



OFFICE OF HIGHER EDUCATION

Assistant Commissioner
The Office of Access, Equity and Community Engagement Services
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Date: February 15, 2022

To: HEOP Projects Below 95% FTE Enrollment

From: Dr. Anael Alston, Assistant Commissioner *AR*

Re: Additional Guidance on HEOP 95% FTE Enrollment due to the COVID-19 Pandemic

Due to the major impact that the coronavirus pandemic had on recruitment, admission, enrollment, and retention during the 2019-2020, 2020-2021 and Fall 2021 academic periods, SED will allow the following exceptions to the terms and conditions of the current HEOP RFP requirements:

1. Awardees with less than 95% FTE during the Fall 2021 semester will not be considered for probation at this time;
2. For the 2021-2022 fiscal year, awardees may request an additional 5% award funding if they are below the 95% target. For example, if your actual FTE is 80% you may submit reimbursement requests for up to 85% of your total award amount.

If you have any questions, please contact your program liaison. Thank you for your commitment to serving our students during these extraordinary times.

Copy: William Murphy, Ph.D., Deputy Commissioner
Program Office, NYSED