



CHARTER SCHOOL OFFICE
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To: School District in which Lois and Richard Nicotra Early College Charter School is Located
Public and Nonpublic Schools in the Same Geographic Area as Lois and Richard Nicotra Early College
Charter School

From: Lisa Long, Executive Director

Subject: Notice of Receipt of and Pending Action on Charter School Renewal with Revisions

Date: September 15, 2022

Name of Charter School: Lois and Richard Nicotra Early College Charter School
BEDS Code: 353100861136
District/CSD of Location: NYC CSD 31
District(s) Required to Hold a Hearing: New York City Department of Education
Deadline to Hold Hearing: 10/17/2022 (30 calendar days)
Type of Request: Renewal with Revisions
Current Charter Term: 08/01/2018-06/30/2023
Proposed New Charter Term: 07/01/2023-06/30/2028
Management Company: NA
Grades Served in the Current Academic Year: Grades 8-12
Approved Grades and Maximum Enrollment: Grades 8-12; 403
Proposed Revision(s): Revisions requested by this charter school to:

- Amend its organizational chart to reflect significant changes;
- Decrease its authorized enrollment from the currently approved 403 students to 369 students;
- To change the name of its school from “Lois and Richard Nicotra Early College Charter School” to “Early College Charter High School” (ECCHS);
- Remove the Key Design Element from the school’s charter mentioning specific numerical class sizes within the Charter; and
- Amend the Key Design Element “Innovative Charter” to include “In instances where dually certified teachers cannot be hired, a classroom will have a content teacher and a special education teacher working as a team in order to ensure that all students with disabilities receive instruction from a special educator as well as a content teacher within their integrated classrooms for at least 60% of the normal school week”.

All are proposed to begin in the 2023-2024 school year. A determination regarding this revision has not yet been made and is currently under review by the New York State Education Department.

The application of this school is being reviewed for possible action at an upcoming Board of Regents meeting. You are receiving this notice since the school is located in your school district and/or your school is located in the same geographic region as the charter school seeking this proposed action. If you are not the school's district of location, as indicated above, nothing further is required. However, if you seek to provide public comment regarding this proposed revision, additional information on how to do so is provided below.

Please note that pursuant to Education Law §2857(1) and 8 NYCRR §119.4 (available at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/law.html>), **the school district of location is required to hold a public hearing to solicit comments from the community in connection with the foregoing application. The hearing, which is required to be held within the community that is potentially impacted by the charter school, must be held within 30 calendar days of receipt of this letter.**

The charter school's district of location is required to provide the following required documentation to the Charter School Office:

1. A copy of the public hearing notice, at the **time of dissemination**.
2. Written confirmation that this hearing was held, no later than the **next business day** following the hearing.
3. Copies of any and all written records or comments generated from this hearing within **15 business days** after the hearing.
4. **A summary** (shown below) outlining the date and time of the hearing, the number of people who attended, the number of speakers, the number of people in favor, and the number of people opposed, and any comments received **in the following format:**

“The required public hearing was held by the ___[full name of School District/New York City Department of Education] on ___[Date]___, 20[YY]. ___[Number]___ people attended, and ___[Number]___ spoke. ___[Number]___ were in favor of the [renewal/revision/merger] and ___[Number]___ were opposed.”

All documentation listed above must be submitted to charterschools@nysed.gov. The subject line of the e-mail should read “[Name of Charter School] Public Hearing.”

In addition, as stated above, the Board of Regents welcomes all public comments on the proposed application, including those related to the programmatic and fiscal impact of the proposed application on other public and nonpublic schools in the area. Comments can be submitted during the public hearing or can be submitted to charterschools@nysed.gov with a subject line of “School District Response to [Name of Charter School] Application.”

Thank you for your assistance with this matter. If you have any questions, please contact the Charter School Office at charterschools@nysed.gov or (518) 474-1762.