

# Application: Compass Charter School

Sutler Todd - todd@brooklyncompass.org  
2020-2021 Annual Report

## Entry 1 School Info and Cover Page

**Completed** Aug 7 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### **a. SCHOOL NAME**

(Select name from the drop down menu)

COMPASS CHARTER SCHOOL 331300861066

**a1. Popular School Name**

Compass Charter School

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. DISTRICT / CSD OF LOCATION**

CSD #13 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

12/2013

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2014

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Compass Charter School is a safe and nurturing educational environment that honors the individuality of each learner. By engaging in a process of inquiry, our graduates will be equipped with the necessary skills to lead fulfilling personal and professional lives, including a developed sense of self, the ability to think in innovative and flexible ways, and the inspiration to make a positive impact on their community.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Inquiry: Inquiry is the base component of the natural learning process. Students at all grade levels will engage in meaningful inquiry-based interdisciplinary projects. All students will participate in a variety of research practices, including observations, question development, interviews, artifact collection, field visits, note taking and hands-on experiments.
KDE 2	Sustainability: Sustainability education and sustainable practices will be infused through the daily practices and curriculum of CCS. Our interdisciplinary units of study will give students opportunities to examine the concepts of environmental stewardship, resource management, social justice, and economic justice. We will incorporate sustainable practices like recycling, eating responsibly sourced food, and using energy efficient products in our school environment. We will also encourage students, families, and staff to adopt these practices in their lives outside of school.

KDE 3	The arts: CCS will value the arts as a form of communication and expression. Visual arts, music, and movement/dance will be incorporated into the CCS model. Arts specialists will design discipline-based courses as well as plan lessons and co-teach with classroom educators to fully integrate the arts into the core subjects.
KDE 4	Multi-faceted assessment practices: Multi-faceted assessment practices will gauge student academic achievement and growth. A range of formative and summative assessments will be utilized to supply CCS educators with a breadth of data that will inform daily instruction.
KDE 5	Integrated Co-Teaching (ICT): Integrated Co-Teaching will be implemented across all classrooms to promote an inclusive educational environment. Having two teachers in a classroom allows for a small student-to-teacher ratio and can offer a supportive least-restrictive environment for students with IEPs. A variety of ICT instructional models will be utilized to meet the needs for all students.
KDE 6	Looping: The practice of looping will be used to provide an opportunity for teachers to form strong personal relationships with their students as well as their families. Co-teaching teams will loop, or move up, with the same group of students for two years (K-1, 2-3, 4-5).
KDE 7	Extended school day: Our school day will run from 8am until 4pm four days each week and 8am until 1pm one day each week to accommodate early release time for staff professional development. With a longer school day four days a week, our students will have the equivalent of 14 additional school days each academic year. CCS will also provide or find a partner to provide an afterschool program within the first three years of its initial charter.
KDE 8	(No response)
KDE 9	(No response)

KDE 10

(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.brooklyncompass.org>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

300

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

318

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

---

## **FACILITIES INFORMATION**

---

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

---

**School Site 1 (Primary)**

---

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	300 Adelphi Street Brooklyn, NY 11205	718-310-3588	NYC CSD 13	K-5	No

**m1a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Brooke Peters	347-677-2294		<a href="mailto:brooke@brooklyncompass.org">brooke@brooklyncompass.org</a>
Operational Leader	Eric Rench	929-461-2674		<a href="mailto:eric@brooklyncompass.org">eric@brooklyncompass.org</a>
Compliance Contact	Todd Sutler	917-747-8075		<a href="mailto:todd@brooklyncompass.org">todd@brooklyncompass.org</a>
Complaint Contact	Todd Sutler	917-747-8075		<a href="mailto:todd@brooklyncompass.org">todd@brooklyncompass.org</a>
DASA Coordinator	Eric Rench	929-461-2674		<a href="mailto:eric@brooklyncompass.org">eric@brooklyncompass.org</a>
Phone Contact for After Hours Emergencies	Todd Sutler	917-747-8075		<a href="mailto:todd@brooklyncompass.org">todd@brooklyncompass.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Co-located Space

**m1c. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1	Never					

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

**Site 1 Fire Inspection Report**

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Todd Sutler
Position	Co-Leader
Phone/Extension	718-310-3588
Email	<a href="mailto:todd@brooklyncompass.org">todd@brooklyncompass.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYS ED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

### Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

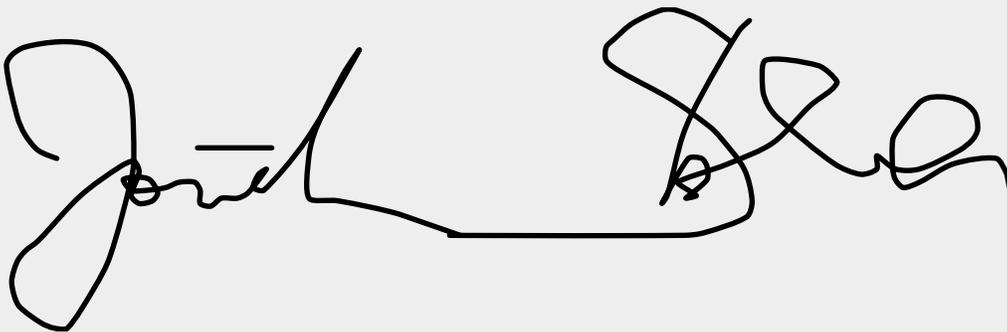
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature reads "Todd Butler" in a cursive, flowing script.

**Signature, President of the Board of Trustees**

A handwritten signature in black ink on a light gray background. The signature reads "Janet Shea" in a cursive, flowing script.

**Date**

Aug 2 2021



Thank you.

## Entry 3 Progress Toward Goals

Completed Aug 7 2021

### Instructions

**Regents, NYCDOE, and Buffalo BOE-authorized charter schools**

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	A minimum of 75% of students in grades 3 to 5 who have been enrolled at Compass Charter School for at least two academic years will achieve a score of 3 or 4 on the New York State Math Exam each year.	NYS Math Exam	Unable to Assess	We are awaiting state test results for this past '20-'21 school year, and no tests were administered during the last school year ('19-'20).
	A minimum of 75% of			

Academic Goal 2	students in grades 3-5 who have been enrolled at Compass Charter School for at least two academic years will achieve a score of 3 or 4 on the New York State ELA Exam each year.	NYS ELA Exam	Unable to Assess	
Academic Goal 3	A minimum of 75% of students in grades 3-5 who have attended Compass for at least two academic years NYS Science Exam will achieve a score of 3 or 4 on the New York State Science Exam each year.	NYS Science Exam	Unable to Assess	
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

**2. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2020-2021 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

**2020-2021 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed Oct 28 2021

### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **COMPASS CHARTER SCHOOL - 06**

Filename: COMPASS CHARTER SCHOOL 06.30.2021 O6SMzvn.pdf Size: 515.4 kB

## Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Dec 20 2021

### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Compass CS BEDS-331300861066\_2020-21**

Filename: Compass CS BEDS 331300861066 2020 21.xlsx Size: 75.2 kB

## Entry 4c - Additional Financial Documents

Completed Oct 28 2021

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

---

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [Compass Charter School-Escrow bank Statement-June 30, 2021](#)

**Filename:** Compass Charter School Escrow bank HAj4mkP.pdf **Size:** 155.9 kB

## Entry 4d - Financial Services Contact Information

Completed Aug 7 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

## Form for "Financial Services Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Martin T.Sutler	[REDACTED]	[REDACTED]

## 2. Audit Firm Contact Information

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
Jackie Lee	[REDACTED]	[REDACTED]	6

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
N/A	N/A	N/A			

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Aug 7 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

[Compass Charter School Final2021-2022ARBudgetTemplate](#)

**Filename:** Compass Charter School Final2021 2 1KEbIpI.xlsx **Size:** 37.0 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Aug 7 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

### [Compass Disclosure Form signed-Yulia](#)

**Filename:** Compass Disclosure Form signed Yulia.pdf **Size:** 490.7 kB

### [Financial Disclosure \\_ Menand](#)

**Filename:** Financial Disclosure Menand.pdf **Size:** 1.4 MB

### [Financial Disclosure Form - Richard Kim](#)

**Filename:** Financial Disclosure Form Richard Kim.pdf **Size:** 2.6 MB

### [FinancialDisclosure2021-Jason](#)

**Filename:** FinancialDisclosure2021 Jason.pdf **Size:** 65.3 kB

### [Compass Financial disclosure 2021-Eric GinGold](#)

**Filename:** Compass Financial disclosure 2021 E TrVZ3xo.pdf **Size:** 94.6 kB

### [FinancialDisclosure2021 Aaron Listhaus](#)

**Filename:** FinancialDisclosure2021 Aaron Listhaus.pdf **Size:** 107.7 kB

### [Josh Gordon\\_FinancialDisclosure2021](#)

**Filename:** Josh Gordon FinancialDisclosure2021.pdf **Size:** 77.8 kB

### [FinancialDisclosure2021-Nadia Schreiber](#)

**Filename:** FinancialDisclosure2021 Nadia Schreiber.pdf **Size:** 83.2 kB

### [Skolnick Fin Disclosure 2021](#)

**Filename:** Skolnick Fin Disclosure 2021.pdf **Size:** 158.7 kB

### [Dorian Muller-Disclosure of Financial form](#)

**Filename:** Dorian Muller Disclosure of Financial form.pdf **Size:** 921.4 kB

### [Compass Financial Disclosure Form 2021-Yvonne Nolan](#)

**Filename:** Compass Financial Disclosure Form 2 AMLXMeU.pdf **Size:** 213.7 kB

# [Mackenzie Singleton\\_FinancialDisclosure2021 \(1\)](#)

Filename: Mackenzie Singleton FinancialDisclo sJS6piS.pdf Size: 103.4 kB

## Entry 7 BOT Membership Table

Completed Aug 7 2021

### Instructions

#### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
1	Jonathan Skolnick		Chair	Executive and Education	Yes	3	07/1/2020	06/30/2021	6
				Education,					

2	Joshua Gordon		Vice Chair	Executive, Nominating	Yes	7	07/01/2020	06/30/2021	6
3	Eric Gingold		Trustee/Member	Development	Yes	7	07/1/2020	06/30/2021	5 or less
4	Dorian Muller		Trustee/Member	Development	Yes	7	07/01/2020	06/30/2021	5 or less
5	Jason Horowitz		Trustee/Member	Development	Yes	7	07/01/2020	12/31/2020	5 or less
6	Mackenzie Merkel		Trustee/Member	Education	Yes	2	07/01/2020	06/01/2021	6
7	Nadia Schreiber		Secretary	Executive/Development	Yes	2	07/01/2020	06/30/2021	9
8	Yvonne Nolan		Trustee/Member	Finance	Yes	3	07/1/2020	06/30/2021	6
9	Richard Kim		Trustee/Member	Finance	Yes	1	07/01/2020	06/30/2021	9

**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Current Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Yulia Murphy		Treasurer	Finance	Yes	1	01/26/2021	06/30/2021	6
11	Aaron Listhaus		Trustee/Member	Education	Yes	1	05/25/2021	06/30/2021	5 or less
12	Emily Menand		Trustee/Member	Education	Yes	1	07/01/2020		5 or less
13					Yes				
14									
15									

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	10
b.Total Number of Members Added During 2020-2021	3
c. Total Number of Members who Departed during 2020-2021	2
d.Total Number of members, as set in Bylaws, Resolution or Minutes	15

### 3. Number of Board meetings held during 2020-2021

12

### 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## Entry 8 Board Meeting Minutes

Completed Aug 7 2021

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## [April Minutes](#)

**Filename:** April Minutes.pdf **Size:** 99.0 kB

## [August Minutes](#)

**Filename:** August Minutes.pdf **Size:** 106.4 kB

## [February Minutes](#)

**Filename:** February Minutes.pdf **Size:** 98.4 kB

## [January Minutes](#)

**Filename:** January Minutes .pdf **Size:** 97.3 kB

## [March Minutes](#)

**Filename:** March Minutes.pdf **Size:** 100.7 kB

## [July Minutes](#)

**Filename:** July Minutes .pdf **Size:** 117.6 kB

## [December Minutes](#)

**Filename:** December Minutes.pdf **Size:** 91.6 kB

## [May Minutes](#)

**Filename:** May Minutes.pdf **Size:** 104.6 kB

## [November Minutes](#)

**Filename:** November Minutes.pdf **Size:** 98.9 kB

## [October Minutes](#)

**Filename:** October Minutes.pdf **Size:** 94.7 kB

## [September Minutes](#)

**Filename:** September Minutes.pdf **Size:** 102.1 kB

## [June Minutes](#)

**Filename:** Compass Charter board meeting minut A0xtYEQ.pdf **Size:** 78.2 kB

## **Entry 9 Enrollment & Retention**

**Completed** Aug 7 2021

[Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the good

faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

## Entry 9 Enrollment and Retention of Special Populations

### Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

#### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	<p>Due to the pandemic, student recruitment looked completely different this past 15 months. All tours were conducted virtually, and we increased the numbers of virtual tours to provide as much access to families given the chaotic and varying schedules they likely had.</p> <p>Compass partnered with Underdog, a digital campaign</p>	<p>Because Compass is located in a heavily gentrified CSD where all public elementary schools are seeing a decreasing ED population, we have needed to be creative with our student recruitment. This past year, our partnership with Underdog was the latest example. We will expand that partnership in order to spend a longer period of time strategically building our online presence on social media in general and specifically amongst parents in Brooklyn who are more likely to fit in the ED or ELL</p>

	<p>service whose background is primarily in electoral and issue-based advocacy campaigns. Underdog helped us to connect with new families in Brooklyn who are more likely to be ED.</p>	<p>subgroup.</p> <p>We have worked to build relationships with Head Starts, NYCHA leaders, and CBOs in order to connect with as many families as possible. We will continue this work virtually and in person to the extent that we are safely able to do so.</p>
English Language Learners	<p>Compass partnered with Underdog, a digital campaign service whose background is primarily in electoral and issue-based advocacy campaigns. Underdog helped us to connect with new families in Brooklyn who are more likely to be ELL.</p>	<p>Because Compass is located in a heavily gentrified CSD where all public elementary schools are seeing a decreasing ED population, we have needed to be creative with our student recruitment. This past year, our partnership with Underdog was the latest example. We will expand that partnership in order to spend a longer period of time strategically building our online presence on social media in general and specifically amongst parents in Brooklyn who are more likely to fit in the ED or ELL subgroup.</p>
Students with Disabilities	<p>Compass's breadth of student and family programs and services has consistently led to a high number of applications from students with disabilities. As a result, Compass has always met or exceeded CSD13's average for elementary rosters.</p>	<p>Compass will continue to highlight and market its breadth of student and family programs and services.</p>

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
	Compass has received	

significantly positive reviews from its families regarding its handling of the pandemic and providing as rich a learning experience (remotely and onsite) as possible. Through comprehensive participation and outreach tracking, teachers have provided a high level of direct contact and connection with students in all three subgroups.

In addition:

All classrooms at Compass employ the Integrated Co Teaching model, allowing for more teacher to student interaction. When hiring, we prioritize teachers who bring experience working with children from ED backgrounds.

Professional development is provided on the impact of poverty on students' academic achievement and how to best support ED students in the classroom. Compass provides busing and a free, daily snack for all students.

Students are viewed as unique individuals and Compass staff work to get to know their unique strengths and challenges. Students learn through a variety of means including learning through collaborative structures (e.g. groups and pairs).

The curriculum is language rich and builds background knowledge and domain specific

As we hopefully begin the school year that will see the end of this pandemic, Compass will continue to be flexible in its approach to serving the range of needs of its

Economically Disadvantaged

vocabulary. This focus further supports children from ED backgrounds who disproportionately have a language and experience gap. Economically

Staff build strong relationships with families in order to create a strong home and school connection.

Wraparound services are provided by the Student Support Team (School Psychologist, two Social Workers, two full time School Psychology Interns, two Social Work Interns) and connections to outside agencies are established as needed.

The leadership team consistently assesses the program to track the attendance of ED students and their families at important events such as school celebrations, arrival, and dismissal. The team encourages ED students and their families to attend and actively works to reduce barriers to attendance at these events. For example, the school might provide transportation, event child care, and meals to encourage attendance.

students during this difficult and ever-changing time.

Leadership is currently assessing its organizational structure (in collaboration with the Compass board) in order to make sure its staffing structure is set up to best serve its students.

This coming year, Compass will continue to provide professional development for teachers on how to serve all learners, and will include an increased focus on serving ELLs and ED students, as the school anticipates to continue its upward trend in enrollment for those groups.

	<p>The Compass social emotional curriculum focuses on resiliency and executive functioning skills. Data is disaggregated to identify trends for ED students. Action plans are made for addressing specific lagging skills whether academic or social emotional. The school offers financial assistance for its after school program and free after school academic sessions for students in the testing grades.</p>	
<p>English Language Learners</p>	<p>All classrooms at Compass employ the Integrated Co Teaching model, which provides a lower student to teacher ratios.</p> <p>Teachers receive professional development on serving ELLs and the use of specific teaching strategies that are useful for ELLs such as the use of visual cues, artifacts, and objects, the use of co teaching models to allow for smaller groupings, and instruction specifically designed to reach culturally and linguistically diverse learners.</p> <p>The hands on, inquiry based curriculum builds background knowledge and domain specific vocabulary, classrooms are language rich (print and spoken language), and students have many opportunities to engage in the language rich environment (aural/oral, visual, kinesthetic, etc.)</p>	<p>We have received very positive feedback from students and families about our English Language Learning program. We plan to expand build on the success of this new program in coming years.</p>

	<p>Teachers preview specific content and/or vocabulary with ELL students. The integrated curriculum builds on student interest and background knowledge, which provides an anchor for ELLs.</p>	
<p>Students with Disabilities</p>	<p>All classrooms use the Integrated Co-Teaching model.</p> <p>All related services for children with IEPs are provided on site, including counseling, occupational, speech, hearing, and physical therapy, and special education teacher support services (SETSS).</p> <p>Compass is developing a Multi Tiered System of Supports process to ensure that students receive the support they need to reach academic mastery. We use evidence based interventions for academic and social emotional needs including Leveled literacy intervention, reading recovery, PAF, Wilson reading program, Stern Math, Do the Math by Marilyn Burns, Superflex, and Zones of Regulation.</p> <p>The Student Support Team, consisting of a certified school psychologist, social worker, student support specialist, and psychology and social work interns provide mandated and responsive counseling services and psycho-educational evaluations, and supports the implementation of the social emotional curriculum.</p>	<p>Our breadth of services for all of our students has led to a consistently high retention rate of our students with disabilities.</p>

The Director of Learning Support oversees academic intervention and support.

## Entry 10 - Teacher and Administrator Attrition

Completed Aug 7 2021

# Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

### A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Aug 7 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category A: 5 or 30% whichever is less	4.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
<b>Total Category B: not to exceed 5</b>	<b>0.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	0
Total Category C: not to exceed 5	0.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	34

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	38



Thank you.

## Entry 12 Organization Chart

Completed Aug 7 2021

### [Instructions](#)

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### **2020-2021 Compass Organizational Chart**

Filename: 2020 2021 Compass Organizational Chart.pdf Size: 41.1 kB

## Entry 13 School Calendar

Completed Aug 7 2021

### [Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **2021-2022 Compass School Calendar - PUBLIC**

Filename: 2021 2022 Compass School Calendar PUBLIC.pdf Size: 87.7 kB

### **Entry 14 Links to Critical Documents on School Website**

Completed Aug 7 2021

#### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### **Form for Entry 14 Links to Critical Documents on School Website**

School Name: **Compass Charter School**

---

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	<a href="https://www.brooklyncompass.org/theboard">https://www.brooklyncompass.org/theboard</a>
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	<a href="https://www.brooklyncompass.org/theboard">https://www.brooklyncompass.org/theboard</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.brooklyncompass.org/theboard">https://www.brooklyncompass.org/theboard</a>
3. Link to NYS School Report Card	<a href="https://www.brooklyncompass.org/general-information">https://www.brooklyncompass.org/general-information</a>
4. Lottery Notice announcing date of lottery	<a href="https://www.brooklyncompass.org/lottery">https://www.brooklyncompass.org/lottery</a>
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	<a href="https://www.brooklyncompass.org/family-info">https://www.brooklyncompass.org/family-info</a>
6. District-wide Safety Plan	<a href="https://www.brooklyncompass.org/general-information">https://www.brooklyncompass.org/general-information</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.brooklyncompass.org/family-info">https://www.brooklyncompass.org/family-info</a>
7. Authorizer-Approved FOIL Policy	<a href="https://www.brooklyncompass.org/theboard">https://www.brooklyncompass.org/theboard</a>
8. Subject matter list of FOIL records	<a href="https://www.brooklyncompass.org/theboard">https://www.brooklyncompass.org/theboard</a>

**Thank you.**



**COMPASS CHARTER SCHOOL**

**BROOKLYN, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**OTHER FINANCIAL INFORMATION**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2021**

**(With Comparative Totals for 2020)**

## CONTENTS

<u>AUDITED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	9
 <u>OTHER FINANCIAL INFORMATION</u>	
Independent Auditor's Report on Other Financial Information	18
Schedule of Revenues and Expenses Without Donor Restrictions by Program (Pre-K and K-5) for the year ended June 30, 2021	19
 <u>REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS</u>	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	21

## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Compass Charter School

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Compass Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Compass Charter School as of June 30, 2021, and the changes in its net assets, its functional expenses, and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Compass Charter School's June 30, 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 25, 2020. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2020 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 24, 2021 on our consideration of Compass Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Compass Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
September 24, 2021

COMPASS CHARTER SCHOOL  
STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021  
(With Comparative totals for 2020)

	June 30,	
<u>ASSETS</u>	2021	2020
<u>CURRENT ASSETS</u>		
Cash	\$ 2,007,469	\$ 1,738,818
Grants and other receivables	189,682	142,526
Prepaid expenses and other current assets	109,730	102,281
TOTAL CURRENT ASSETS	2,306,881	1,983,625
<u>OTHER ASSETS</u>		
Property and equipment, net	174,313	172,257
Cash in escrow	100,171	100,151
	274,484	272,408
TOTAL ASSETS	\$ 2,581,365	\$ 2,256,033
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 111,966	\$ 52,868
Accrued payroll and benefits	602,051	461,198
Deferred revenue	15,720	-
Current portion of long term debt	-	358,514
TOTAL CURRENT LIABILITIES	729,737	872,580
<u>LONG TERM DEBT</u>	815,000	456,486
TOTAL LIABILITIES	1,544,737	1,329,066
<u>NET ASSETS</u>		
Without donor restrictions	991,901	882,240
With donor restrictions	44,727	44,727
TOTAL NET ASSETS	1,036,628	926,967
TOTAL LIABILITIES AND NET ASSETS	\$ 2,581,365	\$ 2,256,033

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021  
 (With Comparative totals for 2020)

	Year ended June 30,			2020
	2021		Total	
	Without Donor Restrictions	With Donor Restrictions		
Operating revenue and support:				
State and local per pupil operating revenue	\$ 5,748,010	\$ -	\$ 5,748,010	\$ 5,588,203
Government grants	539,866	-	539,866	308,829
Private grants	25,354	-	25,354	155,865
Fundraising	-	-	-	58
Other income	41,798	-	41,798	54,661
Interest income	20	-	20	107
	<u>6,355,048</u>	<u>-</u>	<u>6,355,048</u>	<u>6,107,723</u>
TOTAL OPERATING REVENUE AND SUPPORT				
Expenses:				
Program:				
Regular education	3,746,825	-	3,746,825	3,615,316
Special education	1,734,440	-	1,734,440	1,685,211
Pre-K	387,040	-	387,040	220,496
Management and general	301,950	-	301,950	282,549
Fundraising and special events	75,132	-	75,132	81,751
TOTAL EXPENSES	<u>6,245,387</u>	<u>-</u>	<u>6,245,387</u>	<u>5,885,323</u>
CHANGE IN NET ASSETS	109,661	-	109,661	222,400
Net assets at beginning of year	882,240	44,727	926,967	704,567
NET ASSETS AT END OF YEAR	<u>\$ 991,901</u>	<u>\$ 44,727</u>	<u>\$ 1,036,628</u>	<u>\$ 926,967</u>

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021  
(With Comparative totals for 2020)

	No. of Positions	Program Services				Supporting Services			Total	
		Regular Education	Special Education	Pre-K	Sub-total	Fundraising	Management and General	Sub-total	2021	2020
Personnel services costs:										
Administrative staff personnel	13	\$ 759,506	\$ 101,645	-	\$ 861,151	\$ 56,844	\$ 185,273	\$ 242,117	\$ 1,103,268	\$ 1,149,552
Instructional personnel	41	1,955,490	1,202,724	252,279	3,410,492	-	-	-	3,410,492	3,026,041
Total salaries and wages	54	2,714,996	1,304,369	252,279	4,271,643	56,844	185,273	242,117	4,513,760	4,175,593
Fringe benefits and payroll taxes		624,573	300,065	51,447	976,085	13,077	42,622	55,699	1,031,784	932,053
Retirement		2,813	1,352	-	4,165	59	192	251	4,416	41,307
Accounting/Audit services		-	-	-	-	-	21,400	21,400	21,400	21,800
Legal service		-	-	-	-	-	27,344	27,344	27,344	-
Other Purchased/Professional/Consulting Services		48,095	23,106	2,892	74,093	1,007	6,559	7,566	81,659	170,965
Repairs and maintenance		4,184	2,010	9,819	16,013	88	285	373	16,386	4,839
Insurance		23,373	11,229	5,491	40,093	489	1,595	2,084	42,177	32,877
Supplies/Materials		87,370	14,839	28,444	130,653	-	-	-	130,653	160,893
Equipment/Furnishings		-	-	29,633	29,633	-	-	-	29,633	1,511
Staff development		83,896	16,265	-	100,161	213	692	905	101,066	97,492
Marketing/Recruitment		16,484	3,279	1,000	20,763	1,033	153	1,186	21,949	20,066
Technology		41,324	19,853	2,314	63,491	865	2,819	3,684	67,175	31,423
Food service		17,615	2,719	962	21,296	-	-	-	21,296	41,822
Student services		12,546	1,937	-	14,483	-	-	-	14,483	45,470
Office expense		22,197	10,664	2,759	35,621	465	1,514	1,979	37,600	42,122
Depreciation		47,359	22,753	-	70,112	992	3,233	4,225	74,337	63,759
Other		-	-	-	-	-	8,269	8,269	8,269	1,331
		<u>\$ 3,746,825</u>	<u>\$ 1,734,440</u>	<u>\$ 387,040</u>	<u>\$ 5,868,305</u>	<u>\$ 75,132</u>	<u>\$ 301,950</u>	<u>\$ 377,082</u>	<u>\$ 6,245,387</u>	<u>\$ 5,885,323</u>

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2021  
(With Comparative totals for 2020)

	Year ended June 30,	
	2021	2020
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 109,661	\$ 222,400
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation	74,337	63,759
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(47,156)	(102,155)
Deferred revenue	15,720	(23,999)
Prepaid expenses and other current assets	(7,449)	(31,895)
Accounts payable and accrued expenses	59,098	8,578
Accrued payroll and benefits	140,853	63,256
NET CASH PROVIDED FROM OPERATING ACTIVITIES	345,064	199,944
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	(76,393)	(58,415)
NET CASH USED FOR INVESTING ACTIVITIES	(76,393)	(58,415)
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Borrowings on long term debt	-	815,000
NET CASH PROVIDED FROM FINANCING ACTIVITIES	-	815,000
NET INCREASE IN CASH AND RESTRICTED CASH	268,671	956,529
Cash and restricted cash at beginning of year	1,838,969	882,440
CASH AND RESTRICTED CASH AT END OF YEAR	\$ 2,107,640	\$ 1,838,969
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash	\$ 2,007,469	\$ 1,738,818
Cash in escrow	100,171	100,151
Total cash and restricted cash shown in the statement of cash flows	\$ 2,107,640	\$ 1,838,969

The accompanying notes are an integral part of the financial statements.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Compass Charter School (the “Charter School”) is an educational corporation that operates as a charter school in Brooklyn, New York. The Charter School engages its students in a process of inquiry. The students are equipped with the necessary skills to lead fulfilling personal and professional lives, including a developed sense of self, the ability to think in innovative and flexible ways, and the inspiration to make a positive impact on their community. On December 17, 2013 the Board of Regents of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. On April 12, 2021, the Charter School obtained a renewal through June 30, 2024. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2019.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets with Donor Restrictions*

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had \$44,727 of net assets with donor restrictions at June 30, 2021 and 2020. \$40,000 is restricted to support the Universal Pre-Kindergarten Program. The remaining \$4,727 is restricted for professional development.

*New Assets Without Donor Restrictions*

The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment. In June 2020, the Charter School’s Board designated \$10,000 to help students and their families facing financial hardship due to COVID-19. During the year ended June 30, 2021, the Charter School’s Board approved the use of \$4,959 of the funds for students and families. As of June 30, 2021 and 2020, the balance of the board designated funds is \$5,041 and \$10,000, respectively.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records revenues both over time and at a point in time as follows:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Revenues earned over time	\$ 6,146,754	\$ 5,825,597
Revenues earned at a point in time	<u>-</u>	<u>58</u>
	<u>\$ 6,146,754</u>	<u>\$ 5,825,655</u>

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Universal Pre-Kindergarten (Pre-K)

Similar to state and local per pupil revenue, the Charter School recognizes Pre-K revenue as educational programming is provided to students throughout the year. The maximum revenue amount is based on a contractually determined fixed amount per student and the number of students enrolled at a point in time. This amount could be further reduced if actual costs incurred in providing the Pre-K program are less than the maximum calculated amount of the contract. Amounts are paid in installments throughout the course of the year, with the final 5% paid upon submission of all required documentation at the end of the contract year.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Special events

The Charter School conducts special events in which a portion of the gross proceeds paid by the participant represents payment for the direct cost of the benefits received by the participant at the event— the exchange component, and a portion represents a contribution to the Charter School. Unless a verifiable objective means exists to demonstrate otherwise, the fair value of meals and entertainment provided at special events is measured at the actual cost to the Charter School. The contribution component is the excess of the gross proceeds over the fair value of the direct donor benefit. The direct costs of the special events, which ultimately benefit the donor rather than the Charter School, are recorded as fundraising expense in the statement of functional expenses. The performance obligation is delivery of the event. The event fee is set by the Charter School. Special event fees collected by the Charter School in advance of its delivery are initially recognized as liabilities (deferred revenue) and recognized as special event revenue after delivery of the event. For special event fees received before year-end for an event to occur after year-end, the Charter School follows AICPA guidance where the inherent contribution is conditioned on the event taking place and is therefore treated as a refundable advance along with the exchange component.

The following table summarizes contract balances at their respective statement of financial position dates:

	<u>June 30,</u>		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
Grants and other receivables	\$ 62,761	\$ 91,280	\$ 18,697
Deferred revenue	\$ -	\$ -	\$ 19,899

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. There were no deferred revenues relating to grants at June 30, 2021 and 2020.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021 and 2020.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to seven years.

Contributed services

The Charter School is located in a New York City Department of Education facility and utilizes approximately 9,700 square feet at no charge. In addition, the Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, security agents, custodial services, a nurse, paraprofessionals, speech therapist, occupational therapist, food supplies and services and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$21,900 and \$20,100 for the years ended June 30, 2021 and 2020, respectively.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for period ended June 30, 2020

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2020, from which the summarized information was derived.

New accounting pronouncements:

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued an accounting standards update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind, such as property and equipment, use of fixed assets, material and supplies, and services. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the asset, the valuation techniques used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021, and interim periods within fiscal years beginning after June 15, 2022 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through September 24, 2021, which is the date the financial statements are available to be issued. See Note J.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of education, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a surplus budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021 and 2020:

	<u>June 30,</u>	
	<u>2021</u>	<u>2020</u>
Cash	\$ 2,007,469	\$ 1,738,818
Grants and other receivables	<u>189,682</u>	<u>142,526</u>
Total financial assets available within one year	2,197,151	1,881,344
Less:		
Amounts unavailable for general expenditures within one year, due to:		
Restricted by donors with purpose restrictions	(44,727)	(44,727)
Board designated for a specific purpose	<u>(5,041)</u>	<u>(10,000)</u>
	<u>(49,768)</u>	<u>(54,727)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 2,147,383</u>	<u>\$ 1,826,617</u>

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consisted of the following:

	June 30,	
	<u>2021</u>	<u>2020</u>
Furniture and fixtures	\$ 295,196	\$ 295,196
Office equipment	84,425	83,400
Computers and equipment	<u>190,489</u>	<u>115,121</u>
	570,110	493,717
Less accumulated depreciation	<u>395,797</u>	<u>321,460</u>
	<u>\$ 174,313</u>	<u>\$ 172,257</u>

NOTE D: SCHOOL FACILITY

The Charter School has entered into a verbal agreement with the New York City Department of Education for dedicated and shared space at M.S. 113 Ronald Edmonds Learning Center, a New York City Public School located at 300 Adelphi Street, Brooklyn, New York. Pursuant to the terms of the Agreement, the Charter School shall not pay for the use of the shared facility.

NOTE E: OPERATING LEASE

In December 2018 the Charter School leased office equipment under a non-cancelable lease agreement expiring January 2022. Lease expense was approximately \$5,000 for each of the years ended June 30, 2021 and 2020. The future minimum payments on the agreement are \$2,508 for the year ending June 30, 2022.

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2021 approximately 55% of grants and other receivables are due from New York State relating to certain grants. At June 30, 2020, approximately 66% of grants and other receivables are due from New York State relating to certain grants.

For the years ended June 30, 2021 and 2020, approximately 91% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students reside.

COMPASS CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

(With Comparative totals for 2020)

NOTE H: RETIREMENT PLAN

The Charter School sponsors a 401(k) retirement plan (the “Plan”) for its employees. The Plan allows for the Charter School to make discretionary contributions to the Plan. The Charter School contributed approximately \$37,000 to the Plan for the year ended June 30, 2020. The Charter School made no discretionary contributions to the Plan for the year ended June 30, 2021.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Expenses (including salaries, benefits, payroll taxes, purchased services, and supplies and materials) which are allocated to more than one program or supporting function are allocated on the basis of estimates of time, effort and usage.

NOTE J: LONG TERM DEBT

In response to the COVID-19 outbreak, in April 2020 the Charter School applied for and was approved by a bank for a loan of \$815,000 through the Paycheck Protection Program established by the Small Business Administration (“SBA”). The loan has a maturity of 2 years and an interest rate of 1%. The loan had the potential for forgiveness provided certain requirements were met by the Charter School. The loan was funded on May 1, 2020. On July 6, 2021, the loan was forgiven in full by the SBA, therefore the entire balance is classified as long-term at June 30, 2021.

NOTE K: FINANCIAL IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School’s financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which included funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$30,703 of revenue relating to ESSER grants during the year ended June 30, 2021.

**COMPASS CHARTER SCHOOL**

**OTHER FINANCIAL INFORMATION**

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees  
Compass Charter School

We have audited the financial statements of Compass Charter School as of June 30, 2021 and for the year then ended, and have issued our report thereon dated September 24, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2021.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
September 24, 2021

COMPASS CHARTER SCHOOL

SCHEDULE OF REVENUES AND EXPENSES WITHOUT DONOR RESTRICTIONS  
BY PROGRAM (PRE-K AND K-5)

YEAR ENDED JUNE 30, 2021

	<u>Pre-K</u>	<u>K-5</u>	<u>Total</u>
Operating revenue and support:			
State and local per pupil operating revenue	\$ -	\$ 5,748,010	\$ 5,748,010
Government grants	358,101	181,765	539,866
Private grants	2,335	23,019	25,354
Other income	28,260	13,538	41,798
Interest income	-	20	20
	<u>388,696</u>	<u>5,966,352</u>	<u>6,355,048</u>
TOTAL OPERATING REVENUE AND SUPPORT	388,696	5,966,352	6,355,048
Personnel services costs:			
Administrative staff personnel	-	1,103,268	1,103,268
Instructional personnel	252,279	3,158,213	3,410,492
Total personal services costs	252,279	4,261,481	4,513,760
Fringe benefits and payroll taxes	51,447	980,337	1,031,784
Retirement	-	4,416	4,416
Accounting/Audit services	-	21,400	21,400
Legal Service	-	27,344	27,344
Other Purchased/Professional/Consulting Services	2,892	78,767	81,659
Repairs and maintenance	9,819	6,567	16,386
Insurance	5,491	36,686	42,177
Supplies/Materials	28,444	102,209	130,653
Equipment/Furnishings	29,633	-	29,633
Staff development	-	101,066	101,066
Marketing/Recruitment	1,000	20,949	21,949
Technology	2,314	64,861	67,175
Food service	962	20,334	21,296
Student services	-	14,483	14,483
Office expense	2,759	34,841	37,600
Depreciation	-	74,337	74,337
Other	-	8,269	8,269
	<u>387,040</u>	<u>5,858,347</u>	<u>6,245,387</u>
TOTAL EXPENSES	387,040	5,858,347	6,245,387
	<u>\$ 1,656</u>	<u>\$ 108,005</u>	<u>\$ 109,661</u>

**COMPASS CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
Compass Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Compass Charter School, which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 24, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Compass Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Compass Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Compass Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Compass Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
September 24, 2021



May 29, 2021 through June 30, 2021

Primary Account

Total Card Deposits & Credits	\$0.00
ATM & Debit Card Totals	
Total ATM Withdrawals & Debits	\$0.00
Total Card Purchases	\$10.00
Total Card Deposits & Credits	\$0.00

The fees for this account are included in the fee information for account

### DAILY ENDING BALANCE

DATE	AMOUNT
06/22	\$88,459.50

### CHASE BUSINESS SELECT HIGH YIELD SAVINGS

COMPASS CHARTER SCHOOL

Account Number

### SAVINGS SUMMARY

	INSTANCES	AMOUNT
<b>Beginning Balance</b>		<b>\$100,168.79</b>
Deposits and Additions	1	1.79
<b>Ending Balance</b>	<b>1</b>	<b>\$100,170.58</b>
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.79
Interest Paid Year-to-Date		\$9.78

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

### TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	<b>Beginning Balance</b>		<b>\$100,168.79</b>
06/30	Interest Payment	1.79	100,170.58
	<b>Ending Balance</b>		<b>\$100,170.58</b>

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Performance Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Yulia Murphy

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):** Compass Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **NO**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or

employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

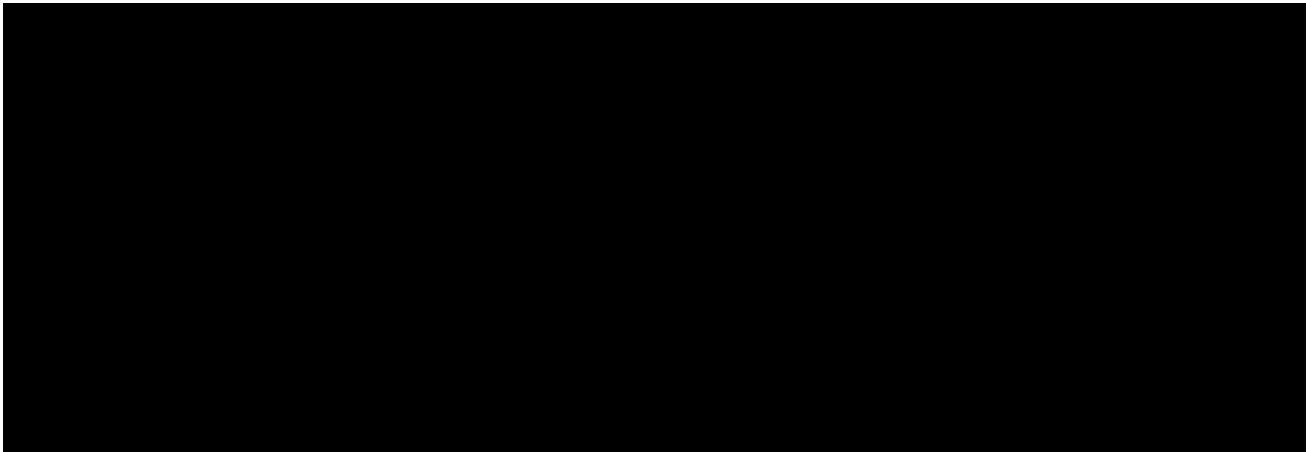
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None				

  
Signature

6/15/2021

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:** Emily Menand

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Compass Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Member

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

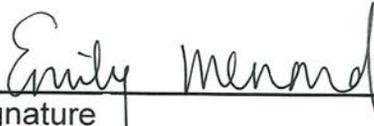
Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>NONE</i>			

*NONE*

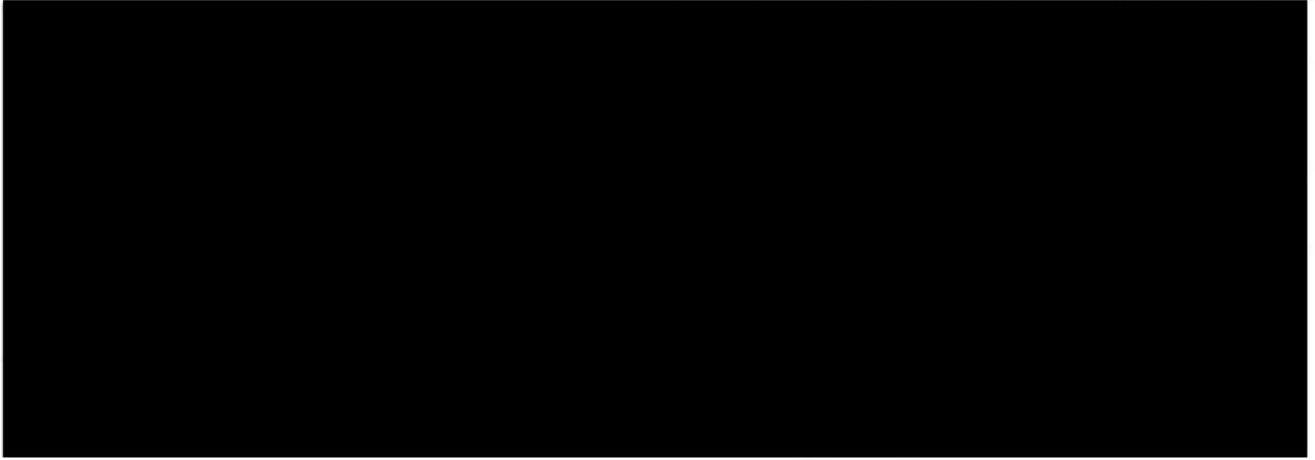
--	--	--	--

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

  
 Signature \_\_\_\_\_ Date 6/21/21

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

RICHARD KIM

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

COMPASS CHARTER SCHOOL

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

MEMBER OF FINANCE COMMITTEE

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

NONE

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

NONE

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

  
Signature

6/15/21  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





Date of Birth	Address	Age	Sex	Occupation

I hereby certify that the information furnished herein is true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Jason K. Horowitz**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Compass Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**N/A**

2. Are you an employee of any school operated by the education corporation?

**Yes    XX No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**NO**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**NO**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
<i>NONE</i>			

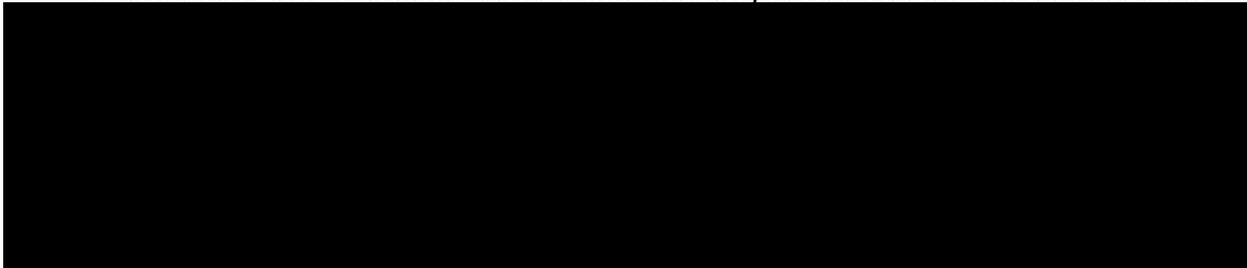
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				

Signature 

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name: Eric W. Gingold**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Compass Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board Member**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None none</i>	<i>none</i>	<i>None</i>	<i>None</i>

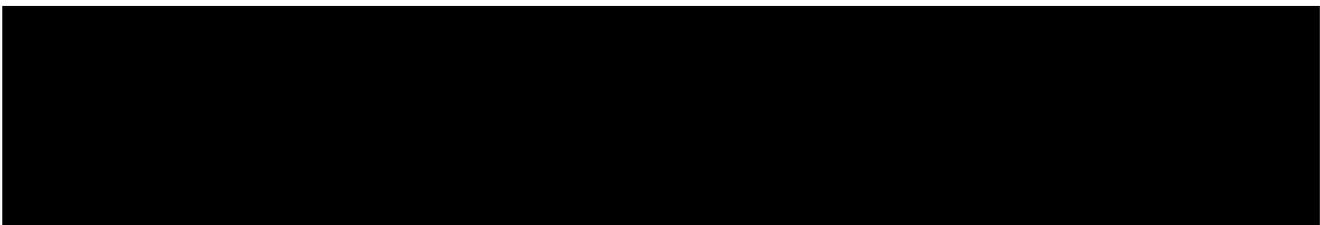
8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

Eric W. Gingold

\_\_\_\_\_, June, 15,  
 2021 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**  
**Aaron Listhaus**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**  
**Compass Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**NO**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**NO**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**NO**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>None</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None.**”

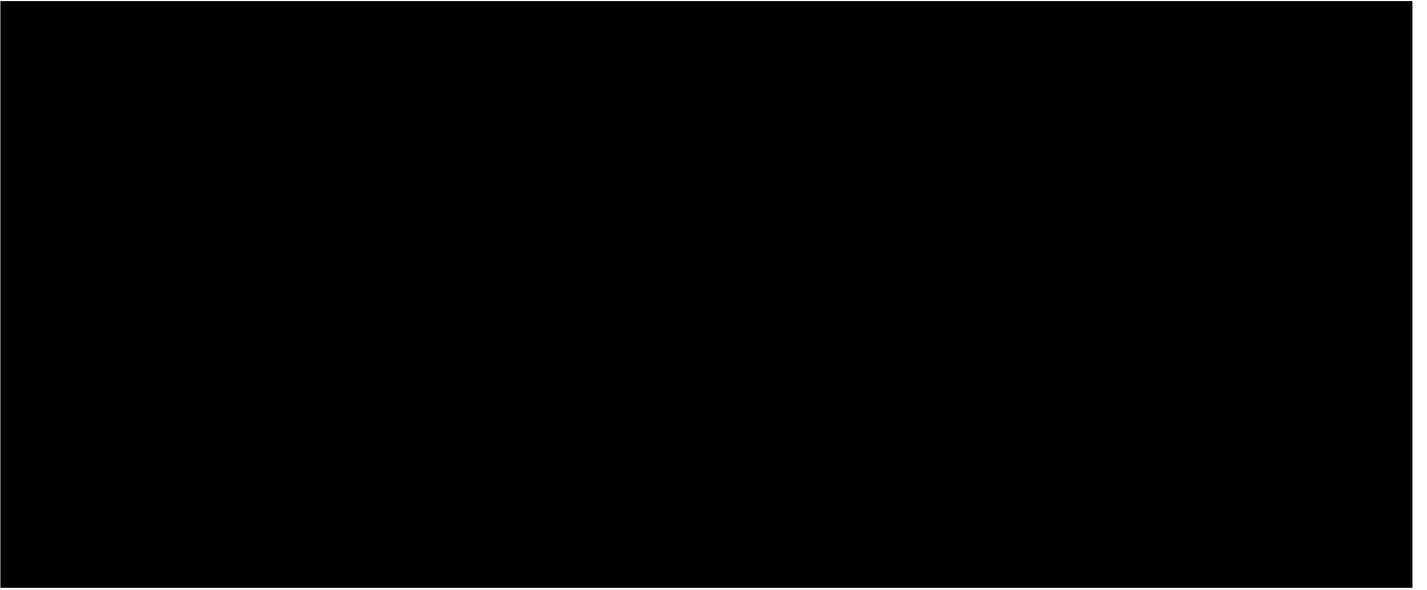
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>NONE</i>				



\_\_\_\_\_  
Signature

June 15, 2021  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

\_\_\_ **Josh Gordon** \_\_\_\_\_

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

\_\_\_ **Compass** \_\_\_\_\_

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Vice Chair, Board Member**

2. Are you an employee of any school operated by the education corporation?  
\_\_\_ **Yes** \_\_\_ **xNo**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
NONE			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE				

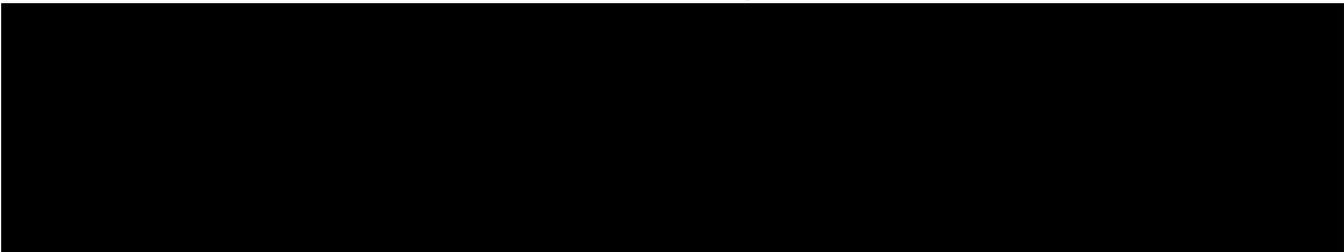
Josh Gordon

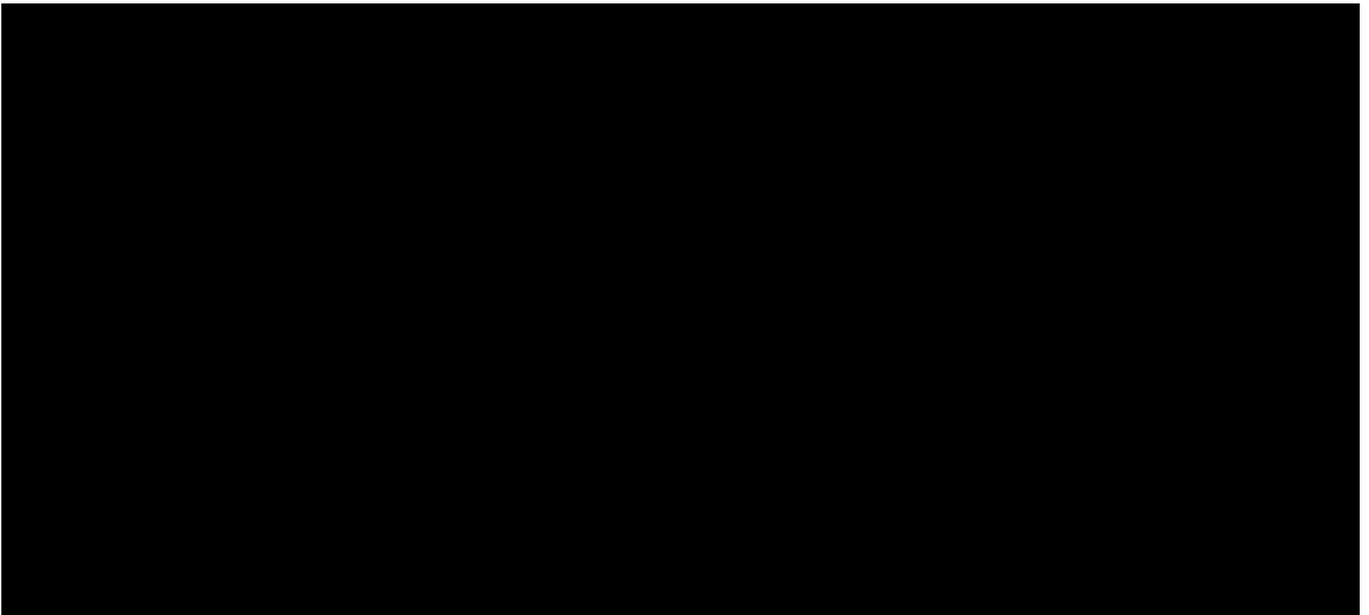
6.15.2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**  
**Nadia Schreiber**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**  
**Compass Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Secretary**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

NO

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

NO

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE

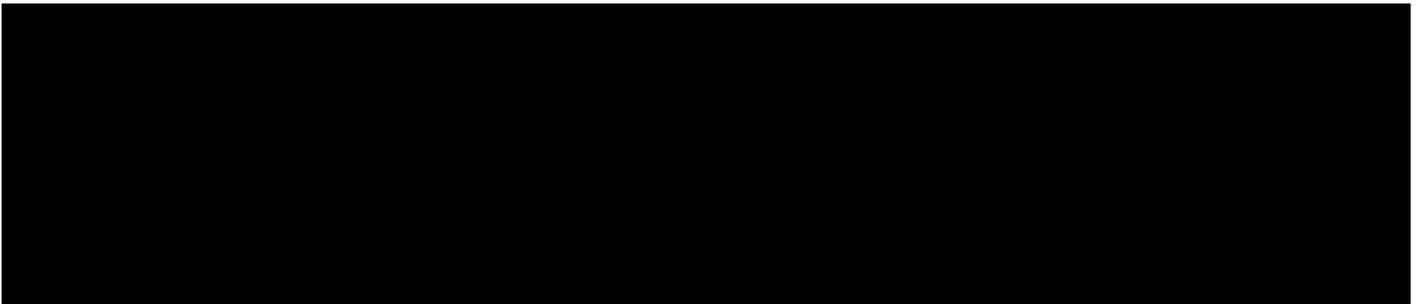


June 15, 2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



*last revised 04/2021*

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

**Jonathan Skolnick**

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

**Compass Charter School**

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Education Committee

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
**No.**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

**No.**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**No.**

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**  **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

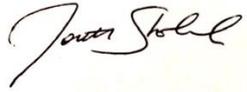
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

<b>Date(s)</b>	<b>Nature of financial interest/transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to You</b>
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
		NONE		

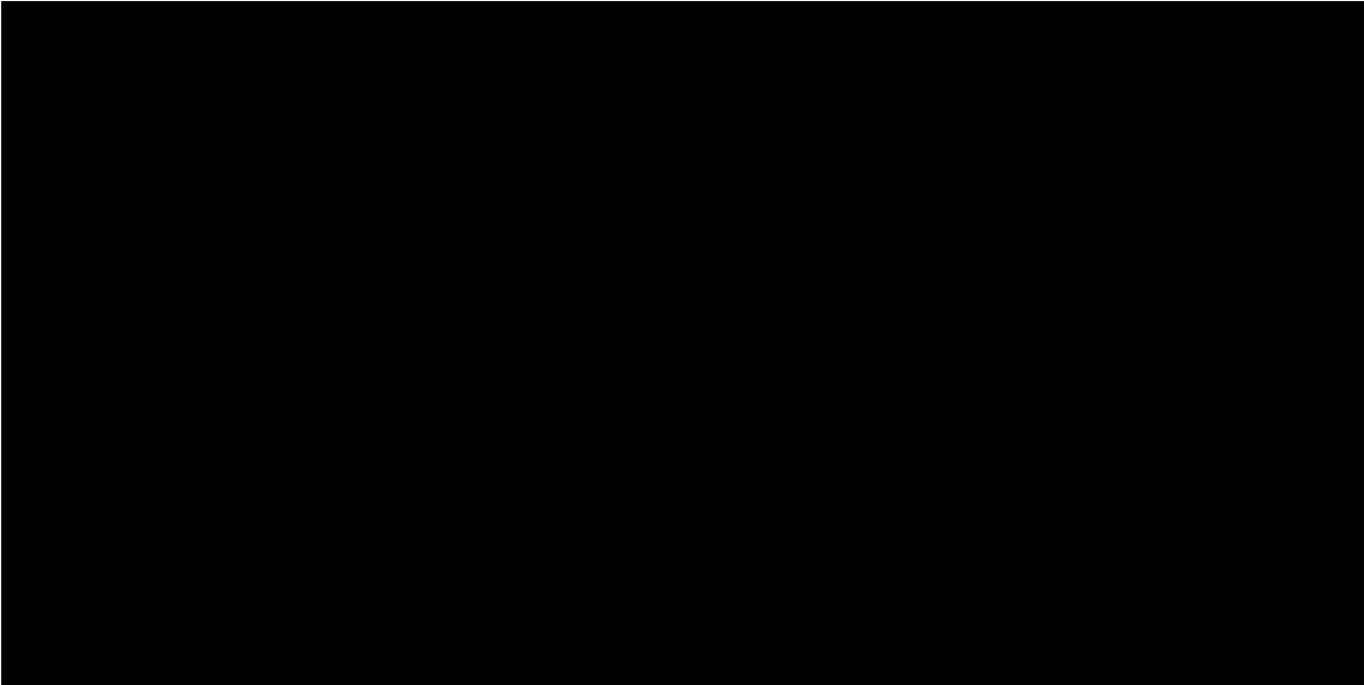


Signature

6/15/21

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

Name:

*Dorian Miller*

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

2. Are you an employee of any school operated by the education corporation?  
 Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

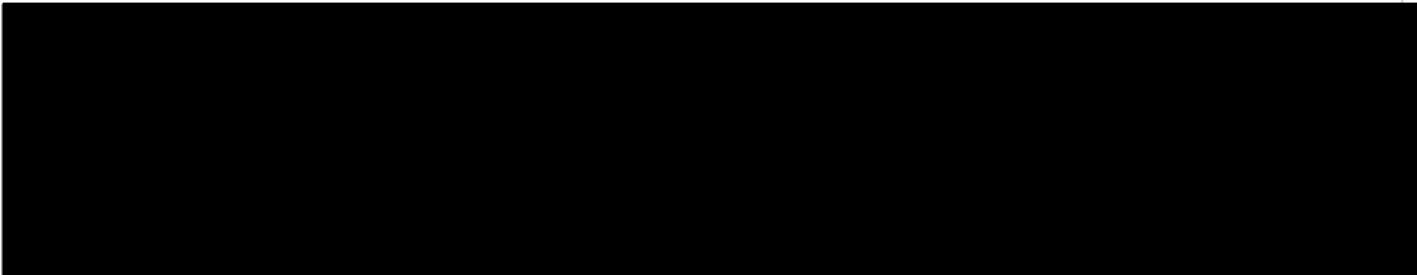


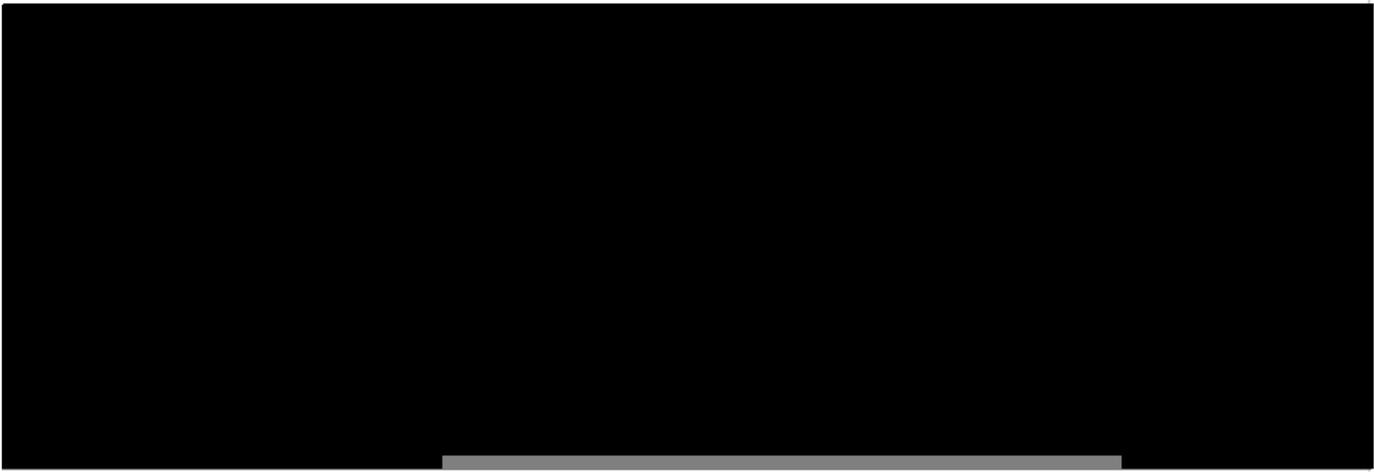
7-26-2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Yvonne Nolan

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Compass Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<p>Please write <b>None</b> if applicable. Do not leave this space blank.</p>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

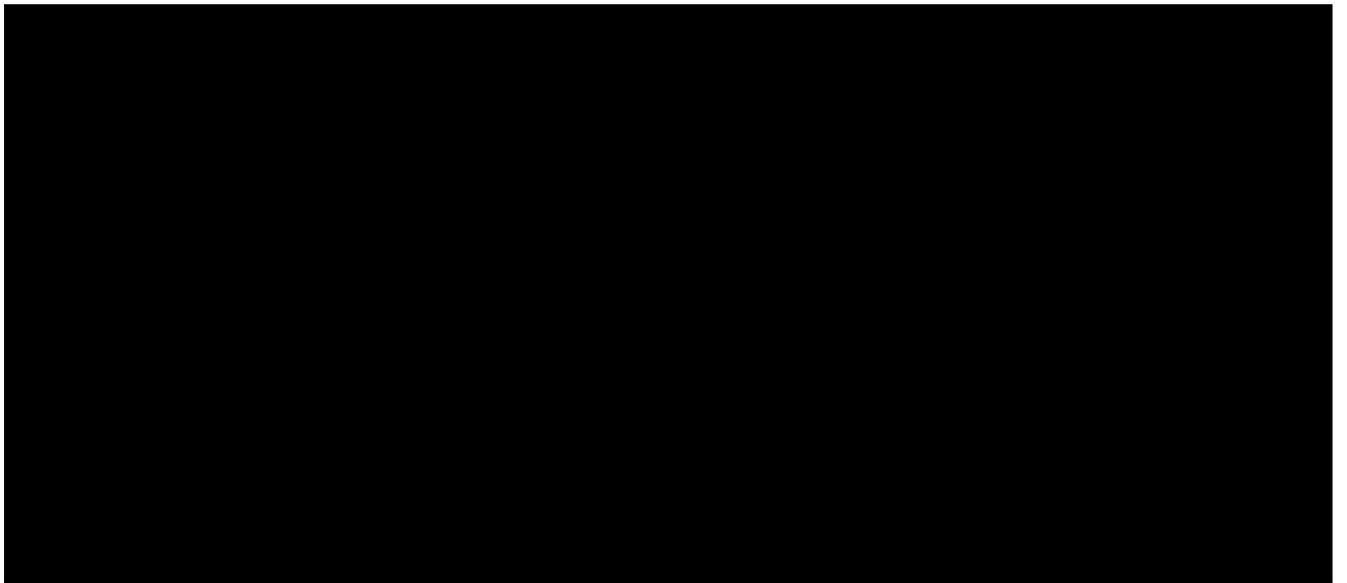
*Gvonne Nolan* 6/21/21

---

Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**  
**Mackenzie Singleton**

---

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**  
**Compass Charter School**

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Board member**

2. Are you an employee of any school operated by the education corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

No

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

No

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
none	<i>Please write “None” if applicable. Do not leave this space blank.</i>		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

Mackenzie Singleton June 29, 2021

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*





**Compass Charter School**  
**Minutes of the Board Meeting Held On April 27, 2021**

A meeting of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on April 27th at 6:00 PM.

The following members of the Board were present via teleconference: Board members Jamal Davis, Josh Gordon, Nadia Schreiber, Richard Kim, Jonathan Skolnick. Parent member Anna Pomykala was present. School leader Brooke Peters was present.

Mr. Davis read the Compass Charter School mission.

A parent joined for the portion of the meeting dedicated to questions from the general public.

- Concerns about in-person class time, especially for next school year, but also for the remainder of this academic year.

Ms. Peters updated the board on in person instruction, hybrid learning, and plans for staff appreciation and the summer. Ms. Peters also shared insights into the Compass renewal process and related conversations.

Mr. Skolnick and Mr. Jamal provided updates on the Education and Strategic Planning Committees, respectively.

Mr. Gordon shared details of a conversation with Compass’ authorizers about the School’s renewal, leadership, and future, all of which were positive.

**Motion 1:** Ms. Schreiber made a motion to approve the minutes from March 2021. Mr. Gordon seconded the motion. The minutes were approved unanimously.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted



Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On August 11, 2020**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on August 11, 2020 at 6:00 PM.

**The following members of the Board were present:**

**Board members Nadia Schreiber, Josh Gordon, Richard Kim, Eric Gingold, Yvonne Nolan, Dorian Muller, and Jason Horowitz were present. Parent member Anna Pomykala was present. Jamal Davis, Yulia Murphy, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. School leaders Brooke Peters and Todd Sutler were present.**

**Mr. Davis read the Compass Charter School mission.**

**Mr. Skolnick then led the board through a review of all parts of the renewal application.**

**Motion 1:** Renewal narrative. Mr. Gordon made a motion to approve the renewal narrative. Mr. Gingold seconded the motion. The narrative was unanimously approved.

**Motion 2:** K-5 five-year budget for 351 students. Mr. Gordon made a motion to approve the K-5 five-year budget for 351 students. Mr. Gingold seconded the motion. The budget was approved unanimously.

**Motion 3:** K-5 five-year budget for 300 students. Mr. Gordon made a motion to approve the K-5 five-year budget for 300 students. Mr. Horowitz seconded the motion. The budget was approved unanimously.

**Motion 4:** K-8 five-year budget. Mr. Gordon made a motion to approve the K-8 five-year budget. Ms. Nolan seconded the motion. The budget was approved unanimously.

**Motion 5:** Discipline policy and code of conduct. Mr. Gordon made a motion to approve the discipline policy and code of conduct. Mr. Horowitz seconded the motion. The document was approved unanimously.

**Motion 6:** Minutes from the July board meeting. Mr. Gordon made a motion to approve the minutes from July 2020. Mr. Gingold seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted



Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On February 23, 2021**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on February 23, 2021 at 6:00 PM.

**The following members of the Board were present:**

Board members Nadia Schreiber, Jamal Davis, Aaron Listhaus, Eric Wally Gingold, Jonathan Skolnick, Josh Gordon, and Emily Menand were present. Parent member Anna Pomykala was present. School leaders Tood Sutler and Brooke Peters were present.

Mr. Davis read the Compass Charter School mission.

**Motion 1:** Mr. Skolnick made a motion to approve the minutes from January 2021. Mr. Gingold seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

Todd will soon be on parental leave, as will three other Compass staff members. Students and faculty and staff have been enjoying being in person. Compass is planning a remote quarantine time after each school vacation to account for those who are traveling over breaks. Technology updates will need to be addressed in the coming months.

NLRB vote will likely be completed by the end of next week.

Compass has been approached by a middle school charter school for a merger.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Nadia Schreiber', with a long horizontal flourish extending to the right.

Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On January 26, 2021**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on January 26, 2021 at 6:00 PM.

**The following members of the Board were present:**

Yvonne Nolan, Josh Gordon, Richard Kim, Mackenzie Merkel Singleton, and Nadia Schreiber were present. Yulia Murphy, Jamal Davis, Aaron Listhaus, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. Anna Pomykala was present as a parent member.

Ms. Schreiber read the Compass Charter School mission.

**Motion 1:** Ms. Schreiber made a motion to approve the minutes from December 2020. Ms. Nolan seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

School is transitioning to hybrid in-person learning this week. January to end of March session. Then April through the end of the school year. Focus on keeping both in person and remote learning high caliber.

Teachers are currently voting on unionization. If the vote is yes, we have a year from that date to come to a contract agreement.

Renewal has been pushed to April, 2021.

Compass has been approached by a middle school charter school for a merger.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Nadia Schreiber', with a long horizontal flourish extending to the right.

Nadia Schreiber, Secretary

**Compass Charter School**  
**Minutes of the Board Meeting Held On March 30, 2021**

A meeting of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on March 30<sup>th</sup>, 2021 at 6:00 PM.

The following members of the Board were present via teleconference: Board members Jamal Davis, Aaron Listhaus, Eric Wally Gingold, Jonathan Skolnick, Josh Gordon, Yvonne Nolan, Yulia Murphy, Richard Kim, and Emily Menand. Parent member Anna Pomykala was present. School leader Brooke Peters was present.

Mr. Davis read the Compass Charter School mission.

**Motion 1:** Ms. Nolan made a motion to approve the minutes from February 2021. Mr. Gingold seconded the motion. The minutes were approved unanimously.

A parent joined for the portion of the meeting dedicated to questions from the general public. The parent spoke with the board about the 5<sup>th</sup> grade science curriculum.

Ms. Peters updated the board on in person instruction, hybrid learning, and operations relating to student eating. Ms. Peters also updated the board on the NLRB vote, in which the Compass staff voted to unionize. Ms. Murphy and Ms. Peters discussed the preparation of next year’s budget.

Ms. Murphy discussed this month’s financials.

Mr. Kim discussed Compass’s plan to cancel the annual fundraising gala due to the global pandemic.

Mr. Gordon updated the board on preparation for parent teacher conferences.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Nadia Schreiber', with a long horizontal flourish extending to the right.

Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On July 28, 2020**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on July 28, 2020 at 6:00 PM.

**The following members of the Board were present:**

**Nadia Schreiber, Mackenzie Merkel, Richard Kim, Josh Gordon, Emily Menand, Eric Gingold, Dorian Muller, and Yvonne Nolan were present. Parent member, Anna Pomykala, was present. Yulia Murphy, Jamal Davis, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. School leaders Todd Sutler and Brooke Peters were present.**

**Mr. Davis read the Compass Charter School mission.**

**Motion 1:** Minutes from June meeting. Mr. Gingold made a motion to approve the minutes from June 2020. Ms. Merkel seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

Ms. Peters and Mr. Sutler provided an update on planning for the fall.

Mr. Skolnick walked the Board through the renewal application.

**Motion 2:** Increase Compass’ enrollment target. Mr. Gordon made a motion to approve the increase to Compass’ enrollment goals. Ms. Merkel seconded the motion. The increase was approved unanimously.

**Motion 3:** Change to the lottery process. Mr. Gordon made a motion to approve the change in Compass’ lottery application process. Mr. Kim seconded the motion. The change was approved unanimously.

**Motion 4:** Articulation of Compass’ stance as an explicitly anti-racist school. Mr. Gordon made a motion to approve the statement of anti-racism. Mr. Gingold seconded the motion. The statement was approved unanimously.

**Motion 5:** Addition of grades six through eight. Mr. Gordon made a motion to approve the additional grades. Mr. Gingold seconded the motion. The addition was approved unanimously.

**Motion 6:** Organizational chart. Mr. Gordon made a motion to approve the 2020-2021 organization chart. Ms. Schreiber seconded the motion. The chart was approved unanimously.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted



Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On December 15, 2020**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on December 15, 2020 at 6:00 PM.

**The following members of the Board were present:**

Yvonne Nolan, Josh Gordon, Richard Kim, Mackenzie Merkel Singleton, Emily Menand, and Nadia Schreiber were present. Yulia Murphy, Jamal Davis, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. Anna Pomykala was present as a parent member.

Mr. Skolnick read the Compass Charter School mission.

**Motion 1:** Ms. Nolan made a motion to approve the minutes from November 2020. Mr. Kim seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Nadia Schreiber', with a long horizontal flourish extending to the right.

Nadia Schreiber, Secretary

**Compass Charter School**  
**Minutes of the Board Meeting Held On May 25, 2021**

A meeting of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on May 25th at 6:00 PM.

The following members of the Board were present via teleconference: Board members Jamal Davis, Yvonne Nolan, Emily Menand, Nadia Schreiber, Richard Kim, Jonathan Skolnick, Aaron Listhaus, Eric Gingold. Parent members Anna Pomykala and Earl Silas were present. School leader Brooke Peters was present.

Ms. Nolan read the Compass Charter School mission.

**Motion 1:** Ms. Nolan made a motion to approve the minutes from the April 2021 board meeting. Mr. Davis seconded the motion. The minutes from April 2021 were approved unanimously.

**Motion 2:** Ms. Nolan made a motion to approve the academic calendar for the 2021-2022 school year. Mr. Skolnick seconded the motion. The academic calendar for the 2021-2022 school year was approved unanimously.

There was a conversation with a teacher/parent about access to the Board and the Board’s role.

Ms. Peters updated the board on in person instruction, hybrid learning, and plans for summer enrichment. There are programs available through the DOE, as well as additional Compass supports. School day will return to 8:00-4:00 PM in September, 2021. Ms. Peters shared all of the work that is being done to ensure that all students needing additional support this summer will get what they need.

Ms. Nolan led the Board through a review of Compass’ most recent renewal documents, highlighting the areas that Compass needs to focus on moving forward.

Mr. Davis gave the Board an update on the Five Year Task Force, and the Board’s longer term vision for supporting Compass.

Ms. Nolan updated the Board on federal Covid-19 relief funds that will be coming to Compass.

Ms. Murphy updated the Board on Compass’ budget.

**There being no additional questions, Ms. Nolan moved to go into Executive Session before closing the meeting.**

Respectfully submitted



Nadia Schreiber, Secretary

**Compass Charter School**  
**Minutes of the Board Meeting Held On November 17, 2020**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on November 17, 2020 at 6:00 PM.

**The following members of the Board were present:**

Yvonne Nolan, Josh Gordon, Richard Kim, Mackenzie Merkel Singleton, Emily Menand, and Nadia Schreiber were present. Yulia Murphy, Jamal Davis, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. Anna Pomykala was present as a parent member. School leaders Brooke Peters and Todd Sutler were present.

Ms. Singleton read the Compass Charter School mission.

**Motion 1:** Mr. Gordon made a motion to approve the minutes from October 2020. Ms. Singleton seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

Mr. Sutler updated the Board on plans for potential phased reopening in January of 2021. Many families are suggesting that they want to return to school in some capacity.

Ms. Murphy provided an update on Compass finances. We might have some extra funds in the budget, and we are looking at possible additional ways to use those funds.

Mr. Davis provided an update on the strategic planning committee, which is engaged in conversations about the future of Compass.

Mr. Gordon provided an update on the education committee.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted



Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On October 27, 2020**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on October 27, 2020 at 6:00 PM.

**The following members of the Board were present:**

**Josh Gordon, Richard Kim, Mackenzie Merkel Singleton, Eric Wally Gingold, and Nadia Schreiber were present. Yulia Murphy, Jamal Davis, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. School leader Todd Sutler was present.**

**Mr. Skolnick read the Compass Charter School mission.**

**There were no questions from the general public.**

Mr. Sutler updated the Board on plans for potential phased reopening including tech rooms, learning pods, and other alternatives depending on the state of Covid in New York City and the schools.

**Motion 1:** Minutes from September meeting. Ms. Schreiber made a motion to approve the minutes from September 2020. Ms. Singleton seconded the motion. The minutes were approved unanimously.

Ms. Murphy provided an update on Compass finances.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Nadia Schreiber', with a long horizontal flourish extending to the right.

Nadia Schreiber, Secretary

**Compass Charter School  
Minutes of the Board Meeting Held On September 29, 2020**

A retreat of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on September 29, 2020 at 6:00 PM.

**The following members of the Board were present:**

**Josh Gordon, Richard Kim, Emily Menand, Mackenzie Merkel, and Jason Horowitz were present. Parent members Anna Pomykala and Earl Silas were present. Yulia Murphy, Jamal Davis, and Jonathan Skolnick were present as members of the general public until their official adoption to the Board. School leaders Todd Sutler and Brooke Peters were present.**

**Mr. Kim read the Compass Charter School mission.**

**Motion 1:** Minutes from August meeting. Mr. Horowitz made a motion to approve the minutes from August 2020. Ms. Menand seconded the motion. The minutes were approved unanimously.

**There were no questions from the general public.**

Ms. Peters provided an update on remote learning.

Mr. Sutler provided a reflection on Covid-19 during this school year.

Ms. Murphy provided an update on Compass finances.

**Motion 2:** Removal of Compass’ financial signatories. Mr. Gordon made a motion to remove Malini Nayar, Scott Marshall Brandon, Michelle Healy, and Hannah Blitzer as authorized signers for Compass’ checking, debit, and escrow accounts. Mr. Horowitz seconded the motion. The motion passed unanimously.

**Motion 3:** Addition of Compass’ financial signatories. Mr. Gordon made a motion to add Yulia Murphy and Yvonne Nolan as authorized signers for Compass’ checking, debit, and escrow accounts. Mr. Horowitz seconded the motion. The motion passed unanimously.

**There being no additional questions, Mr. Gordon moved to go into Executive Session before closing the meeting.**

Respectfully submitted



Nadia Schreiber, Secretary

**Compass Charter School**  
**Minutes of the Board Meeting Held On June 29, 2021**

A meeting of the Board of Trustees (the “Board”) of Compass Charter School (the “School”) was held on June 29th at 6:00 PM.

The following members of the Board were present via teleconference: Board members Jamal Davis, Yvonne Nolan, Emily Menand, Richard Kim, Jonathan Skolnick, Aaron Listhaus, Eric Gingold, Josh Gordon. Parent member Anna Pomykala was present. School leader Brooke Peters was present.

Mr. Skolnick read the Compass Charter School mission.

**Motion 1:** Ms. Nolan made a motion to approve the minutes from the May 2021 board meeting. Mr. Skolnick seconded the motion. The minutes from May 2021 were approved unanimously.

Ms. Peters updated the board on promotions, the end of year celebration, and gave an overview of the assessment data. There was specific attention paid to subgroup performance.

Mr. Kim presented an update on the budget for the 2021-2022 school year. There is a projected budget surplus for the year, but that depends on the outcome of fundraising and union negotiations.

**Motion 2:** Ms. Nolan made a motion to approve the budget for the 2021-2022 school year. Mr. Kim seconded the motion. The budget for 2021-2022 was approved unanimously.

Mr. Listhaus provided an update on the negotiations with the union.

Ms. Nolan announced that she will resign from her role as Chair effective June 30, 2021. She will remain on the board and on the finance committee. Ms. Merkel has also resigned from the Board.

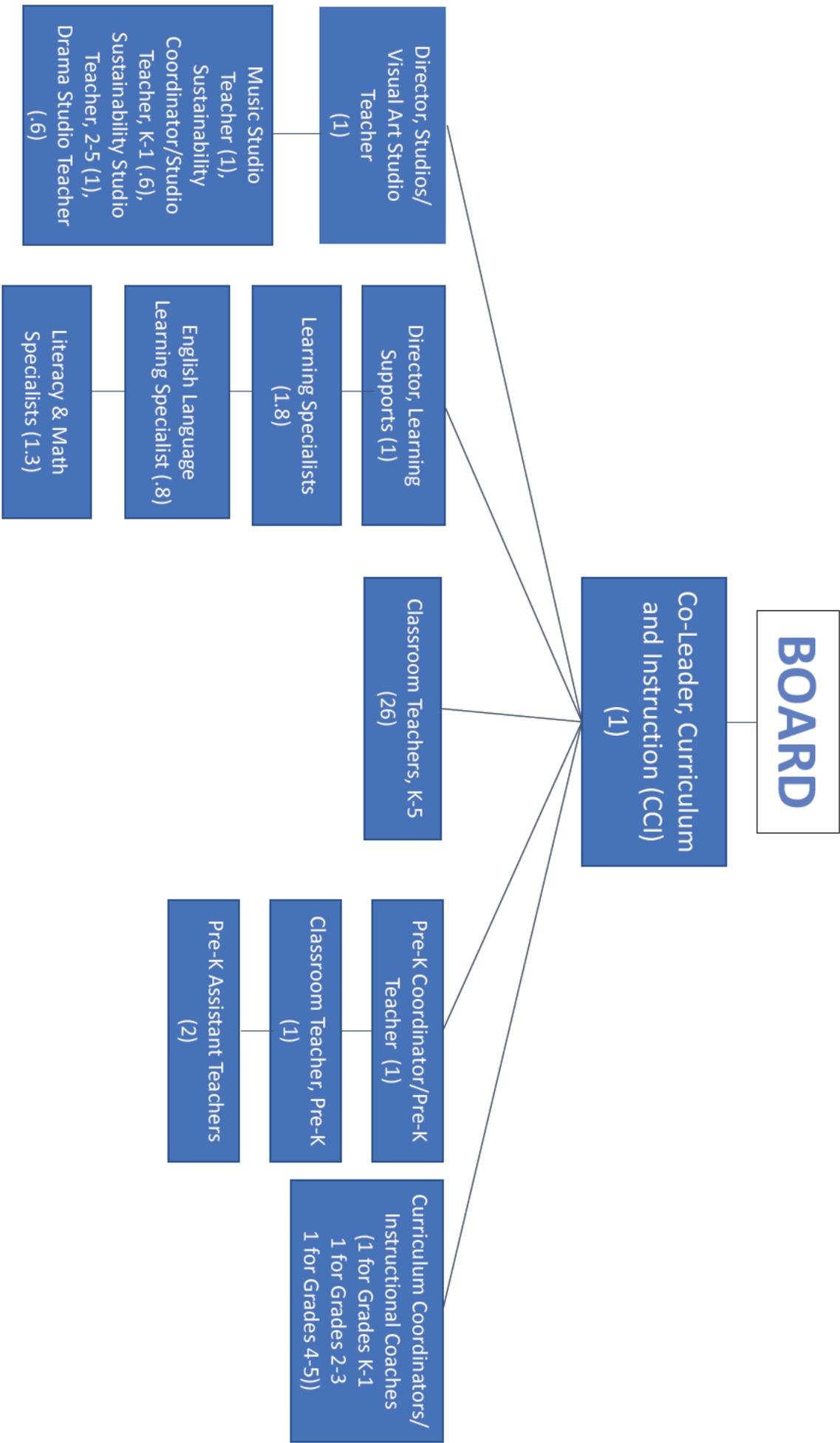
**There being no additional questions, Ms. Nolan moved to go into Executive Session before closing the meeting.**

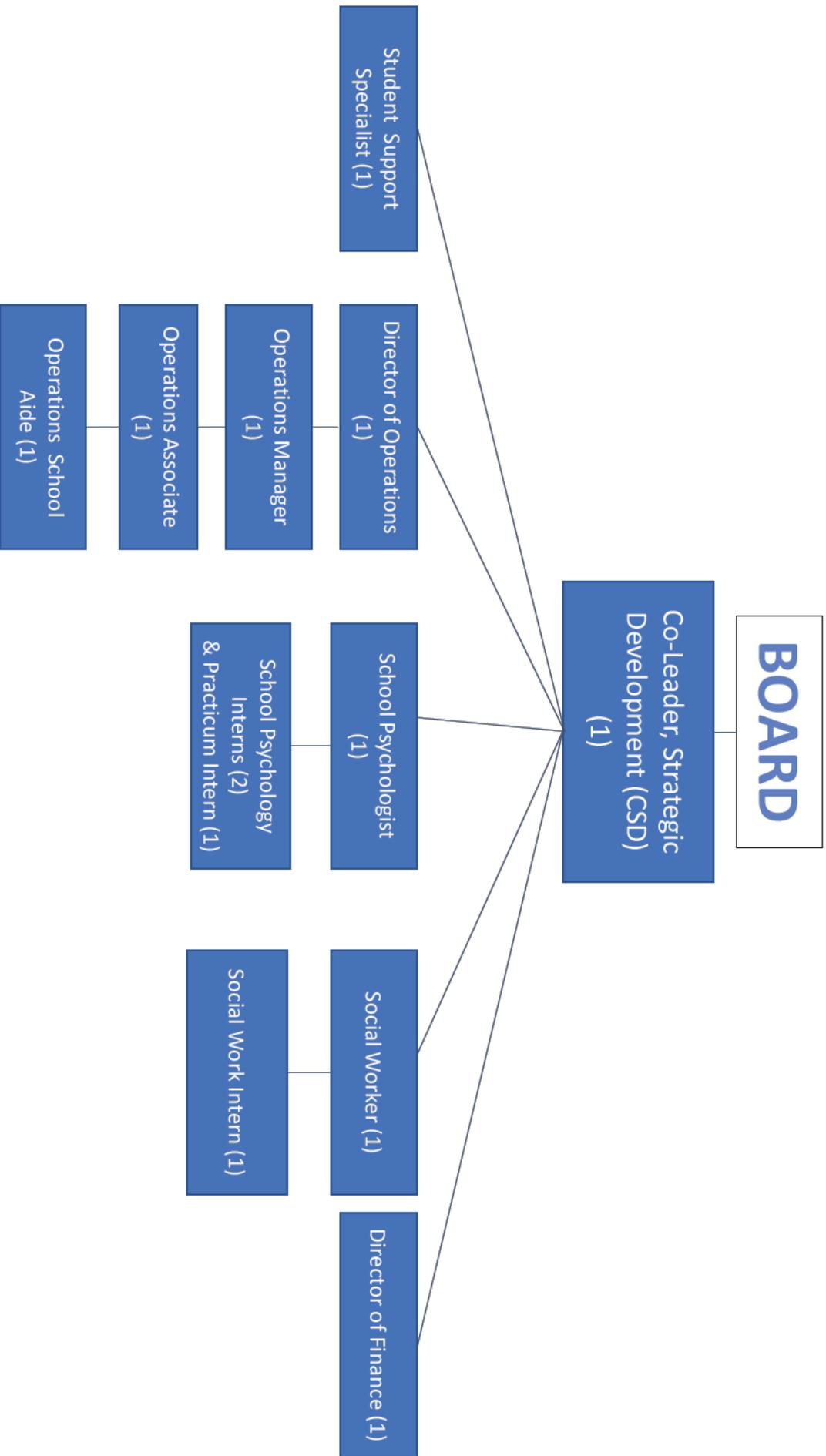
Respectfully submitted

A handwritten signature in black ink, appearing to read 'Nadia Schreiber', with a long horizontal flourish extending to the right.

Nadia Schreiber, Secretary

# **Compass Charter School 2020-2021 Organization Chart**







**2021-2022 School Calendar**

Total Instructional Days = 180

Month	Instructional Days	Holidays, Vacations, Professional Development Days, Half Days
August	0 days	8/18-8/19: New Staff Orientation 8/20: ILT/ELT Work Day 8/23-9/3: Staff Summer Professional Development
September	15 days	9/1: Community Meeting and Back to School Celebration 9/6: Labor Day (School Closed) 9/7-9/8: Rosh Hashanah (School Closed) 9/9: First Day of School (12PM Dismissal for All Students) 9/10: 12PM Dismissal for Pre-K and K Only (4PM Dismissal for Grades 1-5) 9/15: First Community Gathering of the School Year 9/16: Yom Kippur (School Closed) 9/23: Curriculum Night
October	20 days	10/11: Indigenous Peoples' Day (School Closed) 10/13: 1:00PM Dismissal, Family Conferences (2PM-8PM) 10/14: 12:00PM Dismissal, Family Conferences (1PM-6PM)
November	18 days	11/2 Election Day (Remote Asynchronous Day for All Students/Professional Development Day for Staff) 11/11 Veteran's Day (School Closed) 11/24-11/26: Thanksgiving Recess (School Closed)
December	17 days	12/21: 12:00PM Dismissal, Family Conferences (1PM-8PM) 12/22: 1:00PM Dismissal, Family Conferences (2PM-6PM) 12/24-12/31: Winter Recess (School Closed)
January	20 days	1/3: Return from Winter Recess 1/17: Dr. Martin Luther King, Jr. Day (School Closed)
February	14 days	2/1: Lunar New Year (School Closed) 2/21-2/25: Midwinter Recess (School Closed)
March	23 days	3/29-3/3: New York State ELA Exam for Students in Grades 3-5 <b>3/30: 4:00PM Dismissal for All Grades (No Wednesday Half Day Due to State ELA Exam, No Community Gathering)</b>
April	15 days	4/6: 1:00PM Dismissal, Family Conferences (2PM-8PM) 4/7: 12:00PM Dismissal, Family Conferences (1PM-6PM) 4/15-4/22: Spring Recess (School Closed) 4/26-4/28: New York State Math Exam for Students in Grades 3-5 <b>4/27: 4:00PM Dismissal for All Grades (No Wednesday Half Day Due to State Math Exam, No Community Gathering)</b>
May	20 days	5/2: Eid al-Fitr (School Closed) 5/30: Memorial Day (School Closed)

June	18 days	6/15: 1:00PM Dismissal, Family Conferences (2PM-8PM) 6/16 12:00PM Dismissal, Family Conferences (1PM-6PM) 6/20: Juneteenth (School Closed) 6/22: End of Year Community Meeting 6/23: 5th Grade Recognition Ceremony and Dinner 6/24: Field Day 6/27: Last Day of School (12:00PM Dismissal)
------	---------	---