

# Application: Inwood Academy for Leadership 19-20 Annual Report

Jenny Pichardo - jenny.pichardo@inwoodacademy.org  
Annual Reports

## Summary

**ID:** 0000000172

**Status:** Annual Report Submission

**Last submitted:** Nov 30 2020 05:19 PM (EST)

## Entry 1 School Info and Cover Page

**Completed** Aug 2 2020

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 310600860966

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD # 6 - MANHATTAN

**d. DATE OF INITIAL CHARTER**

12/2009

**e. DATE FIRST OPENED FOR INSTRUCTION**

8/2010

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Inwood Academy for Leadership Charter School will empower students in Inwood and Washington Heights to become agents for change through community focused leadership, character development and college preparedness.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Differentiation. While differentiation can mean many different things to educators, at IAL we believe that the bar for academic achievement can not be lowered to accommodate the needs of students, but that the methods we take to ensure students reach the bar is scaffolded appropriately. The focus of differentiation at IAL is the daily groupings and differentiated task work. Using exit slip data, teachers create groupings for the next day. Task work matches problem sets that students need to master in order to move on. Additional forms of differentiation include pre teaching and adjusting the amount of problems certain students need to complete. These strategies allow students to operate within their zone of proximal
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development  
causing the necessary academic growth.

KDE 2

Intensive Support of ELLs. We intend to enroll 40-50 ELLs (40-50%) each year by setting aside seats in our lottery for this population. An ELL specialist will head our program that will utilize inclusion, along with pull out and push in services based on the individual needs of each student. Also, students will be accessed through the RTI method to pinpoint specific areas of need. IALCS will focus on language acquisition throughout its curriculum. Computer-based reading intervention will be given to all students that need this extra support.

KDE 3

More Time on Task and More Days in the Year. Student receive an additional week of orientation in the summer which includes culture building and assessments as well as getting to know the goals and curriculum for the year.  
3 / 10  
Need additional space for variables  
No  
h. SCHOOL WEB ADDRESS (URL)  
[www.inwoodacademy.org](http://www.inwoodacademy.org)  
Students in the middle school attend school from 8am - 3:30pm and students in the HS have varying schedules based on their course selections. Regular classes end between 2:30 - 3:30pm and additional office hours for support extend to 4pm.

KDE 4

Excellent curriculum is ineffective at best when not used by excellent teachers. Much research points to the fact that teacher quality has the single greatest effect on student achievement. Because of this, a large part of our program will revolve around selecting and retaining excellent teachers. All teachers joining the IALCS staff must: 1) be committed to teaching in underserved communities in an effort to bridge the achievement gap, giving students all the tools necessary and to give these youth all the necessary tools in order to graduate college, 2) believe that teachers are instrumental in building developmental assets in each young person, 3) have a deep understanding of their content area, 4) skill in teacher methodologies, and 5) be a life-long learner in order to model this important trait for the students

KDE 5

The "Three Cs" Inwood Academy strives to position a culture of leadership development in the forefront of every aspect of our school. Leaders at IAL are defined by their ability to uphold commitment to community, character, and college preparedness. We believe that through innovations in both student and staff leadership, IAL has become an institution grounded by its mission in empowering students to become

agents for changes to ensure that our students achieve and maintain a high level of academic proficiency to attain college acceptance.

KDE 6

(No response)

KDE 7

(No response)

KDE 8

(No response)

KDE 9

(No response)

KDE 10

(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

[www.inwoodacademy.org](http://www.inwoodacademy.org)

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

960

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

943

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served	5, 6, 7, 8, 9, 10, 11, 12
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**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No
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**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2020-2021?

Yes, 3 sites
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**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	3896 10th Avenue, New York, NY 10034		NYC CSD 6	9-12	9-12

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes			<a href="mailto:christina.reyes@inwoodacademy.org">christina.reyes@inwoodacademy.org</a>
Operational Leader	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
Compliance Contact	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
Complaint Contact	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
DASA Coordinator	Nilson Meija			<a href="mailto:nilson.meija@ialcs.org">nilson.meija@ialcs.org</a>
Phone Contact for After Hours Emergencies				



**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[Approved Temp Use Permit - 06.07.2020 to 09.06.2020.pdf](#)

**Filename:** Approved Temp Use Permit - 06.07.2020 to 09.06.2020.pdf **Size:** 149.5 kB

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**Site 1 Fire Inspection Report**

[FIRE DEPARTMENT 3896.pdf](#)

**Filename:** FIRE DEPARTMENT 3896.pdf **Size:** 501.6 kB

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**School Site 2**

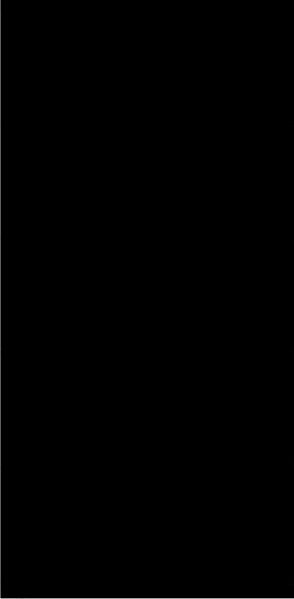
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**m2. SCHOOL SITES**

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	433 West 204th Street, New York, NY 10034	646-665-5570	NYC CSD 6	5-8	no

**m2a. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes			<a href="mailto:christina.reyes@inwoodacademy.org">christina.reyes@inwoodacademy.org</a>
Operational Leader	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
Compliance Contact	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
Complaint Contact	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
DASA Coordinator	Raiderys Martinez			<a href="mailto:raiderys.martinez@ialcs.org">raiderys.martinez@ialcs.org</a>
Phone Contact for After Hours Emergencies				

**m2b. Is site 2 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 2 Certificate of Occupancy (COO)**

[IALCS CofO Middle School.pdf](#)

**Filename:** IALCS CofO Middle School.pdf **Size:** 120.2 kB

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**Site 2 Fire Inspection Report**

[FDNY MS4.pdf](#)

**Filename:** FDNY MS4.pdf **Size:** 181.7 kB

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**School Site 3**


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### m3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	431 West 204, New York, NY 11034	646-273-8451	NYC CSD 6	5-8, central school support office	no

#### m3a. Please provide the contact information for Site 3.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christina Reyes			<a href="mailto:christina.reyes@inwoodacademy.org">christina.reyes@inwoodacademy.org</a>
Operational Leader	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
Compliance Contact	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
Complaint Contact	Jenny Pichardo			<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>
DASA Coordinator	Raiderys Martinez			<a href="mailto:raiderys.martinez@ialcs.org">raiderys.martinez@ialcs.org</a>
Phone Contact for After Hours Emergencies				

**m3b. Is site 3 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m3d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 3 Certificate of Occupancy (COO)**

[23470-MISC-773451.pdf](#)

**Filename:** 23470-MISC-773451.pdf **Size:** 617.9 kB

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**Site 3 Fire Inspection Report**

[FDNY Objections List - 2018 08 15 Annex.pdf](#)

**Filename:** FDNY Objections List - 2018 08 15 Annex.pdf **Size:** 438.4 kB

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Jenny Pichardo
Position	COO/CFO
Phone/Extension	347-501-1414
Email	<a href="mailto:jenny.pichardo@inwoodacademy.org">jenny.pichardo@inwoodacademy.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "Christina Hayes".

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "James King".

**Date**

Aug 2 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Completed** Aug 2 2020 Hidden from applicant

[Instructions](#)

**SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## **Entry 2 NYS School Report Card Link**

**INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 310600860966**

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### **NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

**(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)**

(No response)

## **Entry 3 Progress Toward Goals**

**Completed** Aug 2 2020

### **Instructions**

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## **Entry 3 Progress Toward Goals**



## PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

#### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
	For each year of the school's next charter term, the school will show academic performance of students proficient at or above Level 3 that meets or			

Academic Goal 1	exceeds the percent proficient of the CSD of location and also meets or exceeds the citywide percent on the NY State ELA examination	NY State ELA Exam	Unable to Assess	N/A
Academic Goal 2	For each year of the school's next charter term, the school will show academic performance of students proficient at or above Level 3 that meets or exceeds the percent proficient of the CSD of location and also meets or exceeds the citywide percent on the NY State Math examination	NY State Math Exams	Unable to Assess	NA
Academic Goal 3	Each year, at least 75 percent of students in high school accountability cohort passing a English Regents exam will have a score of 75 or above by the end of their fourth year	NYS Regents	Unable to Assess	NA
	.Each year, at least 75 percent of			

Academic Goal 4	students in high school accountability cohort passing a math Regents exam will have a score of 75 or above by the end of their fourth year	NYS Regents	Unable to Assess	NA
Academic Goal 5	For each year of the schools next charter term, each grade-level cohort will demonstrate growth with a reduction by half the gap between the percent at or above Level 3 on the previous year's NYS ELA exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current State ELA exam. For schools in which the number of students scoring above proficiency in grade level cohort exceeded the CSD or city percent (whichever is higher) on the previous year's ELA exam, the school is expected to demonstrate growth comparable to the	NY State ELA Test	Unable to Assess	NA

	CSD in current year			
Academic Goal 6	<p>For each year of the schools next charter term, each grade-level cohort will demonstrate growth with a reduction by half the gap between the percent at or above Level 3 on the previous year's NYS Math exam (baseline) and the CSD or citywide percent (whichever is higher) of students proficient at or above Level 3 on the current State Math exam. For schools in which the number of students scoring above proficiency in grade level cohort exceeded the CSD or city percent (whichever is higher) on the previous year's Math exam, the school is expected to demonstrate growth comparable to the CSD in current year</p>	NYS Math Exams	Unable to Assess	NA
	<p>For each year of the next charter term, the school will perform at the 60th percentile or</p>			The school is well above the 60th percentile of the

Academic Goal 7	above compared with citywide averages for its 4 year graduation rate and in the 60th percentile or above compared to citywide averages for its 6 year graduation rate	Graduation Rate	Met	city as it relates to their four year graduation rate. The school does not have 6 year graduation rate because it only has three graduating classes
Academic Goal 8	For each year of the next charter term, the school will show progress towards having 75% of students enrolled in each grade 9-11 accumalate 10 or more credits towards graduation. The school will be accountable for all credits accumulated by students who were continuously enrolled in the school including students who have dropped out or enrolled in an accredited GED program, however, excluding the credits accumulated by students who have transferred from or to another school, were incarcerated, left the county or	credit accumulation	Met	The 11th graders (rising 12th graders) had 83% of students accumulating at least 20 credits towards graduation. The 10th graders (rising 11th graders) had 81% of students accumulating at least 20 credits towards graduation. The 9th graders ( rising 10th graders) had 86% of students accumulating at least 10 credits towards

	died during the school year. The school will report this each September by submitting a report of student credit accumulation from the previous year for purposes of the NYC DOE school quality reports			graduation
Academic Goal 9	Each year (after the first class has graduated) at least 75% of students will successfully complete their first semester of college by passing all classes in which they are enrolled	College Transcript	Met	75% of students enrolled in classes passed all of their first semester classes.
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**3. Do have more academic goals to add?**

No

#### 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school will have an average daily student attendance rate at least 95 percent	ATS Reports/Internal Data	Unable to Assess	NA
Org Goal 2	Each year, 95 percent of all students enrolled on the last day of school year will return the following school year	ATS Report	Met	We enrolled new students in the 5th and 9th grade and filled open seats in 6, 7. In total we accepted approximately 100 students.
Org Goal 3	Each year, 90 percent of all instructional staff employed during the prior school year will return and/or asked to	Internal data collection	Met	90% of the teachers returned/were

	return the following school year			asked to return
Org Goal 4	In each year of the charter term, students will express satisfaction with the schools program based on the NYC DOE school survey. On key questions as identified in the NYC DOE charter school accountability handbook, the school will have a percentage of students that agree or strongly agree that meets or exceed citywide averages. The school will only have met this goal is 50% or more students participate in the survey	NYC DOE School Survey	Unable to Assess	NA
	In each year of the charter term, students will express satisfaction with the schools program based on the NYC DOE school survey. On key questions as identified in the			



Org Goal 5	NYC DOE charter school accountability handbook, the school will have a percentage of students that agree or strongly agree that meets or exceed citywide averages. The school will only have met this goal is 50% or more staff participate in the survey	NYC DOE school survey	Unable to Assess	More than 50% of staff took the NY Learning environment survey
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2019-2020 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will operate on a balanced budget and maintain a stable cash flow	Audit	Met	Yes, the school operates a balanced budget and a stable cash flow.
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

No

Thank you.

**Entry 3 Accountability Plan Progress Reports**

**Incomplete** Hidden from applicant

**Instructions**

## **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

### **Entry 7 Disclosure of Financial Interest Form**

**Completed** Aug 2 2020

#### **Instructions - Multiple Uploads Permitted**

##### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

#### **2020 Combined Board Financial Disclosure**

**Filename:** 2020 Combined Board Financial Disclosure.pdf **Size:** 1.0 MB

### **Entry 8 BOT Membership Table**

**Completed** Aug 2 2020

#### **Instructions**

##### **Required of All charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the

Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 310600860966

#### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
1	Tomas Almonte [REDACTED]	Chair	Finance/Facilities, Executive	Yes	5	07/01/2019	06/30/2020	11
2	Jay Patrick [REDACTED]	Vice Chair	Fundraising, Executive	Yes	4	07/01/2020	06/30/2020	11
3	Benjamin Wilson [REDACTED]	Treasurer	Finance/Facilities, Executive	Yes	2	07/01/2019	06/30/2020	11
	Elyssa							

4	Siminerio [REDACTED]	Secretary	Academic , Funraisin g, Executive	Yes	9	07/01/20 19	06/30/20 20	10
5	Jason Craig Harris [REDACTED]	Trustee/M ember	Academic , Executive	Yes	2	07/01/20 19	06/30/20 20	7
6	Christina Reyes, [REDACTED]	Trustee/M ember	Finance/F acilities, Fundraisi ng, academic , executive	No	11	07/01/20 19	06/30/20 20	12
7	Brooke Girley [REDACTED]	Trustee/M ember	Executive	Yes	1	07/01/20 19	06/30/20 20	9
8	Kathleen Smith [REDACTED]	Trustee/M ember	Academic	Yes	1	07/01/20 19	06/30/20 20	12
9	Maxwell Rosentha l [REDACTED]	Trustee/M ember	Finance Facilities	Yes	1	07/01/20 19	06/30/20 20	11

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2019-2020
10	Jhoselyn Almonte [REDACTED]	Parent Rep	Executive Committee	Yes	1	07/01/2019	06/30/2020	11
11	Kathleen Mangual [REDACTED]	Trustee/Member	Fundraising	Yes		07/01/2019	06/30/2020	7
12	Steven Mylnar [REDACTED]	Trustee/Member	Finance/Facilities			07/01/2019	06/30/2020	8
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	12
b.Total Number of Members Added During 2019-2020	2
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	13

**3. Number of Board meetings held during 2019-2020**

12

**4. Number of Board meetings scheduled for 2020-2021**

12

Thank you.

**Entry 9 Board Meeting Minutes**

Completed Aug 2 2020

[Instructions](#)

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school’s Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

**[Board Meeting Minutes 19](#)**

**Filename:** Board Meeting Minutes 19.20.pdf **Size:** 300.9 kB

**Entry 10 Enrollment & Retention**

**Completed** Aug 2 2020

**[Instructions for submitting Enrollment and Retention Efforts](#)**

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

**Entry 10 Enrollment and Retention of Special Populations**

**[Instructions for Reporting Enrollment and Retention Strategies](#)**

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 310600860966**

**Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
	Web: IAL website pointed people to NYC Charter Center’s Common Application which is available in	Web: IAL website pointed people to NYC Charter Center’s Common Application which is available in



<p>Economically Disadvantaged</p>	<p>multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent a bilingual (English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year. NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p>	<p>multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent a bilingual (English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year. NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p>
<p>English Language Learners/Multilingual Learners</p>	<p>Web: IAL website pointed people to NYC Charter Center’s Common Application which is available in multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent a bilingual (English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application</p>	<p>Web: IAL website pointed people to NYC Charter Center’s Common Application which is available in multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent a bilingual (English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application</p>

	<p>packages throughout the academic year. NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p>	<p>packages throughout the academic year. NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p>
Students with Disabilities	<p>Web: IAL website pointed people to NYC Charter Center’s Common Application which is available in multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent a bilingual (English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year. NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p>	<p>Web: IAL website pointed people to NYC Charter Center’s Common Application which is available in multiple languages, advertise on our website and social media outlets</p> <p>Direct Mail: IAL will sent a bilingual (English/Spanish) package to Vanguard to advertise to rising 5th and 9th grade families ONLY. Packages were sent to District 6 in Manhattan and zip code 10463.</p> <p>Door to Door: IAL has created a role for an IAL Ambassador whose responsible for handing out over 5,000 application packages throughout the academic year. NYCHA housing was a priority, in the Washington Heights, Inwood, Kingsbridge and University Heights sections to focus on areas of high needs such as student eligible for Free and Reduced priced lunch, ELL and SPED population.</p>

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
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Economically Disadvantaged	<p>As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.</p>	<p>As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.</p>
English Language Learners/Multilingual Learners	<p>As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.</p>	<p>As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.</p>
	<p>As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a</p>	<p>As soon as we hear of a parent or student inquiring/seeking to transfer we schedule a</p>

Students with Disabilities	<p>Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.</p>	<p>Family meeting to include the Principal, Director of Family and Community Engagement, A.P, Directors of Academic Intervention Services, Counselor, Social Worker and Dean to ensure that we address any concerns or needs. Results of the meeting lead to the Family and Student deciding to continue at Inwood Academy for Leadership.</p>
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## Entry 12 Percent of Uncertified Teachers

**Completed** Aug 2 2020

### Instructions

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

## Entry 12 Uncertified Teachers

**School Name: INWOOD ACADEMY FOR LEADERSHIP CHARTER SCHOOL 310600860966**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	19
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	7
Total Category A: 5 or 30% whichever is less	27.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	11
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	5
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
<b>Total Category B: not to exceed 5</b>	<b>16.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	1
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	4
Total Category C: not to exceed 5	5.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	6

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	27

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	76



Thank you.

## Entry 13 Organization Chart

Completed Aug 2 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [IAL 2019](#)

Filename: IAL 2019.20 Org Chart.pdf Size: 192.4 kB

## Entry 14 School Calendar

Completed Sep 15 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [2020-21 IAL school draft calendar](#)

Filename: 2020 21 IAL school draft calendar.pdf Size: 148.4 kB



## [2020-21 staff draft calendar - 9](#)

Filename: 2020 21 staff draft calendar 9.15.20.pdf Size: 149.0 kB

# Entry 15 Links to Critical Documents on School Website

Completed Sep 15 2020

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

# Form for Entry 15 Links to Critical Documents on School Website

School Name: **Inwood Academy for Leadership 19-20 Annual Report**

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2019/10/31182339/2018-19 Annual Report Inwood Academy rev.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2019/10/31182339/2018-19 Annual Report Inwood Academy rev.pdf</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://inwoodacademy.org/about/team/board/">https://inwoodacademy.org/about/team/board/</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113054/IAL-2020-21-Remote-Board-Meeting.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113054/IAL-2020-21-Remote-Board-Meeting.pdf</a>

3. Link to NYS School Report Card	<a href="https://data.nysed.gov/essa.php?instid=800000067014&amp;year=2019&amp;createreport=1&amp;allchecked=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;EMIndicators=1&amp;EMcomposite=1&amp;EMgrowth=1&amp;EMcompgrowth=1&amp;EMelp=1&amp;EMprogress=1&amp;EMchronic=1&amp;EMpart=1&amp;HSStatus=1&amp;HSIndicators=1&amp;HScomposite=1&amp;HSgradrate=1&amp;HScompgrowth=1&amp;HSelp=1&amp;HSprogress=1&amp;HSchronic=1&amp;HScccr=1&amp;HSpart=1&amp;38ELA=1&amp;38MATH=1&amp;48SCI=1&amp;regents=1&amp;cohort=1&amp;nyseslat=1&amp;nysaa=1&amp;naep=1&amp;expend=1&amp;staffqual=1&amp;gradrate=1&amp;feddata=1">https://data.nysed.gov/essa.php?instid=800000067014&amp;year=2019&amp;createreport=1&amp;allchecked=1&amp;OverallStatus=1&amp;section_1003=1&amp;EMStatus=1&amp;EMIndicators=1&amp;EMcomposite=1&amp;EMgrowth=1&amp;EMcompgrowth=1&amp;EMelp=1&amp;EMprogress=1&amp;EMchronic=1&amp;EMpart=1&amp;HSStatus=1&amp;HSIndicators=1&amp;HScomposite=1&amp;HSgradrate=1&amp;HScompgrowth=1&amp;HSelp=1&amp;HSprogress=1&amp;HSchronic=1&amp;HScccr=1&amp;HSpart=1&amp;38ELA=1&amp;38MATH=1&amp;48SCI=1&amp;regents=1&amp;cohort=1&amp;nyseslat=1&amp;nysaa=1&amp;naep=1&amp;expend=1&amp;staffqual=1&amp;gradrate=1&amp;feddata=1</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113056/IAL-2020-21-Lottery-Notification-.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113056/IAL-2020-21-Lottery-Notification-.pdf</a>
5. Authorizer-Approved DASA Policy	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113051/IAL-DASA-Harassment-Intimidation-Bullying-Form.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113051/IAL-DASA-Harassment-Intimidation-Bullying-Form.pdf</a>
6. District-wide Safety Plan	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113045/IALCS-Emergency-Management-Plan-19-20.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113045/IALCS-Emergency-Management-Plan-19-20.pdf</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2019/09/03130713/2019-20-MS-Family-Handbook_English.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2019/09/03130713/2019-20-MS-Family-Handbook_English.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113047/IAL-Foil-Policy.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/08/02113047/IAL-Foil-Policy.pdf</a>
8. Subject matter list of FOIL records	<a href="https://inwoodacademy.org/about/team/board/">https://inwoodacademy.org/about/team/board/</a>
9. Link to School Reopening Plan	<a href="https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/09/10165804/Full-Reentry-Plan_7.31.20-1.pdf">https://s3.amazonaws.com/inwoodacademy.media/wp-content/uploads/2020/09/10165804/Full-Reentry-Plan_7.31.20-1.pdf</a>

Thank you.



## Entry 16 COVID 19 Related Information

## Instructions

### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

## Entry 16 COVID 19 Related Information

**School Name: Inwood Academy for Leadership 19-20 Annual Report**

### **TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	945	944	943

### **Table 2: 2019-2020 Assessments and Grade Participation**

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

	Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students
	ELA Final	✘	✘	✘	✘	✘	✓	✓	✓	✓	✓	✓	✓	✓	671
	Math Final	✘	✘	✘	✘	✘	✓	✓	✓	✓	✓	✓	✓	✓	551
	Science Final	✘	✘	✘	✘	✘	✓	✓	✓	✓	✓	✓	✓	✓	674
	Social Studies Final	✘	✘	✘	✘	✘	✓	✓	✓	✓	✓	✓	✓	✓	704
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	
		✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	✘	



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Maxwell Rosenthal

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy for Leadership

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

3. Are you related, by blood or marriage, to any person employed by the school?  
 **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?  **Yes**  **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. na

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

na

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

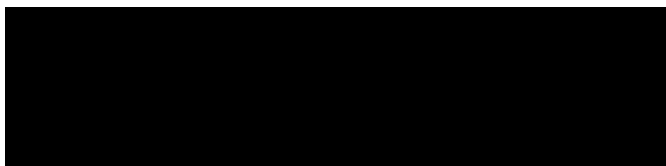
DocuSigned by:  
  
D799FA47033244B...

8/1/2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*







*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Kathleen Mangual**

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Inwood Academy for Leadership**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board**

2. Are you an employee of any school operated by the education corporation?  
 **Yes** x  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No.

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>None  <i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

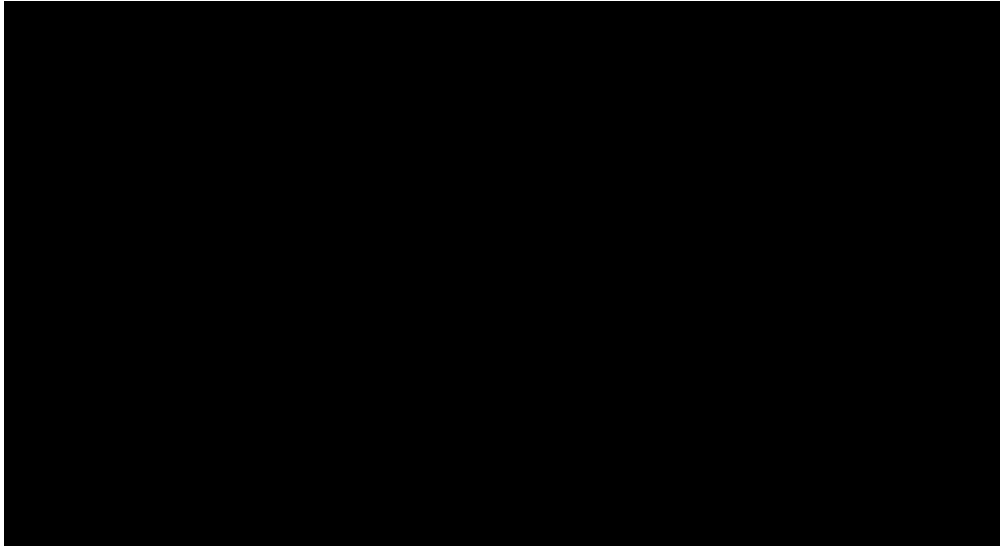
/s/ Kathleen Mangual

7/23/2020

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Tomas Almonte

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

chair

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Na

3. Are you related, by blood or marriage, to any person employed by the school?  
 **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Na

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Na

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?  **Yes**  **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. Na

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Na

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

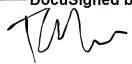
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

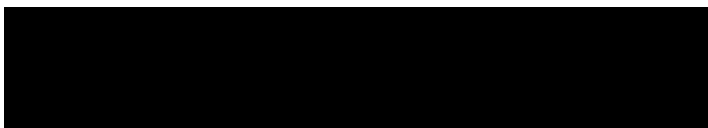
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7/31/2020

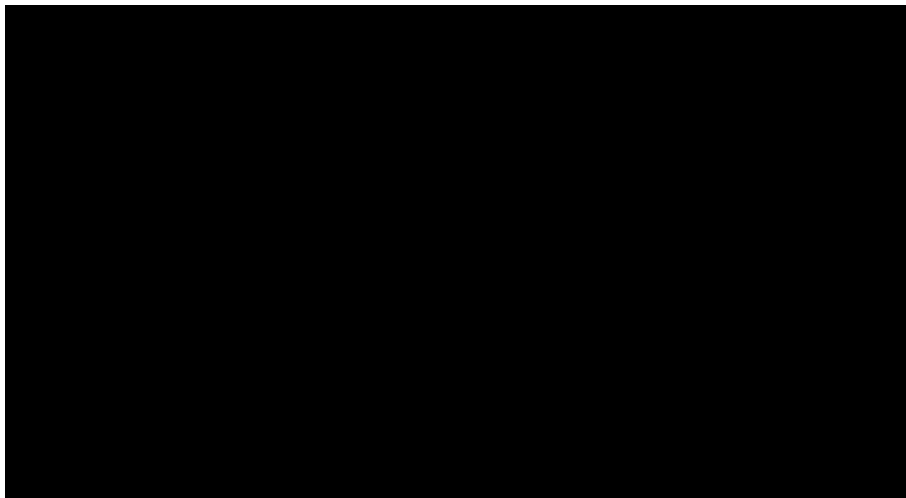
Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Kathleen Smith

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy for Leadership

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Academic Committee Chair

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

3. Are you related, by blood or marriage, to any person employed by the school?  
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.  None

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

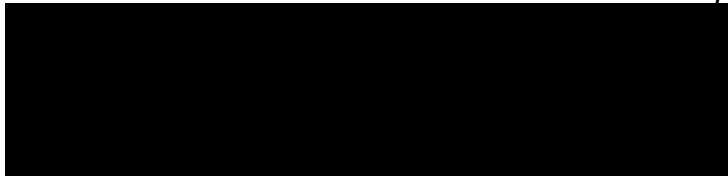
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7/31/2020

Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Steve Mlynar

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy of Leadership

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you related, by blood or marriage, to any person employed by the school?  
 **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?  **Yes**  **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. N/A

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A


7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

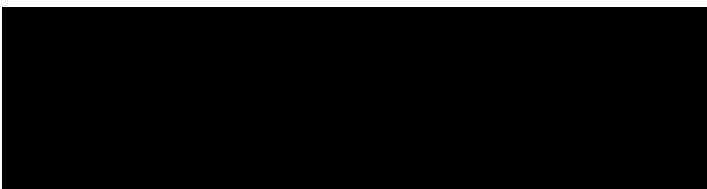
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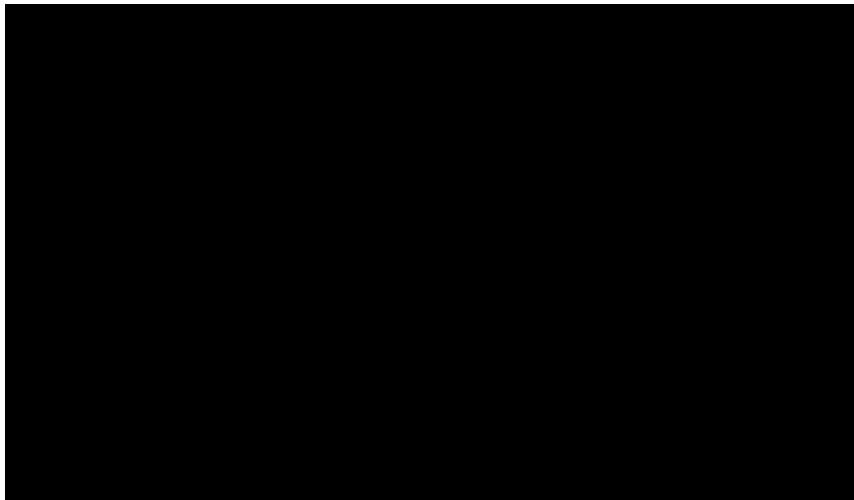
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Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Elyssa Siminerio

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy for Leadership

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. NA

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA


7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	NA	NA	NA

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	NA	NA	NA	NA

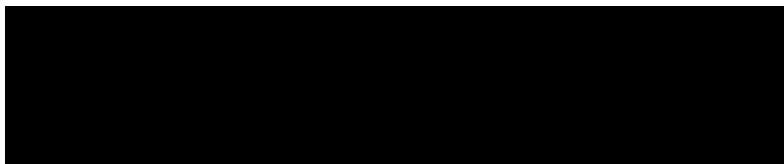
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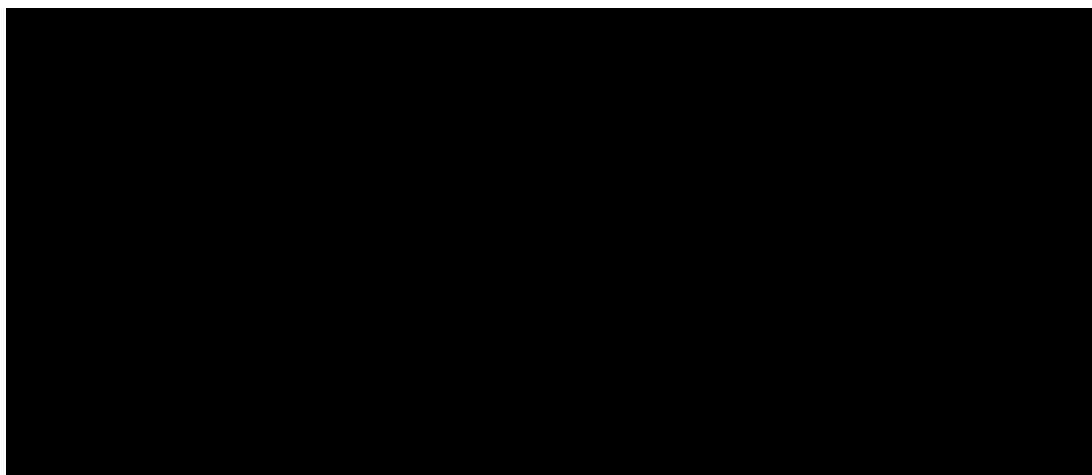
Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Christina Reyes

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy for Leadership charter school

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO, 200k, general oversight of the school

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/a

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

N/a

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. N/a

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/a

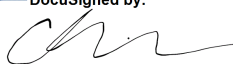
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
N/a	N/a	N/a	N/a

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N/a	N/a	N/a	N/a	N/a

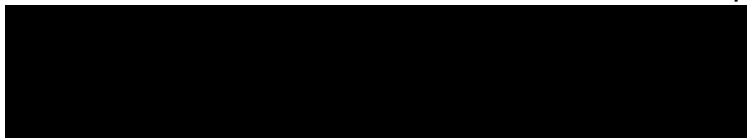
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7/30/2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Jay Patrick**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Inwood Academy for Leadership**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board of Trustees, Vice President**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**     **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes     **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<i>NONE</i>		

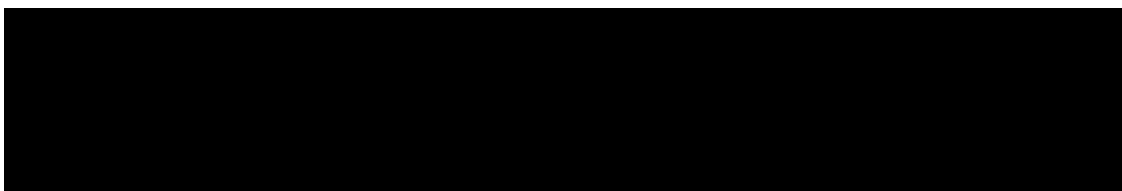
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		<i>NONE</i>		

Jay Patrick  
Signature

July 22, 2020  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Jhoselyn

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy for Leadership

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent representative

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?  
 **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  **Yes**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

Parent

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?  **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.  No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

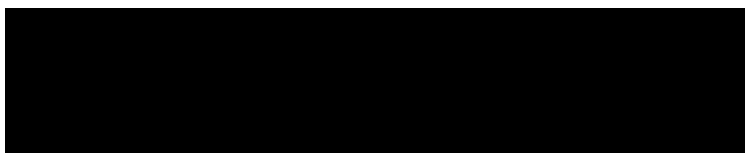
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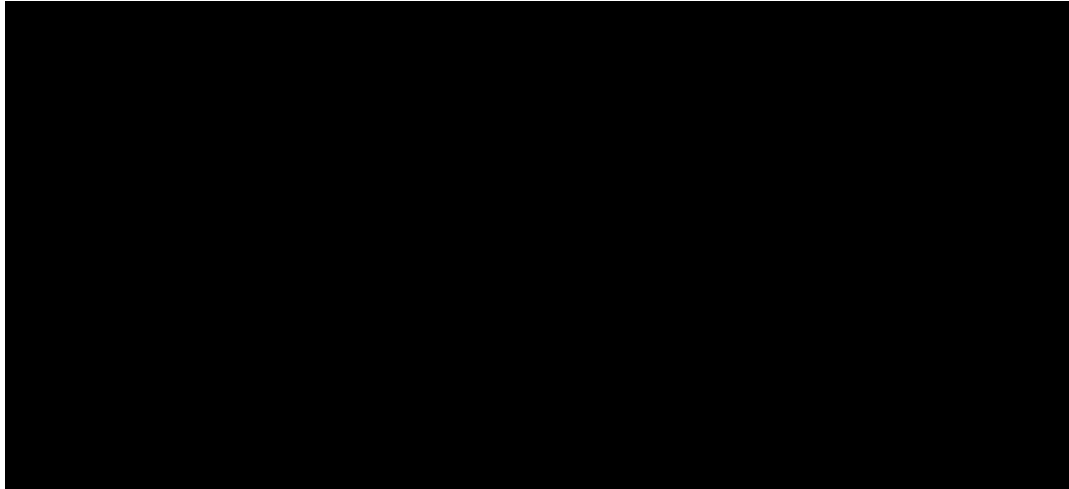
Signature

Date

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*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees  
Member**

**Name:**

Brooke Girley

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy for Leadership

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**No.**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

**None**

*Please write “None” if applicable. Do not leave this space blank.*

<b>Date(s)</b>	<b>Nature of financial interest/ transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/ or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

\_\_\_\_\_ **Jason Craige Harris** \_\_\_\_\_

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

\_\_\_\_\_ **Inwood Academy for Leadership** \_\_\_\_\_

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board Member**

**Member of the Academic Committee**

**Member of the Human Resources Committee**

2. Are you an employee of any school operated by the education corporation?  
**Yes   X   No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

**No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**   X   **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”



Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><b>None</b></p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

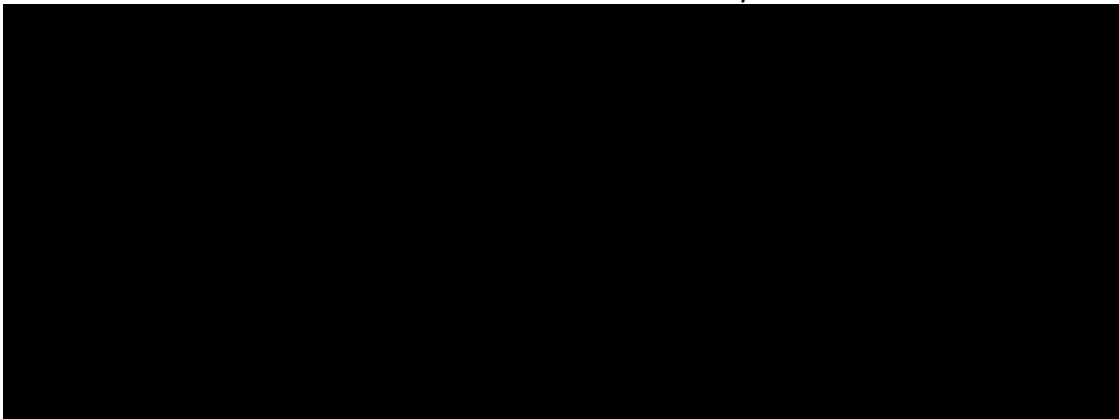
*Jon C. Hank*

\_\_\_\_\_  
Signature

7-21-2020

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 06/8/2020*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Benjamin R Wilson

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**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Inwood Academy

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

3. Are you related, by blood or marriage, to any person employed by the school?  
 **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  **Yes**  **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?  **Yes**  **No**

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.  None

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

*Please write "None" if applicable. Do not leave this space blank.*

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Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None	None	None	None	None

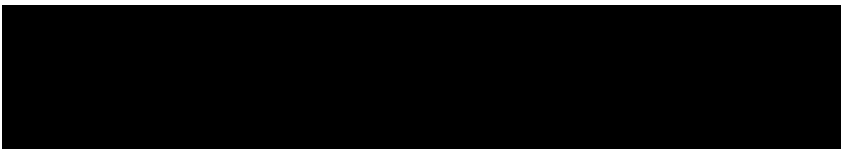
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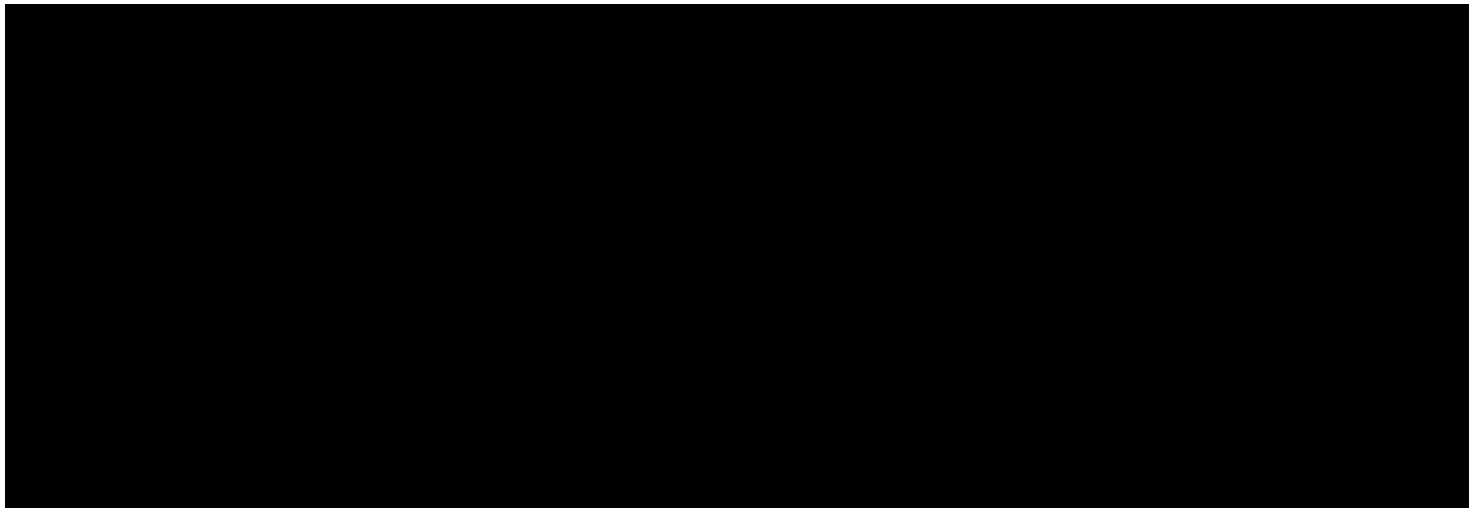
7/30/2020

Signature

Date

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*last revised 06/8/2020*

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### July Board Meeting

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**Date and Time**

Tuesday July 23, 2019 at 7:15 PM

**Location**

3896 10th ave

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**Trustees Present**

E. Siminerio, J. Harris, J. Patrick, K. Smith, M. Rosenthal (remote), T. Almonte

**Trustees Absent**

B. Girley, B. Wilson, J. Almonte

**Ex-Officio Members Present**

C. Reyes

**Non Voting Members Present**

C. Reyes

**Guests Present**

J. Pichardo, J. Sandoval, M. Hackett, R. Graham

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jul 23, 2019 @ 7:30 PM at 3896 10th ave.

**C. Approve Minutes**

J. Harris made a motion to approve minutes from the Board Retreat on 06-22-19 Board Retreat on 06-22-19.

K. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Board Committee Reports

### A. Academic Committee - HS Report/June Instructional Reports

Mary shared Instructional Vision & Action Plan for the HS as well as Regents data breakdown over time. Prior to past two years, not all students took all Regents exams - for example in 2015-16 18 students took English Regents versus 105 students in 2018-19, so year over year comparisons aren't apples to apples. Nevertheless, we do have a new HS Leadership team in 2018-19 and we are working through IAL programming to adjust in response to the data and changing exams (e.g., Global Regents). Plans include: changes to assessment and curriculum design, shared inquiry cycles, and intensive coaching. Mary presented graduation rates for cohort 2019 (expected 90%+ for August) and progress of cohort 2020.

### B. Executive Committee

Board to complete Board Assessment by July meeting and use data to identify areas of growth for the Board for 2019-20 along with Board goals.

Board will discuss Board dinner at August meeting.

### C. Finance and Facilities Committee

Jenny shared proposed IAL timeline of growth through 2021-22. HS building is ready and waiting for TCO (expected early August). Working on date for ribbon cutting ceremony, possibly Aug 20 Board meeting.

### D. CEO Report

Rahsaan presented Fundraising update of 2018-19 results -areas that worked well and areas that led us to fall short of our annual goal. We had 100% Board giving. He emphasized the need for Board engagement in bringing individuals into cultivation pipeline and asked Board members to complete Trustee Engagement plan by August meeting to kickstart this process and organize individual Trustee commitments. His team is working on the 2019-2020 plan to include a 10 year celebration event, corporate sponsorship opportunities associated with the event and new camp, enhanced focus on individuals and deepening the relationship with the FOIA among other strategies to be presented to the Board.

## III. Executive Session

### A. CEO Evaluation

Preliminary discussion of 2018-19 Board on track CEO Evaluation survey results and year over year comparisons. Board to discuss most critical areas in need of improvement at August Board meeting.

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:20 PM.

Respectfully Submitted,  
E. Siminerio

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### August Board Meeting

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**Date and Time**

Tuesday August 20, 2019 at 7:15 PM

**Location**

3896 10th ave

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**Trustees Present**

B. Girley, B. Wilson (remote), E. Siminerio, J. Almonte, K. Smith, M. Rosenthal, T. Almonte

**Trustees Absent**

J. Harris, J. Patrick

**Guests Present**

C. Reyes, J. Pichardo, J. Sandoval, Jamie Esperon, M. Hackett, R. Graham, V. Hoekstra

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Aug 20, 2019 @ 8:00 PM at 3896 10th ave.

**C. Approve Minutes**

M. Rosenthal made a motion to approve minutes from the July Board Meeting on 07-23-19 July Board Meeting on 07-23-19.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports****A. Fundraising Committee**



Rahsaan provided an update of Development work underway including: nearly all Trustees Fundraising Plans completed and Rahsaan will setup individual meetings with Trustees to review; 10-Year Celebration Event Committee has been formed to plan for probable March 2020 event; Friends of Inwood Academy for Leadership will convene in early September to discuss broader mission and goals; and staff is completing Fundraising plan and calendar to share with Board. Rahsaan asked Board Members for any leads on event spaces to host networking events for the school.

**B. CEO Report**

Christina and Jamie Esperon shared timing and overview for charter renewal in 2020-2021, with particular emphasis on the Board's role in supporting the process. November Learning Walk with Board - date to be confirmed.

**C. Finance and Facilities Committee**

Jenny updated the Board on Operations including: enrollment numbers meeting targets; received temp use permit for High School and working expeditiously to get to next step; and very preliminary conversations about Elementary School site options.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,  
E. Siminerio

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### September Board Meeting

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**Date and Time**

Tuesday September 17, 2019 at 7:15 PM

**Location**

3896 10th ave

**Trustees Present**

B. Girley, B. Wilson (remote), E. Siminerio, J. Almonte, J. Harris (remote), J. Patrick, K. Smith, M. Rosenthal

**Trustees Absent**

T. Almonte

**Guests Present**

Alyssa Weaver, C. Reyes, Hazel Pina, J. Pichardo, J. Sandoval, R. Graham, Steve Mylnar, V. Hoekstra

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Patrick called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Sep 17, 2019 @ 7:23 PM at 3896 10th ave.

**C. Approve Minutes**

M. Rosenthal made a motion to approve minutes from the August Board Meeting on 08-20-19 August Board Meeting on 08-20-19.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports**

#### **A. Fundraising Committee**

J. Patrick shared development updates on the following topics on behalf of the Fundraising Task Force: final 2019-20 Fundraising Plan, new SIA calendar of goals & activities, 100% Board participation in Trustees Engagement Plans (Rahsaan to setup individual meetings with members), IAL 10-Year celebration events, and broader FOIA focus. RISE 2022 Campaign on hold; will do RISE 2024. Migrating fundraising platform to Salesforce.

#### **B. CEO Report: Alumni Update**

Alumni Report:

Hazel and Alyssa provided information on the status of IAL's 167 alumni. 130 students (78%) are enrolled in a two or four-year degree program. Our alumni counselors have accomplished much this past year, including: being in consistent communication with students; visiting them on campuses and welcoming them back to IAL with office hours/ alumni lounge/other events; planning for data migration to Salesforce; and building a bank of resources of jobs and internships after high school and college. They identified building connections with students in 12th grade as key. The Alumni Office will be in need of financial resources to support increasing numbers of students - they will be working on budget and needs assessment.

Possible Grade Expansion:

Christina shared data on elementary school seats in District 6; Board reviewed info from 2020-2024 NYC DOE Capital Plan.

#### **C. Academic Committee**

Kath & Val shared Middle School state test results from 2018-19. Highlights include:

- ELA scores overall dropped 2 percentage points but we are still meeting the district. Math scores overall increased 2 percentage points and IAL scores now exceed the district. This is a big accomplishment as our scores were below the district in ELA/Math in 2016.
- We see similar 2018-19 results in neighboring comparison schools (with the exception of PS 187).
- In some areas our scores met/exceed the City: 5th grade ELLs (Math), 6th grade overall (Math), 6th grade ELLs (Math), 7th grade SPED (Math), ELLs overall (Math), 6th grade ELLs (ELA), 8th grade SPED (ELA), and 8th grade ELLs (ELA).
- We see that changes in scores for a small number of students can have a big impact on our data
- For interim assessments, MS switched from NWEA to AIM Web Assessments; partnering with AIM Academy to learn best practices to teach reading and assess for kids in need.

#### **D. Finance and Facilities Committee**

Temp Use for HS building extended until 12/9/19; on road to obtaining TCO.

M. Rosenthal made a motion to Approve the document titled: BOARD RESOLUTION APPROVING LEASING OF NEW FACILITY (for possible grade expansion) whereas "the Finance Committee, Chief Executive Officer or the Chief Operating/Financial Officer are authorized, directed and empowered to execute, for and on behalf of IAL, any and all documents required in connection with the Loan and Lease of the new facility."

B. Girley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Closing Items**

#### **A. Adjourn Meeting**

E. Siminerio made a motion to adjourn the meeting.

J. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

E. Siminerio

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### October Board Meeting

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**Date and Time**

Tuesday October 22, 2019 at 7:15 PM

**Location**

3896 10th ave

**Trustees Present**

B. Girley (remote), B. Wilson, E. Siminerio (remote), J. Almonte, J. Harris, J. Patrick, K. Smith, M. Rosenthal (remote), T. Almonte

**Trustees Absent**

*None*

**Guests Present**

C. Reyes, J. Pichardo, J. Sandoval, Kathleen Mangual, M. Hackett, Nilson Mejia, R. Graham, Raiderys Martinez, Steve Mylnar

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Oct 22, 2019 @ 7:20 PM at 3896 10th ave.

**C. Approve Minutes**

J. Patrick made a motion to approve minutes from the September Board Meeting on 09-17-19 September Board Meeting on 09-17-19.

J. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports**

**A. CEO Report**

R. Martinez and N. Mejia provided an update on school culture at the middle and high school. IAL continues to shift towards a more restorative justice approach to discipline, solving problems WITH students when appropriate. We are focusing on building reflective and restorative classroom environments, with better tracking and with the goal of skill development.

C. Reyes gave update on the state of the charter sector in NYC as reported by the NYC Charter Center, focused primarily on advocacy at the City and State levels. She also shared information regarding the visit to IAL by NYC DOE Deputy Chancellor Goldmark.

**B. Executive Committee Report**

Board interview and Q&A with two prospective Board candidates.

**C. Fundraising Report**

J. Patrick gave updates on fundraising efforts, including completion of Trustee Engagement Plans and planning for 10 Year Celebration Events. First 10YC event targeted for January. R. Graham shared other SIA activities including several grant proposals awaiting response and others to be submitted.

**D. Finance and Facilities Committee Report**

J. Pichardo provided an update on finance & facilities items, including high school site TCO expected ASAP, conversations regarding potential new site for future expansion, and audit in progress.

**III. Closing Items**

**A. Adjourn Meeting**

B. Wilson made a motion to adjourn the meeting.

J. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,

E. Siminerio

**IV. Executive Session (followed by: Board meeting resumed for Vote; Board meeting adjourned 10:20pm)**

**A. Vote on New Board Members**

J. Almonte made a motion to approve the nomination of Steve Mlynar and Kathleen Mangual to the IAL Board of Directors.

J. Patrick seconded the motion.

The board **VOTED** unanimously to approve the motion.

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### November Board Meeting

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**Date and Time**

Tuesday November 19, 2019 at 7:15 PM

**Location**

3896 10th ave

**Trustees Present**

B. Girley (remote), B. Wilson, J. Almonte, J. Patrick, K. Smith, M. Rosenthal, T. Almonte

**Trustees Absent**

E. Siminerio, J. Harris

**Guests Present**

C. Reyes, J. Pichardo, J. Sandoval, R. Graham

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Nov 19, 2019 @ 7:30 PM at 3896 10th ave.

**C. Approve Minutes**

M. Rosenthal made a motion to approve the minutes from October Board Meeting on 10-22-19.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports****A. CEO Report**

Reyes gave update on Teacher's Certification. This was discussed during the Finance and Facilities Committee Report. The school will be conducting an audit.

**B. Fundraising Report**

R. Graham gave an update on the 10 Year Celebration Event. First 10YC event might be held on Jan. 8th in LMHQ for 120 people. This 10YC event is for board members to invite 1-2 close friends as potential new donors. R. Graham is also working on new Internship partnerships for our HS students. R. Graham will continue to submit grants until the end of the year.

**C. Finance and Facilities Committee**

J. Pichardo provided an update on finance & facilities items, including high school site TCO and FDY, conversations regarding potential new site for future expansion, and audit in progress. J. Pichardo also discussed staff salary and compensation plan.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,  
E. Siminerio



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## Inwood Academy for Leadership Charter School

### Minutes

#### December Board Meeting

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**Date and Time**

Tuesday December 17, 2019 at 7:15 PM

**Location**

3896 10th ave

**Trustees Present**

B. Wilson (remote), E. Siminerio (remote), J. Almonte, J. Patrick, K. Mangual, K. Smith, M. Rosenthal, S. Mlynar (remote), T. Almonte

**Trustees Absent**

B. Girley, J. Harris

**Guests Present**

C. Reyes, J. Pichardo, J. Sandoval, R. Graham

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Dec 17, 2019 @ 7:15 PM at 3896 10th ave.

**C. Approve Minutes**

J. Patrick made a motion to approve the minutes from November Board Meeting on 11-19-19.

J. Almonte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports**

**A. CEO Report (Goals Report)**

C. Reyes reported on Culture Data and Curriculum

Update on Culture: Members of the LT will be attending a training in Boston in January that will discuss the Collaborative Problem Solving process.

Update on Curriculum Changes: All curriculum 5 - 12 needs to be aligned so the instructional leadership teams at the MS and HS are working through a curriculum audit and curriculum changes matrix. The focus will be on a cross-curricular approach to learning - specifically in the area of Humanities. In addition, we are investigating the Hochman Writing Program.

**B. Fundraising Task Force**

R. Graham discussed the details of the January 8th fundraising event.

**C. Finance and Facilities Committee**

J. Pichardo gave an update on the Salary and Compensation Plan for 2020-21. There was a discussion of having an incentive for uncertified staff members to become certified before the start of the 2020-21 academic year. The board will be reviewing and voting on the Salary Compensation Plan 2020-21 during the January meeting.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 PM.

Respectfully Submitted,  
J. Sandoval

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### January Board Meeting

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**Date and Time**

Tuesday January 21, 2020 at 7:15 PM

**Location**

3896 10th ave

**Trustees Present**

B. Wilson (remote), J. Almonte, J. Patrick, K. Mangual, K. Smith, M. Rosenthal (remote), S. Mlynar, T. Almonte

**Trustees Absent**

B. Girley, E. Siminerio, J. Harris

**Guests Present**

Alyssa Weaver, C. Reyes, H. Pina, J. Pichardo, J. Sandoval, Kenneth Tejeda, M. Hackett, R. Graham

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Jan 21, 2020 @ 7:15 PM at 3896 10th ave.

**C. Approve Minutes**

K. Mangual made a motion to approve the minutes from December Board Meeting on 12-17-19.

J. Almonte seconded the motion.

The board **VOTED** to approve the motion.

**II. Board Committee Reports**

**A. CEO Report (CCR and CCS)**

CCR discussed the progress of the senior students completing their college applications and FASFA before deadlines, They are also researching alternative options for students to have after IAL.

The Alumni Department reported the most recent statistics of alumni either enrolled in college or currently working. 80% of the 2018 cohort was enrolled in college. In 2020, 69% of the 2018 cohort is enrolled in college. The Alumni Department explained that they are in constant contact with those alums and they are currently working towards re-enrolling into college.

The Alumni Department is planning Career Day 2020. They want to invite a wide scale of professionals with different paths to sit on the panels. The goal is to show different career paths to our students.

**B. Fundraising Task Force**

The Fundraising Task Force reported on the recent fundraising event. It was meant for the Board of Trustees and their friends. We are weighting the success of this event through the people that attended the event. The goal is to create collaborations that will bring new opportunities and connections. Moving forward, the fundraising task force will be brainstorming more ways to interact with more people through fundraising events.

**C. Finance and Facilities Committee**

Facilities Committee stated no update on the potential new site. Our annex building is finalized and completely under our ownership.

Finance Committee presented the final draft of the 2020-21 Salary and Compensation Plan. The staff will be presented with the plan after the board approves the plan.

K. Smith made a motion to Approve the 2020-21 Salary and Compensation Plan.

K. Mangual seconded the motion.

The board **VOTED** to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:22 PM.

Respectfully Submitted,  
J. Sandoval

APPROVED



# Inwood Academy for Leadership Charter School

## Minutes

### February Board Meeting

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#### Date and Time

Tuesday February 25, 2020 at 7:15 PM

#### Location

3896 10th ave

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#### Trustees Present

B. Girley, B. Wilson (remote), E. Siminerio, J. Almonte, J. Patrick, K. Smith (remote), S. Mlynar (remote), T. Almonte

#### Trustees Absent

J. Harris, M. Rosenthal

#### Guests Present

C. Reyes, J. Pichardo, J. Sandoval, M. Hackett, R. Graham

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Feb 25, 2020 @ 7:15 PM at 3896 10th ave.

#### C. Approve Minutes

B. Girley made a motion to approve the minutes from January Board Meeting on 01-21-20.  
J. Patrick seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### II. Board Committee Reports

#### A. Fundraising Task Force (R. Graham, E. Siminerio, J. Patrick)

Goal: update Board about next steps for fundraising as Rahsaan transitions from role

Action step: Board work with Jenny to continue work on Trustee Engagement plans

- \$64,827 raised this FY to date
- Want to ensure we reach 100% Board giving - please give by June
- Jenny & Fundraising Task Force will work with Board Members to complete Trustee Engagement plans
- Raised \$12K+ for NYC Half Marathon so far
- Submitted 9 grant applications so far this FY
- Over past two years, we've increased % funds from individuals from 41% to 45%
- Shared calendar of school events for BMs and their networks to attend

**B. Academic Committee Report (M. Hackett & C. Reyes)**

Goal: update Board on current grad data as well as MS academic reports from interim tests and reading assessments, and curriculum plans for 2020-2021.

Actions step: Nothing from Board.

- Christina will share google doc with answers from Academic Committee Call
- Cohort 2020 (Spring grad projection, 104 students - largest class to date): 65% high probability and 16% high risk
- Will have summer school for all possible August grads to work 1:1 with a teacher to support their regents prep or credit accumulation.
- Upward trend on DOE metrics: IAL Impact v City MS and District MS
- Continue to vet new curriculum for next year and will do a more through presentation next month

**C. Finance and Facilities Committee (B. Wilson, J. Pichardo)**

Goal: update Board about future elementary site and share staff communications re new salary and comp plan

Action step: Nothing from Board

- 10th Ave: extended paperwork for temp use
- Elementary site: developer not responsive; will consider another possible site with ABS
- Salary & Comp presented to all MS/HS staff and was well received; committed to reinvest \$1M from reserve into compensation

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
E. Siminerio

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### March Board Meeting

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**Date and Time**

Tuesday March 24, 2020 at 7:15 PM

**Location**

3896 10th ave

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**Trustees Present**

B. Girley (remote), B. Wilson (remote), E. Siminerio (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote)

**Trustees Absent**

T. Almonte

**Guests Present**

C. Reyes, J. Pichardo, M. Hackett, V. Hoekstra

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Patrick called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Mar 24, 2020 @ 7:00 PM at 3896 10th ave.

**C. Approve Minutes**

M. Rosenthal made a motion to approve the minutes from February Board Meeting on 02-25-20.

B. Girley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports**

**A. CEO Report (C. Reyes)**

Goals: Virtual Learning Plans Update/Next Steps

Action Step by Board: provide feedback

- CEO updates covering COVID-19 education contingency plan & e-learning
- Extended remote learning from 4/6 to 4/20, consistent with DOE closure
- IAL Leadership joins NYS weekly call to stay on top of changes/recommendations
- We currently know that the 180 days requirement has been waived and 3-8 NYS Exams have been eliminated for this year; no decisions yet regarding Regents Exams
- E-learning going well, posting packets and 9am, tracking work, and SSTs contacting students is key
- Connectivity (devices, internet) an issue for a lot of families
- Formed "Seniors Committee" to plan ways to support and celebrate them over the next few months
- College preparedness efforts continue. Many students have acceptances but waiting on financial aid packets; working with families on this
- All counseling and services continue.
- Engaging students in virtual social activities as well (for mandated and high risk)

**B. Academic Committee (C. Reyes, K. Smith)**

- Given no State Exams, opportunity to focus on looking at data more holistically
- Leadership team is thinking about how we can expand on our tracking and sharing with the Board (e.g., reading, writing reports); moving beyond proficiency levels to growth metrics
- Will work with Academic Committee and report back to full board

**C. Finance & Facilities (J. Pichardo)**

- FOIA supporting purchase of Chromebooks for students
- SIA supporting website work for distance learning and focused on grant applications in progress

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,  
E. Siminerio

Note: Board Dinner moved to June 18th



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# Inwood Academy for Leadership Charter School

## Minutes

### April Board Meeting

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**Date and Time**

Tuesday April 21, 2020 at 7:15 PM

**Location**

3896 10th ave

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**Trustees Present**

B. Girley (remote), B. Wilson (remote), E. Siminerio (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), S. Mlynar (remote), T. Almonte (remote)

**Trustees Absent**

M. Rosenthal

**Guests Present**

J. Pichardo (remote), J. Sandoval (remote), M. Hackett, V. Hoekstra (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Patrick called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday Apr 21, 2020 @ 7:15 PM at 3896 10th ave.

**C. Approve Minutes**

J. Almonte made a motion to approve the minutes from March Board Meeting on 03-24-20.

J. Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports**

**A. CEO Report**

C. Reyes, V. Hoekstra, & M. Hackett provided updates on IAL's virtual learning plans and considerations for the coming weeks and months, with specific focus on the remote learning environment, continued instruction & interventions the team is providing to students, as well as much needed social-emotional supports.

The Board was able to view examples of online lessons and teacher/student communications and gain an understanding of the robust learning environment the team is providing. The high level of student engagement is an indication that our approach is working.

The Board expressed much appreciation for the efforts of the leadership and all staff during these challenging times.

The Board also reviewed the Regents testing update provided by NYS and impacts on IAL students, including 2020 cohort projected graduation rates.

**B. Fundraising Task Force**

J. Pichardo and the Fundraising Committee members gave an update on SIAs efforts, including:

- New Go fund me campaign launched to raise \$20K to support IAL families in crisis due to COVID-19 to share with Board contacts
- NYC Half Marathon funds to go towards COVID-19 relief for IAL families
- FOIA funded Chromebooks for all students being distributed
- Cancelled plans for fundraising in-person events, but considering ideas for virtual fundraisers
- FY 2021 Fundraising Plan to be presented at June annual meetin

**C. Finance and Facilities Committee**

J. Pichardo reviewed lottery statistics. The school received over 1,500 applications, approximately 50 more than last year, including 30 siblings. While 5th grade applications are slightly down year over year, 9th grade applications are up significantly. The majority of applications are from students in the Bronx as in prior years, and the team noted particular constraints this year in getting the word out due to COVID-19. B. Girley offered so support with social media in this area.

**D. Academic Committee Report**

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,  
E. Siminerio

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## Inwood Academy for Leadership Charter School

### Minutes

#### May Board Meeting

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**Date and Time**

Tuesday May 19, 2020 at 7:15 PM

**Location**

3896 10th ave

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**Trustees Present**

B. Girley (remote), B. Wilson (remote), E. Siminerio (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), T. Almonte (remote)

**Trustees Absent**

*None*

**Guests Present**

C. Reyes (remote), J. Pichardo (remote), J. Sandoval (remote), M. Hackett (remote), V. Hoekstra (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Tuesday May 19, 2020 @ 7:15 PM at 3896 10th ave.

**C. Approve Minutes**

J. Almonte made a motion to approve the minutes from April Board Meeting on 04-21-20.

K. Mangual seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Board Committee Reports**

#### **A. CEO Report**

Christina gave CEO report and board provided feedback. Discussion of the following topics:

- 2nd distribution of Chromebooks completed
- Current challenges and solutions for at-home learning, e.g., consistent assessment, reading instruction, and student engagement
- Re-entry scenario planning and Committees; Leadership team will share draft plans at the June Board meeting; Board invited to participate in any/all Committees.
- Space planning underway, e.g., measuring for social distancing setups, converting annexes to classrooms (if needed), and installing plexiglass in certain spaces
- Participation in NYC Charter Center and NYSED calls

#### **B. Fundraising Task Force**

Jenny provided update on recent fundraising activities. Discussion of the following topics:

- Team has raised \$75k of \$95K target for 2019-20
- Raising funds for IAL families most in need
- Team sent April e-newsletter and GivingTuesday update
- Kathleen and Denise planning virtual fundraising fitness event
- Team to submit proposal to "Ellen show" to see seek support for 2020 graduating class
- Board to review next year's fundraising plan to be discussed at the June BoD meeting

#### **C. Finance and Facilities Committee**

Jenny provided finance updates. Discussion of the following topics:

- IAL applied for PPP loan (part of Covid Care Act), but decided to withdraw
- Discussed factors impacting FY 2020-21 budget, including enrollment and state/ federal funding
- Board to review 2020-21 budget to be adopted at the June meeting

#### **D. Annual Meeting Planning**

Board discussed format for remote June Annual Board meeting.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,  
E. Siminerio

APPROVED



## Inwood Academy for Leadership Charter School

### Minutes

#### June Board Retreat

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**Date and Time**

Saturday June 20, 2020 at 2:00 PM

**Location**

via Zoom

**Trustees Present**

B. Girley (remote), B. Wilson (remote), E. Siminerio (remote), J. Almonte (remote), J. Harris (remote), J. Patrick (remote), K. Mangual (remote), K. Smith (remote), M. Rosenthal (remote), S. Mlynar (remote), T. Almonte (remote)

**Trustees Absent**

*None*

**Guests Present**

C. Reyes (remote), J. Pichardo (remote), J. Sandoval (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

T. Almonte called a meeting of the board of trustees of Inwood Academy for Leadership Charter School to order on Saturday Jun 20, 2020 @ 2:10 PM at via Zoom

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**C. Approve Minutes**

J. Almonte made a motion to approve the minutes from May Board Meeting on 05-19-20.

B. Girley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance Committee

### A. Finance Updates

Discussion of following Finance topics:

- CFO/COO office transformation since 2014-15
- Current political climate / unknowns
- IAL's strong financial positioning into next year
- Increasing numbers of 6th grade sections to meet demand
- Review of 2020-21 Budget

T. Almonte made a motion to Approve the 2020-21 FY Budget.

K. Mangual seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Executive Committee

## III. Executive Session / Executive Compensation

### A. Vote

T. Almonte made a motion to Approve CEO and CFO/COO Salaries.

B. Wilson seconded the motion.

Seconded also by Brooke The board **VOTED** unanimously to approve the motion.

## IV. Executive Committee

### A. Board Membership Votes

T. Almonte made a motion to Approve the current slate of IAL Board of Directors.

M. Rosenthal seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Board Officer Votes

K. Smith made a motion to Approve a slate of officers for the IAL Executive Committee.

J. Almonte seconded the motion.

- Chair - Tomas Almonte
- Vice Chair - Jay Patrick
- Treasurer - Steve Mlynar
- Secretary - Elyssa Siminerio

The board **VOTED** unanimously to approve the motion.

### C. Board Committees

K. Mangual made a motion to Approve the establishment of new Committees: Fundraising Committee and HR Committee.

J. Patrick seconded the motion.

Fundraising Members: Christina, Jenny, Jay, Elyssa, Kathleen M., New Development Hire

HR Members: Christina, Jenny, Erica R., Max, Ben, Jason, Jhoselyn The board **VOTED** unanimously to approve the motion.

J. Harris made a motion to Approve 2020-21 Board Meeting Calendar.

M. Rosenthal seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

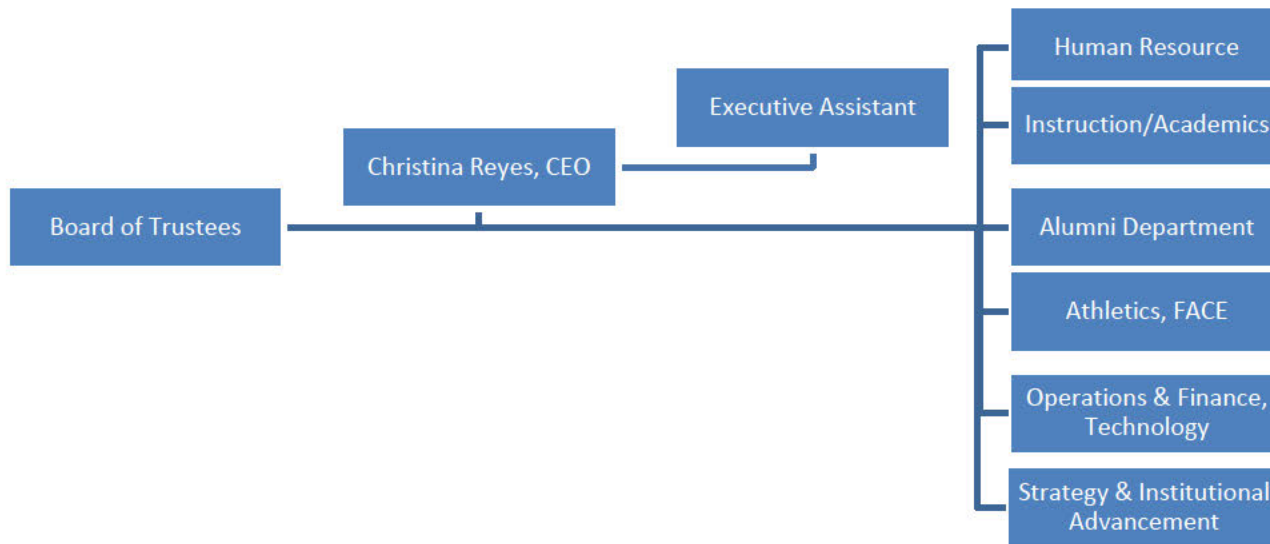
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:25 PM.

Respectfully Submitted,  
E. Siminerio

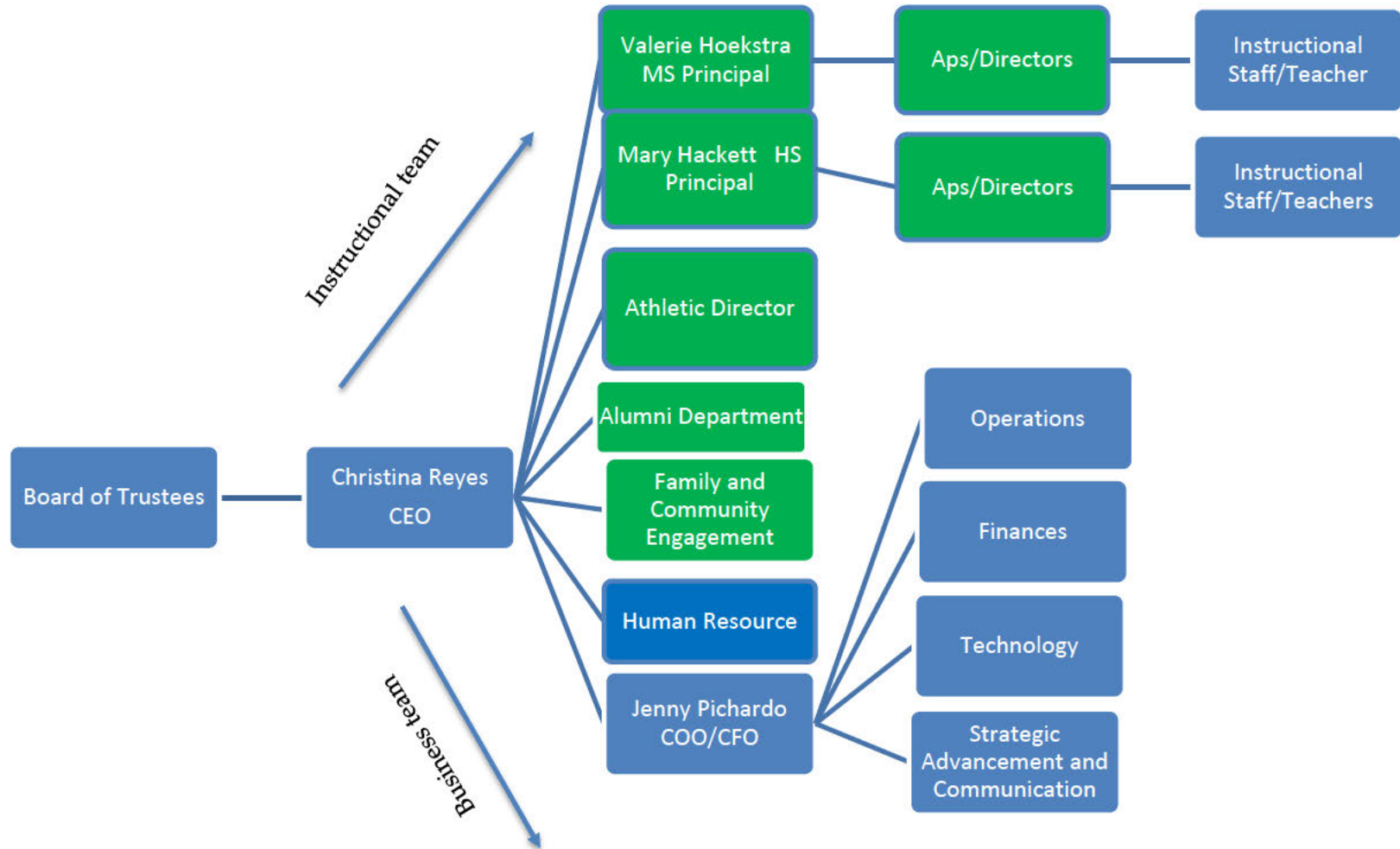
**Inwood Academy for Leadership Charter School will empower students in Inwood and Washington Heights to become agents for change through community focused leadership, character development and college preparedness.**



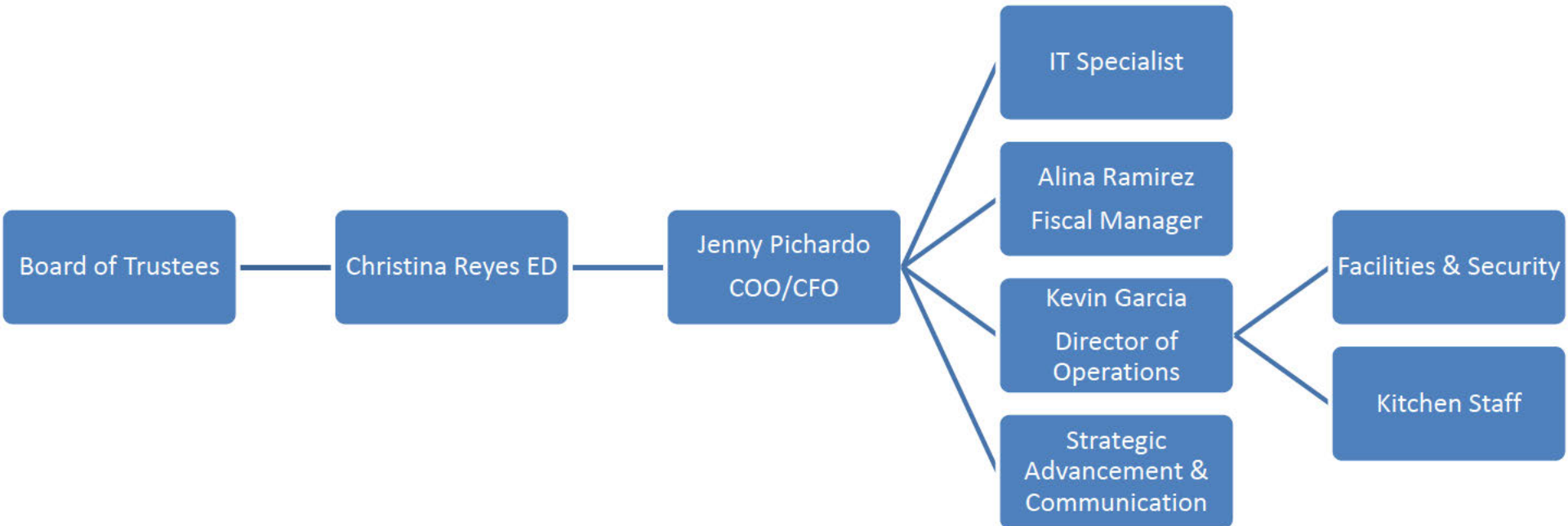
# Organizational Chart 2019.20



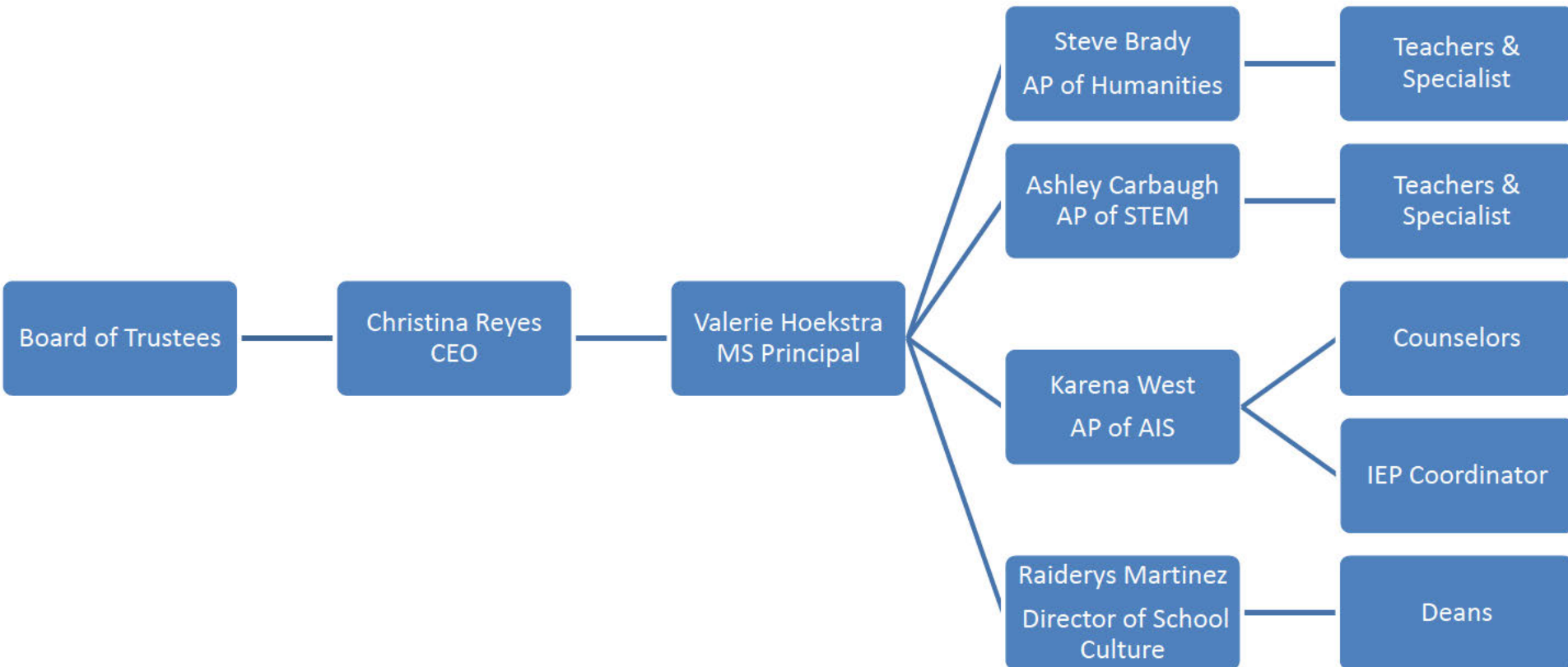
# Leadership Organizational Chart 2019 - 2020



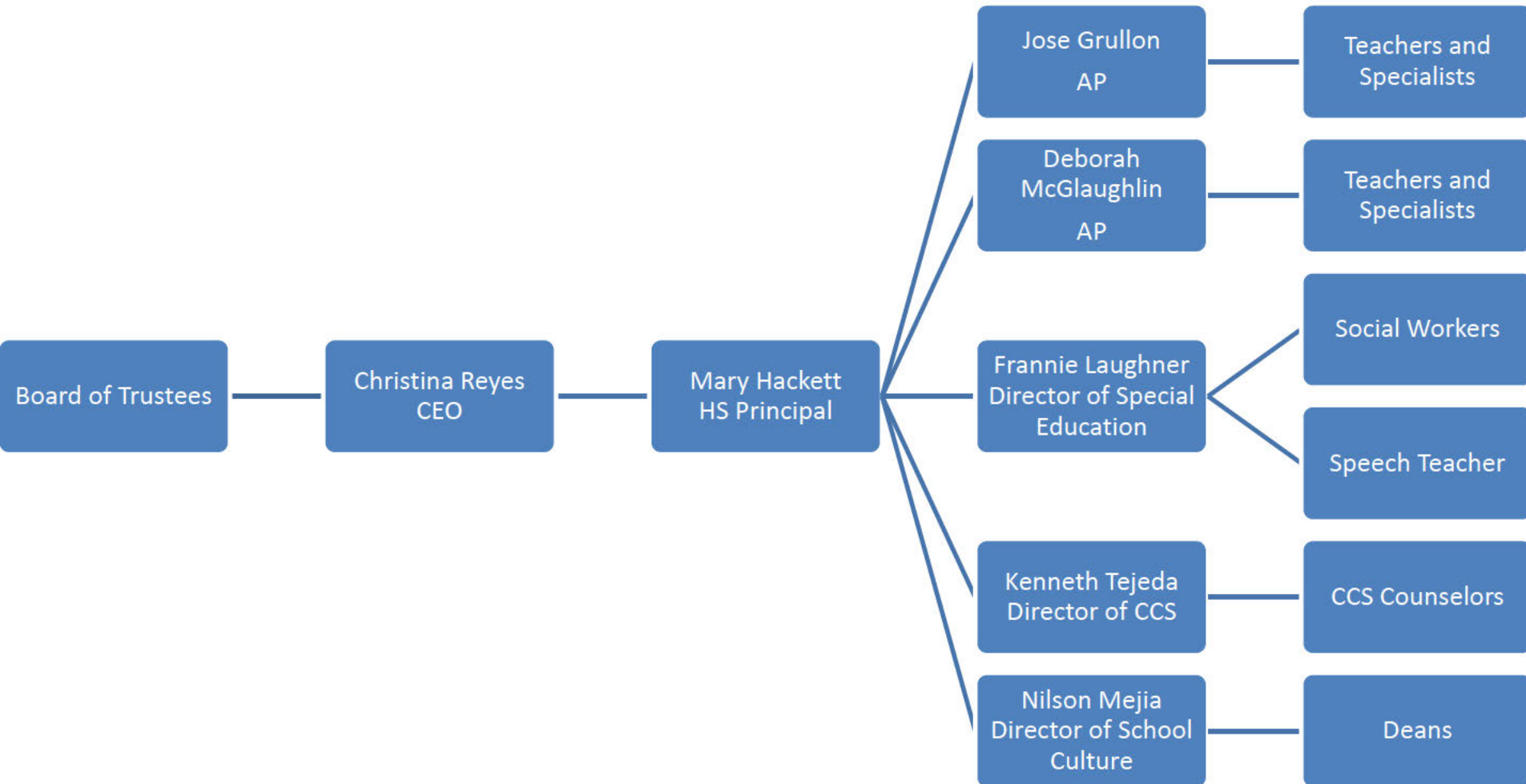
# Operations Organizational Chart 2019-20



# Middle School Organizational Chart 2019-20



# High School Organizational Chart 2019-20







**Inwood Academy for Leadership Charter School**  
**IAL ALL SCHOOL 2020-21 School Calendar**  
**Draft \*subject to change by administration\* due to COVID**

Friday, June 26, 2020 - Friday, July 9, 2020	School closed for ALL
Monday, July 13, 2020 – Friday, August 7, 2020	IAL Remote Summer School (LT/Directors/Operations/Shared Staff will work Monday thru Thursdays 9am to 4pm)
Monday, August 3, 2020-Friday, August 7, 2020	LT/Directors/Operations/Shared Staff on Vacation
Monday, August 10, 2020	LT, Directors, Operations, Shared Staff back to work full time (Monday to Friday) 9am to 4pm
Thursday, August 13, 2020 through Friday, August 14, 2020	<b>Regents Cancelled</b>
Tuesday, August 18, 2020	First day for <b>NEW</b> IAL Instructional Staff
Monday, August 24, 2020	First day for all returning Instructional Staff (schedule determined by Principals)
Monday, August 31, 2020	First week of school (staggered start by grades) Orientation Week
Monday, September 7, 2020	<b>LABOR DAY - SCHOOL CLOSED</b>
Tuesday, September 8, 2020	First Full day of school (all grades)
Friday, October 9 to Monday, October 12, 2020	<b>FALL BREAK - SCHOOL CLOSED</b>
Tuesday, November 3, 2020	<b>ELECTION DAY- SCHOOL CLOSED</b>
Wednesday, November 25 through Friday, November 27, 2020	<b>THANKSGIVING BREAK - SCHOOL CLOSED</b>
Wednesday, December 23, 2020	12pm Dismissal
Thursday, December 24, 2020 through Friday, January 1, 2021	<b>WINTER BREAK - SCHOOL CLOSED</b>
Monday, January 4, 2021	<b>All Staff PD - No School for Students</b>
Monday, January 18, 2021	<b>MLK DAY - SCHOOL CLOSED</b>
Tuesday, January 26, 2021 through Friday, January 29, 2021	HS REGENT week
Monday, February 15, 2021 through Friday, February 19, 2021	<b>MID-WINTER BREAK - SCHOOL CLOSED</b>

Thursday, April 1, 2021 through Friday, April 9, 2021	<b>SPRING BREAK - SCHOOL CLOSED</b>
Tuesday, April 20, 2021 through Thursday, April 22, 2021	NYS ELA State Exam
Tuesday, May 4, 2021 through Thursday, May 6, 2021	NYS Math State Exam
Tuesday, May 25, 2021 through Friday, June 4, 2021	8 <sup>th</sup> Grade NYS Science State Exam
Friday, May 28, 2021 to Monday, May 31, 2021	<b>MEMORIAL BREAK - SCHOOL CLOSED</b>
Monday, June 7, 2021	8 <sup>th</sup> Grade NYS Science Written State Exam
Tuesday, June 1, 2021 to Friday, June 4, 2021	FAMILY WEEK OF SERVICE
June 1st, Wednesday, June 16, 2020 through Friday, June 25, 2021	REGENT EXAM WEEK (new us History June 1)
<b>Friday, June 18, 2021</b>	<b>MS Graduation @ 4pm</b>
<b>Wednesday, June 23, 2021</b>	<b>HS Graduation @ 6pm</b>
<b>Thursday, June 24, 2021</b>	<b>LAST DAY OF SCHOOL</b>



**Inwood Academy for Leadership Charter School**  
**IAL ALL SCHOOL 2020-21 School Calendar**  
**Draft \*subject to change by administration\* due to COVID**

Friday, June 26, 2020 - Friday, July 9, 2020	School closed for ALL
Monday, July 13, 2020 – Friday, August 7, 2020	IAL Remote Summer School (LT/Directors/Operations/Shared Staff will work Monday thru Thursdays 9am to 4pm)
Monday, August 3, 2020-Friday, August 7, 2020	LT/Directors/Operations/Shared Staff on Vacation
Monday, August 10, 2020	LT, Directors, Operations, Shared Staff back to work full time (Monday to Friday) 9am to 4pm
Thursday, August 13, 2020 through Friday, August 14, 2020	Regents Cancelled
Tuesday, August 18, 2020	First day for NEW IAL Instructional Staff
Monday, August 24, 2020	First day for all returning Instructional Staff (schedule determined by Principals)
Monday, September 7, 2020	LABOR DAY - SCHOOL CLOSED
Thursday, September 10, 2020	First Full day of Remote school (all grades) First Day of Family Support Center
September 30, 2020	In Service Day- Whole School Professional Development - No Classes for Students
October 9, 2020	In Service Day- Whole School Professional Development - No Classes for Students
Monday, October 12, 2020	INDIGENOUS PEOPLES DAY - SCHOOL CLOSED
Tuesday, October 13, 2020	First Full day of Hybrid In-Person (all grades Group A/B)
Tuesday, November 3, 2020	ELECTION DAY- SCHOOL CLOSED
Wednesday, November 25 through Friday, November 27, 2020	THANKSGIVING BREAK - SCHOOL CLOSED
Friday, December 11, 2020	PARENT TEACHER CONFERENCE
Wednesday, December 23, 2020	12pm Dismissal all school
Thursday, December 24, 2020 through Friday, January 1, 2021	WINTER BREAK - SCHOOL CLOSED
Monday, January 4, 2021	All Staff PD - No School for Students

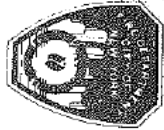


Monday, January 18, 2021	<b>MLK DAY - SCHOOL CLOSED</b>
Tuesday, January 26, 2021 through Friday, January 29, 2021	HS REGENT week
Monday, February 15, 2021 through Friday, February 19, 2021	<b>MID-WINTER BREAK - SCHOOL CLOSED</b>
Friday, March 12, 2021	<b>PARENT TEACHER CONFERENCE</b>
Thursday, April 1, 2021 through Friday, April 9, 2021	<b>SPRING BREAK - SCHOOL CLOSED</b>
Tuesday, April 20, 2021 through Thursday, April 22, 2021	NYS ELA State Exam
Tuesday, May 4, 2021 through Thursday, May 6, 2021	NYS Math State Exam
Tuesday, May 25, 2021 through Friday, June 4, 2021	8 <sup>th</sup> Grade NYS Science State Exam
Friday, May 28, 2021 to Monday, May 31, 2021	<b>MEMORIAL BREAK - SCHOOL CLOSED</b>
Monday, June 7, 2021	8 <sup>th</sup> Grade NYS Science Written State Exam
Tuesday, June 1, 2021 to Friday, June 4, 2021	FAMILY WEEK OF SERVICE
June 1st, Wednesday, June 16, 2020 through Friday, June 25, 2021	REGENT EXAM WEEK (new us History June 1)
<b>Friday, June 18, 2021</b>	<b>MS Graduation @ 4pm</b>
<b>Wednesday, June 23, 2021</b>	<b>HS Graduation @ 6pm</b>
<b>Thursday, June 24, 2021</b>	<b>LAST DAY OF SCHOOL Grade 5-12</b>

### INSTRUCTIONAL HOURS

MONTH	HOURS
September	98
October	140
November	119
December	105
January	126

February	105
March	154
April	105
May	133
June	119
<b>TOTAL</b>	<b>1,211</b>



CROSS STREETS  
9th & 10th Ave

CITY OF NEW YORK  
FIRE DEPARTMENT

A-10(B) 10-03  
BATTALION

VIOLATION ORDER

D.O. 34  
E 577825

To 433 West 204 Street, Manhattan Inwood Academy,  
Brent  
ADDRESS E  
ROOM NO. OR FLOOR TYPE OF OCCUPANCY  
NAME OF OWNER, LEASEE, OCCUPANT, ETC.  
39178645  
ACCOUNT NO.

An inspection this date of the above premises indicates the existence of the following violations under the enforcement jurisdiction of this Department. You are hereby directed to correct such violations by compliance with the following order:

STANDARD ORDER FORM NO.	ITEM NO.	DESCRIPTION
	(1)	Central Office Connection Replace fuse east with fused disconnect switch for the central office transmitter
	(2)	Provide a secondary means of transmission for the transmitter
	(3)	Tully comply with <del>the</del> items 2+4 on letter of defect dated 05/20/19
	(4)	Properly program transmitter.
	(5)	Provide exchange for a reinspector test by submitting a Form B45 # EC 957.05

If this order has not been complied with in, 30 days of the issuance date, A SUMMONS will be served for violations of the Administrative Code of the City of New York.

TO 25  
FOR-NUMBERING

TO 24  
FOR DISMISSAL

By Order of the Fire Commissioner

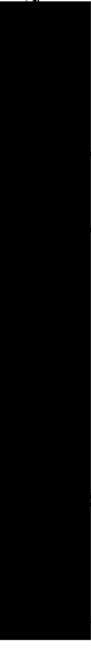
Daniel Nigro

This is to certify that I have made an inspection of said premises and have issued the above order to:

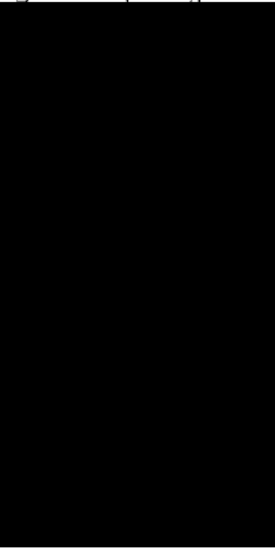
Kevin Garcia  
NAME OF PERSON WHO RECEIVED THIS ORDER  
Inspector  
02/09/19  
DATE

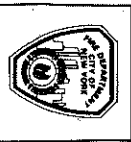
Ops Mgr

Unit Address



Telep





FDNY SUMMONS • FOR CIVIL PENALTIES ONLY



11651913K

SUMMONS NUMBER: 11651913K

ENFORCEMENT AGENCY NAME: NEW YORK CITY FIRE DEPARTMENT DIVISION: FP Unit: Admin CO

AGENCY ADDRESS AND PHONE NUMBER: 9 MetroTech Center, 1<sup>st</sup> Flr, Bklyn, NY 11201-3657, (718) 999-2392

RESPONDENT: ALVAREZ, JUAN CARLOS DBA: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ ACCOUNT NUMBER: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ UNIT PHONE NUMBER: \_\_\_\_\_

DATE OF OCCURRENCE: \_\_\_\_\_ TIME OF INSPECTION: \_\_\_\_\_ AM PM  
PLACE OF OCCURRENCE: \_\_\_\_\_ BOROUGH: \_\_\_\_\_

You must respond to this Summons. You can appear at the hearing date and location below or choose another option. For other options on how to respond, see the back of this page.

HEARING DATE: \_\_\_\_\_ AT: \_\_\_\_\_ AM PM  
HEARING LOCATION: OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS  
Borough (See reverse side for address) Phone: (844) 628-4692

REFER TO THE SUMMONS NUMBER ABOVE ON ALL CORRESPONDENCE.

WARNING: If you do not respond to this summons, the City will decide the Summons against you and penalties will be imposed. Failure to pay a civil penalty could lead to the denial of an application for, or the suspension, termination or revocation of a City license, permit or registration. In addition, the City may enter a judgment against you in court.

ORDER TO CORRECT AND CERTIFY CORRECTION: PLEASE TAKE NOTICE that the premises cited above is in violation of the requirements of law. It is further ORDERED by the FIRE COMMISSIONER that these violations be corrected and certified to be in compliance with the requirements of law within 35 days of the date of issuance. See back of summons for further instructions.

COMPLIANCE DATE: \_\_\_\_\_

Upon investigation, the New York City Fire Department has determined that the respondent is in violation of the following requirements of the New York City Administrative Code and/or the rules of the City of New York. These requirements have been grouped into violation categories (VC) for enforcement purposes. This grouping is allowed by Fire Department rule 3 RCNY §109-02

Details of Violation(s)

- VC1 Portable Fire extinguishers and Fire Hoses: Failed to provide and/or maintain \_\_\_\_\_ required (portable fire extinguishers/fire hoses/other) at \_\_\_\_\_
- VC2 Combustible Waste Containers: Failed to provide required container(s) for combustible waste and/or store combustible waste in a container at \_\_\_\_\_
- VC3 Permits: Failed to (obtain/new/possess) a permit for \_\_\_\_\_
- VC4 Unlawful Quantity or Location of Regulated Material: (Manufacturer/Storage/Handle/Use) \_\_\_\_\_ of \_\_\_\_\_ in violation of permit/quantity/location restrictions.
- VC5 Recordkeeping: Failed to (maintain/produce) records for \_\_\_\_\_ at \_\_\_\_\_
- VC6 Signs, Postings, Notices and Instructions: Failed to provide and/or maintain required (signs) (postings) (notices) (instructions) for \_\_\_\_\_ at \_\_\_\_\_
- VC7 Labels and Markings: Failed to provide and/or maintain required label, or the other marking for \_\_\_\_\_ at \_\_\_\_\_
- VC8 Storage, Accumulation and Removal of Combustible Material and Waste: Failed to remove combustible waste and/or allowed the storage/accumulation of combustible material, waste and/or vegetation at \_\_\_\_\_
- VC9 Rooftop Access and Means of Egress: Failed to provide access/egress free from obstructions or impediments, and/or failed to maintain required egress at \_\_\_\_\_
- VC10 Overcrowding: Failed to limit number of persons in \_\_\_\_\_ to \_\_\_\_\_
- VC11 General Maintenance: Failed to maintain \_\_\_\_\_ in (good working order/clean condition) or in compliance with (general maintenance/housekeeping) requirements.
- VC12 Fire Protection Systems: Failed to provide and/or maintain required \_\_\_\_\_ at \_\_\_\_\_ and/or prevent unnecessary/unwarranted alarms.
- VC13 Flame-Resistant Materials: Failed to provide and/or maintain required flame-resistant materials \_\_\_\_\_ at \_\_\_\_\_
- VC14 Fire-Rated Doors and Windows: Failed to (provide/protect/maintain) required (fire-rated/self-closing/access) door or window at \_\_\_\_\_
- VC15 Fire-Rated Construction: Failed to provide and/or maintain required fire-rated construction of \_\_\_\_\_ at \_\_\_\_\_
- VC16 Ventilation: Failed to provide and/or maintain required ventilation \_\_\_\_\_ at \_\_\_\_\_
- VC17 Certificates of Fitness and Certificates of Qualification: Failed to obtain and/or produce required (Certificate of Fitness/Certificate of Qualification for \_\_\_\_\_
- VC18 Certificates of Approval, Certificates of License and Company Certificates: Failed to obtain and/or produce required Certificate of Approval for \_\_\_\_\_ Certificate of License, or Company Certificate for \_\_\_\_\_
- VC19 Affidavits, Design and Installation Documents and Other Documentation: Failed to (prepare/produce/submit) required documentation: \_\_\_\_\_
- VC20 Inspection and Testing: Failed to conduct required (initial/periodic) inspection or test of \_\_\_\_\_ at \_\_\_\_\_
- VC21 Portable Containers: Failed to (provide/use) required container for \_\_\_\_\_ at \_\_\_\_\_
- VC22 Stationary Tanks: Failed to provide required stationary tank storage system for \_\_\_\_\_ at \_\_\_\_\_
- VC23 Storage Facilities: Failed to provide required storage (cabinets/enclosures/rooms/units) \_\_\_\_\_ at \_\_\_\_\_
- VC24 Storage of Hazardous Materials/Commodities: Failed to provide required racks and/or shelf storage, and/or failed to store \_\_\_\_\_ at \_\_\_\_\_
- VC25 Electrical Hazards: Failed to provide and/or maintain required electrical devices/equipment and/or allowed electrical hazards to exist at \_\_\_\_\_
- VC26 Heating and Refrigeration Equipment and Systems: Failed to provide and/or maintain required (heating/refrigerating) system for \_\_\_\_\_ at \_\_\_\_\_
- VC27 Electrical Lighting Hazards: Failed to provide, protect, and/or maintain required lighting devices or equipment at \_\_\_\_\_
- VC28 Open Fires, Open Flames and Sparks: Unlawfully (lit/maintained/operated/used/failed to protect) (open fire open flame/sparking device) at \_\_\_\_\_
- VC29 Designated Handling and Use Rooms Areas: Failed to provide required (room/area) for (handling/use) of \_\_\_\_\_
- VC30 Emergency Planning and Preparedness: Failed to comply with emergency planning and preparedness requirements
- Repeat Violation (§15-229) \_\_\_\_\_ as previously cited on Summons# \_\_\_\_\_ (Respondent must appear at hearing)
- False Certification (§15-220.1) \_\_\_\_\_ (Respondent must appear at hearing)
- Willfully falsified Certificate of Correction for Summons# \_\_\_\_\_ (Respondent must appear at hearing.)
- Failed to Comply with Commissioner's Order to Correct and Certify (§15-231) \_\_\_\_\_ (Respondent must appear at hearing)
- On previously cited Summons# \_\_\_\_\_ (Respondent must appear at hearing)
- Other Fire Code/Rule Violations: \_\_\_\_\_

Description of Violation: \_\_\_\_\_

Supplement Attached Maximum penalty for each First Offense: \$1,000. Maximum penalty for each Repeat Violation: \$5,000.

NYC Charter Sections 1048 and 1049-a and the Rules of the City of New York authorize the NYC Office of Administrative Trials and Hearings (OAH) to hold hearings

I, an employee of the agency named above, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.

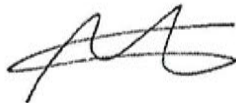
Signature: \_\_\_\_\_ Title: \_\_\_\_\_  
Print Name/ID: \_\_\_\_\_

# Certificate of Occupancy

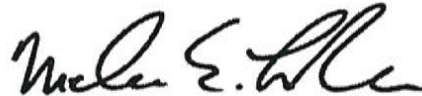
**CO Number: 123325142T003**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 02201	<b>Certificate Type:</b> Temporary
	<b>Address:</b> 411 WEST 204TH STREET	<b>Lot Number(s):</b> 29	<b>Effective Date:</b> 11/13/2019
	<b>Building Identification Number (BIN):</b> 1081903	<b>Building Type:</b> Altered	<b>Expiration Date:</b> 02/11/2020
This building is subject to this Building Code: 1968 Code			
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1	(Prior to 1968 Code designation)	
	<b>Building Occupancy Group classification:</b> E	(2014/2008 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 3	<b>Height in feet:</b> 33	<b>No. of dwelling units:</b> 1
<b>C.</b>	<b>Fire Protection Equipment:</b> Fire alarm system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Outstanding requirements for obtaining Final Certificate of Occupancy:</b>			
There are 11 outstanding requirements. Please refer to BISWeb for further detail.			
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: 123325142T003

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
[REDACTED]						
END OF SECTION						

  
Borough Commissioner

  
Commissioner



**FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
FIRE ALARM INSPECTION UNIT**  
9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857  
TELEPHONE: (718) 999-2467 FAX: (718) 999-2892

**LETTER OF DEFECT**

CONTROL No.: 311004  
FPIMS No: \_\_\_\_\_

BUSINESS NAME: Inwood Academy  
PREMISES: 411 WEST 204<sup>th</sup> ST  
N.Y. N.Y. 10039  
OWNER: Inwood Academy Fire Leadership

DATE OF INSPECTION: 08.14.2018  
INSPECTOR: (Print): Murray Uretsky  
DOB APPLICATION (PW-1) No.: 123311004  
PLAN EXAMINATION, FD INDEX No.: N/A  
WORK ON FLOORS: CELANA & 1ST.  
JOB DESCRIPTION: MANUAL & AUTOMATIC  
SMOKE DETECTOR SYSTEM  
(PARTIAL SULK COVER)  
(METRODIAL)



Sir / Madam,

You are hereby informed that upon inspection of the Electrical Equipment installed at the above premises, deficiencies were noted requiring the corrective action stated below. This Letter of Defect is subject to administrative review and may result in the issuance of an Amended Letter of Defect.

- ① SUBMIT AN AS BUILT RISER DIAGRAM AS PER 3 RCHY R105.01 (C)(2)(A)(3) + 4.
- ② COMPLETE THE INSTALL OF THE DOOR RELEASE FUNCTION AS PER THE APPROVED PLANS.
- ③ RELOCATE THE (FIRE ALARM) SERVICE FUSE DISCONNECT SWITCH TO THE MAIN SERVICE ELECTRICAL ROOM, AND TAPP SERVICE CONDUCTORS TO INCOMING ELECTRICAL SERVICE, BEFORE THE MAIN BUILDING SWITCH. VIA AN APPROVED TAPP / BUG METHOD, AS REQUIRED.
- ④ PROVIDE FOR A MINIMUM NUMBER 8 GREEN GROUND CONDUCTOR (G.E.C) AT THE (F.A) SERVICE SWITCH. & BOLD NEUTRAL CONDUCTOR AS SUCH.
- ⑤ FOLLOW ALL REQUIREMENTS LISTED ON THE C.O.A FOR THE CELLULAR TRANSMITTER, AND PROVIDE DOCUMENTATION OF SAID C.O.A AT TIME OF INSPECTION.
- ⑥ PROVIDE SMOKE DETECTOR IN 1ST FLOOR ROOM WHERE CELL TRANSMITTER IS LOCATED.
- ⑦ PROVIDE A LOCK ON THE DISCONNECT SWITCH, AS SUCH.
- ⑧ APPLY A LABEL ON THE CONTROL PANEL INDICATING LOCATION OF DISCONNECT SWITCH.
- ⑨ ARRANGE FOR THE PRIMARY / AC POWER FOR THE CELLULAR TRANSMITTER TO BE CONSISTENT WITH THE POWER REQUIREMENT OF THE F.A. CONTROL PANEL.
- ⑩ PROVIDE FOR THE F.A. WIRING IN THE BASEMENT TO BE SELF SUPPLIED TO BUILDING STRUCTURE INDEPENDENTLY TO BLDG STRUCTURE BY LISTED FITTINGS. AS PER CODE

RECEIVED BY: \_\_\_\_\_ INSPECTOR: MURRAY URETSKY  
COMPANY: DATA WESSNER Co. TELEPHONE No.: \_\_\_\_\_  
FAX No.: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

DISTRIBUTION: 1. WHITE - F.D. 2. YELLOW - OWNER

FOR THE FIRE DEPARTMENT TO RETURN AFTER INSPECTION.





FIRE DEPARTMENT  
BUREAU OF FIRE PREVENTION  
FIRE ALARM INSPECTION UNIT

9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857  
TELEPHONE: (718) 999-2467 FAX: (718) 999-2892

LETTER OF RECOMMENDATION

CONTROL No.: 152462  
DATE OF INSPECTION: 5/29/20  
INSPECTOR (Print): C. Assenza  
DOB APPLICATION (PW-1) No.: [REDACTED]  
~~PLAN EXAMINATION, PD INDEX No.~~  
Account #


LOCATION INFORMATION:		
HOUSE No.	STREET NAME	BOROUGH
<u>3896</u>	<u>10th Avenue</u>	<u>manhattan</u>
WORK ON FLOORS: (IDENTIFY THE SCOPE OF WORK COVERED BY THIS LETTER OF RECOMMENDATION. NON-NUMERIC FLOORS MUST CONFORM THE FOLLOWING DESIGNATIONS: ATT, BAS, CEL, MEZ, MZ1, PEN, PT1, PT2, PT3, ROF, SUB, SC1, SC2, SC3)		
<u>Cel, 1, 2, Roof</u>		
OCCUPANCY CLASSIFICATION: (IDENTIFY THE OCCUPANCY GROUP AS AT THE DATE OF THE ACCEPTANCE TEST)		
<u>Group E (Educational)</u>		
BUSINESS NAME: (IDENTIFY THE BUSINESS NAME AS AT THE DATE OF THE ACCEPTANCE TEST)		
<u>3896 Tenth Ave Associates</u>		
JOB DESCRIPTION: (IDENTIFY THE EXTENT OF WORK COVERED BY THIS LETTER OF RECOMMENDATION)		
<u>Installation of Manual/Automatic smoke/Heat/CO detection and sprinkler fire alarm system</u>		

1. CERTIFICATION OF ACCEPTANCE:

This Letter of Recommendation has been issued to confirm that the fire alarm (emergency, detection, automatic extinguishing, etc.) system and equipment filed under the Department of Buildings Plan/Work Application and the Fire Department Plan Examination identified above has been tested and accepted in accordance with the provisions of the current Codes, Regulations and Standards.

2. CONDITIONS ATTACHED TO THE LETTER OF RECOMMENDATION:

The Letter of Recommendation is a valuable document and it should be retained in a safe place until the Letter of Approval is generated and received.

Alex Spektor  
Director  
Fire Alarm Inspection Unit 

DISTRIBUTION: 1. WHITE - F.D. 2. YELLOW - OWNER



**DEPARTMENT OF HOUSING AND BUILDINGS**  
**BOROUGH OF MANHATTAN , CITY OF NEW YORK**

No. **41160**

Date **May 12, 1953**

**CERTIFICATE OF OCCUPANCY**

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No. **41080**

To the owner or owners of the building or premises:

THIS CERTIFIES that the new—~~land~~—~~structure~~ building—premises located at

**451 West 204th Street**

Block **2201** Lot **1**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. ~~code~~ No.— **77-1951**

Construction classification— **Class 1 fireproof**

Occupancy classification— **Public Bldg.**

. Height **5** stories, **87** feet.

Date of completion— **May 11, 1953**

. Located in **Retail & Residence** Use District.

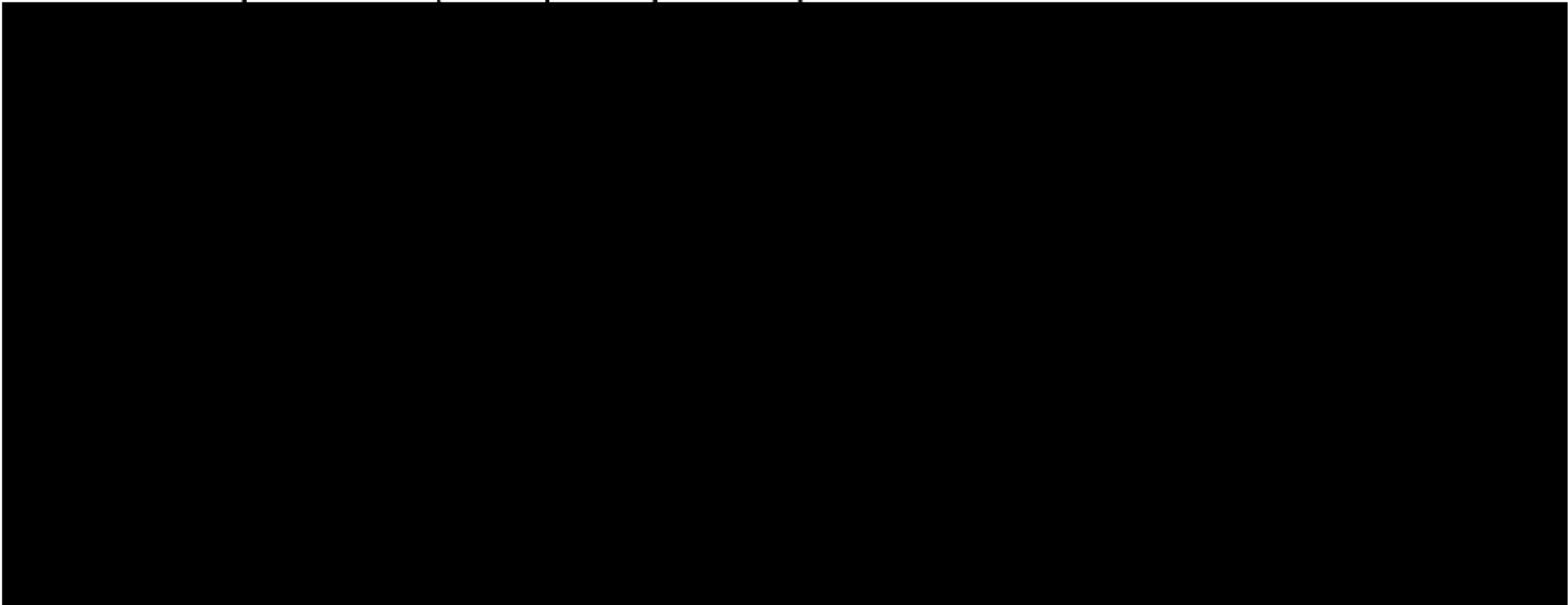
**B** Area **1 1/2**

. Height Zone at time of issuance of permit **2364-1951**

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

**PERMISSIBLE USE AND OCCUPANCY**

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	




*[Handwritten initials]*

*[Handwritten signature: Joseph S. Herman]*

Borough Superintendent.

**NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT**

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction, in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that, on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Housing and Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

**§ 646 E. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy.**

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.



Melanie La Rocca  
Commissioner

Lisa Amoia, RA.  
Deputy Borough Commissioner  
[lamoia@buildings.nyc.gov](mailto:lamoia@buildings.nyc.gov)

280 Broadway, 3rd Fl.  
New York, NY 10007

[www.nyc.gov/buildings](http://www.nyc.gov/buildings)  
212-393-2019 Tel  
646-500-6170 Fax

**RENEWAL**

**DATE:** May 21, 2020  
**BLOCK:** 2223  
**LOT:** 16  
**PREMISES:** 3896 10<sup>th</sup> Avenue  
**BOROUGH:** **MANHATTAN**  
**SUBJECT:** Temp Use Permit  
Inwood Academy Leadership Charter School (High School)

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This is in response to your request received May 20, 2020 for **Inwood Academy Leadership Charter School (High School)** pursuant to section AC 28-111.

The Department has **no objection** to said use, provided it complies with the criteria as stated in your request letter. Therefore, this letter serves as permit for the use as specified above for the following time period: **June 7, 2020 through September 6, 2020, Monday through Saturday, 7:00 a.m. to 7:00 p.m. Please see attached letter for additional details.**

In addition, a fire watch will be provided by four (4) Fireguards during the hours of operation.

If this building is hereafter altered or its use changes, an application for such alteration work or change of use must be filed, and a Certificate of Occupancy shall be issued pursuant to Article 118, Chapter 1 of Title 28 of the Administrative Code of the City of New York.

Please contact me if you have any additional questions or concerns regarding this matter. For more specific property information, please visit the "Building Information System" on our web site: [www.nyc.gov/buildings](http://www.nyc.gov/buildings).

Sincerely,

Lisa Amoia, RA  
Deputy Borough Commissioner  
Manhattan

LA/dmw

Attachment(s)

Cc: Temp Use File



May 13, 2020

Commissioner Rebholz, R.A.  
**NYC Department of Buildings**  
280 Broadway, 3rd Floor  
New York, NY 10007

**Re: 3896 10<sup>th</sup> Avenue, New York, NY 10034**  
**Inwood Academy Leadership Charter School (High School)**

Dear Commissioner Rebholz

I am respectfully requesting a renewal of the Temporary Use Permit granted for Inwood Academy for Leadership Charter School New High School location at 3896 10<sup>th</sup> Avenue. The current permit expires on June 6, 2020. I am requesting a 90 day renewal to keep the school operational.

As stipulated in the Temp Use Permit the school will remain operational from Monday – Saturday, 7:00 a.m. to 7:00 pm. In addition, a fire watch will be provided by four (4) Fireguards during the hours of operation.

Your assistance with this approval is greatly appreciated.

Sincerely,

Jenny Pichardo  
COO/CFO  
Inwood Academy for Leadership Charter School  
347-501-1414  
Jenny.pichardo@inwoodacademy.org