



OFFICE OF HIGHER EDUCATION  
Office of College and University Evaluation  
Room 960 EBA  
89 Washington Avenue  
Albany, New York 12234  
Tel. (518) 474-1551

## Student Application for a Regents Diploma

Globe Institute of  
Technology

Education Law §208 authorizes the Board of Regents to confer academic awards. Consistent with that authority, the State Education Department established the following policy for eligible students of Globe Institute of Technology.

*Former Globe Institute of Technology students may apply for a Regents diploma if they meet **all** of the following criteria:*

- *were enrolled in Globe Institute of Technology at the time of its closure; **and***
- *had 15 credits or less remaining to complete their registered Globe program; **and***
- *are able to complete those credits at other colleges\* within 3 years from the closure of Globe Institute of Technology (i.e., by September 15, 2019); **and***
- *apply to the New York State Education Department no later than December 31, 2019.*

*If the Department finds that an eligible student has completed all of the requirements of the registered Globe program, it will recommend the student for a Regents diploma. The Board of Regents will make awards on a periodic basis, considering other demands on the Board and the volume of applications.*

*Students with more than 15 credits remaining to complete their Globe program should seek opportunities to transfer their credits to another college and complete a program at that institution.*

If you are a former Globe Institute of Technology student who meets the stated application criteria, please complete Sections A, B, and C to apply for a Regents diploma. You may append information as needed. **Please note this application must be signed in Section C.** There is no application fee.

### Section A

<b>1. Student (legal) Name</b> (This will be used on your diploma, if approved. If your name is other than that which appears on your Globe transcript, please explain and provide documentation with this application.)		
Last	First	Middle
<b>2. Date of Birth</b>		<b>Globe Student ID Number:</b>
<b>3. Address</b> (this is where your diploma, if approved, will be mailed)		
City and State		Zip Code
<b>4. Contact Information</b> Phone:		Email:

\* "college" is used as a general term in this application to mean an authorized degree-granting institution of higher education.

5. <b>Dates of Attendance</b> at Globe Institute of Technology:
6. <b>Globe Institute of Technology program</b> for which you are seeking an award. Globe’s catalogs are available at <a href="http://www.collegesource.org/">www.collegesource.org/</a> Program Title:  Program code if known—see <a href="http://www.nysed.gov/heds/IRPSL1.html">http://www.nysed.gov/heds/IRPSL1.html</a> : Award (e.g., B.A., M.S., etc.):
7. <b>List all institutions</b> you attended to complete your Globe Institute of Technology program requirements.
8. Date of completion of all requirements for the Globe Institute of Technology program:

## Section B Required Documentation

Send all documents with this application; do not separate the application and supporting documents.

1. Official transcripts from all institutions at which you completed the requirements for the registered Globe Institute of Technology program for which you are seeking an award.
2. At this time, the New York State Education Department is in possession of Globe’s student records. Completing this application permits the Department to use your Globe transcript in the evaluation of this request.

**Please note:** the Department may request additional information as needed. The Department will not consider unofficial transcripts. If you open or break the seal of an official transcript, the transcript is void and will not be considered.

## Section C Attestation and Signature

I attest that the information in this application, including all documentation, is a true representation of my academic record at Globe Institute of Technology and at the college(s) at which I completed my Globe Institute of Technology program requirements. I understand that false representation of academic credentials may result in prosecution consistent with the provisions of Section 224 of Education Law and the loss of the rights and privileges (including licenses and certifications) associated with any award made by the Board of Regents.

<i>Student Signature</i>	<i>Date</i>
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Send your completed application, including all required documentation, to:

Office of College and University Evaluation  
New York State Education Department  
89 Washington Avenue  
Room 960 EBA  
Albany, NY 12234

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