



**Principal Project Advisory Team**  
**Wednesday, November 30, 2016 (Noon – 3:00 pm)**  
**New York State Education Department**  
**89 Washington Avenue, Albany, NY (Room 5A-5B)**

1. Welcome and Introductions (Noon) Co-Chairs Nell Scharff-Panero and David Flatley
  
2. Objectives (12:10 pm)
  - Reach consensus on belief statements
  - Reach consensus on theory of action describing how Team recommendations lead to enhanced school leadership
  - Recognize nat'l efforts to create SBL program standards aligned to CAEP & 2015 Prof's Standards for Educ'l Leaders
  - Develop actionable recommendations in each of five main areas (working in small subgroups of 7-8 members each)
  
3. Platform (12:15 pm)
  - Review and either accept "as is" or agree on any needed change to minutes from meeting #2
  - Confirm revised schedule of Advisory Team meetings that calls for six more meetings, each 3 hours long (noon-3 pm)  
  
Wed., Jan. 25, 2017    Wed., Feb. 22, 2017    Wed., Mar. 22, 2017    Wed., Apr. 12, 2017    Wed., May 31, 2017
  
4. Old Business – Carryover from Meeting #2 (12:20 pm)
  - Beliefs Statements
    - o Review results of SurveyMonkey that asked Team members to indicate their support for each belief statement
    - o Determine how many and which beliefs enjoy consensus support
  - Theory of Action
    - o Review survey results (where Advisory Team members were asked to show degree of support for "straw man")
    - o Gauge support for a proposal to make approved elements the foundation of a consensus Theory of Action
  
5. Nat'l efforts to develop program standards that reflect prof'l standards for educ'l leaders and CAEP standards (1:00 pm)
  - Presentation by Michelle Young (Advisory Team member and Exec. Dir. of University Council for Educ'l Administration)
  - Open whole group discussion about the implications for the work of the Advisory Team
  
6. Break-Out Group Meetings (1:30 pm)
  - Break into small groups (7-8 per group)
    - o 2015 Standards: replace 2008 standards with 2015 standards for principals and 2015 standards for supervisors
    - o P12-Higher Education Partnership: improve productivity & inter-dependency between districts & higher ed
    - o Authentic Experiences & Internship: expand opportunities for candidates to apply knowledge/skill in real setting
    - o Diversity: produce leaders from varied backgrounds, prepare them to meet varied learning needs of students
    - o Prof'l Learning: foster situational awareness, shared leadership, system thinking, & stakeholder engagement
  - Appoint a recorder and a spokesperson
  - Use landscape organizer to guide discussion and formulate recommendation
  - Record consensus findings on chart paper
  - Spokesperson for each small breakout group reports out to whole group on accomplishments and next steps
  
7. Adjourn (3:00 pm) Co-Chairs Nell Scharff-Panero and David Flatley