

Principal Project Advisory Team Summary (minutes) of November 30, 2016 Meeting

Co-Chair David Flatley greeted members and opened the meeting at noon. Members introduced themselves. Members reviewed what has transpired since the second meeting on Oct. 19, 2016.

- An online survey of school board members and educators closed (Oct 11. - Nov. 2)
- Work group within the ESSA Think Tank considered “High-Concept Paper” (Nov. 21)
- President-elect nominated Betsy DeVos for US Secretary of Education (Nov. 23)
- Team completed online Monkey-Survey on beliefs & Theory of Action (Nov. 17 - 29)
- United States Department of Education issued final guidance on *Every Student Succeeds Act* (Nov. 28)

Members reviewed the schedule and timing of future meetings (noon – 3:00 pm). Dates follow:

- Jan. 25, 2017 Feb. 22, 2017 Mar. 22, 2017 Apr. 12, 2017 May 31, 2017

Members reviewed the objectives for the Nov. 30, 2016 meeting:

- Reach consensus on belief statements (and a theory of action) that form foundation for our work
- Recognize national efforts to create SBL program standards aligned to Council for the Accreditation of Educator Preparation (CAEP) and 2015 *Professional Standards for Educational Leaders (PSEL)*
- Begin to develop recommendations in 5 areas (working in small subgroups)

Inclement weather prevented a presenter from attending, so a decision was made to postpone a presentation on national efforts to create SBL program standards aligned to CAEP and 2015 *Professional Standards for Educational Leaders*.

Approval was reached on the minutes and agreements from the October 19, 2016 meeting.

Members reviewed the consensus-building process (“fist to five”).

Members reviewed a graphic summary of a survey open from Oct. 11 to Nov. 2, 2016 to local board members and educators (P12 educators and deans and faculty of schools of education at institutions of higher education). Members reviewed box and whisker displays that (a) describe the age distribution of those enrolled in School Building Leader preparation programs and (b) describe the student to administrator ratio in NYS. Members reviewed a graph describing the demographic change over time in the student and staff population in NYS.

Under “Old Business”, members reviewed a graph showing the results of a MonkeySurvey that invited Advisory Team members to indicate whether they agree or disagree with a series of 12 belief statements. Members then used the consensus-building process to identify two belief statements that all members could support (Continuous Improvement/Change Management and Valuing Diversity. Members suggested changes to eight belief statements. Members noted concerns with two belief statements (time did not allow members to offer suggestions for improvement).

In the interest of time, a decision was made to set aside consideration of a theory of action.

The second half of the meeting was devoted to small group work. Five breakout groups were formed:

- Standards
- Authentic Experiences and the Internship
- P12-Higher Education Partnership
- Diversity
- Professional Learning and Support

After each breakout group reported out on progress, co-chairs adjourned the meeting (at 3:00 pm).