

# Application: Brooklyn Scholars Charter School

Alyssa Garvelink - agarvelink@nhaschools.com  
Annual Reports

## Summary

**ID:** 0000000123

**Status:** Annual Report Submission

**Last submitted:** Oct 29 2020 01:45 PM (EDT)

## Entry 1 School Info and Cover Page

**Completed** Aug 3 2020

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2020)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

BROOKLYN SCHOLARS CHARTER SCHOOL 331900860958

**a1. Popular School Name**

(No response)

**b. CHARTER AUTHORIZER (As of June 30th, 2020)**

Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD #19 - BROOKLYN

**d. DATE OF INITIAL CHARTER**

10/2008

**e. DATE FIRST OPENED FOR INSTRUCTION**

9/2009

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

Brooklyn Scholars Charter School will be a force for positive change in East New York. We will build an organization that sets high standards and promotes fundamental values such as integrity, achievement, excellence, and accountability. We will offer K-8 students a rigorous educational program that prepares them for success in high school, college and throughout life. We will make college the rule, not the exception for students and families. We will involve the community in our school-and our school in the community-for the improvement of both.

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**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Character Development. We help students develop strong character by explicitly teaching character traits.
KDE 2	Academic Excellence. We give each student a program of study marked by excellent instruction and a strong, balanced core curriculum aligned with New York State's learning standards.
KDE 3	Accountability. We hold staff, students, and parents accountable for both actions and results.
KDE 4	(No response)
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.nhaschools.com/schools/Brooklyn-Scholars-Charter-School/en>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2019-2020 SCHOOL YEAR (exclude Pre-K program enrollment)**

704

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2020 (exclude Pre-K program enrollment)**

695

**k. GRADES SERVED IN SCHOOL YEAR 2019-2020 (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes

## I2. NAME OF CMO/EMO AND ADDRESS

NAME OF CMO/EMO	National Heritage Academies
PHYSICAL STREET ADDRESS	3850 Broadmoor Ave. Ste. 201
CITY	Grand Rapids
STATE	MIMIMIMIMMIIMIMI
ZIP CODE	49512
EMAIL ADDRESS	<a href="mailto:info@nhaschools.com">info@nhaschools.com</a>
CONTACT PERSON NAME	Alyssa Garvelink

## FACILITIES INFORMATION

### m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

	No, just one site.
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### School Site 1 (Primary)

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	2635 Linden Blvd., Brooklyn, NY 11208		NYC CSD 19	K-8	N/A

### m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Roxanne Thomas			<a href="mailto:79.rthomas@nhaschools.com">79.rthomas@nhaschools.com</a>
Operational Leader	Nick Sheltroun			<a href="mailto:nsheltroun@nhaschools.com">nsheltroun@nhaschools.com</a>
Compliance Contact	Julie Meller			<a href="mailto:jmeller@nhaschools.com">jmeller@nhaschools.com</a>
Complaint Contact	Julie Meller			<a href="mailto:jmeller@nhaschools.com">jmeller@nhaschools.com</a>
DASA Coordinator	Roxanne Thomas			<a href="mailto:79.rthomas@nhaschools.com">79.rthomas@nhaschools.com</a>
Phone Contact for After Hours Emergencies	Roxanne Thomas			<a href="mailto:79.rthomas@nhaschools.com">79.rthomas@nhaschools.com</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

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**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2020.**

**Site 1 Certificate of Occupancy (COO)**

[Brooklyn Scholars coo.pdf](#)

**Filename:** Brooklyn Scholars coo.pdf **Size:** 185.5 kB

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**Site 1 Fire Inspection Report**

[Brooklyn Scholars Fire Inspection.pdf](#)

**Filename:** Brooklyn Scholars Fire Inspection.pdf **Size:** 480.5 kB

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please include approved or pending material and non-material charter revisions).**

Yes



## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	Update to Lottery Policy to include a preference for English Language Learners.	8/20/2019	2/10/2020
2				
3				
4				
5				

**More revisions to add?**

No

**PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A BUDGET FOR THE 2020-2021 FISCAL YEAR.**

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATION**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

Name	Alyssa Garvelink
Position	Board Relations Coordinator
Phone/Extension	
Email	<a href="mailto:agarvelink@nhaschools.com">agarvelink@nhaschools.com</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

Roxanne Thomas

**Signature, President of the Board of Trustees**

Kevin Clark

**Date**

Jul 15 2020

**Thank you.**



## **Entry 2 NYS School Report Card**

**Incomplete** Hidden from applicant

### **Instructions**

#### **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) . This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

## **Entry 2 NYS School Report Card Link**

**BROOKLYN SCHOLARS CHARTER SCHOOL 331900860958**

## NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one.

Please type "URL is not available" in the space provided.)

(No response)

## Entry 3 Progress Toward Goals

**Completed** Oct 29 2020

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## Entry 3 Progress Toward Goals

### PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

## 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-20 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Goal 1: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	State Assessment	Unable to Assess	N/A
	Goal 2: For each year of the school's renewal charter term, the			

Academic Goal 2	percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for city.	State Assessment	Unable to Assess	N/A
Academic Goal 3	Goal 3: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).	State Assessment	Unable to Assess	N/A
Academic Goal 4	Goal 4: For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for city.	State Assessment	Unable to Assess	N/A
	Goal 5: Based on the proficiency rates on the New York State ELA examination, the school will			N/A

Academic Goal 5	demonstrate positive academic growth in each year of the charter term.	State Assessment	Unable to Assess	
Academic Goal 6	Goal 6: Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	State Assessment	Unable to Assess	N/A
Academic Goal 7	Goal 7: Where the school has an eligible subgroup population (deemed as five or more students) of English language learners, students with disabilities, and/or students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for those applicable populations in each year of the charter term.	State Assessment	Unable to Assess	N/A

Academic Goal 8	Goal 8: Where the school has an eligible subgroup population (deemed as five or more students) of English language learners, students with disabilities, and/or students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on New York State Mathematics examination proficiency rates for those applicable populations in each year of the charter term.	State Assessment	Unable to Assess	N/A
Academic Goal 9	Goal 9: Each year, the school will meet or exceed the district's average mean scale score in grades 3-8 on the state assessment in ELA and Math.	State Assessment	Unable to Assess	N/A
Academic Goal 10				



## 2. Do have more academic goals to add?

No

## 3. Do have more academic goals to add?

No

## 4. ORGANIZATION GOALS

**For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

### 2019-2020 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Goal 1: Each year, the school will have an average daily student attendance rate greater than the average for the Community School District (CSD) of location for elementary and	Daily Attendance Records	Met	N/A

	middle schools and the citywide average for high schools.			
Org Goal 2	Goal 2: Each year, the percentage of students enrolled on the last day of the school year that return the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	Re-enrollment Records	Met	N/A
Org Goal 3	Goal 3: Each year, the school will meet any applicable student enrollment and retention targets, as prescribed by the Board of Regents, for	Student Enrollment & Retention	Not Met	To meet our enrollment targets moving forward, we will continue to advertise in multiple publications using fliers in multiple languages, we are increasing our community outreach targeting special populations, we will hold meetings/workshops specific to school programs offered for students with disabilities, and we are engaging

	English language learners, students with disabilities, and students eligible for free and reduced-price lunch.	Counts		current ELL families to help communicate to interested parents. We will continue to hold enrollment information meetings for all parents interested in our school and provide applications in different languages. In addition, we will offer an ELL preference in our enrollment lottery and throughout the enrollment cycle.
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				

Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

## 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Goal 1: Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported on their yearly independent fiscal audit.	Annual Audit	Not Met	While the Academy does not currently carry financial assets in excess of 60 days of normal operating expenses, due to their management agreement with NHA, NHA is required make contributions to the Academy if the Academy's expenditures exceed the school's revenue during the year.
Financial Goal 2	Goal 2: Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	Board approval of a balanced, revised budget.	Met	N/A
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

## 7. Do have more financial goals to add?

No

Thank you.

## Entry 3 Accountability Plan Progress Reports

**Incomplete** Hidden from applicant

### Instructions

### **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the by September 15, 2020.

## Entry 7 Disclosure of Financial Interest Form

**Completed** Aug 3 2020

### Instructions - Multiple Uploads Permitted

#### **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

- **Regents, NYCDOE, and Buffalo BOE Authorized Schools:** [Disclosure of Financial Interest Form](#)
- **SUNY- Authorized Charter Schools:** [Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **Brooklyn Scholars Financial Interest Forms**

**Filename:** Brooklyn Scholars Financial Interest Forms.pdf **Size:** 421.1 kB

# Entry 8 BOT Membership Table

Completed Aug 3 2020

## Instructions

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 8 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**BROOKLYN SCHOLARS CHARTER SCHOOL 331900860958**

### 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
1	Kevin Clark 	Chair	Governan ce Committ ee	Yes	3	02/20/20 18	06/30/20 21	11

2	Julia Chance [REDACTED]	Vice Chair	Finance Committee	Yes	4	05/19/2020	06/30/2023	5 or less
3	Marvelyn Hinckson [REDACTED]	Treasurer	Finance Committee	Yes	2	04/16/2019	06/30/2022	11
4	Yvette Wilds [REDACTED]	Secretary	Governance Committee	Yes	1	08/14/2018	06/30/2021	9
5	John Whitehead [REDACTED]	Trustee/Member	Governance Committee	Yes	2	02/20/2018	06/30/2021	8
6	Lisa Robinson [REDACTED]	Trustee/Member	Finance Committee	Yes	1	2/20/2018	06/30/2022	11
7	Laya Vosges [REDACTED]	Trustee/Member		Yes	1	1/13/2020	06/30/2023	6
8								
9								

**1a. Are there more than 9 members of the Board of Trustees?**

No



## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	7
b.Total Number of Members Added During 2019-2020	1
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	9

## 3. Number of Board meetings held during 2019-2020

11

## 4. Number of Board meetings scheduled for 2020-2021

10

Thank you.

## Entry 9 Board Meeting Minutes

Completed Aug 3 2020

### Instructions

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should match the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## [Brooklyn Scholars' Minutes Entry 9](#)

**Filename:** Brooklyn Scholars Minutes Entry 9.pdf **Size:** 2.8 MB

### **Entry 10 Enrollment & Retention**

**Completed** Aug 3 2020

#### [Instructions for submitting Enrollment and Retention Efforts](#)

**ALL charter schools must complete this section.** Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

### **Entry 10 Enrollment and Retention of Special Populations**

#### [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

**BROOKLYN SCHOLARS CHARTER SCHOOL 331900860958**

#### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
		Brooklyn Scholars has implemented a multi-prong effort for the 2020-21 recruitment season, in addition to continuing the efforts from 2019-20. <ul style="list-style-type: none"><li>• Digital marketing on Facebook, Great Schools, Google AdWords</li><li>• Frequent mailers to interested</li></ul>

Economically Disadvantaged

In addition to continuing efforts from previous years, our Admissions Representative:

- Held meeting and/or workshops to provide parents with information and skills on a variety of topics
- Regularly communicate with school leadership to share feedback from parents
- Coordinate recruitment activities with other's that target special populations (ie, provide special education materials in various languages, provide translators at information meetings that discuss services and enrollment on-boarding)
- Continue to participate in community events designed to reach a diverse population

families with meeting invitations and school information

- Monthly mailings to parents to share activities and learning tools
- Grassroots activities reaching area businesses, daycares, UPK providers, faith-based organizations, and civic groups
- Regular opportunities (open house, tours, meetings, activities) for parents to meet school leadership and teachers and see the school

- Meeting with parents in the community

- Increased virtual outreach to parents with events such as Facebook Live presentations, virtual principal coffees, activities, and demonstrations shared with parents electronically

We will continue initiatives implemented in 2019-20 and additional in-person engagement with the community as guidelines allow.

- Digital marketing on Facebook, Great Schools, Google AdWords
- Frequent mailers to interested families with meeting invitations and school information
- Monthly mailings to parents to share activities and learning tools
- Grassroots activities reaching area businesses, daycares, UPK providers, faith-based organizations, and civic groups
- Regular opportunities (open house, tours, meetings, activities) for parents to meet school leadership and teachers and see the school
- Meeting with parents in the community

		<ul style="list-style-type: none"> <li>• Increased virtual outreach to parents with events such as Facebook Live presentations, virtual principal coffees, activities, and demonstrations shared with parents electronically</li> </ul> <p>We will continue initiatives implemented in 2019-20 and additional in-person engagement with the community as guidelines allow.</p>
	<p>Brooklyn Scholars employs an on-site Admissions Representative who regularly engages with parents in the community, civic groups, businesses and organizations, and community leaders to reach various population groups. 2019-20 recruitment activities to the ELL community included:</p> <ul style="list-style-type: none"> <li>• Advertisements and notifications in the following publications: La Voz Hispana, Haiti Observateur, Pakistan Post, World Journal, V Novom Svete, and Weekly Bangalee. In these publications we specifically mentioned that the school provides services to students for whom English is their second language.</li> <li>• Fliers distributed in Arabic, Bengali, English, Haitian-Creole, French, and Spanish to families throughout the community. Distribution sites included daycare centers, grocery stores, community centers, and churches. These fliers invited families to attend the Enrollment Information Meeting.</li> <li>• Enrollment Information</li> </ul>	<p>For the 2020-21 recruitment season, initial activities will be guided by our ability to interact with parents due to COVID restrictions. As happened in the spring of 2020, many of our in-person activities are curtailed and provided virtually or through the mail.</p> <ul style="list-style-type: none"> <li>• Work with community partners who serve ELL population to support their changing outreach</li> <li>• Facilitate virtual conferences and meetings with school's special ed staff and leadership</li> <li>• Provide school enrollment information and admissions materials specific to Special Education programs in various languages</li> <li>• Continue to work with local leaders to provide information and accessibility to the school and staff</li> <li>• Work with current families to identify opportunities to increase</li> </ul>

<p>English Language Learners/Multilingual Learners</p>	<p>Meetings hosted for all parents interested in the school and we provided student applications in a number of languages: Arabic, Bengali, Chinese, English, Haitian Creole, Italian, Korean, Polish, Russian, Spanish, and Urdu. At the enrollment meetings, information regarding the EL Program and its ability to meet the needs of EL students was provided. We provided EL families with strategies to help their children in school, specific English Language Development (ELD) strategies for such parents.</p> <ul style="list-style-type: none"> <li>• Marketing materials that describe general school information and EL and Special Education programs available in English, Fulani, Yoruba, and Spanish, and other languages as requested.</li> <li>• An online tour scheduling system is available and parents are able to request translation services.</li> <li>• Utilize existing resources such as community boards, libraries, and internet to research opportunities to increase outreach to new-to -the-US families</li> <li>• Parents were given the option on the enrollment application to indicate a home language and receive an enrollment preference.</li> </ul>	<p>outreach to immigrant community.</p> <p>We will continue initiatives implemented in 2019-20 and additional in-person engagement with the community as guidelines allow.</p> <ul style="list-style-type: none"> <li>• Work with community partners who serve ELL population to support their changing outreach</li> <li>• Facilitate virtual conferences and meetings with school's special ed staff and leadership</li> <li>• Provide school enrollment information and admissions materials specific to Special Education programs in various languages</li> <li>• Continue to work with local leaders to provide information and accessibility to the school and staff</li> <li>• Work with current families to identify opportunities to increase outreach to immigrant community.</li> </ul> <p>We will continue initiatives implemented in 2019-20 and additional in-person engagement with the community as guidelines allow.</p>
	<p>For the 2019-20 season, we employed various methods to reach special populations:</p> <ul style="list-style-type: none"> <li>• Hold meeting and/or workshops</li> </ul>	<p>For the 2020-21 recruitment season, initial activities will be guided by our ability to interact with parents due to COVID restrictions. As happened in the</p>

Students with Disabilities	<p>specific to school programs offered to SWD population.</p> <ul style="list-style-type: none"> <li>• Coordinate recruitment activities with other's that target special populations (ie, provide special education materials in various languages, provide translators at information meetings that discuss services and enrollment on-boarding)</li> <li>• Participate in community events designed to reach special populations</li> <li>• Advertise on social media such as Facebook that we offer services for special needs families</li> <li>• Continue to research using internet, libraries, and community boards opportunities to reach a broader population.</li> </ul>	<p>spring of 2020, many of our activities will be provided virtually or through the mail.</p> <ul style="list-style-type: none"> <li>• Work with community partners who serve SWD population to support their changing outreach</li> <li>• Facilitate virtual conferences and meetings with school's special ed staff and leadership</li> <li>• Provide school enrollment information and admissions materials specific to Special Education programs in various languages</li> <li>• Continue to work with local leaders to provide information and accessibility to the school and staff</li> <li>•</li> </ul> <p>We will continue the initiatives started in 2019-20 and additional in-person engagement with the community as restrictions allow.</p>
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## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
	<p>We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives.</p> <ul style="list-style-type: none"> <li>• Culture and Climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares</li> </ul>	<p>We believe several core elements of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives.</p> <ul style="list-style-type: none"> <li>• Culture and Climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares</li> </ul>

## Economically Disadvantaged

for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships.

- Parent Involvement: To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including:

- o Newsletters: Regular newsletters from the principal and teachers are distributed to parents. Important information regarding school-wide performance, initiatives, and programs is included in the newsletter.

- o Social media: We have an excellent website, which gives parents quick and easy access to general information on the school as well as specific information about their children. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet available at the school.

- o Classroom Communication: Teachers frequently send home communications for parents so that they know about everything

for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships.

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- o Classroom Communication: Teachers frequently send home communications for parents so that they know about everything

from weekly schedules to educational goals for students. Teachers also share regular progress reports – via letter, online communication via the school’s AtSchool gradebook system, phone calls, and/or in-person meetings. These communications focus on each student's academic progress and performance.

o Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child's teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents.

o Parent Room: In order to help parents feel at home in the school and to encourage their presence in their child's education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.

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o Parent Room: In order to help parents feel at home in the school and to encourage their presence in their child's education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.

We believe several core elements



of our school culture function as linchpins of our recruitment and retention strategy for our special needs students. These elements include the high-quality educational program that we provide, the caring culture that we have established, and our many parent involvement initiatives.

- Culture and Climate: We have a school climate and culture that focus purposefully on caring for each student as a family cares for its children. We believe our school-wide behavior and classroom management practices –which we refer to as Behave with Care – help attract and retain special needs students. Our Behave with Care program is built on research-based programs for reinforcing positive behaviors, setting clear expectations, and building teacher-student relationships and peer relationships.

- Parent Involvement: To ensure that our families feel connected to the school, we have implemented several parent involvement strategies, including:

- o Newsletters: Regular newsletters from the principal and teachers are distributed to parents. Important information regarding school-wide performance, initiatives, and programs is included in the newsletter.

- o Social media: We have an excellent website, which gives parents quick and easy access to general information on the

- Advertisements and notifications have been placed in the following publications: La Voz Hispana, Haiti Observateur, Pakistan Post, World Journal, V Novom Svete, and Weekly Bangalee. In these publications we specifically mentioned that the school provides services to students for whom English is their second language.

- Fliers were distributed in Arabic, Bengali, English, Haitian-Creole, French, and Spanish to families throughout the community. Distribution sites included daycare centers, grocery stores, community centers, and churches. These fliers invited families to attend the Enrollment Information Meeting.

- An Enrollment Information Meeting was hosted for all parents interested in the school and we provided student applications in a number of languages: Arabic, Bengali, Chinese, English, Haitian Creole, Italian, Korean, Polish, Russian, Spanish, and Urdu. At the enrollment meetings, information regarding the EL Program and its ability to meet the needs of EL

English Language  
Learners/Multilingual Learners

school as well as specific information about their children. In addition, we make cautious, appropriate use of Facebook and other social media sites to form connections between school leaders and parents. Parents without access to the internet can use the computer and internet available at the school.

- o Classroom Communication: Teachers frequently send home communications for parents so that they know about everything from weekly schedules to educational goals for students. Teachers also share regular progress reports – via letter, online communication via the school’s AtSchool gradebook system, phone calls, and/or in-person meetings. These communications focus on each student's academic progress and performance.
- o Conferences: Parent-teacher conferences are conducted twice each year. These conferences ensure that dedicated time is set aside for each parent to engage and interact with classroom teachers and discuss the progress of his or her child. As needed, staff may also conduct home visits. Each year, we conduct a family orientation at the end of the summer so new and enrolled families can meet the principal, their child's teacher and classmates, and other school staff. We believe these early contacts help establish and sustain a healthy rapport with parents.
- o Parent Room: In order to help

students was provided. We provided EL families with strategies to help their children in school, specific English Language Development (ELD) strategies for such parents.

- To ensure the retention of accepted students, and in compliance with federal requirements to identify potential EL students, the school asked these families to complete a “Home Language Questionnaire.” Information from this survey ensures that each child for whom English is a second language is provided the services he/she needed to succeed in school.
- Marketing materials that describe general school information and EL and Special Education programs available in English and Spanish, and other languages as requested.
- Brooklyn Scholars’ staff have participated in professional development to provide staff members with tools that they can implement in the classroom to better meet the needs of their English learners.
- Brooklyn Scholar’s staff participate in ongoing coaching provided by an EL Specialist throughout the academic year. Coaching topics focus on evidence-based teaching methods and best practices for making content accessible to English Learners.
- The school has doubled the FTE of the Admissions Representative position to allow more time for community outreach and engagement.

	<p>parents feel at home in the school and to encourage their presence in their child's education, the school building provides a dedicated parent room. This room gives parents a place to gather and build relationships with one another, discuss matters of mutual interest, grow more comfortable with the school, and take some ownership of the school.</p>	
Students with Disabilities	<p>A major key to student retention is effective communication and relationship building with all stakeholders. There are multiple points throughout the year that Brooklyn Scholars keeps families informed and solicits feedback in order to improve. The dean of special education schedule individual transfer review meetings to take place within 72 hours of enrollment with the parents of every student that enters the school with an IEP. In this meeting, the dean reviews the program mandates, needs, and implementation plan for services. Parents are encouraged to bring input (questions, concerns, etc.) to this meeting to ensure a strong initial connection is made with these families and that their needs are immediately addressed. This connection continues to be built up throughout the year through additional communication measures such as quarterly IEP progress reports. In addition, parents are also invited at least once a year for an IEP review with the full IEP team. They are</p>	<p>A major key to student retention is effective communication and relationship building with all stakeholders. There are multiple points throughout the year that the school keeps families informed and solicits feedback in order to improve. In addition to the initiatives from the 2019-2020 academic school year, we will be including the following outreach to continue to engage our students' families:</p> <ul style="list-style-type: none"> <li>• Parent Input Forms in digital formats so that parents can share their thoughts, celebrations, and concerns with the school prior to IEP meetings</li> <li>• Parent Post-IEP Survey Forms in digital format so that parents can</li> </ul>



# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	5.00
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0.00
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0.00
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0.00
Total Category A: 5 or 30% whichever is less	5.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	1.00
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0.00
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0.00
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1.00
Total Category B: not to exceed 5	2.0

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	3.00
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0.00
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0.00
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1.00
Total Category C: not to exceed 5	4.0

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	11

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	29

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	40



Thank you.

## Entry 13 Organization Chart

Completed Aug 3 2020

### [Instructions](#)

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2019-2020 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

### [Brooklyn Scholars 7](#)

Filename: Brooklyn Scholars 7.21.20.pdf Size: 119.3 kB

## Entry 14 School Calendar

Completed Sep 15 2020

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the [minimum instructional requirements](#) adopted by the Board of Regents in 2018.

**Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.**

### [Brooklyn Scholars 2020-21 Scholars Calendar](#)

Filename: Brooklyn Scholars 2020 21 Scholars Calendar.pdf Size: 248.2 kB



# Entry 15 Links to Critical Documents on School Website

Completed Aug 3 2020

## Instructions

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

## Form for Entry 15 Links to Critical Documents on School Website

**School Name:** Brooklyn Scholars Charter School

### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	<a href="https://app.sharebase.com/#/folder/1063/share/239-gT3S4cxHRbkG4Np9XGclAmXv2k">https://app.sharebase.com/#/folder/1063/share/239-gT3S4cxHRbkG4Np9XGclAmXv2k</a>
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	<a href="https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/board-documents">https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/board-documents</a>
2a. Webcast of Board Meetings (per Governor's Executive Order)	<a href="https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/board-documents">https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/board-documents</a>
3. Link to NYS School Report Card	<a href="https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/School-Operations">https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/School-Operations</a>
4. Most Recent Lottery Notice Announcing Lottery	<a href="https://www.nhaschools.com/getattachment/39ce78bf-a173-49bb-ba72-9d41f065e8a8/brooklyn-">https://www.nhaschools.com/getattachment/39ce78bf-a173-49bb-ba72-9d41f065e8a8/brooklyn-</a>

	<a href="#">scholars-charter-school.pdf</a>
5. Authorizer-Approved DASA Policy	<a href="https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/getmedia/d039c897-7202-44d7-bc63-87ef37671ee2/Brooklyn-Scholars-(NY)-Final-2019-20.pdf">https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/getmedia/d039c897-7202-44d7-bc63-87ef37671ee2/Brooklyn-Scholars-(NY)-Final-2019-20.pdf</a>
6. District-wide Safety Plan	<a href="https://www.nhaschools.com/getattachment/Schools/brooklyn-scholars-charter-school/board-documents/Page-Components/Board-Documents-(1)/Brooklyn-Scholars-School-Wide-District-Plan-20-21.pdf?lang=en-US">https://www.nhaschools.com/getattachment/Schools/brooklyn-scholars-charter-school/board-documents/Page-Components/Board-Documents-(1)/Brooklyn-Scholars-School-Wide-District-Plan-20-21.pdf?lang=en-US</a>
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	<a href="https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/getmedia/d039c897-7202-44d7-bc63-87ef37671ee2/Brooklyn-Scholars-(NY)-Final-2019-20.pdf">https://www.nhaschools.com/schools/brooklyn-scholars-charter-school/en/getmedia/d039c897-7202-44d7-bc63-87ef37671ee2/Brooklyn-Scholars-(NY)-Final-2019-20.pdf</a>
7. Authorizer-Approved FOIL Policy	<a href="https://app.sharebase.com/#/folder/1056/share/239---tDQ--0smXU225FoSCFgmx5IXLRE">https://app.sharebase.com/#/folder/1056/share/239---tDQ--0smXU225FoSCFgmx5IXLRE</a>
8. Subject matter list of FOIL records	<a href="https://app.sharebase.com/#/folder/1056/share/239---tDQ--0smXU225FoSCFgmx5IXLRE">https://app.sharebase.com/#/folder/1056/share/239---tDQ--0smXU225FoSCFgmx5IXLRE</a>
9. Link to School Reopening Plan	<a href="https://www.nhaschools.com/getattachment/f0e23f47-2267-409a-bdf7-bb5451358eee/brooklyn-scholars-charter-school-reopening-plan-board-approved.pdf">https://www.nhaschools.com/getattachment/f0e23f47-2267-409a-bdf7-bb5451358eee/brooklyn-scholars-charter-school-reopening-plan-board-approved.pdf</a>



Thank you.

## Entry 16 COVID 19 Related Information

**Completed** Aug 3 2020

### Instructions

#### Required of ALL charter schools

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

# Entry 16 COVID 19 Related Information

School Name: Brooklyn Scholars Charter School

## TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

	Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
	695	556	550

## Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the [Remote Monitoring and Oversight Plan Spring 2020](#) remote for best practices regarding end of year assessments in a remote learning environment.

Assessment Title	Grade K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Number of Participating Students

[illegible]

		x	x	x	x	x	x	x	x	x	x	x	x	x	
		x	x	x	x	x	x	x	x	x	x	x	x	x	
Tota															0
I															

Entry 17 Staff Roster - NEW TASK For Regents Schools Only

Incomplete Hidden from applicant

INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS

Please provide the full name of ANY and ALL instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the [Staff Roster](#).

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

John Whitehead

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b>				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				



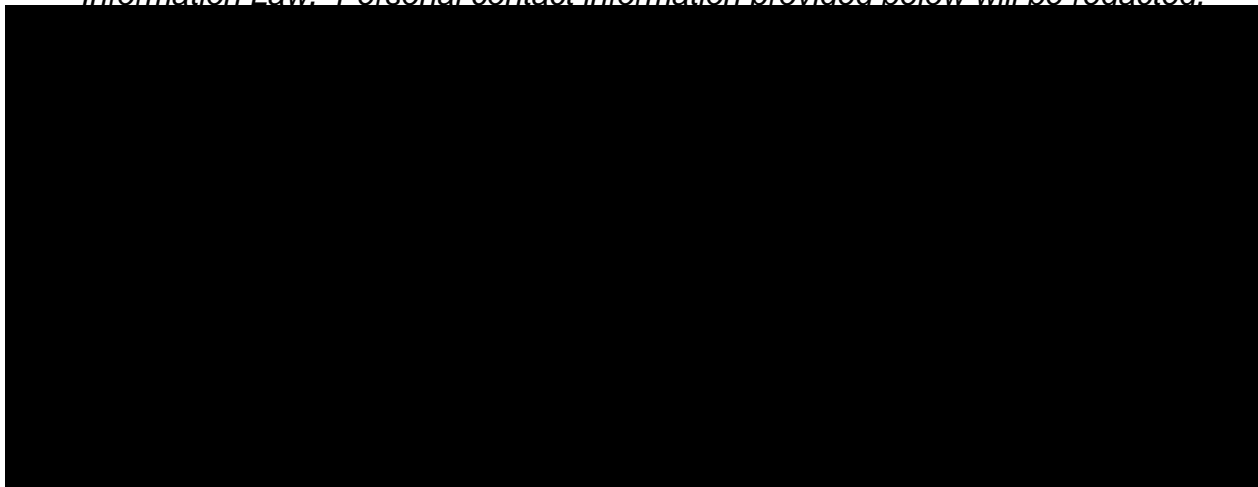
John C. W. Reardon

July 22, 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Julia Chance

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Vice President – Current

Secretary

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b>				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

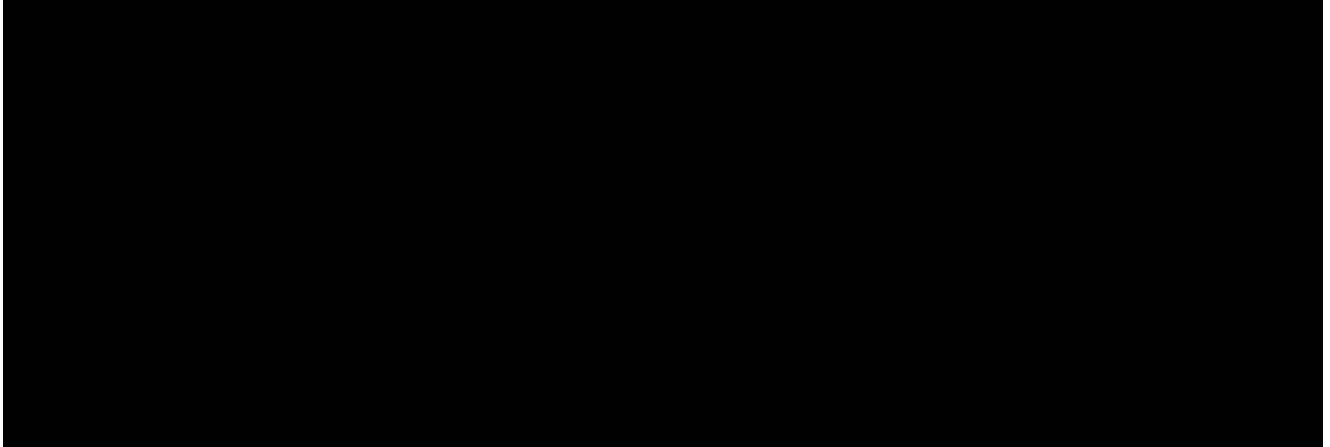


July 22, 2020

Signature

Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*



<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Kevin Clark

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

President - Current

Vice President

Secretary

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

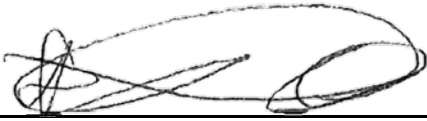
*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b>				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				



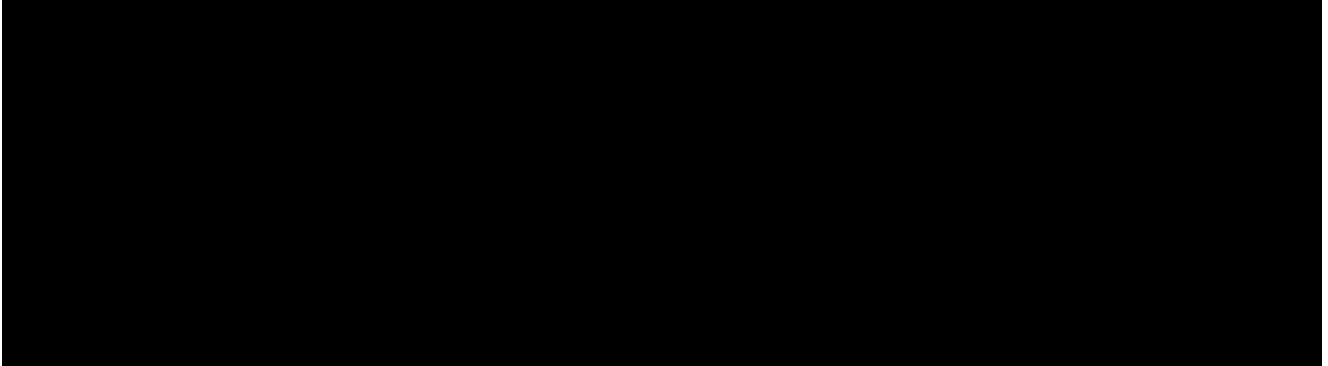


Signature

July 17, 2020

Date

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*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Laya Vosges

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b>				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				

*Laya Vosges*

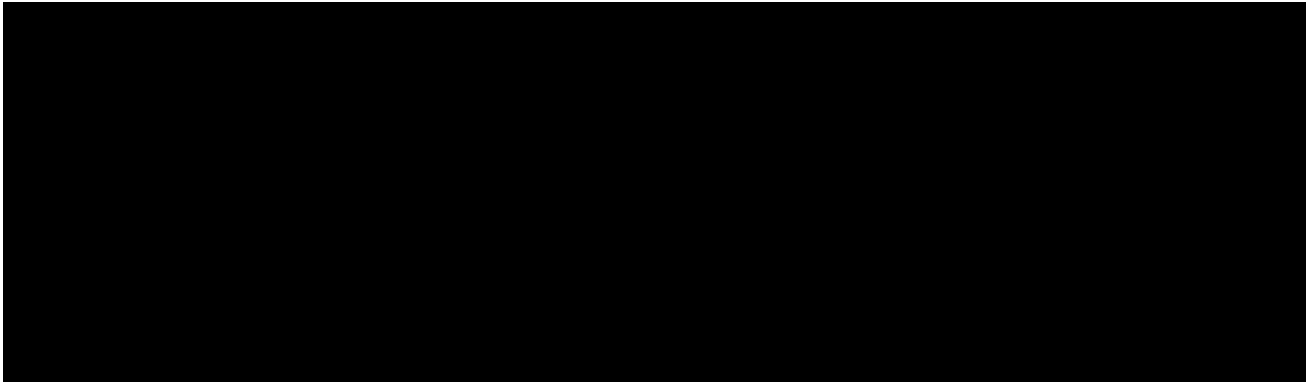
July 21, 2020

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Signature

Date

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*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Lisa Robinson

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Trustee

2. Are you an employee of any school operated by the education corporation?  
  X   Yes        No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

*I am a school social worker at P.S. 190 & M.S. 907. I work on a yearly contract since January of 2018. I am paid \$334.64 per day for 4 days per week. I am a licensed school social worker service provider who provides individual and group counseling services for IEP mandated students and at-risk students to address their social/emotional needs, mental health, and academic concerns. I am also responsible for conducting social histories and other assessments, as necessary, for students in the evaluation and placement process. I provide consultative and support services to students, parents, and school personnel. I serve on several school-level communities and conduct classroom observation and intervention services.*

3. Are you related, by blood or marriage, to any person employed by the school?  
       Yes   X   No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank.</i>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b> <i>Please write "None" if applicable. Do not leave this space blank.</i>				



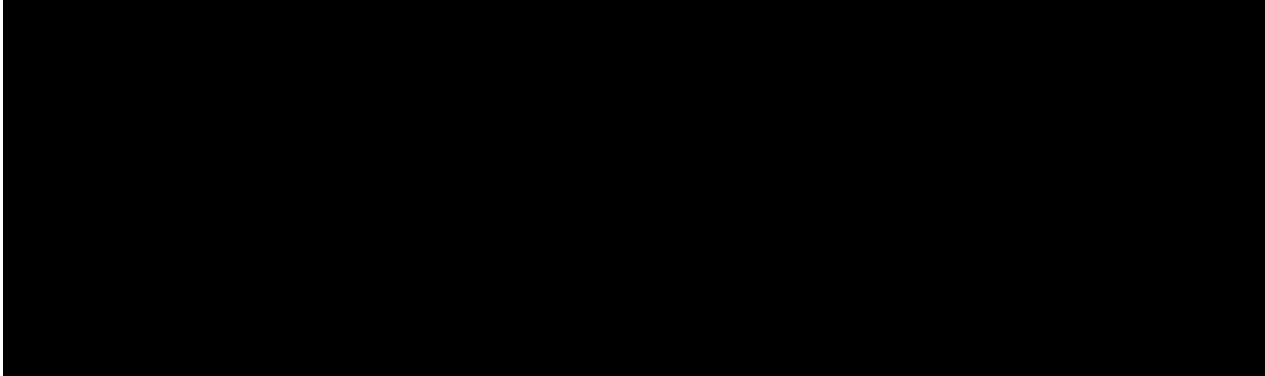
*Lea Ralston*

July 20, 2020

Signature

Date

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*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Marvelyn Hinckson

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Treasurer – Current

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

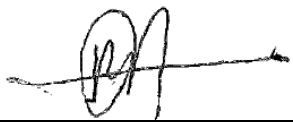
7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b>				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				



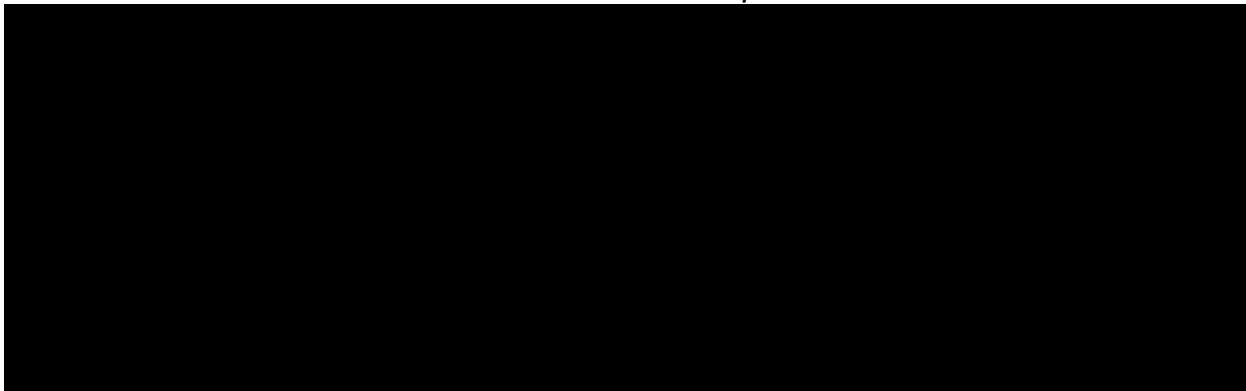
July 22, 2020

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Signature

Date

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*last revised 06/8/2020*

<b>Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member</b>
---

**Name:**

Yvette Wilds

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Brooklyn Scholars

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Secretary – Current

Trustee

2. Are you an employee of any school operated by the education corporation?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_ **Yes** \_X\_ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

*Please write "None" if applicable. Do not leave this space blank.*

Date(s)	Nature of financial interest/transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
<b>NONE</b>			

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

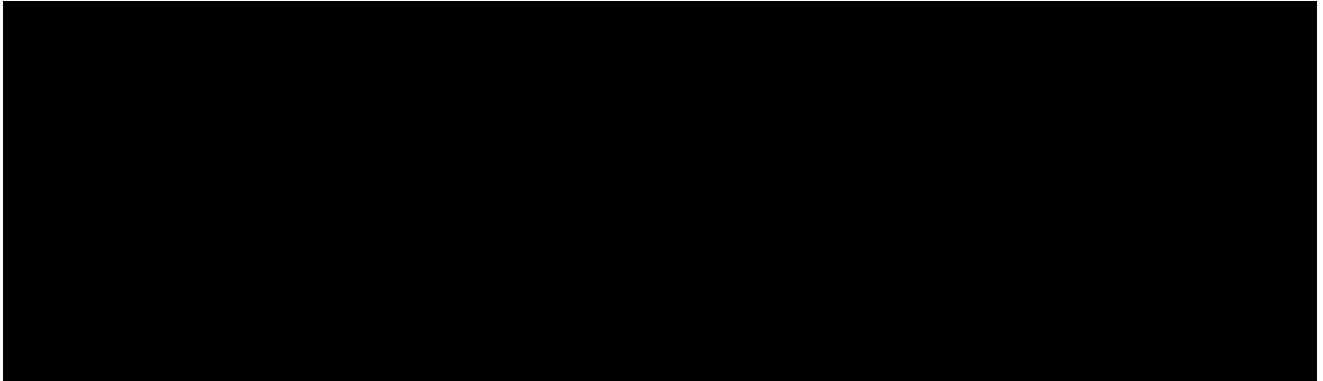
Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
<b>NONE</b>				
<i>Please write “None” if applicable. Do not leave this space blank.</i>				



Shawn Wild  
Signature

July 17, 2020  
Date

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*last revised 06/8/2020*

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Monday, July 8, 2019 at 6:00 p.m.*

---

AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Dean
2. Jim McCarthy – NHA

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:05 p.m.

**2. ROLL CALL**

Roll call was held.

**3. APPROVAL OF THE AGENDA**

A motion was made by Marvelyn Hinckson and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE JUNE 18, 2019 BOARD MEETING MINUTES

A motion was made by Yvette Wilds and duly seconded to approve the June 18, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. EXECUTIVE SESSION

A motion was made by Yvette Wilds and duly seconded to enter executive session in order to discuss the approval of the school principal. The Board entered into executive session at 6:10 p.m. Roxanne Thomas and Jim McCarthy were invited into the session.

The motion was approved in a roll call vote.

Kevin Clark voted yes  
Marvelyn Hinckson voted yes  
Yvette Wilds voted yes  
John Whitehead voted yes  
Lisa Robinson voted yes

EXECUTIVE SESSION

A motion was made by Marvelyn Hinckson and duly seconded to re-enter open session. The Board left executive session at 6:55 p.m.

The motion was approved in a roll call vote.

Kevin Clark voted yes  
Marvelyn Hinckson voted yes  
Yvette Wilds voted yes  
John Whitehead voted yes  
Lisa Robinson voted yes

No action was taken in executive session.

6. NEW BUSINESS/UNFINISHED BUSINESS

None was presented.

Brooklyn Scholars Charter School  
Board Meeting Minutes  
Monday, July 8, 2019 at 6:00 p.m.

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7. PUBLIC COMMENT

None was given.

8. ADJOURNMENT

The meeting was adjourned at 7:02 p.m.

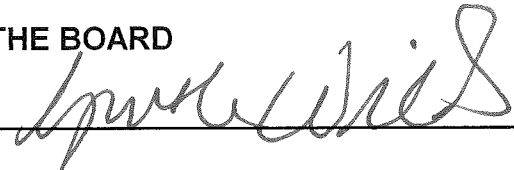
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**NEXT MEETING:**

**Thursday, August 1, 2019 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

  
\_\_\_\_\_

*Brooklyn Scholars Charter School*  
*Board Meeting Minutes*  
*Thursday, August 1, 2019 at 6:00 p.m.*

---

AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President	X		June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Jim McCarthy – NHA
2. Nakia Yates – Parent
3. Gail Best – Parent
4. Angela Utsey – Teacher
5. Geetabali Parjohn – Parent
6. Vanessa Davis – Teacher
7. Sharon White – Recess Aide
8. Khalilah Ramsey – Parent
9. Senora Mann – Parent
10. Talaya White – Parent
11. Sarah Parker – Teacher
12. Judith McKoy – Parent and Teacher
13. Shakera Bennett – Teacher
14. Clodette Jean-Louis – Dean
15. Tanisha Jack – Paraprofessional
16. Cindy Williams – Teacher
17. Jasmine Rogers – Teacher
18. Nancy Yu – Teacher

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Thursday, August 1, 2019 at 6:00 p.m.*

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19. Dapheney Phillips – Teacher
  20. Krystal Broodie-Stewart – Teacher
  21. Jessica Gonzalez – Teacher
  22. Mary Perkins – Parent
  23. Kissy Alexander – Teacher
  24. Gillian Bartlett – Teacher
  25. Tiffany Scarbrough – Teacher
  26. Denzel Nelson – Public
  27. Collette Bent – Teacher
- 

1. CALL TO ORDER

Kevin Clark called the meeting to order at 6:10 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Yvette Wilds and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. PUBLIC COMMENT

Parents and teachers expressed support that favorable consideration be given to a member of the Brooklyn Scholars Charter School administration as the Board approves a Principal for the school.

5. ACTION ITEMS

- a. Consideration to Offer Position of Brooklyn Scholars Charter School Principal  
No action was taken.

6. ADJOURNMENT

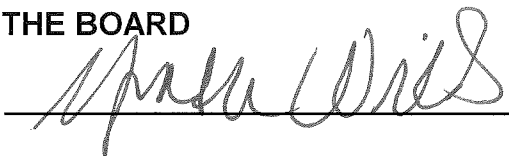
The meeting was adjourned at 7 p.m.

**NEXT MEETING:**

**Tuesday, August 20, 2019 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

  
\_\_\_\_\_

*Brooklyn Scholars Charter School*  
*Board Meeting Minutes*  
*Tuesday, August 20, 2019 at 6:00 p.m.*

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AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President	X		June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Dean
2. Clodette Jean-Louis – Dean
3. Tricia Randall – Dean
4. Peta Kelly – Dean
5. Jim McCarthy – NHA
6. Senora Mann – Parent
7. Angelica Gonzalez – Teacher
8. Monserrat Polanco – Teacher
9. Gail Smart – Parent
10. Racquel Hill – Parent
11. Angela Utsey – Teacher
12. Khalilah Ramsey – Parent
13. Sarah Parker – Public
14. Yvette Hudson – Parent
15. Nancy Yu – Teacher
16. Liz Son – Public
17. Janella Yangapatty – Teacher
18. Nakia Yates – Parent
19. Sharon White – Public



*Brooklyn Scholars Charter School*  
*Board Meeting Minutes*  
*Tuesday, August 20, 2019 at 6:00 p.m.*

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20. Dapheney Saintfleur – Teacher
21. Jasmine Rogers – Teacher
22. Gillian Bartlett – Teacher
23. Jessica Gonzalez – Teacher
24. Mary Perkins – Teacher
25. Luvenir Jean – Teacher
26. Shiretta Hayden – Parent
27. Marvin Thomas – Public
28. John Hutson, Sr. – Parent
29. Shakera Bennett – Teacher
30. Brian Dillon – Public
31. Collette Bent – Teacher
32. Cindy Williams – Teacher
33. Tiffany Scarbrough – Teacher
34. Audrune Charles – Teacher

1. CALL TO ORDER

Kevin Clark called the meeting to order at 6:12 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Lisa Robinson and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE JULY 8, 2019 BOARD MEETING MINUTES

A motion was made by John Whitehead and duly seconded to approve the July 8, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. APPROVAL OF THE AUGUST 1, 2019 BOARD MEETING MINUTES

A motion was made by John Whitehead and duly seconded to approve the August 1, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

6. PUBLIC COMMENT

A teacher expressed support and admiration for Roxanne Thomas' administrative leadership at BSCS.

7. EXECUTIVE SESSION

A motion was made by John Whitehead and duly seconded to enter executive session in order to discuss a personnel matter related to the appointment of a school principal. The Board entered into executive session at 6:20 p.m.

The motion was approved in a roll call vote.

Kevin Clark voted yes  
Julia Chance voted yes  
Marvelyn Hinckson voted yes  
Yvette Wilds voted yes  
John Whitehead voted yes  
Lisa Robinson voted yes

EXECUTIVE SESSION

A motion was made by John Whitehead and duly seconded to re-enter open session. The Board left executive session at 6:58 p.m.

The motion was approved in a roll call vote.

Kevin Clark voted yes  
Julia Chance voted yes  
Marvelyn Hinckson voted yes  
Yvette Wilds voted yes  
John Whitehead voted yes  
Lisa Robinson voted yes

8. ORGANIZATIONAL MATTERS

Approval of the Nomination of Andrea Cyprys as the School Principal

A motion was made by John Whitehead and duly seconded to nominate Andrea Cyprys as the School Principal of Brooklyn Scholars Charter School. The motion was approved. (4 Yeses, 2 Nos)

9. MANAGEMENT REPORTS

a. Principal Report

Tabled.

i. Eagle Awards

Tabled.

ii. School Performance Report Dashboard Suite

Tabled.

1. Proficiency and Growth

2. Parent Satisfaction Survey Results

b. Board Fund Report

Tabled.

10. DISCUSSION ITEMS

- a. Auditor Planning Communication – Tabled.
- b. 2018-2019 Board Satisfaction Survey Summary – Tabled.
- c. 2018-2019 Annual Report – Tabled.
- d. 2019-2020 Parent and Student Handbook Updates – Tabled.

11. ACTION ITEMS

a. Approval of the Personnel Hires

Tabled.

b. Approval of the 2020 Children's Internet Protection Act (CIPA) Form 479

Tabled.

c. Ratification of the Revised 2019-2020 School Calendar

Tabled.

d. Approval of the Revised Admission and Enrollment Policy

Tabled.

Brooklyn Scholars Charter School  
Board Meeting Minutes  
Tuesday, August 20, 2019 at 6:00 p.m.

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12. NEW BUSINESS/UNFINISHED BUSINESS

None was presented.

13. ADJOURNMENT

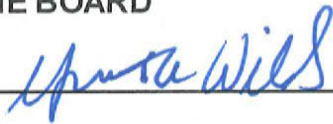
The meeting was adjourned at 7 p.m.

**NEXT MEETING:**

**Tuesday, September 17, 2019 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

A handwritten signature in blue ink, appearing to read "Spence Wills", is written over a horizontal line.

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Tuesday, September 17, 2019 at 6:00 p.m.*

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AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President	X (via phone)		June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Andrea Cyprys – Principal
2. Ron Large – DSQ
3. Jim McCarthy – NHA
4. Vanessa Davis – Teacher
5. Khalilah Ramsey – Parent
6. Yvette Hudson – Parent
7. Gaetabili Parjohn – Parent

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:15 p.m.

**2. ROLL CALL**

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Kevin Clark and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Move Public Comment to follow Approval of the August 20, 2019 Board Meeting Minutes

4. APPROVAL OF THE AUGUST 20, 2019 BOARD MEETING MINUTES

A motion was made by Yvette Wilds and duly seconded to approve the August 20, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. PUBLIC COMMENT

A parent asked to receive a copy of the Board Bylaws and to be informed about the process for the appointment of Trustees.

6. MANAGEMENT REPORTS

a. Principal Report

Andrea Cyprys presented the Principal Report.

Highlights included:

- Andrea Cyprys noted goals which have been set for the academic year, noting Jim Collins' book *Good to Great*.
- There was a 5% increase in NYS testing proficiency.
- There has been effective custodial care at the school.
- There is a strong working relationship between the Board and the school.

Ron Large, DSQ, referenced Andrea Cyprys' work ethic and the relationships being established with staff and parents.

A discussion ensued about staff accreditation and professional development at the school. It was noted that the deans and teachers have a weekly one-on-one meeting for coaching purposes to improve student learning.

i. Eagle Awards

The Eagle Awards were discussed.

ii. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Proficiency and Growth were discussed. NWEA assessments for the previous school year were discussed.
2. The Parent Satisfaction Survey Results were discussed.
3. Proficiency Counts and Percents were discussed.
4. The District and State Historical Comparisons were discussed. The Board noted the continued growth of student proficiency particularly in comparison to CSD#19.

b. Board Fund Report

The Board Fund balance of \$13,533.71 was reported.

7. DISCUSSION ITEMS

- a. Board Vacancy and Recruitment were discussed. The desirability to onboard a new Trustee was referenced.
- b. The Auditor Planning Communication was discussed. The Board reviewed the scope of Plante Moran's external audit of BSCS.
- c. The 2018-2019 Board Satisfaction Survey Summary was discussed.
- d. The 2018-2019 Annual Report was discussed. It was noted that the initial section of the annual report had been submitted on time.
- e. The 2019-2020 Parent and Student Handbook Updates were discussed.
- f. Board Housekeeping was discussed.
- g. The Conflict of Interest Disclosure Statement was distributed and completed.
- h. Fourth Quarter Financial Statements were discussed.

8. ACTION ITEMS

a. Approval of the Personnel Hires

A motion was made by Marvelyn Hinckson and duly seconded to approve the Personnel Hires of:

- Alieca Hermonstyne as a 7th/8th Grade Teacher
- Arelis Alvarez as a Paraprofessional
- Ariella VanCooten as a 5th Grade Teacher
- Luis Gualpa as a Spanish Teacher
- Lynn Irby as a Middle School Special Education Teacher
- Pearl Foster as a Paraprofessional
- Roland Wall as a 7th/8th Grade Teacher

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Tuesday, September 17, 2019 at 6:00 p.m.*

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- Stacey Jackson as a 3rd Grade Teacher
- Tara Lugo as a Teacher in Residence
- Terence Halls as a Paraprofessional

The motion was approved unanimously.

- b. Approval of the 2020 Children's Internet Protection Act (CIPA) Form 479  
A motion was made by Kevin Clark and duly seconded to approve the 2020 Children's Internet Protection Act (CIPA) Form 479 as submitted. The motion was approved unanimously.
- c. Ratification of the Revised 2019-2020 School Calendar  
A motion was made by Kevin Clark and duly seconded to ratify the Revised 2019-2020 School Calendar as submitted. The motion was approved unanimously.
- d. Approval of the Revised Admission and Enrollment Policy  
A motion was made by Marvelyn Hinckson and duly seconded to approve the Revised Admission and Enrollment Policy as submitted. The motion was approved unanimously.
- e. Approval of the Fixed Number of Voting Trustees  
A motion was made by Kevin Clark and duly seconded to approve seven as the Fixed Number of Voting Trustees for Brooklyn Scholars Charter School. The motion was approved unanimously.
- f. Approval of the 2019-2020 Board Funds Budget  
Tabled.

9. NEW BUSINESS/UNFINISHED BUSINESS

None was presented.

10. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

**NEXT MEETING:**

**Friday, December 13, 2019 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE** \_\_\_\_\_





*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Friday, December 13, 2019 at 6:00 p.m.*

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AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee		X	June 30, 2021
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Jim McCarthy – NHA

1. CALL TO ORDER

Kevin Clark called the meeting to order at 6:12 p.m.

2. ROLL CALL

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Yvette Wilds and seconded by Kevin Clark to approve the agenda as submitted. The motion was approved unanimously.

4. EXECUTIVE SESSION

The Board remained in open session.

5. APPROVAL OF THE SEPTEMBER 17, 2019 BOARD MEETING MINUTES

A motion was made by Marvelyn Hinckson and seconded by Lisa Robinson to approve the September 17, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

6. NEW BUSINESS/UNFINISHED BUSINESS

Approval of the Personnel Hire

A motion was made by Kevin Clark and seconded by Marvelyn Hinckson to approve the Personnel Hire of:

- Roxanne Thomas as a Principal

The motion was approved unanimously.

Approval of the Personnel Hire

A motion was made by Lisa Robinson and seconded by Yvette Wilds to approve the Personnel Hire of:

- Shakera Bennett as a Dean

The motion was approved unanimously.

Approval of the Board Member Nomination of Laya Vosges

A motion was made by Kevin Clark and seconded by Yvette Wilds to Approve the Nomination of Laya Vosges for Membership on the Brooklyn Scholars Charter School Board of Trustees and to seek approval of this appointment from the New York City Department of Education. The motion was approved unanimously.

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Friday, December 13, 2019 at 6:00 p.m.*

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7. PUBLIC COMMENT

None was given.

8. ADJOURNMENT

The meeting was adjourned at 6:41 p.m.

**NEXT MEETING:**

**Tuesday, January 21, 2020 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE** \_\_\_\_\_

A handwritten signature in blue ink, consisting of a stylized 'B' followed by a horizontal line and a small flourish.

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Tuesday, January 21, 2020 at 6:00 p.m.*

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AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary		X	June 30, 2021
John Whitehead   Trustee		X	June 30, 2021
Lisa Robinson   Trustee	X		June 30, 2022
Laya Vosges   Trustee	X		June 30, 2023

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Principal
2. Clodette Jean-Louis – Dean
3. Tricia Randall – Dean
4. Shakera Bennett – Interim Dean
5. Vanessa Davis – Teacher
6. Jim McCarthy – NHA
7. Nakia Yates – Parent
8. Yvette Hutson – Parent
9. Khalilah Ramsey – Parent

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:20 p.m.

**2. ROLL CALL**

Roll call was held.

3. APPROVAL OF THE AGENDA

A motion was made by Lisa Robinson and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Agenda Item: Appointment of Laya Vosges
- Move Public Comment to follow Principal Report

4. APPROVAL OF THE DECEMBER 13, 2019 BOARD MEETING MINUTES

A motion was made by Marvelyn Hinckson and duly seconded to approve the December 13, 2019 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. APPOINTMENT OF LAYA VOSGES

A motion was made by Marvelyn Hinckson and duly seconded to Appoint Laya Vosges to Serve a Three-Year Term on the Brooklyn Scholars Charter School Board of Trustees to Expire in June of 2023. The motion was approved unanimously.

6. MANAGEMENT REPORTS

a. Principal Report

Roxanne Thomas presented the Principal Report. She welcomed Laya Vosges to the school. On behalf of the school, Roxanne Thomas expressed appreciation to the Board members during Board Appreciation Month. A gift from the school was given to the Trustees.

Roxanne Thomas discussed the school visit of Kevin Clark and Marvelyn Hinckson. Kevin Clark and Marvelyn Hinckson expressed appreciation and admiration for the culture present in the individual classrooms and among the staff.

Tricia Randall discussed the Breakfast with Santa event in the school gym.

7. PUBLIC COMMENT

On behalf of the Brooklyn Scholars Parent Advisory Committee, Nakia Yates discussed actions underway to provide support for student activities outside the classroom.

i. 2018-2019 Charter Contract Goals Progress Report

The 2018-2019 Charter Contract Goals Progress Report was reviewed by the Board.

ii. Special Populations Enrollment and Retention (Re-enrollment) Efforts

The Special Populations Enrollment and Retention (Re-enrollment) Efforts were presented. Kevin Clark informed the Board that he submitted a request to the NYCDOE to include an ELL preference noted in the Admission and Enrollment Policy.

iii. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Proficiency and Growth were discussed.
2. Demographics were discussed. The Board discussed the diversity of ethnic and racial groups at the school.

b. Board Fund Report

The Board Fund balance of \$48,522.71 was reported.

8. DISCUSSION ITEMS

- a. Board Vacancy and Recruitment were discussed. The Board noted that with the addition of Laya Vosges it is now a full Board.
- b. The 2018-2019 Audit Report was reviewed.
- c. Annual Board Development and Evaluation were discussed. Kevin Clark noted the need for continued professional development.
- d. First Quarter Financial Statements were discussed.
- e. The Fall Employee Engagement Survey Summary was discussed.
- f. The 2020 National Charter Schools Conference was discussed.
- g. The Personal Profile Update Forms were distributed.
- h. The Board Member Snapshot Forms were distributed.
- i. The Proposed 2020-2021 Board Calendar was discussed. The Board chose to change the February 16, 2021 meeting date to February 23, 2021.
- j. Board Self-Evaluation and Evaluation of NHA – Tabled.
- k. Board Terms and Resignations were discussed.

9. ACTION ITEMS

a. Approval of the Personnel Hire

A motion was made by Kevin Clark and duly seconded by to approve the Personnel Hire of:

- Aldria Lodge as a 3rd Grade Teacher

The motion was approved unanimously.

*Brooklyn Scholars Charter School  
Board Meeting Minutes  
Tuesday, January 21, 2020 at 6:00 p.m.*

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b. Approval of the Board Fund Rollover Request

A motion was made by Marvelyn Hinckson and duly seconded to approve the rollover of Board Funds into the available balance of the Board Fund Account in the amount of \$5,329.17 previously approved for the items listed on the Board Fund Rollover Request as submitted. The motion was approved unanimously.

c. Approval of the 2019-2020 Board Funds Budget

No action was taken.

d. Approval of the 2019-2020 Amended Budget

After due consideration and discussion, a motion was made by Kevin Clark and duly seconded to approve the 2019-2020 Amended Budget as submitted. The motion was approved unanimously.

e. Approval of the Board Funds for the 2020 National Charter Schools Conference

A motion was made by Marvelyn Hinckson and duly seconded to approve the expenditure of Board Funds not to exceed the amount of \$2,450.00 for the cost of the following Board members to attend the 2020 National Charter Schools Conference. The motion was approved unanimously.

• Kevin Clark

f. Approval of the 2020-2021 Board Calendar

A motion was made by Kevin Clark and duly seconded to approve the 2020-2021 Board Calendar with the February date change. The motion was approved unanimously.

10. NEW BUSINESS/UNFINISHED BUSINESS

None was presented.

11. ADJOURNMENT

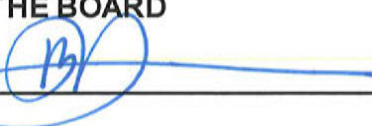
The meeting was adjourned at 7:30 p.m.

**NEXT MEETING:**

**Tuesday, February 25, 2020 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE** \_\_\_\_\_



AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary		X	June 30, 2021
John Whitehead   Trustee		X	June 30, 2021
Laya Vosges   Trustee	X		June 30, 2023
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Principal
2. Clodette Jean-Louis – Dean
3. Shakera Bennett – Dean
4. Tricia Anderson-Randall – Dean
5. Jim McCarthy – NHA

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:10 p.m.

**2. ROLL CALL**

Roll call was held.

**3. APPROVAL OF THE AGENDA**

A motion was made by Kevin Clark and duly seconded to approve the agenda as submitted. The motion was approved unanimously.



4. APPROVAL OF THE JANUARY 21, 2020 BOARD MEETING MINUTES

A motion was made by Marvelyn Hinckson and duly seconded to approve the January 21, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. MANAGEMENT REPORTS

a. Principal Report

Roxanne Thomas informed the Board of the death of a BSCS student, who had been afflicted with Muscular Dystrophy. The school community, along with NHA, have been supportive of the family through the tragedy.

Roxanne Thomas presented the Principal Report which highlighted outcomes for interim testing and progress made by students receiving after school tutoring.

b. Board Fund Report

The Board Fund balance of \$47,749.18 was reported.

6. DISCUSSION ITEMS

- a. The Board Self-Evaluation and Evaluation of NHA were discussed. The Board discussed the delivery of educational services, support provided with compliance, financial and policy issues, and timely communication regarding pertinent issues. The Board noted the need to have full participation of each Trustee in matters pertaining to the governance responsibilities of the Board.
- b. The Second Quarter Financial Statements were discussed.

7. ACTION ITEMS

a. Approval of the 2019-2020 Board Funds Budget

A motion was made by Lisa Robsinson and duly seconded to approve the expenditure of Board Funds not to exceed the amount of \$19,000.00 for the cost of the 2019-2020 Board Funds Budget as allocated below. The motion was approved unanimously.

- READ Alliance

b. Appointment of the 2019-2020 Audit Firm

A motion was made by Laya Vosges and duly seconded to appoint Plante Moran as the 2019-2020 Audit Firm. The motion was approved unanimously.

c. Approval of the Field Trip to the African American Museum in Washington, D.C.

No action was taken.

8. NEW BUSINESS/UNFINISHED BUSINESS

The Board requested to change the March meeting date and time from March 17, 2020 at 6 p.m. to March 9, 2020 at 4:30 p.m. At the March meeting, the Board is asking its counsel, Bond Shoenek and King, to review its Bylaws.

9. PUBLIC COMMENT

None was given.

10. ADJOURNMENT

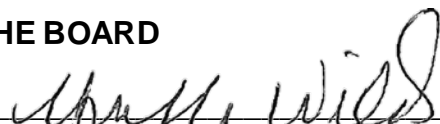
The meeting was adjourned at 9:05 p.m.

**NEXT MEETING:**

**Monday, March 9, 2020 at 4:30 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

A handwritten signature in black ink, appearing to read "Shawn Wild", is written over a horizontal line.

AT BROOKLYN SCHOLARS CHARTER SCHOOL  
2635 LINDEN BOULEVARD, BROOKLYN, NY 11208

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Laya Vosges   Trustee	X		June 30, 2023
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Principal
2. Clodette Jean-Louis – Dean
3. Shakera Bennett – Dean
4. Ayanna Thomas – Board Legal Counsel
5. Jim McCarthy – NHA

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 4:45 p.m. He thanked the Board for participating in an informal gathering with the BSCS staff prior to the meeting.

Kevin Clark introduced Ayanna Thomas from the Board Legal Counsel firm, Bond Schoeneck & King.

**2. ROLL CALL**

Roll call was held.

### 3. APPROVAL OF THE AGENDA

A motion was made by Marvelyn Hinckson and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Agenda Item: Board Counsel Guidance

### 4. APPROVAL OF THE FEBRUARY 25, 2020 BOARD MEETING MINUTES

A motion was made by Marvelyn Hinckson and duly seconded to approve the February 25, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

### 5. BOARD COUNSEL GUIDANCE

Ayanna Thomas instructed the Board in the requirements for Trustee participation during Board meetings. She will review the current Bylaws and make recommendations for revisions if appropriate.

### 6. MANAGEMENT REPORTS

#### a. Principal Report

Roxanne Thomas presented the Principal Report. She thanked the Board for hosting and participating in a staff assembly. Roxanne Thomas noted the recent completion of the Interim 2 ELA and math assessments and the ongoing monitoring at the school of the COVID-19 health alert.

#### i. 2020-2021 Academic School Improvement Plan Goals Tabled.

#### ii. Wellness Policy Review

Roxanne Thomas presented and discussed the Wellness Policy process, goals and objectives, and feedback gathered.

#### iii. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. Enrollment and Attendance were discussed.

#### b. Board Fund Report

The Board Fund balance of \$28,749.18 was reported.

7. DISCUSSION ITEMS

- a. The Form 990 was reviewed.
- b. The 2019-2020 Board Satisfaction Survey was discussed.
- c. Administrative Professionals Week was discussed.
- d. Teacher Appreciation Week was discussed.
- e. The 2020 NHA Board Symposium was discussed.
- f. The Board Binders Preference was discussed. The Board would like six Board binders for the 2020-2021 school year.

8. ACTION ITEMS

a. Approval of the Personnel Hire

A motion was made by Yvette Wilds and duly seconded to approve the Personnel Hire of:

- Andrea Griffith as a Kindergarten Teacher

The motion was approved unanimously.

b. Approval of the 2020-2021 Offered Seats Schedule

A motion was made by Kevin Clark and duly seconded to approve the 2020-2021 Offered Seats Schedule as submitted. The motion was approved unanimously.

c. Approval of the Field Trip to Frog Bridge

A motion was made by Lisa Robinson and duly seconded to approve the expenditure of Board Funds not to exceed the amount of \$5,000.00 for the cost of the Field Trip to Frog Bridge as submitted. The motion was approved unanimously.

d. Approval of the Administrator Appreciation Week

A motion was made by Kevin Clark and duly seconded to approve the expenditure of Board Funds not to exceed the amount of \$100.00 for the cost of the Administrator Appreciation Week as presented. The motion was approved unanimously.

9. NEW BUSINESS/UNFINISHED BUSINESS

None was presented.

10. PUBLIC COMMENT

None was given.

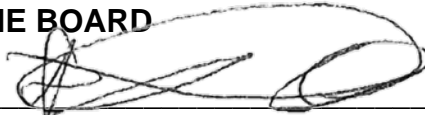
11. ADJOURNMENT

The meeting was adjourned at 5:50 p.m.

**NEXT MEETING:**  
**Tuesday, April 21, 2020 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

A handwritten signature in black ink, consisting of a series of loops and strokes, is written over a horizontal line.

AT ZOOM MEETING: HTTP://TINY.CC/L2S5MZ MEETING ID: 991 6051 0809, PASSWORD: 2C4J7X

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2020
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Laya Vosges   Trustee	X		June 30, 2023
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Principal
2. Jim McCarthy – NHA

All Board Members and Non-Board Members in attendance participated virtually.

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:11 p.m.

**2. ROLL CALL**

Roll call was held.

Kevin Clark noted that the goal of BSCS Board was to continue to conduct the business of the school, while simultaneously protecting the health and safety of the local community in the face of COVID-19. Because of Governor Cuomo's Executive Order 202, temporarily waiving the provisions of Article 7 of the Public Officers Law (OML), it was determined that the April 21, 2020 meeting would be conducted virtually. It was noted that the proper posting and access information took place.

3. APPROVAL OF THE AGENDA

A motion was made by Marvelyn Hinckson and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE MARCH 9, 2020 BOARD MEETING MINUTES

A motion was made by Marvelyn Hinckson and duly seconded to approve the March 9, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. MANAGEMENT REPORTS

a. Principal Report

Roxanne Thomas presented the Principal Report. She informed the Board of the strategies in place to continue the academic progress of BSCS students. Technology support, including tablets, have been provided. Each student was mailed education materials that would be the basis for a structured and information-rich learning environment.

Roxanne Thomas and her administrative team have conducted live parent meetings to offer support and guidance. The extraordinary work and commitment of overtime hours of the teaching staff was referenced. Special services have been delivered to BSCS students with disabilities.

Roxanne Thomas noted that the Lottery for admission for the 2020-2021 school year would take place virtually on April 23, 2020. She also noted the high school placements of students graduating the current academic school year.

The Board expressed its appreciation and admiration for the efforts on behalf of the students and families.

i. 2020-2021 Academic School Improvement Plan Goals

The 2020-2021 Academic School Improvement Plan goals, tempered by the realities of COVID-19, were discussed.

ii. School Performance Report Dashboard Suite

The School Performance Report Dashboard Suite was presented.

1. The Interim Assessment Report was discussed.

b. Board Fund Report

The Board Fund balance of \$23,649.18 was reported.



6. DISCUSSION ITEMS

- a. The Disclosure of Financial Interest Forms were discussed.

7. ACTION ITEMS

- a. Approval of the Personnel Hires  
Tabled.
- b. Reappointment of Julia Chance to Serve an Additional Board Term of Three Years to Expire in June of 2023  
Tabled.
- c. Approval of the 2020-2021 Student Code of Conduct  
Tabled.

8. NEW BUSINESS/UNFINISHED BUSINESS

None was presented.

9. PUBLIC COMMENT

None was given.

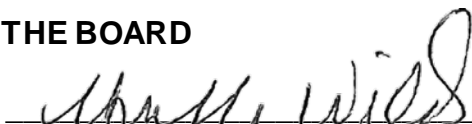
10. ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

**NEXT MEETING:**  
**Tuesday, May 19, 2020 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

\_\_\_\_\_

AT ZOOM MEETING: [HTTP://TINY.CC/UEJYOZ](http://tiny.cc/uejyoz) MEETING ID: 875 9335 5445, PASSWORD: 5MMAFU

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President	X		June 30, 2023
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Laya Vosges   Trustee	X		June 30, 2023
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Principal
2. Clodette Jean-Louis – Dean
3. Jim McCarthy – NHA

All Board Members and Non-Board Members in attendance participated virtually.

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:35 p.m.

**2. ROLL CALL**

Roll call was held.

**3. APPROVAL OF THE AGENDA**

A motion was made by John Whitehead and duly seconded to approve the agenda as submitted. The motion was approved unanimously.

4. APPROVAL OF THE APRIL 21, 2020 BOARD MEETING MINUTES

A motion was made by Julia Chance and duly seconded to approve the April 21, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

5. MANAGEMENT REPORTS

a. Principal Report

Roxanne Thomas presented the Principal Report.

The Board expressed appreciation for the administration and teaching staff efforts to provide distance learning for students. It was noted that the NYCDOE has asked that evidence of contacts between teachers and students, as well as work produced, be kept.

Roxanne Thomas thanked John Whitehead for assisting in development of plans for alternative graduation ceremonies.

The availability of Chromebooks for students and access to Wi-Fi was discussed.

The Board extensively reviewed the resumes of teacher candidates.

b. Board Fund Report

The Board Fund balance was reported.

6. DISCUSSION ITEMS

a. The Dignity for All Students Act (DASA) Update was noted.

b. Third Quarter Financial Statements were discussed.

7. ACTION ITEMS

a. Reappointment of Julia Chance to Serve an Additional Board Term of Three Years to Expire in June of 2023

A motion was made by Kevin Clark and duly seconded to Reappoint Julia Chance to Serve an Additional Three-Year Term on the Brooklyn Scholars Charter Academy Board of Directors to Expire in June of 2023. The motion was approved unanimously.

b. Approval of the Personnel Hires

A motion was made by John Whitehead and duly seconded to approve the Personnel Hire of:

- Faresha Parjohn as a Teacher in Residence

A motion was made by Yvette Wilds and duly seconded to approve the Personnel Hire of:

- Gabriella France as a Paraprofessional

A motion was made by Kevin Clark and duly seconded to approve the Personnel Hire of:

- Jenise Smith as a 7th/8th Grade Science Teacher

A motion was made by Kevin Clark and duly seconded to approve the Personnel Hire of:

- Tiffany Isaacs as a 2nd Grade Special Education Teacher

The motion was approved unanimously.

c. Approval of the 2020-2021 Student Code of Conduct

A motion was made by Kevin Clark and duly seconded to approve the 2020-2021 Student Code of Conduct as presented and to authorize the principal to finalize the Student Code of Conduct with the understanding that any substantial changes shall be presented to the Board for approval. The motion was approved unanimously.

d. Approval of the 2020-2021 Initial Budget Proposal

A motion was made by Marvelyn Hinckson and duly seconded to approve the 2020-2021 Initial Budget Proposal as submitted. The motion was approved unanimously.

e. Ratification of the Teacher Appreciation

A motion was made by Kevin Clark and duly seconded to ratify the expenditure of Board Funds not to exceed the amount of \$1,800.00 for the cost of the Teacher Appreciation as submitted. The motion was approved unanimously.

## 8. NEW BUSINESS/UNFINISHED BUSINESS

The Board conducted its annual evaluation of the BSCS school leader, Roxanne Thomas.

9. PUBLIC COMMENT

None was given.

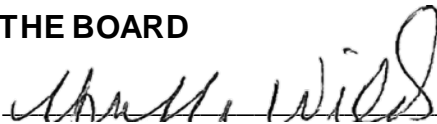
10. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

**NEXT MEETING:**  
**Tuesday, June 16, 2020 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE**

A handwritten signature in black ink, appearing to read "Matthew Wild", is written over a horizontal line.

**AT ZOOM MEETING:**

HTTPS://US02WEB.ZOOM.US/J/84817995709?PWD=BHDTAUHNSGJNUMTLTHPLMK1SV  
MT4UT09

**BOARD OF TRUSTEES:**

	PRESENT	NOT PRESENT	TERM EXPIRATION
Kevin Clark   President	X		June 30, 2021
Julia Chance   Vice President		X	June 30, 2023
Marvelyn Hinckson   Treasurer	X		June 30, 2022
Yvette Wilds   Secretary	X		June 30, 2021
John Whitehead   Trustee	X		June 30, 2021
Laya Vosges   Trustee	X		June 30, 2023
Lisa Robinson   Trustee	X		June 30, 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Roxanne Thomas – Principal
2. Clodette Jean-Louis – Dean
3. Tricia Anderson-Randall – Dean
4. Peta Kelly – Dean
5. Shakera Bennett – Dean
6. Andrew Gayle – NHA
7. Jim McCarthy – NHA

All Board Members and Non-Board Members in attendance participated virtually.

**1. CALL TO ORDER**

Kevin Clark called the meeting to order at 6:09 p.m.

**2. ROLL CALL**

Roll call was held.

### 3. APPROVAL OF THE AGENDA

A motion was made by Yvette Wilds and duly seconded to approve the agenda as amended. The motion was approved unanimously.

Amendment:

- Add Action Item: Approval of the National Charter Schools Conference Registration

### 4. APPROVAL OF THE MAY 19, 2020 BOARD MEETING MINUTES

A motion was made by Yvette Wilds and duly seconded to approve the May 19, 2020 Board Meeting Minutes as submitted. The motion was approved unanimously.

### 5. MANAGEMENT REPORTS

#### a. Principal Report

Roxanne Thomas presented the Principal Report. It was noted that the process for registering students accepted through the lottery was proceeding expeditiously. Roxanne Thomas informed the Board of the effective alliance developed from the District Partner Collaborative which focused on STEM initiatives. The report included references to a virtual career day and field trips. The process for collecting and distributing Chromebooks to students was discussed. Roxanne Thomas informed the Trustees of the four-week summer school program for students in grades three through seven.

#### i. Whistleblower Report

Roxanne Thomas presented the Whistleblower Report. There were no instances of misconduct or alleged misconduct made known to her.

#### b. Board Fund Report

The Board Fund balance was reported.

### 6. DISCUSSION ITEMS

- #### a.
- The Spring Employee Engagement Survey Summary was discussed.

### 7. ANNUAL MEETING ACTION ITEMS

- #### a. Approval of the Election of Officers
- Tabled.

- b. Appointment of the Board Legal Counsel  
A motion was made by Kevin Clark and duly seconded to appoint Bond Schoeneck & King as the Board Legal Counsel. The motion was approved unanimously.
- c. Appointment of the AHERA Contact  
A motion was made by Kevin Clark and duly seconded to appoint the NHA Director of Construction as the AHERA Contact. The motion was approved unanimously.
- d. Appointment of the Title VI, Title IX, and Section 504 Contact  
A motion was made by Kevin Clark and duly seconded to appoint the School Principal as the Title VI, Title IX, and Section 504 Contact. The motion was approved unanimously.
- e. Appointment of the Whistleblower Compliance Officer  
A motion was made by Kevin Clark and duly seconded to appoint the School Principal as the Whistleblower Compliance Officer. The motion was approved unanimously.
- f. Appointment of the Hearing Officer  
A motion was made by Kevin Clark and duly seconded to appoint NHA's Director of School Quality or his/her designee as the Hearing Officer for Brooklyn Scholars Charter School. The motion was approved unanimously.

## 8. ACTION ITEMS

- a. Approval of the Personnel Hires  
A motion was made by Kevin Clark and duly seconded to approve the Personnel Hires of:
  - Bethany Guerrieri as a TIR
  - Jonathan Schroeder as a TIR
  - Lisa Chernyavsky as a TIR

The motion was approved unanimously.
- b. Approval of the Graduation Exercises  
A motion was made by Kevin Clark and duly seconded to approve the expenditure of Board Funds not to exceed the amount of \$4,000.00 for the cost of the Graduation Exercises as submitted. The motion was approved unanimously.
- c. Approval of the National Charter Schools Conference Registration  
A motion was made by Kevin Clark and duly seconded to approve the expenditure of Board Funds not to exceed the amount of \$225.00 for the cost of the National Charter Schools Conference Registration as submitted. The motion was approved unanimously.



**9. NEW BUSINESS/UNFINISHED BUSINESS**

The Board noted with appreciation the appointment of Shakera Bennett as the permanent Dean of Intervention.

Roxanne Thomas expressed appreciation to the Board for its cooperation and support during her first year of service as the Principal of BSCS.

Andrew Gayle, assuming responsibility to serve as NHA's Board Representative, was welcomed by the Trustees.

**10. PUBLIC COMMENT**

None was given.

**11. ADJOURNMENT**

The meeting was adjourned at 6:42 p.m.

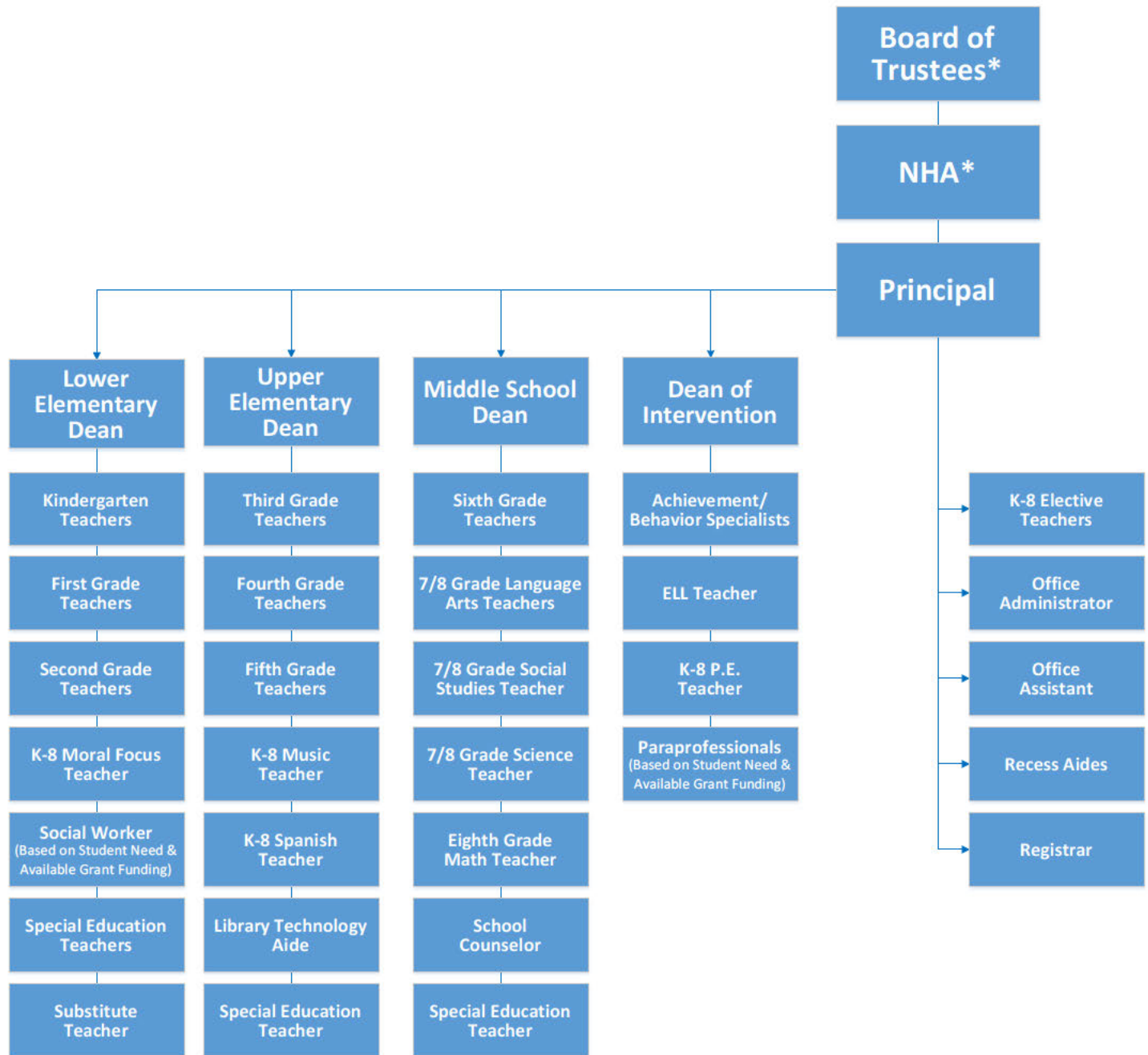
**NEXT MEETING:**

**Tuesday, August 18, 2020 at 6:00 p.m.**

**OFFICER OF THE BOARD**

**SIGNATURE** \_\_\_\_\_

# Brooklyn Scholars Charter School Organizational Chart



\*Employees are jointly employed by the School Board and NHA.

# Brooklyn Scholars Charter School

## 2020-21 School Year

July/August						
Su	M	T	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 13-16 - NHA Leadership Summit

July 17 - New Principal Training

August 10-14 - New Teacher Summit

31st Staff PD

September						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1st-4th Staff PD; 3rd New Parent Orientation

7th Labor Day; 8th First Day of School

18th Rosh Hashanah

28th Yom Kippur

October						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12th Columbus Day

20th Regional PD

November						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3rd Election Day; 6th End of 1st Quarter

10th PT Conferences; 11th Veteran's Day

26th-27th Thanksgiving Break

December						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

24th-Jan 1st Winter Break

January						
Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1st New Year's Day

4th School Resumes; 8th End of 2nd Quarter

18th MLK Day

February						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

15th-19th Mid Winter Break

22nd School Resumes

March						
Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16th-17th Principals Mtg

26th End of 3rd Quarter

30th PT Conferences

April						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2nd-9th Spring Break

12th School Resumes

May						
Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

31st Memorial Day

June						
Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

3rd Regional PD/Chancellor's Day

18th End of 4th Quarter

25th Last Day of School

July						
Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



Students Do Not Report/ Staff Report All Day

Students Report Half Day/ Staff Report All Day

Students/ Staff Do Not Report

Board Approved: 8/18/2020

Last Update: 7/27/2020

180 School Days

7:30am- 3:00pm School Hours

7:30am - 11:30am (half)

1208 Instructional Hours



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 07.31.2019.

### PREMISES

BROOKLYN SCHOLARS CHARTER  
2635 Linden Blvd  
Brooklyn NY 11208

BROOKLYN SCHOLARS CHARTER  
2635 Linden Blvd  
Brooklyn NY 11208

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **04.15.2019**.

\_\_\_\_\_ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

~~XXX~~ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

**NOTE: VIOLATION ORDER # E564823, E564822 ISSUED**

\_\_\_\_\_ As of XXXXXXXX Documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

*Tomasz Korbas*

Examined by: \_\_\_\_\_  
Tomasz Korbas, Supervising Inspector, PBU

# Certificate of Occupancy

CO Number: [REDACTED]


This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Brooklyn	<b>Block Number:</b> [REDACTED]	<b>Certificate Type:</b> Final
	<b>Address:</b> 2629 LINDEN BOULEVARD	<b>Lot Number(s):</b> [REDACTED]	<b>Effective Date:</b> 01/05/2012
	<b>Building Identification Number (BIN):</b> [REDACTED]	<b>Building Type:</b> [REDACTED]	
This building is subject to this Building Code: 1968 Code			
For zoning lot metes & bounds, please see BISWeb.			
<b>B.</b>	<b>Construction classification:</b>	[REDACTED]	(1968 Code designation)
	<b>Building Occupancy Group classification:</b>	[REDACTED]	(2008 Code)
	<b>Multiple Dwelling Law Classification:</b>	[REDACTED]	
	<b>No. of stories:</b> [REDACTED]	<b>Height in feet:</b> [REDACTED]	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Fire alarm system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Acting

Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number:

310293072F

## Permissible Use and Occupancy


All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
END OF SECTION						



Acting

Borough Commissioner



Commissioner

END OF DOCUMENT

310293072/000 1/5/2012 8:36:53 AM