

**Notice to the New York State Education Department  
Pursuant to Section 52.21 of the Regulations of the Commissioner of Education  
Concerning Accreditation with a Professional Education Accrediting Association that is  
Seeking Recognition from CHEA or USDE**

Institution Name: \_\_\_\_\_

President/CEO Name: \_\_\_\_\_

Name of Dean/Chair of School/Department of Education: \_\_\_\_\_

Expiration Date of Current Accreditation Period: \_\_\_\_\_

By signing below, the President/CEO acknowledges the following conditions as stated in Commissioner's Regulations Section 52.21:

1. That the institution is pursuing accreditation with a professional education accrediting association that is seeking recognition from the Council for Higher Education Accreditation (CHEA) or the United States Department of Education (USDE), prior to the expiration date of its current accreditation period, noted above.
2. That, to have its programs considered to be continuously accredited, as required by Commissioner's Regulations Section 52.21, the institution will have six years from the date of this notice to successfully complete the accreditation process.
3. That the Commissioner's Regulations also state that if, at any time during the accreditation process, the professional education accrediting association determines that the institution's program or programs cannot be accredited by such association and/or that the institution has not diligently pursued an application for accreditation, the institution's program or programs shall not be considered to be continuously accredited as required by Commissioner's Regulations Section 52.21.

**Institutions pursuing accreditation by the Association for Advancing Quality in Educator Preparation (AAQEP) must include a copy of the membership confirmation letter received from AAQEP, noting membership at the "Regular Membership" level, with this notification form. Forms submitted to NYSED without the AAQEP membership confirmation letter, will not be considered to meet the satisfactory evidence requirements of Commissioner's Regulations Section 52.21.**

Signature of President/CEO: \_\_\_\_\_

Date: \_\_\_\_\_

**Please print, complete, sign and scan this form and email it and the AAQEP membership confirmation letter received by your institution to: [ocueinfo@nysed.gov](mailto:ocueinfo@nysed.gov). The subject line in the email should read, "Notice to NYSED Concerning EPP Accreditation."**