

Application: Persistence Preparatory Academy Charter School

Joelle Formato - [REDACTED]
Annual Reports

Summary

ID: 0000000276

Status: Annual Report Submission

Entry 1 School Info and Cover Page

Completed Jul 30 2020

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL 140600861134

a1. Popular School Name

Persistence Prep

b. CHARTER AUTHORIZER (As of June 30th, 2020)

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

d. DATE OF INITIAL CHARTER

10/2017

e. DATE FIRST OPENED FOR INSTRUCTION

8/2018

h. SCHOOL WEB ADDRESS (URL)

www.persistenceprep.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)

162

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)

168

k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

No, just one site.

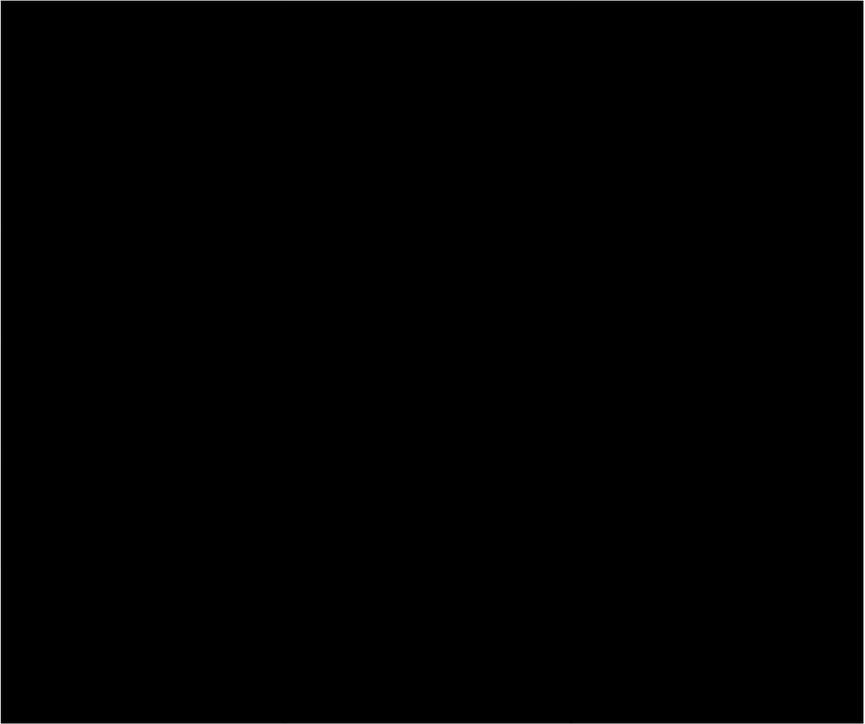
School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	833 Michigan Avenue, Buffalo, NY 14203	[REDACTED]	Buffalo	K-3	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Joelle Formato			
Operational Leader	Adria Sortino			
Compliance Contact	Adria Sortino			
Complaint Contact	Joelle Formato			
DASA Coordinator	Danita Harris			
Phone Contact for After Hours Emergencies	Joelle Formato			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

[Certificate of Occupancy.pdf](#)

Filename: Certificate of Occupancy.pdf **Size:** 136.3 kB

Site 1 Fire Inspection Report

[Fire Inspection.pdf](#)

Filename: Fire Inspection.pdf **Size:** 2.1 MB

CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATION

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Joelle Formato
Position	Head of School
Phone/Extension	[REDACTED]
Email	[REDACTED]

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is stylized and appears to consist of two main parts: a large, rounded initial on the left and a more complex, multi-stroke ending on the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, starting with a large, sweeping initial that extends across the width of the line.

Date

Jul 30 2020

Thank you.



Entry 2 NYS School Report Card

Completed Jul 30 2020

[Instructions](#)

SUNY-authorized charter schools only

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

Entry 2 NYS School Report Card Link

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL 140600861134

NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/profile.php?instid=800000089577>

Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

(No response)

2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess

				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

Instructions - Multiple Uploads Permitted

Required of ALL Charter Schools by August 3

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**

- **SUNY- Authorized Charter Schools: [Trustee Financial Disclosure Form](#)**

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Financial Disclosure - Celniker, P Kevin

Filename: Financial Disclosure Celniker P Kevin.pdf **Size:** 131.4 kB

Greene, Dan

Filename: Greene Dan.pdf **Size:** 492.2 kB

Haywood, Darnell

Filename: Haywood Darnell.pdf **Size:** 105.1 kB

Newsom, Ken

Filename: Newsom Ken.pdf **Size:** 91.0 kB

Parson, Derrick

Filename: Parson Derrick.pdf **Size:** 582.6 kB

Roberts, Catherine_Financial Disclosure

Filename: Roberts Catherine Financial Disclosure.pdf **Size:** 724.4 kB

Russo, Misha

Filename: Russo Misha.pdf **Size:** 2.7 MB

Winkelsas, Amanda

Filename: Winkelsas Amanda.pdf **Size:** 2.4 MB

Finocchio, Bobbie

Filename: Finocchio Bobbie.pdf **Size:** 214.3 kB

Mekus, Tyler_Financial Disclosure

Filename: Mekus Tyler Financial Disclosure.pdf **Size:** 266.5 kB

Tomasello, Elisha

Filename: Tomasello Elisha.pdf **Size:** 345.0 kB

Donovan, Shatorah

Entry 8 BOT Membership Table

Completed Jul 31 2020

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

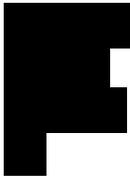
Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL 140600861134

1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Dan Greene; [REDACTED]	Chair	Finance, Facilities, Development, Academic	Yes	2	7/1/2020	6/30/2023	11

			s, Governan ce, Audit					
2	Amanda Winkelsa s; 	Vice Chair	Academic Accounta bility, Governan ce	Yes	2	7/1/2018	6/30/202 1	11
3	Ken Newsom; 	Treasurer	Finance, Audit	Yes	2	7/1/2020	6/30/202 3	11
4	Catherine Roberts; 	Secretary	Governan ce	Yes	2	7/1/2020	6/30/202 3	9
5	Misha Russo; 	Trustee/M ember	Develop ment, Finance	Yes	1	12/1/201 8	6/30/202 2	11
6	Kevin Celniker; 	Trustee/M ember	Facilities, Finance	Yes	1	1/1/2019	6/30/202 3	10
7	Tyler Mekus; 	Trustee/M ember	Facilities	Yes	1	11/1/201 9	6/30/202 3	9
8	Darnell Haywood ;	Trustee/M	Develop	Yes	1	1/1/2019	6/30/202	10

	[REDACTED]	ember	ment				2	
9	Derrick Parson; [REDACTED]	Trustee/Member	Academic Accountability	Yes	1	7/1/2020	6/30/2023	8

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
10	Shatorah Donovan; [REDACTED]	Trustee/Member	Governance	Yes	1	7/1/2019	6/30/2022	7
11	Elisha Tomasello; [REDACTED]	Trustee/Member	Development	Yes	1	1/1/2020	6/30/2023	6
12	Bobbie Finocchio; [REDACTED]	Trustee/Member	Academic Accountability	Yes	1	5/1/2020	6/30/2023	5 or less
13								
14								
15								

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	12
b.Total Number of Members Added During 2019-2020	3
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

3. Number of Board meetings held during 2019-2020

12

4. Number of Board meetings scheduled for 2020-2021

12

Thank you.

Entry 9 Board Meeting Minutes

Completed Jul 29 2020

Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

[7](#)

Filename: 7.29.19 Meeting Minutes.pdf **Size:** 162.0 kB

[8](#)

Filename: 8.26.19 Meeting Minutes.pdf **Size:** 157.0 kB

[9](#)

Filename: 9.30.19 Meeting Minutes.pdf **Size:** 167.2 kB

[10](#)

Filename: 10.28.19 Meeting Minutes.pdf **Size:** 207.2 kB

[11](#)

Filename: 11.25.19 Meeting Minutes.pdf **Size:** 114.9 kB

[12](#)

Filename: 12.19.19 Meeting Minutes.pdf **Size:** 165.0 kB

[1](#)

Filename: 1.13.20 Meeting Minutes.pdf **Size:** 181.7 kB

[2](#)

Filename: 2.24.20 Meeting Minutes.pdf **Size:** 171.1 kB

[3](#)

Filename: 3.19.20 Meeting Minutes.pdf **Size:** 150.3 kB

[4](#)

Filename: 4.27.20 Meeting Minutes.pdf **Size:** 112.2 kB

[5](#)

Filename: 5.21.20 Meeting Minutes .pdf **Size:** 117.7 kB

[6](#)

Filename: 6.29.20 Meeting Minutes.pdf **Size:** 154.3 kB

Entry 10 Enrollment & Retention

Completed Jul 31 2020

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the efforts

the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Entry 10 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL 140600861134

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	We intentionally target our recruitment efforts in low income areas, particularly the neighborhoods directly surrounding our school building. These efforts include door to door canvassing, tabling at Head Starts, grocery stores, churches and community events, direct mailers to targeted zip codes, lawn signs outside of current family's homes, and billboards in targeted neighborhoods.	Given the success of our recruitment plan in this area, we will continue our recruitment efforts as described in 2019-2020.
		We are working to deepen our community partnership with West Side Community Services,

<p>English Language Learners/Multilingual Learners</p>	<p>All application materials were available in multiple languages (top 5 spoken within Buffalo). We had materials available at Journey's End and Jericho Road locations throughout the City, and attended a variety of events, including the Taste of Diversity Festival.</p>	<p>sponsoring events, having materials available within the center, etc. In the Spring (post-COVID), we plan to hire a part-time recruitment manager whose focus will be on increasing applications from ELLs. We will also be participating in a Buffalo Common Application for charter schools, an initiative specifically focused on diversifying the applicant pool.</p>
<p>Students with Disabilities</p>	<p>As we interact with families in the community, we continue to share our Special Education program and services to ensure families know we are capable of meeting the needs of their child.</p>	<p>To further promote our Special Education programming and related services, we will highlight our SPED program on written promotional materials (i.e. brochures, direct mailers, etc.) We are also looking to build stronger partnerships with community organizations, including EPIC and Person Centered Services.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	86% of our student population is economically advantaged, so all retention efforts are targeted at retaining this subgroup. We regularly survey families for feedback around the educational programming, host monthly coffee chats for discussion, and ensure strong home to school communication to ensure families feel empowered within our school community.	Retention efforts will continue as described in 2019-2020. Our historic student retention rates are >97%, so data indicates our efforts are effective.
English Language Learners/Multilingual Learners	We only had one scholar classified as ELL, so general scholar retention efforts were utilized.	We have focused staff recruitment on hiring 1-2 dual certified Elem Ed/TESOL educators to begin building our ELL program.
Students with Disabilities	Our strong partnership with Buffalo Hearing and Speech, as well as ICT classroom offerings at all grade levels has proven to be a strong retention strategy for our SPED population. We also maintain strong communication with families and the Buffalo Public CSE.	Our biggest shift for the 20-21 school year is the creation of a smaller ICT classroom for our 3rd graders. Our 3rd grade cohort has our largest population of scholars with IEPs- this smaller class size, staffed with 2 full-time Elem/SPED dual-certified teachers will allow us to further meet the needs of our scholars and give greater focus to academic goals.

Entry 12 Percent of Uncertified Teachers

Completed Jul 30 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New

York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Entry 12 Uncertified Teachers

School Name: PERSISTENCE PREPARATORY ACADEMY CHARTER SCHOOL 140600861134

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category A: 5 or 30% whichever is less	4.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	1

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	12

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	17



Thank you.

Entry 13 Organization Chart

Completed Jul 31 2020

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

[2019-2020 Organizational Chart](#)

Filename: 2019 2020 Organizational Chart .pdf **Size:** 109.6 kB

Entry 14 School Calendar

Completed Jul 30 2020

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3rd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

[PersistencePrep AnnualCalendar 20-21 for BPS](#)

Filename: PersistencePrep AnnualCalendar 20 21 for BPS.pdf **Size:** 63.0 kB

Entry 15 Links to Critical Documents on School Website

Completed Jul 31 2020

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 15 Links to Critical Documents on School Website

School Name: Persistence Preparatory Academy Charter School

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	https://www.persistenceprep.org/important-info
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	https://www.persistenceprep.org/2019-2020-schedule
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.persistenceprep.org/2019-2020-schedule
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000089577
4. Most Recent Lottery Notice Announcing Lottery	https://www.persistenceprep.org/2020-21-virtual-lottery
5. Authorizer-Approved DASA Policy	https://www.persistenceprep.org/important-info
6. District-wide Safety Plan	https://www.persistenceprep.org/important-info
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.persistenceprep.org/important-info
7. Authorizer-Approved FOIL Policy	https://www.persistenceprep.org/important-info
8. Subject matter list of FOIL records	https://www.persistenceprep.org/important-info
9. Link to School Reopening Plan	https://www.persistenceprep.org/copy-of-important-info

Thank you.



Entry 16 COVID 19 Related Information

Completed Jul 30 2020

Instructions

Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the

last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Entry 16 COVID 19 Related Information

School Name: Persistence Preparatory Academy Charter School

TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	168	168	168

Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of

nt	Title														Participating Students
NW EA MAP Growth K-2 Math	✓	✓	✓	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	77
NW EA MAP Growth K-2 Reading	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	67
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	
		✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	✗	



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- 1. Name of education corporation: Persistence Preparatory Academy
- 2. Trustee's name (print): Kevin P. Celniker
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): TBD



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="font-size: 2em; font-family: cursive;">None</p>				


Signature

12/27/2018
Date

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FILING FOR SCHOOL
YEAR: _____

DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Persistence Preparatory Academy Charter School
2. Trustee's name (print): Daniel Greene
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): chair



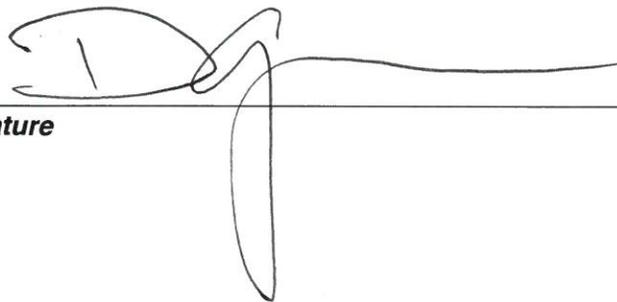
8. Is Trustee an employee of the education corporation? Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date. _____
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE			
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership,

business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				



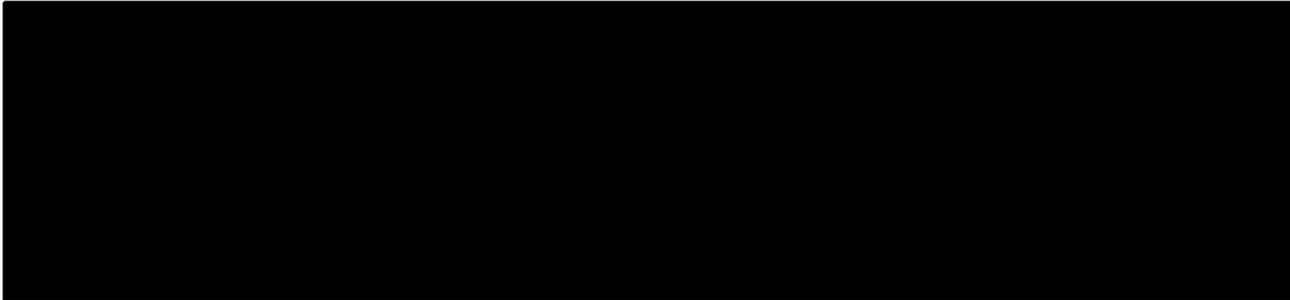
Signature

_____ **11.17.2017**
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: Persistence Preparatory Academy Charter School
2. Trustee's name (print): Darnell J. Haywood, Jr.
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Board Member



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



Signature

12-26-18

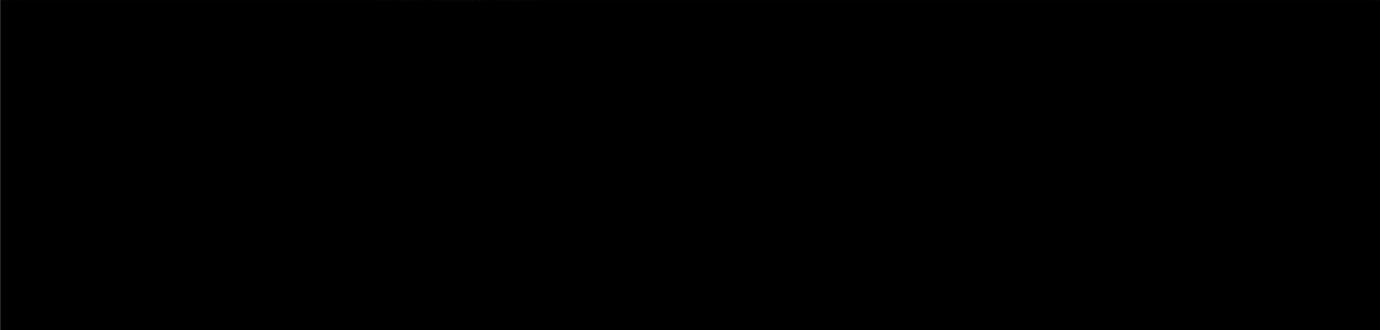
Date



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DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- Name of education corporation: Persistence Preparatory Academy Charter School
- Trustee's name (print): Kenneth E. Newsom
- Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____
Treasurer



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
		<u>None</u>	<u>11/17/17</u>

Please write "None" if applicable. Do not leave this space blank.

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; color: blue;">None</p> <p style="color: blue;">11/17/17</p>				



Signature

11/17/17

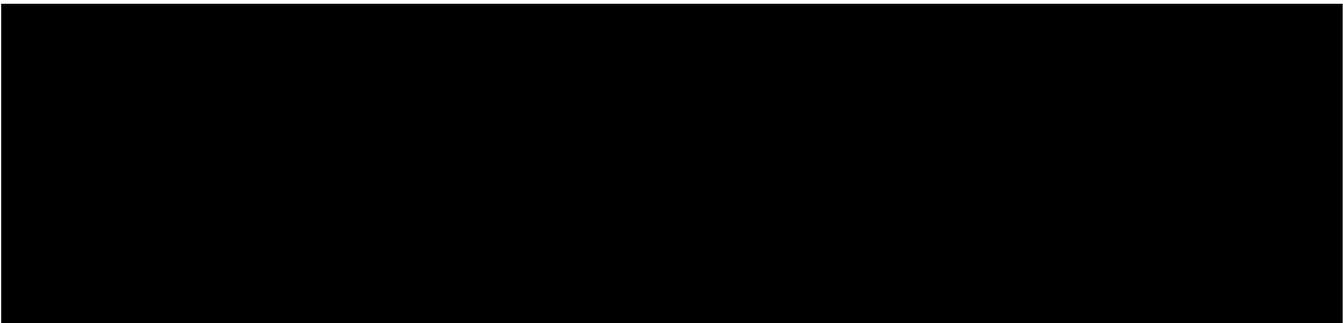
Date



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- Name of education corporation: _____
- Trustee's name (print): _____
- Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____



8. Is Trustee an employee of the education corporation? ___Yes. ___No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



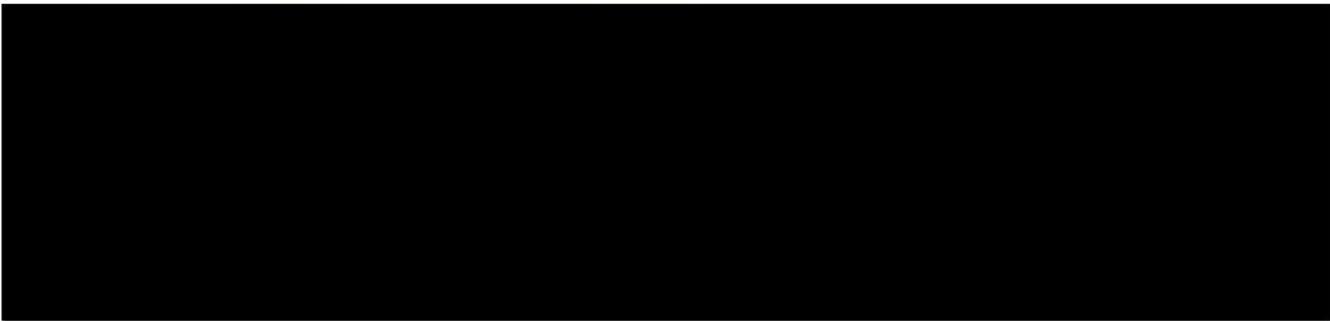
Signature

Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- 1. Name of education corporation: Persistence Preparatory Academy Charter School
- 2. Trustee's name (print): Catherine M. Roberts
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Trustee



8. Is Trustee an employee of the education corporation? Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
		NONE	

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
		NONE		

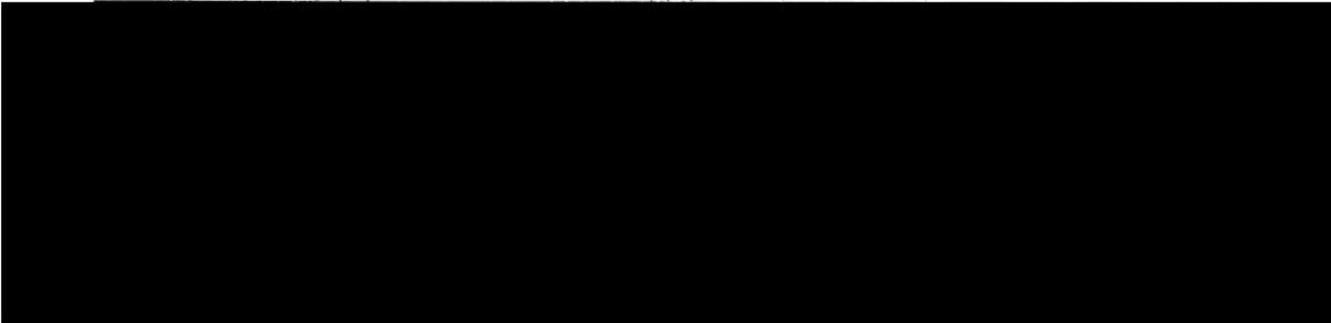
Catherine M. Roberts
Signature

1/23/18
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- 1. Name of education corporation: Persistence Preparatory Academy Charter School
- 2. Trustee's name (print): Misha J. Russo
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____
Development Committee Member



8. Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<p><i>none</i></p> <p>Please write "None" if applicable. Do not leave this space blank.</p>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p style="text-align: center;">Please write "None" if applicable. Do not leave this space blank. </p> <p style="font-size: 2em; margin-left: 100px;">None</p>				

Misha J. Russo
Signature

11/28/18
Date

**Request for Information from
Prospective Charter School Education Corporation Trustee
FORM**

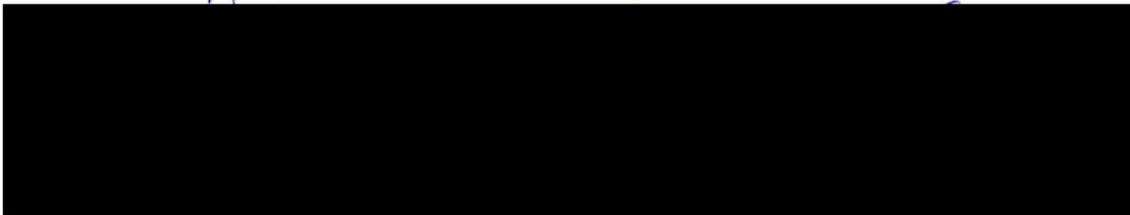
Please provide the following information.

Background

1. Name of charter school education corporation for which you intend to serve as a trustee.

Persistence Preparatory Academy Charter School

2. Full name: Misha Russo



3. A brief educational and employment history (you may attach a resume):

Resume attached.

4. Please affirm that you will be at least 18 years old by the date of appointment to the education corporation's board. I affirm.

5. Please indicate whether you currently or have previously served on a board of a school district, another charter school education corporation, a non-public school or any not-for-profit corporation (to the extent not otherwise indicated in your response to Item 3, above).

Does not apply to me. Yes, .

6. Please indicate if you have ever been convicted of a misdemeanor related to honesty or trustworthiness, or a felony. If the answer to this question is yes, please provide details of the offense, the date, disposition, etc. Does not apply to me. Yes, .

7. Please indicate if you have ever entered into a settlement agreement, consent decree, adjournment in contemplation of dismissal, assurance of discontinuance or other, similar agreement with the Securities Exchange Commission, Internal Revenue Service, the U.S. attorney general or the attorney general of any state, a U.S. or district attorney or any other law enforcement or regulatory body concerning the discharge of your duties as a board member of a for-profit or not-for profit entity or as an executive of such entity. If the answer to this question is yes, please provide details of the agreement.

Does not apply to me. Yes, .

Conflicts

8. Please indicate whether you or your spouse knows any of the other charter school education corporation trustees, or prospective or former trustees. If so, please indicate the precise nature of your relationship. I / we do not know any such trustees. Yes,
9. Please indicate whether you or your spouse knows any person who is, or has been in the last two years, an employee of the education corporation. If so, indicate the precise nature of your relationship.
 I / we do not know any such employees. Yes,
10. Please indicate whether you or your spouse knows anyone who is doing, or plans to do, business with the education corporation or any of the schools it has the authority to operate (whether as an individual or as a director, officer, employee or agent of an entity). If so, indicate and describe the precise nature of your relationship and the nature of the business that such person or entity is transacting or will be transacting with the education corporation. I / we do not know any such persons. Yes,
11. Please indicate if you, your spouse or other immediate family members anticipate conducting, or are conducting, any business with the education corporation or any school it has the authority to operate. If so, please indicate the precise nature of the business that is being or will be conducted. I / we do not anticipate conducting any such business. Yes,
12. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider (a management company, whether for-profit or not-for-profit), please indicate whether you or your spouse know any employees, officers, owners, directors or agents of that provider. If the answer is in the affirmative, please describe any such relationship.
 Not applicable because the education corporation does not contact with a management company or charter management organization.
 I / we do not know any such persons.
 Yes,
13. If the education corporation or any of the schools it has the authority to operate contracts with an educational service provider, please indicate whether you, your spouse or other immediate family members have a direct or indirect ownership, employment, contractual or management interest in the provider. For any interest indicated, please provide a detailed description. N/A. I / we have no such interest. Yes,
14. If the education corporation or any of the schools it has the authority to operate is partnered with an educational service provider, please indicate if you, your spouse or other immediate family member anticipate conducting, or are conducting, any business with the provider. If so, please indicate the precise nature of the business that is being or will be conducted. N/A. I / we or my family do not anticipate conducting any such business. Yes,

15. Please indicate whether you, your spouse or other immediate family members are a director, officer, employee, partner or member of, or are otherwise associated with, any organization which filed an application in conjunction with the education corporation or any of the schools it has the authority to operate, i.e., is partnered with the education corporation. (For the identity of all such organizations, please consult with the chair of the board.) To the extent you have provided this information in response to prior items, you may so indicate. Does not apply to me, my spouse or family. Yes.
16. Please indicate any potential ethical or legal conflicts of interests that would, or are likely to, exist should you be approved for service on the education corporation board. Please note that being a parent of a school student, serving on another charter school's board or being employed by the school are conflicts that should be disclosed, but do not make you automatically ineligible to serve as a trustee. None. Yes, 2 children at BPS Olmsted way.
17. Please indicate how you would handle a situation in which you believe one or more members of the education corporation's board are involved in self-dealing (working for their own benefit, or the benefit of their friends and family). Please note that simply confronting the involved trustee is not usually a sufficient answer.

Other

Concerns brought to board chair for review.
Disciplinary action or removal if necessary.

18. Please affirm that you have read the education corporation's by-laws and conflict-of-interest policies (Code of Ethics). I affirm.
19. Please provide any other information that you feel pertinent to the SUNY Charter Schools Institute's review.

Certification

I, Misha Russo, certify to the best of my knowledge and ability that the information I am providing to the State University of New York/Charter Schools Institute in regards to my application to serve as a member of the board of trustees of the ~~(insert name of education corporation)~~ is true and correct in every respect.

Persistence Preparatory Academy

Misha Russo
Signature

11/30/18
Date

Please submit this form with the RFI form to the Institute or via mail, facsimile or e-mail (in PDF with signature) to:

SUNY Charter Schools Institute
353 Broadway
Albany, New York 12246
(518) 445-4250 (phone)
(518) 320-1572 (fax)
charters@suny.edu (email)



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

- Name of education corporation: Persistence Preparatory Academy Charter School
- Trustee's name (print): Amanda Winkelsas
- Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____
Committee Chair - Academic Accountability



- Is Trustee an employee of the education corporation? ___ Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

- Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	<u>None</u>		

Please write "None" if applicable. Do not leave this space blank.

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>None</i></p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

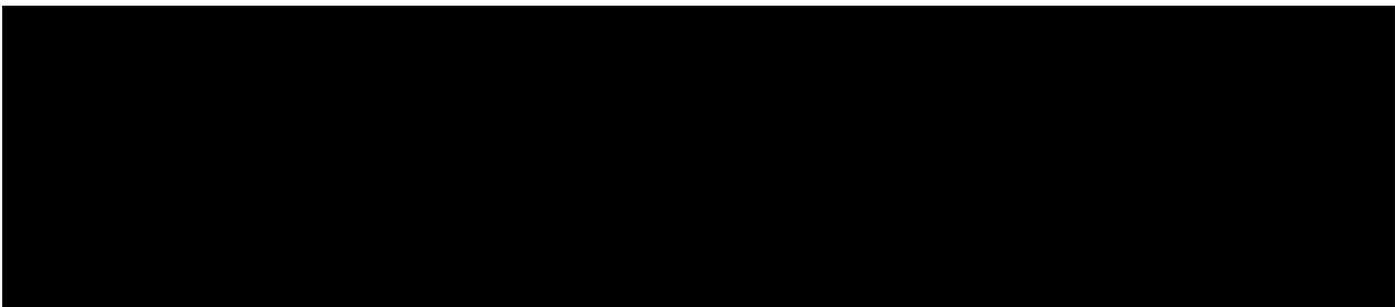
[Handwritten Signature]
Signature

11/18/17
Date



**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: _____
2. Trustee's name (print): _____ Bobbie Finocchio _____
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____



8. Is Trustee an employee of the education corporation? ___Yes. No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

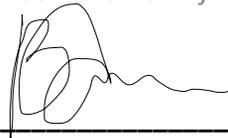
Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
	NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

Bobbie Finocchio



Signature

7/31/2020

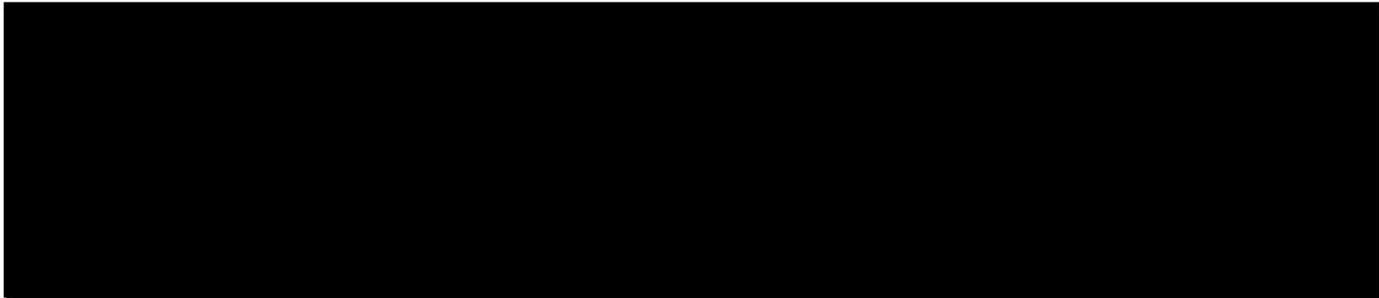
Date

Form Revised November 16, 2015



DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE

- 1. Name of education corporation: Persistence Preparatory Academy
- 2. Trustee's name (print): Tyler Mekus
- 3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____



8. Is Trustee an employee of the education corporation? ___Yes. XNo. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.

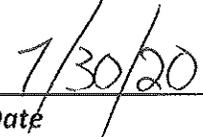
10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust,

non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
NONE	NONE	NONE	NONE	NONE
<i>Please write "None" if applicable. Do not leave this space blank.</i>				



 Signature



 Date

**DISCLOSURE OF FINANCIAL INTEREST
BY A NOT-FOR-PROFIT CHARTER SCHOOL
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: **Persistence Preparatory Academy**_____
2. Trustee’s name (print): _____ **Elisha Tomasello**_____
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):_____



8. Is Trustee an employee of the education corporation? ___Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

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10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

Elida L. Tomazello

Signature

7/31/2020

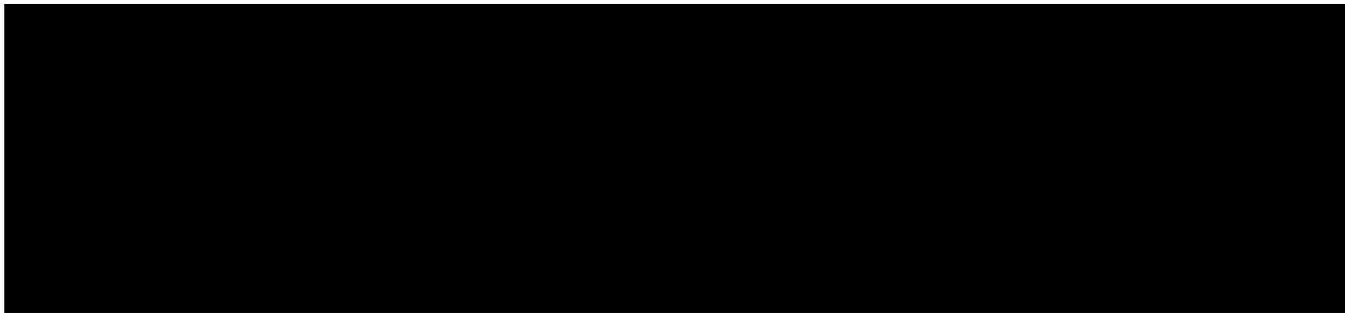
Date



FOR INSTITUTE USE ONLY
FILING FOR SCHOOL YEAR: _____
DATE RECEIVED: _____

**DISCLOSURE OF FINANCIAL INTEREST
 BY A NOT-FOR-PROFIT CHARTER SCHOOL
 EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: _____ Persistence Prep Charter School _____
2. Trustee’s name (print): _____ Shatorah Donovan _____
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): _____ None _____



8. Is Trustee an employee of the education corporation? ___Yes. ___X_No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write “None.”* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<p><i>Please write “None” if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

Shatorah Donovan- E signature

August 3, 2020

Signature

Date

Mission

Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.

Meeting Called By:		Goals of the Meeting: • Review SY 19-20 priority plan and corresponding performance measures
Board Member Attendees:	Dan Greene	
	Kevin Celniker	
	Catherine Roberts	
	Darnell Haywood	
	Misha Russo	
	Ken Newsom	
	Shatorah Donovan	
	Amanda Winkelsas	
Board Members Absent:	Cord Stone	
	Derrick Parson	

Other Items –

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			6:00pm	
A. Call the Meeting to Order	Chair		6:00pm	DG @ 6:01p.m.
II. Public Comment	Chair		6:00pm	No one from the public available for comment.
III. Consent Agenda	Chair		6:10pm	
A. Approval of: June Meeting Minutes, Committee Meeting Minutes				VOTE F: AW S: KN For: CR, DG, KC, MR Against: none Against: none
IV. Committee Reports	Committee Chairs	Governance – Connected with new potential board candidate with facilities experience	6:10pm	

		<p>Audit – No report this month. Will cover in Head of School report.</p> <p>Finance – No report this month- EOY financials being completed by back office provider. Will cover in Head of School report.</p> <p>Development – No report this month. Will cover in Head of School report/ board discussion</p> <p>Academics – Discussed succession plan for Head of School. Suggestion to create a management and operations tool for the school. Reviewed the priority plan and discussed the adjustment of the dashboard to address issues from last year and challenges to come.</p>		
V. SY 19-20 Priority Plan	Head of School Academic Committee	<ul style="list-style-type: none"> •SY 19-20 Priority Plan •Revised dashboard <p>Will have year-end report to review in August. Reviewed and discussed five areas for growth, root causes and plan of action for 19-20</p> <p>Reviewed and discussed revised monthly dashboard for SY 19-20.</p>	6:20pm	
VI. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> • Monthly Management Narrative <p>Soliciting volunteers for community service hours.</p> <p>Staff and Student Updates: Fully hired for upcoming school year: 14 new staffers. New partnership with BCAT – providing 3 teaching artists. Staff returns August 7th. 97% of students returning. Just for Kids enrolling families for morning care. Staff participating in various Professional Development trainings over the Summer.</p> <p>Finance/Development:</p>	6:40pm	

		<p>Year end financials being prepared; will undergo first audit in the coming months. Presented to Cullen trustees on Y1 data & Y2 plan</p> <p>Facilities: Moving forward on a potential permanent home; proposal to be reviewed by Facilities committee</p>		
VII. Creating a Culture of Philanthropy at PPA	Development Committee	<ul style="list-style-type: none"> 18-19 Development Summary <p>Conducted exercise on how our trustees present Persistence Prep to the public. Reviewed Persistence Prep Development Overview. Head of School presented Advancement plan for upcoming school year.</p>	6:55pm	
IX. Closing Items			7:25pm	
A. Next Steps	Chair			
B. Adjourn Meeting			7:47pm	
X. Executive Session		Executive session if needed (not anticipated)		

Mission

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Meeting Called By:		Goals of the Meeting: <ul style="list-style-type: none"> Review SY 19-20 readiness plan Review SY 18-19 Year End Financials
Board Member Attendees:	Dan Greene	
	Kevin Celniker	
	Catherine Roberts	
	Amanda Winkelsas	
	Derrick Parson	
	Cord Stone	
Board Members Absent:	Darnell Haywood	
	Shatorah Donovan	
	Ken Newsom	
	Misha Russo	

Other Items –

Members of the Public:

- Brianna Lanoye (Fellow, Building Excellent Schools)
- Tyler Mekus (Prospective Board Member)

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			6:00pm	
A. Call the Meeting to Order	Chair		6:00pm	DG @ 6:07pm
II. Public Comment	Chair	Bri Lanoye – Visitor and Teaching Fellow with Persistence Prep.	6:07pm	
III. Consent Agenda	Chair		6:10pm	
A. Approval of: July Meeting Minutes, Committee Meeting Minutes				VOTE F:AW S: DP For: CR, DG, KC, CS Against: None
IV. Committee Reports	Committee Chairs		6:10pm	

V. 19-20 Committee Goals & Structure	Chair	Review and update goals for each Committee.	6:20pm	
V. SY 18-19 Year End Financials	Treasurer	<ul style="list-style-type: none"> • SY 18-19 Financials Move to approve pending finalized financials by Kirisits.	6:30pm	VOTE: F: KC S: AW For: CR, DG, CS, DP Against: None
VI. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> • Monthly Management Narrative - Proposed Fundraiser in September. Details tbd. - We are fully staffed and successfully completed Summer PD Institute. - 97% of students returning as of 8/20/19. - Process of undergoing first audit. 	6:40pm	
VII. SY 19-20 Readiness	Head of School	<ul style="list-style-type: none"> • Readiness Summary -Review of Organizational Chart for 2019-2020 school year (Joelle will include names and photos of employees on chart). - Will implement two mandatory and two opt-in PD opportunities per month. 	6:50pm	
IX. Closing Items			7:00pm	
A. Next Steps	Chair	Next meeting: September 30 th , 8:00am		
B. Adjourn Meeting				
X. Executive Session		Executive session Discussion on potential sites and funding for Persistence Prep home.		

Mission

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Meeting Called By:		Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Kevin Celniker	
	Catherine Roberts	
	Ken Newsom	
	Misha Russo	
	Shatorah Donovan	
	Derrick Parson	
	Darnell Haywood	
Board Members Absent:	Cord Stone	<ul style="list-style-type: none"> • Provide comprehensive update on start of SY 19-20 • Approve July & August 2019 financials • Evaluate proposal from new HR vendor
	Amanda Winkelsas	

Other Items –

Tyler Mekus (Prospective Board Member) in attendance

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			8:00am	
A. Call the Meeting to Order	Chair		8:00am	DG @ 8:13am
II. Public Comment	Chair		8:13am	
III. Consent Agenda	Chair		8:14am	
A. Approval of: August Meeting Minutes, Committee Meeting Minutes				VOTE: F: MR S: KN For: CR, DG, KC, SD, DP, DH Against: None
IV. Committee Reports	Committee Chairs	Academic Accountability: Report/Update at next meeting	8:15am	

		<p>Governance: Report/Update at next meeting Audit: Report/Update at next meeting Facilities: Update to be provided in Executive session. Development: Update on Friend Fundraiser (\$25) at Resurgence on October 16. Finalizing "Case for Giving." Developed Engagement Tracker.</p>		
V. July & August 2019 Financials	Treasurer	<ul style="list-style-type: none"> July Financials August Financials -No financial concerns- variances due to up front costs of school year -Discussed opening money market account. 	8:20am	<p>VOTE: F: SD S: MR For: CR, DG, KC, KN, DP, DH Against: None</p>
VI. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> -Staffing update. Interviewing candidates for an Operations Associate. -Teaching Artists from BCAT has started. -172 scholars enrolled. (over by 8 students) -BES on-site once a week through October. -Undergoing first audit. -Cullen Foundation and Philanthropy Roundtable toured school. -Attendance is trending in the right direction. Working with families that are exhibiting chronic absenteeism. -2 Family Events held in September and Family Council dinner has been scheduled for October. -Discussion on structure and process to gain staff feedback to help build culture. -Searching for new HR vendor to meet the needs of growing PP workforce. 	8:30am	
VII. PPA Culture of Philanthropy	Development Committee	<ul style="list-style-type: none"> 19-20 Advancement Plan 	8:50am	
IX. HR Vendor Presentation	Alcott HR	<ul style="list-style-type: none"> Alcott Service Proposal -approved as new PEO for school 	9:00am	<p>VOTE: F: KC S: DP For: CR, DG, KN, MR, SD, DH Against: None</p>

X. Approval of New Trustee	Chair	<ul style="list-style-type: none"> • Tyler Mekus Resume -Summary of bio and interest in charter schools. -brings Facilities expertise to team 	9:07am	VOTE: F: DP S: KN For: CR, DG, KC, MR, SD, DH Against: None
XI. Closing Items			9:10am	
A. Next Steps	Chair			
B. Adjourn Meeting		Executive Session ended and meeting adjourned @ 9:34am		F: KN S: MR For: CR, DG, KC, SD, DP, DH
X. Executive Session		Executive session called @ 9:12am to discuss facility options		

Mission

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Meeting Called By:		Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Kevin Celniker	
	Catherine Roberts	
	Ken Newsom	
	Misha Russo	
	Darnell Haywood	
	Derrick Parson	
	Tyler Mekus	
	Amanda Winkelsas	
Board Members Absent:	Shatorah Donovan	<ul style="list-style-type: none"> Review first round of 2019-2020 academic data Review results of first Annual Financial Audit Provide comprehensive Development & Facilities updates
	Cord Stone (resigned from board)	

Other Items –

Staff Member: Jasmine Mungo

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			6:00pm	
A. Call the Meeting to Order	Chair		6:00pm	DG @ 6:00pm
II. Public Comment	Chair		6:02pm	
III. Consent Agenda	Chair		6:03pm	
A. Approval of: September Meeting Minutes, Committee Meeting Minutes				VOTE F: KC S: MR For: DG, KC, AW, TM, DH, MR, KN, DC Against: None
IV. Committee Reports	Committee Chairs	Academic Accountability: Provided update on academic data, goals for year.	6:15pm	

		<p>Governance: Update provided.</p> <p>Audit: Update to be provided later in meeting.</p> <p>Development: Provided update. Persistence Prep will host its own “<i>Day of Giving</i>” on December 12.</p>		
V. September 2019 Financials	Treasurer	<ul style="list-style-type: none"> September Financials & Narrative <p>-No financial concerns Note: Instructional materials and staff development are two categories that we will carry a negative variance all year round.</p>	6:25pm	<p>VOTE F: AW S: KC For: DG, TM, DH, MR, KN, DC, CR Against: None</p>
VI. Review of 2018-2019 Audit	Treasurer	<ul style="list-style-type: none"> Audit Findings <p>Received clean opinion on our financial statement.</p>	6:35pm	
VII. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> Monthly Management Narrative <p>-Staffing update: Currently recruiting for one (1) teacher. -A total of three (3) scholars parted ways with school. -Working on strategies to better engage funders/foundations for sustainable support. -Met with Mayor to discuss PP plans for future.</p> <ul style="list-style-type: none"> October 2019 Dashboard <p>Provided update.</p>	6:50pm	
VIII. Closing Items			7:10pm	
A. Next Steps	Chair			
B. Adjourn Meeting		Executive Session ended and meeting adjourned @ 7:31pm		
X. Executive Session		Executive session called at 7:11am- anticipated to provide update on permanent facility.		

Mission		
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Meeting Called By:	Dan Greene @ 8,08am	Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Ken Newsom	
	Amanda Winkelsas	
	Tyler Mekus	
	Misha Russo	
	Kevin Celniker	
	Damell Haywood	
	Derrick Parson (via phone- non-voting)	
	Shatorah Donovan	
Board Members Absent:	Catherine Roberts	<ul style="list-style-type: none"> • Present student & staff recruitment plans for SY 20-21 • Review October 2019 Financials • Provide comprehensive Development & Facilities updates
Other Items –		
Members of the Public Present:		
<ul style="list-style-type: none"> • Jasmine Mungo, Director of Special Education & Scholar Supports • Elisha Tomasello, Prospective Trustee • Desmond Rudd, Teach for America Buffalo Staff 		

AGEN DA ITEM	LEAD	NOTES	TIME	ACTION
I. Welcome			8:00am	
A. Call the Meeting to Order	Chair		8:00am	DG @ 8:08am
II. Public Comment	Chair	Elisha Tomasello- provided background experience & what drives her desire to join the PPA team; HR expertise	8:00am	
III. Consent Agenda	Chair		8:10am	
A. Approval of: October Meeting Minutes, Committee Meeting Minutes				VOTE FIRST: AW SECOND: MR FOR: DG, DH, KN, AW, TM, MR, KC AGAINST: N/A ABSTAIN: N/A

IV. Committee Reports	Committee Chairs	<p>Governance: Met with Elisha about board membership; continuing search for Academic expertise; 19-20 task force to get up & running to meet with key stakeholders</p> <p>Development: Day of Giving to take place on 12/12; developing list of prospects/partners to set-up coffee meetings & school tours</p> <p>Audit: Completed for the year; submitted to SUNY</p> <p>Academic: No new academic data this month; schedule finalized for remainder of the year around assessment calendar</p> <p>Finance: Review of October financials & pro forma for permanent facility to ensure financial viability</p>	8:15am	
V. October 2019 Financials	Treasurer	<ul style="list-style-type: none"> October Financials & Narrative 	8:25am	<p>VOTE FIRST: KC SECOND: TM FOR: DG, DH, KN, AW, TM, MR, KC AGAINST: N/A ABSTAIN: N/A</p>
VI. SY20-21 Staff Recruitment Plan	Head of School, Director of Special Education	<ul style="list-style-type: none"> Recruitment Plan Overview Jasmine Mungo presented on 20-21 talent plan 	8:35am	
VII. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> Monthly Management Narrative November 2019 Dashboard 2 new staff members hired in November 1:1 meetings held with staff to receive feedback 2020-2021 application window open; 23 applications received to date 	9:00am	
VIII. Closing Items			9:10am	
A. Next Steps	Chair			



Persistence Prep Board Meeting Minutes

November 25, 2019
 8:00am – 9:30am
 833 Michigan Ave
 Buffalo, NY 14203

<p>B. Adjourn Meeting</p>		<p>Motion to move to Executive Session @ 9:09am</p>		<p>VOTE FIRST: TM SECOND: KC FOR: DG, DH, KN, AW, TM, MR, KC AGAINST: N/A ABSTAIN: N/A</p>
<p>X. Executive Session</p>		<p>Executive session if needed- anticipated to provide update on permanent facility</p>		

Mission

Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.

Meeting Called By:	Dan Greene @ 8:05am	Goals of the Meeting:
Board Member Attendees:	Amanda Winkelsas	
	Dan Greene	
	Ken Newsom	
	Joelle Formata	
	Catherine Roberts	
	Kevin Celniker	
	Tyler Mekus – By Phone	
	Misha Russo	
Board Members Absent:	Shatorah Donovan	<ul style="list-style-type: none"> • Present student recruitment plans for SY 20-21 • Review November 2019 Financials • Decide on final permanent facility option for 2021 and beyond
	Darnell Haywood	
	Derrick Parson	

Other Items –

JoAnna Wingo, Dean of Culture
Jasmine Mungo, Director of Special Education and Scholar Supports
Elisha J. Tomasello, Potential Board Member

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			8:00am	
A. Call the Meeting to Order	Chair		8:05am	DG @ 8:08
II. Public Comment	Chair		8:00am	
III. Consent Agenda	Chair		8:06am	
A. Approval of: November Meeting Minutes, Committee Meeting Minutes				VOTE: FIRST: KC SECOND: MR FOR: DG, AW, KN, JF, CR, KC, TM
IV. Committee Reports	Committee Chairs	Academic: Academic data will be forthcoming in January; Discussed professional development	8:07am	

		<p>opportunities for staff and Joelle's upcoming performance evaluation.</p> <p>Development: Participated in Day of Giving – raised \$5K; will continue efforts to raise awareness in Spring, 2020.</p> <p>Audit: No Report</p> <p>Finance: Review of November financials.</p>		
Appointment of New Trustee	Chair	Elisha Tomasello	9:12am	<p>VOTE</p> <p>FIRST: MR</p> <p>SECOND: AW</p> <p>DG, KN, JF,CR, KC, TM</p>
V. November 2019 Financials	Treasurer	<ul style="list-style-type: none"> November Financials & Narrative 	8:13am	<p>VOTE:</p> <p>FIRST: KC</p> <p>SECOND: MR</p> <p>DG, AW, KN, JF,CR, KC, TM</p>
VI. SY20-21 Student Recruitment Plan	Head of School	<ul style="list-style-type: none"> Recruitment Plan Overview 	8:am	
VII. December 2019 Staff Survey Analysis	Head of School	<ul style="list-style-type: none"> Staff Survey SWOT Analysis 	8:23am	
VIII. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> Monthly Management Narrative November 2019 Dashboard 1:1 meetings with staff were very productive. Fully staffed. JoAnna Wingo, Dean of Culture and Jasmine Mungo, Director of Special Education and Scholar Supports, shared their assessment of feedback from teacher challenges and concerns. Welcomed teaching resident from Canisius College Joelle presented on City Year Buffalo – program will come to PP next year with 6 AmeriCorps members volunteering from 7:30am – 5pm. No change in enrollment. Winter Showcase from 2:30pm – 4pm. 	8:27am	

Persistence Prep Board Meeting Minutes

December 19, 2019
8:00am – 9:30am
833 Michigan Ave
Buffalo, NY 14203

IX. Charter School Development Corporation Partnership	Chair	<ul style="list-style-type: none"> CSDC Letter of Intent 	9:13am	VOTE FIRST: MR SECOND: AW DG, KN, JF,CR, KC, TM
X. Permanent Facility Vote	Chair	<ul style="list-style-type: none"> Facility Comparison Document Pro Formas CSDC Recommendation 	9:14am	VOTE ON HOLD to consider counteroffer with Bailey Green.
XI. Closing Items				
A. Next Steps	Chair	Special Board Meeting scheduled for 1/13 at 8am.		
B. Adjourn Meeting			10:00am	
X. Executive Session		Executive session if needed		

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Meeting Called By:	Dan Greene @ 8:06am	Goals of the Meeting: • Decide on final permanent facility option for 2021 and beyond
Board Member Attendees:	Amanda Winkelsas	
	Dan Greene	
	Ken Newsom	
	Joelle Formata	
	Catherine Roberts	
	Kevin Celniker	
	Misha Russo	
	Derrick Parson	
	Elisa J Tomasello	
	Darnell Haywood,	
	Shatorah Donovan	
	Tyler Mekus	
Board Members Absent:		

Others Present –

JoAnna Wingo, Dean of Culture
Jasmine Mungo, Director of Special Education and Scholar Supports
Melanie Marotto, Harris Beach (via phone)
Mark Ziezel, Charter School Development Corporation (via phone)

AGENDA ITEM	LEAD	NOTES	TIME	ACTION
I. Welcome			8:00am	
A. Call the Meeting to Order	Chair		8:06am	DG @ 8:06
II. Public Comment	Chair		8:06am	
III. Consent Agenda	Chair		8:10am	
A. Approval of: December Meeting Minutes, Committee Meeting Minutes				VOTE First: KN Second: DP DG, AW, KN, CR, TM, KC, MR, DP, ET, DH
IV. Committee Reports	Committee Chairs	No reports at this time. Will report extensively at next month's meeting.	8:10am	

V. Update on Urban Street Property	Head of School, Facilities Committee, Melanie Marotto (Harris Beech)	Discussion on terms of ownership. Need to define space between PPA and BUL. PPA must preserve designated public space for community entity. Next step would be to pursue a DDA (Designated Developer Agreement) with the City.	8:11am	
VI. Update on Leslie Street Property	Chair, Facilities Committee	Community partners stepped up with donations/ commitments to try to offset cost difference; as it currently stands, cost difference and unknowns still too great to recommend as first choice option	8:16am	
VII. Permanent Facility Vote	Chair	Facilities Committee recommends Urban Street Property. Vote to move forward with execution of DDA and investment in pursuit of Urban Street property development while still continuing to explore other opportunities.	8:26am	VOTE First: ET Second: KN DG, AW, CR, KC, MR, DP, DH Against: None
VII. SY20-21 Student Recruitment Plan	Head of School	Recruitment plan underway. Community outreach plan and marketing strategy to recruit teachers include social media campaign, community events, employment sites, recruitment video, as well as colleges and universities.	8:32am	
IX. Head of School Report/Dashboard	Head of School	Student field trips and activities scheduled. No change in enrollment. Partnerships have increased. Social media campaign underway to illuminate culture of PPA. Looking to diversify applicant pool toward English language learners. Meeting scheduled with First Student to address transportation challenges. Focus is on coaching and professional development. Winter grant cycle for Cullen is now open. \$13,500 in donations since October, 2019. Holiday Showcase was a huge success with 250 scholars and families in attendance.	8:35am	
XI. Closing Items			9:05am	
A. Next Steps	Chair	Amanda is requesting Board volunteers to assist with PPA data assessment and Head of		

		<p>School eval.</p> <p>Joelle shared that a highly motivated parent is interested in potential board seat/involvement.</p> <p>Next meeting: Monday, February 24 at 6pm.</p>		
B. Adjourn Meeting			9:46am	
X. Executive Session		Discussion on employment matters.	9:06am	

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Meeting Called By:	DG @ 6 04pm	Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Ken Newsom	
	Shatorah Donovan	
	Tyler Mekus	
	Damell Haywood	
	Misha Russo	
	Amanda Winkelsas (via video at below location)	
	Elisha Tomasello (via phone)	
	Derrick Parson	
Board Members Absent:	Catherine Roberts	<ul style="list-style-type: none"> • Update team on progression of permanent facility • Provide comprehensive academic results update • Launch 2020 Board Annual Giving Campaign
	Kevin Celniker	
Guest:	Bobbie Finnochio, Potential New Trustee	

Other Items –

Board Vice Chair, Amanda Winkelsas, joining virtually from:

University at Buffalo
512 Baldy Hall
Buffalo, NY 14228

AGENDA ITEM	LEAD	NOTES	TIME	ACTION
I. Welcome			6:00pm	
A. Call the Meeting to Order	Chair		6:00pm	
II. Public Comment	Chair	Bobbie Finnochio- introduction of skillset & interest to join board; brings extensive education & school leadership expertise- currently works at University of Buffalo as educator & in teacher prep program/supervisor; has met with members of Governance committee about PPA	6:00pm	
III. Consent Agenda	Chair		6:10pm	

A. Approval of: January Meeting Minutes, Committee Meeting Minutes				VOTE 1 st : KN 2 nd : MR FOR: MR, SD, DH, TM, DG, KN, AW AGAINST: n/a ABSTAIN: n/a
IV. Committee Reports	Committee Chairs	GOVERNANCE: met with new Trustee around board growth; upcoming annual board retreat in March DEVELOPMENT: messaging around new facility move; launching of first Annual Board Campaign ACADEMIC: Task force visit taking place this week- randomized interviews with staff, leadership and student focus groups FINANCE:	6:15pm	
V. Approval of Financial Statements & Form 990	Treasurer	<ul style="list-style-type: none"> Review of December & January financials- major variances Clarification around SPED revenue and current press around funding from district Reclassification of revenue for January financials due to new revenue recognition standards 	6:25pm	VOTE (December 2019 Financials) 1 st : SD 2 nd : MR FOR: MR, SD, DH, TM, DG, KN, AW, DP AGAINST: n/a ABSTAIN: n/a VOTE (January 2020 Financials) 1 st : TM 2 nd : DH FOR: MR, SD, DH, TM, DG, KN, AW, DP AGAINST: n/a ABSTAIN: n/a VOTE (990 Review) 1 st : SD 2 nd : TM FOR: MR, SD, DH, TM, DG, KN, AW AGAINST: n/a ABSTAIN: n/a
VI. Update on Permanent Facility Process	Chair, Facilities Committee	<ul style="list-style-type: none"> Facility Update One Pager & timeline 5 proposals received for CM services 	6:35pm	
VII. Approval of Architectural Schematic Design Contract	Chair, Facilities Committee	<ul style="list-style-type: none"> Schematic Proposal: GLS Architects Approval of contract for initial schematic design 	6:40pm	VOTE 1 st : TM 2 nd : MR FOR: MR, SD, DH, TM, DG, KN, AW AGAINST: n/a ABSTAIN: n/a
VIII. Head of School Report/ Dashboard	Head of School	<ul style="list-style-type: none"> 95 applications for next year to date Ongoing conversations with staff who intend to return next 	6:45pm	

		<p>year; 20-21 talent recruitment underway</p> <ul style="list-style-type: none"> • PD continues- strong emphasis on Guided Reading support, especially for 2nd graders • Q2 Financial report submitted to SUNY • Discussion around most recent STEP & NWEA MAP data • Discussion of needs for rising 3rd grade class- facility dependent, create 3 smaller classrooms 		
IX. PPA Board Annual Giving Campaign	Head of School, Development Committee	<ul style="list-style-type: none"> • Annual Campaign Appeal • Each board member received letter & board participation form • 100% giving board by 3/31/20 	7:15pm	
X. Closing Items			7:30pm	
A. Next Steps	Chair			
B. Adjourn Meeting		DG @ 7:58pm		VOTE 1 st : SD 2 nd : TM FOR: MR, SD, DH, TM, DG, KN, AW AGAINST: n/a ABSTAIN: n/a
X. Executive Session		Executive session if needed		

Persistence Prep Board Meeting Minutes

Mission		
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Meeting Called By:	Dan Greene @ 7:03pm	Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Amanda Winkelsas	
	Ken Newsom	
	Catherine Roberts	
	Misha Russo	
	Kevin Celniker	
	Tyler Mekus	
	Damell Haywood	
	Derrick Parson	
	Elisha Tomasello	
Board Members Absent:	Shatorah Donovan	<ul style="list-style-type: none"> • Approve proposal for Construction Management/ GC services • Review term sheet for permanent facility financing
Other Items –		
Given the outbreak of COVID-19, the meeting will take place via Google hangouts:		
Join Hangouts Meet		
meet.google.com/wxn-kqyg-sed	<input type="checkbox"/>	
Meeting ID		
meet.google.com/wxn-kqyg-sed	<input type="checkbox"/>	
Phone Numbers		
(US)+1 413-931-1172		
PIN: 760 476 128#		

AGENDA ITEM	LEAD	NOTES	ACTION
I. Welcome			
A. Call the Meeting to Order	Chair	DG @ 7:03pm	
II. Public Comment	Chair	No members of the public present	
III. Head of School- Update on COVID-19 School Closure	Head of School	-Transition to Google Classroom -Families equipped with laptops -Working with BPS on food	

Persistence Prep Board Meeting Minutes

		<p>distribution</p> <ul style="list-style-type: none"> -Weekly webinars with SUNY & other NYS leaders -Board sent continuity of learning plan for review 	
IV. Approval of Construction Management Proposal	Facilities Committee	<p>-Facilities committee shared full process of evaluation:</p> <ul style="list-style-type: none"> • RFP sent to 7 firms, 5 proposals received • Hosted walkthrough at site • Comparison of all proposals- top 2 firms selected • Interview process with each firm • Recommendation of Facilities Committee to select CSS construction <p>Vote to approve CSS construction as GC/CM for 378 Urban Street Project</p>	<p>VOTE 1st: MR; 2nd: KN</p> <p>For: DG, AW, KN, CR, MR, DH, DP, TM, ET</p> <p>Against: n/a</p> <p>Abstain: KC</p>
V. Approval of Facilities Investment Fund Term Sheet	Chair	<ul style="list-style-type: none"> • FIF Term Sheet – holding off on vote for time being • Reviewed by school back office provider and team would like greater clarity on: <ul style="list-style-type: none"> ○ Debt covenants ○ Use of academic data/ how it is tied to loan • JF/ Facilities committee to follow-up with FIF 	
VI. Closing Items			
A. Next Steps	Chair	Meeting adjourned @ 7:43pm	<p>1st: KN; 2nd: MR</p> <p>For: DG, AW, KN, CR, MR, DH, DP, TM, ET, KC</p> <p>Against: n/a</p> <p>Abstain: n/a</p>
B. Adjourn Meeting			
X. Executive Session		Executive session if needed	Not needed

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Meeting Called By:	Dan Greene @ 6:03pm	Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Amanda Winkelsas	
	Catherine Roberts	
	Ken Newsom	
	Kevin Celniker	
	Shatorah Donovan	
	Darnell Haywood	
	Tyler Mekus	
	Elisha Tomasello	
	Misha Russo	
Board Members Absent:	Derrick Parson	<ul style="list-style-type: none"> • Provide update on school's response to COVID-19 closure • Review and plan for Summer Learning Academy 2020 • Vote upon appointment of new trustee

Others Present:
 Joelle Formato, Head of School
 JoAnna Wingo, Dean of Culture
 Jasmine Mungo, Director of Special Education
 Phylcia Brown, Director of Curriculum & Instruction
 Bobbie Finocchio, Potential New Trustee

Other Items –

Given the outbreak of COVID-19, the meeting will take place via Zoom: <https://us02web.zoom.us/j/3490614230>

Meeting ID: 349 061 4230
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 +1 312 626 6799 US (Chicago)
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 +1 669 900 6833 US (San Jose)
 +1 253 215 8782 US
 +1 301 715 8592 US

Meeting ID: 349 061 4230
 Find your local number: <https://us02web.zoom.us/j/3490614230>

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			6:00pm	

A. Call the Meeting to Order	Chair		6:00pm	DG @ 6:03pm
II. Public Comment	Chair		6:00pm	
III. Approval of New Trustee	Chair	<ul style="list-style-type: none"> Bobbie Finnochio resume 	6:10pm	VOTE 1st: SD 2nd: ET FOR: DG, AW, CR, KN, MR, DH, KC, TM, SD, ET AGAINST: n/a ABSTAIN: n/a
IV. Report on Monthly Financials	Treasurer	<ul style="list-style-type: none"> March 2020 Financials & Narrative *will hold vote of approval until OML is fully reinstated 	6:15pm	
V. Management Report & COVID-19 Updates	Head of School	<ul style="list-style-type: none"> Management Report 2020 Proposed Summer Academy Budget Long-Term Facility Update Student & Staff Recruitment Update Long-Term COVID-19 Plan 	6:30pm	
VI. Closing Items			7:15pm	
A. Next Steps	Chair			
B. Adjourn Meeting		7:35pm		1st: KC 2nd: MR FOR: DG, AW, CR, KN, MR, DH, KC, TM, SD, ET AGAINST: n/a ABSTAIN: n/a
X. Executive Session		Executive session if needed		

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Meeting Called By:	Dan Greene @ 6:02pm	Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Ken Newsom	
	Amanda Winkelsas	
	Bobbie Finocchio	
	Darnell Haywood	
	Catherine Roberts	
	Misha Russo	
Board Members Absent:	Kevin Celniker	
	Shatorah Donovan	
	Tyler Mekus	
	Elisha Tomasello	
	Derrick Parson	
		<ul style="list-style-type: none"> • Provide update on school's response to COVID-19 closure • Review and plan for 2020-2021 School Reentry • Vote upon next steps in process of long-term facility procurement

Other Items –

Given the outbreak of COVID-19, the meeting will take place via Zoom: <https://us02web.zoom.us/j/3490614230>

Meeting ID: 349 061 4230

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+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 349 061 4230

Find your local number: <https://us02web.zoom.us/j/3490614230>

AGENDA ITEM	LEAD	NOTES	ACTION
I. Welcome			
A. Call the Meeting to Order	Chair		DG @ 6:02pm
II. Public Comment	Chair	No members of the public present on call	

III. Consent Agenda		<ul style="list-style-type: none"> Approval of April Meeting Minutes 	VOTE 1st: KN 2nd: MR FOR: DG, AW, CR, KN, DH, MR AGAINST: n/a ABSTAIN: n/a
III. Approval of New Board Size	Chair	<ul style="list-style-type: none"> Board reviewed resolution to increase seated board size to 13 seated trustees 	VOTE 1st: KN 2nd: AW FOR: DG, AW, CR, KN, DH, MR AGAINST: n/a ABSTAIN: n/a
IV. Report on Monthly Financials	Treasurer	<ul style="list-style-type: none"> Ongoing edits of the 20-21 budget- to be approved at June meeting Spending down additional CSP funding by June 30th to cover some 20-21 budget items Review of April Financials- board will approve full quarter of financials at June meeting 	
V. Approval of Architectural Contract- Design Development Phase	Facilities Committee	<ul style="list-style-type: none"> Point raised around ensuring design discussions account for potentially changing landscape Approval of contract to green light next phase of architectural design contract 	VOTE 1st: AW 2nd: BF FOR: DG, AW, CR, KN, DH, MR AGAINST: n/a ABSTAIN: n/a
VI. Conditional Approval of Financing Good Faith Deposit	Facilities Committee	<ul style="list-style-type: none"> Upon completion of Design Development documents and bid of hard costs by GC, Facilities Committee asked for approval to move forward with Good Faith Deposit in the amount of \$20,000 to the Facilities Investment Fund to begin underwriting/intake process for financing 	VOTE 1st: MR 2nd: DH FOR: DG, AW, CR, KN, DH, MR AGAINST: n/a ABSTAIN: n/a
VII. Management Report & COVID-19 Updates	Head of School	<ul style="list-style-type: none"> Fully enrolled for 20-21 Update on distance learning plan- continue to see strong participation in live instruction Fully hired for 20-21 Outlined approach for school reentry planning Board discussion to support school in becoming fully 1:1 with technology by Fall 2020 	
VIII. Closing Items			
A. Next Steps	Chair		
B. Adjourn Meeting		Meeting adjourned at 7:11 pm	VOTE 1st: MR 2nd: AW FOR: DG, AW, CR, KN, DH, MR AGAINST: n/a ABSTAIN: n/a



Persistence Prep Board Meeting Minutes

May 21, 2020
6:00pm – 7:30pm
Via Zoom

X. Executive Session		Executive session not needed at this time	
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Meeting Called By:	Amanda Winkelsas @ 8:37am	Goals of the Meeting:
Board Member Attendees:	Amanda Winkelsas	
	Ken Newsom	
	Kevin Celniker	
	Bobbie Finocchio	
	Shatorah Donovan	
	Elisha Tomasello	
	Derrick Parson	
	Damell Haywood	
Board Members Absent:	Dan Greene	<ul style="list-style-type: none"> Review & approve the 20-21 Fiscal Year Budget Review lessons learned from school COVID-19 response Provide feedback and input on school reentry plan based on stakeholder feedback
	Tyler Mekus	
	Catherine Roberts	

Other Items –

Given the outbreak of COVID-19, the meeting will take place via Zoom: <https://us02web.zoom.us/j/3490614230>

Meeting ID: 349 061 4230

One tap mobile

+19292056099,,3490614230# US (New York)

+13126266799,,3490614230# US (Chicago)

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

Meeting ID: 349 061 4230

Find your local number: <https://us02web.zoom.us/j/3490614230>

AGENDA ITEM	LEAD	NOTES	ACTION
I. Welcome			
A. Call the Meeting to Order	Chair	AW @ 8:37am	

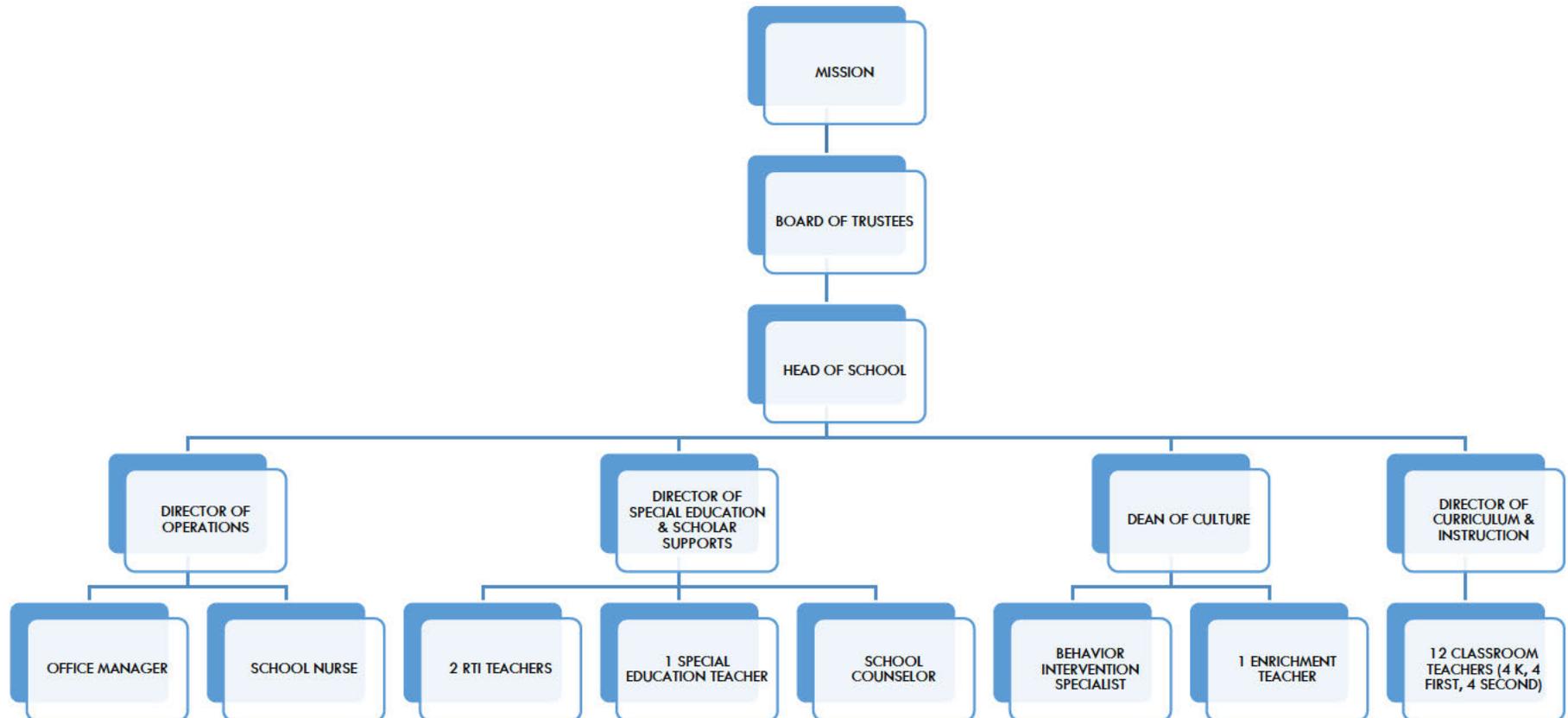
II. Public Comment	Chair	No members of the public present	
III. Consent Agenda	Chair	<ul style="list-style-type: none"> • Review of May Meeting minutes- no edits or questions • Approval of May Meeting minutes 	
A. Approval of: May Meeting Minutes		<ul style="list-style-type: none"> • 	VOTE 1ST: KC 2ND: DP FOR: AW, KN, KC, BF, SD, ET, DP, DH AGAINST: n/a ABSTAIN: n/a
IV. Committee Reports	Committee Chairs	<ul style="list-style-type: none"> • Governance: Annual Board retreat to be reschedule & held virtually • Development: Recent recipient of SSF Grant and Cullen Grant to support summer learning; Friends of PPA next steps • Finance: Ongoing financial review; worked with back-office provider to develop 20-21 budget to be reviewed • Facilities: Temporary trailers secured for 20-21 school year; unanimous approval by Common Council for 378 Urban Street purchase • Academic: Reviewed final data from distance learning plan and family feedback 	
V. Review of Monthly Financials	Treasurer	<p>Review of favorable & unfavorable variances from May 2020; cost savings created by COVID-19 school closure</p> <p>Review of the balance sheet & current ratio</p>	
V. Consent Agenda: Approval of February-May Financial Statements	Chair, Treasurer	<ul style="list-style-type: none"> • Official vote and approval of all financial statements since COVID-19 shutdown: <ul style="list-style-type: none"> ○ February 2020 ○ March 2020 ○ April 2020 ○ May 2020 	VOTE 1ST: AW 2ND: KC FOR: AW, KN, KC, BF, SD, ET, DP, DH AGAINST: n/a ABSTAIN: n/a
VI. FY 20-21 Budget Review & Approval	Treasurer Finance Committee Head of School	<ul style="list-style-type: none"> • Balanced budget proposal for FY20-21 • Prioritized talent and academic programming • Flat enrollment & 2% decrease in per pupil funding • Prioritization of expenses for future contingency planning 	VOTE 1ST: ET 2ND: SD FOR: AW, KN, KC, BF, SD, ET, DP, DH AGAINST: n/a ABSTAIN: n/a
VII. Management Report: COVID Lessons Learning & Planning for Reentry	Head of School	<ul style="list-style-type: none"> • Reviewed family & staff survey data around school reopening • Generated additional questions and suggestions to inform reentry plan 	

VI. Closing Items			
A. Next Steps	Chair	<ul style="list-style-type: none"> Doodle poll to be sent to gauge availability for board retreat and EOY board celebration 	
B. Adjourn Meeting			1ST: KN 2ND: ET FOR: AW, KN, KC, BF, SD, ET, DP, DH AGAINST: n/a ABSTAIN: n/a
X. Executive Session		Executive session if needed	

ORGANIZATIONAL CHART

2019-2020 ORGANIZATIONAL CHART

168 SCHOLARS, 24 FTE



*As of July 2, 2020, all roles are full for the 2020-2021 school year.

Persistence Preparatory Academy 2020-2021 Academic Calendar

July 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Instructional Days: 0						

August 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Instructional Days: 1						

September 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
Instructional Days: 21						

October 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Instructional Days: 21						

November 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
Instructional Days: 17						

December 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Instructional Days: 17						

January 2021						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Instructional Days: 19						

February 2021						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Instructional Days: 15						

March 2021						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
Instructional Days: 22						

April 2021						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Instructional Days: 15						

May 2021						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Instructional Days: 20						

June 2021						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Instructional Days: 19						

Key:

Vacation/Holiday
Summer Academy
New Staff Orientation
All Staff Summer Institute
Assessments
Data Day - No School
New Student Orientation- 1/2 days (9:30am-12:30pm)
First Full Day for Students
Achievement Family Conferences
End of Trimester

Important Dates:

- August 31- Sept 2: New Student Orientation
- September 3: First Full Day for Scholars
- September 7: Labor Day- No School
- October 12: No School (Indigenous Peoples' Day)
- November 3: Election Day- No School (1/2 Day PD for Stat
- November 11: Veteran's Day- No School
- November 25: Early Release Day
- November 26-27: No School (Thanksgiving)
- December 4: End of Trimester 1
- December 24-January 3: Winter Recess
- January 4: Staff PD Day; No School for Scholars
- January 5: Scholars Return
- January 18: No School- MLK Day
- February 15-19: Mid-Winter Recess
- March 19: End of Trimester 2
- April 2-9: Spring Recess
- April 21-22: NYS ELA Testing (Grade 3)
- April 29: Staff PD Day
- May 5-6: NYS Math Testing (Grade 3)
- May 31: No School- Memorial Day
- June 24: Last Day for Students/ End of Trimester 3

STAFF DAYS: 207
SCHOLAR DAYS: 185

STEP WINDOWS:

- October 5 - October 21
- December 7- December 18
- March 1- March 16
- June 1- June 16

**Part I: General Information and Fire/Life Safety History
(to be completed annually)**

The annual fire safety inspection for this building took place on:
NOTE: The Inspection Date cannot be earlier than 45 days before the Due Date.

Month	Day	Year	

1. Indicate the primary use of this facility: (check one box)

a) Instructional	<input checked="" type="checkbox"/>	f) Maintenance	
b) Administrative		g) Other (specify)	
c) Bus Maintenance		h) Public Library	
d) Bus Storage Only		i) Storage	
e) Leased-Facility-Off-School-Grounds		j) Vacant	

2. Is there a fire sprinkler system in this facility? Yes No

If yes, is the sprinkler alarm connected with the building alarm? Yes No

3. Is there a fire hydrant system for facility protection? Yes No

If yes, indicate ownership of the system.

Public Owned School Owned Other _____ (specify)

4. Indicate the ownership of this facility: Owned Leased from others

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

St. John's Baptist Church of Buffalo (name)

 address)
address)
phone #)

5. Does the District lease the building or spaces within the building to others? No Yes

a. If yes, indicate the tenant(s):

_____ (name)
_____ (address)
_____ (address)
_____ (telephone #)

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District Perseus Prep Academy
 Facility # _____

Building Name 833 Michigan Ave.

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					13A-2					19E-1					
01B-1					08B-2					13B-2					19F-1					
01C-1					08C-2										19G-1					
01D-1					08D-2					14A-2					19H-2					
01E-1					08E-2					14B-2										
					09A-2					14C-2					20A-1					
02A-2					09B-2					14D-1					20B-1					
02B-1					09C-1					14E-1					20C-1					
02C-3					09D-1					15A-2					21A-3					
02D-1					09F-2					15B-1					22A-3					
02E-2					09G-2					15C-2					22B-3					
02F-3					10A-2					15D-2					22C-3					
02G-2					10B-2					15E-1					23A-1					
					10C-1					16A-2					23B-1					
03A-3					10D-1					16B-2					23C-1					
03B-1										16C-2					23D-2					
					11A-2					16D-2					24A-3					
04A-2					11B-1					17A-3					25A-1					
04B-2					11C-2					17B-2					25B-1					
04C-1					11D-2					17C-2					25C-1					
					11E-1					17D-2										
05A-3										17E-1										
05B-2					12A-1					17F-3										
05C-2					12B-3					17G-1										
					12C-2					17H-2										
06A-1					12D-2					17I-2										
06B-1					12E-1					17J-1										
06C-1					12F-1					17K-1										
06D-2					12G-1					17L-1										
06E-3					12H-1					18A-2										
06F-1					12I-1					18B-2										
06G-1					12J-1					18C-2										
06H-2					12K-1					18D-2										
					12L-1					19A-3										
07A-3					12M-1					19B-2										
07B-2					12N-1					19C-1										
07C-2					12O-2					19D-1										

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:
 Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name Marvin Spates
 Date 5/12/20

Final Inspection (if required):
 Fire Safety Inspector: Name _____
 Date _____



(26E-4)
 (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Marvin Spates Telephone # [Redacted]
Title: Lieutenant Registry # [Redacted]
Em [Redacted] (as designated by the NYS Department of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 5/12/20 (date) as indicated in Section III-A above.

Name: Adria Sortino Tele [Redacted]
Title: Director of Operations Em [Redacted]

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

- 1. Public notice of report availability has been published, and that
- 2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
- 3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: Joelle Formato Telephone #: [Redacted]
Title: Head of School
[Redacted] Electronic Signature (via NYSED Portal)

*University of the
Education*



*State of New York
Department*

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

REV. W BENNETT FAMILY LIFE CENTER
833 MICHIGAN AVENUE
BUFFALO, NEW YORK 14203

DISTRICT:

PERSISTENCE PREP ACADEMY CHARTER SCH
JOELLE FORMATO
833 MICHIGAN AVE
BUFFALO, NEW YORK 14203

Building ID: [REDACTED]

Issuance Date: May 12, 2020

Effective Date: June 01, 2020

Expiration Date: June 01, 2021

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED