

# Application: KIPP Tech Valley Charter School

Stephanie Valle - svalle@kipptechvalley.org  
Annual Reports

## Summary

**ID:** 0000000197

**Status:** Annual Report Submission

## Entry 1 School Info and Cover Page

**Completed** Aug 3 2020

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

KIPP TECH VALLEY CHARTER SCHOOL 010100860867

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**c. DISTRICT / CSD OF LOCATION**

ALBANY CITY SD

**d. DATE OF INITIAL CHARTER**

3/2004

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2005

**h. SCHOOL WEB ADDRESS (URL)**

[kippalbany.org](http://kippalbany.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

720

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

716

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 5, 6, 7, 8

**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

Yes, 2 sites

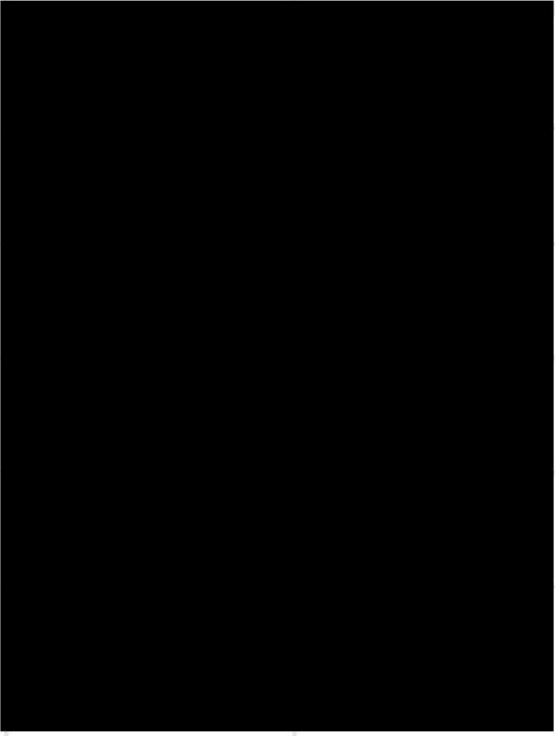
## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	321 Northern Blvd, Albany, NY 12210	518-694-9494	Albany	5-8	No

### m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Halim Genus			<a href="mailto:hgenus@kipptechvalley.org">hgenus@kipptechvalley.org</a>
Operational Leader	Jessalyn Brodie			<a href="mailto:jbrodie@kipptechvalley.org">jbrodie@kipptechvalley.org</a>
Compliance Contact	Halim Genus			<a href="mailto:hgenus@kipptechvalley.org">hgenus@kipptechvalley.org</a>
Complaint Contact	Halim Genus			<a href="mailto:hgenus@kipptechvalley.org">hgenus@kipptechvalley.org</a>
DASA Coordinator	Rachael Pereyeva			<a href="mailto:rpereyeva@kipptechvalley.org">rpereyeva@kipptechvalley.org</a>
Phone Contact for After Hours Emergencies	Stephanie Valle			<a href="mailto:svalle@kipptechvalley.org">svalle@kipptechvalley.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[C.O.O..pdf](#)

**Filename:** C.O.O..pdf **Size:** 75.3 kB

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**Site 1 Fire Inspection Report**

[Bldg Fire Safety Report MS 12.17.19.pdf](#)

**Filename:** Bldg Fire Safety Report MS 12.17.19.pdf **Size:** 360.6 kB

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**School Site 2**

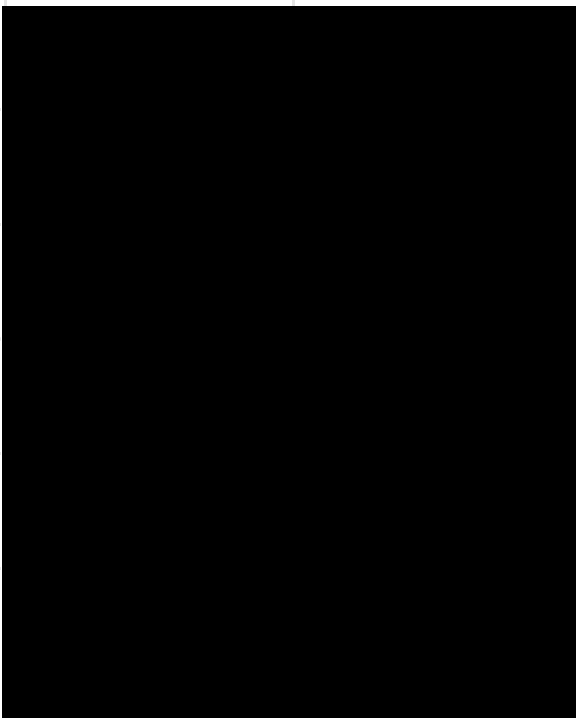
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## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1 Dudley Heights, Albany, NY 12210	518-242-7725	Albany	K-4	

### m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Maya Tucci			<a href="mailto:mtucci@kipptechvalley.org">mtucci@kipptechvalley.org</a>
Operational Leader	Michael Jean-Baptiste			<a href="mailto:mjbaptiste@kipptechvalley.org">mjbaptiste@kipptechvalley.org</a>
Compliance Contact	Maya Tucci			<a href="mailto:mtucci@kipptechvalley.org">mtucci@kipptechvalley.org</a>
Complaint Contact	Maya Tucci			<a href="mailto:mtucci@kipptechvalley.org">mtucci@kipptechvalley.org</a>
DASA Coordinator	Maya Tucci			<a href="mailto:mtucci@kipptechvalley.org">mtucci@kipptechvalley.org</a>
Phone Contact for After Hours Emergencies	Stephanie Valle			<a href="mailto:svalle@kipptechvalley.org">svalle@kipptechvalley.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[400 Northern Blvd CO 7-17-19 \(1\).pdf](#)

**Filename:** 400 Northern Blvd CO 7-17-19 (1).pdf **Size:** 41.9 kB

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**Site 2 Fire Inspection Report**

[Bldg Fire Safety Report PS 12.17.19.pdf](#)

**Filename:** Bldg Fire Safety Report PS 12.17.19.pdf **Size:** 360.6 kB

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## **ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Stephanie Valle
Position	Executive Director
Phone/Extension	518-694-9494
Email	<a href="mailto:svalle@kipptechvalley.org">svalle@kipptechvalley.org</a>

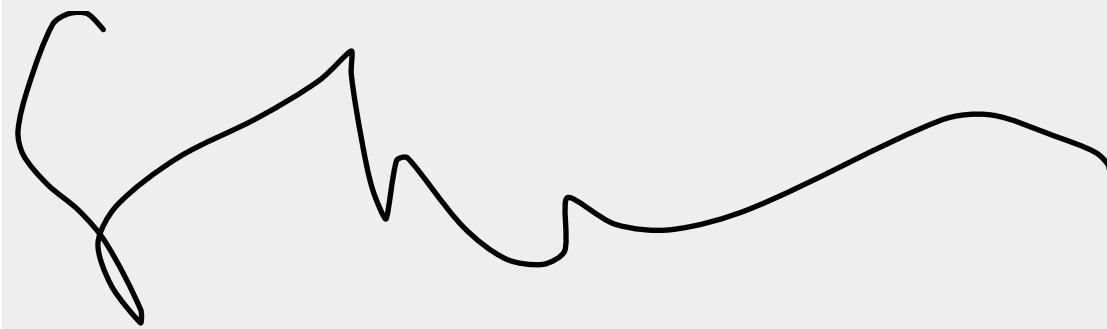
**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

## **Responses Selected:**

Yes



**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Aug 3 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Aug 3 2020

### **Instructions**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New

York State statute (8 NYCRR 119.3).

## Entry 2 NYS School Report Card Link

KIPP TECH VALLEY CHARTER SCHOOL 010100860867

### NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

<https://data.nysed.gov/essa.php?year=2019&instid=800000057554>

## Entry 3 Progress Toward Goals

Completed Aug 3 2020 Hidden from applicant

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

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## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

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## 2. Do have more academic goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

## 3. Do have more academic goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Academic Goals

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	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

##### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

## 5. Do have more organizational goals to add?

(No response)

## 6. FINANCIAL GOALS

### 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

(No response)

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 3 Accountability Plan Progress Reports

Incomplete

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

Completed Aug 3 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)**



- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

## **Board FD 19-20**

**Filename:** Board FD 19 20.pdf **Size:** 3.4 MB

## **Entry 8 BOT Membership Table**

**Completed** Aug 3 2020

## **Instructions**

### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 8 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**KIPP TECH VALLEY CHARTER SCHOOL 010100860867**

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**1. 2019-2020 Board Member Information (Enter info for each BOT member)**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	John Reilly	Chair	Executive , Finance	Yes	6	07/01/2019	06/30/2022	10
2	Kelly Walborn	Vice Chair	Executive	Yes	2	07/01/2018	06/30/2021	9
3	Carl Youong	Secretary	Executive	Yes	3	7/1/2017	6/30/2020	9
4	Guy Alonge	Treasurer	Executive , Finance	Yes	1	1/15/2020	6/30/2022	5 or less
5	Katie Hohmann	Trustee/Member	None	Yes	1	1/15/2020	6/30/2022	5 or less
6	Don Applyrs	Trustee/Member	None	Yes	1	8/21/2018	6/30/2021	8
7	Cornelius Murrery	Trustee/Member	None	Yes	2	7/1/2017	6/30/2020	8
8	Kelly Kimbrough	Trustee/Member	None	Yes	3	7/1/2018	6/30/2021	5 or less
9	Shai Butler	Trustee/Member	None		1	1/15/2020	6/30/2021	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
10	Wayne Boomer	Treasurer	Finance	Yes	1	7/1/2017	6/30/2020	5 or less
11								
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	9
b.Total Number of Members Added During 2019-2020	3
c. Total Number of Members who Departed during 2019-2020	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

### 3. Number of Board meetings held during 2019-2020

9

### 4. Number of Board meetings scheduled for 2020-2021

9

Thank you.

## Entry 9 Board Meeting Minutes

**Completed** Aug 3 2020 Hidden from applicant

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## Minutes 2019-2020

Filename: Minutes 2019 2020.pdf Size: 163.0 kB

### Entry 10 Enrollment & Retention

Completed Aug 3 2020

#### Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

### Entry 10 Enrollment and Retention of Special Populations

#### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**KIPP TECH VALLEY CHARTER SCHOOL 010100860867**

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	KIPP Tech Valley employs full-time school engagement and recruitment specialists to oversee student recruitment and parent engagement and work with the local community, parents, social services, and faith-based organizations to	KTV will continue these strong efforts, which have a historical

	<p>recruit all students, including those who are economically disadvantaged. KTV also provides students with free uniform shirts, transportation, and school supplies to ensure the school is accessible for all income levels.</p>	<p>track record of working.</p>
	<p>Both schools retain full-time school engagement and recruitment specialists to oversee student recruitment and parent engagement. While a wide variety of recruitment efforts have been employed, strategies that the specialists have found most effective in increasing student enrollment include parent word of mouth (as well as incentives, such as earning a uniform shirt for each referral), attendance at community events and student performances, visits to local daycare centers, and the distribution of brochures.</p> <p>Recent hires on both schools' leadership and special education teams bring increased knowledge of traditional public schools that serve higher percentages of students with disabilities and English Learners and thus fully understand the types of special education services and placements that are commonly available within neighborhood schools. KTV is continuing to develop plans—outlining specific steps and benchmarks for monitoring progress—to ensure that appropriate services and placements are made available</p>	<p>Both schools retain full-time school engagement and recruitment specialists to oversee student recruitment and parent engagement. While a wide variety of recruitment efforts have been employed, strategies that the specialists have found most effective in increasing student enrollment include parent word of mouth (as well as incentives, such as earning a uniform shirt for each referral), attendance at community events and student performances, visits to local daycare centers, and the distribution of brochures.</p> <p>Recent hires on both schools' leadership and special education teams bring increased knowledge of traditional public schools that serve higher percentages of students with disabilities and English Learners and thus fully understand the types of special education services and placements that are commonly available within neighborhood schools. KTV is continuing to develop plans—outlining specific steps and benchmarks for monitoring progress—to ensure that appropriate services and placements are made available</p>

English Language  
Learners/Multilingual Learners

to students with disabilities and English Learners who are enrolled or seeking enrollment in KTV to the same extent that their needs would be met within the traditional public schools.

We will also continue build an internal student support team to benefit all students, including a larger percentage of special education students. We are currently contracting with a speech pathologist and occupational and physical therapists, and we employ three counselors and one school psychologist/Response to Intervention interventionist full time. Instructional staff, including special education providers, will continue to collaborate regularly to find creative and/or alternative solutions (including reaching beyond existing resources) to serve all students. Services for English Learners include co-taught classes in kindergarten and 1st grade and grades 5 to 8, academic intervention services in and out of the classroom from our student support team, and at-risk speech services provided by an outside service provider (Spotted Zebra/Achievements). We have found it to be common that middle grade students have achieved English language proficiency and, therefore, have exited and been re-designated; lack of data sharing from originating district schools has hampered efforts to track these students after they have tested out, a problem which will be

to students with disabilities and English Learners who are enrolled or seeking enrollment in KTV to the same extent that their needs would be met within the traditional public schools.

We will also continue build an internal student support team to benefit all students, including a larger percentage of special education students. We are currently contracting with a speech pathologist and occupational and physical therapists, and we employ three counselors and one school psychologist/Response to Intervention interventionist full time. Instructional staff, including special education providers, will continue to collaborate regularly to find creative and/or alternative solutions (including reaching beyond existing resources) to serve all students. Services for English Learners include co-taught classes in kindergarten and 1st grade and grades 5 to 8, academic intervention services in and out of the classroom from our student support team, and at-risk speech services provided by an outside service provider (Spotted Zebra/Achievements). We have found it to be common that middle grade students have achieved English language proficiency and, therefore, have exited and been re-designated; lack of data sharing from originating district schools has hampered efforts to track these students after they have tested out, a problem which will be

largely resolved when the large majority of incoming 5th graders are from KTV Primary School.

Additionally, efforts continue to evaluate and identify newly enrolled students.

Further, in addition to regularly scheduled professional development sessions led on-site by the KTV management team and nationally through the KIPP network, KTV will continue to enhance professional development that specifically targets students with disabilities and students with English as a new language.

Home visits (by request pre-enrollment and for all incoming Kindergarten students) will continue to relieve issues of access and support for students with disabilities and whose families are less mobile. Recruitment correspondence (including written materials and oral presentations in both English and Spanish) will continue to explicitly reference the school's commitment to serving all—including families in poverty—academically low-achieving students, students with disabilities, linguistically and culturally diverse families, and other youth at risk of academic failure. Recruitment materials will undergo annual review by the Executive Director to ensure that they make all families feel welcome and do not indirectly discourage families from applying or make families feel

largely resolved when the large majority of incoming 5th graders are from KTV Primary School.

Additionally, efforts continue to evaluate and identify newly enrolled students.

Further, in addition to regularly scheduled professional development sessions led on-site by the KTV management team and nationally through the KIPP network, KTV will continue to enhance professional development that specifically targets students with disabilities and students with English as a new language.

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	<p>that their child is not the right fit.</p> <p>Finally, as with any program or initiative, KTV will continue to monitor its retention efforts relative to the two subgroups identified above. The school will also regularly disaggregate enrollment and student performance data to ensure that these subgroups of students are making adequate progress toward school goals and thereby that KTV retains them over time due to the high levels of satisfaction that parents will have in the school. Schoolwide data (as well as KIPP's national data) will be used to inform decision-making regarding the feasibility and appropriateness of offering small, multi-grade settings that are dedicated to special education services.</p>	<p>that their child is not the right fit.</p> <p>Finally, as with any program or initiative, KTV will continue to monitor its retention efforts relative to the two subgroups identified above. The school will also regularly disaggregate enrollment and student performance data to ensure that these subgroups of students are making adequate progress toward school goals and thereby that KTV retains them over time due to the high levels of satisfaction that parents will have in the school. Schoolwide data (as well as KIPP's national data) will be used to inform decision-making regarding the feasibility and appropriateness of offering small, multi-grade settings that are dedicated to special education services.</p>
	<p>Both schools retain full-time school engagement and recruitment specialists to oversee student recruitment and parent engagement. While a wide variety of recruitment efforts have been employed, strategies that the specialists have found most effective in increasing student enrollment include parent word of mouth (as well as incentives, such as earning a uniform shirt for each referral), attendance at community events and student performances, visits to local daycare centers, and the distribution of brochures.</p>	<p>Both schools retain full-time school engagement and recruitment specialists to oversee student recruitment and parent engagement. While a wide variety of recruitment efforts have been employed, strategies that the specialists have found most effective in increasing student enrollment include parent word of mouth (as well as incentives, such as earning a uniform shirt for each referral), attendance at community events and student performances, visits to local daycare centers, and the distribution of brochures.</p>

Recent hires on both schools' leadership and special education teams bring increased knowledge of traditional public schools that serve higher percentages of students with disabilities and English Learners and thus fully understand the types of special education services and placements that are commonly available within neighborhood schools. KTV is continuing to develop plans—outlining specific steps and benchmarks for monitoring progress—to ensure that appropriate services and placements are made available to students with disabilities and English Learners who are enrolled or seeking enrollment in KTV to the same extent that their needs would be met within the traditional public schools.

We will also continue build an internal student support team to benefit all students, including a larger percentage of special education students. We are currently contracting with a speech pathologist and occupational and physical therapists, and we employ three counselors and one school psychologist/Response to Intervention interventionist full time. Instructional staff, including special education providers, will continue to collaborate regularly to find creative and/or alternative solutions (including reaching beyond existing resources) to serve all students. Services for English Learners include co-

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## Students with Disabilities

taught classes in kindergarten and 1st grade and grades 5 to 8, academic intervention services in and out of the classroom from our student support team, and at-risk speech services provided by an outside service provider (Spotted Zebra/Achievements). We have found it to be common that middle grade students have achieved English language proficiency and, therefore, have exited and been re-designated; lack of data sharing from originating district schools has hampered efforts to track these students after they have tested out, a problem which will be largely resolved when the large majority of incoming 5th graders are from KTV Primary School. Additionally, efforts continue to evaluate and identify newly enrolled students.

Further, in addition to regularly scheduled professional development sessions led on-site by the KTV management team and nationally through the KIPP network, KTV will continue to enhance professional development that specifically targets students with disabilities and students with English as a new language.

Home visits (by request pre-enrollment and for all incoming Kindergarten students) will continue to relieve issues of access and support for students with disabilities and whose families are less mobile. Recruitment correspondence

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Home visits (by request pre-enrollment and for all incoming Kindergarten students) will continue to relieve issues of access and support for students with disabilities and whose families are less mobile. Recruitment correspondence

(including written materials and oral presentations in both English and Spanish) will continue to explicitly reference the school's commitment to serving all—including families in poverty—academically low-achieving students, students with disabilities, linguistically and culturally diverse families, and other youth at risk of academic failure. Recruitment materials will undergo annual review by the Executive Director to ensure that they make all families feel welcome and do not indirectly discourage families from applying or make families feel that their child is not the right fit.

Finally, as with any program or initiative, KTV will continue to monitor its retention efforts relative to the two subgroups identified above. The school will also regularly disaggregate enrollment and student performance data to ensure that these subgroups of students are making adequate progress toward school goals and thereby that KTV retains them over time due to the high levels of satisfaction that parents will have in the school. Schoolwide data (as well as KIPP's national data) will be used to inform decision-making regarding the feasibility and appropriateness of offering small, multi-grade settings that are dedicated to special education services.

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## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	KTV is focused on retaining all students, and ensuring our program matches the needs of all families. We consistently work receive feedback from families and students on our program and match resources and support to family needs. We also leverage best practices across the KIPP network to ensure high retention and student retention is an ongoing focus of our leadership team's work.	KTV is focused on retaining all students, and ensuring our program matches the needs of all families. We consistently work receive feedback from families and students on our program and match resources and support to family needs. We also leverage best practices across the KIPP network to ensure high retention and student retention is an ongoing focus of our leadership team's work.
English Language Learners/Multilingual Learners	KTV is focused on retaining all students, and ensuring our program matches the needs of all families. We consistently work receive feedback from families and students on our program and match resources and support to family needs. We also leverage best practices across the KIPP network to ensure high retention and student retention is an ongoing focus of our leadership team's work.	KTV is focused on retaining all students, and ensuring our program matches the needs of all families. We consistently work receive feedback from families and students on our program and match resources and support to family needs. We also leverage best practices across the KIPP network to ensure high retention and student retention is an ongoing focus of our leadership team's work.
Students with Disabilities	KTV is focused on retaining all students, and ensuring our program matches the needs of all families. We consistently work receive feedback from families and students on our program and match resources and support to family needs. We also leverage best practices across the KIPP network to ensure high retention and student retention is an ongoing focus of our leadership	KTV is focused on retaining all students, and ensuring our program matches the needs of all families. We consistently work receive feedback from families and students on our program and match resources and support to family needs. We also leverage best practices across the KIPP network to ensure high retention and student retention is an ongoing focus of our leadership

## Entry 12 Percent of Uncertified Teachers

**In Progress** Last edited: Aug 3 2020 Hidden from applicant

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name:** KIPP TECH VALLEY CHARTER SCHOOL 010100860867

### Instructions for Reporting Percent of Uncertified Teachers

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

**CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category A: 5 or 30% whichever is less	0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category B: not to exceed 5	0



**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	
Total Category C: not to exceed 5	0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

## Entry 13 Organization Chart

**Completed** Aug 3 2020 Hidden from applicant

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [Not required](#)

**Filename:** Not required.pdf **Size:** 35.8 kB

## Entry 14 School Calendar

**Completed** Aug 3 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### **KTV 2020-2021 Academic Calendar DRAFT**

**Filename:** KTV 2020 2021 Academic Calendar DRAFT.pdf **Size:** 148.3 kB

# Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020 Hidden from applicant

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 15 Links to Critical Documents on School Website

**School Name:** KIPP Tech Valley Charter School

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**Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="http://kippalbany.org">http://kippalbany.org</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="http://kippalbany.org">http://kippalbany.org</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="http://kippalbany.org">http://kippalbany.org</a>
3. Link to NYS School Report Card	<a href="http://kippalbany.org">http://kippalbany.org</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="http://kippalbany.org">http://kippalbany.org</a>
5. Authorizer-Approved DASA Policy	<a href="http://kippalbany.org">http://kippalbany.org</a>
6. District-wide Safety Plan	<a href="http://kippalbany.org">http://kippalbany.org</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="http://kippalbany.org">http://kippalbany.org</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.kippalbany.org/wp-content/uploads/2020/06/foil.pdf">https://www.kippalbany.org/wp-content/uploads/2020/06/foil.pdf</a>
8. Subject matter list of FOIL records	<a href="https://www.kippalbany.org/wp-content/uploads/2020/06/foil.pdf">https://www.kippalbany.org/wp-content/uploads/2020/06/foil.pdf</a>
9. Link to School Reopening Plan	<a href="http://kippalbany.org">http://kippalbany.org</a>

**Thank you.**



## **Entry 16 COVID 19 Related Information**

**Completed** Aug 3 2020

### **Instructions**

#### **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name:** KIPP Tech Valley Charter School

### TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	716	716	716

### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participants



		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota															0
I															

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Completed Aug 3 2020 Hidden from applicant

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of ANY and ALL instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

Not required

Filename: Not required.xlsx Size: 8.0 kB



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: KIPP Tech Valley Charter School
2. Trustee's name (print): John P. Reilly
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):  
Chair

8. Is Trustee an employee of the education corporation?      Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

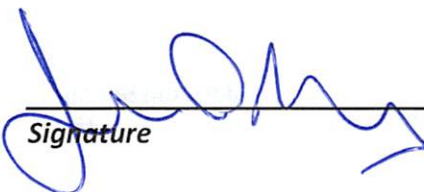
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None <i>Please write "None" if applicable. Do not leave this space blank.</i>			



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

  
Signature

7/24/20  
Date



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: KIPP Tech Valley Charter School

2. Trustee's name (print): Cornelius D. Murray

3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_

member of the Board

8. Is Trustee an employee of the education corporation? Yes ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<p> Please write "None" if applicable. Do not leave this space blank.</p>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center; font-size: 2em;"><i>NONE</i></p>				

*Cornelius D. Skerry*  
Signature

*7/31/20*  
Date



**Charter Schools Institute**  
The State University of New York

FOR INSTITUTE USE ONLY  
FILING FOR SCHOOL YEAR: \_\_\_\_\_  
DATE RECEIVED: \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

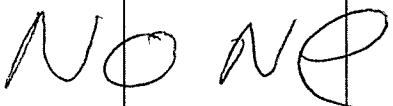
1. Name of education corporation: KIPP Tech Valley Charter School
2. Trustee's name (print): Guy Alorge
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_

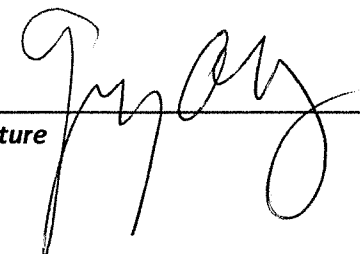
8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. XX No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

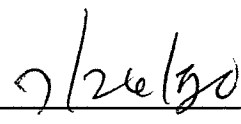
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	NO	NP	
Please write "None" if applicable. Do not leave this space blank.			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p style="text-align: center;">   Please write "None" if applicable. Do not leave this space blank. </p>				

  
Signature

  
Date





DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: KIPP Tech Valley Charter School
2. Trustee's CARL S. TOLAN
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):  
SECRETARY
4. Home address: [REDACTED]
5. Business Address: [REDACTED]
6. Daytime phone: [REDACTED]
7. E-mail: [REDACTED]
8. Is Trustee an employee of the education corporation? Yes ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
NONE	NONE	NONE	NONE

Please write "None" if applicable. Do not leave this space blank.



10. Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Carl A. Grady  
Signature

7/27/2020  
Date





**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: KIPP Tech Valley Charter School
2. Trustee's name (print): Kelly Walborn
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_

8. Is Trustee an employee of the education corporation?   Yes.   X  No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

\_\_\_\_\_

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

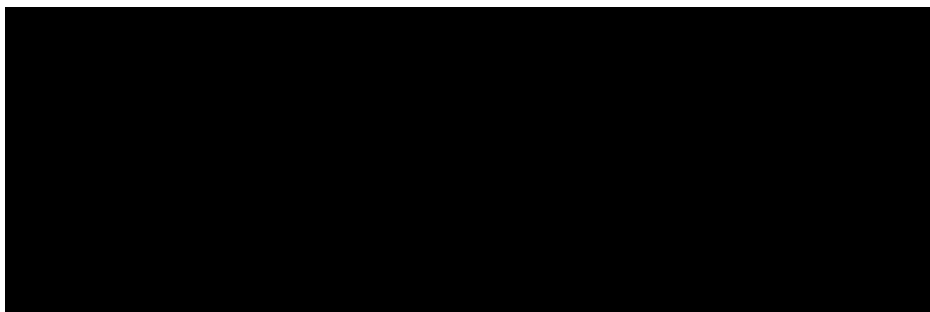
Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

*RM Wallbom*  
Signature

*7/31/2020*  
Date

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: KIPP Tech Valley Charter School
2. Trustee's name (print): Don-Lee Appllys
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): Development and External Affairs Committee Chair



8. Is Trustee an employee of the education corporation? Yes. X No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	None		
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

--	--	--	--

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

*Don Applyrs*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



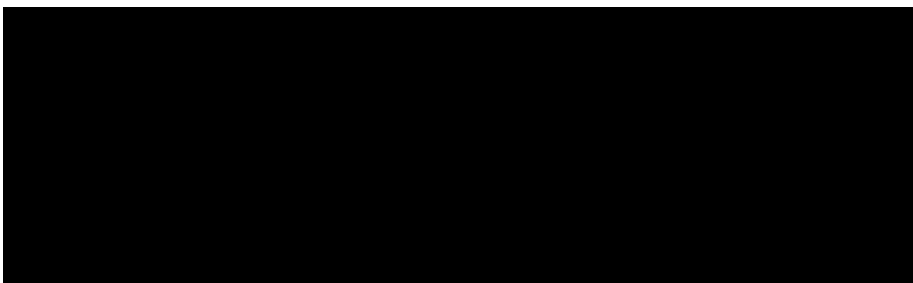
FOR INSTITUTE USE ONLY

FILING FOR SCHOOL  
YEAR: \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: KIPP Tech Valley Charter School
2. Trustee's name (print): Kathryn Hohman
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):\_Governance Committee Chair



8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. XNo. If you checked yes, please provide a description of the position you hold, your salary and your start date.


9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

10. Identify each individual, business, corporation, union association, firm, partnership, committee

proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write “None.”

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
None				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

  
Signature

8/3/2020  
Date



**DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE**

1. Name of education corporation: \_\_\_\_\_
2. Trustee's name (print): \_\_\_\_\_
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_  
\_\_\_\_\_
4. Home address: \_\_\_\_\_
5. Business Address: \_\_\_\_\_
6. Daytime phone: \_\_\_\_\_
7. E-mail: \_\_\_\_\_
8. Is Trustee an employee of the education corporation? \_\_\_\_Yes. \_\_\_\_No. If you checked yes, please provide a description of the position you hold, your salary and your start date.  
\_\_\_\_\_
9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please *write "None."* Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please *write "None."*

<b>Entity Conducting Business with the Education Corporation</b>	<b>Nature of Business Conducted</b>	<b>Approximate Value of the Business Conducted</b>	<b>Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest</b>	<b>Steps Taken to Avoid Conflict of Interest</b>
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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**Signature**

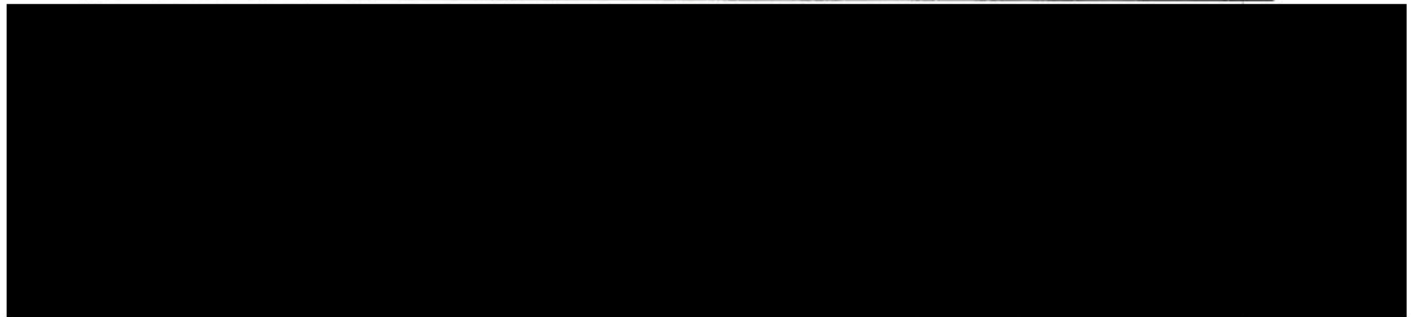
---

**Date**



DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: KIPP TECH VALLEY
2. Trustee's name (print): SHAI BUTLER
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.): \_\_\_\_\_



8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
None <i>Please write "None" if applicable. Do not leave this space blank.</i>			



10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p>None</p>				

Stephen Valle  
Signature

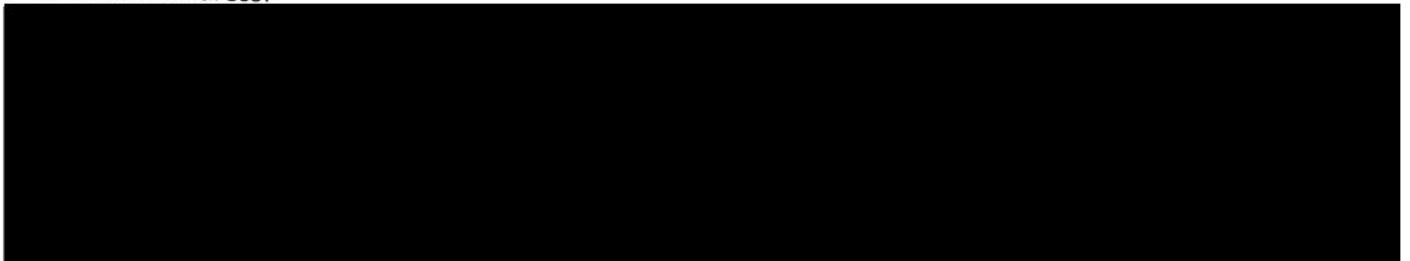
8/3/2020  
Date

FILED OUT BY SCHOOL



DISCLOSURE OF FINANCIAL INTEREST  
BY A NOT-FOR-PROFIT CHARTER SCHOOL  
EDUCATION CORPORATION TRUSTEE

1. Name of education corporation: KIPP TECH VALLEY
2. Trustee's name (print): KELLY KIM BROUGHL
3. Position(s) on board, if any: (e.g., chair, treasurer, committee chair, etc.):  
None
4. Home address:



8. Is Trustee an employee of the education corporation? \_\_\_\_ Yes. ☒ No. If you checked yes, please provide a description of the position you hold, your salary and your start date.

9. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members have held or engaged in with the education corporation during the prior school year. If there has been no such financial interest or transaction, please write "None." Please note that if you answered yes to Question 8, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Identity of Person Holding Interest or Engaging in Transaction (e.g., you and/or immediate family member (name))
	None		

Please write "None" if applicable. Do not leave this space blank.

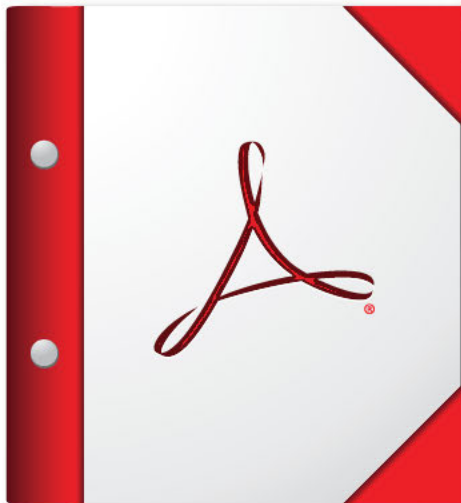
10. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or your immediate family member(s) had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the education corporation that is doing business with the education corporation through a management or services agreement, you need not list every transaction between such entity and the education corporation that is pursuant to such agreement; rather, please identify only the name of the entity, your position in the entity as well as the relationship between such entity and the education corporation. If there was no financial interest, please write "None."

Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Holding an Interest in the Entity Conducting Business with the Education Corporation and the Nature of the Interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				

  
Signature

8/3/2020  
Date

(FILLED OUT BY SCHOOL)



**For the best experience, open this PDF portfolio in  
Acrobat X or Adobe Reader X, or later.**

[Get Adobe Reader Now!](#)

Not required, SUNY Authorized School



July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**Calendar Key**

Half Day All Students

Half Day Grades 5-8

Family Event

Teachers Only

No Students/Teachers

**Calendar Details****August**

8/17-8/26: All Teachers  
8/27-8/28: Kindergarten Only  
8/31 – 9/4: All Students (Half Days)

**September**

9/8: Full Day  
Schedule begins  
9/19: Kindergarten & Grade 1 Open House  
9/26: Grades 2, 3 & 4 Open House  
9/30: Half Day 5-8

**October**

10/12: No School  
10/24: Primary School Fall Fest  
10/28: Half Day 5-8  
10/30: End of Quarter 1

**November**

11/3: Teachers Only PD  
11/6: Half Day for Report Card Conferences

**December**

12/24 – 1/1: No School

**January**

1/13: Half Day 5-8  
1/22: End of Quarter 2  
1/25: Teachers Only PD  
1/29: Half Day for Report Card Conferences

**February**

2/6: Primary School Black History Month Celebration  
2/15-2/19: No School

**March**

3/10: Half Day 5-8

**April**

4/1: End of Quarter 3  
4/2: Teachers Only PD  
4/16: Half Day for Report Card Conferences

**May**

5/18: Half Day 5-8  
5/22: Grades 1 & 2 Performance  
5/31: No School

**June**

6/5: Grades 3 & 4 Performance  
6/18: End of Quarter 4  
6/19: Kindergarten End of Year Celebration  
6/21-6/24: Half Days  
6/25: Teachers Only PD

**KIPP Tech Valley Primary School**

1 Dudley Heights  
518-242-7725  
Maya Tucci, Principal

**KIPP Tech Valley Middle School**

321 Northern Blvd  
518-694-9494  
Halim Genus, Principal



<b>Part I: General Information and Fire/Life Safety History</b> <b>(to be completed annually)</b>
--

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	---	--	--

2. Is there a fire sprinkler system in this facility? Yes X No       

If yes, is the sprinkler alarm connected with the building alarm? Yes X No       

3. Is there a fire hydrant system for facility protection? Yes X No       

If yes, indicate ownership of the system.

Public Owned X School Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify) \_\_\_\_\_

4. Indicate the ownership of this facility.

Leased \_\_\_\_\_ Owned ~~\_\_\_\_\_~~ Other \_\_\_\_\_ (specify) \_\_\_\_\_

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)

			3	9	7	5	0
--	--	--	---	---	---	---	---

(39,750)

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 of the 2015 International Fire Code and F403.5.4 of the NYS Uniform Code Supplement.

Yes X No       

b) Average time to evacuate this facility:

0	5
---	---

1	5
---	---

Minutes      Seconds

c) Student instruction in arson and fire prevention was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes X No       

d) Employee training in fire prevention, evacuation, and fire safety was provided during the past year, and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes ☒ No ☐

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the 2015 International Fire Code? 12

Yes ☒ No ☐



8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

--	--	--	--	--	--	--	--	--

**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name

*Lehigh Valley*  
**KIPP PRIMARY SCHOOL**

Building Name

**Primary School**

Item #	Non-Conformance	Date Corrected
08A-2		
08B-2		
08C-2		
08D-2		
08E-2		
09A-2		
09B-2		
09C-1		
09D-1		
09F-2		
09G-2		
10A-2		
10B-2		
10C-1		
10D-1		
11A-2		
11B-1		
11C-2		
11D-2		
11E-1		
12A-1		
12B-3		
12C-2		
12D-2		
12E-1		
12F-1		
12G-1		
12H-1		
12I-1		
12J-1		
12K-1		
12L-1		
12M-1		
12N-1		
12O-2		

Item #	Non-Conformance	Date Corrected
13A-2		
13B-2		
14A-2		
14B-2		
14C-2		
14D-1		
14E-1		
15A-2		
15B-1		
15C-2		
15D-2		
15E-1		
16A-2		
16B-2		
16C-2		
17A-3		
17B-2		
17C-2		
17D-2		
17E-1		
17F-3		
17G-1		
17H-2		
17I-2		
17J-1		
17K-1		
17L-1		
18A-2		
18B-2		
18C-2		
18D-2		
19A-3		
19B-2		
19C-1		
19D-1		

Item #	Non-Conformance	Date Corrected
19E-1		
19F-1		
19G-1		
19H-2		
20A-1		
20B-1		
20C-1		
21A-3		
22A-3		
22B-3		
22C-3		
23A-1		
23B-1		
23C-1		
23D-2		
24A-3		
25A-3		

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes ☒ No ☒ *W.L.*

### Part III: Nonpublic School Certifications

Please complete sections III-A, Section III-B and/or Section III-C, and Section III-D as directed below

#### **Section III-A Fire Inspection Method**

What method(s) did the school authorities use to complete the annual fire inspection for this building? **Check appropriate box(es)**

- ☒ Inspection by the fire department of the city, town, village or fire district in which the building is located (complete section III-B)
- ☒ Inspection by a fire corporation whose territory includes the school building (complete section III-B)
- ☐ Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located (complete section III-B)
- ☐ Employing or contracting persons who, in the judgment of the school authorities, are qualified to make such an inspection (complete section III-C)

For additional information regarding these methods, please refer to: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

#### **Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, or County Fire Coordinator**

The individual noted below inspected this building on Dec 9, 2019 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Paul V. Lawton Jr Title: FF/EMT/Inv/NY SOLO

Signature: Paul V. Lawton Jr. Date: Dec. 9, 2019

Inspector's Organization: City of Albany Fire Dept.

Inspector's Telephone #: [REDACTED] Inspector's Email: [REDACTED]

Inspector's Registry # (assigned by the NYS Department of State) [REDACTED]

### Section III-C Fire Inspection by Another Individual

School authorities must give reasonable notice of the date and time the annual fire inspection is to be made to the local fire official who has the regular duty of fighting fire in the building to be inspected. Such official, or any subordinate designated by him, may be present during the inspection and may also file a report of inspection.

The individual noted below inspected this building on \_\_\_\_\_(date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed.

Inspector's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector's Organization: \_\_\_\_\_

Inspector's Telephone #: \_\_\_\_\_ Inspector's Email: \_\_\_\_\_

Inspector's Registry # (assigned by the NYS Department of State) \_\_\_\_\_

Name of Local Fire Authority: \_\_\_\_\_

Address of Local Fire Authority: \_\_\_\_\_

Notification Date: \_\_\_\_\_ Fire Authority Contact Name: \_\_\_\_\_

Was a Local Fire Official Representative present at inspection?

- ☐ Yes  
☐ No

### Section III-D. School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, has at the meeting held pursuant to Section 807-a of New York State Education Law, conferred with the fire chief concerning the alleged deficiencies appearing on the inspection report and the measures proposed to be taken to correct such deficiencies.

Name: Stephanie Valle

Title: Executive Director

Signature: [Handwritten Signature]

Telephone #: [Redacted]

Email: [Redacted]



<b>Part I: General Information and Fire/Life Safety History</b> <b>(to be completed annually)</b>
--

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	b) Other Student Use (dormitory, dining hall, physical education building, etc.)	
------------------------	---	--	--

2. Is there a fire sprinkler system in this facility? Yes X No       

If yes, is the sprinkler alarm connected with the building alarm? Yes X No       

3. Is there a fire hydrant system for facility protection? Yes X No       

If yes, indicate ownership of the system.

Public Owned X School Owned \_\_\_\_\_ Other \_\_\_\_\_ (specify) \_\_\_\_\_

4. Indicate the ownership of this facility.

Leased \_\_\_\_\_ Owned ~~\_\_\_\_\_~~ Other \_\_\_\_\_ (specify) \_\_\_\_\_

5. What is the current gross square footage of this facility?  
(to the nearest whole ten feet)

			3	9	7	5	0
--	--	--	---	---	---	---	---

(39,750)

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

a) Fire drills were held in accordance with Section 807 of State Education Law and Sections F405 of the 2015 International Fire Code and F403.5.4 of the NYS Uniform Code Supplement.

Yes X No       

b) Average time to evacuate this facility:

0	5
---	---

1	5
---	---

Minutes      Seconds

c) Student instruction in arson and fire prevention was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

Yes X No       

d) Employee training in fire prevention, evacuation, and fire safety was provided during the past year, and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes ☒ No ☐

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the 2015 International Fire Code? 12

Yes ☒ No ☐

8. Have there been any fires in this facility since the last annual fire inspection?

Yes \_\_\_\_\_

No X

If yes, indicate:

a) Number of fires

--	--

b) Total number of injuries

--	--

c) Total cost of property damage

\$

--	--	--	--	--	--	--	--	--

**Part II: Nonpublic School Fire Safety Non-Conformance Report Sheet**

School Name

*Tech Valley*  
**KIPP PRIMARY SCHOOL**

Building Name

**Primary School**

Item #	Non-Conformance	Date Corrected
08A-2		
08B-2		
08C-2		
08D-2		
08E-2		
09A-2		
09B-2		
09C-1		
09D-1		
09F-2		
09G-2		
10A-2		
10B-2		
10C-1		
10D-1		
11A-2		
11B-1		
11C-2		
11D-2		
11E-1		
12A-1		
12B-3		
12C-2		
12D-2		
12E-1		
12F-1		
12G-1		
12H-1		
12I-1		
12J-1		
12K-1		
12L-1		
12M-1		
12N-1		
12O-2		

Item #	Non-Conformance	Date Corrected
13A-2		
13B-2		
14A-2		
14B-2		
14C-2		
14D-1		
14E-1		
15A-2		
15B-1		
15C-2		
15D-2		
15E-1		
16A-2		
16B-2		
16C-2		
17A-3		
17B-2		
17C-2		
17D-2		
17E-1		
17F-3		
17G-1		
17H-2		
17I-2		
17J-1		
17K-1		
17L-1		
18A-2		
18B-2		
18C-2		
18D-2		
19A-3		
19B-2		
19C-1		
19D-1		

Item #	Non-Conformance	Date Corrected
19E-1		
19F-1		
19G-1		
19H-2		
20A-1		
20B-1		
20C-1		
21A-3		
22A-3		
22B-3		
22C-3		
23A-1		
23B-1		
23C-1		
23D-2		
24A-3		
25A-3		

**If any additional non-conformances are observed, check item 25A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes ☒ No ☒ *W.L.*



**Part III: Nonpublic School Certifications**

Please complete sections III-A, Section III-B and/or Section III-C, and Section III-D as directed below

**Section III-A Fire Inspection Method**

What method(s) did the school authorities use to complete the annual fire inspection for this building? **Check appropriate box(es)**

- ☒ Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located (complete section III-B)
- ~~PP-☒~~ Inspection by a **fire corporation** whose territory includes the school building (complete section III-B)
- ☐ Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located (complete section III-B)
- ☐ **Employing or contracting persons** who, in the judgment of the school authorities, are qualified to make such an inspection (complete section III-C)

For additional information regarding these methods, please refer to: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, or County Fire Coordinator**

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Inspector's Name: Paul V. Lawton Jr Title: FF/EMT/Inv/NY SOLO

Signature: Paul V. Lawton Jr. Date: Dec. 9, 2019

Inspector's Organization: City of Albany Fire Dept.

Inspector's Telephone #: [REDACTED] Inspector's Email: [REDACTED]

Inspector's Registry # (assigned by the NYS Department of State) [REDACTED]

### Section III-C Fire Inspection by Another Individual

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Inspector's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Inspector's Organization: \_\_\_\_\_

Inspector's Telephone #: \_\_\_\_\_ Inspector's Email: \_\_\_\_\_

Inspector's Registry # (assigned by the NYS Department of State) \_\_\_\_\_

Name of Local Fire Authority: \_\_\_\_\_

Address of Local Fire Authority: \_\_\_\_\_

Notification Date: \_\_\_\_\_ Fire Authority Contact Name: \_\_\_\_\_

Was a Local Fire Official Representative present at inspection?

- ☐ Yes  
☐ No

### Section III-D. School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Trustees, has at the meeting held pursuant to Section 807-a of New York State Education Law, conferred with the fire chief concerning the alleged deficiencies appearing on the inspection report and the measures proposed to be taken to correct such deficiencies.

Name: Stephanie Valle

Title: Executive Director

Signature: [Signature]

Telephone #: [Redacted]

Email: [Redacted]



## City of Albany

### Department of Buildings and Regulatory Compliance

KIPP Tech Valley  
321 Northern Blvd  
Albany, NY 12210

### Certificate of Occupancy

Address: 400 Northern Blvd Permit BC18-8710

This is to Certify that the building located at 400 Northern Blvd in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for construction of a 2 story 900sq' addition to elementary school.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
Cellar/Basement		
First Floor	School	E
Second Floor	School	E
Third Floor		
Other Floors		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance MU-NE

Issuance Recommended By:

Daniel A. Sherman  
Sr. Building Inspector

  
Valerie Scott, Department Supervisor

Issue Date: Wednesday, July 17, 2019

Work Certification Form

**City of Albany Department of General Services - Division of Engineering**  
**One Conners Boulevard, Albany, New York 12204-2514, Telephone (518) 432-1144**

**Project**    Name:    KIPP Tech Valley Charter School  
                 Address:    Northern Boulevard, Albany, NY

**Owner**    Name:    Brighter Choice Foundation Phone: 518-694-4114  
                 Address:    250 Central Avenue, Albany, NY 12206

**Engineer /**    Name:    Clough Harbour & Assoc.    Phone: [REDACTED]  
**Architect**    Address:    III Winners Circle, Albany, NY 12205


**Contractor**    Name:    Sano Rubin Construction    Phone: [REDACTED]  
                 Address:    624 Delaware Avenue, Albany, NY 12209

The undersigned hereby certifies the following:

1.    ☐    The facilities have been constructed and completed in accordance with the City approved plans and specifications for this project.
- ☒    The facilities have been constructed and completed in general accordance with the City approved plans and specifications for this project, with no significant variations.
- ☐    The facilities have been constructed and completed in a manner that varies from the approved plans and specifications in the following manner:  
                 \_\_\_\_\_  
                 \_\_\_\_\_  
                 \_\_\_\_\_
2.    ☐    A complete set of As-Built Record Drawing, stamped by a New York State Licensed Engineer or Architect, has been completed and is attached hereto.
- ☐    A complete set of As-Built Record Drawing, stamped by a New York State Licensed Engineer or Architect, will be prepared and submitted within the next thirty (30) days to the City of Albany Engineering Division.
3.    ☐    Additional Comments (Attach Extra Sheets As Needed):  
                 \_\_\_\_\_  
                 \_\_\_\_\_

This certification is dated June 23, 2005

DAVID J. SAVAGE

  
NYS Licensed Engineer or Architect

072682

NYS License Number