Appendix B: Planning Year Statement of Assurance

I, _____ (Print Name of the President/Chair of the Board of Trustees) am the President/Chair of the _____ (Print Charter School Name) Board of Trustees. In the event that the school's _____ (date) request for a planning year is granted, the charter school's Board of Trustees will continue to engage in all pre-opening activities, including but not limited to:

1. Monthly board of trustee meetings in accordance with the Open Meetings Law;
2. Continued participation in all NYSED CSO pre-opening conference calls;
3. All required fiduciary responsibilities, included but not limited to audits; and
4. Any other activities required by the pre-opening checklist and the New York State Education Department.

In the event that the planning year request is denied, the school will open in accordance with the originally approved timeline. If the school will not open as required, the Board will formally and immediately surrender the charter.

_____, Board Chair
of _____ Charter School

STATE OF _____)
: ss.:
COUNTY OF _____)

On the _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for said state, personally appeared **_____**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within **Planning Year Statement of Assurance** and acknowledged to me that s/he executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

_____
Notary Public - State of _____