

# Application: Global Concepts Charter School

McGee Tracy - tmcgee@globalccs.org  
2021-2022 Annual Report

## Entry 1 School Info and Cover Page

Completed - Jul 20 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2022**) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

GLOBAL CONCEPTS CHARTER SCHOOL 800000052086

### a1. Popular School Name

Global Concepts

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

LACKAWANNA CITY SD

**e. DATE OF INITIAL CHARTER**

9/2001

**f. DATE FIRST OPENED FOR INSTRUCTION**

9/2001

**c. School Unionized**

Is your charter school unionized?

Yes

**c. Name of Union**

Provide the name of the union:

Global Concepts Charter School Teachers Association

**c. Date Unionized**

Provide the date of unionization:

6/2018

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of Global Concepts Charter School is to provide a Top-quality educational program wherein students:

Achieve high academic results; Are geared toward higher education and career opportunities ; Become responsible , caring family and community members ; Are highly knowledgeable of the multicultural world they are part of ; And possess the qualities and problem solving skills to collaborate peacefully in the community and worldwide.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	The implementation of Math and ELA Benchmarks Assessment based on Common Core and Next Generation Learning Standards and Performance Indicators.
KDE 2	Required instructional infusion of reading strategies in Science and Social Studies units of study.
KDE 3	Intervention teams track students who are identified as “at-risk” and/or are in need of receiving academic support from Reading Specialists, Math Intervention Specialists, and educationally related support services. Thus, ensuring that all students receive timely and targeted academic support.
KDE 4	Students participate in Reading and Writing Workshop in which students work at the 4 / 34 instructional level best targeting their individual needs, so that authentic learning can take place through differentiated instruction to improve student performance.
KDE 5	The implementation of a curriculum that infuses components of Service Learning, Creative Problem Solving, Project Based and Experiential Learning.
KDE 6	A commitment to teacher teaming, to promote collaborative approach to instructional planning and facilitate sharing of best practices among teachers.
KDE 7	A commitment and dedication to implementing a Distributive Leadership Model; wherein teachers drive the creation of curriculum and lead an implement best practices to enhance the school's climate and culture.



KDE 8	The infusion of performing and fine arts in K-8 and optional electives grades 9-12.
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.globalconceptscs.org>

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

975

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

935

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

**GLOBAL CONCEPTS CHARTER SCHOOL 800000052086**

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1001 Ridge Road	716 8211903	Lackawanna	K-12	No

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Tracy McGee	CEO	716-821-1903		<a href="mailto:tmcgee@globalccs.org">tmcgee@globalccs.org</a>
Operational Leader	Tracy McGee	CEO	716-821-1903		<a href="mailto:tmcgee@globalccs.org">tmcgee@globalccs.org</a>
Compliance Contact	Tracy McGee	CEO	716-821-1903		<a href="mailto:tmcgee@globalccs.org">tmcgee@globalccs.org</a>
Complaint Contact	Tracy McGee	CEO	716-821-1903		<a href="mailto:tmcgee@globalccs.org">tmcgee@globalccs.org</a>
DASA Coordinator	Micaela Love	Asst. Principal	716-821-1903		<a href="mailto:mlove@globalccs.org">mlove@globalccs.org</a>
Phone Contact for After Hours Emergencies	Tracy McGee	CEO	716-821-1903		<a href="mailto:tmcgee@globalccs.org">tmcgee@globalccs.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

(No response)

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1		No		No		

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

**Site 1 Certificate of Occupancy (COO)**

[2608\\_001.pdf](#)

**Filename:** 2608\_001.pdf **Size:** 267.6 kB

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**Site 1 Fire Inspection Report**

[Fire Inspections 2021.pdf](#)

**Filename:** Fire Inspections 2021.pdf **Size:** 1.3 MB

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**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

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## ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Tracy L. McGee
Position	CEO
Phone/Extension	716-821-1903
Email	<a href="mailto:tmcgee@globalccs.org">tmcgee@globalccs.org</a>

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

### Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

### Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 20 2022



Thank you.

## Entry 3 Progress Toward Goals

Completed - Jul 28 2022

### Instructions

#### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

## PROGRESS TOWARD CHARTER GOALS

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

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**GLOBAL CONCEPTS CHARTER SCHOOL 800000052086**

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#### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

### Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

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2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	<p>Each year, student literacy rates , as determined by STAR baseline data will show incremental gains of 2% from September -June 30th in grades K-10</p> <p>By using baseline data from</p>	<p>By using baseline data from the start of the school year to the end thereof</p>	Met	



	the start of the school year to the end thereof.			
Academic Goal 2	Annually Global Concepts Charter School will make progress in closing any achievement gap between GCCS and the State average New York State Assessments 3-12	New York State Assessments 3-12	Unable to Assess	
Academic Goal 3	at least 80%  students from each grade level cohort are on track to graduate within four years of entering grade 9, as measured by credit accrual rates.	This goal is measured by credit accrual rates and the percentages of High School Graduation rates.	Met	
Academic Goal 4	GCCS will have 80% of its' families participate in at least one academic and/or social event per year as evidenced by attendance logs compiled from parent portfolio sessions and from each of the after-school event.	This goal will be measured by monitoring and tracking parent participation through parent engagement/ participation logs	Met	
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				

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Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

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**2. Do have more academic goals to add?**

(No response)

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**2021-2022 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
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Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				

Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

**4. ORGANIZATION GOALS**

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

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**2021-2022 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 4 - Audited Financial Statements

Completed - Oct 31 2022

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### [2022 Financial Statements - FINAL](#)

Filename: 2022\_Financial\_Statements\_-\_FINAL\_Lnlv186.pdf Size: 755.9 kB

## Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2022

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [GCCS auditedfinancialreporttemplate-nysed 6](#)

Filename: GCCS\_auditedfinancialreporttempla\_RWkAqPu.xlsx Size: 77.2 kB

## Entry 4c – Additional Financial Documents

Completed - Oct 31 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**



## [GCCS NYSED Annual Report 11](#)

Filename: GCCS\_NYSED\_Annual\_Report\_11.1.2022\_Z6muaLi.pdf Size: 142.4 kB

## [GCCS Dissolution reserve bank stmt 6](#)

Filename: GCCS\_Dissolution\_reserve\_bank\_stmt\_SiCF3X4.pdf Size: 72.9 kB

### Entry 4d - Financial Services Contact Information

Completed - Oct 31 2022

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

### Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Eleanor Ferraro	<a href="mailto:eferraro@globalccs.org">eferraro@globalccs.org</a>	716-821-1903

#### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Donna Gonser			14

#### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Kirisits & Associates CPAS, PLLC	Karen Burhans	1231 Delaware Ave Buffalo, NY 14209			20

### Entry 5 – Fiscal Year 2022-2023 Budget

Completed - Jul 20 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [Copy of final-2022-2023-ar-budget-template](#)

Filename: Copy\_of\_final-2022-2023-ar-budget\_CiozR5k.xlsx Size: 37.0 kB

## Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 28 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Disclosure forms](#)

Filename: Disclosure\_forms.pdf Size: 1.1 MB

## Entry 7 BOT Membership Table

Completed - Jul 20 2022

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**GLOBAL CONCEPTS CHARTER SCHOOL 800000052086**

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**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

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1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Mr. Dawan Jones		Chair	Finance Committee Member	Yes	9	07/01/2019	06/30/2022	12
2	Mr. Antonio Estrada		Vice Chair	Financ Committee Member	Yes	7	07/01/2021	06/30/2024	11
3	Mrs. Suzanna Mazella		Treasurer	Fianance Committee Member	Yes	8	07/01/2018	06/30/2021	9
4	Mr. William Kruger		Secretary	Finance Committee Member	Yes	7	07/01/2019	06/30/2022	12
5	Mr. Anthony DEmarco Jr.		Trustee/Member	none	Yes	4	07/01/2019	06/30/2022	8
6	Mr. Daniel Wilczewski		Trustee/Member	none	Yes		06/30/2021	06/20/2024	9
7									
8									
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	6
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	6

**3. Number of Board meetings held during 2021-2022**

12

**4. Number of Board meetings scheduled for 2022-2023**

12

**Total number of Voting Members on June 30, 2022:**

6

**Total number of Voting Members added during the 2021-2022 school year:**

0

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

6

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

0

Thank you.

## Entry 8 Board Meeting Minutes

Completed - Jul 20 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **Minutes 1-22**

Filename: Minutes\_1-22.pdf Size: 296.3 kB

### **Minutes 2-22**

Filename: Minutes\_2-22.pdf Size: 296.4 kB

### **Minutes 7-21**

Filename: Minutes\_7-21.pdf Size: 307.9 kB

### **Minutes 6-21 Annual**

Filename: Minutes\_6-21\_Annual.pdf Size: 195.5 kB

### **Minutes 3-22**

Filename: Minutes\_3-22.pdf Size: 300.6 kB

### **Minutes 5-22**

Filename: Minutes\_5-22.pdf Size: 298.2 kB

### **minutes 8-21**

Filename: minutes\_8-21.pdf Size: 303.5 kB

### **Minutes 10-21**

Filename: Minutes\_10-21.pdf Size: 304.9 kB

### **Minutes 4-22**

Filename: Minutes\_4-22.pdf Size: 727.3 kB

### **Minutes 12-21**

Filename: Minutes\_12-21.pdf Size: 295.3 kB

## [Minutes 6-21 Monthly](#)

Filename: Minutes\_6-21\_Monthly.pdf Size: 304.2 kB

## [Minutes 11-21](#)

Filename: Minutes\_11-21.pdf Size: 304.3 kB

# Entry 9 Enrollment & Retention

Completed - Jul 25 2022

## [Instructions for submitting Enrollment and Retention Efforts](#)

### Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

# Entry 9 Enrollment and Retention of Special Populations

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## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	<ul style="list-style-type: none"> <li>• Use Census data to target recruitment information to families in areas of need</li> <li>• Establish partnerships with preschool, head start and daycare organizations in Buffalo and Lackawanna that are located in above-mentioned areas of need</li> <li>• Contact institutions, such as free medical clinics, Catholic Charities and St Vincent de Paul Societies, that assist economically disadvantaged families</li> <li>• Document and evaluate outreach efforts to determine success and focus</li> </ul>	<ul style="list-style-type: none"> <li>• Use Census data to target recruitment information to families in areas of need</li> <li>• Establish partnerships with preschool, head start and daycare organizations in Buffalo and Lackawanna that are located in above-mentioned areas of need</li> <li>• Contact institutions, such as free medical clinics, Catholic Charities and St Vincent de Paul Societies, that assist economically disadvantaged families</li> <li>• Document and evaluate outreach efforts to determine success and focus</li> </ul>
English Language Learners	<ul style="list-style-type: none"> <li>• Use Census data to target recruitment information to areas with high percentage of families new to the United States</li> <li>• Establish partnerships with preschool, head start and daycare organizations in Buffalo and Lackawanna that are located in above-mentioned areas</li> <li>• Contact institutions, such as Catholic Charities, refugee centers, ethnic markets and religious institutions, to assist in publicizing Global Concepts Charter School resources</li> <li>• Document and evaluate outreach efforts to determine success and focus</li> <li>• Utilize a weighted lottery system to ensure students falling into the category of “economically disadvantaged”</li> </ul>	<ul style="list-style-type: none"> <li>• Use Census data to target recruitment information to areas with high percentage of families new to the United States</li> <li>• Establish partnerships with preschool, head start and daycare organizations in Buffalo and Lackawanna that are located in above-mentioned areas</li> <li>• Contact institutions, such as Catholic Charities, refugee centers, ethnic markets and religious institutions, to assist in publicizing Global Concepts Charter School resources</li> <li>• Document and evaluate outreach efforts to determine success and focus</li> <li>• Utilize a weighted lottery system to ensure students falling into the category of “economically disadvantaged”</li> </ul>

	are given preference for open seats until equilibrium is maintained between Charter and Home District percentages	are given preference for open seats until equilibrium is maintained between Charter and Home District percentages
Students with Disabilities	<p>Redesign recruitment materials to include special education services offered at Global Concepts Charter School</p> <ul style="list-style-type: none"> <li>• Advertise in the Special Education Edition of WNY Family magazine and with the Parent Network of WNY</li> <li>• Reach out to operators of pre schools and daycare centers that offer early intervention services to initiate collaboration between our organizations.</li> <li>• Hold open houses/informational sessions for parents at the above-mentioned institutions</li> <li>• Communicate regularly with Buffalo and Lackawanna CSE chairs to ensure their knowledge of systems available at Global Concepts</li> <li>• Partner with Buffalo State College marketing students to develop a strategic plan for enticing larger numbers of special education students into our population</li> <li>• Ensure special education teiscuss parental options available for students with special needs</li> <li>• Contact social workers, probation officers, social service officials and people in similar occupations and give them information that they in turn can give to families with whom they work</li> <li>• Attend meetings of community groups to talk about your</li> </ul>	<p>Redesign recruitment materials to include special education services offered at Global Concepts Charter School</p> <ul style="list-style-type: none"> <li>• Advertise in the Special Education Edition of WNY Family magazine and with the Parent Network of WNY</li> <li>• Reach out to operators of pre schools and daycare centers that offer early intervention services to initiate collaboration between our organizations.</li> <li>• Hold open houses/informational sessions for parents at the above-mentioned institutions</li> <li>• Communicate regularly with Buffalo and Lackawanna CSE chairs to ensure their knowledge of systems available at Global Concepts</li> <li>• Partner with Buffalo State College marketing students to develop a strategic plan for enticing larger numbers of special education students into our population</li> <li>• Ensure special education teiscuss parental options available for students with special needs</li> <li>• Contact social workers, probation officers, social service officials and people in similar occupations and give them information that they in turn can give to families with whom they work</li> <li>• Attend meetings of community groups to talk about your</li> </ul>

program. This could include block clubs, community councils, tenants' organizations, and cultural organizations, or places of worship

- Join our local chamber of commerce, and/or attend meetings of a local business association in order to build ties to the business community
- Document and evaluate outreach efforts to determine success and focus.

program. This could include block clubs, community councils, tenants' organizations, and cultural organizations, or places of worship

- Join our local chamber of commerce, and/or attend meetings of a local business association in order to build ties to the business community
- Document and evaluate outreach efforts to determine success and focus.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>Global Concepts Charter School utilizes Title I services and funds</p> <ul style="list-style-type: none"> <li>• Students are able to receive free or reduced lunch services</li> <li>• Resources, aids and supplemental are provided to families regarding support/assistance, as necessary</li> <li>• Support and social services are provided to families that need assistance</li> <li>• Bus transportation is available to all students</li> </ul> <p>Global Concepts Charter School administrators attend regular meetings provided by the Buffalo Public School System regarding curriculum updates</p> <ul style="list-style-type: none"> <li>• Students receive academic support services to offset deficits</li> <li>• A meeting regarding Title I funds and services is held annually for parents</li> <li>• Elementary teachers have received training from the guidance department on poverty's effect on learning</li> </ul>	<p>Global Concepts Charter School utilizes Title I services and funds</p> <ul style="list-style-type: none"> <li>• Students are able to receive free or reduced lunch services</li> <li>• Resources, aids and supplemental are provided to families regarding support/assistance, as necessary</li> <li>• Support and social services are provided to families that need assistance</li> <li>• Bus transportation is available to all students</li> </ul> <p>Global Concepts Charter School administrators attend regular meetings provided by the Buffalo Public School System regarding curriculum updates</p> <ul style="list-style-type: none"> <li>• Students receive academic support services to offset deficits</li> <li>• A meeting regarding Title I funds and services is held annually for parents</li> <li>• Elementary teachers have received training from the guidance department on poverty's effect on learning</li> </ul>
English Language Learners	<p>Students are provided the opportunity to learn Arabic and/or Spanish, at parent request</p> <ul style="list-style-type: none"> <li>• Five full-time ESL teachers work with students in various stages of language acquisition. Services include the push-in model as much as possible. Students needing extra support are provided resource room services</li> <li>• Families are provided the opportunity to learn more about services provided to their</li> </ul>	<p>Students are provided the opportunity to learn Arabic and/or Spanish, at parent request</p> <ul style="list-style-type: none"> <li>• Five full-time ESL teachers work with students in various stages of language acquisition. Services include the push-in model as much as possible. Students needing extra support are provided resource room services</li> <li>• Families are provided the opportunity to learn more about services provided to their</li> </ul>

	<p>children during the annual ESL dinner and presentation</p> <ul style="list-style-type: none"> <li>• Cultural differences are respected and supported through events such as “Around the World in 80 Minutes” and “Taste of Global”</li> <li>• ESL teachers attend workshops and presentations offered by BOCES to remain current on best practices</li> <li>• Communications home are translated in both Spanish and Arabic</li> <li>• We host an annual open house for all ENL students to meet faculty and staff</li> <li>• Annually all ELL students attend a winter field trip to go skiing and snow tubing.</li> <li>• We host an annual ENL Cultural Night, wherein students and parents exchange cultural dishes, and students put on several performances. This event is designed to assist students in becoming acculturated into the Global Concept’s school community.</li> <li>• Annually all ENL students attend a spring field trip to Niagara Fall to see a play at one of the local theaters.</li> <li>• Student are actively engaged in a pen pal program with students from Taiwan.</li> <li>• Annually all ENL students participate in a Chinese Spring Festival.</li> <li>• Students have the opportunity to practice for the NYSEL throughout the year</li> </ul>	<p>children during the annual ESL dinner and presentation</p> <ul style="list-style-type: none"> <li>• Cultural differences are respected and supported through events such as “Around the World in 80 Minutes” and “Taste of Global”</li> <li>• ESL teachers attend workshops and presentations offered by BOCES to remain current on best practices</li> <li>• Communications home are translated in both Spanish and Arabic</li> <li>• We host an annual open house for all ENL students to meet faculty and staff</li> <li>• Annually all ELL students attend a winter field trip to go skiing and snow tubing.</li> <li>• We host an annual ENL Cultural Night, wherein students and parents exchange cultural dishes, and students put on several performances. This event is designed to assist students in becoming acculturated into the Global Concept’s school community.</li> <li>• Annually all ENL students attend a spring field trip to Niagara Fall to see a play at one of the local theaters.</li> <li>• Student are actively engaged in a pen pal program with students from Taiwan.</li> <li>• Annually all ENL students participate in a Chinese Spring Festival.</li> <li>• Students have the opportunity to practice for the NYSEL throughout the year</li> </ul>
Students with Disabilities	Students with special needs are educated in the least restrictive environment possible through	Students with special needs are educated in the least restrictive environment possible through

the use of consultant teacher services, supplementary materials and modified/accommodated curriculum

- Special education programs and IEP services are provided in accordance with Education Law
- Students are provided with the appropriate amount and type of services, as dictated by their IEP
- Contracts have been developed with BOCES, Buffalo Hearing and Speech, the Access Center and Optimal Therapy Associates to provide necessary related services in order to provide IEP mandated services
- Consultant teachers remain current in their practice through attendance at seminars and BOCES workshops. Information collected is then provided to necessary staff through turnkey trainings
- Quarterly reports are sent home to parents through IEP Direct to inform them of student progress towards goals
- Regular communication occurs between the special education teacher and the child's guardians regarding goals, classroom progress and upcoming meetings
- The RTI coordinator ensures appropriate referral and implementation of the RTI process and interventions used in the classroom
- All faculty members participate in an August review of the RTI, CSE and Special Education referral processes
- Benchmark assessments are given four times a year and STAR testing occurs five times a year

the use of consultant teacher services, supplementary materials and modified/accommodated curriculum

- Special education programs and IEP services are provided in accordance with Education Law
- Students are provided with the appropriate amount and type of services, as dictated by their IEP
- Contracts have been developed with BOCES, Buffalo Hearing and Speech, the Access Center and Optimal Therapy Associates to provide necessary related services in order to provide IEP mandated services
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- Regular communication occurs between the special education teacher and the child's guardians regarding goals, classroom progress and upcoming meetings
- The RTI coordinator ensures appropriate referral and implementation of the RTI process and interventions used in the classroom
- All faculty members participate in an August review of the RTI, CSE and Special Education referral processes
- Benchmark assessments are given four times a year and STAR testing occurs five times a year

to determine student standing and referral for necessary supports.

to determine student standing and referral for necessary supports.

## Entry 10 – Teacher and Administrator Attrition

Completed - Jul 20 2022

# Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

### A. TEACH System – Employee Clearance

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## B. Emergency Conditional Clearances

### Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### Attestation

#### Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## Entry 11 Percent of Uncertified Teachers

Completed - Jul 22 2022

### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## Entry 11 Uncertified Teachers

School Name:

---



# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	0
ii. Science	1
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	1
<b>Total Category B: not to exceed 5</b>	<b>2.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	1
<b>Total Category C: not to exceed 5</b>	<b>3.0</b>

### TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	10

### CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

### CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	85

### CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	95

Thank you.



## Entry 12 Organization Chart

Completed - Jul 20 2022

[Instructions](#)

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### Organizational Chart

Filename: Organizational\_Chart.pdf Size: 41.5 kB

## Entry 13 School Calendar

Completed - Jul 20 2022

[Instructions for submitting School Calendar](#)

### Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### School Calendar 2022-2023

Filename: School\_Calendar\_2022-2023\_deovztU.pdf Size: 139.4 kB

## Entry 14 Links to Critical Documents on School Website

Completed - Jul 28 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy, and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

# Form for Entry 14 Links to Critical Documents on School Website

School Name: Global Concepts Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>
2. Board meeting notices, agendas and documents	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>
3. New York State School Report Card	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.globalccs.org/">https://www.globalccs.org/</a>

Thank you.



**GLOBAL CONCEPTS CHARTER SCHOOL**

**SINGLE AUDIT REPORTING PACKAGE**

**JUNE 30, 2022**

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June 30, 2022

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## INDEPENDENT AUDITORS' REPORT

The Board of Trustees  
Global Concepts Charter School

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the accompanying balance sheets of Global Concepts Charter School (the School) as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for one year after the date that the financial statements are issued.

#### *Auditors' Responsibility for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.



In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### ***Additional Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 31, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.



Lynden & McCormick, LLP

October 31, 2022

GLOBAL CONCEPTS CHARTER SCHOOL

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**Balance Sheets**

June 30,	2022	2021
<b>Assets</b>		
<b>Current assets:</b>		
Cash	\$ 10,537,241	\$ 8,473,443
Receivables (Note 2)	2,123,069	2,033,881
Prepaid expenses	127,064	46,605
	<u>12,787,374</u>	<u>10,553,929</u>
Investments (Note 3)	4,653,994	4,765,398
Property and equipment, net (Note 4)	9,822,674	10,306,826
Cash held in trust (Note 5)	841,238	900,397
	<u>\$ 28,105,280</u>	<u>\$ 26,526,550</u>
<b>Liabilities and Net Assets</b>		
<b>Current liabilities:</b>		
Current portion of long-term debt (Note 7)	\$ 256,384	\$ 251,384
Accounts payable and accrued expenses	1,256,871	953,606
	<u>1,513,255</u>	<u>1,204,990</u>
Long-term debt (Note 7)	5,616,099	5,872,483
<b>Net assets:</b>		
Without donor restrictions	<u>20,975,926</u>	<u>19,449,077</u>
	<u>\$ 28,105,280</u>	<u>\$ 26,526,550</u>

GLOBAL CONCEPTS CHARTER SCHOOL

**Statements of Activities**

For the years ended June 30,	2022	2021
<b>Support and revenue:</b>		
Enrollment fees:		
Resident students	\$ 12,238,483	\$ 12,722,581
Resident students with disabilities	712,643	701,078
Contributions:		
Federal awards	3,544,952	1,924,404
In-kind	53,418	35,460
State awards and other	14,816	15,143
Investment activity	(109,502)	30,123
Other income	104,739	117,314
<b>Total support and revenue</b>	<b>16,559,549</b>	<b>15,546,103</b>
<b>Expenses:</b>		
Program expenses:		
Regular education	8,450,545	8,536,868
Special education	1,165,728	921,030
Other programs	2,233,985	945,112
Total program expenses	<b>11,850,258</b>	10,403,010
Supporting services:		
Management and general	3,182,442	2,775,859
<b>Total expenses</b>	<b>15,032,700</b>	<b>13,178,869</b>
<b>Change in net assets</b>	<b>1,526,849</b>	<b>2,367,234</b>
Net assets - beginning	<b>19,449,077</b>	17,081,843
Net assets - ending	<b>\$ 20,975,926</b>	\$ 19,449,077

**Statement of Functional Expenses**

For the year ended June 30, 2022

	Number of Positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative personnel	28.9	\$ -	\$ -	\$ -	\$ 1,642,106	\$ 1,642,106
Instructional personnel	105.5	5,021,529	568,946	-	-	5,590,475
Non-instructional personnel	17.7	-	-	344,799	-	344,799
	<b>152.1</b>	<b>\$ 5,021,529</b>	<b>\$ 568,946</b>	<b>\$ 344,799</b>	<b>\$ 1,642,106</b>	<b>\$ 7,577,380</b>
Salaries		\$ 5,021,529	\$ 568,946	\$ 344,799	\$ 1,642,106	7,577,380
Fringe benefits and payroll taxes		1,397,062	156,734	94,986	452,370	2,101,152
Retirement		408,081	46,230	28,017	133,428	615,756
Professional fees		-	-	-	131,912	131,912
Consulting services		-	248,928	277,537	-	526,465
Occupancy		14,125	1,883	942	1,883	18,833
Repairs and maintenance		-	-	-	327,928	327,928
Insurance		106,092	14,146	7,073	14,145	141,456
Utilities		167,083	22,278	11,139	22,278	222,778
Supplies and materials		275,536	-	-	-	275,536
Fieldtrips		14,350	-	-	-	14,350
Transportation		-	-	627,750	-	627,750
Staff development		49,967	-	-	-	49,967
Marketing		-	-	-	65,866	65,866
Technology		137,168	-	-	-	137,168
Food service		-	-	726,021	-	726,021
Student services		8,969	-	-	-	8,969
Student testing and assessments		48,771	-	-	-	48,771
Office expense		37,154	4,954	2,477	129,352	173,937
Athletics		-	-	46,103	-	46,103
Bond interest expense		189,256	25,234	12,617	25,234	252,341
Other expense		2,437	-	16,326	159,544	178,307
		<b>7,877,580</b>	<b>1,089,333</b>	<b>2,195,787</b>	<b>3,106,046</b>	<b>14,268,746</b>
Depreciation		572,965	76,395	38,198	76,396	763,954
Total		<b>\$ 8,450,545</b>	<b>\$ 1,165,728</b>	<b>\$ 2,233,985</b>	<b>\$ 3,182,442</b>	<b>\$ 15,032,700</b>

**Statement of Functional Expenses**

For the year ended June 30, 2021

	Number of Positions	Regular Education	Special Education	Other Programs	Management and General	Total
Administrative personnel	19.0	\$ -	\$ -	\$ -	\$ 1,487,356	\$ 1,487,356
Instructional personnel	113.0	5,041,253	467,214	-	-	5,508,467
Non-instructional personnel	17.0	-	-	268,371	-	268,371
	149.0	\$ 5,041,253	\$ 467,214	\$ 268,371	\$ 1,487,356	\$ 7,264,194
Salaries		\$ 5,041,253	\$ 467,214	\$ 268,371	\$ 1,487,356	7,264,194
Fringe benefits and payroll taxes		1,320,363	120,905	69,448	384,895	1,895,611
Retirement		412,583	38,237	21,964	121,727	594,511
Professional fees		-	-	-	112,183	112,183
Consulting services		62,849	156,370	-	8,338	227,557
Occupancy		15,513	2,068	1,034	2,068	20,683
Repairs and maintenance		-	-	-	420,824	420,824
Insurance		100,162	13,355	6,677	13,355	133,549
Utilities		121,063	16,142	8,071	16,142	161,418
Supplies and materials		269,297	-	-	-	269,297
Fieldtrips		1,207	-	-	-	1,207
Transportation		-	-	96,869	-	96,869
Staff development		49,159	-	-	-	49,159
Marketing		31,675	-	-	2,215	33,890
Technology		254,437	-	-	-	254,437
Food service		-	-	404,327	-	404,327
Student services		7,531	-	-	-	7,531
Student testing and assessments		44,215	-	-	-	44,215
Office expense		101,098	13,480	6,740	69,038	190,356
Athletics		-	-	5,459	-	5,459
Bond interest expense		196,062	26,142	13,071	26,183	261,458
Other expense		5,026	-	9,523	44,420	58,969
		8,033,493	853,913	911,554	2,708,744	12,507,704
Depreciation		503,375	67,117	33,558	67,115	671,165
Total		\$ 8,536,868	\$ 921,030	\$ 945,112	\$ 2,775,859	\$ 13,178,869

**Statements of Cash Flows**

For the years ended June 30,	2022	2021
<b>Operating activities:</b>		
Cash received from enrollment fees	\$ 14,112,557	\$ 13,182,763
Cash received from contributions	2,293,312	1,928,153
Cash received from other sources	104,739	117,314
Interest income received	26,481	92,915
Payments to employees for services and benefits	(10,210,600)	(9,619,899)
Payments to vendors and suppliers	(3,511,419)	(2,339,599)
Interest paid	(254,666)	(242,324)
<b>Net operating activities</b>	<b>2,560,404</b>	<b>3,119,323</b>
<b>Investing activities:</b>		
Purchases of investments	(2,179,579)	(5,596,260)
Proceeds from sale of investments	2,155,000	4,777,777
Property and equipment expenditures	(279,802)	(638,369)
<b>Net investing activities</b>	<b>(304,381)</b>	<b>(1,456,852)</b>
<b>Financing activities</b>		
Principal repayments on long-term debt	(251,384)	(241,384)
<b>Net change in cash (including cash held in trust)</b>	<b>2,004,639</b>	<b>1,421,087</b>
Cash (including cash held in trust) - beginning	9,373,840	7,952,753
Cash (including cash held in trust) - ending	<b>\$ 11,378,479</b>	<b>\$ 9,373,840</b>



**Notes to Financial Statements**

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**1. Summary of Significant Accounting Policies:**

**Organization and Purpose:**

Global Concepts Charter School (the School), established in 2002, operates a charter school in the City of Lackawanna, New York pursuant to its Charter Agreement with the Education Department of the State of New York. The School currently offers classes from kindergarten through grade 12. The School has been chartered through 2026, after which time the charter may be renewed, upon application.

The School seeks to provide a top-quality educational program where students achieve high academic results; are geared towards higher education and career opportunities; become responsible, caring, family and community members; are highly knowledgeable of the multicultural world they are a part of; and possess the qualities and problem solving skills to collaborate peacefully in the community and worldwide.

**Subsequent Events:**

Management has evaluated events and transactions for potential recognition or disclosure through October 31, 2022, the date the financial statements were available to be issued.

**Cash:**

Cash in financial institutions potentially subjects the School to concentrations of credit risk, since it may exceed insured limits at various times throughout the year. The School maintains a minimum of \$100,000 in reserve funds to pay legal and audit expenses that would be associated with dissolution should it occur.

**Investments:**

Investments are comprised of bank certificates of deposits, U.S. treasury bills, and interest-bearing cash that are stated at cost, which approximate fair value.

**Property and Equipment:**

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

**Cash Held in Trust:**

Certain cash (primarily money market funds) is held in trust pursuant to security and guarantee agreements related to long-term debt.

**Revenue Recognition:**

**Enrollment Fees**

Enrollment fees are received from the public school district where the students reside. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the School residing in the district. The respective districts also reimburse the School for special education services based on approved applicable rates for the services provided. Revenues are recognized over the period the services are provided. The School generally invoices the resident district bimonthly and payment is due in 30 days. Enrollment fees received in advance are deferred and recognized when earned. The School's enrollment fees are received primarily from the Lackawanna City School District (Lackawanna District) and the City of Buffalo School District (Buffalo District).

**Contributions**

Contributions are reported at fair value at the date the pledge or award is received. Contributions are recorded as restricted support if they are received with donor stipulations that limit their use. When a donor restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Contributions received with donor-imposed restrictions that are met in the same reporting period are shown as support without donor restrictions.

Conditional contributions, primarily government awards, are recorded as revenue when the School meets requirements in compliance with specific agreements. When applicable, amounts received before the required conditions are met are reported as refundable advances on the accompanying balance sheets. These conditional contributions are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

As of June 30, 2022, conditional government awards from the Education Stabilization Fund awarded and not yet received amounted to approximately \$3,270,000 and will be recognized when qualifying expenses are incurred over the next three years.

In-kind contributions represent donated commodities for the cafeteria program which would typically need to be purchased if not provided by donation. These amounts are recognized as revenue at estimated fair value when the commodities are received.

**Receivables:**

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are outstanding after management has used reasonable collection efforts are written off through a charge to uncollectible receivables and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

**Income Taxes:**

The School is a 501(c)(3) organization exempt from taxation under section 501(a) of the Internal Revenue Code.

**Use of Estimates:**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

**Functional Expense Allocation:**

The School's costs of providing its various programs and activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. These costs include fringe benefits, payroll taxes, and retirement expenses, which have been allocated based on related personnel costs, and utilities, occupancy, insurance, office, interest, and depreciation expense, which have been allocated based on management's estimate of program benefit.

**Reclassifications:**

The 2021 financial statements have been reclassified to conform with the presentation adopted in 2022.

**2. Receivables:**

	2022	2021
Enrollment fees	\$ 372,074	\$ 1,602,760
Contributions	1,750,995	431,121
	<u>\$ 2,123,069</u>	<u>\$ 2,033,881</u>

Enrollment fees receivable at June 30, 2022 and 2021 include amounts withheld by the Buffalo School District for disputed rates of special education services provided by the School from 2008 through 2018 (Note 10).

**3. Investments:**

	2022	2021
Interest bearing cash	\$ 19,157	\$ 64,928
Certificates of deposit	2,137,749	4,352,330
Other fixed income	2,497,088	348,140
	<u>\$ 4,653,994</u>	<u>\$ 4,765,398</u>

**4. Property and Equipment:**

	2022	2021
Land	\$ 598,297	\$ 598,297
Building	5,296,306	5,296,306
Building improvements	9,390,463	9,335,685
Computer and office equipment	2,527,963	2,324,018
Furniture and fixtures	703,436	685,938
Musical instruments	79,931	76,350
	<u>18,596,396</u>	<u>18,316,594</u>
Less accumulated depreciation	8,773,722	8,009,768
	<u>\$ 9,822,674</u>	<u>\$ 10,306,826</u>

**5. Cash Held in Trust:**

The following accounts are held by a bank trustee in compliance with the issuance of Series 2018 bonds (Note 7).

	2022	2021
Reserve fund	\$ 506,400	\$ 506,054
Custodian and other funds	334,838	394,343
	<u>\$ 841,238</u>	<u>\$ 900,397</u>

**6. Short-Term Borrowings:**

The School has available a \$500,000 bank demand working capital line of credit with interest payable at prime plus 1.00%. The line is secured by all non-real estate assets, is subject to the usual terms and conditions applied by the bank for working capital financing, and is annually reviewed and renewed. There were no borrowings outstanding at June 30, 2022 and 2021.



## 7. Long-Term Debt:

	2022	2021
Buffalo and Erie County Industrial Land Development Corporation Tax-Exempt revenue Bonds (Global Concepts Charter School Project Series 2018 Bonds), payments in annual installments ranging from \$210,000 to \$485,000 plus interest at rates ranging from 4% to 5% through June 2038.	\$ 5,525,000	\$ 5,755,000
Plus unamortized bond premium	581,304	617,076
Less unamortized debt issuance costs	233,821	248,209
	<u>5,872,483</u>	<u>6,123,867</u>
Less current portion	256,384	251,384
	<u>\$ 5,616,099</u>	<u>\$ 5,872,483</u>

In October 2018 (to reduce net debt service requirements), the School entered into an agreement with Buffalo and Erie County Industrial Land Development Corporation to issue \$6,185,000 tax exempt bonds at a premium of \$715,449 to refund Erie County Industrial Development Agency Civic Facility Series 2007 Bonds. The bonds are secured by mortgage and security agreements granting the trustee a mortgage lien on and security interest in real and personal property as well as certain revenues, subject to permitted encumbrances. The bonds are further secured by the reserve fund (Note 5). The bond agreement contains restrictive covenants relative to debt service coverage and cash on hand.

Bond premium associated with the issuance of the Series 2018 bonds is amortized as a reduction to interest expense over life of bonds. Unamortized bond premium is presented as an addition to the face amount of Series 2018 bonds payable. Amortization of Series 2018 bond premium amounted to \$35,772 for the years ended June 30, 2022 and 2021.

Debt issuance costs are amortized as interest expense over the remaining term of the bonds. Amortization of debt issuance costs totaled \$14,388 for the years ended June 30, 2022 and 2021.

Aggregate maturities of net long-term debt subsequent to June 30, 2022 are:

2023	\$ 256,384
2024	266,384
2025	281,384
2026	291,384
2027	306,384
Thereafter	<u>4,470,563</u>
	<u>\$ 5,872,483</u>

## 8. Retirement Plans:

The School participates in the New York State Teachers' Retirement System (TRS) which is a cost-sharing multiple employer public employee retirement system. TRS offers a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at [www.nystrs.org](http://www.nystrs.org).

No employee contribution is required for those whose service began prior to July 1976. TRS requires employee contributions of 3% of salary for the first 10 years of service for those employees who joined from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3.5% of compensation throughout their active membership in TRS. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

Pursuant to Article 11 of Education Law, rates are established annually by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 9.80% of the annual covered payroll for the year ended June 30, 2022 and 9.53% for the year ended June 30, 2021. The required contributions for the years ended June 30, 2022 and 2021 were \$594,176 and \$571,723.

The School also maintains a 403(b) profit sharing plan covering essentially all full-time employees (as defined). The plan requires certain minimum employer contributions based on salaries and employee deferrals. Expenses related to this plan for the years ended June 30, 2022 and 2021 were \$21,580 and \$22,788.

## 9. Financial Assets Available for Operations:

The School obtains financial assets generally through enrollment fees and contributions. The financial assets are acquired throughout the year to help meet the School's cash needs for general expenditures. If necessary, the School also has access to a \$500,000 bank demand line of credit (Note 6).

The School's financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consist of the following at June 30, 2022 and 2021:

	<u>2022</u>	<u>2021</u>
Cash	\$ 10,437,241	\$ 8,373,443
Receivables	2,123,069	2,033,881
Investments	4,653,994	4,765,398
	<u>\$ 17,214,304</u>	<u>\$ 15,172,722</u>

#### 10. Contingencies:

In 2019, an audit by the Office of the New York State Comptroller determined the Buffalo District had provided incorrect special education rates for over a decade. As a result, there is a dispute with the rate used for aid that passes through the Buffalo District to the School for special education services.

The Buffalo District recouped approximately \$270,000 in special education aid in the 2019-20 and 2020-21 school years through a reduction in the Buffalo District's payments for enrollment fees earned by the School. To recover amounts withheld and pursuant to guidance, the School has submitted a State intercept to the New York State Education Department Commissioner and is following all administrative procedures to resolve the matter. Management believes the School will be successful in challenging the District's recoupment of funds through the State administrative procedure, and all amounts withheld per above have been recognized as enrollment fees receivable at June 30, 2022 and 2021 in the accompanying consolidated financial statements (Note 2).

The School is involved in claims and lawsuits which arise in the normal course of business. Management of the School anticipates these matters will not have a material adverse effect upon the financial condition of the School.

#### 11. Risks and Uncertainties due to COVID-19:

On January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency related to the global spread of coronavirus COVID-19, and a pandemic was declared by the World Health Organization in February 2020. Efforts to fight the widespread disease included limiting or closing many businesses and all schools and resulted in a severe disruption of operations for many organizations.

In March 2020, the School transitioned to remote instruction for the remainder of the 2019-20 school year. During the 2020-21 school year, the School provided hybrid in-person and remote instruction models in compliance with all government safety mandates, returning to in-person learning in the 2021-22 school year. Consequently, enrollment fees and revenue for the years ended June 30, 2022 and 2021 were not reduced.

The full extent of the impact of COVID-19 on the School's operational and financial performance will depend on further developments, including the duration and spread of the outbreak, and its impact on schools, including its students and families, employees, and vendors, none of which can be predicted.

**Additional Information**  
**Schedule of Expenditures of Federal Awards**

For the year ended June 30, 2022

Federal Grantor/Pass-Through Grantor/Program Title	Assistance Listing Number	Grantor Number	Expenditures
<u>U.S. Department of Education</u>			
Passed through New York State Education Department:			
Title I Grants to Local Educational Agencies	84.010	0021-22-0044	\$ 440,489
Title I Grants to Local Educational Agencies	84.010	0021-21-0044	28,476
English Language Acquisition State Grants	84.365	0293-22-0044	2,091
Supporting Effective Instruction State Grants	84.367	0147-22-0044	13,789
Supporting Effective Instruction State Grants	84.367	0147-21-0044	20,295
Student Support and Academic Enrichment Program	84.424	0204-22-0044	19,342
Student Support and Academic Enrichment Program	84.424	0204-21-0044	1,143
Education Stabilization Fund:			
Elementary and Secondary School Emergency Relief Fund	84.425D	5891-21-0044	910,892 <sup>1</sup>
American Rescue Plan Elementary and Secondary School Emergency Relief Fund	84.425U	5880-21-0044	1,336,774 <sup>1</sup>
Total U.S. Department of Education			2,773,291
<u>U.S. Department of Agriculture</u>			
Passed through New York State Education Department:			
Child Nutrition Cluster:			
School Breakfast Program	10.553	N/A	181,879 <sup>2</sup>
National School Lunch Program	10.555	N/A	578,170 <sup>2</sup>
COVID-19 - Summer Food Service Program for Children	10.559	N/A	10,410 <sup>2</sup>
Pandemic EBT Administrative Costs	10.649	N/A	1,202
Passed through New York State Office of General Services:			
Child Nutrition Cluster:			
National School Lunch Program	10.555	N/A	53,418 <sup>2</sup>
Total U.S. Department of Agriculture			825,079
Total Expenditures of Federal Awards			\$ 3,598,370

<sup>1</sup> Total Education Stabilization Fund - \$2,247,666

<sup>2</sup> Total Child Nutrition Cluster - \$823,877

**Notes to Schedule of Expenditures of Federal Awards**

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**1. Summary of Significant Accounting Policies:**

**Basis of Presentation**

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by Global Concepts Charter School (the School), an entity as defined in Note 1 to the School's financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

**Basis of Accounting**

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the School's financial reporting system. The federal expenditures are recorded on the accrual basis.

**Indirect Costs**

The School does not use the 10% de minimis indirect cost rate permitted by the Uniform Guidance.

**Non-Monetary Federal Program**

The School is the recipient of a federal award program that does not result in cash receipts or disbursements, termed "non-monetary program." During the year ended June 30, 2022, the School used \$53,418 worth of commodities under the National School Lunch Program (Assistance Number 10.555).

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Board of Trustees  
Global Concepts Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Global Concepts Charter School (the School), which comprise the balance sheet as of June 30, 2022, and the related consolidated statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 31, 2022.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

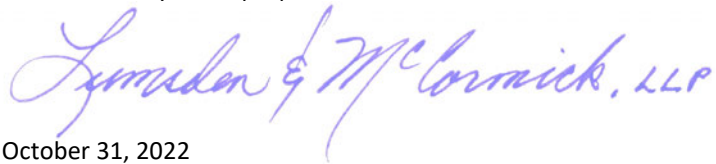
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lyndon & McCormick, LLP". The signature is written in a cursive, flowing style.

October 31, 2022



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

The Board of Trustees  
Global Concepts Charter School

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited Global Concepts Charter School's (the School) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2022. The School's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the School's federal programs.

### ***Auditors' Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.



The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Symons & McCormick, LLP*

October 31, 2022

**Schedule of Findings and Questioned Costs**

For the year ended June 30, 2022

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**Section I. Summary of Auditors' Results**

Financial Statements

Type of auditors' report issued: *Unmodified*

Internal control over financial reporting:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? No
- Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance for major programs: *Unmodified*

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? No

Identification of major programs:

Name of Federal Program or Cluster	Assistance Listing Number	Amount
Education Stabilization Fund	84.425	\$ 2,247,666

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? Yes

**Section II. Financial Statement Findings**

No findings were reported.

**Section III. Federal Award Findings and Questioned Costs**

No matters were reported.

October 31, 2022

New York State Education Department  
Charter School Office

Re: Global Concepts Charter School

Dear New York State Education Department representative:

Below pertains to Entry 4c – Additional Financial Documents:

- Advisory and/or Management letter – *not applicable, no management letter issued*
- Federal Single Audit – *attached*
- CSP Agreed-Upon Procedure Report - *not applicable*
- Evidence of Required Escrow Account for each school - *attached*
- Corrective Action Plan for Audit Findings and Management Letter Recommendations - *not applicable, no management letter issued*

Very truly yours,



Karen Burhans, CPA  
Partner

7/12/2022

FOR INQUIRIES CALL: DORRANCE AVENUE OFFICE  
(716) 825-4543

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GLOBAL CONCEPTS CHARTER SCHOOL  
CHARTER RESERVE ACCOUNT  
1159 ABBOTT RD  
BUFFALO NY 14220-2701



ACCOUNT TYPE	
M&T MARKET ADVANTAGE FOR BUSINESS	
ACCOUNT NUMBER	STATEMENT PERIOD
[REDACTED]	JUN.01-JUN.30,2022
BEGINNING BALANCE	\$100,023.59
DEPOSITS & CREDITS	0.00
LESS CHECKS & DEBITS	0.00
INTEREST	0.82
LESS SERVICE CHARGES	0.00
ENDING BALANCE	\$100,024.41

INTEREST PAID YEAR TO DATE

\$4.96

ACCOUNT ACTIVITY

POSTING DATE	TRANSACTION DESCRIPTION	DEPOSITS & OTHER CREDITS (+)	WITHDRAWALS & OTHER DEBITS (-)	DAILY BALANCE
06/01/2022	BEGINNING BALANCE			\$100,023.59
06/30/2022	INTEREST PAYMENT	\$0.82		100,024.41
	ENDING BALANCE			\$100,024.41

INTEREST RATE HISTORY

INTEREST RATE	BEGINNING DATE	ENDING DATE
0.01%	05/31/2022	06/30/2022

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

DAWAN A. JONES

**Name of Charter School Education Corporation:**

GLOBAL CONCEPTS CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair, Vice-Chair, Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

uncle - Hall Monitor

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Cousin



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.





6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	<p>NONE</p>		



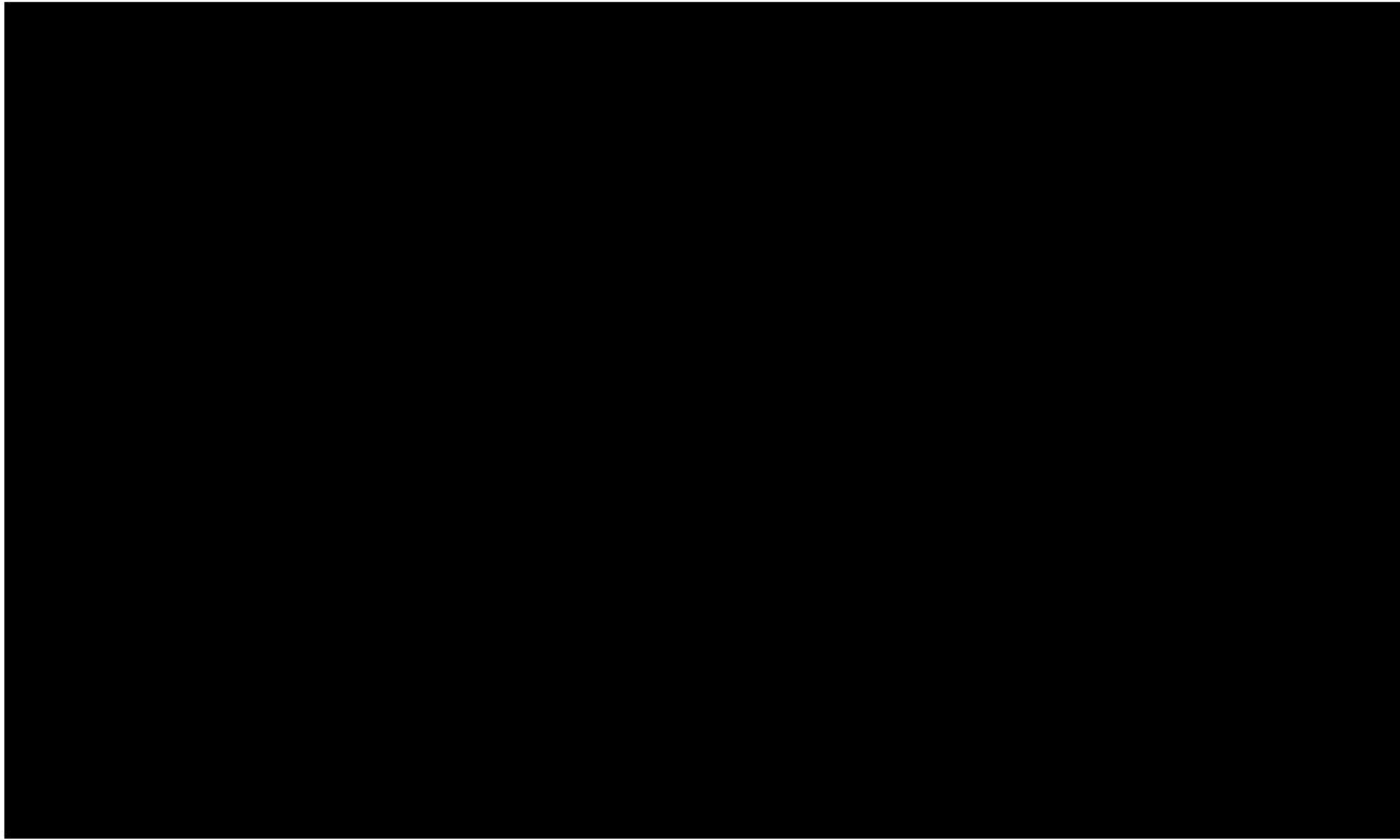
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
	NONE			



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Dawson D. Jones*

*7/14/22*

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

ANTONIO ESTRADA

**Name of Charter School Education Corporation:**

G.C.C.S.

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

PARENT REPRESENTATIVE

VICE CHAIR

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.





6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

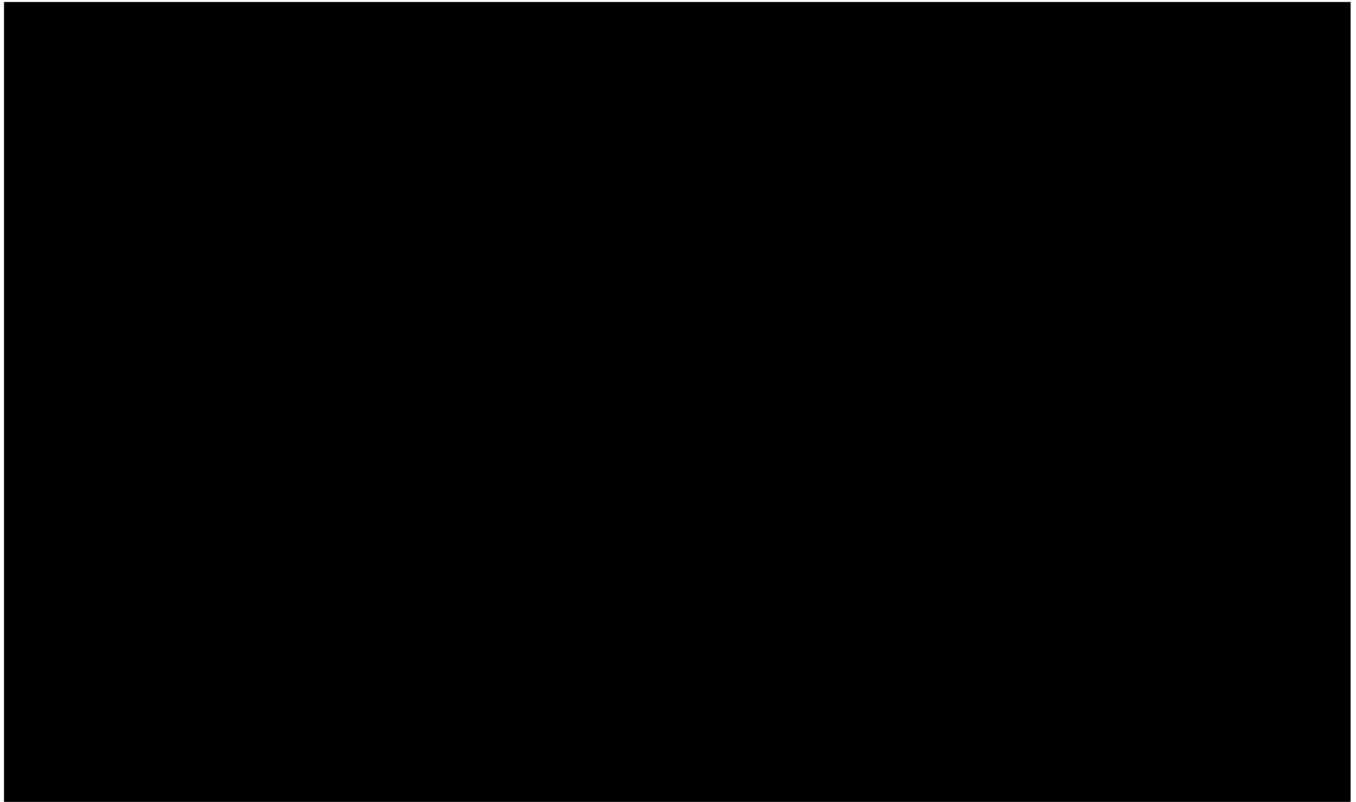
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>NONE</p>			

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		None		

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*[Handwritten Signature]* \_\_\_\_\_ *7/27/2022*  
**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

SUZANA MAZELLA

**Name of Charter School Education Corporation:**

GLOBAL CONCEPTS CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

TRUSTEE, TREASURER

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

SDN, SUBSTITUTE TEACHER

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.





6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2018 - CURRENT	SON IS EMPLOYED AS SUBSTITUTE TEACHER	DISCLOSED AT BOARD MEETING PRIOR TO VOTE OF APPROVAL	SON



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

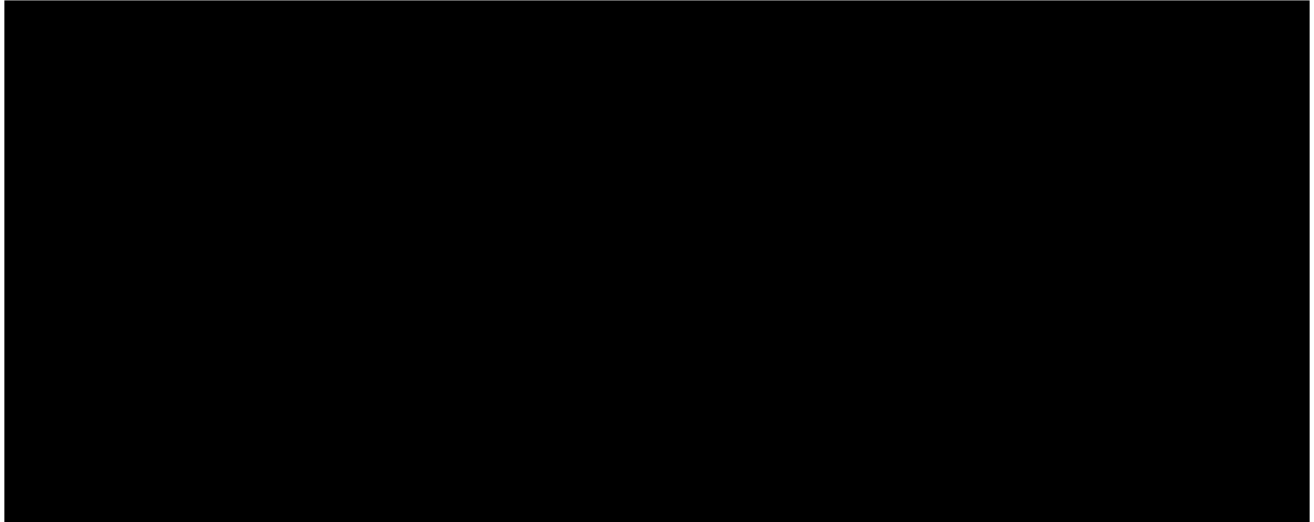


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**Business Telephone:**

---

**Business Address:**



*Suzanne Mazella*

**Signature**

*7/12/22*

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

William A. Kruger Jr.

**Name of Charter School Education Corporation:**

Global Concepts Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary  
Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.





4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



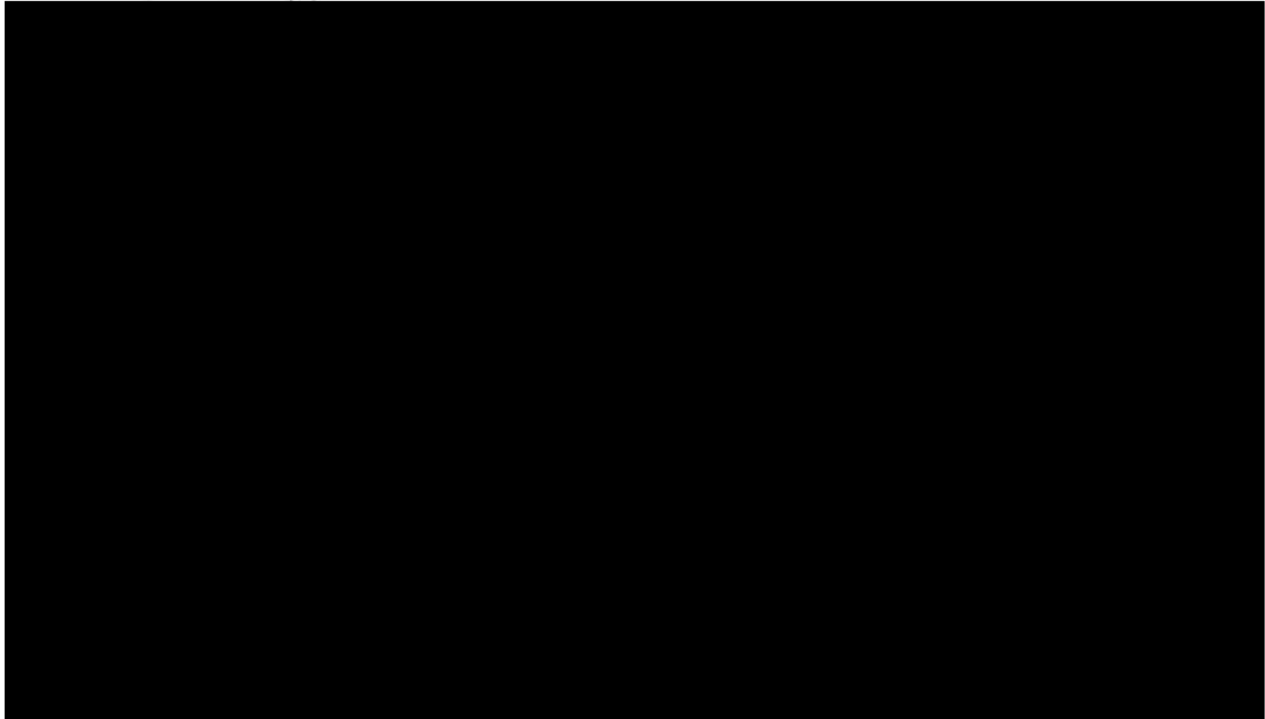
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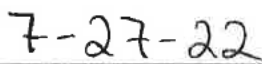
**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>



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 \_\_\_\_\_   
Signature Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*





**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Anthony J. DeMarco Jr.

**Name of Charter School Education Corporation:**

Global Concepts Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

*Board member*

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest







**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Daniel Wilczewski

**Name of Charter School Education Corporation:**

Global Concepts Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you **and/or** your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

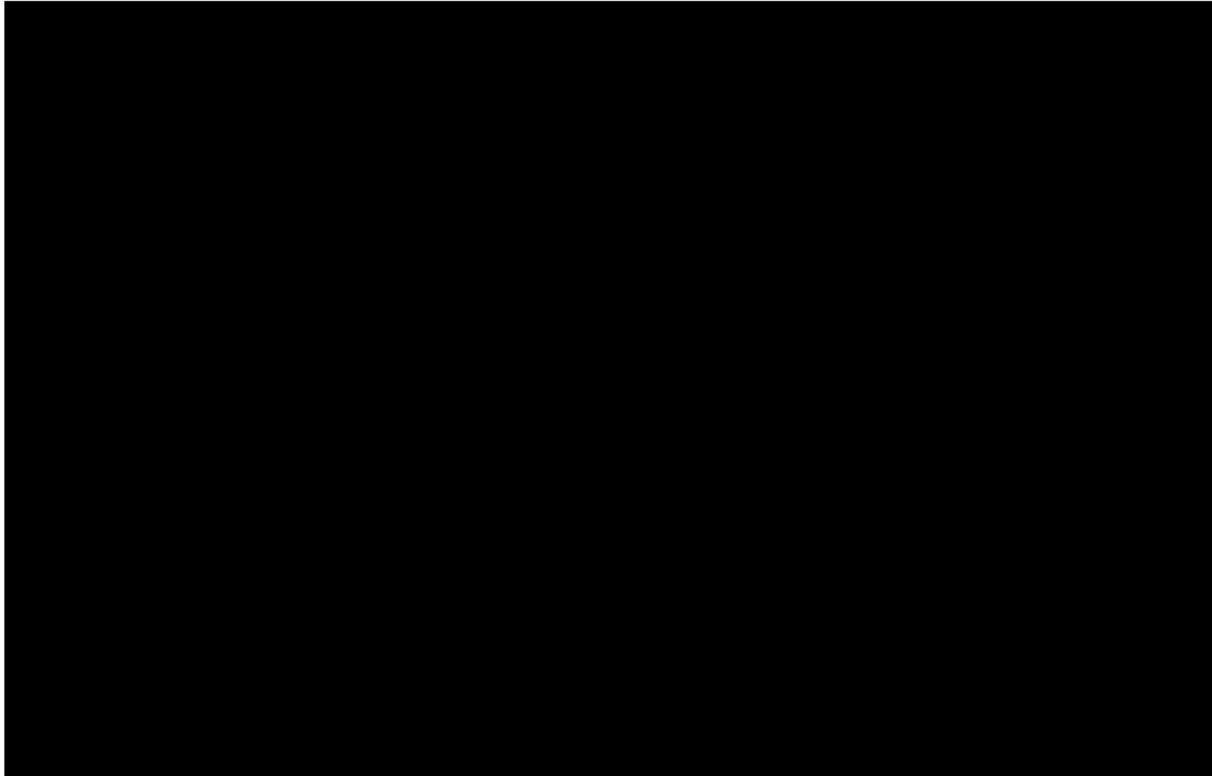
**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest





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*Daniel J. Wilton*

**Signature**

*7/18/2022*

**Date**

Acceptable signature formats include:

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*last revised 04/2022*



Global Concepts Charter School  
Monthly Board of Trustees Meeting  
January 26, 2022  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:47 p.m.

Present: Dawan Jones, Antonio Estrada, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent: Suzie Mazella

Other Attendees: Tracy McGee, CEO  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

William Kruger made a motion to accept the agenda as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Anthony DeMarco made a motion to accept the Secretary’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

William Kruger made a motion to receive and file the Treasurer’s report as presented in the Board packet. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated December 15, 2021**

William Kruger made a motion to accept the Regular monthly minutes dated December 15, 2021. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve translation support services for our ELL population and families as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Shannon Giovino – K-8 Receptionist – effective December 31, 2021
- Stephanie Cudmore – K-8 Monitor – effective December 3, 2021
- Elisabeth Isaacs – HS English Teacher – effective December 19, 2021
- Luke Federici – HS PE/Health Teacher – effective January 26, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following emergency conditional appointment, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Esma Almathil – K-8 Substitute – effective date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following personnel change:

- Ashley Moulton – from K-8 Substitute to K-8 Floating Teacher – effective January 10, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

Daniel Wilczewski made a motion to approve new vendor NY Department of Health - Limited Service Laboratory for on-site COVID-19 testing application fee in the amount not to exceed \$200.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada.

Motion roll call as follows:

Mr. Estrada	Yes
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Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kittredge Foodservice Equipment to replace a K-8 refrigerator in the amount not to exceed \$4,367.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Duffy's-AIS LLC to replace the exhaust fan motor in the K-8 kitchen in the amount not to exceed \$1,012.76 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Lowe's for K-8 Home & Careers room equipment in the amount not to exceed \$3,255.00 as recommended by the CEO and Chairman Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Hodgson Russ for Superintendent Hearings in the restated amount not to exceed \$1,215.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Additional Information**

**Public Participation**

There were no questions from the public.

**Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Anthony DeMarco. Motion passed by voice vote.

Meeting adjourned at 5:54 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees



Global Concepts Charter School  
Monthly Board of Trustees Meeting  
February 23, 2022  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 6:08 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused: Daniel Wilczewski

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Treasurer’s report. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed

**Item #4 – Regular Meeting Minutes dated January 26, 2022**

Suzie Mazella made a motion to accept the Regular monthly minutes dated January 26, 2022. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve the School Attendance Teacher rational and the creation of the position as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Emily Robinson – Social Worker – effective February 18, 2022
- Matthew Pietras – HS Special Education Teacher – effective February 1, 2022
- Lauren Schreft – K-8 Substitute – effective February 16, 2022

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Shawn Hughes – HS Floating Teacher – effective January 31, 2022
- Amelie Kempel – HR Intern, Spring semester – effective date TBD
- Katie Tobia – HS Special Education Teacher – effective date TBD

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following personnel changes as recommended by the CEO and Chairman:

- Ashley Moulton – from K-8 Sub to K-8 Floating Teacher – effective January 10, 2022
- Tim Flood – from HS In-school Suspension to HS Counselor – effective February 10, 2022
- Antwan Anderson – HS Long Term Sub to HS Long Term Sub for ISS – effective February 10, 2022
- Joseph Scarsella – from HS Sub to Long Term Sub for PE and Health – effective February 10, 2022

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendor as recommended by the CEO and Chairman:

- Bow Tie Photo Booths – for June 3<sup>rd</sup> HS prom

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to School Nurse Supply for Fine Arts Center medical equipment for the in the amount not to exceed \$1,776.50 as recommended by the CEO and Chairman.

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve School Fix/Decker Equipment to replace two mats at the K-8 entrance in the amount not to exceed \$2,524.28 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest and Emery for professional services through December 13, 2021 in the amount not to exceed \$1,530.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for December 2021 Superintendent Hearings in the amount not to exceed \$1,666.50 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for profession services October 2021 (\$6,120.00), November 2021 (\$4,480.00), and December 2021 (\$2,345.00) in the total amount not to exceed \$12,945.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

### **Public Participation**

There were no questions from the public.

### **Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada. Motion passed by voice vote.

Meeting adjourned at 6:16 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
July 28, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at the Green Space Pavilion, 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:52 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Daniel Wilczewski, William Kruger

Excused: Anthony DeMarco

Absent:

Other Attendees: Tracy McGee  
Jack Turner, Elementary Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to receive and file the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Treasurer’s Report referring to the information included in the Board packet for review. Antonio Estrada made a motion accept the Treasurer’s Report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular and Annual Meeting Minutes dated June 23, 2021**

Suzie Mazella made a motion to accept the Regular monthly minutes and the Annual Board minutes dated June 23, 2021. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations/Financials/Contracts:**

Antonio Estrada made a motion to approve Summer Arts Classes at Ruben Santiago-Hudson Fine Arts Learning Center, dates to be determined, as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve the STA student bussing Memo of Understanding for a contract extension through June 30, 2022 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Jonescarey Consulting for K-8 professional development from July 1, 2021 to June 30, 2022 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Dr. Margaret Carey-Jones for high school professional development in the amount not to exceed \$3,600.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Robmar Construction Services, Inc. for landscaping and steps at 1159 Abbott Road in the amount not to exceed \$2,100.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

Suzie Mazella made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Sommer Pacana – HS Social Studies Teacher – effective June 25, 2021



- Parvaneh Heidari – K-8 Uncertified Substitute – effective June 17, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Jacob Jay – HS Band Director – effective August 16, 2021
- Stephen Taraboletti – K-8 Math Intervention Specialist – effective August 16, 2021
- Shannon Henning – K-8 Special Education Teacher – effective August 16, 2021
- Andrea Marracino – K-8 Math Intervention Specialist – effective August 16, 2021
- Steven Frost – HS Science AIS Specialist – effective August 16, 2021
- Christina Ruggeri – K-8 Math Teacher – effective TB
- Katie Tobia – HS Special Education Teacher – effective August 16, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the following staff reassignments as recommended by the CEO and Chairman:

- Amanda Mooney from K-8 Floating Teacher to K-8 Special Education Teacher – effective August 16, 2021
- Nina Sprowal from First Grade Teacher to K-8 ENL Teacher – effective August 16, 2021
- Karen Dietz from Sixth Grade Teacher to K-8 Math Intervention Specialist – effective August 16, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

Daniel Wilczewski made a motion to approve new vendor S&S Worldwide for high school sports gym equipment in the amount not to exceed \$1,391.57 as recommended by the CEO and

Chairman. Motion seconded by William Kruger and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Second Step for K-8 Curriculum programs and digital license in the amount not to exceed \$5,918.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Rosewood Signs for a K-8 playground memorial sign in the amount not to exceed \$2,700.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Nate's Copiers & Computers to replace Cromebooks and laptops in the amount not to exceed \$81,398.50 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve M&T for credit card purchases in the amount not to exceed \$1,815.74 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve CDWG to replace process server at K-8 (\$7,284.79), to replace smartboards and spaces with no projector (\$43,598.50), and Chromebooks (\$54,411.00) in a total amount not to exceed \$105,294.29 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Eaton Office Supplies for K-8 library bookshelves in the amount not to exceed \$1,727.85 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Scholastic Magazine for K-6 supplements for science and Social Studies in the amount not to exceed \$4,203.90 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Scholastic Library Publishing to renew the subscription for K-8 BookFlix/TrueFlix in the amount not to exceed \$1,067.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Learning A-Z for a license for K-8 materials/websites in the amount not to exceed \$8,075.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Generation Genius, Inc. for K-8 curriculum not previously approved in the amount not to exceed \$795.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Curriculum Associates for i-Ready diagnostic tool/program to decrease achievement gaps in the amount not to exceed \$22,600.00 as recommended by the CEO and Chairman.

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Emath Instruction, Inc. for grades 6-8 math workbooks in the amount not to exceed \$7,735.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Erie 1 BOCES for assessment changes in grades 3-8 for 2020-2021 school year in the amount not to exceed \$2,910.60 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Follett School Solutions, Inc. for a high school library book tracking system, extension of the K-8 system in the amount not to exceed \$\$1,923.38 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Hudl to renew high school basketball subscription in the amount not to exceed \$1,350.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Mollenberg-Betz to replace ruptured blackflow preventer at the Fine Arts building in the amount not to exceed \$1,551.14 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Schindler Elevator for yearly billing to June 30, 2022 in the amount not to exceed \$2,266.44 as recommended by the CEO and Chairman. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for May 2021 services in the amount not to exceed \$3,230.00 as recommended by the CEO and Chairman. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for professional services (\$12,834 and \$1,288.00) in the total amount not to exceed \$14, 122.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

#### **Public Participation**

No public was available for questions.

#### **Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 6:05 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Annual Board of Trustees Meeting  
June 23, 2021  
Annual Minutes

The Annual meeting of the Board of Trustees of the Global Concepts Charter School was held at the Green Space Pavilion, 1001 Ridge Road, Lackawanna, New York 14218 and called to order following the regular monthly meeting by Chairman Dawan Jones at 5:22 p.m.

A quorum was established by roll call:

Present: Dawan Jones, Suzie Mazella, Antonio Estrada, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, K-8 Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

Antonio Estrada made a motion to approve the Annual meeting agenda as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**New Business**

**Item #1 – Nomination of Officers**

William Kruger made a motion to reappoint Antonio Estrada, Suzie Mazella, and Daniel Wilczewski to the Global Concepts Charter School Board of Trustees,, effective from July 1, 2021 to June 30, 2024. Motions seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

William Kruger, Secretary, made a motion to open the floor to nominations for of officers for the 2022-2022 school year. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to keep the slate of officers as is:

Dawan Jones	Chairman
Antonio Estrada	Vice-Chair
William Kruger	Secretary
Suzie Mazella	Treasurer

Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Dawan Jones, Chairman, called for further nominations. There were no further nominations. William Kruger made a motion to close the nominations. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed

For the record, William Kruger, Secretary, called out the slate of officers for the 2020-2021 school year:

Dawan Jones	Chairman
Antonio Estrada	Vice-Chairman
Suzie Mazella	Treasurer
William Kruger	Secretary
Anthony DeMarco	Board Member
Daniel Wilczewski	Board Member



Suzie Mazella made a motion to adjourn. Motion seconded by Antonio Estrada and Anthony DeMarco. Motion passed by voice vote.

Meeting adjourned at 5:25 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

---

William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
March 23, 2022  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 6:03 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused: Daniel Wilczewski

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Anthony DeMarco made a motion to accept the Treasurer’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated February 23, 2022**

Suzie Mazella made a motion to accept the Regular monthly minutes dated February 23, 2022. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve Supplemental Health Care for nursing staff in the amount not to exceed \$62,400.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Kruder, Inc. for Galaxy License Renewal (\$468.00) Navigator license renewal and College Access package, Training (\$1,613.50) in the total amount not to exceed \$2,081.50 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Erie 1 BOCES to partnership with Instream for document managing in the amount not to exceed \$8,527.50 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve PLC Associates for Implementation of High Performance Structures, Strategies, and Systems – Scope of Work March-December 2022 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Adelman Palmisano Architects for the Culinary Institute Phase 1 in the amount not to exceed \$10,000.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Asset Protective Services, Inc. contract for security until further notice as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve up to eight (8) attendees as determined by the Chairman to National Charter School Conference in Washington D.C., June 19-22, 2022 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Telco Construction as Construction Management for the CTE building project effective immediately as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

Suzie Mazella made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Jon Meeder – HS Long Term Substitute – effective February 28, 2022
- Danielle Pietropaolo – K-8 Floating Teacher – effective March 18, 2022
- Melanie Linsmair – HS Substitute – effective January 4, 2022
- Ethan Moeller –HS Credit Recovery Teacher. – effective March 30, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Nyala Ahmed – HS Social Worker – effective date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the following reassignment as recommended by the CEO and Chairman:

- Spencer Lee - from Sub to Long Term Sub (HS Literacy) – effective February 15, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

### **Vendors:**

William Kruger made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- DMEC – Disability Management Employer Coalition – membership
- Junk King – Trash removal services
- 716 Limousine – Two (2) High School field trips
- Executive Investigative Security – High School
- WNYPrint – Global Banner
- MoonDanceCat – High School field trip – out of Student Council budget

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve new vendor Uniforms by Tommy Hilfiger for School uniforms in the amount not to exceed \$100,000.00 as recommended by the CEO and Chairman.

Motion seconded by Antonio Estrada and Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve School Nurse Supply for K-8 AED medical equipment in the amount not to exceed \$1,679.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Hodgson Russ for January 2022 professional services in the amount not to exceed \$2,688.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Kirisits & Associates for January 2022 professional services in the amount not to exceed \$5,285.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Mollenberg-Betz for Fine Arts boiler water leak in the amount not to exceed \$1,409.98 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Additional Information**

**Public Participation**

There were no questions from the public.

**Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 6:13 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees



Global Concepts Charter School  
Monthly Board of Trustees Meeting  
May 25, 2022  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:32 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Attendees: Tracy McGee, CEO  
Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Anthony DeMarco and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Anthony DeMarco made a motion to accept the Secretary’s report as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Treasurer’s report. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated April 27, 2022**

Suzie Mazella made a motion to accept the Regular monthly minutes dated April 27, 2022. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve the 2022-2023 GCCS School Year calendar as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Imagine Learning for Edgenuity courseware renewal in the amount not to exceed \$17,750.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Tri-Delta Resources for Microsoft Office renewal in the amount not to exceed \$3,270.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve License agreement with David Hardy dba Head Entertainment in the amount not to exceed \$1,500.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve McCandless Marketing, Inc. in the amount not to exceed \$1,290.82 for expenses over the original amount (\$35,000.00) approved at the December 2021 Board meeting. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

**Personnel:**

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Jocelyn Armbruster – K-8 Uncertified Substitute Teacher – effective May 24, 2022
- Elizabeth Strott – K-8 Uncertified Substitute Teacher – effective May 31, 2022
- Leah Herman – HS Math Teacher – effective date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

William Kruger made a motion to approve the following personnel change as recommended by the CEO and Chairman:

- Sarah Wetherbee from K-8/HS Long Term Substitute to K-8 Full Time Floating Teacher– effective May 10, 2022

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Texthelp, Inc. – Read & Write IEP accommodation for student
- Curleys Grill & Banquet Center – Field trip for Culinary Arts Life Skills class

Motion seconded by Antonio Estrada. Motion roll call as follows

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes

Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Six Flags Darien Lake Music Festival for grades 5-12 elective band students in the amount not to exceed \$1,547.25 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Teachers College Reading and Writing Project for four (4) teachers and six (6) sessions in the amount not to exceed \$5,100.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Kirisits & Associates for March 2022 billing in the amount not to exceed \$4,285.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco and Antonio Estrada. Motion roll call as follows

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Harter Secrest & Emery for professional services through January 31, 2022 in the amount not to exceed \$2,610.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes

Motion passed.

Suzie Mazella made a motion to approve Hodgson Russ for professional services in the amount not to exceed \$11,702.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

### **Public Participation**

There were no questions from the public.

### **Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 5:40 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

---

William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
August 25, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at the Green Space Pavilion, 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:26 p.m.

Present: Dawan Jones, Anthony DeMarco, William Kruger, Daniel Wilczewski

Excused: Suzie Mazella, Antonio Estrada

Absent:

Other Tracy McGee  
Attendees: Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

William Kruger made a motion to accept the agenda as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

New Business

**Principals' Reports**

William Kruger made a motion to receive and file the Principals' Reports as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Anthony DeMarco made a motion to accept the Secretary’s report. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

William Kruger made a motion to receive and file the Treasurer’s Report. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

**Item #4 – Regular and Annual Meeting Minutes dated June 23, 2021**

William Kruger made a motion to accept the Regular monthly minutes dated July 28, 2021. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

**Operations/Financials/Contracts:**

Daniel Wilczewski made a motion to approve SchoolMint, Inc for 2021-2022 school year contract renewal in the amount not to exceed \$9,260.99 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.



Daniel Wilczewski made a motion to approve Tri-Delta Resources for GoGuardian Suite 1 year contract renewal in the amount not to exceed \$10,990.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Studica, Inc. to renew Adobe Creative Cloud K-12 shared device license in the amount not to exceed \$2,496.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Infosource, Inc. to renew license for description and report of Webinar usage in the amount not to exceed \$4,522.50 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Heartland for Nutrikids Program annual cafeteria license and POS manager in the amount not to exceed \$1,020.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

Daniel Wilczewski made a motion to create the position of Microcomputer Specialist. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman

- Katie Tobia – HS Long Term Sub Special Education – effective June 25, 2021
- Jessica Jurusik – K-8 Special Education Teacher – effective June 25, 2021
- Tyler Perna – K-8 Physical Education/Health Teacher – effective June 25, 2021
- Christina Minna Kempf – HS Art Teacher – effective August 16, 2021
- Nicholas Guay – HS Uncertified Substitute – effective June 25, 2021
- Catharine Skinner – HS Uncertified Substitute – effective June 25, 2021
- Colleen Schumacher – K8 Hall Monitor – effective June 25, 2021
- Nicholas Sere day – HS PE/Health Teacher – effective June 25, 2021

Motion seconded by William Kruger. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Justin Kelly – HS Social Studies – effective August 16, 2021
- Julie Schneggenburger – 1st Grade Teacher – effective August 16, 2021
- Max Nelson – K-8 ENL Teacher – effective August 16, 2021
- Alison Locke – Social Worker – effective date TBD
- Holly Richardson – K-8 Math Teacher – effective date TBD
- Derek Wampole – K-8 Physical Ed/Health Teacher – effective date TBD
- Kristen Lillis – K-8 Special Education Teacher – effective date TBD
- Morgan Ziemba – 2nd Grade Teacher – effective date TBD

Motion seconded by William Kruger. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following staff reassignment as recommended by the CEO and Chairman:

- Melissa Lozanovski – from 2nd grade to 6th grade Teacher – effective August 16, 2021

Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. DeMarco	Yes
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Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

**Vendors:**

William Kruger made a motion to approve new vendor Niagara County Community College for school safety training in the amount not to exceed \$2,750.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

William Kruger made a motion to approve McGraw Hill for Math professional development in the amount not to exceed \$1,500.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

William Kruger made a motion to approve Amazon for the following in the total amount not to exceed \$14,891.67 as recommended by the CEO and Chairman:

- K-8 – 75 Student desks for (\$6,749.25)
- K-8 – 5 Desks for new teachers (\$2,549.95)
- K-8 – 2 Soccer goals (\$1,092.97)
- K-8 – 13 Charging carts (\$5,745.09)

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

William Kruger made a motion to approve Erie 1 BOCES for NYS Regents and NYSELSAT Assessments for 2020-2021 school year in the amount not to exceed \$1,085.37 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Mr. Kruger Yes  
Mr. Jones Yes

Motion passed.

William Kruger made a motion to approve Kirisits & Associates for June 2021 services in the amount not to exceed \$6,255.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes  
Mr. Jones Yes

Motion passed.

William Kruger made a motion to approve Harter Secret & Emery for July 2021 services in the amount not to exceed \$11,071.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes  
Mr. Jones Yes

Motion passed.

William Kruger made a motion to approve Mollenberg-Betz for a K-8 water filling station (\$2,056.80) and Fine Arts Mitsubishi multiunit repair (\$1,750.45) in the total amount not to exceed \$3,768.35 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes  
Mr. Jones Yes

Motion passed.

William Kruger made a motion to approve Nasco for HS cooking class supplies in the amount not to exceed \$2,737.59 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco Yes  
Mr. Wilczewski Yes  
Mr. Kruger Yes  
Mr. Jones Yes

Motion passed.

William Kruger made a motion to approve Lifetime Concrete Coatings for HS basement coated flooring in the amount not to exceed \$21,947.75 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

William Kruger made a motion to approve Telco Construction for a new floor at the Performing Arts Center in the amount not to exceed \$9,700.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes
Mr. Jones	Yes

Motion passed.

### **Additional Information**

#### **Public Participation**

No public was available for questions.

#### **Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Anthony DeMarco. Motion passed by voice vote.

Meeting adjourned at 5:37 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
October 27, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 6:12 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Tracy McGee, CEO  
Attendees: Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella referred to the Treasurer’s report as presented in the Board packet. William Kruger made a motion to receive the Treasurer’s Report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated September 22, 2021**

Suzie Mazella made a motion to accept the Regular monthly minutes dated September 22, 2021. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations/Financials/Contracts:**

Suzie Mazella made a motion to approve Erie 1 BOCES for participation charges for 2021-2022 school year in the amount not to exceed \$40,764.15 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed

Suzie Mazella made a motion to approve Supplemental Health Care for a second Covid 19 nurse in the amount not to exceed \$62,400.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Yemeni Community Sports Complex for soccer field rental for 2021-2022 Fall sports in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Notable, Inc. (Kami) for license renewal for all K-12 students and staff in the amount not to exceed \$4,140.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Jonescarey Consulting, Inc. for HS Benchmark assessments in the amount not to exceed \$2,400.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes



Motion passed.

Suzie Mazella made a motion to approve the Teacher Bargaining Agreement as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the Engagement (Board Special Counsel) Agreement with Attorney Bethany Centrone as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to authorize the CEO and building leaders to hire the following instructional positions immediately. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Amina Golden-Arabaty – HS. Long Term Sub Arabic – effective September 22, 2021
- Julia Ramsdell – HS ELA Teacher – effective October 8, 2021
- Kristen Warden – K-8 In-School Suspension Teacher – effective October 13, 2021
- Griselda Martinez – K-8 LTS Middle School Spanish Teacher – effective date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Yarya Vazquez Justiniano – K-8 Cleaner – effective date TBD
- Adriana Sarden Vazquez – K-8 Cleaner – effective date TBD
- Krista Sullivan – K-8 Science Teacher – effective November 4, 2021
- Kenneth Heximer – Microcomputer Specialist – effective October 12, 2021
- Jennifer Colby – K-8 Monitor – effective date TBD
- Jesse Dixon – HS ELA Teacher – effective October 25, 2021
- Pamela Mejia-Pap – K8 Monitor – effective October 19, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMaro made a motion to approve the following temporary reassignment:

- Lindsay Severino from HS ENL Teacher to temporary Substitute Assistant Principal – effective October 25, 2021

Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Vendors:**

Daniel Wilczewski made a motion to approve the following new vendor as recommended by the CEO and Chairman:

- [www.lettucegrow.com](http://www.lettucegrow.com) – K-8 Hydroponic activities

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Nearpod for licenses and training for all HS students and staff in the amount not to exceed \$5,250.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Manufacturing Automatic Systems for High School portable desk shields and clips in the amount not to exceed \$5,010.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Eaton Office Supply for K-8 Copy paper in the amount not to exceed \$2,032.20 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Randy Golda for cinematography audio, and branding services in the amount not to exceed \$1,432.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Harter Secrest & Emery for professional services through August 31, 2021 in the amount not to exceed \$8,096.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve MJ Mechanical Services, Inc. for K-8 rooftop unit replacement in the amount not to exceed \$15,786.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Mollenberg-Betz to repair K-8 auditorium unit (\$3,145.48), and A/C unit in gym (\$1,134.60) in the total amount not to exceed \$4,280.08 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Telco Construction for K-8 Teacher Lounge flooring in the amount not to exceed \$2,181.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Additional Information**

**Public Participation**

There were no questions from the public..

**Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Daniel Wilczewski. Motion passed by voice vote.

Meeting adjourned at 6:21 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
April 27, 2022  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:46 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger

Excused:

Absent: Daniel Wilczewski

Other Attendees: Tracy McGee, CEO  
Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report as presented. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Treasurer’s report. Motion seconded by Anthony DeMarco Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated March 23, 2022**

Suzie Mazella made a motion to accept the regular monthly minutes dated March 23, 2022. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Suzie Mazella made a motion to approve GCCS 2022-2023 School Year Budget as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Wage Compression Resolution as recommended by the CEO and Chairman. See attached. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Erie 1 BOCES for 2023 participation projections in the amount not to exceed \$47,594.44 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Mondavi Design, LLC for the 2020-2021 E-rate services, network equipment projection, audits in the amount not to exceed \$6,675.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve OTASI – Optimal Therapy Associates Services – for the 2022-2023 service contract as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.



Suzie Mazella made a motion to approve Property Accents, Inc. for 2022 landscaping season contracts at Abbott Rd, 1001 Ridge Rd., and 30 Johnson St. as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Telco Construction for 186 Roland (\$2,381.67 and \$1,975.00) in the total amount not to exceed \$4,356.67 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to accept the following resignation as recommended by the CEO and Chairman:

- Kyle Yelich – Curriculum Coordinator – effective May 6, 2022

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Wayne Patterson – High School Substitute teacher – effective April 6, 2022
- Rahena Begum – Monitor K-8 – effective March 28, 2022
- Brandon Brown – Monitor K-8 – effective March 28, 2022
- Frank Gable II – Microcomputer Specialist – effective April 4, 2022
- Sarah Wetherbee – K-8 and HS Long Term Sub, Orchestra – effective March 30, 2022
- Ashley Light – HS cleaner – effective April 19, 2022
- Keith D. Mobley – K-8 Uncertified Substitute Teacher – effective date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve the following personnel changes as recommended by the CEO and Chairman:

- Nicole Pena – from part-time K-8 Monitor to full-time K-8 Receptionist – effective April 4, 2022
- Diana Siefert – from K-8 Substitute to K-8 Floating Teacher – effective April 28, 2022

Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

**Vendors:**

Antonio Estrada made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- HJBW Enterprises, LLC – Grade 6 student risk assessment and report
- ISTE (International Society for Technology in Education) Live 22 Edtech Conference
- Little Free Library – K-8 mobile kit
- Quest Services – K-8 relief staffing for janitorial services

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve Eaton Office Supply for K-8 copy paper in the amount not to exceed \$1,548.40 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed

Antonio Estrada made a motion to approve Teamwork & Teamplay for staff training programs in the amount not to exceed \$2,850.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger and Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed

Antonio Estrada made a motion to approve Buffalo State College for High School graduation rehearsal and ceremony in the amount not to exceed \$1,982.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed

Antonio Estrada made a motion to approve Mollenberg-Betz for K-8 heating on large RTU (\$1,234.14), and toilet/faucet issues (\$1,759.11) in the total amount not to exceed \$2,993.25 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Monaco's Violin Shop and Repair Center for K-8 String orchestra bass outfits in the amount not to exceed \$2,858.90 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Kirisits & Associates for February 2022 services in the amount not to exceed \$3,660.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

Antonio Estrada made a motion to approve Al-Ross for K-8, High School, and Administration tee-shirts in the amount not to exceed \$1,601.20 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada Yes  
Ms. Mazella Yes  
Mr. DeMarco Yes  
Mr. Kruger Yes

Motion passed.

**Additional Information**

**Public Participation**

There were no questions from the public.

**Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by Anthony DeMarco. Motion passed by voice vote.

Meeting adjourned at 5:55 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

**Global Concepts Charter School  
Board Resolution**

At a Regular meeting of the Board of Trustees of the Global Concepts Charter School (“School”) held on this 27<sup>th</sup> day of April, 2022, a lawful quorum being present, the **following resolution was adopted by the Board of Trustees:**

WHEREAS, the Minimum Wage Act (Article 19 of the New York State Labor Law) requires that all employees in New York State receive at least \$13.30 an hour beginning December 31, 2021,

WHEREAS, minimum wage rates differ based on industry and region. Rates will increase each year until they reach \$15.00 per hour,

WHEREAS, in order to combat the increase in minimum wage, ensure hourly wages are competitive with recent local job market and improve employee recruitment in maintenance and support staff departments,

WHEREAS the Finance Committee of the School met on April 12, 2022 to review a wage compression analysis of hourly employees and recommends adopting the wage compression rated reviewed at such meeting on April 12, 2022,

NOW THEREFORE BE IT RESOLVED, the Board approves the new hourly rates for part-time and full-time hourly workers take effect with the pay period beginning April 25, 2022 (payroll check date May 11, 2022). This approval would increase in hourly rates in effect for the period April 25, 2022 through June 30, 2022 and an additional increase would take effect July 1, 2022.

**Accepted:** \_\_\_\_\_

**Declined:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**/Board President or Board Secretary**

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
December 15, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:43 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Daniel Wilczewski, William Kruger

Excused:

Absent: Anthony DeMarco

Other Attendees: Tracy McGee, CEO  
Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Treasurer’s report referring to the information all members received in the Board packet. Antonio Estrada made a motion to receive the Tresurer’s report as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated November 17, 2021**

Suzie Mazella made a motion to accept the Regular monthly minutes dated November 17, 2021. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to approve the 2021-2022 School Calendar revised December 8, 2021 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve McCandless Marketing Consultants for Global Concepts brand development and advertising in the amount not to exceed \$35,000.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Weatherproofing Technologies, Inc. (WTI) for K-8 roof repairs as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve hiring a full-time Micro Computer Technician as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

Suzie Mazella made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Brittani Mroz – HS ELA Teacher – effective January 3, 2022
- Spencer Lee – HS Literacy Teacher – effective January 3, 2022
- Darlene Hapka – Middle School Writing Teacher – effective January 10, 2022

Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes



Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve Eaton Office Supply for K-8 copy paper in the amount not to exceed \$2,780.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Mollenberg-Betz for quarterly HVAC maintenance at Johnson Street in the amount not to exceed \$2,450.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Eaton Office Supplies for K-8 copy paper in the amount not to exceed \$2,070.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Motion to approve Kirisits & Associates for August (\$3,275.00) and September (\$3,505.00) services in the total amount not to exceed \$6,780.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Additional Information**

**Public Participation**

There were no questions from the public.

**Adjourn**

Suzie Mazella made a motion to adjourn. Motion seconded by William Kruger. Motion passed by voice vote.

Meeting adjourned at 5:51 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
June 23, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at the Green Space Pavilion, 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:06 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, William Kruger, Daniel Wilczewski,

Excused:

Absent:

Other Attendees: Tracy McGee  
Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal  
Lynda Spahr, Board Clerk

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to receive and file the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella presented the Treasurer’s Report referring to the information included in the Board packet for review. Antonio Estrada made a motion accept the Treasurer’s Report as presented. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Monthly Meeting Minutes dated May 26, 2021**

Suzie Mazella made a motion to accept the Regular Monthly Board minutes dated May 26, 2021. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

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**Operations**

Antonio Estrada made a motion to approve the GCCS 2021-2022 School Calendar as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve an additional School Social Worker to meet New York State social emotional learning benchmarks or the NYSED Mental Health Education in Literacy as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve two (2) additional Rti/AIS Math Teachers to address loss of learning as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve two (2) additional K-8 Special Education Teachers to address loss of learning as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve using remaining \$8,700.00 in Music Department 2020-2021 budget for expanding instrument inventory in 2021-2022 school year as

recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Sachi Tech (PikMyKid) for annual site license for 2021-2022, K-8 and HS in the amount not to exceed \$4,250.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Harris School Solutions, Castle Learning license renewal, HS PE/Health add-on in the amount not to exceed \$2,550.75 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Inter-state 2021-2022 Portrait Booking Agreement for K-8 school pictures as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

Anthony DeMarco made a motion to approve the GCCS Employee Roster for the 2021-2022 School Year as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to approve the GCCS Holiday Schedule for twelve month employees as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Shannon Baxter – K-8 Math – effective June 25, 2021
- Melissa Dell’Amore – K-8 ENL – effective June 25, 2021
- Amanda Meegan – K-8 ENL – effective June 25, 2021
- Robert Flory – K-8 Math Intervention Specialist – effective June 25, 2021
- Shuntell Schmigiel – K-8 Cleaner – effective TBD
- Andrew Crecco – HS Band Director – effective June 25, 2021
- Candace Addison – HS Special Education Teacher – effective June 25, 2021
- Liljana Belesovska – Cleaner – effective May 17, 2021
- Michele Colin – HS Cleaner – effective June 14, 2021
- Elizabeth Novoa – HS Science Teacher – effective June 25, 2021
- Whitney Viggiano – K-8 Math Teacher – effective June 25, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

Daniel Wilczewski made a motion to approve McGraw Hill K-8 curriculum book request in the amount not to exceed \$19,261.96 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Zaner-Bloser K-8 curriculum book request in the amount not to exceed \$3,727.57 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Rochester 100 Inc. for K-8 take home folders in the amount not to exceed \$1,099.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Edgenuity, Inc. (Odysseware) for HS Credit recovery, test prep for Regents, and AP courses in the amount not to exceed \$18,500.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.



Daniel Wilczewski made a motion to approve BOCES to switch website, to include training, setup, and fees in the amount not to exceed \$9,655.76 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve CDW-G for LED monitor and keyboard in the amount not to exceed \$4,211.25 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Eaton Office Supply for K-8 copy paper in the amount not to exceed \$2,549.60 as recommended by the CEO and Chairman. Motion seconded by William Kruger and Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Harter Secrest & Emery for professional services for April 30, 2021 in the amount not to exceed \$5,847.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Kirisits & Associates for March 2021 (\$2,905.00) and April 2021 (\$3,755.00) services in the total amount not to exceed \$6,660.00 s recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Stohl Environmental for water sampling and reports for lead at K-8 and HS buildings in the amount not to exceed \$2,523.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

### **Public Participation**

No public was available for questions.

### **Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Daniel Wilczewski. Motion passed by voice vote.

Meeting adjourned at 5:18 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
November 17, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held on Zoom from Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 5:49 p.m.

Present: Dawan Jones, Antonio Estrada, Daniel Wilczewski, William Kruger  
Suzie Mazella will join the meeting shortly – technical difficulties

Excused: Anthony DeMarco

Absent:

Other Tracy McGee, CEO  
Attendees: Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal

A quorum has been established.

Antonio Estrada made a motion to accept the agenda as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Antonio Estrada made a motion to accept the Principals' Reports as presented. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Antonio Estrada made a motion to accept the Secretary’s report. Motion seconded by Dawan Jones. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Antonio Estrada made a motion to receive the Tresurer’s report as presented in the Board packet. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated October 27, 2021**

Antonio Estrada made a motion to accept the Regular monthly minutes dated October 27, 2021. Motion seconded by Daniel Wilczewski and William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations**

Antonio Estrada made a motion to move ESSER grant funds from PLTW purchase order to CDW for tablets in the amount not to exceed \$1,558.40. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Section VI NYSPHAA, Inc. Section VI coordination fee for 2021-2022 in the amount not to exceed \$2,945.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Zoom Video Communications, Inc. for 1-year license renewal in the amount not to exceed \$7,500.00 as recommended by the CEO and Chairman. Motion seconded by Daniel Wilczewski. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve BrainPop for 1-year subscription renewal for K-8 supplemental digital/video programs in the amount not exceed \$3,250.00 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Supplemental Health Care for a K-8 school nurse, due to resignation of current school nurse, in the amount not exceed \$74,400 as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Jones	Yes
Mr. Estrada	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella joined the Zoom meeting

Antonio Estrada made a motion to approve Cornell University for a Professional Development Program with a Compensation Studies Certificate in the amount not to exceed \$2,400.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella and William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
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Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Wilmington Trust for Bond fund fee in the amount not to exceed \$3,000.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to accept a donation of \$500.00 from James Smyton for senior sponsored One Global Day as recommended by the CEO and Chairman. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve Property Accents for seasonal snow removal contracts for Abbott Road (\$7,590.00), Ridge Road (\$37,998.00), and Johnson Street (\$24,810.00) in the total amount not to exceed \$70,398.00 as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Antonio Estrada made a motion to approve a change in the daily substitute rate to increase the daily rate for certified teachers to \$150.00, and uncertified teachers to \$125.00, effective November 18, 2021. Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Abstain
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Personnel:**

William Kruger made a motion to approve four (4) additional floating teacher positions to be shared across K-8 and 9-12 buildings as recommended by the CEO and Chairman. Motion seconded by Suzie Mazella. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Rada Sinik – K-8 Nurse – effective November 2, 2021
- Jacob Dehlinger – HS Floating Teacher – effective October 29, 2021
- Kenneth Heximer – Microcomputer Specialist – effective November 19, 2021
- Michael Vitrano – K-8 ELA Teacher – effective November 17, 2021
- Ashley Reimer - HR Assistant/Recruiter - effective December 3, 2021
- Gillian Barberich – HS Guidance Counselor – effective December 9, 2021
- James Burchalewski – HS Literacy Specialist – effective November 23, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Lucas Federici – HS Physical Education/Health Teacher – effective date December 14, 2021
- Florinda Robinson – HS Monitor HS – effective date TBD
- Danielle Gaulin – K-8 In-School Suspension Teacher – effective December 6, 2021
- Cassidy Goodemote – K-8 Spanish Teacher – date TBD

Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Abstain
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Vendors:**

Suzie Mazella made a motion to approve the following new vendors as recommended by the CEO and Chairman:

- Mojo Helpdesk – Software to track IT and possible Maintenance requests
- Macken Services – Clean grease traps at K-8 and HS
- PLC Associates, MBA Consultants, LLC – HS Student Summit training

Motion seconded by William Kruger. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Park Avenue Imprints for One Global Day shirts – minus \$500.00 donation – with \$500.00 from the Principal’s Budget and \$902.40 from other expenses for a balance in the amount not to exceed \$1,402.40 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada and Daniel Wilczewski. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

William Kruger made a motion to approve Amazon for K-8 Special Ed sensory tools, equipment (\$2,044.69) and K-8 sixty (60) adjustable student desks, open metal book box (\$5,999.40) in the total amount not to exceed \$8,044.09 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Follett School Solutions for the K-8 Library in the amount not to exceed \$4,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.



Suzie Mazella made a motion to approve Mollenberg-Betz for HS cafeteria air conditioning unit (\$1,122.13) and K-8 roof blower unit #13 (\$1,631.38) in the total amount not to exceed \$2,753.51 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada.

Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Property Accents Landscaping for major property cleanup at Rolland and Pierce in the amount not to exceed \$1,500.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Additional Information**

### **Public Participation**

There were no questions from the public..

### **Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Suzie Mazella. Motion passed by voice vote.

Meeting adjourned at 6:03 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

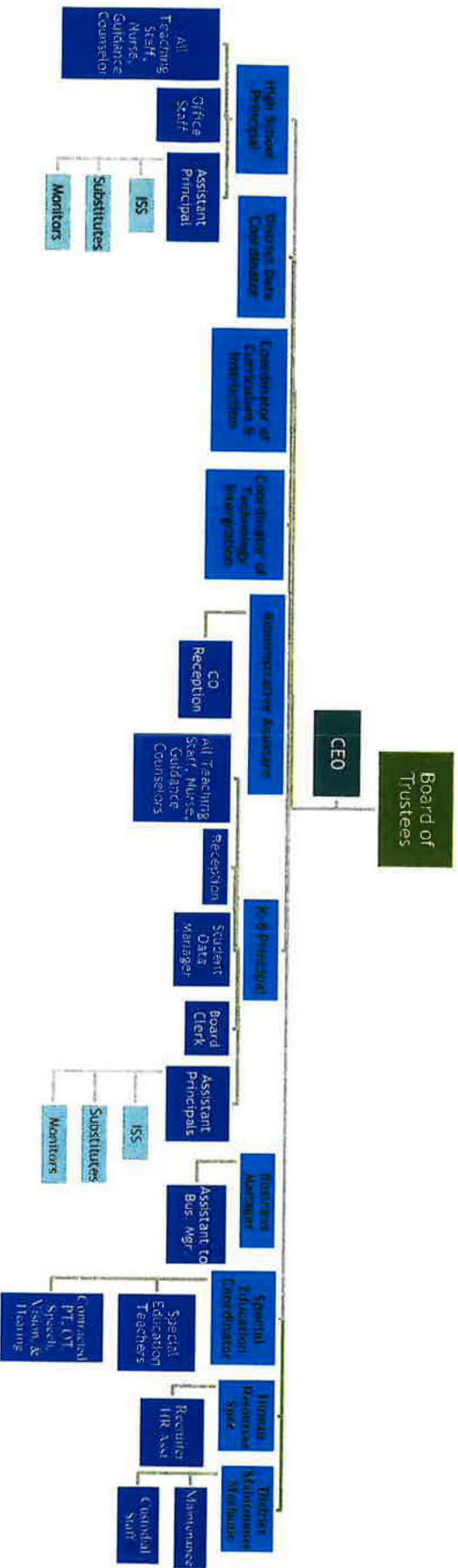
Approved by

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William Kruger, Secretary  
GCCS Board of Trustees

# Global Concepts Charter School Organizational Chart 2021-2022 School Year

6/25/2021



# 2022 - 2023 School Calendar

## Global Concepts Charter School

### JULY

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

### AUGUST

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

### SEPTEMBER

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

### OCTOBER

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

### NOVEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

### DECEMBER

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

8/29-31	Staff Development
9/1	Welcome Back Family Event-8am-3pm
9/2-5	Labor Day Weekend
9/6	First Day of School
9/29	K-8 Open House
10/6	HS Curriculum Night/Open House
10/07	Emergency Drill – 15 Min. Early Release
10/10	Columbus Day
10/19	Early Release/CEO Conference Day
11/11	Veterans Day
11/23-25	Thanksgiving Recess
11/29	Early Release/ K-12 Parent/Teacher Conference 1 PM-7 PM
12/15	Early Release/Staff Development
12/23	Early Release/Staff Development
12/26-1/2	Winter Recess
1/3	School Resumes
1/16	MLK Day
1/24-27	January Regents Exams
1/30	Early Release/Staff Development
2/17	Early Release/Staff Development
2/20-24	Mid-Winter Recess
3/3	Early Release/Staff Development
3/15	CEO Conference Day
3/28	CEO Conference Day
4/3-10	Spring Recess
4/19-21	NYS Grades 3-8 ELA Assessment
4/27	Parent/Teacher Conferences 5PM-7PM
4/28	Early Release/ELA Scoring
5/2-4	NYS Grades 3-8 Math Assessment
5/12	Early Release/Math Scoring
5/16	Early Release/Staff Development
5/26-29	Memorial Day Weekend
6/7	Early Release/Staff Development
6/14-23	June Regents Exams
6/19	Juneteenth
6/22	Early Release/Staff Development
	High School Graduation
6/23	Early Release/Last Day of School

### JANUARY

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

### FEBRUARY

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

### MARCH

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

### APRIL

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

### MAY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

### JUNE

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**KEY**

- Early Release /Staff Development
- No School
- Staff Development/No Students
- Exams
- Parent-Teacher Conference Days
- Board Meeting

### Teacher and Student Days

	Teach	Student		Teach	Student
Jul			Jan	20	20
Aug	3	0	Feb	15	15
Sept	20	20	March	23	21
Oct	20	20	April	14	14
Nov	18	18	May	21	21
Dec	17	17	June	16	16

**End of Quarter Dates:**  
 QTR 1 - 11/10/22    QTR 2 - 1/20/23  
 QTR 3 - 4/14/23    QTR 4 - 6/23/23

Article 11.9 Should Student Attendance Days be affected by school closings and fall below minimum New York State regulations, student attendance days will potentially be made up during the following: Staff Development Days, Mid Winter Break, Spring Recess and Memorial Day Weekend.

REVISED 5/26/22  
 \*Two teacher-choice work days included

Staff Days: 189\*    Student Days: 182



**Part III: NonPublic School Certifications**

**All sections are required to be completed: Section III-A; III-B III-C & III-D**

**Section III-A Fire Inspection Method**

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.**

The individual noted below inspected this building on 11-16-21 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Wm Tojbell Title: Fire Marshal

Signature: [Signature] Date: 11-16-21

Inspector's Organization: City of Lockport

Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]

Inspector's Code Enforcement Certification # NY0008100  
(as assigned by the NYS Department of State)

**Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village**

Name of Local/Municipal Code Enforcement Office: City of Lockport

Address: 714 Ridge Rd

Name of contact person: Code Enforcement Officer Title: Code Enforcement Officer

Telephone #: [Redacted] Email address: [Redacted]

**Section III-D School or Building Administrator, Director, or Headmaster**

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: John E. Turner Title: Principal

Signature: [Signature] Telephone #: 716-821-1903

Email: jturner@globalcs.org





revised 11.12.2020

**NONPUBLIC FIRE AND BUILDING SAFETY REPORT**

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

1 4 1 8 0 0 8 6 0 0 4 4

School Name

Global Concepts Charter Sc

Facility/Building Name

Elementary

Street Address (NO PO Box Numbers)

1001 Ridge Road

City/Town/Village

Lackawanna NY

Zip Code

14218

Name of Municipality Responsible for Local Code Enforcement

Lackawanna

**INSTRUCTIONS**

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
  - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

**Part I: General Information and Fire/Life Safety History** (complete annually)

Inspection Date

**Note: Please insert the date the actual inspection took place.**

*Inspections shall be performed between July 1<sup>st</sup> and December 1<sup>st</sup> of the current school year.*

1. Please indicate the primary use of this facility:

STUDENT INSTRUCTION

OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES  NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES  NO

3. Is there a fire hydrant system for facility protection?

YES  NO

If YES, indicate ownership of system (select one):

\_\_\_\_\_ public owned  
\_\_\_\_\_  school owned  
\_\_\_\_\_ other (please specify)

4. Indicate the ownership of this facility

LEASED

OWNED

5. What is the current gross Square footage of this facility?

*(to the nearest whole ten feet)*

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required  YES \_\_\_\_\_ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1<sup>st</sup> and June 30<sup>th</sup> of the previous school year:

**FIRE & EMERGENCY DRILLS**

**NOTE** Eight (8) are required between September 1, and December 31  
Eight (8) drills are required to be evacuation drills.  
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9.28.21	✓	
2	9.30.21	✓	
3	10.5.21	✓	
4	10.13.21	✓	
5	6.8.21	✓	
6	6.8.22	✓	
7	6.10.22	✓	
8	6.15.22	✓	
9	10.17.21		✓
10	11.18.21		✓
11	6.15.22		✓
12	6.16.22		✓

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: 2 minutes 59 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

X YES \_\_\_\_\_ NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

X YES \_\_\_\_\_ NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

\_\_\_\_\_ YES X \_\_\_\_\_ NO

- a. If YES, indicate: \_\_\_\_\_ total number of fires  
 b. \_\_\_\_\_ total number of injuries



c. \_\_\_\_\_ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

\_\_\_\_\_ X \_\_\_\_\_ YES \_\_\_\_\_ NO

revised 11.12.2020

**NONPUBLIC FIRE AND BUILDING SAFETY REPORT**

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

1	4	1	8	0	0	8	6	0	0	4	4
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School Name

G	L	O	B	A	L		C	O	N	C	E	P	T	S		C	H	A	R	T	E	R				
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Facility/Building Name

H	I	G	H		S	C	H	O	O	L																
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Street Address (NO PO Box Numbers)

3	0		J	O	H	N	S	O	N																	
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City/Town/Village

L	A	C	K	A	W	A	N	N	A																	
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Zip Code

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name of Municipality Responsible for Local Code Enforcement

L	A	C	K	A	W	A	N	N	A																	
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**INSTRUCTIONS**

- Read the *“Manual for Nonpublic School Facility - Fire & Building Safety Inspections”* prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
  - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

**Part I: General Information and Fire/Life Safety History** (complete annually)

Inspection Date \_\_\_\_\_

**Note: Please insert the date the actual inspection took place.**

*Inspections shall be performed between July 1<sup>st</sup> and December 1<sup>st</sup> of the current school year.*

1. Please indicate the primary use of this facility:

- STUDENT INSTRUCTION
- OTHER STUDENT USE

Please Specify:  
\_\_\_\_\_

2. Is there a fire sprinkler system in this facility?

YES  NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES  NO

3. Is there a fire hydrant system for facility protection?

YES  NO

If YES, indicate ownership of system (select one):

\_\_\_\_\_  public owned  
\_\_\_\_\_  school owned  
\_\_\_\_\_  other (please specify)

4. Indicate the ownership of this facility

- LEASED
- OWNED

5. What is the current gross Square footage of this facility?

40430

(to the nearest whole ten feet)

6. Fire and Emergency Drills

- a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required  YES  NO
- b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1<sup>st</sup> and June 30<sup>th</sup> of the previous school year:

**FIRE & EMERGENCY DRILLS**

**NOTE** Eight (8) are required between September 1, and December 31  
Eight (8) drills are required to be evacuation drills.  
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: 1 minutes 35 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

X YES          NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

X YES          NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

         YES X NO

- a. If YES, indicate:          total number of fires  
 b.          total number of injuries

c. \_\_\_\_\_ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

~~\_\_\_\_\_~~ YES \_\_\_\_\_ NO

**Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet**

School Name Global charter concept Building Name High School

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			14A-2			20A-1		
08B-2			14B-2			20B-1		
08C-2			14C-2			20C-1		
08D-2			14D-1					
08E-2			14E-1			21A-3		
09A-2			15A-2			22A-3		
09B-2			15B-1			22B-3		
09C-1			15C-2			22C-3		
09D-1			15D-2					
			15E-1					
09F-2						23A-1		
09G-2			16A-2			23B-1		
			16B-2			23C-1		
10A-2			16C-2			23D-2		
10B-2			16D-2					
10C-1						24A-3		
10D-1								
			17A-3			25A-1		
11A-2			17B-2			25B-1		
11B-1			17C-2			25C-1		
11C-2			17D-2					
11D-2			17E-1					
11E-1			17F-3			26A-3		
			17G-1					
			17H-2					
12A-1			17I-2					
12B-3			17J-1					
12C-2			17K-1					
12D-2			17L-1					
12E-1								
12F-1			18A-2					
12G-1			18B-2					
12H-1			18C-2					
12I-1			18D-2					
12J-1								
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					
12O-2			19E-1					
			19F-1					
13A-2			19G-1					
13B-2			19H-2					

**If any additional non-conformances are observed, check item 26A-3 and list the Code section below.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Inspector**  
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes  No

**Part III: NonPublic School Certifications**

**All sections are required to be completed: Section III-A; III-B III-C & III-D**

**Section III-A Fire Inspection Method**

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the fire department of the city, town, village or fire district in which the building is located
- Inspection by a fire corporation whose territory includes the school building
- Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.**

The individual noted below inspected this building on 11-16-21 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: William T. J. J. J. Title: Fire Marshal

Signature: [Signature] Date: 11-16-21

Inspector's Organization: City of LACKAWANNA

Inspector's Telephone #: 716-245-9383 Inspector's Email: BWGLC@44NY9.MSN.COM

Inspector's Code Enforcement Certification # NY 0008110  
(as assigned by the NYS Department of State)

**Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village**

Name of Local/Municipal Code Enforcement Office: City of Lackawanna

Address: 714 Ridge Road Lackawanna NY 14210

Name of contact person: Scott Hayes Title: Code Officer

Telephone #: 716-827-5427 Email address: S.Hayes@LACK.NY.COM

**Section III-D School or Building Administrator, Director, or Headmaster**

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

revised 11.12.2020

**NONPUBLIC FIRE AND BUILDING SAFETY REPORT**

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

**NONPUBLIC SCHOOL BEDS CODE#**

1	4	1	8	0	0	8	6	0	0	4	4
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**School Name**

G	L	O	B	A	L		C	O	N	C	E	P	T	S		C	H	A	R	T	E	R
---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	---

**Facility/Building Name**

F	I	N	E		A	R	T	S														
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**Street Address (NO PO Box Numbers)**

L	S	9		R	O	L	A	N	D													
---	---	---	--	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--

**City/Town/Village**

**Zip Code**

L	A	C	K	A	W	A	N	N	A													
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1	4	2	1	8
---	---	---	---	---

**Name of Municipality Responsible for Local Code Enforcement**

L	A	C	K	A	W	A	N	N	A													
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**INSTRUCTIONS**

- Read the "Manual for Nonpublic School Facility - Fire & Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
  - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.



**Part I: General Information and Fire/Life Safety History (complete annually)**

Inspection Date \_\_\_\_\_

**Note: Please insert the date the actual inspection took place.**

*Inspections shall be performed between July 1<sup>st</sup> and December 1<sup>st</sup> of the current school year.*

1. Please indicate the primary use of this facility:

- STUDENT INSTRUCTION
- OTHER STUDENT USE

Please Specify: \_\_\_\_\_

2. Is there a fire sprinkler system in this facility?

YES  NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES  NO

3. Is there a fire hydrant system for facility protection?

YES  NO

If YES, indicate ownership of system (select one):

\_\_\_\_\_  public owned  
\_\_\_\_\_  school owned  
\_\_\_\_\_  other (please specify)

4. Indicate the ownership of this facility

- LEASED
- OWNED

5. What is the current gross Square footage of this facility?

\_\_\_\_\_   
(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required  YES  NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1<sup>st</sup> and June 30<sup>th</sup> of the previous school year:

**FIRE & EMERGENCY DRILLS**

**NOTE** Eight (8) are required between September 1, and December 31  
Eight (8) drills are required to be evacuation drills.  
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. Average time to evacuate this facility was: 1 minutes 0 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

X YES          NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

X YES          NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

         YES X NO

a. If YES, indicate:          total number of fires

b.          total number of injuries

c. \_\_\_\_\_ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

\_\_\_\_\_  YES \_\_\_\_\_ NO



**Part III: NonPublic School Certifications**

**All sections are required to be completed: Section III-A; III-B III-C & III-D**

**Section III-A Fire Inspection Method**

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

**Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.**

The individual noted below inspected this building on 11-16-21 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: William Tojke Title: Fire Marshal

Signature: [Signature] Date: 11-16-21

Inspector's Organization: City of LALOPAWANNA Fire Dept

Inspector's Telephone #: [Redacted] Inspector's Email: B46ker44NY9@MSN.COM

Inspector's Code Enforcement Certification # [Redacted] (as assigned by the NYS Department of State)

**Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village**

Name of Local/Municipal Code Enforcement Office: City of LALOPAWANNA

Address: 714 Ridge Road LALOPAWANNA New York

Name of contact person: Scott Noyce Title: Code Officer

Telephone #: [Redacted] Email address: SNoyce@LALOPAWANNA.COM

**Section III-D School or Building Administrator, Director, or Headmaster**

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Email: \_\_\_\_\_

# CITY OF LACKAWANNA



## CERTIFICATE OF OCCUPANCY

AS PRESCRIBED IN CHAPTER 75  
§75.7(A)  
OF THE CITY OF LACKAWANNA  
MUNICIPAL CODE

OWNER: NEXGEN DEVELOPMENT, LLC.  
ADDRESS: 30 JOHNSON STREET  
SBL #: 142.78-4-25  
PERMIT #: 11088  
DATE OF PERMIT ISSUED: JANUARY 29, 2010  
AREA OF STRUCTURE: GYMNASIUM  
OCCUPANCY CLASSIFICATION: E  
SPRINKLER SYSTEM: NO  
CONDITIONS: NONE

MEETS THE PROVISIONS OF CHAPTER 75  
§75.7(B)

A handwritten signature in black ink, appearing to read "Joseph Geyer", written over a horizontal line.

JOSEPH GEYER  
CODE ENFORCEMENT OFFICER  
AUGUST 20, 2010

# CITY OF LACKAWANNA



## CERTIFICATE OF OCCUPANCY

AS PRESCRIBED IN CHAPTER 75  
§75.7(A)  
OF THE CITY OF LACKAWANNA  
MUNICIPAL CODE

OWNER: GLOBAL CONCEPTS CHARTER SCHOOL  
ADDRESS: 168-176 ROLAND AVE  
SBL #: 142.78-4-20.1  
CERTIFICATE #: 14-0004  
DATE OF CERTIFICATE ISSUED: AUGUST 28, 2014

OCCUPANCY CLASSIFICATION: AS IN ACCORDANCE WITH  
THE NEW YORK STATE UNIFORM CODE BC302.1  
A-1

MEETS THE PROVISIONS OF CHAPTER 75  
§75.7(B)

A handwritten signature in black ink, appearing to read "J. Geyer", written over a horizontal line.

JOSEPH GEYER  
CODE ENFORCEMENT OFFICER  
AUGUST 28, 2014

# CITY OF LACKAWANNA



## CERTIFICATE OF OCCUPANCY


As prescribed in Chapter 75  
§75-22 (B) (4)  
Of The City of Lackawanna  
Municipal Code

The Address Described As  
**1001 Ridge Road**

This certifies that the building located at premises indicated above, conforms substantially to the approved plans and Specifications hereto filed with the City of Lackawanna Pursuant to which building permit issued, and conforms to all Requirements of the applicable provisions of the law. The occupancy for which this certifies is issued.

Charter School  
Phase III  
Gymnasium and classroom(s)  
Addition

As Issued This Date  
November 20, 2007

  
\_\_\_\_\_  
Joseph Geyer  
Code Enforcement Officer

Re-issue 8-3-14 / JG