

Application: Buffalo Creek Academy Charter School

Christopher Manning - cmanning@buffalocreekacademy.org
2020-2021 Annual Report

Entry 1 School Info and Cover Page

Completed Mar 7 2022

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BUFFALO CREEK ACADEMY CHARTER SCHOOL 140600861183

a1. Popular School Name

Buffalo Creek Academy

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

BUFFALO CITY SD

d. DATE OF INITIAL CHARTER

2/2020

e. DATE FIRST OPENED FOR INSTRUCTION

9/2020

h. SCHOOL WEB ADDRESS (URL)

www.buffalocreekacademy.org

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

112

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

70

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

5, 6

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1		Buffalo	5-6	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Christopher Manning			
Operational Leader	Amin Shah			
Compliance Contact	Dr. Christopher Manning			
Complaint Contact				
DASA Coordinator	Dr. Christopher Manning			
Phone Contact for After Hours Emergencies	Dr. Christopher Manning			

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[C of O Temp Site Main Street BCA.pdf](#)

Filename: C of O Temp Site Main Street BCA.pdf **Size:** 160.3 kB

Site 1 Fire Inspection Report

[Main 2408-08202020082844.pdf](#)

Filename: Main 2408-08202020082844.pdf **Size:** 967.2 kB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

(No response)

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Dr. Christopher Manning
Position	CEO
Phone/Extension	716-217-2661
Email	cmanning@buffalocreekacademy.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A large, stylized handwritten signature in black ink on a light gray background. The signature is highly cursive and fluid, with several large loops and sweeping strokes.

Signature, President of the Board of Trustees

A smaller, more compact handwritten signature in black ink on a light gray background. It features several sharp, angular strokes and a few loops.

Date

Mar 3 2022

Thank you.



Entry 3 Progress Toward Goals

Incomplete Hidden from applicant

Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”. **Deadline is November 1, 2021.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

1. ACADEMIC STUDENT PERFORMANCE GOALS

For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

(No response)

2020-2021 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess

				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				
Academic Goal 41				
Academic Goal 42				
Academic Goal 43				
Academic Goal 44				
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Academic Goal 60				
Academic Goal 61				
Academic Goal 62				
Academic Goal 63				
Academic Goal 64				
Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

4. ORGANIZATION GOALS

For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2020-2021 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

(No response)

6. FINANCIAL GOALS

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2020-2021 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
	Financial Goal 6			
	Financial Goal 7			
	Financial Goal 8			
	Financial Goal 9			
	Financial Goal 10			

Thank you.

Entry 3 Accountability Plan Progress Reports

Completed Mar 7 2022

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the SUNY Epicenter system by **August 16, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2020-2021 Accountability Plan Progress Report](#)

Filename: 2020 2021 Accountability Plan Pro Iaud6Zl.docx **Size:** 82.7 kB

Entry 4 - Audited Financial Statements

Completed Mar 7 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as

one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

BUFFALO CREEK ACADEMY CHARTER SCHOOL - 06

Filename: BUFFALO CREEK ACADEMY CHARTER SCHO dNLMnIc.pdf Size: 606.8 kB

Entry 4a - Audited Financial Report Template (SUNY)

Completed Mar 7 2022

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Buffalo Creek 2020-21

Filename: Buffalo Creek 2020 21.xlsx Size: 176.4 kB

Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Incomplete Hidden from applicant

Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit

3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete Hidden from applicant

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Mar 7 2022

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

2021-2022 Annual Budget

Filename: 2021 2022 Annual Budget.xlsx **Size:** 540.6 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Mar 7 2022

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

CMoppins

Filename: CMoppins.pdf **Size:** 133.5 kB

2021-SUNY-Financial-Disclosure-Form-1 Andre

Filename: 2021 SUNY Financial Disclosure For MTasRSg.pdf **Size:** 353.7 kB

2021-SUNY-Financial-Disclosure-Form-1 Cedric

Filename: 2021 SUNY Financial Disclosure For RDwOt9w.pdf **Size:** 277.1 kB

[Please DocuSign 2021-SUNY-Financial-Disclosure \(1\)](#)

Filename: Please DocuSign 2021 SUNY Financia CA31STu.pdf **Size:** 440.8 kB

[2021-SUNY-Financial-Disclosure-Form-1_Bill](#)

Filename: 2021 SUNY Financial Disclosure Form 1 Bill.pdf **Size:** 564.0 kB

[Victoria](#)

Filename: Victoria.pdf **Size:** 438.9 kB

[2021-SUNY-Financial-Disclosure-Form-1_Simone \(2\)](#)

Filename: 2021 SUNY Financial Disclosure For DbNXxuj.pdf **Size:** 382.1 kB

[Andre](#)

Filename: Andre.pdf **Size:** 419.5 kB

Entry 7 BOT Membership Table

Completed Mar 7 2022

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws	Number of Terms Served	Start Date of Current Term	End Date of Current Term	Board Meetings Attended
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					(Y/N)		(MM/DD /YYYY)	(MM/DD /YYYY)	d During 2020-2021
1	Simone Ragland		Chair	Governance, Student Support	Yes	2	01/02/2020	01/02/2025	10
2	Jessica Smith		Vice Chair	Governance and Finance	Yes	2	01/02/2020	01/02/2020	10
3	Victoria Mueller		Secretary	Governance and Engagement	Yes	2	01/02/2020	01/02/2020	10
4	Jennifer Pincoski		Trustee/Member	Student Support Committee	Yes	2	01/02/2020	01/02/2020	9
5	Cedric Holloway		Trustee/Member	Development Committee	Yes	2	01/02/2020	01/02/2020	9
6	Bill Oliver		Trustee/Member	Finance Committee and Development Committee	Yes	2	01/02/2020	01/02/2020	10

7	Candace Moppins		Trustee/Member	Development Committee	Yes	2	01/02/2020	01/02/2020	8
8	Andre Geddes		Trustee/Member	Student Support Committee	Yes	2	01/02/2020	01/02/2020	9
9					Yes				

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	8
b.Total Number of Members Added During 2020-2021	0
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2020-2021

10

4. Number of Board meetings scheduled for 2021-2022

10

Thank you.

Entry 8 Board Meeting Minutes

Incomplete Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

Entry 9 Enrollment & Retention

Completed Mar 7 2022

[Instructions for submitting Enrollment and Retention Efforts](#)

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

[Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities,

English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	We set up an office inside of the largest community center on the East Side of Buffalo (I also recruited their executive director to my board). Together, we engaged all community center leaders in the area. In partnership with the Buffalo Public Housing Authority, we held multiple food drives, food giveaways, and bbqs at various public housing areas.	We will have presence in all areas (public housing areas on the East Side and First Ward area) where we initially engaged our community in 2020. We will have parents with us to help the community understand our school program.
English Language Learners	We engaged areas that knowingly had new American Families and communities where English is a second language.	We will continue to engage areas that knowingly have new American Families and communities where English is a second language.
Students with Disabilities	We ensure that all parents know that our program is available to ALL students. We emphasize that we employ full-time teachers who are certified to offer services, and we partner with the district for related services.	We will continue to ensure that all parents know that our program is available to ALL students. We will continue to emphasize that we employ full-time teachers who are certified to offer services, and we partner with the district for related services.

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	Our school employs a full-time school social worker who heads up all of our family support programming. We offer many services to families and students at no cost to the family.	Our school will continue to employ a full-time school social worker who heads up all of our family support programming. We will continue to offer many services to families and students at no cost to the family.
English Language Learners	We endeavor to provide the best support possible for our ELL students. Our principal works in partnership with ERIE1 BOCES to resource our program.	We will continue to endeavor to provide the best support possible for our ELL students. Our principal will continue to work in partnership with ERIE1 BOCES to resource our program.
Students with Disabilities	Our Academic Support Coordinator works with Gen Ed teachers, the principals, and the BSD CSE to coordinate all programming for our students who receive services. Our ASC works with families, or social worker, and teachers to ensure that we are always aware of how well our programs is going for our students.	Our Academic Support Coordinator (ASC) will continue to work with Gen Ed teachers, the principals, and the BSD CSE to coordinate all programming for our students who receive services. Our ASC will continue to work with families, or social worker, and teachers to ensure that we are always aware of how well our programs is going for our students.

Entry 10 - Teacher and Administrator Attrition

Completed Mar 7 2022

Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Incomplete Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

Entry 13 School Calendar

Completed Mar 7 2022

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Buffalo Creek Academy Charter School SY 21-22 Public Calendar - Academic Calendar](#)

Filename: Buffalo Creek Academy Charter Scho 457AI7r.pdf **Size:** 259.0 kB

Entry 14 Links to Critical Documents on School Website

Completed Mar 7 2022

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: **Buffalo Creek Academy Charter School**

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2196708&type=d&pREC_ID=2190729
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2196708&type=d&pREC_ID=2190729
3. Link to NYS School Report Card	https://data.nysed.gov/profile.php?instid=800000091531
4. Lottery Notice announcing date of lottery	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878
6. District-wide Safety Plan	https://drive.google.com/file/d/1fjGXjG4zSDm_Ell6D-8kv8kxt7hzqlq0/view?usp=sharing
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://docs.google.com/document/d/1ryRLxXspz1SCvLAGjE6hnuaB9-ng7NBo8w7GRPjFn3E/edit
7. Authorizer-Approved FOIL Policy	https://docs.google.com/document/d/1kWMjhasyVwaZx6eTPpeEreYTi-jKi12qU2xj2HNZfuk/edit
8. Subject matter list of FOIL records	https://www.buffalocreekacademy.org/apps/pages/index.jsp?uREC_ID=2197036&type=d&pREC_ID=2190878

Thank you.



Entry 15 Staff Roster

Incomplete Hidden from applicant

INSTRUCTIONS

Required of Regents-Authorized Charter Schools ONLY

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees
- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

**Buffalo Creek Academy Charter
School**

**2020-21 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

November 2, 2021

By Antigone P. Peek

528 South Park Avenue, Buffalo, NY 14204

716.431.5940



2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Antigone P. Peek, Principal – Buffalo Creek Academy Charter School prepared this 2020-21 Accountability Progress Report on behalf of the school’s board of trustees:

Trustee’s Name	Board Position	
	Office (e.g. chair, treasurer, secretary)	committees (e.g. finance, executive)
Simon Ragland	Board Chair	Student Success, Governance, Finance
Jessica Smith, Esq.	Board Vice Chair	Finance Committees
Victoria Mueller	Board Secretary	Development Committees
Bill Oliver	Board Treasurer	Finance
Candance Moppins		Development Committees
Cedric Holloway	Office	Development Committees
Jennifer Pincoski	Office	Student Success Committees
Cedric Geddes	Office	Development, Student Success Committees

Dr. Christopher Manning has served as the **CEO/Founder** since **2018**

Antigone P. Peek has served as the **Principal** since **2019**

Erin Lawson has served as the **Assistant Principal** since **2021**

Amin Shah has served as the **Business Manager** since **2019** and **Operations Director** since **2021**

SCHOOL OVERVIEW

Our mission is through rigor and structure, Buffalo Creek Academy Charter School prepares fifth through twelfth grade students to graduate from college and positively impact our community. BCA opened during school year 2020-2021 fully remote to students in the fifth and sixth grades due to the COVID-19 pandemic. We opened with 67 students made up mostly of Black, White, Hispanic and Bengali students. Buffalo Creek Academy will offer a mastery-based middle and high school with a focus on literacy, mathematics, community impact, and global perspectives. Providing high-quality instruction for students who bring a broad range of backgrounds, our rigorous approach to teaching will allow us to celebrate academic achievement as we develop within our students the knowledge, skills, and abilities required for college graduation and positive a community impact.

ENROLLMENT SUMMARY

In the table below, provide the school’s BEDS Day enrollment for each school year.

School Enrollment by Grade Level and School Year														
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2016-17	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2017-18	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2018-19	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2019-20	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2020-21	0	0	0	0	0	38	29	0	0	0	0	0	0	67

GOAL 1: ENGLISH LANGUAGE ARTS

ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

Goal 1: English Language Arts

By June 2021, 75% of fifth through sixth graders will be proficient in English Language Arts at Buffalo Creek Academy Charter School:

BACKGROUND

The English language arts curriculum will follow rigorous instruction using the Success Academy curriculum. Buffalo Creek Academy will provide frequent assessments by aligning unit exams and quizzes to the state standards and end of year benchmarks. Weekly formative assessments will be integrated into lessons; all units will feature summative assessments and six-week assessments. Teachers will participate in data analysis using real-time data to inform supports, re-teachings, and re-assessments which will connect to immediate action plans. Buffalo Creek Academy teacher’s

began the school year in a fully remote instructional program; and incorporated a hybrid model for selected students for two days of the week during the last quarter during the 2020-2021 school year.

METHOD

Buffalo Creek Academy assessed and evaluated student achievement in ELA during the 2020-2021 school year by using an external nationally norm-referenced assessments. BCA administered the NWEA growth Map three times during the year. Also, Buffalo Creek Academy administered the ANET quarterly assessments for fifth and sixth graders remotely.

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: NWEA MAP

RESULTS AND EVALUATION

Buffalo Creek Academy NWEA Map growth end of year results shows that 25% of fifth and sixth graders were at or above grade level; whereas, 75% of fifth and sixth graders currently are performing below grade level. The results would be considered the baseline as school year 2020-2021 is the first year for Buffalo Creek Academy Charter School. The data shows where BCA needs to invest more time, effort, and resources for students in ELA.

Please see the data below in the following chart. It should be noted that school year 2020-2021 is the first year for all students.

Tables suitable for reporting these data are available in [Appendix A](#). Paste the completed tables here.

ADDITIONAL CONTEXT AND EVIDENCE

Narrative discussing any concerns the school may have regarding the data reported above and the school's attempts to mitigate those concerns. For example, schools should describe any barriers to achieving high participation rates on the assessments, challenges to ensuring testing integrity, and questions about the overall validity and reliability of the exams. This discussion also shows how the school addressed those concerns and how the challenges might affect the interpretation of the results.

The school should also supplement the information above with additional quantitative evidence from other types of academic assessments or evidence capturing the results of co-academic interventions. Schools with Accountability Plans that contain additional measures or conditions on renewal under the ELA goal should report those results here.

ELA Goal: Additional Measure
[Include additional measures that are part of the Accountability Plan.]
METHOD:
RESULTS AND EVALUATION:
ADDITIONAL EVIDENCE:

SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

Based on the end of the year NWEA Map results for Buffalo Creek Academy Charter School in ELA, the focus going forward will be on implementing a more diagnostic curriculum that focuses on the basis components of reading (phonics, decoding, writing, vocabulary, and comprehension) during the double block periods. Further, using the diagnostic information to assist with lesson planning and classroom instruction.

ACTION PLAN

Buffalo Creek Academy Charter School will continue to use the data to help inform instruction for students and teachers. The focus this year is on vocabulary, writing, and literacy within the instructional day across all content areas. Teachers and administrators will use the exit tickets, assessments, and writing samples to determine specific areas of need for students and instructional methods. We will use the quarterly assessments, and NWEA results to chart specific standards that will need to be addressed throughout the upcoming quarters to assist students in ELA. Additionally, this information will assist teachers in determining how to construct the small group, intervention, or enrichment skills students will need to focus on during these sessions that occur during the instructional day.

GOAL 2: MATHEMATICS

ELEMENTARY AND MIDDLE MATHEMATICS

Goal 2: Mathematics – By June 2021, 75% of fifth and sixth graders will be proficient in math at Buffalo Creek Academy Charter School:

BACKGROUND

The Math English curriculum will follow a rigorous instruction using the Engage NY Math curriculum. Buffalo Creek Academy will provide frequent assessments by aligning unit exams and quizzes to the state standards and end of year benchmarks. Weekly formative assessments will be integrated into lessons; all units will feature summative assessments and six-week assessments. Teachers will participate in data analysis using real-time data to inform supports, re-teachings, and re-assessments which will connect to immediate action plans. Buffalo Creek Academy teacher's began the school year in a fully remote instructional program; and incorporated a hybrid model for selected students for two days of the week during the last quarter during the 2020-2021 school year.

METHOD

Buffalo Creek Academy assessed and evaluated student achievement in Math during the 2020-2021 school year by using an external nationally norm-referenced assessments. BCA administered the NWEA growth Map three times during the year. Also, Buffalo Creek Academy administered the ANET quarterly assessments for fifth and sixth graders remotely.

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: **NWEA MAP**

RESULTS AND EVALUATION

Buffalo Creek Academy NWEA Map growth end of year results shows that 25% of fifth and sixth graders were at or above grade level; whereas, 75% of fifth and sixth graders currently are performing below grade level. The results would be considered the baseline as school year 2020-2021 is the first year for Buffalo Creek Academy Charter School. The data shows where BCA needs to invest more time, effort, and resources for students in Math.

Tables suitable for reporting these data are available in [Appendix A](#). Paste the completed tables here.

ADDITIONAL CONTEXT AND EVIDENCE

Narrative discussing any concerns the school may have regarding the data reported above and the school's attempts to mitigate those concerns. For example, schools should describe any barriers to achieving high participation rates on the assessments, challenges to ensuring testing integrity, and questions about the overall validity and reliability of the exams. This discussion also shows how the

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

school addressed those concerns and how the challenges might affect the interpretation of the results.

The school should also supplement the information above with additional quantitative evidence from other types of academic assessments or evidence capturing the results of co-academic interventions. Schools with Accountability Plans that contain additional measures or conditions on renewal under the mathematics goal should report those results here.

Mathematics Goal: Additional Measure
[Include additional measures that are part of the Accountability Plan.]
METHOD:
RESULTS AND EVALUATION:
ADDITIONAL EVIDENCE:

SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

Based on the end of the year NWEA Map results for Buffalo Creek Academy Charter School in Math, the focus going forward will be on implementing a more diagnostic curriculum that focuses on the basis components of math (math discussions, computation, and word problems with manipulatives) during the double block periods. Further, using the diagnostic information to assist with lesson planning and classroom instruction.

ACTION PLAN

Buffalo Creek Academy Charter School will continue to use the data to help inform instruction for students and teachers. The focus this year is on vocabulary, computation, and solving word problems within the instructional day across all content areas. Teachers and administrators will use the exit tickets, assessments, and unit tests to determine specific areas of need for students and instructional methods. We will use the quarterly assessments, and NWEA results to chart specific standards that will need to be addressed throughout the upcoming quarters to assist students in Math. Additionally, this information will assist teachers in determining how to construct the small group, intervention, or enrichment skills students will need to focus on during these sessions that occur during the instructional day.

GOAL 3: SCIENCE

ELEMENTARY AND MIDDLE SCIENCE

Goal 3: Science

By June 2021, 65% of fifth and sixth graders will be proficient in science at Buffalo Creek Academy Charter School:

BACKGROUND

The Science curriculum will follow a rigorous instruction using Savaas Science Curriculum which follows the New York Next Generation Science Standards. Buffalo Creek Academy will provide frequent assessments by aligning unit exams and quizzes to the state standards and end of year benchmarks. Weekly formative assessments will be integrated into lessons; all units will feature summative assessments and six-week assessments. Teachers will participate in data analysis using real-time data to inform supports, re-teachings, and re-assessments which will connect to immediate action plans. Buffalo Creek Academy teacher's began the school year in a fully remote instructional program; and switched the schedule to every other day for Science instruction due to the amount of screen time students experienced during the fully remote instructional day.

METHOD

Buffalo Creek Academy assessed and evaluated student achievement in science during the 2020-2021 school year by using an internally created assessment. BCA administered the assessment as outlined using the Science curriculum via unit assessments based on the curriculum for fifth and sixth graders.

RESULTS AND EVALUATION

Buffalo Creek Academy Charter School used internally developed assessments for Science during school year 2020-2021. BCA moved to every other day for Science due to our students receiving all of their instruction remotely to reduce the amount of screen time during the instructional day. As a result, the Science scores are not representative of a full five day a week instructional pattern for Science. Teachers used the science basal to administer unit assessments.

ADDITIONAL CONTEXT AND EVIDENCE

Narrative discussing any concerns the school may have regarding the data reported above and the school's attempts to mitigate those concerns. For example, schools should describe any barriers to achieving high participation rates on the assessments, challenges to ensuring testing integrity, and questions about the overall validity and reliability of the exams. This discussion also shows how the school addressed those concerns and how the challenges might affect the interpretation of the results.

The school should also supplement the information above with additional quantitative evidence from other types of academic assessments or evidence capturing the results of co-academic

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

interventions. Schools with Accountability Plans that contain additional measures or conditions on renewal under the science goal should report those results here.

Science Goal: Additional Measure
[Include additional measures that are part of the Accountability Plan.]
METHOD:
RESULTS AND EVALUATION:
ADDITIONAL EVIDENCE:

SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

The goal of Buffalo Creek Academy Charter School's science program would be to improve the overall student proficiency to 75%.

ACTION PLAN

Buffalo Creek Academy Charter School's action plan going forward is to use research-based science curriculum that aligns to the NYS standards for each grade level. Teachers will participate in Science professional development understanding the standards as it relates to specific grade levels. Additionally, the focus will be on science vocabulary instruction integrated with an alternative day of instruction of content materials. Weekly grade level meetings to discuss the science standards and resources will assist teachers in proper lesson planning for effective instruction.

GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found [here](#).

Goal 7: Absolute Measure

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

RESULTS AND EVALUATION

Due to school year 2020-2021, Buffalo Creek Academy Charter School has not received an ESSA status from the state.

ADDITIONAL EVIDENCE

Provide a narrative reviewing the school's ESSA status during each year of the current Accountability Period.

Accountability Status by Year

Year	Status
2018-19	NA
2019-20	NA
2020-21	NA

APPENDIX A: DATA REPORTING TABLES

The following section contains tables for reporting grade-level and school-level results under the ELA and mathematics goal areas. The tables align to the measures and targets for the NWEA MAP and i-Ready assessments. Schools that administer other nationally-normed assessments or internally-developed assessment should modify these tables as necessary.

Paste the completed tables in the “Results and Evaluation” sections under the respective goal area. Table titles need to be adapted to reflect the appropriate subject area, i.e., English language arts, mathematics, etc.

Guidance for calculating the results in each of the tables below is available [here](#).

NWEA

2020-21 NWEA MAP [ELA/Mathematics] Assessment End of Year Results					
Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median growth percentile of all 3 rd through 8 th grade students will be greater than 50. Student growth is the difference between the beginning of year score and the end of year score.	All students	50	[54]	[5%]	[No]
Measure 2: Each year, the school's median growth percentile of all 3 rd through 8 th grade students whose achievement did not meet or exceed the RIT score proficiency equivalent in the fall will meet or exceed 55 in the spring administration.	Low initial achievers	55	[54]	[95%]	[No]
Measure 3: Each year, the median growth percentile of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ¹	[24] ²	[14]	[0]	[No]

¹ Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school’s mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, students experiencing housing insecurity, etc.), please explain the rationale in the narrative section

² Target should reflect the median growth percentile for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median growth percentile of all students at the school not included in that subpopulation.

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will meet or exceed the RIT score proficiency equivalent according to the most recent linking study comparing NWEA Growth to New York State standards. ³	2+ students	75%	[0]	[0%]	[NA]
--	-------------	-----	-----	------	------

End of Year Performance on 2020-21 NWEA MAP [ELA] Assessment By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Proficient ⁴	Number Tested	Percent Proficient	Number Tested
3	NA	0	NA	0
4	NA	0	NA	0
5	5	32	NA	0
6	6	22	NA	0
7	NA	0	NA	0
8	NA	0	NA	0
All	11	54	NA	0

End of Year Growth on 2020-21 NWEA MAP [ELA] Assessment By All Students

Grades	Median Growth Percentile	Number Tested
3	NA	0
4	NA	0
5	212	32
6	217	22
7	NA	0
8	NA	0
All	212	54

³ <https://www.nwea.org/content/uploads/2020/02/NY-MAP-Growth-Linking-Study-Report-2020-07-22.pdf>.

⁴ Proficient is defined as scoring at or above the grade-level RIT score cut score according to the most recently available linking study found [here](#). Refer to pages 15-16, tables 3.5 and 3.6.

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

I-READY

2020-21 i-Ready [ELA/Mathematics] Assessment End of Year Results

Measure	Subgroup	Target	Tested	Results	Met?
Measure 1: Each year, the school's median percent progress to Annual Typical Growth of 3 rd through 8 th grade students will be equal to or greater than 100%.	All students	100%	[#]	[%]	[Yes/No]
Measure 2: Each year, the school's median percent progress to Annual Typical Growth of all 3 rd through 8 th grade students who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration.	Low initial achievers	110%	[#]	[%]	[Yes/No]
Measure 3: Each year, the median percent progress to Annual Typical Growth of 3 rd through 8 th grade students with disabilities at the school will be equal to or greater than the median percent progress to Annual Typical Growth of 3 rd through 8 th grade general education students at the school.	Students with disabilities ⁵	[%] ⁶	[#]	[%]	[Yes/No]
Measure 4: Each year, 75% of 3 rd through 8 th grade students enrolled in at least their second year at the school will score at the <i>mid on-grade level</i> or above scale score for the year-end assessment.	2+ students	75%	[#]	[%]	[Yes/No]

End of Year Performance on 2020-21 i-Ready [ELA/Mathematics] Assessment By All Students and Students Enrolled in At Least Their Second Year

Grades	All Students		Enrolled in at least their Second Year	
	Percent Mid-On Grade Level or Above	Number Tested	Percent Mid-On Grade Level or Above	Number Tested
3				

⁵ Schools may elect to report the aggregated data for a different subpopulation of students if the total tested number of students with disabilities is 5 or fewer, or if the school's mission aligns to serving a different specific subpopulation. For schools that choose a different subpopulation (e.g. English language learners, homeless students, etc.), please explain the rationale in the narrative section

⁶ Target should reflect the median percent of progress to Annual Typical Growth for all general education students. In the case that the school elects to measure the achievement of a different subpopulation, the target should reflect the median percent of progress to Annual Typical Growth of all students at the school not included in that subpopulation.

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

4				
5				
6				
7				
8				
All				

End of Year Growth on 2020-21 i-Ready [ELA/Mathematics] Assessment By All Students

Grades	Median Percent of Annual Typical Growth	Number Tested
3		
4		
5		
6		
7		
8		
All		



**GENERAL INSTRUCTIONS FOR
ANNUAL BUDGET/QUARTERLY REPORT**

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Prior Year" column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information. Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

-  = Enter information into the light BLUE shaded cells.
-  = Cells labeled in ORANGE contain guidance regarding the input of information.
-  = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Buffalo Creek Academy Charter School

SCHOOL

Name:	Buffalo Creek Academy Charter School
--------------	--------------------------------------

CONTACT INFORMATION

Contact Name:	Derian De La Torre
Contact Title:	Business Manager
Contact Email:	[REDACTED]
Contact Phone:	[REDACTED]

REPORT PERIOD

Current Academic Year:	2021-22
Prior Academic Year:	2020-21

**BUFFALO CREEK ACADEMY CHARTER SCHOOL
2021-22**

ENROLLMENT BY GRADES

GRADES	K	1	2	3	4	5	6	7	8	9	10	11	12
INITIAL BUDGETED ENROLLMENT						50	50	40					
TOTAL ENROLLMENT = 140													

ENROLLMENT BY DISTRICT

	PRIOR YEAR ACTUAL	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT									
		QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4						
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual						
NUMBER OF SCHOOL DISTRICTS ENROLLED:	0	1	0	1	0	1	0	1	0	0	0	0	0						
NUMBER OF STUDENTS ENROLLED:	0	140	0	140	0	140	0	140	0	0	0	0	0						
*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.																			
PRIMARY/OTHER	DISTRICT NAME(S)	PRIOR YEAR 2020-21 Actual Enrollment	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER								
			QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4					
			Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment					
1	PRIMARY District		140		140		140		140										
2	SECONDARY District																		

		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		2020-21	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

**BUFFALO CREEK ACADEMY CHARTER SCHOOL
2021-22**

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

***NOTE:** Enter the number of FTE positions in the "blue" cells.

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

***NOTE:** Each quarter, the actual FTE should be input.

***NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR 2020-21 ACTUAL	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions	
		Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4		
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual		
Executive Management		1.0		1.0		1.0		1.0							Executive Director
Instructional Management		1.0		1.0		1.0		1.0							Principal
Deans, Directors & Coordinators															
CFO / Director of Finance															
Operation / Business Manager		8.0		8.0		8.0		8.0							Operations Director, Office Administrator, Maintenance, Porter, Operations & Business Manager, PT Custodian, 2 Bus Drivers
Administrative Staff		1.0		1.0		1.0		1.0							Front Office Manager
TOTAL ADMINISTRATIVE STAFF	0.0	11.0	0.0	11.0	0.0	11.0	0.0	11.0	0.0	0.0	0.0	0.0	0.0		
INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR 2020-21 ACTUAL	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions	
		Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4		
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual		
Teachers - Regular		10.0		10.0		10.0		10.0							10 Teachers
Teachers - SPED		2.0		2.0		2.0		2.0							2 SpEd Teachers
Substitute Teachers															
Teaching Assistants															
Specialty Teachers															
Aides															
Therapists & Counselors		1.0		1.0		1.0		1.0							Social Worker
Other															
TOTAL INSTRUCTIONAL	0.0	13.0	0.0	13.0	0.0	13.0	0.0	13.0	0.0	0.0	0.0	0.0	0.0		
NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR 2020-21 ACTUAL	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions	
		Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4		
		Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual		
Nurse		1.0		1.0		1.0		1.0							School Nurse
Librarian															
Custodian															
Security															
Other															
TOTAL NON-INSTRUCTIONAL	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0		
TOTAL PERSONNEL SERVICE FTE	0.0	25.0	0.0	25.0	0.0	25.0	0.0	25.0	0.0	0.0	0.0	0.0	0.0		

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2021-22

		BUFFALO CREEK ACADEMY CHARTER SCHOOL												
		Budget / Operating Plan												
		2021-22												
Total Revenue		-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-	-
Total Expenses		-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-	-
Net Income		-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-	-
Actual Student Enrollment		-	140	-	-	140	-	-	140	-	-	140	-	-
		Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
			Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
EXPENSES														
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions												
Executive Management	1.00		27,500		-	27,500		-	27,500		-	27,500		-
Instructional Management	1.00		22,100		-	22,100		-	22,100		-	22,100		-
Deans, Directors & Coordinators	-		-		-	-		-	-		-	-		-
CFO / Director of Finance	-		-		-	-		-	-		-	-		-
Operation / Business Manager	8.00		84,189		-	84,189		-	84,189		-	84,189		-
Administrative Staff	1.00		8,750		-	8,750		-	8,750		-	8,750		-
TOTAL ADMINISTRATIVE STAFF	11.00		142,539		-	142,539		-	142,539		-	142,539		-
INSTRUCTIONAL PERSONNEL COSTS														
Teachers - Regular	10.00		128,719		-	128,719		-	128,719		-	128,719		-
Teachers - SPED	2.00		24,550		-	24,550		-	24,550		-	24,550		-
Substitute Teachers	-		-		-	-		-	-		-	-		-
Teaching Assistants	-		-		-	-		-	-		-	-		-
Specialty Teachers	-		-		-	-		-	-		-	-		-
Aides	-		-		-	-		-	-		-	-		-
Therapists & Counselors	1.00		13,133		-	13,133		-	13,133		-	13,133		-
Other	-		-		-	-		-	-		-	-		-
TOTAL INSTRUCTIONAL	13.00		166,401		-	166,401		-	166,401		-	166,401		-
NON-INSTRUCTIONAL PERSONNEL COSTS														
Nurse	1.00		15,000		-	15,000		-	15,000		-	15,000		-
Librarian	-		-		-	-		-	-		-	-		-
Custodian	-		-		-	-		-	-		-	-		-
Security	-		-		-	-		-	-		-	-		-
Other	-		-		-	-		-	-		-	-		-
TOTAL NON-INSTRUCTIONAL	1.00		15,000		-	15,000		-	15,000		-	15,000		-
SUBTOTAL PERSONNEL SERVICE COSTS	25.00		323,940		-	323,940		-	323,940		-	323,940		-
PAYROLL TAXES AND BENEFITS														
Payroll Taxes			27,870		-	27,870		-	27,870		-	27,870		-
Fringe / Employee Benefits			43,732		-	43,732		-	43,732		-	43,732		-
Retirement / Pension			14,083		-	14,083		-	14,083		-	14,083		-
TOTAL PAYROLL TAXES AND BENEFITS			85,684		-	85,684		-	85,684		-	85,684		-
TOTAL PERSONNEL SERVICE COSTS	25.00		409,624		-	409,624		-	409,624		-	409,624		-
CONTRACTED SERVICES														
Accounting / Audit			5,923		-	5,923		-	5,923		-	5,923		-
Legal			7,500		-	7,500		-	7,500		-	7,500		-
Management Company Fee			22,840		-	22,840		-	22,840		-	22,840		-
Nurse Services			-		-	-		-	-		-	-		-
Food Service / School Lunch			-		-	-		-	-		-	-		-
Payroll Services			5,000		-	5,000		-	5,000		-	5,000		-
Special Ed Services			-		-	-		-	-		-	-		-
Titlement Services (i.e. Title I)			-		-	-		-	-		-	-		-
Other Purchased / Professional / Consulting			14,279		-	14,279		-	14,279		-	14,279		-
TOTAL CONTRACTED SERVICES			55,541		-	55,541		-	55,541		-	55,541		-

BUFFALO CREEK ACADEMY CHARTER SCHOOL													
Budget / Operating Plan													
2021-22													
Total Revenue	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-	-
Total Expenses	-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-	-
Net Income	-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-	-
Actual Student Enrollment	-	140	-	-	140	-	-	140	-	-	140	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS													
Board Expenses				-			-			-			-
Classroom / Teaching Supplies & Materials		9,966		-	9,966		-	9,966		-	9,966		-
Special Ed Supplies & Materials		-		-	-		-	-		-	-		-
Textbooks / Workbooks		5,388		-	5,388		-	5,388		-	5,388		-
Supplies & Materials other		1,298		-	1,298		-	1,298		-	1,298		-
Equipment / Furniture		36,250		-	36,250		-	36,250		-	36,250		-
Telephone		5,625		-	5,625		-	5,625		-	5,625		-
Technology		5,388		-	5,388		-	5,388		-	5,388		-
Student Testing & Assessment		2,000		-	2,000		-	2,000		-	2,000		-
Field Trips		750		-	750		-	750		-	750		-
Transportation (student)		5,000		-	5,000		-	5,000		-	5,000		-
Student Services - other		2,400		-	2,400		-	2,400		-	2,400		-
Office Expense		5,635		-	5,635		-	5,635		-	5,635		-
Staff Development		1,500		-	1,500		-	1,500		-	1,500		-
Staff Recruitment		1,000		-	1,000		-	1,000		-	1,000		-
Student Recruitment / Marketing		11,475		-	11,475		-	11,475		-	11,475		-
School Meals / Lunch		3,750		-	3,750		-	3,750		-	3,750		-
Travel (Staff)		-		-	-		-	-		-	-		-
Fundraising		-		-	-		-	-		-	-		-
Other		5,516		-	5,516		-	5,516		-	5,516		-
TOTAL SCHOOL OPERATIONS	-	102,940	-	-	102,940	-	-	102,940	-	-	102,940	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance		5,000		-	5,000		-	5,000		-	5,000		-
Janitorial		1,330		-	1,330		-	1,330		-	1,330		-
Building and Land Rent / Lease / Facility Finance Interest		105,273.00		-	105,273		-	105,273		-	105,273		-
Repairs & Maintenance		3,750		-	3,750		-	3,750		-	3,750		-
Equipment / Furniture		-		-	-		-	-		-	-		-
Security		-		-	-		-	-		-	-		-
Utilities		12,500		-	12,500		-	12,500		-	12,500		-
TOTAL FACILITY OPERATION & MAINTENANCE	-	127,853	-	-	127,853	-	-	127,853	-	-	127,853	-	-
DEPRECIATION & AMORTIZATION		11,400		-	11,400		-	11,400		-	11,400		-
COVID-19 / CONTINGENCY		-		-	-		-	-		-	-		-
DEFERRED RENT		-		-	-		-	-		-	-		-
TOTAL EXPENSES	-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-	-
NET INCOME	-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-	-

BUFFALO CREEK ACADEMY CHARTER SCHOOL													
Budget / Operating Plan													
2021-22													
	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-	-
Total Revenue	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-	-
Total Expenses	-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-	-
Net Income	-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-	-
Actual Student Enrollment	-	140	-	-	140	-	-	140	-	-	140	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*													
Number of Districts:	-	1	-	-	1	-	-	1	-	-	1	-	-
BUFFALO CITY SD	-	140	-	-	140	-	-	140	-	-	140	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	140	-	-	140	-	-	140	-	-	140	-	-
REVENUE PER PUPIL	-	5,050	-	-	5,050	-	-	5,093	-	-	5,050	-	-
EXPENSES PER PUPIL	-	5,053	-	-	5,053	-	-	5,053	-	-	5,053	-	-

		BUFFALO CREEK ACADEMY CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan					
		2021-22					
		2,833,911	2,833,911	-	2,833,911	2,833,911	
Total Revenue		2,833,911	2,833,911	-	2,833,911	2,833,911	
Total Expenses		2,829,432	2,829,432	-	(2,829,432)	(2,829,432)	
Net Income		4,479	4,479	-	4,479	4,479	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS							
	Avg. No. of Positions						
Executive Management	1.00	110,000	110,000	-	(110,000)	(110,000)	Executive Director
Instructional Management	1.00	88,400	88,400	-	(88,400)	(88,400)	Principal
Deans, Directors & Coordinators	-	-	-	-	-	-	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	8.00	336,755	336,755	-	(336,755)	(336,755)	Operations Director, Office Administrator, Maintenance, Porter, Operations & Business Manager, PT Custodian, 2 Bus Drivers
Administrative Staff	1.00	35,000	35,000	-	(35,000)	(35,000)	Front Office Manager
TOTAL ADMINISTRATIVE STAFF	11.00	570,155	570,155	-	(570,155)	(570,155)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	10.00	514,875	514,875	-	(514,875)	(514,875)	10 Teachers
Teachers - SPED	2.00	98,200	98,200	-	(98,200)	(98,200)	2 SpEd Teachers
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	
Specialty Teachers	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	
Therapists & Counselors	1.00	52,530	52,530	-	(52,530)	(52,530)	Social Worker
Other	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	13.00	665,605	665,605	-	(665,605)	(665,605)	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	1.00	60,000	60,000	-	(60,000)	(60,000)	Nurse
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	1.00	60,000	60,000	-	(60,000)	(60,000)	
SUBTOTAL PERSONNEL SERVICE COSTS	25.00	1,295,760	1,295,760	-	(1,295,760)	(1,295,760)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		111,478	111,478	-	(111,478)	(111,478)	SSI, Medicare, SUI
Fringe / Employee Benefits		174,929	174,929	-	(174,929)	(174,929)	Health insurance and workers comp
Retirement / Pension		56,330	56,330	-	(56,330)	(56,330)	401k
TOTAL PAYROLL TAXES AND BENEFITS		342,737	342,737	-	(342,737)	(342,737)	
TOTAL PERSONNEL SERVICE COSTS	25.00	1,638,497	1,638,497	-	(1,638,497)	(1,638,497)	
CONTRACTED SERVICES							
Accounting / Audit		23,690	23,690	-	(23,690)	(23,690)	Assumes annual accounting audit @ \$23K for MMB
Legal		30,000	30,000	-	(30,000)	(30,000)	Assumes annual legal retainer @ \$ 2.2K/month
Management Company Fee		91,358	91,358	-	(91,358)	(91,358)	EdTec
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		20,000	20,000	-	(20,000)	(20,000)	Assumes annual payroll service costs from TriNet
Special Ed Services		-	-	-	-	-	
Titlement Services (i.e. Title I)		-	-	-	-	-	
Other Purchased / Professional / Consulting		57,116	57,116	-	(57,116)	(57,116)	Assumes cost of tech services CTS, Erate Consulting, Substitutes, Anet
TOTAL CONTRACTED SERVICES		222,164	222,164	-	(222,164)	(222,164)	

BUFFALO CREEK ACADEMY CHARTER SCHOOL						DESCRIPTION OF ASSUMPTIONS
Budget / Operating Plan						
2021-22						
	2,833,911	2,833,911	-	2,833,911	2,833,911	
Total Revenue	2,833,911	2,833,911	-	2,833,911	2,833,911	
Total Expenses	2,829,432	2,829,432	-	(2,829,432)	(2,829,432)	
Net Income	4,479	4,479	-	4,479	4,479	
Actual Student Enrollment						
	Total Year			VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	-	
Classroom / Teaching Supplies & Materials	39,862	39,862	-	(39,862)	(39,862)	Various, around \$285/student
Special Ed Supplies & Materials	-	-	-	-	-	
Textbooks / Workbooks	21,550	21,550	-	(21,550)	(21,550)	Assumed @ \$154 per student
Supplies & Materials other	5,193	5,193	-	(5,193)	(5,193)	
Equipment / Furniture	145,000	145,000	-	(145,000)	(145,000)	Assumes cost of 2 buses for transportation and kitchen equipment
Telephone	22,500	22,500	-	(22,500)	(22,500)	Assumes cell phone costs for ED and Director of Operations, Hotspots for students
Technology	21,550	21,550	-	(21,550)	(21,550)	Assumes software and tech costs
Student Testing & Assessment	8,000	8,000	-	(8,000)	(8,000)	Assumes state assessment costs
Field Trips	3,000	3,000	-	(3,000)	(3,000)	Assumes \$21 per student
Transportation (student)	20,000	20,000	-	(20,000)	(20,000)	Assumes cost of gas and tolls for buses
Student Services - other	9,600	9,600	-	(9,600)	(9,600)	
Office Expense	22,540	22,540	-	(22,540)	(22,540)	Assumes annual office expenses
Staff Development	6,000	6,000	-	(6,000)	(6,000)	Assumes cost of BES Lens PD, covered by Cullen Grant
Staff Recruitment	4,000	4,000	-	(4,000)	(4,000)	Staff recruitment
Student Recruitment / Marketing	45,900	45,900	-	(45,900)	(45,900)	Student Recruitment
School Meals / Lunch	15,000	15,000	-	(15,000)	(15,000)	
Travel (Staff)	-	-	-	-	-	
Fundraising	-	-	-	-	-	
Other	22,063	22,063	-	(22,063)	(22,063)	Cullen LOC Interest, Staff Appreciation
TOTAL SCHOOL OPERATIONS	411,758	411,758	-	(411,758)	(411,758)	
FACILITY OPERATION & MAINTENANCE						
Insurance	20,000	20,000	-	(20,000)	(20,000)	Assumes costs based on insurance quote; D&O and all liability insurance coverage
Janitorial	5,320	5,320	-	(5,320)	(5,320)	
Building and Land Rent / Lease / Facility Finance Interest	421,092	421,092	-	(421,092)	(421,092)	Assumes cost of rent for permanent space in FY22
Repairs & Maintenance	15,000	15,000	-	(15,000)	(15,000)	Assumes the estimated cost for exterior maintenance
Equipment / Furniture	-	-	-	-	-	
Security	-	-	-	-	-	
Utilities	50,000	50,000	-	(50,000)	(50,000)	Based on current year spend
TOTAL FACILITY OPERATION & MAINTENANCE	511,412	511,412	-	(511,412)	(511,412)	
DEPRECIATION & AMORTIZATION	45,601	45,601	-	(45,601)	(45,601)	
COVID-19 / CONTINGENCY	-	-	-	-	-	
DEFERRED RENT	-	-	-	-	-	
TOTAL EXPENSES	2,829,432	2,829,432	-	(2,829,432)	(2,829,432)	
NET INCOME	4,479	4,479	-	4,479	4,479	

BUFFALO CREEK ACADEMY CHARTER SCHOOL														
Budget / Operating Plan														
2021-22														
	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-	-	2,833,911
Total Revenue	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-	-	2,833,911
Total Expenses	-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-	-	2,829,432
Net Income	-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-	-	4,479
Actual Student Enrollment	-	140	-	-	140	-	-	140	-	-	140	-	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			Original Budget
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	
CASH FLOW ADJUSTMENTS														
OPERATING ACTIVITIES {enter descriptions below }														
Add Back Depreciation	-	11,400	-	-	11,400	-	-	11,400	-	-	11,400	-	-	45,601
Receivables	-	197,650	-	-	-	-	-	-	-	-	-	-	-	197,650
Total Operating Activities	-	209,050	-	-	11,400	-	-	11,400	-	-	11,400	-	-	243,251
INVESTMENT ACTIVITIES {enter descriptions below }														
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Investment Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FINANCING ACTIVITIES {enter descriptions below }														
Example - Add Expected Proceeds from a Loan or Line of Credit	-	(116,211)	-	-	(116,211)	-	-	(116,211)	-	-	(116,211)	-	-	(464,844)
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Financing Activities	-	(116,211)	-	-	(116,211)	-	-	(116,211)	-	-	(116,211)	-	-	(464,844)
Total Cash Flow Adjustments	-	92,839	-	-	(104,811)	-	-	(104,811)	-	-	(104,811)	-	-	(221,593)
NET INCOME	-	92,459	-	-	(105,191)	-	-	(99,191)	-	-	(105,191)	-	-	(217,114)
Beginning Cash Balance	300,622	300,622	-	-	393,081	-	-	287,890	-	-	188,699	-	-	300,622
ENDING CASH BALANCE	300,622	393,081	-	-	287,890	-	-	188,699	-	-	83,508	-	-	83,508

		BUFFALO CREEK ACADEMY CHARTER SCHOOL				DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan		2021-22		
Total Revenue		2,833,911	-	2,833,911	2,833,911	
Total Expenses		2,829,432	-	(2,829,432)	(2,829,432)	
Net Income		4,479	-	4,479	4,479	
Actual Student Enrollment						
		Total Year		VARIANCE		
		Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
CASH FLOW ADJUSTMENTS						
OPERATING ACTIVITIES {enter descriptions below }						
Add Back Depreciation		45,601	-	45,601	45,601	
Receivables		197,650	-	197,650	197,650	
Total Operating Activities		243,251	-	243,251	243,251	
INVESTMENT ACTIVITIES {enter descriptions below }						
Example - Subtract Property and Equipment Expenditures		-	-	-	-	
Other		-	-	-	-	
Total Investment Activities		-	-	-	-	
FINANCING ACTIVITIES {enter descriptions below }						
Example - Add Expected Proceeds from a Loan or Line of Credit		(464,844)	-	(464,844)	(464,844)	
Other		-	-	-	-	
Total Financing Activities		(464,844)	-	(464,844)	(464,844)	
Total Cash Flow Adjustments		(221,593)	-	(221,593)	(221,593)	
NET INCOME		(217,114)	-	(217,114)	(217,114)	
Beginning Cash Balance		300,622	-	-	-	
ENDING CASH BALANCE		83,508	-	(217,114)	(217,114)	

**BUFFALO CREEK ACADEMY CHARTER SCHOOL
BALANCE SHEET
2021-22**

	Prior Year	Q1	Q2	Q3	Q4
	2020-21	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>	-	-	-	-	-
<u>OTHER ASSETS</u>	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-
Total Expenses	-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-
Net Income	-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-
Actual Student Enrollment	-	140	-	-	140	-	-	140	-	-	140	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current			Current			Current			Current	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance

EXPENSES	Quarter 0 No. of Positions	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
ADMINISTRATIVE STAFF PERSONNEL COSTS													
Executive Management	-	27,500	-	-	27,500	-	-	27,500	-	-	27,500	-	
Instructional Management	-	22,100	-	-	22,100	-	-	22,100	-	-	22,100	-	
Deans, Directors & Coordinators	-	-	-	-	-	-	-	-	-	-	-	-	
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-	
Operation / Business Manager	-	84,189	-	-	84,189	-	-	84,189	-	-	84,189	-	
Administrative Staff	-	8,750	-	-	8,750	-	-	8,750	-	-	8,750	-	
TOTAL ADMINISTRATIVE STAFF	-	-	142,539	-	-	142,539	-	-	142,539	-	-	142,539	-
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-	128,719	-	-	128,719	-	-	128,719	-	-	128,719	-	
Teachers - SPED	-	24,550	-	-	24,550	-	-	24,550	-	-	24,550	-	
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-	
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-	-	
Specialty Teachers	-	-	-	-	-	-	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	-	-	-	-	-	-	
Therapists & Counselors	-	13,133	-	-	13,133	-	-	13,133	-	-	13,133	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	-	-	166,401	-	-	166,401	-	-	166,401	-	-	166,401	-
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-	15,000	-	-	15,000	-	-	15,000	-	-	15,000	-	
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	15,000	-	-	15,000	-	-	15,000	-	-	15,000	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	323,940	-	-	323,940	-	-	323,940	-	-	323,940	-
PAYROLL TAXES AND BENEFITS													
Payroll Taxes	-	27,870	-	-	27,870	-	-	27,870	-	-	27,870	-	
Fringe / Employee Benefits	-	43,732	-	-	43,732	-	-	43,732	-	-	43,732	-	
Retirement / Pension	-	14,083	-	-	14,083	-	-	14,083	-	-	14,083	-	
TOTAL PAYROLL TAXES AND BENEFITS	-	-	85,684	-	-	85,684	-	-	85,684	-	-	85,684	-
TOTAL PERSONNEL SERVICE COSTS	-	-	409,624	-	-	409,624	-	-	409,624	-	-	409,624	-
CONTRACTED SERVICES													
Accounting / Audit	-	5,923	-	-	5,923	-	-	5,923	-	-	5,923	-	
Legal	-	7,500	-	-	7,500	-	-	7,500	-	-	7,500	-	
Management Company Fee	-	22,840	-	-	22,840	-	-	22,840	-	-	22,840	-	
Nurse Services	-	-	-	-	-	-	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-	-	
Payroll Services	-	5,000	-	-	5,000	-	-	5,000	-	-	5,000	-	
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	14,279	-	-	14,279	-	-	14,279	-	-	14,279	-	
TOTAL CONTRACTED SERVICES	-	-	55,541	-	-	55,541	-	-	55,541	-	-	55,541	-

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	706,978	-	-	706,978	-	-	712,978	-	-	706,978	-
Total Expenses	-	707,358	-	-	707,358	-	-	707,358	-	-	707,358	-
Net Income	-	(380)	-	-	(380)	-	-	5,620	-	-	(380)	-
Actual Student Enrollment	-	140	-	-	140	-	-	140	-	-	140	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current Budget	Variance		Current Budget	Variance		Current Budget	Variance		Current Budget	Variance
	Actual			Actual			Actual			Actual		
SCHOOL OPERATIONS												
Board Expenses		-	-		-	-		-	-		-	-
Classroom / Teaching Supplies & Materials		9,966	-		9,966	-		9,966	-		9,966	-
Special Ed Supplies & Materials		-	-		-	-		-	-		-	-
Textbooks / Workbooks		5,388	-		5,388	-		5,388	-		5,388	-
Supplies & Materials other		1,298	-		1,298	-		1,298	-		1,298	-
Equipment / Furniture		36,250	-		36,250	-		36,250	-		36,250	-
Telephone		5,625	-		5,625	-		5,625	-		5,625	-
Technology		5,388	-		5,388	-		5,388	-		5,388	-
Student Testing & Assessment		2,000	-		2,000	-		2,000	-		2,000	-
Field Trips		750	-		750	-		750	-		750	-
Transportation (student)		5,000	-		5,000	-		5,000	-		5,000	-
Student Services - other		2,400	-		2,400	-		2,400	-		2,400	-
Office Expense		5,635	-		5,635	-		5,635	-		5,635	-
Staff Development		1,500	-		1,500	-		1,500	-		1,500	-
Staff Recruitment		1,000	-		1,000	-		1,000	-		1,000	-
Student Recruitment / Marketing		11,475	-		11,475	-		11,475	-		11,475	-
School Meals / Lunch		3,750	-		3,750	-		3,750	-		3,750	-
Travel (Staff)		-	-		-	-		-	-		-	-
Fundraising		-	-		-	-		-	-		-	-
Other		5,516	-		5,516	-		5,516	-		5,516	-
TOTAL SCHOOL OPERATIONS		102,940			102,940			102,940			102,940	
FACILITY OPERATION & MAINTENANCE												
Insurance		5,000	-		5,000	-		5,000	-		5,000	-
Janitorial		1,330	-		1,330	-		1,330	-		1,330	-
Building and Land Rent / Lease / Facility Finance Interest		105,273	-		105,273	-		105,273	-		105,273	-
Repairs & Maintenance		3,750	-		3,750	-		3,750	-		3,750	-
Equipment / Furniture		-	-		-	-		-	-		-	-
Security		-	-		-	-		-	-		-	-
Utilities		12,500	-		12,500	-		12,500	-		12,500	-
TOTAL FACILITY OPERATION & MAINTENANCE		127,853			127,853			127,853			127,853	
DEPRECIATION & AMORTIZATION		11,400			11,400			11,400			11,400	
COVID-19 / CONTINGENCY		-			-			-			-	
DEFERRED RENT		-			-			-			-	
TOTAL EXPENSES		707,358			707,358			707,358			707,358	
NET INCOME		(380)			(380)			5,620			(380)	

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	-	-	2,833,911	(2,833,911)	-	-	2,833,911	(2,833,911)	-	-
Total Expenses	-	-	-	2,829,432	2,829,432	-	-	2,829,432	2,829,432	-	-
Net Income	-	-	-	4,479	(4,479)	-	-	4,479	(4,479)	-	-
Actual Student Enrollment	-	-	-			-	-			-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	2021-22 Per Pupil Rate	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
REVENUE												
REVENUES FROM STATE SOURCES												
Per Pupil Revenue												
BUFFALO CITY SD	13,308	-	-	-	1,863,120	(1,863,120)	-	-	1,863,120	(1,863,120)	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
-		-	-	-	-	-	-	-	-	-	-	-
ALL OTHER School Districts: (Count = 0)		-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	13,308	-	-	-	1,863,120	(1,863,120)	-	-	1,863,120	(1,863,120)	-	-
Special Education Revenue		-	-	-	297,374	(297,374)	-	-	297,374	(297,374)	-	-
Grants												
Stimulus		-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		-	-	-	2,160,494	(2,160,494)	-	-	2,160,494	(2,160,494)	-	-
REVENUE FROM FEDERAL FUNDING												
IDEA Special Needs		-	-	-	6,000	(6,000)	-	-	6,000	(6,000)	-	-
Title I		-	-	-	94,500	(94,500)	-	-	94,500	(94,500)	-	-
Title Funding - Other		-	-	-	13,860	(13,860)	-	-	13,860	(13,860)	-	-
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-
Grants												
Charter School Program (CSP) Planning & Implementation		-	-	-	507,057	(507,057)	-	-	507,057	(507,057)	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	-	-	621,417	(621,417)	-	-	621,417	(621,417)	-	-
LOCAL and OTHER REVENUE												
Contributions and Donations		-	-	-	52,000	(52,000)	-	-	52,000	(52,000)	-	-
Fundraising		-	-	-	-	-	-	-	-	-	-	-
Erate Reimbursement		-	-	-	-	-	-	-	-	-	-	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	-	-	-	-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-	-	-	-	-	-
Text Book		-	-	-	-	-	-	-	-	-	-	-
OTHER		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	-	52,000	(52,000)	-	-	52,000	(52,000)	-	-
TOTAL REVENUE		-	-	-	2,833,911	(2,833,911)	-	-	2,833,911	(2,833,911)	-	-

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	-	-	2,833,911	(2,833,911)	-	-	2,833,911	(2,833,911)	-	-
Total Expenses	-	-	-	2,829,432	2,829,432	-	-	2,829,432	2,829,432	-	-
Net Income	-	-	-	4,479	(4,479)	-	-	4,479	(4,479)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Quarter 0 No. of Positions	TOTALS AND VARIANCE ANALYSIS									
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)
EXPENSES											
ADMINISTRATIVE STAFF PERSONNEL COSTS											
Executive Management	-	-	-	110,000	110,000	-	-	110,000	110,000	-	-
Instructional Management	-	-	-	88,400	88,400	-	-	88,400	88,400	-	-
Deans, Directors & Coordinators	-	-	-	-	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	336,755	336,755	-	-	336,755	336,755	-	-
Administrative Staff	-	-	-	35,000	35,000	-	-	35,000	35,000	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	570,155	570,155	-	-	570,155	570,155	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	514,875	514,875	-	-	514,875	514,875	-	-
Teachers - SPED	-	-	-	98,200	98,200	-	-	98,200	98,200	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-	-	-	-	-
Specialty Teachers	-	-	-	-	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	52,530	52,530	-	-	52,530	52,530	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	-	-	-	665,605	665,605	-	-	665,605	665,605	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	60,000	60,000	-	-	60,000	60,000	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	60,000	60,000	-	-	60,000	60,000	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	1,295,760	1,295,760	-	-	1,295,760	1,295,760	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	111,478	111,478	-	-	111,478	111,478	-	-
Fringe / Employee Benefits	-	-	-	174,929	174,929	-	-	174,929	174,929	-	-
Retirement / Pension	-	-	-	56,330	56,330	-	-	56,330	56,330	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	342,737	342,737	-	-	342,737	342,737	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	-	1,638,497	1,638,497	-	-	1,638,497	1,638,497	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	23,690	23,690	-	-	23,690	23,690	-	-
Legal	-	-	-	30,000	30,000	-	-	30,000	30,000	-	-
Management Company Fee	-	-	-	91,358	91,358	-	-	91,358	91,358	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	20,000	20,000	-	-	20,000	20,000	-	-
Special Ed Services	-	-	-	-	-	-	-	-	-	-	-
Titelment Services (i.e. Title I)	-	-	-	-	-	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	57,116	57,116	-	-	57,116	57,116	-	-
TOTAL CONTRACTED SERVICES	-	-	-	222,164	222,164	-	-	222,164	222,164	-	-

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	-	-	2,833,911	(2,833,911)	-	-	2,833,911	(2,833,911)	-	-
Total Expenses	-	-	-	2,829,432	2,829,432	-	-	2,829,432	2,829,432	-	-
Net Income	-	-	-	4,479	(4,479)	-	-	4,479	(4,479)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
SCHOOL OPERATIONS											
Board Expenses	-	-	-	-	-	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	-	-	-	39,862	39,862	-	-	39,862	39,862	-	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	21,550	21,550	-	-	21,550	21,550	-	-
Supplies & Materials other	-	-	-	5,193	5,193	-	-	5,193	5,193	-	-
Equipment / Furniture	-	-	-	145,000	145,000	-	-	145,000	145,000	-	-
Telephone	-	-	-	22,500	22,500	-	-	22,500	22,500	-	-
Technology	-	-	-	21,550	21,550	-	-	21,550	21,550	-	-
Student Testing & Assessment	-	-	-	8,000	8,000	-	-	8,000	8,000	-	-
Field Trips	-	-	-	3,000	3,000	-	-	3,000	3,000	-	-
Transportation (student)	-	-	-	20,000	20,000	-	-	20,000	20,000	-	-
Student Services - other	-	-	-	9,600	9,600	-	-	9,600	9,600	-	-
Office Expense	-	-	-	22,540	22,540	-	-	22,540	22,540	-	-
Staff Development	-	-	-	6,000	6,000	-	-	6,000	6,000	-	-
Staff Recruitment	-	-	-	4,000	4,000	-	-	4,000	4,000	-	-
Student Recruitment / Marketing	-	-	-	45,900	45,900	-	-	45,900	45,900	-	-
School Meals / Lunch	-	-	-	15,000	15,000	-	-	15,000	15,000	-	-
Travel (Staff)	-	-	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	22,063	22,063	-	-	22,063	22,063	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	411,758	411,758	-	-	411,758	411,758	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	20,000	20,000	-	-	20,000	20,000	-	-
Janitorial	-	-	-	5,320	5,320	-	-	5,320	5,320	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	421,092	421,092	-	-	421,092	421,092	-	-
Repairs & Maintenance	-	-	-	15,000	15,000	-	-	15,000	15,000	-	-
Equipment / Furniture	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	50,000	50,000	-	-	50,000	50,000	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	511,412	511,412	-	-	511,412	511,412	-	-
DEPRECIATION & AMORTIZATION	-	-	-	45,601	45,601	-	-	45,601	45,601	-	-
COVID-19 / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	2,829,432	2,829,432	-	-	2,829,432	2,829,432	-	-
NET INCOME	-	-	-	4,479	(4,479)	-	-	4,479	(4,479)	-	-



Annual Report Requirement
for SUNY Authorized Charter Schools
BUFFALO CREEK ACADEMY CHARTER SCHOOL
2021-22

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**



Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

Charter School Name:	Buffalo Creek Academy Charter School
Audit Period:	Planning Year + 2020-21
Prior Period:	N/A
Report Due Date:	Monday, November 1, 2021
School Fiscal Contact Name:	Derian De La Torre
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Mengel Metzger Barr & Co. LLP
School Audit Contact Name:	Michelle Cain
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]

SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:

Online Portal: <https://my.epicenternow.org/>

Required 8 Items:

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

And, if applicable:

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

	<i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i>
4) Management Letter	
5) Management Letter Response	
6) Form 990; or Extension Form 8868	
7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	N/A
8) Corrective Action Plan	

BUFFALO CREEK ACADEMY CHARTER SCHOOL

Statement of Activities

as of June 30, 2021

	Planning Year + 2020-21			N/A
	Without Donor Restrictions	With Donor Restrictions	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
Public School District				
Resident Student Enrollment	\$ 934,899	\$ -	\$ 934,899	\$ -
Students with disabilities	191,669	-	191,669	-
Grants and Contracts				
State and local	-	-	-	-
Federal - Title and IDEA	63,175	-	63,175	-
Federal - Other	782,714	-	782,714	-
Other	-	-	-	-
NYC DoE Rental Assistance	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-
TOTAL REVENUE, GAINS AND OTHER SUPPORT	1,972,457	-	1,972,457	-
EXPENSES				
Program Services				
Regular Education	\$ 848,191	\$ -	\$ 848,191	\$ -
Special Education	197,590	-	197,590	-
Other Programs	-	-	-	-
Total Program Services	1,045,781	-	1,045,781	-
Management and general	1,384,600	-	1,384,600	-
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	2,430,381	-	2,430,381	-
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	(457,924)	-	(457,924)	-
SUPPORT AND OTHER REVENUE				
Contributions				
Foundations	\$ 496,750	\$ 30,000	\$ 526,750	\$ -
Individuals	1,000	-	1,000	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	75,389	-	75,389	-
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	573,139	30,000	603,139	-
CHANGE IN NET ASSETS	115,215	30,000	145,215	-
NET ASSETS BEGINNING OF YEAR	-	-	-	-
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS END OF YEAR	\$ 115,215	\$ 30,000	\$ 145,215	\$ -

BUFFALO CREEK ACADEMY CHARTER SCHOOL
Statement of Cash Flows
as of June 30, 2021

	<u>Planning Year + 2020-21</u>	<u>N/A</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 145,215	\$ -
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	25,097	-
Grants Receivable	(301,716)	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	(17,781)	-
Accounts Payable	54,347	-
Accrued Expenses	-	-
Accrued Liabilities	54,653	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	(18,000)	-
Deferred Revenue	-	-
Interest payments	-	-
Paycheck Protection Program	(62,000)	-
Accrued interest payable	12,578	-
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ (107,607)	\$ -
CASH FLOWS - INVESTING ACTIVITIES		
Purchase of equipment	(174,157)	-
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ (174,157)	\$ -
CASH FLOWS - FINANCING ACTIVITIES		
Principal payments on long-term debt	464,845	-
Other	62,000	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ 526,845	\$ -
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ 245,081	\$ -
Cash at beginning of year	-	-
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 245,081	\$ -

BUFFALO CREEK ACADEMY CHARTER SCHOOL
Statement of Functional Expenses
as of June 30, 2021

		Planning Year + 2020-21							N/A	
		Program Services				Supporting Services				
No. of Positions		Regular Education	Special Education	Other Education	Total	Fund-raising	Management and General	Total	Total	
		\$	\$	\$	\$	\$	\$	\$	\$	
Personnel Services Costs										
Administrative Staff Personnel	7.00	-	-	-	-	-	649,022	649,022	649,022	
Instructional Personnel	9.00	388,850	92,377	-	481,227	-	-	-	481,227	
Non-Instructional Personnel	-	-	-	-	-	-	-	-	-	
Total Salaries and Staff	16.00	388,850	92,377	-	481,227	-	649,022	649,022	1,130,249	
Fringe Benefits & Payroll Taxes		79,579	18,905	-	98,484	-	166,814	166,814	265,298	
Retirement		4,933	1,172	-	6,105	-	10,342	10,342	16,447	
Management Company Fees		-	-	-	-	-	-	-	-	
Legal Service		-	-	-	-	-	50,927	50,927	50,927	
Accounting / Audit Services		-	-	-	-	-	23,340	23,340	23,340	
Other Purchased / Professional / Consulting Services		11,281	2,680	-	13,961	-	148,115	148,115	162,076	
Building and Land Rent / Lease / Facility Finance Interest		75,933	18,039	-	93,972	-	941	941	94,913	
Repairs & Maintenance		35,982	8,548	-	44,530	-	-	-	44,530	
Insurance		15,220	3,616	-	18,836	-	6,786	6,786	25,622	
Utilities		-	-	-	-	-	40,485	40,485	40,485	
Supplies / Materials		76,996	18,292	-	95,288	-	392	392	95,680	
Equipment / Furnishings		8,142	1,934	-	10,076	-	8,101	8,101	18,177	
Staff Development		34,757	4,345	-	39,102	-	37,876	37,876	76,978	
Marketing / Recruitment		29,764	7,071	-	36,835	-	87,378	87,378	124,213	
Technology		34,380	8,168	-	42,548	-	23,867	23,867	66,415	
Food Service		-	-	-	-	-	-	-	-	
Student Services		19,967	4,744	-	24,711	-	6,798	6,798	31,509	
Office Expense		20,037	4,760	-	24,797	-	76,294	76,294	101,091	
Depreciation		12,370	2,939	-	15,309	-	9,788	9,788	25,097	
OTHER		-	-	-	-	-	37,334	37,334	37,334	
Total Expenses		\$ 848,191	\$ 197,590	\$ -	\$ 1,045,781	\$ -	\$ 1,384,600	\$ 1,384,600	\$ 2,430,381	\$ -

Part I: General Information and Fire/Life Safety History

Inspection Date

Note : Please insert the date the actual inspection took place.
The Inspection Date cannot be earlier than 45 days before the Due Date.

1. Please indicate the primary use of this facility:

- INSTRUCTIONAL
- ADMINISTRATIVE
- BUS MAINTENANCE
- BUS STORAGE ONLY
- LEASED FACILITY OFF SCHOOL GROUNDS
- MAINTENANCE
- OTHER

Please Specify:

- PUBLIC LIBRARY
 - STORAGE
 - VACANT
-

2. Is there a fire sprinkler system in this facility? YES NO

If 'yes', is the sprinkler alarm connected with the building alarm? YES NO

3. Is there a fire hydrant system for facility protection? YES NO

If 'yes', indicate ownership of system (select one):

- Public owned
- School owned
- Other

Please Specify:

4. Indicate the ownership of this facility

- Leased
- Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name *

Ellicott Development

Address *

295 MainSt., Suite 210

Buffalo, NY 14203

Telephone # *

[REDACTED]

5. Does the District lease the building or spaces within the building to others? YES NO

a. If yes, indicate the tenant(s):

Name *

[REDACTED]

Address *

[REDACTED]

[REDACTED]

Telephone # *

[REDACTED]

6. What is the current gross square footage of this facility?

nearest whole ten feet: 12,962

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? YES NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: YES NO

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
 Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
2	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
3	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
4	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
5	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
6	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
7	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
8	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
9	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
10	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
11	<input type="text"/>	<input type="radio"/>	<input type="radio"/>
12	<input type="text"/>	<input type="radio"/>	<input type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

d. on the next page, please provide dates of the required monthly EMERGENCY EVACUATION DRILLS

EMERGENCY EVACUATION DRILLS

Per NYS Fire Code; Section 405, Table 405.2

Required, monthly, for all occupants of Group E (Educational) buildings

NOTE: Some drills reported below may coincide with dates reported in 8 (b) above

d. provide dates of the required monthly EMERGENCY EVACUATION DRILLS

	dates of drills	comments
1	<input type="text"/>	
2	<input type="text"/>	
3	<input type="text"/>	
4	<input type="text"/>	
5	<input type="text"/>	
6	<input type="text"/>	
7	<input type="text"/>	
8	<input type="text"/>	
9	<input type="text"/>	
10	<input type="text"/>	
11	<input type="text"/>	
12	<input type="text"/>	

e. If the required monthly evacuation drills were not held during the previous 12 months, provide reason:

f. Average time to evacuate facility was: minutes seconds

g. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. YES NO

h. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code YES NO

9. If the fire alarm system was activated, was the fire department immediately notified? YES NO

10. Have there been any fires in this facility since the last annual fire inspection report? YES NO

a. If 'yes', indicate: Number of fires Number of injuries Total cost of property damage

Part II: Non-Conformance Reporting Sheets

PART II - A

Item	Non-Conf	Date Corrected	Date Reinspected
01A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
01E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02F-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
02G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
03B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
04C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
05C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06E-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
06H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
07C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
08A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
08E-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09F-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
09G-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
11E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12H-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12I-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12J-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12K-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12L-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12M-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12N-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
12O-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
13A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
13B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
14E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
15E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
16D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17F-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17I-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17J-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17K-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17L-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18A-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18C-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19B-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Part II: Non-Conformance Reporting Sheets

PART II - B

Item	Non-Conf	Date Corrected	Date Reinspected
19D-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19E-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19F-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19G-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19H-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
21A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22B-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22C-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23D-2	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
24A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25A-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25B-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25C-1	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
26A-3	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

If any additional nonconformances are observed, check item 26A-3 and list the specific code sections here:

Inspector

Confirm that the inspector has been provided with a copy of the previous year's school fire safety inspection report:

YES

NO

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Christopher Lasky

Telephone #:

Title: Lieutenant

Certification:

(as designated by the NYS Department of State)

Email: _____

Section III-B. Building Administrator or Designee

Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)

The individual identified below certifies that this building inspection was conducted on this date _____ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: _____

Telephone #: (____) _____

Title: _____

Email: _____

Signature _____

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: _____

Telephone #: (____) _____

Title: _____

Email: _____

Signature _____

Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District _____
 Facility # _____

Building Name _____

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B					
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		
01A-2					08A-2					13A-2					19E-1					
01B-1					08B-2					13B-2					19F-1					
01C-1					08C-2										19G-1					
01D-1					08D-2					14A-2					19H-2					
01E-1					08E-2					14B-2										
					09A-2					14C-2					20A-1					
02A-2					09B-2					14D-1					20B-1					
02B-1					09C-1					14E-1					20C-1					
02C-3					09D-1					15A-2					21A-3					
02D-1					09F-2					15B-1					22A-3					
02E-2					09G-2					15C-2					22B-3					
02F-3					10A-2					15D-2					22C-3					
02G-2					10B-2					15E-1					23A-1					
					10C-1					16A-2					23B-1					
03A-3					10D-1					16B-2					23C-1					
03B-1										16C-2					23D-2					
					11A-2					16D-2					24A-3					
04A-2					11B-1					17A-3					25A-1					
04B-2					11C-2					17B-2					25B-1					
04C-1					11D-2					17C-2					25C-1					
					11E-1					17D-2										
05A-3										17E-1					26A-3					
05B-2					12A-1					17F-3										
05C-2					12B-3					17G-1										
					12C-2					17H-2										
06A-1					12D-2					17I-2										
06B-1					12E-1					17J-1										
06C-1					12F-1					17K-1										
06D-2					12G-1					17L-1										
06E-3					12H-1					18A-2										
06F-1					12I-1					18B-2										
06G-1					12J-1					18C-2										
06H-2					12K-1					18D-2										
					12L-1					19A-3										
07A-3					12M-1					19B-2										
07B-2					12N-1					19C-1										
07C-2					12O-2					19D-1										

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector
 The inspector has been provided with a copy of the previous year's school fire safety report:

Yes _____ No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
 Fire Safety Inspector: Name H. L. A. C.
 Date 8/18/2020

Registry # _____ (26E-4)

Final Inspection (if required):
 Fire Safety Inspector: Name _____
 Date _____

Registry # _____ (26F-4)

BUFFALO CREEK ACADEMY CHARTER SCHOOL

BUFFALO, NEW YORK

AUDITED FINANCIAL STATEMENTS

OTHER FINANCIAL INFORMATION

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Buffalo Creek Academy Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Buffalo Creek Academy Charter School, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the period from January 2, 2020 (date of inception) to June 30, 2021, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Buffalo Creek Academy Charter School as of June 30, 2021, and the changes in its net assets and its cash flows for the period from January 2, 2020 (date of inception) to June 30, 2021, in accordance with accounting principles generally accepted in the United States of America.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2021 on our consideration of Buffalo Creek Academy Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Buffalo Creek Academy Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 29, 2021

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

ASSETS

CURRENT ASSETS

Cash	\$ 245,081
Grants and other receivables	301,716
Prepaid expenses and other current assets	<u>17,781</u>
TOTAL CURRENT ASSETS	564,578

PROPERTY AND EQUIPMENT, net 149,060

OTHER ASSETS 18,000

TOTAL ASSETS \$ 731,638

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Current portion of long term debt	\$ 464,845
Accounts payable and accrued expenses	54,347
Accrued payroll and benefits	54,653
Accrued interest payable	<u>12,578</u>
TOTAL CURRENT LIABILITIES	586,423

NET ASSETS

Without donor restrictions	115,215
With donor restrictions	<u>30,000</u>
TOTAL NET ASSETS	<u>145,215</u>

TOTAL LIABILITIES AND NET ASSETS \$ 731,638

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

	<u>Without donor restrictions</u>	<u>With donor restrictions</u>	<u>Total</u>
Revenue, gains and other support:			
Public school district:			
Resident student enrollment	\$ 934,899	\$ -	\$ 934,899
Students with disabilities	191,669	-	191,669
Grants and contracts:			
Federal - Title and IDEA	63,175	-	63,175
Federal - other	<u>782,714</u>	-	<u>782,714</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	1,972,457	-	1,972,457
Expenses:			
Program:			
Regular education	848,191	-	848,191
Special education	<u>197,590</u>	-	<u>197,590</u>
TOTAL PROGRAM SERVICES	1,045,781	-	1,045,781
Management and general	<u>1,384,600</u>	-	<u>1,384,600</u>
TOTAL OPERATING EXPENSES	<u>2,430,381</u>	-	<u>2,430,381</u>
DEFICIT FROM SCHOOL OPERATIONS	(457,924)	-	(457,924)
Support and other revenue:			
Contributions			
Foundations	496,750	30,000	526,750
Individuals	1,000	-	1,000
Miscellaneous income	13,389	-	13,389
Paycheck Protection Program loan forgiveness	<u>62,000</u>	-	<u>62,000</u>
TOTAL SUPPORT AND OTHER REVENUE	<u>573,139</u>	<u>30,000</u>	<u>603,139</u>
CHANGE IN NET ASSETS	115,215	30,000	145,215
Net assets at beginning of period	<u>-</u>	<u>-</u>	<u>-</u>
NET ASSETS AT END OF PERIOD	<u>\$ 115,215</u>	<u>\$ 30,000</u>	<u>\$ 145,215</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

	No. of Positions	Program Services			Supporting Services	Total
		Regular Education	Special Education	Sub-total	Management and General	
Personnel services costs:						
Administrative staff personnel	7	\$ -	\$ -	\$ -	\$ 649,022	\$ 649,022
Instructional personnel	9	388,850	92,377	481,227	-	481,227
Total salaries and wages	16	388,850	92,377	481,227	649,022	1,130,249
Fringe benefits and payroll taxes		79,579	18,905	98,484	166,814	265,298
Retirement		4,933	1,172	6,105	10,342	16,447
Legal services		-	-	-	50,927	50,927
Accounting/Audit services		-	-	-	23,340	23,340
Other Purchased/Professional/Consulting Services		11,281	2,680	13,961	148,115	162,076
Building rent		75,933	18,039	93,972	941	94,913
Repairs and maintenance		35,982	8,548	44,530	-	44,530
Insurance		15,220	3,616	18,836	6,786	25,622
Utilities		-	-	-	40,485	40,485
Supplies/Materials		76,996	18,292	95,288	392	95,680
Equipment/Furnishings		8,142	1,934	10,076	8,101	18,177
Staff development		34,757	4,345	39,102	37,876	76,978
Marketing/Recruitment		29,764	7,071	36,835	87,378	124,213
Technology		34,380	8,168	42,548	23,867	66,415
Student services		19,967	4,744	24,711	6,798	31,509
Office expense		20,037	4,760	24,797	76,294	101,091
Depreciation		12,370	2,939	15,309	9,788	25,097
Other		-	-	-	37,334	37,334
		<u>\$ 848,191</u>	<u>\$ 197,590</u>	<u>\$ 1,045,781</u>	<u>\$ 1,384,600</u>	<u>\$ 2,430,381</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

CASH FLOWS - OPERATING ACTIVITIES

Change in net assets	\$ 145,215
Adjustments to reconcile change in net assets to net cash used for operating activities:	
Depreciation	25,097
Paycheck Protection Program loan forgiveness	(62,000)
Changes in certain assets and liabilities affecting operations:	
Grants and other receivables	(301,716)
Prepaid expenses and other current assets	(17,781)
Other assets	(18,000)
Accounts payable and accrued expenses	54,347
Accrued payroll and benefits	54,653
Accrued interest payable	<u>12,578</u>
NET CASH USED FOR OPERATING ACTIVITIES	(107,607)

CASH FLOWS - INVESTING ACTIVITIES

Purchases of property and equipment	<u>(174,157)</u>
NET CASH USED FOR INVESTING ACTIVITIES	(174,157)

CASH FLOWS - FINANCING ACTIVITIES

Borrowings on Paycheck Protection Program loan payable	62,000
Borrowings on long-term debt	<u>464,845</u>

NET CASH PROVIDED FROM FINANCING ACTIVITIES 526,845

NET INCREASE IN CASH 245,081

Cash at beginning of period	<u>-</u>
CASH AT END OF PERIOD	<u>\$ 245,081</u>

The accompanying notes are an integral part of the financial statements.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Buffalo Creek Academy Charter School (the “Charter School”) is an educational corporation that operates as a charter school in Buffalo, New York. On January 2, 2020 the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years through June 30, 2025 and renewable upon expiration. Through rigor and structure, the Charter School prepares fifth through twelfth grade students to graduate from college and positively impact the community.

Financial statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

These classes of net assets are defined as follows:

Net Assets Without Donor Restrictions – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current net assets without donor restrictions for specific purposes, projects or investment.

Net Assets With Donor Restrictions – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had \$30,000 of net assets with donor restrictions at June 30, 2021.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

The Charter School records substantially all revenue over time as follows:

Public school district revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns public school district revenue based on the approved per pupil tuition rate of the public-school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

The following table summarizes contract balances:

Grants and other receivables	\$ 12,087
------------------------------	-----------

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restriction.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and other receivables in the accompanying statement of financial position. Grant funds of approximately \$6,005 at June 30, 2021 are available for use in future years.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School is required to maintain cash in an escrow account in accordance with the terms of its charter agreement. The agreement requires \$25,000 be placed in escrow each of the first three years of operations and a balance of \$75,000 be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve. The Charter School has not funded its escrow account as of the report date; however did receive a waiver from its authorizer allowing the Charter School to fund the escrow for the first year of operations by November 30, 2021. The Charter School intends to fund the escrow account prior to November 30, 2021.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2021.

Property and equipment

Property and equipment are recorded at cost. Depreciation is computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to five years. Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed. In addition, the Charter School receives special education, transportation, speech, occupational therapy and food services from the local districts.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2020 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$124,200 for the period from January 2, 2020 (date of inception) to June 30, 2021.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

New accounting pronouncements:

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School’s financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 29, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted except as disclosed in Note F.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021:

	<u>Amount</u>
Cash	\$ 245,081
Grants and other receivables	<u>301,716</u>
Total financial assets available within one year	546,797
Less:	
Amounts unavailable for general expenditures within one year due to:	
Restricted by donors with purpose restrictions	<u>(30,000)</u>
Total amounts unavailable to management for general expenditures within one year	<u>(30,000)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 516,797</u>

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE C: PROPERTY AND EQUIPMENT

At June 30, 2021, property and equipment consist of the following:

Furniture and fixtures	\$ 34,066
Computer equipment	93,597
Vehicles	<u>46,494</u>
	174,157
Less accumulated depreciation	<u>25,097</u>
	<u>\$ 149,060</u>

Total depreciation expense was \$25,097 for the period from January 2, 2020 (date of inception) through June 30, 2021.

NOTE D: LONG TERM DEBT

In April 2020, the Charter School entered into a grid promissory note with a third party. The amount of this note as of June 30, 2021 is \$464,845 and bears interest at 2.50% per annum. The note has a maturity date of June 30, 2022 at which time all unpaid principal and accrued interest are due. The note is secured by certain federal funding. The principal balance of the note and the accrued interest are included in the accompanying statement of financial position.

NOTE E: NET ASSETS

Net assets without donor restrictions consist of the following at June 30, 2021:

Undesignated net assets	\$ (33,845)
Invested property and equipment	<u>149,060</u>
	<u>\$ 115,215</u>

Net assets with donor restrictions consist of the following at June 30, 2021:

Bus campaign	<u>\$ 30,000</u>
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BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE F: SCHOOL FACILITIES

Effective July 1, 2020, the Charter School entered into a rental agreement with a third party for temporary space for six months and later extended the agreement for another six months at a monthly rate of \$7,831 through June 30, 2021. Rent expense incurred under this agreement for the period from January 2, 2020 (date of inception) to June 30, 2021 was \$93,972.

In November 2020, the Charter School entered into a lease agreement with a third party to rent a facility commencing on the date the Charter School takes possession of the premises. The Charter School moved into the facility during July 2021. The base monthly rent for the first year is \$25,033. Annual payments escalate through June 2031 with the option to extend for one five-year renewal term and the option to purchase after the initial fifteen-year term.

The future minimum payments required under the lease agreement is approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 300,400
2023	397,100
2024	397,100
2025	397,100
2026	397,100
Thereafter	<u>2,017,000</u>
	<u>\$ 3,905,800</u>

NOTE G: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE H: CONCENTRATIONS

At June 30 ,2021, approximately 83% of grants and other receivables are due from the Federal government, relating to certain grants. For the period from January 2, 2020 (date of inception) through June 30, 2021, 33%, 44% and 15% of total revenue and support came from government grants, per-pupil funding provided by New York State and one donor, respectively. The per-pupil rate is set annually by New York State based on the school district in which the Charter School's students are located.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

PERIOD FROM JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2021

NOTE I: RETIREMENT PLAN

The Charter School sponsors a 403(b) retirement plan (the "Plan") for its employees. All employees are immediately eligible to participate in the Plan. The Charter School matches up to 3% of employee deferrals. The Charter School may also elect to make additional contributions to the plan on a discretionary basis. The Charter School contributed approximately \$16,447 to the Plan for the period from January 2, 2020 (date of inception) through June 30, 2021.

NOTE J: OPERATING LEASES

The Charter School leases office equipment under non-cancelable lease agreements at a monthly cost of approximately \$240. The agreements renew annually unless terminated by the Charter School.

NOTE K: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. All expenses that are allocated to more than one program or supporting function are allocated on the basis of estimates of time and effort.

NOTE L: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in April 2020, the Charter School applied for and was approved by a bank for a loan of \$62,000 through the Paycheck Protection Program established by the Small Business Administration. The loan had a maturity of 2 years and an interest rate of 1%. The loan has the potential for forgiveness provided certain requirements are met by the Charter School. The loan and all accrued interest was forgiven in full on March 23, 2021 and is included in the accompanying statement of changes in net assets as Paycheck Protection Program loan forgiveness.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$60,602 of revenue relative to ESSER grants during the year ended June 30, 2021.

BUFFALO CREEK ACADEMY CHARTER SCHOOL

OTHER FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees
Buffalo Creek Academy Charter School

We have audited the financial statements of Buffalo Creek Academy Charter School as of June 30, 2021 and for the period from January 2, 2020 (date of inception) to June 30, 2021, and have issued our report thereon dated October 29, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of activities hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the period from January 2, 2020 (date of inception) to June 30, 2021.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 29, 2021

BUFFALO CREEK ACADEMY CHARTER SCHOOL

SCHEDULE OF ACTIVITIES

YEAR ENDED JUNE 30, 2021 AND THE PERIOD FROM
JANUARY 2, 2020 (DATE OF INCEPTION) TO JUNE 30, 2020

	Year ended June 30, 2021	Period from January 1, 2020 (date of inception) to June 30, 2020	Total
Revenue, gains and other support:			
Public school district:			
Resident student enrollment	\$ 934,899	\$ -	\$ 934,899
Students with disabilities	191,669	-	191,669
Grants and contracts:			
Federal - Title and IDEA	63,175	-	63,175
Federal - other	618,286	164,428	782,714
TOTAL REVENUE, GAINS AND OTHER SUPPORT	1,808,029	164,428	1,972,457
Personnel services costs:			
Administrative staff personnel	425,357	223,665	649,022
Instructional personnel	481,227	-	481,227
Total salaries and wages	906,584	223,665	1,130,249
Fringe benefits and payroll taxes	231,307	33,991	265,298
Retirement	16,447	-	16,447
Legal services	45,098	5,829	50,927
Accounting/Audit services	21,000	2,340	23,340
Other Purchased/Professional/Consulting Services	139,609	22,467	162,076
Building rent	93,972	941	94,913
Repairs and maintenance	44,530	-	44,530
Insurance	22,160	3,462	25,622
Utilities	40,485	-	40,485
Supplies/Materials	95,288	392	95,680
Equipment/Furnishings	11,196	6,981	18,177
Staff development	69,514	7,464	76,978
Marketing/Recruitment	65,484	58,729	124,213
Technology	56,731	9,684	66,415
Student services	24,711	6,798	31,509
Office expense	99,188	1,903	101,091
Depreciation	25,097	-	25,097
Other	29,452	7,882	37,334
TOTAL OPERATING EXPENSES	2,037,853	392,528	2,430,381
DEFICIT FROM SCHOOL OPERATIONS	(229,824)	(228,100)	(457,924)
Support and other revenue:			
Contributions			
Foundations	126,750	400,000	526,750
Individuals	1,000	-	1,000
Miscellaneous income	9,545	3,844	13,389
Paycheck Protection Program loan forgiveness	62,000	-	62,000
TOTAL SUPPORT AND OTHER REVENUE	199,295	403,844	603,139
CHANGE IN NET ASSETS	\$ (30,529)	\$ 175,744	\$ 145,215

BUFFALO CREEK ACADEMY CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Buffalo Creek Academy Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Buffalo Creek Academy Charter School, which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses and cash flows for the period from January 2, 2020 (date of inception) to June 30, 2021, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Buffalo Creek Academy Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Buffalo Creek Academy Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Buffalo Creek Academy Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Buffalo Creek Academy Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under Government Auditing Standards, and which is described in the accompanying Schedule of Findings and Responses as item 2021-001.

Buffalo Creek Academy Charter School's Response to Finding

Buffalo Creek Academy Charter School's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. Buffalo Creek Academy Charter School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 29, 2021

BUFFALO CREEK ACADEMY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2021

Finding 2021-001

Statement of condition

During our audit, we noted there were no birth certificate and proof of residency in several student files tested.

Criteria and effect of conditions

Charter schools receive public funding based on the number of students the charter school serves and the charter school tuition rate for the school district of residence. Proper documentation of birth certificates and proof of residency is important support to substantiate the amount of public funding received by a charter school.

Recommendation

We recommend the Charter School obtain birth certificates and proof of residency for every student file.

Management response

Buffalo Creek Academy Charter School's administrators will ensure strict adherence to the enrollment policy. The student records which were found to be incomplete will be completely reconciled by November 10, 2021. The following steps will be taken to accomplish this reconciliation and sustained enrollment management quality control:

Plan for Sustained Enrollment Management Quality Control:

1. From this point forward, the Operations Manager and Operations Associate (overseen by the Operations Director) will conduct internal quality assurance checks on student records and provide the report to the CEO each quarter. The CEO will approve the report and provide an update to the Governance Committee of the Board of Trustees. This will be reflected on the Masterdeck Dashboard for Student Recruitment and recorded within the minutes of the governance committee meetings at the end of each quarter.

Plan for Reconciliation:

1. We will conduct an internal audit of all current student records.
2. For incomplete records: All parents will be called on Wednesday November 3, 2021 and requested to bring in (or send in w/child) the Birth Certificate and/or Proof of Residency no later than Friday November 5, 2021.
3. On Friday November 5, 2021, for those students whose records are still incomplete, the parents will receive a phone call and letter home informing them that if the requested documentation is not received by the school by Wednesday November 17, 2021 their child will not be allowed to attend class in-person or virtually until said documentation has been received. These will not be considered approved absences, our attendance and truancy policy will apply.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy
Name of trustee (print):	Simone Ragland
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Chair
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"
Jordan Ragland/Son	Delivery Driver for the school	He was paid a salary for a delivery driver	I am not involved in the hiring or terminating of any school employee.	Oct 2020-June 2021

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature: 

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	Andre Geddes
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Member
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	Cedric Holloway
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Member
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	William Oliver
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Treasurer
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name	[REDACTED]
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

US

Signature: 

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	Candace Moppins
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Member
Email Address:	[REDACTED]

Home Address	Business Address
Please complete with <i>changes</i> only:	Please complete with <i>changes</i> only:
Street:	Business Name:
City, State Zip	Street:
Phone:	City, State Zip:
[REDACTED]	Phone:

Questions

1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check **yes**, answer 1a), 1b), and 1c)]. Yes No

1a) Description of the position:

1b) Salary:

1c) Start date:

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

Cardace Muggers

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	Andre Geddes
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Member
Email Address:	[REDACTED]

Home Address
Please complete with <i>changes</i> only:
Street:
City, State Zip:
Phone:

Business Address
Please complete with <i>changes</i> only:
Business Name:
Street:
City, State Zip:
Phone:

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	
<input checked="" type="checkbox"/> None	

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

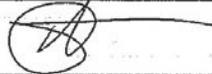
3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:



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2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	Jennifer Pincoski
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Committee Chair, Student Success Committee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	
City, State Zip:	
Phone:	

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

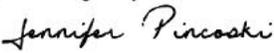
3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

DocuSigned by:

 D0907161E81743D...

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Buffalo Creek Academy Charter School
Name of trustee (print):	Victoria Mueller
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Member
Email Address:	[REDACTED]

Home Address	Business Address
Please complete with <i>changes</i> only:	Please complete with <i>changes</i> only:
Street:	Business Name:
City, State Zip:	Street:
Phone:	City, State Zip:
[REDACTED]	Phone:

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes, answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	
<input checked="" type="checkbox"/> None	

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

*University of the
Education*  *State of New York
Department*

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

BCA TEMPORARY FACILITY
2408 MAIN STREET
BUFFALO, NEW YORK 14214

Building ID: 140900918002

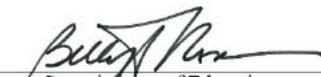
DISTRICT:

BUFFALO CREEK ACADEMY CS
CHRISTOPHER MANNING
33 CHENANGO ST
BUFFALO, NEW YORK 14213

Issuance Date: September 02, 2020

Effective Date: June 01, 2020

Expiration Date: June 01, 2021


Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED



2021-2022 Academic Calendar

						1	2	3
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30	31		
Instructional Days: 0 PD Days: 0								

								6	7
8	9	10	11	12	13	14			
15	16	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30	31							
Instructional Days: 7 PD Days: 15									

September 2021							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
				1	2	3	4
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			
Instructional Days: 20 PD Days: 1							

October 2021							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
Instructional Days: 20 PD Days: 0							

November 2021							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
		1	2	3	4	5	6
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Instructional Days: 17 PD Days: 1							

December 2021							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		
Instructional Days: 15 PD Days: 0							

January 2022							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						
Instructional Days: 19 PD Days: 1							

February 2022							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28						
Instructional Days: 15 PD Days: 0							

March 2022							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
			1	2	3	4	5
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			
Instructional Days: 22 PD Days: 0							

April 2022							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
Instructional Days: 14 PD Days: 1							

May 2022							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
	1	2	3	4	5	6	7
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					
Instructional Days: 19 PD Days: 1							

June 2022							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			
Instructional Days: 15 PD Days: 2							

July 2022							
Sun	Mon	Tues	Weds	Thurs	Fri	Sat	
						1	2
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
Instructional Days: PD Days:							

August 2022							
Sun	Mon	Tues	Weds	Thurs	Fri	Sat	
		1	2	3	4	5	6
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30					
Instructional Days: PD Days:							

Beginning & End of Quarter / Progress Reports & Report Cards
Staff Professional Development Days
Public Holidays & Vacations
Home Visits/Family Events
Assessments
Saturday Academy
Total Instructional Days: 183
Important Dates
August 2-20 Summer Professional Development
August 18-19 New Student Orientation
August 23 First Day of Classes
August 31-Sept 3 BOY (iReady) Assessments
September 6 NO SCHOOL (Labor Day)
September 7 NO SCHOOL (Data Day)
September 17 Family Back to School Night
September 24 1st Qtr Progress Reports & Family Conferences
October 2 Saturday Academy
October 9 Saturday Academy
October 11 NO SCHOOL (Indigenous Peoples Day)
October 16 Saturday Academy
Nov 2 NO SCHOOL (Election Day)
Nov 3-4 1st Qtr Interims (ANet)
November 5 End of 1st Qtr
November 6 Saturday Academy
November 11 NO SCHOOL (Veterans Day)
November 12 NO SCHOOL (1st Qtr Report Cards/Data Day)
November 13 Saturday Academy
November 20 Saturday Academy
November 25-26 NO SCHOOL (Thanksgiving Break)
December 3 2nd Qtr Progress Report & Family Conferences
December 4 Saturday Academy
December 11 Saturday Academy
December 17 Student Holiday Performance
December 18 Saturday Academy
December 22-January 1 NO SCHOOL (Winter Break)
January 8 Saturday Academy
January 11-14 MOY (iReady) Interims/2nd Qtr (ANet) Assessments
January 15 Saturday Academy
January 17 NO SCHOOL (MLK Day)
January 18 NO SCHOOL (Staff PD Day)
January 21 End of 2nd Qtr
January 22 Saturday Academy
January 28 2nd Qtr Report Cards
February 5 Saturday School
February 11 Coffee & Cakes with Families
February 12 Saturday Academy
February 21-25 NO SCHOOL (Mid-winter break)
March 5 Saturday School
March 8 NO SCHOOL (International Women's Day)
March 11 3rd Qtr Progress Report & Family Conferences
March 12 Saturday School
March 19 Saturday School
March 30-31 NYS (ELA) Assessment
April 1 Family Event
April 2 Saturday School
April 6-7 3rd Qtr (ANET) Assessments
April 8 End of 3rd Qtr
April 9 Saturday Academy
April 11-18 NO SCHOOL (Spring Break)
April 22 3rd Qtr Report Cards
April 27-28 NYS (Math) Assessment
April 29 NO SCHOOL (Data Day)
April 30 Saturday Academy
May 3 NO SCHOOL - EID Observed
May 7 Saturday Academy
May 14 Saturday Academy
May 18-19 EOY (iReady) Assessments
May 20 4th Qtr Progress Reports & Family Conferences
May 21 Saturday Academy
May 30 NO SCHOOL (Memorial Day)
May 31 NO SCHOOL (Data Day)
June 3 Family Event
June 4 Saturday Academy
June 9-10 4th Qtr (ANET) Assessments
June 11 Saturday Academy
June 18 Saturday Academy
June 20 NO SCHOOL (Juneteenth)
June 22 Last Day of Classes/End of 4th Qtr/Report Cards
June 23-24 Staff Professional Development

