# **Application: Bronx Community Charter School**

Martha Andrews - martha@bronxcommunity.org Annual Reports

**Application Notes** 

## **Summary**

**ID:** 0000000352

Status: Annual Report Submission

# **Entry 1 School Info and Cover Page**

Completed Aug 3 2020

**Instructions** 

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

# **Entry 1 School Information and Cover Page**

(New schools that were not open for instruction for the 2019-20 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) <u>before</u> all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (as of June 30, 2020) or you may not be assigned the correct tasks.

# **BASIC INFORMATION**

# a. SCHOOL NAME (Select name from the drop down menu) BRONX COMMUNITY CHARTER SCHOOL 321000860914 a1. Popular School Name **Bronx Community Charter School** b. CHARTER AUTHORIZER (As of June 30th, 2020) Please select the correct authorizer as of June 30, 2020 or you may not be assigned the correct tasks. NEW YORK CITY CHANCELLOR OF EDUCATION c. DISTRICT / CSD OF LOCATION CSD #10 - BRONX d. DATE OF INITIAL CHARTER 1/2008

## 2/37

e. DATE FIRST OPENED FOR INSTRUCTION

9/2008

## f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

#### MISSION STATEMENT

Bronx Community Charter School is a small learning community founded on the principle that children learn best when they are active participants in their own learning. Our students raise questions about the world around them, engage with a wide range of materials, and learn through their interactions with each

other and all of the adults in the school community. Children learn to use their minds well, cultivating strong intellectual habits and skills to become self-directed learners with clear passions and ambitions. Teachers know children deeply and develop powerful curriculum to meet the needs and interests of their students. All members of our school community are committed to making thoughtful choices, advancing democratic values and effecting change in the broader community.

#### g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (<u>Briefly</u> describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

KDE 1	Student-centered differentiated learning- Each classroom has  2 teachers and 26 students. Teachers do 1:1 assessments to understand students' strengths and needs. Instruction is designed to meet those strengths and needs. Using the workshop model, there is substantial space for teachers to confer with individual students or to pull small groups for targeted instruction. Each classroom has a period called Targeted Academic Support when students are
	working in small groups with one of four teachers on a specific

	learning goal.
KDE 2	Student-driven inquiry learning- Units of study are designed to respond to the questions students raise. For example, in 4th grade, students visited the African Burial Ground as a part of their Colonial Study and learned about the difference between the words slave and enslaved Africans. This led them to revisit the books they read in their classroom to investigate how authors use word choice to convey power and bias.
KDE 3	Project-based learning- Project Based Learning is a teaching method in which students gain knowledge and skills by working for an extended period of time to investigate and respond to an engaging and complex question, problem, or challenge. For example, as part of their ancient Egypt study, 6th graders designed simple machines to simulate the physics of how the pyramids were built.
KDE 4	Authentic/ real world learning- Through trips, interviews, and data gathering, students at BxC deepen the ways they know about the world around them. For example, a 3rd grade Lenape study launches with a trip to Waterloo Village in New Jersey, a recreated Lenape Village, repeated trips to the Bronx River Forest where they imagine meeting their needs with natural resources, and a visit from the MCNY who bring

	actual Lenape artifacts for them to explore.
KDE 5	Staff-driven initiatives- BxC is filled with motivated experts and we seek to create ways to learn from each other. Through the committee structures outlined in our UFT contract, staff members lead cross grade professional inquiry on topics such as dyslexia, co-teaching, and differentiation. Staff also participate in the personnel hiring process, curriculum design, and the school leadership committee.
KDE 6	Professional learning that improves practice- Through thorough coaching cycles with our on-staff literacy and math coaches as well as outside experts in fields such as special education and science learning, teachers at BxC are constantly learning and improving their practice. Our coaching focuses heavily on how student responses, student work, and student data informs our instruction. Teachers use protocols for looking at student work and planning next steps. Similar to Japanese lesson study, teachers host labsites for their colleagues.
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

Need additional space for variables	
No	
h. SCHOOL WEB ADDRESS (URL)	
www.bronxcommunity.org	
i. TOTAL MAX APPROVED ENROLLMENT FOR THE program enrollment)  520	E 2019-2020 SCHOOL YEAR (exclude Pre-K
323	
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 20	20 (exclude Pre-K program enrollment)
518	
k. GRADES SERVED IN SCHOOL YEAR 2019-2020	(exclude Pre-K program students)
Check all that apply	
Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
I1. DOES THE SCHOOL CONTRACT WITH A CHARTORGANIZATION?	TER OR EDUCATIONAL MANAGEMENT
No	

# **FACILITIES INFORMATION**

## m. FACILITIES

Will the school maintain or operate multiple sites in 2020-2021?

|--|

# School Site 1 (Primary)

## m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	3170 Webter Ave Bronx, NY 10467	718-944-1400	NYC CSD 10	K-8	6-8

# m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Martha Andrews and Sasha Wilson			martha@bronxcom munity.org
Operational Leader	Melvin Alvarez			melvin@bronxcom munity.org
Compliance Contact	Martha Andrews and Sasha Wilson			sasha@bronxcom munity.org
Complaint Contact	Gil Schmerler			
DASA Coordinator	Jeannine King			<u>jeannine@bronxco</u> <u>mmunity.org</u>
Phone Contact for After Hours Emergencies	Sasha Wilson			sasha@bronxcom munity.org

# m1b. Is site 1 in public (co-located) space or in private space?

Private Space			

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report

for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired

certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in

district space (NYC co-locations), provide a copy of a current and non-expired certificate of

occupancy, and a copy of the current annual fire inspection results, which should be dated on

or after July 1, 2020.

Site 1 Certificate of Occupancy (COO)

tco 001.pdf

Filename: tco 001.pdf Size: 125.0 kB

**Site 1 Fire Inspection Report** 

Big Apple Sprinkler Inspection.pdf

Filename: Big Apple Sprinkler Inspection.pdf Size: 415.0 kB

**CHARTER REVISIONS DURING THE 2019-2020 SCHOOL YEAR** 

n1. Were there any revisions to the school's charter during the 2019-2020 school year? (Please

include approved or pending material and non-material charter revisions).

No

PLEASE NOTE CHARTER SCHOOLS WILL NO LONGER SUBMIT FINANCIAL STATEMENTS, ANNUAL

BUDGETS, AND RELATED FISCAL DATA VIA THE ANNUAL REPORT. HOWEVER, NYSED BOARD OF

REGENTS WOULD LIKE TO KNOW IF YOUR SCHOOL'S BOARD OF TRUSTEES HAS APPROVED A

**BUDGET FOR THE 2020-2021 FISCAL YEAR.** 

9/37

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes			

#### **ATTESTATION**

#### p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Martha Andrews
Position	Co-Director
Phone/Extension	
Email	martha@bronxcommunity.org

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

# **Responses Selected:**

Yes		

#### Signature, Head of Charter School



## Signature, President of the Board of Trustees



#### **Date**

Aug 3 2020



Thank you.

# **Entry 2 NYS School Report Card**

Completed Aug 3 2020 Hidden from applicant

**Instructions** 

## **SUNY-authorized charter schools only**

Provide a direct web link to the most recent New York State School Report Card for the charter school (See <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a>). This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

# **Entry 2 NYS School Report Card Link**

**BRONX COMMUNITY CHARTER SCHOOL 321000860914** 

#### **NEW YORK STATE REPORT CARD**

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See https://reportcards.nysed.gov/).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided.)

https://data.nysed.gov/essa.php?

 $\frac{instid=800000061078\&year=2019\&createreport=1\&allchecked=1\&OverallStatus=1\&section\ 1003=1\&EMStatus=1\&EMIndicators=1\&EMcomposite=1\&EMgrowth=1\&EMcompgrowth=1\&EMelp=1\&EMprogress\\ =1\&EMchronic=1\&EMpart=1\&HSindicators=1\&HSelp=1\&HSchronic=1\&38ELA=1\&38MATH=1\&48SCl=1\\ &regents=1\&nyseslat=1\&naep=1\&expend=1\&staffqual=1\&feddata=1$ 

# **Entry 3 Progress Toward Goals**

**Incomplete** 

# **Instructions**

## Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2019-2020 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

# **Entry 3 Progress Toward Goals**

**PROGRESS TOWARD CHARTER GOALS** 

#### Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2020.

For the 2019-2020 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

## **2019-20 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

# 2. Do have more academic goals to add?

		,
(No	respo	nse

# **2019-2020 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

# 3. Do have more academic goals to add?

# **2019-2020 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not  Met or Unable to  Meet	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				
Academic Goal 31				
Academic Goal 32				
Academic Goal 33				
Academic Goal 34				
Academic Goal 35				
Academic Goal 36				
Academic Goal 37				
Academic Goal 38				
Academic Goal 39				
Academic Goal 40				

#### 4. ORGANIZATION GOALS

For the 2019-2020 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".

#### **2019-2020 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14		
Org Goal 15		
Org Goal 16		
Org Goal 17		
Org Goal 18		
Org Goal 19		
Org Goal 20		

# 5. Do have more organizational goals to add?

(No response)

## **6. FINANCIAL GOALS**

# 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

# 7. Do have more financial goals to add?

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١.	ıv	u	1 -	$\sim$	U	1126	

#### 2019-2020 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

# **Entry 3 Accountability Plan Progress Reports**

Incomplete Hidden from applicant

# Instructions

# **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an <u>Accountability Plan Progress Report template</u>. After completing, schools must upload the document into the by September 15, 2020.

# **Entry 7 Disclosure of Financial Interest Form**

Completed Aug 3 2020

# Instructions - Multiple Uploads Permitted

## **Required of ALL Charter Schools by August 3**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2019-2020 school year must complete a signed:

• Regents, NYCDOE, and Buffalo BOE Authorized Schools: Disclosure of Financial Interest Form

#### • SUNY- Authorized Charter Schools: Trustee Financial Disclosure Form

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

# FinancialDisclosure2020

Filename: FinancialDisclosure2020 XuxqalY.pdf Size: 276.2 kB

# FinancialDisclosure2020 (1)

Filename: FinancialDisclosure2020 1.pdf Size: 127.0 kB

# **Fin Disc BF**

Filename: Fin Disc BF.pdf Size: 341.1 kB

## **FD YM**

Filename: FD YM.pdf Size: 452.2 kB

## **Fin Disclosure**

 $\textbf{Filename:} \ \, \textbf{Fin Disclosure.pdf Size:} \ \, \textbf{508.8 kB}$ 

## FinancialDisclosure2020 (2)

Filename: FinancialDisclosure2020 2.pdf Size: 176.5 kB

#### Gils Financial Disclosure Form

Filename: Gils Financial Disclosure Form.pdf Size: 1.5 MB

# **Entry 8 BOT Membership Table**

Completed Aug 3 2020

# **Instructions**

# Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

# **Entry 8 BOT Table**

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### **BRONX COMMUNITY CHARTER SCHOOL 321000860914**

## 1. 2019-2020 Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committ ee Affiliation s	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2019- 2020
1	Gil Schmerle r	Chair	Executive Educatio nal Accounta bility	Yes	3	03/01/20 20	03/01/20 23	12
2	Michael Akavan	Secretary	Executive Finance	Yes	1	4/1/2018	4/1/2021	10
3	Daniel Osorio	Treasurer	Executive Finance	Yes	3	03/01/20 19	03/01/20 22	11
4	Melissa Serrano	Parent Rep	Educatio nal Accounta bility	Yes	1	09/01/20 16	09/01/20 20	11

5	Ariel Behr	Trustee/M ember	Finance	Yes	4	05/01/20 18	05/01/20 21	12
6	Beverly Falk	Trustee/M ember	Educatio nal Accounta bility	Yes	5	01/01/20	01/01/20	9
7	Yasmin Morales	Trustee/M ember	Educatio nal Accounta bility	Yes	1	04/01/20 18	04/01/20 21	8
8								
9								

# 1a. Are there more than 9 members of the Board of Trustees?

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2020	7
b.Total Number of Members Added During 2019- 2020	0
c. Total Number of Members who Departed during 2019-2020	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7 or more

#### 3. Number of Board meetings held during 2019-2020

12

#### 4. Number of Board meetings scheduled for 2020-2021

12 +

Thank you.

# **Entry 9 Board Meeting Minutes**

Completed Aug 3 2020

#### **Instructions**

Schools must upload a complete set of monthly board meeting minutes (July 2019-June 2020), which should <u>match</u> the number of meetings held during the 2019-2020 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 3, 2020.

## **6-9-20 BOT Minutes**

Filename: 6 9 20 BOT Minutes.pdf Size: 416.8 kB

#### **2-25-20 BOT Minutes**

Filename: 2 25 20 BOT Minutes.pdf Size: 414.4 kB

#### **5-26-20 BOT Minutes**

Filename: 5 26 20 BOT Minutes.pdf Size: 405.9 kB

#### **9-16-19 BOT Minutes**

Filename: 9 16 19 BOT Minutes.pdf Size: 135.1 kB

## **1-28-20 BOT Minutes**

Filename: 1 28 20 BOT Minutes.pdf Size: 493.0 kB

#### **4-7-20 BOT Minutes**

Filename: 4 7 20 BOT Minutes.pdf Size: 428.2 kB

## **3-31-20 BOT Minutes**

Filename: 3 31 20 BOT Minutes.pdf Size: 394.6 kB

# **10-28-19 BOT Minutes**

Filename: 10 28 19 BOT Minutes.pdf Size: 234.0 kB

## **6-18-20 BOT Minutes**

Filename: 6 18 20 BOT Minutes.pdf Size: 403.2 kB

# **10-15-19 BOT Minutes**

Filename: 10 15 19 BOT Minutes.pdf Size: 282.1 kB

# **11-19-19 BOT Minutes**

Filename: 11 19 19 BOT Minutes.pdf Size: 400.2 kB

# **12-17-19 BOT Minutes**

Filename: 12 17 19 BOT Minutes.pdf Size: 426.9 kB

# **Entry 10 Enrollment & Retention**

Completed Aug 3 2020

# Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting targets in 2018-2019 to attract and retain enrollment of Students with Disabilities (SWDs), English Language Learners/Multilingual Learners (ELLs/MLLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

# **Entry 10 Enrollment and Retention of Special Populations**

# Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2019-2020 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners/Multilingual learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2020-2021.

#### **BRONX COMMUNITY CHARTER SCHOOL 321000860914**

# **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2019-2020	Describe Recruitment Plans in 2020-2021
Economically Disadvantaged	BxC hold an open lottery and does not give preference for economic status, however, because of our geographic location in the Bronx, 85% of our students qualify for free or reduced price lunch.	BxC will continue to hold open houses at various times throughout the year, attend kindergarten recruitment events at local preschools and day cares and distribute information about our school broadly through District 10.
English Language Learners/Multilingual Learners	In 2013-14, BxC implemented a lottery preference for ELLs. This preference means that students who are classified as ELL will have a preference in the lottery over those who are not. In this way, we continue to increase our number of ELLs and move towards a percentage that is comparable to that of CSD 10 as a whole. All of our recruitment materials are available in Spanish and English, our open houses are always done in both languages, and we also offer Bengali and Arabic translation when needed.	We will continue to do outreach to our multiple languages and will work to deepen our connections with the local Bengali and South Asian community.
	BxC has made connections with local special	

Students with Disabilities	needs schools, including the Herbert Birch Centers and has also encouraged CPSE to publicize the BxC lottery to families with entering kindergarteners. The work the Director of Student Support and additional special education certified teachers is to deepen and expand these connections and we are confident that our percentage of students with disabilities will continue to increase and match the overall district percentage	Our Director of Student Support will continue to be available to consult with families about the services and mandates their child requires and we will meet those needs.
	percentage.	

# **Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2019-2020	Describe Retention Plans in 2020-2021
Economically Disadvantaged	In addition to the service and opportunities we offer our students, our Director of Family Support works to get to know each family individually, build an understanding of each family's strengths and needs, and plan for how to meet that family's needs. In 2019-20, our Family Support department worked closely with families to provide and connect them with food support, wifi access, and job or	In 2020-2, we will continue the important work of making sure that all families are connected with food aid, job support, and wifi access. We will work individually with each family and keep track of changing needs.

	unemployment assistance.	
English Language Learners/Multilingual Learners	In 2018-19, we hired an additional full time ELL teacher. We continued to deepen our partnership with the TESOL certification program at Lehman College. We are facilitated PD sessions focused on supporting ELLs. In 2019-20, we also had full time MLL students from Bank Street College of Education dedicated to our classrooms.	In 2020-21, we will continue the supports that were in place in 2019-20 and do substantive one on one support of students in distance learning.
	Staffing to meet the needs of special populations: Each year, the percentage of special education certified teachers at BxC has increased. In the 2017-18 school year, every one of our classrooms had one full time certified special education teacher in addition to a general education teacher. There are an additional 3 special education certified teachers on staff. We have 3 full time counselors. We contracted speech, occupational therapy and physical therapy services. BxC works closely with the Special Education Collaborative at the NYC Charter Center, independent consultants, and	

Branching Minds to provide professional development for teachers and In 2020-21, we are deepening advocacy and our structures around case other tools for families. The managers for each child with an Director of Students with Disabilities IEP so that students who need Student Support works in individual schedules and family conjunction with support have those solidly in the Intervention Coordinator to place. coordinate these services. In 2017-18, our Director of Family Support worked with the Director of Student Support to coordinate a series of IEP workshops for families aimed at helping them better understand their child's needs and how they are being met. In 2018-19, we created a new position, the Student Support teacher. Her work is two fold: 1. to provide targeted instruction for kids with print based disabilities and to support families through the legal and compliance side of the SpEd world. In 2019-20, we placed special emphasis on the collaboration between service providers and classroom teachers to best serve the needs of our students

# **Entry 12 Percent of Uncertified Teachers**

with

disabilities.

#### **Instructions**

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

# **Entry 12 Uncertified Teachers**

School Name: BRONX COMMUNITY CHARTER SCHOOL 321000860914

# Instructions for Reporting Percent of Uncertified Teachers

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

# **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	3
Total Category A: 5 or 30% whichever is less	5.0

# CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	1
Total Category B: not to exceed 5	1.0

## **CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2020)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2020)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2020)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2020)	0
Total Category C: not to exceed 5	0.0

# CATEGORY D: TOTAL FTE COUNT OF **UNCATEGORIZED**, **UNCERTIFIED** TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

# **CATEGORY E: TOTAL FTE COUNT OF <u>CERTIFIED</u> TEACHERS**

F	TE Count
Total Category E 49	19

#### **CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	55



Thank you.

# **Entry 13 Organization Chart**

Completed Aug 3 2020

**Instructions** 

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2019-2020 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart.

# **Bronx Community Organization Chart 2019-20**

Filename: Bronx Community Organization Chart 2019 20.pdf Size: 136.6 kB

# **Entry 14 School Calendar**

Completed Sep 15 2020

Instructions for submitting School Calendar

# **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 3, 2020. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 3<sup>rd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2020**.

School calendars must meet the <u>minimum instructional requirements</u> adopted by the Board of Regents in 2018.

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

## **BxC 2020-21 Calendar Draft**

Filename: BxC 2020 21 Calendar Draft.pdf Size: 369.6 kB

# **Entry 15 Links to Critical Documents on School Website**

Completed Aug 3 2020

#### **Instructions**

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

- 1. Most recently filed Annual Report (i.e., 2018-19 Annual Report);
- 2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
- 3. Link to New York State School Report Card;
- 4. Lottery Notice announcing date of lottery;
- 5. Authorizer-approved DASA Policy;
- 6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 <a href="Emergency Response Plan Memo">Emergency Response Plan Memo</a>);
- 7. Authorizer-approved FOIL Policy; and
- 8. Subject matter list of FOIL records.
- 9. Link to School Reopening Plan

# Form for Entry 15 Links to Critical Documents on School Website

**School Name: Bronx Community Charter School** 

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2018-19)	http://www.bronxcommunity.org/familyinfo.html
2. Most Recent Board Meeting Notice and Related Agenda Item Documents	http://www.bronxcommunity.org/community.html
2a. Webcast of Board Meetings (per Governor's Executive Order)	http://www.bronxcommunity.org/community.html
3. Link to NYS School Report Card	http://www.bronxcommunity.org/familyinfo.html
4. Most Recent Lottery Notice Announcing Lottery	http://www.bronxcommunity.org/community.html
5. Authorizer-Approved DASA Policy	http://www.bronxcommunity.org/familyinfo.html
6. District-wide Safety Plan	http://www.bronxcommunity.org/familyinfo.html
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	http://www.bronxcommunity.org/files/Family%20Handbook%202019-2020.pdf
7. Authorizer-Approved FOIL Policy	http://www.bronxcommunity.org/familyinfo.html
8. Subject matter list of FOIL records	http://www.bronxcommunity.org/familyinfo.html
9. Link to School Reopening Plan	https://drive.google.com/file/d/1pjvYaGfK8xeoFeGIl Cu4m7VQmkBs6a5d/view



Thank you.

# **Entry 16 COVID 19 Related Information**

**Completed** Aug 3 2020

#### **Instructions**

## **Required of ALL charter schools**

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

If applicable, please provide the name and publisher of all end of year assessments provided by grade

level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the <u>Remote Monitoring and Oversight Plan Spring 2020</u> remote for best practices regarding end of year assessments in a remote learning environment.

# **Entry 16 COVID 19 Related Information**

**School Name: Bronx Community Charter School** 

# TABLE 1: 2019-2020 Enrollment, Attendance and Participation Between March-June 2020

Please provide the number of students attending instruction on the last day instruction was provided within physical school facilities and the number of students participating in virtual programming on the last day such programming was offered for the 2019-2020 school year.

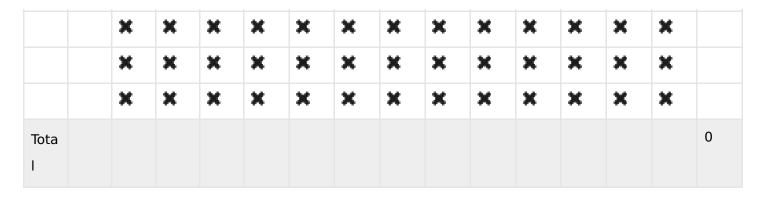
Number of students enrolled in school on the last day instruction was provided within physical school facilities	Number of students attending instruction on the last day instruction was provided within physical school facilities	Number of students participating in virtual programming on the last day such programming was offered for the 2019-20 school year
518	362	509

#### Table 2: 2019-2020 Assessments and Grade Participation

If applicable, please provide the name and publisher of all end of year assessments provided by grade level as well as the number of participating students. Board of Regents-authorized charter schools are encouraged to refer to Appendix B of the <u>Remote Monitoring and Oversight Plan Spring 2020</u> remote for best practices regarding end of year assessments in a remote learning environment.

Ass	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Gra	Nu
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### **Entry 17 Staff Roster - NEW TASK For Regents Schools Only**

Incomplete Hidden from applicant

#### **INSTRUCTIONS - NEW TASK FOR REGENTS-AUTHORIZED CHARTER SCHOOLS**

Please provide the full name of <u>ANY and ALL</u> instructional and non-instructional employees and their respective positions/titles, and employment start dates in the charter school by clicking on the MS Excel file link to the <u>Staff Roster</u>.

# Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Na	Name: Michael L. Akavan				
if	Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation): Bronx Community Charter School				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).  Secretary				
2.	Are you an employee of any school operated by the education corporation?YesXNo				
	If <b>Yes</b> , for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.				
3.	Are you related, by blood or marriage, to any person employed by the school? <b>No</b>				
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? <b>No</b>				
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				

- **5.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? **No** 
  - If Yes, please describe the nature of your relationship and how this person could benefit from your participation.
- **6.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes	Χ	No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None Please writ	<b>None</b> e "None" if	None applicable.	<b>None</b> Do not leave this space	None blank.

Mich.	Apan	_		July 29, 2020	
Signature				Date	
Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.					
Business Te	lephone:				
Business Ac	ldress:				

E-mail Address:		
Home Telephone:		
Home Address:		

last revised 06/8/2020

## Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Na	me: Bronx Community Charter School
if	me of Charter School Education Corporation (the Charter School Name, the charter school is the only school operated by the education rporation):
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
	current board member, current treasurer, former interim chairman
2.	Are you an employee of any school operated by the education corporation?YesNo
	If <b>Yes</b> , for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.
3.	Are you related, by blood or marriage, to any person employed by the school?
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.
	no
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.
	no

**5.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

no

**6.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
Please write	"None" i <b>nope</b> lical	ble. Do not leave	e this space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please wri	te "None" i	f applicable.	Do not leave this spa	ce blank.

	Janul Ostus	July 28, 2020	
Signature		Date	

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:		

Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	

last revised 06/8/2020

## Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Na	me:				
	Beverly Falk				
if	Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):				
Br	onx Community Charter				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).				
	Trustee				
2.	Are you an employee of any school operated by the education corporation?Yesx_No				
	If <b>Yes</b> , for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.				
3.	Are you related, by blood or marriage, to any person employed by the school?				
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No				

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

- **5.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No
  - If Yes, please describe the nature of your relationship and how this person could benefit from your participation.
- **6.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes	Χ	No
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If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
	None	None	None

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None	None	None	None	None

B. 4.1.	Falk
pevery	1 min

7.29.2020

Signature Date

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:				
Business Address:				
E-mail Address:				
Home Telephone:				
Home Address:				

*last revised 06/8/2020* 

# Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

	Name: Yasmin Morales-Alexander				
if	Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).  Board Member				
2.	Are you an employee of any school operated by the education corporation? YesxNo  If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.				
3.	Are you related, by blood or marriage, to any person employed by the school? N/A  If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?  N/A				
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				

**5.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

N/A

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**6.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

,	Yes	Х	No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial	Steps taken to avoid a conflict	Name of person holding interest or
	interest/transacti on	of interest, (e.g., did not	engaging in transaction and
		vote, did not participate in discussion)	relationship to you

1	

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation <a href="mailto:and">and</a> in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Please writ	e "None" if	applicable.	Do not leave this space	e blank.

Yasmin Morales-Alexander	<u>7-29-20</u>
Signature	Data
Sidilatule	Dale

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	

*last revised 06/8/2020* 

# Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Na	Name: Melissa Valcarcel-Serrano				
if	ame of Charter School Education Corporation (the Charter School Name, the charter school is the only school operated by the education rporation): Bronx Community Charter School				
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).  Parent Representative				
2.	Are you an employee of any school operated by the education corporation? Yes _X_No  If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.				
3.	Are you related, by blood or marriage, to any person employed by the school? NO  If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? Yes  If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.				

I have two kids who attend the school. They benefit because I'm an involved

parent.

- **5.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO
  - If Yes, please describe the nature of your relationship and how this person could benefit from your participation.
- **6.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
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NONE		

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	Изт и се			

Melissa Valcarcel-Serra	no

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:	
Business Address:	
E-mail Address:	
Home Telephone:	
Home Address:	

last revised 06/8/2020

# Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

Na	me: Ariel Behr
if	me of Charter School Education Corporation (the Charter School Name, the charter school is the only school operated by the education rporation):
Br	onx Community Charter School
1.	List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).
	Current: Member
	Past: Chair
2.	Are you an employee of any school operated by the education corporation? Yes X_No
	If <b>Yes</b> , for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.
3.	Are you related, by blood or marriage, to any person employed by the school?
	No
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?
	No
	If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.

**5.** Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

**6.** Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

\_\_\_\_Yes <u>X</u> No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of	Steps taken to	Name of person
	financial	avoid a conflict	holding interest or
	interest/transacti	of interest,	engaging in
	on	(e.g., did not	transaction and
		vote, did not	relationship to
		participate in	you
		discussion)	

Please write "None" if applicable. Do not leave this space blank.

NONE	NONE	NONE	NONE

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation <a href="mailto:and">and</a> in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NONE	NONE	NONE	NONE	NONE
Please writ	e "None" if	applicable.	Do not leave this space	blank.

ander		
Signature	 Date	_

Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone:
Business Address:
E-mail Address:
Home Telephone:
Home Address:

*last revised 06/8/2020* 

### Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member

	ame: il Schmerler
th	ame of Charter School Education Corporation (the Charter School Name, i e charter school is the only school operated by the education corporation) ronx Community Charter School
1.	List all positions held on the education corporation Board of Trustees ("Board" (e.g. president, treasurer, parent representative).  Chair
2.	Are you an employee of any school operated by the education corporation? YesxNo
	If <b>Yes</b> , for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.
3.	Are you related, by blood or marriage, to any person employed by the school? No If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.
4.	Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? NO  If <b>Yes</b> , please describe the nature of your relationship and how this person could benefit from your participation.
5.	Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? NO

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes	X	No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write None. Please note that if you answered Yes to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of financial interest/transacti on	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
None Please write "	None" if applicabl	e. Do not leave t	his space blank.

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "None."

Organization conducting business with the school(s)	Nature of business conducted	Approximat e value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
None Please None	write "Non	e" if applical	ple. Do not leave this s	pace blank.

Gilbert R Schmerler	breeler
	8-3-20
Signature	Date
	onsidered a public record and, as such, may ne public upon request under the Freedom of

Information Law. Personal contact information provided below will be redacted.

Business Telephone: None



...

#### **Meeting of the Board of Trustees**

#### **Bronx Community Charter School**

6/9/20

10:30

#### In attendance:

Gil Schmerler, Daniel Osorio, Michael Akavan, Ariel Behr, Melissa Serrano, Yasmin Morales, Sasha Wilson, Martha Andrews, Beverly Falk

Guests: Beatriz Colonia, Bonnie Massey, Jessica Higgins, Nora White, Gabrielle Johnson, Lacresha Berry All participants participated by video link.

#### Minutes:

Vote on minutes from May 2020: Minutes were approved

**Distance learning update:** Martha and Sasha discussed the ways classes are winding down the year and the narrative reports families will receive. Martha and Sasha also discussed the ways the school is responding to and supporting kids as they process the Black Lives Matter protests and the violence against Black people that has taken place in the country both recently and historically. Additionally, the co-directors shared that families attended a meeting to share about the work of parenting and supporting kids right now. The school has also worked over the past weeks to support families who need assistance- delivery groceries and setting people up with long term support from Part of the Solution, a community food bank and advocacy organization.

**Updates on planning for the summer and beyond:** Martha and Sasha shared the ways the Leadership Committee is planning through three scenarios for reopening school: all remote, all in person, or a blend. Right now in the absence of guidance from NYS, we can look across the scenarios and start acting on the parts that are true for all of them (eg 1:1 technology for every child; individualized materials for every child, etc.) The school is putting together Virtual Summer Adventures programming to support kids' academic and social growth over the summer. This will be an optional free program for families.

**Budget update:** Sasha shared a draft of the budget for 2020-21. The finance committee arranged to meet before the June 18 meeting to look more closely at the budget detail.

**Executive session** 

#### **Bronx Community Charter School**

#### **Board of Trustees Meeting**

#### February 25, 2020

#### 10:30am

**In attendance:** Gil Schmerler, Beverly Falk, Ariel Behr, Daniel Osorrio, Melissa Serano, Michael Akavan, Yasmin Morales, Sasha Wilson, Martha Andrews

#### Minutes:

January Minutes were voted on and approved.

#### Dashboard review

- Change of timing around reporting and conferences
- Suspension data review
- Restorative discipline/circle overview

#### Our coming charter term-

- Next steps in terms of leadership
- Budget and staffing priorities
- Testing and next steps

#### Timing of our March meeting

Martha will send out a poll to determine the best time for folks

#### **Meeting of the Board of Trustees**

#### **Bronx Community Charter School**

5/26/20

10:30

#### In attendance:

Gil Schmerler, Daniel Osorio, Michael Akavan, Ariel Behr, Melissa Serrano, Yasmin Morales, Sasha Wilson, Martha Andrews, Beverly Falk

Guests: Beatriz Colonia, Jarrett Murphy, Erica Villaba, Dana Velez, Bonnie Massey, Yolanda Cando, Monique Dols

All participants participated by video link.

#### Agenda items:

Vote on minutes from April 2020: Minutes were approved.

Visitor agenda items: The desire to hear about budget and layoffs was expressed

Distance learning update- family survey results about distance learning were discussed.

Co-Director update on planning for the summer and beyond- updates from SED, NYCDOE, and our Leadership Committee

Technology update- discussion on moving to a 1:1 model for tech devices for kids for Sept.

Co-Director Budget update

PPP Resolution was passed in executive session

#### **Board of Trustees Meeting**

September 16, 2019, 5:30-7:30

Location: Beverly Falk's House

4601 Henry Hudson Parkway apt 1A at 246th Street

In attendance: Melissa Serano, Beverly Falk, Gil Schmerler, Ariel Behr, Yasmin Morales, Martha Andrews, Sasha Wilson

1. Renewal process and updates (Martha, Sasha and Gil)- 10 minutes

Representatives from the Charter School Office, Stephanie Mendez and Laurie Price, will visit BxC for 2 full school days- November 19 and 20. Their visit will include meeting with the Board and facilitating a public hearing on November 19.

2. Academic Performance, Charter Goals, and Action Plan review (Martha)- 20 minutes

We looked at overall data from the past 4 years of our charter term and dug specifically into the math data. We discussed the new math instructional framework which involves 90 minutes of math instruction in every class and new curriculum material. We also discussed the progress our Special Education and ENL students have made.

3. Co-Director Evaluation (Martha, Gil, and Ariel) - 30 minutes

We discussed the results of the annual evaluation of Martha and Sasha.

4. UFT Contract update and finance update (Sasha and Martha)- 10 minutes

UFT contract negotiations continue, but economics have been concluded.

5. Calendar for the year (Martha)- 10 minutes

Gil offered to host an off-site location to video conference into board meetings.

#### **Bronx Community Charter School**

#### **Board of Trustees Meeting**

#### January 28, 2020

#### 10:30am

**In attendance:** Beverly Falk, Gil Schmerler, Ariel Behr, Daniel Osorio, Michael Akavan, Melissa Serrano, Sasha Wilson, Martha Andrews

#### Minutes:

- 1. December minutes were voted on and approved.
- 2. Finance statement and update on expected funding increases from Albany.
  - a. Sasha explained salary line discrepancy around adjusting for individual's starting date.
  - b. 2021 Executive budget from Gov. Cuomo proposal would mean \$275K over our projected budget for next year. Even if it turns out lower, it seems that we're in good shape.
- 3. Update on renewal
  - a. Laurie Hazely will be here in person next week to meet with Gil, Martha, and Sasha to share the final recommendation
  - b. The addition of 2 smaller SpEd classes has been approved and will be included in our coming charter term
  - c. Our charter will be before the Board of Regents on February 10-11.
- 4. UFT Contract Approval- The board voted to approve the contract.

(The board had an executive session.)

5. Our next meeting- February 25.

#### April 7, 2020

#### **Board of Trustees**

#### Martha, Melissa, Yasmin, Gil, Daniel, Ariel, Sasha

#### Notes:

- Spring break update: BxC will give teachers 4/9 and 10 as well as 4/16 and 17. Those days will still be school days for students with assignments and availability from leadership to address needs. Additionally, staff will have 3 Fridays off to make up for the 3 days we would have had. Those Fridays will be: 4/24, 5/1, and 5/8.
- Zoom update: BxC will continue to use Zoom with added security features in place for all meetings.
- Budget 2020: The school is facing a \$350,000 deficit based on the state budget. We will discuss later this month the ways we will address this deficit.
- Family support structures: The school phone rolls over directly to our Director of Student Support so everyone is able to get in contact with her when needed. Our Director of Operations continues to travel around to distribute technology to families who need it and our IT assistant is providing remote technical support for kids, families, and staff.
- Discussion of impact of COVID-19 on staff and families- We are tracking families who need
  additional support and providing that through Family Support Department as well as our
  counseling staff. We are spreading our staff widely to ensure that kids are still getting "school"
  even if a staff member is ill or dealing with the illness of a family member.

#### March 31, 2020

#### **Board of Trustees**

#### Martha, Melissa, Mike, Yasmin, Gil, Daniel, Ariel, Sasha

Agenda:

Discussion of timeline in establishing distance learning

As the Board, what's our responsibility? What are the "what ifs" we need to think about moving forward?

If schools are officially reopened and our staff doesn't want to return?

Would we consider having actual school over the summer?

Budgeting for the need for tech purchases in light of the possibility of needing to replace all of the tech we've distributed.

Finance: We anticipate budget being cut. Some savings from things like canceled overnight trips will provide a buffer.

Structures to support staff:

#### **Bronx Community Charter School**

#### **Board of Trustees Meeting**

Present: Gil, Michael, Daniel, Ariel, Beverly, Melissa, Sasha, and Martha
October 28, 2019

#### Minutes:

• October 15 minutes were voted on and approved.

#### Dashboard Review-

 Review of calendar of meetings. Suspension data discussion along with related supports for students who exhibit behavioral concerns. M/S shared about us incident and related follow up.
 Discussion of how kids are supported socially/emotionally through both Responsive Classroom practices as well as restorative circles. Presentation about PEN conference attendance.

#### Finance Update-

• Ariel provided an update on call with auditors- we received a clean audit. Discussion of budget-salary figures; use of gym facilities at

#### DoE visit-

- November 19- Board will arrive at 3:30.
- Gil- Beverly- Melissa- Ariel- Daniel- Micheal-
- Public hearing: Gil will make opening remarks; Melissa will speak; Daniel will speak as well.
- Yasmin can't make it. Martha will check in with Stephanie if she wants to meet with Yasmin in the AM.

#### **Meeting of the Board of Trustees**

#### **Bronx Community Charter School**

6/18/20

11:00

In attendance: Gil Schmerler, Daniel Osorio, Michael Akavan, Ariel Behr, Melissa Serrano, Sasha Wilson, Martha Andrews, Beverly Falk, Yasmin Morales

#### Agenda items:

Minutes from June 9, 2020 were voted on and approved.

Visitor agenda items- none

Distance learning update- Martha and Sasha reported how teachers were wrapping up the year, invited the board to the virtual graduation and shared about how teachers were reporting progress to parents at the end of the school year.

Updates on planning for the summer and beyond- Martha shared: BxC will run a virtual summer adventures program that will provide students with a mix of academic and extracurricular activities. It will be free to students.

Budget update: The proposed 2020-21 Budget was voted on and passed.

**Executive session** 

#### Board Meeting Minutes October 15, 2019

In attendance: Ariel, Michael, Melissa, Daniel, Gil, Sasha and Martha

- 1. Vote to approve of September minutes.
- 2. Review of renewal application
- 3. Discussion of action plan for enrolling more ENL students (Sasha)
  - a. We have a ENL preference in our lottery for 1st-8th grade.
  - b. We have substantial connections with the Spanish speaking communities
  - c. We will be making more targeted outreach to the Bangl
- 4. Adding two Special Education classes (Martha)
  - a. Discussion of logistics of our proposal to add 2 smaller SpEd classes
  - b. Impact on overall enrollment discussed
- 5. UFT update (Sasha)
  - a. Contract is 97% done. We are finalizing language.
  - b. It's a 4 year agreement
  - c. We anticipate that it will be officially ratified
- 6. Finance
  - a. Michael proposed moving our savings into a high yield account- Spring Bank- small community-based bank. The school could get a higher interest rate than we are getting right now.
  - b. Board agreed to this move.

#### Meeting of the Board of Trustees Bronx Community Charter School

11/19/19 3:30

#### In attendance:

Gil Schmerler, Daniel Osorio, Michael Akavan, Ariel Behr, Melissa Serrano, Sasha Wilson, Martha Andrews, Beverly Falk

Guests: Laurie Hazely, Department of Education

All participants participated in person at Bronx Community Charter School.

#### Minutes:

Ms. Hazely met with the Board of Trustees to share her observations and findings from the day's visit.

The board asked questions of process and inquired into Ms. Hazely's recommendations for other schools to connect with as we continue to grow.

The board had the opportunity to share their experiences and perspectives on the school.

The board and Ms. Hazely adjourned to attend the public hearing.

#### **Bronx Community Charter School**

#### **Board of Trustees Meeting**

#### December 17, 2019

#### 10:30am

**In attendance:** Beverly Falk, Gil Schmerler, Ariel Behr, Daniel Osorio, Michael Akavan, Yasmin Morales, Sasha Wilson, Martha Andrews

#### Minutes:

Vote on minutes from October (Gil)

October 28 minutes were voted on and approved.

Dashboard review (Martha/Sasha)

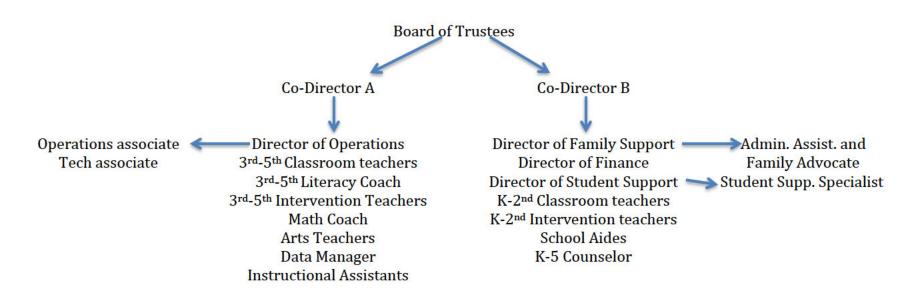
- Discussion of suspensions
- Discussion of support for 4<sup>th</sup> grade teachers

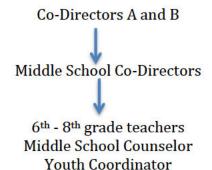
UFT-BxC Contract (Sasha)

Post-DoE visit next steps (Martha)

- We haven't heard from Laurie, but expect the 3 year renewal to be sent on to the Board of Regents.
- Our work right now is to take stock and dig more deeply into our vision both in terms of academic improvement and our progressive practices and plot a course over the next three years to get there.

#### Bronx Community Charter School Organization Chart 2019-20





#### Bronx Community Charter School Instructional Calendar 2020-21

BxC Total Instructional Days: DOE Total Instructional Days: 175

24 Institute Begins

AUGUST '20							
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28		8 8	. ?			

BxC Instructional Days: 14 DOE Instructional Days: 14

Lunar New Year Presidents' Day

BxC Instructional Days: 16 DOE Instructional Days: 10

7 Labor Day8 BxC First Day for Kids

16 First DOE Day for Students

28 Yom Kippur

SEPTEMBER '20								
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BxC Instructional Days: 20 DOE Instructional Days: 20

29 - April 1: Spring Break

BxC Instructional Days: 21 DOE Instructional Days: 21

12 Columbus Day 31 Halloween

OCTOBER '20								
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BxC Instructional Days: 20 DOE Instructional Days: 20

O2 Good FridayO4 Easter Sunday

BxC Instructional Days: 18 DOE Instructional Days: 18

3 \*\*DOE Fully Remote for Election Day\*\*

11 Veterans Day26 Thanksgiving Day

NOVEMBER '20								
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BxC Instructional Days: 19 DOE Instructional Days: 19

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31 Memorial's Day

BxC Instructional Days: 17 DOE Instructional Days: 17

DECEMBER '20								
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BxC Instructional Days: DOE Instructional Days: 17

6/3 Anniversary Day- DOE PD 6/8 DOE Staff PD day

25 Last Day of DOE School

BxC Instructional Days: 19 DOE Instructional Days: 19

18 M.L. King Day

JANUARY '21						
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4 Independence Day

Bronx Community Charter School | 2020-2021 CALENDAR



## F Big Apple Fire Sprinkler Co.Inc.

Alan Levitt - Licensed Master Fire Suppression Contractor #651-B Nassau County License # SPL00634

Automatic Sprinkler Systems

### **Annual Inspection and Tests**

Date: 4/16/19 Inspector: Big Apple fire Spinkler System:  Location: 3170 Webster ave. Brank	combo
Location: 3170 Webster ave. Brong	

Y = Satisfactory $N = Unsatisfactory$ (explain on reverse) $N/A = Not$ applicable	BOSTATOC 110548
General Condition  nspect sprinklers, sprinkler piping, pipe, hangers, and seismic braces to make sure they are in good condition.	Y
/erify supply of spare sprinklers.	1
Freezing Before freezing weather, inspect building to assure exterior wall openings will not expose sprin- kler piping to freezing temperatures.	Y
Test Antifreeze Wet pipe systems with antifreeze solution should have the solution checked for proper freeze evel. Record freezing point.	NA
Maintain Valves Valves should be maintained, including exercising each valve and lubricating each valve stem.	Y
Clean Strainers Shut the water supply valve and remove the strainer for thorough cleaning.	NA
Dry Pipe System  Trip test the dry pipe valve. Record the time from opening the inspector's test valve until the dry pipe valve trips.	N/A 110W
Internally inspect dry pipe valve.	NIA
Test air pressure maintenance device.	4
Inspect/test low-temperature alarm in valve room (if provided).	7
Preaction Sprinkler System Trip test the preaction system. (Refer to manufacturer's instructions.)	NA
Internally inspect preaction valve.	NA
Test automatic air pressure maintenance device (if provided) at time of trip test.	NA
Inspect/test low-temperature alarm in valve room (if provided).	NIA
Deluge Sprinkler System Trip test the deluge system. (Refer to manufacturer's instructions.)	NA
Record time from activation of detector until water is discharged.	NA
Check to see that water discharge pattern is adequate.	N/A.
Record water pressure at hydraulically most remote sprinkler.	N./A
Record water pressure at deluge valve.	NA
Internally inspect deluge valve.	NA
Inspect/test low-temperature alarm (if provided).	·NA
Cooking Equipment Sprinklers Replace sprinklers with fusible links.	N/A

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### Certificate of Occupancy

CO Number:



This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. This document or a copy shall be available for inspection at the building at all reasonable times.

Α.	Borough: Bronx	Block Number:	Certificate Type: Temporary					
	Address: 3170 WEBSTER AVE	NUE Lot Number(s):	Effective Date: 06/18/2020					
	Building Identification Number (I	BIN):	Expiration Date: 09/16/2020					
		<b>Building Type:</b> New						
	This building is subject to this Building Code: 2008 Code							
	For zoning lot metes & bounds, please see BISWeb.							
В.	Construction classification:							
	Building Occupancy Group classification:							
	Multiple Dwelling Law Classification:							
	No. of stories:	Height in feet:	No. of dwelling units: 0					
C.	C. Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system							
D.	Type and number of open space	s:						
E.	This Certificate is issued with the None	e following legal limitations:						
1	Outstanding requirements for obt	taining Final Certificate of Occupancy:						
	Borough Comments:							
Į.	Borough Comments:							

1.4. Sitters

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Commissioner



Floor

### Certificate of Occupancy

CO Number:

### Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Building

Maximum Live load Code persons lbs per

From To permitted sq. ft.

occupancy

group

Dwelling or

Rooming Units

Zoning

use group Description of use

Borough Commissioner

Commissioner



### Certificate of Occupancy

CO Number:

**END OF SECTION** 

Borough Commissioner

Commissioner

**END OF DOCUMENT** 

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