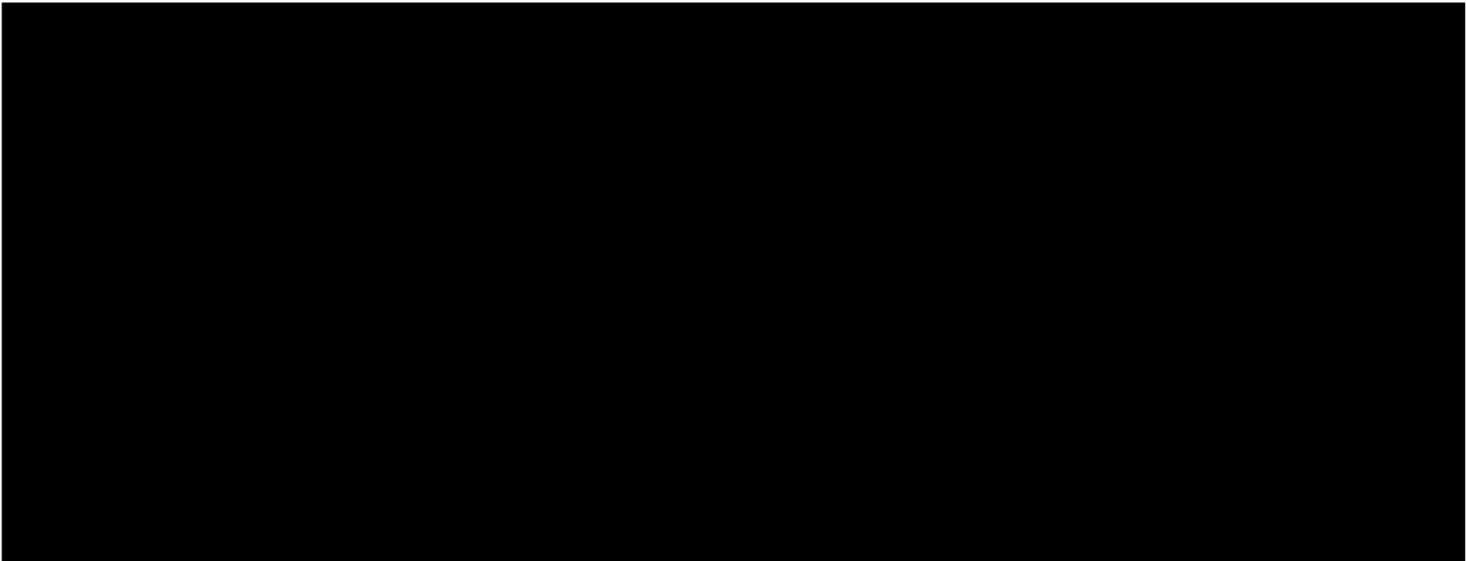
Signature

7/28/2020

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Hanny Hystad

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverhead Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? *No*

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? *Yes*

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Grand Father

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? *No*

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

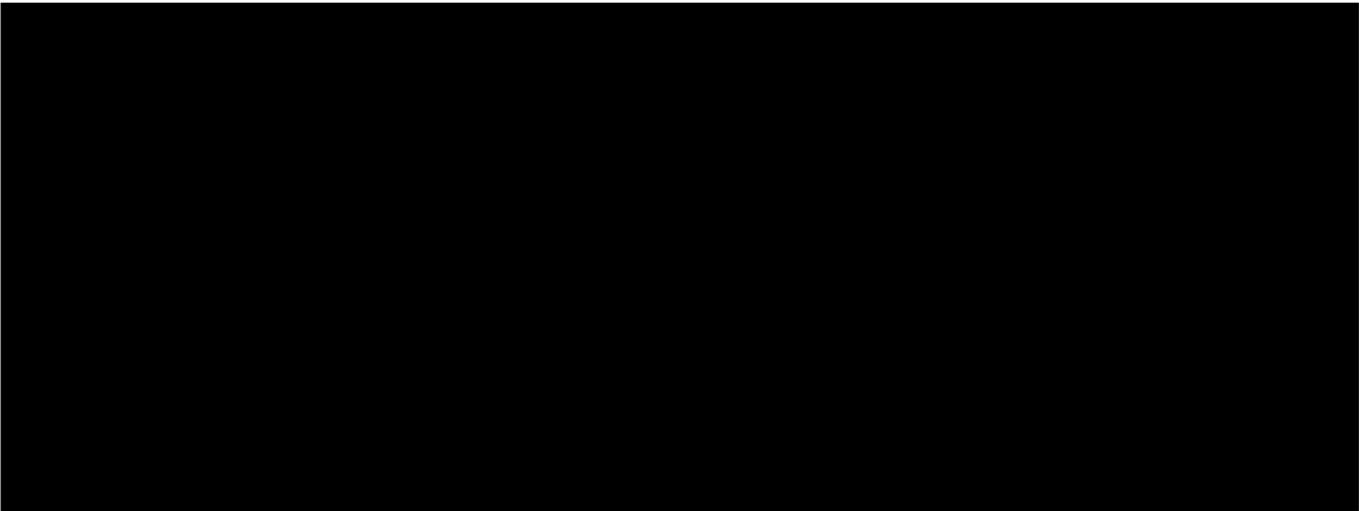
Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

None

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you



last revised 06/6/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

AMEE L. LOMONACO

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President; Vice President; Trustee;
Parent Representative

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. *yes, two sons attend school since kindergarten. Neither child benefits from my position on the board*

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

N/A

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

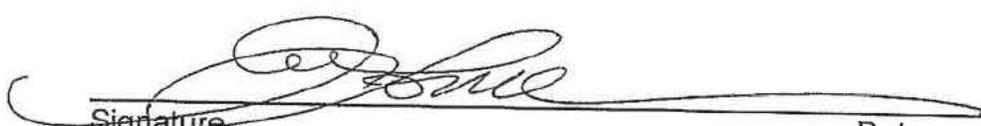
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

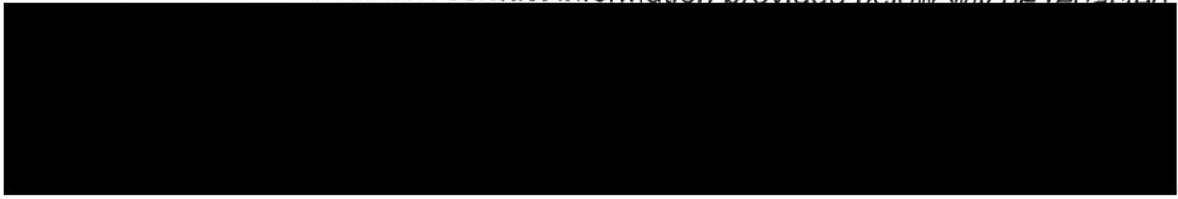
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p><i>None</i></p>			

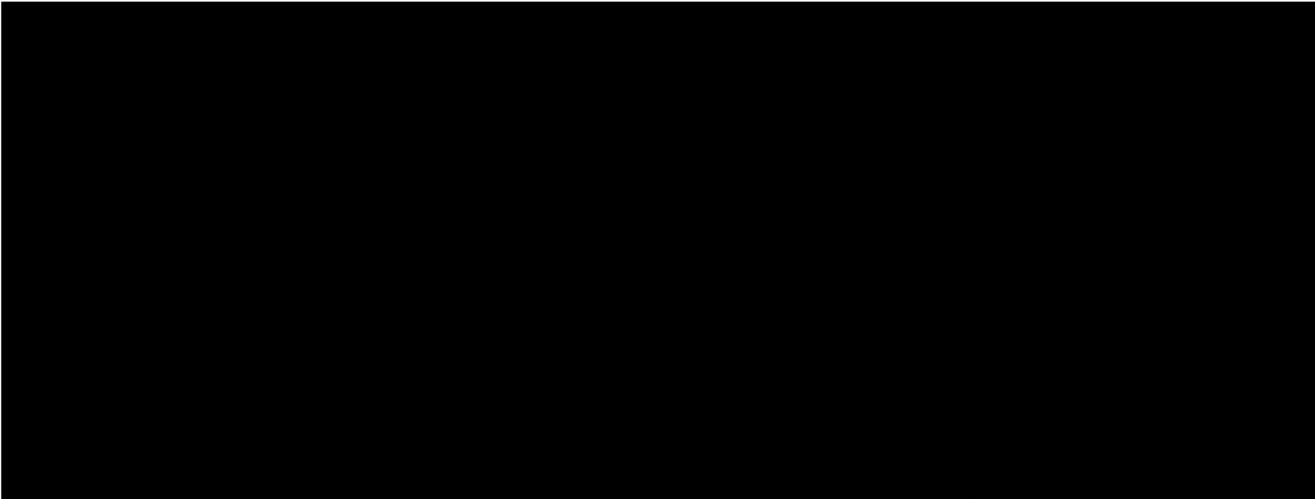
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="text-align: center;"><i>None</i></p>				


7/10/2020
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Zenobia Hartfield

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverhead Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President (previously)
Board Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">NONE</p>			

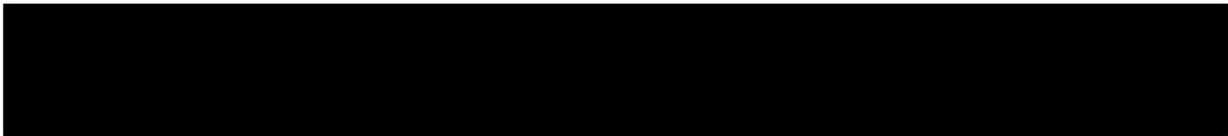
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None." **NONE**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if appropriate. Do not leave this space blank.</i></p> <p>NONE</p>				

Zemodie Hartfield
 Signature

7/10/2020
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

Natasha Jeffries

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Riverhead Charter School

1. List all positions held on the education corporation Board of Trustees (Board) (e.g. president, treasurer, parent representative).

Board Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

My niece by marriage is employed at the Riverhead Charter School. Her initial employment was unbeknownst to me and her continued employment has not nor will it be impacted by my role as a board trustee.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (CMO), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

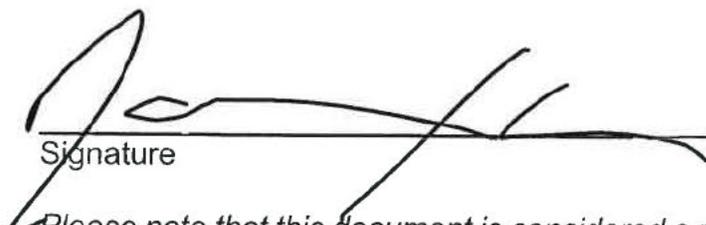
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

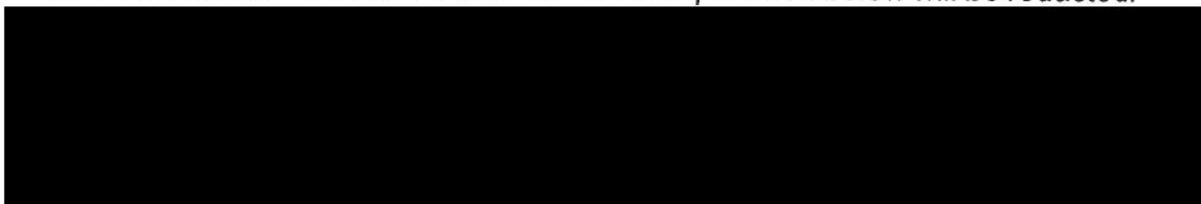
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write</i>	<i>None if applicable</i> None	<i>Do not leave this space blank.</i>	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		None		


7/13/2020
 Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020



Riverhead Charter School
 3685 Middle Country Road
 Calverton, NY 11933
 Phone (631) 369-5800
 Elementary Fax (631) 369-6687
 Middle School Fax (631) 727-7193
 Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees
 Aimee LoMonaco, Board President
 David Edwards, Vice President
 Harry Hestand, Treasurer
 Susan Heintz, Secretary
 Zenobia Hartfield, Trustee
 Natasha Jeffries, Trustee

Superintendent
 Raymond Ankrum

Principal K-5
 Laura Arcuri

Principal 6-8
 Patrick McKinney

Director of Finance
 Nicola Graham

All Current and Pending Board of Trustee Members

Charter School: Riverhead Charter School

Trustee Name	Trustee Email	Position on the board (eg. Officers, constituent representatives)	Voting (YES/NO)	Committee Affiliation(s)	Number of terms served and length of each, including date of election and expiration.
Aimee Lomonaco	ALomonaco@rcsli.org	Board President Health Representative	Yes	Finance Committee, Health Committee	2nd Term, Length 3 years, 2017-2020
David Edwards	DEdwards@rcsli.org	Board Vice President	Yes	Finance Committee	1 st Term, 3 Years 2017-2020
Susan Heintz	SHeintz@rcsli.org	Secretary Community Representative	Yes	Fundraising Committee, Compliance/Policy Committee	8 th Term, 3 Years, 2019-2022
Harry Hestand	HHistand@rcsli.org	Treasurer. Business Representative	Yes	Building Committee, Finance Committee	6 th Term, 3 Years, 2019-2022
Zenobia Hartfield	ZHartfield@rcsli.org	Trustee Legal Representative	Yes	Fundraising Committee	3rd Term, length 3 years, 2019-2022
Nataha Jeffries	NJeffries@rcsli.org	Trustee	Yes	Finance Committee	1 st Term, 3 Years, 2017-2020
Total Members (Including those removed)					6



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Meetings Attended

Aimee LoMonaco	8
Natasha Jeffries	8
Zenobia Hartfield	7
David Edwards	9
Susan Heintz	6
Harry Hestand	7



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Wednesday July 17, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes
- D. Public Comment

-Aimee LoMonaco
-Aimee LoMonaco
-Aimee LoMonaco
-Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report

-Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

VII. Governance

- A. Work Sessions
- B. Committees
- C. Superintendent Evaluation
- D. Academic Dashboard

-Aimee LoMonaco
-Aimee LoMonaco
-Aimee LoMonaco
-Aimee LoMonaco

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session
- B. Executive Session Superintendents Report
- C. Exit Executive Session
- D. Adjourn Meeting

-Aimee LoMonaco
-Raymond Ankrum
-Aimee LoMonaco
-Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Wednesday July 17, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Zenobia Hartfield (remote), Harry Histan, Natasha Jeffries, Susan Heintz

Trustees Absent: Aimee LoMonaco

Guests Present

Raymond Ankrum, Laura Arcuri, Patrick McKinney, Kaitlyn Kosiorowski

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Edwards called a meeting of the board of trustees of Riverhead Charter School to order on Wednesday July 17, 2019 at 6:34 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Susan Heintz made a motion to approve minutes from the Board Meeting on June 20, 2019.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

Mr. Ankrum requested board feedback on the National Charter School Conference held in Las Vegas, Nevada.

Susan Heintz reported RCS needs to increase board members.

-Start preparing the board for the next step towards board growth

David Edwards attended message and marketing conferences

-Need to provide authentic stories

-Engage in emotional connections with families

-Shift activity to see what the community feels about RCS

Natasha Jeffries reports on the importance of work sessions for the board

-Develop active board committees

-Board self-evaluation.



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Patrick McKinney reported on

- Team building
- Coaching
- Reflecting while listening

Mr. Ankrum reported RCS's state visit this year was the best site visit ever.

- Mr. Ankrum met with the Riverhead Town Supervisor in regards to potential property for the coming High School.
- Enrollment is currently at 603 students

III. CEO Support and Evaluation

IV. Development

V. Facility

IV. Finance

Director of Finance Report

VII. Governance

-Academic Dashboard

- Answer essential questions
- Include breakdown of different minority populations
- Include more data on climate and culture
- School Activities
- Parent Engagement
- Receive dashboard quarterly

-Committees

- Finance
 - Harry Histan & Zenobia Hartfield
- Academics
 - David Edwards & Natasha Jeffries
- Governance
 - Susan Heintz, Zenobia Hartfield, Aimee LoMonaco & David Edwards
- Facilities
 - Harry Histan & Aimee LoMonaco

-Work session date set for August 27, 2019

-Superintendent Review

- Set Goals in July
- Check in quarterly with the board on goals
- Complete principal evaluations
- Zenobia to begin interviewing leadership with David regarding Superintendent

V. Other Business

VI. Closing Items

- A. Adjourn meeting
Harry Histan made a motion to adjourn the meeting at 8:01 PM.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Tuesday August 27, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

- A. High School Update -Aimee LoMonaco

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Executive Session Superintendents Report -Raymond Ankrum
- C. Exit Executive Session -Aimee LoMonaco
- D. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Tuesday August 20, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Hestand, Natasha Jeffries, Susan Heintz, Aimee LoMonaco

Trustees Absent: Zenobia Hartfield

Guests Present

Raymond Ankrum, Laura Arcuri, Patrick McKinney, Kaitlyn Kosiorowski, Nicola Graham

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Tuesday August 20, 2019 at 6:35 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Hestand made a motion to approve minutes from the Board Meeting on July 17, 2019.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

- Mr. Ankrum reported on the 2018-2019 school year state test scores.
- Kudos to the principals on test scores
- Prediction of passing for 2019-2020 school year 70% Math and 74% ELA
- 70% of students tested this year and a goal of 80% of students to test in 2019-2020
- 8th graders showed they are prepared to move on to high school
- 17 students in 2019-2020 will be taking the Algebra Regents
- 2018-2019 had the lowest amount of students scoring a "1" on state exams in RCS history
- RCS has implemented a plan to immediately assist those students who scored a "1" in both ELA and Math
- RTI services will be provided to these students to find out where they need assistance



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- 5th grade made gains. Brought on a teacher from KIPP Star. Mrs. Federico moved from 4th to 5th and Ms. Romaniello is getting comfortable with the 5th grade curriculum
- Looking forward to the possibility of gains not only in 5th grade but across the board
- Plan school visits in the 1st quarter
 - High Tech High
 - Brooklyn Prospect
 - Wonderful College Prep
 - KIPP Columbus
- Need to solidify a space for 9th grade.
- Old Duck Farm Building is a potential rent to own property
- Mercy property cannot wait to come through. A vote will take place in January with the RCSCD.
- ~~Mercy property is rent to own lease of 15 to 20 years~~
- Potential to share the space with Riverhead
- 30+ Million to buy and renovate
- Attorneys to reach out in regards to the Mercy building
- High School principal to bring on Mid-year as long as we have secured a space
- Potential of housing 9th grade in a temporary building
- Reach out to IDA to rent a space locally
- Principals to provide a quarterly academic dashboard

III. CEO Support and Evaluation

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Ms. Graham reported the Peoples United Bank account was closed in July 2019
- All cash accounts are healthy
- Reconciliation for Tuition Billing for 2018-2019
- The update of the insurance certificate to Bond Trustees was sent for a posting on EMMA
- Fire Alarm inspection was conducted
- Backflow test was conducted
- Quarterly Compliance of the financial statements were sent
- The semi-annual Bond Principal was paid on August 1, 2019
- Attendance is at 597
- The Walking path between the elementary building and the middle school was paved
- Roof repair has begun



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Resolutions

- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, to retain contractual services with Corporate Accounting Solutions for internal accounting services.
Harry Histand seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to approve upon the recommendation of the Superintendent of schools, to retain contractual services with Lamb and Barnowsky as general counsel.
Susan Heintz seconded the motion
The board **VOTED** unanimously to approve the motion.
- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, to retain contractual services with Cerini & Associates, LLP as our external auditors.
Harry Histand seconded the motion
The board **VOTED** unanimously to approve the motion.
The board **VOTED** unanimously to approve the motion.
- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, To retain contractual services with Whitson's as our school meal provider (Br: \$1.96 and Lu: \$2.61) (Br: \$1.93 and Lu: \$2.57) less than 5 cents increase.
Harry Histand seconded the motion
The board **VOTED** unanimously to approve the motion.

VII. Governance

V. Other Business

V. Executive Session

Executive Session

- **Harry Histand** made a motion to enter executive session at 7:27pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to exit executive session at 7:33pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to enter executive session at 7:35pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Harry Histand** made a motion to exit executive session at 7:45pm.
Natasha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- **Susan Heintz** made a motion to increase the Profession Development and Tuition Reimbursement allotment for the Superintendent to \$10,000 for both
David Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Susan Heintz** made a motion to extend Mr. Raymond Ankrums contract 1 year beyond the current charter
David Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.
- **Natasha Jeffries** made a motion to approve the tuition reimbursement for Mr. Raymond Ankrum in the amount of \$3060.00
Susan Heintz seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn meeting

Harry Hestand made a motion to adjourn the meeting at 7:48 PM.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday September 26, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

- A. High School Update -Aimee LoMonaco

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

- A. Capital One Presentation
- B. School Safety Plan -Laura Arcuri

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Executive Session Superintendents Report -Raymond Ankrum
- C. Exit Executive Session -Aimee LoMonaco
- D. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday September 26, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Hestand, Natasha Jeffries, Aimee LoMonaco, Zenobia Hartfield (remote)

Trustees Absent: Susan Heintz

Guests Present

Raymond Ankrum, Laura Arcuri, Patrick McKinney, Kaitlyn Kosiorowski, Nicola Graham
Jadan Flores, Steve Deleo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday September 26, 2019 at 6:43 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Hestand made a motion to approve minutes from the Board Meeting on August 20, 2019. Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

-Mr. Ankrum requested a board retreat with the senior leadership team. (Corporate Space)

-Work session is needed to develop a board vision and goals for the High School

-RCS received a great letter from the State Ed Department

-RHCS pulled out of negotiations for Mercy McGann High School

-A walk thru with an architect and contractor was done

-All Windows Replaced

-Boiler

-No HVAC system

-Electric updated

-RCS to send a letter of intent requesting 90 days to do due-diligence. Mercy would agree to not entertain other buyers during this 90 day period

-Bridgehampton National Bank for a new bond. Believe RCS is in a secure financial state

-Need to create a well-defined 5 year projected budget plan

-Team to submit for expansion of the charter to the state

-School visits. Need a definite space for 9th grade next year



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- Begin monitoring RCS graduates as they continue through high school
- Hire a High School principal once a location is secure
- Maker Space is a viable option

David Edwards made a motion to approve upon the recommendation of the Superintendent of schools, the board approves for Lamb and Barnowsky to send a letter of intent for 90 days on behalf of the Riverhead Charter School to the Diocese for the Mercy McGann property. The diocese will agree to not entertain any offers on the property until the end of the 90 days.

Harry Histan seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. CEO Support and Evaluation

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Ms. Graham informed the board that all cash accounts are healthy
- List of Checks written were presented
 - #8682 Eclipse Maintenance Annual Cost
- 1/6 Tuition billings were sent to 18 districts
- ERate- \$21,870 received for monies spent last year
- Extensis medical was renewed at a 9.5% increase lowered from initial 15.1% increase
- Looking into other PEO companies but extensis is cheaper
- Cannot just separate medical insurance from extensis would need to separate everything

VII. Governance

V. Other Business

A. Capital One gave a presentation regarding opportunities they can offer to RCS

Capital one offers different programs in which RCS can partner with

- Fundraising
- Grants
- Junior Achievement
- Planting Flowers in the community
- Painting
- Soup Kitchen

This is a volunteer outreach program

- Capital One is offering a 2% for 1 year checking account
- 100% Liquid (no pull out penalties)
- Rate locked in for 1 year
- No fees

-Commercial Cards- School expenses on the card receive 1.5% cash back

David Edwards made a motion to approve upon the recommendation of the Superintendent of schools, the board approves to move \$59,000 from the Bridgehampton National Bank operating account to a Capital One checking account.

Harry Histan seconded the motion.

The board **VOTED** unanimously to approve the motion.



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Harry Histan made a motion to approve upon the recommendation of the Superintendent of schools, the board approves to authorize Raymond Ankrum, Nicola Graham, Harry Histan and Susan Heintz as signers on the Capital One checking account.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

B- School Safety Plan

-Mrs. Arcuri presented the updated school safety plan

David Edwards made a motion to adopt upon the recommendation of the Superintendent of schools, the School Safety Plan as submitted

Harry Histan seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Executive Session

Harry Histan made a motion to enter executive session at 8:25pm

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

Harry Histan made a motion to exit executive session at 8:30pm

David Edwards seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn meeting

David Edwards made a motion to adjourn the meeting at 8:31 PM.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Tuesday October 29, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve Minutes
- D. Public Comment

-Aimee LoMonaco
-Aimee LoMonaco
-Aimee LoMonaco
-Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report

-Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

- A. Director of Finance Report

-Nicola Graham

VII. Governance

- A. External Auditor Presentation

- Cerini and Associates

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session
- B. Executive Session Superintendents Report
- C. Exit Executive Session
- D. Adjourn Meeting

-Aimee LoMonaco
-Raymond Ankrum
-Aimee LoMonaco
-Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Tuesday October 29, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Histan, Aimee LoMonaco, Zenobia Hartfield (remote) Susan Heintz

Trustees Absent: Natasha Jeffries

Guests Present

Raymond Ankrum, Laura Arcuri, Kaitlyn Kosiorowski, Nicola Graham

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Tuesday October 29, 2019 at 6:37 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Histan made a motion to approve minutes from the Board Meeting on September 26, 2019. Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

- Facility time crunch for 9th grade
- Diocese moving forward with a cash buyer
- Portables estimated at \$12,000 a month (use for 8th and 9th grade)
- Richmond realty group estimating \$19,000 monthly to rent a space on the high end
- Pull 8th grade families for a meeting of input for portables or off site location
- Vaccinations update 100% in compliance
- Looking for growth of senior leadership
 - Series of PD's and team building for the team to work better together
- 9th grade principal- Have Mr. McKinney take on 9th grade
- Celebrated staff early this year. To show staff they are appreciated all the time
- Looking to create a list of school for school visits
- Staff plan for High School Teachers
- School Climate
 - Kids are loved
 - Learning is happening



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- Invite the board to come visit the school while school is in session
- RCS will be submitting for a grant to the Charter School Growth Fund

Susan Heintz made a motion upon the recommendation of the superintendent of schools the board accepts the annual independent audit report for fiscal year end June 30, 2019 by Cerini and Associates firm in accordance with generally accepted auditing standards and management letter.

Harry Hestand seconded the motion.

The board **VOTED** unanimously to approve the motion.

Harry Hestand made a motion upon the recommendation of the superintendent of schools to request an enrollment increase to 800 students for 2020-2021 and 900 students for 2021-2022.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Susan Heintz made a motion upon the recommendation of the superintendent of schools the board allocates the director of finance to explore temporary high school facilities options not to exceed 21k a month.

Harry Hestand seconded the motion.

The board **VOTED** unanimously to approve the motion.

Susan Heintz made a motion upon the recommendation of the superintendent of school the board approves to bring back the RCS student podcast.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. CEO Support and Evaluation

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Cash accounts healthy
- 593 students enrolled.
- 95.6% Attendance

VII. Governance

A. Cerini & Associates Presentation

- Ken Cerini presented the external auditors report
- RCS has an upward trend across the board financially
- Most monies coming in are going back to the students
- Good Financial position for next leap
- 12 million in property assets
- 21 million in bond debts/accounts payable
- 10 million net asset without donor restriction



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

V. Other Business

V. Executive Session

Harry Histan made a motion to enter executive session at 7:44pm

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Harry Histan made a motion to exit executive session at 7:53pm

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn meeting

David Edwards made a motion to adjourn the meeting at 7:54 PM.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday November 21, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Exit Executive Session -Aimee LoMonaco
- C. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday November 21, 2019 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Histand, Aimee LoMonaco, Zenobia Hartfield (remote) Susan Heintz, Natasha Jeffries

Trustees Absent:

Guests Present

Raymond Ankrum, Laura Arcuri, Kaitlyn Kosiorowski, Nicola Graham, Patrick McKinney

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday November 21, 2019 at 6:35 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Histand made a motion to approve minutes from the Board Meeting on October 29, 2019.

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

- School year off to a good start
- Engaging students, families and parents
- Diving deeper into student data. Learning the students more than before
- RCS hosted Polish Heritage Night big success
- RCS hosted Hispanic Heritage Night big success
- The Cross Country team finished their season. RCS won the sportsmanship award
- RCS to begin Stop Drop (mock state testing)
- Potential upcoming school visits
 - Baltimore Collegiate
 - High Tech High
- RCS is growing and with that comes troubles with busing
 - Mr. McKinney met with Riverhead to propose new bus routes
 - Informed Riverhead of the coming High School and the need for more busing
 - Potential to separate elementary, middle school and high school students



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- The deputy superintendent agreed to speak with the Riverhead BOE for the next steps

- 9th grade portables can fit in the space in the back of the elementary building
- Mr. McKinney working on a presentation for middle school parents to retain our current 8th grade students for 9th grade

Mr. McKinney presented academic information on Middle School

- Middle school is using i-ready
- Conferences with parents are taking place for students scoring on the lower end
- Students are picking up from where they left off last year
- Growth in students is seen

Mrs. Arcuri presented academic information on Elementary

- Ms. DeRosa is diving deeper into the ELA curriculum
- 5th grade shined on the quarterly mock state testing
- Ms. DeRosa is using the data to write the curriculum to base to the students
- Ms. DeRosa is going into classrooms as well as pulling small groups
- NWEA round 2 starting in a few weeks. More information to follow

Academic Dashboard presented

- 199 students are ELL making up 33% of the student population
- Jump from 25% to 33% in two years
- Decrease in suspensions
- Decrease in absenteeism

Harry Histan made a motion to approve upon the recommendation of the Superintendent of schools, the board approves to amend the charter and submit an enrollment increase of an additional 250 students over the next two years.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Cash accounts healthy
- Over September Budget by less than 1%
- Additional monies spent
 - Amazon for books
 - Staff Appreciation
 - Kaitlyn Kosiorowski professional development conference
 - Filed 990 tax return on time
 - Served 20 days of breakfast and 19 days of lunch
 - End of year financial audit by Cerini and Associates was filed
 - Annual Charter Survey submitted
 - RCS continues to remain sound from a financial standpoint
 - Federal subsidy received early



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- Bond payment made on time

VII. Governance

V. Other Business

A. Butterfly Effect Project

Susan Heintz made a motion to approve upon the recommendation of the Superintendent of schools, the board approves the requested Stipend by the Butterfly Effect Project in the amount of \$2,500 for the 2019-2020 school year.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn meeting

Harry Histan made a motion to adjourn the meeting at 8:04 PM.

Natasha Jeffries seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday January 16, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Exit Executive Session -Aimee LoMonaco
- C. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday January 16, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Histan, Aimee LoMonaco, Susan Heintz, Natasha Jeffries

Trustees Absent: Zenobia Hartfield

Guests Present

Laura Arcuri, Kaitlyn Kosiorowski, Nicola Graham, Patrick McKinney, Anthony Cavalluzzo, Nick Timpone, Melissa DeRosa,

Public Members- Magdalena Lagun, Kateryna Fabiszewska, Monika Rus, Paulina Sobczk

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday January 16, 2020 at 6:32 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Histan made a motion to approve minutes from the Board Meeting on November 21, 2019.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

- a. 5th Grade parents attended the meeting in regards to concern of location for their students for next year
- b. Mrs. Lagun questioned where the current 5th graders will be housed next year, concerned that students will be in a temporary trailer building
- c. Mrs. Lomonaco informed parents that the middle school will house 6/7/8 for 2020-2021 and 9th graders will be in a separate location
- d. Mr. McKinney informed parents that the #1 goal is to give students the middle school experience where they will rotate classes. 5th grade parents will be involved early in a orientation. There will be 3 classes of 6th graders and will not combine to two classes



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- e. Mrs. Lagun questioned if students will receive world language
- f. Mr. McKinney informed parents that RCS is looking to bring World Language back

II. Academic Excellence

A. Superintendents Report

- ELA Stop drop data was presented
- 3rd grade saw a huge jump in mastery section from last year
- 7th and 8th grade saw a huge jump
- Ms. DeRosa is confident that RCS will maintain or improve test scores and reduce the amount of opt outs
- Ms. DeRosa informed the board that students are given the opportunity to reflect on their goals and test grades throughout
- RCS is contacting parents to find out why students are opting out
- Working with students to build confidence
- Mr. Timpone presented Math numbers
- 3rd has increased
- 4th and 5th stayed the same
- 6th decreased
- 7th and 8th increased
- Data was presented per child to see if they are becoming proficient
- Mrs. DeRosa discussed in ELA there is now the ability to adjust lessons to gain mastery in each class. Lessons are taught based on student needs
- Every student in 3/4/5 has grown in ELA
- Quarterlies were written by Ms. DeRosa
- 5th grade is the strongest currently in ELA
- Teachers are on board and open to change. They are putting everything they have in for the students.
- Teachers are self-reflective
- Students not mastering standards are pulled 2x a week into small groups
- **Mr. Cavalluzzo Presented**
 - Teachers are calling parents for both positive and negative
 - Creating a positive school culture
 - Started a bus of the month program to gain better behavior on the bus
- **Mrs. LoMonaco presented on behalf of Mr. Ankrum**
 - Waiting on permits for portables
 - Mrs. LoMonaco spoke to Rich Isreal in regards to property for High School
 - Hire a real estate agent to find a location
 - Holiday party was a success
 - More staff parties (end of the year party)
 - Enrollment increase submitted for increase from 737 students to 1037 students



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- RCSD busing issue
 - Not willing to be flexible
 - Not willing to bus HS students on an earlier schedule
- Keep hours as is or align with local school districts
- Board members to attend Riverhead Board Meeting on February 11 to discuss increase in enrollment and bussing issue
- Insight survey for the principals went out data to be presented next meeting
- Black History Month Celebration 2/27/2020 requesting board member presence
- Enrollment applications doubled from this time last year
- More than half of the 8th graders taking algebra
- All 8th graders taking living environment
- Mr. Ankrum presented tuition reimbursement statement
- **Susan Heintz** made a motion to approve upon the recommendation of the Superintendent of schools, the board approves the tuition reimbursement for Mr. Raymond Ankrum for the fall 2019 semester in the amount of \$3,310.00.
- **Natasha Jeffries** seconded the motion.
- The board **VOTED** unanimously to approve the motion.

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Cash accounts healthy
- Flu caused attendance in students to decrease
- Enrollment went from 591 to 589 due to students moving out of state
- Investor call was completed
- Data finance report- works very well

VII. Governance

V. Other Business

V. Closing Items

A. Adjourn meeting

Harry Hestand made a motion to adjourn the meeting at 8:27 PM.

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hstand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday February 13, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Exit Executive Session -Aimee LoMonaco
- C. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday February 13, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Harry Hestand, Aimee LoMonaco, Susan Heintz, Natasha Jeffries, Zenobia Hartfield (remote)

Guests Present

Laura Arcuri, Kaitlyn Kosiorowski, Nicola Graham, Patrick McKinney, Chivaun Carter

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday February 13, 2020 at 6:41 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Harry Hestand made a motion to approve minutes from the Board Meeting January 16, 2020

Susan Heintz seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

- March 13th Starbucks diversity training
- Shutdown to make socially aware of diversity
- RCS will host a Starbucks type training with a Success Charter School trainer
- Pre-Reading for staff- White Fragility required reading
- 4 hr training to take place annually
- Stop Drop testing has been completed
- Kudos to Principals and Mrs. Fortunato for making all accommodations happen.
- Riverhead Board meeting was firework
- Commend our parents for speaking



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- LatinX families spoke up through a translator
- Senior leadership
 - Team building Joe Biden at the View
 - Good Bonding experience
 - Start team building at the board level
- Next board meeting- Early predictions for state test scores
- 80-85% of students to test
- Hire a Marketing firm to expand cost \$20K
- Work session February 22 10-2 at RCS (regarding high school building)
- Next Year CBA is up
 - Staff discussions in regards to salary requirement request in confounds of 2021-2022 budget
 - Negotiating committee 1st meeting after February break
- Principal survey insights to come in March

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Cash accounts healthy
- 4th installation district billing was sent
- 22 Days breakfast served and 21 days lunch Served in January
- 98% intent to returns received sent out 473 with 8 students withdrawing
- Enrollment kickoff in January over 100 applications and still going
- W2 sent out to staff
- Semi annual bond paid on time
- P&L Medical benefits increased
- Contracted services went down from last year
- Need board software
- Purchased less technology this year
- Facilities favorable
- Depreciation increased due to purchases but favorable compared to budget
- Fixed Assets \$32,236,287
- Liabilities- \$20,589,799
- Equity- \$11,646,485

VII. Governance

V. Other Business

V. Closing Items

A. Adjourn meeting

Harry Histan made a motion to adjourn the meeting at 7:56pm

Susan Heintz seconded the motion.



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday April 16, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

- A. Board Candidate Interviews -Aimee LoMonaco

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Exit Executive Session -Aimee LoMonaco
- C. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday April 16, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Aimee LoMonaco (Remote), Natasha Jeffries (Remote), Zenobia Hartfield (remote)

Guests Present

Raymond Ankrum (Remote), Laura Arcuri (Remote), Kaitlyn Kosiorowski (Remote), Nicola Graham (Remote), Patrick McKinney (Remote), Maria Leonardo (Remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Aimee LoMonaco called a meeting of the board of trustees of Riverhead Charter School to order on Thursday April 16, 2020 at 6:48 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

David Edwards made a motion to approve minutes from the Board Meeting February 13, 2020

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

- Began distant learning right away
- Mr. McKinney and Mrs. Arcuri allocate and make decisions
- Mrs. Arcuri said William Floyd is making no contact with staff
- Has change their platform 3x
- RCS is operating much better
- Connection with students still there
- Team energy is strong
- Mr. Ankrum is proud of senior leadership team



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- Facilities updates
- HS midst closing out a lease
- Need help with Riverhead town for allegiance
- Must start high school next year
- Need to focus on a physical space
- Portables for a second options
- Want kinds near each other
- Keep on campus because of COVID-19
- Cuomo delayed school closing until May 15
- Fully believe won't see school opening until the fall
- Second wave to hit in the fall
- Present plant for fall at the May meeting
- Received enrollment increase to 1000 students
- Lottery went off without a hitch

IV. Development

V. Facility

IV. Finance

Director of Finance Report

- Issues 5th tuition billing for March and April
- February Served 15 days breakfast and lunch
- March 10 days breakfast and 9 days lunch with 5 days grab and go
- Annual financial bond summary sent out in compliance
- Accepted 108 students at the lottery
 - 106 Kindergartners
 - 1 3rd sibling
 - 1 4th sibling
- Attendance ADA compliance as of January
- 191 applications accepted for lottery
- Supplied broken down by demographics

VII. Governance

V. Other Business

A. Board Candidate- Maria Leonardo

- Welcome and Introduction of all on the call
- Relationship and How Affiliated with the school
- Relationship with Susan Heintz
- Works with the church
- Children graduated from RCS
- Current child in RCS

What about the charter board interests you



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- fundraising
- being involved in the school

Professional Background

- Servant Manager 21 Years
- Accounting Settlement
- Business law accounting background
- Ran religious education 200-250 students

Responsibility of commitment

- Develop programs and situations
- Plan and Process
- Motivate schools rope

Commitments

- 1x month meetings
- More with high school development
- Bulk Fundraising

Mrs. Leonardo

- Bi-Lingual
- Organized fundraising for groups of 500-1000 people

David Edwards made a motion to bring Maria Leonardo on as a board trustee
Nastaha Jeffries seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn meeting

David Edwards made a motion to adjourn the meeting at 7:36pm

Zenobia Hartfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday May 21, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

- A. Board Candidate Interviews -Aimee LoMonaco

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Exit Executive Session -Aimee LoMonaco
- C. Adjourn Meeting -Aimee LoMonaco



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Minutes

Date and Time

Thursday May 21, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Trustees Present:

David Edwards (remote), Aimee LoMonaco (Remote), Natasha Jeffries (Remote), Zenobia Hartfield (remote)

Guests Present

Raymond Ankrum (Remote), Laura Arcuri (Remote), Kaitlyn Kosiorowski (Remote), Nicola Graham (Remote), Patrick McKinney (Remote), Joessie Mathews (Remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Edwards called a meeting of the board of trustees of Riverhead Charter School to order on Thursday May 21, 2020 at 6:38 PM. The Riverhead Charter School Board of Trustees meeting began with the pledge of allegiance.

C. Approve Minutes

Zenobia Hartfield made a motion to approve minutes from the Board Meeting April 16, 2020

Aimee LoMonaco seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Public Comment

II. Academic Excellence

A. Superintendents Report

-Summer school via online platform

-Building capacity

-What will work for all students

-Looking to go beyond September

-Teachers have been diligent

-Good feedback from parents

-Begin online PD series for teachers (currently no PD taking place)

-Plan for school opening

-Variety of different looks



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- If staggered seating unable to come back
- Teacher contracts went out
 - 2ND year all teachers are being asked back
 - Need 2 custodial positions
- School is doing well
- State virtual audit June 18th
- Board session
- Progress reports have been sent home
- Assessing students the same way as before
- Board to do follow up on board applications

IV. Development

V. Facility

- Secure a High School space
- Mercy looks promising
- Rent for the next 4 years potential to own the space afterwards
- Peconic Bay acquired Mercy McGann
- Potential to lease the building to us
- 50% of the building to use for our needs
 - Auditorium
 - Cafeteria
 - Admin Space
 - 1st floor
 - 3Rd floor
 - Gymnasium
- Minimum of 4 years lease
 - \$200,000 first year
 - \$225,000 second year
 - Cap at \$250,000 for 3rd and 4th years
 - Assume 50% of utilities
 - Grounds keeping
- Parking will be an issues
- Apply for use variance
- Local attorney Kimberly Judd to push for use variances with zoning board of appeals
- Notify in Feb of 3rd year if we will be terminating for September (same if we wish to extend)
- Construction
 - To safe guard students
 - Close south wing on floors to protect our areas
 - Employ a security guard



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Aimee LoMonaco made a motion to hire Kimberly Judd at \$300 per hour with a \$2500 retainer to obtain a use variance and represent RCS in front of zoning board.

Zenobia Hartfield seconded the motion.

The board **VOTED** to approve the motion.

IV. Finance

Director of Finance Report

- Cash accounts healthy and strong
- Sent out tuition billing
- Quarterly financials sent on time to bond trustees
- Profit and Loss
 - YTD- \$7,869,845
 - Prior-\$7,056,531
 - Variance- \$813,314

- No reap grant this year
- YTD Totals- \$8,611,096
- Prior-\$7,872,628
- Variance- \$738,468
- Still favorable

-Projected for 2019-2020

Total- \$11,474,836- Considerably Ahead

-Salaries are lower due to not hiring a HS principal or Dean

-Student meals went down due to COVID-19

-Supplies went down due to COVID-19

Utilities went down due to COVID-19

-

2020-2021 Budget

- Projected for 690 students
- Budget for \$12,887,254 total revenue
- Another location
- More utilities
- Rent
- More students equals more income
- Purchasing more supplies and technology
- Need to hire
 - Dean of Curriculum
 - Teachers
 - Admin Assistant
 - Social Worker
 - Custodian x2
 - Security Guard



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- Increase in board development
- Increase in technology
- Increase in student meals
- Increase in marketing
- Facilities
 - \$200,000 rent
 - Increase utilities by \$100-150k per year not including grounds
 - \$300k to bring Mercy to par

Net income for 2020-2021

-\$492,585

Aimee LoMonaco made a motion to approve the fiscal year 2020-2021 budget as presented

Zenobia Hartfield seconded the motion.

The board **VOTED** to approve the motion.

VII. Governance

-Superintendent Evaluation

- Self evaluation and setting goals
- Board will set goals for new school year
- Hard to measure academic goals due to COVID-19
- Engagement of online platform
- Survey of parent feedback

Aimee LoMonaco made a motion accept the amended Superintendents evaluation for the 2019-2020 school year.

Nastaha Jeffries seconded the motion.

The board **VOTED** to approve the motion.

V. Other Business

-2020-2021 School Calendar

Aimee LoMonaco made a motion to approve the fiscal year 2020-2021 school calendar as presented

Zenobia Hartfield seconded the motion.

The board **VOTED** to approve the motion.

A. Board Candidate- Joessie Mathews

Welcome and Introduction of all on the call

- Relationship and How Affiliated with the school
- Parent of 3 all attended RCS 2 Graduated 1 Current Student
- Advocate for the Charter School
- HR Coordinator for Stony Brook
 - Orientation
 - Work with graduates
 - Currently finishing bachelor's degree



Riverhead Charter School
3685 Middle Country Road
Calverton, NY11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Hestand, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

- Grant connections
- Able to establish boundaries
- On the board of her church
 - Admin assistant/chief of staff
 - Ensure budgets are met
 - Fundraising all documents goes through Ms. Mathews
 - Delegating of daily and weekly tasks

Aimee LoMonaco made a motion to bring Joessie Mathews on as a board trustee
Nastaha Jeffries seconded the motion.
David Edwards abstained from vote
The board **VOTED** to approve the motion.

V. Closing Items

Enter Executive Session

Zenobia Hartfield made a motion to adjourn the meeting at 8:59pm
David Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.

Exit Executive Session

Aimee LoMonaco made a motion to adjourn the meeting at 9:03pm
Zenobia Hartfield seconded the motion.
The board **VOTED** unanimously to approve the motion.

Adjourn meeting

Zenobia Hartfield made a motion to adjourn the meeting at 9:04pm
David Edwards seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:04 PM.

Respectfully Submitted,
Kaitlyn Kosiorowski



Riverhead Charter School
3685 Middle Country Road
Calverton, NY 11933
Phone (631) 369-5800
Elementary Fax (631) 369-6687
Middle School Fax (631) 727-7193
Administration Office Fax (631) 727-7193
www.riverheadcharterschool.org

Board of Trustees

Aimee LoMonaco, Board President
David Edwards, Vice President
Harry Histan, Treasurer
Susan Heintz, Secretary
Zenobia Hartfield, Trustee
Natasha Jeffries, Trustee

Superintendent
Raymond Ankrum

Principal K-5
Laura Arcuri

Principal 6-8
Patrick McKinney

Director of Finance
Nicola Graham

Board of Trustees Meeting Agenda

Date and Time

Thursday June 18, 2020 at 6:30pm

RCS Mission Statement

Our mission is to inspire today's learners to become tomorrow's leaders by setting high academic standards, promoting solution-oriented thinking and embracing the cultural diversity of our community.

Agenda

I. Opening Items

- A. Record Attendance and Guests -Aimee LoMonaco
- B. Call the Meeting to Order -Aimee LoMonaco
- C. Approve Minutes -Aimee LoMonaco
- D. Public Comment -Aimee LoMonaco

II. Academic Excellence

- A. Superintendent's Report -Raymond Ankrum

III. CEO Support and Eval

IV. Development

V. Facility

VI. Finance

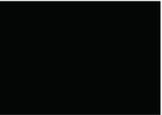
- A. Director of Finance Report -Nicola Graham

VII. Governance

VIII. Other Business

IX. Closing Items

- A. Enter Executive Session -Aimee LoMonaco
- B. Exit Executive Session -Aimee LoMonaco
- C. Adjourn Meeting -Aimee LoMonaco



Patrick McKinney



Terrell Dozier



Social Worker (1)



Deana Fortunato



Riverhead Charter SCHOOL YEAR CALENDAR 2020-2021

August				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER				
M	T	W	T	F
	{1}	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	{25}	26	27
30				

DECEMBER				
M	T	W	T	F
	3	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DATES TO REMEMBER		
September	1	Superintendent's Conference Day
September	2	First Day for All Students
September	7	Labor Day
September	28	Yom Kippur
October	12	Columbus Day
November	11	Veterans' Day
November	25	Superintendent's Conference Day
November	26-27	Thanksgiving Recess
Dec. 21 - Jan. 1		Winter Recess
January	18	Martin Luther King's Birthday
February	15-19	Mid Winter Recess
March 29 - April 2		Spring Recess
May	31	Memorial Day
June	25	Last Day of Student Attendance and School

	staff begins PD
	Parent conf 1/2 day
	Professional Development 1/2 day
	1/2 day last days of school
	Superintendent's Conference Day

* 185	Instructional Days
* 2	Supt. Conf. Day (9/1 and 11/25)
187	Total Days

* If 0 snow days used, NO School on 4/5 and 5/28
 * If 1 snow day used, NO School on 4/5
 * If 2 snow days used, calendar unchanged
 * If 3 snow days used, School in Session for Students on 4/2

Advanced Partner

Building Technologies
Fire Safety

SIEMENS



NYS LICENSE #: 12000266749
www.starfireny.com

MAINTENANCE LOG BOOK SMOKE DETECTOR MAINTENANCE LOG BOOK

Inspection, Testing, and Maintenance, Fire Alarm System
NFPA 25, Chapter 5 as amended by CCR, Title 19

Date of Inspection, Testing, Maintenance: 07/23/2020

System Riser ID: _____

Property Information:

Type of System:

Name: RIVERHEAD CHARTER SCHOOL

Wet Pipe

Location: _____

Dry Pipe

Address: 3685 MIDDLE COUNTRY ROAD

Deluge

City: CALVERTON

Fire Alarm

State, Zip: NY 11933

MEMBER OF

DASNY





RIVERHEAD CHARTER SCHOOL

Inspector(S) Name(S):	JOSUE ORTIZ JOE COLON
Total FACP:	
Total PAD-3:	
Total Manual Pull:	
Total Door Holder:	
Total Control Relay:	
Total Heat Detector:	
Total Beam Controller:	
Total Smoke Detector:	
Total Duct Detector Supply:	
Total Dual Monitor Module:	
Total Single Monitor Module:	
Notifying Off-Site Responder:	RAPID RESPONSE MONITORING
Telephone Number:	800-932-3822
Account Number:	7463401 & 7463353
System Classification:	INTERIOR FIRE ALARM SYSTEM
Report To Be Filed With:	
Manager Of Operations:	LILLA DEBOWSKI
Telephone #:	631-369-5800 EXT 2250



RIVERHEAD CHARTER SCHOOL

INDIVIDUAL DETECTOR REPORT

MANUF	DEVICE TYPE	DEVICE ADDRESS & LOCATION	DATE	PASS/FAIL
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	HMS-S/D/M/SA		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS



RIVERHEAD CHARTER SCHOOL

INDIVIDUAL DETECTOR REPORT

MANUF	DEVICE TYPE	DEVICE ADDRESS & LOCATION	DATE	PASS/FAIL
SIEMENS	HMS-S/D/M/SA		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	HMS-S/D/M/SA		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	HI921		07/23/2020	PASS
SIEMENS	HI921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	HTRI-R		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS
SIEMENS	HTRI-R		07/23/2020	PASS
SIEMENS	OP921		07/23/2020	PASS



RIVERHEAD CHARTER SCHOOL

SPECIAL PROTECTION SYSTEM INSPECTION REPORT

SUMMATION OF SYSTEM: (if necessary)

UPON COMPLETION OF FIRE ALARM INSPECTION, LEFT THE SYSTEM NORMAL AND FULLY OPERATIONAL ON **7/23/2020**

Advanced Partner

Building Technologies
Fire Safety

SIEMENS



NYS LICENSE #: 12000266749

www.starfireny.com

MAINTENANCE LOG BOOK SMOKE DETECTOR MAINTENANCE LOG BOOK

Inspection, Testing, and Maintenance, Fire Alarm System
NFPA 25, Chapter 5 as amended by CCR, Title 19

Date of Inspection, Testing, Maintenance: 7/23/20

System Riser ID: _____

Property Information:

Name: RIVERHEAD CHARTER SCHOOL

Type of System:

Wet Pipe

Location: MIDDLE SCHOOL

Dry Pipe

Address: 3685 MIDDLE COUNTRY ROAD

Deluge

City: CALVERTON

Fire Alarm

State, Zip: NY 11933

MEMBER OF

DASNY





RIVERHEAD CHARTER SCHOOL

Inspector(S) Name(S):	Josue Ortiz Joe Colon
Total FACP:	
Total PAD-3:	
Total Manual Pull:	
Total Door Holder:	
Total Control Relay:	
Total Heat Detector:	
Total Beam Controller:	
Total Smoke Detector:	
Total Duct Detector Supply:	
Total Dual Monitor Module:	
Total Single Monitor Module:	
Notifying Off-Site Responder:	RAPID RESPONSE MONITORING
Telephone Number:	800-932-3822
Account Number:	9198354
System Classification:	INTERIOR FIRE ALARM SYSTEM
Report To Be Filed With:	LILLA DEBOWSKI
Manager Of Operations:	
Telephone #:	631-369-5800 EXT 2250

INDIVIDUAL DETECTOR REPORT



RIVERHEAD CHARTER SCHOOL

MANUF	DEVICE TYPE	DEVICE ADDRESS & LOCATION	DATE	PASS/FAIL
SYSTEM SENSOR	SD355		07/23/2020	PASS
SYSTEM SENSOR	SD355		07/23/2020	PASS
SYSTEM SENSOR	SD355		07/23/2020	PASS
SYSTEM SENSOR	SD355		07/23/2020	PASS
SYSTEM SENSOR	SD355		07/23/2020	PASS
SYSTEM SENSOR	SD355		07/23/2020	PASS
FIRELITE	BG12LX		07/23/2020	PASS
FIRELITE	BG12LX		07/23/2020	PASS
FIRELITE	BG12LX		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
FIRELITE	BG12LX		07/23/2020	PASS
FIRELITE	BG12LX		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
SYSTEM SENSOR	CO1224TR		07/23/2020	PASS
FIRELITE	MMF-301		07/23/2020	PASS
FIRELITE	MMF-301		07/23/2020	PASS
FIRELITE	MMF-301		07/23/2020	PASS
FIRELITE	MMF-301		07/23/2020	PASS
FIRELITE	MMF-301		07/23/2020	PASS
NOTIFIER	LCD80		07/23/2020	PASS
FIRELITE	ECC 50 /100		07/23/2020	PASS
HONEYWELL	IPGSM-4G		07/23/2020	PASS
SYSTEM SENSOR	SR		07/23/2020	PASS



RIVERHEAD CHARTER SCHOOL

INDIVIDUAL DETECTOR REPORT

MANUF	DEVICE TYPE	DEVICE ADDRESS & LOCATION	DATE	PASS/FAIL
SYSTEM SENSOR	SCWL		07/23/2020	PASS
SYSTEM SENSOR	SCWL		07/23/2020	PASS
SYSTEM SENSOR	SCWL		07/23/2020	PASS
SYSTEM SENSOR	SCWL		07/23/2020	PASS
SYSTEM SENSOR	SCWL		07/23/2020	PASS
SYSTEM SENSOR	SCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS
SYSTEM SENSOR	SPSCWL		07/23/2020	PASS



RIVERHEAD CHARTER SCHOOL

SPECIAL PROTECTION SYSTEM INSPECTION REPORT

SUMMATION OF SYSTEM: (if necessary)

UPON COMPLETION OF FIRE ALARM INSPECTION, LEFT THE SYSTEM NORMAL AND FULLY OPERATIONAL ON **08/01/2020**

Advanced Partner

Building Technologies
Fire Safety

SIEMENS



NYS LICENSE #: 12000266749
www.starfireny.com

MAINTENANCE LOG BOOK SMOKE DETECTOR MAINTENANCE LOG BOOK

Inspection, Testing, and Maintenance, Fire Alarm System
NFPA 25, Chapter 5 as amended by CCR, Title 19

Date of Inspection, Testing, Maintenance: 7/23/2020

Property Information:

Name: RIVERHEAD CHARTER SCHOOL-ADMIN
BLDG.

Location: _____

Address: 3685 MIDDLE COUNTRY ROAD

City: CALVERTON

State, Zip: NY 11933

System Riser ID: _____

Type of System:

Wet Pipe

Dry Pipe

Deluge

Fire Alarm

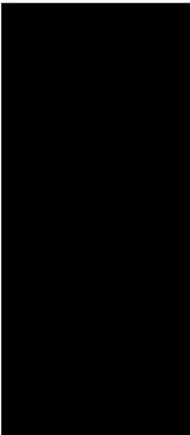
MEMBER OF

DASNY





RIVERHEAD CHARTER SCHOOL

Inspector(S) Name(S):	JOSUE ORTIZ JOE COLON
Total FACP:	
Total PAD-3:	
Total Manual Pull:	
Total Smoke Detector:	
Total Horn/Strobe:	
Total Visual Only:	
Total Heat Detector:	
Total Annunciator:	
Total CO Detector	
Notifying Off-Site Responder:	RAPID RESPONSE MONITORING
Telephone Number:	800-932-3822
Account Number:	7463401
System Classification:	INTERIOR FIRE ALARM SYSTEM
Report To Be Filed With:	
Manager Of Operations:	LILLA DEBOWSKI
Telephone #:	631-369-5800 EXT 2250



RIVERHEAD CHARTER SCHOOL

INDIVIDUAL DETECTOR REPORT

MANUF	DEVICE TYPE	DEVICE ADDRESS & LOCATION	DATE	PASS/ FAIL
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
FIRELIGHT	H355HT		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
SYSTEM SENSOR	SD355		7/23/2020	PASS
FIRELIGHT	BG12LX		7/23/2020	PASS
FIRELIGHT	BG12LX		7/23/2020	PASS
SYSTEM SENSOR	CO1224TR		7/23/2020	PASS
FIRELIGHT	BG12LX		7/23/2020	PASS
FIRELIGHT	BG12LX		7/23/2020	PASS
SYSTEM SENSOR	CO1224TR		7/23/2020	PASS
FIRELIGHT	BGX12LX		7/23/2020	PASS
WHEELOCK	HSC		7/23/2020	PASS
WHEELOCK	HSC		7/23/2020	PASS
SYSTEM SENSOR	SR		7/23/2020	PASS
WHEELOCK	STROBE		7/23/2020	PASS
WHEELOCK	STROBE		7/23/2020	PASS
WHEELOCK	SPK STROBE		7/23/2020	PASS



RIVERHEAD CHARTER SCHOOL

SPECIAL PROTECTION SYSTEM INSPECTION REPORT

SUMMATION OF SYSTEM: (if necessary)

UPON COMPLETION OF FIRE ALARM INSPECTION, LEFT THE SYSTEM NORMAL AND FULLY OPERATIONAL ON **7/23/2020**



**BUILDING DEPARTMENT
TOWN OF RIVERHEAD
Suffolk, New York**

Application # 2089
Permit # 17-1046
Owner: Riverhead Charter School
Location: 3685 Middle Country Rd, Calverton, NY
SCTM 600-99.-2-9.1

CERTIFICATE OF OCCUPANCY

No: 027500

Date:08/30/2018

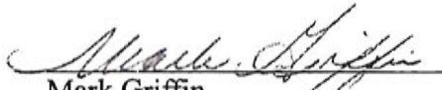
THIS CERTIFIES that the building(s) located at the premises above, conforms substantially to the approved plans and specifications heretofore filed in this office with Building - Zoning Permit No. 17-1046 , dated 11/21/2017, and conforms to all of the applicable provisions of the law. The occupancy for which this is issued is:

Riverhead Charter School- interior alterations including upgrades and exterior repairs

Com-Alteration

Construction Type: *VB*

Occupancy Classification: *E*


Mark Griffin
Building Inspector



**BUILDING DEPARTMENT
TOWN OF RIVERHEAD
Suffolk, New York**

Application # 2088
Permit # 17-1044
Owner: Riverhead Charter School
Location: 3685 Middle Country Rd, Calverton, NY
SCTM 600-99.-2-9.1

CERTIFICATE OF OCCUPANCY

No: 027499

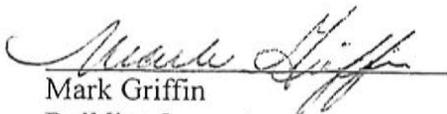
Date:08/30/2018

THIS CERTIFIES that the building(s) located at the premises above, conforms substantially to the approved plans and specifications heretofore filed in this office with Building - Zoning Permit No. 17-1044 , dated 11/21/2017, and conforms to all of the applicable provisions of the law. The occupancy for which this is issued is:

Com-Alteration renovation of administration building for the Charter School

Construction Type: *V-B*

Occupancy Classification: *B*


Mark Griffin
Building Inspector



**BUILDING DEPARTMENT
TOWN OF RIVERHEAD
Suffolk, New York**

Application # 38513
Permit # 39933
Owner: Riverhead Charter School
Location: 3685 Middle Country Rd, Calverton, NY
SCTM 600-99.-2-9.1

CERTIFICATE OF OCCUPANCY

No: 027544

Date:10/12/2018

THIS CERTIFIES that the building(s) located at the premises above, conforms substantially to the approved plans and specifications heretofore filed in this office with Building - Zoning Permit No. 39933 , dated 02/09/2014, and conforms to all of the applicable provisions of the law. The occupancy for which this is issued is:

Com- Building Two Story School Building per Resolution #21 dated February 21, 2013

Construction Type: 2-B

Occupancy Classification: E



Brad Hammond
Building Inspector