# **Application: KIPP Albany Community CS**

Jen Pasek - jen@pasekconsulting.com 2020-2021 Annual Report

## **Entry 1 School Info and Cover Page**

In Progress Last edited: Nov 4 2021

#### **Instructions**

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## **Entry 1 School Information and Cover Page**

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) <u>before</u> all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (as of June 30, 2021) or you may not be assigned the correct tasks.

## **BASIC INFORMATION**

#### a. SCHOOL NAME

(Select name from the drop down menu)

ALBANY COMMUNITY CHARTER SCHOOL 010100860899

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K					
program enrollment)					
675					
j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 20	021 (exclude Pre-K program enrollment)				
676					
k. GRADES SERVED IN SCHOOL YEAR 2020-2021	(exclude Pre-K program students)				
Check all that apply					
Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8				
I1. DOES THE SCHOOL CONTRACT WITH A CHARTORGANIZATION?	TER OR EDUCATIONAL MANAGEMENT				
No					
FACILITIES INFORMATION					
m. FACILITIES					
Will the school maintain or operate multiple sites in 2021-2022?					
	Yes, 2 sites				

## School Site 1 (Primary)

### m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	65 Krank Street Albany, NY 12202	518-433-1500	Albany	K-5	No

## m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Ms. Chrisheena Hill and Ms. Andrea Ellis	518-433-1500		
Operational Leader	lesha Owens	518-433-1500		
Compliance Contact	lesha Owens	518-433-1500		
Complaint Contact	lesha Owens	518-433-1500		
DASA Coordinator		518-433-1500		
Phone Contact for After Hours Emergencies	Stephanie Valle	202-271-2176		

m1b. Is site 1 in public (co-located) space or in private space?

**Private Space** 

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on

or after July 1, 2021.

**Site 1 Certificate of Occupancy (COO)** 

**ACCS Krank CO.pdf** 

Filename: ACCS Krank CO.pdf Size: 87.3 kB

**Site 1 Fire Inspection Report** 

2019-2020 Fire Inspection ACCS - Elem - 65 Krank St.pdf

Filename: 2019-2020 Fire Inspection ACCS - Elem - 65 Krank St.pdf Size: 1.6 MB

School Site 2

## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no,
Site 2	42 S. Dove St Albany, NY	518-433-1500	Albany	6-8	enter No).
Site 2	12202	310-433-1300	Albuily	0-0	NO

## m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	S. Moore-Boakye	518-433-1500		
Operational Leader	lesha Owens	518-433-1500		
Compliance Contact	Jon Thatcher	518-433-1500		
Complaint Contact	lesha Owens	518-433-1500		
DASA Coordinator		518-433-1500		
Phone Contact for After Hours Emergencies	lesha Owens	518-433-1500		

m2b. Is site 2 in public (co-located) space or in private space?

**Private Space** 

#### IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

**Site 2 Certificate of Occupancy (COO)** 

ACCS DOVE CO.pdf

Filename: ACCS DOVE CO.pdf Size: 856.8 kB

**Site 2 Fire Inspection Report** 

2019-2020 Fire Inspection ACCS - Middle - 42 S. Dove St..pdf

Filename: 2019-2020 Fire Inspection ACCS - Middle - 42 S. Dove St..pdf Size: 1.6 MB

#### **CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

#### **ATTESTATIONS**

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the <a href="NYSED CSO">NYSED CSO</a> Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

## **Responses Selected:**

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

## **Responses Selected:**

Yes

#### Signature, Head of Charter School



#### Signature, President of the Board of Trustees



#### **Date**

(No response)



Thank you.

## **Entry 3 Accountability Plan Progress Reports**

Incomplete

## Instructions

## **SUNY-Authorized Charter Schools ONLY**

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at <u>Accountability Plan Progress Report template</u>. After completing, schools must upload the document into the SUNY Epicenter system by **August 16**, **2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4 - Audited Financial Statements**

Incomplete

#### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021.** SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited

financial statements to the <u>Annual Report Portal</u> no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4a - Audited Financial Report Template (SUNY)**

#### **Incomplete**

#### **Instructions - SUNY-Authorized Charter Schools ONLY**

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <a href="http://www.newyorkcharters.org/fiscal/">http://www.newyorkcharters.org/fiscal/</a>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4c - Additional Financial Documents**

Incomplete Hidden from applicant

<u>Instructions</u> - <u>Regents</u>, <u>NYCDOE</u> and <u>Buffalo BOE</u> authorized schools must upload financial documents in this section by <u>November 1</u>, <u>2021</u>. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

- 1. Advisory and/or Management letter
- 2. Federal Single Audit
- 3. CSP Agreed-Upon Procedure Report
- 4. Evidence of Required Escrow Account for each school[1]
- 5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

11 Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

## **Entry 4d - Financial Services Contact Information**

Incomplete Hidden from applicant

<u>Instructions:</u> Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation by November 1, 2021.

## Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

School Based Fiscal	School Based Fiscal	School Based Fiscal
Contact Name	Contact Email	Contact Phone

#### 2. Audit Firm Contact Information

School Audit	School Audit	School Audit	Years Working With
Contact Name	Contact Email	Contact Phone	This Audit Firm

# 3. If applicable, please provide contact information for the school's outsourced financial services firm.

Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 - Fiscal Year 2021-2022 Budget

Completed Aug 2 2021

<u>Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools</u> should upload a copy of the school's FY21 Budget using the 2021-2022 <u>Projected Annual Budget template</u> in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

<u>Instructions - SUNY authorized charter schools</u> should download the <u>2021-2022 Budget and</u> <u>Quarterly Report Template</u> on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

### **2021-2022 Annual Budget**

Filename: 2021 2022 Annual Budget xRQnlDi.xlsx Size: 517.0 kB

# **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

#### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: <u>Disclosure of Financial Interest Form</u>
- SUNY- Authorized Charter Schools: SUNY Trustee Financial Disclosure Form

All completed forms must be collected and uploaded in .PDF format for each individual member. If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee. (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

## **BOT Files for Upload 2**

Filename: BOT Files for Upload 2.pdf Size: 2.3 MB

## **Entry 7 BOT Membership Table**

Completed Aug 2 2021

## Instructions

## Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

#### 1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board	
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	Name	Email Address	on the Board	tee Affiliatio ns	Member Per By- Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meeting s Attende d During 2020- 2021
1	John P. Reilly		Chair	Executiv e, Finance	Yes	6	07/01/2 019	06/30/2 022	10
2	Dr. Shai Butler		Vice Chair	Academ ic	Yes	2	7/1/201 8	6/30/20 21	8
3	Carl Young		Secretar y	Executiv e	Yes	4	7/1/202 0	6/30/20 23	10
4	Guy Alonge III		Treasure r	Executiv e, Finance	Yes	1	1/15/20 20	6/30/20 22	10
5	Dr. Don- Lee Applyrs		Trustee/ Member	-	Yes	2	7/1/202 1	6/30/20 24	10
6	LaSone Garland -Bryan		Trustee/ Member	Advocac y	Yes	4	7/1/202 0	6/30/20 23	5 or less
7	Katie Hohman		Trustee/ Member	-	Yes	1	1/15/20 20	6/30/20 22	8
8	Kelly Kimbrou gh		Trustee/ Member	-	Yes	2	7/1/202 1	6/30/20 24	5 or less

9	Ron	Trustee/	-	Yes	2	7/1/202	6/30/20	8
	Mexico	Member				1	24	

## 1a. Are there more than 9 members of the Board of Trustees?

Yes

## **1b. Current Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start  Date of  Current  Term  (MM/DD  /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2020- 2021
10	Juanita Nabors		Trustee/ Member	Advocac y	Yes	6	7/1/202 0	6/30/20 23	5 or less
11	Michael Strianes e		Trustee/ Member	Finance	Yes	5	7/1/202 1	7/1/202 1	10
12	Kelly Walborn		Trustee/ Member	Executiv e	Yes	3	7/1/202 1	7/1/202 4	6
13									
14									
15									

#### 1c. Are there more than 15 members of the Board of Trustees?

No

#### 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	12
b.Total Number of Members Added During 2020- 2021	12
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	12

### 3. Number of Board meetings held during 2020-2021

10

### 4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

## **Entry 8 Board Meeting Minutes**

Incomplete Hidden from applicant

**Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY** 

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

## **Entry 9 Enrollment & Retention**

**Completed** Aug 2 2021

## Instructions for submitting Enrollment and Retention Efforts

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

# **Entry 9 Enrollment and Retention of Special Populations**

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	We continue to recruit from low income neighborhoods surrounding the school and throughout the district. We offer free breakfast and lunch to all	In 2020-21, our enrollment of ED students exceeded the district. We will continue using the

	students. A parent coordinator is available to assist families in completing all necessary registration paperwork.	strategies stated to the left in the 2021-22 school year.
English Language Learners	In 2019-20, we implemented an enrollment preferences to English Language Learners. We also do the following to attract and enroll ELLS:  -Other advertising (e.g. radio, TV, flyer) in languages other than English  - Outreach by multi-lingual staff  - Outreach to immigrant community/ies  - Outreach to specialized feeder schools and programs  -Advertising and school materials are translated as needed  - Targeted social media marketing to non-English speaking communities. A Google language translator dropdown has been added to the school website  - School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English  - Advertising materials will be distributed in the primary languages other than English spoken in the area  - With notice, translators will be made available for families at school events, such as parent-teacher conferences.	In 2020-2021, our percentage of ELLs was 1% and our district was 11%. Going forward, we will continue using the strategies listed to the left to work towards meeting the district.
	We offer an enrollment lottery preferences to Students with Disabilities. Our school website mentions our special needs	Our percentage of SWD students increased by one percentage point in 2020-21 from the previous year. We will continue to attract SWD through the

Students with Disabilities	services.	advertising and other
	-Other advertising (e.g. radio, TV,	recruitment efforts described to
	flyer) that mentions special	the left. Our lottery preference
	needs	additionally supports us in
	-Outreach to specialized feeder	recruiting and enrolling this
	schools and programs.	group.

## **Retention Efforts Toward Meeting Targets**

	Doscribo Potentian Efforts in	Doscribo Potentian Plans in
	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	Albany Community Charter School provides a safe learning environment where students' individual social and academic learning needs are addressed and where parents are treated as partners. We have an open door policy for parents to visit classrooms. The family-based atmosphere with strong community engagement produces an environment where families want to stay enrolled. • Free meal program for all students that emphasizes healthy eating • Extended day programming, eliminating the need for working families to provide after school childcare • Access to full time Social Worker to help with social emotional needs of children, including trauma • The school schedule offers academic intervention periods twice during the day. • There is extended-day programing and, after-school tutoring. • The school offers workshops for	Going forward, we are continuing to engage with families and our communities as a component of our retention strategy. As our scholars return to the classroom after remote learning, we are especially concerned with supporting at-risk groups with academic support as well as social-emotional needs. We are confident that the programs we have in place, including daily interventions, family workshops, and after-school will promote the retention of this group.

	parents on topics such as how to support student literacy at home.	
English Language Learners	ELL students are provided enriching and appropriate instruction according to their level of English Language Proficiency. We monitor the progress and success of all at-risk students. Teachers are aware of their students' progress toward meeting English language proficiency goals. The Principal and Director of Student Support Services and our full-time ENL teacher monitors the progress of all ENL students via regularly administered assessments in ELA and mathematics. Based on student performance and progress on assessments, our teachers collaborate to adjust services to fit the needs of students. All entering students are screened for eligibility for ELL services via the NYSITELL.  Students are administered the New York State English as a Second Language Achievement Test (""NYSESLAT"") at the end of the year to determine their eligibility for ELL services in the following year.  1) Robust family engagement and outreach program which include home visits, student conferences and monthly meetings with school leadership  • Bilingual staff members that are present at events to help with translations and questions  • Documents that are sent home to families are translated in the predominate language	As with ED students, we are particularly focused on supporting our ELLs with the transition back to in-person learning in the 2021-22 school year. We will continue to implement the strategies stated on the left.

- Programs within school for supporting ELLs
- Dedicated ELL Coordinator and two Intervention Specialists serving this population
   KIPP AC provides professional development for all teachers to support the academic, social, and emotional needs of ELL students.
- -School materials are differentiated for students as needed. Going forward, we are making improvements to our instructional program for English Language Learners.
- ACPS currently provides support and early identification for students who exhibit learning and behavior needs by applying the approach of Response to Intervention. This process begins with high-quality instruction and universal screening of all students through direct observation and data collection. Once identified, learners performing below level are provided with academic interventions at the appropriate level of intensity to accelerate their rate of learning and help students meet grade level standards. These intervention services are provided by a variety of personnel, including general education teachers, special educators, Academic Intervention specialists and school social workers. Some services include counseling, small group work, individual check-ins, behavior plans,

#### Students with Disabilities

differentiated and targeted questions, differentiated lessons. Progress is closely monitored to assess both the learning rate and level of performance of individual students.

1) We provide training, professional development and collaborative support to identify at-risk students and help teachers meet students' needs. Special education professionals meet and plan with teachers on a weekly basis during all grade level meetings, and intervention blocks are built into the daily schedule for ELA and Math. The special education teachers provide resources and additional training to instructional staff for best practices in supporting students with disabilities. 2) ACPS provides a consultant teacher model, with a SPEDcertified teacher who in pushes into ELA and Math classrooms as well as provides resource room support for SWD learners. In addition we provide speech and occupational therapist to support students speech and language and occupational needs. 3) ACPS has a co-teaching model with two educators in every classroom. The coteaching model maximizes the potential for differentiated instruction by allowing for frequent, flexible

As stated above, we are focused on providing our SWD population with the necessary academic and social-emotional supports to ensure a smooth transition back to in-person learning in 2021-22.

## **Entry 10 - Teacher and Administrator Attrition**

Completed Aug 2 2021

# Form for "Entry 10 - Teacher and Administrator

small-group instruction.

# Attrition" Revised to Employee Fingerprint Requirements Attestation

## A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is <u>not</u> employed by the school.

[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers. See NYSED memorandum dated October 1, 2019 at

http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf or visit the NYSED website at: <a href="http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html">http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html</a> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

#### **B.** Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates <u>automatically</u> once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf.

#### **Attestation**

## **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

Incomplete Hidden from applicant

#### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

#### **School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

#### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	0

# CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

### **CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

## CATEGORY D: TOTAL FTE COUNT OF **UNCATEGORIZED**, **UNCERTIFIED** TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

## **CATEGORY E: TOTAL FTE COUNT OF <u>CERTIFIED</u> TEACHERS**

	FTE Count
Total Category E	

#### **CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

## **Entry 12 Organization Chart**

Incomplete Hidden from applicant

**Instructions** 

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart.** The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

## **Entry 13 School Calendar**

Completed Sep 15 2021

Instructions for submitting School Calendar

#### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the <u>minimum instructional requirements</u> as required of other public schools "... unless the school's charter requires more instructional time than is required under the regulations."

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

### KIPP-Albany-Community-Charter-Schools-School-calendar-2021-2022

Filename: KIPP Albany Community Charter Schoo Yj4oWlQ.pdf Size: 86.0 kB

## **Entry 14 Links to Critical Documents on School Website**

Completed Aug 2 2021

#### **Instructions**

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

- 1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
- 2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
- 3. Link to New York State School Report Card;
- 4. Lottery Notice announcing date of lottery;
- 5. Authorizer-approved DASA Policy;
- 6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo);
- 7. Authorizer-approved FOIL Policy; and
- 8. Subject matter list of FOIL records.
- 9. Link to School Reopening Plan

# Form for Entry 14 Links to Critical Documents on School Website

School Name: KIPP Albany Community CS

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.kippalbany.org/
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.kippalbany.org/about/board-of- trustees/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.kippalbany.org/
3. Link to NYS School Report Card	https://www.kippalbany.org/
4. Lottery Notice announcing date of lottery	https://www.kippalbany.org/enroll/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.kippalbany.org/
6. District-wide Safety Plan	https://www.kippalbany.org/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.kippalbany.org/
7. Authorizer-Approved FOIL Policy	https://www.kippalbany.org/wp- content/uploads/2020/10/KIPP-Albany-FOIL-Public- Notice.pdf
8. Subject matter list of FOIL records	https://www.kippalbany.org/wp- content/uploads/2020/10/KIPP-Albany-FOIL-Public- Notice.pdf



Thank you.

## **Entry 15 Staff Roster**

Incomplete Hidden from applicant

**INSTRUCTIONS** 

**Required of Regents-Authorized Charter Schools ONLY** 

Please click on <u>the MS Excel Staff Roster Template</u> and provide the following information for ANY and ALL instructional and non-instructional employees.

- •Full name for any and all employees
- •TEACH IDs for any and all employees
- •Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- •Number of years each employee has had in their current role in the charter school
- •Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

# The University of the State of New York THE STATE EDUCATION DEPARTMENT

revised 11.12.2020

State Office of Religious and Independent Schools - Room 1078 Education Building Annex Albany, New York 12234

#### NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

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### INSTRUCTIONS

- Read the "Manual for Nonpublic School Facility Fire & Building Safety Inspections" prior to inspecting the facility
  and complete a separate report for each facility/building and location.
- Part I: General Information. School officials must complete this section annually.
- Part II:
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
  - Items 09A-2 through 26 on the Non-Conformance Report Sheet Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- Part III (A, B, C & D) Certifications -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete Safety History)	ete annually)			
Inspection Date 8/30/24				
Note: Please insert the date the actual inspection took place.  Inspections shall be performed between July 1 <sup>st</sup> and December 1 <sup>st</sup> of the	current schoo	ol yea	r.	
1. Please indicate the primary use of this facility:				
STUDENT INSTRUCTION OTHER STUDENT USE				
Please Specify:				
2. Is there a fire sprinkler system in this facility?	Q	YES	0	NO
If 'yes', is the sprinkler alarm connected with the building alarm?	Ox Y	ES	0	NO
3. Is there a fire hydrant system for facility protection?	<b>Ø</b>	YES	Q	NO
If YES, indicate ownership of system (select one):  Yes	other	scho	lic ov ool ov e spec	vned
<ul> <li>Indicate the ownership of this facility</li> <li>○ LEASED</li> <li>○ OWNED</li> </ul>				1
5. What is the current gross Square footage of this facility?  (to the nearest whole ten feet)				
<ul> <li>6. Fire and Emergency Drills <ul> <li>a. Per Section 807, paragraph 2 of the New York State Education Law Emergency Drills, confirm that a copy of Section 807 has been pringuidance to teaching staff as required Yes YES No.</li> <li>b. Provide dates of twelve fire and emergency drills required by Section held between September 1st and June 30th of the previous school yes</li> </ul> </li> </ul>	nted and distril O on 807 of Edu	buted		
FIRE & EMERGENCY DRILLS				

NOTE Eight (8) are required between September 1, and December 31 Eight (8) drills are required to be evacuation drills. Four (4) drills are required to be lockdown drills

		Date	Evacuation	Lockdown
	1	5-31-21	1.58	
	2	6-2-21	1.49	
1	3	6-3-21	1.52	
	4	-		
	5		1	
	6			
	7			
L	8		3	
1	9			
1	10			1
,	11	i		
7	12			
	as preforming virtua o students were on		ime no fire drills or loc	k downs were done
d. Avera	ge time to evacuate th	is facility was: 1	minutes 5	3 seconds
e. Confir	m that arson and fire	prevention instruction w	vas provided in accordan	
minim	num of 45 minutes o	of instruction in arson at school is in session.	and fire prevention; inj	jury prevention and life
minim safety  f. Confir	num of 45 minutes of for each month that	of instruction in arson at school is in session.   x  re prevention, evacuateing maintained in according to the series of the se	and fire prevention; inj YES tion and fire safety tra	jury prevention and life
f. Confir record Code	for each month that rm that employee fills maintained are be	of instruction in arson at school is in session.  x  re prevention, evacuateing maintained in accompanies.  x  s facility since the last a	YESYESYESYESYESYESYESYES	ining was provided and F406 of the NYS Fire NO
f. Confir record Code	for each month that rm that employee fills maintained are be	of instruction in arson at school is in session.  X  The prevention, evacuate the prevention according to the prevention according to the last at the prevention according to the last at the prevention are prevention.	YES  tion and fire safety traccordance with Section YES  annual fire safety inspection YES	ining was provided and F406 of the NYS Fire NO

8.	If the fire alarm system was activated since immediately notified in accordance with S			
	·	x	_YES	_NO

\_\_\_\_total cost of property damage

# Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet

		65	Kr	cul St	- 1	Alba	ry h	ne Alba 14 122	102		-
Item #	Non- Conformanc	Date Corrected		Item #	Non- Conformanc	Date Corrected		Item #	Non- Conformanc	Date Corrected	23.1
08A-2			1	14A-2				20A-1			1
08B-2			1	14B-2			- 1	20B-1			1
08C-2				14C-2				20C-1			1
08D-2				14D-1							1
08E-2				14E-1				21A-3			1
09A-2				15A-2				22A-3			1
09B-2			-	15B-1				22B-3			1
09C-1		5		15C-2				22C-3			1
09D-1				15D-2							1
				15E-1				23A-1			-
09F-2								23B-1			
09G-2				16A-2				23C-1			]
				16B-2				23D-2			
10A-2				16C-2							
10B-2				16D-2			E	24A-3			
10C-1											1
10D-1				17A-3				25A-1			1
111.0				17B-2				25B-1			1
11A-2				17C-2				25C-1			1
11B-1	-		CHILD NO	17D-2							-
11C-2 11D-2				17E-1				26A-3			1
11D-2 11E-1		-		17F-3		-					-
11E-1				17G-1 17H-2							-
12A-1				17H-2				-			-
12B-3		_		17J-1					-		1
12C-2	-			17K-1		- 4				'4' 1	L
12D-2				17L-1				1	any add		
12E-1				1712-1					n-confor oserved, o		<b>\p</b>
12F-1				18A-2				26A-3 an			
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12H-1				18C-2					Delon	•	
12I-1				18D-2							_
12J-1				1017-2							
12K-1				19A-3							
12L-1				19B-2					Inspect	tor	
12M-1				19B-2			1		nspector	has bee	
12N-1				19D-1					ed with a		
120-2				19E-1	_			previo	us year's	school f	
1202				19E-1			- 1		safety rep	port:	
13A-2				19G-1		-					
13B-2				19H-2	-+			Yes_	X} 1	No	

# Part III: NonPublic School Certifications All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method	
Which method(s) did the school authorities use to complete the an	mual fire safety inspection for this building?
Check appropriate box or boxes	, ,
Inspection by the fire department of the city, town, village	ge or fire district in which the building is located
☐ Inspection by a <u>fire corporation</u> whose territory includes	the school building
Inspection by the <u>county fire coordinator</u> , or the officer	performing the powers and duties of a county fire
coordinator pursuant to a local law, of the county in which	the building is located
Inspection by a fire inspector (Building Safety Inspector	or Code Enforcement Official) who holds a valid
certification	or code Emorecine of Metal) who holds a valid
For additional information regarding these methods, please	see: https://www.nysenate.gov/legislation/laws/FDN/807_4
Section III-B-Fire Inspection by Local Fire Department, Fire I	District, Fire Corporation, County Fire
Coordinator and/ or Fire Inspector (Building Safety Inspector	or Code Enforcement official) who holds a valid
certification	
The individual noted below inspected this building on $8/30/20$	(date) and the information in this Report
represents, to the best of their knowledge and belief, an accurate de	escription of the building and conditions they
observed. The individual that performed this inspection has maint	rained their certification requirements nursuant to 10
NYCRR 1208-3.1. OI A DHEEN	1
NYCRR 1208-3.1. Inspector's Name:	Title: FE/Investigator/ CEO
	Title: FF Investigator MyS CEO
Signature:	Date; 8/30/2021
Digitation.	Date,
Inspector's Organization: Albany Fire Dopt	I
hispector's Organization.	
Toronactor's Training the	
Inspector's Telephone #:	Email: _
T	
Inspector's Code Enforcement Certification#_	
	(as assigned by the NYS Department of State)
Section III-C Contact info for the Authority-Having-Jurisdiction	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdiction	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdictic Name of Local/Municipal Code Enforcement Office:  Address:  Address:  A Day M 1220Z	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:    Document of State   Document Office   Allocation   Allocatio	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdictic Name of Local/Municipal Code Enforcement Office:  Address:  Address:  A Day M 1220Z	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:    Document Office   Allowed St.	on [AHJ] Local Municipality, Town or Village
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:  Address:  Name of contact person:  Telephone:  Email addres	on [AHJ] Local Municipality, Town or Village  Leg Fix Dept  FF/ Investigator/1045 CEO
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:  Address:  Name of contact person:  Telephone:  Email addres	on [AHJ] Local Municipality, Town or Village  Leg Fix Dept  FF/ Investigator/1045 CEO
Section III-C Contact info for the Authority-Having-Jurisdictic Name of Local/Municipal Code Enforcement Office:  Address:    Document Office   Allocation   Allo	on [AHJ] Local Municipality, Town or Village  FF/Investigation / 1045  or Headmaster
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:    Address:   Addre	on [AHJ] Local Municipality, Town or Village  FF/Investigation [IV]  or Headmaster  aspected as indicated in Section III-A above and
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:    Address:   Addre	on [AHJ] Local Municipality, Town or Village  FF Envestre Cer   DVS CEO  or Headmaster  aspected as indicated in Section III-A above and ard of Trustees and certifies that:
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:  Name of contact person:  Title: Telephone  Section III-D School or Building Administrator, Director, The individual noted below certifies that this building was in thereby submits this fire inspection report on behalf of the Boal.  Public notice of report availability has been published, and	or Headmaster aspected as indicated in Section III-A above and ard of Trustees and certifies that: d that
Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office:  Address:  Name of contact person  Name of contact person  Title:  Telephone:  Section III-D School or Building Administrator, Director, The individual noted below certifies that this building was in thereby submits this fire inspection report on behalf of the Boat  Public notice of report availability has been published, and Any nonconformances noted as corrected on the Nonpublished.	on [AHJ] Local Municipality, Town or Village  FF/ Investigation (IV) CEO  or Headmaster  inspected as indicated in Section III-A above and ard of Trustees and certifies that:  d that  ic School Fire Safety Non-Conformance Report
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Section III-C Contact info for the Authority-Having-Jurisdiction Name of Local/Municipal Code Enforcement Office: Address:    Address:   Addres	or Headmaster aspected as indicated in Section III-A above and ard of Trustees and certifies that: d that ic School Fire Safety Non-Conformance Report icated, and that c corrected within an accepted period of time as Title: St. Du. Of Resconce Questions. Telephone #

518)-372-4849

License Number

## SYSTEM RECORD OF INSPECTION AND TESTING

	Start Date: 8.6.21	Completion Date:	8.6.21
	Start Time: 7:00 am	Completion Time:	12:00 pm
_			
1.	PROPERTY INFORMATION		
	Name of Property: AlbanyCommun	ityCharterSchool	
	Address: 65 Karnak st		
	Description of Property: Sc	hool	
	Name of Property Represent	tative: Nick	
	Address:		
	Phone:	Fax:	Email:
_			
2.	TESTING AND MONITORING	ORGANIZATION	
	Testing Organization: SHEPH	HERD COMMUNICATIO	N & SECURITY
	Address: 21A RAILROAD AVI		N & SECONT
	Testing Organization Represe	·	niak
	License No:		
		Fax: (315)-533-125	58 Email: service@shepherdcny.com
	Monitoring Organization: U		,
	Monitoring Organization Add		_
	Monitoring Organization Pho		
	Monitoring Organization Fax		
	Monitoring Organization Em	ail:	
	Account Number:		
	Means of Transmission: Pots	S	
	Entity to which alarms are Re	etransmitted:	the it STATE and a T
_			

#### 3. DOCUMENTATION

Onsite location of the required record documents and site-specific software:

518)-372<u>-4849</u>

License Number:

## 4. DECRIPTION OF SYSTEM OR SERVICE

	4.1 Control Unit			
	Manufacturer: Simple 4.2 Software Firms			del Number: 4010
	Firmware revision nu	ımber: _2	2.02	
	4.3 System Power			
	4.3.1 Primary F Nominal Voltage Amps: 20 Disconnecting Le	120v		ercurrent Protection Type: Breaker#12
	4.3.2 Secondary Type: Battery		Battery Ty	pe: SLA
	Location: FACP		n: Standby Mode 24	Hours, Alarm Mode 5 Minutes
5.	Monitoring Company Building Managemen Building Occupants Authority have Jurisd Other	t	Contact: USA Contact: MOD Contact: Cont	Time: 7:30 am  Time:  Time:
6.	TESTING RESULTS			
	Control Unit Lamps/LEDs/LCDs Fuses Trouble Signals Disconnect Switches Ground Fault Supervision	Visual	Functional  V  V  V  V  V	Comments
	Supervision			

518)-372-4849

10 11 11		ise Number:	
(Continued from previous Local Annunciator	us page)		
			=
Remote Annunciator	닏	$\overline{\mathbf{Q}}$	
Remote Power Panels	Ш	<b>V</b>	
6.2 Secondary Power	Visual	Functional	Comments
	VISUAI	ranctional ✓	comments
Battery Condition		v	
Load Voltage			
Discharge Test			
Charger Test			
Remote Panel Batteries		V	<del></del>
6.3 Alarm/Supervisor	v Initiatir	na Devices	
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6.4 Notification Appli	ances		
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Attach additional test shades of the second state of the second st	neets for a very first transfer for a very f	Pring NO TIME  8:00 am	
Attach additional test shades of the control of the	neets for a very first transfer for a very f	Pring NO TIME  8:00 am	

518)-372-4849

	License Number	
(Continued from previous <u>p</u>	age)	
Trouble Restore		
Supervisory Signal		General Company of the Company of th
Supervisory Restore		
Supervision		:
	_	3-1
7. NOTIFICATION THAT TESTIN	G IS COMPLETE	
	o is comment	
Monitoring Company	Contact: USA	Time: 11:00 am
Building Management		
Building Occupants	Contact:	
Authority have Jurisdiction	Contact:	
Other		
	Contact.	Time:
8. SYSTEM RESTORED TO NORM	101	
S. SISIEM RESIONED TO NORM	IAL .	
Date: 8.6.21	Time:	
Dutc	III/IC.	<del></del>
A SYSTEM DESCRIPTION OF MALEU	NCTIONS STUT EVICTIN	IC AT THE END OF THE INCORPORTION
9. STSTEM DEFECTS, OR WALFO	MCITONS STILL EXISTIN	IG AT THE END OF THE INSPECTION.
10. CERTIFICATION	2	
11 0	1 1	
This system noted about has been i	spected and tested accor	ding to NFPA 72, edition 2015.
thas!	/	
Inspector Signed:	Print	Name: Gary Czelusniak
Title: FA Inspector	Date:	8.6.21

**12205** (518)-372-4849

License Number

# INIATING DEVICE SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: **8.6.21**Start Time: 7:30 am

Completion Date: 8.6.21
Completion Time: 12:00 pm

#### 1. PROPERTY INFORMATION

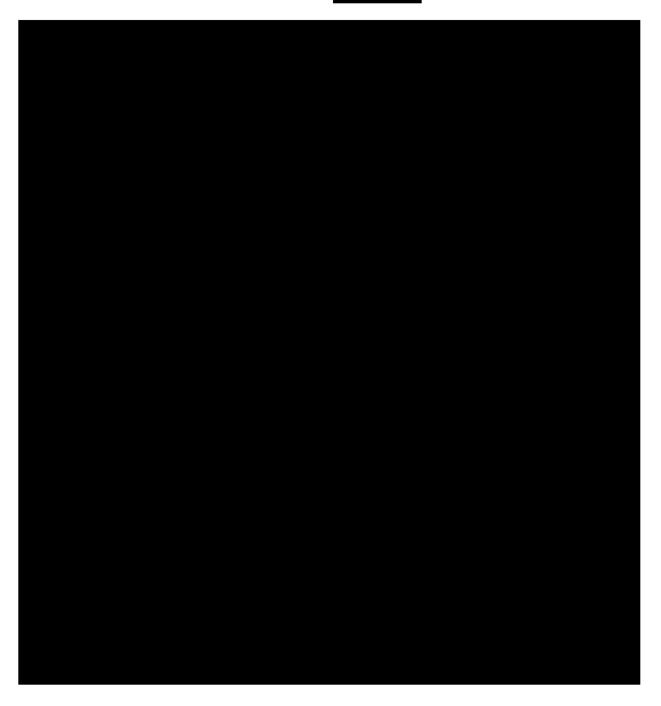
Name of Property: Albany community charter s

Address: 65 Krank st

#### 2. DEVICE INFORMATION



518)-372<u>-4849</u> License Number:



(518)-372-4849

License Number

# INIATING DEVICE SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 7:30 am

Completion Time: 12:00 pm

#### 1. PROPERTY INFORMATION

Name of Property: Albany community charter s

Address: 65 Krank st

#### 2. DEVICE INFORMATION



518)-372-4849

License Number

Device Type	Address	Location	Test Results
			ļ
		•	
			4

518)-372-4849

License Number:

# NOTIFICATION DEVICE SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21 Start Time: 7:30 am Completion Date: 8.6.21

Completion Time: 12:00 am

#### 1. PROPERTY INFORMATION

Name of Property: Albany community charter school

Address: 65 Karnak st

#### 2. DEVICE INFORMATION



518)-372-4849

License Number:

# NOTIFICATION DEVICE SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 7:30 am

Completion Time: 12:00 pm

#### 1. PROPERTY INFORMATION

Name of Property: Albany community charter school

Address: 65 Karnak st

#### 2. DEVICE INFORMATION



2021-08-23 Property Albany Community Char. Elementary School 65 Krank St

ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



Report of Inspection/Test Gene	ral Q	ues	tions		
OWNER SECTION				11110	
Is the building occupied?		Yes No NA	Has the occupancy classification, hazard of contents, and/or storage method remained the same since the last inspection?		Yes No NA
Are all fire protection systems in service?		Yes No NA	Has the system remained in service without modification since the last inspection?		Yes No NA
Was the system free of actuations of devices or alarms since the last inspection?		Yes No NA			
FIRE DEPARTMENT CONNECTION					
Is the FDC plainly visible and easily accessible?		Yes No NA	Are the FDC swivels and couplings not damaged?		Yes No NA
Are the FDC caps and plugs in place and undamaged?	0	Yes No NA	Is the FDC check valve free of leaks?		Yes No NA
Is the FDC identification sign(s) in place?	0 0	Yes No NA			
SPRINKLER HEADS	700				
Are there the proper number and type of spare sprinklers with a list in place?		Yes No NA	Are visible sprinklers in the proper position: upright, pendent, sidewall?		Yes No NA
Are visible sprinklers free of corrosion and physical damage?		Yes No NA	Is there proper clearance below the sprinklers?		Yes No NA
Are visible sprinklers free of foreign materials including foreign paint?	Ø	Yes No NA	Is there liquid in all visible glass bulb sprinklers?		Yes No NA
Are there spare sprinklers and a sprinkler wrench?	0	Yes No NA	Are all the sprinklers dated 1920 or later?		Yes No NA
Fast response sprinklers 20 or more years old replaced or successfully sample tested within last 10 years?		Yes No NA	Standard response sprinklers 50 or more years old replaced or successfully sample tested within last 10 years?		Yes No NA
Standard response sprinklers 75 or more years old replaced or successfully sample tested within last 5 years?		Yes No NA	Dry-type sprinklers replaced or successfully sample tested within last 10 years?		Yes No NA
			1 Inspect Point	Page	

2021-08-23 Property

Albany Community Char, Elementary School 65 Krank St ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



PIPES					
Are the visible pipe and fittings in good condition with no	$ \mathbf{\nabla}$	Yes	Do visible pipe and fittings have no mechanical damage or	V	Yes
external corrosion?		No	leaks?		No
		NA			NA
Does visible pipe have no external loads?	$\checkmark$	Yes	Are visible pipe hangers and seismic braces not damaged	V	Yeş
		No	or loose?		No
		NA	W W		NA
Is the pipe through freezers free if any ice blockage?		Yes			
		No			
	✓	NA			
CONTROL VALVE AREA					
Are the control valves with locks in correct (open or closed)		Yes	Are the control valves with locks locked or is supervision in		Yes
position?		No	place?		No
*	✓	NA		☑	NA
Are the control valves with locks accessible?		Yes	Are the control valves with locks free from any leaks?		Yes
		No			No
	abla	NA		☑	NA
Are the control valves with locks have the appropriate		Yes	Are the control valves with locks properly identified?		Yes
wrenches?		No			No
	oxdot	NA		✓	NA
Are the control valves with electrical supervision in correct		Yes	Are the control valves with electrical supervision locked or	$ \nabla $	Yes
(open or closed) position?		No	is supervision in place?		No
		NA			NA
Are the control valves with electrical supervision	<u>~</u>	Yes	Are the control valves with electrical supervision free from	abla	Yes
accessible?		No	any leaks?		No
		NA			NA
Are the control valves with electrical supervision have the		Yes	Are the control valves with electrical supervision properly	☑	Yes
appropriate wrenches?		No	identified?		No
	✓	NA			NA
VALVE AREA					
Are all check valves externally inspected, operating	abla	Yes	Are the gauges on system operable and in good working	abla	Yes
properly, and are in good condition?		No	condition?		No
		NA			NA
Are the gauges on system showing normal water supply	$\checkmark$	Yes	Is the hydraulic name plate (calculated systems) attached	abla	Yes
pressure?		No	securely to the riser and legible?		No
		NA			NA
Are Pressure reducing valves (sprinkler system) in open		Yes	Are Pressure reducing valves (sprinkler system) with		Yes
position and not leaking?		No	downstream pressure per the design?		No
	☑	NA			NA

#### Report of Inspection/Test Annual NFPA 25 2021-08-23 Conducted by: Isaac Clark Property Albany Community Char. Elementary School RBM-Guardian Fire Protection, INC RBM-Guar 65 Krank St 8 Enterprise Drive Fire Protection, INC. ALBANY NY 12202 ALBANY NY 12204 Print Date: 2021-08-23 Yes Are Pressure reducing valves in good condition including Yes Have the mechanical waterflow alarm devices passed tests no handwheels broken? by opening inspector's test connection/bypass connection □ No No with alarms actuating and flow observed? ✓ NA ☑ NA $\overline{\mathbf{v}}$ Yes $\mathbf{\nabla}$ Do valve supervisory switches indicate movement? The electrical waterflow alarm devices passed test by Yes opening inspector's test connection/bypass connection with Nο No alarms actuating and flow observed? NA NΑ Yes Have post indicating valves been opened until spring or $\mathbf{A}$ Yes All control valves operated through full range and returned torsion felt in the rod and then closed back 1/4 turn? to normal position? □ No No $\checkmark$ NΑ NA Yes Have pressure reducing valves passed partial flow test? □ No $\square$ NA DRY VALVE Are enclosures around valves maintaining a minimum of 40 $\overline{\mathbf{A}}$ Yes Yes Low temperature alarms are in good working condition? degrees F? □ No No NA П $\square$ NA $\mathbf{A}$ Yes Are the gauges on systems with/without low pressure Yes For freezer systems, gauge near compressor reading the alarms in good condition and showing normal air and water same as gauge near the dry-pipe valve? □ No No NA ablaNA $\square$ Yes is the dry pipe valve(s) free from physical damage? Are trim valves in appropriate (open or closed) position? ablaYes □ No $\Box$ No NA NA Yes ablaIs there no leakage in the intermediate chamber? Yes Is the priming level correct and has the low air pressure signal passed it's test? No No NΑ NA Yes Has the low air pressure alarm passed it's test? Yes Has the quick opening device passed the test? No No ablaNA $\checkmark$ NA V Yes Have the strainers, filters and orifices been inspected? Yes Have automatic air maintenance devices passed test? ☐ No Νo □ NA □ NA **BACKFLOW PREVENTERS**

#### $\Box$ NA **ALARMS** $\checkmark$ Yes Are alarms and supervisory devices not damaged? Yes Is the alarm valve free from physical damage? □ No □ No □ NA

☐ Yes

□ No

Is relief port on RPZ device not discharging?

NA

2021-08-23

Property
Albany Community Char. Elementary School

65 Krank St

ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



Frint Date. 2021-06-23					
Is the trim in correct (open or closed) position?		Yes	Is there no leakage in the retarding chamber or drains?	$\Box$	Yes
		No			No
		NA			NA
MAINTENANCE					
If a sprinkler failed a sample test were all the sprinklers		Yes	If conditions were found that required flushing, was flushing		Yes
represented by that sample replaced?		No	of the system conducted?		No
		NA		$\checkmark$	NA
Have adjusted, repaired, reconditioned, or replaced		Yes	Was a drain test conducted after opening any closed valve?	V	Yes
components had proper tests/inspections performed?		No			No
	✓	NA			NA
Operating stem of all OS&Y valves lubricated, completely		Yes	Have sprinklers and spray nozzles protecting commercial		Yes
closed and reopened?		No	cooking equipment and ventilating systems been placed annually?		No
		NA	attributily?	$ \mathbf{\nabla}$	NA
Are dry-pipe systems kept in dry condition?	abla	Yes	Have auxiliary drains been emptied (before freezing		Yes
		No	weather) ?		No
		NA		abla	NA
Is interior of dry-pipe valves cleaned and in good condition?	$\checkmark$	Yes	Have low points been drained before freezing weather?		Yes
		No			No
		NA		$\overline{\mathbf{v}}$	NA
Do the alarm valve(s), strainers, filters and restricted offices	$\checkmark$	Yes			
ass internal inspection?		No			
		NA			

2021-08-23 Property Albany Community Char. Elementary School 65 Krank St

Print Date: 2021-08-23

ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



Report of	Ins	spection/Tes	st for Sys	ten	n - 3	3"	VICTAULIC S	6747				
ANTIFREEZE					- 1							8
What doe the Antii	reeze	test at in Fahrenheit	-	NA								
Report of	Ins	pection/Tes	st for Sys	ten	n <b>-</b> 4	."	Reliable Mod	del D				
DRY VALVE		South Co.	and a		nercy.	-0			F 055		Th's	
Have automatic air	main	itenance devices pass	sed test?		No							
AIR COMPRES	sso	RS		W.							- 4	
Is the air compress damage?	or, pi	ping, wiring free of ph	ysical		No		the air compressor and ystem piping?	chored properly to the str	ucture	or		Yes No NA
For oil-filled air con	npres	sors, is the level suffic	cient?		Yes No NA	Di dr	oes the air compressor rop in pressure?	operate as intended on t	he prop	per		Yes No NA
Does the air compr required time frame		restore normal air pr	essure in the		Yes No NA	D	oes the air compressor	operate without overheat	ing?			Yes No NA
		sors, has the oil been cturer's instructions?	replaced or		Yes No NA							
DRY VALVE TR	RIP 1	EST									-21-3	
Dry Valve		Size: 4	Year: 2006			Ad	ccelerator	Year: N/A				
Make		Model	Serial no.			М	ake	Model	Seria	l no.		
reliable		D				N/	/A	N/A	N/A			
	Tim	ne to Trip thru test e	Water Pressure	Air Pre	essure		Trip point air pressure	Time water reached te outlet	st	Alarm Oper		
Without Accelerator	NA-	-Partial	78	30			15	NA/partial		Yes		
With Accelerator	N/A		N/A	N/A	A		N/A	N/A		N/A		
DRY VALVE TR	IP T	EST (cont)				П						
Were results compa	rable	to previous test?			Yes No NA	Ha	as it passed air leakage	test?				Yes No

2021-08-23 **Property** 

Albany Community Char. Elementary School 65 Krank St

ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204



System	Initial static	Residual		Seconds to Return to Initial Static	Flow Observed?	Did waterflo alarm opera	te? con	e results nparable previous
NSPECTORS	S TEST CONN	IECTION						
System	Location	Descriptio	Time to Alarm (seconds)	Reported?	Smooth Orifice	Easily Accessible	Signs?	Pass?
ALVES								
Sustam	- Leastler	Valve			Easily		Sten	ns #o
RAIN VAL	VES							
			tion					

2021-08-23 Property

Albany Community Char. Elementary School 65 Krank St

ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204

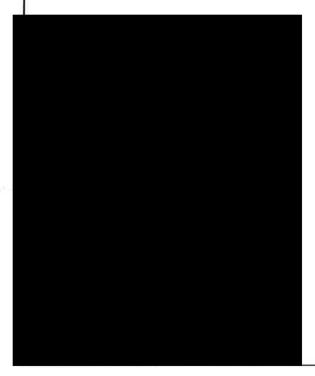


#### **Questions with Photos and Notes**

- Is the hydraulic name plate (calculated systems) attached securely to the riser and legible?

Yes

Notes:



## Report of Inspection/Test

Annual NFPA 25

2021-08-23 Property

Albany Community Char. Elementary School

65 Krank St

ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204



**Deficiencies - General Questions** 

Dry-type sprinklers replaced or successfully sample tested within last 10 years? - 5.3.1.1.1.6

No

Notes:

**Deficiencies - General Wet System Questions** 

None

**Deficiencies - General Dry System Questions** 

None

Deficiencies - 3" VICTAULIC S747

None

Deficiencies - 4" Reliable Model D

None

Deficiencies - 3" Wilkins 375

None

**Deficiencies - Inspectors Test Connection** 

None

**Deficiencies - Valves** 

None

**Deficiencies - Drain Valves** 

None

2021-08-23 **Property** 

Albany Community Char. Elementary School 65 Krank St

ALBANY NY 12202

Print Date: 2021-08-23

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204



#### Inspector Signature

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Inspector Name

Isaac Clark

Signature

Date Completed 2021-08-23

#### **Client Signature**

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Client Name

Nick

Signature

Date Completed

2021-08-23

NEW YORK STATE DEPARTMENT OF HEALTH Bureau of Public Water Supply Protection Empire State Plaza - Corning Tower Room 1110 Albany, NY 12237

# Report on Test and Maintenance of Backflow Prevention Device

PART A	Ple	ease use a	separat	e form for ead	ch device.				omplete entire f							
Public Water Su	pply			Account No. C						Lol						
Facility Name	Albany Commi	unity Cha	r. Elemer	ntary School	Loca	tion of D	evice	rice								
	(rank St ALBA)				Mechani			m								
Street		City		Zip Ne X RP7				1								
Device Information	Manufacturer Wilkins		Тур	DCV	Model 375			Size (in in	ches)	Serial N L3808						
	Check	Valve No. 1		Check Val	lve No. 2	Diff		Pressure Rel /alve	lief	Line Pressure	70psi					
Test before	Leaked Closed tight	$\overline{\mathbf{x}}$		Leaked Closed tight		Oper	ned at		Di	ate 0 8 1	6 2 1					
repair	Pressure drop acc 9.2 psid	eck valve						i	M D	Y						
Describe repairs and materials used	NA			NA		NA				Repali ame <b>NA</b> c#_ <b>NA</b>	red by					
									Da	Date repaired:  M D Y						
Final test	Closed tight  Pressure drop ac check valve NA	ross first		Closed tight			ed at <u>N</u>	NA psid	Da	Date Y						
Water Meter Nu	nmper			Meter Reading Type of S				of Service: (check one) mestic Fire Other								
Remarks (Descr 2nd check	ribe deficiencies: bypas: -2.5	ses, outlets be	fore the devi	ce, connections bet	ween the device	and poin	t of entry,	missing or inad	lequate airg	aps, etc.)						
Certification: Th	nis device X m	neets,	does NO	T meet, the requi	rements of a	aosepta	able con	tainment dev	ice at the	time of testing						
I he Isaac Clark Print Name	reby certify the foreg	going data to	be correct.	rester No.		Signature				/ / piration Date						
Property owners Kipp Scho Print Name	s (or owners agent) ol	) certification		maintenance) 1				<u> </u>	(_	) Telephone						
PARTB C	ertification that insta	allation is in	accordance	with the approved plans. (i				(To be completed by the design engineer or architect or supplier.)								
I hereby certify	that this installation	is in accorda	ance with th	ne approved plan	s.											
Name			Title			Date				NYS DOH L	og #					
License Numbe	er		Phone (	)			m d y									
Representing					Describe	minor i	nstallatio	on changes		1						
Address																
City		State		Zip												
Signature																

#### The University of the State of New York THE STATE EDUCATION DEPARTMENT

revised 11.12.2020

State Office of Religious and Independent Schools - Room 1078 Education Building Annex Albany, New York 12234

## NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NO	NPU	BLI	C S	CHC	OL	BEL	OS C	ODI	Ξ#															
0	1	0	1	0	0	8	6	0	8	9	9													
Sch	0011	Vam	e																					
A	1	b	а	n	У		С	0	m	m	u	n	i	t	У	М	i	d	đ	1	е		С	S
Faci	lity/	Buil	ding	Nar	ne													-						
A	1	b	a	n	У		С	0	m	m	u	n	i	t	У	М	i	d	d	1	е		C	s
Stre	et A	ddre	ss (N	10 F	OB	ox N	Juml	pers)													-	_		
4	2		s	0	u	t	h		D	0	v	е		s	t									
City	/Tov	vn/V	iЦа́́	ge														<u> </u>	7	Zip (	Code			
А	1	b	a	n	У														1	2	2	0	2	
Nan	ne of	Mu	nicip	ality	Re	spon	sible	for	Loc	al C	ode l	Enfo	rcen	nent	-							10	4	Ţ
С	i	t	У		0	f		А	1	b	a	n	У											

#### INSTRUCTIONS

- Read the "Manual for Nonpublic School Facility Fire & Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility/building and location.
- Part I: General Information. School officials must complete this section annually.
- Part II:
  - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
  - Items 09A-2 through 26 on the Non-Conformance Report Sheet Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- Part III (A, B, C & D) Certifications -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (co	emplete annually)
Inspection Date 8/27/21	
Note: Please insert the date the actual inspection took place	ce.
Inspections shall be performed between July 1st and December 1st of	the current school year.
Please indicate the primary use of this facility:	
Trudent Instruction	
O OTHER STUDENT USE	
Please Specify:	
2. Is there a fire sprinkler system in this facility?	Q YES O NO
If 'yes', is the sprinkler alarm connected with the building alarm?	CX YES O NO
3. Is there a fire hydrant system for facility protection?	Ø YES O NO
If YES, indicate ownership of system (select one):	
Yes	public owned
-	school owned other (please specify)
	(picuse specify)
4. Indicate the ownership of this facility  O LEASED	<u></u>
○ OWNED	
O WILLS	
5. What is the current gross Square footage of this facility?	
(to the nearest whole ten feet)	
6. Fire and Emergency Drills	
<ul> <li>a. Per Section 807, paragraph 2 of the New York State Education Emergency Drills, confirm that a copy of Section 807 has been guidance to teaching staff as required Yes YES</li> <li>b. Provide dates of twelve fire and emergency drills required by S</li> </ul>	printed and distributed as _NO ection 807 of Education Law
held between September 1st and June 30th of the previous school	l year:
FIRE & EMERGENCY DRILLS	

NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills.
Four (4) drills are required to be lockdown drills

	To the second second	Date	Evacuation	Lockdown
	* I	5-31-21	1.53	
	2	6-2-21	1.48	
	3	6-3-21	1.46	
	4	17		
	5		**************************************	
	6	7.		The state of the s
	7			
	8			
	9			Company of the Compan
	10	·····	The second secon	
	11			
	12	10	f i	10
c. ]		of fire and emergency the reason:	drills were not held during the	nis reporting
site	If the required number	al learning, during this	drills were not held during the	
site	If the required number cycle, please describe to the was performing virtual	al learning, during this site	time no fire drills or lock dow	ns were performed
site as	If the required number cycle, please describe to was performing virtual no students were on students were on students were the transfer that arson and fire Education Law (revised)	al learning, during this site  als facility was: 1  prevention instruction vice 19/1/05) which requires of instruction in arson	time no fire drills or lock dow	seconds Section 808 of
site as	If the required number cycle, please describe to was performing virtual no students were on students were on the reage time to evacuate the firm that arson and fire Education Law (revised nimum of 45 minutes of the cycle of th	al learning, during this site  is facility was: 1  prevention instruction was: 9/1/05) which requires of instruction in arson at school is in session.	minutes 49  was provided in accordance with severy school in New York S	seconds Section 808 of
site as	If the required number cycle, please describe to a was performing virtual in no students were on a students were on a students were on a students aron and fire Education Law (revised nimum of 45 minutes of the ty for each month that another that employee fire ords maintained are befored.	al learning, during this site  als facility was: 1  prevention instruction was: 9/1/05) which requires of instruction in arson at school is in session.  X  ire prevention, evacuateing maintained in accordance.	minutes 49 was provided in accordance with severy school in New York Sand fire prevention; injury pro	seconds Section 808 of State to provide a evention and life
site as	If the required number cycle, please describe to evacuate the manner that arson and fire Education Law (revised nimum of 45 minutes cety for each month that arson and firm that employee firms that employee	al learning, during this site  als facility was: 1  prevention instruction was: 9/1/05) which requires of instruction in arson at school is in session.  x  ire prevention, evacuateing maintained in acceptable.	minutes 49  was provided in accordance with severy school in New York S and fire prevention; injury provided in a safety training was provided in accordance with Section and fire safety training was cordance with Section F406  YES  annual fire safety inspection re	seconds Section 808 of State to provide a evention and life NO was provided and of the NYS Fire NO
site as	If the required number cycle, please describe to evacuate the manner that arson and fire Education Law (revised nimum of 45 minutes cety for each month that arson and firm that employee firms that employee	al learning, during this site  al prevention instruction value in arson in arson in arson in arson in arson in a session.  A life prevention, evacuate in a maintained in acceptable in a site	minutes 49  was provided in accordance with severy school in New York Stand fire prevention; injury provided and fire safety training was provided in accordance with Section F406  YES  annual fire safety inspection reyes	seconds Section 808 of State to provide a evention and life NO was provided and of the NYS Fire NO

		c	total cost o	f property damage		
Ţ.	8. If the fire alarm system was acti immediately notified in accorda	8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?				
		X	YES	NO		
	*					

# Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet

School Name Albany Community Middle CS Building Name Albany Community middle CS

3	Box 18			3 V -		100000.0	c)	NAMES.	100	re La Estado Es	100 20 4		
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r	100 1			100		17B-2			5	25A-1	-		1
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	11D-2					17F-3				20A-3	-	× .	
	11E-1			TANK.	65	17G-1							-
				the Lat	9	17H-2			14 2 5				-
	12A-1					17I-2						-	-
	12B-3				20	17J-1			新·元本				- 34
	12C-2					17K-1				I	f any add	itional	P673
	12D-2				8.	17L-1				ne	n-confor	mancee	
	12E-1										bserved,		
	12F-1					18A-2			部情节	26A-3 a	nd list the	Code se	ectio
	12G-1				84	18B-2					belov		
_	12H-1			§ .		18C-2			ria i				
_	12I-1					18D-2							
	12J-1			501,00	154								
	12K-1					19A-3							
	12L-1			N. St.		19B-2			N. I.		Inspec	tor	
	12M-1			5 19 27	2	19C-1				The	inspector	has bee	en
	12N-1			- 3/	15	19D-1			THE PARTY OF	provid	ed with a	copy of	the
_1	120-2		t	100		19E-1			7 1 9	previo	us year's	school	fire
L						19F-1					safety re	port:	
	I3A-2					19G-1			and the same	Yes	x7	A.T	
1	13B-2			00.0	8.	19H-2				Yes		No	

# Part III: NonPublic School Certifications All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method
Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?
Check appropriate box or boxes
☐ Inspection by the <u>fire department</u> of the city, town, village or <u>fire district</u> in which the building is located
Inspection by a <u>fire corporation</u> whose territory includes the school building
☐ Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire
coordinator pursuant to a local law, of the county in which the building is located
☐ Inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid
certification
For additional information regarding these methods, please see: https://www.nysenate.gov/legislation/laws/EDN/807-A
Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire
Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid
certification.
The individual noted below inspected this building on 8 27 2021 (date) and the information in this Report
represents, to the best of their knowledge and belief, an accurate description of the building and conditions they
observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19
NYCRR 1208-3.1.
Inspector's Name: Robert Potter Title: FF Investigator NYS CEO
Signature: Date: 8/27/2021
Signature: Date:
Inspector's Organization: Albany Fire Dopt
Inspector's Organization: Thought the Dopt
Inspector's Telephone #: Inspector's Email:
Inspector's Code Enforcement Certification #
(as assigned by the NYS Department of State)
Section III-C Contact into for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village
Name of Local/Municipal Code Enforcement Office: Albany Fire Dost
Address: A Droug St
Albany NY 12202
Name of contact person: Potert Poter Title: Fr/Investigator/WYS CEO
Telephone #: Email address:
_ Email address
Section III-D School or Building Administrator, Director, or Headmaster
The individual noted below costifice that this building and in the state of the sta
The individual noted below certifies that this building was inspected as indicated in Section III-A above and
hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:
1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the Nonpublic School Fire Safety Non-Conformance Report
Sheet portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as
approved by the Commissioner.
The Strategy of Mexical
Operations o
Signature: Telephone #
Email: Jorady & Jalbary Community CS. OC.

# Albany Community Middle School - 42 S. Dove.

# FIRE DRILLS 2020-2021

Date	Time	Stop Watch
5/31/21	20	1:53
4/2/21	9.00am	
6/3/21	11:00am	1:4B 1:46
		е
	41	

# Albany Community Middle School - 42 S. Dove.

# FIRE DRILLS 2020-2021

Date	Time	Stop Watch
5/31/21	2p	1:53
0/2/21	9.000m 11:00am	1:48
6/3/21	11:00am	1:44
-		

518)-372-4849

License Number:

# SYSTEM RECORD OF INSPECTION AND TESTING

	Start Date: 8.6.21	Completion Date:	8.6.21
	Start Time: 1:00 pm	Completion Time:	3:00 pm
1.	PROPERTY INFORMATION		
	Name of Property: Achievement acc	idemy charter school	
	Address: 45 south dove st	-	
	Description of Property: S	chool	
	Name of Property Represer	ntative: Nick	
	Address:		<del></del>
	Phone:		Email:
2.	TESTING AND MONITORING	ORGANIZATION	
	Testing Organization: SHEP		N & SECURITY
	Address: 21A RAILROAD AV	•	
	Testing Organization Repres	sentative: Gary Czelus	niak
	License No: 12000302304		
			58 Email: service@shepherdcny.com
	Monitoring Organization: _	JSA central station	
	Monitoring Organization Ac		
	Monitoring Organization Ph	one	4
	Monitoring Organization Fa	x:	
	Monitoring Organization En	nail:	
	Account Number:		
	Means of Transmission: Po		
	Entity to which alarms are F		

#### 3. DOCUMENTATION

Onsite location of the required record documents and site-specific software:

518)-372-4849

License Number:

#### 4. DECRIPTION OF SYSTEM OR SERVICE 4.1 Control Unit Manufacturer: Honeywell Model Number: Vista128FB 4.2 Software Firmware Version Firmware revision number: N/A 4.3 System Power 4.3.1 Primary Power Nominal Voltage: 120v Overcurrent Protection Type: Breaker#20 Amps: 20 Disconnecting Location: EC panel "CP2" 4.3.2 Secondary Power Type: Battery Battery Type: SLA Location: FACP Standby Power Calculation: Standby Mode <u>24</u> Hours, Alarm Mode <u>5</u> Minutes 5. NOTIFICATION MADE PRIOR TO TESTING Time: 1:00 pm Contact: USA Monitoring Company Contact: MOD Time: \_\_\_\_\_ Building Management **Building Occupants** Contact: \_\_\_\_\_ Time: Authority have Jurisdiction Contact: \_\_\_\_\_ Time: \_\_\_\_\_ Other Contact: Time: \_\_\_\_\_ 6. TESTING RESULTS **6.1 Control Equipment** Visual Functional Comments Control Unit v Lamps/LEDs/LCDs V V

Page 2 of 4

Fuses

Trouble Signals
Disconnect Switches

Ground Fault Supervision 囨

518)-372-4849

(Continued from previo Local Annunciator Remote Annunciator Remote Power Panels	us page)	ense N	umbe マ マ	5
6.2 Secondary Power  Battery Condition  Load Voltage  Discharge Test  Charger Test  Remote Panel Batteries	Visual  U  U  U  U  U  U	Fui	nctional  v  v  v  v  v	Comments
6.3 Alarm/Supervisor, Attach additional test sh 6.4 Notification Appli Attach additional test sh 6.5 Interface Equipme Attach additional test sh	neets for  ances neets for	all Init	tiating devices.	
Alarm Signal Alarm Restore Trouble Signal Trouble Restore Supervisory Signal Supervisory Restore Supervision	n Moni	koring NO	TIME 1:30	COMMENTS
Alarm Signal Alarm Restore Trouble Signal	Alarm F YES	NO	ing System TIME	COMMENTS

518)-372-4849

Lic	ense Nun	nber:	
(Continued from previous page	)		
Trouble Restore			
Supervisory Signal			
Supervisory Restore			
Supervision	$\overline{}$		
Supervision			-
7. NOTIFICATION THAT TESTING I	S COMPL	ETE	
Monitoring Company	Contact:	USA	Time: 3:00 pm
<b>Building Management</b>	Contact:	MOD	Time:
<b>Building Occupants</b>			Time:
Authority have Jurisdiction			Time:
Other			Time:
8. SYSTEM RESTORED TO NORMAL			
Date: <u>8.6.21</u>	_ Time:	3:00 pm	-
9. SYSTEM DEFECTS, OR MALFUNC	TIONS ST	ILL EXISTING AT TH	IE END OF THE INSPECTION.
			_
10. CERTIFICATION			
11 011			
This system noted about has been it spe	cted and	tested according to N	FPA 72, edition 2015.
thas.			
Inspector Signed:		Print Name: Ga	ary Czelusniak
Title: FA Inspector	-	Date: 8.6.21	

(518)-372-4849

License Number:

# INIATING DEVICE SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: **8.6.21**Start Time: 1:00 pm

Completion Date: 8.6.21

Completion Time: 3:00 pm

#### 1. PROPERTY INFORMATION

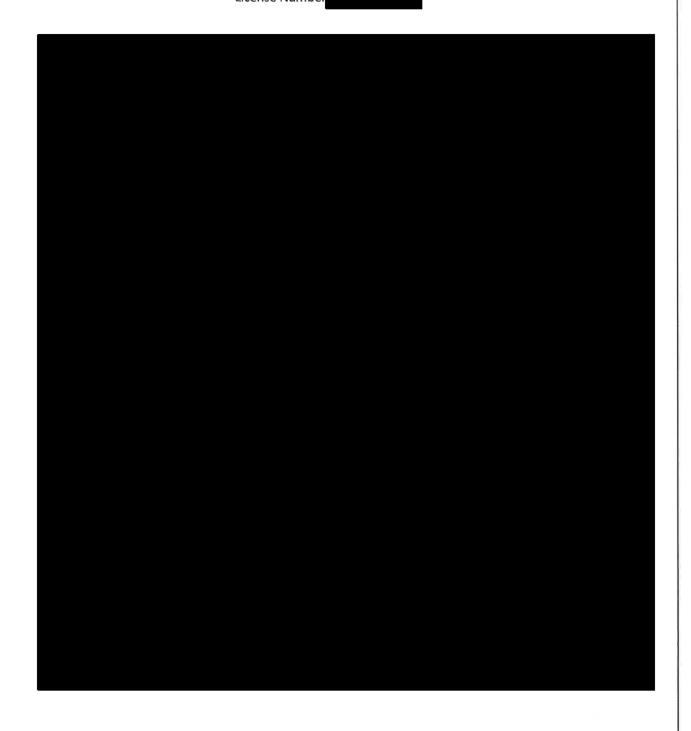
Name of Property: Albany community charter s

Address: 45 S Dove st

#### 2. DEVICE INFORMATION



518)-37<u>2-4849</u> License Number



518)-37<u>2-4849</u>

License Number

#### **NOTIFICATION DEVICE** SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21 Start Time: 1:00 pm Completion Date: 8.6.21

Completion Time: 3:00 pm

#### 1. PROPERTY INFORMATION

Name of Property: Kipp@Dove

Address: 45 dove st

#### 2. DEVICE INFORMATION



518)-372-4849

License Number

# NOTIFICATION DEVICE SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21 Start Time: 1:00 pm

Completion Date: 8.6.21

Completion Time: 3:00 pm

#### 1. PROPERTY INFORMATION

Name of Property: Kipp @ Dove

Address: 45 s dove st

#### 2. DEVICE INFORMATION



## Report of Inspection/Test Annual NFPA 25

2021-08-16 Property Albany Community Charter Middle School 42 South Dove St

ALBANY NY 12202 NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204



PIPES				1	
Are the visible pipe and fittings in good condition with no	V	Yes	Do visible pipe and fittings have no mechanical damage or	<b>2</b>	Yes
external corrosion?		No	leaks?		No
		NA			NA
Does visible pipe have no external loads?	abla	Yes	Are visible pipe hangers and seismic braces not damaged	$\checkmark$	Yes
		No	or loose?		No
		_			NA
Is the pipe through freezers free if any ice blockage?					
		No			
	✓	NA			
CONTROL VALVE AREA		18			
Are the control valves with locks in correct (open or closed)		Yes	Are the control valves with locks locked or is supervision in		Yes
position?		No	place?		No
		NA		$\overline{\mathbf{v}}$	NA
Are the control valves with locks accessible?		Yes	Are the control valves with locks free from any leaks?		Yes
		No	- X		No
	☑	NA		Ø	NA
Are the control valves with locks have the appropriate		Yes	Are the control valves with locks properly identified?		Yes
wrenches?		No			No
	✓	NA		✓	NA
Are the control valves with electrical supervision in correct	$ \mathbf{\nabla}$	Yes	Are the control valves with electrical supervision locked or	$ \mathbf{\nabla}$	Yes
(open or closed) position?		No	is supervision in place?		No
		NA			NA
Are the control valves with electrical supervision	$\square$	Yes	Are the control valves with electrical supervision free from		Yes
accessible?		No	any leaks?		No
		NA			NA
Are the control valves with electrical supervision have the		Yes	Are the control valves with electrical supervision properly	$ \mathbf{\nabla} $	Yes
appropriate wrenches?		No	identified?		No
	☑	NA			NA
VALVE AREA					
Are all check valves externally inspected, operating	V	Yes	Are the gauges on system operable and in good working		Yes
properly, and are in good condition?		No	condition?		No
		NA			NA
Are the gauges on system showing normal water supply	abla	Yes	Is the hydraulic name plate (calculated systems) attached	$\overline{\mathbf{v}}$	Yes
pressure?		No	securely to the riser and legible?		Νo
		NA			NA
Are Pressure reducing valves (sprinkler system) in open		Yes	Are Pressure reducing valves (sprinkler system) with		Yes
position and not leaking?		No	downstream pressure per the design?		No
		NA		$\checkmark$	NA

## Report of Inspection/Test

2021-08-16 Property
Albany Community Charter Middle School
42 South Dove St ALBANY NY 12202

NICK

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



Print Date: 2021-08-19					
Are Pressure reducing valves in good condition including		Yes	Have the mechanical waterflow alarm devices passed tests		Yes
no handwheels broken?		No	by opening inspector's test connection/bypass connection		No
	$ \mathbf{\nabla}$	NA	with alarms actuating and flow observed?	V	NA
Do valve supervisory switches indicate movement?	$\checkmark$	Yes	The electrical waterflow alarm devices passed test by	V	Yes
		No	opening inspector's test connection/bypass connection with alarms actuating and flow observed?		No
		NA	alarms actuating and now observed?		NA
Have post indicating valves been opened until spring or		Yes	All control valves operated through full range and returned	$\overline{\mathbf{A}}$	Yes
torsion felt in the rod and then closed back 1/4 turn?		No	to normal position?		No
	<u>_</u>	NA			NA
Have pressure reducing valves passed partial flow test?		Yes			
		No			
BRYLIANG	☑	NA			
DRY VALVE					
Are enclosures around valves maintaining a minimum of 40	$ \nabla$	Yes	Low temperature alarms are in good working condition?		Yes
degrees F?		No			No
		NA			NA
Are the gauges on systems with/without low pressure	$\checkmark$	Yes	For freezer systems, gauge near compressor reading the		Yes
alarms in good condition and showing normal air and water pressure?		No	same as gauge near the dry-pipe valve?		No
processio.		NA			NA
Is the dry pipe valve(s) free from physical damage?	☑	Yes	Are trim valves in appropriate (open or closed) position?	$ \mathbf{\nabla}$	Yes
	0	No			No
0011		NA			NΑ
Is there no leakage in the intermediate chamber?		Yes	Is the priming level correct and has the low air pressure signal passed it's test?	☑	Yes
		No	signal passed it's test?		No
11. H 20 74 A 4 400 A 4		NA Yes			NA
Has the low air pressure alarm passed it's test?		No	Has the quick opening device passed the test?	☑	Yes
		NA			No
Have the strainers filters and orlines have become		Yes		<u> </u>	NA Yes
Have the strainers, filters and orifices been inspected?		No	Have automatic air maintenance devices passed test?		No
		NA			NA
BACKFLOW PREVENTERS					
Is relief port on RPZ device not discharging?		Yes			
		No			
	$\square$	NA			
ALARMS					
Are alarms and supervisory devices not damaged?	V	Yes	Is the alarm valve free from physical damage?	☑	Yes
		No			No
		NA			NA

## Report of Inspection/Test Annual NFPA 25

2021-08-16 Property

Albany Community Charter Middle School 42 South Dove St

ALBANY NY 12202

NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204



Is the trim in correct (open or closed) position?	✓	Yes	Is there no leakage in the retarding chamber or drains?	$\square$	Yes
		No			No
		NA			NA
MAINTENANCE					
If a sprinkler failed a sample test were all the sprinklers		Yes	If conditions were found that required flushing, was flushing		Yes
represented by that sample replaced?		No	of the system conducted?		No
	☑	NA		V	NA
Have adjusted, repaired, reconditioned, or replaced		Yes	Was a drain test conducted after opening any closed valve?	$\checkmark$	Yes
components had proper tests/inspections performed?		No	, , ,		No
	✓	NA	*		NA
Operating stem of all OS&Y valves lubricated, completely	$ \mathbf{\nabla}$	Yes	Have sprinklers and spray nozzles protecting commercial		Yes
closed and reopened?		No	cooking equipment and ventilating systems been placed		No
		NA	annually?	$\checkmark$	NA
Are dry-pipe systems kept in dry condition?	$\overline{\mathbf{Y}}$	Yes	Have auxiliary drains been emptied (before freezing	V	Yes
		No	weather)?		No
		NA			NA
Is interior of dry-pipe valves cleaned and in good condition?	$ \mathbf{\nabla} $	Yes	Have low points been drained before freezing weather?	✓	Yes
		No			No
		NA			NA
Do the alarm valve(s), strainers, filters and restricted offices	$\overline{\Diamond}$	Yes			
pass internal inspection?		No			
		NA			

## Report of Inspection/Test Annual NFPA 25

2021-08-16 Property

Albany Community Charter Middle School 42 South Dove St

ALBANY NY 12202

NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



Report of	Ins	pection/Tes	t for Syst	en	ı - 3	11	Victaulic Tes	st and Drain				
ANTIFREEZE				H			TE C	1,5,455				
What doe the Antif	reeze	test at in Fahrenheit	١	NΑ								
Report of	Ins	pection/Tes	t for Syst	em	ı - 4	"	Reliable Mod	del D				
DRY VALVE	- 10	- Spin-silly		-	le kora					en de		J. XV
Have automatic air	main	itenance devices pass	ed test?		Yes No NA							
AIR COMPRES	sso	RS		VIVA			De la constitución de la constit				4	
Is the air compress damage?	or, pi	ping, wiring free of ph	/sical		Yes No NA	Is sy	the air compressor anystem piping?	chored properly to the stru	ıcture	OI .		Yes No NA
For oil-filled air compressors, is the level sufficient?					Yes No NA		oes the air compressor op in pressure?	operate as intended on the	ne prop	) CI		Yes No NA
Does the air compr required time frame		restore normal air pr	essure in the		Yes No NA	Do	oes the air compressor	operate without overheat	ing?			Yes No NA
		sors, has the oil been cturer's instructions?	replaced or		Yes No NA							
DRY VALVE TR	RIP 1	EST								414		
Dry Valve		Size: 4	Year: 2005			Ad	ccelerator	Year: 2005				
Make		Model	Serial no.			М	ake	Model	Seria	al no.		
reliable		D				ге	liable	B1	N/A			
	Tim pipe	ne to Trip thru test e	Water Pressure	Air Pre	essure		Trip point air pressure	Time water reached test	st	Alarm Operat	ed	
Without Accelerator			N/A	N/A	Α .	N/A		N/A		N/A		
With Accelerator	17s	ec	50	40			33	NA		Yes		
DRY VALVE TR	iP T	EST (cont)										
Were results comparable to previous test?					Yes No NA	Ha	as it passed air leakage	test?		1		Yes No

## Report of Inspection/Test Annual NFPA 25

2021-08-16

Property
Albany Community Charter Middle School
42 South Dove St

ALBANY NY 12202

NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC

8 Enterprise Drive ALBANY NY 12204



Return to Initial Static Observed? alarm operate? compar to prev test	System	Initial static	Residual	Static	Seconds to	Flow	Did waterflow	v Are res	
System Location Description Time Reported? Smooth Orifice Accessible Alarm	oystem.	minar static	Residual		Return to			compar to prev	able ious
System Location Description Time to to Alarm (seconds)									
to Orifice Accessible	NSPECTOR	S TEST CONN	IECTION		1 2 2 3				
'ALVES	System	Location	Descript	to Alarm				Signs? P	ass'
ALVES									
ALVES									
	ALVES								
Valve Easily Stems			Valve			Easily		Stems	# of
DRAIN VALVES	RAIN VAL	VES							

## Report of Inspection/Test Annual NFPA 25

2021-08-16 Property
Albany Community Charter Middle School
42 South Dove St
ALBANY NY 12202

NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive ALBANY NY 12204



NEW YORK STATE DEPARTMENT OF HEALTH Bureau of Public Water Supply Protection Empire State Plaza - Corning Tower Room 1110 Albany, NY 12237

# Report on Test and Maintenance of Backflow Prevention Device

PART A	Pie	ease use a s	eparate	e form for eac	h dev	/ice.				l test - Co	st - Complete entire form est - Complete Part A only		
Public Water Su City				Account No	k			County		Block		Lot	
	Albany Comm			le School			on of D	evice	m				
AddressStreet		City	202	Zip		IVIE	channe	ai Koo	1111				
Device Information	Manufacturer Wilkins		Тур	e X RPZ		1odel <b>375</b>			Size (in in	ches)	Serial N L2949		
	Check	Valve No. 1		Check Val	ve No.	2	Diff		Pressure Rel alve	ief	Line Pressure	53psi	
Test before repair	Leaked Closed tight  Pressure drop ac 9.1 psid	x cross first check	( valve	Leaked Closed tight	X		Open		3.2 psid	Di	0 8 1 M D	0 2 1 Y	
Describe repairs and materials used	d NA NA						NA			Lh	Repai	red by	
Final test	Closed tight  Pressure drop ac check valve NA			Closed tight	Closed tight Opene			ed at N	A psid	Da	M D		
Water Meter Nu	ımber			Meter Reading			Туре Х	of Service mestic	e: (check one Fire	e) Othe	er		
Remarks (Descri	ibe deficiencies: bypas	ses, outlets befor	e the devi	ce, connections betw	veen the	device	and poin	t of entry, r	missing or inad	equate airg	aps, etc.)		
Certification: The I he Isaac Clark	nis device X n	neets,	correct	meet, the requir	ements		accepta	able cont	ainment dev		time of testing	4	
Property owners Kipp School	s (or owner=s agent ol	) certification the	Nick Title	as performed:			2N	nature 4			) - Telephone		
PARTB C	ertification that inst	allation is in ac	cordance	with the approv	ed plan	15.		(To be a		he design e	engineer or archit	ect or water	
I hereby certify	that this installation	is in accordan	ce with th	e approved plans	3.								
Name			D	ate				NYS DOH L	og #				
License Numbe	mber Phone ( )							m	d	У			
Representing	enting						minor i	nstallatio	n changes				
Address													
City	State Zip												
Signature													

NEW YORK STATE DEPARTMENT OF HEALTH Bureau of Public Water Supply Protection Empire State Plaza - Corning Tower Room 1110 Albany, NY 12237

# Report on Test and Main of Backflow Prevention

PART A	Ple	ase use a	a separat	e for	m for each	devic	e.				al test -	Con	nplete entire i		/
Public Water Sup City					Account No.			Cou	inty		Block	k		Lot	
	Albany Commu			ile S	chool	-	ocation o								3
Street		City			Zip										
Device Information	Manufacturer Ames		Тур		— RPZ <b>X</b> DCV	Mod	<sup>lel</sup> 000 SS		8	ize (in in <b>4"</b>	ches)		Serial N 15142		
6	Check	Valve No. 1		Τ	Check Valve				ial Pres	sure Re	lief	L	ine Pressure		psi
Test before	Leaked Closed tight	x		Ck	Leaked Cosed tight	<u> </u>	0	pened at	NA.	psid		Dat	e 0 8 1	0	2 1
repair	Pressure drop act 2.5 psid	ross first ch	eck valve										M D	Υ	
Describe repairs and	NA			NA			N	Α ,				Nar	Repai me <b>NA</b>	red by	
materials used												Lic	#_NA		
												Dat	te repaired:		
													M D	<del>1 1</del> 8	Y
Final test	Closed tight			Clo	sed tight		0	pened at	NA	_psid		Dat	e		
× *	Pressure drop ac check valve <b>NA</b>				1.							_	M D		Y
Water Meter No	umber			Me	ter Reading	Type of Service: (check one)									
NA				N/	\	Domestic XFire Other									
Remarks (Desci 2nd check	ribe deficiencies: bypas -2.0	ses, outlets b	efore the dev	ice, co	nnections betwe	en the de	evice and	point of en	ntry, mis:	ing or inad	dequate	airga	ps, etc.)		
Certification: Th	nis device X	neets,	does NO	T mee	et, the require	ments o	of an <b>acc</b>	eptable o	contain	ment dev	ice at t	the ti	ime of testing		
Isaac Clark	ereby certify the foreg	going data t	_					1	<u>-</u>		_		7 / 31 / 2	4	
Print Name			Certified	d Teste	r No.		Signa	uero /	_			Expi	ration Date		
, ,	⇒ (or owner≤ agent	) certificatio		was p	erformed:		7	11/	11						
Print Name	OI		Nick Title	€				Signatur	e 7			(	Telephone		
PART B	Certification that installation is in accordance with the approve								o be con pplier.)	pleted by	the desi	ign er	ngineer or archit	tect or wa	ter
I hereby certify	that this installation	is in accord	lance with t	the ap	proved plans.										
Name			Title				Date						NYS DOH L	.og #	
License Numbe	er		Phone (	)					m	d	у				
Representing	senting						ribe min	or instal	lation o	hanges					
Address	dress														
City		State Zip													
Signature	nature														

# Report of Inspection/Test

2021-08-16

Property
Albany Community Charter Middle School
42 South Dove St

ALBANY NY 12202

NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC 8 Enterprise Drive

ALBANY NY 12204



Report of Inspection/Test Gene	ral Q	ues	tions		
OWNER SECTION		Xii		87	
Is the building occupied?	Ø	Yes No	Has the occupancy classification, hazard of contents, and/or storage method remained the same since the last	Ø	Yes
		NA	inspection?		No
A		Yes	11. 4 . 12. 185 4 12. 31		NA Yes
Are all fire protection systems in service?		No	Has the system remained in service without modification since the last inspection?		No
		NA	Silve die last inspession.		NA
M. However and the second second		Yes			INA
Was the system free of actuations of devices or alarms since the last inspection?		No			
		NA			
FIRE DEPARTMENT CONNECTION					
Is the FDC plainly visible and easily accessible?	✓	Yes	Are the FDC swivels and couplings not damaged?		Yes
is the 1 DO planify visible and easily accessible:		No	Are the FDC swivers and couplings not damaged?		No
		NA			NA
Are the FDC caps and plugs in place and undamaged?		Yes	Is the FDC check valve free of leaks?	<b>☑</b>	Yes
Are the PDC caps and plugs in place and undamaged?		No	is the FDC check valve free of leaks?		No
		NA	*		NA
Is the FDC identification sign(s) in place?		Yes			
is the FBO (definitional) in place:		No			
		NA			
SPRINKLER HEADS					
Are there the proper number and type of spare sprinklers	✓	Yes	Are visible sprinklers in the proper position: upright,	<b>☑</b>	Yes
with a list in place?		No	pendent, sidewall?		No
		NA			NA
Are visible sprinklers free of corrosion and physical	$\square$	Yes	Is there proper clearance below the sprinklers?	✓	Yes
damage?		No	is there proper clearance bolow the apiniators:		No
		NA			NA
Are visible sprinklers free of foreign materials including	$\square$	Yes	Is there liquid in all visible glass bulb sprinklers?	<b>V</b>	Yes
foreign paint?		No	To those inquie in all violete glade balls opininger.		No
		NA			NA
Are there spare sprinklers and a sprinkler wrench?	$\Box$	Yes	Are all the sprinklers dated 1920 or later?	$\overline{\mathbf{Q}}$	Yes
		No	The saline opinion dates 1020 of later.		No
		NA			NA
Fast response sprinklers 20 or more years old replaced or		Yes	Standard response sprinklers 50 or more years old		Yes
successfully sample tested within last 10 years?		No	replaced or successfully sample tested within last 10		No
	$ \mathbf{\nabla}$	NA	years?	<b>V</b>	NA
Standard response sprinklers 75 or more years old		Yes	Dry-type sprinklers replaced or successfully sample tested		Yes
replaced or successfully sample tested within last 5 years?		No	within last 10 years?		No
	☑	NA		<b>V</b>	NA
	Copyrigh	it 202	Inspect Point	Page 1	of 10



# KIPP Albany Community Charter School

# 2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Submitted to the SUNY Charter Schools Institute on:

September 16, 2021

By Halim Genus, Chief Schools Officer

65 Krank Street & 42 South Dove St

Albany, New York 12202

518-694-9494

Halim Genus, Chief Schools Officer, and team prepared this 2020-21 Accountability Progress Report on behalf of the school's board of trustees:

	Board	Position
Trustee's Name	Office (e.g. chair, treasurer, secretary)	committees (e.g. finance, executive)
John P. Reilly	Chair	Executive, Finance
Dr. Shai Butler	Vice Chair	Executive, Finance
Carl Young	Secretary	Executive, Governance
Guy Alonge III	Treasurer	Executive, Finance, Development & External Affairs
Dr. Don-Lee Applyrs	Trustee	Development & External Affairs
LaSone Garland-Bryan	Trustee	Development & External Affairs
Katie Hohman	Trustee	Governance
Kelly Kimbrough	Trustee	Development & External Affairs
Ron Mexico	Trustee	Finance
Robert Bellafiore	Trustee	Development & External Affairs
Michael Strianese	Trustee	
Kelly Walborn	Trustee	Governance

Halim Genus has served as the Chief Schools Officer since 2020.

#### SCHOOL OVERVIEW

#### Mission of Elementary School (ES)

The mission of KIPP Albany Community Charter Elementary School (KIPP ACCS) is to provide a high-quality educational experience for children in the Albany area by building a shared responsibility and commitment to student success. We believe all children can excel in a nurturing and supportive environment of high expectations, love, and respect, giving them the ability to determine their future success in school and life. Through a relentless focus on academic achievement and character development, we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens, dedicated to the advancement of one's self, one's family and one's community.

#### **ES Background**

KIPP Albany Community Charter Elementary School is a kindergarten through grade five elementary charter school located in the south end of Albany. In 2020-21, our fifteenth year of operation the school will serve 468 students in grades (K-5). KIPP Albany Community Charter Elementary School is an urban school with a student population in which 93% of the students qualify for free and reduced lunch, and 98% of the students are Black or Latino. KIPP Albany Community Charter Elementary offers an extended school day, a longer school year, two instructors per class and school uniforms and a variety of afterschool programs (including basketball, track, Drama, chess, Step, Close order Drill, Delicate Diamonds, and Band). Our school places a high value on collaboration, community and culture. We have made a commitment to developing an environment that affirms and celebrates the racial and cultural identities of our students and recognizes the critical importance of having teachers and leaders that reflect the communities we serve. As our mission statement states "we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens dedicated to the advancement of one's self, one's family and one's community".

Founded in 2005 as Albany Community Charter School, the Elementary School has consistently been one of the top performing Elementary Schools in the City of Albany as well as New York State. ACCS has routinely achieved results which equaled or surpassed the local suburban schools in more affluent school districts. We have been able to actualize our mission statement and belief that "all children can excel if provided a nurturing and supportive environment of high expectations, love and respect". In 2012 ACCS was recognized by the U.S. Department of Education as a National Blue Ribbon School of Excellence, one of the first charter schools in the State of New York and the first in the City of Albany to receive that distinction. KIPP Albany Community Charter Elementary is excited to join the KIPP network and become a KIPP school to access more of the curriculum, professional development, and other resources available within the network to provide more opportunities to the community we serve.

#### Mission of Middle School (MS)

The mission of KIPP Albany Community Charter Middle School is to provide a high-quality educational experience for children in the Albany area by building a shared responsibility and commitment to student success. We believe all children can excel in a nurturing and supportive environment of high expectations, love, and respect, giving them the ability to determine their future success in school and life. Through a relentless focus on academic achievement and character development, we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens, dedicated to the advancement of one's self, one's family and one's community.

#### **MS Background**

KIPP Albany Community Charter Middle School (ACCMS) was founded in 2012 as the sister school to KIPP Albany Community Charter Elementary School. In the same year, the school was named a National Blue Ribbon School by the US Department of Education. ACCMS students are taught in an environment that emphasizes respect and character education in addition to reading, writing and mathematics.

Like KIPP Albany Community Charter Elementary School, the middle school offers spacious classrooms, a media center, a state-of-the-art music room and a gymnasium. Students are provided a robust offering of extra-curricular activities on campus, including King & Queens Drill Team, Chimalsi Step Team, Ubuntu Shooting Stars Basketball Program, Delicate Diamonds, Drama Club, Track Club, and Chess Club. These additional offerings complement our longer academic school day and school year to allow for whole child development and an exploration of creativity and personal growth among our students.

#### 2020 KIPP Tech Valley Merger

The boards of Albany Community Charter School and KIPP Tech Valley Charter School (KTV) made the decision to merge into one education corporation during the 2019-20 school year. This merger was approved in March 2020 by the SUNY Trustees and became official on July 1, 2020. Both boards had successfully governed SUNY-authorized elementary and middle schools on the north and south ends of Albany, New York for nearly fifteen years. Given that the shared intent of both boards was to help grow more than 1,600 K-8 graders into college-prepared high school students, there was a sensible fit to combine efforts and realize the benefits of such a merger.

The surviving board in this merger was KIPP Tech Valley Charter School. Members of both former boards now make up the new merged board, which was renamed KIPP Albany Community Public Charter Schools (KIPP Albany). Under this merger, the new board oversees both charter schools and will promote best practices from each school across the expanded school community. KIPP TV will receive support in ACCS practices of engaging families. KTV will provide ACCS with more systematized support and specialized expertise in central functions, particularly academics. Each school will operate as linked, but individual charter schools operating with its own accountability plan.

The merger also allows for a city-wide brand of two college-prep K-8 schools that will appeal to a larger population of the Capital Region. KIPP Albany is affiliated with the KIPP Foundation, a national network of 242 college-preparatory public charter schools with a 25-year track record of preparing students in educationally underserved communities for success in college and in life. This will include many families who can have all of their children attend a nationally recognized network, with options on both ends of Albany. With the capacity to serve more than 1,600 students, even families with COVID transportation concerns may now have a choice of a KIPP/ACCS school within a walk of their home. This merger also opens greater options for our overall programming, such as enhanced special education services, English language learner programs and academic enrichment additions.

KIPP Albany wants to define for Albany what excellent education looks like for students and families, be the employer of choice for qualified teachers, and have the organizational foundation to ensure that we are the top choice for years to come.

The merger strengthens the overall academic program, as KIPP Albany Community Public Schools (KIPP ACCS) is transitioning to KIPP's curriculum, pedagogical support structure, and overall schedule. This transition is already underway at the time of this renewal submission. A considerable amount of core academic components will move from those previously used at KIPP ACCS to those that KIPP TV is using successfully at the elementary and middle school levels. Therefore, there will be references to KIPP TV uses of curriculum and instructional support that largely align with the August 2019 KIPP TV renewal application narrative.

The KIPP ACCS seamless alignment with KIPP TV includes a well-structured schedule with high, clear expectations; a standards-based curriculum; strong instructional leadership and staffing; and a rigorous assessment system. These drivers need to be consistent from K-8 so middle school years are built on a strong primary skills foundation in Math, reading and writing. The KIPP ACCS school wide objective will match that of KIPP TV; to bring a full continuum of K-8th graders to NYS proficiency and be well-prepared for the rigors of high school.

#### **Learning During the Pandemic**

In considering our reopening plan, we grounded our decision making in safety, relationships, routines, and providing instruction that has a positive measurable impact on student outcomes. Considering all of those factors, it was our intention to provide 100% virtual instruction through October 30, 2020 for our students, with the fully virtual model designed to best prioritize and achieve safety, build positive and sustaining relationships, establish consistent routines and expectations, and deliver instruction that is measurable and achievable for our students.

We introduced KIPP Albany Supervised Learning Spaces were offered while school was completely virtual for all students 12 and under. The schools offered time in the classroom during virtual school for academic support and in-person, social interaction from  $8\,\mathrm{AM}-4\,\mathrm{PM}$  daily. Students registered for the program and were socially distanced and benefited from being in a quiet, structured setting while learning.

Beginning in November, we returned – usually by one grade at a time – students to in-person instruction using an opt-in model. Ultimately, about 50% of our students returned to in-person instruction while the rest remained fully

Our model relied on a combination of synchronous and asynchronous learning, robust, grade-aligned learning management systems, curriculum that is adapted for virtual delivery, and a commitment to ensuring all students can access both instruction and the additional supports they need to be successful. A key component of this plan was providing every student with a Chromebook (including a touchscreen version for K-3) and other learning tools as needed, to include prepaid MiFi internet devices, noise-cancelling headphones, desks, white boards, and other essential school items. While instruction was delivered by our subject area teachers (and in some cases, by a master teacher model), students in all grades will be broken into pods of 10-15 students to ensure close progress monitoring and a significant bond with at least one adult staff member.

We remained committed to our robust ELA curriculum and so we adjusted the school day schedule to ensure every student had ELA and math instruction every day.

#### Mental Health, Behavioral, And Emotional Support Services And Programs

Students and families will have access to our full social work, counseling, and family support staff, who are available for individual and group remote counseling and continued support to address all social emotional needs as well as case management and access to resources. We will continue to work with outside partners to provide additional resources to families and have applied for additional grant support to increase funding for our mental health and trauma resiliency work.

The emotional and mental health of our students remained of paramount importance to us. So, we made sure that teachers knew how to connect their students and families with our counseling and social workers. We also provided free meals for breakfast and lunch and offered meal delivery to families who expressed need.

Human resources and school leadership will continue to support staff and facilitate outside resources.

#### **ENROLLMENT SUMMARY**

	School Enrollment by Grade Level and School Year													
School Year	К	1	2	3	4	5	6	7	8	9	10	11	12	Total
2016-17	76	72	67	68	67	60	59	65	47					581
2017-18	77	80	76	74	79	78	78	78	61					681

2018-19	73	74	78	75	71	79	69	63	65			647
2019-20	73	75	76	75	73	71	69	77	56			645
2020-21	64	76	65	76	78	75	79	0	83			669

#### **GOAL 1: ENGLISH LANGUAGE ARTS**

#### ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

#### Goal 1: English Language Arts

All students at the KIPP Albany Community Charter School will become proficient in reading and writing of the English Language.

#### **BACKGROUND**

The 2020-21 school year was used as a transition year to move into KIPP Wheatley ELA K-8 curriculum. KIPP Wheatley uses an approach emphasizing culturally relevant text in order to maximize student engagement. This allows students to participate in reading and writing where the content is interesting and therefore teachers will have an opportunity to see high student engagement throughout classes. The following excerpt is from KIPP Wheatley:

KIPP Wheatley encourages a balanced approach to literacy instruction that includes close reading, independent reading, language study, and writing every single day. Research and experience show that effective literacy programs build students' word and world knowledge, integrate reading and writing instruction, align with college-ready standards, and are centered on authentic, high-quality texts.

Not only will KIPP ACCS now have access to an ELA curriculum that has proven successful at KIPP TV for the same exact ages (K-8), KIPP ACCS will no longer be creating content. KIPP Wheatley is a fully supportive curriculum where the work of creating the content, scope and sequence, and formative assessments are entirely included. It is therefore the job of KIPP ACCS teachers to deliver the curriculum, not create it. In fact, the three Common Core State Standards (CCSS) in ELA are addressed with KIPP Wheatley, including: 1. Regular practice with complex texts and their academic language 2. Reading, writing and speaking grounded in evidence from texts 3. Building knowledge through content-rich nonfiction KIPP Wheatley addresses all CCSS in Reading (Informational and Literary).

#### **M**ETHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: KIPP Created Assessments and NYS ELA Exam

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: KIPP Wheatley Unit exams, interim assessments, and NYS end of year exams. We made the commitment to continue to use data to monitor student growth and progress on our internal exams as they were the most relevant to the curricular material students were exposed to on a daily basis.

#### **RESULTS AND EVALUATION**

For the 20/21 school year we did not update our academic goals. Both schools started the school year completely virtual so that also required shifts in the school day schedule. Each school leader ensured every student received blocks of ELA/reading and math instruction daily. Based on our internal interim assessments, the academics team decided to focus on aligning ELA instruction across the region. We ensured that each teacher has an instructional coach who receives targeted development on moving the needle in student outcomes.

**2020-21 NYS ELA Exam** 

Grade	Number Tested	Participation Rate	Percent Proficient (Level 3 & 4)
3	28	37%	18%
4	36	47%	47%
5	34	44%	41%
6	33	44%	55%
7	38	45%	32%
8	30	40%	30%
Overall	199	43%	38%

Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

We also committed to increase the frequency of our data analysis, including analysis of data for exceptional learners. We will implement bi-weekly data meetings that include teachers of exceptional learners. We will also ensure general educators are accountable for knowing and responding to data for all students and increase special educator capacity to analyze grade level standards and develop appropriate reteach plans.

#### SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

Although our NYS ELA exam participation rate was low at 43 percent, our ELA proficiency rate was 38 percent with grade 6 the highest at 55 percent. Facing the instructional challenges of the pandemic in 2020-21, we made the decision to emphasize ELA instruction to minimize learning loss and ability to learn across other academic areas.

#### **ACTION PLAN**

Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

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#### **GOAL 2: MATHEMATICS**

#### **ELEMENTARY AND MIDDLE MATHEMATICS**

#### Goal 2: Mathematics

All students at the KIPP Albany Community Charter School will demonstrate competency in the understanding and application of mathematics computation and problem solving.

#### **BACKGROUND**

In 2018-19 ACCS adopted the Achievement First Math curriculum which includes a focus on number sense, conceptual understanding, number fluency, adaptive reasoning and productive After conducting a robust curriculum audit, ACCS transitioned away from the EngageNY modules in the winter 2017.

We are confident that with our shift to Achievement First Open Source Curriculum—we have significantly increased the level of instructional rigor and standards-based alignment to our math program. In addition, scholars at KIPP ACCS also now receive 45 minutes of additional small group math instruction each day. The intervention block allows teachers time to reteach lessons, remediate deficient skills and provide enrichment to advanced scholars. We expect that we will begin to see increases in student achievement with more efficient targeted instruction to scholars particularly those who were within 10 points of proficiency this school year.

The K-8 mathematics program at KIPP ACCS is grounded in a belief that teaching and learning of mathematics should stimulate curiosity, inquiry, joy, and deep understanding of the mathematics concepts outlined in the Common Core. We are building a program in which we will see the mathematical practices come to life through the shifts (focus, coherence, rigor), called for by the standards. We will continue to refine the components of and resources for the program, on our path to seeing these practices and shifts embodied by our students and driving instruction.

#### **M**ETHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: KIPP Created Math Assessments and NYS Math assessment.

#### **RESULTS AND EVALUATION**

The NYS Math assessment was administered to 32 percent of our students.

Overall, 18% of grade 3-8 demonstrated proficiency with grade 6 performing the best at 33%.

#### 2020-21 NYS Math Exam

Grade	Number Tested	Participation Rate	Percent Proficient (Level 3 & 4)
3	25	33%	4%
4	22	29%	14%
5	29	37%	17%
6	30	40%	33%
7	30	36%	23%
8	10	13%	0%
Overall	146	32%	18%

#### SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

As evidenced by the table above, student participation rates ranged from the low of 13% in grade 8 to a high of 40% in grade 6. Overall, 18% of students in grades 3-8 demonstrated proficiency in math based on this assessment in 2021. Our staff has reflected on this performance and analyzed the many factors affecting instruction that presented in 2020-21.

#### **ACTION PLAN**

Our action plan for math instruction is similar to our plan for ELA instruction. Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

We also committed to increase the frequency of our data analysis, including analysis of data for exceptional learners. We will implement bi-weekly data meetings that include teachers of exceptional learners. We will also ensure general educators are accountable for knowing and responding to data for all students and increase special educator capacity to analyze grade level standards and develop appropriate reteach plans.

#### **GOAL 3: SCIENCE**

#### **ELEMENTARY AND MIDDLE SCIENCE**

#### Goal 3: Science

All students at KIPP Albany Community Charter School will demonstrate competency in the understanding and application of scientific reasoning.

#### BACKGROUND

Our schools used a new science curriculum last year called Amplify Science. Amplify's approach to science is more cooperative and hands-on. While this was our first year using this curriculum, we were not able to dedicate as much time and resources as we had initially planned. Teachers still followed the modified curriculum and administered curriculum based assessments with some frequency.

#### METHOD

We did not set science targets for the last academic school year and did not have a robust assessment protocol throughout the year to monitor student performance in this subject.

Grade 4 and 8 students took the NYS Science exams.

#### **RESULTS AND EVALUATION**

2020-21 NYS Science Exam

Grade	Participation Rate	Percent Proficient (Level 3 & 4)
4	24%	72%
8	20%	13%

#### SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

Our science program continued in 2020-21 as we rolled out the Amplify Program. While our staff and students became familiar with the materials and protocols virtually, we did not utilize a year end assessment other than the NYS Science exams in grade 4 and 8. 72% of the students in grade 4 who sat for the exams scored at levels 3 and 4.

#### **ACTION PLAN**

Our action plan for science instruction is similar to our plan for ELA instruction. Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

#### GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state's testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found <a href="https://example.com/html/english statuses">https://english.com/html/english statuses</a> were based on 2018-19 exam results.

#### Goal 4: Absolute Measure

Under the state's ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

#### **M**ETHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school's status under the state accountability system.

#### **RESULTS AND EVALUATION**

KIPP ACCS continue to be in Good Standing.

#### Accountability Status by Year

Year	Status
2018-19	Good Standing
2019-20	Good Standing
2020-21	Good Standing



# GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

#### **TEMPLATE TABS** 1- GRAY tab contains the Instructions Provides description of tabs and input requirements. **Funding by District** Charter School Tuition Rates 2- BLUE tabs require input of information 1.) Name of School Select school name from list. >Enter contact information. 2.) Enrollment Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District 3.) Staffing Plan Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"Prior Year" column may initially be completed based upon preliminary data, and subsequently adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. 4.) Yearly Budget Enter Yearly Budget information. Includes: >"Prior Year" column may <u>initially</u> be completed based upon preliminary data, and subsequently adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and approved by the school's Board of Directors, should be submitted when submitting Quarterly Actuals. 5.) Balance Sheet Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Prior Year" column may be <u>initially</u> completed based upon preliminary data, and subsequently adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. 6.) Quarterly Report Enter Actual Quarterly Report information . Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses

#### CELL COLORS & GUIDANCE COMMENTS

Complete when submitting Actual Quarter 4.

7.) Annual Report Requirement

= Enter information into the light BLUE shaded cells.	
= Cells labeled in ORANGE containe guidance regarding the input of information.	
= Cells containing RED triangles in the upper right corner contain "guidance comments" on that par "mouse-over" the triangle to reveal each comment.	rticular line item. Please
	Ver. 2021052

Charter Funding Alphabetical By NYS School District
\* (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)



#### **ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE**

### **Albany Community Charter School**

#### **SCHOOL**

Name:	Albany Community Charter School	
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#### CONTACT INFORMATION

Contact Name:	Kassandra Higgins
Contact Title:	Finance and Accounting Consultant
Contact Email:	
Contact Phone:	

#### REPORT PERIOD

Current Academic Year:	2021-22
Prior Academic Year:	2020-21

# ALBANY COMMUNITY CHARTER SCHOOL 2021-22

		ENROLLMENT BY GRADES											
GRADES	К	1	2	3	4	5	6	7	8	9	10	11	12
INITIAL BUDGETED ENROLLMENT	75.5	75	75.3	75.5	77.75	75.8	78	78	78				
TOTAL ENROLLMENT = 688.85									<u> </u>				•

							ENROLI	MENT BY D	ISTRICT						
		PRIOR YEAR			TOTAL D	ANNUA	L BUDGET OLLMENT BY	QUARTER			Т	ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
		ACTUAL	QUAI	RTER 1	QUA	RTER 2	QUA	RTER 3	QUAI	RTER 4	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER	
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
NUMBER OF SCHOOL I	DISTRICTS ENROLLED:	0	15	0	15	0	15	0	15	0	0	0	0	0	
NUMBER OF STUDENT	S ENROLLED:	0	688.76	0	688.76	0	688.76	0 ttal leave the 'F	688.76	0	0	0	0	0	
					dget revisions a ted on tabs 2, 3	and 4.		D" budget colur	mns for the aff	ected					
							BUDGET								
		PRIOR YEAR			1	ENROLLMEN			· · · · · ·		ACTUAL ENROLLMENT BY QUARTER  QUARTER 1 QUARTER 2 QUARTER 3 QUARTER				
	T	2020-21		RTER 1 Revised		RTER 2 Revised	Original	RTER 3 Revised		RTER 4 Revised	QUARTER 1	QUARTER 2	QUARTER 3	QUARTE	
		Actual	Original Budgeted	Budgeted	Original Budgeted	Budgeted	Budgeted	Budgeted	Original Budgeted	Budgeted	Actual	Actual	Actual	Actua	
PRIMARY/OTHER	DISTRICT NAME(S)	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollme	
PRIMARY District	ALBANY CITY SD	Emonnent	494.8	Linominent	494.8	Linominent	494.8	Emonnene	494.8	Linominent	Emonnene	Emonnene	Linominent	Linomin	
SECONDARY District	TROY CITY SD		40.15		40.15		40.15		40.15						
Other District 3	EAST GREENBUSH CSD		3.94		3.94		3.94		3.94						
Other District 4	MENANDS UFSD		6.84		6.84		6.84		6.84						
Other District 5	WATERVLIET CITY SD		2		2		2		2						
Other District 6	RENSSELAER CITY SD		13.05		13.05		13.05		13.05						
Other District 7	SCHENECTADY CITY SD		88.83		88.83		88.83		88.83						
Other District 8	LANSINGBURGH CSD		14.05		14.05		14.05		14.05						
Other District 9	SOUTH COLONIE CSD		4.91		4.91		4.91		4.91						
Other District 10	GUILDERLAND CSD		4.84		4.84		4.84		4.84						
Other District 11	COHOES CITY SD		6.53		6.53		6.53		6.53						
Other District 12	NORTH COLONIE CSD		2.94		2.94		2.94		2.94						
Other District 13	GREEN ISLAND UFSD		3.91		3.91		3.91		3.91						
Other District 14	NISKAYUNA CSD		0.97		0.97		0.97		0.97						
Other District 15	WATERFORD-HALFMOON UFSD		1		1		1		1						
Other District 16	(Select from drop-down list) →													A	

		PRIOR YEAR
		2020-21
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment

ANNUAL BUDGET ENROLLMENT BY QUARTER								
QUARTER 1		QUAR	TER 2	QUAR	TER 3	QUARTER 4		
Original	Revised	Original	Revised	Original	Revised	Original	Revised	
Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	Budgeted	
Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	Enrollment	
	-	•	•		•		<u>.                                    </u>	

АСТ	UAL ENROLLM	IENT BY QUAR	RTER
QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

# ALBANY COMMUNITY CHARTER SCHOOL 2021-22

# STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

*NOTE:	<i>Enter the number of FTE positions</i>
in the "hl	ua" calls

\*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK.

If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

\*NOTE: Each quarter, the actual FTE should be input.

\*NOTE: State the assumptions that are being made for personnel FTE levels.

Description of Assumptions

Description of Assumptions

ADMINISTRATIVE PERSONNEL FTE	PRIOR YEAR
	2020-21
	ACTUAL
Executive Management	
Instructional Management	
Deans, Directors & Coordinators	
CFO / Director of Finance	
Operation / Business Manager	
Administrative Staff	
TOTAL ADMINISTRATIVE STAFF	0.0

	ANNUAL BUDGETED FTE													
	Q1		(2	(	<b>J</b> 3	C	(4							
Original	Revised	Original	Original Revised		Revised	Original	Revised							
2.9		2.9		2.9		2.9								
7.2		7.2		7.2		7.2								
10.8		10.8		10.8		10.8								
4.0		4.0		4.0		4.0								
6.0		6.0		6.0		6.0								
31.0	0.0	31.0	0.0	31.0	0.0	31.0	0.0							

	ACTUAL QUARTERLY FTE												
Q1	Q2	Q3	Q4										
Actual	Actual	Actual	Actual										
0.0	0.0	0.0	0.0										

INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR
	2020-21
	ACTUAL
Teachers - Regular	
Teachers - SPED	
Substitute Teachers	
Teaching Assistants	
Specialty Teachers	
Aides	
Therapists & Counselors	
Other	
TOTAL INSTRUCTIONAL	0.0

	ANNUAL BUDGETED FTE													
	Q1		(2	C	(3	C	(4							
Original	Revised	Original	Revised	Original	Revised	Original	Revised							
38.9		38.9		38.9		38.9								
2.4		2.4		2.4		2.4								
24.9		24.9		24.9		24.9								
5.6		5.6		5.6		5.6								
71.8	0.0	71.8	0.0	71.8	0.0	71.8	0.0							

ACTUAL QUART	ERLY FTE	
Q1 Q2	Q3	Q4
Actual Actual	Actual	Actual
0.0 0.0	0.0	0.0

NON-INSTRUCTIONAL PERSONNEL FTE	PRIOR YEAR
	2020-21
	ACTUAL
Nurse	
Librarian	
Custodian	
Security	
Other	
TOTAL NON-INSTRUCTIONAL	0.0
	<u> </u>
OTAL PERSONNEL SERVICE FTE	0.0

	ANNUAL BUDGETED FTE													
C	<b>Q1</b>	Q	2	0	(3	0	(4							
Original	Revised	Original	Revised	Original	Revised	Original	Revised							
2.0		2.0		2.0		2.0								
8.4		8.4		8.4		8.4								
10.4	0.0	10.4	0.0	10.4	0.0	10.4	0.0							
				•	1		ı							
113.2	0.0	113.2	0.0	113.2	0.0	113.2	0.0							

	ACTUAL QUARTERLY FTE											
Q1	Q2	Q3	Q4									
Actual	Actual	Actual	Actual									
0.0	0.0	0.0	0.0									
0.0	0.0	0.0	0.0									

						ALB		UNITY CHAR / Operating 2021-22		L				
Total Revenue		-	3,153,471		:-	3,153,471	( <del>-</del> 1	-	3,153,471	-	-	3,153,471	- ;	-1
Total Expenses		-	3,003,447	1 E	-	3,003,447	(=)	1-	3,003,447	-	-	3,003,447	벨	-1
Net Income			150,024	-	-	150,024	0-1	1-	150,024	-	1-	150,024		-
Actual Student Enrollment		-	689	10 <del>5</del> ,	-	689	(5)	-	689	-	-	689	<b>=</b>	
		Duian Vaan Astual	1-+ 0		0/20	2-40		12/21	24 (	Outside: 1/1	2/21	nah (	)	c /20
		Prior Year Actual	1st C	(uarter - 7/1 -	9/30	Zna Q	uarter - 10/1 -	12/31	3ra C	Quarter - 1/1 -	3/31	4tn C	Quarter - 4/1 -	6/30
		2020-21 Revenue Per Pupil	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
		Allocate Per Pupil		*NO	TE: If there ar	e NO budget re	visions at the t	ime of auarterl	submittal leav	ve the 'REVISEL	D' Column(s) CO	OMPLETELY BLA	NK.	
REVENUE REVENUES FROM STATE SOURCES	2021-22	Revenue by Quarter			172	E made, the ent		The state of the s			Control of the Contro			
55		PPR %/Qtr->	25.0%	25.0%		25.0%	25.0%		25.0%	25.0%		25.0%	25.0%	
Per Pupil Revenue  ALBANY CITY SD	Per Pupil Rate 16,179	PPR %/Qtf->	2,001,342	25.0%	_	2,001,342	25.0%	_	2,001,342	25.0%	_	2,001,342	25.0%	-
TROY CITY SD	16,817		168,801			168,801			168,801			168,801		
EAST GREENBUSH CSD	13,105		12,908	-	-	12,908		-	12,908	-	-	12,908		
MENANDS UFSD	17,005		29,079	: : : : : : : : : : : : : : : : : : :	-	29,079		-	29,079	-	-	29,079	-	(S)
WATERVLIET CITY SD	10,734		5,367		-	5,367	-	-	5,367	-	-	5,367	-	-
RENSSELAER CITY SD	10,880		35,496	12	- 2	35,496	-	-	35,496	-	-	35,496		120
SCHENECTADY CITY SD	13,135		291,696	-		291,696	-	-	291,696	-	-	291,696	-	-
LANSINGBURGH CSD	11,213		39,386			39,386		-	39,386	-	-	39,386	-	-
SOUTH COLONIE CSD	13,517		16,592	-		16,592	-	-	16,592	-	-	16,592	-	
GUILDERLAND CSD	13,101		15,852	1-1	-	15,852	-	-	15,852	-	-	15,852	-	1=1
COHOES CITY SD	13,733		22,419	-	=	22,419	-	-	22,419	-	-	22,419	-	-
NORTH COLONIE CSD	12,219		8,981	-	1=	8,981	-	-	8,981	-	-	8,981	-	
GREEN ISLAND UFSD	13,829		13,518	-	-	13,518	150	-	13,518	-	-	13,518	-	-
NISKAYUNA CSD	12,847		3,115	121		3,115	-	12	3,115	-	-	3,115	=	=
WATERFORD-HALFMOON UFSD	15,334		3,834	-	-	3,834	-	-	3,834	-	-	3,834	-	-
ALL OTHER School Districts: ( Weighted Avg )	-		-		-	-	-	-	-	-	-	-	-	<b>-</b>
TOTAL Per Pupil Revenue (Weighted Average Per	15,497		2,668,385	-	-	2,668,385	_	- 1	2,668,385		_	2,668,385	_	_
Pupil Funding)	20, 10,											10.00.00 C.00.00 C.00.00 C.00.00		
Special Education Revenue			13,750		-	13,750		-	13,750		-	13,750		-
Grants														
Stimulus								-			-			-
DYCD (Department of Youth and Community Develo	opment)				-			-			-			-
Other NYC DoE Rental Assistance					-			-			-			-
100											-			2252
Other			2 602 425			2 502 425			2 502 425			2 502 425		
TOTAL REVENUE FROM STATE SOURCES  REVENUE FROM FEDERAL FUNDING			2,682,135	-	-	2,682,135	-	-	2,682,135	-		2,682,135	- ]	
IDEA Special Needs					-			-			-			
Title I					-			-			-			-
Title Funding - Other			81,830		-	81,830		-	81,830		-	81,830		-
School Food Service (Free Lunch)					-			1=			-			-
Grants Charter School Program (CSP) Planning & Implemen	ntation		200,000			200,000		-	200,000			200,000		u.
Other					-			-			-			-
Other			21,000			21,000			21,000		-	21,000		
TOTAL REVENUE FROM FEDERAL SOURCES		-	302,830	-	-	302,830	-	-	302,830	-	-	302,830	-	-
LOCAL and OTHER REVENUE														
Contributions and Donations			7.075			7.075		1.5	7.075		-	7.075		-:
Fundraising Erate Reimbursement			7,875 5,911		-	7,875 5,911		-	7,875 5,911			7,875 5,911		_
Earnings on Investments			3,911			5,911		-	5,911		_	3,911		-
Interest Income								-			100			
Food Service (Income from meals)			154,720			154,720		-	154,720			154,720		_
Text Book			134,720			134,720		-	134,720		-	134,720		-
OTHER					-			-						
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	168,506	i e	-	168,506	-	1-	168,506	-	-	168,506	-	-
TOTAL REVENUE			3,153,471			3,153,471	-		3,153,471	_		3,153,471	_ [	
TOTAL REVENUE			3,133,471	-		3,133,471			3,133,471			3,133,471		

		1				ALBA	ANY COMIV	<b>1UNITY CHAR</b>	TER SCHOOL					
								/ Operating						
							Dauget	2021-22	i idii					
Total Revenue		-	3,153,471		-	3,153,471	-	-	3,153,471		-	3,153,471		s
Total Expenses			3,003,447	5 <u>=</u>	_	3,003,447	-	-	3,003,447	_	-	3,003,447	_	in the second
Net Income			150,024	1-	_	150,024	-	-	150,024	-	-	150,024	_	
Actual Student Enrollment			689		-	689	-		689	-	-	689	_	
		'												
		Prior Year Actual	1st C	uarter - 7/1 -	9/30	2nd Q	uarter - 10/1	- 12/31	3rd C	Quarter - 1/1 -	3/31	4th (	Quarter - 4/1 -	- 6/30
		2020-21												
		Revenue Per	Original	Revised		Original	Revised		Original	Revised		Original	Revised	
		Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance
EXPENSES														
	Avg. No. of													
ADMINISTRATIVE STAFF PERSONNEL COSTS	Positions													
Executive Management	2.94		192,225		-	192,225		-	192,225		•	192,225		
Instructional Management	7.22		88,623		-	88,623		•	88,623		E	88,623		
Deans, Directors & Coordinators	10.84		185,938		-	185,938		-	185,938		-	185,938		
CFO / Director of Finance	-				-			-			-			
Operation / Business Manager	3.97		92,307		-	92,307		-	92,307		-	92,307		
Administrative Staff	6.00		53,616			53,616		-	53,616		-	53,616		
TOTAL ADMINISTRATIVE STAFF	30.97	-	612,709		-	612,709	14	-	612,709	-	-	612,709	-	Į.
INSTRUCTIONAL PERSONNEL COSTS														
Teachers - Regular	38.90		560,021		- 1	560,021		-	560,021		-	560,021		
Teachers - SPED	2.40		49,224		-	49,224		-	49,224		-	49,224		
Substitute Teachers	-				- 2			12			-			
Teaching Assistants	24.90		286,051		-	286,051		-	286,051		-	286,051		
Specialty Teachers	-				-			-			-			
Aides	-				-			-			1=0			
Therapists & Counselors	5.63		74,344		-	74,344		i=.	74,344			74,344		
Other			20,723		-	20,723		-	20,723			20,723		
TOTAL INSTRUCTIONAL	71.83		990,362	1.5	-	990,362	-	-	990,362		-	990,362	-	
NON-INSTRUCTIONAL PERSONNEL COSTS	2.00		47 227			47.227			47.227			47.227		
Nurse	2.00		17,337		-	17,337		-	17,337			17,337		
Librarian	-				-			-			-			
Custodian	2-				-			-						
Security Other	8.40		74,169		-	74,169		-	74,169		_	74,169		
Location day	10.40		91,505			91,505			91,505			91,505		
TOTAL NON-INSTRUCTIONAL	10.40		91,505	-	-	91,505	-	-	91,505		-	91,505	-	1
SUBTOTAL PERSONNEL SERVICE COSTS	113.20	-	1,694,575	=	=	1,694,575	-		1,694,575	Ē		1,694,575	Ē	
PAYROLL TAXES AND BENEFITS														
Payroll Taxes			132,665			132,665		-	132,665		-	132,665		
Fringe / Employee Benefits			273,111			273,111		-	273,111		-	273,111		
Retirement / Pension			75,394			75,394			75,394		-	75,394		
TOTAL PAYROLL TAXES AND BENEFITS		-	481,170	-	<u>-</u>	481,170		-	481,170	-	<del>,</del>	481,170	-	
TOTAL PERSONNEL SERVICE COSTS	113.20	-	2,175,745	-	-	2,175,745	-	-	2,175,745	-	-	2,175,745	-	
CONTRACTED SERVICES														
Accounting / Audit			13,335		-	13,335		-	13,335		-	13,335		
Legal			8,250		-	8,250		-	8,250		-	8,250		
Management Company Fee					-			-			-			
Nurse Services					-			-			-			
Food Services / School Lunch			4,725		-	4.725		-	4.725			4.725		
Payroll Services Special Ed Services			11,750		-	4,725 11,750		-	4,725 11,750		_	4,725 11,750		
Titlement Services (i.e. Title I)			3,150		-	3,150		-	3,150		(a)	3,150		
Other Purchased / Professional / Consulting			47,520			47,520		-	47,520		-	47,520		
			-1 1/\l											4

	ALBANY COMMUNITY CHARTER SCHOOL													
	Budget / Operating Plan													
							2021-22							
Total Revenue	-	3,153,471	i.e.	1-	3,153,471	læ1	-	3,153,471	i.e.s.i	-	3,153,471			
Total Expenses	-	3,003,447	-	-	3,003,447	12	-	3,003,447	-	-	3,003,447	21	_	
Net Income		150,024	-	-	150,024		-	150,024	-	-	150,024	-		
Actual Student Enrollment	_	689		-	689		-	689	-		689	-		
	Prior Year Actual	10 68400 10 10 88400 10 10 88400 10 10 10 10 10 10 10 10 10 10 10 10 1			2nd Quarter - 10/1 - 12/31			3rd C	Quarter - 1/1 -	3/31	4th Quarter - 4/1 - 6/30			
	2020-21	I I												
	Revenue Per	Original	Revised	W	Original	Revised	Mantanaa	Original	Revised	Mantanaa	Original	Revised	Wastersa	
	Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	
SCHOOL OPERATIONS														
Board Expenses		3,150		-	3,150		-	3,150		-s	3,150		-	
Classroom / Teaching Supplies & Materials		14,208		-	14,208		-	14,208			14,208			
Special Ed Supplies & Materials				-			-			-			-	
Textbooks / Workbooks		12,550		-	12,550		-	12,550		-	12,550			
Supplies & Materials other				-			-			-				
Equipment / Furniture		2,838			2,838		-	2,838		-	2,838			
Telephone		1,715		-	1,715		-	1,715		-	1,715		-	
Technology		15,879		-	15,879		-	15,879		-	15,879			
Student Testing & Assessment		8,744		-	8,744		-	8,744			8,744			
Field Trips		6,375		-	6,375		-	6,375		-	6,375			
Transportation (student)		108,584		-	108,584		-	108,584		-	108,584			
Student Services - other		32,850		-	32,850		-	32,850			32,850			
Office Expense		21,122		-	21,122		11 <del>-</del>	21,122		-	21,122		<u> </u>	
Staff Development		21,055		-	21,055		-	21,055		-	21,055			
Staff Recruitment		4,136			4,136		-	4,136			4,136			
Student Recruitment / Marketing		6,413		-	6,413		-	6,413		-	6,413			
School Meals / Lunch Travel (Staff)		63,367		-	63,367		-	63,367		-	63,367			
Fundraising				-			-			-				
		159,674		_	159,674		-	159,674			159,674			
Other		482,656			482,656		<u> </u>	482,656			482,656			
TOTAL SCHOOL OPERATIONS	-	462,636		-	462,636	-	-	462,030	-		462,636	-		
FACILITY OPERATION & MAINTENANCE														
Insurance		30,155		-	30,155		-	30,155			30,155			
Janitorial		84,550			84,550		-	84,550		-	84,550			
Building and Land Rent / Lease / Facility Finance Interest				-			-			-				
Repairs & Maintenance				-			-			-				
Equipment / Furniture		13,312		-	13,312		-	13,312		-	13,312		<u> </u>	
Security		2,350		-	2,350		-	2,350		-	2,350			
Utilities		25,950		-	25,950			25,950		-	25,950			
TOTAL FACILITY OPERATION & MAINTENANCE	-	156,317		-	156,317		-	156,317		-	156,317	-		
DEPRECIATION & AMORTIZATION		100,000		-	100,000		-	100,000		-	100,000			
COVID-19 / CONTINGENCY				-			-			-				
DEFERRED RENT				-			-			-			-	
TOTAL EVDENCES	525	3,003,447	Sex		3 002 447	9665		3,003,447	90%	520	2 002 447			
TOTAL EXPENSES		3,003,447	-		3,003,447	-	-	3,003,447	-		3,003,447			
NET INCOME	-	150,024		-	150,024	_	-	150,024		_	150,024	=		

	ALBANY COMMUNITY CHARTER SCHOOL													
		Budget / Operating Plan												
	2021-22													
Total Revenue	-	3,153,471		3,153,471			3,153,471		3,153,471 -					
Total Expenses		3,003,447	12	-	3,003,447	(4)	-	3,003,447	-	-	3,003,447	2	1	
Net Income		150,024	18	_	150,024		-	150,024	-	-	150,024	-		
Actual Student Enrollment	-	689		-	689	=	-	689	-	-	689	-	9	
	Prior Year Actual	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd C	Quarter - 1/1 -	3/31	4th Quarter - 4/1 - 6/30			
	2020-21													
	Revenue Per	Original	Revised		Original	Revised		Original	Revised		Original	Revised		
	Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	
			-21-04-00-0-00-00-00-00-00-00-00-00-00-00-0				100000000000000000000000000000000000000		10.0 To 20.0 (10.0 ) 200 hazar (10.0 (10.0 )					
ENROLLMENT - *School Districts Are Linked To Above Entries*														
Number of Districts:	-	15	-	: <b>-</b>	15	-	:-	15		1-1	15	- 1		
ALBANY CITY SD	-	495	-	-	495	-	-	495	-	_	495	-		
TROY CITY SD	-	40	-	-	40	-	-	40	-	-	40	=		
EAST GREENBUSH CSD	-	4	-	-	4	-	-	4		-	4	-		
MENANDS UFSD	-	7	-	-	7		-	7	-	-	7	-		
WATERVLIET CITY SD	-	2	1-	-	2	1-1	1=1	2		1-1	2	- 1		
RENSSELAER CITY SD		13	u=	_	13	-	-	13		-	13	- 1		
SCHENECTADY CITY SD	-	89	-		89	=	-	89	-	-	89	=		
LANSINGBURGH CSD	-	14	t=		14	-	1-	14		-	14	- 1		
SOUTH COLONIE CSD	-	5	-		5	-	-	5	<b>=</b> 2	-	5	- 1		
GUILDERLAND CSD	-	5	(=		5	-	-	5	-	-	5	=		
COHOES CITY SD	-	7		-	7	-	-	7		-	7	-		
NORTH COLONIE CSD	21	3	-	-	3	-	-	3	F	-	3	-		
GREEN ISLAND UFSD	-1	4	1-	-	4	i-	1-	4	=:	-	4	-		
NISKAYUNA CSD		1	.=	-	1	-	-	1	-1	-	1	-		
WATERFORD-HALFMOON UFSD		1	-	- =	1	(i=1)	12	1	=	-	1	=		
ALL OTHER School Districts: ( Weighted Avg )	-			=	-		-	-	=	_	=	===		
TOTAL ENROLLMENT		689			689			689			689			
REVENUE PER PUPIL		4,578		-	4,578	-	-	4,578		-	4,578	-		
EXPENSES PER PUPIL		4,361		-	4,361	-	-	4,361			4,361	-		

				AL	BANY COMI	MUNITY CHA	RTER SCHOOL
			Budge	t / Operatin	g Plan		
					•	2021-22	
T		12 (12 004	12 (12 004		12 (12 004	12 612 004	
Total Revenue		12,613,884	12,613,884	-	12,613,884	12,613,884	
Total Expenses		12,013,789	12,013,789	-		(12,013,789)	
Net Income Actual Student Enrollment		600,095	600,095	-	600,095	600,095	
Actual Student Elifolinient						l:	
			Total Year		VARI	ANCE	
					Original	Revised	SOCIONATION STATEMENT CONTRACTOR AND ADDRESS OF THE STATEMENT OF THE STATE
		Original	Revised			Budget vs. PY	DESCRIPTION OF ASSUMPTIONS
		Budget	Budget	Variance	Budget	Budget	
REVENUE							
REVENUES FROM STATE SOURCES	2021-22						
Per Pupil Revenue	Per Pupil Rate						
ALBANY CITY SD	16,179	8,005,369	8,005,369	-	8,005,369	8,005,369	
TROY CITY SD	16,817	675,203	675,203	-	675,203	675,203	
EAST GREENBUSH CSD	13,105	51,634	51,634	[2] [5]	51,634	51,634	
MENANDS UFSD	17,005	116,314	116,314	-	116,314	116,314	
WATERVLIET CITY SD	10,734	21,468	21,468		21,468	21,468	
RENSSELAER CITY SD	10,880	141,984	141,984	-	141,984	141,984	
SCHENECTADY CITY SD  LANSINGBURGH CSD	13,135 11,213	1,166,782	1,166,782		1,166,782	1,166,782	
SOUTH COLONIE CSD	13,517	157,543 66,368	157,543 66,368		157,543 66,368	157,543 66,368	
GUILDERLAND CSD	13,101	63,409	63,409		63,409	63,409	
COHOES CITY SD	13,733	89,676	89,676	-	89,676	89,676	
NORTH COLONIE CSD	12,219	35,924	35,924	-	35,924	35,924	
GREEN ISLAND UFSD	13,829	54,071	54,071	-	54,071	54,071	
NISKAYUNA CSD	12,847	12,462	12,462	-	12,462	12,462	
WATERFORD-HALFMOON UFSD	15,334	15,334	15,334	-	15,334	15,334	
ALL OTHER School Districts: (Weighted Avg)	-	-	· <del>-</del>	-	-	-	
TOTAL Per Pupil Revenue (Weighted Average Per	15,497	10,673,541	10,673,541	-	10,673,541	10,673,541	
Pupil Funding) Special Education Revenue		55,000	55,000		55,000	55,000	
Grants		33,000	33,000	=	33,000	33,000	
Stimulus			-	-	-	-	
DYCD (Department of Youth and Community Develo	opment)	-		-	-	-	
Other	,	-	1-	-	-	-	
NYC DoE Rental Assistance				-	-	-	
Other			-	2		-	
TOTAL REVENUE FROM STATE SOURCES		10,728,541	10,728,541	-	10,728,541	10,728,541	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	_	_	-		
Title I		-	-	-	-	-	
Title Funding - Other		327,321	327,321	[2] [2]	327,321	327,321	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants		7-1900	12 12 habita 20 100 1000		22.2.12 at 20 12 12 12 12 12 12 12 12 12 12 12 12 12		
Charter School Program (CSP) Planning & Implemen	ntation	800,000	800,000	-	800,000	800,000	
Other		04.000	- 04.000	-	04.000	- 04.000	
Other TOTAL PEVENUE EPOM FEDERAL SOURCES		84,000	84,000		84,000	84,000	
TOTAL REVENUE FROM FEDERAL SOURCES		1,211,321	1,211,321	-	1,211,321	1,211,321	
LOCAL and OTHER REVENUE							
Contributions and Donations		-	-	-	-	-	
Fundraising		31,500	31,500	-	31,500	31,500	
Erate Reimbursement		23,643	23,643	-	23,643	23,643	
Earnings on Investments		-	-	-		-	
Interest Income		-	-	-	-	-	
Food Service (Income from meals)		618,879	618,879		618,879	618,879	
Text Book		-	<u> </u>	<u></u>	-	-	
OTHER TOTAL REVENUE FROM LOCAL and OTHER SOURCES		674,022	674,022	-	674,022	674,022	
TOTAL REVENUE I ROW LOCAL BING OTHER SOURCES		074,022	074,022		074,022	0/4,022	
TOTAL REVENUE		12,613,884	12,613,884		12,613,884	12,613,884	

				AL	BANY COMI	MUNITY CHA	RTER SCHOOL
			Budget	/ Operatin	g Plan	1	
			a <del>-</del> a			2021-22	i.
Total Revenue		12,613,884	12,613,884		12,613,884	12,613,884	
Total Expenses		12,013,884	12,013,789	-	(12,013,789)		
Net Income		600,095	600,095	_	600,095	600,095	
Actual Student Enrollment			550,055		550,055	550,055	
			Total Year		(850-858)	ANCE	
		Original	Davisad		Original	Revised	DESCRIPTION OF ASSUMPTIONS
		Original Budget	Revised Budget	Variance	Budget vs. PY Budget	Budget vs. PY Budget	DESCRIPTION OF ASSOMPTIONS
		Duuget	Duuget	Variance	Duuget	Duaget	
EXPENSES	Avg. No. of						
ADMINISTRATIVE STAFF PERSONNEL COSTS	Positions	l					
Executive Management	2.94	768,900	768,900	-	(768,900)	(768,900)	
Instructional Management	7.22	354,490	354,490	[5]	(354,490)	(354,490)	
Deans, Directors & Coordinators	10.84	743,753	743,753	-	(743,753)	(743,753)	
CFO / Director of Finance		-		5.		[	
Operation / Business Manager	3.97	369,226	369,226	-	(369,226)	(369,226)	
Administrative Staff	6.00	214,465	214,465	-	(214,465)	(214,465)	
TOTAL ADMINISTRATIVE STAFF	30.97	2,450,834	2,450,834	-	(2,450,834)	(2,450,834)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	38.90	2,240,084	2,240,084	-	(2,240,084)	(2,240,084)	
Teachers - SPED	2.40	196,895	196,895		(196,895)	(196,895)	
Substitute Teachers	-	-	- 2	=	©2	-	
Teaching Assistants	24.90	1,144,202	1,144,202	-	(1,144,202)	(1,144,202)	
Specialty Teachers	=	-	-			-	
Aides		207.275	207.275	2	(207.275)	/207.275)	
Therapists & Counselors Other	5.63	297,375 82,890	297,375 82,890	<u> </u>	(297,375) (82,890)	(297,375) (82,890)	
TOTAL INSTRUCTIONAL	71.83	3,961,446	3,961,446		(3,961,446)		
		2,22,110			(2)222,113)	(-)	
NON-INSTRUCTIONAL PERSONNEL COSTS					1.22	,	
Nurse	2.00	69,346	69,346	<u> </u>	(69,346)	(69,346)	
Librarian		<del>                                     </del>	-	-	-	-	
Custodian Security	-	<del>                                     </del>			(5)		
Other	8.40	296,674	296,674	-	(296,674)	(296,674)	
TOTAL NON-INSTRUCTIONAL	10.40	366,020	366,020	-1	(366,020)	(366,020)	
SUBTOTAL PERSONNEL SERVICE COSTS	113.20	6,778,300	6,778,300	5	(6,778,300)	(6,778,300)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		530,660	530,660	2	(530,660)	(530,660)	
Fringe / Employee Benefits		1,092,445	1,092,445	-	(1,092,445)		
Retirement / Pension		301,575	301,575	53	(301,575)	(301,575)	
TOTAL PAYROLL TAXES AND BENEFITS		1,924,680	1,924,680	555	(1,924,680)	(1,924,680)	
TOTAL PERSONNEL SERVICE COSTS	113.20	8,702,980	8,702,980	-	(8,702,980)	(8,702,980)	
CONTRACTED SERVICES							
Accounting / Audit		53,340	53,340	-	(53,340)	(53,340)	
Legal		33,000	33,000	E	(33,000)	(33,000)	
Management Company Fee			-	-		-	
Nurse Services		-	-		-	-	
Food Service / School Lunch Payroll Services		18,900	18,900	-	(10 000)	(18,900)	
Special Ed Services		47,000	47,000	-	(18,900) (47,000)	(47,000)	
Titlement Services (i.e. Title I)		12,600	12,600	2	(12,600)	(12,600)	
Other Purchased / Professional / Consulting		190,080	190,080	-	(190,080)	(190,080)	
TOTAL CONTRACTED SERVICES		354,920	354,920	-	(354,920)		

#### ALBANY COMMUNITY CHARTER SCHOOL **Budget / Operating Plan** 2021-22 Total Revenue 12,613,884 12,613,884 12,613,884 12,613,884 Total Expenses 12,013,789 (12,013,789) (12,013,789) 12,013,789 Net Income 600,095 600,095 600,095 600,095 Actual Student Enrollment **Total Year** VARIANCE Original Revised Original Revised Budget vs. PY Budget vs. PY **Budget** Budget Variance Budget **Budget** SCHOOL OPERATIONS 12,600 **Board Expenses** 12,600 (12,600)(12,600)Classroom / Teaching Supplies & Materials 56,830 56,830 (56,830)(56,830)Special Ed Supplies & Materials Textbooks / Workbooks 50,200 50,200 (50,200)(50,200)Supplies & Materials other Equipment / Furniture 11,350 11,350 (11,350)(11,350)Telephone 6,860 6,860 (6,860)(6,860)Technology 63,514 63,514 (63,514)(63,514)34,974 34,974 (34,974)(34,974)Student Testing & Assessment 25,500 Field Trips 25,500 (25,500)(25,500)Transportation (student) 434,334 434,334 (434, 334)(434, 334)Student Services - other 131,400 131,400 (131,400)(131,400)Office Expense 84,486 84,486 (84,486)(84,486)Staff Development 84,220 84,220 (84,220)(84,220)16,545 16,545 (16,545)(16,545)Staff Recruitment 25,650 Student Recruitment / Marketing 25,650 (25,650)(25,650)School Meals / Lunch 253,466 253,466 (253,466)(253,466)Travel (Staff) **Fundraising** 638,694 638,694 (638,694)(638,694)Other **TOTAL SCHOOL OPERATIONS** 1,930,623 1,930,623 (1,930,623)(1,930,623) **FACILITY OPERATION & MAINTENANCE** 120,618 120,618 (120,618)(120,618)Insurance 338,200 338,200 (338,200)(338,200)**Janitorial** Building and Land Rent / Lease / Facility Finance Interest Repairs & Maintenance Equipment / Furniture 53,248 53,248 (53,248)(53,248)9,400 (9,400)Security 9,400 (9,400)103,800 103,800 (103,800)(103,800)Utilities 625,266 625,266 (625, 266)(625, 266)TOTAL FACILITY OPERATION & MAINTENANCE **DEPRECIATION & AMORTIZATION** 400,000 400,000 (400,000)(400,000)**COVID-19 / CONTINGENCY DEFERRED RENT** 12,013,789 12,013,789 - (12,013,789) (12,013,789) TOTAL EXPENSES

600,095

NET INCOME

#### DESCRIPTION OF ASSUMPTIONS

600,095

600,095

600,095

	ALBANY COMMUNITY CHARTER SCHOOL									
		Budget	/ Operatin							
		2	,	<b>G</b>	2021-22	ı				
					1	ĺ				
Total Revenue	12,613,884	12,613,884	-	12,613,884	12,613,884					
Total Expenses	12,013,789	12,013,789	-	(12,013,789)	(12,013,789)					
Net Income	600,095	600,095	-	600,095	600,095					
Actual Student Enrollment				I .						
		Tatal Vann			ANICE					
	1	Total Year		08/5/2006	ANCE					
	0-1-11	David - I		Original	Revised	DESCRIPTION OF ASSUMPTIONS				
	Original	Revised	Variance		Budget vs. PY	DESCRIPTION OF ASSOMPTIONS				
	Budget	Budget	Variance	Budget	Budget					
ENROLLMENT - *School Districts Are Linked To Above Entries*										
Number of Districts: ALBANY CITY SD										
TROY CITY SD										
EAST GREENBUSH CSD										
MENANDS UFSD										
WATERVLIET CITY SD	1									
RENSSELAER CITY SD	1									
SCHENECTADY CITY SD										
LANSINGBURGH CSD										
SOUTH COLONIE CSD										
GUILDERLAND CSD										
COHOES CITY SD										
NORTH COLONIE CSD										
GREEN ISLAND UFSD										
NISKAYUNA CSD										
WATERFORD-HALFMOON UFSD										
ALL OTHER School Districts: ( Weighted Avg )										
TOTAL ENROLLMENT										
REVENUE PER PUPIL										
EXPENSES PER PUPIL										

					ALBA	NY COMM	UNITY CHAR	RTER SCHOOL	_					
							/ Operating							1
							2021-22							1
		2021-22										1		
Total Revenue	-	3,153,471	E=	-	3,153,471			3,153,471	·•	-	3,153,471	<b>-</b> £	-	12,613,884
Total Expenses		3,003,447		-	3,003,447	-	-	3,003,447	-	-	3,003,447	=2	-	12,013,789
Net Income		150,024		-	150,024	-	-	150,024	-		150,024	-0	-	600,095
Actual Student Enrollment	-	689	100	-	689		i <del>-</del>	689	-	-	689	-	-	
	Prior Year Actual	1et O	uarter - 7/1 -	9/30	2nd Ou	uarter - 10/1 -	12/31	3rd C	Quarter - 1/1 - 3	3/31	/lth O	uarter - 4/1 -	6/30	
	2020-21	1300	quarter - 7/1 -	3,30	Ziiu Qi	aditei - 10/1 -	12/31	314.0	tuarter - 1/1	3/31	4114	durter - 4/1 -	0/30	
	Revenue Per	Original	Revised		Original	Revised		Original	Revised		Original	Revised		Original
	Pupil	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	Budget	Budget	Variance	Budget
CASH FLOW ADJUSTMENTS										and the second second second			on the second se	
OPERATING ACTIVITIES {enter descriptions below }														
Add Back Depreciation	-	100,000	-	-	100,000	-	0=	100,000	1=1	( <b>=</b> 1	100,000	:=0	:=:	400,000
Other		-	-	=	-	_	3.5	-	.=.	e=1	-	-	-	-
Total Operating Activities	-	100,000	- 4	-	100,000	-	=	100,000	-		100,000	<u> 12</u> 0	121	400,000
INVESTMENT ACTIVITIES {enter descriptions below }														
Example - Subtract Property and Equipment Expenditures	<b>5</b> ):	-	2.5	-	-	-	15	-	<b>.</b>	-	320	7		_
Other	(=)	-		-	920	~=	-	-	-	-	-	<b>≃</b> %	-	-
Total Investment Activities	-	-	-	-	-	-	=	-	-	-	-	-	-	
FINANCING ACTIVITIES {enter descriptions below }			1			1								
Subtract Principal Payment	(=)	-	-	-	7-1	-	1-	-	16	(=)	-	1-11	-	-
Other	-1	(41,360)	178	-	(41,360)	-		(41,360)	.=		(41,360)	: <del>-</del> ::	-	(165,439)
Total Financing Activities	-	(41,360)	-	-	(41,360)	-	-	(41,360)	-	-	(41,360)		-	(165,439)
Total Cash Flow Adjustments	-	58,640	-	-	58,640	-	=	58,640	-	2.0	58,640	-		234,561
		202.22		· I	202 222		7			1	202.222	1		
NET INCOME	-	208,664	-	-	208,664	-	-	208,664	-	-	208,664	-0	-	834,656
Beginning Cash Balance	-		-	-	208,664	-	:-	417,328	-	-	625,992	=	-	-
ENDING CASH BALANCE	550	208,664	-	2	417,328	-		625,992	-	-	834,656	<u>-</u>		834,656

		AL	BANY COM	<b>MUNITY CHA</b>	RTER SCHOOL
	Budget	/ Operatin	g Plan	1	
				2021-22	
Total Revenue	12,613,884		12,613,884	12,613,884	
	121 121	-		2007	
Total Expenses Net Income	12,013,789	-	(12,013,789)		
Actual Student Enrollment	600,095	-	600,095	600,095	
Actual Student Enrollment				·	
	Total Year		VARI	ANCE	
			Original	Revised	
	Revised		Budget vs. PY	Budget vs. PY	DESCRIPTION OF ASSUMPTIONS
	Budget	Variance	Budget	Budget	
CASH FLOW ADJUSTMENTS					
OPERATING ACTIVITIES {enter descriptions below }					
Add Back Depreciation	400,000	-	400,000	400,000	
Other	-	ē		-	
Total Operating Activities	400,000	-	400,000	400,000	
INVESTMENT ACTIVITIES {enter descriptions below }					
Example - Subtract Property and Equipment Expenditures Other			52,		
Total Investment Activities	-	-		-	
FINANCING ACTIVITIES {enter descriptions below }	-1			-	
Subtract Principal Payment	-	i i	-	1-	
Other	(165,439)	-	(165,439)	(165,439)	
Total Financing Activities	(165,439)	-	(165,439)	7.700 mm 1, 1987 mm 1, 1987 mm	
				***	
Total Cash Flow Adjustments	234,561	=	234,561	234,561	
NET INCOME	834,656	-	834,656	834,656	
VET INCOME	634,030		034,030	034,030	
Beginning Cash Balance	-	-	-	-	
ENDING CASH BALANCE	924 CEC		024.050	924 CEC	
NDING CASH BALANCE	834,656	-	834,656	834,656	

#### ALBANY COMMUNITY CHARTER SCHOOL

#### **BALANCE SHEET**

2021-22

# DO NOT ENTER BALANCE SHEET DATA ON THIS TEMPLATE Balance sheet data should for the Ed Corp: KIPP: Albany Community Public Charter Schools should be entered on the template for KIPP Tech Valley Charter School

should be entered	on the template for	Prior Year	Q1	Q2	Q3	Q4
	Charter School.					
KIFF Tech valley	Charter School.	2020-21	As of 9/30	As of 12/31	As of 3/31	As of 6/30
	<u>ASSETS</u>					
CURRENT ASSETS						
Cash and cash equivalents		-	-	-	-	-
Grants and contracts receivable		-	-	-	-	-
Accounts receivables		-	-	-	-	-
Prepaid Expenses		-	-	-	-	-
Contributions and other receivables			-	-		-
	TOTAL CURRENT ASSETS	-	-	-	-	-
PROPERTY, BUILDING AND EQUIPMENT,	<u>net</u>	-	-	-	-	-
OTHER ASSETS			-	-		-
	TOTAL ASSETS	-		-	-	-
<u>LIABILITIE</u> :	S AND NET ASSETS					
<b>CURRENT LIABILITIES</b>						
Accounts payable and accrued expens	es	-	-	-	-	-
Accrued payroll and benefits		-	-	-	-	-
Deferred Revenue		-	-	-	-	-
Current maturities of long-term debt		-	-	-	-	-
Short Term Debt - Bonds, Notes Payal	ole	-	-	-	-	-
Other			-	-	-	-
	TOTAL CURRENT LIABILITIES	-	-	-	-	-
LONG-TERM DEBT and NOTES PAYABLE,	net current maturities	-	-	-	-	-
	TOTAL LIABILITIES	-	-	-	-	-
NET ASSETS						
Unrestricted		-	-	-	-	-
Temporarily restricted		-	-	-	-	-
	TOTAL NET ASSETS		-	-		-
	TOTAL LIABILITIES AND NET ASSETS					_
	OTAL MADELLES AND HEL ASSETS					

		ALBANY COMMUNITY CHARTER SCHOOL  Budget / Operating Plan											
							202						
Total Revenue		1 -	3,153,471	-		3,153,471	202.	22	3,153,471	_	_	3,153,471	
Total Expenses			3,003,447			3,003,447	-	_	2 222 447	_		3,003,447	
Net Income		-					-			-	_		: <del>-</del>
		_	150,024	-		150,024	-	-	150,024	-	-		2
Actual Student Enrollment		-	689	-	_	689	-	-	689	-	-	689	-
		1st (	Quarter - 7/1 - 9	9/30	2nd O	uarter - 10/1 - :	12/31	3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and V	NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis'												
Section is Based on LAST ACTUAL Quarter Completed	l												
			Current			Current			Current			Current	
		Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
REVENUE													
REVENUES FROM STATE SOURCES	2021-22												
Per Pupil Revenue	Per Pupil Rate												
ALBANY CITY SD	16,179		2,001,342	121		2,001,342	-		2,001,342	-		2,001,342	1
TROY CITY SD	16,817		168,801	(2)		168,801	-		168,801	-		168,801	1-
EAST GREENBUSH CSD	13,105		12,908	(=)		12,908	-		12,908	-		12,908	
MENANDS UFSD	17,005		29,079			29,079			29,079	-		29,079	
WATERVLIET CITY SD	10,734		5,367	(2)		5,367	-		5,367	-		5,367	1
RENSSELAER CITY SD	10,880		35,496	( <del>=</del> )		35,496	-		35,496	-		35,496	
SCHENECTADY CITY SD	13,135		291,696	-		291,696	-		291,696	-		291,696	
LANSINGBURGH CSD	11,213		39,386	-		39,386	-		39,386	-		39,386	
SOUTH COLONIE CSD	13,517		16,592	1.5		16,592	-		16,592			16,592	
GUILDERLAND CSD	13,101		15,852	-		15,852	-		15,852			15,852	
COHOES CITY SD	13,733		22,419			22,419	-		22,419	-		22,419	
NORTH COLONIE CSD	12,219		8,981	15.		8,981			8,981			8,981	
GREEN ISLAND UFSD	13,829		13,518	120		13,518	-		13,518	-		13,518	
NISKAYUNA CSD	12,847		3,115			3,115	-		3,115	-		3,115	
WATERFORD-HALFMOON UFSD	15,334		3,834	-		3,834	-		3,834	-		3,834	
ALL OTHER School Districts: ( Count = 0 )	1-		-	(*)		-	-		-	-		-	1-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,497		2,668,385	1.5	-	2,668,385	-	-	2,668,385	-	-	2,668,385	
Special Education Revenue			13,750	12		13,750	-		13,750	121		13,750	15
Grants											ii.		
Stimulus			-			-	-		-			-	
DYCD (Department of Youth and Community Development)			-	(=)		-	-		-	-		-	
Other			-	-		-	-		-	-		-	
NYC DoE Rental Assistance			H			-	-		-	-		-	0
Other				-						-			- 5
TOTAL REVENUE FROM STATE SOURCES			2,682,135	12	-	2,682,135	-	-	2,682,135	121	_	2,682,135	
REVENUE FROM FEDERAL FUNDING													
IDEA Special Needs			-	120			120			120			
Title I			-	-		-	-		-	-		-	
Title Funding - Other			81,830	-		81,830	_		81,830	_		81,830	
School Food Service (Free Lunch)			-	(=)		-	-		-	-		-	
Grants													
Charter School Program (CSP) Planning & Implementation			200,000	-		200,000	-		200,000	-		200,000	)
Other							-			-			
Other			21,000	9=1		21,000	-		21,000			21,000	
TOTAL REVENUE FROM FEDERAL SOURCES		-	302,830	-	-	302,830		-	302,830		_	302,830	5
\$20 \(\text{-} \) 20 \(			552,550			332,330			332,030			552,550	
LOCAL and OTHER REVENUE													
Contributions and Donations			-	-		-	-		-	-		-	
Fundraising			7,875	150		7,875	-		7,875	-		7,875	
Erate Reimbursement			5,911	(2)		5,911	-		5,911	121		5,911	
Earnings on Investments			-	( <u>=</u> )		-	-		-	-		-	
Interest Income			*	-		-	-		-	-		-	
Food Service (Income from meals)			154,720	.=0		154,720	-		154,720	-		154,720	-
Text Book			-			-	-		-	-		-	
OTHER			-	120			-			120		- 2	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES			168,506	•		168,506	-	(4)	168,506	-	-	168,506	
TOTAL REVENUE		-	3,153,471	-	-	3,153,471		H	3,153,471			3,153,471	<u> </u>

ALBANY COMMUNITY CHARTER SCHOOL  Budget / Operating Plan													
							2021						
Total Revenue			3,153,471		l -	3,153,471	2021	- 3,153,471 -			_	3,153,471	
		8 12			0 0			20 12					
Total Expenses Net Income		- 3,003,447 -			· ·	3,003,447		-	3,003,447	-	-	3,003,447	
Actual Student Enrollment			150,024 689	-		150,024 689	- [	-	150,024 689	-	=	150,024 689	
Actual Student Enrollment			003			003	- 1	_	083	- 1		003	
	1st	Quarter - 7/1 - 9	9/30	2nd C	Quarter - 10/1 -	12/31	3rd	Quarter - 1/1 - 3	3/31	4th	Quarter - 4/1 -	6/30	
*NOTE: Enrollment, Revenue and Expediture Data IN the 'Tot Section is Based on LAST ACTUAL Quarter Co						_			_			_	
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
EXPENSES	Quarter 0								773-07			723-00	
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions												
Executive Management	-		192,225	-		192,225	-		192,225	-		192,225	
Instructional Management	-		88,623	820		88,623	-		88,623	120		88,623	
Deans, Directors & Coordinators	-		185,938			185,938	-		185,938			185,938	
CFO / Director of Finance	-		-			-	-		-	•		-	
Operation / Business Manager	-		92,307	.=:		92,307	-		92,307	-		92,307	
Administrative Staff			53,616	17.		53,616			53,616			53,616	
TOTAL ADMINISTRATIVE STAFF	-	-	612,709	-	-	612,709	-	-	612,709	-	-	612,709	
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-		560,021	(=)		560,021	-		560,021	1=1		560,021	
Teachers - SPED	-		49,224	55.5		49,224	-		49,224			49,224	
Substitute Teachers			-	(=)		-	1-2		-	-		-	
Teaching Assistants	-		286,051	(=)		286,051	-		286,051	-		286,051	
Specialty Teachers	-		-	-		-	-		-	-		-	
Aides	-	<u></u>	-			-	-		-	-		-	
Therapists & Counselors	-		74,344	152		74,344			74,344	-		74,344	
Other	<u> </u>		20,723			20,723			20,723			20,723	
TOTAL INSTRUCTIONAL	-	-	990,362	-		990,362	-	-	990,362	-	-	990,362	
NON-INSTRUCTIONAL PERSONNEL COSTS		7			_								
Nurse	-		17,337	-		17,337	-		17,337	-		17,337	
Librarian			-			-	-		-	-		-	
Custodian	-		-	8.5.		-	-		-			-	
Security	-		-			-	-		-	-			
Other			74,169	-		74,169			74,169			74,169	
TOTAL NON-INSTRUCTIONAL	-	_	91,505	-	_	91,505	-	-	91,505	-	-	91,505	
SUBTOTAL PERSONNEL SERVICE COSTS			1,694,575	15.		1,694,575	-	50	1,694,575			1,694,575	
PAYROLL TAXES AND BENEFITS													
Payroll Taxes			132,665	R <del>-</del> 6		132,665	-		132,665			132,665	
Fringe / Employee Benefits			273,111	12		273,111	-		273,111	-		273,111	ļ
Retirement / Pension			75,394			75,394			75,394			75,394	
TOTAL PAYROLL TAXES AND BENEFITS		-	481,170	-	-	481,170	-	-1	481,170	-	-1	481,170	
TOTAL PERSONNEL SERVICE COSTS	-		2,175,745			2,175,745	-	5.0	2,175,745		55	2,175,745	
CONTRACTED SERVICES					the second						h		
Accounting / Audit			13,335	15		13,335	-		13,335	-		13,335	
Legal			8,250	12		8,250	-		8,250	-		8,250	
Management Company Fee			-	0=. 550		-	-		-	-		-	
Nurse Services				-			-		-	-		-	
Food Service / School Lunch Payroll Services			4,725	-		4,725	-		4,725	-		4,725	1
Special Ed Services			11,750			11,750			11,750			11,750	
Titlement Services (i.e. Title I)			3,150	-		3,150	-		3,150	-		3,150	
Other Purchased / Professional / Consulting			47,520			47,520	-		47,520	-		47,520	F
TOTAL CONTRACTED SERVICES		_	88,730	-	_	88,730		_	88,730		_	88,730	

#### ALBANY COMMUNITY CHARTER SCHOOL **Budget / Operating Plan** 2021-22 **Total Revenue** 3,153,471 3,153,471 3,153,471 3,153,471 **Total Expenses** 3,003,447 3,003,447 3,003,447 3,003,447 Net Income 150,024 150,024 150,024 150,024 **Actual Student Enrollment** 689 689 689 689 3rd Quarter - 1/1 - 3/31 1st Quarter - 7/1 - 9/30 2nd Quarter - 10/1 - 12/31 4th Quarter - 4/1 - 6/30 \*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed Current Current Current Current Actual Budget Variance Actual Budget Variance Actual Budget Variance Actual Budget Variance **SCHOOL OPERATIONS Board Expenses** 3,150 3,150 3,150 3,150 Classroom / Teaching Supplies & Materials 14,208 14,208 14,208 14,208 Special Ed Supplies & Materials Textbooks / Workbooks 12,550 12,550 12,550 12,550 Supplies & Materials other Equipment / Furniture 2,838 2,838 2,838 2,838 Telephone 1,715 1,715 1,715 1,715 Technology 15,879 15,879 15,879 15,879 **Student Testing & Assessment** 8,744 8,744 8,744 8,744 Field Trips 6,375 6,375 6,375 6,375 108,584 108,584 Transportation (student) 108,584 108,584 Student Services - other 32,850 32,850 32,850 32,850 Office Expense 21,122 21,122 21,122 21,122 Staff Development 21,055 21,055 21,055 21,055 4,136 4,136 4,136 4,136 Staff Recruitment Student Recruitment / Marketing 6,413 6,413 6,413 6,413 63,367 63,367 63,367 63,367 School Meals / Lunch Travel (Staff) **Fundraising** 159,674 159,674 159,674 159,674 Other 482,656 **TOTAL SCHOOL OPERATIONS** 482,656 482,656 482,656 **FACILITY OPERATION & MAINTENANCE** 30,155 30,155 30,155 30,155 Insurance 84,550 84,550 84,550 84,550 Janitorial Building and Land Rent / Lease / Facility Finance Interest Repairs & Maintenance Equipment / Furniture 13,312 13,312 13,312 13,312 2,350 2,350 2,350 2,350 Security 25,950 25,950 25,950 25,950 Utilities TOTAL FACILITY OPERATION & MAINTENANCE 156,317 156,317 156,317 156,317 **DEPRECIATION & AMORTIZATION** 100,000 100,000 100,000 100,000 COVID-19 / CONTINGENCY DEFERRED RENT

3,003,447

150,024

3,003,447

150,024

TOTAL EXPENSES

NET INCOME

3,003,447

150,024

3,003,447

150,024

#### ALBANY COMMUNITY CHARTER SCHOOL **Budget / Operating Plan** 2021-22 Total Revenue 3,153,471 3,153,471 3,153,471 3,153,471 **Total Expenses** 3,003,447 3,003,447 3,003,447 3,003,447 Net Income 150,024 150,024 150,024 150,024 Actual Student Enrollment 689 689 689 689 4th Quarter - 4/1 - 6/30 1st Quarter - 7/1 - 9/30 2nd Quarter - 10/1 - 12/31 3rd Quarter - 1/1 - 3/31 \*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed Current Current Current Current Actual Budget Variance Actual Budget Variance Actual Budget Variance Actual Budget Variance ENROLLMENT - \*School Districts Are Linked To Above Entries\* ALBANY CITY SD 495 495 495 495 TROY CITY SD 40 40 40 40 EAST GREENBUSH CSD 4 4 4 4 MENANDS UFSD 7 7 7 7 2 2 WATERVLIET CITY SD 2 RENSSELAER CITY SD 13 13 13 13 89 89 89 89 SCHENECTADY CITY SD LANSINGBURGH CSD 14 14 14 14 SOUTH COLONIE CSD 5 5 5 5 GUILDERLAND CSD 5 5 5 5 7 COHOES CITY SD 7 7 7 3 3 NORTH COLONIE CSD 3 3 GREEN ISLAND UFSD 4 4 4 4 NISKAYUNA CSD 1 1 1 WATERFORD-HALFMOON UFSD 1 1 1 1 ALL OTHER School Districts: ( Count = 0 ) TOTAL ENROLLMENT 689 689 689 689 4,578 4,578 4,578 4,578 REVENUE PER PUPIL 4,361 4,361 4,361 4,361 **EXPENSES PER PUPIL**

						ALBANY CO	MMUNITY C	HARTER SCH	HOOL			
						Bud	lget / Operat	ting Plan				
							2021-22	-				
Total Revenue		- [	-	-	12,613,884	(12,613,884)			12,613,884	(12,613,884)	- 1	-
Total Expenses		_	-	_	12,013,789	12,013,789	_	_	12,013,789	12,013,789	_	_
Net Income		_	-	_	600,095	(600,095)	_	_	600,095	(600,095)	_	
Actual Student Enrollment			12		000,033	(000,033)		<u> </u>	000,033	(000,033)		
			-									
						TOTAL	S AND VARIAN	CE ANIALVOIC				
*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and \	Jarianco Analysis'		Current	Actual		Actual	Original	Actual		Actual		
Section is Based on LAST ACTUAL Quarter Completed	AND		Budget	Vs.		vs.	Budget	VS.		vs.	PY Actual (PY TY /	Actual CY
Section is based on EAST ACTUAL Quarter completes	1		(Current	Current	Current	Current	(Current	Original	Original	Original	No. of COMPLETED	vs.
		Actual	Quarter)	Budget	Budget - TY	Budget TY	Quarter)	Budget	Budget - TY	Budget TY	Actual CY Quarters)	Actual PY
REVENUE												
REVENUES FROM STATE SOURCES	2021-22											
Per Pupil Revenue	Per Pupil Rate											
ALBANY CITY SD	16,179	-		-	8,005,369	(8,005,369)	120	120	8,005,369	(8,005,369)	-	E-
TROY CITY SD	16,817		-	-	675,203	(675,203)		-	675,203	(675,203)		19-
EAST GREENBUSH CSD	13,105	-	-	-	51,634	(51,634)		-	51,634	(51,634)		
MENANDS UFSD	17,005	-	-	_	116,314	(116,314)		-	116,314	(116,314)		
WATERVLIET CITY SD	10,734	-:	-	-	21,468	(21,468)		-	21,468	(21,468)		:  }
RENSSELAER CITY SD	10,880		-	-	141,984	(141,984)	-		141,984	(141,984)		9*
SCHENECTADY CITY SD	13,135	-	-	-	1,166,782	(1,166,782)	-	8	1,166,782	(1,166,782)	-	-
LANSINGBURGH CSD	11,213		-	-	157,543	(157,543)	-	-	157,543	(157,543)	-	6*
SOUTH COLONIE CSD	13,517	-:	-	-	66,368	(66,368)	=	=0	66,368	(66,368)	-	RE-
GUILDERLAND CSD	13,101	-	.2	120	63,409	(63,409)	120	20	63,409	(63,409)		E.
COHOES CITY SD	13,733	-	-	-	89,676	(89,676)	-	-	89,676	(89,676)		
NORTH COLONIE CSD	12,219	-	-	-	35,924	(35,924)		==	35,924	(35,924)		10.5
GREEN ISLAND UFSD	13,829		-	-	54,071	(54,071)		===	54,071	(54,071)		15 <b>-</b>
NISKAYUNA CSD	12,847		-	-	12,462	(12,462)			12,462	(12,462)		100
WATERFORD-HALFMOON UFSD	15,334	-	-	-	15,334	(15,334)	-	8)	15,334	(15,334)	-	-
ALL OTHER School Districts: ( Count = 0 )	45 407		-	-	40.673.544	(40.672.544)	-	-	10.672.544	(40.672.544)	-	- 13 <del>-</del>
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,497		-	-	ide and the second	(10,673,541)		-		(10,673,541)		
Special Education Revenue		-	-	-	55,000	(55,000)	1-1		55,000	(55,000)	-	E-
Grants Stimulus												
DYCD (Department of Youth and Community Development)						-						1.5
Other			-			-	-			-	-	
NYC DoE Rental Assistance		_	-	-		_	-	4	_		-	
Other			-	-	-	-	-	-	-	-	-	)
TOTAL REVENUE FROM STATE SOURCES					10 728 5/11	(10,728,541)		-	10 728 5/11	(10,728,541)		
	,				10,720,341	(10,720,541)			10,720,341	(10,720,341)		
REVENUE FROM FEDERAL FUNDING	1										,	
IDEA Special Needs		-		-	20			20	- 2	-	-	)
Title I		-	-	-	-	(227.224)	-	-	-	(227.224)	-	-
Title Funding - Other				-	327,321	(327,321)		50	327,321	(327,321)		10.7
School Food Service (Free Lunch)			-	-	-	-	-		_	-	-	ii. <del>-</del>
Grants					200 000	(200,000)		355	200,000	(200,000)		
Charter School Program (CSP) Planning & Implementation Other		-		-	800,000	(800,000)	-		800,000	(800,000)	-	
Other		-	-		84,000	(84,000)	-	-	84,000	(84,000)	-	
TOTAL REVENUE FROM FEDERAL SOURCES					1,211,321							10.7
TOTAL REVENUE PROINT PEDERAL SOURCES	,			-	1,211,521	(1,211,321)	-		1,211,321	(1,211,321)		
LOCAL and OTHER REVENUE												
Contributions and Donations			:-	-	I=0		1-1	1-3	:-	(=)	-	0-
Fundraising		50	-		31,500	(31,500)	170	Ē	31,500	(31,500)		15
Erate Reimbursement				-	23,643	(23,643)		=1	23,643	(23,643)	-	( <u>-</u>
Earnings on Investments			-	-	-	-	-	-	-			
Interest Income		-	-	-	(f)	-	-	-		-	-	
Food Service (Income from meals)		-1	-	1-1	618,879	(618,879)	-	-1	618,879	(618,879)	-	
Text Book			-			-		-	-			
OTHER		-			12220	-						
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		=	-	-	674,022	(674,022)		-	674,022	(674,022)		

TOTAL REVENUE

- 12,613,884 (12,613,884)

- 12,613,884 (12,613,884)

#### ALBANY COMMUNITY CHARTER SCHOOL **Budget / Operating Plan** 2021-22 (12,613,884) **Total Revenue** 12,613,884 (12,613,884) 12,613,884 **Total Expenses** 12,013,789 12,013,789 12,013,789 12,013,789 Net Income 600,095 (600,095)600,095 (600,095)Actual Student Enrollment **TOTALS AND VARIANCE ANALYSIS** Current Actual Actual Original Actual Actual \*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' **Budget Budget** PY Actual (PY TY / **Actual CY** VS. VS. VS. VS. Section is Based on LAST ACTUAL Quarter Completed No. of COMPLETED (Current Current Current Current (Current Original Original Original VS. Budget TY Actual CY Quarters) Actual PY Actual Quarter) Budget Budget - TY Budget TY Quarter) Budget Budget - TY **EXPENSES** Quarter 0 ADMINISTRATIVE STAFF PERSONNEL COSTS No. of Positions 768,900 768,900 768,900 768,900 **Executive Management** 354,490 354,490 354,490 354,490 Instructional Management 743,753 743,753 743,753 743,753 Deans, Directors & Coordinators CFO / Director of Finance 369,226 369,226 369,226 369,226 Operation / Business Manager Administrative Staff 214,465 214,465 214,465 214,465 2,450,834 2,450,834 2,450,834 2,450,834 TOTAL ADMINISTRATIVE STAFF INSTRUCTIONAL PERSONNEL COSTS 2,240,084 2,240,084 2,240,084 2,240,084 Teachers - Regular Teachers - SPED 196,895 196,895 196,895 196,895 **Substitute Teachers** 1,144,202 1,144,202 1,144,202 1,144,202 **Teaching Assistants Specialty Teachers** Aides 297,375 297,375 297,375 297,375 Therapists & Counselors 82,890 82,890 82,890 82,890 Other 3,961,446 3,961,446 3,961,446 3,961,446 TOTAL INSTRUCTIONAL NON-INSTRUCTIONAL PERSONNEL COSTS 69,346 69,346 69,346 69,346 Nurse Librarian Custodian Security 296,674 296,674 296,674 296,674 Other 366,020 366,020 366,020 366,020 TOTAL NON-INSTRUCTIONAL SUBTOTAL PERSONNEL SERVICE COSTS 6,778,300 6,778,300 6,778,300 6,778,300 **PAYROLL TAXES AND BENEFITS** 530,660 530,660 530,660 530,660 Payroll Taxes 1,092,445 1,092,445 1,092,445 1,092,445 Fringe / Employee Benefits Retirement / Pension 301,575 301,575 301,575 301,575 1,924,680 1,924,680 1,924,680 1,924,680 TOTAL PAYROLL TAXES AND BENEFITS 8,702,980 8,702,980 TOTAL PERSONNEL SERVICE COSTS 8,702,980 8,702,980 CONTRACTED SERVICES 53,340 Accounting / Audit 53,340 53,340 53,340 33,000 33,000 33,000 33,000 Management Company Fee Nurse Services Food Service / School Lunch 18,900 18,900 18,900 18,900 **Payroll Services** Special Ed Services 47,000 47,000 47,000 47,000 12,600 12,600 Titlement Services (i.e. Title I) 12,600 12,600 190,080 190,080 190,080 190,080 Other Purchased / Professional / Consulting

354,920

354,920

354,920

354,920

TOTAL CONTRACTED SERVICES

#### ALBANY COMMUNITY CHARTER SCHOOL **Budget / Operating Plan** 2021-22 **Total Revenue** 12,613,884 (12,613,884) (12,613,884) 12,613,884 **Total Expenses** 12,013,789 12,013,789 12,013,789 12,013,789 Net Income 600,095 (600,095)600,095 (600,095) Actual Student Enrollment TOTALS AND VARIANCE ANALYSIS Current Actual Actual Original Actual Actual \*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis' **Budget** Budget VS. PY Actual (PY TY / **Actual CY** VS. VS. VS. Section is Based on LAST ACTUAL Quarter Completed (Current Current Current Current (Current Original Original Original No. of COMPLETED VS. Actual Quarter) Budget Budget - TY Budget TY Quarter) Budget Budget - TY Budget TY Actual CY Quarters) Actual PY **SCHOOL OPERATIONS** 12,600 12,600 12,600 12,600 **Board Expenses** Classroom / Teaching Supplies & Materials 56,830 56,830 56,830 56,830 Special Ed Supplies & Materials Textbooks / Workbooks 50,200 50,200 50,200 50,200 Supplies & Materials other Equipment / Furniture 11,350 11,350 11,350 11,350 6,860 Telephone 6,860 6,860 6,860 Technology 63,514 63,514 63,514 63,514 34,974 34,974 **Student Testing & Assessment** 34,974 34,974 Field Trips 25,500 25,500 25,500 25,500 434,334 434,334 434,334 434,334 Transportation (student) Student Services - other 131,400 131,400 131,400 131,400 Office Expense 84,486 84,486 84,486 84,486 84,220 84,220 Staff Development 84,220 84,220 16,545 16,545 16,545 16,545 Staff Recruitment 25,650 25,650 25,650 25,650 Student Recruitment / Marketing 253,466 253,466 253,466 School Meals / Lunch 253,466 Travel (Staff) **Fundraising** 638,694 638,694 638,694 638,694 Other 1,930,623 1,930,623 **TOTAL SCHOOL OPERATIONS** 1,930,623 1,930,623 **FACILITY OPERATION & MAINTENANCE** 120,618 120,618 120,618 120,618 Insurance 338,200 338,200 338,200 338,200 Janitorial Building and Land Rent / Lease / Facility Finance Interest Repairs & Maintenance 53,248 53,248 Equipment / Furniture 53,248 53,248 9,400 9,400 9,400 9,400 Security 103,800 103,800 103,800 103,800 Utilities TOTAL FACILITY OPERATION & MAINTENANCE 625,266 625,266 625,266 625,266 **DEPRECIATION & AMORTIZATION** 400,000 400,000 400,000 400,000 COVID-19 / CONTINGENCY DEFERRED RENT

12,013,789

600,095

12,013,789

(600,095)

TOTAL EXPENSES

NET INCOME

12,013,789

600,095

12,013,789

(600,095)

					<b>ALBANY CO</b>	MMUNITY C	HARTER SCH	100L			
					Buc	lget / Opera	ting Plan				
		2021-22									
Total Revenue	-	155	-	12,613,884	(12,613,884)	-	=	12,613,884	(12,613,884)		
Total Expenses	-		-	12,013,789	12,013,789	-	_	12,013,789	12,013,789		
Net Income	_		-	600,095	(600,095)	-	_	600,095	(600,095)		
Actual Student Enrollment	-	12	-			-	<u>~</u>		2 2 2	12	
					TOTAL	S AND VARIAN	CE ANALYSIS				
*NOTE: Enrollment, Revenue and Expediture Data IN the 'Total and Variance Analysis'		Current	Actual		Actual	Original	Actual		Actual		
Section is Based on LAST ACTUAL Quarter Completed		Budget	vs.		vs.	Budget	VS.		vs.	PY Actual (PY TY /	Actual C
•		(Current	Current	Current	Current	(Current	Original	Original	Original	No. of COMPLETED	vs.
	Actual	Quarter)	Budget	Budget - TY	Budget TY	Quarter)	Budget	Budget - TY	Budget TY	Actual CY Quarters)	Actual P
NROLLMENT - *School Districts Are Linked To Above Entries*	* Enrollment	Data Based on	Last Actual Qu	arter Complete	ed						
ALBANY CITY SD	-	-	-	•		-	-			-	
TROY CITY SD	-	-	-			-					
EAST GREENBUSH CSD	-:	-	-			-	=			:=	
MENANDS UFSD	-	-	-			-					
WATERVLIET CITY SD	-	-	-			-	(E)			-	
RENSSELAER CITY SD		1 =	-			-	-			×	
SCHENECTADY CITY SD		-	-			-	==				
LANSINGBURGH CSD	-	- 2	120			-	=			-	
SOUTH COLONIE CSD	-	-	-			-	-			-	
GUILDERLAND CSD	-	-	-			-	50			-	
COHOES CITY SD	-:	<u>=</u>	-			-	=			-	
NORTH COLONIE CSD			-			-	=			-	
GREEN ISLAND UFSD	-	-	-			-	#3			-	
NISKAYUNA CSD	-	: =	-			-	-			-	2
WATERFORD-HALFMOON UFSD	50	-	150				5.0				
ALL OTHER School Districts: ( Count = 0 )	=	=				•	(1)			[-	
TOTAL ENROLLMENT		-									
REVENUE PER PUPIL	-	_	-		,	-					
ALVENOE I EN I OI IL					2						
				I				1			

**EXPENSES PER PUPIL** 



#### **Annual Report Requirement**

for SUNY Authorized Charter Schools
ALBANY COMMUNITY CHARTER SCHOOL
2021-22

Administrative

\$0.00

expenditures per pupil:

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

\*NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4



## City of Albany

### Division of Buildings and Regulatory Compliance

Albany Community Charter School 42 South Dove Street Albany, NY 12202

Issue Date Monday, August 06, 2012

## Certificate of Occupancy

Address: 42 South Dove Street		Permit .
		Parcel
This is to Certify that the building ke Albany, NY has been inspected an and with permit application for Cha known as Albany Community Char	d found to be in compli inge of tenant minor rep	ance with the plans on file
The following occupancy is permitt	ed at this location: Use	Uniform Code Classification
Area	Use	Classification
No change in the nature of this partitle issuance of a new Certificate of	rcel, building or use is a f Occupancy.	allowed without a permit and
	Zoning District at ti	me of Issuance R-2A
Issuance Recommended By:		
Z/10/1	licie	
Vincent J. DiBiase	1	11.11
Deputy Chief Inspector	1.11	10/
	Seffer	y Jamison - Director



### City of Albany Department of Public Safety Division of Building and Codes

Sano Rubin Construction 624 Delaware Avenue Albany,N.Y. 12209

Issue Date: Friday, November 12, 2010

## Certificate of Occupancy

Address:	65 Krank Street		Permit
			Parcel
has been	Certify that the building loo inspected and found to be plication for addition to exis	in compliance with the p	n the City of Albany, NY lans on file and with
The follow	ring occupancy is permitted	d at this location:	
Ar	ea	Use	Uniform Code Classification
No change	e in the nature of this parce ce of a new Certificate of 0	el, building or use is allow Occupancy.	ed without a permit and
	<u> </u>	Zoning District at time o	f IssuanceLC
Issuance R	Recommended By:	•	
	R.Preville	POR RECOVER	,
E	Building Inspector	Huler	Malio hello
		Nicholas	A. DiLello, Director



### City of Albany Department of Public Safety Division of Building and Codes

Sano-Rubin 624 Delaware Ave. Albany, N.Y.12209

Issue Date: Friday, September 12, 2008

### Certificate of Occupancy

Address: 65 Krank Street	Peri	mit
	Paro	cel
This is to Certify that the building local has been inspected and found to be permit application for Brighter Choice	in compliance with the plans on fil	• •
The following occupancy is permitted	at this location:	
Area	Use	Uniform Code Classification
No change in the nature of this parce the issuance of a new Certificate of C	•	ut a permit and
R.Preville Building Inspector	Zoning District at time of Issuand	ce R-2A
	Nicholas A. DiLell	o. Director



## Transmittal Form Annual Financial Statement Audit Report

for SUNY Authorized Charter Schools

Charter School Name:	Albany Community Charter School	×			
Audit Period:	2020-21	¥			
Prior Period:	2019-20	•			
Report Due Date:	Monday, November 1, 2021				
School Fiscal Contact Name:	Kassandra Higgins				
School Fiscal Contact Email:					
School Fiscal Contact Phone:					
School Audit Firm Name:	Mengel Metzger Barr & Co. LLP	<u>.</u>			
School Audit Contact Name:	Raymond J. Jacobi, Jr. CPA				
School Audit Contact Email:					
School Audit Contact Phone:					

#### SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:

Online Portal: <a href="https://my.epicenternow.org/">https://my.epicenternow.org/</a>

#### Required 8 Items:

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

#### And, if applicable:

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

		If not included, state the reason(s) below. Or, if not applicable fill in "N/A"):
4)	Management Letter	N/A
5)	Management Letter Response	N/A
6)	Form 990; or Extension Form 8868	
7)	Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	
8)	Corrective Action Plan	N/A

## ALBANY COMMUNITY CHARTER SCHOOL Statement of Financial Position as of June 30, 2021

<u>ASSETS</u>		2020-21	2019-20
CURRENT ASSETS  Cash and cash equivalents Grants and contracts receivable Accounts receivables Prepaid expenses Contributions and other receivables		\$ - - - -	\$ 7,225,399 248,909 - - -
	TOTAL CURRENT ASSETS	-	7,474,308
PROPERTY, BUILDING AND EQUIPMENT, net		-	12,227,757
OTHER ASSETS		-	614,271
	TOTAL ASSETS		20,316,336
LIABILITIES AND NET AS	SETS		
CURRENT LIABILITIES  Accounts payable and accrued expenses Accrued payroll and benefits Deferred Revenue Current maturities of long-term debt Short Term Debt - Bonds, Notes Payable Other	TOTAL CURRENT LIABILITIES	\$	\$ 120,699 199,981 - 348,699 - 1,151,800 1,821,179
Deferred Rent All other long-term debt and notes payable, net cur	rrent maturities TOTAL LONG-TERM LIABILITIES	- -	8,523,324 8,523,324
	TOTAL LIABILITIES		10,344,503
NET ASSETS  Without Donor Restrictions  With Donor Ristrictions		-	9,971,833
	TOTAL NET ASSETS		9,971,833
	TOTAL LIABILITIES AND NET ASSETS		20,316,336

CK - Should be zero

## ALBANY COMMUNITY CHARTER SCHOOL Statement of Activities as of June 30, 2021

				2020-21				2019-20
	Without Donor			With Donor				
	R	Restrictions		Restrictions		Total		Total
REVENUE, GAINS AND OTHER SUPPORT								
Public School District								
Resident Student Enrollment	\$	10,196,920	\$	-	Ş	10,196,920	\$	9,931,508
Students with disabilities	7	58,467	7	_	۲	58,467		36,845
Grants and Contracts		30,407				30,407		30,04.
State and local		_		_				
Federal - Title and IDEA		285,971		_		285,971		225 965
Federal - Other		•		-		•		325,867
		1,005,399		-		1,005,399		
Other		-		-		•		
NYC DoE Rental Assistance		-		-		225.044		242.476
Food Service/Child Nutrition Program		225,841		-		225,841	<u> </u>	343,172
TOTAL REVENUE, GAINS AND OTHER SUPPORT		11,772,598		-		11,772,598		10,637,392
EXPENSES								
Program Services								
Regular Education	\$	7,429,390	\$	-	\$	7,429,390	\$	6,970,06
Special Education	·	215,078		_	ľ	215,078		237,730
Other Programs		1,315,298		_		1,315,298		1,062,65
otal Program Services		8,959,766		-		8,959,766		8,270,44
Management and general		2,095,961		-		2,095,961		1,245,30
Fundraising				_		2,000,001		2)2 .3)332
TOTAL OPERATING EXPENSES		11,055,727		-	_	11,055,727		9,515,749
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS		716,871		-		716,871		1,121,643
SUPPORT AND OTHER REVENUE								
Contributions								
Foundations	\$	116,683	\$	-	Ş	116,683	\$ \$	
Individuals	Ψ	-	~	_	,		<b>,</b>	
Corporations		_		_				
Fundraising		14,265				14,265		
nterest income		802		_		802		6,520
Miscellaneous income		1,014,160		-		1,014,160		94,15 <sup>-</sup>
Net assets released from restriction		1,014,100		-		1,014,100		34,13
TOTAL SUPPORT AND OTHER REVENUE				-	-	1,145,910		100,677
CHANGE IN NET ASSETS		1,862,781		-		1,862,781		1,222,320
NET ASSETS BEGINNING OF YEAR		9,971,833		-		9,971,833		8,749,513
PRIOR YEAR/PERIOD ADJUSTMENTS		-		-	_			
NET ASSETS END OF YEAR	<b>.</b>	11,834,614			ç	5 11,834,614	. \$	9,971,833

## ALBANY COMMUNITY CHARTER SCHOOL Statement of Cash Flows as of June 30, 2021

	2020-21			2019-20
CASH FLOWS - OPERATING ACTIVITIES				
Increase (decrease) in net assets	\$	_	\$	1,222,320
Revenues from School Districts	*	_	*	-,,
Accounts Receivable		_		395,553
Due from School Districts		_		-
Depreciation		_		423,715
Grants Receivable		-		-
Due from NYS		-		-
Grant revenues		-		-
Prepaid Expenses		-		-
Accounts Payable		-		(56,071)
Accrued Expenses		-		-
Accrued Liabilities		-		(662,850)
Contributions and fund-raising activities		-		-
Miscellaneous sources		-		-
Deferred Revenue		-		1,151,800
Interest payments		-		-
Amortization of Debt Issuance Costs		-		4,862
Inventory		-		(143,660)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$	-	\$	2,335,669
CASH FLOWS - INVESTING ACTIVITIES				
Purchase of equipment		-		(86,141)
Other		-		-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$	-	\$	(86,141)
CASH FLOWS - FINANCING ACTIVITIES				
Principal payments on long-term debt		-		(315,999)
Other		-		-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$	-	\$	(315,999)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$	_	\$	1,933,529
Cash at beginning of year		-		5,727,015
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	_	\$	7,660,544

## ALBANY COMMUNITY CHARTER SCHOOL Statement of Functional Expenses as of June 30, 2021

		2020-21							2019-20	
			Program	Services			Supporting Services			
	No of Docitions	Regular					Management and			
	No. of Positions	Education	Special Education	Other Education	Total	Fund-raising	General	Total	Total	
Personnel Services Costs		\$	\$	\$	\$	\$	\$ \$	_	\$	\$
Administrative Staff Personnel	26.00	803,453	8,743	168,128	980,324	-	770,266	770,266	1,750,590	981,43
Instructional Personnel	75.00	3,636,791	127,843	-	3,764,634	-	-	-	3,764,634	3,649,01
Non-Instructional Personnel	8.00	-	-	184,610	184,610	-	433,916	433,916	618,526	475,75
Total Salaries and Staff	109.00	4,440,244	136,586	352,738	4,929,568	-	1,204,182	1,204,182	6,133,750	5,106,20
Fringe Benefits & Payroll Taxes		964,623	19,686	378,580	1,362,889	-	151,432	151,432	1,514,321	1,326,22
Retirement		156,559	3,195	61,444	221,198	-	24,578	24,578	245,776	104,60
Management Company Fees		-	-	-	-	-	-	-	-	
Legal Service		-	-	-	-	-	15,370	15,370	15,370	97
Accounting / Audit Services		-	-	-	-	-	49,602	49,602	49,602	24,27
Other Purchased / Professional / Cons	ulting Services	352,087	29,269	67,868	449,224	-	155,837	155,837	605,061	249,56
Building and Land Rent / Lease / Facilit	ty Finance Interest	291,226	5,943	114,296	411,465	-	45,719	45,719	457,184	594,87
Repairs & Maintenance		229,495	4,684	90,069	324,248	-	36,027	36,027	360,275	426,56
Insurance		-	-	-	-	-	119,141	119,141	119,141	150,00
Utilities		76,139	1,554	29,882	107,575	-	11,953	11,953	119,528	85,82
Supplies / Materials		322,854	4,363	-	327,217	-	-	-	327,217	144,42
Equipment / Furnishings		17,048	348	6,691	24,087	-	2,676	2,676	26,763	58,12
Staff Development		53,744	-	-	53,744	-	5,972	5,972	59,716	66,67
Marketing / Recruitment		-	-	-	-	-	36,109	36,109	36,109	50,91
Technology		-	-	-	-	-	-	-	-	49,32
Food Service		-	-	79,936	79,936	-	-	-	79,936	156,31
Student Services		184,465	2,493	-	186,958	-	-	-	186,958	413,92
Office Expense		31,571	644	12,391	44,606	-	40,336	40,336	84,942	71,63
Depreciation		258,851	5,283	101,590	365,724	-	40,636	40,636	406,360	423,71
OTHER		50,484	1,030	19,813	71,327	-	156,391	156,391	227,718	11,60
Total Expenses		\$ 7,429,390	\$ 215,078	\$ 1,315,298	\$ 8,959,766	\$ -	\$ 2,095,961 \$	2,095,961	\$ 11,055,727	\$ 9,515,74



Education Corporation, Trustee Name and Position(s)

#### 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Name of education corporation: KIPP Albany Community Public Charter Schools					
Na	ame of trustee (print):	John P. Reilly			
	osition(s) on board, if any (e.g., chair, easurer, committee chair, etc.):	Chair			
En	nail Address:				
	Home Address	Business Address			
	Please complete with <i>changes</i> on	nly: Please complete with <i>changes</i> only:			
Str	eet:	Business Name:			
Cit	ty, State Zip:	Street:			
Ph	one:	City, State Zip:			
		Phone:			
		Questions			
1)	Are you, or have you been during the last education corporation? [If you check yes	t school year (July 1-June 30), an employee of the Square (July 1-June 30), an employee of the Square (July 1-June 30).			
	1a) Description of the position:				
	1b) Salary:				
	1c) Start date:				
2)	the foregoing being an "interested person education corporation, or who could oth	legal adoption/guardianship, to, or do you cohabitate with, any person (any of on") who is, or, during the last school year (July 1-June 30), was employed by the nerwise benefit from your being a trustee? If yes, please identify each interest/information) that you ("self") or any interested persons have held or engaged in he prior school year.			

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"	

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

						10000	
Tri	110	-	-	(A)			
				121	10	Lu	

Signature:

John P. Reilly
John P. Reilly (Jun 21, 2021 15:16 EDT)



Education Corporation, Trustee Name and Position(s)

#### 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Name of ed	lucation corporation:	KIPP Albany community public charter schools						
Name of tru	ıstee (print):	Guy Alonge						
The state of the s	on board, if any (e.g., chair, committee chair, etc.):	Treasurer						
Email Addr	ess:							
	Home Address			Business Addre	ess			
	Please complete with <i>changes</i> or	nly:	Plea	ase complete with <i>cha</i>	<i>inges</i> only:			
Street:		В	sus in ess Name:					
City, State Z	ip:	S	treet:					
Phone:		C	ity, State Zip:					
		P	hone:					
7		×						
		Questio		-1	1			
COLUMN TO THE REAL PROPERTY OF THE PERSON OF	, or have you been during the las on corporation? [If you check <b>ye</b> s			ol oyee of the	O Yes   No			
1 <i>a</i> ) Des	cription of the position:							
1b) Sala	ary:							
1 <i>c</i> ) Star	t date:							
the fore educati transac	related, by blood, marriage, or legoing being an "interested person corporation, or who could other tion (and provide the requested leeducation corporation during t	on") who is, or, durin nerwise benefit from information) that you	g the last schoo your being a tr	ol year (July 1-June 30) ustee? If yes, please i	), was employed by the dentify each interest/			

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation		Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"
NA	NA	NA	NA	NA	NA	NA

#### Trustee Signature

Signature:





#### 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Education (	Corporation, Trustee Name and Position(s)				
Name of education corporation:	KIPP Albany Community Public Charter Schools				
Name of trustee (print):	Don-Lee Applyrs				
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Development and External Affairs Committee Chair				
Email Address:					
Home Address  Please complete with <i>changes</i> o	Business Address only: Please complete with <i>changes</i> only:				
Street:	Business Name:				
City, State Zip:	Street:				
Phone:	City, State Zip:				
· ·	Phone:				
	Questions				
1) Are you, or have you been during the la education corporation? [If you check you	est school year (July 1-June 30), an employee of the es, answer 1a), 1b), and 1c)].				
1a) Description of the position:					
1b) Salary:					
1c) Start date:					
the foregoing being an "interested per education corporation, or who could o	r legal adoption/guardianship, to, or do you cohabitate with, any person (any of rson") who is, or, during the last school year (July 1-June 30), was employed by the otherwise benefit from your being a trustee? If yes, please identify each interest/d information) that you ("self") or any interested persons have held or engaged in g the prior school year.				
■ None					

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

B00100			1240				
Tri	ıet	00	Si	σn	21	1111	6

Signature:

Don-Lee Applyrs

Don-Lee Applyrs (July 202) 09:51 EDT)



#### 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Education	Corporation, Tru	ustee Name and Position(s)			
Name of education corporation:	Kipp Albany	Kipp Albany Public Schools			
Name of trustee (print):	Board Memi	Board Member			
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Board meml	ber			
Email Address:					
Home Address		Business	Address		
Please complete with <i>change</i>	es only:	Please complete w	rith <b>changes</b> only:		
Street:		Business Name:			
City, State Zip:		Street:			
Phone:		City, State Zip:			
		Phone:			
		the state of the second st			
	Ques	stions			
1) Are you, or have you been during the education corporation? [If you check			O Yes <b>⊚</b> No		
1a) Description of the position:					
1b) Salary:					
1c) Start date:					
2) Are you related, by blood, marriage, the foregoing being an "interested p education corporation, or who could transaction (and provide the request with the education corporation duri	erson") who is, or, du I otherwise benefit fr ed information) that	uring the last school year (July 1-J om your being a trustee? If yes, p you ("self") or any interested pers	une 30), was employed by the dease identify each interest/		
□ None					

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"
Phiana Wilcox Niece	0	0	do not discuss board business	no

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation		Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"
none	none	none	none	none	none	none

#### Trustee Signature

Signature:

LaSone D. Garland-Bryan

LaSone D. Garland-Bryan

LaSone D. Garland-Bryan (Jul 28, 2021 05:43 FUT)



#### 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Education	Corporation, T	rustee Name and Position(s	)		
Name of education corporation:	KIPP				
Name of trustee (print):	Kathryn Hohman				
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Governance Chair				
Email Address:					
Home Address		Business	Address		
Please complete with <i>changes</i>	only:	Please complete v	vith <i>changes</i> only:		
Street:		Business Name:			
City, State Zip:		Street:			
Phone:		City, State Zip:			
		Phone:			
		·			
		estions			
<ol> <li>Are you, or have you been during the la education corporation? [If you checky</li> </ol>			O Yes   No		
1a) Description of the position:					
1b) Salary:					
1c) Start date:					
2) Are you related, by blood, marriage, of the foregoing being an "interested period education corporation, or who could be transaction (and provide the requested with the education corporation during the sequence of the s	rson") who is, or, o otherwise benefit d information) tha	during the last school year (July 1-J from your being a trustee? If yes, p at you ("self") or any interested pers	June 30), was employed by the blease identify each interest/		
■ None					

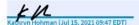
Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

#### Trustee Signature

Signature:





#### 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Name of education corporation: KIPP Albany Community Public Charter Schools			
Name of trustee (print):	Kelly R. Kir	mbrough	
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee		
Email Address:			
Home Address		Business	Address
Please complete with <i>change</i>	s only:	Please complete w	ith <i>changes</i> only:
Street:		Business Name:	
City, State Zip:		Street:	
Phone:		City, State Zip:	
	\$50	Phone:	
		estions	<u></u>
<ol> <li>Are you, or have you been during the education corporation? [If you check</li> </ol>			O Yes <b>⊙</b> No
1a) Description of the position:		,	
1b) Salary:			
1c) Start date:			
2) Are you related, by blood, marriage, the foregoing being an "interested p education corporation, or who could transaction (and provide the request	erson") who is, or, o lotherwise benefit	during the last school year (July 1-Ju from your being a trustee? If yes, p at you ("self") or any interested pers	une 30), was employed by the lease identify each interest/

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

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Signature:

Kelly R. Kimbrough
Kelly R. Kimbrough
Kelly R. Kimbrough (Jul 15, 2021 13:25 EDT)



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee For the school year ended June 30, 2021

	Luucation	Corporation, Trustee Name and Position(s)					
N	ame of education corporation:	KIPP Albany Community Charter School					
N	ame of trustee (print):	Ronald Mexico					
	osition(s) on board, if any (e.g., chair, easurer, committee chair, etc.):	Trustee					
Er	mail Address:						
	Home Address	Business Address					
	Please complete with <i>changes</i>	only: Please complete with <i>changes</i> only:					
Sti	reet:	Business Name:					
Ci	ty, State Zip:	Street:					
Ph	one:	City, State Zip:					
		Phone:					
		Questions					
1)	Are you, or have you been during the leducation corporation? [If you checky	ost school year (July 1-June 30), an employee of the es, answer 1a), 1b), and 1c)].					
	1a) Description of the position:						
	1b) Salary:						
	1c) Start date:						
2)	the foregoing being an "interested pe education corporation, or who could de	r legal adoption/guardianship, to, or do you cohabitate with, any person (any or son") who is, or, during the last school year (July 1-June 30), was employed by the therwise benefit from your being a trustee? If yes, please identify each interest information) that you ("self") or any interested persons have held or engaged in the prior school year.					

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

B00100			1240				
Tri	ıet	00	Si	σn	21	1117	6

Signature:



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee For the school year ended June 30, 2021

Education	on Corporation,	Trustee Name and	Position(s)				
Name of education corporation:	Kipp Alba	Kipp Albany Community Charter School					
Name of trustee (print):	Juanita N	abors					
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee E	Trustee Board Member					
Email Address:							
Home Address			Business Addr	ess			
Please complete with <i>chan</i> e	ges only:	Plea	se complete with <i>cha</i>	anges only:			
Street:		Business Name:	N/A				
City, State Zip:		Street:					
Phone:		City, State Zip:					
		Phone:					
		1,1101101					
	Q	uestions					
<ol> <li>Are you, or have you been during the education corporation? [If you che</li> </ol>	and the result of the second o		l oyee of the	O Yes <b>©</b> No			
1a) Description of the position:							
1b) Salary:							
1c) Start date:							
2) Are you related, by blood, marriag the foregoing being an "interested education corporation, or who coutransaction (and provide the reque with the education corporation du	person") who is, or Id otherwise benef sted information) t	, during the last schoo it from your being a tru hat you ("self") or any i	l year (July 1-June 30 ustee? If yes, please i	), was employed by the dentify each interest/			

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

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Signature:



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee For the school year ended June 30, 2021

Education	Corporation, Tr	ustee Name and Position(s)				
Name of education corporation:	KIPP Albany Community Public Schools					
Name of trustee (print):	Michael J. S	Strianese				
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	N/A					
Email Address:						
Home Address		Business Addr	ess			
Please complete with <i>changes</i>	only:	Please complete with <b>cha</b>	anaes only:			
Street:	3	Business Name:				
City, State Zip:		Street:				
Phone:		City, State Zip:				
Thore.	90					
		Phone:				
	Que	stions				
<ol> <li>Are you, or have you been during the la education corporation? [If you checky</li> </ol>			O Yes <b>⊙</b> No			
1a) Description of the position:						
1b) Salary:						
1c) Start date:						
the foregoing being an "interested per education corporation, or who could o	rson") who is, or, d therwise benefit fo d information) that	nardianship, to, or do you cohabitate wit uring the last school year (July 1-June 30 rom your being a trustee? If yes, please i ryou ("self") or any interested persons ha ear.	), was employed by the identify each interest/			

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"
Myself	NECSN	CFO (employee)	Annual association membership fees	15000	recuse myself from all board conversation and action specific to business with NECSN	Ongoing - annual

#### Trustee Signature

Signature:



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee For the school year ended June 30, 2021

Education (	Corporation, T	rustee Name and Position(s)			
Name of education corporation:	KIPP Albar	ny Community Public Charter Schools.			
Name of trustee (print):	Kelly Walbe	orn			
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	member				
Email Address:					
Home Address		Business Addro	ess		
Please complete with <i>changes</i> of	only:	Please complete with <i>cha</i>	anges only:		
Street:		Business Name:			
City, State Zip:		Street:			
Phone:		City, State Zip:			
		Phone:			
		Thoric.			
	Que	estions			
1) Are you, or have you been during the la education corporation? [If you check you			O Yes <b>⊙</b> No		
1a) Description of the position:					
1b) Salary:					
1c) Start date:					
the foregoing being an "interested per education corporation, or who could o	rson") who is, or, o therwise benefit i d information) tha	uardianship, to, or do you cohabitate wit during the last school year (July 1-June 30 from your being a trustee? If yes, please i t you ("self") or any interested persons ha ear.	), was employed by the dentify each interest/		

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

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Tri	-	-	(A)			
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Signature:

Kelly Walborn
Kelly Walborn (Jun 21, 2021 22:14 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.



## 2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee For the school year ended June 30, 2021

	Education Co	orporation, Tru	stee Name and Position	(s)	
Name	of education corporation:	KIPP Albany			
Name	of trustee (print):	carl Young			
	on(s) on board, if any (e.g., chair, urer, committee chair, etc.):	Secretary			
Email	Address:				
	Home Address		Busines	s Addres	ss
	Please complete with changes or	nly:	Please complete	with <i>chan</i>	nges only:
Street:			Business Name:		
City, St	tate Zip:		Street:		
Phone	;		City, State Zip:		
			Phone:		
7		Fi .			
		Ques	tions		
Control of the Contro	e you, or have you been during the las ucation corporation? [If you check <b>ye</b> s				O Yes <b>⊙</b> No
10	n) Description of the position:				
14	) Salary:				
10	) Start date:				
th ed tra	e you related, by blood, marriage, or leforegoing being an "interested persolucation corporation, or who could others are took and provide the requested in the education corporation during t	on") who is, or, du nerwise benefit fro nformation) that y	ring the last school year (July 2 om your being a trustee? If yes ou ("self") or any interested pe	1-June 30), s, please ide	was employed by the entify each interest
ed tra wi	lucation corporation, or who could oth ansaction (and provide the requested i	nerwise benefit fro information) that y	om your being a trustee? If yes you ("self") or any interested pe	s, please ide	entify each

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation and in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

■ None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

					10000	
Tri	-	-	(A)			
			121	ıa	Lu	

Signature:



By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

**ALBANY, NEW YORK** 

**AUDITED FINANCIAL STATEMENTS** 

**OTHER FINANCIAL INFORMATION** 

**AND** 

**INDEPENDENT AUDITOR'S REPORTS** 

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#### INDEPENDENT AUDITOR'S REPORT

Board of Trustees KIPP Albany Community Public Charter Schools

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of KIPP Albany Community Public Charter Schools, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Charter School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of KIPP Albany Community Public Charter Schools as of June 30, 2021, and the changes in their net assets, and their cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

#### Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2021 on our consideration of KIPP Albany Community Public Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering KIPP Albany Community Public Charter Schools' internal control over financial reporting and compliance.

Mengel, Metzger, Barn & Co. LLP

Rochester, New York October 22, 2021

## STATEMENT OF FINANCIAL POSITION

## JUNE 30, 2021

## **ASSETS**

CURRENT ASSETS		
Cash and cash equivalents		\$ 12,566,300
Grants and contracts receivable		1,230,187
Accounts receivable, net of allowance		
for uncollectible accounts of \$429,000		914,697
Prepaid expenses		100,059
Inventory		136,093
	TOTAL CURRENT ASSETS	14,947,336
PROPERTY AND EQUIPMENT, net		28,604,662
OTHER ASSETS		
Restricted cash - debt services reserve fund		131,666
Cash designated by Board for operating reserve		351,357
Cash in escrow		150,335
Security deposits		3,280
y a-p		636,638
	TOTAL ASSETS	\$ 44,188,636
	TOTAL ASSETS	\$ 44,100,030
LIABILITIES AND NET ASSE	<u>TS</u>	
CURRENT LIABILITIES		
Current portion of loan payable		\$ 371,004
Accounts payable		698,724
Accrued expenses		82,446
Accrued payroll and benefits		544,483
recrued payron and contents	TOTAL CURRENT LIABILITIES	1,696,657
OTHER LIARDII ITIES		
OTHER LIABILITIES Long-term debt including loan premium of \$4,470,115		
net of loan issuance costs of \$305,691	,	28,141,717
het of loan issuance costs of \$303,091		
	TOTAL LANDINGTON	28,141,717
	TOTAL LIABILITIES	29,838,374
NET ASSETS		
Without donor restrictions		14,321,068
With donor restrictions		29,194
	TOTAL NET ASSETS	14,350,262
	TOTAL LIABILITIES AND NET ASSETS	\$ 44,188,636
		÷,100,000

## STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

## YEAR ENDED JUNE 30, 2021

	Without donor restrictions		Vith donor estrictions	Total
Operating revenue and support:				
Public School District:				
Resident student enrollment	\$ 22,973,680	\$	-	\$ 22,973,680
Students with disabilities	232,978		-	232,978
Grants and contracts:				
Federal - Title and IDEA	606,169		-	606,169
Federal - Other	1,240,870		-	1,240,870
Food service / Child Nutrition Program	490,959			490,959
TOTAL OPERATING REVENUE AND SUPPORT	25,544,656		-	25,544,656
Expenses:				
Program services:				
Regular education	14,724,994		-	14,724,994
Special education	617,365		-	617,365
Other education	2,824,796		-	2,824,796
Management and general	4,527,888		_	4,527,888
TOTAL EXPENSES	22,695,043		<u>-</u>	22,695,043
SURPLUS FROM SCHOOL OPERATIONS	2,849,613		-	2,849,613
Other income (expense):				
Fundraising	34,027		-	34,027
Contributions	253,659		-	253,659
Interest income	1,744		_	1,744
Other income	96,925		-	96,925
Debt issuance costs written off and loan prepayment fees	(1,053,697)		-	(1,053,697)
Paycheck Protection Program loan forgiveness	1,171,320		_	1,171,320
Net assets released from restriction	282,030		(282,030)	-
	786,008		(282,030)	503,978
CHANGE IN NET ASSETS	\$ 3,635,621	\$	(282,030)	\$ 3,353,591
Net assets at beginning of year, KIPP Tech				
Valley Charter School	713,614		311,224	1,024,838
Transfer in of Albany Community Charter School				
net assets at beginning of year	9,971,833		-	9,971,833
	10,685,447	-	311,224	10,996,671
		-	211,221	10,770,071
NET ASSETS AT END OF YEAR	\$ 14,321,068	\$	29,194	\$ 14,350,262

## STATEMENT OF FUNCTIONAL EXPENSES

## YEAR ENDED JUNE 30, 2021

				Year ended June 30,									
							20	)21					
		Program Services								Supporting Services			
	No. of Positions	Regular Education		Special Education		Other Education		Sub-total		Management and General			Total
Personnel services costs:													
Administrative Staff Personnel	54	\$	1,875,625	\$	30,851	\$	435,507	\$	2,341,983	\$	1,289,982	\$	3,631,965
Instructional Personnel	143		6,739,942		375,427		-		7,115,369		-		7,115,369
Non-Instructional Personnel	19				-		401,327		401,327		1,273,797		1,675,124
Total salaries and staff	216		8,615,567		406,278		836,834		9,858,679		2,563,779		12,422,458
Fringe benefits and payroll taxes			1,928,792		51,356		761,595		2,741,743		304,638		3,046,381
Retirement			324,993		8,728		128,354		462,075		51,342		513,417
Legal services			-		-		-		-		33,501		33,501
Accounting / Audit services			-		-		-		-		107,391		107,391
Other purchased / professional / consulting services			637,515		72,132		94,390		804,037		382,992		1,187,029
Repairs and maintenance			447,610		11,848		176,715		636,173		70,686		706,859
Insurance			-		-		-		-		209,018		209,018
Utilities			185,412		5,143		73,291		263,846		29,317		293,163
Supplies / materials			537,719		11,420		-		549,139		-		549,139
Leased equipment			42,210		348		6,691		49,249		27,837		77,086
Staff development			131,608		-		-		131,608		14,624		146,232
Marketing / recruitment			-		-		_		-		83,577		83,577
Food service			-		-		173,973		173,973		-		173,973
Student services			423,655		10,350		_		434,005		-		434,005
Bad debt			-		-		_		-		310,230		310,230
Office expense			63,890		1,706		25,231		90,827		101,476		192,303
Depreciation and amortization			613,338		16,926		242,410		872,674		96,964		969,638
Interest			620,946		16,774		245,276		882,996		98,111		981,107
Dues and subscriptions			151,739		4,356		60,036		216,131		24,014		240,145
Other		_		_		_	_	_			18,391		18,391
		\$	14,724,994	\$	617,365	\$	2,824,796	\$	18,167,155	\$	4,527,888	\$	22,695,043

## STATEMENT OF CASH FLOWS

## YEAR ENDED JUNE 30, 2021

CASH FLOWS - OPERATING ACTIVITIES	_	
Change in net assets	\$	3,353,591
Adjustments to reconcile change in net assets to net cash		
provided from operating activities:  Bad debt expense		310,230
Depreciation and amortization		969,638
Bond trust account written off		1,000
Unamortized debt issuance costs written off		872,435
Loan premium accretion reducing interest expense		88,643
Prepayment fees included as part of debt refinancing		181,262
Paycheck Protection Program loan forgiveness		(1,171,320)
Amortization of loan issuance costs included in interest expense		6,062
Changes in certain assets and liabilities affecting operations:		-,
Grants and contracts receivable		(873,648)
Accounts receivable		(664,579)
Prepaid expenses		(59,755)
Inventory		42,947
Accounts payable and accrued expenses		486,620
Accrued payroll and benefits		135,354
NET CASH PROVIDED FROM		
OPERATING ACTIVITIES		3,678,480
CASH FLOWS - INVESTING ACTIVITIES		
Purchases of property and equipment		(576,438)
Transfer of cash from Albany Community Charter School		7,225,399
Transfer of restricted cash from Albany Community Charter School		360,095
Transfer of dissolution escrow from Albany Community Charter School	_	75,050
NET CASH PROVIDED FROM		
INVESTING ACTIVITIES		7,084,106
CASH FLOWS - FINANCING ACTIVITIES		54 505 150
Borrowings on long term debt		54,537,152
Premium received as part of debt refinancing		4,558,757
Repayment of long term debt	(:	57,224,439)
Termination of interest rate swap as part of debt refinancing  Debt issuance costs incurred		(1,374,860) (350,890)
Loan issuance costs incurred	-	(311,753)
NET CASH USED FOR		(166 022)
FINANCING ACTIVITIES		(166,033)
NET INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH		10,596,553
Cash, cash equivalents, and restricted cash at beginning of year	_	2,603,105
CASH, CASH EQUIVALENTS,		
AND RESTRICTED CASH AT END OF YEAR	\$	13,199,658

#### STATEMENT OF CASH FLOWS, Cont'd

#### YEAR ENDED JUNE 30, 2021

SUPPLEMENTAL	DISCL	OSURE C	OF CASH FL	OW IN	FORMATION
	DISCL	OBOIL C			. OICIVII I I I I I I

Reconciliation of cash, cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:

Cash and cash equivalents	\$ 12,566,300
Restricted cash - debt service reserve fund	131,666
Cash designated by Board for operating reserve	351,357
Cash in escrow	150,335

Total cash, cash equivalents,

and restricted cash shown in the statement of cash flows \$13,199,658

Cash paid during the year for interest 1,037,727

Non-cash transactions:

Transfer of assets and liabilities from Albany Community

Charter School to KIPP Tech Valley Charter School:

Accounts receivable	\$ 248,909
Inventory	175,846
Security deposit	3,280
Property and equipment	12,227,757
Accounts payable and accrued expenses	(120,699)
Accrued payroll and benefits	(199,981)
Long-term debt	(9,042,227)
Paycheck Protection Program loan payable	(1,151,800)
Unamortized debt issuance costs	170,204
Unrestricted net assets	(9,971,833)

Cash received  $\sqrt{(7,660,544)}$ 

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2021

#### NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### The Charter School

KIPP Albany Community Public Charter Schools (the "Charter School") is an education corporation operating charter schools in Albany, New York.

The Charter School is comprised of Albany Community Charter School ("ACCS") and KIPP Tech Valley Charter School ("KIPP Tech Valley"). Effective July 1, 2020, ACCS merged with KIPP Tech Valley, with KIPP Tech Valley being the surviving education corporation under the amended name KIPP Albany Community Public Charter Schools.

ACCS was organized in 2006 to operate a charter school for grades K-5, pursuant to Article 56 of the New York State Education Law and in accordance with related charter agreements with the Board of Regents of the University of the State of New York. In January 2012, ACCS received approval to modify its charter renewal and add a middle school program to its existing elementary school program, adding grades 6 through 8 in subsequent years through June 30, 2017. A charter renewal was granted in 2016 and again in 2021, extending the school's operations for an additional five years, expiring in July 2026.

KIPP Tech Valley was organized in 2004 to operate a charter school for grades 5 through 8, pursuant to Article 56 of the New York State Education Law and in accordance with related charter agreements with the Board of Regents of the University of the State of New York. In 2015, KIPP Tech Valley received approval to modify its charter to include kindergarten through grade 4. A charter renewal was granted in 2010, 2015, and 2020 extending the school's operations for an additional five years, expiring June 30, 2025.

The Charter School is governed by a Board of Trustees in accordance with the Charter School's by-laws. The Charter School is a member of Knowledge is Power Program (KIPP) a network of nationally recognized private sector schools through a trademark license agreement with the KIPP Foundation. KIPP provides support and member services to the Charter School to assist the Charter School in fulfilling its mission of preparing all students for future opportunities.

#### Basis of accounting

The accompanying financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America ("GAAP").

#### Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

#### Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

#### Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. Net assets with donor restrictions were \$29,194 at June 30, 2021.

#### Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

#### State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Contract balances consisted of \$914,697, net of allowances, and \$356,539 of grants and contracts receivable at June 30, 2021 and 2020, respectively.

#### Contributions

Contributions received are recorded as without donor restrictions or with donor restrictions support depending on the existence and/or nature of any donor-imposed restrictions. The Charter School reports grants of cash and other assets as restricted support if they are received with stipulations that limit their use. When a restriction expires, that is, when a stipulated time or purpose restriction is accomplished, donor restricted net assets are reclassified to without donor restriction net assets and reported in the Statement of activities as net assets released from restrictions. The Charter School reports restricted grants as unrestricted support whenever the restrictions are met in the same year the grants are received.

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

#### Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position.

#### Cash and cash equivalents

Cash and cash equivalents balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include all high liquid instruments with maturities of three months or less when acquired. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

#### Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreements. The amount in escrow was \$150,335 at June 30, 2021. The agreement requires a balance be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve.

#### Grants, contracts and accounts receivables

Grants, contracts and accounts receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probably uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. Management has recorded an allowance of \$429,000 as of June 30, 2021.

#### Inventory

Inventory consists of student uniforms and clothing available for use in the Charter School's everyday operation. The inventory is stated at the lower of cost (on a first-in, first-out basis) or net realizable value and is based on a physical inventory taken by management at June 30, 2021.

#### Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to forty years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

#### Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require "specialized skills" and would typically not be purchased if they were not contributed. In addition, the Charter School received donated services from unpaid volunteers who assisted in fundraising, office administration and program activities. The Charter School was unable to determine a value for these services.

#### Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulation and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

#### Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing costs approximated \$84,000 for the year ended June 30, 2021.

#### <u>In-kind contributions</u>

Gifts and donations other than cash are recorded at fair market value at the date of contribution. There were no in-kind contributions received for the year ended June 30, 2021.

#### Use of estimates in the preparation of financial statements

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### New accounting pronouncements

#### Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020 to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

## NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

#### Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

#### Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 22, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

#### NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a surplus budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal year 2021.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021:

Cash and cash equivalents	\$ 12,566,300
Grants and contracts receivable	1,230,187
Accounts receivable	914,697
Total financial assets available to management	
within one year	14,711,184
Less:	
Amounts unavailable for general expenditures within one year, due to:	
Donor restrictions	(29,194)
Total financial assets available to management for general expenditures	
within one year	\$ 14,681,990

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE C: NET ASSETS

At June 30, 2021, net assets with donor restrictions consisted of the following

	 Amount	
KIPP Foundation - Rebranding KIPP Foundation - COVID-19	\$ 23,000 6,194	
	\$ 29,194	

At June 30, 2021, net assets without donor restrictions are as follows:

	Amount
Undesignated	\$ 9,403,343
Cash designated by Board for operating reserve	351,357
Invested in property and equipment,	
net of related debt excluding premium	4,562,056
	<u>\$ 14,321,068</u>

#### NOTE D: PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2021 consisted of the following:

Land	\$ 3,430,892
Buildings and improvements	28,198,170
Other depreciable property	72,044
Furniture and equipment	2,284,194
	33,985,300
Less accumulated depreciation and amortization	5,380,638
	\$ 28,604,662

Depreciation and amortization expense for the year ended June 30, 2021 was \$969,638.

#### NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE F: CONCENTRATIONS

At June 30, 2021 approximately 100% of grants and contracts receivable were due from federal agencies relating to certain grants. In addition, 67% of gross accounts receivable is due from two school districts at June 30, 2021.

For the year ended June 30, 2021, approximately 91% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

#### NOTE G: LOAN PAYABLE

On July 1, 2020, the Charter School refinanced and consolidated all of the debt of both ACCS and KIPP Tech Valley. The total amount of the bridge loan was \$30,000,000, with payments of interest only starting August 2020, at an interest rate of LIBOR plus 3%, with a floor of 1% LIBOR.

This consolidation resulted in the termination of an interest rate swap agreement of \$1,374,860.

In addition, the Charter School wrote off all unamortized debt issuance costs of approximately \$522,000 associated with the debt refinanced July 1, 2020. The Charter School incurred prepayment penalties of approximately \$181,000. These amounts are included in debt issuance costs written off and loan prepayment fees on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

On December 1, 2020, the Charter School obtained financing of \$24,537,152 from Equitable Facilities Fund, Inc. ("Fund") to refinance the bridge loan. In order to facilitate this refinance, the Fund issued a bond, Obligation #1. The proceeds from the bond issuance were loaned to the Charter School. The loan requires monthly payments including interest at a coupon rate of 5% and are secured by mortgages on the buildings. Loan payable consists of the following at June 30, 2021:

Obligation #1, coupon rate of 5%, due through December 2050	\$ 24,348,297
Add: unaccredited loan premium	4,470,115
Less: debt issuance costs, net of accumulated amortization	(305,691)
	28,512,721
Less: current portion of loan payable	(371,004)
	\$ 28,141,717

Unaccredited loan premium related to the issuance of Obligation #1 is \$4,470,115. The unaccredited premium costs are accredited over the term of the indebtedness of the total amount issued and are included in loan payable in the statement of financial position. Debt issuance costs, net of accumulated amortization total \$305,691 as of June 30, 2021 and are recorded as a reduction in loan payable on the accompanying statement of financial position.

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE G: LOAN PAYABLE, Cont'd

Debt issuance costs consist of the following at June 30, 2021:

Debt issuance costs	\$ 311,753
Less: accumulated amortization	 (6,062)
	\$ 305,691

The aggregate amount of principal payments subsequent to June 30, 2021 are approximately as follows:

Year ending June 30,	<u>Amount</u>
2022	\$ 371,000
2023	390,000
2024	410,000
2025	431,000
2026	453,000
Thereafter	22,293,000
	\$ 24,348,000

In addition, the Charter School wrote off all unamortized debt issuance costs of approximately \$351,000 associated with the debt refinanced December 1, 2020. These amounts are included in debt issuance costs written off and loan prepayment fees on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In connection with the loan payable, the Charter School is required to maintain certain financial covenants. At June 30, 2021, the Charter School is in compliance with these covenants.

#### NOTE H: OPERATING LEASES

The Charter School leases office equipment under non-cancelable operating leases that expire through 2025. The monthly lease payments are approximately \$6,800.

Lease expense was \$77,086 for the year ended June 30, 2021. The approximate minimum annual lease payments are as follows:

Year ending June 30,	 Amount	
2022	\$ 28,300	
2023	23,700	
2024	23,700	
2025	5,900	
	\$ 81,600	

#### NOTES TO FINANCIAL STATEMENTS, Cont'd

#### JUNE 30, 2021

#### NOTE I: RETIREMENT PLAN

#### Albany Community Charter School

The School has adopted a profit-sharing plan under IRC §401(k) covering all eligible employees. The School contributes a matching contribution to each eligible employee's profit-sharing plan at the rate of 4% of the employee's gross compensation for the calendar year.

#### KIPP Tech Valley Charter School

The School has a 403(b) tax-deferred annuity retirement plan, which is funded by contributions from both the School and its employees.

The related 401(k) and 403(b) expense for the year ended June 30, 2021 was \$513,417.

#### NOTE J: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in April 2020 the Kipp Tech Valley Charter School and Albany Community Charter School applied for and were approved by banks for loans of \$1,167,900 and \$1,151,800, respectively, through the Paycheck Protection Program established by the Small Business Administration. The loans had a maturity of 2 years and an interest rate of 1%. The loans had the potential for forgiveness provided certain requirements are met by the Charter School. The loans were funded in April 2020. On December 31, 2020, Kipp Tech Valley Charter School's loan was forgiven in full by the Small Business Administration. \$1,148,380 of the loan was recognized as revenue for the year ended June 30, 2020. The remaining \$19,520 was recognized as revenue for the year ended June 30, 2021 and is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021. On June 2, 2021, the Albany Community Charter School's loan was forgiven in full by the Small Business Administration, which is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$429,949 of revenue relative to ESSER grants during the year ended June 30, 2021.

#### NOTE K: CHARTER SCHOOL MERGER

On June 16, 2021, the Charter School's Board of Trustees voted to approve and authorize the merger with True North Troy Preparatory Charter School effective July 1, 2022. KIPP Albany Community Charter Schools will be the surviving education corporation.

# KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS OTHER CONSOLIDATING FINANCIAL INFORMATION

#### INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees KIPP Albany Community Public Charter Schools

We have audited the financial statements of KIPP Albany Community Public Charter Schools as of and for the year ended June 30, 2021, and we have issued our report thereon dated October 22, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The 2021 other financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2021, as a whole.

Mengel, Metzger, Barn & Co. LLP

Rochester, New York October 22, 2021

## STATEMENT OF ACTIVITIES BY SCHOOL

	KIPP Tech	Albany	
	Valley	Community	
	Charter	Charter	
	School	School	Total
Operating revenue and support:			
Public School District:			
Resident student enrollment	\$ 12,776,760	\$ 10,196,920	\$ 22,973,680
Students with disabilities	174,511	58,467	232,978
Grants and contracts			
Federal - Title and IDEA	320,198	285,971	606,169
Federal - Other	235,471	1,005,399	1,240,870
Food service / Child Nutrition Program	265,118	225,841	490,959
TOTAL OPERATING REVENUE			
AND SUPPORT	13,772,058	11,772,598	25,544,656
Expenses:			
Program services:			
Regular education	7,295,604	7,429,390	14,724,994
Special education	402,287	215,078	617,365
Other education	1,509,498	1,315,298	2,824,796
Management and general	2,431,927	2,095,961	4,527,888
TOTAL EXPENSES	11,639,316	11,055,727	22,695,043
SURPLUS FROM SCHOOL OPERATIONS	2,132,742	716,871	2,849,613
SORI LOS PROMISCHOOL OF ERATIONS	2,132,742	710,071	2,047,013
Other income (expense):			
Fundraising	19,762	14,265	34,027
Contributions	136,976	116,683	253,659
Interest income	942	802	1,744
Other income	64,361	32,564	96,925
Debt closing costs written off and loan prepayment fees	(883,493)	(170,204)	(1,053,697)
Paycheck Protection Program Loan forgiveness	19,520	1,151,800	1,171,320
TOTAL OTHER INCOME (EXPENSE)	(641,932)	1,145,910	503,978
CHANGE IN NET ASSETS	\$ 1,490,810	\$ 1,862,781	\$ 3,353,591

## STATEMENT OF FUNCTIONAL EXPENSES BY SCHOOL – KIPP TECH VALLEY CHARTER SCHOOL

			Program	Services		Supporting Services	
	No. of Positions	Regular Education	Special Education	Other Education	Sub-total	Management and General	Total
Personnel services costs: Administrative Staff Personnel	28	\$ 1,072,172	\$ 22,108	\$ 267,379	\$ 1,361,659	\$ 519,716	\$ 1,881,375
Instructional Personnel	68	3,103,151	247,584	Ψ 201,517	3,350,735	ψ 517,710 -	3,350,735
Non-Instructional Personnel	11	-		216,717	216,717	839,881	1,056,598
Total salaries and staff	107	4,175,323	269,692	484,096	4,929,111	1,359,597	6,288,708
Fringe benefits and payroll taxes		964,169	31,670	383,015	1,378,854	153,206	1,532,060
Retirement		168,434	5,533	66,910	240,877	26,764	267,641
Legal services		-	-	-	-	18,131	18,131
Accounting / Audit services		-	-	-	-	57,789	57,789
Other purchased / professional / consulting services		285,428	42,863	26,522	354,813	227,155	581,968
Repairs and maintenance		218,115	7,164	86,646	311,925	34,659	346,584
Insurance		-	-	-	-	89,877	89,877
Utilities		109,273	3,589	43,409	156,271	17,364	173,635
Supplies / materials		214,865	7,057	-	221,922	-	221,922
Leased equipment		25,162	-	-	25,162	25,161	50,323
Staff development		77,864	-	-	77,864	8,652	86,516
Marketing / recruitment		-	-	-	-	47,468	47,468
Food service		-	-	94,037	94,037	-	94,037
Student services		239,190	7,857	-	247,047	-	247,047
Bad debts		-	-	-	-	170,224	170,224
Office expense		32,319	1,062	12,840	46,221	61,140	107,361
Depreciation and amortization		354,487	11,643	140,820	506,950	56,328	563,278
Interest		329,720	10,831	130,980	471,531	52,392	523,923
Dues and subscriptions		101,255	3,326	40,223	144,804	16,089	160,893
Other				<del>-</del>		9,931	9,931
		\$ 7,295,604	\$ 402,287	\$ 1,509,498	\$ 9,207,389	\$ 2,431,927	\$ 11,639,316

## STATEMENT OF FUNCTIONAL EXPENSES BY SCHOOL – ALBANY COMMUNITY CHARTER SCHOOL

			Program	ı Services		Supporting Services	
	No. of Positions	Regular Education	Special Education	Other Education	Sub-total	Management and General	Total
Personnel services costs:							
Administrative Staff Personnel	26	\$ 803,453	\$ 8,743	\$ 168,128	\$ 980,324	\$ 770,266	\$ 1,750,590
Instructional Personnel	75	3,636,791	127,843	-	3,764,634	-	3,764,634
Non-Instructional Personnel	8			184,610	184,610	433,916	618,526
Total salaries and staff	109	4,440,244	136,586	352,738	4,929,568	1,204,182	6,133,750
Fringe benefits and payroll taxes		964,623	19,686	378,580	1,362,889	151,432	1,514,321
Retirement		156,559	3,195	61,444	221,198	24,578	245,776
Legal services		-	-	-	-	15,370	15,370
Accounting / Audit services		=	-	-	-	49,602	49,602
Other purchased / professional / consulting services		352,087	29,269	67,868	449,224	155,837	605,061
Repairs and maintenance		229,495	4,684	90,069	324,248	36,027	360,275
Insurance			-		-	119,141	119,141
Utilities		76,139	1,554	29,882	107,575	11,953	119,528
Supplies / materials		322,854	4,363	-	327,217	-	327,217
Leased equipment		17,048	348	6,691	24,087	2,676	26,763
Staff development		53,744	-	-	53,744	5,972	59,716
Marketing / recruitment		-	-	-	-	36,109	36,109
Food service		=	-	79,936	79,936	-	79,936
Student services		184,465	2,493	-	186,958	-	186,958
Bad debts		-	-	-	-	140,006	140,006
Office expense		31,571	644	12,391	44,606	40,336	84,942
Depreciation and amortization		258,851	5,283	101,590	365,724	40,636	406,360
Interest		291,226	5,943	114,296	411,465	45,719	457,184
Dues and subscriptions		50,484	1,030	19,813	71,327	7,925	79,252
Other		=		<del>-</del>		8,460	8,460
		\$ 7,429,390	\$ 215,078	\$ 1,315,298	\$ 8,959,766	\$ 2,095,961	\$ 11,055,727



AUGUST 2021								
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	KEY
	First day(s) for entering grades K and 6/ Last day of School f
18	Region Aligned Professional Development (No School for Students)
38	Holiday No School for Staff & Students
33	Half days -Fridays Teacher/Leader Training 12:30 Dismissal
2	Report Card Conference Days 12/10/2021 and 4/8/22
3	ACCS Professional Development (No School for Students)
7	NYS Testing Days

*August 2	5 First day of school*
*June 23	Last Day of School*
Stud	lent Days 183
Teac	ther Days 201

Professional Development	
Aug. 16 - Sept. 3	
Oct. 25	
Mar. 14	
NYS Testing	
March 29-31	
April 26-28	
June 6	

for Students)		
	Sept. 6	Labor Day
	Oct. 11	Columbus Da
Conference Days	Nov. 11	Veteran's Day
Dec. 10	Nov. 22-26	Thanksgiving Reces
Apr. 16	Dec. 23 - Dec. 31	Winter Holiday Rece
	Jan. 17	Martin Luther King,
	Feb.21-25	Winter Recess
	April 15-22	Good Friday/Spring Re
	May 30	Memorial Day

Holidays				
Sept. 6	Labor Day			
Oct. 11	Columbus Da			
Nov. 11	Veteran's Day			
Nov. 22-26	Thanksgiving Recess			
Dec. 23 - Dec. 31	Winter Holiday Recess			
Jan. 17	Martin Luther King, Jr. Day			
Feb.21-25	Winter Recess			
April 15-22	Good Friday/Spring Recess			
May 30	Memorial Day			
June 20	Juneteenth			