

Application: Dr. Richard Izquierdo Health & Science Charter School

Francine Cruz - fcruz@drizquierdocs.org
2021-2022 Annual Report

Summary

ID: 0000000356

Labels: Board of Regents

Entry 1 School Info and Cover Page

Completed Sep 15 2022

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

DR RICHARD IZQUIERDO HEALTH AND SCIENCE CHARTER SCHOOL 800000067013

a1. Popular School Name

(No response)

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

d. DISTRICT / CSD OF LOCATION

CSD #12 - BRONX

e. DATE OF INITIAL CHARTER

9/2009

f. DATE FIRST OPENED FOR INSTRUCTION

9/2010

c. School Unionized

Is your charter school unionized?

No

f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

(No response)

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	(No response)
KDE 2	(No response)
KDE 3	(No response)
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables

(No response)

g1. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KDE 11	(No response)
KDE 12	(No response)
KDE 13	(No response)
KDE 14	(No response)
KDE 15	(No response)
KDE 16	(No response)
KDE 17	(No response)
KDE 18	(No response)
KDE 19	(No response)
KDE 20	(No response)

h. SCHOOL WEB ADDRESS (URL)

<https://www.drizquierdocharterschools.org/>

i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)

800

j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)

732

k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)

Check all that apply

Grades Served	6, 7, 8, 9, 10, 11, 12
---------------	------------------------

l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.

DR RICHARD IZQUIERDO HEALTH AND SCIENCE CHARTER SCHOOL 800000067013

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	800 Home Street, Bronx, NY 10456	718-378-0490	NYC CSD 12	6-12	no

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Francine Cruz	Head of School	718-378-0490	201-449-2018	fcruz@drizquierdocs.org
Operational Leader	Eldwin Fernandez	Director of Operations	718-378-0490		
Compliance Contact	Derian De Le Torre	Sr. Director of Operations & Finance	718-378-0490		
Complaint Contact					
DA A Coordinator	Jose Albarracin	Director of Culture	718-378-0490		
Phone Contact for After Hours Emergencies					

m1b. Is site 1 in public (co-located) space or in private space?

Co-located Space

m1c. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	N/A	No		No		No

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

Site 1 Certificate of Occupancy (COO)

[Certificate Of Occupancy And Daily Fire Safety Inspection - Sep 8 2022 - 7-54 AM \(1\).pdf](#)

Filename: Certificate Of Occupancy And Daily Fire Safety Inspection - Sep 8 2022 - 7-54 AM (1).pdf **Size:** 2.1 MB

Site 1 Fire Inspection Report

[Certificate Of Occupancy And Daily Fire Safety Inspection - Sep 8 2022 - 7-54 AM \(1\).pdf](#)

Filename: Certificate Of Occupancy And Daily Fire Safety Inspection - Sep 8 2022 - 7-54 AM (1).pdf **Size:** 2.1 MB

CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it just the dash and the extension number after the phone number).

Name	Francine Cruz
Position	Head of School
Phone/Extension	718-378-0490-1302
Email	fcruz@drizquierdocs.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "Francine Cruz".

Signature, President of the Board of Trustees

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "Donald Miller".

Date

Sep 7 2022

Thank you.



Entry 3 Progress Toward Goals

Incomplete

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

DR RICHARD IZQUIERDO HEALTH AND SCIENCE CHARTER SCHOOL 80000067013

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				

Academic Goal 37				
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Academic Goal 61				
Academic Goal 62				

Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				

Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete Hidden from applicant

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the SUNY Epicenter system by **September 15, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete Hidden from applicant

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited

Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
 - . Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2022**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Incomplete

SUNY-authorized charter schools should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Sep 15 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

DUARNA OLLER - DISCLOSURE FINANCIAL

Filename: DUARNA OLLER DISCLOSURE FINANCIAL.pdf **Size:** 1.8 MB

EPIFANIO CASTILLO Jr

Filename: EPIFANIO CASTILLO Jr. DISCLOSURE iom0yFq.pdf **Size:** 1.7 MB

JILL ROCHE GOMEZ - DISCLOSURE FINANCIAL

Filename: JILL ROCHE GOMEZ DISCLOSURE FINANCIAL.pdf **Size:** 1.7 MB

MARSHALL KESTEN - DISCLOSURE FINANCIAL

Filename: MARSHALL KESTEN DISCLOSURE FINANCIAL.pdf **Size:** 1.9 MB

MELISSA CEBOLLERO - DISCLOSURE FINANCIAL

Filename: MELISSA CEBOLLERO DISCLOSURE FINANCIAL.pdf **Size:** 1.7 MB

MONIQUE HERNANDEZ - DISCLOSURE FINANCIAL

Filename: MONIQUE HERNANDEZ DISCLOSURE FINANCIAL.pdf **Size:** 1.9 MB

PALOMA HERNANDEZ - DISCLOSURE FINANCIAL

Filename: PALOMA HERNANDEZ DISCLOSURE FINANCIAL.pdf **Size:** 1.9 MB

ROSA AGOSTO - DISCLOSURE FINANCIAL - 2021

Filename: ROSA AGOSTO DISCLOSURE FINANCIAL 2021.pdf **Size:** 1.7 MB

ROSA LEE - DISCLOSURE FINANCIAL

Filename: ROSA LEE DISCLOSURE FINANCIAL.pdf **Size:** 1.7 MB

FRANCISCO LUGOVINA - DISCLOSURE FINANCIAL

Filename: FRANCISCO LUGOVINA DISCLOSURE FINANCIAL.pdf **Size:** 355.1 kB

Entry 7 BOT Membership Table

Completed Sep 15 2022

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

DR RICHARD IZQUIERDO HEALTH AND SCIENCE CHARTER SCHOOL 80000067013

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Duarna Oller		Chair	Board Development Committee	Yes	12	12/15/2009	06/30/2022	12
				Board					

2	Paloma Hernandez		Vice Chair	Development Committee	Yes	12	12/15/2009	06/30/2022	11
3	Marshall Kesten		Treasurer	Chair Finance Committee	Yes	12	12/15/2009	06/30/2022	11
4	Epifanio Castillo		Trustee/Member	Education & Accountability Committee	Yes	12	12/15/2009	06/30/2022	12
5	Rosa Agosto		Trustee/Member	Chair Education Committee	Yes	12	12/15/2009	06/30/2022	11
6	Francisco Lugo n a		Secretary		Yes	7	08/14/2015	06/30/2022	7
7	Jill Roche Gomez		Trustee/Member		Yes	5	07/27/2017	06/30/2022	9
8	Melissa Cebollero		Trustee/Member		Yes	5	07/27/2017	06/30/2022	7
9	Rosa Lee		Trustee/Member		Yes	2	10/18/2019	06/30/2022	8

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	Monique Hernandez		Trustee/Member		Yes	1	12/21/2020	06/30/2022	9
11									
12									
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	10
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	12

3. Number of Board meetings held during 2021-2022

12

4. Number of Board meetings scheduled for 2022-2023

12

Total number of Voting Members on June 30, 2022:

10

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

10

Thank you.

Entry 8 Board Meeting Minutes

Completed Sep 15 2022

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

July 2021

Filename: July 2021 FysCbOq.pdf **Size:** 147.5 kB

August 2021

Filename: August 2021 g4iO9V6.pdf **Size:** 286.2 kB

September 2021

Filename: September 2021 Q1n2nkX.pdf **Size:** 229.9 kB

October 2021

Filename: October 2021.pdf **Size:** 253.1 kB

November 2021

Filename: November 2021 o6BJ9HR.pdf **Size:** 180.2 kB

December 2021

Filename: December 2021 F2MDCtd.pdf **Size:** 167.8 kB

[April 28, 2022](#)

Filename: April 28 2022.pdf **Size:** 2.1 MB

[January 2022](#)

Filename: January 2022 eGDdhB1.pdf **Size:** 185.0 kB

[February 2022](#)

Filename: February 2022 gkODuB6.pdf **Size:** 223.6 kB

[March 2022](#)

Filename: March 2022 SJr2AOR.pdf **Size:** 3.0 MB

[May 2022](#)

Filename: May 2022 eQIbtW8.pdf **Size:** 3.2 MB

[June 2022](#)

Filename: June 2022 WE9mZvV.pdf **Size:** 3.2 MB

Entry 9 Enrollment & Retention

Completed Sep 15 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

Entry 9 Enrollment and Retention of Special Populations

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
Economically Disadvantaged	Completed mailing to NYCHA addresses. Advertised in local businesses that serve individuals of all income levels.	Same as 20-21.
English Language Learners	Translated all materials into Spanish. Held Spanish info sessions.	Same as 20-21.
Students with Disabilities	Provided additional information regarding our sped services on the website, open house, and provided interested families with access to our SPED services team to gain additional information on our programming.	Same as 20-21.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	During the COVID pandemic, we provided additional resources to families including wifi and computer access, information about accessing unemployment benefits, and modest financial support to families in economic crisis (food, clothing donation, transportation, etc.)	Same as 20-21.
English Language Learners	Held all events in English and Spanish and provided French and Arabic translators for major events. Hired bilingual staff to interface with multilingual families.	Same as 20-21, as well as implementing remote ENL classes for adult family members of students.
Students with Disabilities	Providing extra supports during remote learning, including 1:1 tutoring and office hours. Employed multiple special education administrators to support families with understanding their options and supports available.	Same as 20-21.

Entry 10 - Teacher and Administrator Attrition

Completed Sep 15 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed Sep 15 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 10 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	7
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as of June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	7.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	1
iii. Computer Science	0
. Technology	1
. Career and Technical Education	1
Total Category B: not to exceed 5	3.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	20

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	47

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	67

Thank you.



Entry 12 Organization Chart

Completed Sep 15 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

DRIHSCS Organizational Chart_FINAL (1)

Filename: DRIHSCS Organizational Chart FINAL 1.pdf **Size:** 542.7 kB

Entry 13 School Calendar

Completed Sep 15 2022

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

DRIHSCS_2022-2023_Calendar

Filename: DRIHSCS 2022 2023 Calendar .pdf **Size:** 165.9 kB

Entry 14 Links to Critical Documents on School Website

Completed Sep 15 2022

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

- . District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
- 6. Authorizer-approved FOIL Policy; and
- 7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 14 Links to Critical Documents on School Website

School Name: Dr. Richard Izquierdo Health & Science Charter School

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	https://static1.squarespace.com/static/5f72b28597e5f75daa3218cd/t/617007422b6e7a20b64fe69f/1634731842525/21.22+annual+report+NYSED.pdf
2. Board meeting notices, agendas and documents	https://www.drizquierdocharterschools.org/board-meeting-minutes
3. New York State School Report Card	https://data.nysed.gov/essa.php?year=2021&instid=800000067013
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://static1.squarespace.com/static/5f72b28597e5f75daa3218cd/t/630cb0631cc4e22a6b7524ee/1661775971167/Scholar+Family+Handbook+FINAL+8.21.22+MK+.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://bit.ly/3BgNKC
6. Authorizer-approved FOIL Policy	https://static1.squarespace.com/static/5f72b28597e5f75daa3218cd/t/630cb0631cc4e22a6b7524ee/1661775971167/Scholar+Family+Handbook+FINAL+8.21.22+MK+.pdf
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://static1.squarespace.com/static/5f72b28597e5f75daa3218cd/t/630cb0631cc4e22a6b7524ee/1661775971167/Scholar+Family+Handbook+FINAL+8.21.22+MK+.pdf

Thank you.



Entry 15 Staff Roster

Completed Sep 15 2022

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders: Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

Staff Roster 2021

Filename: Staff Roster 2021.2022.xlsx **Size:** 15.3 kB

Optional Additional Documents to Upload (BOR)

Incomplete



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES January 20, 2022

Due to the COVID-19 pandemic, this board of trustees meeting was held via Zoom

Attendance:

Present: Duarna Oller – Board Chair

Rosa Agosto Epifanio Castillo Melissa Cebollero Marshall Kesten
Monique Hernandez Paloma Hernandez Francisco Lugovina Rosa Lee

Excused: Jill Roche Gomez

Invited Guests: Sandra Bynam Francine Cruz Allen Hecht Anibal Torres
Beatriz Szmurlo Derian De La Torre

Call to Order:

The meeting was called to order at 6:12pm by Ms. Duarna Oller.

Approval of November & December 2021 Minutes:

Mr. Marshall Kesten motioned to approve the November & December meeting minutes; Ms. Paloma Hernandez seconds the motion.

Approved 9-0 (Dr. Lee Abstains)

Dr. Lee abstains from voting because she was not present at the November Board of Trustees meeting.

Chairperson's Report: (Ms. Duarna Oller)

- Welcomed everyone to the first Board of Trustees meeting of the new 2022 year.
- The school is back to in person learning.
- Covid testing kits are available for both faculty and scholars.
- Positive test scholars will have the opportunity to continue their studies remotely.

Finance Committee: (Mr. Kesten)



- The new Senior Director of Finance and Operations – Mr. Derian De La Torre was introduced.
- Finance meeting was held on Tuesday, January 18, 2022.
- Smooth transition from former to newly appointed director of finance.
- Chase bank announced an option for credit cards strictly on financials for the school.
- We received a letter from the NYS Education Dept. regarding the ESSER 2 which was received and accepted. We now wait for their decision as they conduct their own review.
- The conversion from ADP to OELS in the payroll system – dual payrolls are ongoing.
- 9.5-million-dollar revenue which is 40% higher than the budget due to an increase in general education and special education population and with forgiveness of the PPP loan.
- School incurred 6.4 million dollars in expenses.
- End of year anticipating exceeding our budget by about 70,000 due to the Covid-19 appreciation bonus which was given out.
- Projected net income this fiscal year is subject to change.
- CSBM is booking the changes in compensation due to the changes in staffing.
- Project net income of about 4 million dollars.
- Cash Flow projections show that we will have ample funds until the end of the year.

Education Committee: (Ms. Agosto)

- The committee met on Wednesday, January 19, 2022.
- Ms. Sandra Bynum was acknowledged for stepping into the position of Interim Middle School Principal.
- The ESSER grant provides funding for many positions. Areas that would benefit from this grant include: special education and culture.
- iReady will be replaced with a different assessment platform – presentation will be demonstrated in February.
- Mr. Allen Hecht was thanked for all opportunities given to high school scholars especially seniors and graduates with his diligent work.
- Preparations for eligible 8th graders taking the algebra regents now available, midterm regents were canceled – June regents to be determined.
- Meetings for the committee were moved from the third(3rd) Wednesday to the second(2nd) Wednesday of the month.

Board Development: (Ms. Paloma Hernandez)

- The committee met on Tuesday, January 18, 2022.
- PTA will be sent two(2) applications that the DOE requires for anyone interested in joining the Board. The completed applications should be sent back to Board Development for consideration and selection. Educators from middle school who would like to be considered must forward resumes with an application.
- A board development agenda will be presented by Ms. Rosa Agosto from the education committee at the next board meeting. iReady alternative Northwest Evaluation



- Association (NWEA) will be the first to be presented at the February board meeting.
- NWEA's assessments are designed to target a student's academic performance in mathematics, reading, language usage, and science.
- The institution partnership agreement will be reviewed to fortify the relationship.

Head of School: (Ms. Cruz)

- New staff and faculty members were welcomed to the Dr. Richard Izquierdo Health & Science Charter School.

Review of Dashboard: This spreadsheet contains updated data pertaining to the student population.

- Enrollment: December - 738, November - 742, (4) discharges.
- Attendance: 86%

Chronic Absenteeism (of the ones who are absent more than 10% of the time):

	<u>Dec. 30</u>	<u>YTD</u>
Middle School	37.41%	33.67%
High School	43.14%	42.95%
SWD	43.56%	36.69%
ELL	41.07%	41.96%
FRL	41.46%	39.29%
Homeless	52.38%	43.75%
General Education	51.08	40.40%

Further information can be viewed on the Dashboard

Covid Implemented Strategies (Outlined by the CDC & NYS):

- Scholars & Staff use the DOE health screener for temperature check every morning.
- Safe distance, vaccination, booster shots and wearing masks.
- Wednesday is screening day for all scholars - we can test as many as 90 scholars per week, both vaccinated and unvaccinated.
- Scholars need a consent form on file to get screened.
- Dr. Richard Izquierdo Health & Science Charter Schools thanks Ms. Paloma Hernandez and Ms. Rosa Agosto for all the PPE received for the faculty and scholars.
- Positive coronavirus results are reported to the DOE - situation room.

Highlights:

- H.S. Mock Regents exams were done in December - January regents canceled.



- Transition of iReady to NWEA exams.
- NWEA assessment beginning in February.
- Alumni Medical School Application Process - Dr. Genardi, Dr. Robles and Dr. Denilda Soto.
- Mr. Rodriguez - provided Alumni speakers for life after the high school panel in collaboration with the PTA.

PTA: (Mr. Torres):

- Sincere gratitude to the Dr. Richard Izquierdo Health & Science Charter School for once again donating and assisting with the distribution of meals for our community families.
- Appreciation for the first hybrid title one workshop which included a panel of scholars who spoke about life after graduating from the school.
- Thanking everyone for the update on the possibility of adding a parent to the members of the board.
- The PTA looks forward to the partnership and collaboration in continuing to work with everyone.

Open Forum: Questions and answers from scholars' families.

Executive Session:

Board moved to executive session at 6:57pm
Executive session ended at 7:25pm

Adjournment:

The meeting was adjourned at 7:25pm

Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller

Date:

DocuSigned by:
Duarna A Oller
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Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES February 17, 2022

Due to the COVID-19 pandemic, this board of trustees meeting was held via Zoom

Attendance:

Present: Duarna Oller – Board Chair

Rosa Agosto Epifanio Castillo Jill Roche Gomez Marshall Kesten
Monique Hernandez Paloma Hernandez Francisco Lugovina

Excused: Melissa Cebollero and Dr. Rosa Lee

Invited Guests: Sandra Bynum Francine Cruz Allen Hecht
Beatriz Szmurlo Derian De La Torre

Call to Order:

The meeting was called to order at 6:04 pm by Ms. Duarna Oller.

Approval of November 2021 Minutes: – Ms. Paloma Hernandez motioned to approve the November 2021 minutes; Mr. Epifanio Castillo seconds the motion.

Approved 8

Approval of December 2021 Minutes: Mr. Francisco Lugovina motioned to approve the December 2021 minutes; Mr. Epifanio Castillo seconds the motion.

Approved 8

Approval of January 2022 Minutes: Ms. Monique Hernandez motioned to approve the January 2022 minutes; Ms. Paloma Hernandez seconds the motion.

Approved 8

(See note at the end of minutes)

Chairperson: (Ms. Duarna Oller)



- Welcomed everyone to the Board of Trustees meeting for January 2022.
- Gave the floor to Mr. Marshall Kesten for his report on finance.

Finance Committee: (Mr. Kesten)

- Finance meeting was held on Tuesday, February 15, 2022.
- Chase bank announced a new program where our school can receive up to 2-1/2% back on all purchases made with their credit card.
- Dual payrolls are ongoing as we continue with the conversion from ADP to OELS in the payroll system. We have until March 15 to complete the transition.
- OELS representatives will be joining the next finance committee meeting.
- A chase bank statement showing a zero balance to our auditors will be acceptable to clear the PPP loan.
- We received our first disbursement from the ESSER-2 grant of \$365,000.
- 10.8 million-dollar revenue which is 35% higher due to the forgiveness of the PPP loan which was \$2.28 million.
- Expenses are actuals as the School incurred 7.5 million dollars in expenses.
- End of year anticipating exceeding our budget by about \$700,000 due to the Covid-19 appreciation bonus which was not budgeted for.
- Project net of about \$3.2 million dollars.
- Projected days of cash on hand \$249 leaving ample funds to finish out the end of the year.

Board Development: (Ms. Paloma Hernandez)

- The committee was not scheduled to meet this month.
- The applications required by the DOE were sent out to the PTA for anyone interested in applying to join the Board. Completed applications should be returned to the board development committee.

Ms. Oller asked Ms. Cruz to proceed with the education report and head of school report.

Head of School: (Ms. Cruz)

- New staff and faculty members were welcomed to the Dr. Richard Izquierdo Health & Science Charter School.

Review of Dashboard: The spreadsheet contains updated data pertaining to the student population.



- Enrollment: January - 734 (4) withdrawals for the year. (Moved out of NYS)
- Attendance: 87%

Chronic Absenteeism (of the ones who are absent more than 10% of the time):

<u>Jan. 31</u>	<u>YTD</u>	
Middle School	42.02%	36.26%
High School	46.25%	40.36%
SWD	38.51%	49.62%
ELL	44.44%	45.37%
FRL	41.56%	38.96%
Homeless	33.33%	42.02%
General Education	48.66%	37.40%

Chronic Absence: missing 10% or more of school over the course of an academic year for any reason (excused or unexcused). Two(2) days missed/month, for ten(10) months = CA.

Severe Chronic Absence: missing 20% or more of school per year (approximately two(2) months).

Attendance: missing 5% or less over the course of an academic year.

Month of January - School was remote for the first two weeks.

Ms. Cruz indicated that further information can be viewed on the Dashboard.

Middle School reported on the following: (Ms. Bynum)

- ELA Mock Exams
- NWEA
- Welcoming Middle School Interim Assistant Principal - Ms. Sandra Bynum
- Celebration of Dr. Martin Luther King Jr. - Day of Service
- NYS ELA/MATH Mock Exams
- Last Day Q2
- 8th Grade Algebra Regents Mocks - Data to come
- Met with Parents via zoom PTA and Coffee/Conversations
- Curriculum/Unit Plan updated
- After School - Reading/Math/Art & Saturday School continued through remote learning

High School reported on the following: (Ms. Szmurlo)

- January was college awareness month



- January 12 - “Getting into College” Presentation
- January 17 - Martin Luther King Jr. - School Closed
- January 19 - College Day - College Scavenger Hunt & Door Decoration
- January 20 - 12th Grade LOTE - Assessments & Regents Mock Make-up Tests
- January (Week of 24-28) - Assessment Week - Final exams & Projects
- Senior Committee Meeting - 1/27 @ 6PM
- January 28 - Last Day Q2
- January 31 - Professional Development Day - Scholars not in Attendance
- January 31 - Senior Picture Day

Presentation by: (Ms. Cruz, Ms. Bynum & Ms. Szmurlo)

NWEA Assessment:

- Northwest Evaluation Association (NWEA) - Is a research-based, not-for-profit organization that supports students and educators worldwide by creating assessment solutions that precisely measure growth and proficiency—and provide insights to help tailor instruction.

MAP Assessment:

- Measures of Academic Progress

Dr. Richard Izquierdo Health & Science Charter School will administer the NWEA and MAP assessments in reading, mathematics and science.

How it works:

- MAP growth is a computer-adaptive test. If your child answers a question correctly, the next question is more challenging. If they answer incorrectly, the next question is easier. This type of assessment challenges top performers without overwhelming students whose skills are below grade level.

What is measures:

- MAP growth uses a RIT scale to accurately measure what students know regardless of their grade level.
- It also measures growth over time, allowing you to track your child’s progress throughout the school year and across multiple years.
- Once your child completes a MAP growth test, they receive a RIT score.

What Does RIT Mean?

- The RIT (Rasch Unit) scale to help you measure and compare academic growth. Specifically, the scale measures levels in academic difficulty. The RIT scale extends equally across all grades, making it possible to



compare a student's score at various points throughout his or her education.

What does a specific RIT score mean?

- It represents the level where a student is ready to learn, also known as the Zone of Proximal Development. The test finds that level by pinpointing where a student would just as likely answer incorrectly as correctly, the point between knowing and not knowing the answer.

How Teachers Use RIT Scores:

- Address specific missing skills
Connect to instructional resources aligned to the RIT score
Track growth throughout the student's educational career
Group students for instruction inform lesson planning
Set individual growth goals with students.

Relation to Standards:

In addition to RIT scores, MAP growth provides specific learning statements showing what each student is ready to learn. Those learning statements are directly aligned to your state standard.

As standards change, NWEA makes new alignments so that RIT scores and learning statements still maintain the same meaning in terms of academic difficulty. Those changes resulting in new test versions will not significantly impact student scores, growth measurements, nor the ranking against NWEA norms.

Why move to NWEA?

- Students are not taking the iReady exam seriously anymore.
- The exams were taking too long to administer.
- Instructional component of the program not being utilized properly.
- We can correlate the RIT scale to both Reading and Math state exams.
- Principals and administrators can use the scores to see the performance and progress of a grade level, school, or the entire district.

Resources:

[NWEA Home](#)

[RIT+Reference+Brochure July19.pdf \(nwea.org\)](#)

[Family Toolkit - NWEA](#)

[Family+Guide+to+MAP+Growth.pdf \(nwea.org\)](#)

[RIT+Reference+Brochure July19.pdf \(nwea.org\)](#)

School Partnership/Alumni Coordinator: (Mr. Hecht)



- April 29, 2022 - Career Day
- Professionals wanted to speak to scholars
- Networking with the Bronx Chamber of Commerce
- Expanding alumni day for both parents and students
- Loans for scholars
- Panel forming from Department of finance & CUNY
- Creating internships specifically for our students
- Opportunity Network - Multi Program, Mentoring scholars in their sophomore year until college

Ms. Oller asked Mr. Hecht to speak with Ms. [Rosa Agosto](#) for assuring diverse professionals from Urban Health Plan.

PTA President: (Mr. Torres was not present)

Ms. Oller informed everyone that they will include information from this month's PTA committee in next month's BOT meeting.

Executive Session:

Board moved to executive session at 7:20pm

Executive session ended at 8:00pm

Adjournment:

The meeting was adjourned at 8:00pm

Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller

Date:

DocuSigned by:

Duarna A Oller

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Note: November & December minutes had been approved at the January meeting. They were once again approved during the February meeting in error.



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

March 17, 2022

Due to the COVID-19 pandemic, this board of trustees meeting was held via Zoom

Attendance:

Present: Duarna Oller - Board Chair

Epifanio Castillo Melissa Cebollero Jill Roche Gomez Monique Hernandez Paloma Hernandez Marshall Kesten Rosa Lee

Excused: Rosa Agosto Francisco Lugovina

Invited Guests: Sandra Bynam Francine Cruz Derian De La Torre Mani Nwaedozie
Beatriz Szmurlo

Call to Order:

The meeting was called to order at 6:10 pm by Ms. Duarna Oller.

Approval of February Minutes: - Ms. Paloma Hernandez motioned to approve the February 2022 minutes; Mr. Marshall Kesten seconds the motion.

Approved 6

Abstained - Dr. Rosa Lee Ms. Melissa Cebollero

Chairperson: (Ms. Duarna Oller)

- Welcomed everyone to the Board of Trustees meeting for March 17, 2022.
- The floor was given to Mr. Marshall Kesten for his report on finance.

Finance Committee: (Mr. Kesten)

- Revenue through February was approximately \$12 million dollars.
- Expenses are actuals as the School incurred 8.75 million dollars in expenses.
- Project net income of about \$2.8 million dollars.
- 262 days of cash on hand to meet the financial needs of the school.
- Finance meeting was held on Tuesday, March 15, 2022.
- OELS representatives joined the finance committee meeting on Tuesday, March 15th. Abbreviations stand for Onondaga Employment Leasing Services. They are a PEO - Professional Employee Organization. They manage HR, operations, finance and the



use of technology. They have a staff of professionals that will oversee many of the school's back office operations ensuring that we are in compliance and that we are using the latest most efficient technology and systems to operate.

- Benefits from using PEO include leveraging - pooling our school with other schools to increase purchasing power such as shopping for things like insurance which will save us about \$200,000 a year covering the cost of using PEO.
- The conversion from ADP to OELS has been completed and the first paychecks went out.
- Approved on the Chase Credit Card - 2-½% cash back on purchases.
- The American Express card will be canceled before the end of the school year.
- Requesting more information on the Affinity Legacy Community Grant Program.

Education & Accountability: (Ms. Duarna Oller presenting for Ms. Rosa Agosto)

- Committee reviewed the Dashboard and focused on attendance.
- Early release day changed from Wednesday to Friday.
- Parents were informed and the scheduled start date began after the winter break in the first week of March.
- Movement of scholars from classes done because of compliance and to meet the needs of the students.
- Vacancies, special education and uncertified teachers were some of the topics discussed at the meeting. Asking Ms. Cruz - What is the school doing to support uncertified teachers?
- The DOE is compiling a report that will be sent to the NYS Education Department and then to the Regents.

Board Development: (Ms. Paloma Hernandez)

- The committee was not scheduled to meet this month.

Board Chair Report: (Ms. Duarna Oller)

- On Wednesday March 23rd, Ms. Oller, Ms. Agosto & Ms. Cruz are scheduled to meet with the DOE next week where they will discuss the recommendations.
- Once information is available, they will discuss it with the Board.
- Ms. Oller and Ms. Cruz attended the webinar for the Affinity Legacy Grant. This is a one time grant focusing on mental health issues, formerly incarcerated individuals and/or consumer health and work advancement.
- In order to be considered you must:
 - Submit a letter.
 - Fill out an application by April 15th. (if selected)
 - Winners will be notified by the end of the year.

Head of School: (Ms. Cruz)

- Renewal application - meeting on Monday, March 21st - reviewing the discipline policy.

Review of Dashboard: This spreadsheet contains updated data pertaining to the student population.



- Enrollment: February - 731 (4) withdrawals for the year. (Moved out of NYS)
- 1 additional enrollment - 6th Grade
- Attendance: 89%

Chronic Absenteeism:

	<u>Feb. 31</u>	<u>YTD</u>
Middle School	20.53%	30.06%
High School	35.71%	32.71%
SWD	26.11%	36.56%
ELL	31.25%	37.50%
FRL	29.54%	30.62%
Homeless	27.41%	36.50%
General Education	29.34%	30.44%

Further information can be viewed on the Dashboard

COVID-19 Updates:

Masks mandate lifted:

- Some scholars and staff are still wearing masks by choice.

CEI:

- Benchmark program (Art)

Saturday Academy & Afterschool Programs:

- scholars should be attending for extra help and needed credits.

Early Release Day:

- Professional development day (changed to Fridays)

Options Program (NYPD Program):

- Music Jam Session - Hosting April 7th

Trust for Public Land:

- Playground renovations (design approved)

Respect for All:

- Town Halls - (all grades)

Home Visits:

- Case Managers & Teacher Volunteers (Attendance related)

Pamper Me Day:

- Free haircuts, makeup application for scholars (hosted by counselors)

National Counselor Appreciation Week

Middle School: (Ms. Bynum)

- State Test Preparations - Daily (Saturday School)
- Prep Rally - (Support scholars for upcoming tests)
- Pi Day (different stations - faculty & scholars fun day)
- Planning academic and fun trips for the remainder of the school year.
- Topic of Bullying (making sure that everyone is supported)
- Urban advantage - access to all seven museums for free:
 - Bronx zoo, NY Botanical Garden, Brooklyn Botanical Garden, Hall of Science & NY Aquarium
- 8th Grade Stepping Up Ceremony & Grade Trip



High School: (Ms. Szmurlo)

- Graduation rate moving up as scholars from previous years get their credits.
- We have been going through the class of 2022 transcripts to see how we can help those scholars who need extra help.
- Out of 94 seniors - 80 are on track for graduation. Still working very hard with all students.
- Met with the parents and seniors who are in promotion in doubt. Were able to explain the classes and credits that they are missing. Explained the importance for them to attend the after school program and/or the Saturday Academy to make up the credits.
- College application completion - 98%
- Financial Aid application completion - 67% (due to parents who have not done taxes yet or given paperwork to complete the process).
- Have begun working on the Senior Yearbook.
- Senior Trip - May 19-21 Kalahari.
- Senior Prom - Will take place in New Rochelle May 27, 2022
- Senior Graduation - June 24, 2022 - from 2pm-4pm. Looking for an outside venue as two other schools are in the building arranging their own graduation dates.
- New schedule allows longer class periods to help scholars make up the credits needed to graduate. If a scholar passes, they don't need to attend summer school and may graduate on time.
- June regents are scheduled - preparations underway for tests.
- Apex - Saturday Academy.
- 10 & 11th graders can start the EMT program for completion.
- Certification class begins in the 9th grade.
- Math department sponsored competition on Pi Day. All students participated.
- March is Women's History Month.
- Developed new clubs - Gay/Straight Alliance and Radio Club by Mr. DeNobile.
- **(Parental Support Needed to assist with)** Poor attendance habits, cell phones in class and bullying prevention.
- **(Space has become an issue)** - as faculty members are in need of offices and scholars of more classroom space.
- Forty(40) scholars with high grades rewarded for their hard work - have gone ice skating and today went skiing.
- Police Department basketball game with scholars for anti bullying campaign.

Presentation by: Mr. Nwaedozie

PBIS - Positive Behavioral Intervention & Support

Kickboard: We started this program to promote a positive school culture, consistency across the school and grade level. Cultivate a better relationship between scholars and teachers. We can track relationships with this program.

- Positive interactions promote happier, more productive lives. In school communication



with other scholars and teachers result in better school performance and relationships with all.

- By June 2020, at least 95% of staff will implement cultural do's in order to maximize instructional time and foster respectful interactions with and among students consistently across classrooms resulting in 20% decrease of infractions and absence.

Key Components of the kickboard Platform:

- School leaders are able to customize the platform to reinforce your school's common behavior expectations.
- Teachers can easily track students' behaviors in real-time to provide immediate feedback to the students.
- Behaviors are worth points/dollars which are used for school-wide incentives or other PBIS rewards.

(We use play money - dollars). Money can be used for snacks.

In the beginning of the year all scholars start with a positive balance. They are able to buy healthy snacks and drinks like gatorade and water. They are also able to put their earned kickbucks to upcoming trips.

PTA: (Mr. Torres): No representation from the Parents/Teachers Association.

Open Forum: Questions and answers from scholars' families.

Student Government: Ms. Paola Soto

- Thanking Ms. Szmurlo & Ms. Cruz for the opportunity to have seniors make up credits in afterschool programs and extended 50 minute classes.
- Thanking Ms. Lakhani and Mr. Lee for all the extracurricular activities for the Senior Class.
- Go Fund Me Page for seniors who cannot afford many activities on social media.

Executive Session:

Board moved to executive session at 7:20pm

Executive session ended at 7:52pm

Adjournment:

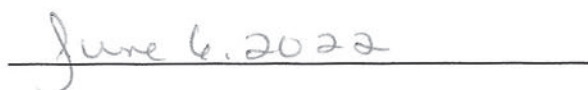
The meeting was adjourned at 7:52pm

Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller

Date:


Board Chair





DR. RICHARD IZQUIERDO HEALTH & SCIENCE CHARTER SCHOOL

BOARD OF TRUSTEES MEETING MINUTES
April 28, 2022

This board of trustees meeting was held in person & via Zoom

Attendance:

Present:

In person: Duarna Oller - Board Chair, Rosa Agosto

Via Zoom: Epifanio Castillo Paloma Hernandez Marshall Kesten Rosa Lee

Excused: Melissa Cebollero Jill Roche Gomez Monique Hernandez
Francisco Lugovina,

Invited Guests:

In Person: Sandra Bynum Francine Cruz Beatriz Szmurlo Anibal Torres
Rima Izquierdo

Via Zoom: Derian De La Torre

Call to Order:

The meeting was called to order at 6:10 pm by Ms. Duarna Oller.

Approval of March Minutes: Ms. Paloma Hernandez motioned to approve the March 2022 minutes; Mr. Marshall Kesten seconds the motion.

Minutes for March Approved

Chairperson: (Ms. Duarna Oller)

- Welcomed everyone to the Board of Trustees meeting for April 28, 2022.
- She deferred the education committee report for the next board meeting.
- The floor was given to Mr. Marshall Kesten for his report on finance.

Finance Committee: (Mr. Marshall Kesten)

- Revenue through February was approximately \$13 million dollars.
- Expenses are actuals as the School incurred 10 million dollars in expenses.
- Project net income of about \$2.2 million dollars.
- 231 days of cash on hand to meet the financial needs of the school.
- Finance meeting was held on Tuesday, March 12, 2022.

- OELS working smoothly.
- Working on investment policy - will present the final draft to the finance committee for review and then to the Board to approve.
- We were able to communicate with members of 403B and the pension - looking to receive exact figures so that we can buy in.
- Received the new Chase credit card with a \$120,000 credit line.
- Looking to close the American Express card by the end of the year.
- Submitted a letter of intent to the Affinity Legacy Community Grant Program - seeking to apply for a mental health and wellness initiative. Looking to build a mental health department within the school which will be staffed by counselors. We would like to incorporate mindfulness and wellness into our scholars daily routine and curriculum which will be brought on by additional programs serviced by outdoor vendors that we can contract. We requested a million dollars to help support the funding of the program. We should hear from them in two months if accepted and invited to apply for the program. We will know for the next fiscal year if we are awarded the grant.
- We are looking to apply for the Employee Retention Credit. This is the tax credit which was rolled out for the CARES ACT at the start of the pandemic. Many organizations as well as charter schools who had the PPE Loan did not qualify and now that the program has been expanded with the additional covid legislation, CARES ACT along with the American Rescue Plan more organization and charter schools are now able to qualify for the grant. This tax credit is for the 2020 & 2021 fiscal year.

*(Request by Ms. Duarna Oller) For the Executive Committee to review it first.

Board Development: (Ms. Paloma Hernandez)

- The committee met on Monday, April 11, 2022.
- Board Members upcoming elections will take place in June 2022. Some Board Member terms are expiring - will reach out to them to see if they are still interested in continuing to serve.
- New Board Members including - seeking an alumni, educator, someone with charter school experience and a parent. Applications sent out to the PTA - reminder to send completed applications to Board Development for review.
- Integrating Board Development into our Board Meetings.
- The Committee would like Ms. Cruz to recommend a list of topics for the coming year to integrate into our agenda, get a broader perspective of what is going on in the school and to meet with some of the staff to interact with them in a meaningful way.

Board Chair Report: (Ms. Duarna Oller)

- Ms. Oller officially announced the 5 year renewal of the Dr. Richard Izquierdo Health & Science Charter School.

Head of School: (Ms. Francine Cruz):

Review of Dashboard: This spreadsheet contains updated data pertaining to the student population.

- Enrollment: March - 725
- (8) withdrawals for the year. (4 - Moved out of NYS, 3 - Moved to District 79 Alternative High Schools, 1 - Different Charter School).
- Attendance: 90%

Chronic Absenteeism:

	<u>Feb. 31</u>	<u>YTD</u>
Middle School	20.87%	30.27%
High School	28.60%	32.17%
SWD	33.82%	38.25%
ELL	31.25%	37.50%
FRL	25.93%	30.62%
Homeless	26.41%	35.50%
General Education	23.54%	30.44%

Further information can be viewed on the Dashboard

COVID-19 Updates: Masks mandate lifted:

- Scholars and staff have the choice of wearing masks.

Multi-Tiered Systems of Support Presentation by: Ms. Cruz, Ms. Szmurlo & Ms. Bynum

The full presentation can be viewed in the following Powerpoint link:

[DRIHSCS Multi-Tiered Systems of Support](#)

PTA: (Mr. Anibal Torres) :

- The Parent Teacher Association President - Mr. Torres thanked Senator Luis Sepulveda for the donation of food and toiletries for the community. They were able to serve 70 families.
- He acknowledged the help he received from the Dr. Richard Izquierdo Health & Science Charter School administration team.
- Community Service was done by the scholars as they volunteered handing out the food.
- Working towards future partnerships.
- PTA Workshop - on Mental Health. (30 families participated)
- Planning event to honor Caribbean month and Juneteenth Day.
- PTA Spring Elections will be coming up soon.
- PTA Family & Staff workshops to continue.

Open Forum:

Questions and answers from scholars' families.

Executive Session:

Board moved to executive session at 7:20pm

Executive session ended at 7:52pm

Adjournment:

The meeting was adjourned at 7:52pm

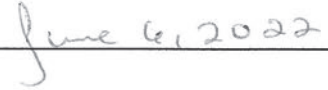
Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller

Date:



Board Chair





DR. RICHARD IZQUIERDO HEALTH & SCIENCE CHARTER SCHOOL

BOARD OF TRUSTEES MEETING MINUTES

May 19, 2022

This board of trustees meeting was held in person & via Zoom

Attendance

Present:

In person: Duarna Oller - Board Chair, Rosa Agosto

Via Zoom: Epifanio Castillo Paloma Hernandez Marshall Kesten
Jill Roche Gomez Monique Hernandez

Excused: Melissa Cebollero Rosa Lee Francisco Lugovina

Invited Guests:

In Person: Sandra Bynum Francine Cruz Derian De La Torre
Beatriz Szmurlo Anibal Torres

Call to Order:

The meeting was called to order at 6:10 pm by Ms. Duarna Oller.

Approval of April Minutes: Mr. Marshall Kesten motioned to approve the April 2022 minutes; Ms. Paloma Hernandez seconds the motion.

Minutes for April Approved

Ms. Monique Hernandez abstained (not present at the April meeting)

Chairperson: (Ms. Duarna Oller)

- Welcomed everyone to the Board of Trustees meeting for May 19, 2022.
- Updates from last week's meeting include:
 - Head of School - Ms. Francine Cruz, addressing concerns from scholars' parents and addressing them.
 - Meeting with the PTA President regarding concerns that were brought forth.
- Ms. Oller indicated the importance of receiving feedback as they are vital for understanding concerns and working together.
- The Lieberman golf outing was this past week. It was proudly announced that the Lieberman Family will be offering ten(10) \$2,000 scholarships to our scholars. Ms. Oller thanked Ms. Paloma Hernandez for being an instrumental advocate for the Dr. Richard Izquierdo Health & Science Charter School.
- The floor was given to Mr. Marshall Kesten for his report on

finance.

Finance Committee: (Mr. Marshall Kesten)

- Finance committee met on Tuesday, May 17, 2022.
- The first draft of next year's budget was discussed.
- Contemplating acquiring a software program that can assist with financing.
- Receiving quotes on Benefits for next year from Harvest.
- Revenue was approximately \$14 million dollars.
- Expenses are actually about 11.3 million dollars.
- Project net income of about \$2.3 million dollars.
- 251 days of cash on hand to meet the financial needs of the school.
- Awaiting a reply from Affinity Legacy Community Grant Program.
- The Summer Program in Middle School was granted \$210K for Summer Boost. An opportunity arose to apply for more funds and today we sent in the new application increasing the amount to \$268K.

Education & Accountability: (Ms. Rosa Agosto)

- Ms. Agosto delivered a summary of April & May meetings.
- The human resource director started in the Spring.
- Recruitment for special education continues.
- Importance of completing observations in preparation for offer letters continues.
- The topic of certification and the status of certified teachers was discussed.
- CEI held a job fair for teachers in which we took advantage of the opportunity to recruit.
- CEI presented the summer program starting in July. The program will include bringing back Mentoring and Medicine from Montefiore.
- Presentation on CTE Directions for the school.
- Update on standardized tests in middle school.
- The country is suffering from Chronic Absenteeism. It's a major problem and the work continues as 1.2 million students are unaccounted for. NYC public schools have lost 50,000 students.
- DOE authorizers asked us to modify the disciplinary policy at the school, it will be submitted soon.
- The number of honor roll students has significantly increased.
- Twenty-three (23) scholars will be receiving diplomas with the seal of biliteracy which is outstanding.
- Urban Health Plan is offering a medical interpretation program. The program requires to be certified as a medical interpreter. You must be bilingual, proficient in two different languages to apply. The curriculum is short, and perhaps the 23 scholars receiving the biliteracy diploma would be interested in participating.

Board Development: (Ms. Paloma Hernandez)

- The committee met on Monday, May 18, 2022.
- Discussed the potential slate available for the board meeting in June.
- Hoping to place some new members on the board.

- Anticipating putting a school impact work group that will report directly to the board development committee in hopes that they can be representatives of the school leadership, board, students, parents, and all stakeholders to develop a way of tracking our progress over the next five years of the charter's term.
- The Work Group will focus on overall outcomes on organizational performances of the charter school. More specific descriptions will be forthcoming.

Board Chair - Ms. Duarna Oller made the following statement before giving the floor to the Head of School:

Ms. Oller acknowledged an incident on Southern Boulevard where a shooting took place taking the life of an eleven year old girl who happened to be a patient in one of UHP's school based health centers. She went on to emphasize that violence across our country has increased. She mentioned how situations like this affect everyone's mental health and it affects how people feel about going out. A rally was held yesterday for "Change". Board member Paloma Hernandez participated in the rally as well as many community leaders from all different levels. It is important not to become immune to these acts of violence. She concluded by saying that together we must find a solution to end these senseless acts.

In memory of the life of the eleven year old child, a moment of silence was observed.

Head of School: (Ms. Francine Cruz):

Review of Dashboard: This spreadsheet contains updated data pertaining to the student population.

- Enrollment: April - 614
- Attendance: 88%

Chronic Absenteeism:

	<u>April 29th</u>	<u>YTD</u>
Middle School	38.56%	26.27%
High School	42.58%	35.05%
SWD	48.88%	42.22%
ELL	38.88%	39.03%
FRL	38.94%	29.10%
Homeless	28.41%	33.33%
General Education	38.08%	27.68%

Further information can be viewed on the Dashboard

Unannounced scanning continues with the assistance of NYPD

COVID-19 Updates: Masks mandate remains the same.

- Scholars and staff have the choice of wearing masks.

Food Pantry - Continues twice a month. Next distribution - April 8th and 29th. Special thank you to Mr. Hecht for putting together a Career Fair. Speakers in

different fields participated with presentations both in person and via zoom. Thank you all who took time out of their busy schedules to enlighten us with information on your specialized work field.

Special honors to those members from Urban Health Plan who represented the different fields in medicine to our scholars.

Guests included: Dr. Genuardi, Ms. Diaz, Ms. Williams and Mr. Miguel Cameron.

Boston Scientific also represented with hands-on models for scholars to view and touch.

Presentation by Ms. Francine Cruz

NYS Seal of Biliteracy:

The New York State Seal of Biliteracy recognizes high school graduates who have attained a high level of proficiency in English and one more world language. Applications will be accepted by the first week of June.

- Encourage the study of languages.
- Identify high school graduates with language and biliteracy skills for employers.
- Prepare students with twenty-first century skills.
- To affirm the value of diversity in a multilingual society.
- This award is given by a high school, school district or county office of education that formally recognizes students who have attained a high level of proficiency in two or more world languages, (one of which must be English) by high school graduation.
- In January 2012, the NYS Board of Regents approved the implementation of a NYSSB pilot program.
- The first set of graduates earning the seal in the 2015-2016 academic year.
- This honor is awarded by the Commissioner to the students.

Middle School - Ms. Bynum:

- Middle School - Summer School - July 5 - August 10th
- Junior Prom - June 10
- NWEA Maps Tests end of June
- Stepping up Ceremony - June 22
- Great Adventure Trip - June 23
- Requesting Chaperones for trips
- Senior Prom -9th
- iReady Exams & Regents coming up
- Participated in Career Day

High School - Ms. Szmurlo:

- High School - Summer School - July 6 - August 12
- Summer Regents Exams - 16th & 17th
- Career Day - special emphasis on Health & Science Careers
- Regents - June (Preparations started in April)
- Musical Recital - April 7th
- NYPD Random Scanning Continues
- Senior Trip - Kalahari
- Senior Prom - May 25th - Surf Club in New Rochelle

- Health Fair - May 27th
- Senior Graduation - June 23rd - Bronx Community College

Summer Enrichment Component Program: 1pm - 3pm
**CEI Partners Sponsoring - Visual Arts, Robotics, Coding, E-Sports,
Mentoring in Medicine, Cooking, DJ-ing, Film Making & Photography.**

PTA: (Mr. Anibal Torres) :

- Director of Student - Mr. Anthony Stiffler came to school to explain the process of Random Scanning.
- Will be meeting with the Superintendent of the Bronx - Ms. Renee Pert on Monday to discuss areas of opportunity in the school.
- Meeting will be held on Saturday to finalize the Planning of Juneteenth Day Caribbean Celebration.
- We will also be Cleaning up some areas in the school with parents and administration on Saturday.
- Sensei Eddie will be offering free self defense classes to parents and administration.
- PTA Family & Staff workshops will continue.
- Community Planning Board & the 42nd Precinct - working towards future partnership to discuss safety in the surrounding school area. Bringing coordination and youth officers to monitor the area more frequently.

Open Forum:

Questions and answers from scholars' families.

Executive Session:

Board moved to executive session at 7:00pm

Executive session ended at 7:30pm

Adjournment:

The meeting was adjourned at 7:30pm

Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller


Board Chair

_____ Date



DR. RICHARD IZQUIERDO HEALTH & SCIENCE CHARTER SCHOOL

BOARD OF TRUSTEES MEETING MINUTES

June 16, 2022

This board of trustees meeting was held in person & via Zoom

Attendance - In person:

Duarna Oller - Board Chair, Rosa Agosto, Francisco Lugovina

Via Zoom:

Epifanio Castillo Melissa Cebollero Jill Roche Gomez Paloma Hernandez
Monique Hernandez Marshall Kesten Rosa Lee

Invited Guests- In Person:

Sandra Bynum Francine Cruz Derian De La Torre Beatriz Szmurlo

Call to Order:

The meeting was called to order at 6:10 pm by Ms. Duarna Oller.

Approval of May Minutes:

Mr. Francisco Lugovina motioned to approve the May 2022 minutes;

Mr. Marshall Kesten seconded the motion. **(Minutes for May Approved)**

Chairperson: (Ms. Duarna Oller)

Welcomed everyone in attendance to the Board of Trustees annual meeting for June 16, 2022. Ms. Duarna Oller gave the floor to the Chair of Board Development.

Chair of Board Development: (Ms. Paloma Hernandez)

The Board Development Committee met and presented the following reappointment of Directors:

Three(3) year Appointment - (Motioned and Approved by Board Members)

Duarna Oller
Paloma Hernandez
Monique Hernandez
Marshall Kesten

Appointed Officers - (Motioned and Approved by Board Members)

Ms. Duarna Oller - Chair
Ms. Paloma Hernandez - Vice Chair
Ms. Rosa Agosto - Secretary
Mr. Marshall Kesten - Treasurer

Request was made by Ms. Paloma Hernandez for Mr. Francisco Lugovina to be voted as an Emeritus Board Member.

Mr. Lugovina was thanked for his commitment throughout the years. With the title of an Emeritus Board Member, Mr. Lugovino is allowed to attend board and committee meetings at his will. This is the first time that this title has been offered to a board member at the school. Ms. Hernandez placed a motion for the board to vote on the request.

Mr. Marshall Kesten motioned to approve; Mr. Epifanio Castillo seconded the motion. **(Approved by Board Members)**

Mr. Lugovina accepted the special honor and title of Emeritus Board Member.

Board Chair - Ms. Duarna Oller summarized the following:

- The committee assignments for approval of trustees positions have to be read and signed as well as the acceptance for the school calendar for 2022-2023.
- Chair appointees will be voted at a later date.
(Voting & approval in July meeting)
- Before the pandemic, one board meeting was held during the day. As we continue to transition, we will once again have a day meeting at the school. **(Date and time to be determined by the board)**
- Financial and family/student handbooks will be reviewed and voted in the next meeting. **(Voting & approval in July meeting)**

Finance Annual Budget: The revised annual budget was circulated and motioned to approve by Mr. Marshall Kesten.

Mr. Epifanio Castillo - Motion to approve; Ms. Paloma Hernandez seconded the motion. **(Approved by Board Members)**

The second item to vote on the budget was the Investment Policy:

Ms. Paloma Hernandez - Motioned to approve; Mr. Epifanio Castillo seconded the motion. **(Approved by Six(6) Board Members)**

Ms. Rosa Agosto - Abstained

Ms. Monique Hernandez - Abstained

*Mr. Marshall Kesten will resend the Investment Policy to the Board for review.

Ms. Duarna Oller gives the floor to Mr. Marshall Kesten for his report on Finance.

Finance Committee: (Mr. Marshall Kesten)

The committee met on Tuesday, May 17, 2022.

Overview by Mr. De La Torre:

- Benefits renewal, expecting an increase and still looking into other

- providers to finalize the current plan or move forward with another.
- Revised Investment Policy.
- Possibility of joining TRS - Teachers Retirement System.
- 2022-2023 Budget
- Grant Development - Invited to apply for the Affinity Legacy Grant, full application will be submitted. Initially, we were awarded \$201,000 for the Summer Boost Grant, we then were invited to apply for more funding and were awarded \$268,000 to be used in our summer program for middle school.
- Employee Retention Credit - narrowed down the selection and are planning to proceed with our auditor.
- Starting the interim Audit.
- Revenue was approximately \$15 million dollars.
- Expenses are actually about \$12.3 million dollars.
- Anticipated expenses to exceed \$1.78 million dollars.
- Project net income of about \$1.68 million dollars.
- 223 days of cash on hand to meet the financial needs of the school.

Education & Accountability: (Ms. Rosa Agosto)

- Committee met on June 8, 2022.
- The school was provided with the Active Shooter Training Program which was possible with the partnership of Urban Health Plan.
- Together with the school, the Center for Educational Innovation(CEI) will host a presentation in July on possible Career Technical (Education(CTE)programs for the school year.
- Preliminary discussions hosted by Sophie Davis Program with Dr. Soler and Dr. Lee could solidify the Science Technology Engineering & Mathematic(STEM) program.
- Middle School scholars increased participation because of more funding.
- Possible incentives for teachers working in the summer.
- Post covid shortage of teachers.
- 65% of the teachers are now certified.
- 104 sophomore scholars are now Cardio-Pulmonary Resuscitation (CPR) Certified.
- Advanced Placement Program(AP) class participation has increased.
- Scholars' participation in sports helps to bring back normal routines. With many mental issues going on, it is important to support and encourage our scholars in sport teams. Teamwork and socialization is vital and promotes that hard work pays off.

Scholarships: (Ms. Paloma Hernandez)

Thanked and acknowledged the following organizations for their support and generosity in providing scholarships for our scholars assistance in higher education.

Urban Health Plan - Four(4) \$2,500 Scholarships

Jason Lieberman Foundation - Five(5) \$2,000 Scholarships

Emeritus Awards - Four(4) \$500 Scholarships

- Urban Health Plan is the co-founder of Dr. Richard Izquierdo Health & Science Charter School and the institutional partner.
- They give continuous support to our graduating scholars and will assist them throughout their educational journey.
- Urban Health Plan is a prospective employer and also offers internships that can lead to employment in the medical fields which is what they strive for in the scholars that attend Dr. Richard Izquierdo Health & Science Charter School.
- The goal is to create a pipeline of health professionals that can repeat the circle by giving back and helping others to do the same.
- The Head of School - Ms. Francine Cruz and the entire team was acknowledged for the accomplishments that were successfully administered this year through their hard work, dedication and commitment that came forth especially after returning from the pandemic.
- Ms. Francine Cruz graciously acknowledged and thanked the teachers and staff for all their hard work and for their continued support.
- In September 2022, we will have an alumni join our meeting to let us know how the transition from High School into college is going.

Head of School - (Ms. Francine Cruz):

- The Summer Boost Grant will include several enrichment programs.
- Mentoring in Medicine.
- Teacher Hiring Fair hosted by Center for Educational Innovation(CEI) - June 29th.
- All open positions posted in Jazz HR.
- Summer positions may lead into the fall session.
- Middle School graduation - June 22nd - School Auditorium.
- High School graduation - June 23rd - Bronx Community College - Gould Library at 2:30pm.
- Potential Topics for Board Development for 2022-2023 School Year.

Review of Dashboard: This spreadsheet contains updated data pertaining to the student population.

- Enrollment: May - 713 Students
- Attendance: 89%

Chronic Absenteeism:

	<u>May 31st</u>	<u>YTD</u>
Middle School	31.27%	29.20%
High School	33.17%	40.75%
SWD	38.01%	47.72%
ELL	28.57%	28.03%
FRL	32.39%	37.02%
Homeless	38.70%	35.48%
General Education	32.43%	33.78%

Further information can be viewed on the Dashboard

Unannounced scanning continues with the assistance of NYPD

*Ms. Cruz added news clips on the meetings' chat to share the amount of confiscated items the NYPD has recovered with the participation of unannounced scanning in NY Public Schools.

COVID-19 Updates:

- Scholars and staff continue to have the choice of wearing masks.

Middle School - (Ms. Bynum):

- Summer School - July 5 - August 10th
- Junior Prom - June 10 (80 scholars attended - 5/6parent chaperones).
- NWEA Maps Tests end of June
- Stepping up Ceremony - June 22 - School Auditorium
- Senior Prom -9th Grade - 80 scholars attended
- 8th graders - Algebra I regents today and Earth Science Regents tomorrow.
- Stepping up Ceremony - June 22nd - 10am-12pm (school auditorium - light refreshments).

High School - (Ms. Szmurlo):

- High School - Summer School - July 6 - August 12
- Health Awareness Fair (**Special thank you to Dr. Lee & Mr. Hecht for participating**). Dr. Lee coordinated the Guest Speakers.
- 104 - 10th graders received CPR Certification
- Emergency Preparedness Course - 9th Graders
- Regents - June
- Senior Graduation - June 23rd at 2pm - Bronx Community College

PTA - (No Representation)

Open Forum:

Questions and answers from scholars' families.

Executive Session:

Board moved to executive session at 7:15pm

Executive session ended at 7:57pm

Adjournment:

The meeting was adjourned at 7:57pm

Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller



Board Chair

Date



Dr. Richard Izquierdo Health & Science Charter School

**Board of Trustees Meeting Minutes
July 15 2021 @ 6:00pm**

Due to the COVID-19 pandemic, this board of trustees meeting was held entirely via Zoom.

Present: Rosa Agosto Epifanio Castillo Marshall Kesten
 Duarna Oller Paloma Hernandez Monique Hernandez
Francisco Lugoviña
Absent: Jill Roche Gomez

CALL TO ORDER

The meeting was called to order at 6:17 PM by Ms. Duarna Oller.

CHAIRPERSON'S REPORT

All the attendees were welcomed by Ms. Oller.

Tabled Items until August BOT Meeting

- May Board Minutes
- June Board Minutes
- Organizational Chart
- Policy Handbooks (run by legal)
 - Finance
 - Family
 - Personnel

FINANCE COMMITTEE (Presented by Mr. Kesten)

Through June, the school recognized revenues of \$14,500,000 which is 8% higher than budgeted. This is higher than budgeted due to an increase in General Education population, as well as ESSER funding allocations. Currently through year end, the school is anticipating less expenses by about \$1million than originally budgeted, mostly due to Covid. About \$2million in net-income and 252 days of cash on hand. Draft of the 2021-2022 Budget has been circulated to the BOT, with expenses projected to be higher with the return to in person learning. The budget shows a small surplus of about \$170k, with a strategy of systemizing operations and thereby reducing expenses and driving those savings to academic programs.

Recommendation to approve the Budget, was made by Mr. Kesten. Ms. Paloma Hernandez motions to accept budget as presented, second by Mr. Kesten. All were in favor.

EDUCATION COMMITTEE (Presented by Ms. Agosto)

Did not meet. Meetings are held Third Wednesday of the month and this month BOT occurred before Education.

Charter renewal is top of mind with Handbooks an important component of application.

Board Development (Paloma Hernandez)

Did not meet this month, will meet in August, however, did want to prepare discussion for next meeting on the following items:

- Formal Board Orientation and Process
- Staff concerns/issues related to operations, programs, etc. that can be raised during Board meetings in an effort to better understand the school needs
- New Board Members
- Potential Parent representation
- Process to vet new candidates and add new members.

Human Capital Task Force

Did not meet.

HEAD OF SCHOOL REPORT (Ms. Cruz, Read by Ms.Oller)

Updates of the various programs and efforts being completed in the school were presented by Ms. Cruz and outlined below:

Dashboard: The dashboard contains data pertaining to the student population for the current year, attendance and test scores. Highlights from the presentation listed below.

Attendance: As expected, attendance decreased for the month of June to 82%. Overall attendance rate for the year is 92%.

Chronic Absenteeism: 3% for middle school and 5% for high school.

Enrollment: Remains steady at 732 students, with 18% SWD student population compared to the 25% SWD population in the district.

Student Population: Ending school year with 732 students; 94 those students graduating seniors. Remaining student population transferring out or moving out of state will be provided at the next meeting after sending “Intent to Return” to students and families.

Data: Focusing on iReady data to evaluate and assist our scholars. Based on the data our 6th grade scholars struggled the most, likely due to having to start in a new school remotely.

Graduation rate: 69% at end of school year with many scholars completing coursework over the Summer. Rate should improve to between 78% - 80% at the end of Summer School. The school has started a mentoring program to help these students graduate by August 2021.

Staff Vacancies: Two counselors and 2 Middle School vacancies.

Summer School Graduation Ceremony: August 27th

EMT: Seven students received certificates and are awaiting to take State Exams. I will share additional info when available.

Summer School: All students and summer Staff received a copy of Summer Handbook with daily SEL activities for all scholars, after school activity options, movie nights and upcoming field trips for all scholars.

School Calendar: Request to approve made
Motion to approve school calendar made by Mr. Kesten. Ms. Paloma Hernandez seconds the motion. All approve. Calendar approved.

Pop-Up Clinic- request made and Ms. Paloma Hernandez advised to provide at least one week advance notice.

APEX: Site license acquired to help scholars advance throughout the year.

**Special Request:* Ms. Paloma Hernandez requested for data on our college graduating class. 2021 marks the first Charter graduating class. Would like to know how many graduated, where are they located, career path chosen (percentage in health career) etc. Mr. Hecht will compile this data.

CLEP Program: Mr. Castillo suggested that we take a look into this program. Mr. Nwaedozi taught this course in past school. Once the program the program is completed, scholars receive a

voucher to take an AP exam and receive college credit. The Education Committee continue the conversation and review the program.

Family Engagement: Coffee and Conversation have been held monthly with success, including a session with the Head of School.

Parent Teacher Association (Mr. Torres)

Held Meet & Greet at the school with success!

Open Forum: Staff pay increase was brought to attention, only 2% increase currently received. However, BOT expressed that discussions are already underway to make adjustments. September is the goal for in-person Board meetings.

Executive Session:

Board moves to executive session at 7:07pm

ADJOURNMENT

The meeting was adjourned at 7:56PM.

Submitted By: Ruth Zapata

Date Submitted: July 26th, 2021

Secretary



Dr. Richard Izquierdo Health & Science Charter School

**Board of Trustees Meeting Minutes
August 19, 2021 @ 6:00pm**

Attendance:

Due to the COVID-19 pandemic, this board of trustees meeting was held entirely via Zoom.

- **Present in Person-** n/a
- **Present via Video Conference-** Rosa Agosto, Epifanio Castillo, Marshall Kesten, Duarna Oller, Paloma Hernandez, Francisco Lugoviña, Jil Roche, Dr. Rosa Lee, Melissa Cebollero
- **Excused** -Monique Hernandez
- **Invite Guests-** Sylvia Harris, Beatriz Szmurlo, Alex Jerez, and Francine Cruz

-
- I. Meeting called to order at 6:06 pm
 - II. Approval of Minutes
 - a. Mr. Lugoviña motioned to approve the minutes for May and June; Mr Kesten seconded
 - i. Approved 8-0 (Dr. Rosa Lee abstained).
 - b. Approval of July minutes tabled until next meeting.
 - III. Treasurer's Report
 - a. Mr. Kesten reported that school is working with PKF Auditing Firm to submit the application to have PPP Grant forgiven.
 - b. Mr Kesten also reported that we are looking at a proposal from Ponce Bank in looking to change banking relationships.
 - c. The school is in good financial standing.
 - d. Mr. Jerez reported that the school is requesting an extension proposal for the ESSR and ARP grants.
 - e. The school received funds (\$97 K) for additional Chromebooks.
 - f. Mr Kesten motions to approve the Finance Policies and Procedures (FPP) manual (no material changes) to be used for another year. Ms. Paloma Hernandez seconded
 - i. Approved 8-0
 - IV. Education and Accountability Report
 - a. Ms. Agosto provided updates from the August 18th Education and Accountability Committee Meeting.
 - i. Head of School shared June and August Graduation rates
 - ii. Committee had requested information on the vaccine rates of scholars and staff; low percentage of scholars and staff are vaccinated.
 - iii. DOE will be doing testing in Charter School

- iv. Committee requested a Plan for Learning for quarantined scholars.
 - v. Parents have asked about a remote learning option for scholars.
 - vi. Discussed masking and whether to make it part of the school uniform; Masks with school logo have been ordered for scholars.
 - vii. Ms. Paloma Hernandez recommends that the Executive Committee convene and invite Dr. Jacob to assist in updating the reopening plan to include new safety guidelines.
 - viii. Family Handbook is not ready for approval; unanimous vote to be approved via email by the 27th.
 - ix. Mary Grace updated the Education Committee on the renewal application process.
 - x. Ms. Oller confirmed that the full Charter does not have to be posted on the website; the Executive Summary is available and posted.
 - xi. Mr. Hecht presented to the Education Committee on scholarship recipients and his work with Alumni.
- V. Human Capital Committee
- a. Mr. Castillo expressed concern over the large number of vacancies; 16 vacancies.
- VI. Board Development
- a. Meets quarterly; they will meet again next month.
- VII. Head of School Report
- a. June Graduation rate reported at 69 %. During the summer, after implementing a Senior Success Mentoring Program, 8 additional seniors graduated bringing the total graduation rate to 76%.
 - b. Celebration for August Graduates will be August 27th.
 - c. The Head of School reviewed enrollment numbers; shared survey results for vaccination rates among scholars and staff.
 - d. School will follow the city policy to mandate masking in the school building.
 - e. Ms. Harris provided an overview and updates on the Middle School
 - i. Summer school pass rates by grade, RTI plan for the upcoming school year, Individualized Learning Plans (ILPs) for scholars, and Academic Advisement for scholars.
 - ii. Ms. Harris also provided an update on the school's efforts to prepare for reopening such as spacing in the classroom (3 ft apart), shields for teachers and students, Mayoral directives on testing; screening and temperature checks.
 - f. Ms. Szmurlo reported on High School updates
 - i. Senior Success Mentoring (SSM) allowed for 8 more summer graduates; will extend SSM to 11 graders with data tracking to ensure success.
 - ii. Junior College Prep Academy-scholars began working on college essays and FAFSA applications over the summer.
 - iii. The school will be offering AP, Pre-AP and college classes; the school is also looking to expand elective options to provide courses of interest to scholars.
 - iv. Mr. Hecht shared a scholar success story about a scholar that received a scholarship; reminds scholars and families to network and take advantage of the programs he shares.
 - v. Mr. Castillo requested updates on the Library.
 - vi. Ms. Oller in closing reminds us about our goal is not only graduate but continue to support and provide opportunities for scholars after graduation.

VIII. PTA Report

- a. Mr. Torres provides an update on parent activities and involvement
 - i. End of summer event included a carnival type activities, backpack and book giveaway and just having fun.
 - ii. Mr. Torres thanks leadership for a forum where parents and school leaders can come together to have discussions and ask questions.
 - iii. PTA would like to give recommendations for the use of the ARP Title I funds. Their next meeting is on August 30th.
 - iv. Mr. Torres shared parent concerns about HIPA violation with the vaccine surveys that went out recently. Ms. Oller and Mr. Castillo acknowledge the parental concerns. Can these surveys be provided in other languages?
 - v. Ms Oller ensured participants that the school wants to ensure everyone's safety during COVID.

IX. Public Comments

- a. Parent shares that the PTA is available to assist in the hiring process; Head of School invites parents to be a part of the hiring committee.
- b. Parent asks about air purifiers, annual safety meeting, safety walkthrough and protocols for infected scholars.
- c. Parent shared that parents have requested information on the EBT benefits; the DOE has begun the process but no one has received the benefits yet. Also shared that scholars have expressed concerns about the black shoe/sneakers.

X. Executive Session

- a. The board moved into Executive Session at 7:28 pm to discuss personnel matters
- b. The board exited Executive Session at 8:04 pm

XI. Adjournment at 8:04 pm

DocuSigned by:
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Dr. Richard Izquierdo Health & Science Charter School
800 Home Street, Bronx, NY 10456
(718) 378-0490

BOARD OF TRUSTEES MEETING MINUTES
September 16, 2021

Present:	Rosa Agosto Jill Roche Gomez Duarna Oller	Epifanio Castillo Rosa Lee Francisco Lugoviña	Melissa Cebollero Paloma Hernandez Monique Hernandez
Excused:	Marshall Kesten		
Staff:	Francine Cruz Beatriz Szmurlo	Sandra Bynum	Sylvia Harris

CALL TO ORDER

The meeting was called to order at 6:10 PM by Duarna Oller.

APPROVAL OF PREVIOUS MEETING MINUTES

The approval of the July and August Board of Trustees meeting minutes was deferred to the next meeting.

CHAIRPERSON'S REPORT

Ms. Oller announced that the Charter renewal was submitted.

Ms. Oller asked for a motion to approve the revisions to the Scholar and Family handbook. Ms. Roche Gomez moved to accept the revisions as presented and Ms. Paloma Hernandez seconded the motion. All were in favor.

Ms. Oller then indicated that the Staff Handbook follows the 2018 version with the addition of attendance for the guidelines surrounding COVID safety. The addendum follows state guidelines and details that unvaccinated staff members with a medical exemption need to be tested on a weekly basis. Ms. Oller asked for a motion to approve the Staff Handbook. Ms. Paloma Hernandez moved to accept the Staff Handbook as presented and Ms. Agosto seconded the motion. All were in favor.

Ms. Oller then reported that as of September 15th, 67 out of 110 staff members were vaccinated. The school based health center will begin providing the COVID-19 vaccine to students by appointments. A pop-up clinic will be hosted to facilitate the vaccination of scholars and their families. Mr. Lugoviña asked for further clarification regarding vaccination mandates for staff working out of a Department of Education building.



FINANCE COMMITTEE

Ms. Oller presented the financial report on behalf of Mr. Kesten. Through August, the school recognized revenues of \$2.4 million, which is 10.8% higher than budgeted. This increase is due to in General Education population. Currently through year end, the school is anticipating exceeding expenses by \$44,000 more than budgeted. Net income for the year is projected at \$244,000 and projected days of cash on hand is 297.

BOARD DEVELOPMENT

The Board Development Committee did not meet in September.

EDUCATION AND ACCOUNTABILITY

Mr. Castillo reported that the Education and Accountability Committee met and provided the report on behalf of Ms. Agosto. An extension for the AARP education grant has been requested. Recruitment efforts to fill the open faculty vacancies are ongoing. A major concern of the committee meeting was the vaccine mandate. Mr. Castillo indicated that vaccination rates among students and staff remain low and poor response rates from the community survey has limited the information received about student vaccination rates.

Mr. Castillo noted that the addendum to the staff handbook that speaks to the requirements and guidelines for the safe reopening of the school was distributed. He then stated that questions arose regarding the transition to partial and complete remote learning possibilities. Mr. Castillo reported that maintaining social distancing outside of the classroom has been difficult. He also noted that parental concerns regarding vaccinations and mask wearing with special needs students were addressed. Additionally, clarification regarding where staff should receive their COVID-19 tests were mentioned.

Mr. Castillo announced that the contract with the clearing house in regards to the career services partnership is being negotiated. The Parent University continues and 35 parents attended the latest meeting. The Charter School will be hosting an Alumni night on October 13th where we will be hosting about 25 tickets to the Knicks basketball game. A request for a medical school panel was made, clarification on the requested is needed.

HEAD OF SCHOOL REPORT

Ms. Cruz welcomed all of the new staff members and reiterated that recruitment efforts are ongoing to fill the twelve open positions. Ms. Cruz thanked all the staff members for providing coverage when needed. She then reported that the team began iReady baseline assessments during the first week of school.

When providing updates on the middle school, Ms. Cruz announced that students participated in grade level assemblies and received lessons on the occurrences of 9/11. Ms. Harris then shared information about the door decorating competition which will be centered on 'bucket fillers'. She then announced that open school night will be hosted next week. Programming adjustments have



been made to mitigate staffing shortages. Ms. Harris indicated that the middle school is at enrollment and work is underway to align current capacity with the physical space allocation.

Ms. Szmurlo reported on the graduation rate and Success Mentor Program. The graduation rate from Class of 2021 increased to 80% from 66% in June following the graduation of eleven more students. The graduation rate for Class of 2020 also increased by 4%. We are engaging two students from the Class of 2019, to aide them in graduating. Students receive post-graduation assistance to assure that they apply for college and financial aid. The graduation ceremony for the Class of 2021 was hosted on August 26th.

Ms. Szmurlo indicated that the school year began on August 30th and the first week centered on social emotional lessons. The high school class offerings were expanded with the inclusion of French, AP English language for 11th graders, English Literature for 12th graders, AP Spanish language and a college credit earning course, Analytical Writing. Students have been asked to express their intent in participating in a sport, vaccination is required for participation. Preparations are underway for open school night. PSAT exams for sophomores and juniors, will take place on Wednesday, October 13th. Events centering on National Hispanic Heritage Month are scheduled for the end of October.

Ms. Cruz reiterated that the Charter renewal application was submitted for a five year period. Along with the master schedule. A public hearing and school visits will take place November 29th – December 1st an invite will be sent closer to the meeting date.

Ms. Cruz reported that a consent form will be sent to unvaccinated scholars that will allow them to be tested in the schools. Members of the staff are required to be vaccinated with the exception of those that receive a medical exemption. It was recommended that staff members be tested outside of the school and a list of DOH testing sites will be added to the policy. A COVID-19 Vaccine Informational was hosted last night featuring Dr. Viju. The school is closing following the New York State Department of Education guidelines which align with those distributed by the CDC. This includes social distancing and mask mandates, even for outdoor activities.

PARENT TEACHER ASSOCIATION

Mr. Torres thanked the staff for working tirelessly to make this school year a great experience. He indicated that the staff has been working scholars to address areas of opportunity. During the first week of school there were challenges surrounding helping scholars re-assimilate back into in person instruction. Mr. Torres reported that an emergency PTA meeting was hosted were parents requested that a remote option be considered. Benefits from a remote option include the ability to better social distance and enable proper coverage.

In addition, Mr. Torres asked for an update regarding adding members of the PTA to the board before the fall elections. He asked that two members of the PTA be considered to better represent Middle School and High School scholars. Ms. Paloma Hernandez stated that the topic of new board members will be addressed at the upcoming Board Development Committee meeting.



OPEN FORUM

A parent noted that it has been difficult to communicate with the staff with emails and calls going unanswered, Ms. Cruz will address the parent's calls.

Another parent noted how wonderful it is that scholars receive support in graduating beyond their time in the school.

EXECUTIVE SESSION

The Board moved to executive session at 7:30pm.

NEW BUSINESS

Ms. Oller noted that the Board of Trustees meeting needs a balance between providing information to parents and facilitating conversation between the Board and Head of School to arrive at decisions for the items at hand.

ADJOURNMENT

The meeting was adjourned at 8:10pm.

Date Submitted:

DocuSigned by:
Duana A Oller
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Date: _____



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

October 21, 2021

Present: Rosa Agosto Epifanio Castillo Jill Roche Gomez Monique Hernandez
Paloma Hernandez Marshall Kesten Duarna Oller

Excused: Melissa Cebollero Rosa Lee Francisco Lugoviña

Staff: Francine Cruz Sylvia Harris Beatriz Szmurlo

CALL TO ORDER

The meeting was called to order at 6:00 PM by Duarna Oller.

APPROVAL OF PREVIOUS MEETING MINUTES

The approval of the August, September and October Board of Trustees meeting minutes was deferred to the next meeting.

FINANCE COMMITTEE

Ms. Oller then asked Mr. Kesten to present the financial report. Mr. Kesten reported to the financial committee this past week and deferred the details of the report to the next meeting. Mr. Kesten announced that the Dr. Richard Izquierdo Health & Science Charter School was awarded \$1.6 million through the Elementary and Secondary School Emergency Relief Fund (ESSERII). A determination is pending on the American Rescue Plan Act (ARP) grant application that was submitted for \$ 3.6 million.

Mr. Kesten indicated that the Finance Committee is working with Neuberger Berman to review the organization's investment policy. Work is ongoing on the matter of pensions and banking options. The yearly audit is underway and will be presented to the board once complete.

EDUCATION AND ACCOUNTABILITY

Ms. Agosto reported that the Education and Accountability Committee met and provided their updates. Ms. Agosto reported that the iReady preliminary scores are being assessed and noted that the ESSERII and ARP grants would assist in addressing the educational gaps caused by the COVID-19 pandemic. Ms. Agosto stated that the committee reviewed the dashboard for data regarding student demographics and absenteeism.

Ms. Agosto announced that Dr. Richard Izquierdo Health & Science Charter School will participate in the 21st Century Learning Center Grant. In addition, the committee made recommendations for special education services.

The Board agreed that Mr. Alan Hecht will present a scope of participation for the WEB DuBois program during the Education committee's November meeting.

HUMAN CAPITAL TASK FORCE



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

October 21, 2021

Ms. Oller reported that the Human Capital Task Force will meet in November and will provide a report at the next meeting.

BOARD DEVELOPMENT

Ms. Paloma Hernandez reported that the Board Development committee met. Ms. Hernandez indicated that the committee discussed the addition of new board members and identified the need for a middle/high school educator and at least one parent. Ms. Hernandez stated that the committee will work with the PTA to identify parent applicants for the board.

Ms. Hernandez then stated that the committee would like to work with Ms. Cruz to add a dedicated time during board meetings for an in-depth presentation on a topic. This will facilitate information about school initiatives without a rush for time. Mr. Castillo recommended aligning Board member visits to the school with the chosen topic for the month.

HEAD OF SCHOOL REPORT

Ms. Cruz welcomed all of the new staff members and reiterated that recruitment efforts are ongoing to fill thirteen open positions. She presented an overview of the dashboard. There are currently 780 students enrolled in grades 6-12th, the target goal is 800 students. When reporting on attendance rates, Ms. Cruz noted that 12% of students in the high school have an attendance rate of below 90%. She then reviewed student demographics, suspension rates and reasons for scholar withdrawals.

Ms. Cruz indicated that completion rates for the ELA and Math iReady is at 85% and 75%, respectively. She then provided an overview of math grade levels for students in middle and high schools. Mr. Castillo asked for a report that tracks academic performance year to year to determine how returning students are progressing. 10% of students in the Class of 2021 are taking college level courses and 20% of scholars are in AP courses.

When providing updates in the middle school, Ms. Harris stated that in alignment with the school's COVID-19 protocols all students in the eighth grade will transition to remote learning through next Friday due to possible COVID-19 exposure. An Individual Learning Plan Template is being rolled out to support one on one conversations with scholars. Ms. Harris reported that Apex Learning is being used while recruitment efforts continue.

Ms. Szmurlo reported two students from previous classes graduated this past week. She then stated that Saturday Academy for the high school began on October 2nd and after school tutoring will begin shortly. In-person EMT Prep courses have resumed and are available to 12th grade students. SAT prep courses for 12th grades began two weeks ago and are going well.



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

October 21, 2021

Ms. Cruz announced that the Positive Behavioral Intervention and Support (PBIS) is now live via Kickboard. She noted that voluntary contributions will be collected at all school events in order to support other student events/activities. Ms. Oller reported that the Board will match the amount raised during the Hispanic Heritage Month celebration. Ms. Cruz then stated that the athletic program now consists of six sports which include basketball, soccer and volleyball. She thanked everyone for attending the Hispanic Heritage Month celebration during which scholars participated in artistic and musical performances.

Ms. Cruz indicated that 726 Chromebooks were received and placed in carts so that students can access them in school.

PARENT TEACHER ASSOCIATION

Ms. McKenzie provided the report for the Parent Teacher Association. The association is organizing various fundraisers to help support the scholars and graduation events. Staff Advisory Council and Grade Level Trustees elections are planned for November in addition to an Appreciation Day for all the staff.

Ms. McKenzie stated that feedback from PTA meetings indicate parents are requesting that a remote option be considered. Ms. Oller requested that a meeting be scheduled with the PTA to determine how the Board can support the Staff Advisory Council and the request for remote learning options.

CHAIRPERSON'S REPORT

Ms. Oller announced that a public hearing will be scheduled as part of the Charter Renewal. Ms. Oller asked that everyone reflect on Dr. Richard Izquierdo's legacy and commitment to the community as we prepare for the renewal and commemorate his birthday this weekend.

Ms. Cruz reported that interviews, classroom visits and the public hearing for the Renewal are scheduled for November 29th – December 2nd.

OPEN FORUM

When asked if two parents can be considered to join the Board, it was noted that parent applications will be reviewed and decisions will be made based on skill sets needed for the board and parent interest.

Ms. Cruz will follow-up with a parent that expressed the difficulty in contacting staff/administrators and concern over children outside of the school.

EXECUTIVE SESSION

The Board moved to executive session at 7:15pm.

NEW BUSINESS

No new business.



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

October 21, 2021

ADJOURNMENT

The meeting was adjourned at 7:50pm.

DocuSigned by:
Duana A Oller
Board Chair

Date: _____



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

November 23, 2021

Due to the COVID-19 pandemic, this board of trustees meeting was held via Zoom

Attendance:

Present via Video Conference: – Duarna Oller – Board Chair

Rosa Agosto Epifanio Castillo Jill Roche Gomez Monique Hernandez

Paloma Hernandez Marshall Kesten Francisco Lugovina

Excused:

Melissa Cebollero Rosa Lee

Invited Guests:

Jose Albarracin Francine Cruz Sylvia Harris Allen Hecht Julissa Peguero

Beatriz Szmurlo Anibal Torres

Call to Order:

The meeting was called to order at 6:15pm by Ms. Duarna Oller.

Approval of Previous Meeting Minutes: (August, September & October):

Three(3) sets of minutes - All Approved

The minutes for the August Board of Directors meeting had corrections. Dr. Rosa Lee abstained from the vote because she was absent in August. Therefore each set of minutes had to be approved separately.

Minutes for August were corrected and approved.

- Ms. Agosto moved to accept the minutes for August. Mr. Kesten seconded the motion. All were in Favor.

Minutes for September were approved.

- Ms. Agosto moved to approve the September minutes. Mr. Castillo seconded the motion. All were in favor.

Minutes for October were approved.

- Ms. Agosto moved to approve the October minutes. Mr. Lugovina seconded the motion. All

were in favor.



Dr. Richard Izquierdo Health & Science Charter School

Chairperson's Report: (Ms. Duarna Oller)

- All attendees joining the virtual meeting for November were thanked and welcomed by Ms. Oller.
- Renewal visit update, calendar invite with link was sent for the public hearing and speakers are required to register.
- The school and the PTA are working closely during the Holidays to assist our Scholars' families in need.

Finance Committee: (Mr. Kesten)

Through October, the school recognized 4.8 million dollars in revenue which is 8% higher than budget. Projecting approximately \$1.6 million dollars higher than budget mainly due to the Covid-19 appreciation bonus which was not budgeted for. Would like the Investment Policy reviewed and adopted. Awaiting news on the PPP forgiveness loan of \$2.28 million dollars. Extended the time for the submission of the 990 form.

Education Committee: (Ms. Agosto)

The committee met and discussed several topics including the Renewal to the school. Questions not only had to do with vacancies, but about approach. Ms. Cruz will be summarizing the dashboard including data which was reviewed quite closely. The upcoming Public Hearing was addressed, recommendations were given on categories for the speakers which we welcomed. The work that CEI continues to play at the school particularly with leadership and special education is very much appreciated. We are pleased to know that vacancies in Special Education were filled quickly.

Head of School Report: (Ms. Cruz)

Introduction of new staff to the Dr. Richard Izquierdo Health & Science Charter School was acknowledged. Data pertaining to the student population for the current year, attendance, test scores, staff vacancies and breakdown of withdrawals by grade were reviewed and can be found on the dashboard. The schedule for the Renewal Visit was shared with the entire school community.

Culture & Counseling Updates: (Mr. Albarraccin)

The official launch for the Kickboard program in which students receive Kick Bucks (virtual money) for: being respectful, acts of kindness & self respect, helping teachers and other students with assignments. Counseling is being given to assist students with College and Career Goals. 96% participation since the program began.



Dr. Richard Izquierdo Health & Science Charter School

High School Updates: (Ms. Szmurlo)

Updates of SAT practice and test preparation dates. The Student Government participated in a Food Drive and food collected was taken to a local pantry. Senior Scholars' Class Trip suggestions were presented.

Partnerships & Alumni Association: (Mr. Hecht): Thanked Ms. Rosa Agosto for introducing Mr. Calderon who is assisting scholars with job skill training. On December 15th, the Job for Strategy Program will be available. This will eventually lead to working with the PTA to try to build a network.

Parent Teacher Association: (Mr. Torres)

The parents are excited with the school renewal. The PTA held Fall elections to recruit more members. Mr. Torres thanked Ms. Duarna Oller, Ms. Paloma Hernandez & Ms. Francine Cruz for making the Thanksgiving Holiday Food Bag Distribution Possible. The collaboration of funds were matched by Urban Health & Wellness Plans and Dr. Richard Izquierdo Health & Science Charter School. Food was distributed to scholars' families in need.

Open Forum: Various questions were posed. They included the procedures for quarantine, testing and senior class trips. The turnout was very informative and successful.

EXECUTIVE SESSION:

Board move to executive sessions at: 7:22pm

ADJOURNMENT:

The executive session was completed and the meeting was adjourned at 7:50pm.

Written by: Migdalia Ortiz

Submitted By: Ms. Duarna Oller

Date

DocuSigned by:

Duarna A Oller

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Board Chair



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

December 16, 2021

Due to the COVID-19 pandemic, this board of trustees meeting was held via Zoom

PRESENT:

Duarna Oller - Board Chair

Rosa Agosto Epifanio Castillo Melissa Cebollero Marshall Kesten Rosa Lee

EXCUSED: Jill Roche Gomez Monique Hernandez Paloma Hernandez Francisco
Lugovina

STAFF & INVITED GUESTS:

Head of School - Ms. Francine Cruz

Assistant Principal Middle School - Ms. Sylvia Harris

PTA President - Mr. Anibal Torres

Chair - Ms. Oller:

Welcome to the Dr. Richard Izquierdo Health & Science Charter School Monthly Meeting for December 2021. Since we do not have a quorum, we will not be able to move or vote on any items, but because regulations require monthly meetings, we will conduct this meeting provided that we do not move on any items which include the voting on Minutes.

CALL TO ORDER:

The meeting was called to order at 6:10pm by Ms. Duarna Oller.

CHAIRPERSONS' REPORT - (Ms. Oller)

- The Renewal Meeting proceeded as scheduled.
- At the second meeting of the Renewal, Ms. Oller and Ms. Agosto were present with the Dr. Richard Izquierdo Health & Science Charter Schools' Leadership Team.
- Appreciation was given to Ms. Harris, Ms. Szmurlo and the team who were present and planned everything well.



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

December 16, 2021

The Board meeting with the Authorizing Office took place and we will know the decision for the resolution in March or April 2022. We presented a Strong Renewal Application and remain cautiously optimistic with the final recommendations.

FINANCE COMMITTEE - (Mr. Kesten)

The committee for finance did not meet this month. Through the end of November the school recognized a little bit more than 8.1 million dollars in revenue which is 45% higher than budget due to an increase in general education of the SPED population. Very appreciative and happy that the PPP forgiveness loan was approved, thanking the Finance Department of the school for their hard work. November expenses were actual - about \$5 million dollars in expenses, anticipating by the end of the year to exceed expenses by over \$1 million. Other unbudgeted expenses that we paid out in staffing changes. Current projections anticipated net income of \$3 million dollars, most of that is the PPP loan forgiveness - we will have ample funds to carry out the cash into the next fiscal year. The investment policy was sent out last month, TRS pensions - working on comparisons and assets of the school and switching banks will be addressed in our Board Meeting next month after the Finance Committee has their meeting.

EDUCATION COMMITTEE: - (Ms. Agosto)

The committee did not meet this month. Looking forward to the positive outcome of the Renewal visit. Shout out to the entire school leadership team, the PTA and the parents for their presentation with the spectacular public hearing. The application was very sophisticated and advanced, the focus of these educators is on basics which I appreciate and there should be no turning around. Dr. Richard Izquierdo Health & Science Charter School is in good standing and on its way for future success.

HEAD OF SCHOOL REPORT - (Ms. Cruz)

Thanking everyone for all the work done for the Renewal Visit. Dr. Richard Izquierdo Health & Science Charter School was acknowledged for their authenticity during the visit. The members of the visit acknowledged the hard work from the committed faculty and staff. They were able to see that there is culture and community amongst our staff. Authentic, hard work and a great system in place with focus on lesson planning described the ambiance. Their feedback from the Renewal was positive and we accepted the request in growth of more health and science themes. Everyone



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

December 16, 2021

celebrated the fact that Scholars continue to move forward to graduate and move on with higher education. Parent/teacher conferences were both in person and virtual.

High Lights - (Ms. Harris)

Social/Emotional Survey conducted - Wanted to see what activities the staff would like to participate in. Introducing idea of: Me and You, We are in this together. Adults taking care of themselves, thinking about goals and practices. First session was in November. All Staff included not just for instructional members. Paint & Sip - How do we Ground ourselves in practices that allow us to de-stress at work, at home or any other situation (Beverages included - coffee, tea, water, hot cocoa etc.) January session will be a Gaming session for adults.

Parent Teacher Association - (Mr. Torres)

PTA President Mr. Torres thanked Ms. Duarna Oller, Ms. Paloma Hernandez and Urban Health & Wellness Plans for the generous donation given to the Dr. Richard Izquierdo Health & Science Charter School in November. The PTA was able to feed over 100 families for the Thanksgiving Holiday. On December 21st and 22nd, we will once again continue to provide meals for our families for the winter break.

Open Forum: Questions and Answers from Scholars' Families and Student Government.

- Regular scheduled meetings will be available in the New Year with Board Chair, Ms. Duarna Oller, Head of School, Ms. Francine Cruz and the PTA President Mr. Anibal Lopez to put together newsletter updates where questions and answers can be sent out to the entire school community.

No Executive Session this month

Adjournment:

The meeting was adjourned at 6:42 pm.

Written by: Migdalia Ortiz

Approved by: Ms. Duarna Oller

Date:



Dr. Richard Izquierdo Health & Science Charter School

BOARD OF TRUSTEES MEETING MINUTES

December 16, 2021

DocuSigned by:

Duana A Oller

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Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Marshall Kesten

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Dr. Richard Izquierdo Health & Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer and Chair of the Finance Committee

2. Are you an employee of any school operated by the education corporation?
 Yes No NO

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

None

3. Are you related, by blood or marriage, to any person employed by the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? no

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

None

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? no

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. *N/A*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?
 ___ Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. *N/A*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<i>8/30/22</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

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8/12/2022

Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Melissa Cebollero

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

DR. Richard Izquierdo Health and Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board member

2. Are you an employee of any school operated by the education corporation?
 Yes **No** NO

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

3. Are you related, by blood or marriage, to any person employed by the school? ^{NO}

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? ^{NO}

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? ^{NO}

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	Please write "None" if applicable.	none	Do not leave this space blank. none

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<p><i>Please write "None" if none</i></p>	<p><i>"None" if none</i></p>	<p><i>applicable. Do not leave this space blank. none</i></p>	<p><i>none</i></p>	<p><i>blank. none</i></p>

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Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Ms. Monique Hernandez

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Dr. Richard Izguerdo Health & Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. N/A

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation. N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation. N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. *N/A*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

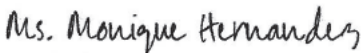
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. *N/A*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

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Signature _____ Date _____

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Business Address:



last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Mr. Epifanio Castillo

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?
 Yes **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No


If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write “None” if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

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8/15/2022

Signature

Date

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Jill R Gomez

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Dr. Richard Izquierdo Health and Science Charter School.

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
Board Member

2. Are you an employee of any school operated by the education corporation?
 Yes No NO

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

3. Are you related, by blood or marriage, to any person employed by the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NA

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. *NA*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No *NO*

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NA

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>	<i>Please write "None" if applicable.</i>	<i>None not leave</i>	<i>th Nonepace blank.</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

DocuSigned by:

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 Signature _____ Date 8/15/22

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Epifanio Castillo Jr. Esq.

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Dr. Richard Izquierdo Health & Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Chair, Human Capital Task Force

2. Are you an employee of any school operated by the education corporation?
 Yes No No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

3. Are you related, by blood or marriage, to any person employed by the school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No.

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

n/a

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No ^{No.}

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


n/a

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	Please write "None" if applicable.	none	Do not leave this space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
none	none	none	none	none

DocuSigned by:

 Signature 8/15/22
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Duarna Oller

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Dr. Richard Izquierdo Health and Science
Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair

2. Are you an employee of any school operated by the education corporation?
 Yes No NO

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

N/A

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. *N/A*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

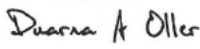
If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. *N/A*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i> <i>8/14/22</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

DocuSigned by:

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8/14/2022

Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name: Ms. Paloma Hernandez

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Dr. Richard Izquierdo Health & Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice Chair

2. Are you an employee of any school operated by the education corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. *N/A*

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation. *N/A*

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

YES

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation

Son of a half sister is a student at the school.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? *NO*

If Yes, please describe the nature of your relationship and how this person could benefit from your participation. *N/A*

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date. *N/A*

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			
<i>NONE</i>	<i>NONE</i>	<i>NONE</i>	<i>NONE</i>

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
Urban Health Plan	Institutional Partner	NONE	Paloma Hernandez	N/A

DocuSigned by:

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8/15/2022

Signature

Date

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last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Rosa Agosto

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):

Dr. Richard Izquierdo Health & Science
Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee
Chair, Ed Committee

2. Are you an employee of any school operated by the education corporation?

Yes No NO

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

NO

3. Are you related, by blood or marriage, to any person employed by the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NA

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NA

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No ^{NO}

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

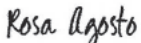
NA

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NA	Please write "None" if applicable	Do not leave	this space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Urban Health Plan <i>Please write "None" if applicable.</i>	Institutional Partner	not estimated, this is a not for profit providing no cost services to student	self	no conflict of interest is evident UHP does not charge for services

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Signature

Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Name:

Rosa Lee

Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation) Dr. Richard Izquierdo Health and Science Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

member

2. Are you an employee of any school operated by the education corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

No

3. Are you related, by blood or marriage, to any person employed by the school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

none

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

none

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No ^{NO}

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

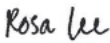
none

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
n/a	Please write "None" if applicable	Do not leave	n/a space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
n/a	n/a	n/a	n/a	n/a
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

DocuSigned by:

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 Signature 8/15/22
 Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.





last revised 06/8/2020

N.B. 86-71

HOUSING AND DEVELOPMENT ADMINISTRATION
 DEPARTMENT OF BUILDINGS
 CERTIFICATE OF OCCUPANCY

BOROUGH THE BRONX

DATE: JUL 18 1977 NO.

51318

This certificate supersedes C.O. No.

ZONING DISTRICT R6

THIS CERTIFIES that the new ~~street~~ building premises located at
 800 Home Street SEC of Tinton Avenue

Block 2671 Lot 11

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING	RESOLUTION	BUILDING CODE		DESCRIPTION OF USE	
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPANCY GROUP		
Cellar	On Grad	13		3			[REDACTED]	
Ground fl.	40, 100	405				D-2 B-2		
1st floor	60, 100	742				F-3 G B-2		
2nd floor	60 & 100	1397				F-4 D-2 B-2 G		
3rd floor	100	719				G B-2		
4th floor	60	632				G B-2		
FIRE DEPARTMENT APPROVAL OF INTERIOR FIRE ALARM RECEIVED.								
THIS CERTIFICATE OF OCCUPANCY MUST BE POSTED WITHIN THE BUILDING IN ACCORDANCE WITH THE RULES OF THE DEPARTMENT ENUNCIATED MARCH 3, 1967.								

OPEN SPACE USES _____ (SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

J. M. Cohen

BOROUGH SUPERINTENDENT

Jeremiah Walsh

COMMISSIONER

OFFICE COPY—DEPARTMENT OF BUILDINGS

R. Biral

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES

Month/Year: August/2011

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	V MA	YES	
2	MA	YES	
3	MM	YES	
4	M MD	YES	
5	MA	YES	
6	MA	YES	
7	AM	YES	
8	MM	YES	
9	AM	YES	
10	MA	YES	
11	MM	YES	
12	MA	YES	
13	MA	YES	
14	MA	YES	
15	MA	YES	
16	MA	YES	
17	MA	YES	
18	MA	YES	
19	MA	YES	
20	MA	YES	
21	MA	YES	
22	MA	YES	
23	MA	YES	
24	MA	YES	
25	MA	YES	
26	MA	YES	
27	MA	YES	
28	MA	YES	
29	MA	YES	
30	MA	YES	
31	MA	YES	

SPRINKLER INSPECTION

EMERGENCY LIGHT INSPECTION

BUILDING ROOM INTERCOM TEST

FIRE EXTINGUISHER INSPECTION

SPRINKLER INSPECTION

N.B. 86-71

HOUSING AND DEVELOPMENT ADMINISTRATION
 DEPARTMENT OF BUILDINGS
 CERTIFICATE OF OCCUPANCY

BOROUGH THE BRONX

DATE: JUL 18 1977 NO. 51318

This certificate supersedes C.O. No.

ZONING DISTRICT R6

THIS CERTIFIES that the new ~~street~~ building premises located at
 800 Home Street SEC of Tinton Avenue

Block 2671 Lot 11

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING	RESOLUTION	BUILDING CODE	
			DWELLING OR ROOMING UNITS	USE GROUP	HABITABLE ROOMS	OCCUPAN- CY GROUP
Cellar	On Grad	13		3		B-2 B-2
Ground fl.	40, 100	405				F-3 G B-2
1st floor	60, & 100	742				F-4 D-2 B-2 G
2nd floor	60 & 100	1397				G B-2 F1B
3rd floor	100	719				G B-2
4th floor	60	632				G B-2

FIRE DEPARTMENT APPROVAL OF INTERIOR FIRE ALARM SYSTEM RECEIVED.

THIS CERTIFICATE OF OCCUPANCY MUST BE POSTED WITHIN THE BUILDING IN ACCORDANCE WITH THE RULES OF THE DEPARTMENT ENUNCIATED MARCH 3, 1967.

OPEN SPACE USES _____ (SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

J. M. Cohen

BOROUGH SUPERINTENDENT

Jeremiah Walsh

COMMISSIONER

OFFICE COPY—DEPARTMENT OF BUILDINGS

R. Pined

NEW YORK CITY DEPARTMENT OF EDUCATION
DIVISION OF SCHOOL FACILITIES
OFFICE OF BUILDING SERVICES

Month/Year: August/2011

RECORD OF COMPLIANCE FOR SCHOOL DAILY FIRE INSPECTION

DAY	INSPECTORS INITIALS	IN COMPLIANCE WITH GUIDE FOR SCHOOL DAILY FIRE INSPECTION	ANY CONDITION FOUND THAT WARRANTS A "NO" RESPONSE, REQUIRES AN EXPLANATION BELOW
1	V MA	YES	
2	MA	YES	
3	MM	YES	
4	M MD	YES	
5	MA	YES	
6	MA	YES	
7	AM	YES	
8	MM	YES	
9	AM	YES	
10	MA	YES	
11	MM	YES	
12	MA	YES	
13	MA	YES	
14	MA	YES	
15	MA	YES	
16	MA	YES	
17	MA	YES	
18	MA	YES	
19	MA	YES	
20	MA	YES	
21	MA	YES	
22	MA	YES	
23	MA	YES	
24	MA	YES	
25	MA	YES	
26	MA	YES	
27	MA	YES	
28	MA	YES	
29	MA	YES	
30	MA	YES	
31	MA	YES	

SPRINKLER INSPECTION

EMERGENCY LIGHT INSPECTION

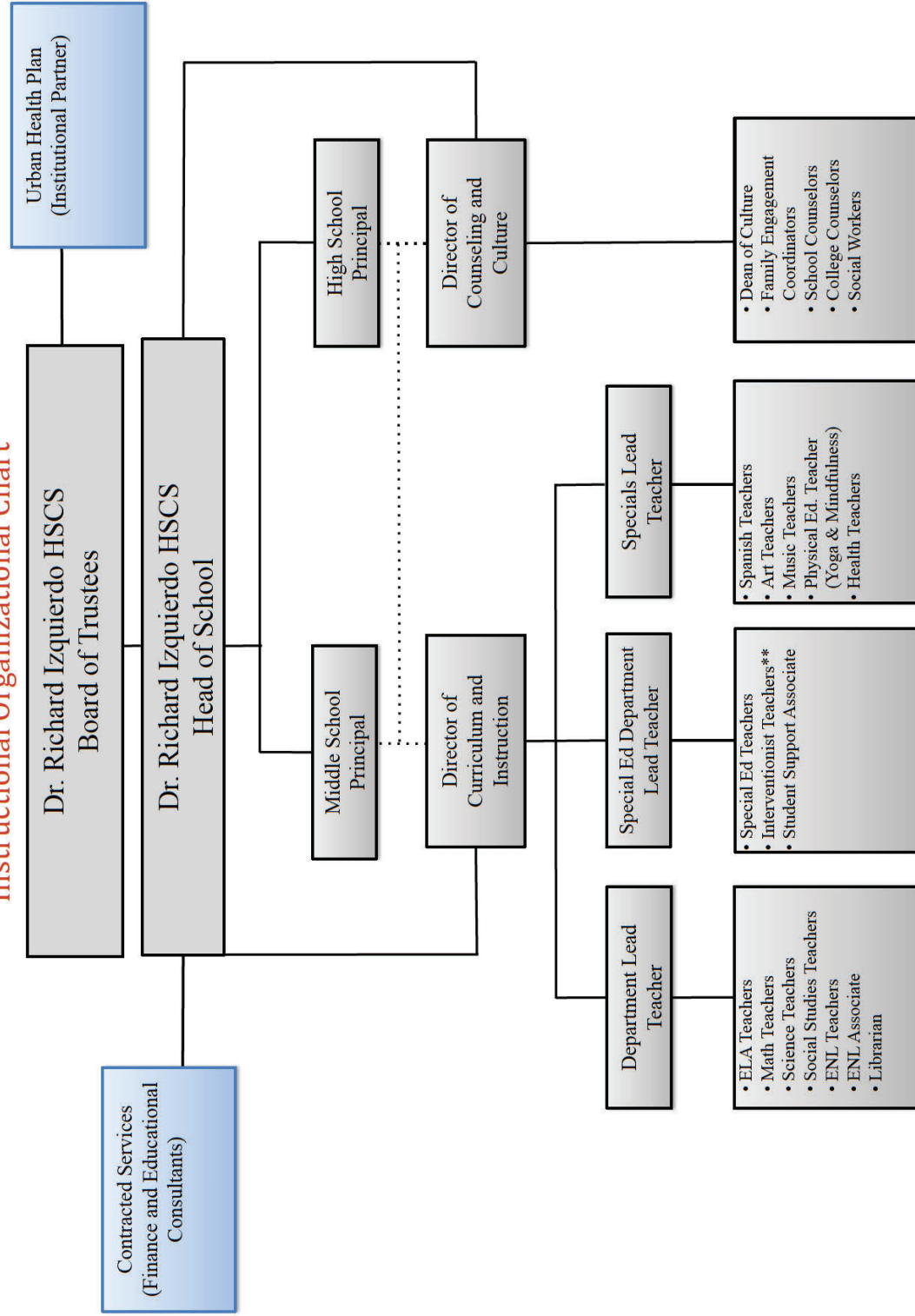
BUILDING ROOM INTERCOM TEST

FIRE EXTINGUISHER INSPECTION

SPRINKLER INSPECTION



Dr. Richard Izquierdo Health and Science Charter School Instructional Organizational Chart



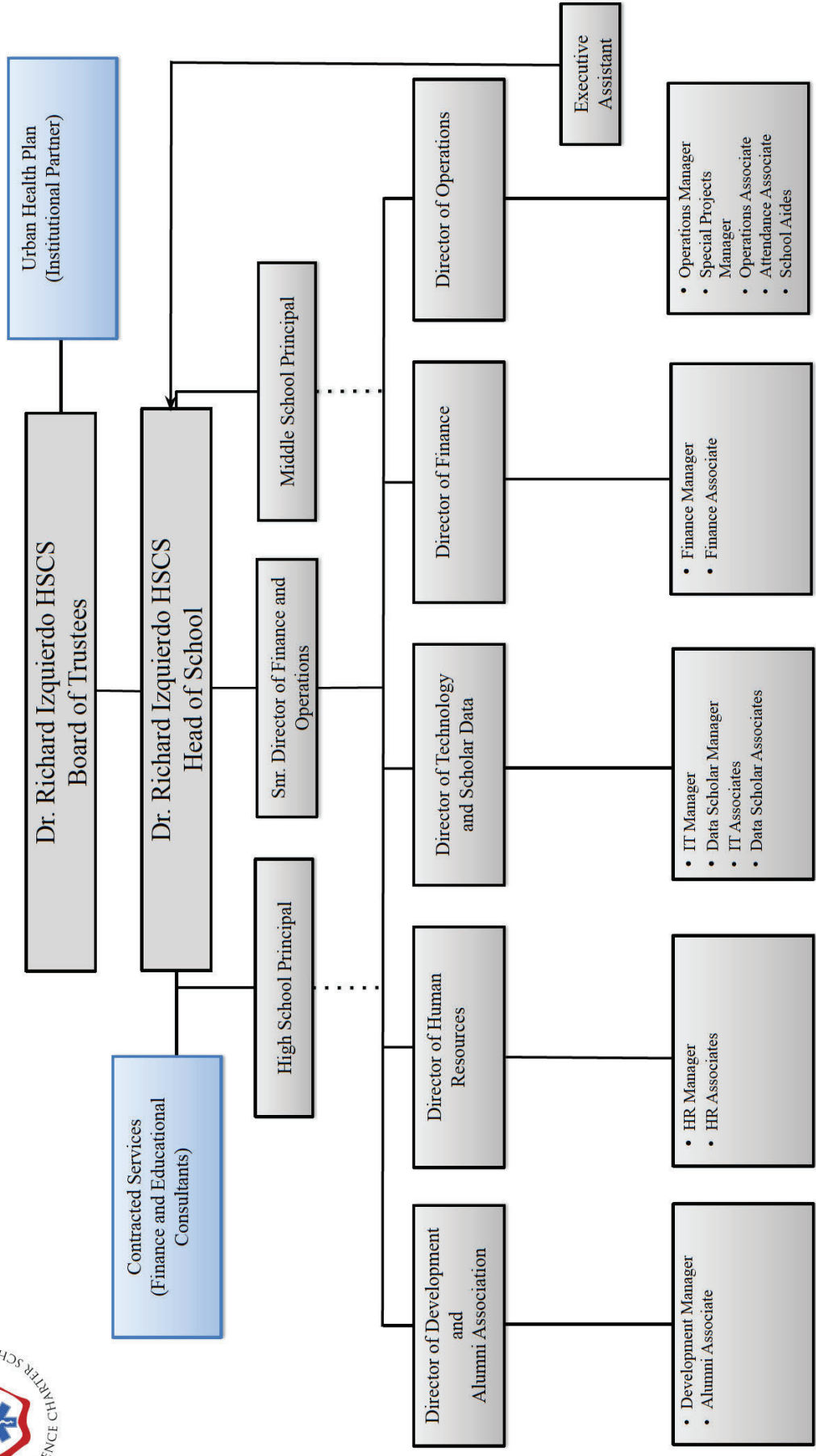
Oversight & Governance		Executive Leadership Team	
Management		Staff	

Please reference Non-Instructional Organizational Chart for further positions

ESSR Funded **



Dr. Richard Izquierdo Health and Science Charter School Administrative Organizational Chart



Oversight & Governance	Executive Leadership Team	Management	Staff
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Please reference Instructional Organizational Chart for further positions



Dr Richard Izquierdo Health & Science Charter School Calendar 2022/2023

AUGUST 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18-31 Summer Teacher Institute
29-31 First week of school (scholars: 8AM - 11:30AM)

SEPTEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2 No school
5 Labor Day
6 First full day of Instruction
26-27 Rosh Hashanah
Early dismissal for scholars/ Teacher PD

OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 Yom Kippur
10 Italian Heritage/Indigenous People's Day
Early dismissal for scholars/ Teacher PD

NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

8 Election Day (no scholars)
8 Staff Prof. Development
11 Veterans Day
24-25 Thanksgiving recess
Early dismissal for scholars/ Teacher PD

DECEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

23-30 Winter Break
Early dismissal for scholars/ Teacher PD

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Winter Break
16 MLK Jr. Day
30 Staff Prof. Development
Early dismissal for scholars/ Teacher PD

FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

20-24 Mid-Winter recess
Early dismissal for scholars/ Teacher PD

MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Early dismissal for scholars/ Teacher PD

APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6 Passover
7 Holy Friday
10-14 Spring Break
21 Eid Al Fitr
Early dismissal for scholars/ Teacher PD

MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

29 Memorial Day
Early dismissal for scholars/ Teacher PD

JUNE 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

19 Juneteenth
29 Last day of school for scholars
30 Last day for ALL staff
Early dismissal for scholars/ Teacher PD

JULY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4 Independence Day

Calendar Legend

- First week of school for scholars
- Early dismissal for scholars/Teacher PD
- Last day of school for scholars
- No School for scholars and staff
- No School for scholars /PD for Staff *