

Application: Global Community Charter School

Bill Holmes - bholmes@globalcommunitycs.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Oct 13 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

GLOBAL COMMUNITY CHARTER SCHOOL 310500861012

a1. Popular School Name

GCCS

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. DISTRICT / CSD OF LOCATION

CSD # 5 - MANHATTAN

d. DATE OF INITIAL CHARTER

9/2011

e. DATE FIRST OPENED FOR INSTRUCTION

9/2012

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Global Community Charter School (GCCS) serves Harlem and the surrounding community by providing students in grades K through 5 with an education that is rigorous, inquiry-based, and teaches students and families to work together across differences in language, culture, economic background, age, and nationality. GCCS prepares students for admission to a challenging secondary education and to exhibit the courage and conviction to make a difference.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Multiple forms of evidence: Student progress is measured through multiple forms of evidence, including the assessments and through projects, portfolios, and written and oral tasks.
KDE 2	International Baccalaureate Primary Years Programme (PYP): GCCS offers transdisciplinary units aligned with the PYP. The school’s curriculum and instruction will encourage students with diverse backgrounds and languages to become inquiring, knowledgeable, and supportive of each other. To support the needs of all learners, including students with disabilities, English language learners, and economically disadvantaged students, GCCS will integrate additional resources and programs with the PYP.
KDE 3	Professional Learning Community: GCCS offers teachers with regular opportunities to share observations, knowledge, and experiences, and plan instruction. The GCCS schedule provides more

	than one hour of common planning every day for teachers in addition to weekly grade-level planning meetings. During common planning time, teachers can work together to design tasks, to facilitate group work, to confer with individual students, and to differentiate ways in which students participate in class activities.
KDE 4	Visual and Performing Arts Integration: All students attend music, dance, and media class. The arts are integrated throughout core classes as well, as part of the transdisciplinary and project-based learning in place at the school.
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

No

h. SCHOOL WEB ADDRESS (URL)

www.globalcommunitycs.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

525

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

463

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

Yes, 2 sites

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2350 5th Ave New York, NY 10037	6463602363	NYC CSD 5	K-5	3,4,5

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Kristan Norgrove	646-360-2363	[REDACTED]	knorgrove@globalcommunitycs.org
Operational Leader	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org
Compliance Contact	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org
Complaint Contact	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org
DASA Coordinator	Jasmin Candelario	646-360-2363		jcandelario@globalcommunitycs.org
Phone Contact for After Hours Emergencies	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[2350 5th Ave - Certificate of Occupancy GCCS.pdf](#)

Filename: 2350 5th Ave - Certificate of Occupancy GCCS.pdf **Size:** 499.2 kB

Site 1 Fire Inspection Report

[GCCS Fire Inspection FY21 2350 5 ave M 21.pdf](#)

Filename: GCCS Fire Inspection FY21 2350 5 ave M 21.pdf **Size:** 197.4 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	218 West 147th St New York, NY 10039	646-360-2363	NYC CSD 5	6,7	6,7

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Kristan Norgrove	646-360-2363		knorgrove@globalcommunitycs.org
Operational Leader	bill holmes	646-360-2363		bholmes@globalcommunitycs.org
Compliance Contact	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org
Complaint Contact	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org
DASA Coordinator	Jasmin Candelario	646-360-2363		jcandelario@globalcommunitycs.org
Phone Contact for After Hours Emergencies	Bill Holmes	646-360-2363		bholmes@globalcommunitycs.org

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[LOV 5854 - 219 West 146 Street - Application.pdf](#)

Filename: LOV 5854 - 219 West 146 Street - Application.pdf **Size:** 506.0 kB

Site 2 Fire Inspection Report

[GCCS Middle School Fire alarm system supporting info.pdf](#)

Filename: GCCS Middle School Fire alarm system supporting info.pdf **Size:** 14.1 MB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in complaint policy	Non Material Updates	June 16 2021	Pending
2	Change in mission, vision or philosophy	Non Material Updates	June 16 2021	Pending
3	Other	Non-material updates to key design elements	June 16 2021	Pending
4	Change in admissions/enrollment policy	Increased lottery weight for SWD	June 16 2021	Pending
5				

More revisions to add?

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Bill Holmes
Position	Chief Operating Officer
Phone/Extension	646-360-2363
Email	bholmes@globalcommunitycs.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 3 2021

Thank you.



Entry 3 Progress Toward Goals

Completed Oct 13 2021

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year 80% of students who have been enrolled on BEDS day for at least two consecutive years will perform at or above grade level (Levels 3&4) on	NYS ELA, Math and Science Assessments	Unable to Assess	

	the NYSED assessments.			
Academic Goal 2	Each year the percentage of students who score at or above Level 3 on the New York State ELA examination will exceed that of the Community School District (CSD) in which the school is located.	NYS ELA Assessments	Unable to Assess	
Academic Goal 3	Each year the percentage of students who score at or above Level 3 on the New York State math examination will exceed that of the Community School District (CSD) in which the school is located.	NYS Math Assessments	Unable to Assess	
Academic Goal 4	Each year the percentage of students who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	NYS ELA Assessments	Unable to Assess	
Academic Goal 5	Each year the percentage of students who score at or above Level 3 on the New York State math examination will	NYS Math Assessments	Unable to Assess	

	exceed that of the state.			
Academic Goal 6	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	NYS ELA Assessments - ELL	Unable to Assess	
Academic Goal 7	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	NYS ELA Assessments - SWD	Unable to Assess	
Academic Goal 8	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the CSD.	NYS ELA Assessments - ED	Unable to Assess	
	Each year the percentage of English language learners at the school who score			

Academic Goal 9	at or above Level 3 on the New York State math examination will exceed that of the CSD.	NYS Math Assessments - ELL	Unable to Assess	
Academic Goal 10	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State math examination will exceed that of the CSD.	NYS Math Assessments - SWD	Unable to Assess	

2. Do have more academic goals to add?

Yes

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3	NYS Math Assessments - ED	Unable to Assess	

	on the New York State math examination will exceed that of the CSD.			
Academic Goal 12	Each year the percentage of English language learners at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	NYS ELA Assessments - ELL	Unable to Assess	
Academic Goal 13	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	NYS ELA Assessments - SWD	Unable to Assess	
Academic Goal 14	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State ELA examination will exceed that of the state.	NYS ELA Assessments - ED	Unable to Assess	
	Each year the percentage of			

Academic Goal 15	English language learners at the school who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - ELL	Unable to Assess	
Academic Goal 16	Each year the percentage of students with disabilities at the school who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - SWD	Unable to Assess	
Academic Goal 17	Each year the percentage of economically disadvantaged students at the school who score at or above Level 3 on the New York State math examination will exceed that of the state.	NYS Math Assessments - ED	Unable to Assess	
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	GCCS will have an annual average student attendance of 95%.	ATS Records indicate 93% in 2020-21.	Not Met	
Org Goal 2	Each year at least 80% of families will complete the NYC DOE Annual Parent Survey.	NYCDOE School Survey - Pending Results		
Org Goal 3	Parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parent satisfaction that meets or	NYCDOE School Survey - Pending Results		

	exceeds citywide averages.			
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	The school will operate each year within the budget established annually by the Board of Trustees.	Review of monthly financials and ongoing review of the budget with our finance committee.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed Oct 29 2021

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Combined FY22 Financials](#)

Filename: Combined FY22 Financials.pdf **Size:** 493.5 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Global Community CS BEDS-310500861012_2020-21](#)

Filename: Global Community CS BEDS 31050086 e4SyAx2.xlsx **Size:** 467.8 kB

Entry 4c - Additional Financial Documents

Completed Oct 29 2021

[Instructions - Regents, NYCDOE and Buffalo BOE authorized schools](#) must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[View PDF Statement_2021-06-30 \(7\)](#)

Filename: View PDF Statement 2021 06 30 7.pdf **Size:** 935.6 kB

[GLOBAL COMMUNITY CHARTER SCHOOL - 06](#)

Filename: GLOBAL COMMUNITY CHARTER SCHOOL 0 nDpAVDL.pdf **Size:** 352.7 kB

GLOBAL COMMUNITY CHARTER SCHOOL - 06

Filename: GLOBAL COMMUNITY CHARTER SCHOOL 0 YIVwLFm.pdf Size: 561.0 kB

Entry 4C Summary

Filename: Entry 4C Summary.pdf Size: 210.4 kB

Entry 4d - Financial Services Contact Information

Completed Nov 1 2021

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation by **November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Bill Holmes	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Mengel Metzger Barr, Jackie	[REDACTED]	[REDACTED]	8

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Oct 13 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[GCCS_2021-2022ARBudget](#)

Filename: GCCS_2021_2022ARBudget.xlsx Size: 37.5 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Oct 13 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

[BOT Forms for Upload](#)

Filename: BOT Forms for Upload.pdf Size: 3.1 MB

Entry 7 BOT Membership Table

Completed Oct 13 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	James Zika		Chair	Education & Accountability	Yes	2	11/01/2019	10/31/2022	12
2	Mary Jilek		Trustee/Member	Education & Accountability, Finance	Yes	4	06/30/2020	6/30/2023	12
3	Kate McGove		Trustee/Member	Education & Account	Yes	4	07/01/2019	06/30/2022	12

	rn		ability						
4	Rob Moser		Trustee/Member	Finance	Yes	4	06/30/2020	02/01/2021	10
5	Nick Pozek		Trustee/Member	--	Yes	1	05/06/2020	2/28/2023	12
6	Peter Kauffman		Trustee/Member	Education & Accountability	Yes	2	07/01/2019	8/19/2020	5 or less
7	Ibrahim Ysuf		Trustee/Member	Finance	Yes	2	07/01/2019	6/30/2022	8
8	Priyanka Gandhi		Secretary	--	Yes	1	8/25/2020	8/31/2023	11
9	Luke Copley		Treasurer	Finance	Yes	1	5/12/2021	5/31/2024	5 or less

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Anna Houseman		Vice Chair	--	Yes	1	5/12/2021	5/31/2024	5 or less
11	Vidushi Sandhir		Trustee/Member	--	Yes	1	3/15/2021	2/29/2024	5 or less
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	9
b.Total Number of Members Added During 2020-2021	4
c. Total Number of Members who Departed during 2020-2021	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

3. Number of Board meetings held during 2020-2021

15

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Completed Oct 13 2021

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

[GCCS 2020-21 MEETING MINUTES](#)

Filename: GCCS 2020 21 MEETING MINUTES.pdf Size: 1.7 MB

Entry 9 Enrollment & Retention

Completed Oct 13 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
	-GCCS markets to families in public housing near the school. As there are several public housing complexes in a close radius to GCCS, this is the school's primary method for recruiting ED students.	In 2020-21, our enrollment of ED students exceeded that of our district by 5 percentage points.

Economically Disadvantaged	<ul style="list-style-type: none"> -The school’s marketing materials describe the supports offered by the school, including after-school programming. -Staff from GCCS visit daycares and prekindergarten providers within close proximity to the school. 	We will continue implementing the strategies listed to the left as they have proven to be effective in reaching families with ED students.
English Language Learners	<ul style="list-style-type: none"> -The school’s recruitment presentation team includes the bilingual Family Coordinator. -GCCS recruits at area preschools with high concentrations of bilingual students. -The application is printed in English & Spanish. -Bilingual staff members deliver school tours and presentations. -Marketing materials are available in different languages. -Marketing materials describe the school’s supports for ELL. 	In 2020-21, our enrollment of ELLs exceeded that of our district. Our well-developed recruitment approach includes an emphasis on translated materials as well as in-person translation for open houses and recruitment events. This approach continues to be successful in reaching families with ELLs.
Students with Disabilities	<p>The GCCS recruitment team visits preschools that serve SWD. In particular, GCCS focuses on recruitment at a nearby early life center that caters to students with disabilities. Our marketing materials describe the school’s ICT model and support for SWD. In the 2018-19 recruitment cycle, GCCS revised our marketing materials to ensure that all print and digital marketing for GCCS reflects diverse images of students, including SWD. We continue to expand outreach to additional daycare and pre-kindergarten providers who serve students with special needs. In 2019, we received approval for a change to our lottery policy that provides students with IEPs with</p>	In 2020-21, GCCS did not meet our district in the enrollment of SWD. In response, we increased our lottery weight for students who indicate that they have an IEP. In addition, we are introducing expanded marketing, including digital ads, to ensure that more potential SWD apply to be included in the lottery. We expect this measure to help ensure that more students from our community in this subgroup have a better chance to enroll at GCCS. To ensure that the enrollment of SWD continues to approach or meet the district, GCCS will continue to expand outreach to additional daycare and pre-kindergarten providers

	a greater chance of gaining a seat in our school.	who serve students with special needs.
--	---	--

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>The school schedule offers intervention periods. There is extended-day, after-school, and summer programming. The school offers workshops for parents on topics such as how to support student literacy at home. GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students. We partner with Operation Backpack to provide free backpacks filled with school supplies to all students. During the COVID-19 pandemic, we supported our families in more ways than just through provision of in-school instruction. We worked with Red Rabbit, our school food partner, to drop off meals to strategic locations throughout the neighborhood, and made regular deliveries of basic school supplies, Chromebooks, and WiFi hotspots to ensure their ability to connect with their virtual classrooms.</p>	<p>Going forward, we will continue to implement the strategies listed to the left to ensure strong retention rates for ED students. In addition, as we return to in-person learning in 2021-22, we are focused on supporting students' socially-emotionally and academically and mitigating learning loss. In the last trimester of the 2020-21 school year and the summer planning period of 2021, our team focused on building a COVID Recovery Plan to guide our return to fully in-person instruction in the 2021-22 school year. The components of this plan include: An emphasis on diagnosis, assessment, and reteaching; Time for social and emotional learning to ensure no barriers to academics; and Enrichment opportunities for students ready for more advanced work.</p>
	<p>In 2018-19, GCCS expanded the staff capacity to serve ELLs with the introduction of an ENL teacher to assist teachers with inclusive instructional strategies and support students through</p>	

<p>English Language Learners</p>	<p>ENL periods (which continued during remote learning) and push-in services. We now have two ENL teachers in the 2021-22 school year, overseen by the special population coordinator. Schoolwide, we prioritize hiring bilingual teachers to further support ELLs. GCCS also offers Spanish as a “special” for all grade levels. To the best of our ability, we make all of our communications to families available in Spanish as well as English, and our communication platform allows families to translate all messages into their native language.</p>	<p>We will continue to implement the strategies listed to the left to ensure strong retention rates for ELLs. As stated above, we are focused on whole-school support for students returning to in-person learning in 2021-22. We anticipate that this will contribute to continued retention for ELLs at GCCS.</p>
<p>Students with Disabilities</p>	<p>GCCS provides an ICT model, with at least one SPED-certified teacher in each ICT classroom. GCCS’ staff includes a special populations coordinator, reading and math specialists, and three counselors. In addition, agency-provided staff include two full-time speech and language therapists, one full-time occupational therapist, and one part-time physical therapist. GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students. Our student support services staff, in particular our special populations coordinator, continues to build relationships with our SWD families and the local infrastructure that supports getting students the services they need.</p>	<p>As with ED and ELLs retention strategies, we will continue to implement the strategies listed to the left. In addition, our whole-school strategies for supporting students returning to in-person learning in 2021-22 will be used to ensure retention of SWD.</p>

Entry 10 - Teacher and Administrator Attrition

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Oct 13 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	3
Total Category C: not to exceed 5	3.0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	1

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	29

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	38



Thank you.

Entry 12 Organization Chart

Completed Oct 13 2021

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

[FY21 Org Chart](#)

Filename: FY21 Org Chart.pdf Size: 627.3 kB

Entry 13 School Calendar

Completed Oct 13 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

School Year Calendar 2021-22 APPROVED

Filename: School Year Calendar 2021 22 APPROVED.pdf **Size:** 622.3 kB

School Year Calendar 2021-22 APPROVED

Filename: School Year Calendar 2021 22 APPROV QK5e1wn.pdf **Size:** 527.2 kB

Entry 14 Links to Critical Documents on School Website

Completed Oct 13 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: Global Community Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.globalcommunitycs.org/auditsandannuareports
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.globalcommunitycs.org/calendar/2021/7/21/gccs-board-meeting
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.globalcommunitycs.org/auditsandannuareports
3. Link to NYS School Report Card	https://www.globalcommunitycs.org/auditsandannuareports
4. Lottery Notice announcing date of lottery	https://www.globalcommunitycs.org/apply
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.globalcommunitycs.org/for-families
6. District-wide Safety Plan	https://www.globalcommunitycs.org/for-families
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.globalcommunitycs.org/for-families
7. Authorizer-Approved FOIL Policy	https://www.globalcommunitycs.org/for-families
8. Subject matter list of FOIL records	https://www.globalcommunitycs.org/for-families

Thank you.



GLOBAL COMMUNITY CHARTER SCHOOL

NEW YORK, NEW YORK

**SCHEDULES REQUIRED BY GOVERNMENT
AUDITING STANDARDS AND THE UNIFORM
GUIDANCE**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021

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Independent Auditor's Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance	5
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
Global Community Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Global Community Charter School which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2021.

Internal Control over Financial Reporting

Management of Global Community Charter School is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered Global Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Charter School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Global Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 26, 2021

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Global Community Charter School

Report on Compliance for Each Major Federal Program

We have audited Global Community Charter School’s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Global Community Charter School’s major federal programs for the year ended June 30, 2021. Global Community Charter School’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of Global Community Charter School’s major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Global Community Charter School’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Global Community Charter School's compliance.

Opinion on Each Major Federal Program

In our opinion, Global Community Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Global Community Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Global Community Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Global Community Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated October 26, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 26, 2021

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2021

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through NYS Department of Education</u>			
Title I - Grants to Local Educational Agencies	84.010	0021-21-4155	182,228
Title I - Grants to Local Educational Agencies	84.010	0021-20-4155	<u>14,562</u>
Total Title I	84.010		196,790
Title IIA - Supporting Effective Instruction State Grants	84.367	0147-21-4155	57,200
Title IIIA - English Learning Acquisition State Grants	84.365	0293-21-0085	15,622
Title IIIA - English Learning Acquisition State Grants	84.365	0293-20-0085	<u>2,153</u>
Total Title IIIA	84.365		17,775
Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	5890-21-4155	<u>125,566</u>
TOTAL DEPARTMENT OF EDUCATION			<u>397,331</u>
U.S. Department of Agriculture:			
<u>Passed through NYS Department of Education</u>			
<i>Child Nutrition Cluster</i>			
Summer Food Service Program	10.559	310500861012	384,680
National School Lunch Program	10.555	310500861012	<u>35,395</u>
Total Child Nutrition Cluster			<u>420,075</u>
TOTAL DEPARTMENT OF AGRICULTURE			<u>420,075</u>
TOTAL ALL PROGRAMS			<u>\$ 817,406</u>

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of federal awards (the "schedule") includes the federal grant activity Global Community Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2021

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Global Community Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

No amounts were passed through to subrecipients.

GLOBAL COMMUNITY CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2021

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified		
Internal control over financial reporting:			
• Material weakness (es) identified?	_____	yes <u> x </u>	no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes <u> x </u>	none reported
Noncompliance material to financial statements noted?	_____	yes <u> x </u>	no

Federal Awards

Internal control over major programs:			
• Material weakness (es) identified?	_____	yes <u> x </u>	no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____	yes <u> x </u>	none reported
Type of auditor's report issued on compliance for major programs:	Unmodified		
Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	_____	yes <u> x </u>	no

Identification of major program:

AL Number:

10.559
10.555

Name of Federal Program or Cluster:

Child Nutrition Cluster
Summer Food Service Program
National School Lunch Program

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?	_____	yes <u> x </u>	no
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GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2021

FINDING – FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None.

GLOBAL COMMUNITY CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2021

October 26, 2021

Finance Committee
Global Community Charter School

We have audited the financial statements of Global Community Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated October 26, 2021. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 9, 2021 our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Global Community Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Chief Operating Officer who reviews draft financial statements and the schedule of federal expenditures prior to issuance and accepts responsibility for them.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Global Community Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2021. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the collectability of grants receivable, as well as the allocation of costs for the statement of functional expenses. We evaluated the key factors and assumptions used to develop these estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Global Community Charter School's financial statements relate to the school facility, leases and commitments, the COVID-19 pandemic and related Paycheck Protection Program loan, revenue and support concentrations, and subsequent events, which are referred to in the notes of the financial statements.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. No such misstatements were identified during our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Global Community Charter School’s financial statements or the auditor’s report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management’s Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Global Community Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Global Community Charter School’s auditors.

* * * * *

Should you desire further information concerning these matters, Jackie Lee or Kurt Button will be happy to meet with you at your convenience.

This letter is intended solely for the use of the Finance Committee, the Board of Trustees, and management Global Community Charter School and should not be distributed to any other persons or used for any other purpose.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

GLOBAL COMMUNITY CHARTER SCHOOL

NEW YORK, NEW YORK

AUDITED FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2021

(With Comparative Totals for 2020)

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Global Community Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Global Community Charter School as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Global Community Charter School's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 26, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2021 on our consideration of Global Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 26, 2021

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

(With Comparative Totals for 2020)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 1,902,066	\$ 1,874,843
Grants and other receivables	454,768	410,462
Prepaid expenses and other current assets	235,095	91,990
TOTAL CURRENT ASSETS	<u>2,591,929</u>	<u>2,377,295</u>
<u>OTHER ASSETS</u>		
Property and equipment, net	1,301,037	540,396
Cash in escrow	100,023	100,455
Due from Friends of GCCS, Inc.	379,680	-
Security deposits	381,250	180,000
TOTAL ASSETS	<u>\$ 4,753,919</u>	<u>\$ 3,198,146</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 203,594	\$ 329,942
Accrued payroll and benefits	351,321	553,111
Vacation accrual	43,313	38,469
Current portion of capital lease liability	19,532	39,894
Deferred revenue	10,000	-
Current portion of Paycheck Protection Program note payable	-	35,994
TOTAL CURRENT LIABILITIES	<u>627,760</u>	<u>997,410</u>
<u>OTHER LIABILITIES</u>		
Capital lease liability, net of current portion	20,615	40,134
Paycheck Protection Program note payable, net of current portion	-	1,118,806
TOTAL LIABILITIES	<u>648,375</u>	<u>2,156,350</u>
<u>NET ASSETS</u>		
Without donor restrictions	3,888,877	1,041,796
With donor restrictions	216,667	-
TOTAL NET ASSETS	<u>4,105,544</u>	<u>1,041,796</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 4,753,919</u>	<u>\$ 3,198,146</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,			
	2021			2020
	Without Donor Restrictions	With Donor Restrictions	Total	Total
Operating revenue and support:				
State and local per pupil operating revenue -				
Regular education	\$ 7,426,754	\$ -	\$ 7,426,754	\$ 6,925,999
State and local per pupil operating revenue -				
Special education	1,204,865	-	1,204,865	1,045,702
State and local per pupil facilities revenue	1,080,000	-	1,080,000	863,379
Federal grants and contracts	468,835	-	468,835	461,953
State and city grants and contracts	246,281	-	246,281	245,062
Food service/Child Nutrition income	433,519	-	433,519	418,796
Private grants	48,564	325,000	373,564	44,014
Interest income	3,907	-	3,907	10,891
Other income	4,519	-	4,519	52,422
Net assets released from restriction	108,333	(108,333)	-	-
TOTAL OPERATING REVENUE AND SUPPORT	11,025,577	216,667	11,242,244	10,068,218
Expenses:				
Program:				
Regular education	6,565,940	-	6,565,940	5,657,571
Special education	1,065,210	-	1,065,210	2,454,402
Pre-K	209,240	-	209,240	208,130
Management and general	1,408,658	-	1,408,658	1,527,396
Fundraising	84,248	-	84,248	95,118
TOTAL EXPENSES	9,333,296	-	9,333,296	9,942,617
SURPLUS FROM OPERATIONS	1,692,281	216,667	1,908,948	125,601
Other revenue:				
Forgiveness of Paycheck Protection Program note payable	1,154,800	-	1,154,800	-
CHANGE IN NET ASSETS	2,847,081	216,667	3,063,748	125,601
Net assets at beginning of year	1,041,796	-	1,041,796	916,195
NET ASSETS AT END OF YEAR	<u>\$ 3,888,877</u>	<u>\$ 216,667</u>	<u>\$ 4,105,544</u>	<u>\$ 1,041,796</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,									
	2021						2020			
	No. of Positions	Program Services			Supporting Services			Total	Total	
Regular Education		Special Education	Pre-K	Sub-total	Management and general	Fundraising	Sub-total			
Personnel services costs:										
Administrative staff personnel	15	\$ 393,859	\$ 63,897	\$ 44,480	\$ 502,236	\$ 519,737	\$ 44,954	\$ 564,691	\$ 1,066,927	\$ 1,255,609
Instructional personnel	54	3,042,670	493,622	113,501	\$ 3,649,793	79,036	-	79,036	3,728,829	3,855,115
Non-instructional personnel	2	17,797	2,888	2,838	23,523	54,091	-	54,091	77,614	76,208
Total personnel services costs	71	3,454,326	560,407	160,819	4,175,552	652,864	44,954	697,818	4,873,370	5,186,932
Fringe benefits and payroll taxes		721,663	117,077	12,303	851,043	177,749	9,810	187,559	1,038,602	1,121,376
Retirement		55,428	8,992	-	64,420	13,454	742	14,196	78,616	49,652
Legal service		-	-	-	-	16,849	-	16,849	16,849	9,156
Accounting / audit services		-	-	-	-	51,025	-	51,025	51,025	36,375
Other purchased/professional/ consulting services		308,002	49,968	750	358,720	74,922	4,134	79,056	437,776	646,310
Building and Land Rent / Lease		843,965	136,919	19,449	1,000,333	208,824	12,023	220,847	1,221,180	1,156,970
Repairs and maintenance		66,794	10,836	-	77,630	16,035	1,720	17,755	95,385	132,432
Insurance		62,704	10,173	1,251	74,128	15,483	853	16,336	90,464	88,385
Utilities		79,738	12,936	-	92,674	19,356	1,068	20,424	113,098	96,266
Supplies and materials		102,930	16,699	10,000	129,629	27,074	1,495	28,569	158,198	263,432
Equipment / furnishings		18,026	2,924	1,998	22,948	4,793	264	5,057	28,005	74,909
Staff development		54,078	8,773	-	62,851	13,127	724	13,851	76,702	92,964
Marketing / recruitment		76,020	12,333	1,000	89,353	18,663	1,029	19,692	109,045	72,166
Technology		54,487	8,840	-	63,327	13,226	730	13,956	77,283	52,039
Food service		316,738	51,386	1,670	369,794	-	-	-	369,794	409,898
Student services		13,545	2,197	-	15,742	3,288	182	3,470	19,212	52,814
Office expense		172,006	27,901	-	199,907	41,752	2,304	44,056	243,963	226,356
Depreciation and amortization		160,670	26,066	-	186,736	39,001	2,152	41,153	227,889	164,414
Other		4,820	783	-	5,603	1,173	64	1,237	6,840	9,771
		<u>\$ 6,565,940</u>	<u>\$ 1,065,210</u>	<u>\$ 209,240</u>	<u>\$ 7,840,390</u>	<u>\$ 1,408,658</u>	<u>\$ 84,248</u>	<u>\$ 1,492,906</u>	<u>\$ 9,333,296</u>	<u>\$ 9,942,617</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	<u>Year ended June 30,</u>	
	<u>2021</u>	<u>2020</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 3,063,748	\$ 125,601
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	227,889	164,414
Forgiveness of Paycheck Protection Program note payable	(1,154,800)	-
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(44,306)	(235,157)
Prepaid expenses and other current assets	(143,105)	(88,130)
Security deposits	(201,250)	-
Accounts payable and accrued expenses	(126,348)	44,312
Accrued payroll and benefits	(201,790)	254,537
Vacation accrual	4,844	(13,476)
Deferred revenue	<u>10,000</u>	<u>(26,546)</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	1,434,882	225,555
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Increase in amount due from Friends of GCCS, Inc.	(379,680)	-
Purchases of property and equipment	<u>(988,530)</u>	<u>(345,000)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(1,368,210)</u>	<u>(345,000)</u>
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Proceeds from Paycheck Protection Program loan	-	1,154,800
Payments on capital leases	<u>(39,881)</u>	<u>(37,002)</u>
NET CASH (USED FOR) PROVIDED FROM FINANCING ACTIVITIES	<u>(39,881)</u>	<u>1,117,798</u>
NET INCREASE IN CASH AND RESTRICTED CASH	26,791	998,353
Cash and restricted cash at beginning of year	<u>1,975,298</u>	<u>976,945</u>
CASH AND RESTRICTED CASH AT END OF YEAR	<u>\$ 2,002,089</u>	<u>\$ 1,975,298</u>

GLOBAL COMMUNITY CHARTER SCHOOL
STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2021
(With Comparative Totals for 2020)

	Year ended June 30,	
	2021	2020
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Cash paid for interest	<u>\$ 4,940</u>	<u>\$ 8,619</u>
Reconciliation of cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 1,902,066	\$ 1,874,843
Cash in escrow	<u>100,023</u>	<u>100,455</u>
Total cash and restricted cash shown in the statement of cash flows	<u>\$ 2,002,089</u>	<u>\$ 1,975,298</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Global Community Charter School (the “Charter School”) is an educational corporation that operates as a charter school in New York, New York. On September 13, 2011, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. The Charter received its second renewal on April 9, 2019 for a term of three years through June 30, 2022. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2019 through June 2021. The Charter School is currently in the process of renewing the Pre-K contract.

Basis of accounting

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School has \$216,667 of net assets with donor restrictions at June 30, 2021, which are restricted for the support of the middle school. The Charter School had no net assets with donor restrictions at June 30, 2020.

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment. Board designated net assets are as follows:

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
	<u>Without donor restrictions</u>	
General reserve	\$ 100,000	\$ 100,000
Staff retention	10,375	10,375
Media center	37,970	37,970
	<u>148,345</u>	<u>148,345</u>
Undesignated	2,479,642	433,083
Invested in property and equipment, net of related debt	<u>1,260,890</u>	<u>460,368</u>
	<u>\$ 3,888,877</u>	<u>\$ 1,041,796</u>

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Universal Pre-Kindergarten (Pre-K)

Similar to state and local per pupil revenue, the Charter School recognizes Pre-K revenue as educational programming is provided to students throughout the year. The maximum revenue amount is based on a contractually determined fixed amount per student and the number of students enrolled at a point in time. This amount could be further reduced if actual costs incurred in providing the Pre-K program are less than the maximum calculated amount of the contract. Amounts are paid in installments throughout the course of the year, with the final 5% paid upon submission of all required documentation at the end of the contract year. The revenue earned for both years ended June 30, 2021 and 2020 was approximately \$212,000.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Rental assistance

Facilities rental assistance funding is provided by the New York City Dept of Education (NYCDOE) to qualifying charter schools located in the five boroughs of NYC. In order to receive rental assistance funding, a charter school must have commenced instruction or added grade levels in the 2014-15 school year or thereafter, and go through a space request process with the NYCDOE. If NYCDOE is not able to provide adequate space, the charter school can become eligible for rental assistance. Rental assistance is calculated as the lesser of 30% of the per-pupil tuition rate for NYC times the number of students enrolled, or actual total rental costs. As rental assistance is based on the number of students enrolled, revenue is recognized throughout the year as educational programming is provided to students.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2021	2020	2019
Grants and other receivables	\$ 86,917	\$ 108,648	\$ 1,165

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. There were no deferred revenues at June 30, 2020. Deferred revenue at June 30, 2021 was approximately \$10,000. The Charter School received cost-reimbursement grants of approximately \$116,000 and \$19,800 that have not been recognized at June 30, 2021 and 2020, respectively, because qualifying expenditures have not yet been incurred.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. Cash in escrow was \$100,023 and \$100,455 at June 30, 2021 and 2020, respectively.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 and 2020.

Due from Friends of GCCS, Inc.

Amounts due from Friends of GCCS, Inc. represent non-interest bearing advances provided to Friends of GCCS, Inc. The Charter School expects repayment of these amounts in future years. Friends of GCCS, Inc. is a separate not-for-profit with no board members in common with the Charter School.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to eight years. Leasehold improvements are being amortized with a useful life that is the same as the term of the building lease.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, nursing services, speech and language consulting and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$109,000 and \$72,000 for the years ended June 30, 2021 and 2020, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the year ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the consolidated statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 26, 2021, which is the date the financial statements are available to be issued. See Note M.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of education and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal years 2021 and 2020.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Cash	\$ 1,902,066	\$ 1,874,843
Grants and other receivables	<u>454,768</u>	<u>410,462</u>
Total financial assets available within one year	2,356,834	2,285,305
Less:		
Amounts unavailable for general expenditures within one year, due to		
Amounts unavailable to management without Board approval:		
Board designated for general reserve	(100,000)	(100,000)
Board designated for staff retention	(10,375)	(10,375)
Board designated for media center	<u>(37,970)</u>	<u>(37,970)</u>
Total amounts unavailable to management without Board approval	(148,345)	(148,345)
Restricted by donors with purpose restrictions	<u>(216,667)</u>	<u>-</u>
	<u>(365,012)</u>	<u>(148,345)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 1,991,822</u>	<u>\$ 2,136,960</u>

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consists of the following:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Furniture and fixtures	\$ 469,345	\$ 437,340
Computers and equipment	569,606	459,521
Leasehold improvements	974,983	606,125
Construction in progress	<u>537,919</u>	<u>60,337</u>
	2,551,853	1,563,323
Less accumulated depreciation and amortization	<u>1,250,816</u>	<u>1,022,927</u>
	<u>\$ 1,301,037</u>	<u>\$ 540,396</u>

Total depreciation and amortization expense was \$227,889 and \$164,414 for the years ended June 30, 2021 and 2020, respectively. At June 30, 2021, a portion of the Charter School's construction of leasehold improvements was in progress. Construction in progress is stated at cost. No provision for amortization is made on construction in progress until such time as the relevant assets are completed and put into use. Management does not anticipate incurring any significant additional costs to complete the construction in progress.

NOTE D: SCHOOL FACILITY

The Charter School leases its facilities located at 2350 Fifth Avenue. The original lease term was from February 1, 2015 through July 31, 2017 with two options to renew, each for an additional five years. During the year ended June 30, 2017, the Charter School exercised the first option to renew their lease through July 2022. Monthly rental payments are \$90,000 through July 2022. The Charter School was required to deposit \$180,000 with the landlord to be held as a security deposit as part of the renewal option. The Charter School is required to maintain general liability insurance in case of an incident that causes the demise of the premises. The Charter School will also pay additional expenses for utilities, maintenance, improvements, and real estate taxes.

On June 30, 2021, the Charter School entered into a thirty-three year sublease agreement for space located at 218 West 147th Street effective July 1, 2021 through June 30, 2054 with Friends of GCCS, Inc. The lease calls for base monthly rent of \$57,500 at the beginning of the lease increasing to \$149,500 over the thirty-three year lease term. The Charter School was required to pay a security deposit of \$201,250 for the lease.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE D: SCHOOL FACILITY, Cont'd

The future minimum payments on these agreements for base rents are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 1,770,000
2023	1,033,000
2024	1,127,000
2025	1,357,000
2026	1,357,000
Thereafter	<u>45,908,000</u>
	<u>\$ 52,552,000</u>

Rent expense for the years ended June 30, 2021 and 2020 was \$1,221,180 and \$1,156,970, respectively.

NOTE E: LEASES AND COMMITMENTS

The Charter School entered into non-cancelable lease agreements for office equipment and furniture expiring at various dates through July 2023.

During August 2016 the Charter School entered into a capital lease for furniture and computer equipment. The lease requires monthly payments of \$1,350 through July 2021, with interest at 7%. The furniture and computer equipment under capital lease is included in property and equipment on the accompanying statement of financial position with a net book value of \$14,299 and \$21,163 at June 30, 2021 and 2020, respectively. Amortization of capital leases is included in depreciation and amortization expense. The balance of the capital lease payable at June 30, 2021 and 2020 was \$1,342 and \$16,853, respectively.

In July 2018 the Charter School entered into two additional capital leases, one for furniture and the other for computer equipment. The leases require monthly payments of \$1,663 through July 2023, with interest at 8.2%, and monthly payments of \$723 through July 2021, with interest at 7.5%, respectively. The furniture and computer equipment under capital lease is included in property and equipment on the accompanying statement of financial position with a net book value of \$39,156 and \$63,375 at June 30, 2021 and 2020, respectively. The balance of these capital leases payable at June 30, 2021 and 2020 was \$38,805 and \$63,175, respectively.

In August 2018 the Charter School entered into an operating lease for equipment. The lease requires monthly payments of \$3,398 through August 2021.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE E: LEASES AND COMMITMENTS, Cont'd

Annual estimated future minimum rental payments required under the aforementioned operating and capital leases for the next three years are as follows:

<u>Year ending June 30,</u>	<u>Capital leases</u>	<u>Operating leases</u>
2022	\$ 22,029	\$ 3,398
2023	19,956	-
2024	<u>1,663</u>	<u>-</u>
		3,398
Net minimum lease payments	43,648	
Less amount representing interest	<u>3,501</u>	
Present value of net minimum lease payments included in capital lease liability	40,147	
Less current maturities of capital lease obligations included in current portion of capital lease liability	<u>19,532</u>	
Long-term capital lease obligations	<u>\$ 20,615</u>	

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2021 and 2020, approximately 81% and 91%, respectively, of grants and other receivables are due from the New York State Department of Education relating to certain grants.

During the years ended June 30, 2021 and 2020 approximately 70% and 80%, respectively, of total operating revenue and support came from per-pupil funding. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students reside.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE H: RETIREMENT PLAN

The Charter School has established a 403(b) retirement plan for employees. The Plan began operations effective September 15, 2016. All full time employees are automatically enrolled at a base contribution of 2% of compensation unless they make an alternative election. The Plan also provides for a discretionary employer match. The employer match for the years ended June 30, 2021 and 2020 was approximately \$78,620 and \$49,650, respectively.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Expenses (including but not limited to salaries, benefits, payroll taxes, purchased services, occupancy costs, and supplies and materials) which are allocated to more than one program or supporting function are allocated on the basis of estimates of time, effort, and usage.

NOTE J: PAYCHECK PROTECTION PROGRAM NOTE PAYABLE

In response to the COVID-19 outbreak, in April 2020 the Charter School applied for and was approved by a bank for a loan of \$1,154,800 through the Paycheck Protection Program (“PPP”) established by the Small Business Administration. The loan has a maturity of 5 years and an interest rate of 1%. The loan was funded on June 17, 2020. PPP loans can be forgiven by SBA if at least 60% of the funds are expended for payroll and related benefits, while the remaining balance can be used for mortgage interest, rent, utilities, and lease payments made during the covered period, as defined in the loan. Employment levels are also required to be maintained in accordance with the PPP guidelines. The Charter School met the requirements for forgiveness and on January 25, 2021 the loan was forgiven in full by the SBA.

NOTE K: FINANCIAL IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$125,566 of revenue relative to ESSER grants during the year ended June 30, 2021.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative Totals for 2020)

NOTE L: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter currently expires June 30, 2022. The renewal process includes review by NYSED of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. Upon review of the application for renewal and results, NYSED will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

NOTE M: SUBSEQUENT EVENT

On July 13, 2021 the Charter School became the guarantor of a loan that Friends of GCCS, Inc. obtained in conjunction with making improvements to the building the Charter School began leasing on June 30, 2021 (see Note D). The principal balance of the loan is \$5,000,000 which is fully guaranteed by the Charter School. The loan bears interest at 5%. The maximum potential amount of future payments of principal and interest (undiscounted) the Charter School could be required to make under the guarantee is approximately \$6,625,000. The guaranty shall continue in effect until all obligations are fully paid, which is expected to be July 1, 2028.

GLOBAL COMMUNITY CHARTER SCHOOL

ADVISORY COMMENT LETTER

JUNE 30, 2021

October 26, 2021

To the Board of Trustees
Global Community Charter School

In planning and performing our audit of the financial statements of Global Community Charter School as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered Global Community Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

* * * * *

This communication is intended solely for the information and use of Management, Finance Committee Members and Board Members and is not intended to be and should not be used by anyone other than these specified parties.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

We appreciate the cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,

A handwritten signature in black ink that reads "Mengel, Metzger, Barr & Co. LLP". The signature is written in a cursive, flowing style.

MENGEL, METZGER, BARR & CO. LLP



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E STATEMENT OF ACCOUNT

GLOBAL COMMUNITY CHARTER SCHOOL
2350 5TH AVE
NEW YORK NY 10037-1101

Page: 1 of 2
Statement Period: Jun 01 2021-Jun 30 2021
Cust Ref #: [REDACTED]
Primary Account #: [REDACTED]

TD Small Business Money Market Plus

GLOBAL COMMUNITY CHARTER SCHOOL

Account # [REDACTED]

Upcoming Changes Effective April 1, 2021

We are making changes to the way we're managing transaction limits on our non-transactional accounts. All non-transactional savings and money market accounts are allowed six (6) pre-authorized, automatic, electronic (including computer or mobile initiated) telephone withdrawals or transfers, payments by check, draft, debit card, or similar order payable to third parties or made payable to yourself each month. Your account will be charged a \$9 fee for the seventh (7th) and each additional transaction for the remainder of the month. Your account will no longer be converted to a transactional account. For more information, please refer to the supplement of the Business Deposit Account Agreement or Personal Deposit Account Agreement, both available at td.com

ACCOUNT SUMMARY

Beginning Balance	100,019.04	Average Collected Balance	100,019.18
Other Credits	4.38	Interest Earned This Period	4.38
Ending Balance	100,023.42	Interest Paid Year-to-Date	67.30
		Annual Percentage Yield Earned	0.05%
		Days in Period	30

DAILY ACCOUNT ACTIVITY

Other Credits

POSTING DATE	DESCRIPTION	AMOUNT
06/30	INTEREST PAID	4.38
	Subtotal:	4.38

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
05/31	100,019.04	06/30	100,023.42

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com

How to Balance your Account

Begin by adjusting your account register as follows:

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

1	Ending Balance		100,023.42
2	Total Deposits	+	
3	Sub Total		
4	Total Withdrawals	-	
5	Adjusted Balance		

2	DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
	Total Deposits		2

4	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
	Total Withdrawals		4

	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
	Total Withdrawals		4

FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

FINANCE CHARGES: Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.

GLOBAL COMMUNITY CHARTER SCHOOL

ADVISORY COMMENT LETTER

JUNE 30, 2021

October 26, 2021

To the Board of Trustees
Global Community Charter School

In planning and performing our audit of the financial statements of Global Community Charter School as of and for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered Global Community Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

* * * * *

This communication is intended solely for the information and use of Management, Finance Committee Members and Board Members and is not intended to be and should not be used by anyone other than these specified parties.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

We appreciate the cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,

A handwritten signature in black ink that reads "Mengel, Metzger, Barr & Co. LLP". The signature is written in a cursive, flowing style.

MENGEL, METZGER, BARR & CO. LLP

GLOBAL COMMUNITY CHARTER SCHOOL

NEW YORK, NEW YORK

**SCHEDULES REQUIRED BY GOVERNMENT
AUDITING STANDARDS AND THE UNIFORM
GUIDANCE**

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
Global Community Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Global Community Charter School which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2021.

Internal Control over Financial Reporting

Management of Global Community Charter School is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered Global Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Charter School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Global Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 26, 2021

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Global Community Charter School

Report on Compliance for Each Major Federal Program

We have audited Global Community Charter School’s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Global Community Charter School’s major federal programs for the year ended June 30, 2021. Global Community Charter School’s major federal programs are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

Management’s Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor’s Responsibility

Our responsibility is to express an opinion on compliance for each of Global Community Charter School’s major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Global Community Charter School’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Global Community Charter School's compliance.

Opinion on Each Major Federal Program

In our opinion, Global Community Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Global Community Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Global Community Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Global Community Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated October 26, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 26, 2021

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2021

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through NYS Department of Education</u>			
Title I - Grants to Local Educational Agencies	84.010	0021-21-4155	182,228
Title I - Grants to Local Educational Agencies	84.010	0021-20-4155	<u>14,562</u>
Total Title I	84.010		196,790
Title IIA - Supporting Effective Instruction State Grants	84.367	0147-21-4155	57,200
Title IIIA - English Learning Acquisition State Grants	84.365	0293-21-0085	15,622
Title IIIA - English Learning Acquisition State Grants	84.365	0293-20-0085	<u>2,153</u>
Total Title IIIA	84.365		17,775
Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	5890-21-4155	<u>125,566</u>
TOTAL DEPARTMENT OF EDUCATION			<u>397,331</u>
U.S. Department of Agriculture:			
<u>Passed through NYS Department of Education</u>			
<i>Child Nutrition Cluster</i>			
Summer Food Service Program	10.559	310500861012	384,680
National School Lunch Program	10.555	310500861012	<u>35,395</u>
Total Child Nutrition Cluster			<u>420,075</u>
TOTAL DEPARTMENT OF AGRICULTURE			<u>420,075</u>
TOTAL ALL PROGRAMS			<u>\$ 817,406</u>

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of federal awards (the "schedule") includes the federal grant activity Global Community Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2021

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Global Community Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

No amounts were passed through to subrecipients.

GLOBAL COMMUNITY CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2021

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness (es) identified?	_____ yes <u> x </u> no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____ yes <u> x </u> none reported
Noncompliance material to financial statements noted?	_____ yes <u> x </u> no

Federal Awards

Internal control over major programs:	
• Material weakness (es) identified?	_____ yes <u> x </u> no
• Significant deficiency(ies) identified that are not considered to be material weaknesses?	_____ yes <u> x </u> none reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	_____ yes <u> x </u> no

Identification of major program:

AL Number:

10.559
10.555

Name of Federal Program or Cluster:

Child Nutrition Cluster
 Summer Food Service Program
 National School Lunch Program

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?	_____ yes <u> x </u> no
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GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2021

FINDING – FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None.

1. Management letter attached
2. Single Audit Attached as Uniform Guidance – FINAL
3. CSP Agreed Upon Procedure – N/A
4. Evidence of Escrow – Attached
5. Corrective Action Plan – N/A

**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

James Zika

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education corporation):**

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

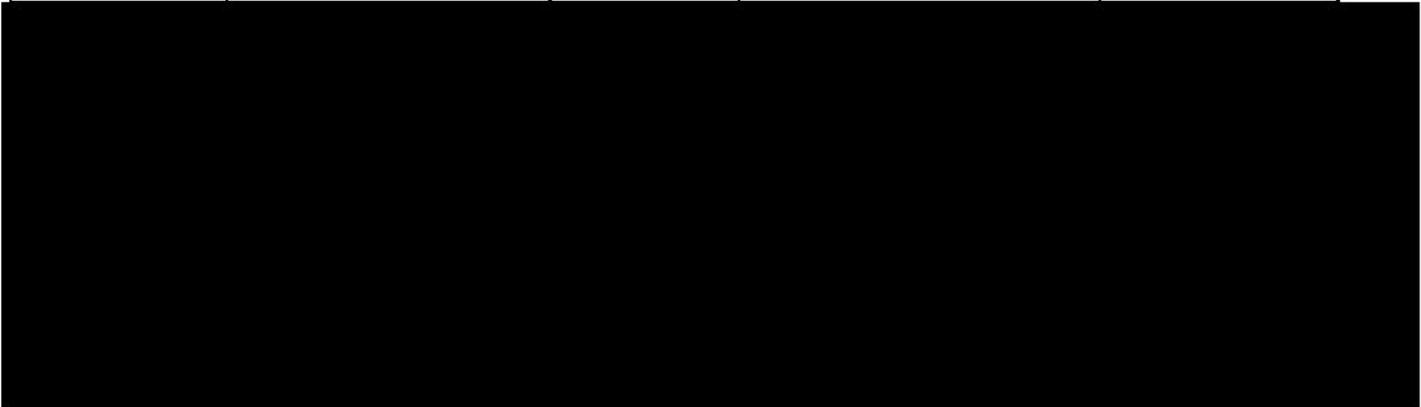
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please write "None" if applicable. Do not leave this space blank.



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: James Zika
James Zika (Jun 17, 2021 09:50 EDT)

Email: 

**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Misbah Budhwani

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please write "None" if applicable. Do not leave this space blank.



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: 
Misbah B. Khawari (Jun 17, 2021 11:41 EDT)

Email: 

**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Luke Copley

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Treasurer

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

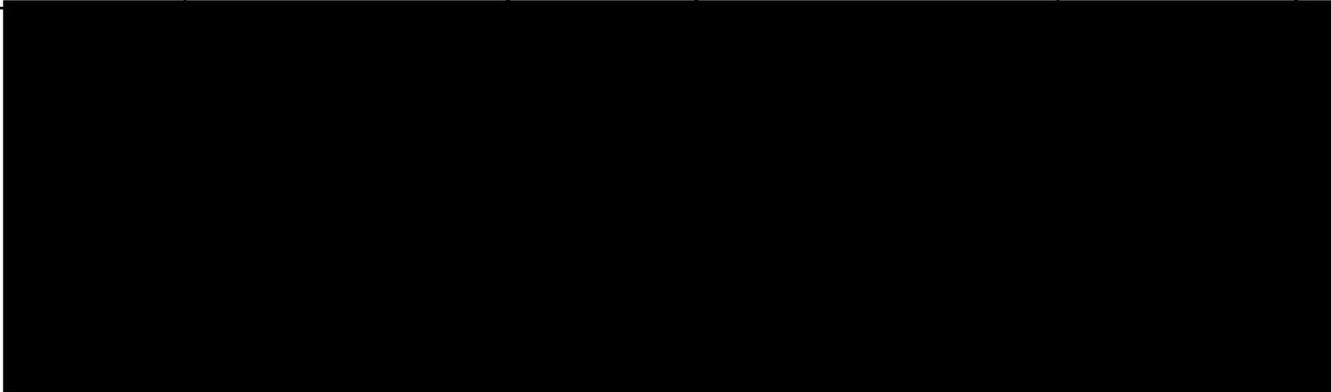
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: *Luke Copley*
Luke Copley (Jul 30, 2021 20:33 EDT)

Email: 

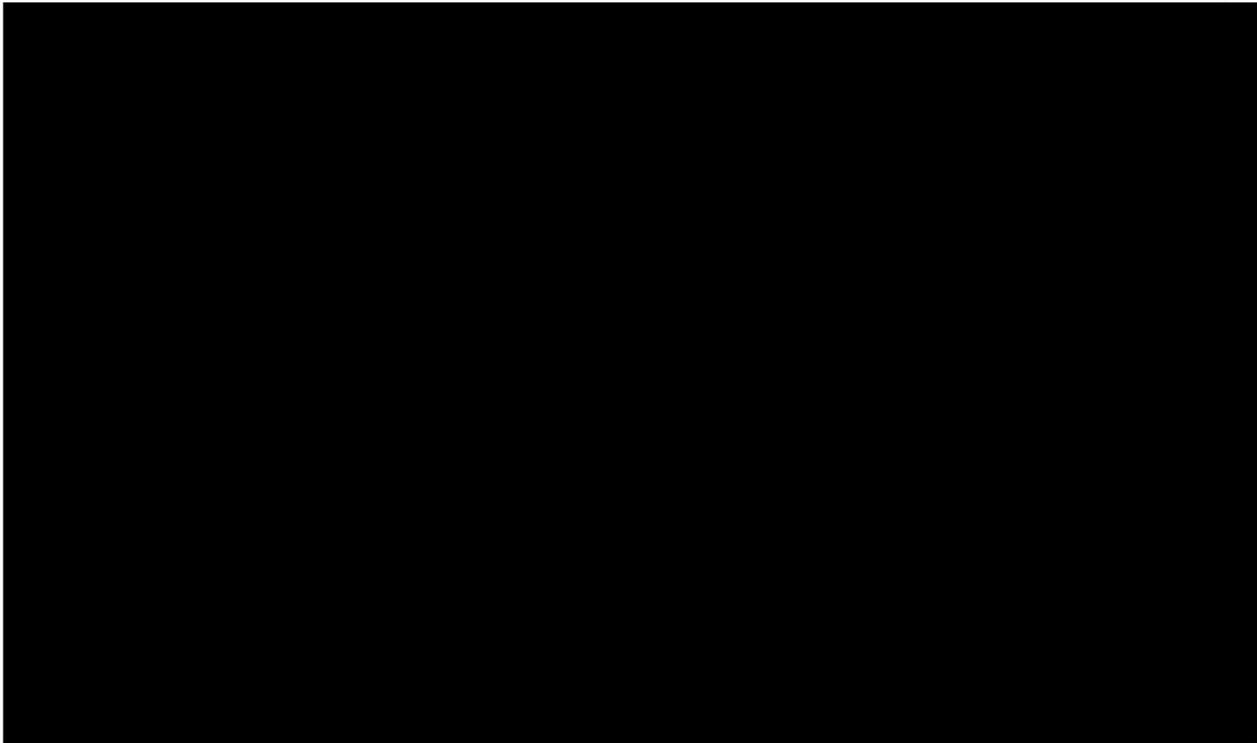
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-31

Created:	2021-07-31
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Priyanka Gandhi

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary, Trustee

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

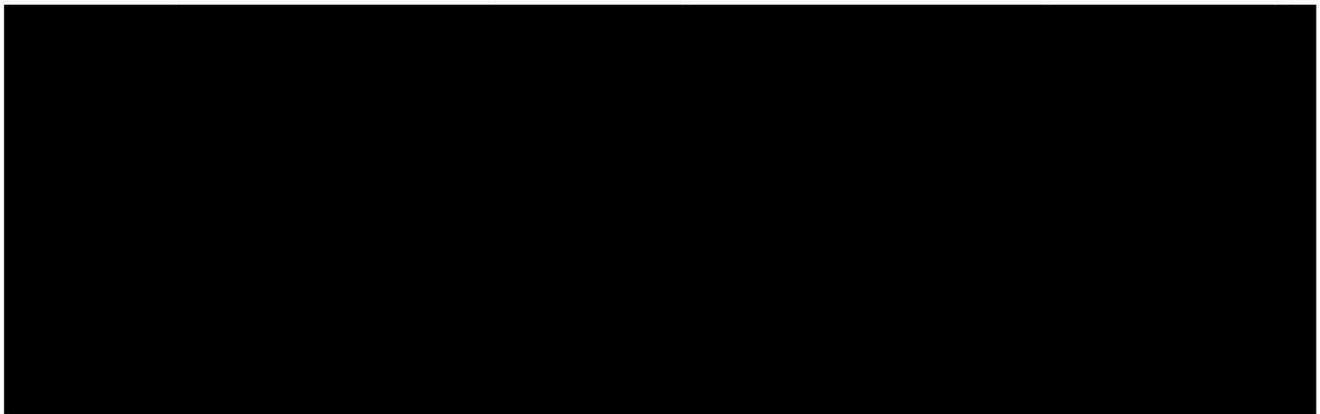
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please write "None" if applicable. Do not leave this space blank.



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: Priyanka Gandhi
Priyanka Gandhi (Jun 16, 2021 20:24 EDT)
 Email: 

**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Anna Houseman

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education corporation):**

Global Community Chart School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

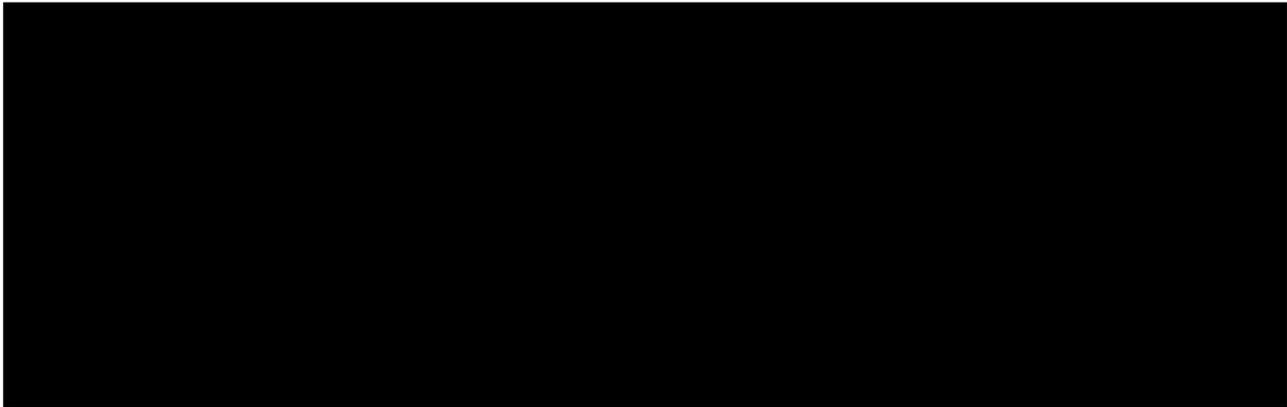
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: Anna Houseman
Anna Houseman (Jul 25, 2021 17:05 EDT)

Email: 

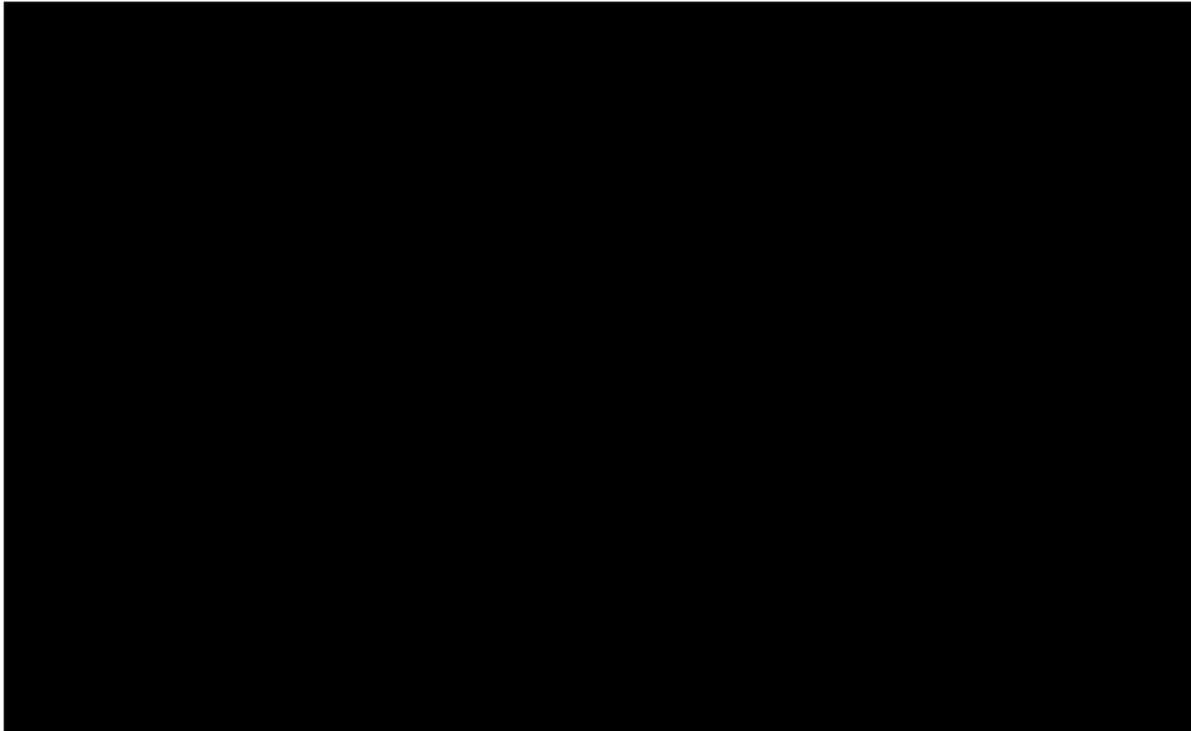
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-25

Created:	2021-07-25
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Mary Jilek

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

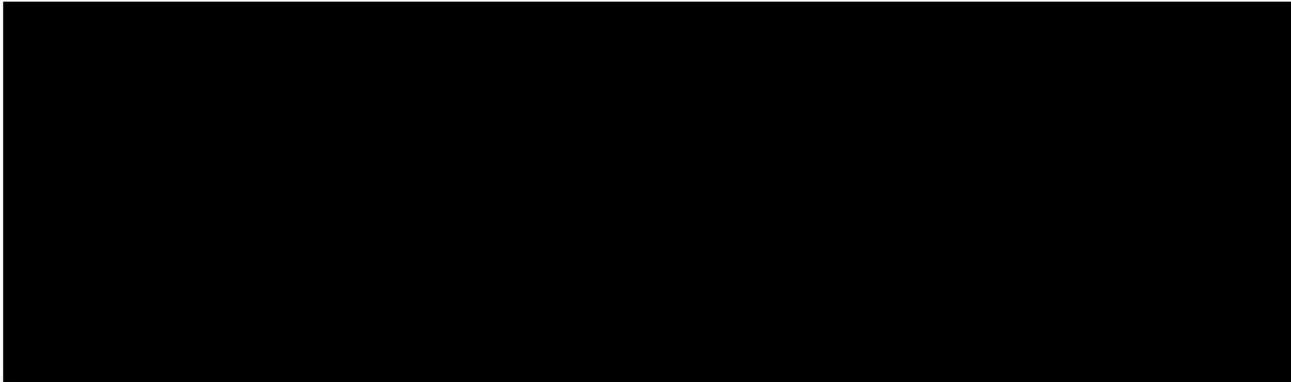
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

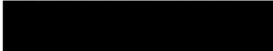
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>			



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-last revised 04/2021

Signature: 
Mary Jilek (Jul 4, 2021 09:16 EDT)

Email: 

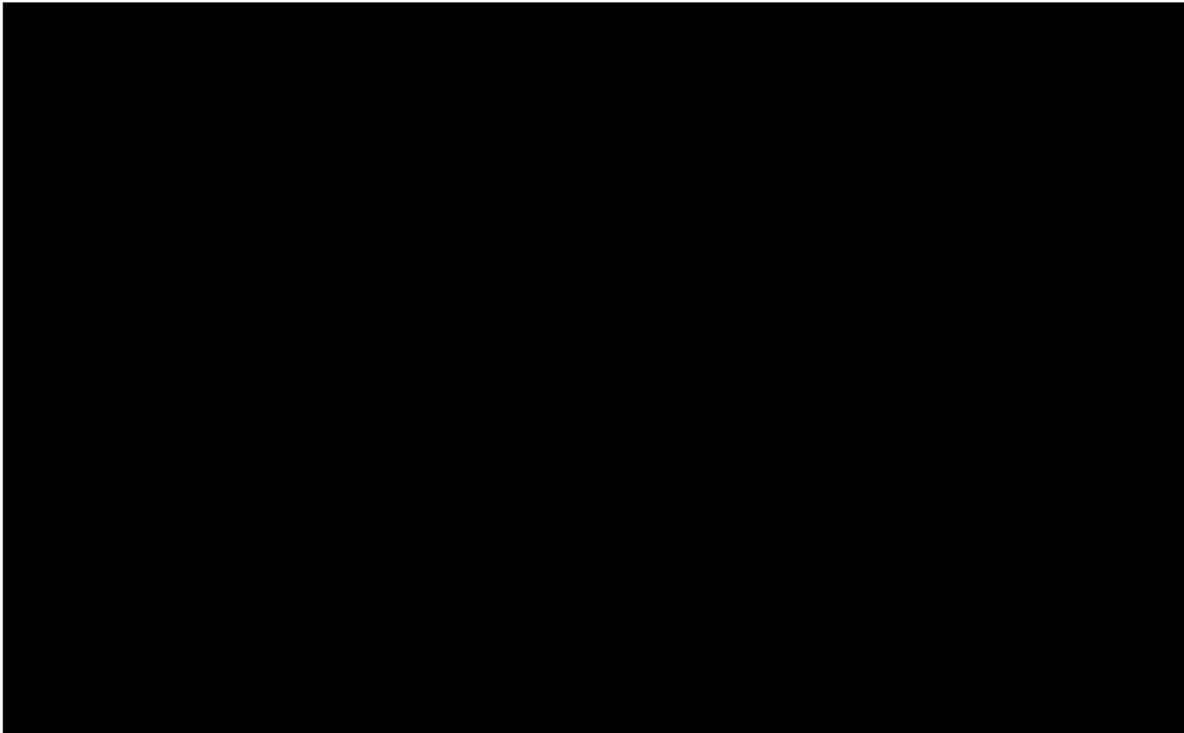
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-14

Created:	2021-07-14
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Peter Kauffman

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Former member of the Board

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Relay GSE - General Counsel, I provide legal advice, started May 2018

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Relay Graduate School of Education	Previously GCCS had a partnership with Relay GSE for a few GCCS teachers to study as graduate students at Relay GSE. I'm not sure the size of that partnership or if it has continued.	I was not involved in these transactions, so I'm not sure	As General Counsel, I'm an employee of Relay GSE; Relay is a 501(c)(3) non-profit.	I was not involved in any decisions on whether GCCS would partner with Relay GSE

Please write "None" if applicable. Do not leave this space blank.



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-last revised 04/2021

Signature: Peter Kauffman
Peter Kauffman (Aug 2, 2021 11:23 EDT)

Email: 

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-08-02

Created:	2021-08-02
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Katherine McGovern

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee, Education Accountability Committee Chair, Fundraising Task Force Chair

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

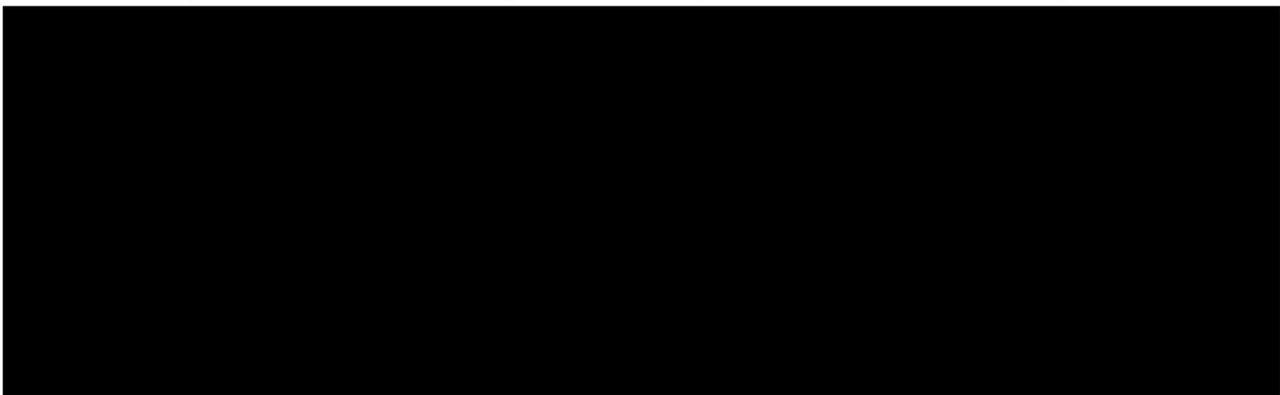
If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

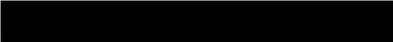
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				



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-last revised 04/2021

Signature: Katherine McGovern
Katherine McGovern (Jun 21, 2021 15:44 EDT)

Email: 

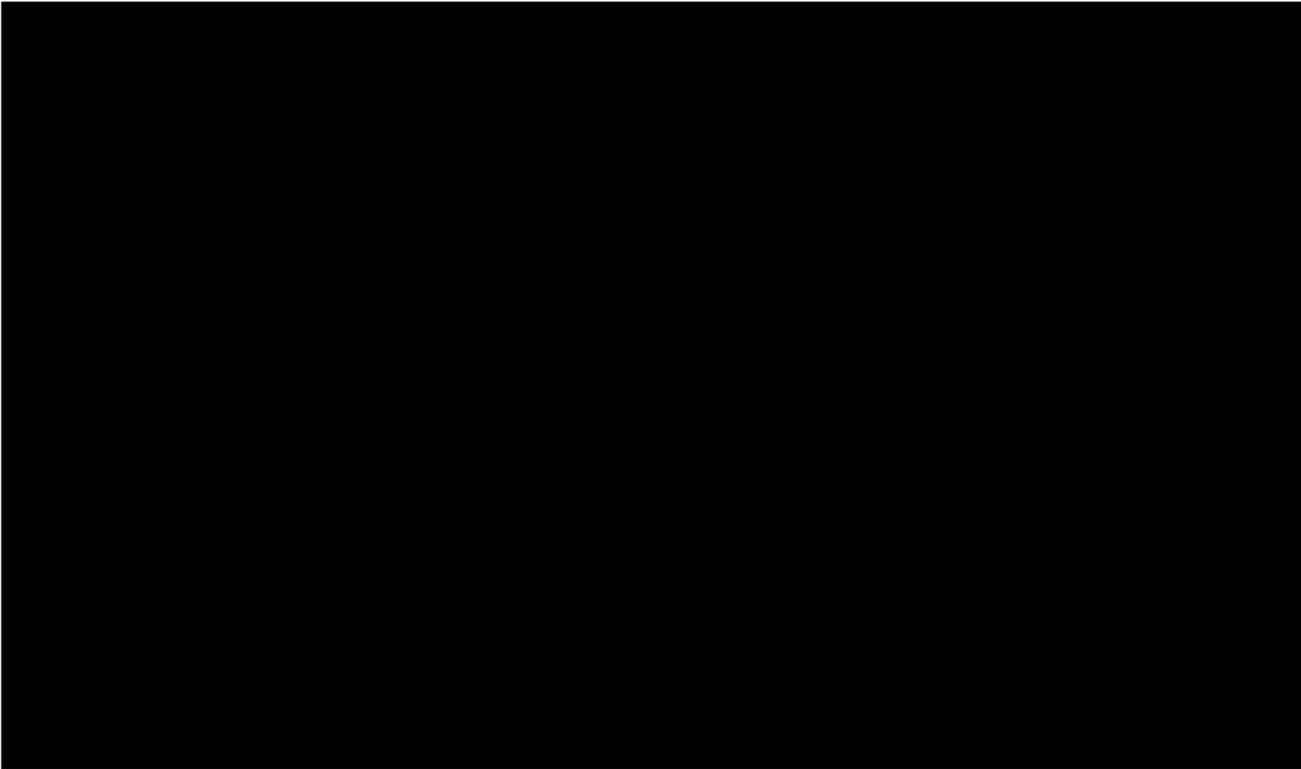
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-21

Created:	2021-06-21
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Robert Moser

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member, Treasurer, Vice Chairman, Secretary

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

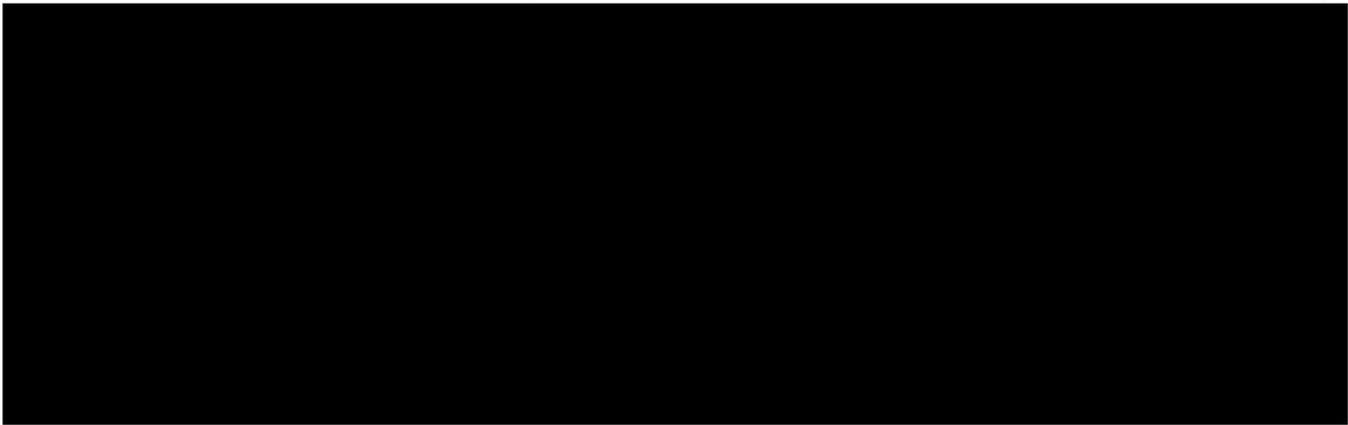
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

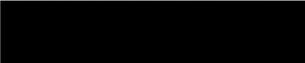
Please write "None" if applicable. Do not leave this space blank.



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: Robert D Moser
Robert D Moser (Aug 2, 2021 09:45 EDT)

Email: 

NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-08-02

Created:	2021-08-02
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Nicholas Kajder Pozek

**Name of Charter School Education Corporation (the Charter School Name,
if the charter school is the only school operated by the education corporation):**

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Strategy Task Force chair

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

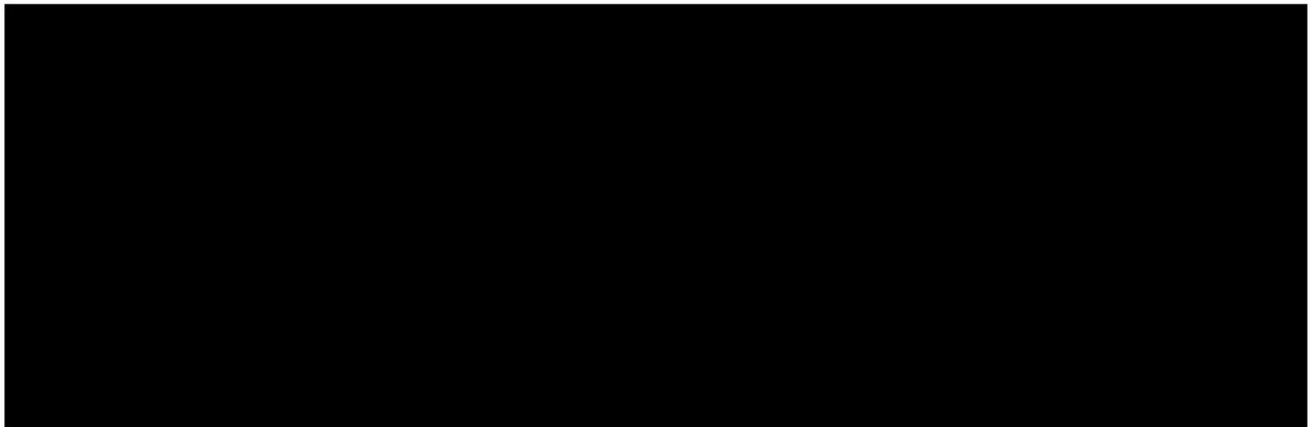
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

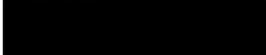
Please write "None" if applicable. Do not leave this space blank.



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: *Nicholas Kajder-Pozek*
Nicholas KajderPozek (Jul 29, 2021 18:39 EDT)

Email: 

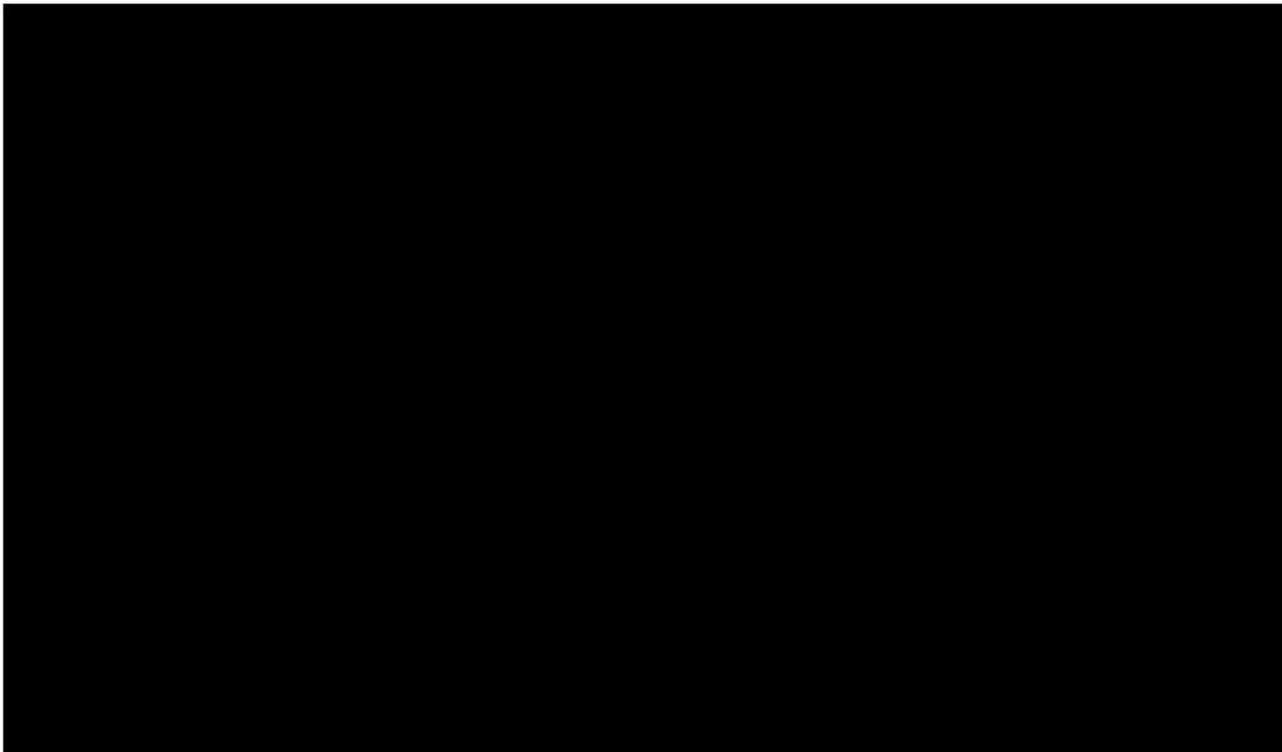
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-29

Created:	2021-07-29
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Vidushi Sandhir

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

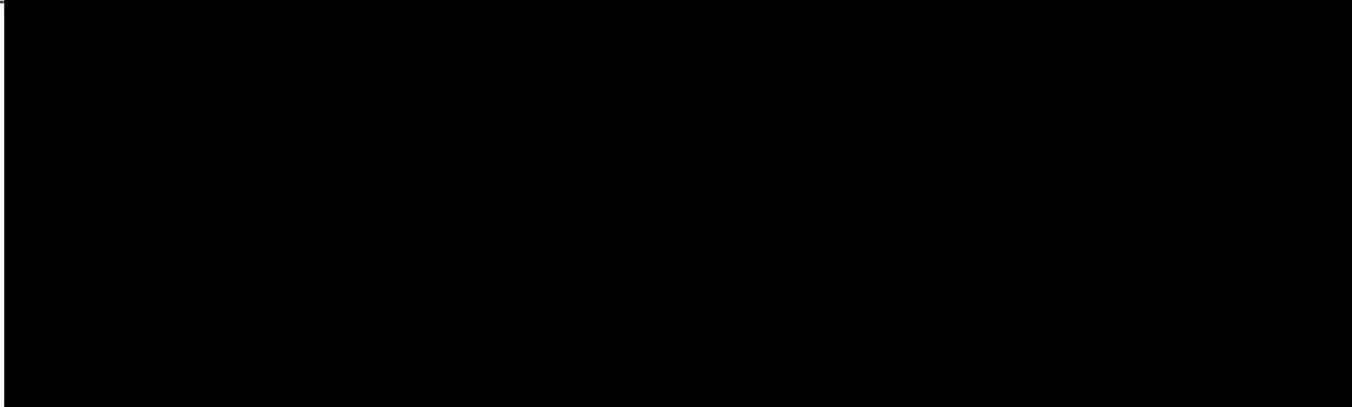
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
April 20, 2021	Annual Board Due	Provided before becoming a member of the board. No voting rights.	GCCS

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

Please write "None" if applicable. Do not leave this space blank.



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: Vidushi Sandhir
Vidushi Sandhir (Jun 17, 2021 20:47 EDT)

Email: 

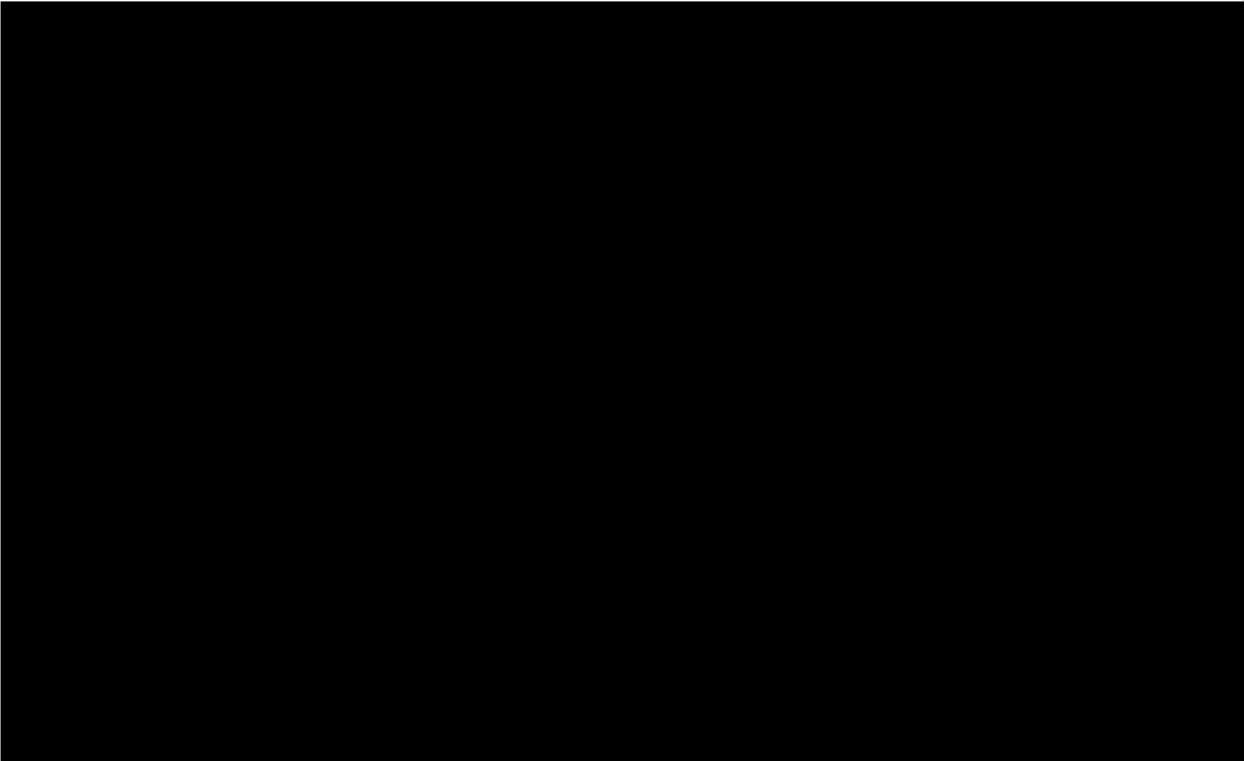
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-18

Created:	2021-06-18
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



**Disclosure of Financial Interest
by a Current or Proposed Board of Trustees Member**

Name:

Ibrahim Yusuf

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Global Community Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

N/A

2. Are you an employee of any school operated by the education corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				



Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

-last revised 04/2021

Signature: Ibrahim Yusuf
Ibrahim Yusuf (Jul 30, 2021 02:08 EDT)

Email: 

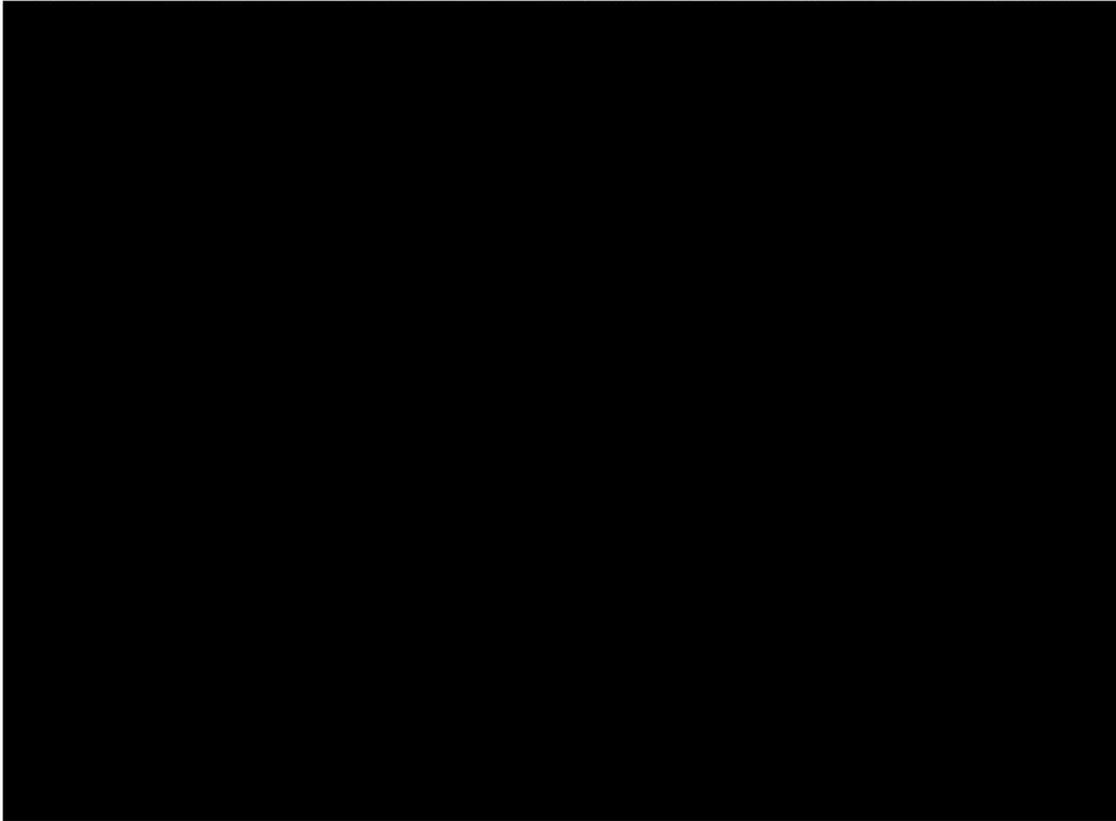
NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-08-02

Created:	2021-07-30
By:	Jen Pasek [REDACTED]
Status:	Signed
Transaction ID:	[REDACTED]

"NYSED 202021 BOT Financial Disclosure Form" History



Board Meeting Minutes
Global Community Charter School

July 21, 2020

6:38 p.m. – 8:55 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on July 21, 2020 by video conference.

JZ noted quorum (JZ, MJ, KM, NP and RM in attendance) and called the meeting to order at 6:38 PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Nick Pozek (NP)

GCCS Staff by video conference: Bill Holmes (BH), Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Priyanka Gandhi and Damaris Herron-Watkins

Public by video conference: None

Public comment

No public comment.

Organizational Core Values

KM and KN introduced the topic of Core Values, the process we went through to develop these Core Values as well as why they are important. KN spoke to each of the Core Values documented and responded to a number of questions from the BOT. There was a discussion about these Core Values appearing to be more staff facing and where we might appropriately share these Core Values with our GCCS stakeholders.

Noting no further discussion, MJ moved, and KM seconded, a motion “to adopt the Organizational Core Values of Student First, Diversity, Teamwork and Excellence as presented.” The motion was passed unanimously (JZ, MJ, KM, NP, RM).

Middle School Build-Out

BH discussed an update on the middle school build-out project, zoning issues, implications of the current situation and potential options for moving forward. BH discussed a recently available property on W 147th Street and School Leaderships recent visit to the property. There were a number of questions raised by the BOT including what are our next steps, how this impacts rental assistance and what is the current thinking of School Leadership as to how they might utilize this space.

BH also indicated that we were invited to the second round of the Walton Foundation grant process.

School Opening Plans

JZ introduced the agenda item, the 7/31 requirement for submission of an Opening Plan and asked KN for an update on the status of our preparation. KN provided an update on the status of our preparation of our plan and indicated that she will have a more detailed update for our

next BOT meeting. BH discussed a number of the facility safety requirements and many of the logistic challenges we have for opening. KM asked about the feedback we are hearing from staff concerning school opening.

BH shared a link for a fundraising effort for reusable masks (Made by Hanes)

<https://masks.com/products/global-community-charter-school-new-york-ny-mask-drive> .

Fundraising Task Force Update

KM discussed the recent activities of the Fundraising Task Force, their recommendation of rekindling the Strategy Task Force and the termination of our engagement with Bridge Philanthropic Consulting pending completion of the promised training.

BH introduced and the BOT discussed the Strategic Planning Proposal we received from Pasek Consulting.

Finance Committee Update

BH discussed that it is looking like we will have a small surplus from our 2019-2020 operations and that the annual audit process has begun and the BOT members need to complete their Annual affidavits. BH provided a PPP Loan update and that the loan should be 100% utilized in August.

Education and Accountability Committee (EAC) Update

KM shared an update on the activities of the EAC as reflected in the meeting minutes attached to the BOT Agenda.

Chief Academic Officer Update

KN discussed the attendance data from the Dashboard, the status of our technology device coverage for our students and an analysis of attendance of students with and without devices where the result indicated no noticeable difference. KN went on to discuss the status of summer planning and our readiness for our 6th grade program.

Chief Operating Officer Update

BH provided an update on the summer renovation projects, which are all on track. BH discussed the status of the updates to the Staff Handbook (as linked in the Agenda). JZ asked about the deadline for when we need to have the Staff Handbook completed in light of Little Bird needing two more weeks to complete the updates.

JZ proposed that we move the discussion and adoption of the Admissions Policy, Safety Policies to strengthen procedures for visitors, the updates to the Family Handbook and the new SED requirements of a Data Privacy Policy and Parent Bill of Rights to our next BOT Meeting. MJ also mentioned that we need to add the adoption of a School Calendar to our next BOT Meeting.

Board Officer Slate

JZ introduced the idea of and reasons why we might consider keeping the Board Officers as is for the time being. There was general consensus.

Board Meetings

The BOT discussed keeping the Monthly BOT Meetings scheduled for the third Wednesday of each month. It was agreed.

Future BOT Meeting Agendas

JZ discussed ideas around the Agendas for upcoming BOT Meetings including fundraising workshop / training, strategic planning meeting, review and vote of policy and handbook updates, etc. The BOT discussed when we would want to schedule our next meeting and any potential complications with rescheduling our next meeting. JZ will send the BOT members a Doodle for scheduling.

Annual CAO / COO Evaluations

JZ asked BH and KN about their thoughts on expected response rate on a request to staff for input into the CAO / COO Evaluations. Expecting that we would get a reasonable response rate, the BOT decided that we would solicit staff input.

Annual BOT Evaluation

JZ will initiate the BOT evaluation survey process.

Other School Business

The BOT discussed proposed language that we will consider at the next BOT meeting when reviewing edits to the Staff Handbook concerning administrative staff vacation accruals for the 2020-2021 school year. The BOT is directionally supportive of this change being proposed in the Staff Handbook.

Adjournment

JZ adjourned the meeting at 8:55 PM.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

Emergency
Board Meeting Minutes
Global Community Charter School

August 13, 2020

7:00 p.m. – 7:19 p.m. (scheduled to convene at 7:00pm)

Minutes of an emergency meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on August 13, 2020 by video conference.

JZ noted quorum (JZ, MJ, KM, RM and NP in attendance) and called the meeting to order at 7:00 PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Nick Pozek (NP); Peter Kauffman (PK)

GCCS Staff by video conference: Bill Holmes (BH), Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Damaris Herron-Watkins

Public by video conference: None

Public comment

No public comment

Discussion of the SY20-21 Calendar and Approach to Opening School

KN presented the proposed SY20-21 calendar and the changes from prior years' calendars. KN also presented the "slow start" approach for opening school to address the COVID pandemic. BH indicated that there is no material change in charter for this "slow start" approach.

Noting no further discussion, RM moved, and KM seconded, a motion "to approve the SY20-21 calendar as presented." The motion was passed unanimously (JZ, MJ, KM, RM, NP, PK).

Bill provided an update on Facilities, the Middle School expansion and possible construction projects. BH discussed a recent proposal that he received from DBI. PK provided a perspective based on his experience with DBI. No BOT action required at this time.

Adjournment

JZ adjourned the meeting at 7:19 PM.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the

open meetings law, be handled through our dispute resolution process or may be heard in executive session.

Board Meeting Minutes
Global Community Charter School

August 19, 2020

6:01 p.m. – 8:33 p.m. (scheduled to convene at 6:00pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on August 19, 2020 in the school building at 2350 Fifth Avenue and by videoconference.

JZ noted quorum (JZ, MJ, KM and RM in attendance) and called the meeting to order at 6:01PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Ibrahim Yusuf (IY); Peter Kauffman (PK); Nick Pozek (NP)

GCCS Staff: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Priyanka Gandhi and Damaris Herron-Watkins

Public by video conference: None

Public comment

No public comment.

Approval of July and August Minutes

MJ moved, and RM seconded, a motion “to approve Minutes from the July 21 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, NP, RM) with IY abstaining.

MJ moved, and JZ seconded, a motion “to approve Minutes from the August 13 Emergency BOT Meeting.” The motion was passed unanimously (JZ, MJ, NP, RM) with IY abstaining.

Employee and Family Handbooks

BH discussed the changes made to the Employee Handbook from last year. Highlighted changes included changes to the Parental Leave policy, parking policy and we modified the vacation accrual policy for 2020-2021. JZ confirmed with BH that Little Bird did their review of the Staff Handbook. We discussed changes made to address the current COVID situation as well as the distinction between a leave versus an accommodation. MJ reiterated the need to maintain clear documentation of leave and accommodation requests.

Noting no further discussion, MJ moved, and NP seconded, a motion “to approve the SY20-21 Employee Handbook as presented.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, IY).

BH discussed the changes made to the Family Handbook from last year. Highlighted the major change being the inclusion of the Parents Bill of Rights. BH indicated this document did undergo a legal review. JZ asked about the logistics of having families execute the signature page. There were additional edits highlighted by the BOT including the formatting of the table on page 9, inclusion of a higher resolution image of the School Calendar and the correction of

the school year reference on page 41 from 2019-20 to 2020-21. The BOT noted a number of “current year”, post-COVID updates they would like to see (i.e. K-5 reference to PK-6, the noting of more on-line instruction in various sections such as statements about our use of Zoom, are Parent Groups meeting this year and how, do we do online instruction when it snows, etc.) The BOT agreed that additional revisions should be made to the Family Handbook and brought back to the BOT for approval.

Policy Changes

BH introduced the Data Privacy Policy and Parent Bill of Rights. MJ asked who our appointed Data Protection Officer will be. BH indicated the GCCS Data Protection Officer is Marelene Lora. We discussed how School Leadership is planning to introduce these new policies to staff.

Noting no further discussion, RM moved, and JZ seconded, a motion “to adopt the Data Privacy Policy and Parent Bill of Rights as presented.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, IY, PK).

Noting no further discussion, KM moved, and MJ seconded, a motion “to adopt the Data Privacy Policy and Parent Bill of Rights as presented.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, IY, PK).

Approval of June Minutes

The BOT discussed a minor edit to the draft minutes presented. After making the edit, and noting no further discussion, MJ moved, and JZ seconded, a motion “to approve Minutes from the June 24 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, IY, PK).

Middle School Expansion / Construction

BH introduced the current status of obtaining bids for a Project Management firm to assist GCCS with Middle School Expansion and Construction considerations and planning. We have received the attached bid from DBI and are awaiting a bid from Macro Project Management. BH doesn’t believe we will receive a bid from Civic Builders. We discussed the post-COVID real estate market and what our options might be moving forward. BH reiterated the situation pushing us to consider a new Project Management firm.

Board Recruitment

JZ introduced that we have all the paperwork necessary to consider Priyanka Gandhi as a member of the BOT. The BOT discussed her candidacy and thanked Priyanka for her participation to date.

Noting no further discussion, MJ moved, and JZ seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Priyanka Gandhi is genuine, and having reviewed the application in its entirety, has voted to select Priyanka Gandhi as a member to its Board of Trustees, with a term expiring on 8/31/2023, pending approval by NYSED.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, IY, PK). The resolution approving Priyanka Gandhi will be formally adopted upon SED’s approval.

Fundraising Task Force Update

KM presented and discussed the task force materials attached to the Agenda. There will be no Tastes and Toasts on October 14th and instead, the task force is considering other options. The BOT discussed some questions and concerns with the proposed training by Bridge Philanthropic Consulting.

Strategy Task Force Update

JZ presented an update on the task force activity and plans to engage Dan Pasek. There is a meeting Friday.

Finance Committee Update

BH discussed the current activities for Audit preparations. RM asked about any findings from last year for which we have concern this year.

Education and Accountability Committee Update

KM discussed the highlights of the last EAC meeting including the need to hire a new PYP Coordinator. PK asked about how we are balancing IB with the state standards and how that affects the hiring of a new PYP Coordinator. KN elaborated on this topic, thoughts on hiring internally and how we are making IB work in a COVID environment.

Chief Academic Officer Report

KN discussed plans for re-opening and recent academic staff activities, she is focussing on staff safety and security issues. KN noted that there continues to be movement in the split in the types of learning desired by families (remote, in-person, etc). We discussed the remote learning attendance practices proposed for this year as well as the Zoom practices for staff and families.

KN discussed our preparation and readiness for Middle School opening (i.e. in person Middle School orientation). KN outlined current Professional Development activities underway and planned. MJ asked about the operational PD we have planned, BH discussed.

Chief Operating Officer Report

BH discussed operational and facilities plans and activities for re-opening. BH highlighted a number of food service and hydration issues and solutions we plan on implementing. MJ asked about Media Center practices (i.e. sharing of books) and traffic flow through the building, KN discussed.

BH discussed student retention. We currently have 524 enrolled, 506 in K-6 which is 20 more than we used in our budget. We do expect some will transfer out but have a cushion. KM asked about the PK program. KN indicated that we currently have 14 enrolled in-person and 4 planning remote learning.

Annual CAO and COO Evaluations

MJ introduced the agenda item and how we normally approach these evaluations. MJ presented a proposed survey which is shorter in length that we might use this year. Discussed that the BOT will initiate this survey shortly and schedule a meeting to review and analyze the results captured.

Items for Future Meetings

MJ presented that the BOT needs to review the Performance Framework and ByLaws for possible updates. These should be reviewed by BOT members as the BOT will schedule these reviews on a future BOT Agenda.

Adjournment

MJ adjourned the meeting at 8:33 PM.

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Board Meeting Minutes
Global Community Charter School

September 16, 2020

6:32 p.m. – 8:43 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on September 16, 2020 in the school building at 2350 Fifth Avenue and by videoconference.

JZ noted quorum (JZ, MJ, KM, PG, NP and RM in attendance) and called the meeting to order at 6:32PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Ibrahim Yusuf (IY); Nick Pozek (NP); Priyanka Gandhi (PG)

GCCS Staff: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates: None

Public: None

Public comment

No public comment.

Approval of August Minutes

Noting no discussion. RM moved, and NP seconded, a motion “to approve Minutes from the August 19 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, RM, NP, PG).

Middle School Project Management

BH introduced the activities that have taken place since our last meeting and the two (2) bids that we received and the one (1) vendor that withdrew from consideration for the Middle School Project Management work. Both bids are quoted with ‘not to exceed amounts’ based on a set of documented assumptions. BH responded to a number of questions and discussion from the BOT. BH also introduced the option of staying with the current vendor, Matter Real Estate. There was no specific recommendation from School Leadership.

Noting no further discussion, MJ moved and PG seconded, a motion to “to approve the award of the Middle School Project Management work to DBI Project.” The motion was passed unanimously (JZ, MJ, KM, RM, NP, PG, IY).

Family Handbooks

BH introduced the changes made to the Family Handbook from last year’s version. MJ and KM highlighted that the Handbook should provide clear text that specifically points the reader to major changes, especially items in the Addendum. MJ also discussed and recommended additional edits around text that appears more for the Staff Handbook as well as edits around the arrival at school process.

Noting no further discussion, RM moved, and JZ seconded, a motion “to approve the SY20-21 Family Handbook with the edits discussed.” The motion was passed unanimously (JZ, MJ, KM, RM, NP, PG, IY).

BOT Recruitment Update

JZ indicated that PG has been approved by SED and again welcomed PG to the BOT. KM discussed the recent activities around BOT recruitment and the candidates with whom we have been in discussions, and the resumes attached to the Agenda. The BOT discussed GCCS’ commitment to diversity and wanting to reflect that commitment with the Trustees we consider for our Board. The BOT discussed ideas for moving forward in our BOT Recruitment efforts

Middle School Build Out

BH introduced the PellOverton update for the 147th Street location attached to the Agenda. KM asked about the change from utilizing this space for K-2 versus middle school as presented. BH discussed that rental assistance issues led to this change.

Fundraising Task Force Update

KM introduced the Task Force minutes attached to the Agenda. BH discussed the Harvest LLC proposal included in the meeting minutes. MJ indicated that the next steps for Fundraising could / should be tied to the work of the Strategy Task Force.

Strategy Task Force Update

JZ introduced and discussed the recent conversation the Task Force had with Dan Passek.

Finance Committee Update

BH indicated there are no highlights or concerns with the P&L or Balance Sheet but that our enrollment is running at our budgeted enrollment and not above it where we would prefer. BH discussed that we are ready to begin the forbearance process with the PPE loan. The BOT asked a number of questions about our enrollment numbers and enrollment trends. BH addressed the BOT questions.

Chief Academic Officer Report

KN discussed that the school is currently on Remote Learning and discussed GCCS plans between now and early October, as well as what she is hearing from other charter schools. KN indicated that remote instruction is going well, highlighted a number of activities (including PYP assembly plans) and that all students are receiving their extra services. JZ thanked KN for her leadership and commitment to GCCS.

Chief Operating Officer Report

BH provided an update on GCCS’ COVID-related cleaning, building access and logistics. BH discussed the meal delivery program with Red Rabbit. The program has been overwhelmingly received well. JZ thanked BH for his leadership and commitment to GCCS.

Executive Session

JZ moved to enter into an Executive Session to discuss personnel matters at 8:20 PM.

JZ moved to exit the Executive Session at 8:43 PM.

Adjournment

JZ adjourned the meeting at 8:43 PM.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

Board Meeting Minutes
Global Community Charter School

October 21, 2020

6:31 p.m. – 9:06 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on October 21, 2020 in the school building at 2350 Fifth Avenue and by videoconference.

JZ noted quorum (JZ, MJ, KM, PG and RM in attendance) and called the meeting to order at 6:31PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Ibrahim Yusuf (IY); Nick Pozek (NP); Priyanka Gandhi (PG)

GCCS Staff: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Luke Copley, Anna Houseman and Damaris Herron-Watkins

Public: None

Public comment

No public comment.

Approval of September Minutes

Noting no discussion. MJ moved, and PGseconded, a motion “to approve Minutes from the September 16 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, RM, PG).

Introduction of Potential Board Member

JZ introduced Luke Copley and Anna Houseman as potential BOT Members. The BOT and School Leadership, as well as the BOT Candidates, introduce themselves.

Proposed Changes to GCCS Organizational Chart

JZ introduced the proposal and BH discussed in more detail the rationale for the changes. Questions were discussed about titles and the placement of some teacher groups on the organizational chart. The BOT decided to table further discussion on this proposal until the November BOT meeting.

Education and Accountability Committee (EAC) Update

KM introduced and discussed the recent meetings of the EAC Committee and the data that they reviewed. This included the very positive assessment results of our PreK cohort who are now in our K program.

Chief Academic Officer (CAO) Report

KN discussed the current academic activities underway to maintain student engagement and appropriate assessments within our remote programs. KN highlighted how our programs are

maintaining and honoring the GCCS key design elements. MJ asked about the teachers and if they feel supported and how we are handling chronic absenteeism. KN discussed how the academic leadership team is supporting the teachers and addressing chronic absenteeism.

Middle School Build Out

BH discussed the transition of PM responsibilities to DBI and the recent activities around the 147th Street space. BH reviewed the “Middle School Space Considerations” Powerpoint that was attached to the Agenda. Five (5) contractor vendors did walkthroughs and provided bids based on the Pell Overton architectural drawings. BH indicated that in recent weeks, two other sites have come to our attention for consideration. BH presented various financial models based on the estimated construction costs of \$4.5MM as well as the next step he will be working on. MJ shared that she is going to convene more frequent Middle School Task Force meetings.

Fundraising Task Force Update

BH shared that GCCS will be receiving a grant for \$325,000 over three years from the Walton Family Foundation to support our expansion of a Middle School. KM shared that Deloitte donated \$1,600 using the Connecting our Kids campaign and thanked IY for his work to make this happen.

Finance Committee Update

BH provided an update to the BOT on our current operational financials. BH shared that we are slightly under-enrolled versus our budget but are operating at a surplus to the budget. BH shared that we have received a “clean audit” and that the Committee reviewed the initial audit documentation with the Auditors.

Chief Operating Officer Report

BH discussed our student retention data and how our attrition compares to prior years.

Executive Session

JZ moved to enter into an Executive Session to discuss personnel matters at 8:14 PM.

JZ moved to exit the Executive Session at 9:06 PM.

Adjournment

JZ adjourned the meeting at 9:06 PM.

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Board Meeting Minutes
Global Community Charter School

November 18, 2020

6:31 p.m. – 8:51 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on November 18, 2020 in the school building at 2350 Fifth Avenue and by videoconference.

JZ noted quorum (JZ, MJ, KM, PG, NP and RM in attendance) and called the meeting to order at 6:31PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Ibrahim Yusuf (IY); Nick Pozek (NP); Priyanka Gandhi (PG)

GCCS Staff: Bill Holmes (BH)

GCCS Staff by video conference: Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Luke Copley

Public: Kara Berlin (Harvest)

Public comment

No public comment.

Approval of October Minutes

Noting no discussion. PK moved, and MJ seconded, a motion “to approve Minutes from the October 21 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, NP, RM, PG).

Organizational Chart Changes

BH introduced a discussion of proposed changes to the GCCS Organization Chart. MJ asked about the PYP Coordinator roll and our IB requirements which was addressed by KN. PG questioned a number of other positions and changes that appear between V1 and V2. JZ and RM asked about a number of other roles and how they are placed on the organization chart.

Noting no further discussion, RM moved, and IY seconded, a motion “to approve the revised Organizational Chart presented to be effective immediately with the revision of the last bullet as discussed.” The motion was passed unanimously (JZ, MJ, KM, NP, PG, IY, RM).

Fundraising Task Force Update

KM discussed the recent activities and discussions that have taken place during the Task Force meeting as an introduction to the upcoming conversation with Harvest. BH discussed how the Harvest proposal differs from the prior fundraising engagement we recently terminated. The BOT had questions about past performance and if Harvest had a preference for hiring a Development Coordinator before or after engaging with Harvest. BH addressed the questions and shared that The Walton Foundation check is in for the full \$325,000. BH shared that he is working on pursuing a grant from T Mobile.

BH introduced Kara Berlin from Harvest to discuss the Harvest proposal and address BOT questions. Kara walked through the proposal and addressed questions from the BOT about BOT commitment and fundraising given the issues of the world today. KM posed the question to KN to validate her understanding of the commitment of the CAO. Kara thanked the BOT for considering the Harvest proposal.

The BOT continued to discuss various aspects of the Harvest proposal and ideas around the approach for fundraising and the hiring of a development coordinator. BH posed the question that we ultimately need to consider as a BOT, “do we believe that now is the time to invest in a fundraiser program that will bear fruit in the future”. Each member of the BOT was asked about their current position on the proposal and approach to determine how we might want to proceed and guide the Fundraising Task Force.

Middle School Broker Proposal

BH introduced the rationale for soliciting proposals and the proposal that we have received from various brokers. The COO is recommending the Transwestern proposal. No issues were raised by the BOT with the COO pursuing this proposal.

BOT Recruitment Update

JZ shared the current status of various candidates and their application process.

Strategy Task Force Update

JZ shared that there is a Strategy Session scheduled for December 8 at 6:30pm with Dan Passek. JZ will be sharing some pre-read materials.

Finance Committee Update

BH shared that we have been asked to scale up our current food service program with Red Rabbit to help address additional food insecurities in the community. There were no other highlights from the Finance Committee to be discussed.

Academic / Education and Accountability Committee (EAC) Update

KN and KM recommended that the BOT review the materials attached to the Agenda.

Executive Session

JZ moved to enter into an Executive Session to discuss personnel matters at 8:31 PM.

JZ moved to exit the Executive Session at 8:50 PM.

Adjournment

JZ adjourned the meeting at 8:51 PM.

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Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

Board Meeting Minutes
Global Community Charter School

December 16, 2020

6:35 p.m. – 8:32 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on December 16, 2020 by videoconference.

MJ noted quorum (JZ, MJ, KM, PG and RM in attendance) and called the meeting to order at 6:35PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Nick Pozek (NP); Priyanka Gandhi (PG)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Luke Copley, Anna Houseman, Vidushi Sandhir, Ernie Sander, Kallie Aultman and Damaris Herron-Watkins

Public: None

Public comment

MJ welcomed the BOT Candidates in attendance. No public comment.

Approval of November Minutes

Noting no discussion. JZ moved, and PG seconded, a motion “to approve Minutes from the November 18 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, NP, RM, PG).

Introduction of Potential Board Member

MJ introduced Luke Copley, Anna Houseman, Vidushi Sandhir and Ernie Sander as potential BOT Members. The BOT and School Leadership each introduced themselves. Each of the potential BOT candidates introduced themselves. MJ spoke about some of the upcoming initiatives the BOT is working on.

Middle School Build-Out Update

BH discussed the current status of the work with DBI and the information we will be receiving concerning the 147th Street option from them in the coming weeks. The Task Force will convene to deep dive into the report after it is received in preparation for an update at the January BOT meeting.

Strategy Task Force Update

MJ introduced and discussed the recent conversations and activities of the Strategy Task Force around branding, obstacles and how the current political landscape might impact enrollment, per-pupil funding, etc. that are all key aspects of expansion. The BOT discussed some of the ideas concerning expansion that were raised by Dan Pasek and what they might mean to GCCS and the strategic vision we are developing for the school. There are a number of concerns and unknowns that were discussed during the conversation, items that need to continue to be discussed in the Strategy Task Force, including enrollment projections, per pupil funding,

impact to school culture, etc. The discussion moved into a conversation about an Academy Model and the pros and cons of that approach.

Fundraising Task Force Update

KM discussed the recent activities and discussions that have taken place during the Task Force meeting. KM discussed that the Task Force has gathered responses from Harvest to prior BOT questions and currently recommends pausing our pursuit of engaging with Harvest at this time.

KM updated the BOT on the “Connecting our Kids” campaigns (Giving Tuesday and Year End Giving).

Finance Committee Update

BH discussed the highlights of the school's financial reports highlighting the strength of our current balance sheet given the PPE funds and Walton Grant funds. A question was raised concerning the usage of Walton Grant funds.

Academic / Education and Accountability Committee (EAC) Update

KM pointed the BOT to the attachments in the Agenda and a number of the Family Engagement events being undertaken by KN and Jasmin. An issue with contact with the IB folks was highlighted and discussed.

CAO Update

KN presented and discussed the 2020-2021 Academic Goals and where GCCS stands against these goals. In addition to walking the BOT through various data points, KN discussed how these goals and measures of success have been impacted by the COVID model we are working within. Using the Dashboard (attached to the Agenda), KN discussed the attendance results. KN discussed the desire to have some form of in-person instruction when and if we can do it safely. PG raised a question about how the Red Rabbit program would work in a hybrid (remote and on-site) model if we moved into that model in January.

COO Update

BH provided an update on the school facility and readiness for in-person instruction. BH further discussed the status of our student recruitment activities and application status. BH highlighted many of the materials on the GCCS website that have been created to help with student recruitment. MJ asked about how the GCCS trends in applications relate to the sector of other charter schools. BH shared what he had learned during a recent Charter Center meeting.

Upcoming GCCS Events

MJ discussed a number of upcoming BOT events and meetings and invited participation of any BOT candidates who are interested.

Adjournment

MJ adjourned the meeting at 8:32 PM.

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Board Meeting Minutes
Global Community Charter School

January 20, 2021

6:32 p.m. – 8:53 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on January 20, 2021 by videoconference.

JZ noted quorum (JZ, MJ, KM, NP and RM in attendance) and called the meeting to order at 6:32PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Nick Pozek (NP); Priyanka Gandhi (PG); Ibrahim Yusuf (IY)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Kallie Aultman, Misbah Budhwani, Luke Copley and Anna Houseman

Public: Katrina Flora (from DBI) and James Neu (from DBI)

Public comment

No public comment.

Approval of December Minutes

Noting no discussion. KM moved, and MJ seconded, a motion “to approve Minutes from the December 16 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, NP, RM).

Introduction of Potential Board Member

JZ introduced Misbah Budhwani as a potential BOT Member. Misbah further introduced herself. The BOT and School Leadership each introduced themselves.

Middle School Expansion Discussion

JZ introduced the agenda item. MJ discussed the timeline of activities since the last BOT meeting. Katrina (DBI) led the discussion through some analysis DBI performed following the Middle School Task Force discussion about how enrollment would impact the models previously presented to the BOT. The BOT asked questions about the enrollment and per pupil assumptions which were addressed by BH and Katrina.

Katrina and James (DBI) introduced the programmatic and cost trade-offs associated with the options for renovations of the 147th St facility. In addition to financial questions posed by the BOT, MJ asked for academic input from KN which KN provided.

James (DBI) went on to discuss the timeline of activities and financial commitments over the next 150 days should the BOT approve the expansion. Luke asked about the follow-up on enrollment projections from the prior Task Force and Committee meeting.

Open BOT conversion ensued with BOT members and candidates expressing their concerns and opinions concerning the limited scope of work versus the full renovation and potential fundraising activities that would need to be associated with this decision. IY raised a number of questions concerning financing and the financing assumptions in the DBI model. Luke addressed these questions.

Noting no further discussion, PG moved, and IY seconded, a motion “to approve a middle school expansion project at 218 West 147th Street with a budget not to exceed \$5.4M, with landlord funding at no less than \$1M and, to authorize the Chief Operating Officer to spend up to \$175,000 over the next sixty (60) days on project costs as presented by DBI.” The motion was passed unanimously (JZ, MJ, KM, NP, RM, PG, IY).

Academic / Education and Accountability Committee (EAC) Update

KM discussed some highlights from the Committee minutes attached to the Agenda.

Adjournment

JZ adjourned the meeting at 8:53 PM.

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Board Meeting Minutes
Global Community Charter School

February 10, 2021

6:30 p.m. – 8:28 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on February 10, 2021 by videoconference.

JZ noted quorum (JZ, MJ, KM, NP, PG and RM in attendance) and called the meeting to order at 6:30PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Nick Pozek (NP); Priyanka Gandhi (PG);

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Vidushi Sandhir, Misbah Budhwani and Luke Copley

Public: None

Public comment

No public comment.

Approval of January Minutes

Noting no discussion. NP moved, and RM seconded, a motion “to approve Minutes from the January 20 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, NP, PG, RM).

Family Handbook Update

BH discussed the proposed changes to the Family Handbook around a process for unenrolling a student and how we came about this policy change. BH and KN addressed a number of questions from the BOT. PG raised a question about the notification from last year.

Noting no further discussion, RM moved, and JZ seconded, a motion “to approve the revisions to the SY20-21 Family Handbook as presented.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, PG).

Real Estate Service Procurements

BH introduced the three documents attached to the Agenda. School Leadership is recommending our continued work, as documented with DBI under Amendment #1, as continuation of the work with this vendor previously awarded by competitive bid. BH addresses questions from the BOT.

School Leadership and DBI, are recommending our continued work with Pell Overton Architects as documented in their January 22, 2021 proposal, as continuation of the work with this vendor previously awarded by competitive bid. BH addressed questions from the BOT.

School Leadership and DBI, are recommending the award of engineering design service work to EMTG per the February 5, 2021 letter from DBI outlining the various bids obtained for these

services. Likewise, School Leadership and DBI, are recommending the award of expediter and code consulting service work to JM Zoning per the February 5, 2021 letter from DBI outlining the various bids obtained for these services. BH addressed additional questions from the BOT concerning these two competitive bidding opportunities.

Noting no further discussion, MJ moved and KM seconded, a motion to “to approve the award of the Real Estate services to EMTG and JM Zoning per the documents presented and the recommendations of School Leadership.” The motion was passed unanimously (MJ, KM, RM, NP, PG).

Middle School Expansion

MJ introduced the Agenda item and the attached document. BH shared an overview of the middle school design work and current activities on the project plan. There is a potential site visit to the middle school location next Thursday February 18 for interested BOT members. BH also introduced the upcoming work that will be required around lease negotiations, term sheets and financial tasks around the expansion.

BH discussed the idea of creating a separate 501cs “Friends of Entity (FOE)” and the documents attached to the Agenda. The BOT discussed various thoughts around involving the BOT with a FOE.

Board Recruitment

JZ introduced that we have all the paperwork necessary to consider Vidushi Sandhir as a member of the BOT. Vidushi shared some additional thoughts about joining the BOT and responded to questions from the BOT. The BOT discussed her candidacy and thanked Vidushi for her participation to date.

Noting no further discussion, RM moved, and NP seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Vidushi Sandhir is genuine, and having reviewed the application in its entirety, has voted to select Vidushi Sandhir as a member to its Board of Trustees, with a term expiring on 2/29/2024, pending approval by NYSED.” The motion was passed unanimously (JZ, MJ, NP, RM, KM, PG). The resolution approving Vidushi Sandhir will be formally adopted upon SED’s approval.

Fundraising Task Force Update

KM introduced the Task Force minutes attached to the Agenda. KM focused BOT attention to the Newsletter linked in the minutes and presented ideas on how BOT members can participate in fundraising. MJ asked about the “pause moving forward with Harvest LLC” mentioned in the minutes.

Academic / Education and Accountability Committee (EAC) Update

None

Finance Committee Update

BH introduced the documents attached to the Agenda. BH highlighted that the PPE loan has been forgiven and has moved from a liability to an asset on the balance sheet.

Chief Academic Officer Report

KN discussed her thoughts on GCCS' positive engagement results (92% of students are attending / engaging). KN went on to provide an update on academic learning results and her perspective on the preliminary results she is gathering. KN addressed a BOT question about the IB renewal status and MYP status.

Chief Operating Officer Report

BH provided an update on GCCS' student recruitment and retention status, pointing the BOT to the Dashboard. There are concerns across the NYC charter school community relative to student recruitment and application volumes for next year. BH addressed a number of questions from the BOT about the activities we are doing to address the low number of applications to date.

Other Business

Luke Copley asked a question about reentry plans. KN and BH addressed the question and discussed the data that we are using and the organizations with whom we are consulting in this planning.

Adjournment

JZ adjourned the meeting at 8:28 PM.

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Board Meeting Minutes
Global Community Charter School

March 17, 2021

6:31 p.m. – 8:36 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on March 17, 2021 by videoconference.

JZ noted quorum (JZ, MJ, KM, NP, PG and RM in attendance) and called the meeting to order at 6:31 PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Nick Pozek (NP); Priyanka Gandhi (PG); Ibrahim Yusuf (IY)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: None

BOT Candidates by video conference: Juanita De Castro, Melissa Bramowitz, Anna Houseman and Luke Copley

Public: Nora Clancy and Dan Pasek (Pasek Consulting)

Public comment

No public comment.

Approval of February Minutes

KM asked a question about the procedures for posting BOT Agenda and Minutes. BH discussed the procedures. Noting no discussion. MJ moved, and RM seconded, a motion “to approve Minutes from the February 10 Regular BOT Meeting.” The motion was passed unanimously (JZ, MJ, KM, NP, PG, IY, RM).

Charter Renewal Discussion

Nora Clancy introduced Pasek Consulting and the role they are playing for the GCCS BOT. Nora continued with a presentation providing an overview of the charter renewal process and the next steps. BOT questions were raised and addressed by Nora and Dan about the likely term of our renewal, the data that will be use in the renewal application (i.e. benchmark data, test results, etc.), how potential site visitations might work and what the BOT might be doing outside of the formal process being coordinated by Pasek Consulting.

BOT Recruitment Updated

JZ shared that Vidushi Sandhir has been approved by SED. JZ introduced Juanita De Castro and Melissa Bramowitz as new potential BOT members. The BOT and School Leadership, as well as the BOT Candidates, introduce themselves.

Middle School Expansion

KM shared her experience and observations from making a site visit to the new Middle School facility. BH shared an overview of the current activities around the middle school expansion including the lease negotiations, financing options, building and contracting updates, potential budget impacts and the likely schedule of some important upcoming dates. MJ asked KN about how the academic team is feeling about the design decisions being made for the Middle School.

IY asked BH about the second round of PPP funding and any opportunities that might offer GCCS. KM asked BH about the status of the Friends of GCCS organization. IY initiated a discussion about the financial relationship between GCCS and the Friends of GCCS organization.

Fundraising Task Force Update

KM introduced the Task Force minutes attached to the Agenda. KM focused BOT attention to a discussion the Task Force had about potentially moving forward with Harvest LLC in line with a proposal they previously provided to GCCS. The Task Force will be bringing a formal recommendation and updated contract from Harvest LLC to the BOT for a vote.

Chief Academic Officer Report

KN highlighted that, based on the low positivity rates, that the school will be opening for in-person instruction. The school is expected to welcome approximately 200 in-person students.

Education and Accountability Committee (EAC) Update

KM recommended that the BOT consider switching the order of future Agendas to move the Academic areas forward in the Agenda. KM also pointed the BOT's attention to a number of valuable items in the EAC Minutes that were attached to the Agenda.

Other Business

JZ asked BH to discuss the status of the lottery and student recruitment.

JZ thanked the prospective BOT candidates for attending and participating in the meeting.

Adjournment

JZ adjourned the meeting at 8:36 PM.

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Board Meeting Minutes
Global Community Charter School

April 21, 2021

6:31 p.m. – 8:43 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on April 21, 2021 by videoconference.

JZ noted quorum and called the meeting to order at 6:31 PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Nick Pozek (NP); Priyanka Gandhi (PG); Ibrahim Yusuf (IY)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: Tonia Kennedy

BOT Candidates by video conference: Melissa Bramowitz, Luke Copley, Anna Houseman, and Martha Zornow

Public: Damaris Herron-Watkins, Lisa Holtzmuller, James Neu, Rob Moser, Cliff Schneider

Public comment

Ms. Kennedy suggested that parents be more involved in decision making.

Items for vote

LH provided overview of changes to 147th St. lease agreement; BOT asked clarifying questions.

PG moved to approve the Resolutions to Guaranty the 147th St. lease. IY seconded. All in favor. Motion passed.

BH provided explanation of bids considered for assistance with our Development efforts. KM moves to authorize partnering with Harvest to support the Development efforts of GCCS. MJ seconds. JZ, KM, NP, RM, MJ, VS in favor; IY opposed. Motion passed.

JZ moves to nominate PG to fill the vacated Secretary Officer role, effective immediately. MJ seconds. All in favor. Motion passed.

Middle School Expansion

James Neu provided an update on the MS development. He provided an overview of alternate improvements that could be made given budget adjustments. BOT agreed on the desire to prioritize the sprinkler and standpipe system. James also responded to questions regarding contractor bids.

Charter Renewal

JZ discussed our renewal timeframe and provided notice of our midterm site visit scheduled for May 11th (observations & leadership meeting) & May 14th (focus groups).

BOT Recruitment Update

JZ provided a quick overview of BOT candidate status.

CAO Report

KN provided an update on ELA testing as well as hybrid learning.

Adjournment

JZ adjourned the meeting at 8:43.

Special Meeting
Board Meeting Minutes
Global Community Charter School

May 10, 2021

5:32 p.m. – 6:38 p.m. (scheduled to convene at 5:30 p.m.)

Minutes of the special meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on May 10, 2021 by videoconference.

JZ noted quorum (JZ, MJ, KM, NP, PG, VS in attendance) and called the meeting to order at 5:32 p.m.

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Nick Pozek (NP); Priyanka Gandhi (PG); Vidushi Sandhir (VS)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN); Jasmin Candelario (JC)

Parent Representation: None

BOT Candidates by video conference: Luke Copley (LC)

Public: Nora Clancy (NC)

Public comment

None.

Items for vote

JZ introduced that we have all the paperwork necessary to consider Luke Copley and Anna Houseman as members of the BOT. The BOT discussed their candidacy and thanked Luke and Anna for their participation to date.

Noting no further discussion, PG moved, and NP seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Luke Copley is genuine, and having reviewed the application in its entirety, has voted to select Luke Copley as a member to its Board of Trustees, with a term expiring on 5/31/2024, pending approval by NYSED.” The motion was passed unanimously (JZ, MJ, KM, NP, PG, VS). The resolution approving Luke Copley will be formally adopted upon SED’s approval.

MJ moved, and PG seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Anna Houseman is genuine, and having reviewed the application in its entirety, has voted to select Anna Houseman as a member to its Board of Trustees, with a term expiring on 5/31/2024, pending approval by NYSED.” The motion was passed unanimously (JZ, MJ, KM, NP, PG, VS). The resolution approving Anna Houseman will be formally adopted upon SED’s approval.

Charter Renewal

NC presented an overview on key topics, including SWD enrollment, pandemic response, parent engagement, middle school expansion, and BOT membership ahead of the BOT site visit on May 14th.

KN discussed academic program improvements and performance in a remote / hybrid learning environment. JZ discussed board strengths and the format of the site visit.

Adjournment

JZ adjourned the meeting at 6:38 p.m.

Board Meeting Minutes
Global Community Charter School

May 26, 2021

6:32 p.m. – 8:32 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on May 26, 2021 by videoconference.

JZ noted quorum and called the meeting to order at 6:32 PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Priyanka Gandhi (PG); Luke Copley (LC); Anna Houseman (AH)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: Marsha Taylor, Denisse Ambert

BOT Candidates by video conference: Martha Zornow (MZ), Juanita de Castro (JC), Misbah Budhwani (MB)

Public: None.

Public comment

None.

Approval of March, April, and May Special Minutes

PG moved, and JZ seconded, a motion “to approve the Minutes from the March 17 Regular BOT Meeting.” The motion was passed unanimously.

MJ moved, and JZ seconded, a motion “to approve the Minutes from the April 21 Regular BOT Meeting.” The motion was passed unanimously.

KM moved, and NP seconded, a motion “to approve the Minutes from the May 10 Special BOT Meeting.” The motion was passed unanimously.

Items for vote

JZ moved to nominate LC to fill the vacant Treasury Officer role, effective immediately for the remainder of the 2021 school year. MJ seconded. The motion was passed unanimously.

FY 2021-2022 Budget, Organizational Chart, and Calendar

BH provided an overview of the budget for the FY 2021-2022 academic school year and answered questions. AH inquired about enrollment assumptions and efforts underway. JC and MZ asked about the timing of federal fund payments, the cash flow implications, and the type of expenditures that the funding can cover. MZ, PG, LC, and AH explored teacher recruitment and retention, 403b benefits, and leadership incentives.

KN and BH explained changes to and answered questions regarding the FY 2021-2022 organizational chart given the need for leadership across the elementary and middle school campuses. MZ asked about the potential for the middle school assistant dean to increase leadership and role over time. KM inquired about the role and bandwidth of the MS leadership in providing data for the EAC. AH requested additional detail about the IB coordinator and dean

roles. LC asked about the process and timing of hiring the development coordinator. Noting no further discussion, JZ moved, and IY seconded, a motion “to approve the School Year 2021-2022 Budget and Organizational Chart presented.” The motion was passed unanimously.

KN and BH led discussion regarding the school calendar for FY 2021-2022. JZ suggested that the BOT revisit the calendar after school leadership confirms aspects around orientation.

BH provided detail on the draft sublease for the middle school. Discussion ensued around the payment schedule. BOT agreed to revisit the agreement once payment numbers are finalized.

SED Site Visit

JZ, KN, and BH provided a summary of the SED site visit discussions. BH offered background around the Notice of Deficiency for SWD that GCCS received and the plan to remedy.

Summer Meetings

JZ provided a description of the purpose and intent of the Summer BOT meetings, including strategy setting, reviewing self-evaluations, voting on a new officer slate, and other BOT matters. Discussion ensued around the format and structure of the meetings.

EAC Update

KM and KN updated the BOT on recent EAC discussions around state testing, summer school, PYP certification, and trends around remote instruction.

Adjournment

JZ adjourned the meeting at 8:32.

Board Meeting Minutes
Global Community Charter School

June 16, 2021

6:40 p.m. – 9:02 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 16, 2021 in the school building at 2350 Fifth Avenue and by videoconference.

MJ noted quorum and called the meeting to order at 6:40 PM.

Roll Call

BOT in attendance: Kate McGovern (KM); Priyanka Gandhi (PG)

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Nick Pozek (NP); Luke Copley (LC); Anna Houseman (AH); Vidushi Sandhir (VS)

GCCS Staff in attendance: Bill Holmes (BH)

BOT Candidates in attendance: Misbah Budhwani (MB); Juanita De Castro (JC)

BOT Candidates by video conference: Martha Zornow (MZ)

Public: Denisse Ambert; Marsha Taylor

Public Comment

None.

Approval of May Minutes

NP moved, and AH seconded, a motion to approve the Minutes from the May 26 Regular BOT Meeting. The motion was passed unanimously.

Items for Vote

BH provided detail on updates made to the School Year 2021-2022 calendar and answered BOT questions. KM made a suggestion to add summer dates to the calendar. JZ moved, and LC seconded, a motion to approve the calendar for the school year 2021-2022 with the inclusion of the summer dates as requested. The motion was passed unanimously.

PG moved, and KM seconded, a motion to approve the updated Complaint Policy as presented to the BOT. The motion was passed unanimously.

BH provided an overview of the changes made to the Enrollment and Admissions Policy to address deficiencies in enrollment of students with disabilities (SWD) through increasing the number of lottery entries for SWD. MZ requested that the lottery selection section be updated to clarify the order in which the lottery is drawn. JZ moved, and MJ seconded, a motion to approve the updated Enrollment and Admissions Policy as presented to the BOT with an update to clarify the order of lottery drawing. The motion was passed unanimously.

BOT discussed changes to the Key Design Elements to include the middle school program. PG moved, and LC seconded, a motion to approve the updated Key Design Elements as presented to the BOT. The motion was passed unanimously.

BOT discussed changes to the Mission statement to include the Pre-K and middle school grades. JZ proposed that GCCS update to reflect serving “Harlem and the surrounding communities” to mirror the website. BOT agreed to revisit during the June Annual Planning Meeting.

BOT discussed the draft sublease between GCCS and its sublandlord for the premises located at 218 W 147th St. BH and LC discussed the inclusion of the Overlease as an exhibit. AH moved, and PG seconded, a motion to approve the sublease as presented to the BOT with the Overlease included as an exhibit. The motion was passed unanimously.

MJ introduced that we have all the paperwork necessary to consider Misbah Budhwani and Juanita De Castro as members of the BOT. The BOT discussed their candidacy and thanked Misbah and Juanita for their participation to date.

Noting no further discussion, PG moved, and JZ seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Misbah Budhwani is genuine, and having reviewed the application in its entirety, has voted to select Misbah Budhwani as a member to its Board of Trustees, with a term expiring on 6/30/2024, pending approval by NYSED.” The motion was passed unanimously. The resolution approving Misbah Budhwani will be formally adopted upon SED’s approval.

Noting no further discussion, LC moved, and AH seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Juanita De Castro is genuine, and having reviewed the application in its entirety, has voted to select Juanita De Castro as a member to its Board of Trustees, with a term expiring on 6/30/2024, pending approval by NYSED.” The motion was passed unanimously. The resolution approving Juanita De Castro will be formally adopted upon SED’s approval.

Middle School Expansion

BH provided an update on the middle school buildout and noted the weekly walkthroughs conducted alongside Jasmin Candelario, as well as the fact that the project is on schedule and on budget. BH previewed the loan agreements for the BOT to revisit following review from counsel.

EAC Update

KM provided an update on student performance, noting potential suggestions to improve lower performance in grades 3-5 and the EAC’s focus on the IB renewal process and outreach regarding summer school enrollment and responses to the NYC DOE survey. MJ provided updates from Jasmin regarding data requests made of the school.

Academic and Operations Update

BH described new hires made across various departments as well as outstanding position vacancies. BOT and candidates discussed recruitment strategy for events and interviews.

BH provided an update on summer school enrollment. BOT engaged in discussion with parent representatives around potential reasons for low summer school enrollment. BH discussed enrollment for the fall, including applications verified and inbound interest, as well as comparison versus budget and an update on the audit process.

Fundraising Update

KM provided an update on the engagement with Harvest and future fundraising BOT sessions. KM and BH also discussed potential fundraising opportunities.

Other

BOT discussed upcoming events and BOT action items.

BOT entered into executive session at 8:29PM to discuss personnel matters.

Adjournment

MJ adjourned the meeting at 9:02.

Board Planning Meeting Minutes
Global Community Charter School

June 21, 2021

6:32 PM – 8:57 PM (scheduled to convene at 6:30 PM)

Minutes of the planning meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 21, 2021 by videoconference.

JZ noted quorum and called the meeting to order at 6:32 PM.

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Nick Pozek (NP); Priyanka Gandhi (PG); Luke Copley (LC); Anna Houseman (AH); Ibrahim Yusuf (IY)

GCCS Staff by video conference: Bill Holmes (BH), Jasmin Candelario (JC)

BOT Candidates by video conference: Misbah Budhwani (MB); Juanita De Castro (JDC); Martha Zornow (MZ)

Barton Gilman by video conference: Lisa Holtzmuller (LH)

Public: None.

Public Comment

None.

Middle School Expansion

BOT entered into Executive Session at 6:35 PM to solicit legal advice and exited Executive Session at 7:07 PM.

PG moved, and LC seconded, a motion to adopt the Resolutions of the BOT dated June 21, 2021. The motion was passed unanimously.

Items for Vote

BOT deliberated around changes to the Mission statement and a plan to revisit the mission statement with the strategy task force alongside GCCS's 10-year anniversary. AH moved, and MJ seconded, a motion to adopt the revised mission statement as discussed during the meeting. The motion was passed unanimously.

BOT discussed the officer slate for the upcoming school year, with James Zika as Chair, Anna Houseman as Vice Chair, Luke Copley as Treasurer and Chair of the Finance Committee, Priyanka Gandhi as Secretary, and Kate McGovern as Chair of the Education and Accountability Committee. MJ moved, and PG seconded, a motion to approve the officer slate, effective July 1, 2021. The motion was passed unanimously.

BOT also discussed chair assignments for the Strategy, and Middle School Task Forces.

Academic and Operations Update

BH and JC provided an update on teacher recruitment efforts made to date, and BOT explored additional options to find talent.

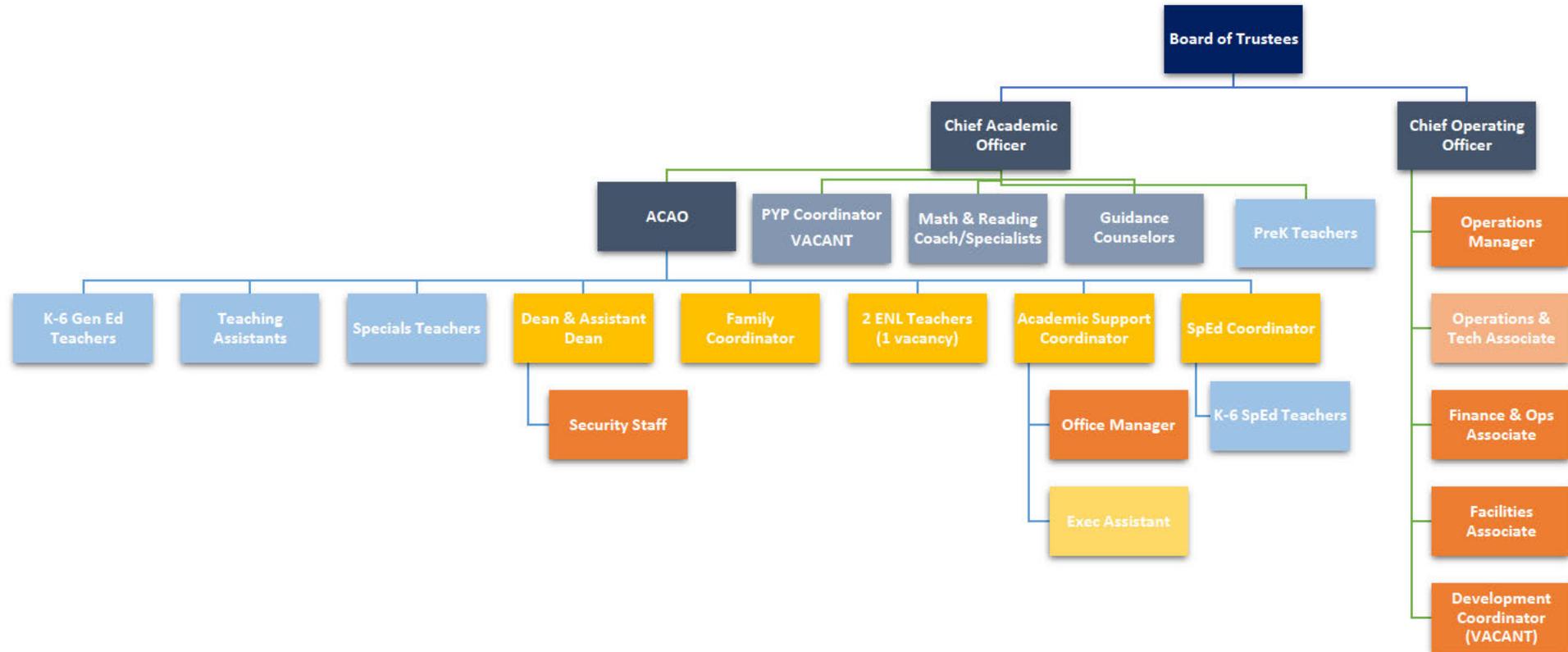
JC described and answered BOT questions around professional development and leadership opportunities available for existing teaching staff. BH explained professional development opportunities and room for improvement for operations staff.

BOT entered into Executive Session at 8:38 PM to discuss personnel issues. BOT exited Executive Session at 8:53 PM.

Adjournment

JZ adjourned the meeting at 8:57 PM.

FY20-21 Organizational Chart V2



Month	Su	Mo	Tu	We	Th	Fr	Sa
Jul 2021	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
Aug	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
Sep	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
Oct	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
Nov	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
Dec	28	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
Jan 2022	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
Feb	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
Mar	27	28	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
Apr	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
May	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
Jun	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25

Break/Holiday/Events & Relevant Dates

Summer Program - July 6th - August 6th

Back to School / Half-Day Orientations - August 23rd - 27th

6th & 7th Grade Orientation - Monday, August 23rd

4th & 5th Grade Orientation - Tuesday, August 24th

2nd & 3rd Grade Orientation - Wednesday, August 25th

K & 1st Grade Orientation - Thursday, August 26th

PreK Half-Day Orientation - Friday, August 27th

First day of Instruction all Grades - Monday, August 30th

Labor Day (No School) - Monday, September 6th

After School Program Begins - Monday, September 13th

Indigenous People's Day (No School) - October 11th

Progress Reports - Friday, October 15th

Half-day prior to Thanksgiving Break - November 24th

Trimester 1 Ends - Wednesday, November 24th

Thanksgiving Break (No School) - Nov. 25th - Nov. 26

Trimester 2 Begins - Monday, November 29th

Family - Teacher Conferences - Friday, December 10th

Holiday Break (No School) - December 20th- 31st

Happy New Year

2022

Professional Development (No School) - January 3rd, 2022

Students Return from Holiday Break - January 4th, 2022

Dr. Martin Luther King Jr. Holiday (No School) - January, 17th

Professional Development (No School) - Friday, January 21st

Progress Reports - Friday, January 28th

Mid-Winter Recess (No School) - February 21st-25th

Trimester 2 Ends - Friday, March 11th

Trimester 3 Begins - Monday, March 14th

Professional Development (No School) - Friday, March 18th

Family - Teacher Conferences - Friday, March 25th

ELA STATE EXAMS - March 29th-31st

NYSESLAT (Speaking Only) - April 11th- May 20th

Good Friday (No School) - Friday, April 15th

MATH STATE EXAMS - April 26th-28th

Progress Reports - Friday, May 6th

NYSESLAT (Listening, Reading, Writing) - May 9th - May 29th

Spring Break (No School) - May 16th - May 20th

Memorial Day (No School) - Monday, May 30th

After School Program Ends - Thursday, June 16th

Half-Day LAST DAY OF SCHOOL - Friday, June 24th, 2022

190 days of school

Month	Su	Mo	Tu	We	Th	Fr	Sa
julio 2021	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
agosto	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
sept.	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
oct.	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
nov.	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
dic.	28	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
enero 2022	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
feb.	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
marzo	27	28	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
abril	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
mayo	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
junio	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25

Vacaciones, eventos y fechas relevantes

Programa de Verano - 6 de Julio - 6 agosto

Regreso a clases / Orientación de estudiantes - agosto 23 - 27

Orientación de sexto y séptimo grado - Lunes 23 de agosto

Orientación de 4to y 5to grado - Martes 24 de agosto

Orientación de 2do y 3er grado - Miércoles 25 de agosto

Orientación para kínder y primer grado - jueves 26 de agosto

Orientación de medio día de PreK - Viernes 27 de agosto

Primer día de clases para todos los grados: lunes 30 de agosto

Día del Trabajo (No hay clases) - Lunes 6 de septiembre

Comienza el programa de Afterschool - Lunes 13 de sept.

Día de los Pueblos Indígenas (No hay clases) - 11 de octubre

Informes de progreso - Viernes 15 de octubre

Medio día antes de Acción de Gracias - 24 de noviembre

Termina el primer trimestre: miércoles 24 de noviembre

Receso de Acción de Gracias (No hay clases) - 25 y 26 de nov.

Comienza el segundo trimestre: lunes 29 de noviembre

Conferencias de familias y maestros - viernes 10 de diciembre

Vacaciones (No hay clases) - 20-31 de diciembre

Feliz año nuevo 2022

Desarrollo profesional (No hay clases) - 3 de enero de 2022

Estudiantes regresan de las vacaciones - 4 de enero de 2022

Día del Dr. Martin Luther King Jr. (No hay clases) - 17 de enero

Desarrollo profesional (No hay clases) - viernes 21 de enero

Informes de progreso - Viernes 28 de enero

Receso de invierno (no hay clases) - 21 al 25 de febrero

Termina el segundo trimestre: viernes 11 de marzo

Comienza el tercer trimestre: lunes 14 de marzo

Desarrollo profesional (No hay clases) - Viernes 18 de marzo

Conferencias de familias y maestros - Viernes 25 de marzo

Examen del estado de ingles - 29 al 31 de marzo

NYSESLAT (solo hablando) - 11 de abril al 20 de mayo

Viernes Santo (No hay clases) - Viernes 15 de abril

Examen del estado de matematicas - 26-28 de abril

Informes de progreso - Viernes 6 de mayo

NYSESLAT (comprensión auditiva, lectura, escritura) - 9 al 29 de mayo

Spring Break (No hay clases) - 16 de mayo - 20 de mayo

Día de los Caídos (No hay clases) - Lunes 30 de mayo

Finaliza el programa extracurricular: jueves 16 de junio

Medio día ÚLTIMO DÍA DE CLASES - Viernes 24 de junio

190 días de escuela

Month	Su	Mo	Tu	We	Th	Fr	Sa
Jul 2021	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
Aug 7	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
Sep 21	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	1	2
Oct 20	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
Nov 20	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
Dec 13	28	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
Jan 2022 18	26	27	28	29	30	31	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
Feb 15	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
Mar 22	20	21	22	23	24	25	26
	27	28	1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
Apr 20	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
May 16	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
Jun 18	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25

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Happy New Year

2022

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Students Return from Holiday Break - January 4th, 2022

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Half-Day LAST DAY OF SCHOOL - Friday, June 24th, 2022

Month	Su	Mo	Tu	We	Th	Fr	Sa
julio 2021	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
agosto 7	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
sept. 21	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
oct. 20	26	27	28	29	30	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
nov. 20	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
dic. 13	21	22	23	24	25	26	27
	28	29	30	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
enero 2022 18	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
feb. 15	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
	6	7	8	9	10	11	12
marzo 22	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	6	7	8	9	10	11	12
abril 20	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
mayo 16	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	1	2	3	4	5	6	7
junio 18	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31	1	2	3	4
junio 18	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25

Vacaciones, eventos y fechas relevantes

Programa de Verano - 6 de Julio - 6 agosto

Regreso a clases / Orientación de estudiantes - agosto 23 - 27

Orientación de sexto y séptimo grado - Lunes 23 de agosto

Orientación de 4to y 5to grado - Martes 24 de agosto

Orientación de 2do y 3er grado - Miércoles 25 de agosto

Orientación para kínder y primer grado - jueves 26 de agosto

Orientación de medio día de PreK - Viernes 27 de agosto

Primer día de clases para todos los grados: lunes 30 de agosto

Día del Trabajo (No hay clases) - Lunes 6 de septiembre

Comienza el programa de Afterschool - Lunes 13 de sept.

Día de los Pueblos Indígenas (No hay clases) - 11 de octubre

Informes de progreso - Viernes 15 de octubre

Medio día antes de Acción de Gracias - 24 de noviembre

Termina el primer trimestre: miércoles 24 de noviembre

Receso de Acción de Gracias (No hay clases) - 25 y 26 de nov.

Comienza el segundo trimestre: lunes 29 de noviembre

Conferencias de familias y maestros - viernes 10 de diciembre

Vacaciones (No hay clases) - 20-31 de diciembre

Feliz año nuevo 2022

Desarrollo profesional (No hay clases) - 3 de enero de 2022

Estudiantes regresan de las vacaciones - 4 de enero de 2022

Día del Dr. Martin Luther King Jr. (No hay clases) - 17 de enero

Desarrollo profesional (No hay clases) - viernes 21 de enero

Informes de progreso - Viernes 28 de enero

Receso de invierno (no hay clases) - 21 al 25 de febrero

Termina el segundo trimestre: viernes 11 de marzo

Comienza el tercer trimestre: lunes 14 de marzo

Desarrollo profesional (No hay clases) - Viernes 18 de marzo

Conferencias de familias y maestros - Viernes 25 de marzo

Examen del estado de ingles - 29 al 31 de marzo

NYSESLAT (solo hablando) - 11 de abril al 20 de mayo

Viernes Santo (No hay clases) - Viernes 15 de abril

Examen del estado de matematicas - 26-28 de abril

Informes de progreso - Viernes 6 de mayo

NYSESLAT (comprensión auditiva, lectura, escritura) - 9 al 29 de mayo

Spring Break (No hay clases) - 16 de mayo - 20 de mayo

Día de los Caídos (No hay clases) - Lunes 30 de mayo

Finaliza el programa extracurricular: jueves 16 de junio

Medio día ÚLTIMO DÍA DE CLASES - Viernes 24 de junio

SY 2021-22 Instructional Hours

Month	Days	Hours
August 2021	7	47.0
September 2021	21	137.3
October 2021	20	126.3
November 2021	20	133.8
December 2021	13	83.0
January 2022	18	119.3
February 2022	15	97.5
March 2022	22	148.3
April 2022	20	130.0
May 2022	16	104.8
June 2022	18	115.5
	190	1,242.5

Laura,

I wanted to take a moment to summarize the fire alarm situation.

Global Community Charter School is legally able to occupy and operate the building at 218 W. 147th Street (aka 219 W. 146th Street) as a school per our Letter of Verification and Certificate of Occupancy.

Prior to Global's occupancy of the building, a fire alarm system was installed.

As a part of the renovation work during the Summer of 2021, GCCS voluntarily upgraded the building's life safety systems – installing an entirely new fire alarm system and a new sprinkler and standpipe system.

GCCS filed the application for the new fire alarm system with FDNY on June 17, 2021 and received approval on September 15, 2021. The approved plans, TM1 and Letter of Acceptance issued by FDNY are attached.

The new fire alarm system was installed and successfully tested by High Rise Fire & Security. Attached is a signed maintenance and central station monitoring contract with High Rise who continues to oversee and monitor the new the FA system. High Rise also issued the attached letter of completion upon the successful testing of the system and the Engineer of Record, EMTG, issued an affidavit which confirms conformance of the system with the approved plans as well as 100% operability. We have been conducting fire safety drills with our staff and students this year.

As the next step in the process, GCCS's expediter has requested an inspection with FDNY. Due to current FDNY lead times, we anticipate receiving an inspection around the end of this year.

Additionally, I have requested from the FDNY & DOE that my current S95 and D10 certificates (attached), which authorize me to supervise the fire alarm system and conduct fire safety drills in schools, be reissued to reflect the address of the middle school. I am awaiting the reissuance of those certificates.

Attached documents supporting our fire safety systems are as follows:

- **Page 1:** Affidavit from EMTG Consultants regarding the fire alarm system's installation in accordance with New York City Building Code requirements.
- **Page 2:** FDNY acceptance and approval of our fire alarm installation per building plans filed with the NYC Department of Buildings
- **Pages 3-7:** Approved TM-1 Application for our Fire Alarm system by FDNY
- **Page 8:** Letter of Completion and attestation of 100% operable fire alarm system from High Rise Fire & Security, with whom we have a maintenance contract to maintain the fire alarm system.

- **Page 9:** Current D10 Certificate of Fitness to conduct Fire Safety Drills – awaiting an updated address to reflect middle school address from NYC Department of Education.
- **Page 10:** Current S95 Certificate to supervise Fire Alarm Systems – pending updated middle school address from FDNY.
- **Pages 11-14:** Letter of no objection from the NYC Department of Buildings regarding GCCS' use of 219 West 146th St as a school
- **Pages 15-19:** Certificate of Occupancy for 219 West 146th St
- **Pages 20-27:** Maintenance Contract with High Rise Fire & Security for monitoring & inspection of our fire alarm system.
- **Pages 28-37:** FDNY Approved building plans for the Fire Alarm system as laid out at 219 West 147th St
- **Pages 38-39:** List of violations from initial FDNY inspection 8/23/21
- **Page 40:** Description of each violation & cures to each as of 10/13/21

EMTG CONSULTANTS, INC.

CONSULTING ENGINEERS

236 Mineola Boulevard, Mineola, New York, 11501

October 12, 2021

Friends of Global Community Charter School
Attn: Bill Holmes
2350 5th Avenue
New York, New York 10037

Regarding: Affidavit for 219 West 146th Street Global Community Charter School
New Fire System, Floors 1 thru 3 and Roof

Dear Mr. Holmes,

I, Shahram Lotfi, P.E. license number 070045 do hereby certify that based on the approved FDNY plans dated September 15, 2021 (FPIMS No. 2021-TMFALM-005203), the installed fire alarm system is per EMTG's design and is in accordance with the New York City Building Code requirements.

Except for the testing of the elevator recall, the newly installed Pull Stations, Smoke, Duct and CO detectors, Horn Strobes, Strobe Lights, Tamper Switches, Smoke Dampers, Fire Alarm Control Panel and Fire Alarm Remote Annunciator have been successfully tested and the system is 100% operable.

If you have any questions as to the functionality of the current system, please don't hesitate to reach out.

Respectfully,

Shahram Lotfi, Principle
EMG Consultants, Inc.



CC: Daniel Liu, FDNY Examiner
CC: Miguel A. Bautista, FDNY Public Buildings Unit



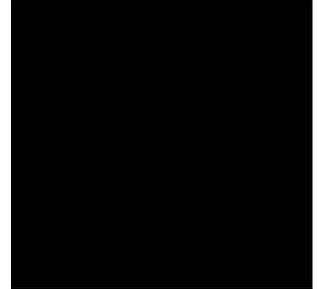
FDNY

BUREAU OF FIRE PREVENTION

9 Metro Tech Center, 3rd Floor

Brooklyn, NY, 11201

To: Shahram Lotfi
From: New York City Fire Department
Date: Sep 15, 2021
Record ID: 2021-TMFALM-005203-PLAN



Premises Address: 219 West 146th Street, Manhattan NY 10039

BIN



Application Type: Fire Alarm Application

Result: Letter of Acceptance

The Fire Department has reviewed your fire alarm application filed under above reference number and your application is hereby approved. The proposed fire alarm installation is subject to audibility & visibility throughout the premises.

This letter along with approved TM-1 and approved plans shall be presented at the time of scheduling an inspection to the Fire Alarm Inspection Unit (FAIU). The final approval is subject to inspection.

In the interest of public safety, the Fire Commissioner may revoke, modify or require additional safeguards not expressed in this letter.

By Order of,
Chief of Fire Prevention





FIRE DEPARTMENT BUREAU OF FIRE PREVENTION

Reset/Clear Form

9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857

TM-1 APPLICATION FOR TECH MGMT PLAN EXAMINATION/DOCUMENT REVIEW
General Instructions

All design and installation documents as per Fire Code shall be submitted to FDNY for examination. The submission must include a duly completed TM-1 form. Fee for Plan Examination: use Supplement # 1 to calculate total fee and write it down in the box below. Submit the completed application and payment electronically through **FDNY Business**. All revisions must be accompanied by a **detailed** cover/transmittal letter explaining the revised sections.

Initial Filing Date: <u>09/10/2021</u>	Total Fee: \$ _____ (as calculated in Supplement # 1)	(FDNY USE ONLY)
Resubmission Date: _____		F P Index No. _____ FPIMS No. _____ Plan Examiner Initials <u>PL</u>

1	<input type="checkbox"/> NEW SUBMISSION	<input checked="" type="checkbox"/> RESUBMISSION (provide previously assigned FDNY Reference number and copy of latest deficient/objection letter) FDNY Reference No(s): <u>2021-TMFALM-005203-PLAN</u>
2	Design and Installation Document Type (Check Document Type Submitted)	
	<input checked="" type="checkbox"/> Fire Alarm/Fire Suppression/ARCS (Electrical) <input type="checkbox"/> Fire Suppression (Mechanical) <input type="checkbox"/> Plan examination as per FC105.4 <input type="checkbox"/> New Technology/Technical Analysis (incl.FC102.8 & 104.9) <input type="checkbox"/> ARCS Commissioning Test Report	
3	DOB/SBS Filing Status (if applicable, see detailed instructions):	
	DOB Job Application No: <input checked="" type="checkbox"/>	SBS Job Application No: <input type="checkbox"/>
	Copy of PW-1, Schedule A and/or Certificate of Occupancy attached <input checked="" type="checkbox"/>	
4	Premises Information (Required for all applications):	
	Building No: <u>219</u>	Street Name: <u>WEST 146TH STREET</u>
	BIN: _____	Blo: _____
	Borough: <u>MANHATTAN</u>	Lot: _____
	NY ZIP: <u>10039</u>	Work on floor(s): <u>ROF,01 thru 03</u>
	Occupied by: <u>CHARTER SCHOOL</u>	
	Occupancy classification of the area of work: _____	
	Business Name : <u>Global Community Charter School</u>	Building Dominant Occupancy Group : _____
5	Applicant Information (Required for all applications. All fields must be completed):	
	Last Name: <u>LOFTI</u>	License Number: <u>070045</u>
	First Name: <u>SHAH RAM</u>	Business Tel: _____
	Business Name: <u>EMTG CONSULTANTS INC.</u>	
	Business Address: <u>277 WEST TWENTY NINTH S</u>	Business Fax: _____
	City: <u>NEW YORK</u>	State: <u>NY</u>
		Zip: <u>10001</u>
	Choose one: <input type="checkbox"/> P. E. <input type="checkbox"/> R. A. <input type="checkbox"/> Building Owner <input type="checkbox"/> Building Manager	
	E-Mail: <u>S.LOFTI@EMTENGINEERS.COM</u>	
6	Filing Representative (Required if different from applicant specified in Section 5):	
	Last Name: <u>KL/MA/DA</u>	Reg. No: <u>(212) 964-4464</u>
	First Name: <u>BR/JO/AN</u>	Business Tel: <u>(212) 964-4464</u>
	Business Name: <u>JM ZONING</u>	
	Business Address: <u>225 BROADWAY, 1300</u>	Business Fax: <u>(775) 628-3726</u>
	City: <u>NEW YORK</u>	State: <u>NY</u>
		Zip: <u>10007</u>
	E-Mail: <u>ALT@JMZONING.COM</u>	

WITH BUILDING CODE SECTIONS FC 907 & FC 908 NSIBLE FOR COMPLIANCE WITH 107 AND ROUTING OF WIRES IN TRICAL CODE

FP Index No.

FPIMS No.

Plan Examiner Initials PL

7 Building Characteristics and Fire Protection Features:			
Building Height (ft.): <u> </u>	Building Stories: <u> </u>	Construction Classification: <u> </u>	Occupied floor located more than 75 ft above the lowest level of FD vehicle access: <input type="checkbox"/>
Fully Sprinklered <input checked="" type="checkbox"/>	Partially Sprinklered <input type="checkbox"/> <i>Identify floor(s) protected</i> _____		Non-Sprinklered <input type="checkbox"/>
8 Classification of Work (Required for Fire Alarm and ARCS Applications only):			
New <input checked="" type="checkbox"/>	Additions/Modifications <input type="checkbox"/>	Post Approval Amendment (PAA) <input type="checkbox"/>	
9 Building Code Applicable To Project (As Required By Construction Codes/DOB Determination) <i>(Required for Fire Alarm and ARCS Applications only):</i>			
<input type="checkbox"/> 1968	<input type="checkbox"/> 2008	<input checked="" type="checkbox"/> 2014	
10 Job Description (Required for all applications. Attach a separate narrative page with detailed proposed job description.)			
INSTALLATION OF MANUAL AND AUTOMATIC SMOKE/CO DETECTION AND SPRINKLER FIRE ALARM SYSTEM FILED IN CONJUNCTION WITH SCHOOL RENOVATION.			
WITH BUILDING CODE SECTIONS CODE SECTIONS FC 907 & FC 908 NSIBLE FOR COMPLIANCE WITH 107 AND ROUTING OF WIRES IN TRICAL CODE			
11 Filed to Comply with Following Sections of Code, and/or Rules (Required for all applications):			
BC 907 - FIRE ALARM SYSTEMS			
12 Asbestos Abatement Compliance Choose one. (if applicable, see detailed instructions):			
<input checked="" type="checkbox"/> The scope of work is not an asbestos abatement as defined in the rules of the NYC DEP. DEP Control # is required. DEP ACP-5 Control No. <u>1869062</u> . (DEP ACP-5 Required).			
<input type="checkbox"/> The scope of work exempt from the asbestos requirement as defined in the rules promulgated by the NYC DEP (15 RCNY 1-23 (b)) or is an alteration to a building constructed pursuant to plans submitted for approval on or after April 1, 1987, in accordance with Admin Code 28-106.1. (Certificate of Occupancy Required).			
13 Landmark Building (Required for all applications):			
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, provide documentation as per instructions).			
14 Flood Hazard Area (Required for Fire Alarm and ARCS Applications only):			
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, provide documentation as per instructions).			

(FDNY USE ONLY)	
FP Index No.	
FPIMS No.	
Plan Examiner Initials	PL

15 Applicant's Statement and Signature (Required for all applications):

Falsification of any statement is a misdemeanor under the NYC Administrative Code and is punishable by a fine or imprisonment, or both. It is unlawful to give to a city employee, or for a city employee to accept, any benefit, monetary or otherwise, either as a gratuity for properly performing the job or in exchange for special consideration. Violation is punishable by imprisonment, fine, or both.

I prepared or supervised the preparation of the plans and specifications herewith submitted and to the best of my knowledge and belief, the plans and work shown thereon comply with the provisions of the NYC Administrative Code.

I hereby acknowledge that the application fee submitted is non-refundable.



SHAHRAM LOFTI
(Print Name)

9/10/21
(Date)

16 Property Owner Information (Required for all applications. All fields must be completed):

Last Name: SHERIZEN	First Name: ARI	Business Tel: (646) 678-1155	
Business Name: EDGE 147 LLC		Business Fax:	
Business Address: 3 WEST 57TH STREET 8TH F	City: NEW YORK	State: NY	Zip: 10019
E-Mail: ARI@EDGEPG.COM		Mobile Tel:	

17 Property Owner's Statement and Signature (if applicable, see detailed instructions):

I have affixed my signature below hereto and certify that I am responsible for the entries made in this application filed on the date captured below, and that I have personally reviewed all of the information contained in the application and am attesting it is true and complete to the best of my knowledge.

ARI SHERIZEN
(Print Name)

(Signature)

09/10/2021
(Date)

Note: In addition to filing this application the applicant is responsible for filing all other necessary applications required by other city, state, and federal laws, rules and regulations.

(FDNY USE ONLY)

Fee Paid <input type="checkbox"/>	Amount: _____	Cashier Endorsement: _____
Check No: _____	_____	

Plan assigned to: _____

Approved: <input checked="" type="checkbox"/>	Objection(s): _____	Date: _____	Disapproved/Denied: _____
	Resubmission required: <input type="checkbox"/>		<input type="checkbox"/>

Comment(s)/Stipulation(s):	<p style="text-align: center; color: red; font-weight: bold; font-size: 1.2em;">M PLAN ACCEPTED</p> <p style="text-align: center; color: red; font-weight: bold; font-size: 1.2em;">bility throughout the premises</p> <p style="text-align: center; color: red; font-weight: bold; font-size: 1.2em;">JECT TO INSPECTION</p> <p style="text-align: center; color: red; font-weight: bold; font-size: 1.2em;">: 2021-TMFALM-005203-PLAN</p> <p style="text-align: center; color: red; font-weight: bold; font-size: 1.2em;">ITION(S): NO</p>

Examiner: Daniel Liu
(Signature)

INNER: Daniel Liu
(Print Name)



Supplement # 1

INSTRUCTIONS FOR COMPLETING TM-1 APPLICATION

General Instructions

- All design and installation documents submitted to the Fire Department for plan examination (as required by the New York City Fire Code or Fire Department rules) must be accompanied by a duly completed TM-1 form.
- A separate Fire Department application must be submitted (and separate application fee paid) for each installation or other work filed under a separate application with the New York City Department of Buildings (DOB) or Small Business Services (SBS).
- Submit the completed application electronically through [FDNY Business](#).
- All fees must be submitted with the application. Fees are non-refundable. If determined during the plan examination that this application is considered a Complex Technical Analysis, you will be required to pay a "Complex Technical Analysis Fee." See "Application Fee" below for more information.
- All revisions must be accompanied by a **detailed** cover/transmittal letter explaining the revised sections.
- If additional space is required, please use 8 ½ x 11 sheet and attach to the form.

Note: In addition to filing this application, the applicant is responsible for filing all other necessary applications required by other city, state, and federal laws, rules and regulations.

Detailed Instructions

	Section	Instructions
1	New or Resubmission	Check (X) the appropriate box to indicate the application is new or resubmission. All resubmissions must have the assigned FDNY Reference Number (FPIMS No./Record ID) printed on TM-1 and include the latest objection/s issued by the respective unit/s as applicable.
2	Design and Installation Documents Submitted to	Check (X) the appropriate box to indicate the type and the unit the application will be submitted to.
3	DOB/SBS Filing Status	Provide DOB/SBS application number and copy of the PW-1 application for all scopes of work that include new buildings or change of use/occupancy. Copy of approved PW-1A (Schedule A) or copy of Certificate of Occupancy (CO) shall also be submitted for all fire alarm plan applications.
4	Premises Information	Indicate building number, street name, borough, zip code, and BIN. BIN is Building Information Number issued by the Department of Buildings and must be submitted for all applications. Must include all floors of work, name of the tenant/s if applicable and occupancy classification of the area of work. Provide the building occupancy group or dominant occupancy of the building. Provide business name.
5	Applicant Information	Provide the name, business name, address, telephone, and e-mail of the applicant. License number is the Engineer's or the Architect's license number issued by New York State for PE or RA. Choose if the applicant is P.E., R.A., building owner or building manager.

6	Filing Representative	Provide name, business address, telephone, e-mail and Registration Number (Reg. No.) of the filing representative. Registration Number is the number issued by NYC Fire Department as filing representative (Expeditor).
7	Building Characteristics and Fire Protection Features	Indicate the height of the building, number of stories and type of construction, and if the building is located in an area of special flood hazard. Indicate if building is fully sprinklered, partially sprinklered, or non-sprinklered. If partial sprinklered protection is provided, indicate the floors that are protected by sprinklers.
8	Classification of Work	Check (X) the appropriate box to indicate whether the plan submission is new, additions/ modifications, or post approval amendment (PAA). If it is a PAA, indicate the document number and in job description (Section 10) include the reason for the PAA request. This section must be completed for all Fire Alarm and ARCS applications.
9	Building Code Applicable To Project	Check (X) the appropriate review request. This section must be completed for all Fire Alarm and ARCS applications.
10	Job Description	Give a detailed description of job. Attach a separate narrative page with detailed proposed job description. For fire alarm and ARCS applications: Describe the type of system proposing to install as per Building Code/Fire Code for all "FA" applications.
11	Filed to comply with section of Code, Rules	Indicate the section of the code or rule. If additional factors to be considered, please specify. Use additional sheets if necessary.
12	Asbestos Abatement Compliance	Complete section and attach respective DEP Forms ACP 5 OR Certificate of Occupancy. Required for Fire Alarm, ARCS and Non-Water Fire Suppression applications.
13	Landmarks Section	If marked yes: For Interior Landmarks, provide Landmarks approval. For Individual Landmarks & buildings in Historic Districts, provide documentation signed and stamped by P.E. or R.A. stating "Scope of work is under exemptions for Landmarks approval and the exterior will not be altered in any way." Statement may be on separate sheet of paper or on plans. If the exterior will be altered, provide Landmarks approval.
14	Flood Hazard Area	If yes, provide statement on plans; "Design is in compliance with NYC DOB Building Code Appendix G." Required for Fire Alarm and ARCS applications only.
15	Applicant's Statement and Signature	Applicant must sign and date the application.
16	Property Owner Information	Provide the name, business name, address, telephone, fax, and e-mail of the property owner.
17	Property Owner's Statement and Signature	Owner must sign and date the application.

Application Fees: Choose type of your plan as indicated below and submit appropriate fees with each application:

1	Plan Examination FC 105.4	\$420
2	Fire Alarm Plan/ARCS	\$420
3	Emergency Alarm Plan FC 908	\$420
4	Document Review	\$420
5	Fire Suppression Plan (mechanical portion)	\$420
6	New Technology/Technical Analysis including FC102.8 & FC104.9	\$525 (in addition to Plan Examination Fee)
7	Document Processing Fee	\$165 (in addition to other applicable fees)
8	ARCS Commissioning Test Report	\$420
<p>***Late Plan Filing: 50% to 100% surcharge (based on filing delay) *** Document Processing Fee (applications not requiring DOB work permit), including ARC Systems, Emergency Alarm, Fire Alarm, Non-Water Fire Suppression Systems and Rangehood</p>		

Letter of Completion

09/07/2021

Client: **Global Community Charter School**

Address: **218 West 147th Street
New York, NY 10039**

Job Re: **High Rise Fire and Security Project HJ7509
New Manual & Automatic Smoke, Carbon Monoxide Detection And Sprinkler
218 West 147th Street
New York, NY 10039**

Thank you for choosing High Rise Fire Protection Corp. (DBA High Rise Fire Security) as your life safety partner. We are pleased to inform you that the commissioning and testing of the above referenced project has been successfully completed and the system is 100% operable.

- For all service inquiries, please contact techsupport@highrisefire.com.
- For all sales inquiries, please contact Moises Ruiz at mruiz@highrisefire.com.
- For all account inquiries, please contact Aoife Kenny at akenny@highrisefire.com.

Our Office Business Hours

8:30 AM – 5:30 PM (M-F)

24-hour service line: 718-369-3434 (Dial 5 for emergency).

Website: www.highrisefire.com

Once again, I would like to thank you for your most valued business and we look forward to working together in the future.

Thank you,

Mousami Berawala
Project Manager

CERTIFICATE ISSUED BY FDNY

CERT.#



N

ISSUED 11/16/2020

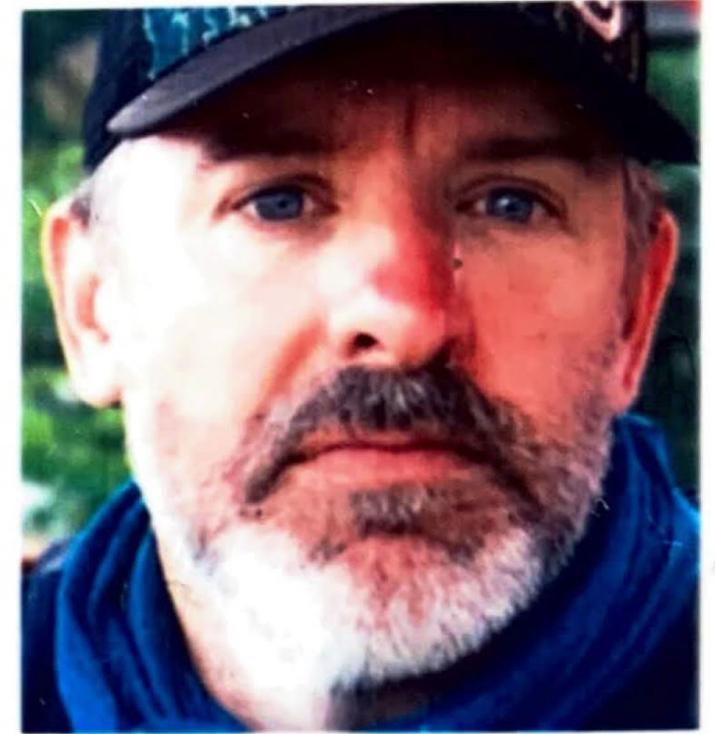
EXPIRES 09/01/2022

NAME WILLIAM HOLMES

HOME
ADDR.



**NOT
FDNY
EMPLOYEE**



FEE \$ 0

CAT. D10 TYPE Fitness

DESC. FIRE & NONFIRE DRILL COND PUBLIC PRE-K-12 SCH

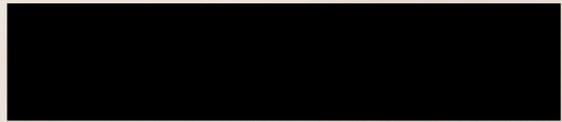
EMPLOYER DEPARTMENT OF EDUCATION (DOE)

WORK 2350 5 AVE

LOCATION MANHATTAN, NY 10037

CERTIFICATE ISSUED BY FDNY

CERT.#



N

ISSUED

09/10/2019

EXPIRES

09/10/2022

NAME

WILLIAM HOLMES

HOME



ADDR.

**NOT
FDNY
EMPLOYEE**



FEE \$ 25

CAT. S95 TYPE Fitness

DESC. SUPERVISION OF FIRE ALARM SYSTEMS AND OTHER RELATED SYST

EMPLOYER

GLOBAL COMMUNITY CHARTER SCHOOL

WORK

2350 5 AVE

LOCATION

MANHATTAN, NY 10037



May 12, 2021

Melanie La Rocca
Commissioner

Lisa Amoia, RA.
Dep. Borough Commissioner
LAmoia@buildings.nyc.gov

280 Broadway, 3rd Fl.
New York, NY 10007

www.nyc.gov/buildings

212-393-2019 Tel
646-500-6170 Fax

New York City Office
New York State Education Department
Bureau of Proprietary School Supervision
116 West 32nd Street, 5th Floor
New York, New York 10001
Telephone Number: (212) 643-4760

Re: 219 West 146th Street
BLOCK: 2032 LOT: 17
ZONING DISTRICT: R7-2
Manhattan

To Whom It May Concern:

This is in response to your request dated **November 17, 2020** for a **Letter of Verification** for **219 West 146th Street** for a **School. Department Records, Certificate of Occupancy # 73226**, indicates a Three (3) Story building used a School, Use Group 3, as the use of the building.

The Department verifies the above-mentioned premises is a **School, Use Group 3 on Floors one (1) through three (3) and accessory use of the Roof**, at the above referenced premises.

If this building is hereafter altered or its use changes, an application for such alteration work or change of use must be filed and a certificate of occupancy shall be issued pursuant to Article 22 of Sub-Chapter 1 of the Administrative Code of the City of New York.

Please contact me if you have any additional questions or concerns regarding this matter. For more specific property information, please visit the "Building Information System" on our web site: www.nyc.gov/buildings.

Sincerely,

Lisa Amoia, RA
Deputy Borough Commissioner
Manhattan

LA/

Cc: John Raine, RA, Borough Commissioner
Cecil N. Khurdan, Plan Examiner
Premises File
LNO Files



Buildings

200158

MANHATTAN (1)
283 BROADWAY 3RD FL.
NEW YORK, NY 10007
(212)-393-2615

BRONX (2)
1932 ARTHUR AVENUE 5TH FL.
BRONX, NY 10457
(718)-935-4799

BROOKLYN (3)
210 HORLEMON STREET 8TH FL.
BROOKLYN, NY 11201
(718)-592-4691

QUEENS (1)
120-35 QUEENS BLVD.
QUEENS, NY 11424
(718)-579-6929

STATEN ISLAND (5)
BORO HALL- ST. GEORGE 2ND FL.
STATEN ISLAND, NY 10394
(718)-810-2319

Check one:

LETTER OF NO OBJECTION (LNO) OR LETTER OF VERIFICATION (LOV) APPLICATION

Applicant's Name: Lauren Babiak, Design 2147

Mailing Address: 52 Diamond Street Email/Phone:

City: Brooklyn State: NY Zip Code: 11222

Letter Requested for the Following Premises:

Property Address: 219 West 146th Street, Manhattan

Block: 2032 Lot: 17 Bin:

Owner Name: Ari Sherizen, Edge 147 LLC Phone: 646-678-1155

Address: 3 West 57th Street, 8th Floor New York, NY 10019

Fill in the following:

State current use of the property: School (1968 BC G, educational)

(Example: 1- or 2- Family Dwelling, Store, Laundromat, Car or Taxi Services, Restaurant/Bar)

Proposed use/occupancy of the property: School (1968 BC G, educational)

Agency Requesting Letter: NYSED

(Example: Bank, Court, Dept. of Consumer Affairs, Liquor Authority, etc.)

Declaration: I understand that this letter is not a substitute for Certificate of Occupancy. I hereby declare that the information provided is true and complete.

Date: November 17, 2020 Signature:

ALL LNO or LOV REQUESTS WILL TAKE APPROXIMATELY THREE (3) WEEKS.

{Department Use Only}

Comments

Fee _____ Examiner _____ Date: _____

***** NEW YORK CITY *****
*** DEPARTMENT OF BUILDINGS ***

BISP0009
BISM0009

R E C E I P T

INVOICE #: 13664230 DATE: NOVEMBER 19 2020 TIME: 10:21 A.M.

TOTAL PAYMENT RECEIVED: 100.00

PAYMENT: 100.00

CHECK #: 1046

PAYMENT: 0.00

FOR: LETTER OF NO OBJECTION

BIN: 

RECEIVED FROM: MANHATTAN BOROUGH OFFICE

OPER ID: FYE STATION: 12
05111 000201 00251 OT



EDGE

PROPERTY GROUP

Edge 147 LLC

c/o Edge Property Group

3 West 57th Street, 8th Floor New York, New York 10019

www.edgepg.com (646) 678-1155

November 17, 2020

Office of the Borough Commissioner, Manhattan
NYC Department of Buildings
280 Broadway, 3rd Floor
New York, NY 10007

RE: School Letter of Verification
Tax Block 2032 Lot 17
219 West 146th Street, Manhattan, NY 10039

Dear Commissioner,

We respectfully request a Letter of Verification from the Department of Buildings with respect to validation of educational classrooms (1968 Building Code occupancy group G, Zoning use group 3A) on the roof, first, second, and third floors of this existing building with a play roof.

The school serves, in total, approximately 150 students who may be present at any one time, grades 6 through 8 (ages 11 through 14, typically). The school will be operational from 7:30 am to 6:00 pm.

If any further information is needed or to schedule a walk-through please contact me, details below.

Thank you for your consideration,

Ari Sherizen, Operating Partner

Edge 147 LLC

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the northwest side of 7th Avenue
 distant [REDACTED] from the corner of [REDACTED] by the intersection of
 and [REDACTED]
 running [REDACTED] feet; thence [REDACTED] feet;
 thence [REDACTED] feet; thence [REDACTED] feet;
 thence [REDACTED] feet; thence [REDACTED] feet;
 thence [REDACTED] feet; thence [REDACTED] feet;
 to the point or place of beginning.

N.B. or ALT. No. 7/7 DATE OF COMPLETION 4/2/73 CONSTRUCTION CLASSIFICATION
 BUILDING OCCUPANCY GROUP CLASSIFICATION G HEIGHT 3 STORIES, 24 FEET.

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)			AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)	
YARD HYDRANT SYSTEM (C26-1702.2)			CENTRAL STATION SUPERVISION (C26-1703.2 & .4)	
PRIVATE HYDRANT SYSTEM (C26-1702.17)			WATER FLOW ALARM (C26-1703.4)	
STANDPIPE FIRE TELEPHONE AND SIGNALLING SYSTEM (C26-1702.21)			SIAMESE (C26-1703.6)	
SMOKE DETECTOR (C26-1703.1)			TWO AUTOMATIC SOURCES (C26-1703.9(a))	
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)	<u>yes</u>		ONE AUTOMATIC SOURCE (C26-1703.9(b))	
			DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)	

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STANDPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.1d).

	YES	NO
HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.1(d)(1)).		
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.1(d)(2)).	<u>yes</u>	

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

	YES	NO
PARTIAL SYSTEM (TABLE 17-2). CLARIFY EXTENT OF SYSTEM BELOW.		
AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)		
NON AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE (c))		
SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)		
EXTINGUISHING AGENT IF OTHER THAN WATER: _____		
EXTENT OF PARTIAL SYSTEM: _____		

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____
 CITY PLANNING COMMISSION CAL. NO. _____
 OTHERS: _____



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NYC Department of Buildings
Property Profile Overview

218 WEST 147 STREET
WEST 146 STREET 219 - 219
WEST 147 STREET 218 - 218

MANHATTAN 10039
Health Area
Census Tract
Community Board
Buildings on Lot

BIN#
Tax Block
Tax Lot
Condo
Vacant

[View DCP Addresses...](#) [Browse Block](#)

[View Zoning Documents](#) [View Challenge Results](#) [Pre - BIS PA](#) [View Certificates of Occupancy](#)

Cross Street(s): ADAM CLAYTON POWELL JR BOULEVARD, FREDERICK DOUGLASS BOULEVARD
 DOB Special Place Name:
 DOB Building Remarks:
 Landmark Status: Special Status: N/A
 Local Law: NO Loft Law: NO
 SRO Restricted: NO TA Restricted: NO
 UB Restricted: NO
 Environmental Restrictions: N/A Grandfathered Sign: NO
 Legal Adult Use: NO City Owned: NO
 Additional BINs for Building: NONE
 HPD Multiple Dwelling: No

Special District: UNKNOWN

This property is not located in an area that may be affected by Tidal Wetlands, Freshwater Wetlands, Coastal Erosion Hazard Area, or Special Flood Hazard Area. [Click here for more information](#)

Department of Finance Building Classification: I5-HOSPITALS & HEALT

Please Note: The Department of Finance's building classification information shows a building's tax status, which may not be the same as the legal use of the structure. To determine the legal use of a structure, research the records of the Department of Buildings.

	Total	Open	Elevator Records
Complaints	0	0	Electrical Applications
Violations-DOB	1	0	Permits In-Process / Issued
Violations-OATH/ECB	2	0	Illuminated Signs Annual Permits
Jobs/Filings	6		Plumbing Inspections
ARA / LAA Jobs	2		Open Plumbing Jobs / Work Types
Total Jobs	8		Facades
Actions	1		Marquee Annual Permits
OR Enter Action Type:			Boiler Records
OR Select from List: Select...			DEP Boiler Information
AND <input type="button" value="Show Actions"/>			Crane Information
			After Hours Variance Permits

If you have any questions please review these [Frequently Asked Questions](#), the [Glossary](#), or call the 311 Citizen Service Center by dialing 311 or (212) NEW YORK outside of New York City.



[CLICK HERE TO SIGN UP FOR BUILDINGS NEWS](#)

NYC Department of Buildings
Job Overview

The below job records do not include filings submitted in **DOB NOW**; use the [DOB NOW Public Portal](#) to access **DOB NOW** records.

Premises: 218 WEST 147 STREET MANHATTAN

BIN: 1060503 Block: 2032 Lot: 17

To start overview at new date, select Month: Day: Year:

Show All BIS Job Types Show All Filings

FILE DATE	JOB #	DOC #	JOB TYPE	JOB STATUS	STATUS DATE	LIC #	APPLICANT	IN AUDIT	ZONING APPROVAL
04/29/1997	<u>101569740</u>	01	A2	Q PERMIT-PARTIAL	05/28/1997	0013529 RA	KATZ		NOT APPLICABLE
INSTALL FIRE SUPPRESSION SYSTEM. NO CHANGE IN USE, EGRESS OR Work on Floor(s): 1									
10/26/1995	<u>101140123</u>	01	A2	R PERMIT-ENTIRE	11/02/1995	0015324 RA	DEPASQUA		NOT APPLICABLE
THIS APPLICATION FILED TO REMOVE THE EXISTING FIRE ALARM SYSTEM PRIOR Work on Floor(s): 001 thru 003									
05/15/1995	<u>101031508</u>	01	A2	X SIGNED OFF	08/03/1995	0015324 RA	DEPASQUA		NOT APPLICABLE
FURNISH & INSTALL NEW HARD-WIRED SMOKE DETECTION SYSTEM. Work on Floor(s): 001,002,003									
12/05/1994	<u>100827848</u>	01	A2	Q PERMIT-PARTIAL	12/15/1994	0013529 RA	KATZ		NOT APPLICABLE
INSTALL FIRE SUPPRESSION SYSTEM. NO CHANGE IN USE, EGRESS OR Work on Floor(s): 1									
07/21/1994	<u>100888835</u>	01	A2	X SIGNED OFF	12/20/1995	0015324 RA	DEPASQUA		NOT APPLICABLE
DEMO EXTG. HUNG CEILING AND INSTALL NEW. REPLACE THE FOLLOWING WITH NEW Work on Floor(s): 1, 2, 3									
08/16/1991	<u>100305901</u>	01	A2	Q PERMIT-PARTIAL	02/19/1992	0034613 PE	HOWE		NOT APPLICABLE
INSTALLATION OF FIRE SUPPRESSION SYSTEM AND AN AUTOMATIC GAS SHUT-OFF Work on Floor(s): 1									

If you have any questions please review these [Frequently Asked Questions](#), the [Glossary](#), or call the 311 Citizen Service Center by dialing 311 or (212) NEW YORK outside of New York City.

STANDARD FIRE ALARM MONITORING, INSPECTION AND SERVICE CONTRACT

Agreement made the Effective Date set forth herein between High Rise Fire Protection Corp. dba High Rise Fire and Security (hereinafter referred to as "HIGH RISE" or "ALARM COMPANY") and the Subscriber hereinafter named.

Friends of GCCS, Inc.
218 West 147th Street
New York, NY 10039

EH

PR05823

Date: 7/28/2021

Premises to be serviced: 218 West 147th Street, New York, NY 10039

1. CENTRAL STATION MONITORING: Subscriber Initial

BP

(a) Subscriber agrees to pay HIGH RISE the sum of \$ 1,140.00 plus tax annually, payable Annual in advance @ \$ 1,140.00 for the monitoring of the FIRE ALARM system for the term of this agreement commencing on the first day the monitoring services are officially placed online with central station monitoring.

(b) Subscriber agrees to pay HIGH RISE the sum of \$ 195.00 plus tax annually, payable in advance for the FDNY terminal assignment fees. (Terminal Assignment fees are required to be collected by the approved central station and transferred to the FDNY and are subject to FDNY periodic increases)

(c) If Central Station monitoring service is being transferred from an existing service utilizing the same communicator and HIGH RISE has been limited to programming of the existing alarm transmitter and did not involve the replacement of equipment, and the installation of the existing alarm transmitter meets the stand of the respective chapters of the NYC Building and Fire Codes, or variance granted thereto, High Rise will complete, sign and file an affidavit on FDNY form FA-14 and Subscriber will provide a check made payable to the "New York City Fire Department" in the amount of \$210.00.

2. FIRE ALARM TEST AND INSPECTIONS: Subscriber Initial

BP

(a) Subscriber agrees to pay HIGH RISE total sum of \$ 1,400.00 plus tax annually, payable Annual in advance @ \$ 1,400.00 for the term of this inspection service. This service shall commence on 9/1/2021.

If this option is selected HIGH RISE will make Semi-annual inspections of the fire alarm system. (Testing frequencies will be as per NFPA72, Complete test and inspect annually, Waterflow and Tamper Modules semi-annually and Supervisory devices quarterly). ***Please see Rider A for Equipment Listing*** HIGH RISE will notify Subscriber in advance of inspection date, and it is Subscriber's responsibility to reschedule or permit access. Testing at inspection insures only that components are in proper working order at time of inspection. HIGH RISE requires all testing to be conducted with audio/visual and outputs active to ensure proper sequence of operation. In the event the subscriber requests a silent test to be conducted, it will require disabling the audio/visual notification appliance devices as well as any output functions. Therefore, HIGH RISE cannot be held responsible or liable for the proper operation of these functions. All test and inspection services shall be performed Monday through Friday, 8 A.M. to 4:30 P.M. If test and inspections are required to be performed after-hours, additional charges shall apply.

3. AUXILIARY RADIO COMMUNICATION SYSTEM (ARCS) TEST AND INSPECTIONS: Subscriber Initial

BP

(a) Subscriber agrees to pay HIGH RISE total sum of N/A plus tax annually, payable Annually in advance @ N/A for the term of this inspection service. This service shall commence on N/A.

If this option is selected HIGH RISE will make Annually inspections of the ARCS system. (Testing frequencies will be as per NYC FDNY Rule 511-01, Complete test and inspect of communication between Dedicated Radio Console and Radio Amplifier Unit, Issuance of System Health Documentation will be provided thirty (30) days after passing inspection). ***Please see Rider A for Equipment Listing*** HIGH RISE will notify Subscriber in advance of inspection date, and it is Subscriber's responsibility to reschedule or permit access. Testing at inspection insures only that components are in proper working order at time of inspection. Therefore, HIGH RISE cannot be held responsible or liable for the proper operation of these functions. All test and inspection services shall be performed Monday through Friday, 8 A.M. to 4:30 P.M. If test and inspections are required to be performed after-hours, additional charges shall apply.

(b) Subscriber agrees to pay HIGH RISE the sum of N/A plus tax, for the FIVE-YEAR FDNY Re-Certification Test and Permit Renewal. FDNY Recertification Test must be conducted with FDNY present. FDNY filing and labor to conduct inspection is included in above price. The Five-Year Re-Certification for your system is due in contract year N/A.

4. SERVICE CHARGES:

(a) Subscriber agrees to pay HIGH RISE on a per call basis. Subscriber agrees to pay ALARM COMPANY for all parts and labor at time of service.

Reduced Service Call Labor Charges:

Monday through Friday, 8 A.M. to 4:30 P.M. at a rate of **\$140.00** per hour
Monday through Friday, 4:31 P.M. to 8 A.M. and all day Saturday at a rate of **\$210.00** per hour
Sunday 12:01 A.M. to Monday 8 A.M. at a rate of **\$280.00** per hour

****Please Write Any Unique Notes or Special Billing Arrangements On This Space****

SUBSCRIBER HAS READ AND AGREE TO THE TERMS AND CONDITIONS ON ALL PAGES OF THIS CONTRACT

SUBSCRIBER NAME

Global Community Charter School
Friends of GCCS, Inc.

By William Holmes
Authorized Signature of Subscriber

William Holmes, Chief Operating Officer
Print Name and Title

High Rise Fire Protection Corp.
DBA High Rise Fire and Security

By _____
Lawrence De Pasquale - Sales Manager

Approved on behalf of
HIGH RISE FIRE PROTECTION CORP.
dba High Rise Fire and Security

By _____
Robert Aiello - Co-President

HIGH RISE FIRE AND SECURITY

SCUTUM GROUP

144 21st Street
Brooklyn, NY 11232
O: 718-369-3434

1200 N Federal Hwy, Suite 200
Boca Raton, FL 33432
O: 561-569-2100

5. Subscriber assures HIGH RISE that the project is not prevailing wage and is not "Public Work".
6. **MONITORING SERVICES PROVIDED:** (This paragraph will only apply if Paragraph 1 above is initialed by the subscriber) Upon receipt of a signal from Subscriber's fire alarm system, HIGH RISE or its designee communication center, hereinafter referred to as HIGH RISE the Monitoring Company, shall make every reasonable effort to notify Subscriber and the appropriate municipal fire department and comply with AHJ dispatch procedures. Subscriber acknowledges that signals transmitted from Subscriber's premises directly to fire departments are not monitored by personnel of HIGH RISE or its designee communication center and HIGH RISE does not assume any responsibility for the manner in which such signals are monitored or the response, if any, to such signals. Subscriber acknowledges that signals which are transmitted over telephone lines, wire, air waves, internet, VOIP, or other modes of communication pass through communication networks wholly beyond the control of HIGH RISE and are not maintained by HIGH RISE except HIGH RISE may own the radio network, and HIGH RISE shall not be responsible for any failure which prevents transmission signals or data from reaching the central office monitoring center or damages arising therefrom, or for data corruption, theft or viruses to Subscriber's computers if connected to the alarm communication equipment. Subscriber agrees to furnish HIGH RISE with a written list of names and telephone numbers of those persons Subscriber wishes to receive notification of fire alarm signals. All changes and revisions shall be supplied to HIGH RISE in writing. Subscriber authorizes HIGH RISE to access the control panel to input or delete data and programming. HIGH RISE may, without prior notice, suspend or terminate its services, in event of Subscriber's default in performance of this agreement or in event monitoring center's facility or communication network is nonoperational or Subscriber's alarm system is sending excessive false alarms. MONITORING COMPANY, is authorized to record and maintain all data and alarm communications, and shall be the exclusive owner of such property.
7. **TERM OF AGREEMENT; RENEWALS:** The term of this agreement shall be for a period of five years. This agreement shall automatically renew for a period of five years thereafter under the same terms and conditions, unless either party gives written notice to the other by certified mail, return receipt requested, of their intention not to renew the contract at least 30 days prior to the expiration of any term. Termination shall comply with local law. Subscriber shall pay Contractor within ten days after receipt of an invoice. In the event that any payment is not made when due, the Contractor at its sole option, with a two week notice, may at any time temporarily suspend service, liability insurance or terminate this agreement and recover any equipment on the premises of the subscriber. In such event, all charges will continue to be made for the duration of the agreement, and subscriber will not receive credit to the periodic charge. Subscriber shall pay a late fee for all past due payments at the rate of two percent per month.
8. **INCREASES OF ANNUAL CHARGE:** After the expiration of one year from the date hereof HIGH RISE shall be permitted from time to time to increase the monitoring, test and inspect and service charges by five percent each year and Subscriber agrees to pay such increase as invoiced.
9. **ALARM EQUIPMENT REMAINS PERSONALTY:** All equipment and material installed by HIGH RISE shall remain personal property and shall not be considered or deemed a fixture, or an addition to, alteration, conversion, improvement, modernization, remodeling, repair or replacement of any part of the realty, and Subscriber shall not permit the attachment thereto of any apparatus not furnished by HIGH RISE.
10. **EQUIPMENT LIMITED WARRANTY:** In the event that any part of the equipment becomes defective, HIGH RISE agrees to make all repairs and replacement of parts without costs to the Subscriber for a period of one (1) year from the date of installation. HIGH RISE reserves the option to either replace or repair the equipment, and reserves the right to substitute materials of equal quality at time of replacement, or to use reconditioned parts in fulfillment of this warranty. HIGH RISE's warranty does not include damage caused by electric, plumbing or construction, nor damage by lightning, electrical surge, or misuse. HIGH RISE is not the manufacturer of the equipment and other than HIGH RISE's limited warranty Subscriber agrees to look exclusively to the manufacturer of the equipment for repairs under its warranty coverage if any. Except as set forth in this agreement, HIGH RISE makes no express warranties as to any matter whatsoever, including, without limitation, the condition of the equipment, its merchantability, or its fitness for any particular purpose. HIGH RISE does not represent nor warrant the equipment that may not be compromised or circumvented, or that the system will prevent any loss by fire, smoke or water or otherwise; or that the system will in all cases provide the protection for which it is installed. HIGH RISE expressly disclaims any implied warranties, including implied warranties of merchantability or fitness for a particular purpose. The warranty does not cover any damage to material or equipment caused by accident, misuse, attempted or unauthorized repair service, modification, or improper installation by anyone other than HIGH RISE. HIGH RISE shall not be liable for consequential damages. Subscriber acknowledges that any affirmation of fact or promise made by HIGH RISE shall not be deemed to create an express warranty unless included in this contract in writing; that Subscriber is not relying on HIGH RISE's skill or judgment in selecting or furnishing a system suitable for any particular purpose and that there are no warranties which extend beyond those on the face of this agreement, and that HIGH RISE has offered additional and more sophisticated equipment for an additional charge which Subscriber has declined. Subscriber's exclusive remedy for HIGH RISE's breach of this contract or negligence to any degree under this contract is to require HIGH RISE to repair or replace, at HIGH RISE's option, any equipment which is nonoperational. Some states do not allow the exclusion or limitation of consequential or incidental damages, or a limitation on the duration of implied warranties, so the above limitations or exclusions may not apply to you. The warranty gives you specific legal rights and you may also have other rights which may vary from state to state. Fire Alarms are required to be approved by AHJ and may require plans and specifications designed, signed and submitted by a licensed architect or professional engineer, which must be engaged by Subscriber. If HIGH RISE is installing a Fire Alarm System to code installation must be approved by the AHJ. This warranty is independent of paragraph 2 and 3 of this contract.
11. **DELAY IN INSTALLATION/ALTERATION OF PREMISES FOR INSTALLATION:** HIGH RISE shall not be liable for any damage or loss sustained by Subscriber as a result of delay in installation of equipment, equipment failure, or for interruption of service due to electric failure, strikes, walk-outs, war, acts of God, or other causes, including HIGH RISE's negligence in the performance of this contract. The estimated date work to be substantially completed is not a definite completion date and time is not of the essence. HIGH RISE is authorized to make preparations such as drilling holes, driving nails, making attachments or doing any other thing necessary in HIGH RISE's sole discretion for the installation and service of the equipment, and HIGH RISE shall not be responsible for any condition created thereby as a result of such installation, service, or removal of the equipment, and Subscriber represents that the owner of the premises, if other than Subscriber, authorizes the installation of the equipment under the terms of this agreement.
12. **TESTING OF SYSTEM:** The parties hereto agree that the equipment, once installed, is in the exclusive possession and control of the Subscriber, and it is Subscriber's sole responsibility to test the operation of the equipment and to notify HIGH RISE if any equipment is in need of repair. HIGH RISE shall not be required to service the equipment unless it has received notice from Subscriber, and upon such notice, HIGH RISE shall, during the warranty period or if service has been contracted under this agreement, service the equipment in accordance with the service charges outlined in paragraph 3. Subscriber agrees to test and inspect the equipment and to advise HIGH RISE of any defect, error or omission in the equipment. Testing of purge operation will be limited to the fire alarm control relays that interface with the smoke damper, purge damper and purge fan units. To conduct a full test of the purge operation, we will require the Subscriber's mechanical vendor to assist and ensure all dampers and fans are functioning properly.
13. **SUBSCRIBER'S DUTY TO SUPPLY ELECTRIC AND TELEPHONE SERVICE:** Subscriber agrees to furnish, at Subscriber's expense, all 110 Volt AC power, electrical outlet, ARC Type circuit breaker and dedicated receptacle, internet connection, high speed broadband cable or DSL and IP Address, telephone hook-ups, RJ31x Block or equivalent, as deemed necessary by HIGH RISE.
14. **SUBSCRIBER RESPONSIBLE FOR FALSE ALARMS/PERMIT FEES:** Subscriber is responsible for all alarm permits and permit fees, agrees to file for and maintain any permits required by applicable law and indemnify or reimburse HIGH RISE for any fines relating to permits or false alarms. HIGH RISE shall have no liability for permit fees, false alarms, false alarm fines, fire response, any damage to personal or real property or personal injury caused by fire department response to alarm, whether false alarm or otherwise, or the refusal of the fire department to respond. In the event of termination of fire response by the fire department this contract shall nevertheless remain in full force and Subscriber shall remain liable for all payments provided for herein. Should HIGH RISE be required by existing or hereinafter enacted law to perform any service or furnish any material not specifically covered by the terms of this agreement Subscriber agrees to pay HIGH RISE for such service or material.
15. **INDEMNITY/WAIVER OF SUBROGATION RIGHTS/ASSIGNMENTS:** Subscriber agrees to and shall indemnify and hold harmless HIGH RISE, its employees, agents and subcontractors, from and against all claims, lawsuits, including those brought by third parties or Subscriber, including reasonable attorneys' fees and losses asserted against and alleged to be caused by HIGH RISE's performance, negligent performance, or failure to perform any obligation.
- Parties agree that there are no third party beneficiaries of this contract. Subscriber on its behalf and any insurance carrier waives any right of subrogation. Subscriber's insurance carrier may otherwise have against HIGH RISE or HIGH RISE's subcontractors arising out of this agreement or the relation of the parties hereto. Subscriber shall not be permitted to assign this agreement without written consent of HIGH RISE.
- HIGH RISE shall have the right to assign this contract and shall be relieved of any obligations created herein upon such assignment.
16. **EXCULPATORY CLAUSE:** HIGH RISE and Subscriber agree that the equipment, once installed, becomes the personal property of the Subscriber; that the equipment is not permanently attached to the realty and shall not be deemed fixtures. Subscriber agrees that HIGH RISE is not an insurer and no insurance coverage is offered herein. The equipment is designed to reduce certain risks of loss, though HIGH RISE does not guarantee that no loss will occur. HIGH RISE is not assuming liability, and, therefore shall not be liable to Subscriber for any loss, personal injury or property damage sustained by Subscriber as a result of fire, smoke or water, equipment failure, or any other cause, whatsoever, regardless of whether or not such loss or damage was caused by or contributed to by HIGH RISE's negligent performance, failure to perform any obligation or strict products liability. Subscriber releases HIGH RISE from any claims for contribution, indemnity or subrogation.

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SCUTUM GROUP

17. **INSURANCE:** The Subscriber shall maintain a policy of public liability, property damage, fire insurance under which HIGH RISE and the Subscriber are named as insured. HIGH RISE shall not be responsible for any portion of any loss or damage which is recovered or recoverable by the Subscriber from insurance covering such loss or damage or for such loss or damage against which the Subscriber is indemnified or insured. Subscriber shall obtain insurance to cover any loss the fire alarm services are intended to detect to one hundred percent of the insurable value, and Subscriber and all those claiming rights under Subscriber waive all rights against HIGH RISE and its subcontractors for loss or damages caused by perils intended to be detected by the fire alarm services or covered by insurance to be obtained by Subscriber, except such rights as they may have to the proceeds of insurance.
18. **LIMITATION OF LIABILITY:** Subscriber agrees that should there arise any liability on the part of HIGH RISE as a result of HIGH RISE's negligent performance to any degree, failure to perform any of HIGH RISE's obligations, equipment failure or strict products liability, that HIGH RISE's liability shall be limited to the sum of \$250.00 or 5% of the total of all charges to be paid under this contract, whichever is greater. If Subscriber wishes to increase HIGH RISE's maximum amount of HIGH RISE's limitation of liability, Subscriber may, as a matter of right, at any time, by entering into a supplemental contract, obtain a higher limit by paying an annual payment consonant with HIGH RISE's increased liability. This shall not be construed as insurance coverage.
19. **LEGAL ACTION:** If HIGH RISE prevails in any litigation or arbitration between the parties, Subscriber shall pay HIGH RISE's legal fees. The parties waive trial by jury in any action between them. In any action commenced by HIGH RISE against Subscriber, Subscriber shall not be permitted to interpose any counterclaim. Any action by Subscriber against HIGH RISE must be commenced within one year of the accrual of the cause of action or shall be barred. All actions or proceedings against HIGH RISE must be based on the provisions of this agreement. Any other action that Subscriber may have or bring against HIGH RISE in respect to services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement. Any dispute between the parties or arising out of this contract, including issues of arbitrability, shall, at the option of any party, be determined by arbitration administered by Arbitration Services Inc., under its Commercial Arbitration Rules www.ArbitrationServicesInc.com. Service of process or papers in any legal proceeding or arbitration between the parties may be made by First-Class Mail delivered by the U.S. Postal Service addressed to the party's address in this agreement or another address provided by the party in writing to the party making service. Subscriber submits to the jurisdiction and laws of New York and agrees that any litigation or arbitration between the parties must be commenced and maintained in Nassau County. In addition to the balance due for the purchase and installation of the equipment and any extras, the parties agree that due to the nature of the services to be provided by HIGH RISE, the payments to be made by Subscriber for the term of this agreement are an integral part of HIGH RISE's anticipated profits and in the event of Subscriber's breach of this agreement it would be difficult if not impossible to reasonably estimate HIGH RISE's actual damages. Therefore, in the event of Subscriber's default of this agreement Subscriber shall pay to HIGH RISE 80% of the balance due for the term of this agreement as liquidated damages. HIGH RISE may, without prior notice, suspend or terminate its services in event of Subscriber's default in performance of this agreement and shall be permitted to terminate all its services under this agreement without relieving Subscriber of any obligation herein and may notify AHJ of termination.
20. **HIGH RISE'S RIGHT TO SUBCONTRACT SPECIAL SERVICES:** Subscriber agrees that HIGH RISE is authorized and permitted to subcontract any services to be provided by HIGH RISE to third parties who may be independent of HIGH RISE, and that HIGH RISE shall not be liable for any loss or damage sustained by Subscriber by reason of fire, theft, burglary or any other cause whatsoever caused by the negligence of third parties and that Subscriber appoints HIGH RISE to act as Subscriber's agent with respect to such third parties, except that HIGH RISE shall not obligate Subscriber to make any payments to such third parties. HIGH RISE shall be permitted to assign this contract and upon such assignment shall have no further obligation hereunder. Subscriber acknowledges that this agreement, and particularly those paragraphs relating to HIGH RISE's disclaimer of warranties, exemption from liability, even for its negligence, limitation of liability and indemnification, inure to the benefit of and are applicable to any assignee, subcontractors and communication centers of HIGH RISE.
21. **NON-SOLICITATION:** Subscriber agrees that it will not solicit for employment for itself, or any other entity, or employ, in any capacity, any employee of HIGH RISE assigned by HIGH RISE to perform any service for or on behalf of Subscriber for a period of two years after HIGH RISE has completed providing service to Subscriber. In the event of Subscriber's violation of this provision, in addition to injunctive relief, HIGH RISE shall recover from Subscriber an amount equal to such employee's salary based upon the average three months preceding employee's termination of employment with HIGH RISE, times twelve, together with HIGH RISE's counsel and expert witness fees.
22. **SECURITY INTEREST/COLLATERAL:** In order to secure all indebtedness or liability of Subscriber to HIGH RISE, Subscriber hereby grants and conveys to HIGH RISE a security interest in, and mortgages to HIGH RISE all of Subscriber's equipment, inventory and proceeds thereof, accounts receivables and cash on hand. Subscriber agrees to allow HIGH RISE to execute in Subscriber's name a UCC-1 statement.
23. **FULL AGREEMENT/SEVERABILITY/ CONFLICTING DOCUMENTS:** This agreement along with the Schedule of Equipment constitutes the full understanding of the parties and may not be amended, modified or canceled, except in writing signed by both parties, except HIGH RISE's requirements regarding items of protection provided for in this agreement imposed by Authority Having Jurisdiction. Subscriber acknowledges and represents that Subscriber has not relied on any representation, assertion, guarantee, warranty, collateral contract or other assurance, except those set forth in this agreement and waives any claims in connection with same. Should any provision of this agreement be deemed void, all other provisions will remain in effect.
24. The Subscriber will provide the personnel and equipment to gain access to ceilings, floors or to like areas on the premises and to secure the premises if work is performed other than normal working hours. Subscriber may be required to provide necessary personnel at the main panel.
25. This agreement shall not be binding on HIGH RISE until signed by an executive officer of HIGH RISE.
26. The annual charge for this service and reduced service call charges do not cover service made necessary by abuse, misuse, accident, neglect in operation, fire, freezing, flood, failure of power or any other causes beyond the HIGH RISE's control (including but not limited to blown fuses, open switches, field wiring defects, or any other damage to the above equipment) and such service will be paid for on a time and material basis. All service calls will be billed at a minimum of four hours, per technician, including travel time. Travel time shall not exceed one hour portal to portal.
27. The Subscriber will be responsible to coordinate other trades whose personnel may be required for the various tests or repairs to supplement HIGH RISE's activities.
28. HIGH RISE will not be responsible for the replacement of any cable or faulty workmanship in the installation of the same, their only responsibility being to locate faults in the cable of the system and recommend to the Subscriber whatever corrective measures may be required. Cable replacement shall be at an additional charge to the subscriber.
29. HIGH RISE will not be responsible for the correction of any defects from unauthorized extensions or modifications to the system, nor shall be required to correct improper connection of equipment or devices connected to the system, or to correct any defects within such equipment or devices in excess of items listed herein, and labor and materials required for correction of such defects will be paid for by the Subscriber on a time and material basis in accordance with the rates for labor and material currently in effect at the time of such service. Passcode to software remains the property of HIGH RISE. Software programmed by HIGH RISE is the intellectual property of HIGH RISE and any unauthorized use of same, including derivative works, is strictly prohibited and may violate Federal Copyright Laws, Title 17 of the United States Code, and may subject violator to civil and criminal penalties. HIGH RISE's signs and decals remain the property of HIGH RISE and must be removed upon termination of this agreement. It is agreed that the contractor is the sole fire alarm vendor for the building. If at any time the system is maintained, serviced or provided equipment from another fire alarm vendor then the contractor cannot accept liability for the functionality of the system and will have the sole option to cancel its present services upon written notice.
30. There are no verbal understandings changing or modifying any of the terms of this Agreement and any change or modification in this Agreement must be in writing and signed by the Contractor and the Subscriber. Our services are limited to the equipment to be serviced. Any future additions will require an addendum to incorporate into this agreement. A facsimile or scanned copy of this agreement shall be deemed as original by both parties.
31. The acceptance of this agreement is based on the provision that the system is fully online, operational, and free of any and all defects.

RIDER A
Equipment to be Serviced

Edwards I/O-1000 Fire Alarm Control Panel
18 Smoke Detector
7 Carbon Monoxide Detector
7 Duct Smoke Detector
2 Door Release Relays
8 Manual Pull Station
4 Water Flow Switch (Points Only)
8 Tamper Switch(Points Only)
Lot Audio/Visual Devices

ALARM MONITORING AGREEMENT

1. Subscriber has entered into a written contract with the Installing Company, hereinafter referred to as the "Installer," for the installation, service and monitoring of an alarm system at Subscriber's premises, and Subscriber designates Installer as its exclusive agent to deal with Statewide Fire Corp.. The Installer has selected Statewide Fire Corp. or its designated subcontractor (hereinafter referred to as "Central Office") to monitor the alarm system.
2. Central Office (or its designated subcontractor) shall monitor signals received by Central Office from the alarm equipment installed at Subscriber's premises. Upon receipt of a signal indicating that an alarm condition exists, Central Office shall make every reasonable effort to notify the police, fire or other municipal authority deemed appropriate in Central Office's absolute discretion, and such other persons Subscriber has requested receive notification of such alarm condition. All notifications by Central Office shall be by telephonic communication.
3. Subscriber acknowledges that signals which are transmitted over telephone lines, wire, air waves or other modes of communication pass through communication networks wholly beyond the control of Central Office and are not maintained by Central Office and, therefore, Central Office shall not be responsible for any failure which prevents transmission signals from reaching the Central Office monitoring center or damages arising there from.
4. Subscriber agrees to maintain the fire alarm system in accordance with all applicable New York City fire codes
5. Subscriber agrees to furnish Central Office with a written list of names and telephone numbers of those persons Subscriber wishes Central Office to notify of alarm signals. All changes and revisions shall be supplied to Central Office in writing or by electronic transmittal, signed by Installer, who shall be deemed Subscriber's agent for all purposes of this agreement. Subscriber irrevocably appoints Installer as its exclusive agent for all purposes of this agreement.
6. Subscriber acknowledges that Central Office is not related to or part of the Installer Company. None of the equipment installed at Subscriber's premises is the property of Central Office and Central Office has made no representation, warranties or agreements regarding the equipment, nor has Central Office participated in the installation of the alarm equipment. Central Office has no responsibility for the condition or operation of the alarm equipment and Central Office is not responsible for the maintenance, service or repair of said alarm equipment. Central Office shall not be liable or responsible for equipment failure, which prevents signals from reaching Central Office. Central Office's sole responsibility will be to service the Digital Alarm Communicator Transmitter (DACT) in accordance with the rules and regulations of the New York City Fire Department. Service of said DACT will be billed at Central Office's prevailing labor rate plus costs of any parts.
7. Subscriber acknowledges that Central Office is being paid for its monitoring service by the Installer and not by the Subscriber. In the event Central Office does not receive payment when due, for any reason, Central Office shall be permitted to terminate this agreement and discontinue monitoring Subscriber's alarm system upon giving Subscriber ten (10) days notice of termination or contract directly with Subscriber for alarm monitoring and service. Central Office shall be permitted to terminate this agreement at any time and for any reason by giving Subscriber and Installer ten (10) days written notice. In the event Central Office terminates this agreement for any reason other than nonpayment, Central Office agrees to refund monitoring fees received for any period subsequent to the termination of Central Office's monitoring services. This agreement and Central Office's monitoring services shall terminate on the date fixed in Central Office's notice of termination. Upon such termination Central Office and Subscriber agree and hereby do release each other from any and all liability whatsoever, including negligence to any degree of the parties, arising out of this agreement, the relation of the parties or Central Office monitoring services, except that the Subscriber shall be liable to Central Office for all monitoring charges after notice of termination is sent if Subscriber's alarm signals continue to be received by Central Office. Subscriber shall be liable to Central Office for expenses incurred by Central Office in connection with excessive incoming alarm transmissions (runaway communicators) transmitted from Subscriber's location to Central Office, together with Central Office's legal fees to terminate the transmissions from Subscriber's location or recover any liability owed by Subscriber to Central Office. Central Office's notice of termination shall be given in writing and sent by regular first class mail to Subscriber and Installer. Subscriber authorizes Central Office or Installer to access the control panel to input or delete data and programming.
8. If for any reason, including but not limited to Central Office's equipment failure, Central Office is unable to provide its monitoring services, Central Office, in its sole discretion, shall be permitted to suspend its monitoring services at any time, and without notice to Subscriber and Installer. In the event Central Office in its sole discretion determines it will not be able to resume its monitoring service within 24 hours, Central Office agrees to notify Installer by telephone and in writing that monitoring services have been suspended. There shall be no refund, offset or deduction in Central Office's monitoring fees for suspended service provided suspended service does not exceed ten (10) days. Central Office will make pro rata refund to Installer for any period in excess of ten (10) days.
9. In the event Subscriber's contract with the Installer is terminated, this contract and Central Office's monitoring services shall automatically terminate. Installer shall give notice that the contract between Subscriber and Installer has terminated. The programming information contained within the communication device shall remain the property of the Central Office. In the event monitoring is terminated for any reason, Central Office shall have the right to disregard signals and take whatever legal procedures that may be necessary to remove or erase the programming to prevent signals from being transmitted to Central Office. Subscriber and Installer shall be liable for all monitoring charges until the Central Office no longer receives signals from the Subscriber's location.
10. Installer agrees that Central Office shall monitor Subscriber's alarm for a minimum of one year and from month to month thereafter. Subsequent to one year, Installer or Central Office may terminate this agreement by giving the other parties 30 days written notice. In the event of such termination by Installer, Central Office shall not be required to return any money received for its monitoring services; such termination shall not affect Installer's Contract with Subscriber.
11. Medical Alert: If medical alert is specified under the schedule of installation as a service to be provided, upon receipt of a medical alert signal, Central Office or its subcontractor, shall, as soon as may be practicable, make every reasonable effort to notify by telephone those persons designated by Subscriber or the appropriate municipal police or fire department providing emergency medical response. Subscriber acknowledges that Central Office provides no response to a medical alert signal except notification to the appropriate party, and that the provisions of this agreement exculpating and limiting Central Office's liability are fully applicable to the medical alert service.
12. Subscriber agrees that Central Office and the Installing Alarm Company are not insurers and that no insurance coverage is offered herein. Payments by Subscriber are for an alarm system and monitoring designed to reduce certain risks of loss, though there are no guarantees that the alarm system or monitoring will reduce such risks or that no loss will occur. Central Office and the installing company are not assuming responsibility and therefore they shall not be liable to Subscriber for any loss or damage suffered by Subscriber as a result of burglary, hold-up, fire, smoke, equipment failure, failure of Central Office or municipal authority to respond to signals, or any other cause whatsoever, regardless whether such loss or damage or personal injury was caused by or contributed to by Central Office or the installing company's negligent performance or failure to perform any obligations.
13. Subscriber agrees that the alarm system and monitoring service are not designed or guaranteed to prevent loss by burglary, hold-up, fire, illegal acts of third parties or any other loss. If, notwithstanding the terms of this agreement there should arise any liability on the part of Central Office or the Installing Alarm Company as a result of their negligence to any degree or failure to perform any obligation or strict products liability, such liability shall be limited to \$250. If Subscriber wishes to increase the limitation of liability, Subscriber may, as of right, by entering into a supplemental agreement, obtain a higher limit by paying an additional amount consonant with the increase in liability.
14. The parties agree that in the event Subscriber suffers damages as a result of Central Office's negligence to any degree or failure to perform any obligation or strict products liability, it would be impractical and extremely difficult to anticipate or fix actual damages. Therefore, Subscriber agrees that should there arise any liability on the part of the Central Office, Subscriber agrees to accept \$250.00 as liquidated damages in complete satisfaction, discharge and release of Central Office's liability.
15. The Subscriber shall maintain a policy of public liability, property damage, burglary and theft and fire insurance under which Central Office and the Subscriber are named as insured, and under which the insurer agrees to indemnify and hold Central Office harmless from and against all costs, expenses including attorneys' fees and liability arising out of or based upon any and all claims, injuries and damages arising under this agreement, including, but not limited to, those claims, injuries and damages contributed to by Central Office's negligent performance or its failure to perform any obligation. The minimum liability insurance shall be one million dollars for any injury or death, and property damage, burglary and theft and fire coverage in an amount necessary to indemnify Subscriber for property on its premises. Central Office shall not be responsible for any portion of any loss or damage which is recovered or recoverable by the Subscriber from insurance covering such loss or damage or for such loss or damage against which the Subscriber is indemnified or insured.

16. Subscriber and Installing Alarm Company agree to indemnify and hold Central Office harmless, including reasonable attorneys' fees, from and against all claims, lawsuits and losses alleged to be caused by Central Office's negligent performance to any degree or failure to perform under this agreement. The parties agree that there are no third party beneficiaries of this agreement. Subscriber and Installer on their behalf and any insurance carrier waive any right of subrogation. Installer's or Subscriber's insurance carrier may otherwise have against Central Office arising out of this agreement or the relation of the parties hereto. If guard response is a designated service to be provided, or required by a UL certificate issued by Central Office, upon receipt of an alarm signal, the Central Office or its subcontractor shall as soon as may be practical send one or more of its guards to the Subscriber's premises. If provided with keys to the premises, the guard shall endeavor to secure the premises and reset the alarm system. However, Subscriber acknowledges that the guard is not required to enter the premises unless provided with keys, or to render any service to the alarm equipment and shall not be required to remain stationed at Subscriber's premises for more than 15 minutes after his initial arrival. Subscriber authorizes the guard to take such action the guard deems necessary to secure the premises and effect repairs, though Subscriber acknowledges that the guard may not be able to or may not have sufficient time to secure the premises or reset the alarm system and put same in working order. If Subscriber requests the Central Office to station its guard at the premises for more than 30 minutes, and the Central Office has sufficient personnel to provide such service, and Central Office makes no such representations that its personnel will be available, then Subscriber agrees to pay Central Office \$95.00 per hour plus tax for such service. Subscriber agrees to confirm the request to the Central Office to provide extended guard service by sending a telegram or telefax to the company at the time request is made and company is authorized to ignore any request not confirmed within 15 minutes by telegram by Western Union or telefax.

17. This agreement cannot be assigned by Subscriber without Central Office's prior written approval. Central Office shall be permitted to assign this contract to another alarm monitoring company and shall be relieved of further obligations under this contract upon such assignment.

18. This agreement shall be governed by the laws of the State of New York. The parties agree that the courts of New York shall have exclusive jurisdiction over the parties hereto regarding any dispute between them and Installer and Subscriber submits to the jurisdiction of New York. The parties waive trial by jury in any action between them. Any action by Subscriber against Central Office must be commenced within one year of the accrual of the cause of action or shall be barred. All actions or proceedings against Central Office must be based on the provisions of this agreement. Any other action that Subscriber may have or bring against Central Office in respect to other services rendered in connection with this agreement shall be deemed to have merged in and be restricted to the terms and conditions of this agreement. Any action or dispute between the parties, including issues of arbitrability, shall, at the option of either party, be determined by arbitration administered by the National Arbitration Association, under its Commercial Arbitration Rules, www.natarb.com.

19. This agreement is binding on Central Office only after signed by an officer of Central Office. In any action between the parties, the Subscriber and/or Installing Alarm Company shall be jointly and severally responsible for Central Office's legal fees.

20. This agreement contains the full understanding of the parties and may not be amended, modified or canceled except in writing signed by the parties. Should any provisions of this agreement be deemed void, the remaining parts shall not be effected except that in the event Central Office issues a UL Certificate to Subscriber or provides fire alarm monitoring, Central Office will comply with Underwriters Laboratory, Inc. and the Fire Department of the City of New York or any other local law requirements regarding items of protection provided for in this agreement.

SUBSCRIBER ACCOUNT # _____

SIGNATURE





**BUREAU OF FIRE PREVENTION
FIRE ALARM AND CENTRAL STATION INSPECTION UNIT**

9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857
TELEPHONE: (718) 999-2335

APPLICATION FOR CLASS "3" TERMINAL ASSIGNMENT

- Submit terminal assignment to: FD60CSU@fdny.nyc.gov.
- This application shall be submitted by all Central Station Companies to request specific actions concerning "Class 3" terminals (§901-01 of ACNY)

Application is hereby made for approval of installation, modification or cancellation of a monitoring service as follows:

- ORIGINAL** (To request a new terminal assignment – complete sections 1, 2, 3, 4, 5 and 6)
- MODIFICATION** (To report any change to an assigned terminal – complete sections 1, 2, 3 and 7)
- CANCELLATION** (To report the discontinuation of an assigned terminal – complete sections 1, 2, 3 and 8)

PART 1 CENTRAL STATION COMPANY INFORMATION:			
Company Name:		Identification Code:	
House Number:	Street Address:	Business Telephone:	
City:		State:	Zip Code + 4:
Prepared by:		E-Mail:	
Title:	Electronic Signature:	Date:	

PART 2 SUBSCRIBER INFORMATION:			
Business Name:		Owner Contact:	
House Number:	Street Address:	Business Telephone:	
City:		State:	Zip Code + 4:

PART 3 PROTECTED PREMISES INFORMATION:			
Business Name:		Building Inf. No.(BIN):	
Address of Premises:		Borough:	
Building Dominant Occupancy Classification:			
Other	Identify Actual Occupancy (office building, hospital, hotel, nursing home, school, theatre, etc.):		
Describe the construction features of the building:	Height: ft.	Floors:	Floor Area: ft ²
Does the system monitor the dominant occupancy? YES NO	If "NO", describe the construction features of the building section to be monitored:		
	Height: ft.	Floors:	Floor Area: ft ²
Type of occupancy to be monitored is (if different than type of building):			
Location of Monitored Fire Alarm Control Panel (Fire Command Center):			
If system has a remote annunciator, indicate location in the building:			
Additional Notes:			

PART 4 TYPE OF TERMINAL ASSIGNMENT(S) BEING APPLIED FOR:					
<input type="checkbox"/> Automatic	<input type="checkbox"/> Manual	<input type="checkbox"/> Valve (Waterflow)	<input type="checkbox"/> Class "E"/ "B"	<input type="checkbox"/> Class "J"/ "R-1"	<input type="checkbox"/> CO Alarm

PART 5 ADDITIONAL TERMINALS REQUESTED: (IF APPLICABLE)					
1.		4.			
2.		5.			
3.		6.			

PART 6 INTERSECTIONS/CROSSSTREETS (include dead ends, waterways, cityline, etc.):	
Intersection No.:1	Intersection No.:2

PART 7 MODIFICATION:		
If this application is being filed to MODIFY an existing "Class 3" terminal assignment indicate the following:		
FDNY Box No.:	Terminal No.:	Borough:
Indicate the reason of the modification being requested:		

PART 8 CANCELLATION:		
If this application is being filed to CANCEL an existing "Class 3" terminal assignment indicate the following:		
FDNY Box No.:	Terminal No.:	Borough:
Indicate the reason of the cancellation being requested:		

PART 9 TERMINAL ASSIGNMENT:				(FDNY USE ONLY)
Reference No.:		FDNY Box No.:		FPIMS No.:
Terminal No.:	Description:	Terminal No.:	Description:	Description:
Terminal No.:	Description:	Terminal No.:	Description:	Description:
Terminal No.:	Description:	Terminal No.:	Description:	Description:
The New York City Fire Department has approved this "Class 3" Terminal Assignment request for the exclusive use of the Monitoring Company as noted in Part (1) of this document.				
Electronic Signature:				Date:

FIRE ALARM RISER & FLOOR PLAN NOTES:

1. THE RISER DIAGRAM IS NOT INTENDED TO SHOW EXACT QUANTITIES AND LOCATION OF DEVICES. REFER TO THE FLOOR PLANS FOR DEVICE QUANTITIES AND LOCATIONS. THE RISER DIAGRAM IS ALSO NOT INTENDED TO DEPICT EXACT SYSTEM WIRING AND IS ONLY INTENDED TO SHOW GENERAL SYSTEM ARRANGEMENT.
2. EXACT LOCATION OF SMOKE DETECTORS SHALL BE COORDINATED WITH CONDUIT RUNS AND DUCT WORK IN THE FIELD.
3. ALL EQUIPMENT AND DEVICES INDICATED ON THE DRAWINGS ARE NEW AND TO BE FURNISHED AND INSTALLED UNDER THIS CONTRACT, UNLESS OTHERWISE NOTED.
4. DEVICES INDICATED ON THE PLAN ARE THE MINIMUM NUMBER REQUIRED. ADDITIONAL DEVICES MAY BE REQUIRED AND/OR DEVICES RELOCATED DURING FIELD TEST IF DEFICIENCY IS OBSERVED BY AUTHORITIES HAVING JURISDICTION.
5. THE FIRE ALARM CONTRACTOR MUST PREPARE A SET OF FIRE ALARM SHOP DRAWINGS AND SUBMIT TO ENGINEER FOR APPROVAL. FIRE ALARM CONTRACTOR SHALL NOT PROCEED WITH INSTALLATION PRIOR TO APPROVAL. THE DRAWINGS SHALL HAVE A RISER DIAGRAM, FLOOR PLANS WITH POINT TO POINT WIRING DIAGRAM, SEQUENCE OF OPERATIONS, CIRCUIT CALCULATIONS, AND ALL APPLICABLE NOTES FOR FILING AND FOR INSTALLATION. CALL ENGINEER TO COORDINATE ANY ADDITIONAL DEVICES REQUIRED BY CODES..
6. THE FIRE ALARM WIRING DIAGRAMS SHOWN ARE FOR GENERAL ARRANGEMENT ONLY. ELECTRICAL CONTRACTOR SHALL VERIFY EXISTING FIELD CONDITIONS AND OBTAIN POINT TO POINT WIRING DIAGRAM TO INSTALLATION.
7. ALL FIRE ALARM CABLE SHALL BE RUN IN CONDUIT WHERE EXPOSED.
8. WALL MOUNTED HORN/STROBE UNITS SHALL NOT HAVE ANY OTHER DEVICES OR APPURTENANCES WITHIN 5 FEET OF THE DEVICE. THEY SHALL BE A MAXIMUM OF 80 INCHES ABOVE FLOOR OR 6" BELOW THE CEILING WHICHEVER IS LOWER. DEVICES SHALL BE FLUSH MOUNTED IN ALL FINISHED AREAS. PROVIDE DOUBLE DEEP DEVICE BOX IN WALL.
9. ALL CONDUITS AND WIRING SHALL BE AS PER MANUFACTURERS REQUIREMENT AND AS PER CODE.

FIRE ALARM SYSTEM TYPE:

MANUAL AND AUTOMATIC SMOKE AND HEAT DETECTION, SPRINKLER, & CO DETECTION SYSTEM

NEW YORK CITY BUILDING DEPARTMENT NOTES

1. THE FIRE ALARM SYSTEM AND ALL ASSOCIATED EQUIPMENT SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE FULL REQUIREMENTS OF THE 2014 BUILDING CODE OF THE CITY OF NEW YORK, (SECTION BC 907) THE 2008 NATIONAL ELECTRIC CODE, (WITH ALL NEW YORK CITY AMENDMENTS) AND 2010 NFPA 72 (APPENDIX Q)
2. NO WORK SHALL BE STARTED UNTIL PLANS ARE APPROVED OR PERMITTED BY THE NEW YORK CITY DEPARTMENT OF BUILDINGS AND FIRE DEPARTMENT. BEC FORM ED-16A SHALL BE FILED BY THE LICENSED ELECTRICAL CONTRACTOR WITH THE BUREAU OF ELECTRICAL CONTROL PRIOR TO ANY WORK.
3. ALL FIRE ALARM EQUIPMENT SHALL BE ACCEPTED BY THE NEW YORK CITY BOARD OF STANDARDS AND APPEALS OR M.E.A. DIVISION OF THE DEPARTMENT OF BUILDINGS, PRIOR TO INSTALLATION. STROBE LIGHT SHALL BE APPROVED TO MEET CURRENT AMERICANS WITH DISABILITIES ACT (A.D.A.)
4. NO CHANGES AND/OR MODIFICATIONS OF THE SYSTEM ARE ALLOWED WITHOUT THE ENGINEER'S WRITTEN APPROVAL. CONTRACTOR SHALL KEEP RECORDS OF ALL SUCH CHANGES. IF ANY SUBSTANTIAL CHANGES TO THE APPROVED PLANS WERE MADE PREVIOUS TO, OR DURING THE INSTALLATION, AS-BUILT PLANS SHALL BE PREPARED BY THE ENGINEER AND FILED WITH NEW YORK CITY AGENCIES FOR FINAL ACCEPTANCE.
5. ALL FIRE ALARM CONTROL PANELS SHALL BE MOUNTED WITH 3 FEET CLEARANCE FOR TESTING AND OBSERVATION. TOP OF THE PANEL SHALL BE AT 5'6". ALL EXISTING FIRE ALARM EQUIPMENT NO LONGER USED SHALL BE REMOVED UPON APPROVAL OF THE NEW SYSTEM.
6. NO CONDUITS OR WIRES SHALL ENTER THE TOP OF THE FIRE ALARM PANEL. ANY PRE-MADE OPENINGS IN THE THE TOP OF THE PANEL SHALL BE BLANKED AND SEALED. ALL CONTROLS, FUNCTION SWITCHES, ETC., SHALL BE CLEARLY LABELED ON ALL FIRE ALARM EQUIPMENT PANELS.
7. ALL CABLING SHALL BE TEFLON INSULATED AND JACKETED, L.L. APPROVED FOR FIRE PROTECTION SERVICE USE IN NEW YORK CITY, RATED FOR 200', AND LABELED AS SUCH.
8. ALL RELOCATED FIRE ALARM DEVICES SHALL HAVE NEW WIRING INSTALLED TO MATCH EXISTING AND RECONNECT TO EXISTING FIRE ALARM SYSTEM.

**WITH BUILDING CODE SECTIONS
CODE SECTIONS FC 907 & FC 908
NSIBLE FOR COMPLIANCE WITH
107 AND ROUTING OF WIRES IN
TRICAL CODE**

M PLAN ACCEPTED
bility throughout the premises
JECT TO INSPECTION
: 2021-TMFALM-005203-PLAN

ITION(S): NO

INER: Daniel Liu

FIRE ALARM SCOPE OF WORK NOTES:

1. PROVIDE A NEW TEMPORAL 3 FIRE ALARM SYSTEM.
2. FIRE ALARM CONTRACTOR SHALL PROVIDE AND INSTALL ADDRESSABLE FIRE ALARM SYSTEM, DEVICES, PROVIDE PULL STATION, SMOKE DETECTORS, HEAT DETECTORS, NOTIFICATION DEVICES (HORNS AND STROBES), DUCT DETECTORS, PROVIDE ALL NECESSARY WIRING, MODULES, COMPONENTS PROGRAMING AND FIRE ALARM POWER BOOSTER SUPPLIES AS REQUIRED FOR COMPLETE OPERATION OF THE FIRE ALARM SYSTEM.
3. THE CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN THE SERVICES OF A FIRE ALARM SYSTEM SUPPLIER TO DEVELOP AND DESIGN A CODE COMPLIANT, FULLY FUNCTIONAL, FIRE ALARM SYSTEM. THESE DESIGN DOCUMENTS ARE DIAGRAMMATIC IN NATURE, SERVE TO INDICATE THE GENERAL INTENT OF AREA COVERAGE AND INITIATION AND NOTIFICATION/OUTPUT DEVICES AND ARE NOT INTENDED FOR INSTALLATION. CONTRACTOR SHALL INCLUDE IN THEIR BID ALL DEVICES REQUIRED BY LOCAL FIRE ALARM INSPECTORS INCLUDING, BUT NOT LIMITED TO, SMOKE DETECTORS, PULL STATIONS, WARDEN STATIONS (WHERE REQUIRED BY LOCAL CODE), INTERFACE RELAYS, CONTROL PANELS, POWER BOOSTER PANELS, ETC.
4. CONTRACTOR SHALL PROVIDE ALL RELAYS, CONTROL MODULES, LOOP CARDS, NETWORK CARDS IN THE PANELS AND ANY OTHER HARDWARE, SOFTWARE AND SERVICES NECESSARY TO PROVIDE A COMPLETE OPERATIONAL SYSTEM.
5. FIRE ALARM CONTRACTOR SHALL BE RESPONSIBLE FOR ALL FILING AND FEES WITH THE FIRE DEPARTMENT AND FOR OBTAINING ALL PERMITS, INSPECTIONS AND SIGN-OFFS INCLUDING THE PREPARATION AND FILING OF APPLICATIONS, SUPPLEMENTARY DRAWINGS/DIAGRAMS AND ANY FILING AND PERMITS FEES.
6. FIRE ALARM CONTRACTOR TO ARRANGE PERMITS, INSPECTIONS AND MAKE ANY CHANGES REQUIRED BY AUTHORITY HAVING JURISDICTION WITHOUT ADDITIONAL COST TO THE OWNER.
7. CONTRACTOR AND SYSTEM SUPPLIER SHALL RETAIN A LICENSED PROFESSIONAL ENGINEER TO SIGN AND SEAL ALL DOCUMENTS REQUIRED FOR FILING, INCLUDING AS-BUILT DOCUMENTS. CONTRACTOR SHALL BE RESPONSIBLE AT ITS OWN COST TO PERFORM ANY MODIFICATIONS TO THESE DOCUMENTS UNTIL FINAL APPROVAL OF ALL DOCUMENTS IS RECEIVED FROM THE AHJ.
8. CONTRACTOR SHALL DELIVER A COPY OF ALL FILED AS-BUILT DRAWINGS TO OWNER. AS-BUILT DRAWINGS SHALL ALSO INDICATE ALL POINT-TO-POINT WIRING AND LOCATION OF ALL END-OF-LINE RESISTORS.
9. PRIOR TO ANY WORK/BID, FIRE ALARM CONTRACTOR TO VERIFY EXACT LOCATION AND QUANTITIES OF FIRE ALARM DEVICES (I.E. FIRE AND SMOKE DAMPERS, SMOKE DETECTORS, HORN/STROBE, TAMPER AND FLOW SWITCHES, ETC.) WITH HVAC AND FIRE PROTECTION CONTRACTORS AND FIRE ALARM FLOOR PLANS. ALL FIRE ALARM SMOKE DAMPERS ARE TO BE CONNECTED TO THE FIRE ALARM SYSTEM. COORDINATE WITH FIRE ALARM VENDOR.
10. FINAL FIRE ALARM DEVICE LOCATIONS AND TERMINAL CABINET LOCATIONS ARE TO BE COORDINATED IN FIELD WITH THE ARCHITECT.
11. COORDINATE WITH SECURITY CONTRACTOR FOR REQUIRED FIRE ALARM EMERGENCY SIGNALS TO SECURITY EQUIPMENT. PROVIDE CONTACT AND CABLES TO THE SECURITY EQUIPMENT ROOM.
12. REVIEW ALL TRADE DRAWINGS FOR ADDITIONAL FIRE ALARM DEVICES. PROVIDE ALL FIRE ALARM DEVICES AS REQUIRED BY ALL OTHER TRADES AND PROVIDE A COMPLETE/CODE COMPLIANT FIRE ALARM SYSTEM. EXACT QUANTITY OF FIRE ALARM DEVICES SHALL BE BASED UPON ALL DRAWINGS. PROVIDE ALL TAMPER AND FLOW SWITCHES INDICATED ON FIRE SPRINKLER, FIRE STANDPIPE AND PLUMBING DRAWINGS.F
13. FINAL CONNECTION AND TESTING OF THE FIRE ALARM SYSTEM TO BE PERFORMED BY THE BASE BUILDING FIRE ALARM CONTRACTOR

LEGEND	
LEGEND	DEVICE
[F]	FIRE ALARM MANUAL PULL STATION
[HORN]	FIRE ALARM MULTI CANDELA COMBINATION HORN AND STROBE 'C'= CEILING MOUNTED 'WP' = WEATHER PROOF, 'WG' = WIRE GUARD
[STROBE]	WALL FIRE ALARM STROBE. 'C'=CEILING MOUNTED
[FACP]	FIRE ALARM CONTROL PANEL
[FDS]	UL APPROVED FIRE ALARM FUSED DISCONNECT SWITCH, SERVICE ENTRANCE RATED. PAINTED RED AND NAMEPLATE WITH WHITE LETTERS: FIRE ALARM CONTROL CIRCUIT.
[THERM]	FIRE ALARM AREA THERMAL/HEAT DETECTOR. 'F'=MOUNTED UNDER RAISED FLOOR, 'R'=RATE-OF-RISE
[SMOKE]	FIRE ALARM AREA SMOKE DETECTOR, 'C'=ABOVE CEILING SMOKE DETECTOR WITH ALARM LIGHT WHERE REQUIRED - 'EL' = ELEVATOR RECALL
[R]	FIRE ALARM RELAY
[FSD]	FIRE ALARM FIRE SMOKE DAMPER (RELAY, CONTOR MODULE)
[MM]	FIRE ALARM SINGLE/DUAL INPUT MONITORING MODULE (PROVIDE QUANTITY AS REQUIRED)
[CM]	FIRE ALARM SINGLE/DUAL INPUT CONTROL MODULE (PROVIDE QUANTITY AS REQUIRED)
[NAC]	NOTIFICATION APPLIANCE CIRCUIT (PROVIDE QUANTITY AS REQUIRED)
[COT]	CENTRAL OFFICE TRANSMITTER PANEL
[T]	FIRE ALARM TELEPHONE JACK (TYP. FOR 2 LINES)
[X]	FIRE ALARM DUCT SMOKE DETECTOR W/ REMOTE INDICATOR AND WALL KEY TEST SWITCH W/ RED LED LIGHT. 'R'=RETURN, 'S'=SUPPLY
[W]	CARBON MONOXIDE DETECTOR, 'W'=WALL MOUNTED
[ANNU]	REMOTE ANNUNCIATOR
[MH]	MAGNETIC DOOR HOLD OPEN
"R"	NEXT TO SYMBOL INDICATES EXISTING TO BE REMOVED
[WF]	FIRE ALARM SPRINKLER WATER FLOW SWITCH
[TWS]	FIRE ALARM SPRINKLER TAMPER SWITCH



FIRE ALARM RISER DIAGRAM
SCALE: N.T.S.

NOTIFICATION APPLIANCE CIRCUITS - CLASS B STYLE Y
SIGNALING LINE CIRCUITS - CLASS B STYLE 4

SYSTEM INPUTS	SYSTEM OUTPUTS																				
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1 MANUAL FIRE ALARM PULL STATION																					
2 AREA SMOKE/HEAT DETECTORS																					
3 DUCT SMOKE DETECTOR																					
4 FIRE ALARM AC POWER FAILURE																					
5 FIRE ALARM SYSTEM LOW BATTERY																					
6 OPEN CIRCUIT																					
7 GROUND FAULT																					
8 NOTIFICATION APPLIANCE CIRCUIT SHORT																					
9 CARBON MONOXIDE DETECTOR																					
10																					
11																					
12																					
13																					
14																					

FIRE ALARM SYSTEM INPUT/OUTPUT MATRIX

MEP ENGINEER: EMTG CONSULTANTS INC
238 MINEOLA BLVD
MINEOLA, NY 11501
212-288-8485

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

**FIRE ALARM LEGEND,
RISER, MATRIX, AND
NOTES**

Seal & Signature: Date: March 15, 2021
Project No.: 21-016
Drawing By: AK, DH, WS
Chk By: HH
Dwg No.: **E-001.00**
2 OF 2

ISSUES: 03/15/21 ISSUED FOR PERMIT

PERMIT ISSUE

MEP ENGINEER: EMTG CONSULTANTS INC
230 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

FIRST FLOOR
FIRE ALARM
DEMOLITION PLANS

Seal & Signature:	Date: March 15, 2021
	Project No.: 21-016
	Drawing By: AK,DH,WS
	Chk By: HH
	Dwg No.: FA-100.00
	2 OF 2

ISSUES: 03/15/21 ISSUED FOR PERMIT

MEP ENGINEER: EMTG CONSULTANTS INC
230 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

SECOND FLOOR
FIRE ALARM
DEMOLITION PLANS

Seal & Signature:	Date: March 15, 2021
	Project No.: 21-016
	Drawing By: AK,DH,WS
	Chk By: HH
	Dwg No.: FA-101.00
	2 OF 2

ISSUES: 03/15/21 ISSUED FOR PERMIT

MEP ENGINEER: EMTG CONSULTANTS INC
230 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

THIRD FLOOR
FIRE ALARM
DEMOLITION PLANS

Seal & Signature:



Date: March 15, 2021

Project No.: 21-016

Drawing By: AK, DH, WS

Chk By: HH

Dwg No.:

FA-102.00

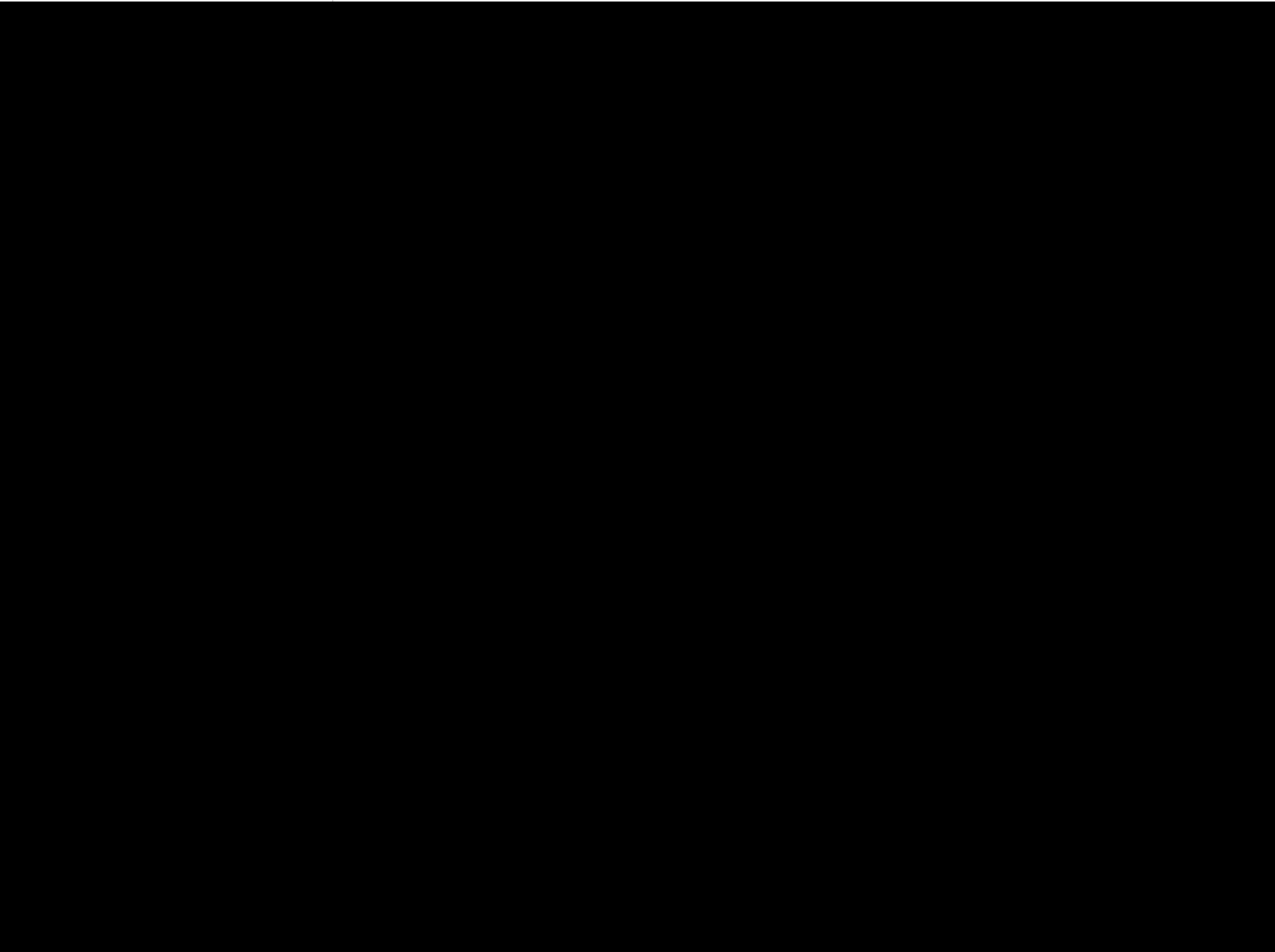
2 OF

MEP ENGINEER: EMTG CONSULTANTS INC
230 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

ROOF
FIRE ALARM
DEMOLITION PLANS

Seal & Signature:	Date: March 15, 2021
	Project No.: 21-016
	Drawing By: AK,DH,WS
	Chk By: HH
	Dwg No.: FA-103.00



PERMIT

WITH BUILDING CODE SECTIONS
CODE SECTIONS FC 907 & FC 908
NSIBLE FOR COMPLIANCE WITH
107 AND ROUTING OF WIRES IN
TRICAL CODE

PLAN ACCEPTED
bility throughout the premises
JECT TO INSPECTION
: 2021-TMFALM-005203-PLAN
ITION(S): NO
NER: Daniel Liu

MEP ENGINEER: EMTG CONSULTANTS INC
236 MINEOLA BLVD
MINEOLA, NY 11501
212-288-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

**FIRST FLOOR
FIRE ALARM PLANS**

Seal & Signature:  Date: March 15, 2021
Project No.: 21-016
Drawing By: AK,DH,WS
Chk By: HH
Dwg No.: **FA-200.00**

WITH BUILDING CODE SECTIONS
CODE SECTIONS FC 907 & FC 908
NSIBLE FOR COMPLIANCE WITH
107 AND ROUTING OF WIRES IN
TRICAL CODE

M PLAN ACCEPTED
bility throughout the premises
JECT TO INSPECTION
- 2021-TMFALM-005203-PLAN
ITION(S): NO
INER: Daniel Liu

MEP ENGINEER: EMTG CONSULTANTS INC
236 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

**SECOND FLOOR
FIRE ALARM PLANS**

Seal & Signature:	Date: March 15, 2021
	Project No.: 21-016
	Drawing By: AK,DH,WS
	Chk By: HH
	Dwg No.: FA-201.00
	2 OF

WITH BUILDING CODE SECTIONS
CODE SECTIONS FC 907 & FC 908
NSIBLE FOR COMPLIANCE WITH
107 AND ROUTING OF WIRES IN
TRICAL CODE

M PLAN ACCEPTED
bility throughout the premises
JECT TO INSPECTION
: 2021-TMFALM-005203-PLAN
ITION(S): NO
INER: Daniel Liu

MEP ENGINEER: EMTG CONSULTANTS INC
238 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

**THIRD FLOOR
FIRE ALARM PLANS**

Seal & Signature:  Date: March 15, 2021
Project No.: 21-016
Drawing By: AK, DH, WS
Chk By: HH
Dwg No.: **FA-202.00**
2 OF

WITH BUILDING CODE SECTIONS
CODE SECTIONS FC 907 & FC 908
NSIBLE FOR COMPLIANCE WITH
107 AND ROUTING OF WIRES IN
TRICAL CODE

M PLAN ACCEPTED
bility throughout the premises
JECT TO INSPECTION
: 2021-TMFALM-005203-PLAN
ITION(S): NO

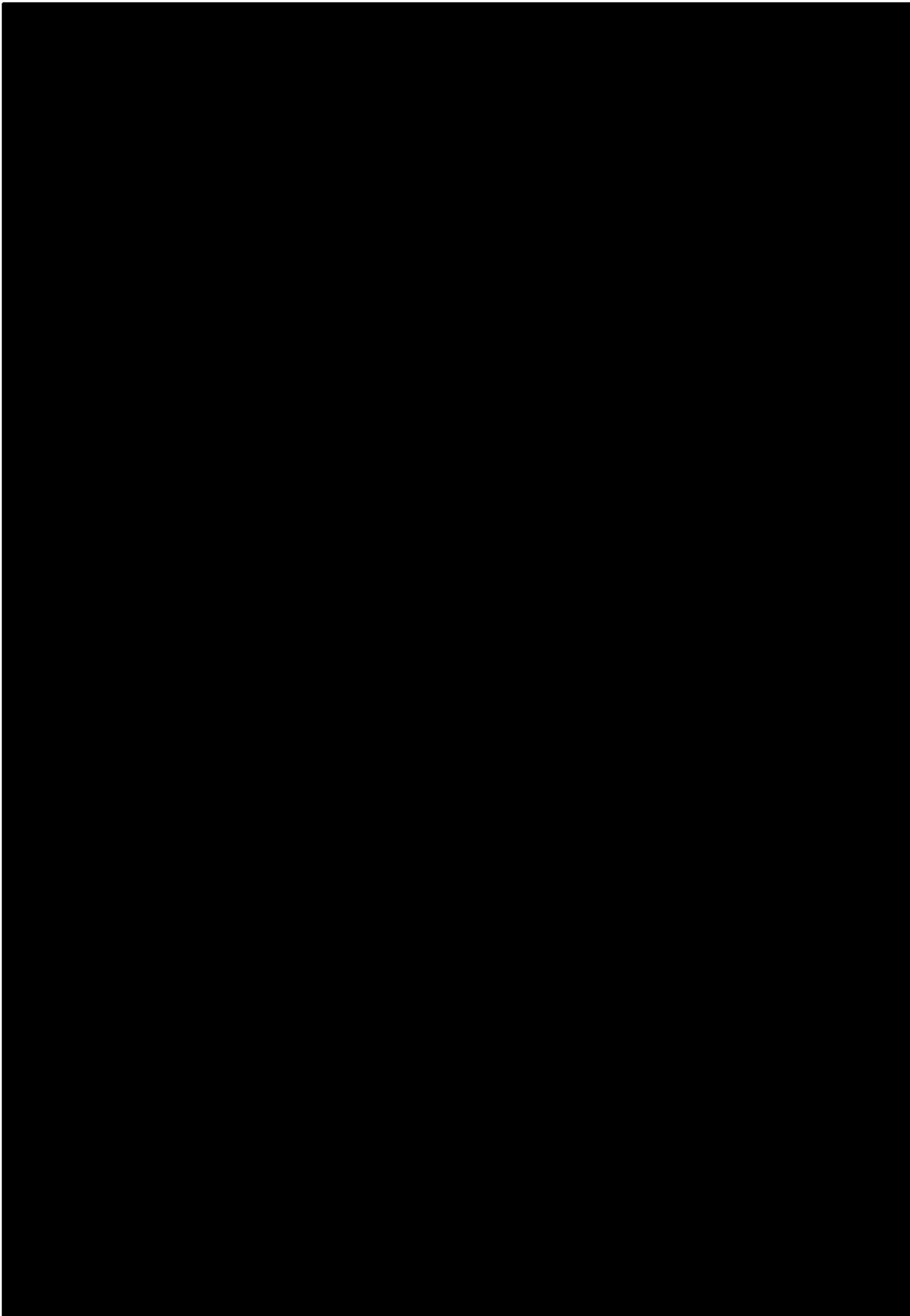
INER: Daniel Liu

MEP ENGINEER: EMTG CONSULTANTS INC
230 MINEOLA BLVD
MINEOLA, NY 11501
212-268-6465

Project:
Global Community Charter School
218 West 147th Street
New York, NY 10039

**ROOF
FIRE ALARM PLANS**

Seal & Signature:  Date: March 15, 2021
Project No.: 21-016
Drawing By: AK,DH,WS
Chk By: HH
Dwg No.: **FA-203.00**
2 OF



FP Unit 47 Admin CO. 869

1062

FIRE DEPARTMENT CITY OF NEW YORK	FDNY SUMMONS	SUMMONS NO. <u>117014894</u>
-------------------------------------	--------------	---------------------------------

SUPPLEMENTAL INFORMATION FORM

- Instructions:**
1. Be sure to fill in the Summons Number at the top of this form and complete all of the information at the bottom of the form.
 2. Indicate in the Description of Violation section of the FDNY SUMMONS that a "Supplemental Information Form" is attached.
 3. The original (white) copy of this form shall be attached to the FDNY SUMMONS, and the other copies distributed as indicated below.

Violation Category	Supplemental Information
<u>VC5</u>	[Redacted]
<u>VC12</u>	[Redacted]
<u>VC17</u>	[Redacted]

I, an employee of the agency named above, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.

SIGNATURE Miguel A. Bautista
 PRINT NAME Miguel A. Bautista
 DATE 8/23/21 TIME 7:00 AM/PM (PM)

Identification Number [Redacted]

Violation Description	Status
Failure to maintain records of inspections of the sprinkler/standpipe system.	The system is brand new. We have a service contract with Ashlar Mechanical systems to inspect and test the system monthly.
Failure to maintain the interior fire alarm in good working order.	The system is fully functioning and in good working order. See attached attestations from EMTG & High Rise Fire Safety. The fire alarm panel was displaying a "trouble" signal during the inspection, which was fixed the same day.
Failure to provide a certificate of fitness holder for the supervision of the fire alarm.	My certificate of fitness is being transferred to the 147th st address. Awaiting the new certificate from FDNY.
Failure to provide a certificate of fitness holder for the conduction of fire drills.	My certificate of fitness is being transferred to the 147th st address. Awaiting updated certificate from NYC DOE.
Failure to provide a certificate of fitness holder for the maintenance of the standpipe system.	Certificate holder is Ashlar Mechanical, who we have a maintenance contract with to provide monthly inspections and tests of the standpipe system.
Failre to maintain service tags on fire extinguishers.	All fire extinguishers have been properly tagged by Master Fire, who will provide annual inspection and new tags on every fire extinguisher in the building.



FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.09.2021.

PREMISES

Global Community Charter School
2350 5th Avenue
New York NY 10037

Global Community Charter School
2350 5th Avenue
New York NY 10037

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.21.2021**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

Note: Re-inspection conducted on 06.30.2021. FDNY Summons 11743211Y released.

_____ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

_____ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

_____ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: _____
Tomasz Korbas, Supervising Inspector, PBU



Melanie La Rocca
Commissioner

Lisa Amoia, RA.
Dep. Borough Commissioner
LAmoia@buildings.nyc.gov

280 Broadway, 3rd Fl.
New York, NY 10007

www.nyc.gov/buildings

212-393-2019 Tel
646-500-6170 Fax

May 12, 2021

**New York City Office
New York State Education Department
Bureau of Proprietary School Supervision
116 West 32nd Street, 5th Floor
New York, New York 10001
Telephone Number: (212) 643-4760**

**Re: 219 West 146th Street
BLOCK: 2032 LOT: 17
ZONING DISTRICT: R7-2
Manhattan**

To Whom It May Concern:

This is in response to your request dated **November 17, 2020** for a **Letter of Verification** for **219 West 146th Street** for a **School. Department Records, Certificate of Occupancy # 73226**, indicates a Three (3) Story building used a School, Use Group 3, as the use of the building.

The Department verifies the above-mentioned premises is a **School, Use Group 3 on Floors one (1) through three (3) and accessory use of the Roof**, at the above referenced premises.

If this building is hereafter altered or its use changes, an application for such alteration work or change of use must be filed and a certificate of occupancy shall be issued pursuant to Article 22 of Sub-Chapter 1 of the Administrative Code of the City of New York.

Please contact me if you have any additional questions or concerns regarding this matter. For more specific property information, please visit the "Building Information System" on our web site: www.nyc.gov/buildings.

Sincerely,

Lisa Amoia, RA
Deputy Borough Commissioner
Manhattan

LA/

Cc: John Raine, RA, Borough Commissioner
Cecil N. Khurdan, Plan Examiner
Premises File
LNO Files



Buildings

200158

MANHATTAN (1)
283 BROADWAY 3RD FL.
NEW YORK, NY 10007
(212)-393-2615

BRONX (2)
1932 ARTHUR AVENUE 5TH FL.
BRONX, NY 10457
(718)-935-4799

BROOKLYN (3)
210 HORALEMON STREET 8TH FL.
BROOKLYN, NY 11201
(718)-592-4691

QUEENS (1)
120-35 QUEENS BLVD.
QUEENS, NY 11424
(718)-579-6929

STATEN ISLAND (5)
BORO HALL- ST. GEORGE 2ND FL.
STATEN ISLAND, NY 10394
(718)-810-2319

Check one:

LETTER OF NO OBJECTION (LNO) OR LETTER OF VERIFICATION (LOV) APPLICATION

Applicant's Name: Lauren Babiak, Design 2147

Mailing Address: 52 Diamond Street Email/Phone: 

City: Brooklyn State: NY Zip Code: 11222

Letter Requested for the Following Premises:

Property Address: 219 West 146th Street, Manhattan

Block: 2032 Lot: 17 Bin: 

Owner Name: Ari Sherizen, Edge 147 LLC Phone: 646-678-1155

Address: 3 West 57th Street, 8th Floor New York, NY 10019

Fill in the following:

State current use of the property: School (1968 BC G, educational)

(Example: 1- or 2- Family Dwelling, Store, Laundromat, Car or Taxi Services, Restaurant/Bar)

Proposed use/occupancy of the property: School (1968 BC G, educational)

Agency Requesting Letter: NYSED

(Example: Bank, Court, Dept. of Consumer Affairs, Liquor Authority, etc.)

Declaration: I understand that this letter is not a substitute for Certificate of Occupancy. I hereby declare that the information provided is true and complete.

Date: November 17, 2020 Signature: 

ALL LNO or LOV REQUESTS WILL TAKE APPROXIMATELY THREE (3) WEEKS.

{Department Use Only}

Comments  

Fee _____ Examiner _____ Date: _____

***** NEW YORK CITY *****
*** DEPARTMENT OF BUILDINGS ***

BISP0009
BISM0009

R E C E I P T

INVOICE #: 13664230 DATE: NOVEMBER 19 2020 TIME: 10:21 A.M.

TOTAL PAYMENT RECEIVED: 100.00

PAYMENT: 100.00

CHECK #: 1046

PAYMENT: 0.00

FOR: LETTER OF NO OBJECTION

BIN: 1060503

RECEIVED FROM: MANHATTAN BOROUGH OFFICE

OPER ID: FYE STATION: 12
05111 000201 00251 OT



EDGE

PROPERTY GROUP

Edge 147 LLC

c/o Edge Property Group

3 West 57th Street, 8th Floor New York, New York 10019

www.edgepg.com (646) 678-1155

November 17, 2020

Office of the Borough Commissioner, Manhattan
NYC Department of Buildings
280 Broadway, 3rd Floor
New York, NY 10007

RE: School Letter of Verification
Tax Block 2032 Lot 17
219 West 146th Street, Manhattan, NY 10039

Dear Commissioner,

We respectfully request a Letter of Verification from the Department of Buildings with respect to validation of educational classrooms (1968 Building Code occupancy group G, Zoning use group 3A) on the roof, first, second, and third floors of this existing building with a play roof.

The school serves, in total, approximately 150 students who may be present at any one time, grades 6 through 8 (ages 11 through 14, typically). The school will be operational from 7:30 am to 6:00 pm.

If any further information is needed or to schedule a walk-through please contact me, details below.

Thank you for your consideration,

Ari Sherizen, Operating Partner

Edge 147 LLC

THAT THE ZONING LOT ON WHICH THE PREMISES IS LOCATED IS BOUNDED AS FOLLOWS:

BEGINNING at a point on the distant northwest side of 7th Avenue from the corner to the intersection of

.....feet;
feet;
feet;
feet;

N.B. or ALT. No. 3/7 DATE OF COMPLETION 4/2/73 CONSTRUCTION CLASSIFICATION 1C FEET.
 BUILDING OCCUPANCY GROUP CLASSIFICATION G HEIGHT 3 STORIES. 24

THE FOLLOWING FIRE DETECTION AND EXTINGUISHING SYSTEMS ARE REQUIRED AND WERE INSTALLED IN COMPLIANCE WITH APPLICABLE LAWS.

	YES	NO	YES	NO
STANDPIPE SYSTEM (C26-1702.1)			AUTOMATIC SPRINKLER SYSTEM (C26-1703.1)	
YARD HYDRANT SYSTEM (C26-1702.2)			CENTRAL STATION SUPERVISION (C26-1703.2 & .4)	
PRIVATE HYDRANT SYSTEM (C26-1702.17)			WATER FLOW ALARM (C26-1703.4)	
STANDPIPE FIRE TELEPHONE AND SIGNALING SYSTEM (C26-1702.21)			SIAMESE (C26-1703.6)	
SMOKE DETECTOR (C26-1703.1)			TWO AUTOMATIC SOURCES (C26-1703.9(a))	
FIRE ALARM AND SIGNAL SYSTEM (C26-1704.1)	<u>yes</u>		ONE AUTOMATIC SOURCE (C26-1703.9(b))	
			DOMESTIC WATER SUPPLY SOURCE (C26-1703.9c)	

THE FOLLOWING PERMITTED ALTERNATE TO A REQUIRED STANDPIPE SYSTEM WAS PROVIDED OR INSTALLED (C26-1702.1d).

	YES	NO
HAND OR PORTABLE FIRE EXTINGUISHERS SUBJECT TO FIRE DEPARTMENT APPROVAL (C26-1702.1(d)(1)).		
AUTOMATIC SPRINKLER SYSTEM CONNECTED TO A CENTRAL SUPERVISORY STATION (C26-1702.1(d)(2)).	<u>yes</u>	

THE FOLLOWING PERMITTED ALTERNATES TO A REQUIRED AUTOMATIC SPRINKLER SYSTEM WERE INSTALLED.

	YES	NO
PARTIAL SYSTEM (TABLE 17-2). CLARIFY EXTENT OF SYSTEM BELOW.		
AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2)		
NON AUTOMATIC DRY SPRINKLER SYSTEM (TABLE 17-2 FOOTNOTE (c)).		
SMOKE DETECTOR ALARM SYSTEM (C26-1703.2)		
EXTINGUISHING AGENT IF OTHER THAN WATER: _____		
EXTENT OF PARTIAL SYSTEM: _____		

LIMITATIONS OR RESTRICTIONS:

BOARD OF STANDARDS AND APPEALS CAL. NO. _____
 CITY PLANNING COMMISSION CAL. NO. _____
 OTHERS: _____



[CLICK HERE TO SIGN UP FOR BUILDINGS NEWS](#)

NYC Department of Buildings
Property Profile Overview

218 WEST 147 STREET
WEST 146 STREET 219 - 219
WEST 147 STREET 218 - 218

MANHATTAN 10039
Health Area
Census Tract
Community Board
Buildings on Lot

BIN#
Tax Block
Tax Lot
Condo
Vacant

[View DCP Addresses...](#) [Browse Block](#)

[View Zoning Documents](#) [View Challenge Results](#) [Pre - BIS PA](#) [View Certificates of Occupancy](#)

Cross Street(s): ADAM CLAYTON POWELL JR BOULEVARD, FREDERICK DOUGLASS BOULEVARD
DOB Special Place Name:
DOB Building Remarks:
Landmark Status: Special Status: N/A
Local Law: NO Loft Law: NO
SRO Restricted: NO TA Restricted: NO
UB Restricted: NO
Environmental Restrictions: N/A Grandfathered Sign: NO
Legal Adult Use: NO City Owned: NO
Additional BINs for Building: NONE
HPD Multiple Dwelling: No

Special District: UNKNOWN

This property is not located in an area that may be affected by Tidal Wetlands, Freshwater Wetlands, Coastal Erosion Hazard Area, or Special Flood Hazard Area. [Click here for more information](#)

Department of Finance Building Classification: I5-HOSPITALS & HEALT

Please Note: The Department of Finance's building classification information shows a building's tax status, which may not be the same as the legal use of the structure. To determine the legal use of a structure, research the records of the Department of Buildings.

	Total	Open	<u>Elevator Records</u>
Complaints	0	0	<u>Electrical Applications</u>
<u>Violations-DOB</u>	1	0	<u>Permits In-Process / Issued</u>
<u>Violations-OATH/ECB</u>	2	0	<u>Illuminated Signs Annual Permits</u>
<u>Jobs/Filings</u>	6		<u>Plumbing Inspections</u>
<u>ARA / LAA Jobs</u>	2		<u>Open Plumbing Jobs / Work Types</u>
Total Jobs	8		<u>Facades</u>
<u>Actions</u>	1		<u>Marquee Annual Permits</u>
OR Enter Action Type:			<u>Boiler Records</u>
OR Select from List: Select...			<u>DEP Boiler Information</u>
AND <input type="button" value="Show Actions"/>			<u>Crane Information</u>
			<u>After Hours Variance Permits</u>

If you have any questions please review these [Frequently Asked Questions](#), the [Glossary](#), or call the 311 Citizen Service Center by dialing 311 or (212) NEW YORK outside of New York City.



[CLICK HERE TO SIGN UP FOR BUILDINGS NEWS](#)

NYC Department of Buildings
Job Overview

The below job records do not include filings submitted in **DOB NOW**; use the [DOB NOW Public Portal](#) to access **DOB NOW** records.

Premises: 218 WEST 147 STREET MANHATTAN

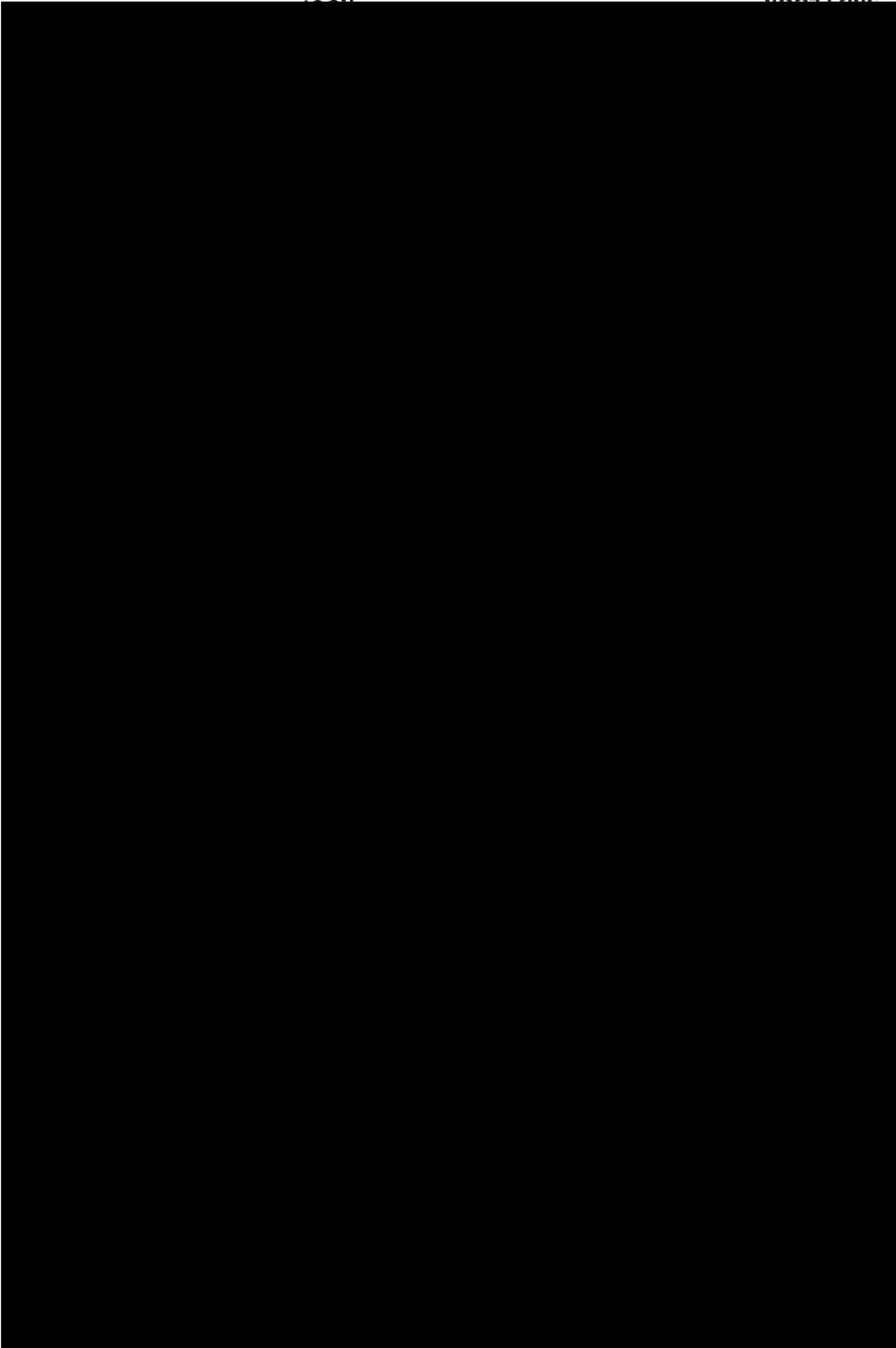
BIN: 1060503 Block: 2032 Lot: 17

To start overview at new date, select Month: Day: Year:

Show All BIS Job Types Show All Filings

FILE DATE	JOB #	DOC #	JOB TYPE	JOB STATUS	STATUS DATE	LIC #	APPLICANT	IN AUDIT	ZONING APPROVAL
04/29/1997	<u>101569740</u>	01	A2	Q PERMIT-PARTIAL	05/28/1997	0013529 RA	KATZ		NOT APPLICABLE
INSTALL FIRE SUPPRESSION SYSTEM. NO CHANGE IN USE, EGRESS OR Work on Floor(s): 1									
10/26/1995	<u>101140123</u>	01	A2	R PERMIT-ENTIRE	11/02/1995	0015324 RA	DEPASQUA		NOT APPLICABLE
THIS APPLICATION FILED TO REMOVE THE EXISTING FIRE ALARM SYSTEM PRIOR Work on Floor(s): 001 thru 003									
05/15/1995	<u>101031508</u>	01	A2	X SIGNED OFF	08/03/1995	0015324 RA	DEPASQUA		NOT APPLICABLE
FURNISH & INSTALL NEW HARD-WIRED SMOKE DETECTION SYSTEM. Work on Floor(s): 001,002,003									
12/05/1994	<u>100827848</u>	01	A2	Q PERMIT-PARTIAL	12/15/1994	0013529 RA	KATZ		NOT APPLICABLE
INSTALL FIRE SUPPRESSION SYSTEM. NO CHANGE IN USE, EGRESS OR Work on Floor(s): 1									
07/21/1994	<u>100888835</u>	01	A2	X SIGNED OFF	12/20/1995	0015324 RA	DEPASQUA		NOT APPLICABLE
DEMO EXTG. HUNG CEILING AND INSTALL NEW. REPLACE THE FOLLOWING WITH NEW Work on Floor(s): 1, 2, 3									
08/16/1991	<u>100305901</u>	01	A2	Q PERMIT-PARTIAL	02/19/1992	0034613 PE	HOWE		NOT APPLICABLE
INSTALLATION OF FIRE SUPPRESSION SYSTEM AND AN AUTOMATIC GAS SHUT-OFF Work on Floor(s): 1									

If you have any questions please review these [Frequently Asked Questions](#), the [Glossary](#), or call the 311 Citizen Service Center by dialing 311 or (212) NEW YORK outside of New York City.





Certificate of Occupancy

CO Number: [REDACTED]

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Manhattan	Block Number: [REDACTED]	Certificate Type: Final
	Address: 2350 5 AVENUE	Lot Number(s): [REDACTED]	Effective Date: 05/30/2008
	Building Identification Number (BIN): [REDACTED]	Building Type: Altered	

For zoning lot metes & bounds, please see BISWeb.

B.	Construction classification: [REDACTED]	Number of stories: [REDACTED]
	Building Occupancy Group classification: [REDACTED]	Height in feet: [REDACTED]
	Multiple Dwelling Law Classification: [REDACTED]	Number of dwelling units: 0

C.	Fire Protection Equipment: None associated with this filing.
-----------	--

D.	Type and number of open spaces: None associated with this filing.
-----------	---

E.	This Certificate is issued with the following legal limitations: None
-----------	---

Borough Comments: None

Christopher M Santalò
Borough Commissioner

Borough Commissioner

[Signature]
Acting

Commissioner



Certificate of Occupancy

CO Number: 103095829F

Permissible Use and Occupancy							
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use
END OF SECTION							

Christopher M Santalucia
Borough Commissioner

Borough Commissioner

[Signature]
Acting

Commissioner

Global Community Charter School replaced its entire fire alarm system in May 2018, and filed the new architect drawings with the New York City Department of Buildings (NYC DoB) for approval. An inspection with the New York City Fire Department will be scheduled once the plans are approved by NYC DoB.