

Application: Opportunity Charter School

Donna Obrien - donna.obrien@ocsny.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Jul 23 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

OPPORTUNITY CHARTER SCHOOL 310300860871

a1. Popular School Name

Opportunity Charter School

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. DISTRICT / CSD OF LOCATION

CSD # 3 - MANHATTAN

d. DATE OF INITIAL CHARTER

5/2004

e. DATE FIRST OPENED FOR INSTRUCTION

9/2004

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of Opportunity Charter School is to provide youth who suffer from complex learning disabilities with intensive intervention that is responsive to their individual needs and fosters academic excellence, emotional stability, and social acceptance that prepares them to be successful in college or a career setting.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Variable 1 Inclusion for All: Opportunity Charter School (OCS) is dedicated to serving all students regardless of academic background. In order to serve a population of diverse learners OCS has adopted a whole child approach to education. The school places a heavy focus not only on academics but also on socio emotional development and citizenship. With a licensed learning specialist and social worker in each grade, OCS focuses on the individual learner, developing strong Individualized Educational Plans (I.E.P.s) for students with disabilities and catering to the individual student regardless of academic need. Classes follow an ICT or self contained model dependent on the needs of the learners and small group instruction is also available to all students within their classes.
KDE 2	Variable 2 Rigorous Standards Based Curriculum: Opportunity Charter School (OCS) uses curriculum that is grounded in the mission of our school to ensure that students with moderate to severe learning disabilities will have access to a high

quality public education, preparing them to succeed after high school and make a lasting contribution to society. Opportunity Charter School's curriculum was carefully selected to meet the needs of our unique population as well as align to Common Core Learning Standards (CCLS), each curricular program went through a rigorous review process before being adopted by OCS to ensure it had strong researched backed success. All of our curricular choices align with our key design elements by providing challenging, engaging content that promotes deeper learning while building foundational skills and allowing instruction to be tailored to each student's unique learning profile. Core curriculum was also selected to show attention to inquiry, questioning techniques, assessments, and performance tasks. The units follow the instructional shifts of the CCLS and build on higher order thinking skills. In addition to core curriculum OCS also provides students with a rigorous intervention and/or enrichment program dependent on individual needs in the areas of numeracy and literacy to ensure students meet and exceed grade level expectations despite entry gaps in learning.

KDE 3

Variable 3 Student Led Instruction: Opportunity Charter School (OCS) places strong academic focus on student engagement. In order to ensure all students are actively engaged in their own learning process, students follow the inquiry model of instruction in class. Teachers are trained to introduce class discussion that is led by students through Depth of Knowledge (DOK) questioning techniques while following a gradual release model. They become knowledgeable about their students' instructional needs and work to ensure that students are performing at their highest potential. Teachers also facilitate student learning by engaging them in rigorous and meaningful discussions about the content. In order to ensure excellence, teachers submit weekly lesson plans early so direct supervisors can review and offer feedback. After each observation, teachers are provided with targeted and specific feedback

based on school's priority areas.

KDE 4

Variable 4 College and Career Focus:
All students are supported through the college and career process beginning in grade 6. In middle school, students engage in Career Day and discuss college and career goals in advisory classes. In high school, students attend advisory classes weekly to help them prepare for college and also get individualized college counseling with the college counselor and career coordinator. Students visit two and four year institutions in upstate New York. Students also explore Career and Technical Education programs within New York City. OCS is among the highest performing high schools in New York City when it comes to graduation rates for students qualifying under Title I, students of color, and students with IEPs. To ensure the success of all students OCS also has numerous community partnerships, providing students with internships in trade fields. OCS also provides high school students with the opportunity to earn college credits prior to high school graduation.

KDE 5

Variable 5 Citizenship:
Opportunity Charter School is committed to the education of the whole child. Through Youth Communications advisory groups, restorative practices, and providing a social worker to each grade Opportunity Charter School ensures that every student is provided with a well rounded education that ensures success in life. The school also provides students with many community building assemblies and events to ensure its students understand social responsibility and their role as model citizens of their communities and the school community.

KDE 6

Variable 6 Teacher Training and Growth:
Opportunity Charter School is committed to staff development and growth. As such the school provides rigorous teacher training. Beginning each school year all staff goes through a 4 9 (dependent on individual need) day training program. Once the school year begins, enriching professional

development is offered to all staff on Friday afternoons as well as numerous teacher meetings that take place after school Monday Thursday. OCS utilizes academic consultants and in house staff to coach and support teachers through observations, coaching meetings, and model lessons. In workshops and meetings teachers focus specifically on prioritizing school wide initiatives, implementing strategies, and collecting and analyzing student work using specific protocols. All teachers are also provided with direct supervisors who are experts in pedagogy and their subject area in order to ensure they are fully supported in their professional growth. For this reason many teaching staff at OCS have been promoted to directors and administrators in their departments over the years.

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.ocsny.org>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

420

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

420

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

6, 7, 8, 9, 10, 11, 12

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	240 West 113th Street New York, NY 10026	212-866-6137	NYC CSD 3	6-12	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Jessica Marcu	212-866-6137		jessica.marcu@ocsny.org
Operational Leader	Donna O'Brien	212-866-6137		donna.obrien@ocsny.org
Compliance Contact	Donna O'Brien	212-866-6137		donna.obrien@ocsny.org
Complaint Contact	Anthony Rivera	212-866-6137		arivera32@ocsny.org
DASA Coordinator	Veronica Deshazor	212-866-6137		veronica.deshazor@ocsny.org
Phone Contact for After Hours Emergencies	Anthony Rivera	212-866-6137		arivera32@ocsny.org

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		Yes

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

Site 1 Fire Inspection Report

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school’s charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

(No response)

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Donna O'Brien
Position	Chief of Staff
Phone/Extension	212-866-6137-4181
Email	donna.obrien@ocsny.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYS ED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

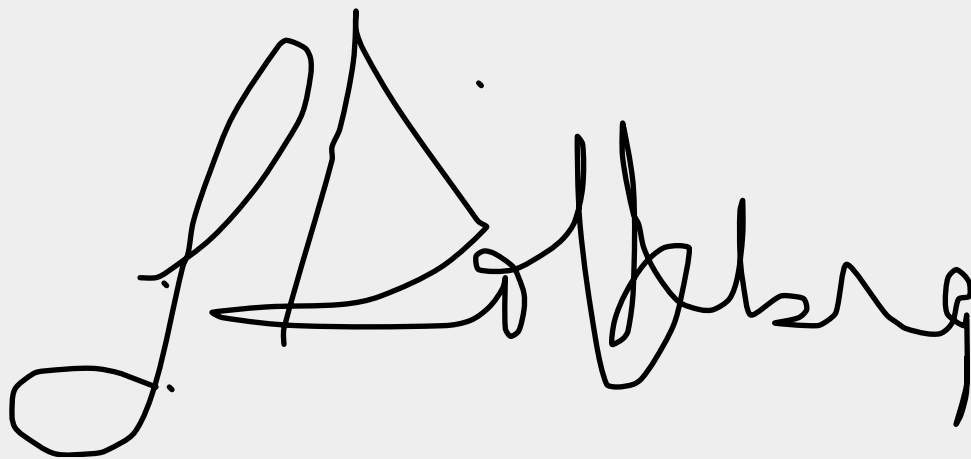
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "John A. [unclear]".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "John [unclear]".

Date

Jul 24 2021



Thank you.

Entry 3 Progress Toward Goals

Completed Jul 23 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1			Unable to Assess	N/A
Academic Goal 2			Unable to Assess	N/A
Academic Goal 3			Unable to Assess	N/A
Academic Goal 4			Unable to Assess	N/A
Academic Goal 5			Unable to Assess	N/A
Academic Goal 6			Unable to Assess	N/A
Academic Goal 7			Unable to Assess	N/A
Academic Goal 8			Unable to Assess	N/A
Academic Goal 9			Unable to Assess	N/A
Academic Goal 10			Unable to Assess	N/A

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1			Unable to Assess	N/A
Org Goal 2			Unable to Assess	N/A
Org Goal 3			Unable to Assess	N/A
Org Goal 4			Unable to Assess	N/A
Org Goal 5			Unable to Assess	N/A
Org Goal 6			Unable to Assess	N/A
Org Goal 7			Unable to Assess	N/A
Org Goal 8			Unable to Assess	N/A
Org Goal 9			Unable to Assess	N/A
Org Goal 10			Unable to Assess	N/A

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Completed Nov 1 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Opportunity Charter School 21 FS FINAL Unsecured](#)

Filename: Opportunity Charter School 21 FS FI 0ycl0m1.pdf **Size:** 301.9 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Nov 1 2021

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Audited Annual Financial Report Template - FINAL-6-2](#)

Filename: Audited Annual Financial Report Te 4zuWkSF.XLSX **Size:** 65.9 kB

Entry 4c - Additional Financial Documents

Completed Nov 1 2021

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Chase Escrow](#)

Filename: Chase Escrow.Statement.9.30.21.pdf **Size:** 86.8 kB

[Advisory and Management Letter](#)

Filename: Advisory and Management Letter.docx **Size:** 13.3 kB

[Federal Single Audit](#)

Filename: Federal Single Audit p9ZFQvf.docx **Size:** 13.4 kB

[Corrective Action Plan for Audit Findings and Management Letter Recommendations](#)

[CSP Agreed-upon procedure report](#)

Entry 4d - Financial Services Contact Information

Completed Jul 23 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Leonard Goldberg	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Richard Ferguson	[REDACTED]	[REDACTED]	17

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Kiwi Partners, Inc.	Anthony Napolitano	237 W. 35th St. Ste. 1101 New York, NY 10001	[REDACTED]	[REDACTED]	19

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Jul 23 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Budget

Filename: Budget.2022.Draft.for.2021.Annual.Report.xls **Size:** 30.2 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Jul 23 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

OCS FinancialDisclosure2020-2

Filename: OCS FinancialDisclosure2020 2.doc **Size:** 51.7 kB

FinancialDisclosure2020-2 eric london

Filename: FinancialDisclosure2020 2 eric london.doc **Size:** 114.7 kB

[Document 2021-06-28 153322](#)

Filename: Document 2021 06 28 153322 wWAqg1w.pdf **Size:** 2.4 MB

[Disclosure of Financial Interest by a Current or Proposed Board of](#)

Filename: Disclosure of Financial Interest by pQmZW04.pdf **Size:** 1.6 MB

[Board Financial Disclosure Annual Report 8:21](#)

Filename: Board Financial Disclosure Annual R UUWCzj.pdf **Size:** 10.0 MB

[Doc - Jun 18 2021 - 8-10 AM](#)

Filename: Doc Jun 18 2021 8 10 AM.pdf **Size:** 2.2 MB

Entry 7 BOT Membership Table

Completed Jul 23 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During
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									2020-2021
1	June Smith		Trustee/Member	Career Development/Finance-Audit	Yes	5	09/17/2020	08/31/2022	11
2	Margaret Culver		Trustee/Member	Career Development	Yes	5	09/17/2020	08/31/2022	5 or less
3	Tracy Hampton		Vice Chair	Finance-Audit	Yes	3	09/17/2020	08/31/2022	10
4	Melba Wilson		Trustee/Member	Career Development	Yes	3	09/17/2020	08/31/2022	5 or less
5	Jon Sichel		Chair	Finance-Audit/Strategic Planning	Yes	3	09/17/2020	08/31/2022	11
6	Evena Everett		Treasurer	Finance-Audit	Yes	2	09/17/2020	08/31/2022	10
7	Tasheem Quayenortey		Trustee/Member	Academic/Education	Yes	2	09/17/2020	08/31/2022	11
8	Eric London		Trustee/Member	Strategic Planning	Yes	3	09/17/2020	08/31/2022	9
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-15

3. Number of Board meetings held during 2020-2021

11

4. Number of Board meetings scheduled for 2021-2022

10

Thank you.

Entry 8 Board Meeting Minutes

Completed Jul 23 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[bot minutes july 20 2020 final 1 -2 1](#)

Filename: bot minutes july 20 2020 final 1 2 1 .pdf **Size:** 91.7 kB

[bot minutes september 17 2020 final 1 -2-3](#)

Filename: bot minutes september 17 2020 final 1 2 3.pdf **Size:** 89.8 kB

[bot minutes october 15 2020 final](#)

Filename: bot minutes october 15 2020 final.pdf **Size:** 81.3 kB

[bot minutes november 19 2020 final 1 -2-3](#)

Filename: bot minutes november 19 2020 final 1 2 3.pdf **Size:** 81.2 kB

[bot minutes december 16 2020 final](#)

Filename: bot minutes december 16 2020 final .pdf **Size:** 81.3 kB

[bot minutes january 21 2021 final](#)

Filename: bot minutes january 21 2021 final.pdf **Size:** 80.6 kB

[bot minutes february 25 2021 final](#)

Filename: bot minutes february 25 2021 final.pdf **Size:** 85.3 kB

[bot minutes march 18 2021 final](#)

Filename: bot minutes march 18 2021 final.pdf **Size:** 84.4 kB

[bot minutes april 15 2021 final](#)

Filename: bot minutes april 15 2021 final.pdf **Size:** 83.4 kB

[bot minutes may 25 2021 final](#)

Filename: bot minutes may 25 2021 final.pdf **Size:** 80.7 kB

Entry 9 Enrollment & Retention

Completed Jul 23 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities

(SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets		
	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	All elementary and middle schools in neighboring communities virtually received our application and promotional materials. These schools are predominantly occupied by economically disadvantaged students. This outreach allows schools throughout NYC to learn about OCS and identify students who will fit well with our structure and community. Families who attended virtual open houses and admissions fairs were emailed and called to ensure that potential families are familiar with the school and have their questions answered.	Depending on the COVID situation, we will continue the same efforts as in 2020-2021. In addition to recruiting via Vanguard, Schola, social media outlets, newspaper and magazine outlets.

	<p>Parents and students are invited to one (or more) of our virtual open house events and Facebook Live Lunch & Learns featuring school staff. These events give families the opportunity to learn about OCS, virtually tour the facilities, and interact with community members.</p>	
English Language Learners	<p>We ensure all of our promotional materials and staff attending virtual recruitment events are available in both English and Spanish. Our in house admissions staff at OCS speak Spanish as well. This allows our Spanish speaking families to understand and feel included in our school community.</p>	<p>Depending on the COVID situation, we will continue the same efforts as in 2020-2021. In addition to recruiting via Vanguard, Schola, social media outlets, newspaper and magazine outlets.</p>
Students with Disabilities	<p>We ensure all of our promotional materials and staff attending virtual recruitment events are available in both English and Spanish. Our in house admissions staff at OCS speak Spanish as well. This allows our Spanish speaking families to understand and feel included in our school community.</p>	<p>Depending on the COVID situation, we will continue the same efforts as in 2020-2021. In addition to recruiting via Vanguard, Schola, social media outlets, newspaper and magazine outlets.</p>

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	OCS has a social worker for every grade who provides social emotional support to students. We have a partnership with the Children's Aid Society where students are provided free medical and dental care, as well as vision screening and eyeglasses at no cost to the families. The CAS program also provided families in need with food, clothing, and financial assistance, as well as supplying other resources to families undergoing hardship.	Due to the ongoing situation with COVID-19, we will be adhering to the re-opening plans submitted to SYNCD and DOH.
English Language Learners	OCS has ESL teachers that provide services to students. A significant number of Spanish- and French-speaking administrative staff provide support to parents of ESL students.	Due to the ongoing situation with COVID-19, we will be adhering to the re-opening plans submitted to SYNCD and DOH.
Students with Disabilities	OCS has a team of learning specialist who ensure the program and services on the IEP are met. All services were provided to the student. OCS conducted the annual IEP meetings over the phone where the CSE representative comes to lead the meeting in order to make it more convenient for the family.	Due to the ongoing situation with COVID-19, we will be adhering to the re-opening plans submitted to SYNCD and DOH.

Entry 10 - Teacher and Administrator Attrition

Completed Jul 23 2021

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Jul 23 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	2
Total Category B: not to exceed 5	4.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	32

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	39



Thank you.

Entry 12 Organization Chart

Completed Jul 23 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[Copy of 2021 Organization Chart - Middle and High School July 2021 - Org Chart](#)

Filename: Copy of 2021 Organization Chart M kxepHcD.pdf Size: 212.1 kB

Entry 13 School Calendar

Completed Jul 23 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 OCS Academic Calendar-3

Filename: 2021 2022 OCS Academic Calendar 3.pdf **Size:** 227.5 kB

Entry 14 Links to Critical Documents on School Website

Completed Jul 23 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Opportunity Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.ocsny.org/board-of-trustees.html
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.ocsny.org/calendar.html ; https://www.ocsny.org/board-of-trustees.html
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.ocsny.org/board-of-trustees.html
3. Link to NYS School Report Card	https://www.ocsny.org/parents.html
4. Lottery Notice announcing date of lottery	https://www.ocsny.org/admissions.html
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.ocsny.org/uploads/7/5/0/5/75054037/parent_handbook_2019-2020_final.pdf
6. District-wide Safety Plan	https://www.ocsny.org/parents.html
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.ocsny.org/uploads/7/5/0/5/75054037/parent_handbook_2019-2020_final.pdf
7. Authorizer-Approved FOIL Policy	https://www.ocsny.org/board-of-trustees.html
8. Subject matter list of FOIL records	https://www.ocsny.org/board-of-trustees.html

Thank you.



Opportunity Charter School

Financial Report
June 30, 2021

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Emphasis of Matter

As further discussed in Note 10 to the financial statements, the Charter School's authorizer, the New York City Department of Education, has recommended renewal of the charter effective July 1, 2017, with the condition that the Charter School eliminate grades six, seven and eight. The Charter School has challenged this condition in court and the Charter School is continuing to operate all grades. Our opinion is not modified with respect to this matter.

Report on Summarized Comparative Information

We have previously audited the Charter School's 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 29, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2021, on our consideration of the Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control over financial reporting and compliance.

RSM US LLP

New York, New York
October 29, 2021

Opportunity Charter School

Statement of Financial Position

June 30, 2021

(With Summarized Comparative Information as of June 30, 2020)

	2021	2020
Assets		
Cash and cash equivalents	\$ 5,272,715	\$ 3,883,862
Restricted cash	76,386	76,318
Accounts receivable	335,596	382,993
Prepaid expenses and other	217,642	221,471
Property and equipment, net	286,427	197,658
	<hr/>	<hr/>
Total assets	\$ 6,188,766	\$ 4,762,302
	<hr/>	<hr/>
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	\$ 1,045,472	\$ 992,360
Due to funder	213,604	87,872
Deferred rent	2,150	11,699
Capital lease obligations	50,820	-
Paycheck Protection Program loan payable	1,451,790	1,451,790
	<hr/>	<hr/>
Total liabilities	2,763,836	2,543,721
Net assets:		
Without donor restrictions	3,424,930	2,218,156
With donor restrictions	-	425
	<hr/>	<hr/>
Total net assets	3,424,930	2,218,581
	<hr/>	<hr/>
Total liabilities and net assets	\$ 6,188,766	\$ 4,762,302
	<hr/>	<hr/>

See notes to financial statements.

Opportunity Charter School

Statement of Activities

Year Ended June 30, 2021

(With Summarized Comparative Information for the Year Ended June 30, 2020)

	2021			2020
	Without Donor Restrictions	With Donor Restrictions	Total	Summarized Comparative Total
Operating revenue:				
State and local per pupil operating revenue	\$ 11,449,198	\$ -	\$ 11,449,198	\$ 11,616,142
Government grants	682,908	-	682,908	606,792
Total operating revenue	12,132,106	-	12,132,106	12,222,934
Operating expenses:				
Program services:				
General education	2,904,130	-	2,904,130	3,289,608
Special education	6,876,241	-	6,876,241	7,004,192
General and administrative	1,128,506	-	1,128,506	1,256,543
Total operating expenses	10,908,877	-	10,908,877	11,550,343
Net surplus from school operations	1,223,229	-	1,223,229	672,591
Support and other revenue (expenses):				
Contributions	15,753	-	15,753	17,738
Event income	-	210	210	17,075
Net assets released from restrictions—satisfaction of purpose restriction	635	(635)	-	-
Other income	4,757	-	4,757	20,984
Fundraising expenses	(37,600)	-	(37,600)	(40,279)
Total support and other revenue (expenses)	(16,455)	(425)	(16,880)	15,518
Change in net assets	1,206,774	(425)	1,206,349	688,109
Net assets:				
Beginning	2,218,156	425	2,218,581	1,530,472
Ending	\$ 3,424,930	\$ -	\$ 3,424,930	\$ 2,218,581

See notes to financial statements.

Opportunity Charter School

Statement of Functional Expenses

Year Ended June 30, 2021

(With Summarized Comparative Information for the Year Ended June 30, 2020)

	2021							2020 Summarized Comparative Total
	Program Services			Supporting Services				
	General Education	Special Education	Total Program Services	General and Administrative	Fundraising	Total Supporting Services	Total	
Salaries	\$ 2,022,975	\$ 4,857,043	\$ 6,880,018	\$ 342,103	\$ 21,251	\$ 363,354	\$ 7,243,372	\$ 7,225,344
Employee benefits and payroll taxes	630,036	1,512,679	2,142,715	106,545	6,618	113,163	2,255,878	2,567,805
Classroom supplies and other instructional materials	27,686	51,185	78,871	-	-	-	78,871	88,104
Texts and instructional materials	19,653	36,132	55,785	-	-	-	55,785	70,614
Professional development	6,038	11,213	17,251	-	-	-	17,251	17,824
Accounting and financial audit	-	-	-	177,132	-	177,132	177,132	237,883
Computer and other consultants	78,164	162,931	241,095	135,573	7,323	142,896	383,991	463,187
Insurance	1,137	2,112	3,249	160,234	-	160,234	163,483	191,255
Legal and other filing fees	-	-	-	76,564	-	76,564	76,564	175,238
Office equipment and other supplies	11,084	26,611	37,695	32,529	116	32,645	70,340	39,305
Postage and delivery	786	1,888	2,674	133	8	141	2,815	8,411
Recruitment and marketing	32,728	60,780	93,508	3,363	1,963	5,326	98,834	49,046
Repairs and maintenance	-	-	-	-	-	-	-	288
Facility costs and utilities	28,843	63,641	92,484	92,323	196	92,519	185,003	242,677
Interest expense	215	517	732	36	2	38	770	544
Depreciation and amortization	44,785	89,509	134,294	1,971	123	2,094	136,388	213,097
	\$ 2,904,130	\$ 6,876,241	\$ 9,780,371	\$ 1,128,506	\$ 37,600	\$ 1,166,106	\$ 10,946,477	\$ 11,590,622

See notes to financial statements.

Opportunity Charter School

Statement of Cash Flows

Year Ended June 30, 2021

(With Summarized Comparative Information for the Year Ended June 30, 2020)

	2021	2020
Cash flows from operating activities:		
Change in net assets	\$ 1,206,349	\$ 688,109
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	136,388	213,097
Changes in operating assets and liabilities:		
Decrease (increase) in accounts receivable	47,397	(144,795)
Decrease in prepaid expenses and other	3,829	5,883
Increase (decrease) in accounts payable and accrued expenses	53,112	(100,574)
Increase in due to funder	125,732	74,345
Decrease in deferred rent	(9,549)	(6,694)
Net cash provided by operating activities	1,563,258	729,371
Cash flows from investing activity:		
Acquisition of property and equipment	(165,157)	(76,325)
Cash flows from financing activities:		
Proceeds from Paycheck Protection Program loan payable	-	1,451,790
Payment on capital lease obligations	(9,180)	(9,250)
Net cash (used in) provided by financing activities	(9,180)	1,442,540
Net increase in cash and cash equivalents	1,388,921	2,095,586
Cash, cash equivalents and restricted cash:		
Beginning	3,960,180	1,864,594
Ending	\$ 5,349,101	\$ 3,960,180
Supplemental disclosures of cash flow information:		
Cash paid during the year for interest	\$ 770	\$ 544
Supplemental schedule of noncash investing and financing activities:		
Additions to property and equipment from capital lease	\$ 60,000	\$ -

See notes to financial statements.

Opportunity Charter School

Notes to Financial Statements

Note 1. Principal Business Activity

Opportunity Charter School (the Charter School) is an educational corporation that operates a charter school in the borough and county of Manhattan, New York. The Charter School was granted a charter valid for a term of five years from May 18, 2004, that is renewable by the Board of Regents of the University of the State of New York. In May 2012, the Charter School was awarded its third renewal, which is a five-year renewal, which expired on June 30, 2017. During the year ended June 30, 2018, the Charter School was recommended for a short-term renewal of three years for its high school only with conditions consistent with the terms of the renewal application (see Note 10).

The Charter School was established to prepare underserved middle and high school students for higher education, civic involvement and lifelong success through a structured, caring environment of high academic expectations. The Charter School is unique in that each year it accepts an incoming grade of students, more than half of whom have been classified by their previous schools as requiring special education services. Fostering true democratic principles, the Charter School successfully educates all students together in a general education setting.

In fiscal years 2021 and 2020, the Charter School operated classes for students in grades 6 through 12.

The New York City Department of Education (NYC DOE) provides free lunches to all students and transportation directly to a majority of the Charter School's students. Such costs are not included in these financial statements.

On January 30, 2020, the World Health Organization declared the coronavirus outbreak (COVID-19) a "Public Health Emergency of International Concern" and on March 11, 2020, declared COVID-19 a pandemic. The impact of COVID-19 could negatively impact the Charter School's operations, suppliers or other vendors, and student base. Any quarantines, labor shortages or other disruptions to the Charter School's operations, or those of its students, may adversely impact the Charter School's revenues, ability to provide its services, and operating results. In addition, a significant outbreak of epidemic, pandemic or contagious disease in the human population could result in a widespread health crisis that could adversely affect the economies and financial markets of many countries, including the geographical area in which the Charter School operates, resulting in an economic downturn that could affect demand for its services. The extent to which the coronavirus impacts the Charter School's results will depend on future developments, which are highly uncertain and cannot be predicted, including new information which may emerge concerning the severity of the coronavirus and actions taken to contain the coronavirus or its impact, among others. As of October 29, 2021, the coronavirus has not materially impacted the Charter School's results of operations.

Note 2. Summary of Significant Accounting Policies

Basis of presentation: The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The financial statement presentation follows the requirements of the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 958, *Financial Statements of Not-for-Profit Organizations*.

The statement of activities includes certain prior-year summarized comparative information in total but not by net asset classification. In addition, the statement of functional expenses includes certain prior-year summarized comparative information in total but not by its functional classification. Such statements do not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the Charter School's 2020 financial statements from which the summarized information was derived.

Opportunity Charter School

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Net assets: Under ASC 958, the Charter School is required to report information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions.

Net assets without donor restrictions represent resources over which the Charter School has discretionary control to use.

Net assets with donor restrictions contain donor-imposed restrictions that require the Charter School to use or expend the assets as specified by the donor.

Accounting estimates: The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents: For the purposes of the statement of cash flows, cash and cash equivalents consist of money market accounts and any short-term investments with a maturity of 90 days or less (at the time purchased).

The Charter School maintains cash in bank deposit accounts which, at times, may exceed federally insured limits. The Charter School has not experienced any losses in such accounts. The Charter School believes it is not exposed to any significant credit risk on cash and cash equivalents.

The Charter School maintains a separate account, pursuant to its charter agreement, with a balance of \$76,386 and \$76,318 at June 30, 2021 and 2020, respectively, to pay off expenses in the event of dissolution of the Charter School.

The following table provides a reconciliation of cash, cash equivalents, and restricted cash within the statement of financial position that sum to the total of such amounts shown in the statement of cash flows as of June 30:

	2021	2020
Cash and cash equivalents	\$ 5,272,715	\$ 3,883,862
Restricted cash	76,386	76,318
Total cash, cash equivalents and restricted cash shown in the statements of cash flows	<u>\$ 5,349,101</u>	<u>\$ 3,960,180</u>

Property and equipment: Property and equipment is recorded at cost and donated assets at their fair values as of the date received. Additions and improvements in excess of \$1,000 with an estimated useful life of three years or more are capitalized. Expenditures for maintenance are expensed as incurred. Depreciation and amortization is computed using the straight-line method over the estimated useful lives of the respective assets. The Charter School did not receive any donated equipment during the years ended June 30, 2021 and 2020.

Revenue recognition: Contributions are recognized as revenue in the year a pledge is received and documented. Contributions and unconditional promises to give are considered to be available for unrestricted use unless specifically restricted by the donor.

Opportunity Charter School

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as support with donor restrictions, which increases that net asset class. When the specified purpose of donor-restricted contributions is met, the net asset is released from restrictions and transferred to net assets without donor restrictions. Contributions of assets other than cash are recorded at their estimated fair value as of date received. Federal, state and local funds obligated under government grant agreements are recorded by the Charter School when the expenditures are incurred and billable to the government or when required services have been provided.

Revenue other than contributions and grants are recognized in accordance with ASC Topic 606, *Revenue from Contracts with Customers*, which provides a five-step model for recognizing revenue from contracts with customers as follows:

- Identify the contract with the customer
- Identify the performance obligations in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligations in the contract
- Recognize the revenue when or as the performance obligations are satisfied

ASC Topic 606 may be applied retrospectively to each prior period (full retrospective) or retrospectively with the cumulative effect recognized as of the initial date of application (modified retrospective). On July 1, 2020 the Charter School adopted ASC Topic 606 under the modified retrospective approach. The Charter School determined that the adoption of ASC Topic 606 did not result in an adjustment to net assets and did not have a significant effect on the amount and timing of revenue recognition for the year ended June 30, 2021.

State and local per pupil operating revenue is recorded at established rates. Therefore, amounts are deemed to be fixed and determinable. Such amounts are recorded as revenue when performance obligations are satisfied which is generally over time as services are rendered relating to educational services. Management believes that recognizing revenue over time is the best measure of services rendered based on its academic calendar and has not made any changes in the timing of the satisfaction of its performance obligations or amounts allocated to those obligations. Management does not consider there to be significant judgement involved in the timing of satisfaction of performance obligations as those are directly linked to the academic calendar of the related academic activity.

All the Charter School's accounts receivable are expected to be collected within one year. The Charter School estimates an allowance for bad debts based on historical bad debt factors related to the payor's ability to pay and current economic trends. As of June 30, 2021 and 2020, no allowance was deemed necessary.

Contributed services that create or enhance nonfinancial assets, or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received. The Charter School did not receive any donated services for the years ended June 30, 2021 and 2020.

Functional expenses: The Charter School's program services consist of both general education and special education costs. General education includes costs incurred directly in connection with the Charter School providing a rigorous extended-year college preparatory middle school and high school education. Special education includes costs incurred for the Charter School to provide certain students with additional assistance.

Opportunity Charter School

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

Program services, management and general, and fundraising expenses have been recorded on the statement of functional expenses based on either a direct costing method for those expenses directly attributable to a particular program or supporting service function or on an allocation basis. Such allocations are determined by management and allocated on a reasonable basis that is consistently applied.

All expenses are considered for functional allocation. Any line item that is specifically identifiable to one or more areas (Program and Supporting Services) are coded directly to the respective area. Salary expense is allocated based on estimates of time spent. Taxes and benefits follow the same proportion as salaries, and any other than personal services (OTPS) lines that are incurred by or benefit all staff are given the exact same allocation proportion as salaries. Pupil expenses, and any remaining OTPS expenses for staff that are only in the Program area are allocated fully to Program, and split accordingly to General Education and Special Education based on student full time equivalent (FTE) population per the Final Pupil Reconciliation for the current audit year.

Income taxes: The Charter School is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code. The Charter School is not classified as a private foundation. The Charter School is subject to taxes on unrelated business income (UBIT), if applicable. For the tax years ended June 30, 2021 and 2020, the Charter School did not owe any amounts in UBIT.

Management evaluated the Charter School's tax positions and concluded that the Charter School had taken no uncertain tax positions that require adjustment to the financial statements. Generally, the Charter School is no longer subject to income tax examinations by U.S. federal, state, or local tax authorities for three years from the date filed, which is the standard statute of limitations look-back period.

Subsequent events: The Charter School evaluates events occurring after the date of the financial statements to consider whether or not the impact of such events needs to be reflected and/or disclosed in the financial statements. Such evaluation is performed through the date the financial statements are available to be issued, which was October 29, 2021, for these financial statements.

Recently issued accounting pronouncements: In February 2016, the FASB issued Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*. The guidance in this ASU supersedes the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the statement of financial position for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expenses recognition in the statement of activities. In June 2020, the FASB issued ASU No. 2020-05, *Revenue from Contracts with Customers (Topic 606) and Leases (Topic 842): Effective Dates for Certain Entities*, which delayed the implementation date, whereby this standard will be effective for annual reporting periods beginning after December 15, 2021, including interim periods within those fiscal years. The Charter School is currently evaluating the impact of the adoption of this standard on its financial statements.

Opportunity Charter School

Notes to Financial Statements

Note 2. Summary of Significant Accounting Policies (Continued)

In June 2016, the FASB issued ASU No. 2016-13, Financial Instruments—Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments, which creates a new credit impairment standards for financial assets measured at amortized costs and available-for-sale debt securities. The ASU requires financial assets measured at amortized costs (including loans, trade receivables, and held-to-maturity debt securities) to be presented at the net amount expected to be collected, through an allowance for credit losses that are expected to occur over the remaining life of the asset, rather than incurred losses. The measurement of credit losses for newly recognized financial assets (other than certain purchased assets) and subsequent changes in allowance for credit losses are recorded in the statement of activities as the amounts expected to be collected change. The ASU is effective for fiscal years beginning after December 15, 2022, including interim periods within those fiscal years. Early adoption is permitted for fiscal years beginning after December 15, 2018, and interim periods within those fiscal years. The Charter School is currently evaluating the impact of adopting this new guidance on its financial statements.

In September 2020, the FASB issued ASU No. 2020-07, *Not for Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which requires not for profit entities to change their financial statement presentation and disclosure of contributed nonfinancial assets, or gifts-in-kind. Contributed nonfinancial assets are to be presented as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. Disclosure requirements have also been added on disaggregated contributed nonfinancial assets by type. The amendments in this Update are effective for annual financial statements issued for fiscal years beginning after June 15, 2021, and interim periods within those fiscal years beginning after June 15, 2022. Early application of the amendments is permitted. The amendments in this Update should be applied on a retrospective basis. The Charter School is currently evaluating the impact of adopting this new guidance on its financial statements.

Recently adopted accounting pronouncement: In May 2014, the FASB issued ASU No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to students. The Charter School adopted the guidance in ASU 2014-09 during the year ended June 30, 2021, which did not have an impact on the financial statements. Minor adjustments to the disclosures have been made in the revenue recognition section above.

Note 3. Property and Equipment, Net

Property and equipment, net, at cost, consists of the following at June 30:

	2021	2020	Estimated Useful Life
Classroom equipment	\$ 896,021	\$ 751,051	3 years
Classroom furniture	93,225	93,225	5 years
Nonclassroom equipment	402,586	379,024	3 to 5 years
Nonclassroom furniture	34,405	34,405	5 years
Building improvement	207,037	207,037	5 years
	<u>1,633,274</u>	<u>1,464,742</u>	
Less accumulated depreciation and amortization	<u>(1,346,847)</u>	<u>(1,267,084)</u>	
	<u>\$ 286,427</u>	<u>\$ 197,658</u>	

Opportunity Charter School

Notes to Financial Statements

Note 4. Employee Benefit Plan

The Charter School is a participating employer in the Teachers' Retirement System of the City of New York (the Plan), a cost-sharing multiple-employer public employee retirement system that provides pension benefits for all the teachers and administrative personnel employed by the NYC DOE and certain employees of Charter Schools and the City University of New York. As a participating employer of the Plan, the School is not permitted to withdraw from the Plan.

Employer contributions to the Plan are determined by the Plan's Chief Actuary of the Office of the Actuary in accordance with the State statutes and City laws, and include amounts to reduce the Plan's underfunding. During the years ended June 30, 2021 and 2020, the Charter School contributed \$742,760 and \$809,412, respectively, to the Plan.

The audited financial statements of the Plan, as of and for the year ended June 30, 2020, reported total assets of \$91,849,316. The funded status of the Plan as of June 30, 2020, the most recent actuarial valuation date, is as follows:

	Amounts (in Thousands)
Actuarial value of assets	\$ 50,012,149
Actuarial accrued liability	72,205,318
Unfunded actuarial accrued liability	<u>\$ (22,193,169)</u>
Funded status	<u>69.3%</u>

Note 5. Net Assets With Donor Restrictions

As of June 30, 2021, there were no net assets with donor restrictions and \$425 in net assets with donor restrictions as of June 30, 2020. During fiscal years 2021 and 2020, the Charter School released \$635 and \$16,650, respectively, from net assets with donor restrictions for various school programs.

Note 6. Liquidity and Availability of Financial Assets

The following reflects the Charter School's financial assets available within one year of the balance sheet date for general expenditures over the next 12 months, reduced by amounts not available for general use because of contractual or donor-imposed restrictions in excess of one year of the balance sheet date, as of June 30:

	2021	2020
Cash and cash equivalents	\$ 5,272,715	\$ 3,883,862
Accounts receivable	335,596	382,993
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 5,608,311</u>	<u>\$ 4,266,855</u>

The Charter School regularly monitors the cash balance to ensure sufficient liquidity exists to meet its operating needs as well as other commitments and obligations over the next 12 months.

Opportunity Charter School

Notes to Financial Statements

Note 6. Liquidity and Availability of Financial Assets (Continued)

The Charter School receives from the DOE regular and timely cash payments every two months for its Program Services Revenue. The Charter School has never encountered difficulty meeting its short-term cash needs as they arose, and continues to expect that short-term cash flow and meeting cash needs will not be a concern for the Charter School.

Note 7. Facilities

As part of the New York City Chancellor's Charter School Initiative, the NYC DOE has committed space to charter schools within existing public schools. Beginning with fiscal year 2007, the NYC DOE has facilitated Shared Use Agreements with charter schools outlining services and facility offerings to charter schools for a five-year period. Beginning with fiscal year 2012, the NYC DOE renewed the Shared Use Agreement for a five-year period that expired on June 30, 2017. Currently the Charter School awaits the renewal of the Shared Use Agreement from NYC DOE and continues to operate in the same location for fiscal year 2021. The Charter School shares space at a public school building and utilizes approximately 20,800 square feet at no cost to the Charter School.

Note 8. Obligations Under Capital Lease

On September 1, 2020, the Charter School leased a new copier and the lease agreement is set to expire on November 30, 2025. The lease requires a monthly payment of \$995. The original cost of the copier under capital lease was \$60,000 with accumulated depreciation of \$9,524 as of June 30, 2021. The imputed rate of interest is 1.6%.

The future minimum payments under the above-mentioned lease are as follows:

Years ending June 30:		
2022	\$	11,940
2023		11,940
2024		11,940
2025		11,940
2026		4,975
Less interest portion		(1,915)
	\$	<u>50,820</u>

Note 9. Commitments

During fiscal year 2016, the Charter School entered into a lease agreement for additional classrooms in New York City under an operating lease that expires on April 30, 2021, with an additional five-year renewal option. The Charter School occupied the lease space on April 20, 2016, and the lease is subject to rent escalations. On December 15, 2020, the Charter School entered into the First Amendment of the Lease to extend the term until November 30, 2026. In addition, during fiscal year 2017, the Charter School entered into a lease agreement for its administrative office in New York City under an operating lease that expires on September 30, 2021. Subsequent to the year ended June 30, 2021, the Charter School entered into a new lease agreement for its administrative office (see Note 12).

Opportunity Charter School

Notes to Financial Statements

Note 9. Commitments (continued)

As of June 30, 2021, future aggregate minimum lease payments are as follows:

Years ending June 30:		
2022	\$	87,790
2023		87,790
2024		89,326
2025		92,006
2026		94,766
Thereafter		39,971
		<u>\$ 491,649</u>

Deferred rent consists of the excess of the rental expenses on a straight-line basis over the payments required by the lease. As of June 30, 2021 and 2020, there was \$2,150 and \$11,699, respectively, of deferred rent obligations included on the statement of financial position.

For the years ended June 30, 2021 and 2020, rent expense amounted to approximately \$110,000 and \$151,000, respectively.

As part of the Charter School's lease agreement, the Charter School was required to pay a security deposit of \$23,982, which is included in prepaid expenses and other in the statement of financial position.

Note 10. Contingencies

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

Various claims and regulatory reviews arise in the ordinary course of the Charter School's activities. Based upon information currently available, management believes that any liability arising therefrom will not materially affect the financial position or operations of the Charter School.

The Charter School's charter was recommended for renewal by its authorizer, the NYC DOE, for three years to June 30, 2020, on the condition that the Charter School close its middle school, grades six through eight. Several parents and the Charter School brought a civil action, challenging the closure condition imposed by the NYC DOE. The suit raises significant questions regarding the NYC DOE's use of one standard to assess the academic standards of all its schools and its continued rejection of alternative measures to judge unique student populations served by schools like the Charter School. The New York State Supreme Court (the Court) issued a Temporary Restraining Order which prevents the NYC DOE from moving forward with any closure action of the middle school until the Court can take a full review of the merits of the many issues raised in the civil lawsuit. As a result, the middle school remains open and operating for the 2021-2022 school year. The Charter School is legally operating and awaits the appropriate charter renewal agreement to be delivered by its authorizer, the NYC DOE, so it can execute the agreement.

Opportunity Charter School

Notes to Financial Statements

Note 11. Paycheck Protection Program Loan Payable

On May 1, 2020, The Charter School was granted a Paycheck Protection Program (PPP) loan from Chase Bank N.A. in the aggregate amount of \$1,451,790 under Division A, Title I of the Coronavirus, Aid, Relief, and Economic Security Act (CARES Act), which was enacted March 27, 2020. The PPP loan matures on May 1, 2022, and bears interest at a rate of 1.0% per annum, payable monthly commencing on March 1, 2021. The PPP loan may be prepaid by the Charter School at any time prior to maturity with no prepayment penalties. Funds from the PPP loan may only be used for payroll costs, costs used to continue group health care benefits, mortgage payments, rent, utilities and interest on other debt obligations incurred before March 1, 2021. As of June 30, 2021, the total outstanding balance on the PPP loan was \$1,451,790. The Charter School has received full forgiveness of this loan on July 30, 2021.

Note 12. Subsequent Events

As noted in Note 11, the Charter School received full forgiveness of its PPP loan on July 30, 2021.

On August 13, 2021, the Charter School entered into a new lease agreement for its administrative office in New York City under an operating lease that expires on July 31, 2026.

Minimum future lease payments on the lease are as follows:

Years ending June 30:	
2022	\$ 66,825
2023	74,571
2024	76,435
2025	78,346
2026	80,304
Thereafter	6,705
	<u>\$ 383,186</u>



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Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RSM US LLP

New York, New York
October 29, 2021

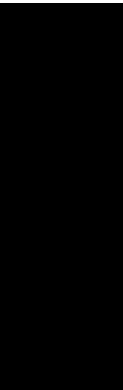
J.P.Morgan

JPMORGAN CHASE BANK, N.A.
10420 HIGHLAND MANOR DRIVE
2ND FLOOR FL3-2213
TAMPA, FL 33610-9128

SEGREGATED DEPOSIT ACCOUNT

September 01, 2021 - September 30, 2021
THE OPPORTUNITY CHARTER SCHOOL INC
Primary Account Number: [REDACTED]
Number of Checks Enclosed: 0
Page 1 of 4

00000027 SDA 802 054 27421 - NNN T 00000000 NO 0000
THE OPPORTUNITY CHARTER SCHOOL INC
LEONARD GOLDBERT / CEO
240 WEST 113TH STREET
NEW YORK, NY 10026



J.P.Morgan

JPMORGAN CHASE BANK, N.A.
10420 HIGHLAND MANOR DRIVE
2ND FLOOR FL3-2213
TAMPA, FL 33610-9128

SEGREGATED DEPOSIT ACCOUNT

September 01, 2021 - September 30, 2021
THE OPPORTUNITY CHARTER SCHOOL INC
Primary Account Number: [REDACTED] 8
Number of Checks Enclosed: 0
Page 2 of 4

THE OPPORTUNITY CHARTER SCHOOL INC
LEONARD GOLDBERT / CEO
240 WEST 113TH STREET
NEW YORK, NY 10026

Customer Service Information

Service Center: 1-800-221-3175

ESCROW SUMMARY	Current Interest:	\$0.62
	Year to Date Interest:	\$9.08
	Life to Date Interest:	\$1,630.76

GROUP	Number of Accounts	Opening Balance	Total Deposits	Total Withdrawals	Current Interest	Closing Balance
OPPORTUNITY CHARTER SCHOOL	1	\$76,387.39	\$0.62	\$0.00	\$0.62	\$76,388.01
Totals	1	\$76,387.39	\$0.62	\$0.00	\$0.62	\$76,388.01

Primary Account [REDACTED] for THE OPPORTUNITY CHARTER SCHOOL INC

Transactions

Date	Description	Funds Added	Funds Subtracted	Balance
09/01	OPENING BALANCE			\$500.00
Totals				\$500.00

For Group	Client Number	Current Interest	Year to Date Interest	Life to Date Interest	Closing Balance
OPPORTUNITY CHARTER SCHOOL					
THE OPPORTUNITY CHARTER SCHOOL	NEW	\$0.62	\$9.08	\$1,630.76	\$76,388.01
Total Clients: 1		\$0.62	\$9.08	\$1,630.76	\$76,388.01

THE OPPORTUNITY CHARTER SCHOOL	Closing Balance \$76,388.01
Client # NEW Account [REDACTED]	

Interest Participant	Interest Allocation	Current Interest	Year To Date Interest	Life To Date Interest
THE OPPORTUNITY CHARTER SCHOOL	100.00%	\$0.62	\$9.08	\$1,630.76
Total Participants 01	100.00%	\$0.62	\$9.08	\$1,630.76

Transactions

Date	Description	Funds Added	Funds Subtracted	Balance
09/01	OPENING BALANCE			\$76,387.39
09/30	INTEREST PAYMENT	\$0.62		\$76,388.01
Totals		\$0.62		\$76,388.01

J.P.Morgan

SEGREGATED DEPOSIT ACCOUNT

September 01, 2021 - September 30, 2021

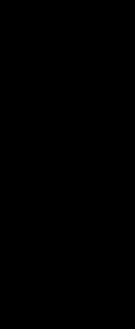
THE OPPORTUNITY CHARTER SCHOOL INC

Primary Account Number: [REDACTED]

Number of Checks Enclosed: 0

Page 4 of 4

Please examine this statement of account at once. By continuing to use the account, you agree that: (1) the account is subject to the bank's deposit account agreement, and (2) the bank has no responsibility for any error in or improper charge to the account (including any unauthorized or altered check) unless you notify us in writing of this error or charge within sixty days of the mailing or availability of the first statement on which the error or charge appears.



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees
Member**

Name:

Tasheem Lomax

Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education
corporation):

Opportunity Charter School (OCS)

1. List all positions held on the education corporation Board of Trustees ("Board")
(e.g. president, treasurer, parent representative).

Board of Trustees member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you
hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any
student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise
benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person
could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>None</i>	_____	_____

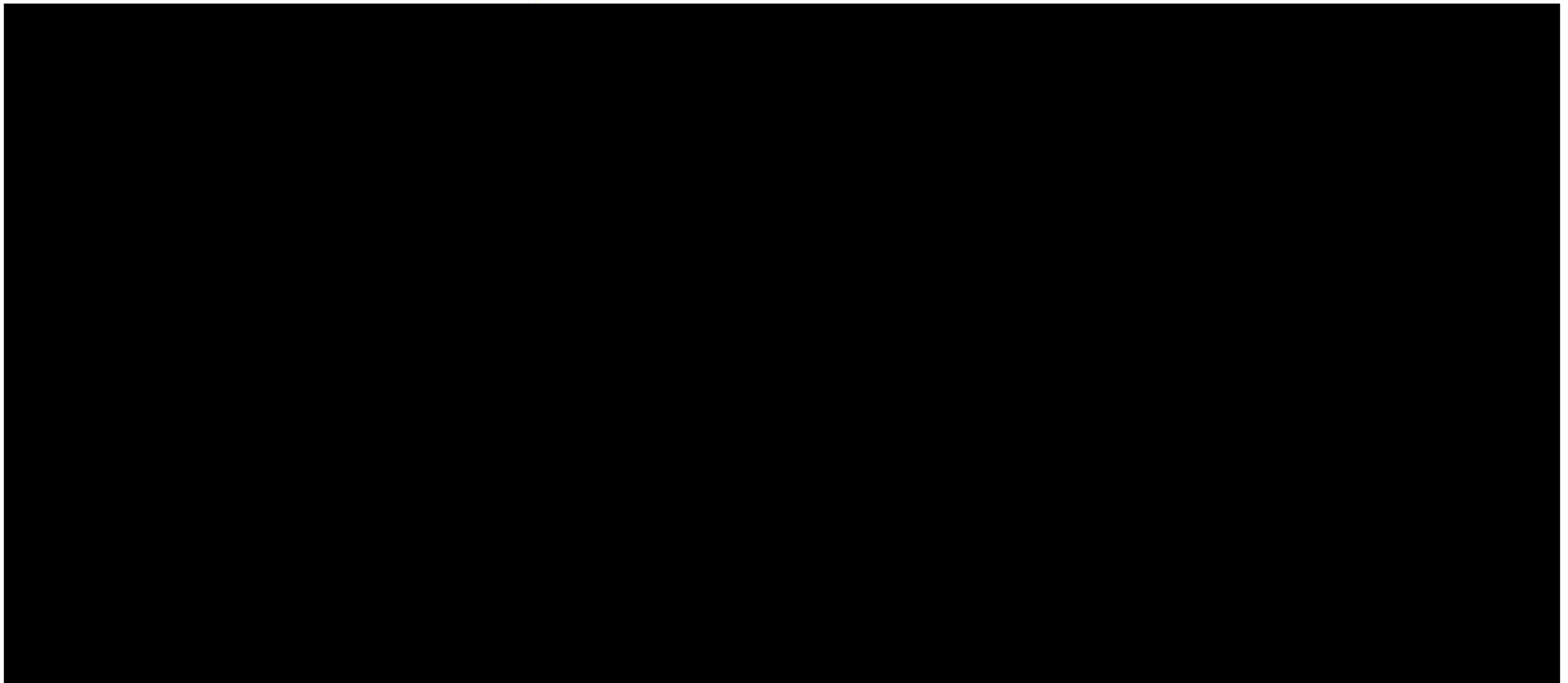
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				


 Signature

 6/26/2021
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.



Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jonathan Sichel-Outcalt

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center; font-size: 2em; font-family: cursive;">NONE</p>			



[The remainder of the page contains extremely faint, illegible text that has been redacted or is otherwise obscured. No specific content can be discerned.]

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Melba Wilson

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

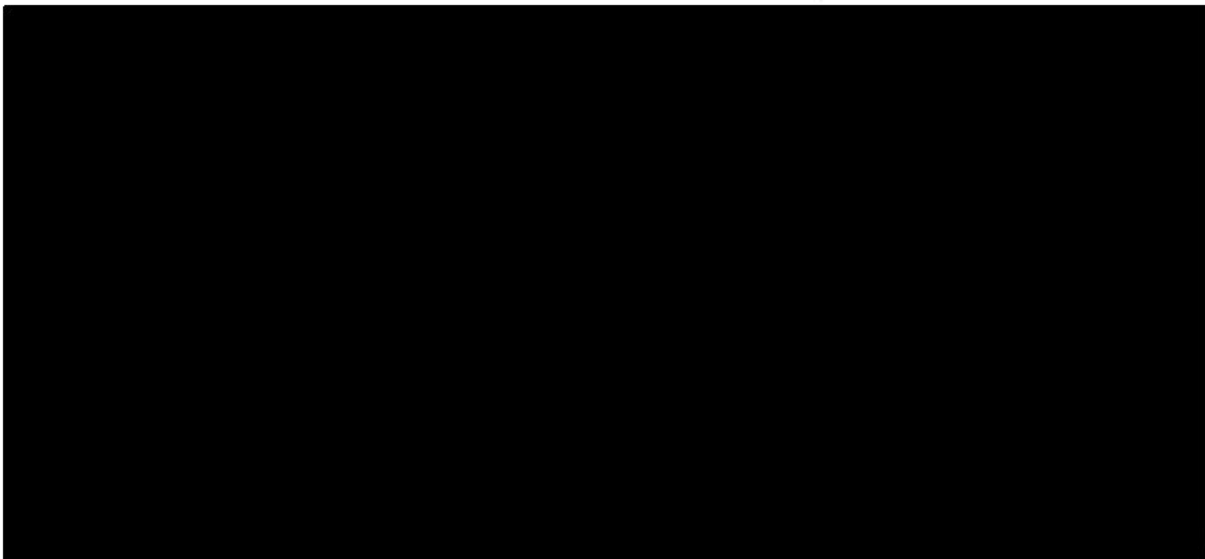
6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center; font-size: 2em;">NONE</p>			



Steps taken to avoid conflict of interest	Whether the family member or household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Whether the value of the business conducted	Whether the business conducted	Whether the business conducted with the school(s)

 Signature
 Date

Please note that this document is considered a public record and as such may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Margaret Culver

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO



Steps taken to avoid contact of interest	Personnel holding an interest in the commission conducting business with the school(s) and the nature of the interest	Business conducted	The school(s)

Date _____

Please note that this document is considered a public record and as such may be made available to members of the public upon request under the Freedom of Information Act. If you have any questions or need further information, please contact the Department of Education at (800) 457-7000.

Director of Education

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Tracy Hampton Frasee

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair
Treasurer/Secretary

2. Are you an employee of any school operated by the education corporation?
Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

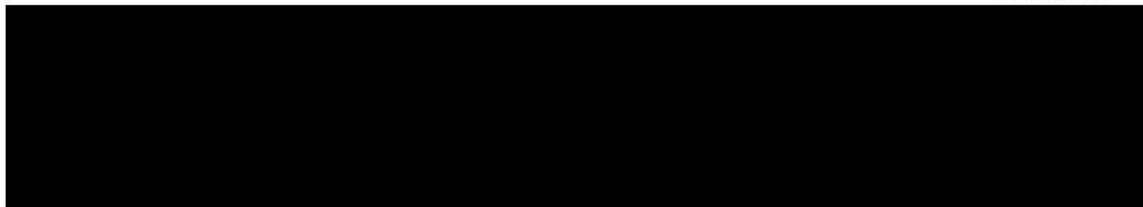
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;">None</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center; font-size: 2em; font-weight: bold;">None</p>				

Jay Hampton Jwsu@
 Signature _____ Date 7/21/21

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





Steps taken to avoid conflict of interest	Name of Trustee or other immediate family member of household holding an interest in the contracting business with the school(s) and the nature of the interest	Approximate value of the business conducted	Nature of business conducted	Organizations conducting business with the school(s)

Signature: _____ Date: _____

Please note that this document is considered a public record and as such may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

June Smith

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Opportunity Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

I'm a trustee on the Board; former Chair

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write "None" if applicable. Do not leave this space blank.	NONE	NONE	NONE

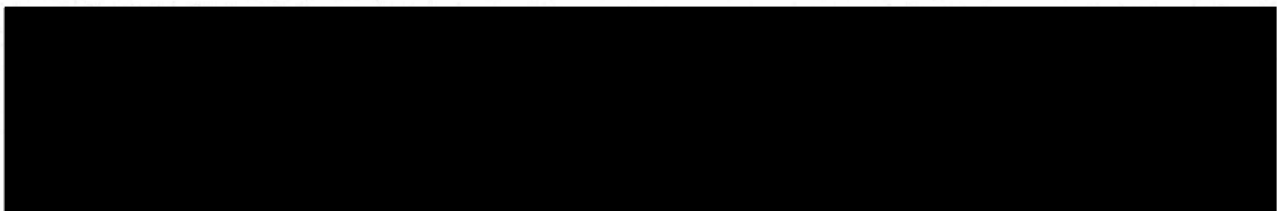
2. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

June Smith
Signature

6/23/20
Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





**Opportunity Charter School
Board of Trustees—Minutes
July 20, 2020**

Trustees Present: Jon Sichel, Evena Everett, Tasheem Quayenortey, Tracy Hampton, June Smith & Eric London (video conference)

Absent: Melba Wilson , Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (July 16, 2020), on OCS website (July 16, 2020). Attending Members of the Board of Trustees met via Zoom Meetings at 12:00 p.m. and was recorded for later transcription.

Adoption of May Board of Trustees’ Minutes

A vote to approve the minutes from the May 14, 2020 BOT meeting was taken with all in favor and no dissensions.

OCS Report to the Board

- Graduation Results
 - 2019-2020 Cohort 48 Students-92% Graduation Rate
 - General Education 15
 - 12 Graduates (Regents Diplomas)-80% Graduation Rate
 - SWD 33
 - 32 Graduates (Regents Diplomas)-97% Graduation Rate
 - Tentative Reopening Plans
 - Presentation of all reopening plans for 2020-2021 School Year
 - Board was in agreement with the Remote Learning Plan submitted for the opening of school on September 10, 2020, with a reevaluation of situation for potential switch to Hybrid Model in October.
 - Budget Presentation
 - FY 2020 was reviewed and Budget for FY 2021 presented
 - Renewal Update
 - Renewal materials are due to the DoE on October 1, 202 and the team continues to work on it.

- Kasirer Update
 - Primary Election Updates
 - COVID-19 Updates
 - Political Update
 - Elected Official Engagement
 - Public Advocate Jumaane Williams - Senior Staff (6/17) – with a follow-up meeting in the works
 - State Senator John Liu (Senate NYC Education Committee Chair) – Soojin Choi, Education Policy Director (7/1)
 - Council Member Vanessa Gibson (likely candidate for Bronx Borough President) – scheduled for Wed 7/22.

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 1:05 pm.

**Opportunity Charter School
Board of Trustees—Minutes
September 17, 2020**

Trustees Present: Jon Sichel, Evena Everett, Tasheem Quayenortey, Tracy Hampton, June Smith, Melba Wilson & Eric London (video conference)

Absent: Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (September 14, 2020), on OCS website (September 14, 2020). Attending Members of the Board of Trustees met via Google Meets at 12:00 p.m. and was recorded for later transcription.

Adoption of July Board of Trustees' Minutes

A vote to approve the minutes from the July 20, 2020 BOT meeting was taken with all in favor and no dissensions.

Appointment of Slate of Officers

Board Chair, Jon Sichel, put forth the Slate of Officers for 2020-2021:

Jon Sichel, Chair
Tracy Hampton, Vice Chair
Evena Everett, Secretary/Treasurer

The Board unanimously elected the Slate of Officers.

Ed Law 2-d Authorization

Board authorized OCS IT Department to develop a plan consistent with 2-d and appointed Inka Zimmer as OCS Data Protection Officer.

OCS Report to the Board

- OCS Report to the Board
 - School reopening plans and remote learning progress
 - Plans to transition to hybrid model were reviewed
 - PPE secured for hybrid model
 - Staffing Update
 - Prior to the beginning of the 20-21 School Year we had 9 open positions.

- Currently we have 3 open Learning Specialist positions.
- Finance/Audit Update
 - FY 20- Successful completion of the year financially, due to strict adherence to a very conservative budget finalized last year, keeping the essential line items in place, but with strong decision-making on discretionary spending.
 - Audit is currently underway.
- Admissions Update
 - OCS has met its enrollment numbers and is still in the process of admitting and wait listing students.
- Kasirer Update
 - Continued meetings with elected officials to build new relationships for OCS with the relevant City and State level leaders. We recently met with the following elected officials
 - Public Advocate Jumaane Williams' team - Held follow-up meeting to discuss OCS' approach and general best practices with his policy team
 - Council Member Vanessa Gibson, likely candidate for Bronx Borough President
 - State Senator Robert Jackson, represents upper Manhattan and is a former educator
 - State Senator Alessandra Biaggi, represents parts of the Bronx and Westchester

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:55pm.

**Opportunity Charter School
Board of Trustees—Minutes
October 15, 2020**

Trustees Present: Jon Sichel, Evena Everett, Tasheem Quayenortey, Tracy Hampton, June Smith & Eric London (video conference)

Absent: Peggy Culver & Melba Wilson

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (October 9, 2020), on OCS website (October 9, 2020). Attending Members of the Board of Trustees met via Google Meets at 12:00 p.m. and was recorded for later transcription.

Adoption of September Board of Trustees' Minutes

A vote to approve the minutes from the September 17, 2020 BOT meeting was taken with all in favor and no dissensions.

OCS Report to the Board

- OCS Report to the Board
 - Renewal Update
 - OCS Renewal Virtual Visit November 30 and December 1
 - OCS Public Renewal Hearing November 30 at 6:00pm
 - OCS Renewal Board Interview November 30 at 8:00
 - Board member to be interviewed
 - a. Jon Sichel
 - b. Tracy Hampton
 - c. Evena Everett
 - d. June Smith
 - e. Eric London
 - Covid-19 OCS Reopening
 - Board reviewed reopening plans and agreed with the plans
 - Kasirer Update

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:45pm.

**Opportunity Charter School
Board of Trustees—Minutes
November 19, 2020**

Trustees Present: Jon Sichel, Tasheem Quayenortey, Tracy Hampton, June Smith & Peggy Culver (video conference)

Absent: Eric London, Evena Everett & Melba Wilson

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw and Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (November 12, 2020), on OCS website (November 12, 2020). Attending Members of the Board of Trustees met via Google Meets at 10:00am and was recorded for later transcription.

Adoption of October Board of Trustees' Minutes

A vote to approve the minutes from the October 15, 2020 BOT meeting was taken with all in favor and no dissentions.

Vote on Remote Learning

A vote to continue remote learning through December 31, 2020 was taken with all in favor. The Board will revisit again at the December Board Meeting.

OCS Report to the Board

- OCS Report to the Board
 - Renewal Update
 - Financial Update
 - Quarter 1 will be presented at the December Board Meeting
 - Kasirer Update
 - Jennie Fristick, Kasirer, presented on current outreach to elected officials and their support for OCS Renewal. Letters of support being sent to DOE and elected officials or their staff representatives will be present at the Public Renewal Hearing.
 - Board Annual Appeal
 - Board Chair discussed the need for 100% Board participation.

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:45pm.

**Opportunity Charter School
Board of Trustees—Minutes
December 16, 2020**

Trustees Present: Jon Sichel, Tasheem Quayenortey, Tracy Hampton, June Smith, Eric London, Evana Everett & Melba Wilson (video conference)

Absent: Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw & Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (December 8, 2020), on OCS website (December 8, 2020). Attending Members of the Board of Trustees met via Google Meets at 12:00pm and was recorded for later transcription.

Adoption of November Board of Trustees' Minutes

A vote to approve the minutes from the November 19, 2020 BOT meeting was taken with all in favor and no dissentions.

OCS Report to the Board

- OCS Report to the Board
 - Renewal Update
 - Virtual Learning
 - Still going well. Attendance is good.
 - There has been an increase in Parent Engagement, as evidenced in increased participation in Honor Roll Assembly, Parent Association Meetings and Town Halls for Parents.
 - Financial Update
 - Current Budget to Actual is below the budgeted goal for the 1st quarter of FY21.
 - Kasirer Update
 - Jennie Fristick, Kasirer, presented on current outreach to elected officials and update on lobbying efforts.

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 1:05pm.

**Opportunity Charter School
Board of Trustees—Minutes
January 21, 2021**

Trustees Present: Jon Sichel, Tasheem Quayenortey, June Smith, Eric London, Evena Everett & Melba Wilson (video conference)

Absent: Peggy Culver & Tracy Hampton

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw & Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (January 18, 2021), on OCS website (January 18, 2021). Attending Members of the Board of Trustees met via Google Meets at 12:00pm and was recorded for later transcription.

Adoption of December Board of Trustees’ Minutes

A vote to approve the minutes from the December 16, 2020 BOT meeting was taken with all in favor and no dissensions.

OCS Report to the Board

- OCS Report to the Board
 - Review of Reopening Plans
 - Middle School Principal Sade McCaw presented updates on the reopening plans, which included the results of OCS’s latest Parent Survey. Majority of responses were to continue fully remote for the present time.
 - Systems Used to Get Students to Graduation Goal
 - High School Principal Kaitlin Francis presented the OCS Student System Map for whole child Support & Success, which included:
 - Intake Process
 - Ongoing observations
 - Emotional, Behavioral and Social Supports
 - Academic Supports
 - a. All Students
 - b. Students with Disabilities
 - c. English Language Learners
 - Kasirer Update
 - Jennie Fristick, Kasirer, presented on current outreach to elected officials and update on lobbying efforts.

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:30pm.

**Opportunity Charter School
Board of Trustees—Minutes
February 25, 2021**

Trustees Present: Jon Sichel, Tracy Hampton, Tasheem Quayenortey, June Smith, Eric London, Evana Everett & Melba Wilson (video conference)

Absent: Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw & Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (February 11, 2021), on OCS website (February 11, 2021). Attending Members of the Board of Trustees met via Google Meets at 12:00pm and was recorded for later transcription.

Adoption of January Board of Trustees' Minutes

A vote to approve the minutes from the January 21, 2021 BOT meeting was taken with all in favor and no dissentions.

A discussion and vote to continue remote learning for the Middle School & High School was taken with all in favor with no dissentions.

OCS Report to the Board

- OCS Report to the Board
 - Alumni Spotlight Adam Keita, Class of 2011-Co-founder of DAUGHTER, a new coffee shop and wine bar in Crown Heights, where an estimated 25 percent of profits will go towards funding a creative business endeavor of someone in the neighborhood. The cafe provides cafeteria-style meals to anyone in the community who needs it — no questions asked.
 - Kasirer Update
 - Report on outreach to elected officials and DOE/SUNY/Board of Regents.
 - Legislation Process
 - Kevin Quinn, WOH & Alex Spyropoulos, Kasirer

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:30pm.

**Opportunity Charter School
Board of Trustees—Minutes
March 18, 2021**

Trustees Present: Jon Sichel, Tasheem Quayenortey, June Smith, Eric London & Evena Everett (video conference)

Absent: Peggy Culver, Tracy Hampton and Melba Wilson

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw & Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (March 10, 2021), on OCS website (March 10, 2021). Attending Members of the Board of Trustees met via Google Meets at 12:00pm and was recorded for later transcription.

Adoption of February Board of Trustees' Minutes

A vote to approve the minutes from the February 25, 2021 BOT meeting was taken with all in favor and no dissentions.

A discussion and vote to continue remote learning for the Middle School & High School was taken with all in favor with no dissentions.

The following are questions and items that were raised by Board members and addressed by Executive Staff.

- How is the current student attendance? Attendance has been, and continues to be, excellent during this period of remote learning. We have even seen improvement.
- Is there any consideration to “go hybrid” at this juncture? Due to limited space in the school building, we could only accommodate students that choose this option once a week in person. Those students would receive the exact same instruction in the building and remotely. Most of our students commute to school via public transportation and many come from areas of a high concentration of positive Covid cases, remaining remote reduces the risk exposure to both staff and students.
- The Board recommended that Administration provide information to the staff to encourage vaccination.

OCS Report to the Board

- OCS Report to the Board
 - Kaitlin Francis, High School Principal presented on the OCS Culture Team and Restorative Justice practices. The Board asked what steps the school is taking to address cultural responsiveness and the issues that are going on in the world today. Jessica Marcu, Head of

School, spoke about the Youth Communications Program that all students participate in weekly. This is a class where students meet with a trained adult to discuss such issues and are provided with social-emotional support. This support is also provided on an on going basis by grade level social workers and the school psychologist. The team is also preparing to respond to the needs of student when we do finally return to in-person instruction.

- Kasirer Update
 - Report on outreach to elected officials and DOE/SUNY/Board of Regents.
- Legislation Process
 - Kevin Quinn, WOH & Alex Spyropoulos, Kasirer

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 12:35pm.

**Opportunity Charter School
Board of Trustees—Minutes
April 15, 2021**

Trustees Present: Jon Sichel, Tasheem Quayenortey, June Smith, Eric London, Tracy Hampton, Evena Everett & Peggy Culver (video conference)

Absent: Melba Wilson

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw & Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (March 26, 2021), on OCS website (March 26, 2021). Attending Members of the Board of Trustees met via Google Meets at 12:00pm and was recorded for later transcription.

Adoption of March Board of Trustees' Minutes

A vote to approve the minutes from the March 18, 2021 BOT meeting was taken with all in favor and no dissentions.

A discussion and vote to continue remote learning for the Middle School & High School was taken with all in favor with no dissentions.

The following are items that were addressed by Executive Staff.

- Survey of parents- most responded that they would keep there students home if give a choice of some form of in-person instruction.
- Testing-June Regents and Middle Schools tests are not required if remote instruction is continued.
- Summer Professional Development for Staff will take place in-person with a focus on social-emotional learning and best practices on how to use data to inform all types of instruction (in-person and remote).
- High School graduation-Plans are for an in-person ceremony, adhering to all CDC, DOH and DOE guidelines.

OCS Report to the Board

- OCS Report to the Board
 - Kaitlin Francis, High School Principal and Evena Everett presented on the plans for a College, Career and Social Readiness Virtual event for OCS High School students to take place on May 26, 2021. The objective of the event is to motivate students to start planning for their futures, by exposing them to different career opportunities and hear first hand about the steps needed to achieve their goals.

- Kasirer Update
 - Report on outreach to elected officials and DOE/SUNY/Board of Regents.
- Legislation Process
 - Kevin Quinn, WOH & Alex Spyropoulos, Kasirer

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 1:05 pm.

**Opportunity Charter School
Board of Trustees—Minutes
May 25, 2021**

Trustees Present: Jon Sichel, Tasheem Quayenortey, June Smith, Eric London, Tracy Hampton, Evena Everett (video conference)

Absent: Melba Wilson & Peggy Culver

Executive Staff Present: Leonard Goldberg, Jessica Marcu, Kaitlin Francis, Sade McCaw & Emily Samuels

Public Notification: Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (May 20, 2021), on OCS website (May 20, 2021). Attending Members of the Board of Trustees met via Google Meets at 12:00pm and was recorded for later transcription.

Adoption of April Board of Trustees’ Minutes

A vote to approve the minutes from the April 15, 2021 BOT meeting was taken with all in favor and no dissensions.

OCS Report to the Board

- OCS Report to the Board
 - OCS Executive Staff presented on the reopening plans for the 21-22 School Year, which included plans for summer school 2021 and addressed all questions, including questions pertaining to current guidelines set forth by the CDC, DOH and NYCDOE.
 - Preliminary Graduation Data was presented.
 - Finance Committee reported on Budget to Actual as of March 2021 and preliminary budget discussions for FY22.
 - Kasirer Update
 - Report on outreach to elected officials and DOE/SUNY/Board of Regents.
 - Engagement Plans for upcoming year were presented.
 - Legislation Process
 - Kevin Quinn, WOH & Alex Spyropoulos, Kasirer

Communication from the Public

There were no communications from the public.

Executive Session

The Board moved to Executive Session to discuss Legal and Personnel Issues.

Adjournment

The meeting was adjourned at 1:15 pm.



Opportunity Charter School

240 West 113th Street New York, NY 10026

Telephone: 212-866-6137 Fax: 212-665-7436

School Calendar 2021-2022

August 25-September 2, Wednesday-Thursday All New Staff Report (Orientation Week)

September 1-2, Wednesday-Thursday All Staff Report, All Staff Professional Development

September 3, Friday School Closed

September 6, Monday Labor Day School Closed

September 7-8, Tuesday-Wednesday Rosh Hashanah, School Closed

September 9, Thursday New High School Student Orientation (11am), New Middle School Student Orientation (1pm)

September 9-10 Thursday-Friday All Staff Report, All Staff Professional Development

September 13, Monday OCS First Day of School for All Students

September 16, Thursday, Yom Kippur, School Closed

September 23, Thursday Back to School Night 5pm – 7pm

October 11, Monday Italian Heritage Day/Indigenous People's Day, School Closed

November 2, Tuesday Election Day/Staff PD Day Fully remote, asynchronous instructional day for all students

November 11, Thursday Veterans Day, School Closed

November 12, Friday End of First (1st) Quarter

November 15, Monday Second (2nd) Quarter Begins

November 24, Wednesday Half Day for Students and Staff

November 25-26, Thursday-Friday Thanksgiving Recess, School Closed

December 2, Thursday Parent/Teacher Conferences 1pm – 4pm & 5pm – 7pm. Half Day for All Students (day ends at 12pm)

December 23, Thursday Half Day for Students and Staff

December 24-31, Friday-Friday Winter Recess, School Closed

January 3, Monday Students and Staff Return to School

January 17, Monday Rev. Dr. Martin Luther King Jr. Day, School Closed

January 25- January 28, Tuesday-Friday Regents Administration

January 27, Thursday End of First (2nd) Quarter

January 28, Friday Third (3rd) Quarter Begins

January 31, Staff PD Day

February 1, Tuesday Lunar New Year, School Closed

February 17, Thursday Parent/Teacher Conferences 1pm – 4pm & 5pm – 7pm. Half Day for All Students

February 21-25, Monday-Friday Midwinter Recess, School Closed

March 29-31, Tuesday-Thursday 3–8 ELA Assessment administration

April 7, Thursday End of third (3rd) Quarter

April 8, Friday Beginning of fourth (4th) Quarter

April 15-22, Friday-Friday Spring Recess, School Closed

April 11-May 20, Monday-Friday NYSESLAT Speaking



Opportunity Charter School

240 West 113th Street New York, NY 10026

Telephone: 212-866-6137 Fax: 212-665-7436

April 26-28, Tuesday-Thursday 3–8 Math Assessment administration

May 2, Monday Eid al-Fitr, School Closed

May 30, Monday, Memorial Day School Closed

June 14, Tuesday End of Fourth (4th) Quarter, Last Day of School for HS students

June 15-June 24, Wednesday -Friday Regents Administration

June 20th, Monday Juneteenth (observed), Schools Closed

June 27, Monday 8th Grade Moving Up Ceremony

June 28, Tuesday Last Day of School for all students (Half-Day) High School Graduation