

## DEADLINES FOR VERIFICATION AND CERTIFICATION OF 2021-22 SCHOOL YEAR DATA IN SIRS

8/10/2021 ♦ 10/7/2021 <sup>1</sup> ♦ 10/13/2021 <sup>2</sup> ♦ 12/16/2021 <sup>3</sup> ♦ 12/22/2021 <sup>4</sup> ♦ 1/6/2022 <sup>5</sup> ♦ 1/28/2022 <sup>6</sup>  
2/1/2022 <sup>7</sup> ♦ 2/8/2022 <sup>8</sup> ♦ 3/2/2022 <sup>9</sup> ♦ 3/22/2022 <sup>10</sup> ♦ 4/26/2022 <sup>11</sup> ♦ 5/16/2022 <sup>12</sup>

(**Note to LEAs:** For **Data Due** rows, Level 1 Centers establish earlier deadlines for submitting data to them, to allow for processing. Consult your [Level 1 NYSED Systems Support team](#) for your local Level 1's deadlines.)

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
September 27, 2021	Level 2 SIRS data warehouse <b>Collection Opens</b>	Level 1 regional data warehouses may begin loading <b>2021-22 SY</b> student demographic, enrollment, program and associated eScholar CDW templates supporting SIRS data collection	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
October 6, 2021	<b>BEDS Collection Opens</b>	For submitting 2021-22 BEDS IMF data.	Public School Districts, Public Schools, Charter Schools, Religious and Independent (Nonpublic) Schools
Early October, 2021	PD System <b>Collection Opens</b> (VR1-9)	(Districts and Nonpublic schools are required to certify 2021-22 data <b>in the PD System</b> as Accurate or Not Accurate by January 10, 2022.)	Public School Districts, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
1 October 29, 2021	August Grads <b>Data Due</b>	Last date to submit <b>graduates as of August 31, 2021</b> , for Total Cohort Graduation Rate reporting. <b>L1s must have data in Level 2 by 11:59 P.M. on due date.</b>	Public School Districts, Charter Schools
November 19, 2021	Staff Snapshot <b>Data Due</b>	<b>Preliminary 2021-22 data due.</b> Staff Snapshot must be loaded to SIRS prior to loading any other staff or course data. <b>L1s must have data in Level 2 by 11:59 P.M. on due date.</b>	Public School Districts, BOCES, Charter Schools, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
November 19, 2021	<b>BEDS Collection Closes</b>	Last date to complete submission of IMF district and school forms on the IDEX.	Public School Districts, Public Schools, Charter Schools, Religious and Independent (Nonpublic) Schools
January 7, 2022	<sup>4</sup> BEDS Day Enrollment and FRPL <b>Data Extract</b>	<sup>6</sup> FRPL, enrollment by grade, district of residence, and supplemental enrollment counts <i>submitted via SIRS</i> are collected for calculating <b>preliminary</b> State Aid allocations. Charter FRPL is submitted <i>via BEDS Online</i> .  Enrollment counts are used to create the USED Directory, which is the official directory of all schools and districts for federal reporting, serves as a sampling frame for federal statistical studies, defines the universe for the CRDC, and populates the list of schools used on the FAFSA.  FRPL data is reported to USED and used primarily for the Non-Fiscal Survey of the CCD and other USED offices.	<sup>4</sup> Public School Districts, Charter Schools
<sup>5</sup> January 14, 2022	<sup>5</sup> Special Ed <b>Data Due</b> (VR1-9)	<sup>5</sup> Last date to submit data populating the VR1-9 reports. <b>L1s must have data in Level 2 by 11:59 pm on the due date.</b> Official child count and LRE will be reported to USED.	<sup>5</sup> Public School Districts, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
<sup>5</sup> January 18, 2022	Special Ed <b>Certification Due</b> (VR1-6,8)	Districts and nonpublic schools are required to certify data <b>in the PD System</b> as Accurate or Not Accurate. Data reflects official child count and LRE reported to USED. Status will be defaulted to Not Accurate for entities that do not certify. (VR7 and VR9 do not need to be certified.)	Public School Districts, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
<sup>5</sup> January 28, 2022	<sup>5</sup> Student Digital Resources <b>Data Due</b>	<sup>5</sup> <b>L1s must have preliminary data in Level 2 by 11:59 on due date.</b> This collection helps identify specific needs and target resources and funding opportunities when they become available.	<sup>5</sup> Public School Districts, BOCES, Charter Schools

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
7 February 11, 2022	5 NYSESLAT SAFT Pre-ID <b>Data Due</b>	5 Level 1s must have Student Enrollment, Program Service and Demographic data in L2 <b>by 11:59 pm on due date</b> . L2 then creates the extract of 0231 Program Service Codes for schools administering the NYSESLAT SAFT.	5 Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
5 February 11, 2022	5 ELA CBT Pre-ID <b>Data Due</b>	5 Applies to <b>CBT-participating entities ONLY</b> . Level 1s must have Student Enrollment, Program Service and Demographic data in L2 <b>by 11:59 pm on due date</b> . L2 then creates the Operational ELA 3-8 CBT Pre-ID File extract for schools ordering CBT, for Questar to load to Nextera Admin.	5 (CBT participants ONLY) Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
5 March 4, 2022	5 NYSESLAT Pre-ID <b>Data Due</b>	5 Level 1s must have Student Enrollment, Program Service and Demographic data in L2 <b>by 11:59 pm on due date</b> . L2 then creates the extract of 0231 Program Service Codes for schools administering the NYSESLAT.	5 Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
5 March 11, 2022	5 Math CBT Pre-ID <b>Data Due</b>	5 Applies to <b>CBT-participating entities ONLY</b> . Level 1s must have Student Enrollment, Program Service and Demographic data in L2 <b>by 11:59 pm on due date</b> . L2 then creates the Operational Math 3-8 CBT Pre-ID File extract for schools ordering CBT, for Questar to load to Nextera Admin.	5 (CBT participants ONLY) Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
March 18, 2022	BEDS Day Enrollment and FRPL <b>Data Extract</b>	<p><sup>6</sup> FRPL, enrollment by grade, district of residence, and supplemental enrollment counts <i>submitted via SIRS</i> are collected for calculating <b>preliminary</b> State Aid allocations. Charter FRPL is submitted <i>via BEDS Online</i>.</p> <p>FRPL data is reported to USED via ED Facts. All entities need to show FRPL counts in the March snapshot to be included in FRPL data submitted to USED.</p> <p>FRPL data is reported to USED and used primarily for the Non-Fiscal Survey of the CCD and other USED offices.</p>	<sup>4</sup> Public School Districts, Charter Schools
<sup>10</sup> March 23, 2022	<sup>10</sup> ELA, Math & Science 3-8 Pre-ID (PBT SAFT) <b>Data Due</b>	<sup>10</sup> ( <b>Applies only to Schools who selected PBT for 3-8 SAFT.</b> ) L1s must have Student Enrollment, Program Service, and Demographic data in L2 <b>by 11:59 pm on the due date</b> . L2 then creates the SAFT ELA, Math and Science 3-8 File extract <b>for schools who selected PBT for 3-8 SAFT</b> for the Vendor to use in creating labels.	<sup>10</sup> (PBT SAFT ONLY) Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
<sup>4</sup> March 25, 2022	<sup>4</sup> UPK annual enrollment <b>Data Extract</b>	<sup>4</sup> Counts of UPK students enrolled thru March 15, 2022, are collected for calculating UPK grant funding.	<sup>4</sup> Public School Districts
<sup>8</sup> March 25, 2022	<sup>8</sup> Program Service records for MBK grants codes <b>Data Due</b> .	<sup>8</sup> All recipients of My Brother's Keeper with active grants must report complete data to SIRS using program service codes 4005-4009. <b>L1s must have data in Level 2 by 11:59 pm on due date.</b>	<sup>8</sup> Public School Districts
<sup>10</sup> April 1, 2022	<sup>10</sup> ELA, Math & Science 3-8 Pre-ID (CBT SAFT) <b>Data Due</b>	<sup>10</sup> ( <b>Applies only to Schools who selected CBT for 3-8 SAFT.</b> ) L1s must have Student Enrollment, Program Service, and Demographic data in L2 <b>by 11:59 pm on the due date</b> . L2 then creates the SAFT ELA, Math and Science 3-8 Pre-ID File <b>extract for schools who selected CBT for 3-8 SAFT</b> , for the Vendor to use in loading to Nextera Admin.	<sup>10</sup> (CBT SAFT ONLY) Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
10 April 1, 2022	10 Regents US History & Government (F) Pre-ID <b>Data Due</b>	10 <b>(Applies only to Schools selected for sample collection for Pearson.)</b> L1s must have Student Enrollment, Program Service, and Demographic data in L2 <b>by 11:59 pm on the due date.</b> L2 then creates the Pre-ID File <b>extract for selected schools</b> for the Vendor to use in creating labels. <b>Student Class Codes:</b> AP U.S. History (04104) U.S. History & Government (Framework) (04101F)	10 (Pearson sample participants <b>ONLY</b> ) Public School Districts, Public Schools, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, Special Acts, Article 81, State Agencies, State Operated Schools
11 May 13, 2022	Course Instructor Assignment, Staff Snapshot, and Staff Assignment <b>Data Due</b>	11 All applicable LEAs must <b>review the SIRS 328 certification report</b> prior to May 13, 2022. <b>L1s must have data in Level 2 by 11:59 pm on the due date.</b> For federal reporting and State School Report Cards. <b>Official State teacher certification match is based on May 13 data.</b> 2021-22 course data may be updated until SIRS closes in August.	Public School Districts, BOCES, Charter Schools
9 May 13, 2022	Student Class Entry Exit and Student Daily Attendance <b>Data Due</b>	All student course and attendance data <b>must be up to date in Level 2 by 11:59 pm on the due date</b> and will be extracted from SIRS on May 16, 2022, for growth purposes.	9 Public School Districts, BOCES, Charter Schools
May/June, 2022	ELL Counts and Immigrant Student Counts <b>Data Extract</b>	Counts at time of <b>final</b> data pull of ELL students enrolled in district (for Title III ELL allocations) and immigrant students enrolled in district (for Title III immigrant allocations).	Public School Districts, Charter Schools
12 June 10, 2022	12 UPK annual enrollment <b>Data Due</b>	12 Counts of UPK students enrolled thru March 15, 2022, collected to calculate UPK grant funding. <b>L1s must have data in Level 2 by 11:59 pm on the due date.</b>	12 Public School Districts
12 June 10, 2022	12 Student Daily Attendance <b>Data Due</b>	12 Student Daily Attendance for State-provided Growth Results. Attendance records should include instructional days through May 16 <sup>th</sup> , 2022. <b>L1s must have data in Level 2 by 11:59 pm on the due date.</b>	12 Public School Districts, BOCES, Charter Schools
June, 2022	Special Ed EOY reports <b>Collection Opens</b> (VR11-16)	(Districts will be required to certify data <b>in the PD System</b> as Accurate or Not Accurate by <b>two due dates:</b> August 1 (VR13,15,16) & September 19 (VR11,12,14), 2022.)	Public School Districts

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
July 5, 2022	Staff Evaluation <b>Collection Opens</b>	Overall ratings & subcomponent scores for districts and BOCES implementing an APPR plan under Education Law 3012-d. ( <b>Data Due</b> October 21, 2022)	Public School Districts, BOCES
<sup>5</sup> July 29, 2022	<sup>5</sup> Special Ed <b>Data Due</b> (VR13,15,16)	<sup>5</sup> Last date to submit data populating VR13,15,16 reports. <b>L1s must have data in Level 2 by 11:59 pm on the due date.</b>	<sup>5</sup> Public School Districts
<sup>2</sup> August 1, 2022	Special Ed <b>Certification Due</b> (VR13,15,16)	Districts must certify data as Accurate or Not Accurate <b>in the PD System</b> . Status defaults to Not Accurate for entities that do not certify.	Public School Districts
<sup>12</sup> August 5, 2022	<sup>12</sup> Regents Assessment <b>Data Due</b>	<sup>12</sup> Regents data for State-provided Growth results. <b>L1s must have data in Level 2 by 11:59 pm on the due date.</b>	<sup>12</sup> Public School Districts, BOCES, Charter Schools
August 19, 2022	Special Ed EOY <b>Data Due</b>	Last date to submit Special Ed enrollment, demographic, assessment (including COSF), Special Ed EOY Snapshot, and disability program service records for students with potential submission records for VR11-16 reports. LEAs use PD System <i>List of Potential Student Records</i> report to confirm all eligible students are reported accurately. <b>L1s must have data in Level 2 by 11:59 P.M. on due date.</b>	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, State Agencies
August 19, 2022	FINAL SIRS EOY <b>Data Due</b>	<b>L1s must have EOY data submitted to Level 2 by 11:59 P.M. on due date.</b> Used for federal and State reporting, State Aid allocations, and to make accountability status determinations. ( <b>Staff Eval not due until October</b> , see below.)	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools, State Agencies
September 2, 2022	SIRS EOY Data <b>Certification Due</b>	<b>Statement of Certification</b> certifies accuracy of data submitted by EOY reporting deadline, as applicable per institution type. ( <b>Staff Eval not due until October</b> , see below.)	Public School Districts, BOCES, Charter Schools, Religious and Independent (Nonpublic) Schools
<sup>5</sup> September 16, 2022	<sup>5</sup> Special Ed <b>Data Due</b> (VR11,12,14)	<sup>5</sup> Last date to submit Special Ed EOY data. <b>L1s must have data in Level 2 by 11:59 P.M.</b>	<sup>5</sup> Public School Districts
September 19, 2022	Special Ed <b>Certification Due</b> (VR11,12,14)	Districts are required to certify data <b>in the PD System</b> as Accurate or Not Accurate. Status defaults to Not Accurate for entities not certifying.	Public School Districts

Date/ Estimated Date:	Collection Open/ Close; Data Due; Extract Taken; or Certify/Due:	Purpose of Collection:	Applicable To:
October 7, 2022	August Grads, Total Cohort Grad Rate <b>Data Due</b>	Last day to submit <b>August 2022</b> diplomas for the 2016, 2017, and 2018 total cohorts. <b>L1s must have data in Level 2 by 11:59 P.M. on due date.</b>	Public School Districts, Charter Schools
October 21, 2022	Staff Evaluation Scores and Ratings <b>Data Due</b>	Overall ratings & subcomponent scores to fulfill reporting requirements under Education Law 3012- d. Staff Evaluation data is one factor in district eligibility for <b>2022-23</b> State Aid. <b>L1s must have data in Level 2 by 11:59 P.M. on due date.</b>	Public School Districts, BOCES
October 28, 2022	Staff Eval Rating Verification Report <b>Certification Due</b>	Certify accuracy of Staff Evaluation data <b>by the October 28 due date.</b> Form is accessed and must be submitted via SEDMON in <a href="#">NYSED's Application Business Portal</a> .	Public School Districts, BOCES
11 November 2022	BEDS Day ELL Counts <b>Data Extract</b>	ELL data reported to USED via EDfacts supplies part of the Title III Biennial Evaluation Report. All entities with ELL enrollment must report students with appropriate ELL Eligible program service code in SIRS to be included in file.	Public School Districts, Charter Schools

**Notes:**

- **LEAs:** For **Data Due** rows, Level 1 Centers establish earlier deadlines for submitting data to them, to allow for processing. Consult your [Level 1 NYSED Systems Support team](#) for your local Level 1's deadlines.
- <sup>9</sup> BEDS enrollment in the PD System VR1-6 and VR8 as of January **18**, 2021, are reported to USED.
- A staff record must be present in Staff Snapshot before it can be loaded into other staff templates.
- SIRS 2021-22 **End of Year Certification** information is available on the [IRS Verification and Certification](#) web page.

**Acronyms:**

APPR = Annual Professional Performance Review  
 BEDS = Basic Educational Data System  
 BOCES = Board of Cooperative Educational Services  
 CBT = Computer-Based Testing  
 CCD = Common Core of Data  
 CDW = Complete Data Warehouse  
 COSF = Child Outcomes Summary Form  
 CRDC = Civil Rights Data Collection  
 ELA = English Language Arts  
 ELL = English Language Learners  
 EOY = End of Year  
 FAFSA = Free Application for Federal Student Aid  
 FRPL = Free and Reduced-Price Lunch  
 IDEX = IRS Data Exchange  
 IMF = Institutional Master File

L1 = Level 1 (regional data warehouse)  
L2 = Level 2 (statewide data warehouse)  
LEA = Local Educational Agency  
LRE = Least Restrictive Environment  
MBK = My Brother's Keeper  
NYSED = New York State Education Department  
NYSESLAT = New York State English as a Second Language Achievement Test  
PBT = Paper-Based Testing  
PD = PD System (Special Education data collection system, does not officially stand for anything)  
SAFT = Stand-Alone Field Test  
SEDMON = State Education Department Monitoring system  
SIRS = Student Information Repository System  
SY = School Year  
UPK = Universal Prekindergarten  
USED = Unites States Education Department  
VR = Verification Report