

Application: NY French American Charter School

Nancy Sako - nsako@nyfacs.net
2021-2022 Annual Report

Entry 1 School Info and Cover Page

Completed - Jul 29 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

NEW YORK FRENCH-AMERICAN CHARTER SCHOOL 800000067011

a1. Popular School Name

NYFACS

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

d. DISTRICT / CSD OF LOCATION

CSD # 3 - MANHATTAN

e. DATE OF INITIAL CHARTER

9/2009

f. DATE FIRST OPENED FOR INSTRUCTION

9/2010

c. School Unionized

Is your charter school unionized?

Yes

c. Name of Union

Provide the name of the union:

UFT

c. Date Unionized

Provide the date of unionization:

7/2015

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of the bilingual/biliterate New York French-American Charter School is to develop global citizens who are well prepared to assume leadership in a multicultural society.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	A fully developed French immersion/dual language program: The educational program will be fully developed program involving both languages. In a caring, nurturing environment designed to stimulate curiosity, promote creative thinking, and develop social and academic skills, the children will build a foundation for success, measured by French language proficiency, as well as mastering required standards in English language arts and mathematics
KDE 2	Commitment to the Common Core Learning Standards: The leaders and teachers at NYFACS have constructed curriculum maps and pacing calendars that are aligned to the CCLS. NYFACS leaders and teachers will remain up-to-date on revisions made to New York State's learning standards and will receive professional development to ensure the school's curriculum and instruction are aligned to the standards.
KDE 3	Supporting the success of ALL learners: In order to appropriately identify and urgently address student needs, with a particular focus on those who are at-risk of academic failure, have special needs or are English language learners, NYFACS utilizes a "Response to Intervention" (RTI) approach. According the National Center on RTI (http://www.rti4success.org), "there are typically three levels of intensity in a tiered assessment or Response to Intervention framework: □ TIER 1: Universally screen all students for early identification, conduct general education progress monitoring □ TIER 2: Monitor at-risk students more frequently to evaluate the effectiveness of instructional changes □ TIER 3: Write individualized annual goals, conduct intensive progress monitoring, and document the effectiveness of interventions for those who need intensive instructional services."

KDE 4	Parent engagement and involvement: NYFACS works closely with parents and other caregivers to develop strong home/school partnerships. Teachers and leaders foster trusting and transparent relationships with parents and encourage the development of supportive learning environments in the home. In addition to frequent opportunities to volunteer during the school day, NYFACS has an active PTO and enjoys strong parent participation at conferences and special events.
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

<https://www.nyfacs.net/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

450

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

250

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

Yes, 2 sites

NEW YORK FRENCH-AMERICAN CHARTER SCHOOL 800000067011

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	311 W 212 st, NY, Ny	2126664134	NYC CSD 3	_4	N/A

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Bertrand Tchoumi	Principal	718-954-7369		btchoumi@nyfacs.net
Operational Leader	Nancy Sako	Director of Operations and Finances	212-666-4134		nsako@nyfacs.net
Compliance Contact	Nancy Sako	Director of Operations and Finances	212-666-4134		nsako@nyfacs.net
Complaint Contact	Dr. Bertrand Tchoumi	Principal	718-954-7369		btchoumi@nyfacs.net
DASA Coordinator	Nancy Sako	Director of Operations and Finances	212-666-4134		nsako@nyfacs.net
Phone Contact for After Hours Emergencies	Mamadou Ba	Dean of Students and Family Engagement	212-666-4134		mba@nyfacs.net

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[NYFACS Certificate of Occupancy.pdf](#)

Filename: NYFACS Certificate of Occupancy.pdf **Size:** 31.8 kB

Site 1 Fire Inspection Report

[FY22 Inspection Report.pdf](#)

Filename: FY22 Inspection Report.pdf **Size:** 37.0 kB

NYFACS

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	2116 Adam Clayton Powell Jr Blvd, New York, NY 10027	212-666-4134	NYC CSD 5	5-8	6-8

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Bertrand Tchoumi	Principal	718-954-7369		btchoumi@nyfacs.net
Operational Leader	Nancy Sako	Director of Operations and Finances	212-666-4134		nsako@nyfacs.net
Compliance Contact	Nancy Sako	Director of Operations and Finances	212-666-4134		nsako@nyfacs.net
Complaint Contact	Dr. Bertrand Tchoumi	Principal	718-954-7369		btchoumi@nyfacs.net
DASA Coordinator	Nancy Sako	Director of Operations and Finances	212-666-4134		nsako@nyfacs.net
Phone Contact for After Hours Emergencies	Mamadou ba	Dean of Students and Family engagement	212-666-4134		mba@nyfacs.net

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2022.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2022.**
- **If the fire inspection certificate expires after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022. Please note in the portal that this is the case**

Site 1 Certificate of Occupancy (COO)

Site 2 Fire Inspection Report

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Nancy Sako
Position	Director of Operations and Finances
Phone/Extension	212-666-4134-112
Email	nsako@nyfacs.net

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

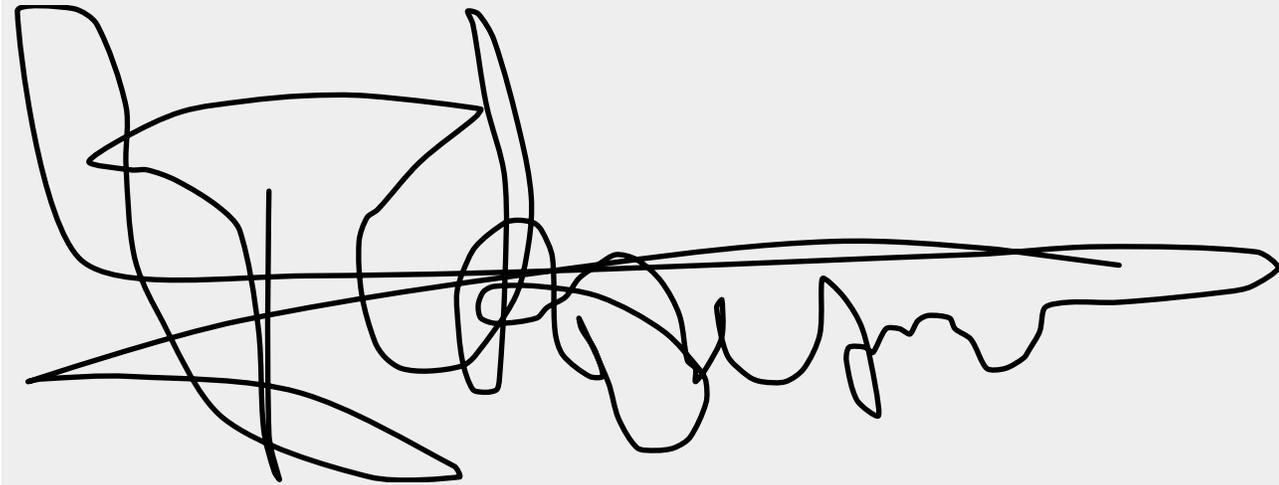
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A highly stylized, cursive handwritten signature in black ink on a light gray background. The signature is composed of several overlapping loops and a long horizontal stroke that tapers to a point on the right.

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "S. J. [unclear]". It features a large, rounded initial letter followed by several loops and a long horizontal stroke.

Date

Jul 22 2022

Thank you.



Entry 3 Progress Toward Goals

Completed - Oct 31 2022

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

NEW YORK FRENCH-AMERICAN CHARTER SCHOOL 800000067011

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	NYFACS students will be proficient readers, writers and speakers of the English language.	1- Fountas & Pinnell (K-2) 2- i-Ready diagnostics assessment (1-8) 3- New York State Assessment in ELA	Met	N/A
Academic Goal 2	NYFACS students will demonstrate understanding and application of mathematical computation and problem-solving.	New York State Assessment in mathematics or iReady assessment	Not Met	The school will develop an equitable data-based math support and interventions using high impact instructional practices that are rigorous, engaging, affirming, and meaningful. Those high yield instructional practices include: - Using formative data to gauge student understanding and inform pacing - Providing just-in-time support within each unit or during intervention - Prioritizing most essential prerequisite skills and understanding for upcoming

				<p>content</p> <ul style="list-style-type: none"> - Tracing the learning progression, diagnosing, and going back just enough to provide access to grade-level material - Providing a new experience for students to reengage, where appropriate - Connecting learning experiences in intervention and universal instruction - Focusing on Major Work clusters from current or previous grades as it relates to upcoming content - Considering the aspect of Rigor called for in the standards when designing and choosing tasks, activities, or learning experiences - Facilitating rich learning experiences for students to complete unfinished learning from previous or current grade.
Academic Goal 3	NYFACS students will demonstrate proficiency in science.	Students' proficiency on the New York State science assessment.	Met	
Academic Goal 4	Students will	Reading and Writing	Met	

	demonstrate proficiency in the French language.	in French in the French immersion classroom assessments from grade 3-8		
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	NYFACS will achieve high student enrollment and retention rates.	Student retention data	Met	N/A
Org Goal 2	NYFACS will achieve high student attendance rate	Attendance rate	Not Met	The school will use the Positive Behavior Intervention and Support System to improve the school wide attendance rate. Strategies to improve school attendance will include: Making school a welcoming and engaging place; Connecting with at-risk students; Involving parents; Awarding PBIS points for attendance achievements; and Focusing on attendance schoolwide.
Org Goal 3	NYFACS will achieve high family satisfaction rates.	NYC DOE parent survey	Met	N/A
Org Goal 4	NYFACS will achieve high staff	NYC DOE staff survey	Met	N/A

	satisfaction rates.			
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	3-6 months of Operating reserve	Accountability report; Quarterly financial reports	Not Met	Increase recruitment and retention efforts
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Oct 28 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

[FY22 Audit Report - FINAL](#)

Filename: FY22_Audit_Report_-_FINAL.pdf Size: 540.3 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 28 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[NYFACS FY22 Audited Financials](#)

Filename: NYFACS_FY22_Audited_Financials.xlsx Size: 78.5 kB

Entry 4c – Additional Financial Documents

Completed - Oct 28 2022

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[FY22 NYFACS Observations and Recommendations](#)

Filename: FY22_NYFACS_Observations_and_Recom_JCP9QKu.pdf Size: 201.8 kB

Entry 4d - Financial Services Contact Information

Completed - Jul 29 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Nancy Sako	nsako@nyfacs.net	212-666-4134

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Nina Bahazhevskva			10

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Charter School Business Management	Donna Webster	237 West 35th St., Suite 301, New York, NY 10001			8

Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Oct 28 2022

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[NYFACS 2022-23 DOE Budget](#)

Filename: NYFACS_2022-23_DOE_Budget.xlsx Size: 38.7 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 29 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[FY23 Board Disclosures](#)

Filename: FY23_Board_Disclosures.pdf Size: 8.2 MB

Entry 7 BOT Membership Table

Completed - Jul 29 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

NEW YORK FRENCH-AMERICAN CHARTER SCHOOL 80000067011

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Richard Ortoli		Chair	Development; Finance & Facilities	Yes	3	06/12/2021	06/12/2024	10
2	Mason Mallory		Vice Chair	Governance; Finance & Facilities	Yes	2	08/07/2019	08/07/2022	10
3	Daniel Vos		Treasurer	Development; Finance & Facilities	Yes	2	06/10/2020	06/10/2023	10
4	Zohair Ghenania		Trustee/Member	Development	Yes	1	07/01/2020	07/01/2023	5 or less
5	Brandi Lili-McLean		Trustee/Member	Development; Governance	Yes	1	07/16/2021	07/16/2024	5 or less
6	Emmanuel Saint-Martin		Trustee/Member	Development	Yes		07/01/2022	07/01/2024	8
7	Anthonia Seriki-Tshimanga		Trustee/Member	Educational Accountability	Yes		10/12/2021	10/12/2023	7
8	Emma Perenne		Parent Rep	Educational	No		10/12/2021	10/12/2022	8

	s		Account ability					
9	Kimberly Pizzutti	Trustee/Member	Educational Account ability	Yes	1	10/11/2019	10/11/2021	5 or less

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b.Total Number of Members Added During 2021-2022	1
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

1

Total number of Voting Members who departed during the 2021-2022 school year:

1

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

15

Total number of Non-Voting Members on June 30, 2022:

1

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

1

Board members attending 8 or fewer meetings during 2021-2022

6

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 29 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

FY23 Board Disclosures

Filename: FY23_Board_Disclosures_fhJE4Od.pdf Size: 8.2 MB

Entry 9 Enrollment & Retention

Completed - Aug 1 2022

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	We encourage students families who are economically disadvantaged to apply by highlighting it on school promotional materials	We've reorganized our organizational chart to delegate a full time staff for recruitment and retention efforts. We also encourage students families who are economically disadvantaged to apply by highlighting it on school promotional materials
English Language Learners	We encourage students families who are economically disadvantaged to apply by highlighting it on school promotional materials	We've reorganized our organizational chart to delegate a full time staff for recruitment and retention efforts. We also encourage students families who are economically disadvantaged to apply by highlighting it on school promotional materials
Students with Disabilities	We encourage students families who are economically disadvantaged to apply by highlighting it on school promotional materials	We've reorganized our organizational chart to delegate a full time staff for recruitment and retention efforts. We also encourage students families who are economically disadvantaged to apply by highlighting it on school promotional materials

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	We purchased chrome books, mobile hotspots, offered uniforms, and provided free afterschool care	We purchased chrome books, mobile hotspots, offered uniforms, and provided free afterschool care
English Language Learners	Instructional coached worked closely with ENL coordinator & staff to ensure services were provided	Instructional coached will work closely with ENL coordinator, staff, and families to ensure services are provided
Students with Disabilities	Sped coordinator worked closely with sped staff and teachers to ensure mandated services were provided	Sped coordinator will work closely with sped staff, teachers, and families to ensure mandated services are provided

Entry 10 – Teacher and Administrator Attrition

Completed - Jul 29 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 29 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	4.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	2.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	6

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	1

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	19

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	26

Thank you.



Entry 12 Organization Chart

Completed - Jul 29 2022

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

[L](#)

Filename: L_Organizational_Chart_-_NYFACS.pdf Size: 652.6 kB

Entry 13 School Calendar

Completed - Aug 1 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[NYFACS FY23 Calendar - DRAFT](#)

Filename: NYFACS_FY23_Calendar_-_DRAFT.pdf Size: 200.7 kB

Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

[Instructions](#)

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: NY French American Charter School

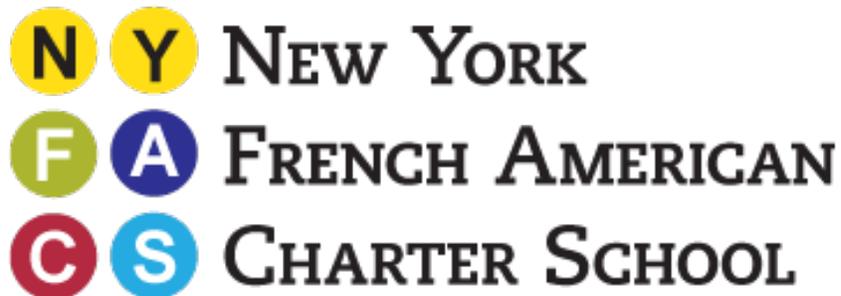
Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://www.nyfacs.net/
2. Board meeting notices, agendas and documents	https://www.nyfacs.net/
3. New York State School Report Card	https://www.nyfacs.net/
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.nyfacs.net/
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	https://www.nyfacs.net/
6. Authorizer-approved FOIL Policy	https://www.nyfacs.net/
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.nyfacs.net/

Thank you.





Audited Financial Statements In Accordance

With Government Auditing Standards

June 30, 2022

NEW YORK FRENCH AMERICAN CHARTER SCHOOL AND AFFILIATE

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INDEPENDENT AUDITORS' REPORT

To the Board of Trustees of
New York French American Charter School and Affiliate

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying consolidated financial statements of New York French American Charter School and Affiliate (the "Organization"), which comprise the consolidated statement of financial position as of June 30, 2022, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Organization as of June 30, 2022, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users on the basis of these consolidated financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the Organization's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 26, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2022, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance



Schall & Ashenfarb
Certified Public Accountants, LLC

October 25, 2022

NEW YORK FRENCH AMERICAN CHARTER SCHOOL
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
AT JUNE 30, 2022
(With comparative totals at June 30, 2021)

	<u>6/30/22</u>	<u>6/30/21</u>
Assets		
Cash and cash equivalents	\$201,300	\$1,255,110
Government grants receivable	727,395	262,036
Government grants receivable - per pupil (Note 3)	6,714	0
Due from DOE - rent subsidy	27,000	0
Prepaid expenses and other receivables	49,937	55,183
Security deposit	191,888	60,263
Fixed assets, net (Note 4)	360,652	262,898
Restricted cash (Note 5)	70,006	70,004
	<u> </u>	<u> </u>
Total assets	<u><u>\$1,634,892</u></u>	<u><u>\$1,965,494</u></u>
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	\$1,485,760	\$927,879
Government grant advances - per pupil (Note 3)	0	7,836
Due to DOE - rent subsidy	0	66,000
Line of credit (Note 10d)	150,000	0
Deferred rent	20,510	10,255
Paycheck Protection Program loan (Note 6)	0	710,000
	<u> </u>	<u> </u>
Total liabilities	<u>1,656,270</u>	<u>1,721,970</u>
Net assets:		
Without donor restrictions	(51,392)	223,642
With donor restrictions (Note 7)	30,014	19,882
	<u> </u>	<u> </u>
Total net assets	<u>(21,378)</u>	<u>243,524</u>
	<u> </u>	<u> </u>
Total liabilities and net assets	<u><u>\$1,634,892</u></u>	<u><u>\$1,965,494</u></u>

The attached notes and auditors' report are an integral part of these consolidated financial statements.

NEW YORK FRENCH AMERICAN CHARTER SCHOOL
CONSOLIDATED STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2022
(With comparative totals for the year ended June 30, 2021)

	Without Donor Restrictions	With Donor Restrictions	Total 6/30/22	Total 6/30/21
Public support and revenue:				
Public school district (Note 3):				
Revenue - resident student enrollment - NYC	\$4,212,634		\$4,212,634	\$4,702,257
Revenue - students with special education services - NYC	237,812		237,812	239,760
Total public school district	4,450,446	0	4,450,446	4,942,017
Government grants	1,409,111		1,409,111	492,638
Paycheck Protection Program grant (Note 6)	710,000		710,000	0
Rent subsidy	93,000		93,000	0
Contributions and other revenue	33,899	20,000	53,899	4,237
Net assets released from restrictions (Note 7)	9,868	(9,868)	0	0
Total public support and revenue	6,706,324	10,132	6,716,456	5,438,892
Expenses:				
Program services:				
Regular education	4,737,808		4,737,808	4,070,045
Special education	1,379,015		1,379,015	1,231,853
Total program services	6,116,823	0	6,116,823	5,301,898
Supporting services:				
Management and general	851,340		851,340	627,547
Fundraising	13,195		13,195	10,137
Total supporting services	864,535	0	864,535	637,684
Total expenses	6,981,358	0	6,981,358	5,939,582
Change in net assets	(275,034)	10,132	(264,902)	(500,690)
Net assets - beginning of year	223,642	19,882	243,524	744,214
Net assets - end of year	(\$51,392)	\$30,014	(\$21,378)	\$243,524

The attached notes and auditors' report are an integral part of these consolidated financial statements.

NEW YORK FRENCH AMERICAN CHARTER SCHOOL
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

(With comparative totals for the year ended June 30, 2021)

	Program Services			Supporting Services			Total Expenses 6/30/22	Total Expenses 6/30/21
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Supporting Services		
Salaries	\$2,396,234	\$733,805	\$3,130,039	\$349,826	\$7,396	\$357,222	\$3,487,261	\$3,179,062
Fringe benefits and payroll taxes	613,451	187,860	801,311	89,557	1,895	91,452	892,763	874,955
Retirement	69,236	21,202	90,438	10,108	214	10,322	100,760	85,581
Total personnel costs	3,078,921	942,867	4,021,788	449,491	9,505	458,996	4,480,784	4,139,598
Legal fees			0	86,578		86,578	86,578	32,728
Professional fees - other	258,892	41,706	300,598	67,665	52	67,717	368,315	222,008
Recruitment			0	71,652		71,652	71,652	63,530
Supplies and materials	165,185	24,952	190,137			0	190,137	99,933
Office expenses	36,993	10,385	47,378	4,513	95	4,608	51,986	22,143
Student services	49,664	7,502	57,166			0	57,166	22,741
Travel and conferences	5,239	1,604	6,843	765	16	781	7,624	5,573
Insurance	39,097	11,973	51,070	5,707	121	5,828	56,898	61,371
Technology	39,342	12,048	51,390	5,743	121	5,864	57,254	76,152
Equipment and furniture			0	3,820		3,820	3,820	4,659
Repairs and maintenance	213,117	65,264	278,381	31,114	657	31,771	310,152	153,811
Building rent	525,867	161,038	686,905	76,771	1,623	78,394	765,299	657,493
Utilities	156,100	47,803	203,903	22,790	482	23,272	227,175	177,242
Depreciation	130,081	39,835	169,916	18,990	402	19,392	189,308	164,636
Other	39,310	12,038	51,348	5,741	121	5,862	57,210	35,964
Total other than personnel costs	1,658,887	436,148	2,095,035	401,849	3,690	405,539	2,500,574	1,799,984
Total expenses	\$4,737,808	\$1,379,015	\$6,116,823	\$851,340	\$13,195	\$864,535	\$6,981,358	\$5,939,582

The attached notes and auditors' report are an integral part of these consolidated financial statements.

NEW YORK FRENCH AMERICAN CHARTER SCHOOL
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2022
(With comparative totals for the year ended June 30, 2021)

	6/30/22	6/30/21
Cash flows from operating activities:		
Change in net assets	(\$264,902)	(\$500,690)
Adjustments to reconcile change in net assets to net cash used for operating activities:		
Depreciation	189,308	164,636
Forgiveness of Paycheck Protection Program loan	(710,000)	0
Changes in assets and liabilities:		
Government grants receivable	(465,359)	(31,959)
Government grants receivable - per pupil	(6,714)	0
Due from DOE - rent subsidy	(27,000)	0
Prepaid expenses and other receivables	5,246	(16,290)
Security deposits	(131,625)	0
Accounts payable and accrued expenses	557,881	107,215
Government grant advances - per pupil	(7,836)	6,071
Due to DOE - rent subsidy	(66,000)	40,907
Government grant advances	0	(7,736)
Deferred rent	10,255	10,255
Total adjustments	(651,844)	273,099
Net cash used for operating activities	(916,746)	(227,591)
Cash flows from investing activities:		
Purchase of fixed assets	(287,062)	(235,272)
Net cash used for investing activities	(287,062)	(235,272)
Cash flows from financing activities:		
Proceeds on line of credit	150,000	0
Net cash provided by financing activities	150,000	0
Net decrease in cash, cash equivalents and restricted cash	(1,053,808)	(462,863)
Cash, cash equivalents and restricted cash - beginning of year	1,325,114	1,787,977
Cash, cash equivalents and restricted cash - end of year	\$271,306	\$1,325,114
Reconciliation to statement of financial position:		
Cash and cash equivalents	\$201,300	\$1,255,110
Restricted cash	70,006	70,004
Total cash, cash equivalents and restricted cash	\$271,306	\$1,325,114
Supplemental disclosures:		
Interest and taxes paid	\$0	\$6,438

The attached notes and auditors' report are an integral part of these consolidated financial statements.

NEW YORK FRENCH AMERICAN CHARTER SCHOOL AND AFFILIATE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
JUNE 30, 2022

Note 1 - Organization and Nature of Activities

New York French American Charter School (the “School”), located in Manhattan, New York, is a not-for-profit education corporation chartered by the University of the State of New York. The School provides a full range of educational services appropriate for pre-kindergarten through eighth grade. The School completed the 2021-2022 fiscal year, with an average enrollment of approximately 250 students. The School is a publicly funded, privately managed school, which is independent of the New York City Department of Education (“NYCDOE”).

The School has the following programs:

- Regular Education – Instruction provided to all students
- Special Education – Instruction that is specially designed to meet the unique needs of students with disabilities

The School has been operating under a charter granted by the University of the State of New York, Education Department that expires June 30, 2025.

The School has been notified by the Internal Revenue Service that it is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made. The School has not been designated as a private foundation.

The School is the sole member of the New York French American Foundation, Inc. (the “Foundation”) and appoints the Board of Directors of the Foundation. The Foundation was incorporated under New York State law in 2019.

The School is the sole member of New York French American LLC (the “Company”) and appoints managers of the Company. The Foundation was incorporated under New York State law in 2021. The Company had no transactions for the year ended June 30, 2022.

The attached consolidated financial statements and related notes reflect the activity of the School and the Foundation and are referred to collectively, as the “Organization”. All intercompany transactions have been eliminated.

Note 2 - Significant Accounting Policies

a. Basis of Accounting

The consolidated financial statements have been prepared on the accrual basis of accounting which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

b. Basis of Presentation

The Organization reports information regarding their financial position and activities according to the following classes of net assets:

- *Net Assets Without Donor Restrictions* – represents those resources for which there are no restrictions by donors as to their use.
- *Net Assets With Donor Restrictions* – represents those resources, the uses of which have been restricted by donors to specific purposes or the passage of time and/or must remain intact, in perpetuity. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor.

c. Revenue Recognition

The Organization follows the requirements of the Financial Accounting Standards Board's ("FASB") Accounting Standards Codification ("ASC") 958-605 for recording contributions, which are recorded at the earlier of when cash is received or at the time a pledge becomes unconditional in nature.

Contributions that do not contain donor restrictions are recorded in the class of net assets without donor restrictions. Contributions that do contain donor restrictions are recorded in the class of net assets with donor restrictions. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions. If donor restricted contributions are satisfied in the same period they were received, they are classified as without donor restrictions.

Contributions may be subject to conditions which are defined as both a barrier to entitlement and a right of return of payments, or release from obligations, and are recognized as income once the conditions have been substantially met.

The Organization's public-school district revenue and other government grants are primarily conditional, non-exchange transactions and fall under FASB ASC 958-605. Revenue from these transactions is recognized based on rates established by the Organization's funding sources and when performance related outcomes are achieved as well as other conditions under the agreements are met. The difference between cash received and revenue recognized is reflected as government grants receivable or refundable advances. Grants that have been awarded to the Organization but have not been recognized amounted to \$337,810 at June 30, 2022.

Contributions and grants that are due within one year are recorded at net realizable value. Long-term pledges are recorded at fair value, using risk-adjusted present value techniques.

Management assesses the collectability of all outstanding receivables based upon historical trends and experience with donors and grantors. Based on that review, management has concluded that all receivables are expected to be collected within one year. As such, no allowance for uncollectible accounts was deemed necessary at June 30, 2022 and 2021.

d. Cash and Cash Equivalents

The School considers all liquid instruments with an initial maturity of three months or less to be cash and cash equivalents. Cash maintained in escrow per requirements of the NYCDOE are treated as restricted cash.

e. Concentration of Credit Risk

Financial instruments, which potentially subject the Organization to a concentration of credit risk, consist of cash accounts, which have been placed with a financial institution that management deems to be creditworthy. At year end and at various times throughout the year, balances were in excess of federally insured amounts. However, the Organization has not experienced any losses due to bank failure.

f. Fixed Assets and Capitalization Policy

Furniture, equipment, and leasehold improvements are stated at cost or at fair value on the date of the gift, if donated. The Organization capitalizes fixed assets in excess of pre-defined amounts that have a useful life of more than one year.

Depreciation is computed using the straight-line method over the estimated useful life of the respective assets as follows:

Office equipment – *5 years*

Computer equipment – *3 years*

Furniture and fixtures – *7 years*

Leasehold improvements – *Life of lease*

g. Deferred Rent

Rent expense is recorded on the straight-line basis over the life of the lease. Rent expense recognized in excess of cash payments is reflected as deferred rent. As future payments exceed the annual expense recognized, deferred rent will be reduced to zero by the end of the lease term.

h. Donated Services

Donated services are recognized in circumstances where those services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased, if not provided in-kind.

Board members and other individuals volunteer their time and perform a variety of tasks that assist the Organization. These services do not meet the criteria outlined above and have not been recorded in the consolidated financial statements.

i. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the accompanying consolidated financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries	Time and effort, student Full-Time Equivalent ("FTE")
Fringe benefits and payroll taxes	Salary allocation
Retirement	Salary allocation
Professional fees – other	Salary allocation, student FTE
Supplies and materials	Student FTE
Office expenses	Salary allocation, Student FTE
Student services	Student FTE
Travel and conferences	Salary allocation
Insurance	Salary allocation
Technology	Salary allocation
Repairs and maintenance	Salary allocation
Building rent	Salary allocation
Utilities	Salary allocation
Depreciation	Salary allocation
Other	Salary allocation

All other expenses have been charged directly to the applicable program or supporting services.

j. Advertising

The cost of advertising is expensed as incurred.

k. Use of Estimates

The preparation of consolidated financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

l. Summarized Comparative Information

The consolidated financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's consolidated financial statements for the year ended June 30, 2021, from which the summarized information was derived.

m. Accounting for Uncertainty of Income Taxes

The Organization does not believe its consolidated financial statements include any material, uncertain tax positions. Tax returns for periods ending June 30, 2019 and later are subject to examination by applicable taxing authorities.

n. New Accounting Pronouncement

FASB issued ASU No. 2016-02, *Leases*. The ASU, which becomes effective for the June 30, 2023 year, requires the full obligation of long-term leases to be recorded as a liability with a corresponding “right to use asset” on the statement of financial position.

Management is in the process of evaluating the impact this standard will have on future financial statements.

Note 3 - Government Grants Receivable/(Advances) - Per Pupil

	<u>6/30/22</u>	<u>6/30/21</u>
Beginning advance payable	(\$7,836)	(\$1,765)
Payments recovered	7,836	1,765
Funding based on allowable FTEs	4,450,446	4,942,017
Advances received	<u>(4,443,732)</u>	<u>(4,949,853)</u>
Ending receivable/(advance payable)	<u>\$6,714</u>	<u>(\$7,836)</u>

Note 4 - Fixed Assets

At year end, fixed assets consist of the following:

	<u>6/30/22</u>	<u>6/30/21</u>
Leasehold improvements	\$1,133,305	\$1,006,690
Furniture and equipment	<u>653,235</u>	<u>492,788</u>
	1,786,540	1,499,478
Less: accumulated depreciation	<u>(1,425,888)</u>	<u>(1,236,580)</u>
Fixed assets, net	<u>\$360,652</u>	<u>\$262,898</u>

Note 5 - Restricted Cash

An escrow account has been established to meet the requirement of NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or the Organization’s closure.

Note 6 - Paycheck Protection Program Loan

During the year ended June 30, 2020, the School obtained a loan from the Small Business Administration (“SBA”) in the amount of \$710,000, through the Paycheck Protection Program (“PPP”). Terms of the loan indicated that if certain conditions were met, which included maintaining average work forces during periods subsequent to receipt of the loan funds that were not less than pre-determined historical periods, that the loan, or a portion thereof, would be forgiven.

The School accounted for the PPP loan in accordance with FASB ASC 958-605 as a conditional contribution. During the year ended June 30, 2022, the School met all conditions for forgiveness, and recognized revenue for the full amount. In addition, the School was notified that full forgiveness was approved by the SBA.

Note 7 - Net Assets With Donor Restrictions

At year end, net assets were restricted by donors for the following purposes:

	<u>6/30/22</u>	<u>6/30/21</u>
Purchase of Smartboards	\$0	\$9,868
K-2 Academic Remedial Intervention	20,000	0
Music	3,126	3,126
Italian Language Tutoring	2,888	2,888
French Language Remedial	<u>4,000</u>	<u>4,000</u>
Total	<u>\$30,014</u>	<u>\$19,882</u>

During the year ended June 30, 2022, \$9,868 for purchase of Smartboards was released from restriction.

Note 8 - Significant Concentrations

The Organization is dependent upon grants from the NYCDOE to carry out its operations. Approximately 68% and 91% of the Organization’s total support and revenue was from NYCDOE for the years ended June 30, 2022 and 2021, respectively.

Note 9 - Retirement Plan

The School sponsors a 401(k)-profit sharing plan. Employees that were employed on January 1, 2011 or who have completed at least 1,000 hours of work and are employed on the last day of the plan year are eligible to participate. Eligible employees may designate a percentage of their salaries, subject to regulatory limits, to be contributed to the plan on a pre-tax basis. The plan provides for discretionary employer matching contributions on an annual basis for eligible employees. In September 2013, the School reached an agreement with the United Federation of Teachers (“UFT”) and agreed to match up to 5% effective September 1, 2014. Employer contributions were \$100,760 and \$85,581 for the years ended June 30, 2022 and 2021, respectively.

Note 10 - Commitments and Contingencies

- a. Government contracts are subject to audit by the grantor. Management does not anticipate any material disallowances to result from those audits and has not established any reserves. Any disallowances will be expensed when a liability becomes probable of requiring a payout.
- b. Under the agreement referred to earlier with UFT, the School recognizes UFT as the exclusive collective bargaining representative of the school faculty. Although the agreement expired August 2022, it remains in effect while a new agreement is negotiated. Approximately 79% and 83% of employees were subject to the collective bargaining agreement for the year ended June 30, 2022 and June 30, 2021, respectively.
- c. The School has an operating lease for classroom space and administrative offices that expires in June 2025, with an option to extend the lease for another five years. Additionally, in September 2021, the School entered into an agreement with the Police Athletic League, Inc. to use Harlem Center for its middle school from September 1, 2021 through June 30, 2022 for \$93,000.

In March 2022, the Foundation entered into a new lease for its middle school effective for the period September 2022 through June 2037.

Future minimum lease payments under all lease agreements are as follows:

Year ending:	June 30, 2023	\$957,638
	June 30, 2024	1,098,038
	June 30, 2025	1,165,646
	June 30, 2026	558,726
	June 30, 2027	569,901
	Thereafter	<u>6,801,210</u>
Total		<u>\$11,151,159</u>

- d. The School maintains a \$150,000 revolving line of credit with a financial institution with an interest rate of Wall Street Journal Prime Rate, which at June 30, 2022 was 4.75%. All accrued and unpaid interest shall be payable monthly in arrears on the 18th day of each month, commencing on July 18, 2022. The line is secured by the Organization's real and personal property and has no expiration date. The full balance was outstanding at year-end.
- e. In the normal course of business, the Organization is involved in proceedings, lawsuits, and other claims. These matters are subject to many uncertainties, and outcomes are not predictable with a high degree of assurance. Consequently, the ultimate aggregate amount of monetary liability or financial impact with respect to these matters as of June 30, 2022 cannot be ascertained. Management believes that the final outcome of these matters will not have a material impact on the consolidated financial statements of the Organization.

Note 11 - Availability and Liquidity

The Organization maintains cash on hand to be available for its general expenditures, liabilities, and other obligations for on-going operations. As part of its liquidity management plan, the Organization operates its programs within a board approved budget and relies on earned income and contributions to fund its operations and program activities.

Financial assets at year-end:		
Cash and cash equivalents	\$201,300	
Government grants receivable	<u>761,109</u>	
Total financial assets		\$962,409
Less amounts not available for general expenditures – donor-imposed restrictions		<u>(30,014)</u>
Financial assets available to meet cash needs for general expenditures within one year		<u>\$932,395</u>

As of June 30, 2022, there are no internal or external limits imposed on the Organization's financial assets.

Note 12 - Subsequent Events

Subsequent events have been evaluated through October 25, 2022, the date the consolidated financial statements were available to be issued. Adjustments and disclosures have been made for all subsequent events that have occurred.

Note 13 - Other Matters

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a "Public Health Emergency of International Concern" and on March 10, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to continue to have an impact on the economies and financial markets of many countries, including the geographical area in which the Organization operates. As of the date of these consolidated financial statements, many of the travel restrictions and stay at home orders have been lifted; however, supply chains remain impacted. Management continues to monitor the outbreak; however, as of the date of these consolidated financial statements, the potential impact cannot be quantified.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Independent Auditors' Report

To the Board of Trustees of
New York French American Charter School and Affiliate

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of New York French American Charter School and affiliate (the "Organization"), which comprise the consolidated statement of financial position as of June 30, 2022, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the consolidated financial statements, and have issued our report thereon dated October 25, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

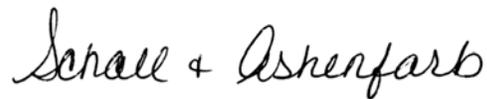
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Schall & Ashenfarb
Certified Public Accountants, LLC

October 25, 2022

**NEW YORK FRENCH AMERICAN CHARTER SCHOOL AND AFFILIATE
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2022**

Current Year:

None

Prior Year:

None

Observations and Recommendations

To Management of
New York French American Charter School

As a result of the audit for the year ended June 30, 2022, we want to provide observations and make recommendations for improvement to internal controls and practice matters as well as update you on comments made in the prior year:

I – Current Year Comment

Cash Disbursements – Processing Online Payments

Most of the Organization’s cash disbursements are electronic payments to vendors. The Director of Operations and Finance has full access to accounting system and is responsible for setting up payees and entering the payment information on the website and authorizing the electronic payment.

This puts the Organization in a position where a personal, non-business payment can be made and go undetected until the bank reconciliation process is performed. In a strong control environment, the accounting software should not be accessible by anyone who can authorize payments. We recommended electronic payments be set up in the online banking system to require a 2nd approver before being processed, such as the Principal.

II – Update on Prior Year Comments

Operating Reserve Policy

During our prior audit we recommended that the school create a viable operating reserve with a board approved policy in compliance with NYSED guidance.

Follow up for fiscal year 2022: This matter still exists and we repeat our recommendation.

Debit Card Usage

The School holds a debit card that is used for purchases. These purchases bypass the standard expense payment/approval process and the cash instantly gets debited from the checking account.

We recommended in prior year substituting the debit card for a credit card as it provides a method to dispute an authorized charge as the cash is not automatically withdrawn from the School’s bank account. Furthermore, we recommended the School require prior approval for a predetermined threshold for purchases with the credit card,

Follow up for fiscal year 2022: We noted the debit card was closed during the year; therefore, the matter is considered resolved.

Disaster Recovery Policy

Last year we alerted you to consider adopting a plan to reduce the risk that data gets lost due to a fire, flood, terrorist attack or other natural disaster. This includes hard copy records as well as the backup of computer files. We recommended that a comprehensive plan be created that includes not only the backup of computer files, but a testing of the restoring of computer files.

In addition, because in today's environment many documents are stored via electronic means (computers, hard drives and other electronic media), software upgrades are often made that make it impossible to read files that have been created on older versions of the software. As part of a disaster recovery plan, steps should be taken to ensure that all older, stored files could be read.

In the prior year we noted that the School had an informal disaster recovery policy in place and recommended the School formalize this policy in writing.

Follow up for fiscal year 2022: This matter still exists and we repeat our recommendation.



Schall & Ashenfarb
Certified Public Accountants, LLC

October 25, 2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

<u><i>Anthonia Seriki-Tshimanga</i></u>	<u>07/22/22</u>
Signature	Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Brandi Lily McLean

Name of Charter School Education Corporation:

NY French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Rep
PTO president
Development Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

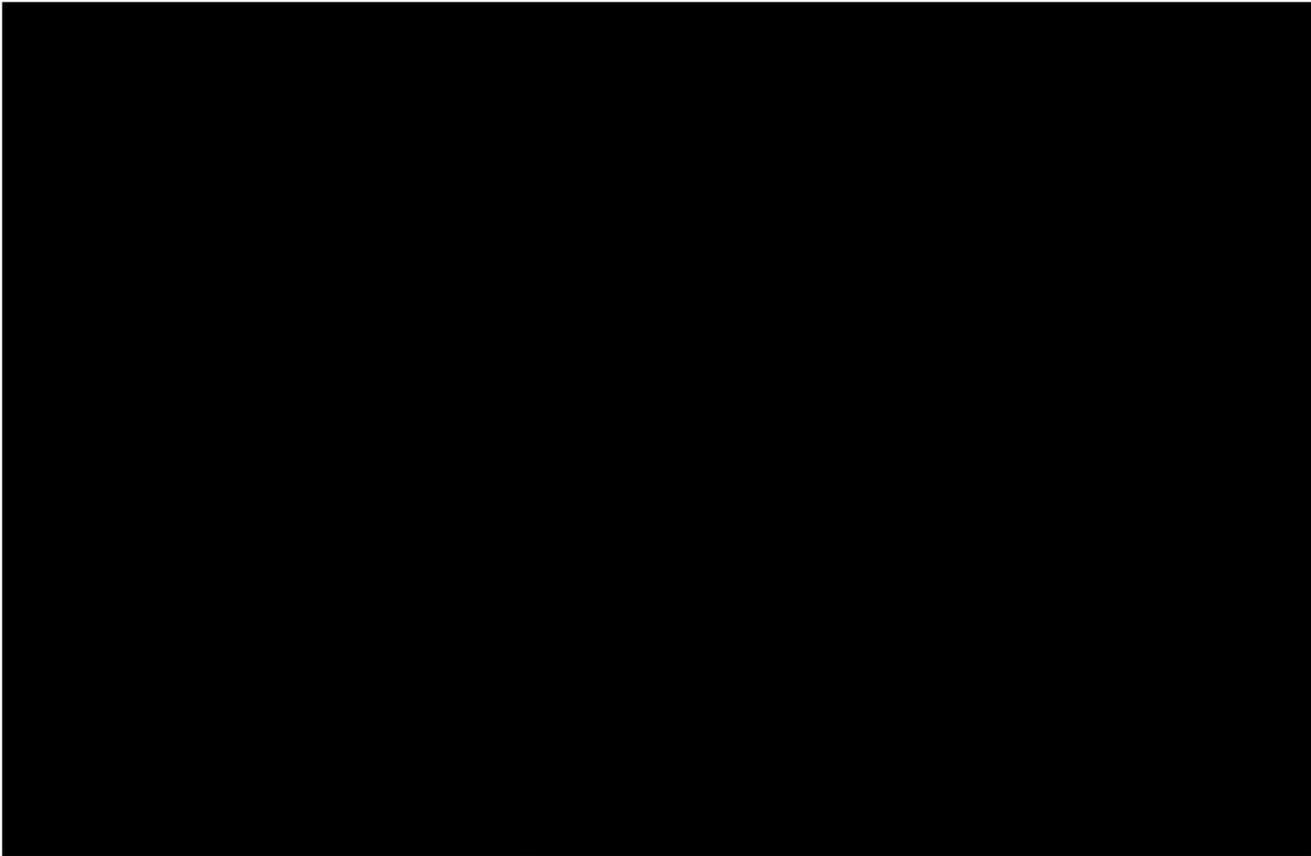
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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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A handwritten signature in black ink, appearing to read "Bojme", is written over a horizontal line. The signature is stylized and cursive.

7/25/2022

Signature

Date

Acceptable signature formats include:

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

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Yes No

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None

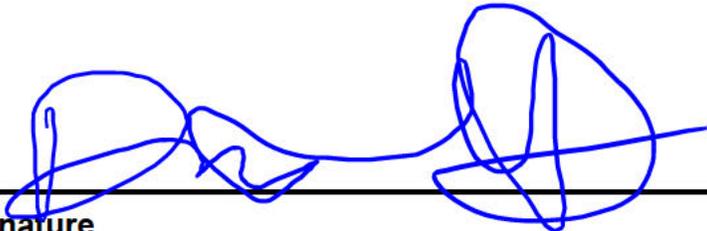
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7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Signature **Date** 07/22/22

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

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4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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07/22/22

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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07/22/22

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mason Mallory

Name of Charter School Education Corporation:

New York French-American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board of Trustee, Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

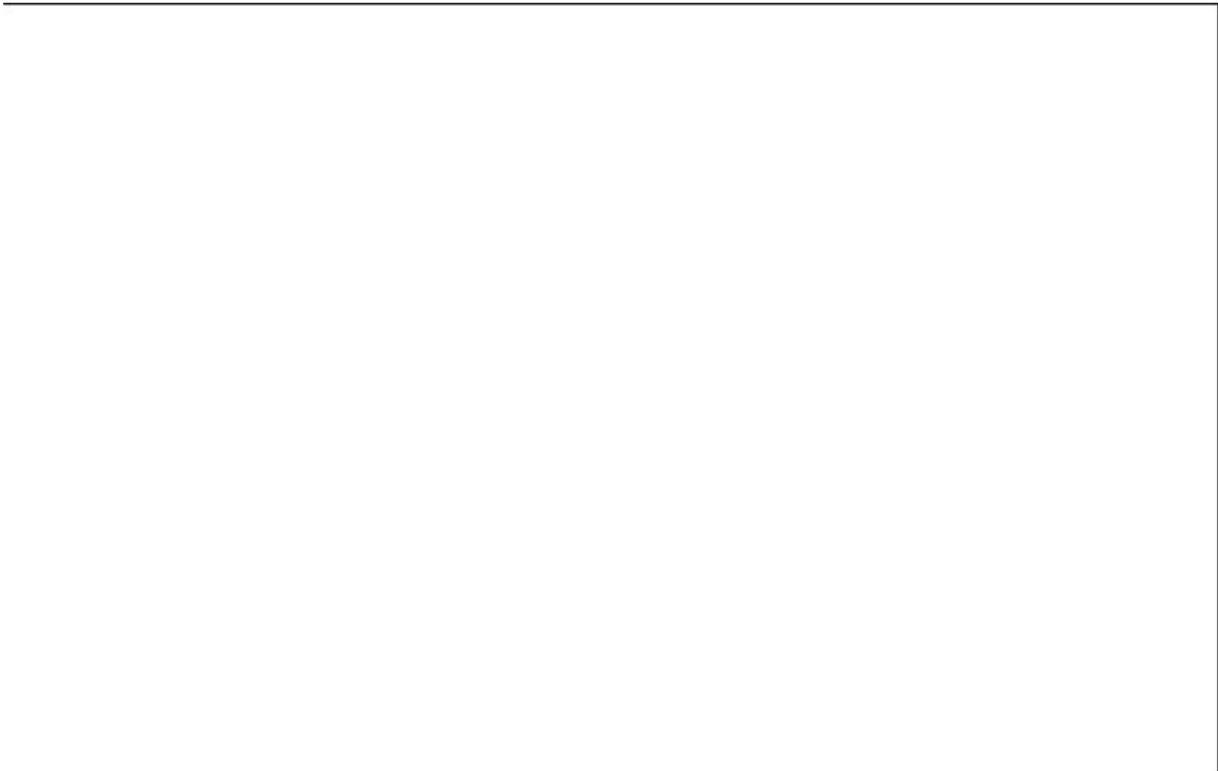
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Mason Mallory

July, 25, 2022

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

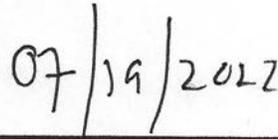
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

ZOHAR GHENANI

Name of Charter School Education Corporation:

NEW YORK FRENCH AMERICAN CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

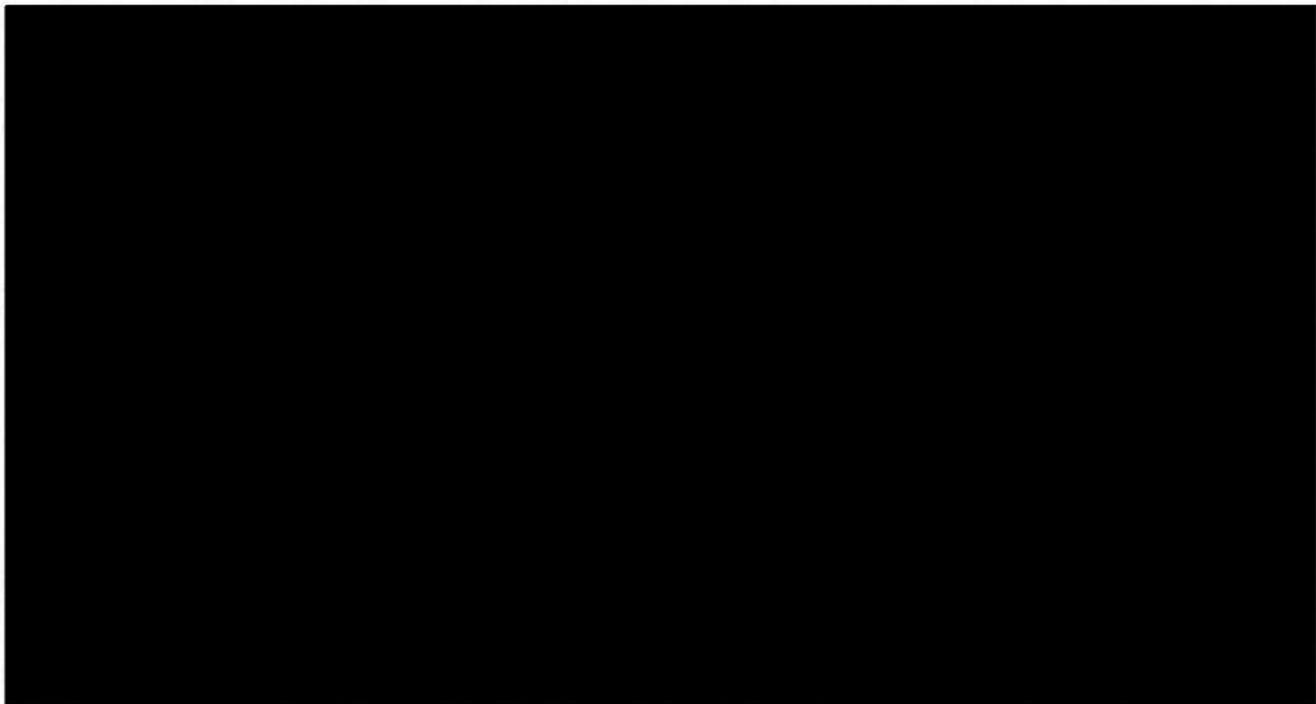
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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 _____ 07/20/2022
Signature Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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<u><i>Anthonia Seriki-Tshimanga</i></u>	<u>07/22/22</u>
Signature	Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Brandi Lily McLean

Name of Charter School Education Corporation:

NY French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Rep
PTO president
Development Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

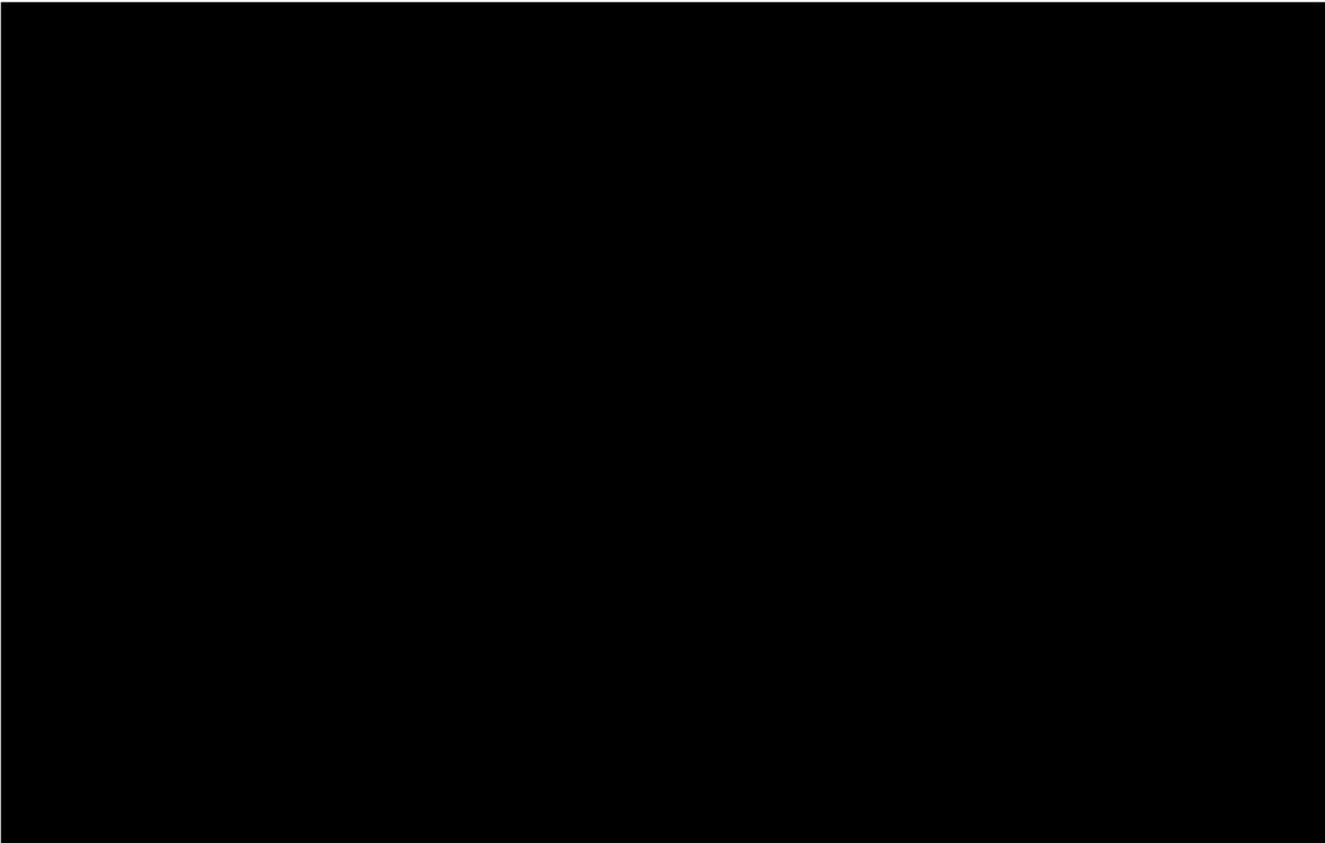
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A handwritten signature in black ink, appearing to read "Bojme", is written over a horizontal line. The signature is stylized and cursive.

7/25/2022

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

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Yes No

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

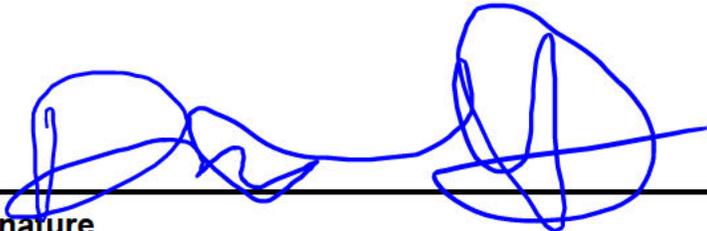
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None

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 07/22/22

Signature **Date**

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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07/22/22

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Yes, my son is enrolled at NYFACS to begin second grade for the 2022-2023 academic school year. My role as the parent representative is for ensuring the best interests of the school. My participation on the board is exclusive of my sons enrollment at NYFACS

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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07/22/22

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Mason Mallory

Name of Charter School Education Corporation:

New York French-American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board of Trustee, Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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July, 25, 2022

Signature

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Anthonia Seriki- Tshimanga

Name of Charter School Education Corporation:

New York French American Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative (President- PTO)

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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Yes No

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Yes No

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Yes No

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None

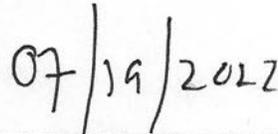
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Signature

Date

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**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

ZOHAR GHENANI

Name of Charter School Education Corporation:

NEW YORK FRENCH AMERICAN CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

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Yes No

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None

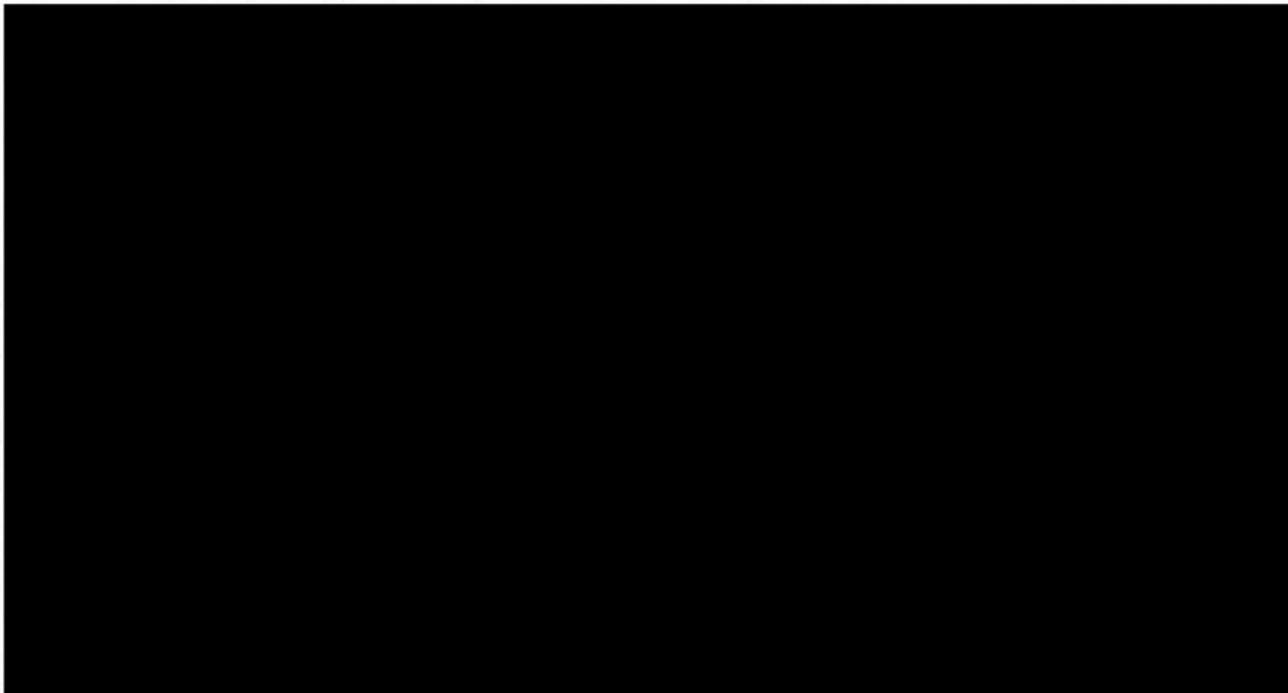
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 _____ 07/20/2022
Signature Date

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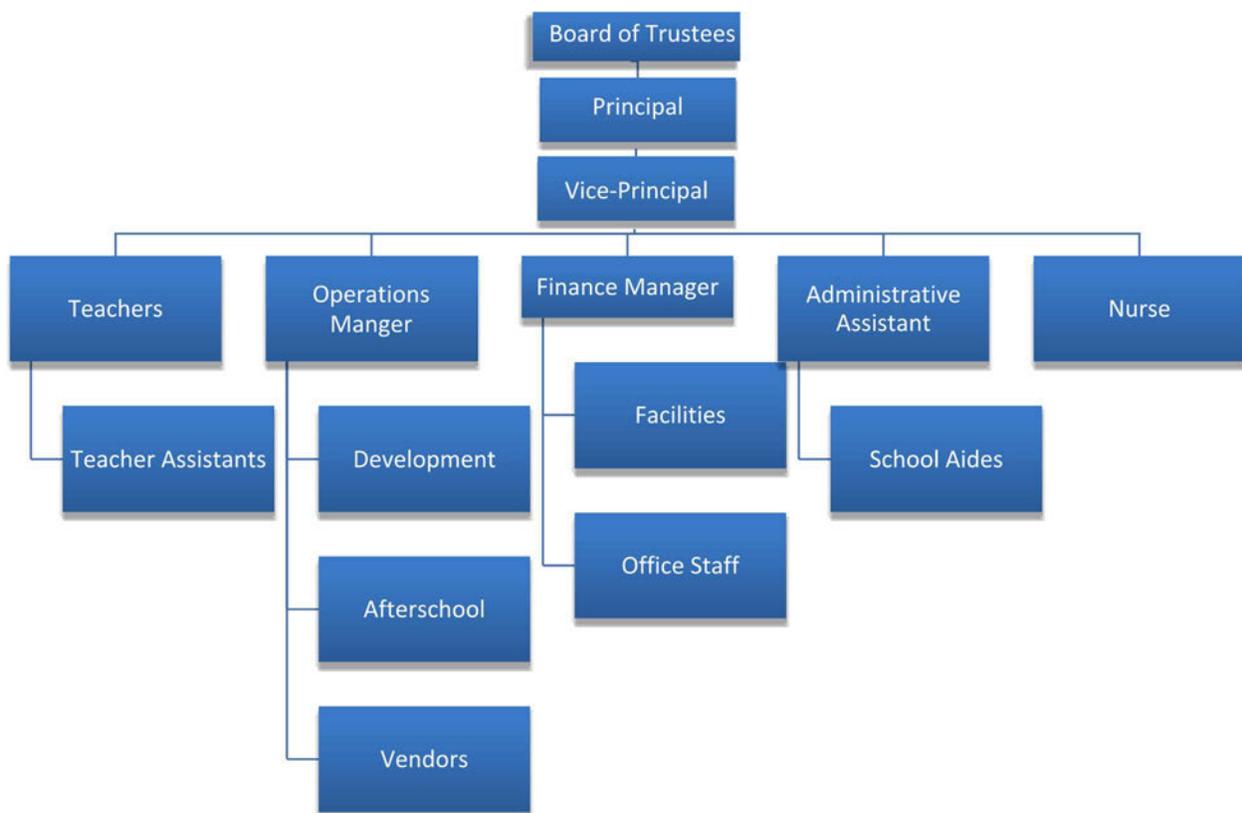
- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

The New York French American Charter School (NYFACS) Governance and Organizational Design:

The NYFACS board members have experience in organizational governance, finance, real estate, education law, bilingual schools, language acquisition, special education, and immigrant educational experience.

Below is a chart showing the current organizational structure of the school. The Principal, overseen by the Board of Trustees, manages three key leaders of the school: the Vice-Principal, the Operations Manager, and the Finance Manager. The organizational structure of a middle school and high school will depend on whether the school’s facility will require separate locations, but generally, a Vice-Principal will oversee the academic program in the elementary, middle, and, in the future, high school.





NYC Department of Education School Year Calendar

2022–2023

This is the 2022–23 school year calendar for all 3K–12 NYCDOE public schools. If your child attends a private, parochial, charter school, NYCEEC Early Childhood Community-Based Organization or Family Childcare Program, please contact your child’s school for information about their calendar. Please note the following:

- November 8, Election Day, is a non-attendance day for students. No in-person or remote instruction will be provided.
- On “Snow days” or days when school buildings are closed due to an emergency, all students and families should plan on participating in remote learning.
- Individual schools’ Parent-Teacher Conference dates might be different from the dates below. Your child’s teacher will work with you to schedule your conference.
- On this schedule, elementary schools are defined as programs that serve kindergarten (K) through grade 8, including schools with 3K and Pre-K, as well as those that end in grade 5. Middle schools are defined as programs that serve grades 6–8, and high schools are defined as programs that serve grades 9–12.

DATE	WEEKDAY	EVENT
September 8	Thursday	First day of school
September 15	Thursday	Evening Parent-Teacher Conferences for elementary schools, and Pre-K Centers
September 22	Thursday	Evening Parent-Teacher Conferences for middle schools and D75 schools
September 26	Monday	Rosh Hashanah, schools closed
September 27	Tuesday	Rosh Hashanah, schools closed
September 29	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
October 5	Wednesday	Yom Kippur, schools closed
October 10	Monday	Italian Heritage / Indigenous Peoples' Day, schools closed
November 3	Thursday	Afternoon and Evening Parent-Teacher Conferences for elementary schools; students in these schools dismissed three hours early.
November 8	Tuesday	Election Day, students do not attend school
November 9	Wednesday	Afternoon and Evening Parent-Teacher Conferences for middle schools and D75 schools; students in these schools dismissed three hours early.
November 11	Friday	Veterans Day, schools closed
November 17	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
November 18	Friday	Afternoon Parent-Teacher Conferences for high schools, K–12, and 6–12 schools; students in these schools dismissed three hours early.
November 24	Thursday	Thanksgiving, schools closed
November 25	Friday	Thanksgiving Recess, schools closed

DATE	WEEKDAY	EVENT
December 26	Monday	Christmas Day (observed), schools closed
December 27–30	Tuesday–Friday	Winter Recess, schools closed
January 2	Monday	New Year’s Day (observed), schools closed
January 16	Monday	Rev. Dr. Martin Luther King Jr. Day, schools closed
January 24–27	Tuesday–Friday	Regents Administration
January 30	Monday	Professional Development Day for high schools and 6–12 schools; students in these schools do not attend.
January 31	Tuesday	Spring Semester begins
February 20–24	Monday–Friday	Midwinter Recess, schools closed (includes Presidents Day and Lincoln’s Birthday (observed))
March 9	Thursday	Afternoon and Evening Parent-Teacher Conferences for elementary schools and Pre-K Centers; students in these schools dismissed three hours early.
March 16	Thursday	Afternoon and Evening Parent-Teacher Conferences for middle schools and D75 schools
March 23	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
March 24	Friday	Afternoon Parent-Teacher Conferences for high schools, K–12, and 6–12 schools; students in these schools dismissed three hours early.
April 6	Thursday	First Day of Passover, schools closed
April 7	Friday	Second Day of Passover / Good Friday, schools closed
April 8–14	Monday–Friday	Spring Recess, schools closed
April 21	Friday	Eid al-Fitr, schools closed
May 4	Thursday	Evening Parent-Teacher Conferences for elementary schools and Pre-K Centers
May 11	Thursday	Evening Parent-Teacher Conferences for middle schools and D75 schools
May 18	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
May 29	Monday	Memorial Day, schools closed
June 8	Thursday	Anniversary Day / Chancellor’s Conference Day for staff development; students do not attend.
June 9	Friday	Clerical Day for elementary schools, middle schools, K–12 schools, and standalone D75 programs; students in these schools do not attend.
June 14–23	Wednesday–Friday	Regents Administration (excluding June 19, when schools are closed)
June 19	Monday	Juneteenth, schools closed
June 27	Tuesday	Last day of school for students



NEW YORK CITY DEPARTMENT OF HEALTH AND MENTAL HYGIENE
125 WORTH ST, 3RD FLOOR, NEW YORK, NY 10013 PHONE - 646-632-6100 FAX - 347-396-8054
DIVISION OF ENVIRONMENTAL HEALTH
GROUP CHILD CARE SERVICE INSPECTION REPORT

RESPONDENT: New York French American Charter School
DBA: New York French American Charter School
ADDRESS: 311 WEST 120 STREET ZIP CODE: 10027 BOROUGH: MANHATTAN
TEL. NO: 212-666-4134 PERMIT NO: 104024 DC ID NO: DC35609 ACCELA NO: 50061358
INSPECTION DATE: 03/06/2019 START TIME: 03/06/2019 08:11:09 END TIME: 03/06/2019 10:29:42
INSPECTION TYPE: Initial Inspection INSPECTION RESULT: Minor Violations

COMPLAINT REPORT

OPERATOR NAME: N Sako
OPERATOR SIGNATURE:

OPERATOR TITLE: Admin staff

I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THIS INSPECTION REPORT AND INSTRUCTIONS FOR RESPONDING.
DOHMH NAME/ID: DAVID ALPHONSO DOHMH TITLE: PHS
DOHMH SIGNATURE:

I, AN EMPLOYEE OF THE DEPARTMENT OF HEALTH AND MENTAL HYGIENE, AFFIRM THAT I PERSONALLY OBSERVED THE COMMISSION OF THE VIOLATION(S) CHARGED ABOVE.

DEPARTMENT OF HEALTH AND MENTAL HYGIENE EMPLOYEES MUST SHOW IDENTIFICATION. FALSIFICATION OF ANY STATEMENTS MADE HEREIN IS AN OFFENCE PUNISHABLE BY A FINE OF NOT MORE THAN \$500.00 OR NOT MORE THAN 60 DAYS IMPRISONMENT OR BOTH. NYC ADMINISTRATIVE CODE 10-154.



NEW YORK CITY DEPARTMENT OF HEALTH AND MENTAL HYGIENE
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INSPECTION DATE: 03/06/2019 START TIME: 03/06/2019 08:11:09 END TIME: 03/06/2019 10:29:42
INSPECTION TYPE: Initial Inspection INSPECTION RESULT: Minor Violations

Staff Violations
***** NO VIOLATIONS *****

OPERATOR NAME: N Sako
OPERATOR SIGNATURE:

OPERATOR TITLE: Admin staff

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DOHMH NAME/ID: DAVID ALPHONSO DOHMH TITLE: PHS
DOHMH SIGNATURE:

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NEW YORK CITY DEPARTMENT OF HEALTH AND MENTAL HYGIENE
125 WORTH ST, 3RD FLOOR, NEW YORK, NY 10013 PHONE - 646-632-6100 FAX - 347-396-8054
DIVISION OF ENVIRONMENTAL HEALTH
GROUP CHILD CARE SERVICE INSPECTION REPORT

RESPONDENT: New York French American Charter School

DBA: New York French American Charter School

ADDRESS: 311 WEST 120 STREET

TEL. NO: 212-666-4134

INSPECTION DATE: 03/06/2019

INSPECTION TYPE: Initial Inspection

ZIP CODE: 10027

PERMIT NO: 104024

START TIME: 03/06/2019 08:11:09

INSPECTION RESULT: Minor Violations

BOROUGH: MANHATTAN

DC ID NO: DC35609 ACCELA NO: 50061358

END TIME: 03/06/2019 10:29:42

Child Violations

***** NO VIOLATIONS *****

OPERATOR NAME: N Sako

OPERATOR SIGNATURE:

OPERATOR TITLE: Admin staff

I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THIS INSPECTION REPORT AND INSTRUCTIONS FOR RESPONDING.

DOHMH NAME/ID: DAVID ALPHONSO

DOHMH SIGNATURE:

DOHMH TITLE: PHS

I, AN EMPLOYEE OF THE DEPARTMENT OF HEALTH AND MENTAL HYGIENE, AFFIRM THAT I PERSONALLY OBSERVED THE COMMISSION OF THE VIOLATION(S) CHARGED ABOVE.

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INSPECTION TYPE: Initial Inspection INSPECTION RESULT: Minor Violations

Program Violations
***** NO VIOLATIONS *****

OPERATOR NAME: N Sako
OPERATOR SIGNATURE:

OPERATOR TITLE: Admin staff

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DOHMH SIGNATURE:

I, AN EMPLOYEE OF THE DEPARTMENT OF HEALTH AND MENTAL HYGIENE, AFFIRM THAT I PERSONALLY OBSERVED THE COMMISSION OF THE VIOLATION(S) CHARGED ABOVE.

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NEW YORK CITY DEPARTMENT OF HEALTH AND MENTAL HYGIENE DIVISION OF ENVIRONMENTAL HEALTH
 125 WORTH ST, 3RD FLOOR, NEW YORK, NY 10013 PHONE - 646-632-6100 FAX - 347-396-8054
 GROUP CHILD CARE SERVICE INSPECTION REPORT

RESPONDENT: New York French American Charter School

DBA: New York French American Charter School

ADDRESS: 311 WEST 120 STREET

ZIP CODE: 10027

BOROUGH: MANHATTAN

TEL. NO: 212-666-4134

PERMIT NO: 104024

DC ID NO: DC35609 ACCELA NO: 50061358

INSPECTION DATE: 03/06/2019

START TIME: 03/06/2019 08:11:09 END TIME: 03/06/2019 10:29:42

INSPECTION TYPE: Initial Inspection

INSPECTION RESULT: Minor Violations

Room Violations

- 1) **Regulation:** NYCHC131.09(a) Adequate natural or artificial lighting provided through out commercial building. (General)
Violation: At the time of inspection the cited regulation was observed not in compliance in that 5 non-functional emergency lights located throughout 1st floor main hallway.
Exists In: Office **Floor:** 1
Status: New **Issue Date:** 03/06/2019 **Compliance Date:** 04/05/2019
- 2) **Regulation:** NYCHC43.17 (c) Enrolled children have periodic medical exam at 3 4 and 5 years of age (Critical)
Violation: At the time of inspection the cited regulation was observed not in compliance in that missing medicals for students; N Kadidia, N Firas and D Malik.
Exists In: Office **Floor:** 1
Status: Corrected **Issue Date:** 02/06/2018 **Compliance Date:** 03/08/2018

OPERATOR NAME: N Sako
 OPERATOR SIGNATURE:

OPERATOR TITLE: Admin staff

I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THIS INSPECTION REPORT AND INSTRUCTIONS FOR RESPONDING.
 DOHMH NAME/ID: DAVID ALPHONSO DOHMH TITLE: PHS
 DOHMH SIGNATURE:

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GROUP CHILD CARE SERVICE INSPECTION REPORT

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DBA: New York French American Charter School
ADDRESS: 311 WEST 120 STREET **ZIP CODE:** 10027 **BOROUGH:** MANHATTAN
TEL. NO: 212-666-4134 **PERMIT NO:** 104024 **DC ID NO:** DC35609 **ACCELA NO:** 50061358
INSPECTION DATE: 03/06/2019 **START TIME:** 03/06/2019 08:11:09 **END TIME:** 03/06/2019 10:29:42
INSPECTION TYPE: Initial Inspection **INSPECTION RESULT:** Minor Violations

FIELD NOTES

Field Inspection Notes:

Primary and secondary egresses unobstructed. Adequate heating and supervision; staff to child ratio. Head of School Ms Maurice on site. IFA normal, fire extinguishers charged with current tags punched Nov 2018, fire drill log up to date. Emergency lights functional and exit signs lighted. DOHMH School Nurse Ms Sumitani on site. Sample of children's medicals on file, current with vision, hearing, blood lead test/lead risk assessment. Flu shots compliant. Hot and cold water provided. Classroom windows guarded. Teaching staff cleared under TEACH. Medicals on file. Safety and Emergency plan on file.

Staff Field Notes:

***** No Staff Field Notes *****

Child Field Notes:

***** No Child Field Notes *****

Room Field Notes:

***** No Room Field Notes *****

OPERATOR NAME: N Sako
OPERATOR SIGNATURE:

OPERATOR TITLE: Admin staff

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DOHMH NAME/ID: DAVID ALPHONSO **DOHMH TITLE:** PHS
DOHMH SIGNATURE:

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Certificate of Occupancy

CO Number: 120443895F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan	Block Number: 01947	Certificate Type: Final
	Address: 311 WEST 120TH STREE	Lot Number(s): 23	Effective Date: 12/19/2011
	Building Identification Number (BIN): 1059142	Building Type: Altered	
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:	1-A	(1968 Code designation)
	Building Occupancy Group classification:	E	(2008 Code)
	Multiple Dwelling Law Classification:	None	
	No. of stories: 4	Height in feet: 65	No. of dwelling units: 0
C.	Fire Protection Equipment: Fire alarm system, Sprinkler system		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: **120443895F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	74	OG	E		3	
001	81	100	E		3	
002	49	100	E		3	
003	89	100	E		3	
004	89	100	E		3	
RO F	74	100	E		3	
FIRE DEPARTMENT APPROVAL - INTERIOR ALARM - JANUARY 20, 1971						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT